

# Annual Town Report

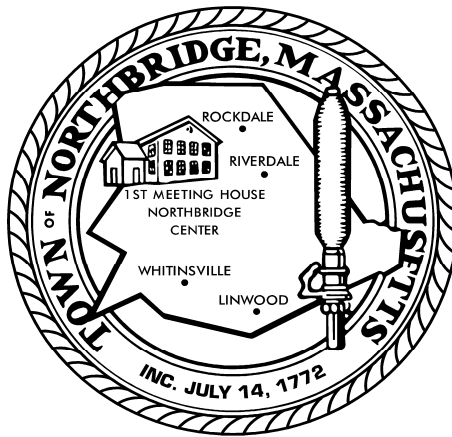


Northbridge, Massachusetts  
2019



# **Annual Report**

## **OF THE TOWN OF NORTHBRIDGE, MASSACHUSETTS**



**FOR THE  
YEAR ENDING DECEMBER 31, 2019**

**Cover Photographs:**  
Courtesy of Gary Bechtholdt, Town Planner



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## **GENERAL STATISTICS**

Northbridge was incorporated as a Town July 14, 1772

Location -- 13 miles south of Worcester

Population - 15,707 per 2010 federal census Area - 17.96 square miles

Assessed Valuation as of January 1, 2019:

Real Estate	\$1,729,995,260
Personal Property	<u>49,198,210</u>
<b>Total:</b>	1,779,193,470

Tax Rate: \$13.84 per thousand FY 2020

### **Town Offices:**

Northbridge Town Hall

7 Main Street

Whitinsville, MA 01588

**United States Senators:** Elizabeth A. Warren and Edward J. Markey

**Representative in Congress:** James P. McGovern (2<sup>nd</sup> Congressional District)

**State Senator (Prec. 1 & 3):** Ryan C. Fattman (Worcester and Norfolk District)

**State Senator (Prec. 2 & 4):** Michael O. Moore (2<sup>nd</sup> Worcester District)

**Representative in Gen. Court:** David K. Muradian Jr. (9<sup>th</sup> Worcester District)

**Member of Executive Council:** Jennie L. Caissie (7<sup>th</sup> Councillor District)

### **Voting Qualifications**

Must be 18 years of age on or before Election Day, born in the United States or fully naturalized, and a resident of Northbridge.

### **Registration of Voters**

(1) Town Clerk's Office, Town Hall, 7 Main Street, Whitinsville, MA,  
during regular Town Hall hours:

Mondays: 8:30 AM - 7:00 PM

Tuesdays, Wednesdays, Thursdays: 8:30 AM - 4:30 PM

Fridays: 8:30 AM - 1:00 PM

(2) Special Session previous to all elections and Town Meetings.

### **Where to Vote:**

#### **Precincts 1, 2, 3, and 4**

Northbridge High School

427 Linwood Avenue, Whitinsville

*In Memoriam*

**RESOLUTION ADOPTED BY  
THE SELECTMEN OF NORTHBRIDGE  
ON THE DEATH OF:**

2019

**Elizabeth Aldrich**

Election Worker

1998-2014

**Kathleen Charbonneau**

Housing Authority

2017, 2019

Disability Commission

2017

**Robert Fraser**

Playground & Recreation Commission

2012-15

**Harold Hartman**

Zoning Board of Appeals

1998-2013

**Charlotte Nadeau**

Finance Committee

1992-98

**John Rauth, Sr.**

Capital Outlay Committee

1973, 1975-83



## **ELECTED OFFICIALS**

### **BOARD OF SELECTMEN**

Thomas J. Melia	Term expires 2020
Daniel J. Nolan	Term expires 2020
Alicia Cannon	Term expires 2021
Charles Ampagoomian, Jr	Term expires 2022
James J. Athanas	Term expires 2022

### **MODERATOR**

Henry Lane	Term expires 2022
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### **SCHOOL COMMITTEE**

Brian Paulhus	Term expires 2020
Bethany Cammarano	Term expires 2020
Michael Lebrasseur	Term expires 2021
Robert Dziekiewicz	Term expires Town Election 2020
Steven Falconer	Term expires 2022

### **PLANNING BOARD**

Brian Massey	Term expires 2020
Rainer Forst	Term expires 2020
Abdul Kafal	Term expires 2021
James Berkowitz	Term expires 2022
Harry Berkowitz	Term expires 2022
Vacancy/*Associate Member (Joint Appt. by Plan. Bd. and BOS)	Term expires 2020

### **TRUSTEES SOLDIERS' MEMORIALS**

James Athanas (Ex-Officio) Chair - Board of Selectmen	Chap. 4I, Sec. 105
Richard Trier [Non-Veteran]	Term expires 2020
Daniel Beneway [Veteran]	Term expires 2020
Thomas Farley [Veteran]	Term expires 2021
Frank Defazio[Veteran]	Term expires 2022
James Gallagher [Non-Veteran]	Term expires 2022

### **REDEVELOPMENT AUTHORITY**

Gerald L. Gaudette (STATE APPOINTEE)	Term expired 1999
Vacancy	Term expires 2020
Melanie Benton	Term expires 2021
Vacancy	Term expires 2022
Vacancy	Term expires 2023

**HOUSING AUTHORITY**

John F. O’Brien	Term expires 2020
Christine Simonian / State Appt.	Term expires 2020
Vacancy	Term expires 2021
Elaine Mahoney	Term expires 2023
Susan M. Brouwer	Term expires 2024

**BLACKSTONE VALLEY VOC. REGIONAL SCHOOL DISTRICT**

Jeff T. Koopman	Term expires 12/31/2022
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**SELECTMEN'S APPOINTMENTS**

**TOWN COUNSEL**

KP Law, P.C.	Term expires 6/30/20
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**TOWN MANAGER**

Adam D. Gaudette

**ADA COORDINATOR/Town Hall**

Adam D. Gaudette

**ADA COORDINATOR/School Department**

Amy McKinstry, School Superintendent

**BOARD OF ASSESSORS**

Alan Ratcliffe	Term expires 2020
John Gosselin	Term expires 2021
Walter Convent	Term expires 2022

**BOARD OF HEALTH**

Paul McKeon, Chairman	Term expires 2020
Lani Criasia	Term expires 2020
Steven Garabedian	Term expires 2021
Scott Chase	Term expires 2021
Christopher Cella	Term expires 2022

**BOARD OF REGISTRARS**

Ann Riley (Republican)	Term expires 2020
Mary Contino (Democrat)	Term expires 2021
Doreen Cedrone, Town Clerk (Republican)	Term expires 2022
Suzanne Fregeau (Democrat)	Term expires 2022

**BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

Paul Bedigian (Selectmen)	Term expires 2020
Vacancy (Moderator)	Term expires 2020
Steven Nye (Selectmen)	Term expires 2021
Vacancy (Moderator)	Term expires 2021
Vacancy (Selectmen)	Term expires 2022
Michael W. Beaudoin (Moderator)	Term expires 2022
Brian Paulhus (School Comm. Rep.)	Term expires 2022

**CABLE ADVISORY COMMITTEE**

Harry Berkowitz	Term expires 2020
Sharron W. Ampagoomian	Term expires 2020
Vacancy	Term expires 2020
Vacancy	Term expires 2021
Benjamin Corman	Term expires 2022
Vacancy	Term expires 2022
James Hackett	Term expires 2022

**CONSERVATION COMMISSION**

Justine Carroll	Term expires 2020
Justin Arbuckle	Term expires 2020
Cynthia Campbell	Term expires 2021
Barbara McNamee	Term expires 2021
Vacancy	Term expires 2021
Richard Chiras	Term expires 2022
Vacancy	Term expires 2022

**CONSTABLES**

Walter Warchol, Police Chief	(Terms expire 2020) Lt. Timothy Labrie
Det. Sgt. John Ouillette	Sgt. Brian Patrinelli
Sgt. Richard Gorman	Sgt. Carmen Borelli
Ptln. Conrad Chickinski	Ptln. Kristina Westbury
Ptln. Jeffrey White	

**COUNCIL ON AGING**

Carole M. Sweeney	Term expires 2020
Elaine Mahoney	Term expires 2020
Elaine Inman	Term expires 2020
Jean Finnegan	Term expires 2020
Yvette Ayotte	Term expires 2021
John Doldoorian	Term expires 2021
Bonnie Poquette	Term expires 2021

Nicole Roadman	Term expires 2022
Charlene Potvin	Term expires 2022
Denise Forgit	Term expires 2022
Jean Mistretta, Chairman	Term expires 2022

### **CULTURAL COUNCIL**

Douglas Walker	Term expires 2020
Yurima Guilarte-Walker, Chairman	Term expires 2020
Leeann Hansson	Term expires 2020
Ashley Bannon	Term expires 2021
Vacancy	Term expires 2022
Patricia Corkum	Term expires 2022
Vacancy	Term expires 2022

### **DISABILITY COMMISSION**

Amanda Foster	Term expires 2020
Jonathan Smith	Term expires 2020
Bruce Frieswick	Term expires 2021
Joanna Schomberg	Term expires 2022
Washa Liu	Term expires 2022

### **ECONOMIC DEVELOPMENT COMMITTEE**

Gary Bechtholdt, Town Planner	Ex-Officio
James Berkowitz (Plan. Bd. Rep.)	Term expires 2020
Thomas Melia (BOS Rep.)	Term expires 2020
William Davis (Member At Large)	Term expires 2020
Jocelyn Augustus (Member At Large)	Term expires 2021
Chloe Mawn (Member At Large)	Term expires 2021
Matthew Ruzzoli (Member At Large)	Term expires 2021
Vacancy (Member At Large)	Term expires 2022

### **EMERGENCY MANAGEMENT**

David White, Director	Term expires 2020
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### **HISTORICAL COMMISSION**

Leonard Smith	Term expires 2020
Mary Barlow	Term expires 2020
Stephen Miller	Term expires 2021
Richard Steeves	Term expires 2021
Wendy Timmons	Term expires 2021
Kenneth Warchol	Term expires 2022
Dan O'Neill	Term expires 2022

**OPEN SPACE COMMITTEE**

Brian Massey, Pl. Bd.	Vacancy, At Large	Darlene Zuehl, At Large
	Vacancy, Cons. Comm.	Vacancy, At Large
Barry Posterro,	At Large	Michael Proto, Playground & Rec.
Sharron W. Ampagoomian,	At Large	Vacancy, At Large

**PERSONNEL BOARD**

Vacancy	Term expires 2020
Vacancy	Term expires 2021
Peter Lachapelle	Term expires 2021
Vacancy	Term expires 2022
Vacancy	Term expires 2022

**PLAYGROUND AND RECREATION COMMITTEE**

Mike Proto, Chairman	Term expires 2020
James Gahan, Jr.	Term expires 2020
Michael Dempsey	Term expires 2020
Mark Tracy	Term expires 2021
Shawn Roby	Term expires 2022

**SAFETY COMMITTEE** (Terms expire 6/30/2020)

Walter J. Warchol, Police Chief	Lt. Timothy Labrie/Alt.
Richard Maglione, School Dept.	David White, Fire Chief
James Shuris, DPW Dir., Chairman	Jamie Luchini, Hwy. Supt./Alt.
R. Gary Bechtholdt, Town Planner	Peter Bedigian, Merchant Rep.
George Murray, At Large	<b>Alternates:</b> James Sheehan, Bldg. Inspector

**ZONING BOARD OF APPEALS**

Cynthia Donati	Term expires 2020
William Corkum	Term expires 2021
Randy Kibbe	Term expires 2022
Thomas E. Hansson	Term expires 2023
Vacancy	Term expires 2024

**ZBA Associate Members**

Douglas Curving	Term expires 2022
Vacancy	Term expires 2023
Vacancy	Term expires 2022
Damian Planas-Merced	Term expires 2023

## **TOWN MANAGER'S APPOINTMENTS**

### **ANIMAL CONTROL & DOG OFFICER**

Daniel Chauvin

Term expires 4/30/20

### **INSPECTOR OF ANIMALS/BOH**

Rochelle Thomson

Term expires 3/30/20

### **WIRING INSPECTOR**

Richard A. Wallis

Term expires 6/30/20

### **ASSISTANT WIRING INSPECTOR**

George A. Duhamel

Term expires 6/30/20

### **FENCE VIEWER**

James Sheehan

Term expires 6/30/20

### **FIRE CHIEF AND FOREST WARDEN**

David White

### **GAS & PLUMBING INSPECTOR**

Larry P. Wiersma

Term expires 6/30/20

### **ASSISTANT GAS & PLUMBING INSPECTOR**

Robert Harris

Term expires 6/30/20

### **INSPECTOR OF BUILDINGS & ZONING OFFICER**

James Sheehan

### **LIBRARY DIRECTOR**

Rebecca Sasseville, Library Director

### **PARKING CLERK**

Robert E. Wheeler

Term expires 6/30/20

### **POLICE DEPARTMENT**

Walter J. Warchol, Police Chief

### **LOCKUP OFFICER**

Walter J. Warchol, Police Chief

Term expires 6/30/20

**SPECIAL POLICE OFFICERS (Exp. 6/28/21)**

Donald Roy

**PRINCIPAL ASSESSOR**

Robert Fitzgerald

**PUBLIC WORKS DEPARTMENT**

DPW Director, James Shuris

Tree Warden, James Shuris

Highway Superintendent, Jamie Luchini

Deputy Tree Warden, Jamie Luchini

Sewer Superintendent, Mark Kuras

**SEALER OF WEIGHTS & MEASURES/Measurer of Wood & Bark**

Louis H. Sakin

Term expires 6/30/20

**TOWN ACCOUNTANT**

Neil Vaidya

Term expires 6/30/21

**TOWN CLERK**

Doreen Cedrone

Term expires 2/9/22

**TREASURER/COLLECTOR**

Julie Harris

Term expires 7/14/21

**REGIONAL VETERANS' SERVICES DIRECTOR**

Carl Bradshaw

**TOWN MODERATOR**

**BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

Paul Bedigian (Sel.)

Term expires 2020

Vacancy (Mod.)

Term expires 2020

Steven Nye (Sel.)

Term expires 2021

Vacancy (Mod.)

Term expires 2021

Vacancy (Sel.)

Term expires 2022

Michael W. Beaudoin (Mod.)

Term expires 2022

Brian Paulhus (School Comm. Rep.)

Term expires 2022

**FINANCE COMMITTEE**

Vacancy

Term expires 2020

James Barron

Term expires 2020

Joseph Laydon	Term expires 2020
Christopher Pilla	Term expires 2021
David Graham	Term expires 2021
Steven Gogolinski	Term expires 2022
Plato Adams	Term expires 2022

**EARTH REMOVAL BOARD/Exp. 2020**

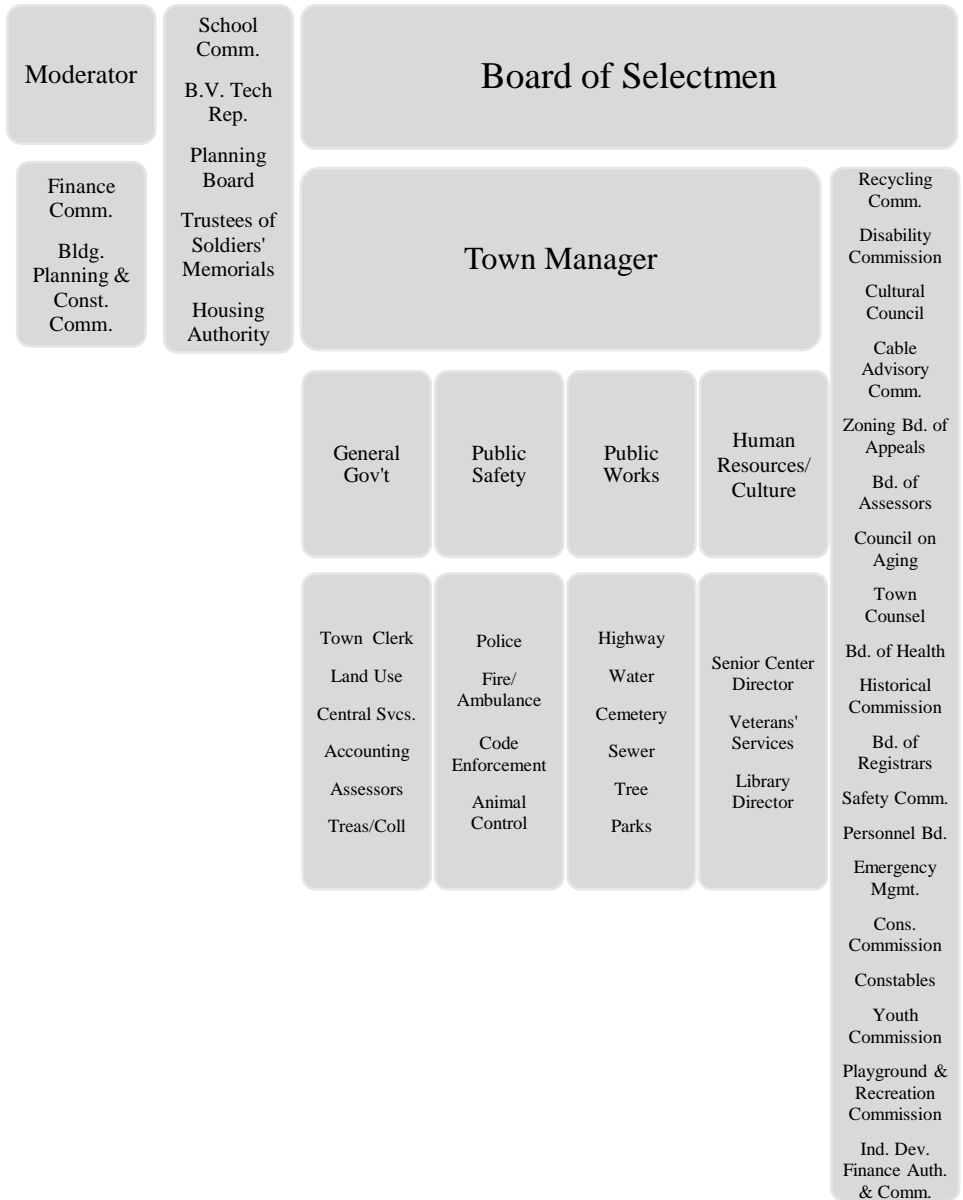
Harry Berkowitz, Planning Board  
 James Shuris, DPW Dir.  
 Richard Chiras, Conservation Comm.  
 Charles Ampagoomian, Board of Selectmen  
 Paul McKeon, Board Of Health

**NORTHBRIDGE RETIREMENT BOARD**

Neil Vaidya (Ex Officio)	Chap. 32, S. 20
George Murray (Election by Members	Term expires 8/31/20
John Meagher of Retirement System)	Term expires 6/30/21
Thomas Frieswick(Ret. Board Appt.)	Term expires 7/31/20
Sharon Susienka (By Selectmen)	Term expires 2/24/21



# Voters



## **BOARD OF SELECTMEN**

The 2019 year was a fruitful year for both Northbridge residents as well as Town Government. With 2019 upon us, construction began on the Balmer school project. We broke ground in June and construction has been ramping up ever since. Completion has remained on schedule for 2022. After 45 years of dedicated service, Town Moderator, Harold Gould, stepped down from his duties. His knowledge and wit will be missed in the future. His replacement, Henry Lane, was elected at the spring Annual Town Meeting and will do a wonderful job moving forward. The Town continues to approve a balanced budget while making progress on a number of fronts.

Some additional highlights from the past year are listed below.

- Fire Station Feasibility Project continues at the forefront of our priorities. Plans were presented and potential funding will be presented at May Town Meeting.
- Host Community Agreements have been reached with both True Natures Wellness and Eskar, LLC. When these companies come on line, the Town will create an additional revenue stream.
- A tax pilot agreement for Puddon I and Puddon II will continue to fund the Town's maintenance account and allow for continued annual building maintenance.
- A complete streets prioritization plan is in place as the Town continues to make progress on the road repairs.
- A new turf field for Lasell, in conjunction with the School Committee, has been approved. Construction is scheduled for 2020 with the hope of being ready for the start of the 2020 school year.

The Town of Northbridge is a wonderful place to live and raise a family. It is only with the selfless and dedicated members of all the behind the scene boards, that we can fully enjoy the benefits of our town. I would like to take this opportunity to publicly thank our Town Manager, other Selectmen, and all the boards for their hard work. Together, we can continue to make a difference.

Respectfully submitted,  
Northbridge Board of Selectman

James Athanas, Chairman  
Danial Nolan, Clerk  
Charles Ampagoomian

Alicia Cannon, Vice Chairman  
Thomas J Melia

## **TOWN MANAGER**

As I write this, spring is upon us and we are approaching an important time in the Town's history with upcoming Spring Annual Town Meeting and Annual Election votes in May, for the Town's proposed replacement of the 1923 Fire Station Headquarters and the substation in Rockdale.

Over the past year, we have undertaken a concerted effort to provide all the necessary information to voters to make an informed decision when voting. The Building, Planning, Construction Committee (BPCC) has diligently worked on the Feasibility Study for this project, along with the Fire Chief and his team of dedicated fire fighters, as well as with the OPM Cardinal Construction and the Architects Kaestle-Boos Associates.

They have done an extensive site selection search, a response time analysis, programming study, floor plan development, façade rendering creation, site layout, and I have tried to outline the tax rate implications, and tax bill impacts for the taxpayers. I want to thank the BPCC, the Board of Selectmen, and the Finance Committee for their support, the Fire Chief and staff, and the hundreds of citizens that have attended public forums, reviewed our website information, emailed or visited with me, and anyone that has had a hand in preparing and discussing this important and long-awaited project.

Also, at the upcoming Spring Annual Town Meeting we will ask that you support the Town's FY2021 budget appropriations that are required to fund our essential services, as well as support the Capital Program articles. You will see Capital Articles on the Warrant for upgrades to our public schools and municipal buildings with the use of valuable funding resources in the form of undesignated fund balances, Green Community Grant funds, and building maintenance funds.

Other exciting projects we have been working on over the past year of course are the Balmer School Project and the Artificial Field/Track Project at Lasell Field. The 176,000 square-foot Balmer School project is well underway with major construction activities having taken place such as site clearing and grading, drainage and utility installation, foundation preparation and steel erection. The Turf Field bids have been received and construction was set to begin this April with expected construction completion at the end of the summer in time for the fall athletics season.

Another major accomplishment this past year included the completion of our LED Streetlight Conversion project which was funded with a combination of National Grid Rebates, MAPC Grant Funds, and Town Meeting funds in order to purchase and upgrade our streetlight infrastructure for the purposes of energy reduction and cost savings for the foreseeable future.

One of the exciting things about working in Town Government is not only working with great people and for great people, but also to get a chance to improve the community by turning ideas into real projects that provide so much benefit to the community and to future generations. We feel that the Town has made great progress this past year in terms of providing that benefit, and we will continue to strive to do that in the months and years ahead.

I would like to thank the Board of Selectmen for entrusting me with leading the everyday operations of your community. I'd also like to thank the staff, other Town officials, and of course the citizens of Northbridge, who support each other as we continuously strive to make Northbridge a wonderful place to call home or work.

Respectfully submitted,  
Adam Gaudette  
Town Manager

## FINANCE COMMITTEE

The Finance Committee serves as the financial advisor to Town Meeting. This committee consists of seven (7) members who are appointed for a three year term by the Town Moderator. The primary responsibility of the Finance Committee is to review reports and make sound recommendations on all articles on the warrants for Town Meetings. The Finance Committee meets as needed leading up to these meetings, including annual spring and fall meetings, as well as any Special Town Meeting that may be needed or requested. One or more public hearings are held to permit discussion of the subject matter for all articles and reports. Recommendations are written for all articles on Town Meeting warrants. Registered voters are notified via mail not less than 7 days before meetings of time and location of meetings, and how to obtain a copy or view reports and recommendations of warrant articles. It is the Finance committee's goal to receive as much information regarding articles and provide a booklet with enough information that will allow you to make good sound decisions on articles when you come to Town Meeting.

In 2019, the Annual Spring Town Meeting was held on May 7th and the Annual Fall Town Meeting was held on October 22nd.

The primary focus of Spring Town Meeting is to act on the Town's budget. For fiscal year 2020, Town voters approved a budget of \$ 44,221,765. Residents also voted to support articles supporting the town's capital program using free cash and retained earnings of Water and Sewer departments. These articles funded sidewalk and roads repair, security cameras at the police station, repairs and equipment for the school department and removal of underground storage tanks at both the Town Hall and sewer department. Several infrastructure projects for water and sewer were funded by retained earnings from both departments. Other financial articles were standard articles for funding several town department budgets for fiscal 2020. Another highlight from this meeting, town voters approved an article to renovate Lasell field including turf field, track and bleachers. Approval of this article was contingent upon a vote at Annual Town Election. Town voters did vote in favor of this article.

Fall Town meeting featured financial and non-financial articles. Financial articles included budget adjustments (Article 1) and organization of the Community Preservation Act by designation of funds (Article 3) to certain areas to be expended at a later date when a need is determined. Article 4 dealt with the funding of the Community Preservation Committee to carry out implementation of the Community Preservation Act. Article 7 addressed the creation of a Local Historical District. This article was presented by the Local Historic District Study Committee which spent several years researching and developing a district that incorporated the essence of the beginnings of the industrial revolution in the Blackstone Valley and the properties that were most central to the development of the valley. The vote to support this article was 51 to 22 in favor of its passage

Respectfully submitted

Plato T Adams  
Steven Gogolinski  
James Barron  
Christopher Pilla  
Joseph Laydon  
David Graham

Chairman  
Vice Chairman  
Clerk

**Statement of Indebtedness  
Fiscal Year 2019**

<b>Purpose</b>	<b>Outstanding July 1, 2018</b>	<b>New Debt Issued</b>	<b>Retirements</b>	<b>Outstanding June 30, 2019</b>	<b>Interest Paid in FY'19</b>
<b>LONG-TERM DEBT:</b>					
<b><u>BONDS:</u></b>					
<b>Inside the Debt Limit</b>					
Buildings-Town Roofs	240,000.00		29,000.00	211,000.00	9,440.00
School Buildings	1,017,000.00		113,000.00	904,000.00	40,115.00
MWPAT (4)	1,677,400.00		577,400.00	1,100,000.00	62,197.77
High School-Land	85,000.00		85,000.00	0.00	2,550.00
Sewer-Wastwater Treatment Plant	163,000.00		19,000.00	144,000.00	6,421.00
<b>Sub-Total Inside Debt Limit</b>	<b>3,182,400.00</b>	<b>0.00</b>	<b>823,400.00</b>	<b>2,359,000.00</b>	<b>120,723.77</b>
<b>Outside the Debt Limit</b>					
TITLE V -#1	20,842.00		10,421.00	10,421.00	872.74
TITLE V-#2	23,653.00		4,687.00	18,966.00	1,065.00
Sewer-Interceptor	560,000.00		70,000.00	490,000.00	21,980.00
Sewer-Siphon	80,000.00		9,000.00	71,000.00	3,154.00
Sutton Street-Repair	220,000.00		20,000.00	200,000.00	6,050.00
NWWTP Sludge	940,000.00		80,000.00	860,000.00	25,850.00
Sutton Street Area Sewer	285,000.00		25,000.00	260,000.00	7,825.00
Sutton Street Water Main	405,000.00		35,000.00	370,000.00	11,125.00
<b>Sub-Total Outside Debt Limit</b>	<b>2,534,495.00</b>	<b>0.00</b>	<b>254,108.00</b>	<b>2,280,387.00</b>	<b>77,921.74</b>
<b>GRAND TOTAL-LTD</b>	<b>5,716,895.00</b>	<b>0.00</b>	<b>1,077,508.00</b>	<b>4,639,387.00</b>	<b>198,645.51</b>

**TOWN OF NORTHBIDGE**  
**Bonds Authorized & Unissued**  
**At June 30, 2019**

<b>Purpose</b>	<b>T.M. Date</b>	<b>Article #</b>	<b>Amount Authorized</b>	<b>Recinded</b>	<b>Issued</b>	<b>Authorized</b>	<b>Balance Unissued</b>
TITLE V -#2	11/14/00	13	200,000.00				200,000.00
Sutton Street Area Sewers	10/22/96	12	550,000.00				550,000.00
Water Mains - Sutton Street	10/22/98	4	110,000.00				110,000.00
Water Mains - Sutton Street	11/30/00	10	125,000.00				125,000.00
Whitinsville Sewer Interceptor	11/18/03	4	1,600,000.00		1,265,000.00		335,000.00
SEWER SIPHON # 2	11/18/03	5	250,000.00		170,000.00		80,000.00
Wastewater Treatment Facility	11/14/00	1	9,819,715.00		9,643,418.00		176,297.00
School/Police Roofs	07/05/05	20	200,000.00		200,000.00		0.00
School Roof	10/24/2006	9 + 25	3,400,000.00		2,405,000.00		995,000.00
Police Roof	10/24/06	10	300,000.00		215,000.00		85,000.00
Fire Roof	06/12/07	25	250,000.00		135,000.00		115,000.00
Aldrich School-Elevator Repairs	05/05/09	15	65,000.00		-		65,000.00
Sutton St. Sewer Replacement	05/04/10	10	400,000.00		280,000		120,000.00
NWW/TP Sludge Technology Upgrade	05/03/11	16	1,200,000.00		1,180,000		20,000.00
D&C Sutton St. Area Sewers	05/01/12	15	651,800.00		360,000		291,800.00
D&C Sutton St. Water Mains	05/01/12	16	566,850.00		510,000		56,850.00
D&C of DPW Build @ Fletcher St.	05/03/16	17	2,500,000.00				2,500,000.00
R&R of Great Hall at Town Hall	05/03/16	18	75,000.00				75,000.00
Feasibility Study for WE Balmer School	05/03/16	25	425,000.00				425,000.00
Purchase Streetlights from NGRID	10/24/17	3	200,000.00				200,000.00
New W.Edward Balmer Elementary School	10/23/18	7	100,968,194.00				100,968,194.00
			123,856,559.00	0.00	16,363,418.00	0.00	107,493,141.00



**TOWN OF NORTHBIDGE**

**Capital Projects Fund (30) - FY 2019**

	FY 2018 Encumbered	ATM MAY:18	ATM OCT:18	Bond/Loan/X-Fers Proceeds	Expended	Continued Approp.	Closed to Fund Balance
<b>Capital Articles:</b>							
30009714-589100	(769.00)					(769.00)	0.00
30009917-589100	30,047.77					30,047.77	0.00
30009911-589100	62,216.40					62,216.40	0.00
30006300-589140	36.42					36.42	0.00
30064400-583000	0.00					0.00	0.00
30014400-578000	5,254.36					5,254.36	0.00
30024400-578000	41,308.21					41,308.21	0.00
30034400-578000	(3,917.40)					(3,917.40)	0.00
30070620-578000	4,737.71					4,737.71	0.00
30080709-578000	57,859.63					57,859.63	0.00
30090710-578000	116.48					116.48	0.00
30100825-578000	1,660.67					1,660.67	0.00
30111024-578000	3,120.00					3,120.00	0.00
30121203-530300	0.00					0.00	0.00
30131313-583000	18,845.04					18,845.04	0.00
30141717-530300	178,446.25				177,882.93	563.32	0.00
30151718-53XXXX	(35,863.47)					(35,863.47)	0.00
30161803-5XXXXX	182,348.00				239,093.96	(56,745.96)	0.00
<b>Sub-Total</b>	<b>545,447.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>416,976.89</b>	<b>128,470.18</b>	<b>0.00</b>
30563300-530300	(1,000.00)			1,000.00		0.00	-1,000.00
30571614-583000	0.00					0.00	0.00
30581725-530000	79,697.56			81,177.00	148,500.65	12,373.91	0.00
30601907-5XXXXX	0.00			3,775,565.00	3,231,428.23	544,136.77	0.00
<b>Sub-Total</b>	<b>78,697.56</b>	<b>0.00</b>	<b>0.00</b>	<b>3,857,742.00</b>	<b>3,379,928.88</b>	<b>556,510.68</b>	<b>(1,000.00)</b>
	<b>624,144.63</b>	<b>0.00</b>		<b>3,857,742.00</b>	<b>3,796,905.77</b>	<b>684,980.86</b>	<b>(1,000.00)</b>
<b>Grand Total</b>							

\* Denotes borrowed project-BAN

^ Denotes Bonded project

† Raise & Appropriate

**TOWN OF NORTHBRIDGE**

**Trust Fund Activity  
Fiscal Year 2019**

	<b>Fund Balance</b>		<b>Investment</b>		<b>Transfers</b>	<b>Transfers</b>	<b>Balance</b>
	<b>July 1, 2018</b>	<b>Receipts</b>	<b>Income</b>	<b>Expenditures</b>	<b>In</b>	<b>(Out)</b>	<b>June 30, 2019</b>
<b>Expendable Trusts:</b>							
Stabilization Fund	2,096,577.31	-	18,699.10	-	-	-	2,115,276.41
Law Enforcement	69,227.45	18,153.84	152.45	6,888.43	-	-	80,645.31
Memorial Hall	22,586.98	-	281.01	-	-	-	22,867.99
Health Insurance Stabilization	660,254.15	-	10,401.86	-	302,000.00	-	972,656.01
Historical Preservation	2,301.63	-	3.42	-	-	-	2,305.05
Conservation Fund	459.14	-	1.98	-	-	-	461.12
Sara Dawley Playground	548.18	-	2.38	-	-	-	550.56
Cemetery Trust	20,317.06	-	260.56	-	-	-	20,577.62
Cemetery Perpetual Care	8,129.03	-	80.15	-	-	-	8,209.18
Sara Dawley Scholarship	1,631.08	-	13.48	500.00	-	-	1,144.56
Elsa Mason Conservation	25,572.24	-	262.71	-	-	-	25,834.95
Health Insurance Trust	7,171.57	-	6,748.32	-	-	-	13,919.89
Janet Stuart Scholarship	4,561.98	-	301.99	200.00	-	-	4,663.97
Leo H Smith Scholarship	976.13	-	507.51	500.00	-	-	983.64
Bernice T Plant Scholarship	23.75	-	28.77	-	-	-	52.52
Joey Lafluer Scholarship	35.34	-	20,018.71	1,000.00	-	-	19,054.05
Pine Grove Trust	197,360.00	61,850.00	-	74,153.00	-	-	185,057.00
OPEB Trust Fund	355,896.71	163,788.42	10,003.60	-	-	-	529,688.73
Health Reimbursement Account	303,235.28	-	-	302,000.00	-	-	1,235.28
Class of 1959	135.13	-	15.47	-	-	-	150.60
Class of 1960	-	-	-	-	-	-	-
Class of 1963	431.10	-	3.29	-	-	-	434.39
Class of 1967	6.47	-	5.23	-	-	-	11.70
Class of 1968	323.02	-	2.68	-	-	-	325.70
Class of 1986	63.08	-	0.36	-	-	-	63.44
NHS Rams Award	80.34	830.00	-	875.00	-	-	35.34
Black Valley Auto	100.00	-	-	100.00	-	-	-
Lou Lombardi Music	1,636.52	-	-	250.00	-	-	1,386.52
J&L Lachapelle	4,423.02	-	-	500.00	-	-	3,923.02
Zoltan Szaloki	1,637.85	-	-	1,000.00	-	-	637.85
A. Fletcher Whitin	1,500.00	6,000.00	-	7,000.00	-	-	500.00
H. Kacmarcik	1,000.00	500.00	-	1,000.00	-	-	500.00
	<b>3,788,201.54</b>	<b>251,122.26</b>	<b>67,795.03</b>	<b>395,966.43</b>	<b>302,000.00</b>	<b>-</b>	<b>4,013,152.40</b>
<b>Non-Expendable Trusts:</b>							
Elsa Mason Conservation	46,454.61	-	-	-	-	-	46,454.61
Conservation Fund	857.80	-	-	-	-	-	857.80
Sara Dawley Scholarship	5,850.00	-	-	-	-	-	5,850.00
Sara Dawley Playground	1,035.45	-	-	-	-	-	1,035.45
Cemetery Trust	49,000.76	-	-	-	-	-	49,000.76
Cemetery Perpetual Care	12,829.60	-	-	-	-	-	12,829.60
Memorial Hall	57,562.19	-	-	-	-	-	57,562.19
	<b>173,590.41</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>173,590.41</b>
<b>TOTALS</b>	<b>3,961,791.95</b>	<b>251,122.26</b>	<b>67,795.03</b>	<b>395,966.43</b>	<b>302,000.00</b>	<b>-</b>	<b>4,186,742.81</b>

**TOWN OF NORTHBIDGE**  
**FY 2019 GAAP Basis - General Fund**

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DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	OCT A.T.M.10/18 Supplement	MAY S.A.T.M. 5/19 Transfers	Expended	FY 2019 Encumbered	Closed to Fund Balance
122 SELECTMEN							
Personnel		5,150.00			5,150.00		0.00
Expenses	270.00	133,500.00			78,392.29	1,300.00	54,077.71
123 TOWN MANAGER							
Personnel		284,377.00			284,072.64		304.36
Expenses		21,559.00			14,166.68		7,392.32
131 FINANCE COMMITTEE							
Personnel		15,000.00			8,563.82		0.00
Expenses							6,436.18
135 TOWN ACCOUNTANT							
Personnel		126,628.00			126,091.84		536.16
Expenses		15,380.00			3,041.93		12,338.07
141 ASSESSORS							
Personnel		169,839.00			167,206.18		2,632.82
Expenses		15,870.00			15,215.49		654.51
145 TREASURER/COLLECTOR							
Personnel		157,894.00			152,803.37		5,090.63
Expenses		37,300.00			27,632.15		9,667.85
155 INFORMATION SYSTEMS							
Personnel		76,589.00			76,560.10		28.90
Expenses	8,600.00	106,188.00			111,831.86		2,956.14

**TOWN OF NORTHBRIIDGE**

**FY 2019 GAAP Basis - General Fund**

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DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	OCT A.T.M.10/18 Supplement	MAY S.A.T.M. 5/19 Transfers	Expended	FY 2019 Encumbered	Closed to Fund Balance
161 TOWN CLERK/ELECTIONS							
Personnel		128,282.00			128,281.17		0.83
Expenses	284.00	48,822.00			49,069.32		36.68
175 LAND USE							
Conservation Personnel		38,701.00			36,302.27		2,398.73
Conservation Expenses		2,500.00			2,373.00		127.00
Planning Bd Personnel		98,290.00			98,289.70		0.30
Planning Bd Expenses	1,800.00	9,849.00			11,380.49		268.51
Zoning/Appeals Bd Personnel		9,337.00			9,336.60		0.40
Zoning/Appeals Bd Expenses		6,255.00			4,078.74		2,176.26
192 TOWN HALL/CENTRAL SERVICES							
Personnel		24,000.00		(10,000.00)	13,393.71		606.29
Expenses	799.96	58,625.00		10,000.00	63,664.28	150.00	5,610.68
<b>GENERAL GOVERNMENT</b>	11,753.96	1,589,935.00	0.00	0.00	1,486,897.63	1,450.00	113,341.33
210 POLICE							
Personnel		2,543,512.00		(16,000.00)	2,407,431.71		120,080.29
Expenses	51,007.20	280,548.00		16,000.00	324,028.64	12,874.84	10,651.72
220 FIRE							
Personnel		760,253.00		(20,000.00)	666,173.72		74,079.28
Expenses	2,754.51	151,123.00		20,000.00	172,314.65	0.00	1,562.86
230 AMBULANCE							
Personnel		758,279.00			701,567.39		56,711.61
Expenses		99,550.00			99,550.00		0.00

**TOWN OF NORTHBRIIDGE**

**FY 2019 GAAP Basis - General Fund**

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DEPARTMENT/Purpose	FY 2018 Encumbered	MAY			OCT			MAY			FY 2019 Encumbered	Closed to Fund Balance
		A.T.M. 5/18 Budget	A.T.M. 10/18 Supplement	S.A.T.M. 5/19 Transfers	A.T.M. 5/18 Budget	A.T.M. 10/18 Supplement	S.A.T.M. 5/19 Transfers	A.T.M. 5/18 Budget	A.T.M. 10/18 Supplement	S.A.T.M. 5/19 Transfers		
240 CODE ENFORCEMENT												
Personnel		150,408.00										1,156.60
Expenses		11,667.00										2,396.90
291 CIVIL DEFENSE												
PERSONNEL		3,500.00										0.00
Expenses		10,300.00										135.51
<b>PUBLIC SAFETY</b>	53,761.71	4,769,140.00	0.00	0.00							12,874.84	266,774.77
300 SCHOOL DEPARTMENT	-	23,367,385.00	22,580.00								-	0.00
TRANSPORTATION		-										0.00
350 TRADE SCHOOL		300,000.00										210,856.00
350 BLACKSTONE VALLEY REG VOC.		1,621,700.00										0.00
<b>EDUCATION</b>	0.00	25,289,085.00	22,580.00	0.00							0.00	210,856.00
422 HIGHWAY DIVISION												
Personnel		568,601.00										48,877.10
Expenses	17,813.04	598,836.00									5,930.00	4,877.49
Energy and Utilities		-										0.00
Building Maintenance(non-personnel)		-										0.00
423 SNOW & ICE												
Personnel		50,000.00								34,492.46		0.00
Expenses		50,000.00								225,507.54		0.00

**TOWN OF NORTHBIDGE**

**FY 2019 GAAP Basis - General Fund**

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DEPARTMENT/Purpose	FY 2018 Encumbered	MAY A.T.M. 5/18 Budget	OCT A.T.M.10/18 Supplement	MAY S.A.T.M. 5/19 Transfers	FY 2019 Encumbered	Closed to Fund Balance
425 TREE MAINTENANCE						
Expenses		-			-	0.00
429 PARK MAINTENANCE						
Personnel		-			-	0.00
Expenses		-			-	0.00
433 SOLID WASTE						
Expenses					41,125.99	-41,125.99
440 WASTE COLLECTION & DISPOSAL						
Expenses		-			7,500.00	-7,500.00
491 CEMETERY						
Personnel		-			-	0.00
Expenses		-			-	0.00
<b>PUBLIC WORKS</b>	17,813.04	1,267,437.00	0.00	260,000.00	1,534,191.44	5,128.60
189 BLDG & CONSTRUCTION						
Expenses		-			-	0.00
510 BOARD OF HEALTH						
Personnel		56,562.00			0.00	0.00
Expenses		19,995.00			18,804.69	1,190.31
512 LANDFILL ANALYSIS						
Expenses	10,833.83	15,000.00	50,000.00		12,166.17	52,833.83

**TOWN OF NORTHBIDGE**

**FY 2019 GAAP Basis - General Fund**

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DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	OCT A.T.M.10/18 Supplement	MAY S.A.T.M. 5/19 Transfers	Expended	FY 2019 Encumbered	Closed to Fund Balance
541 COUNCIL ON AGING							
Personnel		157,154.00			154,145.61		3,008.39
Expenses	95.89	20,508.00			20,603.15		0.74
543 VETERANS							
Personnel		-			-		0.00
Expenses		236,936.00		(32,300.00)	120,013.33	779.00	83,843.67
<b>HUMAN SERVICES</b>							
	10,929.72	506,155.00	50,000.00	(32,300.00)	382,294.95	11,612.83	140,876.94
610 LIBRARY							
Personnel		213,102.00			204,234.18		8,867.82
Expenses		28,731.00			28,728.47		2.53
630 RECREATION							
Personnel		-			-		0.00
Expenses		12,000.00			12,000.00		0.00
691 HISTORICAL COMMISSION							
Expenses		500.00		3,200.00	3,700.00		0.00
692 MEMORIALS							
Memorials-Expenses		1,900.00			1,896.87		3.13
Soldier's Memorials		15,000.00			13,466.77	1,500.00	33.23
439 RECYCLING							
Personnel		-			-		0.00
Expenses		7,500.00			7,500.00		0.00
<b>CULTURE &amp; RECREATION</b>							
	0.00	278,733.00	0.00	3,200.00	271,526.29	1,500.00	8,906.71

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TOWN OF NORTHBRIIDGE							
FY 2019 GAAP Basis - General Fund							
DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	OCT A.T.M.10/18 Supplement	MAY S.A.T.M. 5/19 Transfers	FY 2019 Encumbered	Closed to Fund Balance	
710 DEBT SERVICE							
Principal		515,108.00			492,108.00	23,000.00	
Interest		95,855.00			101,966.11	-6,111.11	
Short Term Interest		20,000.00			550.00	19,450.00	
BVRS Debt		75,248.00			75,247.00	1.00	
DEBT SERVICE	0.00	706,211.00	0.00	0.00	669,871.11	0.00	36,339.89
910 NON-DEPARTMENTAL							
Medicare		345,000.00		20,000.00	359,187.33	5,812.67	
Retirement System		1,720,251.00		9,100.00	1,728,713.68	637.32	
Worker's Comp		150,380.00		42,000.00	191,714.99	665.01	
Unemployment Comp.		131,300.00			98,526.48	32,773.52	
Employee Ins. Benefits	23,261.58	6,200,000.00		(42,000.00)	5,004,332.95	23,199.81	1,195,728.82
Property & Liability		371,047.00			225,319.19	103,727.81	
Reserve for Wage Adj.		12,500.00			-	12,500.00	
Stabilization Fund		-			-	0.00	
Life Insurance		10,000.00			3,309.80	6,690.20	
Reserve Fund		50,000.00			-	50,000.00	
Unused Sick Leave		24,750.00		(24,750.00)	-	0.00	
NON-DEPARTAMENTAL	23,261.58	9,015,228.00	0.00	4,350.00	7,611,104.42	23,199.81	1,408,535.35
OPERATING BUDGETS	117,520.01	43,421,924.00	72,580.00	235,250.00	41,599,946.94	56,567.48	2,190,759.59

Cty Assessment =



**TOWN OF NORTHBRIDGE**  
**FY 2019 GAAP Basis - Sewer Enterprise Fund**

DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	A.T.M.10/18 Supplement	S.A.T.M. 5/19 Transfers	Expended	FY 2019 Encumbered	Closed to Fund Balance
OPERATING:							
Personnel		410,362.00			372,586.37		37,775.63
Expenses	8,649.40	1,828,143.00			1,684,114.46	3,040.00	149,637.94
TOTAL	8,649.40	2,238,505.00	0.00	0.00	2,056,700.83	3,040.00	187,413.57

**TOWN OF NORTHBRIDGE**  
**FY 2019 GAAP Basis - Water Enterprise Fund**

DEPARTMENT/Purpose	FY 2018 Encumbered	A.T.M. 5/18 Budget	A.T.M.10/18 Supplement	S.A.T.M. 5/19 Transfers	Expended	FY 2019 Encumbered	Closed to Fund Balance
OPERATING:							
Personnel		26,330.00			22,828.81		3,501.19
Expenses	73,700.00	1,501,165.00			1,739,765.45	25,800.00	-190,700.45
TOTAL	73,700.00	1,527,495.00	0.00	0.00	1,762,594.26	25,800.00	-187,199.26

## TOWN OF NORTHBRIDGE - COMBINED BALANCE SHEET AS OF JUNE 30, 2019

**Note: Unaudited**

	General Fund Fund 0100	Special Revenue Fund 1-2900	Capital Projects Fund 3000	Enterprise Fund 6000	Trust Funds Fund 8000-8300	Agency Fund Fund 9401-9901	G.L.T.D.A Group Fund 9001	Combined Totals
PETTY CASH	475.00			0.00	0.00	0.00	0.00	475.00
INVESTED CASH	4,639,699.86	5,563,093.86	765,471.45	3,498,699.87	4,187,438.49	975,344.45	0.00	23,010,866.52
PERSONAL PROPERTY TAX RECEIVABLE	285,186.25						0.00	285,186.25
REAL ESTATE TAX RECEIVABLE	760,021.84						0.00	760,021.84
ALLOWANCE FOR ABATEMENTS & EXEM.	(1,083,038.35)						0.00	(1,083,038.35)
TAX LIENS RECEIVABLE	15,551.51						0.00	15,551.51
MOTOR VEHICLE EXCISE TAX REC.	456,433.22						0.00	456,433.22
ACCOUNTS RECEIVABLE		1,255,726.30					0.00	2,096,724.56
DUE FROM OTHER GOVERNMENTAL	(34.92)	589,256.14	11,920.52	823,112.46			0.00	589,256.14
DUE FROM SPECIAL REVENUE	1,288,754.01						0.00	1,288,754.01
DUE FROM INVESTED CASH							0.00	
DUE FROM PREP AND TAXES							0.00	
TAX FORECLOSURES							0.00	
BUILDINGS & IMPROVEMENTS	6,150.32						0.00	6,150.32
CUMULATIVE DEPRECIATION							0.00	
L.T.D GROUP-TO BE PROVIDED		7,408,076.30	777,391.95	4,319,809.63	4,187,438.49	975,344.45	0.00	46,932,870.00
Total Assets	9,649,442.78	7,408,076.30	777,391.95	4,319,809.63	4,187,438.49	975,344.45	0.00	31,568,100.60
WARRANTS PAYABLE	806,862.86	283,381.76	550.00	211,406.41	695.68	5,800.58	0.00	1,308,066.49
ACCURED PAYROLL	1,977,397.22	3,879.58					0.00	1,981,276.80
WHT PAYABLES	168,982.22						0.00	168,982.22
UNEMPLOYMENT LIABILITY							0.00	
ABANDONED PROPERTY AND UNCLAIMED	60,331.68						0.00	60,331.68
RETAINAGE PAYABLE							0.00	
DUE TO TRUST & AGENCY							0.00	
GUARANTEED DEPOSITS	0.00					969,463.87	0.00	969,463.87
DEFERRED REVENUE REPT	(298,829.79)					(298,829.79)	0.00	(298,829.79)
DEFERRED REVENUE DEPOSITS	17,500.00					17,500.00	0.00	17,500.00
DEFERRED REVENUE TAX FORECLOSURE	61,503.22						0.00	61,503.22
DEFERRED REVENUE MOTOR VEHICLE	456,433.22						0.00	456,433.22
DEFERRED REVENUE - CPA		2,473.31					0.00	2,473.31
DEFERRED REVENUE WATER LIEN (IT)	0.00						0.00	
DEFERRED REVENUE ACCOUNTS RECEIV	1,255,726.30		11,920.52	823,112.46			0.00	2,096,724.56
BANKS PAYABLE	0.00		4,230.00				0.00	4,230,000.00
L.T.D GROUP PAYABLE							0.00	
ENCUMBRANCES	3,334,878.44	1,542,987.64	4,292,470.52	1,040,518.87	695.68	975,344.45	0.00	15,796,302.60
Total Liabilities							0.00	
INVEST-GIFTS							0.00	
F.B. RESERVED FOR ENCUMBRANCES	77,435.35						0.00	106,275.35
F.B. RESERVED FOR CONTINUING APPROP.	884,842.25			28,840.00			0.00	2,782,736.82
F.B. RESERVED FOR OTHER FINANCING SOL				1,897,881.57			0.00	
F.B. RESERVED FOR EXPENDITURES	1,250,584.00						0.00	4,639,387.00
F.B. RESERVED FOR CONTINUING APPROP							0.00	
F.B. RESERVED FOR EXCLUDED PREMIUM							0.00	
F.B. RESERVED FOR UNPROVIDED ABMTS							0.00	
UNDESIGNATED FUND BALANCE	4,031,702.74	5,865,088.66	(3,485,078.57)	1,355,556.19	4,186,422.81		0.00	11,951,011.83
Total Fund Balance	6,314,564.14	5,865,088.66	(3,485,078.57)	3,279,250.76	4,186,422.81		0.00	16,160,600.00
Total Liabilities & Fund Bal.	9,649,442.78	7,408,076.30	777,391.95	4,319,809.63	4,187,438.49	975,344.45	0.00	31,568,100.60
BONDS AUTHORIZED							107,493,141.00	107,493,141.00
BONDS AUTHORIZED AND UNISSUED							(107,493,141.00)	(107,493,141.00)
***EXCLUDES PENSION FUND								

TOWN OF NORTHBRIDGE - COMBINED BALANCE SHEET AS OF JUNE 30, 2019

LONG-TERM DEBT GROUPS

	9001 LTDG July 1, 2018	9001 LTDG Additions	9001 LTDG Deductions	9001 LTDG June 30, 2019
199600 BONDS - AMT.TO BE PROV.FOR PYM	5,716,895.00		1,077,508.00	4,639,387.00
<b>Total Assets</b>	<b>5,716,895.00</b>	<b>0.00</b>	<b>1,077,508.00</b>	<b>4,639,387.00</b>
291300 BONDS PAYABLE-INSIDE DEBT-TOWN ROOFS	240,000.00		29,000.00	211,000.00
291400 BONDS PAYABLE-INSIDE DEBT-SCHOOL ROOFS	1,017,000.00		113,000.00	904,000.00
291500 BONDS PAYABLE-INSIDE DEBT-WWTP	1,103,000.00		99,000.00	1,004,000.00
291550 BONDS PAYABLE-INSIDE DEBT SUTTON ST SEWER	505,000.00		45,000.00	460,000.00
2941/42 BONDS-PAYABLE-INSIDE DEBT-SCHOOL	85,000.00		85,000.00	0.00
294300 BONDS-PAYABLE-OUTSIDE DEBT-SEWER	44,495.00		15,108.00	29,387.00
294400 BONDS-PAYABLE-OUTSIDE DEBT-SCH.CONST.	0.00			
294500 BONDS-PAYABLE-OUTSIDE DEBT-SEWER	1,677,400.00		577,400.00	1,100,000.00
294600 BONDS-PAYABLE-OUTSIDE DEBT-SEWER	0.00			
294610 BONDS-PAYABLE-OUTSIDE DEBT-WATER	0.00			
294620 BONDS-PAYABLE-OUTSIDE DEBT-SUTTON ST WATER	405,000.00		35,000.00	370,000.00
294700 BONDS PAYABLE-OUTSIDE DEBT-SEWER INTERCEPTOR	560,000.00		70,000.00	490,000.00
294800 BONDS PAYABLE-OUTSIDE DEBT-SEWER SIPHON	80,000.00		9,000.00	71,000.00
<b>Total Liabilities</b>	<b>5,716,895.00</b>	<b>0.00</b>	<b>1,077,508.00</b>	<b>4,639,387.00</b>
376000 BONDS - BONDS AUTHORIZED	6,524,947.00	100,968,194.00		107,493,141.00
377000 BONDS - BONDS AUTHORIZED AND U	(6,524,947.00)		100,968,194.00	(107,493,141.00)
<b>Total Liabilities &amp; Fund Bal.</b>	<b>5,716,895.00</b>	<b>100,968,194.00</b>	<b>102,045,702.00</b>	<b>4,639,387.00</b>

**TOWN OF NORTHBRIDGE**  
**Water Enterprise Fund - FY 2019**

	FY 20178		ATM		Bond/Loan		Expended	Continued	Closed to
	Encumbered	5/18,10/18	5/19	Proceeds					
Operating:									
Personnel	0.00	26,330.00		0.00	22,828.81	0.00	0.00	3,501.19	
Expenses	73,700.00	1,501,165.00		0.00	1,739,765.45	25,800.00	-190,700.45		
Reserve	0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Total	73,700.00	1,527,495.00		0.00	1,762,594.26	25,800.00	-187,199.26		
Articles:									
61000215-589005	46,605.59	0.00		0.00	0.00	46,605.59	0.00	0.00	
D&I Crt/Valve ATM6.02 Art15									
61000505-589005	2,684.00	0.00		0.00	0.00	2,684.00	0.00	0.00	
Union Lane FATM11.04 Art#5									
61000814-530000	45,000.00	0.00		0.00	0.00	45,000.00	0.00	0.00	
Art# 14 SATM 6.07 Rajotte Bridge Repair									
61001809-530000	65,000.00	0.00		0.00	0.00	65,000.00	0.00	0.00	
Art# 18 SATM 5.09 1998 Water System Cap. Improv. Plan									
61000919-530000	0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Art# 19 SATM 5.09-D&C Water Line on Railroad St.									
61000920-530000/531	21,779.03	0.00		0.00	0.00	21,779.03	0.00	0.00	
Art# 20 SATM 5.09-D&C Exten. 12in Water Main in Union St.									
61001613-530300/58	43,850.60	0.00		0.00	0.00	43,850.60	0.00	0.00	
Art# 16 SATM 5.12-D&C Water Mains in Sutton St.©									
Art# 16 SATM 5.19-Water infrastrue repairs @ Linwood, Court St, Jon									
61002016-XXXXXX	0.00	619,920.00		0.00	0.00	619,920.00	0.00	0.00	
Circle and Edgemere Avenue									
Total	224,919.22	619,920.00		0.00	0.00	844,839.22	0.00	0.00	
Grand Total	298,619.22	2,147,415.00		0.00	1,762,594.26	870,639.22	-187,199.26		

**TOWN OF NORTHBRIDGE**

**Sewer Enterprise Fund - FY 20189**

		ATM		Bond/Loan	Expended	Transfers	Continued	Closed to
		FY 2018	5/18, 10/18					
		Encumbered	5/19	Proceeds			Approp.	Fund Balance
<b>Operating:</b>	Personnel	0.00	410,362.00	0.00	372,586.37		0.00	37,775.63
	Expenses	8,649.40	1,828,143.00	0.00	1,684,114.46		3,040.00	149,637.94
	In Kind Cost & Reserve	0.00	0.00	0.00	0.00		0.00	0.00
	<b>Total</b>	<b>8,649.40</b>	<b>2,238,505.00</b>	<b>0.00</b>	<b>2,056,700.83</b>		<b>3,040.00</b>	<b>187,413.57</b>
<b>Articles:</b>								
60003050-530000	ART#5 FATM D&C-C&S 2nd Siphon	783.37	0.00	0.00	0.00		783.37	0.00 *
6000404-589004	ART#4 FATM, Whittin Intercept-11/18	2,881.47	0.00	0.00	0.00		2,881.47	0.00 *
60001011-589004	ART#10 SATM 5/10-D&C Repair/Replace Sanitary Line at Sutton St.	349.63	-	0.00	0.00		349.63	0.00 *
<b>60001512-530300</b>	<b>ART #15 SATM 5/11-Prep of Comp. WW Management Plan</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00 2</b>
60001612-530300	ART #16 SATM 5/11-D&C Upgrade & Modernize Sludge at NWWT <sup>1</sup>	<b>(4,980.35)</b>	-	0.00	0.00		<b>(4,980.35)</b>	0.00 *
60001513-530300	ART#15 SATM 5/12-D&C of Sutton St. Area Sewers <sup>2</sup>	69,612.90	-	0.00	0.00		69,612.90	0.00 *
60001215-530300	ART#12 SATM 5/14-Financing work as recommended in NCWWMP	64,129.44	-	-	23,808.86		40,320.58	0.00 2
60000015-530300	ART#13 SATM 5/14-D&C Improvements to existing sludge gravity thickeners	104.00	-	-	0.00		104.00	0.00 2
60002216-530300	ART#22 SATM 5/15-Reporting & Documentation for EPA issued NPDES Permit	134,344.97	-	-	38,920.10		95,424.87	0.00 2
60002118-530300	ART#21 SATM 5/17-Purch & Installation Energy Reduction Equip & Other appurt. at WWTP & other pump stations	77,919.00	-	-	13,675.00	<b>(52,200.00)</b>	12,044.00	0.00 2
60002218-530000	ART#22 SATM 5/17-CWMP 1st Segment physical improvements to Town's sewer collection system;	150,000.00	-	-	75,647.62		74,352.38	0.00 2
60001619-585002	ART#16 SATM 5/18-Utility Body Pick-up Truck	35,000.00	-	-	32,837.50		2,162.50	0.00 2
60001619-XXXXXX	ART#16 SATM 5/18-Removal & Replacement of UST at WWTP	47,800.00	-	-	0.00		47,800.00	0.00 2
60001619-XXXXXX	ART#16 SATM 5/18-Comprehensive Wastewater Management Plan Program Improvements	150,000.00	-	-	0.00		150,000.00	0.00 2
60001320-XXXXXXX	ART#13 SATM 5/19-3rd Segment of the Comprehensive Wastewater Management Plan Program Improvements	150,000.00	-	-	-		150,000.00	0.00 2
60001420-XXXXXXX	ART#14 SATM 5/19-Development of a Technically based Metal Reduction System to comply with EPA order CWS-01-18-001	360,000.00	-	-	-		360,000.00	0.00 2
60001520-589004	ART#15 SATM 5/19-Removal and Replacement of an Underground Fuel Storage Tank	52,200.00	-	-	-		52,200.00	0.00 2
	<b>Total</b>	<b>727,944.43</b>	<b>562,200.00</b>	<b>0.00</b>	<b>184,889.08</b>	<b>-52,200.00</b>	<b>1,053,055.35</b>	<b>0.00</b>
	<b>Grand Total</b>	<b>736,593.83</b>	<b>2,800,705.00</b>	<b>0.00</b>	<b>2,241,589.91</b>	<b>-52,200.00</b>	<b>1,056,095.35</b>	<b>187,413.57</b>

\* Denotes Bonded Project

<sup>1</sup> Borrowing Authorization only

<sup>2</sup> Retained Earnings

<sup>^</sup> 1.2 Million authorized per TM

©\$556,850 authorized per TM for Water; \$651,800 for Sewer

Note: Account 60001512 was moved to Fund 0102 due to error in setting up account. In order to keep things simplified, all of the funds have moved to the GF Special Articles Account, but the same account number was set up will continue to be used, just not reported on this sheet, that

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

**Federal Grants:**

	Balance		Receipts	Expenditures	Transfers		Rec'd July/Aug. '0
	July 1, 2018	Audit Adj.			In/(Out)	June 30, 2019	
FY'14 240 SPED	0.45					0.45	
FY'15 140 Title IIA	0.00					-	
FY'16 Grant 305 Title I	0.00			-		-	
FY'16 Grant 140 Title IIA	0.00			-		-	
FY'17 Grant 305 Title I	44.75			44.75		-	
FY'17 SPED Program Improvement-274	-					-	
FY'17 Title I-323B School Supp	-					-	
FY'17 Title IIA (140)	-					0.00	
FY'17 SPED 94-142 (240)	-					-	
FY'17 Community Partnership	16,513.27		-	5,660.96		10,852.31	
FY'17 Title IIA Teacher Quality (144)	-					-	
FY'18 Grant 305 Title I	(24.58)		37,355.00	37,330.42		0.00	
FY'18 Title IIA(140)	42.95		5,208.00	1,355.95		3,895.00	
FY'18 Title IV A(309)	(427.98)		4,673.00	4,245.02		-	
FY'18 SPED 240	(26,975.00)		67,545.00	57,554.32		(16,984.32)	
FY'18 Title I (323B)	(1,702.51)		16,033.00	14,330.49		0.00	
FY'18 SPED IDEA 274	670.00		7,600.00	8,270.00		-	
FY'18 Summer Grant 144	6,389.46			6,389.46		-	
FY'19 Title I (305)	-		223,050.00	223,481.38		(431.38)	
FY'19 Title IIA (140)	-		45,743.00	50,468.00		(4,725.00)	
FY'19 SPED Idea 94-142 (240)	-		603,811.00	604,903.20		(1,092.20)	
FY'19 SPED Early Childhood (262)	-		12,356.00	15,000.00		(2,644.00)	
FY'19 Student Support 7 Enrich (309)	-		3,521.00	6,043.83		(2,522.83)	
FY'18 Emergency Impact Aid Displa.Students	-		28,586.00	-		28,586.00	
FY'09 Title IID	-		-	-		-	
FY'09 Title I	-		-	-		-	
FY'09 Title IV	-		-	-		-	

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Audit Adj.	Receipts	Expenditures	Transfers		Balance	Rec'd July/Aug. '0
	July 1, 2018	July 1, 2019				In/(Out)	June 30, 2019		
2277-359000	-	-	-	-	-	-	-	-	-
2292-359000	-	-	-	-	-	-	-	-	-
2294-359000	-	-	-	-	-	-	-	-	-
1219-359000	284.00	-	-	-	-	-	284.00	0.00	0.03
1232-359000	180.00	-	-	-	180.00	-	-	-	-
1239-359000	0.03	-	-	-	-	-	-	-	-
1240-359000	-	-	-	-	-	-	-	-	-
1241-359000	460.43	-	-	-	460.43	-	-	-	-
1242-359000	-	-	-	-	-	-	-	-	-
1243-359000	-	-	203,588.90	-	203,588.89	-	0.01	-	-
1244-359000	-	-	19,362.00	-	19,362.00	-	-	-	-
1245-359000	-	-	-	-	302.97	-	(302.97)	-	-
	<b>(\$4,544.73)</b>		<b>\$ 1,278,431.90</b>	<b>\$ 1,258,972.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,915.10</b>		
<b>State Grants:</b>									
1100-359000	121,078.11	-	539,692.38	621,509.21	-	-	\$ 39,261.28	0.50	994.26
2313-359000	0.50	-	-	-	-	-	-	-	-
2326-359000	994.26	-	-	-	-	-	-	-	-
2327-359000	-	-	-	-	-	-	-	-	-
2328-359000	-	-	-	-	-	-	-	-	-
2329-359000	-	-	-	-	-	-	-	-	-
2330-359000	-	-	-	-	-	-	-	-	-
2331-359000	-	-	-	-	-	-	-	-	-
2332-359000	84.24	-	-	-	84.24	-	0.00	-	-
2333-359000	-	-	-	-	-	-	-	-	-
2334-359000	894.23	-	-	-	894.23	-	0.00	-	-
2335-359000	(8,375.00)	-	8,375.00	-	-	-	0.00	-	-
2336-359000	13,835.00	-	6,228.41	20,063.41	-	-	0.00	-	-

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

		Balance		Receipts	Expenditures	Transfers		Balance	Rec'd July/Aug. '0
		July 1, 2018	Audit Adj.			In/(Out)	June 30, 2019		
2331-359000	FY'18 META Grant	-	-	-	-	-	-	-	-
2338-359000	FY'19 Public Health Grant	-	-	83,066.00	82,899.69	-	166.31	166.31	-
2339-359000	FY'19 Innovation Pathways	-	-	40,748.75	58,755.00	-	(18,006.25)	(18,006.25)	-
2340-359000	FY'19 Puerto Rico Hurricane	-	-	17,822.19	17,822.19	-	-	-	-
2341-359000	FY'19 Safe and Supportive	-	-	1,700.00	14,051.68	-	(12,351.68)	(12,351.68)	-
2342-359000	FY'19 Public Safety Earmark	-	-	50,000.00	47,599.60	-	2,400.40	2,400.40	-
2343-359000	FY'19 Summer Suppt	-	-	6,575.00	6,172.50	-	402.50	402.50	-
2355-359000	FY'09 Essential School Health	-	-	-	-	-	-	-	-
2359-359000	FY'09 Safe School	-	-	-	-	-	-	-	-
2375-359000	FY'11 Public Health	-	-	-	-	-	-	-	-
2380-359000	FY'12 592 Targeted	-	-	-	-	-	-	-	-
1300-359000	Arts Lottery-Cultural Council	5,044.75	-	7,808.61	5,506.54	-	7,346.82	7,346.82	-
1301-359000	FY'17 State 911 Support & Incentive Grant	-	-	-	-	-	-	-	-
1302-359000	FY'17 IT Grant	-	-	-	-	-	-	-	-
1303-359000	FY'17 SAFE Fire Grant	2,657.89	-	-	2,657.89	-	-	-	-
1304-359000	COA Grant	-	-	34,536.00	34,536.00	-	-	-	-
1305-359000	FY'17 Green Communities Grant	-	-	-	-	-	-	-	-
1306-359000	ADA Municipal Grant	-	-	-	-	-	-	-	-
1307-359000	Elections/Extended Polling Hours	701.80	-	3,530.63	3,530.63	-	701.80	701.80	-
1308-359000	FY'17 EOAF Community Compact Grant	-	-	-	-	-	-	-	-
1309-359000	FY'17 MDPH Mass Decon. Unit	-	-	-	-	-	-	-	-
1310-359000	FY'17 Fire EMPG Grant	-	-	4,175.00	-	-	-	-	-
1311-359000	Greater Media Cable	5,875.55	-	-	-	-	4,175.00	4,175.00	-
1312-359000	FY'18 Senior Safe Fire Grant	2,580.32	-	-	2,580.32	-	5,875.55	5,875.55	-
1313-359000	Library State Aid	29,129.44	-	23,745.42	31,320.53	-	0.00	0.00	-
1314-359000	MSCP	20,687.66	-	93.24	-	-	21,554.33	21,554.33	-
1315-359000	FY'18 SAFE Fire Grant	3,478.62	-	-	3,478.62	-	20,780.90	20,780.90	-
1316-359000	FY'17 State 911 EMD	0.00	-	-	-	-	0.00	0.00	-



**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Receipts	Expenditures	Transfers		Rec'd July/Aug. '0
	July 1, 2018	Audit Adj.			In/(Out)	June 30, 2019	
	(33,275.25)		28,399.00	-		(4,876.25)	
FY'18 State 911 Support & Incentive Grant							
Title 5 MWPAT Loan Acct.	1,216.86		-	-		1,216.86	
Municipal Vulnerability Preparedness	3,875.00		12,000.00	15,875.00		0.00	
FY'18 Green Comm. Grant	-		240,220.00	240,219.00		1.00	
FY'16 EMPG Grant	4,460.00		-	4,460.00		0.00	
2018 EOOPS Earmark - NPD	9,000.00		-	3,100.00		5,900.00	
FY'19 State 911 Support & Incentive	-		41,133.92	41,134.00		(0.08)	
FY'19 Fire 2018 EMPG	-		-	4,100.00		(4,100.00)	
Action Grant Comm. Dev. Check AR	4,696.14		-	-		4,696.14	
FY'19 EOOPS Grant	0.00		25,000.00	10,618.55		14,381.45	
FY'19 Safe Grant	0.00		4,354.00	2,917.17		1,436.83	
FY'19 Senior Safe	0.00		2,600.00	-		2,600.00	
MDPH Mass Decon	0.00		2,000.00	-		2,000.00	
FY'07 FF Equipment Grant	0.00		-	-		-	
FY'09 Firefighting Equipment	0.00		-	-		-	
FY'09 Safe Fire Grant	0.00		-	-		-	
FY'09 MDPH Decon Unit FD	5.89		-	5.89		0.00	
FY'10 Clean Choice	4,474.99		-	-		4,474.99	
FY'11 MDPH Mass Decon Unit	-		-	-		-	
FY'12 MDPH Mass Decon Unit	-		-	-		-	
FY'13 MDPH Mass Decon Unit	89.70		-	89.70		0.00	
FY'10 Emergency Manage Preparedness	0.00		-	-		-	
FY'14 Sustainable Materials	95.30		-	-		95.30	
FY'15 CDBG Disaster Recovery	342.35		0.36	-		342.71	
FY'17 Fire 2015 EMPG	4,460.00		-	4,460.00		0.00	
FY'15 MDPH Mass Decon Unit	2,000.00		-	2,000.00		0.00	
FY'16 Early Vote Incentive	-		3,040.00	3,040.00		0.00	
FY'17 EOOPS PS Grant	2,080.00		-	2,080.00		0.00	

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Audit Adj.	Receipts	Expenditures	Transfers		Rec'd July/Aug. '0
	July 1, 2018	June 30, 2019				In/(Out)	Balance	
	89,945.28	-		5,099.59	-	-15,108.00	79,936.87	
<b>Title 5/Septic Mgmt Repayment</b>	<b>292,133.63</b>	<b>1,191,943.50</b>		<b>1,287,561.59</b>	<b>-15,108.00</b>		<b>181,407.54</b>	
Septic Administration. Grant	-	-		-	-	-	-	
<b>Revolving Funds:</b>								
1601-359000	1,150.00	11,000.00		8,200.00			3,950.00	
1603-359000	(528.38)	529.00		-			0.62	
1605-359000	41,792.03	-		-			41,792.03	
1606-359000	3,638.37	-		-			3,638.37	
1608-359000	5,870.96	7,200.00		6,672.22			6,398.74	
1609-359000	1,363.29	-		-			1,363.29	
1610-359000	5,896.56	-		-			5,896.56	
1614-359000	653.26	-		-			653.26	
1616-359000	1,749.81	0.84		-			1,750.65	
1617-359000	357.54	-		-			357.54	
1618-359000	29,733.21	14,347.50		5,000.00			39,080.71	
1619-359000	13.27	-		-			13.27	
1620-359000	17.98	-		-			17.98	
1621-359000	92.19	-		-			92.19	
1622-359000	77.49	-		-			77.49	
1624-359000	18.36	10.09		-			28.45	
1625-359000	-	-		-			-	
1626-359000	698.54	0.36		-			698.90	
1627-359000	35,816.86	950.00		3,619.20			33,147.66	
1628-359000	661.26	0.96		-			662.22	
1629-359000	5,071.18	-		-			5,071.18	
1630-359000	7,349.60	-		-			7,349.60	
1631-359000	23.57	-		-			23.57	

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Audit Adj.	Receipts	Expenditures	Transfers		Rec'd July/Aug. '0
	July 1, 2018	June 30, 2019				In/(Out)	June 30, 2019	
	7,000.00	7,000.00		-	-		7,000.00	
Carpenter Estates								
1632-359000								
BOH 53E 1/2 Food Service Revolver	11,215.02	20,960.00		20,960.00	17,664.78		14,510.24	
1633-359000								
BOH 53E 1/2 Compost Site Revolver	4,537.67	8,000.00		8,000.00	6,353.45		6,184.22	
1634-359000								
Syncarpha North I&II	-	4,500.00		4,500.00	4,500.00		0.00	
1635-359000								
Lost Soul Account	4,056.11	815.16		815.16	263.07		4,608.20	
2600-359000								
Industrial Arts Revolving	273.47	-		-	-		273.47	
2601-359000								
Lost Book Account Revolving	1,302.88	-		-	-		1,302.88	
2602-359000								
School Athletics Revolving	22,626.67	132,800.85		132,800.85	128,574.92		26,852.60	
2603-359000								
School Choice Revolving	1,706,028.82	739,031.00		739,031.00	490,443.94		1,954,615.88	
2604-359000								
School Custodian Revolving	-	-		-	-		-	
2605-359000								
School Tuition Revolving	172,323.81	295,720.94		295,720.94	408,174.64		59,870.11	
2606-359000								
School Transportation Revolver	40,668.73	82,934.00		82,934.00	105,173.39		18,429.34	
2607-359000								
Use of School Property Revolving	330,266.62	87,879.46		87,879.46	99,616.12		318,529.96	
2608-359000								
Adult Education Revolving	1,336.55	-		-	-		1,336.55	
2611-359000								
School Bldg Rental Revolver	6.30	-		-	-		6.30	
2612-359000								
Balmer School Activity Revolver	10,674.67	42,421.51		42,421.51	44,100.63		8,995.55	
2613-359000								
Elementary After School Revolver	9,352.50	23,836.89		23,836.89	28,118.56		5,070.83	
2614-359000								
Balmer After School Activity	2,742.21	1,925.48		1,925.48	390.42		4,277.27	
2615-359000								
Middle School Student Activity Revolver	4,331.22	3,892.20		3,892.20	5,250.20		2,973.22	
2616-359000								
High School Student Activity	19,228.25	4,566.00		4,566.00	7,950.87		15,843.38	
2617-359000								
NES Student Activity	127.30	-		-	-		127.30	
2618-359000								
NMS After School Revolver	0.00	-		-	-		-	
2619-359000								
School Lunch	197,076.21	741,108.45		741,108.45	732,549.28		205,635.38	
2100-359000								
	<b>2,686,691.96</b>	<b>2,224,430.69</b>		<b>2,224,430.69</b>	<b>2,102,615.69</b>	<b>\$0.00</b>	<b>2,808,506.96</b>	

**Gifts / Donations Funds:**

1800-359000								
Ambulance Gift Fund	16,188.87	596.00		596.00	6,765.14		10,019.73	
1801-359000								
COA Donations	10,663.90	5,281.91		5,281.91	8,001.81		7,944.00	
1803-359000								
Electric Pond Gift	90.00	-		-	-		90.00	

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Receipts	Expenditures	Transfers		Rec'd July/Aug. '0
	July 1, 2018	Audit Adj.			In/(Out)	June 30, 2019	
	22,621.24		4,529.75	6,409.04		20,741.95	
1804-359000 Fire Gift Fund	3,415.87		-	-		3,415.87	
1807-359000 Highway Gift	4,518.47		-	-		4,518.47	
1808-359000 Recreation-Linwood Courts	175.00		-	-		175.00	
1809-359000 Rockdale Pool Gift Fund	40.05		-	-		40.05	
1810-359000 Flag Pole Donation	100.00		-	-		100.00	
1811-359000 UniBank Holiday Lights	2,004.11		-	-		2,004.11	
1812-359000 Youth Commission Gift	783.00		-	-		783.00	
1813-359000 Recreation-Hills @Whitinsville Gift	450.00		-	-		450.00	
1814-359000 Soldiers Memorial Gift Account	10,273.14		-	-		10,273.14	
1815-359000 Plummers Corner Gift Account	211.47		-	-		211.47	
1816-359000 Northbridge Middle School Gift	550.00		300.00	-		850.00	
1817-359000 Veterans Gift	500.00		-	-		500.00	
1818-359000 Northbridge Fireworks Gift	361.00		-	-		361.00	
1819-359000 Balmer School Gift Account	727.27		-	-	427.00	300.27	
1820-359000 Town Clerk Gift Account	42.85		-	-		42.85	
1821-359000 Rockdale Improvements	105.00		-	-		105.00	
1822-359000 Board of Selectmen Aldroth Bronze Pla	615.27		-	-		615.27	
1823-359000 Board of Selectment Access TCA Gift	50.00		-	-		50.00	
1825-359000 NEMA Gift Account	5.00		-	-		5.00	
1826-359000 China Pacific Gift	3,009.00		1,350.00	1,375.00		2,984.00	
1827-359000 Historical Gift	230.26		-	-		230.26	
1828-359000 NHS Theater Gift Account	-		-	-		-	
1829-359000 Balmer Choir Gift Account	1,887.19		37,087.06	36,080.66		2,893.59	
1830-359000 NMS Athletic Gift Account	341,461.71		51,304.03	-		392,765.74	
1832-359000 Pine Grove Cemetery	198.00		-	-		198.00	
1833-359000 NHS Drama Microphone	2,747.52		-	-		2,747.52	
1834-359000 Friends of Mumford River Gift Account	4,434.96		-	-		4,434.96	
1835-359000 WGM Fabricator's Gift Account							

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	<b>Balance</b>			<b>Transfers</b>			
	<b>July 1, 2018</b>	<b>Audit Adj.</b>		<b>In/(Out)</b>	<b>Balance</b>		<b>Rec'd</b>
					<b>June 30, 2019</b>		<b>July/Aug. '0</b>
	-			32,696.75	-		
NHS Hockey Gift Account				32,696.75			
NMS Spanish Club Gift Account	-			-	-		
NHS Swim Team Gift Account	1,638.14			-	1,638.14		
NHS Wrestling Gift Account	1,691.57		6,934.00	7,558.32	1,067.25		
Pine Grove Maintenance Gift Account	850.00		-	-	850.00		
NHS Lacross Gift Account	10.71		-	-	10.71		
Pine Knoll Open Space Gift Account	77,350.00		-	2,100.00	75,250.00		
Class of 2012 Donation Fund	10.42		-	-	10.42		
NHS Broadasting & Photography Fund	0.00		-	-	-		
Pasture Development-Carpenter Estates	-		-	-	-		
Bike Rodeo Gift Fund	0.00		4,550.00	3,915.84	634.16		
Special Ed PAC Gift	661.77		-	-	661.77		
Milestones Transport	-		4,000.00	4,000.00	0.00		
Learning Prep Transp	-		6,000.00	6,000.00	0.00		
School Lunch Assistance Donation Fund	(2,433.77)		3,183.27	-	749.50		
	<b>508,238.99</b>	<b>0.00</b>	<b>157,812.77</b>	<b>115,329.56</b>	<b>0.00</b>	<b>550,722.20</b>	

**Receipts Reserved:**

	<b>Balance</b>			<b>Transfers</b>			
	<b>July 1, 2018</b>			<b>In/(Out)</b>	<b>Balance</b>		
					<b>June 30, 2019</b>		
Ambulance-	1,154,225.69		921,133.34	1,090,121.95	985,237.08		
Animal Control	42,012.15		-	-	42,012.15		
Gravel/Capital	-		-	-	-		
Cemetery	665.00		-	-	665.00		
Reserve for Sale of Land	17,679.38		-	-	17,679.38		
Reserve Build. Maintenance	58,362.50		58,362.00	68,500.00	48,224.50		
Insurance Recovery-Hwy >20k	-		-	-	-		

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2019**

	Balance		Receipts	Expenditures	Transfers		Balance	Rec'd July/Aug. '0
	July 1, 2018	Audit Adj.			In/(Out)	June 30, 2019		
1513-359000	1,374.50		-	-		1,374.50		
1515-359000	256.20		-	-		256.20		
1516-359000	1,184.34		-	-		1,184.34		
1517-359000	3,003.40		3,185.00	-		6,188.40		
1518-359000	23,807.50		3,800.00	6,500.00		21,107.50		
1519-359000	186,808.30		24,750.00	-		211,558.30		
2460-359000	-		141,769.93	-		141,769.93		
2501-359000	127,387.76		1,247,934.00	464,723.34		910,598.42		
2500-359000	1,618.03		-	-		1,618.03		
	<b>1,618,384.75</b>		<b>2,400,934.27</b>	<b>1,629,845.29</b>	<b>\$0.00</b>	<b>2,389,473.73</b>		
<b>TOTALS</b>	<b>5,100,904.60</b>	<b>0.00</b>	<b>7,253,553.13</b>	<b>6,394,324.20</b>	<b>(\$15,108.00)</b>	<b>5,945,025.53</b>		#####

# NORTHBRIDGE CONTRIBUTORY RETIREMENT SYSTEM

	Beginning Balance	Debit	Credit	Ending Balance
<b>Assets</b>				
Cash - Northbridge Payroll	0.00	0.00	0.00	0.00
Cash - Unibank Money Mkt.	9,825.27	1,219,675.05	1,188,628.10	40,872.22
Cash - Unibank Checking	13.62	3,201,933.70	3,201,939.76	7.56
PRIT Cash Fund	94,145.38	3,716,256.70	3,763,364.34	47,037.74
PRIT General Allocation Account	34,681,627.42	8,335,194.34	2,808,698.03	40,208,123.73
Accounts Receivable	0.00	3,929.08	3,929.08	0.00
Town NCR Accounts Receivable	0.00	7,858.16	7,858.16	0.00
<b>Total Assets</b>	<b>34,785,611.69</b>	<b>16,484,847.03</b>	<b>10,974,417.47</b>	<b>40,296,041.25</b>
<b>Accounts Payable</b>				
Accounts Payable	0.00	0.00	0.00	0.00
<b>Total Accounts Payable</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Funds</b>				
Annuity Savings Fund	-8,884,186.90	147,180.01	0.00	-8,737,006.89
Annuity Reserve Fund	-1,984,174.66	0.00	147,180.01	-2,131,354.67
Special Military Serv Credit Fund	0	0.00	0.00	0.00
Pension Fund	58,703.37	0.00	229,436.40	-170,733.03
Pension Reserve Fund	-23,975,953.50	229,436.40	0.00	-23,746,517.10
Expense Fund	0.00	0.00	0.00	0.00
<b>Total Fund Balances</b>	<b>-34,785,611.69</b>	<b>376,616.41</b>	<b>376,616.41</b>	<b>-34,785,611.69</b>
<b>Receipts</b>				
Investment Income Received	0.00	0.00	1,011,333.45	-1,011,333.45
Interest not Refunded	0.00	0.00	50.76	-50.76
Workers' Compensation Settlements	0.00	0.00	0.00	0.00
Realized Gain	0.00	0.00	1,877,232.63	-1,877,232.63
Realized Loss	0.00	0.00	0.00	0.00
Unrealized Gain	0.00	0.00	4,536,814.77	-4,536,814.77
Unrealized Loss	0.00	1,640,709.94	0.00	1,640,709.94
Members Deductions	0.00	0.00	902,083.42	-902,083.42
Transfers from other Systems	0.00	0.00	193,774.86	-193,774.86
Members Make-up & Redeposit	0.00	0.00	0.00	0.00
Pension Fund Appropriation	0.00	0.00	1,902,451.00	-1,902,451.00
Federal Grant Reimbursement	0.00	0.00	0.00	0.00
3(8)(C) Reimb. From other Syst.	0.00	0.00	104,845.97	-104,845.97
Rec'd From Comm. For Cola & Sur	0.00	0.00	14,529.59	-14,529.59
Member Payments from Rollovers	0.00	0.00	100.32	-100.32
<b>Total Receipts</b>	<b>0.00</b>	<b>1,640,709.94</b>	<b>10,543,216.77</b>	<b>-8,902,506.83</b>
<b>Disbursements</b>				
Board Stipend	0.00	3,000.00	0.00	3,000.00
Staff Salaries	0.00	57,489.24	0.00	57,489.24
Consultant Fees	0.00	0	0.00	0.00
Management Fees	0.00	194,015.83	0.00	194,015.83
Legal Expenses	0.00	0.00	0.00	0.00
Fiduciary Insurance	0.00	2,056.00	0.00	2,056.00
Service Contracts	0.00	17,690.00	0.00	17,690.00
Professional Services-Actuarial	0.00	4,750.00	0.00	4,750.00
Professional Services-Accounting	0.00	0.00	0.00	0.00
Education and Training	0.00	1,740.00	0.00	1,740.00
Administrative Expenses	0.00	23,837.14	0.00	23,837.14
Furniture & Equipment	0.00	0.00	0.00	0.00

Travel	0.00	2,395.06	0.00	2,395.06
Annuities Paid	0.00	469,481.63	0.00	469,481.63
Pensions Paid	0.00	2,213,610.86	0.00	2,213,610.86
COLA's Paid	0.00	14,529.83	0.00	14,529.83
3(8)(C) Reimb. To other Systems	0.00	144,450.90	0.00	144,450.90
Transfers to other Systems	0.00	181,038.81	0.00	181,038.81
Refunds to Members	0.00	31,987.91	0.00	31,987.91
Option B Refunds	0.00	30,004.06	0.00	30,004.06
<b>Total Disbursements</b>	<b>0.00</b>	<b>3,392,077.27</b>	<b>0.00</b>	<b>3,392,077.27</b>
<b>TOTAL</b>	<b>0.00</b>	<b>21,894,250.65</b>	<b>21,894,250.65</b>	<b>0.00</b>



## **ASSESSORS DEPARTMENT**

During Fiscal 2019, as with the past several years, valuations were increasing according to current sale pricing analysis. The office has been conducting Interim Year adjustments, as required by the Massachusetts Department of Revenue, to ensure valuations are closer to current market conditions.

Several ongoing single family developments include Camelot (off Hill Street), Hannah Drive (off Carpenter Road, nearing completion), Presidential Farms (off Hill and Sutton Streets), Fir Hill Lane (off Sutton Street, nearing completion), the continuation of homes on Shining Rock Drive, with only a few lots remaining, and Leonardo Estates, a new development with approximately twenty single family lots (off Highland Street).

The tax levy raised for Fiscal Year 2019 was \$22,189,640. The tax rate was decreased from \$12.94 in FY 2018 to \$12.74 for FY 2019. The reduction was predominately due to the values increasing by approximately five percent. The breakdown of class by property remains almost identical to the prior years with 87% residential and 13% commercial/industrial and personal property. The Board of Selectmen and the Board of Assessors voted to continue with a single tax rate for all property types.

Current board members include John W. Gosselin, Chairman, Alan Ratcliffe, and Walter F. Convent.

Respectfully submitted,

Robert W. Fitzgerald  
Principal Assessor

## **TREASURER/COLLECTOR**

The office of the Treasurer and Tax Collector has a multitude of responsibilities. The Treasurer is the custodian of all Town of Northbridge funds, which must be deposited, invested and dispersed in accordance with Massachusetts General Laws.

The office handles a wide variety of duties which include .the collection, reconciliation and reporting of all Real Estate, Personal Property and Motor Vehicle Excise tax, as well as water and sewer charges, parking tickets and other various municipal fees.

The Town of Northbridge receives its revenues from three major sources: quarterly collection of real estate taxes and betterments, the monthly local allocations from the state as well as other “Cherry Sheet” receipts, miscellaneous revenue from fees, licenses and various other charges for municipal services rendered.

This office is also responsible for the processing of weekly, bi-weekly, monthly and quarterly payrolls and responsible for the administration and collection of employee benefits which include health insurance and life insurance for active and retired employees of the Town.

We continue to see an increase in online payments both through Billtrust and directly through the Town of Northbridge website ([www.northbridgemass.org](http://www.northbridgemass.org)). Online payments are a simple and secure process to make the task of paying real estate, personal property, excise, water and sewer bills more convenient for the taxpayers of Northbridge.

The Town is currently working to change the billing company that is used for the water and sewer bills. The billing will continue to be mailed on a monthly basis, but the bill will have more detail for the customers.

I would like to thank the dedicated staff of Treasurer/Collector’s office for their hard work over the past year.

Respectfully submitted,

Julie A. Harris  
Treasurer/Collector

## **TOWN CLERK**

To the Honorable Board of Selectmen and the Citizens of Northbridge:

Herewith, I respectfully submit my Annual Report as Town Clerk.

The report includes the proceedings of all Town Meetings and the results of all Elections held in Northbridge in 2019.

### **TOWN MEETINGS:**

Spring Annual Town Meeting

May 7, 2019

Fall Annual Town Meeting

October 22, 2019

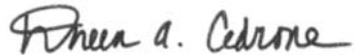
### **ELECTIONS:**

Annual Town Election

May 21, 2019

Reimbursement fees for services provided are documented, and the vital records (births, deaths, and marriages) recorded in this community are also part of my report.

Respectfully submitted,



Doreen A. Cedrone, CMC, CMMC  
Town Clerk

## **COMMONWEALTH OF MASSACHUSETTS**

### **TOWN OF NORTHBRIDGE**

### **PROCEEDINGS FOR SPRING ANNUAL TOWN MEETING**

**TUESDAY, MAY 7, 2019 - 7:00 P.M.**

**NORTHBRIDGE MIDDLE SCHOOL**

**171 LINWOOD AVENUE**

The Spring Annual Town Meeting was called to order at 7:00 p.m. by the Town Clerk, Doreen A. Cedrone, at the Northbridge Middle School, 171 Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts.

The Town Clerk declared the Town Quorum of 50 present. The number of registered voters in attendance at 6:56 p.m. was 142. The Town Clerk stated that the Moderator, Harold D. Gould, Jr., was unable to attend the Town Meeting.

Due to the Moderator's absence at this Town Meeting, per MGL, Ch. 39, Section 14, the Town Clerk held an election by ballot of a Temporary Moderator. Henry J. Lane, 39 Heritage Drive, was the only nomination. Mr. Lane received the required vote, and the Town Clerk declared that Henry J. Lane, 39 Heritage Drive, had been elected Temporary Moderator. Mr. Lane was duly sworn in by the Town Clerk.

The invocation was given by Ethan Drutchas, Pastor, Village Congregational Church. The pledge of allegiance to the American Flag followed.

The following tellers were appointed by the Temporary Moderator and duly sworn in by the Town Clerk:

Sharon Susienka, Kelly Bol, Julie Harris, Philip Cyr, Richard Sasseville, and Harry Berkowitz.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

**ARTICLE 1:** Voted **APPROVED**  
Moved and seconded that the Town vote to pass over Article 1.  
To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

**ARTICLE 2:** Voted **APPROVED**  
Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2018 Spring Session of the Annual Town Meeting (May 1, 2018), and under Article 1 of the 2018 Fall Session of the Annual Town Meeting (October 23, 2018), appropriations and transfers under the Omnibus Budget Article as follows

**BUDGET TRANSFERS**

**GENERAL GOVERNMENT**

**CENTRAL SERVICES:**

Line 13B: Central Services Expenses  
By transferring from Line 13A [Central Services Personnel]  
The additional sum of \$10,000  
**TOTAL CENTRAL SERVICES: \$10,000**  
**TOTAL GENERAL GOVERNMENT: \$10,000**

**PUBLIC SAFETY**

**POLICE:**

Line 14B: Police Expenses  
By transferring from Line 14A [Police Personnel]  
The additional sum of \$16,000  
**TOTAL POLICE: \$16,000**

**FIRE:**

Line 15B: Fire Expenses  
By transferring from Line 15A [Fire Personnel]  
The additional sum of \$20,000  
**TOTAL FIRE: \$20,000**  
**TOTAL PUBLIC SAFETY: \$36,000**

**DEPARTMENT OF PUBLIC WORKS**

Line 21C: Snow/Ice Personnel  
By transferring from the undesignated fund balance (free cash)  
the additional sum of \$ 260,000  
**TOTAL DEPARTMENT OF PUBLIC WORKS: \$ 260,000**

**NON-DEPARTMENTAL**

**RETIREMENT SYSTEM:**

Line 38: Retirement System  
By transferring from Line 26B [Veterans Expenses]  
The additional sum of \$ 9,100

**TOTAL RETIREMENT SYSTEM: \$ 9,100**

**WORKERS COMPENSATION:**

Line 39: Workers' Compensation

By transferring from Line 42 [Property & Liability Ins.]

The additional sum of

\$ 42,000

**TOTAL WORKERS COMP.: \$ 42,000**

**TOTAL NON-DEPARTMENTAL: \$51,100**

**TOTAL ARTICLE 2: \$357,100**

**ARTICLE 3:**

Moved and seconded that the Town vote to raise and appropriate and/or transfer from available funds in the Treasury such sums of money, not to exceed \$44,221,765, to defray the necessary and usual expenses of the several departments of the Town for FY 2020, beginning July 1, 2019 and ending June 30, 2020 as follows:

**GENERAL GOVERNMENT**

**RAISE AND APPROPRIATE**

**1 SELECTMEN**

1A Personnel 5,150

By allocating \$1,150 to the Chairman and \$1,000 to each of the other 4 Selectmen

1B Expenses 130,260

**Total Selectmen 135,410**

**2 TOWN MANAGER**

2A Personnel 298,622

2B Expenses 22,239

**Total Town Manager 320,861**

**3 FINANCE COMMITTEE**

3B Expenses 10,000

**Total Finance Committee 10,000**

**4 TOWN ACCOUNTANT**

4A Personnel 131,270

4B Expenses 15,380

**Total Town Accountant 146,650**

**5 ASSESSORS**

5A Personnel 175,955

5B Expenses 16,532

**Total Assessors 192,487**

**6 TREASURER/COLLECTOR**

6A Personnel 164,733

**APPROPRIATE FROM PARKING TICKET RECEIPTS**

6A Personnel 0

**RAISE AND APPROPRIATE**

6B Expenses 37,300

**Total Treasurer/Collector 202,033**

**7 INFORMATION SYSTEMS**

7A Personnel	78,121
7B Expenses	109,540

**Total Information Systems** **187,661**

**8 TOWN CLERK/ELECTIONS**

8A Personnel	134,971
8B Expenses	39,355

**Total Town Clerk/Elections** **174,326**

**9 CONSERVATION**

9A Personnel	35,074
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**APPROPRIATE FROM WETLAND FEES**

9A Personnel	5,000
9B Expenses	0

**RAISE AND APPROPRIATE**

9B Expenses	2,515
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**Total Conservation** **42,589**

**10 PLANNING BOARD**

10A Personnel	100,446
10B Expenses	9,923

**Total Planning Board** **110,369**

**11 ZONING/APPEALS BOARD**

11A Personnel	9,609
11B Expenses	6,260

**Total Zoning/Appeals Board** **15,869**

**12 ECONOMIC****DEVELOPMENT**

12A Personnel	0
12B Expenses	0

**Total Economic Development** **0**

**13 TOWN HALL/CENTRAL SERVICES**

13A Personnel	24,000
13B Expenses	58,625

**Total Town Hall/Central Services** **82,625**

Voted **APPROVED**

**TOTAL GENERAL**

**GOVERNMENT** **1,620,880**

**PUBLIC SAFETY****RAISE AND APPROPRIATE****14 POLICE**

14A Personnel	2,628,255
14B Expenses	299,679

<b>Total Police</b>		<b>2,927,934</b>
<b>15 FIRE</b>		
15A Personnel		858,285
15B Expenses		156,995
<b>Total Fire</b>		<b>1,015,280</b>
<b>APPROPRIATE FROM AMBULANCE RECEIPTS</b>		
<b>16 AMBULANCE</b>		
16A Personnel		730,890
16B Expenses		111,300
<b>Total Ambulance</b>		<b>842,190</b>
<b>RAISE AND APPROPRIATE</b>		
<b>17 CODE ENFORCEMENT</b>		
17A Personnel		148,639
<b>APPROPRIATE FROM WEIGHTS AND MEASURES</b>		
<b>RESERVE ACCOUNT</b>		
17A Personnel		5,000
<b>RAISE AND APPROPRIATE</b>		
17B Expenses		10,172
<b>APPROPRIATE FROM WEIGHTS AND MEASURES</b>		
<b>RESERVE ACCOUNT</b>		
17B Expenses		1,500
<b>Total Code Enforcement</b>		<b>165,311</b>
<b>RAISE AND APPROPRIATE</b>		
<b>18 CIVIL DEFENSE</b>		
18A Personnel		3,500
18B Expenses		10,300
<b>Total Civil Defense</b>		<b>13,800</b>
	Voted	<b><u>APPROVED</u></b>
<b>TOTAL PUBLIC SAFETY</b>		<b>4,964,515</b>
<b>EDUCATION</b>		
<b>RAISE AND APPROPRIATE</b>		
<b>20 SCHOOL DEPARTMENT</b>		
20	SCHOOL DEPARTMENT	23,839,465
20A	TRANSPORTATION	0
20B	TRADE SCHOOL	
20C	BLACKSTONE REGIONAL	1,710,782
	Voted	<b><u>APPROVED</u></b>
<b>TOTAL EDUCATION</b>		<b>25,650,247</b>
<b>PUBLIC WORKS</b>		

**RAISE AND APPROPRIATE****21 DPW HIGHWAY DIVISION**

21A	Personnel	542,885
21B	Expenses	598,836
21C	Snow/Ice Personnel	100,000
<b>Total Highway (Includes Snow &amp; Ice)</b>		<b>1,241,721</b>

**21 DPW FACILITIES DIVISION**

21D	Energy and Utilities	0
21E	Building Maintenance (non-personnel)	0
		Voted <b><u>APPROVED</u></b>
<b>TOTAL PUBLIC WORKS</b>		<b>1,241,721</b>

**BUILDING, PLANNING & CONSTRUCTION COMM.****RAISE AND APPROPRIATE****21F BUILDING, PLANNING & CONSTRUCTION COMM.**

21F	Expenses	0
		<b>NO VOTE REQUIRED</b>
<b>TOTAL BUILD, PLAN, &amp; CONSTRUCT</b>		<b>0</b>

**HUMAN SERVICES****RAISE AND APPROPRIATE****22 BOARD OF HEALTH**

22A	Personnel	57,684
22B	Expenses	20,212
<b>Total Board of Health</b>		<b>77,896</b>

**23 LANDFILL ANALYSIS**

23A	Expenses	15,000
<b>Total Landfill Analysis</b>		<b>15,000</b>

**24 COUNCIL ON AGING**

24A	Personnel	162,954
24B	Expenses	20,508
<b>Total Council On Aging</b>		<b>183,462</b>

**25 DISABILITY COMMISSION**

25A	Personnel	0
25B	Expenses	1,000
<b>Total Disability Commission</b>		<b>1,000</b>

**26 VETERANS**

26A	Personnel	0
26B	Expenses	236,570
<b>Total Veterans</b>		<b>236,570</b>
		Voted <b><u>APPROVED</u></b>
<b>TOTAL HUMAN SERVICES</b>		<b>513,928</b>



**CULTURE & RECREATION  
RAISE AND APPROPRIATE  
27 LIBRARY**

27A Personnel 217,710

27B Expenses 29,018

**Total Library 246,728**

**28 RECREATION**

28A Personnel 0

28B Expenses 12,000

28C Youth League Equipment 0

**Total Recreation 12,000**

**29 HISTORICAL COMMISSION**

29A Expenses 500

**Total Historical Commission 500**

**30 MEMORIALS**

30A Soldiers Memorials 15,000

30B Veterans Celebrations 1,900

**Total Memorials 16,900**

**31 RECYCLING**

31A Personnel 0

31B Expenses 7,500

**Total Recycling 7,500**

Voted **APPROVED**

**TOTAL CULTURE & RECREATION 283,628**

**DEBT SERVICE**

**RAISE AND APPROPRIATE**

32 Debt Principal 392,000

**APPROPRIATE FROM RECEIPTS RESERVED - TITLE V**

32 Debt Principal 15,108

**RAISE AND APPROPRIATE**

33 Debt Interest 111,730

34 Short Term Interest 20,000

35 BVRs Debt 72,404

Voted **APPROVED**

**TOTAL DEBT SERVICE 611,242**

**NON-DEPARTMENTAL**

**RAISE AND APPROPRIATE**

36 Medicare 345,000

37 Life Insurance 10,000

38 Retirement System	1,902,451
39 Workers' Compensation	200,000
40 Unemployment Comp.	131,300
41 Employee Ins. Benefits	5,350,000
<b>APPROPRIATE FROM AVAILABLE FUNDS [FREE CASH]</b>	
41 Employee Ins. Benefits	750,000
<b>APPROPRIATE FROM OVERLAY SURPLUS</b>	
41 Employee Ins. Benefits	100,000
<b>APPROPRIATE FROM HEALTH INSURANCE STABILIZATION</b>	
41 Employee Ins. Benefits	0
<b>RAISE AND APPROPRIATE</b>	
42 Property & Liability Ins.	359,603
43 Reserve for Wage Adj.	12,500
44 Stabilization Fund	0
45 Reserve Fund	150,000
46 Retirement Benefits	24,750
	Voted <b><u>APPROVED</u></b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>9,335,604</b>
<b>TOTAL</b>	<b>\$ 44,221,765</b>

**ARTICLE 4:** **Voted** **APPROVED**  
 Moved and seconded that the Town vote to raise and appropriate the sum of **\$2,281,729** for expenses and debt service to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2020, said sum to be offset by the sum of **\$2,281,729** from betterments and other revenues received by the Sewer Enterprise Fund during Fiscal Year 2020, said appropriations to be used for the following purposes:

Wages and Salaries	\$ 424,746
Expenses	\$ 925,333
Interest on long term debt	\$ 69,561
Sewer maturing principal	\$ 618,529
<b>Total: \$2,038,169;</b>	

and further vote to transfer **\$243,560** from said **\$2,281,729** to the General Fund as reimbursement for shared costs and fringe benefits.

**ARTICLE 5:** **Voted** **APPROVED**  
 Moved and seconded that the Town vote to raise and appropriate the sum of **\$1,596,170** for expenses and debt service to operate the Water Enterprise Operation of the Department of Public Works for FY 2020, said sum to be offset by the sum of **\$1,596,170** from revenues received by the Water Enterprise Fund during Fiscal Year 2020, said appropriation to be used for the following purposes:

Wages and Salaries	\$ 26,176
Expenses	\$1,493,821

Interest on long term debt	\$ 10,075
Water maturing principal	\$ 35,000
<hr/>	
<b>Total:</b>	<b>\$1,565,072;</b>

and further vote to transfer **\$31,098** from said **\$1,596,170** to the General Fund as reimbursement for shared costs and fringe benefits.

**ARTICLE 6:** **Voted** **APPROVED**

Moved and seconded that the Town vote to appropriate the sum of **\$469,343** and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid.

**ARTICLE 7:** **Voted** **APPROVED**

Moved and seconded that the Town vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2020, pursuant to Chapter 44, Section 53F of the M.G.L.

**ARTICLE 8:** **Voted** **APPROVED**

Moved and seconded that the Town vote to set the FY20 spending limits for the Town's revolving funds under section 5-113 of the Northbridge Code as follows:

<b>Program or Purpose</b>	<b>FY 2020 Spending Limit</b>
Playgrounds and Recreation	\$20,000
Food Health and Safety	\$20,000
Compost Site	\$10,000

**ARTICLE 9:** **Voted** **APPROVED**

Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2018 Spring Session of the Annual Town Meeting (May 1, 2018), and under Article 1 of the 2018 Fall Session of the Annual Town Meeting (October 23, 2018), appropriations and transfers under the Omnibus Budget Article, by transferring the sum of \$24,750 from Line 46 Retirement Benefits to the Compensated Absences Fund.

**ARTICLE 10:** **Voted** **APPROVED**

Moved and seconded that the Town vote to appropriate and transfer the sum of **\$74,100** from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2020 beginning July 1, 2019 and ending on June 30, 2020, said funds to be expended under the direction of the Director of Public Works.

**ARTICLE 11:** **Voted** **APPROVED**

Moved and seconded that the Town vote to transfer the sum of **\$87,000** from the Overlay Surplus to be expended by the Board of Assessors for the revaluation of properties in the Town of Northbridge in accordance with Massachusetts General Laws Chapter 40 section 56, Chapter 58 sections 1 and 1A, and the regulations of the Department of Revenue.

**ARTICLE 12:****Voted****APPROVED**

Moved and seconded that the Town vote to accept Massachusetts General Laws Chapter 59, Section 21A ½ , Certified Assessors; compensation, which allows an assessor or assistant assessor who has completed necessary courses of study and training, and who has been awarded a certificate as a Certified Massachusetts Assessor, to receive as compensation from the Town, in addition to regular compensation from the Town, an amount equal to ten percent of such regular compensation.

**ARTICLE 13:****Voted****APPROVED**

Moved and seconded that the Town vote to appropriate and transfer funds from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of **\$150,000** to be expended under the direction of the Director of Public Works, for the purpose of funding work recommended as a result of the Town's Comprehensive Wastewater Management Plan (CWMP) and infiltration & inflow reports for the 3<sup>rd</sup> segment of a multi- year program to make physical improvements to the Town's sewer collection system, including the sealing/replacement of leaking manhole structures and relining/replacement of deficient/cracked/broken sewer lines.

**ARTICLE 14:****Voted****APPROVED**

Moved and seconded that the Town vote to appropriate and transfer from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of **\$360,000** for the purpose of the development of a Technically Based Metal Reduction System for the Northbridge sewer system to comply with EPA Administrative Order CWS-01-18-001.

**ARTICLE 15:****Voted****APPROVED**

Moved and seconded that the Town vote to transfer from the unexpended balance of Sewer Capital Account 60002118-530300 the amount of **\$52,200** for the Removal and Replacement of an Underground Fuel Oil Storage Tank at the Wastewater Treatment Plant.

**ARTICLE 16:****Voted****APPROVED**

Moved and seconded that the Town vote to appropriate and transfer from the Retained Earnings Account of the Water Enterprise Fund the amount of **\$619,920** for the purpose of financing water infrastructure repairs, including the replacement of water mains, within the streets of Linwood Avenue, Court Street, Jon Circle, and Edgemere Avenue.

**ARTICLE 17:****Voted****APPROVED**

Moved and seconded that the Town vote to transfer from the undesignated fund balance (free cash) the following sums of money for the following purposes, said sums to be expended by the head of the department designated: \$25,000 for a Town-Wide Sidewalk Maintenance Program (Public Works); \$66,684 for a Town-wide Pavement Maintenance Program (Public Works); \$25,000 to replace Fire Department Communication Radios; \$15,000 for a Police Department Assessment Center; \$35,000 for Police Station Security Cameras; and \$20,000 for Town Hall Underground Fuel Oil Storage Tank Removal (Public Works); and to transfer the amount of \$25,000 from Ambulance Receipts to replace Fire Department Radios; and to transfer the amount of \$31,000 from the unexpended

balance of the Fire Department Capital Account 01021816-XXXXXX, for the Fire Station Feasibility Study; and to transfer the unexpended balance of \$1,168 from the Dump Truck Capital Account 01021705-585002, the unexpended balance of \$35,231 from the DPW Underground Utility Capital Account 01021810-521900, the unexpended balance of \$5,000 from the Bylaw Review Committee Account 01021104-542000, the unexpended balance of \$4,000 from the Town Hall Annex Slate Roof Capital Account 01021915-585310, the unexpended balance of \$1,881 from the Senior Center Carpet & Window Treatments Capital Account 01021915-585311, and the unexpended balance of \$3,220 from the Town Hall Annex Hot Water Tank Capital Account 01021915-585314, for the following purposes: \$7,500 for Green Community Projects, and \$43,000 for the Town Hall VRF System Project; said sums to be expended by the Director of Public Works; and to transfer the amount of \$30,000 from the unexpended balance of the Pine Grove Cemetery Gift Account for the following purposes: \$20,000 for driveway/road improvements and \$10,000 for Tree and Stump Removal within the Pine Grove Cemetery grounds, said sum to be expended by the Director of Public Works.

**ARTICLE 18:** **Voted** **APPROVED**

Moved and seconded that the Town vote to appropriate and transfer the following sums of money from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2020, as follows: \$10,000 for Town Hall Annex Slate Roof Repairs; \$4,500 for the Town Hall Slate Roof Evaluation; \$10,000 for Town Hall Entryway Flooring and Stairway Treatment Improvements; \$12,000 to install an ADA-compliant door at the rear entry of Town Hall; and \$13,100 to purchase two Floor Burnishers and two Floor Buffing Machines for the School Department.

**ARTICLE 19:** **Voted** **APPROVED**

Moved and seconded that the Town vote to transfer from the undesignated fund balance (free cash) the following sums of money to be expended under the direction of the School Committee: \$106,400 for District-wide Technology Purchases; \$32,000 for Heating System Repairs at the Middle School, \$12,000 to install a railing on the stairs leading to the High School Upper Fields, and \$46,500 to Abate Asbestos in the Middle School Boiler Rooms.

At 8:00 PM the Temporary Moderator introduced the Board of Selectmen, Town Counsel, Town Manager, Town Clerk and Finance Committee. He spoke of Moderator Harold Gould Jr.'s 45 years of extraordinary service to the Town of Northbridge.

Attendance at 8:00 p.m.: 311 registered voters.

**ARTICLE 20:** **Voted** **APPROVED**

Voice Vote                      2/3 vote attained.  
Moderator declared 2/3 vote by  
Virtue of Town By-Law C.3-106  
Moderator declared unanimous

Moved and seconded that the Town vote to amend the Zoning Bylaw and the Zoning Map by rezoning the parcels of land identified as 1734 Providence Road (Assessors' Parcel 23-6), 1702 Providence Road (Assessors' Parcel 23-10), 1700 Providence Road (Assessors' Parcel 23-12), and 1682 Providence Road (Assessors' Parcel 23-14) from Residential-Three (R-3) to Business-Two (B-2).

<b>ARTICLE 21:</b>	<b>Voted</b>	<b><u>APPROVED</u></b>
Voice Vote	2/3 vote attained.	
	Moderator declared 2/3 vote by	
	Virtue of Town Bylaw C.3-106	
	Moderator declared unanimous	

Moved and seconded that the Town vote to borrow the sum of **\$2,775,000** for the purpose of funding the engineering, design and installation of athletic turf at Lasell Field; making associated capital improvements to the Lasell Field complex, including the track, bleachers and lighting; and purchasing the necessary capital equipment to maintain the turf, provided, however, that no borrowing shall be made nor debt incurred hereunder unless and until the Town first votes to exempt from the provisions of M.G.L. Chapter 59, Section 21C (Proposition 2½, so-called), the amounts required to pay the principal and interest of said borrowing and debt.

<b>ARTICLE 22:</b>	<b>Voted</b>	<b><u>DEFEATED</u></b>
Standing Vote	Yes 108 No 88	
	<b>2/3 vote not attained.</b>	

Moved and seconded that the Town vote to amend the Zoning Bylaw by ADDING footnote 7-to the Table of Use Regulations, section 173-12, as follows:

7 Marijuana Cultivator, as an accessory use may be permitted by Special Permit of the Planning Board in the Residential-Two (R-2) Zoning District in accordance with Section 173-18.6 [Recreational Marijuana Establishments] of the Northbridge Zoning Bylaw provided the subject property consists of more than 12 acres and associated structures are setback a minimum of 100-feet from the property line.

Moved and seconded to move the previous question.

	<b>Voted</b>	<b><u>APPROVED</u></b>
Voice Vote	2/3 vote attained.	
	Moderator declared 2/3 vote by	
	Virtue of Town Bylaw C.3-106	

Action having been completed on all of the Articles on the Warrant for the Spring Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting.

Voted unanimously at 9:23 p.m. to dissolve the Warrant and adjourn the Spring Annual Town Meeting.

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
PROCEEDINGS FOR FALL ANNUAL TOWN MEETING**

**TUESDAY, OCTOBER 22, 2019 - 7:00 P.M.**  
**NORTHBRIDGE MIDDLE SCHOOL**  
**171 LINWOOD AVENUE**  
**WHITINSVILLE, MA**

The Fall Annual Town Meeting was called to order at 7:03 p.m. by the Moderator, Henry J. Lane, at the Northbridge Middle School, 171 Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts.

The Moderator declared the Town Quorum of 50 present. The number of registered voters in attendance at 6:58 p.m. was 57.

The invocation was given by Kim Manion, Pastor of the Blackstone Valley United Methodist Church and was followed by the pledge of allegiance to the American Flag.

The Moderator stated that it was the first time in 45 years that Harold Gould was not the Town Moderator. Moderator Henry Lane expressed his thanks and appreciation for being voted in as the Town's next Moderator and stated that he will strive to serve the Town well as Town Moderator.

The following tellers were appointed by the Moderator and duly sworn in by the Town Clerk:

Sharon Susienka, Kelly Bol, Jeanne Gniadek, and Robert LaFlamme.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

**ARTICLE 1:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2019 Spring Session of the Annual Town Meeting (May 7, 2019), appropriations and transfers under the Omnibus Budget Article, to raise and appropriate, and/or to transfer from available funds in the Treasury and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article as follows:

**GENERAL GOVERNMENT**

**CONSERVATION COMMISSION:**

**Line 9A:** Conservation Commission Personnel

**By transferring** from Wetland Fees

the additional sum of \$ 6,500

**Total Conservation Commission: \$ 6,500**

**TOTAL GENERAL GOVERNMENT: \$ 6,500**

**CULTURE & RECREATION**

**HISTORICAL COMMISSION:**

**Line 29A:** Historical Commission Expenses

**By raising and appropriating**

the additional sum of \$ 2,300

**Total Historical Commission: \$ 2,300**

**TOTAL CULTURE & RECREATION: \$ 2,300**

**DEBT SERVICE:**

**Line 32:** Debt Principal

By raising and appropriating  
the additional sum of \$1,000,000  
**Total Debt Principal: \$1,000,000**  
**Line 33: Debt Interest**

By raising and appropriating  
the additional sum of \$ 730,750  
**Total Debt Interest: \$ 730,750**

**TOTAL DEBT SERVICE: \$1,730,750**

**TOTAL ARTICLE 1: \$1,739,550**

**ARTICLE 2:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to pass over Article 2.

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town various sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

**ARTICLE 3:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to appropriate or reserve for future appropriation from the Community Preservation Fund annual revenues the following amounts recommended by the Northbridge Community Preservation Committee for community preservation projects and other expenses for the Fiscal Year 2020, with each item to be considered a separate appropriation

Reserves:

- a) From FY 2020 estimated revenues for Historic Resources Reserve - the sum of \$16,230.00
- b) From FY 2020 estimated revenues for Community Housing Reserve - the sum of \$16,230.00
- c) From FY 2020 estimated revenues for Open Space & Recreation Reserve - the sum of \$16,230.00
- d) From FY 2020 estimated revenues for Budgeted Reserve - the sum of \$105,498.00.

**ARTICLE 4:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to appropriate the sum of \$8,115.00 or any other sum, from the Community Preservation Fund revenues to the Northbridge Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act, including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2020.

**ARTICLE 5:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to authorize the Board of Selectmen and the School Committee to grant to Verizon New England, a perpetual right and easement to construct, reconstruct, operate, maintain, replace and remove, lines, cables and appurtenances for the transmission of intelligence and telecommunications upon, over, under and across a portion of the Town-owned land located at 21 Crescent Street, the site of the Balmer School; and to authorize



the Board of Selectmen and the School Committee to take any and all action necessary for the purpose of accomplishing such easement conveyance.

**ARTICLE 6:** Voted **APPROVED** Unanimous  
Moved and seconded that the Town vote to amend Chapter 8 of the Code of Northbridge (Regulation of Animals), Article 8-100 (Dogs), Section 8-112.A (Kennels), by deleting the last sentence, which currently reads “The new kennel licensing requirements shall become effective on.” and replacing with the following sentence: “The new kennel licensing requirements shall become effective on July 1, 2018.”

**ARTICLE 7:**  
Moved and seconded that the Town vote to dispense with and waive the reading of Article 7. No opposition, reading is waived.  
Voted **APPROVED** Secret Ballot: YES 51 NO 22  
2/3 vote attained

Moved and seconded that the Town vote to amend the General Bylaws by adopting a new section entitled Whitinsville - Downtown Crossroads Historic District Bylaw, as printed in the warrant, and inserting said section in the Code of Northbridge as follows:

**WHITINSVILLE -DOWNTOWN CROSSROADS**

**Historic District Bylaw**

**Introduction.** The Town of Northbridge hereby creates and establishes the Whitinsville Historic District, entitled “Whitinsville - Downtown Crossroads” to be administered by the Whitinsville Historic District Commission as provided for under Massachusetts General Laws (“MGL”) Chapter 40C, as amended, and as prescribed herein.

**Section 1. Name**  
The Whitinsville Historic District shall be known as Whitinsville-Downtown Crossroads. The Commission name shall be the Whitinsville -Downtown Crossroads Historic District Commission.

**Section 2. Purpose**  
The purpose of this Bylaw is to aid and encourage the preservation and protection of the historic Buildings, Structures and Sites within the Whitinsville -Downtown Crossroads Historic District.

**Section 3. Definitions**  
As used in this Bylaw, the following terms shall have the following meanings:

- Alteration, to alter -the act of rebuilding, reconstruction, restoration, replication, removal, demolition, and other similar activities.
- Building -a combination of materials forming a shelter for persons or property.
- Certificate -a Certificate of Appropriateness, Certificate of Non-Applicability, or Certificate of Hardship as set forth in this Bylaw.
- Commission -the Historic District Commission as established in this Bylaw.
- Construction, to construct -the act of building, erecting, installing, enlarging, moving and other similar activities.
- District -the Historic District as established in this Bylaw.

Exemptions, exclusions -items, features, materials and other similar attributes that may be excluded from the purview of this Bylaw and review by the Commission. Exterior Architectural Feature -such portion of the exterior of a Building or Structure as is open to view from a public way, including but not limited to architectural style and general arrangement and setting thereof, the kind and texture or exterior building materials, and the type and style of windows, doors, lights, and other appurtenant exterior fixtures.

Person Aggrieved -the applicant, an owner of adjoining property, an owner of property within the same District area, an owner of property within 100 feet of the District area; and any local charitable corporation one of the purposes of which is the preservation of historic places, structures, buildings or districts.

Public View -shall be limited to and determined by a property's street address (e.g. 7 Main Street, public view is Main Street). Exterior alterations to the rear of a property or not viewable from the property's address street shall be considered exempt from review.

Sign -any symbol, design or device used to identify or advertise any place or business, product, activity or person.

Site -an area of ground, which may or may not include a Building or Structure.

Structure -a combination of materials other than a Building, including but not limited to a Sign, fence, wall, terrace, walk or driveway.

Temporary Building OR Structure -a Building or Structure not to be in existence for a period of more than two years.

#### **Section 4. District**

The "Whitinsville - Downtown Crossroads Historic District" shall consist of the twelve (12) properties listed below and as identified on the map entitled "Whitinsville - Downtown Crossroads Local Historic District Map" included as Appendix A of this Bylaw.

1. Col. James Fletcher Home, 1 Elm Place, Assessor Map 4A Parcel 46 (Building)
2. Whitinsville Brick Mills & Forge (Paul Whitin Mill), 54 Douglas Road, Assessor Map 2 Parcel 7 (Building)
3. Whitinsville Cotton Mill, 17 Douglas Road, Assessor Map 5 Parcel(s) 77 & 75 (Building)
4. Stephen F. & Mary Ann Batchelor House, 31 Church Street, Assessor Map 15A Parcel 136 (Building)
5. Memorial Town Hall, 7 Main Street, Assessor Map 2 Parcel 9 (Building)
6. Aldrich School (original High School), 14 Hill Street, Assessor Map 15A Parcel(s) 133 & 131 (Building)
7. Town Common/Memorial Park, Church Street, Assessor Map 14A Parcel 34 (Site)
8. Village Congregational Church, 5 Church Street, Assessor Map 15A Parcel 134 (Building)
9. Whitinsville Savings Bank, 1 Memorial Square, Assessor Map 15A Parcel 132 (Building)
10. Whitinsville Social Library, 17 Church Street, Assessor Map 15A Parcel 135 (Building)

11. George Marston Whitin Memorial Community Center, 60 Main Street, Assessor Map 7 Parcel 223 (Building)

12. Trinity Episcopal Church, 31 Linwood Avenue, Assessor Map 14A Parcel 35 (Building)

**Section 5. Commission**

5.1 The Commission shall consist of five (5) members to be appointed by the Board of Selectmen, one (1) member initially to be appointed for one-year, one (1) for two-years, and two (2) for three-years, and each successive appointment to be made for three (3) years. The Board of Selectmen shall also appoint two (2) alternate members to one-year terms. All members shall serve without compensation.

5.2 The Commission shall include among its members, if possible, one (1) property owner who owns property located in the District, one (1) resident chosen from two nominees put forward by the local Board of Realtors or similar organization whose territory includes Northbridge, one (1) resident chosen from two (2) nominees put forward by the Central Massachusetts Chapter of the

American Institute of Architects, one (1) resident chosen from two (2) nominees put forward by the Northbridge Historical Society and one (1) nominee put forward by the Northbridge Historical

Commission. Alternates shall be appointed from nominees put forward by the Northbridge Historical Society and the Northbridge Historical Commission. If within thirty (30) days after submission of a written request for nominees to any said organization insufficient nominations have been made, the Board of Selectmen may proceed to make appointments in accordance with Section 5.1.

5.3 Each member of the Commission shall continue to serve after his/her appointment term until such time as a successor is duly appointed.

**Section 6. Duties**

6.1 The Commission shall exercise its powers in administering and regulating the Construction and Alteration of Structures or Buildings within the District as set forth under the procedures and criteria established in this Bylaw and MGL Chapter 40C. In exercising its powers and duties hereunder, the Commission shall pay due regard to the distinctive characteristics of each Building, Structure and District area.

6.2 The Commission, may adopt and from time to time amend, reasonable Rules and Regulations not inconsistent with the provisions of this Bylaw or MGL Chapter 40C, setting forth such forms and procedures as it deems necessary for the regulation of its affairs and the conduct of its business, including but not limited to requirements for the contents and form of applications for Certificates, fees, hearing procedures and other matters. Said Rules and Regulations and amendments shall not take effect until approved by a majority vote of the Board of Selectmen. The Commission shall file a copy of any such Rules & Regulations with the Office of the Town Clerk.

6.3 The Commission shall, at the beginning of each fiscal, year hold an organizational meeting to elect a Chair, Vice Chair and Clerk, and shall file notice of such organization with the Office of the Town Clerk.

6.4 The Commission shall keep a permanent record of its resolutions, decisions and determinations and votes of each member participating.

6.5 The Commission shall undertake educational efforts to explain to the public and property owners the merits and functions of the District.

**Section 7. Application Fee**

There shall be no application fee associated with Commission review in accordance with this Bylaw; but the applicant shall be required to pay the costs associated with the public hearing notice (mailing and legal advertisement).

**Section 8. Clerical and Technical Assistance**

The Commission may, subject to fiscal year appropriation, employ clerical and technical assistants and incur other expenses appropriate to carrying out its work as needed.

**Section 9. Alterations and Construction**

9.1 No Building or Structure, or any part thereof, within the District shall be Constructed or Altered in any way which affects the Exterior Architectural Features as visible from a public way (public view) unless the Commission issues a Certificate with respect to such Construction or Alteration, except as otherwise provided for in this Bylaw.

9.2 No building permit for exterior Construction of a Building or Structure or Alteration of an Exterior Architectural Feature within the District and no demolition permit for demolition or removal of a Building or Structure within the District shall be issued by the Town or any department thereof until a Certificate as required under this Bylaw has been issued by the Commission.

**Section 10. Procedures for Review**

10.1 Application -Any person who desires to obtain a Certificate from the Commission shall file with the Office of the Town Clerk, Building Department and the Commission an application for a Certificate of Appropriateness, Certificate of Non-Applicability or Certificate of Hardship.

10.1.1 The application shall be accompanied by such plans, elevations, specifications, materials, photographs, and other information, including in the case of demolition or removal a statement of the proposed condition and appearance of the property thereafter, as may be reasonably deemed necessary by the Commission to enable it to make a determination on the application.

10.2 Date -The date of the filing of an application shall be the time/date stamp recorded by the Office of the Town Clerk.

10.3 Initial Determination -The Commission shall determine within fourteen (14) days of the filing of an application for a Certificate whether said application involves any Exterior Architectural Features which are within the jurisdiction of the Commission.

10.3.1 Certificate of Non-Applicability -If the Commission determines that an application for a Certificate does not involve any Exterior Architectural Features or involves an Exterior Architectural Feature which is not subject to review (Exemptions, Exclusions) by the Commission under the provisions of this Bylaw, the Commission shall forthwith issue a Certificate of Non-Applicability.

10.3.2 If the Commission determines that such application involves any Exterior Architectural Features subject to review under this Bylaw, it shall hold a

public hearing on the application and render a decision as provided for in this Bylaw.

**Section 11. Criteria for Administrative Review**

11.1 The Commission may authorize the Chair, or the Vice Chair (in the absence of the Chair) to review and approve certain applications, as described herein.

11.2 The Chair shall evaluate the application based on the existing conditions of the property and may make a finding that a Determination of Non-Applicability is appropriate. Absent such a finding by the Chair, the applicant must appear before the Commission at a public hearing.

11.3 If the applicant represents that the proposed work is not visible from the public way (public view), he or she may request that the Chair review the application administratively. Any administrative review shall only apply to the work described at the time of application.

11.3.1 The burden of proof is on the applicant to demonstrate that an Exterior Architectural Feature or Building elevation is not visible from the public way (public view). In reviewing visibility, the Chair shall consider plans and photographic documentation. The Chair may conduct site visits as necessary. The Chair shall issue a Determination of Non-Applicability for any proposed work that is not visible from the public way.

11.3.2 All work approved administratively by the Chair shall be identified by the applicant's name and property address on the next available public meeting agenda of the Commission. Furthermore, a letter describing the scope of the approved work shall be filed with the Office of the Town Clerk with a copy to the Inspector of Buildings, Planning Board and Board of Selectmen.

11.4 The Commission shall not consider applications for, nor be required to issue, Certificates of Appropriateness for details of design, interior arrangements, ordinary repairs to and maintenance of existing Buildings or Structures.

11.4.1 If the applicant represents that the Commission is not required to issue a Certificate of Appropriateness based on Section 11.4, the applicant may request that the Chair review the application administratively. Any administrative review shall only apply to the work described at the time of application.

11.4.2 The burden of proof is on the applicant to demonstrate that the proposed work is either a: design detail, interior arrangement, ordinary repair, or maintenance.

11.4.3 The request for administrative review must contain photographic documentation of the existing condition of the building.

11.4.4 The request must clearly define and specifically list all proposed items, including, but not limited to: materials, dimensions, colors, and manufacturer, if applicable.

11.4.5 The Chair shall issue a Determination of Non-Applicability for any proposed work that he/she finds is not subject to this Bylaw.

11.4.6 All work approved administratively by the Chair shall be identified by the applicant's name and property address on the next available public meeting agenda of the Commission. Furthermore, a letter describing the scope of the

approved work shall be filed with the Office of the Town Clerk with a copy to the Inspector of Buildings, Planning Board and Board of Selectmen.

**Section 12. Public Hearing**

12.1 When required, the Commission shall hold a public hearing within thirty (30) days from the date of the filing of the application. At least fourteen (14) days before said public hearing, public notice shall be given by posting in a conspicuous place in Town Hall and in a newspaper of general circulation in the Town. Such notice shall identify the time, place and purpose of the public hearing. A copy of the public hearing notice shall be mailed to the applicant, the owners of all other properties within the District, any local charitable corporation one of the purposes of which is the preservation of historic structures or districts, to the Planning Board, and to any person filing a written request for notice of hearings.

**Section 13. Decision**

13.1 The Commission shall grant a Certificate or issue a written denial within forty-five (45) days from the date the application was filed unless the applicant consents in writing to a specific extension of the time by which such decision must be made

13.2 In the absence of any such extension of time, should a decision not be made within the prescribed time, the applicant is entitled as of right to a Certificate of Hardship.

13.3 Vote of the Commission -The concurring vote of at least three (3) members of the Commission shall be required to issue a Certificate.

13.3.1 In the event at least three (3) members were not present throughout the entirety of the public hearing the applicant is entitled as of right to a Certificate of Hardship.

13.4 In the case of a denial of an application for a Certificate, the Commission shall set forth the reasons for denial and may include specific recommendations that would make the application acceptable to the Commission. If, within fourteen (14) days of receipt of the denial, the applicant files a written modification of the application in conformity with the recommended changes of the Commission, the Commission shall cause a Certificate of Appropriateness to be issued to the applicant.

13.5 Certificate of Appropriateness -If the Commission determines that the exterior Construction or Alteration for which an application for a Certificate of Appropriateness has been filed will be appropriate for or compatible with the preservation or protection of the District, the Commission shall issue a Certificate of Appropriateness.

13.5.1 Upon the adoption of this Bylaw the Commission shall issue a Certificate of Appropriateness for all Buildings, Structures and Sites within the Whitinsville -Downtown Crossroads Historic District.

13.6 Certificate of Hardship -In the event of an application for a Certificate of Hardship, the Commission shall determine whether, owing to the conditions affecting the Building or Structure involved, but not affecting the District generally, failure to approve the application will involve a substantial hardship, financial or otherwise, to the applicant and whether such application may be

approved without substantial detriment to the public welfare and without substantial derogation from the intent and purpose of this Bylaw. Hardship shall be determined with reference to assessed value of the Building or Structure and cost of proposed alteration.

13.6.1 If the Commission determines that owing to such conditions failure to approve an application will involve substantial hardship to the applicant and approval thereof may be made without such substantial detriment or derogation, the Commission shall issue a Certificate of Hardship.

13.7 Certificate -Each Certificate or written decision by the Commission shall be dated and signed by the Chair or such person as the Commission may designate and shall be deemed issued upon filing with the Office of the Town Clerk.

13.7.1 Each Certificate or written decision by the Commission shall be filed with the Office of the Town Clerk and provided to the applicant at the address shown on the application with a copy to the Inspector of Buildings, Planning Board and Board of Selectmen.

13.8 Persons Aggrieved; Appeal -A person aggrieved by a determination of the Commission may, within twenty (20) days after the filing of the notice of such determination with the Office of the Town Clerk, file a written request with the Commission for a review by a person or persons of competence and experience in such matters, acting as arbitrator designated by the Central Massachusetts Regional Planning Commission. If the Town ceases to be a member of the Commission, the Massachusetts Department of Housing and Community Development shall select the appropriate regional planning agency.

13.8.1 The finding of the arbitrator making such review shall be filed with the Office of the Town Clerk within forty-five (45) days after the request and shall be binding on the applicant and the Commission, unless a further appeal is sought in the Superior Court as provided in MGL Chapter 40C, Section 12A. The filing of such further appeal shall occur within twenty (20) days after the finding of the arbitrator has been filed with the Office of the Town Clerk.

#### **Section 14. Criteria for Determinations**

14.1 Consideration -In deliberating on applications for Certificates, the Commission shall consider, among other things, the historic and architectural value and significance of the Building, Structure or Site; the general design, proportions, detailing, massing, arrangement, texture, and materials of the Exterior Architectural Features involved; and the relation of such Exterior Architectural Features to similar features of Buildings and Structures in the District.

14.2 New Construction, Additions -In the case of new Construction or additions to existing Buildings or Structures, the Commission shall consider the appropriateness of the scale, shape and proportion of the Building or Structure both in relation to the land area upon which the Building or Structure is situated and in relation to Buildings and Structures in the vicinity.

14.3 Nothing in this Bylaw shall be deemed to preclude any person contemplating construction or alteration of a Building or Structure within the District from consulting informally with the Commission, at a public meeting, before submitting an application. Nothing in this Bylaw shall be deemed to

preclude the Commission from offering informal advice to a potential applicant prior to receiving an application. However, such preliminary advice offered by the Commission shall not be deemed to set a precedent nor in any way limit the Commission in the exercise of its functions under this Bylaw.

14.4 Not in Public View -The Commission shall consider only Exterior Architectural Features as seen from the public way (public view) as provided for in this Bylaw. The Commission shall not consider interior arrangements or architectural features not subject to public view.

#### **Section 15. Exemptions, Exclusions**

15.1 The Commission shall exclude from its review the following elements and features:

- a. AC Units & Alarms
- b. Chimneys & Chimney Caps
- c. Fences
- d. Flags (Flag Poles)
- e. Gutters & Downspouts
- f. Handicapped Accessible Access
- g. Lighting Fixtures
- h. Garage Doors & Loading Docks
- i. Mailboxes & Mail Slots
- j. Mechanical & Plumbing Vents
- k. Monuments & Memorials
- l. Paint Color, Color of Buildings or Structures
- m. Ramps, Railings & Stairs
- n. Roofing Materials
- o. Shutters & Hardware
- p. Sidewalks & Walkways
- q. Signage (Banners)
- r. Solar Panels
- s. Storm Doors & Screens
- t. Storm Windows & Screens
- u. Street Number signage or identification
- v. TV Antennas & Satellite Dishes
- w. Temporary Buildings or Structures
- x. Window Replacement(s)
- y. Windows, Window Treatments
- z. Wires & Cables

15.2 Under State Law, routine maintenance, repair, replacement, and landscaping are exempt from review.

15.3. The Commission shall not consider interior arrangements or architectural features not subject to public view from a public way as provided for in this Bylaw.

15.4 Nothing in this Bylaw shall prevent any exterior Construction or Alteration under a permit duly issued prior to the adoption of this Bylaw or be construed to prevent work satisfying requirements certified by a duly authorized public official deemed to be necessary for public safety.



15.5 Nothing in this Bylaw shall restrict or be a cause for review of exterior Alterations that may be required by State or Federal Building Codes.

15.6 Nothing in this Bylaw shall restrict or be a cause for review of the point of access serviced by handicapped access ramps designed solely for the purpose of facilitating ingress/egress of physically handicapped persons, as defined in MGL.

15.7 Non-traditional materials, providing that the difference between such material(s) and traditional materials cannot, upon the review by the Commission, be reasonably discerned by the unaided eye shall be exempt from this Bylaw.

15.8 The reconstruction, substantially similar in exterior design of a Building, Structure or Exterior Architectural Feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within two years thereafter shall be exempt from this Bylaw.

15.9 Nothing in this Bylaw shall restrict or be a cause for review of exterior Alterations to any accessory structures, including sheds and detached garages.

15.10 Nothing in this Bylaw shall restrict or be a cause for review of use(s) of properties within the District; the Northbridge Zoning Bylaw shall govern all land uses within the District.

15.11 Upon request, the Commission shall issue a Certificate of Non-Applicability with respect to Construction or Alteration in any category not subject to review by the Commission in accordance with the above provisions.

#### **Section 16. Categorical Approval**

16.1 The Commission may determine from time to time, after a public hearing duly advertised and posted at least fourteen (14) days in advance in a conspicuous place in Town Hall and in a newspaper of general circulation in Northbridge, that certain categories of Exterior Architectural Features, Structures or Buildings under certain conditions may be Constructed or Altered without review by the Commission without causing substantial derogation from the intent and purpose of this Bylaw.

#### **Section 17. Enforcement and Penalties**

17.1 Building Permit -No building permit shall be issued for the exterior Construction or Alteration of any Building or Structure within the District unless a Certificate has first been issued by the Commission when such Certificate is required by this Bylaw.

17.2 Conditions of Certificate -No Construction or Alteration of any Building or Structure within the District for which a Certificate is required shall deviate from the conditions of such Certificate issued by the Commission.

17.2.1 The Commission shall be charged with the enforcement of this Bylaw.

17.3 The Commission, upon a written complaint of any resident of Northbridge, or owner of property within Northbridge, or upon its own initiative, shall institute any appropriate action or proceedings in the name of the Town of Northbridge to prevent, correct, restrain or abate violation of this Bylaw. In the case where the Commission is requested in writing to enforce this Bylaw against any person allegedly in violation of same and the Commission declines to act, the Commission shall notify, in writing, the party requesting such enforcement of any

action or refusal to act and the reasons therefor, within twenty-one (21) days of receipt of such request.

17.4 Whoever violates any of the provisions of this Bylaw may be punishable by a fine of up to \$300.00 for each offense, in accordance with the provisions of MGL Chapter 40C Section 13. Each day during any portion of which such violation continues to exist shall constitute a separate offense.

17.5 Enforcement Agent -The Commission may designate the Inspector of Buildings to act on its behalf and to enforce this Bylaw.

#### **Section 18. Amendments**

18.1 Historic District Boundaries - The District may be expanded or reduced in size. Any changes involving the boundaries (properties) of the District must follow the procedures for the initial establishment of a local historic district, in accordance with MGL Chapter 40C. In such cases, the Commission is responsible for conducting the study, drafting the preliminary study report, and holding the public hearing.

18.2 Historic District Bylaw -This Bylaw may be amended, by a 2/3 vote of Town Meeting, provided the amendment is not inconsistent with the intent of MGL Chapter 40C. Before an amendment may be brought to vote, the amendment must first be submitted to the Commission, for its formal recommendation. The Commission has a maximum of sixty-days to make a recommendation on a proposed amendment, after which time the amendment may be acted upon by Town Meeting, per MGL Chapter 40C, section 3.

#### **Section 19. Severability and Validity**

19.1 The provisions of this Bylaw shall be deemed to be separable. If any of its provisions, sections, subsections, sentences, or clauses shall be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Bylaw shall continue to be in full force and effect.

19.2 This Bylaw shall not become effective until the Bylaw and Historic District Map setting forth the boundaries of the District have been filed with the Town Clerk and a copy has been recorded in the Worcester Registry of Deeds.

#### **ARTICLE 8: Voted APPROVED**

Moved and seconded that the Town vote to pass over Article 8.

To see if the Town will vote in accordance with the provisions of G.L. c. 59 §38H to authorize the Board of Selectmen to enter into a Real and Personal Property Tax Agreement with **Northbridge McQuade, LLC**, or its affiliated entity, with a business address at 4 Liberty Square, Boston, MA 02109, for a period of up to twenty-five (25) years, and to approve said agreement under which **Northbridge McQuade, LLC** or its affiliated entity, will pay the Town a sum of money per year relative to a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 2.9 megawatts (MW) AC which **Northbridge McQuade, LLC** or its affiliated entity proposes to construct and operate on a 60 acre +/- parcel of land located on the easterly side of McQuade's Lane, Northbridge and further to allow the Board of Selectmen to negotiate any necessary amendments to said Tax Agreement; or take any other action relating thereto.

Action having been completed on all of the Articles on the Warrant for the Fall Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting.

Voted unanimously at 8:23 p.m. to dissolve the Warrant and adjourn the Fall Annual Town Meeting.

**COMMONWEALTH OF  
MASSACHUSETTS  
TOWN OF NORTHBRIDGE ANNUAL  
TOWN ELECTION**

**Tuesday, May 21, 2019**

**Total Vote: 1514**

Prec. 1	Prec. 2	Prec. 3	Prec. 4
<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>

**BOARD OF SELECTMEN 3 year term (vote for two)**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	223	209	236	347	1015
James J. Athanas	190	204	252	343	989
Charles Ampagoomian, Jr.	227	191	264	327	1009
Write Ins:					
Joseph J. Montecalvo	2	0	0	0	2
Kendell A. Chilton	0	2	0	0	2
John A. Davis	0	1	0	0	1
Christopher R. Szkutak	0	1	0	0	1
Robert W. Chenevert Jr.	0	1	0	0	1
Michael J. Havalotti	0	1	0	0	1
Russell D. Collins	0	1	1	0	1
Michael J. Lebrasseur	0	1	1	0	1
Brian J. Massey	0	0	0	1	1
Shelley J. Buma	0	0	0	1	1
Gary K. Rosenberg	0	0	0	1	1
Steven T. Falconer	0	0	0	1	1
All others (write-ins)	0	0	0	1	1
<b>Total Vote</b>	<b>642</b>	<b>610</b>	<b>754</b>	<b>1022</b>	<b>3028</b>

**TOWN MODERATOR 3 year term (vote for one)**

Blanks	92	85	93	133	403
Henry J. Lane	224	220	283	378	1105
Write Ins:					
Steven T. Falconer	1	0	0	0	1
Melissa A. Schuster	1	0	0	0	1
Joseph J. Montecalvo	1	0	0	0	1
Addison E. Redfield	1	0	0	0	1
Peter T. L'Homedieu	0	0	1	0	1
All others (write-ins)	1	0	0	0	1
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

**SCHOOL COMMITTEE 3 year term (vote for one)**

Blanks	295	272	328	437	1332
Write Ins:					
Steven T. Falconer	19	25	31	45	120
Todd N. Austin		0	0	4	5
Jeffrey P. Bedigian	1	0	0	0	1
Danielle F. Keane	1	0	0	0	1
Susan Massey Brouwer	1	0	1	1	3
Michael S. Alden	1	1	7	8	17
Joseph T. Driscoll	1	0	0	0	1
Kendell A. Chilton	0	1	0	0	1
Erin Marie Donahue	0	1	0	0	1
Shelley J. Buma	0	1	0	0	1
David W. Graham Jr.	0	1	0	0	1
Elissa K. Graham	0	1	0	3	4
Karen E. Gibson	0	1	0	0	1
Marion D. Mulgrew	0	1	0	0	1
Ryan M. Levesque	0	0	1	0	1
Joseph J. Montecalvo	0	0	1	0	1
William Thomas Alessi	0	0	1	0	1
John W. Bacon	0	0	1	2	3
Joseph A. Strazzulla II	0	0	2	3	5
Ryan Roger Poulin	0	0	1	0	1
Tanner P. Ropiak	0	0	1	1	2
Michael S. Dutra	0	0	0	1	1
Kevin T. Pires	0	0	0	1	1
Vincent J. Osterman	0	0	0	1	1
Alan J. Ratcliffe	0	0	0	2	2
Kevin R. Dupuis	0	0	0	1	1
All Others (write ins)	1	0	2	1	4
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

**SCHOOL COMMITTEE 2 year term (vote for one)**

Blanks	301	284	345	465	1395
Write Ins:					
Steven T. Falconer	15	14	22	30	81
Todd N. Austin	1	0	0	2	3
Stacy L. Keyes	1	0	0	0	1
Michael J. Haslam	1	0	0	0	1
Joseph J. Montecalvo	1	0	0	0	1
Michael S. Alden	1	1	3	8	13
Joseph A. Strazulla II	0	1	0	1	2
Homer J. Rajotte	0	1	0	0	1
Elissa K. Graham	0	1	0	1	2
Karen E. Gibson	0	1	0	0	1
Stephen W. Miller	0	1	0	0	1
Nicole Ruby Bottiglieri	0	1	0	0	1

William Thomas Alessi	0	0	1	0	1
Justine M. Wildfeuer	0	0	1	0	1
Francis M. Harris Jr.	0	0	1	0	1
Spencer L. Pollock	0	0	1	0	1
Laurie B. Mahoney	0	0	1	0	1
Joshua A. Kaske	0	0	1	1	2
Michael S. Dutra	0	0	0	1	1
Scott D. Bentley	0	0	0	1	1
Michelle L. Benoit	0	0	0	1	1
All Others (write ins)	0	0	1	0	1
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

**SCHOOL COMMITTEE 1 year term (vote for one)**

Blanks	135	117	131	184	567
Bethany L. Cammarano	183	186	244	324	937
Write Ins:					
Steven T. Falconer	2	1	2	3	8
Joeseeph J. Montecalvo	1	0	0	0	1
Jennifer Virginia Connors	0	1	0	0	1
All Others (write ins)	0	0	0	0	0
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

**PLANNING BOARD 3 year term (vote for two)**

Blanks	402	391	466	655	1914
James J. Berkowitz	236	218	285	363	1102
Write Ins:					
Harry A. Berkowitz	2	0	1	2	5
Joseph J. Montecalvo	1	0	0	0	1
Addison E. Redfield	1	0	0	0	1
George S. Murray	0	1	0	0	1
Francis M. Harris Jr.	0	0	1	0	1
Susan Massey Brouwer	0	0	1	0	1
Michael S. Dutra	0	0	0	1	1
All Others (write ins)	0	0	0	1	1
<b>Total Vote</b>	<b>642</b>	<b>610</b>	<b>754</b>	<b>1022</b>	<b>3028</b>

**PLANNING BOARD 1 year term (vote for one)**

Blanks	130	111	144	191	576
Rainer Forst	190	194	233	318	935
Write Ins:					
Christopher S. Brooks	1	0	0	1	2
Brian J. Massey	0	0	0	1	1
All Others (write ins)	0	0	0	0	0
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

**TRUSTEES OF SOLDIERS' MEMORIALS - VETERAN 3 year term (vote for one)**

Blanks	312	302	372	500	1486
Write Ins:					

Frank Joseph Defazio	3	0	3	6	12
Richard T. Trier	1	0	0	0	1
Harry A. Berkowitz	2	0	0	0	2
Michael S. Dumas	1	0	0	0	1
Joel M. Brown	1	0	0	0	1
Ralph Andonian	1	0	0	0	1
Michael E. Connors	0	1	0	0	1
Jeffrey P. Picotte	0	0	1	0	1
William J. Audet	0	0	1	0	1
William Slaney	0	0	0	3	3
Thomas A. Farley	0	0	0	1	1
Todd N. Austin	0	0	0	1	1
All Others (write-ins)	0	2	0	0	2
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### **TRUSTEES OF SOLDIERS' MEMORIALS - NON VETERAN**

##### **3 year term (vote for one)**

Blanks	104	99	105	164	472
James S. Gallagher	217	206	272	347	1042
All Others (write ins)	0	0	0	0	0
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### **NORTHBRIDGE HOUSING AUTHORITY 5 year term (vote for one)**

Blanks	306	292	359	482	1439
Write Ins:					
Susan Massey Brouwer	12	10	14	23	59
Elaine L. Mahoney	2	3	1	1	7
Michael S. Dutra	1	0	2	3	6
James J. Athanas	0	0	0	1	1
Todd N. Austin	0	0	0	1	1
All Others (write-ins)	0	0	1	0	1
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### **NORTHBRIDGE HOUSING AUTHORITY 4 year term (vote for one)**

Blanks	299	286	362	472	1419
Write Ins:					
Susan Massey Brouwer	18	16	12	31	77
Elaine L. Mahoney	4	2	1	2	9
Michael S. Dutra	0	1	1	2	4
Sean Cottam O'Toole	0	0	1	0	1
Timothy Labrie	0	0	0	1	1
Charles Ampagoomian Jr.	0	0	0	1	1
Vincent J. Osterman	0	0	0	1	1
Cheryl A. Tivnan	0	0	0	1	1
All Others (write-ins)	0	0	0	0	0
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### **NORTHBRIDGE HOUSING AUTHORITY 2 year term (vote for one)**

Blanks	312	300	366	501	1479
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Write Ins:

Susan Massey Brouwer	6	4	5	4	19
Elaine L. Mahoney	1	1	1	0	3
Michael S. Dutra	1	0	3	3	7
Abraham Hekemmian	0	0	1	0	1
Patti Lynn Adams	0	0	0	1	1
Scott D. Bentley	0	0	0	1	1
Cheryl A. Tivnan	0	0	0	1	1
All Others (write-ins)	1	0	1	0	2
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### REDEVELOPMENT AUTHORITY 4 year term (vote for one)

Blanks	321	305	377	508	1511
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Write Ins:

Michael S. Dutra	0	0	0	1	1
Cheryl A. Tivnan	0	0	0	1	1
All Others (write ins)	0	0	0	1	1
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### REDEVELOPMENT AUTHORITY 3 year term (vote for one)

Blanks	320	304	377	509	1510
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Write Ins:

Melissa Sue Connors	0	1	0	0	1
Michael S. Dutra	0	0	0	1	1
Cheryl A. Tivnan	0	0	0	1	1
All Others (write ins)	1	0	0	0	1
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

#### REDEVELOPMENT AUTHORITY 1 year term (vote for one)

Blanks	319	305	377	509	1510
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Write Ins:

Joseph J. Montecalvo	2	0	0	0	2
Michael S. Dutra	0	0	0	1	1
Cheryl A. Tivnan	0	0	0	1	1
All Others (write ins)	0	0	0	0	0
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

### QUESTION

Shall the Town of Northbridge be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay the costs for engineering, design and installation of athletic turf at Lasell Field; associated capital improvements to the Lasell Field complex, including the track, bleachers and lighting; and purchasing equipment to maintain the turf?

Blanks	2	1	10	4	17
Yes	162	192	225	357	936

No	157	112	142	150	561
<b>Total Vote</b>	<b>321</b>	<b>305</b>	<b>377</b>	<b>511</b>	<b>1514</b>

ACTIVE VOTERS: 10,307

INACTIVE VOTERS: 842

TOTAL NUMBER OF REGISTERED VOTERS: 11,149

VOTED: 1,514

PERCENTAGE VOTED: 13.6%

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

BIRTHS RECEIVED AND RECORDED – 2019 129

MARRIAGES ISSUED AND RECORDED – 2019 59

DEATHS FILED AND RECORDED – 2019 231

**FEES COLLECTED FOR SERVICES PROVIDED:**

Birth Certificates	\$ 9,560.00
Death Certificates	11,880.00
Marriage Certificates	3,370.00
Marriage Intentions	1,300.00
Raffle Permits	80.00
Business Certificates	2,250.00
Pole Locations	80.00
Gas Permits	750.00
Zoning By-Law Books	0
Zoning Maps	0
Street Lists (hard copy or disc)	84.00
Town By-Laws/BOH	0
Copies/Labels/Postage/Miscellaneous	1.70
Public Records Requests	0
Notary Fees	299.00
Cemetery Recordings	15.00
Variances	2,750.00
Pine Grove Cemetery Plots	5,400.00
Riverdale Cemetery Plots	2,000.00
Dog Licenses	7,818.00



## INFORMATION TECHNOLOGY (IT)

### **Mission**

IT provides experienced oversight with actionable leadership and support for all technology-dependent systems within the Town of Northbridge Municipal Government.

### **Objectives**

- Align Technology Systems with Municipal Operational Goals*
- Capitalize on Existing Resources and Refine Internal Raw Talent*
- Deliver Practical and Cost-effective Technology Solutions*
- Realize an Effective Return on New Technology Investments*
- Simplify Modern Complex Solutions with Training*
- Protect Mission-critical Systems from Modern Cyber Security Threats*

### **Operational Technologies**

#### *MUNIS*

(Financial Application Solution, Tyler Technologies, Inc.)

Comprehensive Financial Application Solution supporting all of the Town's Payroll, Accounting, Tax Account Receivables/Payables, Purchasing and Utility Billing functions.

#### *Spectrum Charter Communications*

(Internet/Network Connectivity)

Internet and Network Connectivity Solution providing all Internet, Network and VPN Connectivity for all factions of government and physical building locations throughout town.

#### *Partners Technology Phone & Data Solutions, Inc.*

(VOIP/Phones)

Providing all telephony VOIP based solutions to core municipal offices.

#### *IMC, Tritech Software Systems*

(Police Dispatch & Reporting Application)

Public Safety Police & Fire Dispatching & Reporting Software Solution.

#### *AmbuPro, AmbuPro EMS, Inc.*

(Fire Department Medical Reporting Application System)

Allows real-time in the field health/ambulatory reporting and dispatch solutions.

#### *GIS by ESRI & CMRPC*

(Planning Mapping & Reporting Solutions)

Supports nearly all of Town's land-based mapping, records, & regulatory information functions.

*Vision Software Systems*

(Assessor & Tax Valuation Solution)

Real Estate and Personal Property Tax Valuation solution used as the foundation for all land-based reporting and assessing management.

*CivicPlus Government Website Design*

(Hosting Design & Support Solution)

Town's Official Website at: [www.northbridgemass.org](http://www.northbridgemass.org)

*PC Matic - Ransomware & Cyber-Security*

(Prevention Application)

System-wide internal End-point Antivirus/Malware/Ransomware Protection using a Whitelist approach to outbreak prevention.

*KnowBe4 Cyber Training Solutions*

(Staff Cyber Training Management Solution)

Inhouse dynamic training solution to keep internal staff aware of and empowered to look out for the latest sophisticated cyber-security tricks and attack methods.

*Smartsheet Inc.*

(IT Help Desk & Licensing Processing Solution)

Supports daily operational and project-based technology support needs. Product also provides shared Licensing Processing functions for Inter-departmental needs requiring scheduled workflow signoffs and shared office collaboration.

**Noteworthy Projects & Upgrades**

In 2019 IT made great strides with some mid-size and larger projects to set the stage for a strong return on investment and foundation for eminent growth over the next 3-5 year period.

The year's projects began with a completely *revamped Town website* in February. This included a design makeover that modernized the features and presentation of the website. One of the bigger objectives for the new design was to better align the Town's 'Brand' to reflect the Town's midsize welcoming New England community that has an eye on future conservative growth.

A *new VOIP Phone system* for Town Hall became a focus early in 2019. Quotes, configurations and planning for a new system continued into the Summer months with a new digital server solution being installed by the end of 2019.

Along with a new website and new phone system, on the list of larger prominent upgrades were upgrades to the *Assessor Office Vision Software and the MUNIS Financial System*. IT facilitated a smooth transition to the cloud-based offering by Vision. The MUNIS system received a substantial version upgrade in the

Fall of 2019.

**Closing**

Information Technology Administration continues to align new technology with the goals of the Town of Northbridge Municipal Government. The office applies a conservative expenditure approach to all investments and adheres to modern best practices for its operational support and systems integration.

Going forward, *trends in cyber-security and social networking will remain on the list of top priorities throughout 2020*. IT plans to renew Cyber-training systems as a policy priority for staff and looks forward to centralizing the Town's Official Social Networking Channels. In addition to these current-trend focuses, the office will also be tackling security upgrades, enhancements and life-cycle equipment upgrades to core mission-critical back-end systems.

Respectfully submitted,

Scott J. Motyka  
Northbridge Town IT Administrator

## **CABLE ADVISORY COMMITTEE**

The Cable Advisory Committee held no meetings during 2019. There was no business to respond to or introduce. There are several openings on the Committee, and they will be filled prior to the next contract negotiations with Charter/Spectrum. The current contract expires in 2023.

Respectfully submitted,

Harry Berkowitz  
Chairman

## **ZONING BOARD OF APPEALS**

A Zoning Board of Appeals is created under the provisions of M.G.L., Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law, grant variances from terms of the Zoning By-law, and grant special permits as provided by the Zoning By-law.

The Zoning Board of Appeals meets the second Thursday of the month. During the calendar year there were a total of Eleven (11) applications/petitions filed. Eleven (11) public hearings were held.

The Zoning Board of Appeals is also the Board that reviews Comprehensive Permit applications under Chapter 40B of the Massachusetts General Laws. Under that law, developments that do not meet local requirements for zoning, subdivision regulations, or other local regulations can be approved by the Zoning Board of Appeals if at least 25% of the housing units proposed meet state standards as affordable housing. If the Zoning Board of Appeals denies a 40B project or imposes conditions which results in the project becoming “uneconomic,” the developer may appeal to the State Housing Appeals Committee for relief. There were no Comprehensive Permit applications submitted in 2019.

Members of the Board are as follows:

Thomas Hansson, Chairman  
William Corkum, Vice-Chairman  
Douglas Curving, Clerk  
Randy Kibbe, Member  
Cynthia Donati, Member  
Damian Planas-Merced, Associate Member  
Deborah M. Rosebrooks, Administrative Assistant

Respectfully submitted,  
Thomas E. Hansson

## **PLANNING BOARD**

The Northbridge Planning Board consists of five (5) elected members and one (1) appointed associate member. The Planning Board has the responsibility of reviewing development projects and making decisions in accordance with state/local bylaws and regulations. The official powers and responsibilities of the Planning Board are defined in the Northbridge Subdivision Rules & Regulations, the Northbridge Zoning Bylaw and as prescribed in the Massachusetts General Laws.

The Subdivision Rules & Regulations have been enacted to protect the safety, convenience and welfare of the inhabitants of Northbridge by regulating the laying out of new lots and construction of ways. In addition to subdivision control the Planning Board reviews site development plans in accordance with Chapter 173 of the Northbridge Zoning Bylaw. The Planning Board oversees development proposals from the plan review through construction completion. Applications reviewed by the Planning Board include division of land (Subdivisions), creating new lots on existing/approved ways (ANRs); site plans for commercial/industrial developments (Site Plan).

The Planning Board typically meets the second and fourth Tuesday of each month in the Northbridge Memorial Town Hall; all meetings are open to the public and generally begin at 7:00PM. The Planning Board is assisted by the Community Planning & Development Office (14 Hill Street, Aldrich School - Town Hall Annex) staffed by a Town Planner, R. Gary Bechtholdt II and a Planning/Conservation Administrative Assistant, Barbara Kinney.

During the calendar year of 2019, the Planning Board held twenty-two (22) meetings. The Planning Board granted site plan review approval for the following: carwash/auto garage (Main Street); used car dealership (Main Street); parking lot expansion (West End Creamery); new Balmer Elementary School; and an industrial/warehouse building (Commerce Drive). The Planning Board issued site plan/special permit approval for a 104-unit senior living development (55+ -Stone Hill Condominiums) to be located off Church Street and at the close of 2019, the Planning Board received application (site plan/special permit) for a proposed recreational marijuana dispensary planned for Main Street within the vicinity of Route 146.

The Planning Board continues to oversee completion of five (5) residential subdivision developments: Camelot (65-lots off Hill Street) approved in 2010; Carpenter Estates (18-lots off Carpenter Road) approved in 2007; Hemlock Estates (32-lots off Sutton Street) approved in 2008; Leonardo Estates (18-lots off Highland Street) approved in 2014; and Presidential Farms (105-lots off Hill Street) approved in 2000.

In accordance with Northbridge Zoning and the Subdivision Rules & Regulations, the Planning Board approved Moon Hill Estates, a single-family residential development consisting of 40-lots to be located off Moon Hill Road. In 2019, the town partnered with Metacomet Land Trust, where the open space parcels within the Presidential Farms subdivision was conveyed from the Developer to Metacomet; this arrangement will ensure open space parcels are preserved and maintained in perpetuity.

At the 2019 Spring Annual Town Meeting, voters amended the zoning designation of four (4) parcels of land located along Providence Road from Residential-3 to Business-2 (corner of Riverdale Street -south along Providence Rd/Rt 122).

At the 2019 Fall Annual Town Meeting, voters adopted and established the Whitinsville -Downtown Crossroads Local Historic District consisting of: Col. James Fletcher House; Whitinsville Brick Mills & Forge/Paul Whitin Mill; Whitinsville Cotton Mill; Stephen F. and Mary Ann Batchelor House/Parsonage; Memorial Town Hall; Aldrich School/original High School; Town Common/Memorial Park; Village Congregational Church; Whitinsville Savings Bank; Whitinsville Social Library; George Marston Whitin Memorial Community Center; and the Trinity Episcopal Church. The District is centered at the heart of the Village of Whitinsville, where six (6) main roads intersect at the Memorial Town Hall & the Mumford River (Main St, Church St, Hill St, Linwood Ave, Douglas Rd, & Fletcher St). The properties selected reflect the growth of a paternalistic mill village from the early beginnings of the American Industrial Revolution, when a largely agricultural community was transformed into an industrial mill village planned & developed by the Whitin Family. The 12 properties represent housing, industry, government, civic, religious, educational, recreational, commerce, and community institutions.

In 2019, Northbridge was awarded \$208,949.00 in Green Community Grant Funds from the Department of Energy Resources to complete the following energy reduction projects: High School & Middle School Lighting upgrades and High School & Police Station Energy Management System upgrades. On June 21, 2019, Northbridge hosted the 4<sup>th</sup> Annual Open for Business Breakfast sponsored by the Blackstone Valley Chamber of Commerce.

December 19, 2019 marked the 5<sup>th</sup> year anniversary of the National Park designations for the Blackstone River Valley National Historical Park; with local adoption of the Whitinsville Downtown Crossroads Local Historic District, Whitinsville's formal inclusion shall be recognized by the National Parks Service.

With local adoption of the Community Preservation Act (CPA), the Planning office started assisting the town's newly established Community Preservation Committee (MGL, Ch 44B) charged with preparing a Community Preservation

Plan and offering recommendations at future Town Meetings for the allocation and expenditure of CPA funds (open space, recreation, historic preservation & housing).

Similar to 2019, the Planning Board enters 2020 with one vacancy (Associate Member).

Respectfully submitted by,

Brian Massey, Chairman  
Harry Berkowitz, Vice Chairman  
Rainer Forst, Clerk  
Abdul Kafal, Member  
James Berkowitz, Member  
(Vacant), Associate Member



## CONSERVATION COMMISSION

The Northbridge Conservation Commission (NCC) meets the first and third Wednesday of the month beginning at 7:00PM in the Board of Selectmen's Office located in the Town Hall, 7 Main Street, where the public is welcome to attend all meetings and hearings. The NCC consists of seven (7) appointed members and is assisted by Planning / Conservation Administrative Assistant Barbara A. Kinney and a Part-time Conservation Agent, David Pickart. There are currently two (2) vacancies on the Commission.

Massachusetts law requires every municipality to have a Conservation Commission. The enabling legislation that allows for the formation and operation of the Conservation Commission is the "Conservation Commission Act" found in Massachusetts General Law (MGL) Chapter 40 Section 8C.

The purpose of the NCC is to administer the Massachusetts Wetlands Protection Act (established in 1972), the Massachusetts Rivers Protection Act (established in 1995) and the related regulations as well as the Town of Northbridge Wetlands Protection Bylaw, regulations and policies. The purpose of these laws, bylaws and regulations is to protect the wetlands, related water resources and adjoining land area (resource areas) within the Town of Northbridge by monitoring, reviewing and permitting activities.

The NCC is the official agency specifically charged with the protection of Northbridge's natural resources. The NCC also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. The Massachusetts Wetlands Protection Act prohibits any filling, excavation, or other alteration of the land surface, water levels or vegetation in wetlands, floodplains, riverfront areas or other wetland resource areas regardless of ownership without a permit from the local NCC.

Site Inspections by the Conservation Agent are conducted throughout the year on projects filed under the Wetlands Protection Act to insure compliance with the Orders of Conditions issued by the Commission. In addition to this, the Agent will schedule site inspections when in receipt of a complaint of a possible wetland violation or to assist a homeowner in their determination of whether NCC approval is necessary for the work proposed. For larger or complicated projects, the NCC members may also schedule a site visit.

### 2019 Activities

During the calendar year 2019, the NCC received thirteen (13) Notices of Intent (NOI), two (2) Abbreviated Notices of Resource Area Delineation (ANRAD), seven (7) Requests for Determination of Applicability (RDA), one (1) Request to Amend an Order of Conditions, ten (10) Requests for Certificate of Compliance, and six (6) Requests to Extend an Order of Conditions.

The NCC issued thirteen (13) Orders of Conditions (OOC), two (2) Orders of Resource Delineation (ORAD), six (6) Determinations of Applicability (DOA), one (1) Amendment to an Order of Conditions, nine (9) Certificates of Compliance (COC), four (4) Extensions to an Order of Conditions, one (1) reissue of an Order of Conditions, one (1) Emergency Certification and one (1) Enforcement Order.

Submittals still under review from 2019 include a Notice of Intent for a retail marijuana facility on Main Street. The Notice of Intent for Winston Woods was withdrawn without prejudice. Newly approved projects include Moon Hill Estates, Stone Hill Condominiums, McQuade's Lane Solar and Lasell Field renovation. The NCC issued an emergency certification at 47 Fowler Road for an emergency fuel oil spill cleanup. The Department of Conservation and Recreation is looking for letters of support for the Forest Legacy Program and the NCC is in favor of this. Our Agent is reviewing this with the BOS for their support as well. The Conservation Agent has been working with several abutting towns to research and address outbreaks of invasive species in our lakes, ponds, rivers, etc. This is an ongoing project.

The Conservation Agent continues to monitor five (5) subdivisions under construction (The Camelot, Carpenter Estates, Hemlock Estates, Leonardo Estates, and Presidential Farms) and four (4) site plans (Balmer School, Osterman Commerce Park Phase 3, Providence Road and Church Street Solar Facility and the Puddon St / Quaker Street Solar Facility).

At the 2019 Fall Annual Town Meeting the town approved an additional sum of \$6,500 from the Wetlands Protection Act account to compensate the NCC Agent for additional hours needed to review, oversee, etc. new and ongoing projects.

The NCC held twenty-one (21) regular meetings. Filing fees collected for 2019 were \$17,592.50. The NCC has wetland plaques for sale to attach to the permanent bounds when required by the NCC.

Boy Scout Daniel Trainer approached the NCC for ideas for his Eagle Scout Project. He will come back to the NCC once he puts a proposal together.

The Annual Christmas Tree Collection was held on January 12, 2019 at the Northbridge Wastewater Treatment Facility on Providence Road. About 195 trees were collected.

Several members of the NCC attended the MACC conference held in March 2019. The NCC wishes to thank Gerry Ouillette, Jr. for serving five (5) years on the Conservation Commission with several years as Clerk and Joy C. Anderson for serving seven (7) years with several years as Chair. Barbara McNamee is the Northbridge representative for and serves on the Board of Directors of the

Metacomet Land Trust. Ms. McNamee is also the Conservation Commission representative for the Community Preservation Committee.

Respectfully submitted,

Barbara McNamee, Chair  
Justin Arbuckle, Vice Chair  
Cynthia Campbell  
Richard Chiras  
Justine Carroll

## POLICE DEPARTMENT

### MISSION STATEMENT/NORTHBRIDGE POLICE DEPARTMENT

*The mission of the Northbridge Police Department is to provide quality police services in cooperation and partnership with the community, emphasizing integrity, fairness and professionalism in order to improve the quality of life in Northbridge.*

\*\*\*\*\*

I am submitting to the people of Northbridge a complete report of the Northbridge Police Department for calendar year 2019.

Cruiser patrols covered 159,977 miles using 13,466 gallons of gasoline. The present fleet of police vehicles is six marked police cruisers and four unmarked cruisers.

A total of 616 persons were arrested or summoned into court. These persons were prosecuted at the Uxbridge District Court, Milford Juvenile Court, Worcester Six Person Jury Session, Worcester Grand Jury and Superior Court.

These persons committed a total of 776 criminal violations in our community.

The breakdown of the 616 persons arrested or summoned into court is as follows:

Adult males	410	Juvenile males	32
Adult females	173	Juvenile females	1

In addition, 42 persons were held in Protective Custody and we received 52 reports of Vandalism.

A breakdown of the 776 criminal offenses taken before the different courts is as follows:

Accessory before the fact	1
Allow Unlicensed Operator of MV	1
Animal Cruelty	1
Assault	2
Assault Dangerous Weapon	7
Assault and Battery	10
Assault and Battery Domestic	7
Assault and Battery Domestic/Family	17
Assault and Battery Dangerous Weapon	13
Assault and Battery Disabled Person	1
Assault and Battery/Serious Bodily Injury	2
Assault and Battery Person over 50	2
Assault and Battery on Pregnant Female	1

Assault and Battery Police Officer	5
Attach Plates Illegally	5
Attempt to commit Crime Armed Robbery	1
Attempt to Commit Crime/Shoplifting	1
BB Gun/Air Gun discharged on Public Way	8
Break and Enter Building DT	4
Break and Enter Dwelling NT	1
Break and Enter MV	1
Carry Dangerous Weapon	1
Civil Rights Violation	1
Conspiracy	3
Deface Property	5
Destruction of Property over \$250	1
Destruction of Property under \$1200	11
Disorderly Person/Conduct	20
Disrupting School Assembly	1
Disturbing the Peace	10
Distribute Class B	2
Expired Sticker	1
Fail to register as a sex offender	4
Fail to Stop for Police Officer	6
Failure to Stop/Yield	8
False Name to Police Officer	2
Fentanyl trafficking more than 10g	1
Filing false police report	2
Firearms discharged near Hwy	1
Forgery of Check	4
Forge Utter Credit Card	1
Fugitive from Justice	1
Home Invasion	1
Hunt while under the influence	1
Improper use of credit card under 1200	3
Improper use of MV	3
Indecent Exposure	1
Interfere with police	2
Intimidate witness	1
Kidnapping	1
Larceny	1
Larceny Building	1
Larceny from MV	1
Larceny by Check	1
Larceny by false pretense	1
Larceny Credit Card	1
Larceny Over \$250.00	21
Larceny Over \$1200.00	4
Larceny Under \$1200.00	8

Leave Scene Property Damage Accident	11
Leave Scene Personal Injury Accident	1
License not in possession	2
License – Operate After Suspension/Rev	7
Malicious Defacement of Property	2
Malicious Destruction of Property -250	2
Malicious Destruction of Property +1200	2
Malicious Destruction of Property w/ MV	1
Marked Lanes Violation	31
Minor Motor Vehicle Offenses	1
Minor possession of alcohol	1
Mislead police investigation	1
Negligent Operation of MV	7
No Inspection Sticker	10
Number Plate Violation	4
OUI	31
OUI 2 <sup>nd</sup> offense	10
OUI 3 <sup>rd</sup> offense	1
OUI drugs	2
OUI drugs 2 <sup>nd</sup> offense	1
Open Container	6
Open Container in MV	1
Open Container-Marijuana	3
Operate to Endanger/neglect	6
Operate M/V After Revocation Registration	2
Operating MV improperly	2
Operating while texting	1
Operate after Suspension Registration	11
Operate MV Suspended/Revoked Lic.	37
Person Under 21 Possess/Transport Alcohol	5
Possession Class A	3
Possession Class B	3
Possession Class C	1
Possession Class E	1
Possession to distribute, Class B	2
Possession to distribute, Class D	1
Possession open container while driving	1
Probation Violation Warrant	3
Providing false name	2
Refuse to ID self MV operator	2
Refuse to provide true name	1
Reckless Operation, MV	3
Receiving Stolen property +1200	1
Receiving Stolen property -250	2
Registration not in Possession	2
Resisting Arrest	13

Revoked Registration	3
Shoplifting	41
Shoplifting 2 <sup>nd</sup> Offense	3
Shoplifting 3 <sup>rd</sup> Offense	1
Shoplifting over 1200	1
Stalking violation 209A	1
Strangulation/Suffocation	1
Terrorist Threat	3
Threat Commit Crime	1
Threat to Commit Murder	6
Threat to Commit Crime A&B	3
Trespassing	1
Un-insured MV	31
Unlicensed Operation	26
Un-registered MV	31
Utter False Check	1
Vandalize Property	10
Violation Harassment Order	1
Violation Restraining Order 209A	21
Warrants S/W and D/W	88
Warrant of Apprehension	19
Warrant of Protected Custody	1
Warrant of Probation	1

**MISCELLANEOUS:**

Complaints Investigated	21,408
Motor Vehicle Citations Issued	2,851
Parking Tickets Issued	202
Bank/Burglar Alarms	448
Funeral Service Traffic	13
Medical Calls	1,222
Motor Vehicle Lockouts	198
Unattended Deaths	15
Overdoses	42
Section 12s	78

**ACCIDENTS INVESTIGATED:**

	466
Property Damage – Over \$1,000	166
Property Damage – Under \$1,000	248
Personal Injury Accident	23
Persons Injured	27
Pedestrians Injured	2
Bicyclist Injured	0
Persons Killed	0

The Animal Control Officer responded to 664 animal complaints in 2019. *The Animal Control Officer would like to remind residents that all dogs need to be registered and have to display their registration tags. This assists the Animal Control Officer in identifying owners of lost or injured dogs.*

A breakdown of calls investigated by the Animal Control Officer is as follows:

Stray Dogs	79
Dogs Picked Up	34
Dogs Returned	46
Dog Complaints	50
Dog Bites/Attacks	9
Dogs Missing	25
Dogs Held	1
Dog vs. Auto	2
Cat vs Auto	8
Cat Complaints	20
Cats Missing	45
Cats Found	1
Cats Returned	3
Wildlife Vs Auto	22
Wildlife Complaints	121
Wildlife Release	1
Wildlife Removal	35
Livestock Complaints	6

During the 2019 calendar year all police officers received their annual state mandated 32 hours of in service training in Boylston, MA. Additionally, police officers were sent to specialized training in digital investigations; intoxilyzer certification; Axon taser recertification; injured on duty training; active shooter instructor training; narcotics investigation training; civil service standards and procedures; lethal force; defensive tactics; Reid interview procedures; warrants and affidavits; counterterrorism; school law & discipline for the school resource officer; sexual offender registry training; new laws for the Animal Control Officer; MA Commission Against Discrimination; bullying; suicide prevention for supervisors; District Attorney’s Safe School Summit.

School Resource Officer Tom Dejordy is doing a tremendous job in our school district. His daily presence in our schools provides a valuable resource to our school community. SRO Dejordy provides training to students and staff on a variety of subjects each year and he continues to train students and staff in Enhanced Lockdown Procedures. His presence in the schools helps maintain a safe school environment.

In 2019 the police department responded to 34 known opiate overdoses and had an additional 8 prescription drug overdoses. The Northbridge Police Department and Family Continuity of Whitinsville received a grant from the MA Department



of Public Health and implemented the “Blackstone Valley Connector”. The Blackstone Valley Connector is a partnership between Family Continuity and 5 local police departments (Northbridge, Douglas, Sutton, Uxbridge and Blackstone) to create a diversion program to address substance abuse, mental health and domestic violence. The partnership has been very successful in helping police departments to offer assistance to people in need of services.

On November 25, 2019, Massachusetts became the 21st state to ban drivers from holding their cell phones while driving. The new distracted driving law will go into effect on February 23, 2020. The law prohibits anyone from holding a phone while driving other than an emergency. If the phone is being used for navigation it must be mounted on the console or dashboard. The fine will be \$100.00 for the first offense, \$250.00 for the second offense and \$500 for a third or subsequent offense which would also trigger an insurance surcharge. In 2017, 3,166 people were killed in motor vehicle crashes involving distracted drivers according to the National Highway Traffic Safety Administration. This new legislation will make our roads safer for everyone.

### **January**

- All police department personnel were required to read the department’s sexual harassment policy and sign a receipt indicating the policy.
- Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette visited a medical marijuana dispensary Nature’s Medicine in Fall River to review and discuss the establishment’s security policies.
- Chief Warchol and SRO Dejordy attended a conference concerning the construction of the new Balmer School to discuss safety and security measures.
- Chief Warchol attended the Town Managers Staff Meeting.
- SRO Dejordy assisted the Douglas Police Department with scenario based Enhanced Lockdown Training at the Douglas High School.
- SRO Dejordy instructed 2 classes for new employees at the Whitinsville Community Center on Enhanced Lockdown Procedures.
- SRO Dejordy instructed two classes at the high school about a career in law enforcement.
- Chief Warchol attended the MMA Conference in Boston.
- Chief Warchol participated in the site Tech review of the new Balmer School.

### **February**

- Chief Warchol, Town Manager Gaudette, Fire Chief White met with the Town of Uxbridge officials to discuss a regional Emergency Operations Center in Uxbridge.
- SRO Dejordy participated in an 8<sup>th</sup> grade science lesson on Kevlar, students observed a ballistic vest to observe the Kevlar fibers and how the layering process works to prevent penetration of a bullet.

- SRO Dejordy gave refresher ALICE training to new staff at the Whitinsville Christian School.
- SRO Dejordy and three Uxbridge Drug Court participants gave a presentation to all high school health classes. High School students learn firsthand the experience of recovering addicts and what they have gone through and the struggles they continue to endure on the road to recovery. Two of the drug court presenters were graduates of Northbridge High School.
- SRO Dejordy participated in the District Attorney's Roundtable discussion at the Northbridge Middle School. The meeting covered missing and exploited children.
- SRO Dejordy conducted 3 classroom safety talks with preschoolers at the Whitinsville Christian School. Topics included strangers, bicycle safety, riding in vehicles, 9-1-1. Students were allowed to view and sit in the police cruiser.
- SRO Dejordy, Lt. Labrie, Det./Sgt. Ouillette and Off. Mitchell assisted in conducting a K9 sweep of the high school.

### **March**

- Chief Warchol and Off. Chickinski spoke to approximately 45 senior citizens at the senior center on identity theft and fraud.
- The police department tentatively hired Jeffrey Mayer, age 24 of Grafton as a full time dispatcher.
- SRO Dejordy participated in a "Siblings Event" at the Department of Children and Families.
- Chief Warchol attended the Board of Selectmen's Meeting to discuss Recreational Marijuana Dispensaries.
- Sgt. Patrinelli and SRO Dejordy met with Monique Boucher from the Whitin Community Center to discuss Emergency Preparedness & Emergency Shelters at the Rockdale Youth Center.
- Chief Warchol attended a meeting at the Uxbridge Police Department to discuss a regional Emergency Operations Center in the old Uxbridge High School.
- Chief Warchol and Town Manager Gaudette attended the Finance Committee meeting to present the FY20 Police Department Budget.

### **April**

- Chief Warchol, Lt. Labrie, SRO Dejordy and Off. Levesque attended the annual MA Chiefs of Police Trade Show in Marlboro, MA.
- The MA Department of Public Health inspected the police department's cell block to make sure the cells conform to the state guidelines.
- Chief Warchol participated in the Town Manager's staff meeting.
- Det. White assisted the Department of Children and Families with instructions on how to properly adjust infant/child seats in a motor vehicle.

- Chief Warchol and Lt. Labrie participated in the Balmer Elementary School “Futures Day” speaking to several teams of students about police work.
- Chief Warchol, Lt. Labrie, Administrative Assistant Corey and Fire Chief White conducted a staff meeting with all full time dispatchers.
- Chief Warchol attended a Safety Committee meeting at the police department concerning the upcoming construction of the new elementary school.

## May

- The Northbridge Police Department conducted interviews for the rank of sergeant. The interview panel consisted of Lt. Labrie, Sgt. Borrelli and Off. Chickinski.
- Chief Warchol attended the MA Chiefs of Police meeting at Pleasant Valley in Sutton.
- Lt. Labrie, SRO Dejordy, Det. White and Administrative Assistant Kim Corey fingerprinted all Kindergarten students at the Northbridge Elementary School.
- All police officers completed a 3 hour Tactical Response Training held at the Northbridge Middle School.
- Det./Sgt. Ouillette attended a 3 day training seminar in Springfield on Drug Interdiction and Drug Trafficking.
- Chief Warchol attended the Board of Selectmen’s meeting to request that they vote to approve a \$1,000.00 donation from UniBank to be used for School Safety and Drug Education training in the schools.
- Chief Warchol and Lt. Labrie attended a Civil Service seminar at Foxboro Police Department.
- SRO Dejordy and Off. Laflash attended a Bullying Remediation and Court Education Conference (“BRACE”) at North High School in Worcester.
- SRO Dejordy attended the District Attorney’s roundtable meeting with school personnel at the Northbridge Middle School.
- Lt. Labrie attended a pre-construction meeting at the Northbridge Elementary School concerning the new elementary school.
- Chief Warchol participated in a 2 day workshop at Open Sky Community Services (Alternatives). The workshop was a result of a grant that Open Sky received from EmcArts out of NYC to problem solve on “building a stronger community that is welcoming to all citizens including people with disabilities”.
- Chief Warchol and Town Accountant Vaidya met with Mr. Craig Maxim, FCP to discuss the Blackstone Valley Connector grant received from the MA Department of Mental Health.
- SRO Dejordy and participants from the Uxbridge District Court Drug Court spoke to the High School Health classes on the dangers of illicit drug use.

- SRO Dejordy instructed several high school law classes on becoming a police officer. Subjects discussed were the Use of Force, hiring process and police academy requirements.
- SRO Dejordy met with Vendetti Bus Company to discuss their School Bus Driver policies.
- SRO Dejordy participated in an 8<sup>th</sup> grade Middle School project about modern day policing.

## June

- Chief Warchol participated in the second phase of a 2 day workshop at Open Sky Community Services (Alternatives). The workshop was a result of a grant that Open Sky received from EmcArts out of NYC to problem solve on “building a stronger community that is welcoming to all citizens including people with disabilities”.
- Lt. Labrie attended the Safety Committee meeting to discuss the Northbridge Complete Streets program.
- Chief Warchol, Lt. Labrie and Administrative Assistant Kim Corey participated in the Grade 5 Interest Fair.
- The Northbridge Police Department assisted Open Sky (Alternatives) with their Annual Friendship Tour.
- SRO Dejordy participated in a safety meeting at the Northbridge Middle School with Vendetti Bus Company and all bus drivers for the Towns of Foxboro, Bellingham, Milford, Blackstone Valley Technical School, Uxbridge and Northbridge.
- SRO Dejordy participated in the District Attorney’s Roundtable Meeting at the Northbridge Middle School.
- SRO Dejordy along with the Northbridge Fire Department provided a ride to school for three Balmer School students who won the “Box Top Challenge”.
- SRO Dejordy participated in a webinar entitled “It’s Summer, Now What – The Role of the SRO Once School is Done”.
- Chief Warchol, Ken Bates, CEO of Open Sky, Kelly Bol, Senior Center and Allie Ohman, Open Sky met at Alternatives on Douglas Road to discuss the upcoming Community Forum on June 19, 2019.
- Chief Warchol attended a meeting at the Planning Board office to discuss several complaints received by the planning board concerning Lovey’s on Main Street.
- Off. Mitchell assisted the MA Department of Human Resources, Civil Service Division with testing a new Physical Abilities Test in Hudson, MA.
- All police department personnel are completing training in CPR and First Responder Medical Training.
- Officers Dejordy and Levesque attended a seminar in Franklin on “Lethal Force and the Objectively Reasonable Officer” sponsored the New England State Police Information Network.

- Chief Warchol attended the Groundbreaking Ceremony for the new Northbridge Elementary School.
- Officers Marino and Laflash represented the police department at the Whitinsville Sidewalk Sale.
- Chief Warchol, Mrs. Kelly Bol, Senior Center Director, Mr. Ken Bates, CEO of Open Sky and Ms. Allie Ohman, Open Sky attended a community forum at the Senior Center as part of a grant that Open Sky received from EmcArts, New York to problem solve on “building a stronger community that is welcoming to all citizens including people with disabilities”.
- The Northbridge Police Department in conjunction with the Northbridge Fire Department conducted Advanced Tactics and Countermeasure (ATAC) Training at the Northbridge High School. The training is a fairly new concept in Active Shooter training that allows medical personnel with a police escort to enter a building that is not fully secured to render medical aid to wounded victims in a mass casualty incident.
- Sgt. Brian Patrinelli and representatives from the Blackstone, Millville and Sutton Police Departments and representatives from Family Continuity in Whitinsville met at the Northbridge Police Department to discuss the Blackstone Valley Connector which provides services to persons and families struggling with substance use, mental health or domestic violence.

## July

- Chief Warchol completed a six day working seminar that was part of a grant that Open Sky received from EmcArts, New York to problem solve on “building a stronger community that is welcoming to all citizens including people with disabilities”.
- Chief Warchol met with Mr. Ross Smith concerning persons continuing to walk on his private road that leads to the West Hill Dam Recreation Area.
- Off. Dejordy, Northbridge Police Department and Off. Deveau, Uxbridge Police Department conducted a five day combined Youth Police Academy for residents of Northbridge and Uxbridge at Uxbridge High School for approximately 30 young people. In August, they will conduct another academy that will be at the Northbridge High School.
- Det./Sgt. Ouillette assisted the youth police academy in teaching the students about criminal investigations.
- Det./Sgt. Ouillette and Sgt. Patrinelli instructed a summer camp class about forensics and crime scene processing at the Whitin Community Center.
- Off. Westbury assisted by Det./Sgt. Ouillette were instrumental in investigating and identifying a suspect that was involved in a large scale fraudulent check cashing scheme. Their information led to the apprehension of the 32 year old female suspect in Oxford, MA. The female suspect was involved in cashing numerous fraudulent checks at

area banks in excess of \$40,000.00. She is being held pending indictment by the Grand Jury.

- Chief Warchol attended graduation ceremonies for the Northbridge/Uxbridge Youth Police Academy at Uxbridge High School.
- Det./Sgt. Ouillette participated in the Uxbridge District Court – Drug Court Program.

## **August**

- Sgt. Ouillette and Officers Mitchell and Laflash provided traffic safety for bicycle riders participating in the Pan Mass Challenge bicycle ride from Sturbridge to Provincetown.
- Sgt. Patrinelli spoke to residents of the Linwood Mills Apartment complex on various scams and frauds.
- Chief Warchol attended the summer training conference in Gardner, MA.
- Officers Laflash and McDevitt participated in the Whitin Community Center’s “Cars in the Park” event.
- SRO Dejordy conducted a Youth Police Academy during the week of August 12<sup>th</sup> – 16<sup>th</sup> at the Northbridge High School. The participants received instruction in patrol procedures, defensive tactics, criminal investigations, fire department/ambulance procedure, crime scene investigations, SWAT tactics, environmental police, and K9 demonstration.
- Lt. Labrie provided ALICE Training to staff at the Northbridge High School.
- Off. Falvey participated in a “Bicycle Rodeo” for children at the Fairlawn Christian Reform Church. Off. Falvey spoke to the children about bicycle and street safety.
- Det./Sgt. Ouillette, Sgt. Patrinelli and Off. Collins participated in “No One Walks Alone” a walk to increase awareness about substance abuse. The group walked from the town common to the police station and returned to the common.
- Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette, Sgt. Patrinelli and SRO Dejordy hosted approximately 25 senior citizens from the senior center at the police station. The seniors were given a tour of the station and officers spoke to the group about various police procedures and operations.

## **September**

- Due to heavy rain on Monday September 02 several roads had to be temporarily closed due to flooding. The areas affected were: Park St. at Cottage St.; Church St. near Park St.; N. Main St. between A St. and B St.; Douglas Rd near the Town Hall; and Cross St..
- Lt. Labrie and Det./Sgt. Ouillette attended a counter/domestic terrorism seminar at Patriot Place in Foxboro.

- Det. White and Off. Collins attended a seminar on Affidavits and Warrants at the New England State Police Information Network in Franklin.
- Chief Warchol, Town Manager Gaudette, School Superintendent McKinstry attended a luncheon at the Senior Center.
- SRO Dejordy attended a seminar on Juvenile Diversion Programs.
- The Northbridge Police Department with assistance from the MA State Police are investigating the shooting of a 25 year old male subject in the Rockdale section of Northbridge which occurred on Wednesday September 11, 2019 at approximately 9:30 PM.
- Chief Warchol met with representatives of the Defense Logistics Agency, Battle Creek, MI who conducted a LESO 1033 audit.
- Chief Warchol attended mandatory annual in service training in Norwood sponsored by the MA Chiefs of Police. Approximately 300 police chiefs from across the state attended the training.
- Off. Dejordy attended a seminar in Worcester sponsored by the District Attorney's office "Living with Addiction".
- Sgt. Patrinelli and Officer Dejordy participated in the annual St. Patrick's Church Fall Festival.
- Chief Warchol and Mr. Mark Morse of MMA Consulting Group met with the Board of Selectmen to discuss the upcoming Police Chief's and Lieutenants Assessment Center scheduled for November 13, 2019.
- Chief Warchol, Lt. Labrie, Sgt. Patrinelli, SRO Dejordy and representatives of other area police departments met with Juvenile Court Judge Erskine and representatives of the District Attorney's office to discuss recent changes concerning the handling of juveniles.
- All police officers recently qualified with their firearms.
- Chief Warchol and approximately 125 police chiefs from across the state participated in the annual Dana-Farber Jimmy Fund walk in Boston.

## **October**

- Chief Warchol, Walmart Store Manager Robert Rolandelli attended graduation ceremonies for three graduates of the Uxbridge District Court "Drug Court" Program.
- Lt. Labrie, Sgt. Patrinelli and SRO Dejordy attended a Department of Youth Services conference in Westboro concerning overnight detention of juveniles.
- Chief Warchol attended the Central MA Chief's conference in Oxford.
- SRO Dejordy attended the area Board of Advisors meeting at the Whitinsville DCF office.
- SRO Dejordy attended a seminar for School Resource Officers in Danvers.
- SRO Dejordy conducted Bus Safety with students at the Balmer Elementary School and the Northbridge Elementary School.

- SRO Dejordy attended a mandatory school bus drivers meeting with Vendetti Bus Company at the Northbridge High School.
- The police department and fire department conducted a massive search for a disoriented woman involving multiple police agencies. The woman was located in a wooded section of Whitinsville and transported to the hospital by the fire department ambulance.
- Chief Warchol and Off. Chickinski met with a representative of MHQ to discuss the recent price increase for 2020 hybrid police cruisers.
- Det./Sgt. Ouillette attended a two day conference on Cape Cod paid for and sponsored by the Worcester District Attorney's office on the "Exploitation of Children".
- SRO Dejordy participated in several law classes at the high school speaking on Police Use of Force.
- SRO Dejordy with participation of the Uxbridge Drug Court conducted 4 health classes about drugs and drug use using reality based speakers who are graduates of the Uxbridge Drug Court.
- SRO Dejordy participated in the recent Northbridge Public Schools professional development day at the high school attending classes on Juvenile Suicide Awareness and Verbal De-escalation Tactics.
- SRO Dejordy assisted the Board of Health with an Emergency Preparedness Drill at the High School.
- Sgt. Brian Patrinelli and Dispatcher Lisa Gaylord attended a roundtable meeting at the Uxbridge District Court concerning the implementation of the statewide online criminal complaint applications to MA District Courts.
- Chief Warchol and police representatives from Sutton, Douglas, Uxbridge, Blackstone met with Mr. Craig Maxim of Family Continuity and Ms. Kathleen Cahill from the MA Department of Mental Health to discuss the Blackstone Valley Connector which is an early intervention outreach program to assist people with mental health, substance abuse, domestic violence and homeless problems. The Blackstone Valley Connector had a total of 406 referrals from October 2018 to October 2019.
- The police department assisted the Balmer Elementary School with a mock emergency evacuation drill.
- Chief Warchol attended the Fall Annual Town Meeting at the Northbridge Middle School.
- Chief Warchol attended the annual IACP Police Chief's Convention in Chicago.
- Lt. Labrie instructed a series of Law Classes at the Northbridge High School.
- SRO Dejordy attended a meeting with Northbridge School District personnel to begin the process of implementing a multi hazard emergency plan for all school buildings.



- SRO DeJordy participated in a community event “Trunk or Treat” with the Uxbridge Police Department at the Uxbridge Valley Chapel.
- Det./Sgt. Ouillette and the Northbridge Police Department participated in the Drug Enforcement Agencies annual “Drug Takeback” collecting unused or unwanted prescription drugs at the police department. The police department collected 142.5 pounds of unwanted prescription drugs which were transported to the MA State Police barracks in Millbury to be destroyed.

## **November**

- MMA Consulting of Plymouth, MA administered a MA Department of Human Resources police promotional Assessment Center for the ranks of Chief of Police and Police Lieutenant. The assessment center took place at the Northbridge Town Hall. Four police candidates took the Chief of Police Assessment Center and four candidates participated in the Lieutenant’s portion of the Assessment Center.
- The Northbridge Police Department received \$12,000.00 from the state FY2020 budget for public safety improvements which will be used to install a Smart Board, MX series digital white board to be used in the police department classroom. Additional unused funds will be used to replace aging cruiser radios.
- Chief Warchol attended the MA Chiefs of Police Annual Business Meeting at Pleasant Valley in Sutton.
- Chief Warchol attended a meeting at Alternatives to discuss increased community interaction between residents and town departments.
- Chief Warchol and Lt. Labrie attended a MIIA conference at Holy Cross College on Workplace Discrimination and Reasonable Accommodations.
- Chief Warchol attended a Safety Committee meeting at the Northbridge Police Department.
- SRO Dejordy attended an MIIA conference at Holy Cross College on School Bullying.
- Chief Warchol attended a special Board of Selectmen’s meeting at the Northbridge High School Auditorium to discuss the construction of a new Fire Department Station.
- SRO Dejordy conducted a school safety talk with Kindergarten students to discuss School and School Bus Safety.
- SRO Dejordy conducted 3 sessions of Active Shooter Training at the Department of Children and Families, Church St., Whitinsville.
- SRO Dejordy attended a regional SRO meeting with the towns of Uxbridge, Mendon, BVT, Douglas, Grafton, Blackstone, Milford and Bellingham.
- SRO Dejordy attended a roundtable meeting with DCF, Northbridge School District Adjustment Counselors.

- SRO Dejordy co taught with the 7<sup>th</sup> grade Technology class on Digital Footprints and the dangers of online activity and Social Media Do's and Don'ts.

## **December**

- Chief Warchol, Lt. Labrie, SRO Dejordy and Administrative Asst. Kim Corey attended the annual Blackstone Valley Police Chiefs breakfast sponsored by Blackstone Valley Regional Vocational Technical High School in Upton.
- Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette and SRO Dejordy assisted Senator Michael Moore with serving annual Thanksgiving Day lunch provided to Northbridge seniors at the Senior Center.
- Chief Warchol, Det./Sgt. Ouillette and SRO Dejordy assisted members of the police department with traffic enforcement for the annual Thanksgiving Day 5 mile road race.
- Chief Warchol, SRO Dejordy and Off. Falvey, Northbridge Police Department along with the Grafton Police Department and Uxbridge Police Department participated in the annual "Fill the Cruiser" toy drive at Walmart. The Northbridge Police Department collected 1,174 toys for the Blackstone Valley Veterans Association which will distribute the toys to local families in need. A total of 2,909 toys were collected among the three participating police departments.
- Chief Warchol participated in a Planning Board technical review of True Nature's Wellness a proposed marijuana dispensary on Main Street in Whitinsville.
- Chief Warchol attended a Department Head staff meeting at the Whitinsville Social Library.
- Lt. Labrie applied for and received a \$12,000.00 Traffic Enforcement Grant from the Executive Office of Public Safety and Security. The grant will be used during five campaign periods determined by the state.
- Lt. Labrie applied for MIIA's Flex Grant and was awarded a \$3,382.00 grant for the purchase of three (3) bullet proof vests.
- SRO Dejordy attended the District Attorney's Round Table meeting at the Middle School.
- SRO Dejordy participated in a meeting with the school department and Department of Children and Families personnel at the Northbridge High School.
- On 11/24/2019, The Northbridge Police Department received ten (10) separate reports of vandalism to motor vehicles involving someone shooting out the windows with a BB/Pellet gun. After an investigation, Det./Sgt. Ouillette and Det. White charged an 18 year old male subject and two juvenile male subjects from Rhode Island with 6 counts of Vandalizing property and 6 counts of Discharging a BB gun/Air Rifle on a Public Way.
- The Northbridge Police Department sponsored a "Gun Buyback" at the police department for anyone who wanted to dispose of unwanted

firearms. The police department collected 37 rifles, shotguns and handguns. The firearms were transported to a location in Worcester and the firearms were all destroyed in the presence of the police officers.

- Chief Warchol attended a tech review of the Lasell Field Turf Project at the Planning Board office.
- Chief Warchol met with DPW Director James Shuris to discuss the police department's FY 2021 Capital Improvement Projects.
- All personnel completed their mandatory Conflict of Interest training program.
- Sgt. Gorman and Sgt. Patrinelli recertified all police officers in their annual Electronic Control Weapons (taser) and mandatory Defensive Tactics/Use of Force techniques.

This is my fifteenth annual report for the police department as your Chief of Police. It is a pleasure to serve the people of Northbridge. I would like to thank all the members of the Northbridge Police Department for their support and dedication during the past year which allows the police department to provide quality service to the residents of Northbridge.

Additionally, I would like to thank the Board of Selectmen, the Finance Committee and all other boards and departments for their continuous support during the year which makes my job much easier.

The Northbridge Police Department would like to thank the residents of the Town of Northbridge for their tremendous support throughout the year.

Respectfully Submitted,

Walter J. Warchol  
Chief of Police

The following is a list of 2019 Northbridge Police Department personnel:

Police Chief Walter J. Warchol  
Lt. Timothy Labrie  
Det./Sgt. John D. Ouillette  
Sgt. Brian R. Patrinelli  
Sgt. Richard Gorman  
Sgt. Carmen Borrelli  
Sgt. Ryan Levesque  
Officer Conrad Chickinski  
Officer Matthew W. Leonard  
Officer Kristina M. Westbury  
Officer Levon DerKosrobian  
Officer Thomas J. DeJordy  
Det. Jeffrey White  
Officer Brian E. Collins  
Officer Randy D. Lloyd  
Officer Michael S. Marino  
Officer Jordan Tredeau  
Officer Ryan J. Falvey  
Officer Kaitlyn Laflash  
Officer Tyler Mitchell  
Reserve Police Officer Anthony R. Ciccone  
Reserve Police Officer James J. Berkowitz  
Reserve Police Officer Sean McDevitt  
Reserve Police Officer Victoria Schotanus  
Reserve Police Officer Benjamin O'Donnell

Administrative Asst. to Chief of Police Ms. Kim Corey

Full Time Dispatcher Lisa Gaylord  
Full Time Dispatcher Jennifer Leonard  
Full Time Dispatcher Victoria Schotanus  
Full Time Dispatcher AnnMarie Reynolds  
Full Time Dispatcher James Flagg  
Full Time Dispatcher Brian Carroll  
Full Time Dispatcher Amanda Sinatra  
Part Time Dispatcher Ashley McCall  
Part Time Dispatcher Lisa Ellis  
Part Time Dispatcher Ryan Stockhaus  
Part Time Dispatcher Scott McKeown

## FIRE DEPARTMENT

To the Honorable Board of Selectmen,

Please find listed below a report of the fire department operations for the year ending December 31, 2019.

<b><u>Incident Type</u></b>	<b><u>Occurrences</u></b>
BUILDING FIRE	8
FIRES IN STRUCTURE OTHER THAN IN A BUILDING	1
COOKING FIRE, CONFINED TO CONTAINER	6
CHIMNEY OR FLUE FIRE, CONFINED TO CHIMNEY OR FLUE	3
FUEL BURNER/BOILER MALFUNCTION, FIRE CONFINED	2
MOBILE PROPERTY (VEHICLE) FIRE, OTHER	1
PASSENGER VEHICLE FIRE	5
ROAD FREIGHT OR TRANSPORT VEHICLE FIRE	4
NATURAL VEGETATION FIRE, OTHER	1
FOREST, WOODS OR WILDLAND FIRE	1
BRUSH OR BRUSH-AND-GRASS MIXTURE FIRE	2
DUMPSTER OR OTHER OUTSIDE TRASH RECEPTACLE FIRE	1
SPECIAL OUTSIDE FIRE, OTHER	2
OUTSIDE STORAGE FIRE	1
OUTSIDE EQUIPMENT FIRE	1
MEDICAL ASSIST, ASSIST EMS CREW	239
EMERGENCY MEDICAL SERVICE INCIDENT, OTHER	76
MOTOR VEHICLE ACCIDENT WITH INJURIES	18
MOTOR VEHICLE/PEDESTRIAN ACCIDENT (MV PED)	1
MOTOR VEHICLE ACCIDENT WITH NO INJURIES.	12
LOCK-IN (IF LOCK OUT, USE 511 )	2
SEARCH FOR LOST PERSON, OTHER	1
EXTRICATION, RESCUE, OTHER	3
EXTRICATION OF VICTIM(S) FROM VEHICLE	1
REMOVAL OF VICTIM(S) FROM STALLED ELEVATOR	1
HIGH-ANGLE RESCUE	1
EXTRICATION OF VICTIM(S) FROM MACHINERY	1
WATER & ICE-RELATED RESCUE, OTHER	1
SWIMMING/RECREATIONAL WATER AREAS RESCUE	1
RESCUE OR EMS STANDBY	1
HAZARDOUS CONDITION, OTHER	1
GASOLINE OR OTHER FLAMMABLE LIQUID SPILL	3
GAS LEAK (NATURAL GAS OR LPG)	20
OIL OR OTHER COMBUSTIBLE LIQUID SPILL	4
CARBON MONOXIDE INCIDENT	11
ELECTRICAL WIRING/EQUIPMENT PROBLEM, OTHER	5
HEAT FROM SHORT CIRCUIT (WIRING), DEFECTIVE/WORN	1
OVERHEATED MOTOR	3
ARCING, SHORTED ELECTRICAL EQUIPMENT	8
AIRCRAFT STANDBY	1
VEHICLE ACCIDENT, GENERAL CLEANUP	8
LOCK-OUT	17
WATER PROBLEM, OTHER	2
WATER OR STEAM LEAK	4
SMOKE OR ODOR REMOVAL	5
ANIMAL RESCUE	1
PUBLIC SERVICE ASSISTANCE, OTHER	1
ASSIST POLICE OR GOVERNMENTAL AGENCY	5

POLICE MATTER	5
PUBLIC SERVICE	1
ASSIST INVALID	1
UNAUTHORIZED BURNING	27
COVER ASSIGNMENT, STANDBY, MOVEUP	3
GOOD INTENT CALL, OTHER	7
DISPATCHED & CANCELED EN ROUTE	48
NO INCIDENT FOUND ON ARRIVAL AT DISPATCH ADDRESS	22
AUTHORIZED CONTROLLED BURNING	9
STEAM, OTHER GAS MISTAKEN FOR SMOKE, OTHER	1
SMOKE SCARE, ODOR OF SMOKE	24
STEAM, VAPOR, FOG OR DUST THOUGHT TO BE SMOKE	1
EMS CALL, PARTY TRANSPORTED BY NON-FIRE AGENCY	1
HAZMAT RELEASE INVESTIGATION W/NO HAZMAT	30
FALSE ALARM OR FALSE CALL, OTHER	1
CENTRAL STATION, MALICIOUS FALSE ALARM	2
SYSTEM MALFUNCTION, OTHER	5
SPRINKLER ACTIVATION DUE TO MALFUNCTION	3
SMOKE DETECTOR ACTIVATION DUE TO MALFUNCTION	61
HEAT DETECTOR ACTIVATION DUE TO MALFUNCTION	1
ALARM SYSTEM SOUNDED DUE TO MALFUNCTION	56
CO DETECTOR ACTIVATION DUE TO MALFUNCTION	17
UNINTENTIONAL TRANSMISSION OF ALARM, OTHER	39
SPRINKLER ACTIVATION, NO FIRE - UNINTENTIONAL	1
SMOKE DETECTOR ACTIVATION, NO FIRE - UNINTENTIONAL	26
DETECTOR ACTIVATION, NO FIRE - UNINTENTIONAL	3
ALARM SYSTEM ACTIVATION, NO FIRE - UNINTENTIONAL	100
CARBON MONOXIDE DETECTOR ACTIVATION, NO CO	15
FLOOD ASSESSMENT	1
WINDSTORM, TORNADO/HURRICANE ASSESSMENT	1
CITIZEN COMPLAINT	1
<b>TOTAL</b>	<b>1011</b>

#### Fire Losses for 2019

Buildings:	\$266,800
Fire, other	\$0
Cooking fire, confined to container	\$2,000
Trash or Rubbish Fire	\$0
Vehicle fire	\$19,200
Road Freight or Transport Vehicle	\$159,500
Brush fire	\$0
Dumpster fire	\$0
Outside Equipment Fire	\$100,000
Motor Vehicle Accidents	\$0
Oil or combustible liquid spill	\$2645
Electrical fire	\$0
Water or steam leak	\$10,500
Smoke in building	\$0
Alarm system malfunctions	\$3,500
Windstorm, Tornado/Hurricane Assessment	\$25,000
<b>TOTAL LOSS FOR 2018</b>	<b><u>\$587,250</u></b>

## PERMITS ISSUED/INSPECTIONS

Oil Burners	51
LP Gas	64
Blasting	5
Fire Alarm Systems	299
Storage	18
Tank Installation	48
Tank Removal	39
Brush Permits	251
Inspections performed	575
Fire Drills Conducted	26
Sprinkler	9
Hot Work	3
Tank Truck	3
Plan Reviews	0
<b>TOTAL</b>	<b>1391</b>

Fire Prevention activities generated \$ 24,165 in revenue for the town.

## Ambulance Service:

Abdominal Pain/Problems	136
Allergic Reaction/Stings	34
Animal Bite	1
Assault	19
Automated Crash Notification	2
Back Pain (Non-Traumatic)	45
Breathing Problem	200
Carbon Monoxide/Hazmat/Inhalation/CBRN	6
Cardiac Arrest/Death	20
Chest Pain (Non-Traumatic)	126
Choking	5
Convulsions/Seizure	30
Diabetic Problem	37
Drowning/Diving/SCUBA Accident	2
Eye Problem/Injury	4
Falls	372
Fire	4
Headache	17
Heart Problems/AICD	5
Heat/Cold Exposure	2
Hemorrhage/Laceration	27
Industrial Accident/Inaccessible/Entrapment	2
Medical Alarm	2
No Other Appropriate Choice	177
Overdose/Poisoning/Ingestion	36
Pregnancy/Childbirth/Miscarriage	1
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	157
Sick Person	474
Stab/Gunshot Wound/Penetrating Trauma	1
Stroke/CVA	21

Traffic/Transportation Incident	90
Traumatic Injury	40
Unconscious/Fainting/Near-Fainting	82
Unknown Problem/Person Down	70
Well Person Check	9
<b>TOTAL CALLS</b>	<b>2,256</b>

The year 2019 was a busy year for the fire department ambulance service. There was a total of 2,382 requests for medical assistance. The two department ambulances responded to 2,256 medical emergencies and mutual aid ambulances responded to 126 medical emergencies. Of the 2,382 calls for service, the department paramedics provided Advanced Life Support care to 2,237 patients. Staffing during the year consisted of 17 fulltime and 4 on-call Emergency Medical Technicians.

The fire department emergency medical staff provides a high-quality level of medical care, twenty-four hour a day, to the community. We presently have 16 paramedics and 1 EMTs on the fulltime staff. There are also 4 on call EMTs that respond to emergencies.

The ambulance service took in a total of \$921133.00 during the year. The revenues collected were used to help offset the operating budget of the fire department.

### **EMT Training:**

The department EMT's attended 854 hours of in-service emergency medical training on the following topics; Head and Cervical Spine injuries, Fractures, Shock and Bleeding, Cardiac Emergencies, Infectious Diseases, and Auto Extrication, Ice Rescue, Water Rescue, Paramedic Assistance, Autism and CPR. The department also received Tactical Medic Training for active shooter incidents, this training was held jointly with the Northbridge Police Department. The EMT's also received training from other agencies such as; Central Mass. Emergency Medical Services Corp., Mass. Fire Academy, U-Mass. Life Flight, Worcester Medical Center, and Milford Hospital.

### **Fire Department Training:**

During the year, fire department personnel participated in over 2,600 hours of firefighter training. The training consisted of bi-monthly in-house training covering general firefighting skills such as hose line use, fire behavior, ventilation, search and rescue, auto extrication, rope rescue, water, rescue, ice rescue, rapid intervention teams, hazardous materials, initial fire attack and engine company operations and ladder company operations.

In addition to the in- house training provided by the department, members of the department had the opportunity to attend various classes at the Mass. Fire Academy in Stow and at the District 7 Recruit Training facility.

### **Fire Education Programs:**

Throughout the year, SAFE classes were conducted at the schools, at community events, and at the fire stations. The subjects that were taught to the students were STOP, DROP, and ROLL, how to report an emergency using 9-1-1, how to escape



from their home if a fire should occur, and how to identify potential fire and safety hazards in their homes.

The Senior SAFE Program continues with a grant from the Department of Fire Services. This important program allowed the firefighters to enter the homes of those senior citizens who requested a visit. Firefighters were able to inspect for potential fire hazards, make recommendations, and to install smoke and carbon monoxide detectors in the homes of those senior citizens who qualified.

These programs are funded through Massachusetts State Grants that the Fire Department applies for each year.

### **Grants and Donations:**

The department received several Grants and donations during 2019. We received grants from the Department of Fire Services and Massachusetts Emergency Management Agency, Department of Homeland Security and FEMA. Without these grants and donations, we would not have been able to acquire equipment, training and Public Services.

### **Equipment Purchases:**

In March of 2019 the department took delivery of a new ambulance from Osage Ambulance. This is a Class I vehicle mounted on a Ford 550 chassis.

At the May town meeting the town approved funding of \$50,000 to begin upgrading the departments radio communications system.

### **Emergency Management**

This past year we continued to improve our emergency plans and are expected to finish our Local Emergency Operational Plan in 2020. Several training classes were attended by the Fire Chief throughout the year as well as quarterly meetings with the district all with the goal of making our community better prepared for any event that may happen in the future.

### **Goals**

The Northbridge Fire Department has had a very busy year in 2019. The department continues to move forward toward achieving the goals to make the Northbridge Fire Department the best it possibly can be. We continue to move forward on the four goals that I set forth in 2018. The first goal was to increase the staffing, both in the full-time ranks as well as the call firefighters. The second goal was to train the department to a high level, in order to better protect the citizens of the community. The third goal was to re-organize the department by re-writing the departments policies and creating standard operating procedures. The fourth and final goal is to replace both fire stations. Both stations are beyond rehabilitation and need to be replaced.

### **Increased staffing**

The departments full-time staffing is currently at 14 Firefighter/Paramedics and 2 Firefighter/EMT's. The full-time staff work in 4-person groups that man the main fire headquarters 24 hours each day, 365 days each year.

This past year the department has tried to recruit more call firefighters. To this date we have been able to hire a total of 2 call firefighter candidates. The department continues to push the recruitment of call firefighters. This issue is not just a problem our department as many department all over the country have seen a drastic drop in recruitment and retention of call firefighters. We are currently looking into ways to draw more call firefighters into the department.

### **Training**

We continue to implement the training policy that was implemented last year, whereas each member of the department is now required to train for a minimum of 50 hours each year. Most of this training is held in-house each month. Members are encouraged to take classes through the Massachusetts Fire Academy as well as Fire District 7. Two members of the Northbridge Fire Department, Firefighter Nicholas Shelburne and Firefighter Jason Picard are now members of the District 7 technical rescue team. The full-time firefighters also train 2-3 hours on every shift unless interrupted by emergency calls. This training is important to maintain the firefighter's skills and knowledge.

### **Re-organization**

In July of 2019 the department began implementing Policies and Standard Operating Procedures. As we go forward, we continue to evaluate and make adjustments to our Policies and Procedures to ensure that the department has a solid groundwork from which to operate from. In 2019 the department has taken steps to become OSHA compliant with our equipment as well as our safety policies and procedures.

### **Fire Station Replacement**

In June of 2019, the Building Planning and Construction Committee awarded Kastle Boos the contract to perform a feasibility study to program, locate and estimate a new fire station. We have worked extremely hard on this project as it is extremely important to the fire departments operation. We are set to move forward in 2020 with a proposal for a new fire station that will make us more efficient and safer.

I would like to thank the officers, firefighters, and EMTs of the department for their support and dedication to duty. I would also like to thank the families of the firefighters and EMTs for the support they have shown throughout the years. Without their support it would be very difficult to operate the department. The citizens of Northbridge should be proud that the department is staffed by dedicated, qualified, and professional personnel that take an active interest in serving their community.

Also, I would like to extend my thanks to all the Town Officials I have worked with this past year, and especially to the citizens of Northbridge for their help and support during the past year. I have appreciated the respect and generosity you have shown to me and the members of the fire department.

Moving forward, the department will continue to provide the citizens with the professional and dedicated service that they have enjoyed over the past many years. I will continue to adjust the department to make our department the best that we can possibly be while also being fiscally responsible.

Respectfully submitted,  
David M. White, Fire Chief

## **CODE ENFORCEMENT**

The following is a report of the Code Enforcement Department for Calendar Year 2019.

### **INSPECTOR OF BUILDINGS**

A total of **561** building permits were issued in 2019 with a report as follows:

34 Single Family Homes	6 Inground Pools
10 Demo	9 Above Ground Pools
364 Residential Renovations	14 Wood/Pellet Stoves
10 Signs	53 Solar Systems
17 Decks	44 Commercial Renovations

Effective February 19, 2011, (271 CMR 9.02) sheet metal permits are required to perform sheet metal work. A total of 32 sheet metal permits were issued in 2019.

### **PLUMBING INSPECTOR**

A total of **243** Plumbing Permits were issued during Calendar Year 2019 with a report as follows:

34 Single Family Homes	17 Miscellaneous Non-Residential
9 Dishwashers	84 Residential Renovations
75 Water Heaters	2 Commercial Buildings
14 Backflow Devices	8 Mop Sinks

### **GAS INSPECTOR**

A total of **221** Gas Permits were issued in 2019 with a report as follows:

34 New Homes	3 Unit Heaters
4 Generators	9 Fireplaces
75 Water Heaters	13 Gas Tests
10 Boilers	5 Dryers
9 Furnaces	5 Sewer Connections
48 Residential Renovations	6 Dish Washers

## **ELECTRICAL INSPECTOR**

A Total of **407** Electrical Permits were issued in 2019 with a report as follows:

34 New Homes	22 Non-Residential Renovations
73 Miscellaneous Non-Residential	9 Temporary Services
18 Service Changes	9 Above Ground Pools
183 Residential Renovations	6 In-ground Pools
5 Solar Facilities	
10 Generators	
9 Security Systems	
29 Residential Solar Systems	

### **TOTAL REVENUES FOR THE CODE ENFORCEMENT DEPT.**

Building Permits	\$427,614.00
Certificates of Inspection	\$3,046.00
Sheet Metal Permits	\$5,295.00
Sidewalk Sign Permits	\$75.00
Plumbing & Gas Permits	\$38,740.00
Electrical Permits	\$221,171.75
	<b>\$695,941.00</b>

Respectfully Submitted:

James S. Sheehan Jr., Inspector of Buildings

John Morawski, Alternate Building Inspector

Richard A. Wallis, Electrical Inspector

George A. Duhamel, Assistant Electrical Inspector

Larry P. Wiersma, Plumbing & Gas Inspector

Robert Harris Assistant Plumbing & Gas Inspector

Deborah M. Rosebrooks, Administrative Assistant

## SEALER OF WEIGHTS AND MEASURES

The Northbridge Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects seals or condemns the devices tested. Additionally the department inspects prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil deliveries slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal prosecutions.

During 2019 the Northbridge Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A device condemned cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned or not sealed tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region chair of the Law and Regulations Committee. These laws and regulations range from the basic weights and measures laws to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. The model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale. He also serves on the Massachusetts Weights and Measures Association board of directors.

A special effort continued this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the

year. Advanced security features are included as new gas dispensers replace the old ones. No instances of skimmers were found in Northbridge.

In 2019 thirty-two different inspections were conducted, fifty-four devices were adjusted, and four reinspections were performed. Over three hundred devices were inspected, adjusted, and sealed. Seven devices were condemned as not meeting legal standards. Thirty-four reweighs of merchandise were completed and seven items inspected were found not in compliance with state laws. Three Item Pricing inspections for food stores/food departments took place. Four retailers received Price Verification [scanning] inspections covering 19 scanners. One retailer did not meet the required 98% accuracy requirement. Merchants who do not meet legal requirements for these inspections are directed to comply and appropriate civil citations issued. The results of these inspections as well as adjustments to gasoline pumps saved consumers and merchants over \$107,000.00 in Northbridge while over \$14 million was saved Commonwealth wide (Division of Standards 2018 Annual Report covering all state and local inspections). No complaints were filed with Weights and Measures regarding gasoline stations and retail stores during 2019. As new businesses opened in Northbridge, they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures. The department of Weights and Measures will continue to meet its statutory objective by conducting required inspections and educating consumers and merchants on the importance to both of *“EQUITY IN THE MARKETPLACE.”*

Respectfully submitted,  
Louis H. Sakin, Inspector  
Weights and Measures

## **SAFETY COMMITTEE**

The Northbridge Safety Committee (NSC) Committee is an advisory committee and reports directly to the Board of Selectmen. The NSC met four (4) times during the year.

The NSC received inquiries, complaints and investigations which included safety designs; traffic calming; crosswalks; parking restrictions; speed limit and traffic safety signage; proposed housing, senior living and planned business developments; and parking and pedestrian safety issues. Other topics addressed included potential safety hazards and improvements, traffic studies, traffic sign replacements, infrastructure, road/sidewalk construction and neighborhood impacts.

The Northbridge School Department Administration attended our NSC Meeting and presented their W. Edward Balmer School Building Project proposed site and traffic flow and pedestrian/student circulation plan.

The “town-wide” COMPLETE STREETS POLICY and “Tier 2” Prioritization Development; and the Road Safety Audit (RSA) Final Report addressing safety improvements at the intersection of Providence Road/Sutton Street/School Street/Upton Street were reviewed and accepted by the NSC.

Recommendations for all NSC Meeting Agenda topics were forwarded to the Board of Selectmen and interested parties.

I would like to thank each member of the Northbridge Safety Committee and all Town Boards & Committees that provided assistance and guidance in the decision-making process of this Committee.

Respectfully submitted,

**James Shuris, P.E., MBA - Chairman**

James Shuris, P.E., MBA, DPW Director & Town Engineer  
Walter Warchol, Police Chief  
David White, Fire Chief  
Gary Bechtholdt, Town Planner  
Peter Bedigian, Businessman  
George Murray, Selectmen’s Representative  
Richard Maglione, Facilities Director/School Department

Alternate Members:

Jamie Luchini, DPW Highway Superintendent  
James Sheehan, Building Inspector & Zoning Enforcement Officer  
Timothy Labrie, Police Lieutenant



## **NORTHBRIDGE PUBLIC SCHOOLS**

### **Mission**

The Northbridge Public Schools, in partnership with students, families and the community, provide a robust educational experience that inspires critical thinking, collaboration and creativity. We strive to cultivate resilience, personal responsibility and effective communication skills in all students to ensure their social-emotional well-being and personal success.

### **Vision**

The vision of the Northbridge Public Schools is for all students to engage in an inclusive and innovative learning environment that cultivates respect and ownership and empowers them to succeed in an evolving local and global community.

### **Core Values**

- We believe respect and appreciation for diversity is essential.
- We believe all students are capable of achieving personal greatness.
- We believe problem solving and perseverance are critical to success.
- We believe teaching and learning should be joyful.
- We are committed to the continuous improvement of our school system.

### **NORTHBRIDGE SCHOOL COMMITTEE**

The Northbridge School Committee is committed to the mission of the Northbridge Public Schools to partner with students, families and the community, to provide a robust educational experience that inspires critical thinking, collaboration and creativity; to strive to cultivate resilience, personal responsibility and effective communication skills in all students to ensure their social-emotional well-being and personal success. Additionally, the committee works to operate in an open and transparent manner, to seek the input of the community, and to advocate on behalf of our schools, locally and statewide.

The committee welcomed two new members throughout the year. Steven Falconer was elected at the Annual Town Election in May, filling the expired term of Joseph Strazzulla. In August, Robert Dziekiewicz was appointed to fill the expired term of Michael Alden, which went unfilled at the election. Bethany Cammarano was also re-elected to a one-year term in May, continuing her tenure on the committee. We thank both Mr. Strazzulla and Mr. Alden for their service and support of the students of Northbridge.

In January, Dr. Catherine Stickney informed the committee of her intent to step down as Superintendent of Schools. The committee contracted with the Massachusetts Associations of School Committees to facilitate our search for her successor. In March, we formally said goodbye to Dr. Stickney. Her service and commitment to the students of Northbridge was greatly appreciated, particularly her tireless efforts supporting the new school building project.

The committee also appointed Director of Curriculum, Amy McKinstry, to serve as Interim Superintendent. The search process included several ways for the community to engage, and the committee appreciated those who took the time to get involved and share their input, as well as those members who served on the Superintendent Screening Committee. The screening committee brought forth four finalist candidates, and in May, the School Committee hosted community meetings with the finalists and conducted interviews. Ultimately, the committee voted unanimously to appoint Amy McKinstry as Superintendent of Schools.

In February, the committee voted to co-sponsor (with the Board of Selectmen) a town meeting article to support a project to improve Lasell Field. The project includes installation of a synthetic turf surface, track, lights, bleachers, etc. At both the Spring Town Meeting and the Town Election, the community overwhelmingly voted to fund the design and construction of a new Lasell Field athletic complex. This community-driven effort, led by Tim Labrie and the “Friends of Lasell” was another exciting show of support for our town and our schools.

The School Committee submitted a Statement of Interest to the Massachusetts School Building Authority's Accelerated Repair Program for work at the Middle School in February. In June, we received the exciting news from the MSBA that we were invited into this program. In August, the committee authorized the initial expenditure of \$50,000 from its FY20 budget to begin the Schematic Design Study, and to determine the projected cost for this project, in anticipation of a town vote. If approved by the town, this project will allow us to replace the two 64-year old boilers at the Middle School.

In March, the School Committee voted its FY20 Budget which featured a slight reduction from FY19 level of services. The primary source of funding our schools’ operating budget continues to be Chapter 70/State Aid (57%). The remaining funding sources include the town’s local contribution (30%), revolver funds (10%), and grants (3%). Despite the legislature finally supporting an education funding reform bill (The Student Opportunity Act) during 2019, Northbridge expects to realize minimal additional financial support from the Commonwealth, and our budget situation will remain an ongoing challenge. Work on the new school building project continues. In April, the School Committee voted to name the new school “Northbridge Elementary School.” The community was asked for input to the naming process and submitted over 50 suggestions for the committee’s consideration.

The new school building project construction begin in the spring. The School Building Committee hosted an official Groundbreaking Ceremony on June 15th attended by many members of the community as well as local and state elected officials. The School Committee appreciates the enormous amount of time and effort that the members of the School Building Committee, the administrators,

staff and the project team continue to put forth to build our new school. The new school is scheduled to welcome students in the fall of 2021.

The committee approved contracts with various bargaining units in 2019, including teachers, custodians, and secretaries. The committee also authorized a new contract for our food services management company.

Finally, the Northbridge School Committee would like to acknowledge the countless parents, businesses and community members who continue to step forward in support of our schools, particularly our extracurricular and athletic programs. On behalf of the students, thank you to all who participated in numerous fundraising efforts to maintain these programs at all our schools.

Respectfully submitted,  
Michael LeBrasseur, Chairman  
Brian Paulhus, Vice Chairman  
Bethany Cammarano, Secretary  
Steven Falconer  
Robert Dziekiewicz

### **School Department**

Northbridge Public Schools started 2019 halfway through the first school year of implementation of our new District Strategic Plan, focusing on student health and well-being, increasing academic rigor and student achievement, and improving both communication and culture across the district, as well as with families and community members.

Some of the activities that took place throughout the year that supported the goals of our plan included:

- Developing and implementing a plan to infuse social emotional learning across the district PK-12 through staff and parent training
- Implementing a BRIDGE program at the high school to provide transition services for our students who have been out on extended absences due to chronic illness, hospitalization, etc.
- Developing a district-wide event calendar for ease of parent access and use
- Aligning our therapeutic programs across the district to ensure students receive a continuum of care from school to school
- Creating opportunities for teachers across subjects and grade levels to work together on standards-based instructional strategies and aligning curriculum
- Selecting and implementing a universal (academic) screener K-12
- Developing parameters for building schedules that include RTI (Response to Intervention) blocks across all schools and grades to address the learning needs of ALL students

In addition to some of our more academic initiatives, we also had several grants and projects taking place to address student health and welfare and safety,

including replacement of our phone system, outdated two-way radios, and broken doors and locks across the district. We also enhanced our intrusion alarm system, installed new proximity card reader systems at each building, and replaced and added several security cameras across the district.

On June 15<sup>th</sup>, we celebrated the start of construction at our new Northbridge Elementary School with a formal groundbreaking ceremony attended by many of our families, community members, School Building Committee members, legislators and students. Over the course of the year, the members of our School Building Committee and working group spent many long days and evenings working on the budget, design and implementation plans for the new Northbridge Elementary School, and as of the end of 2019, we have been on time and under budget.

At the May town meeting, Northbridge voted to fund a much needed new turf field project at our current Lasell Field location. High school and district administration, along with “Friends of Lasell,” have been working with our project manager all year on the plans and design of this project, and we will be breaking ground in April, 2020, so the field will be ready for use for the 2020-2021 school year.

This is just a small taste of all of the wonderful and exciting things that have been going on in the Northbridge Public Schools throughout 2019, and we are already on track to make 2020 the best year yet for our staff, students and families.

We thank our families and community members for their continued support of the Northbridge Public Schools, and we look forward to an amazing 2020!

Respectfully submitted,  
Amy McKinstry, Superintendent, NPS

### **Fiscal Report**

The School Committee’s approved budget for Fiscal 2019, which covered July 1, 2018 – June 30, 2019 totaled \$27,125,322. Final expenses for FY19 came in 3% under budget at \$26,218,195. Final FY19 operating budget expenses were funded by a town appropriation of \$23,389,965, federal and state grant funds in the amount of \$1,140,424, and school department revolver funds in the amount of \$1,687,806.

The School Committee’s approved budget for Fiscal 2020, which covers July 1, 2019 – June 30, 2020 totals \$27,532,807. This represents a 1.5% increase over the original approved FY19 budget. The three primary drivers behind this budget increase are salaries, out of district special education tuition and transportation, and in district transportation. For the seventh year in a row, the Governor’s proposed Chapter 70 funding for FY20 only increased by the

minimum required amount per student. For FY2020, this initial increase translated to \$20 per student, or \$42,660 total. This increase, coupled with the town contribution to the School Department increase of \$406,840 resulted in a total appropriation for FY20 of \$23,839,465. When the FY20 budget was originally approved, grant funds in the amount of \$974,276 were anticipated. Since approval, additional grant funds have been secured and FY20 operating expenses funded by state and federal grants are anticipated to be closer to \$1,111,691. School department revolver funds will make up the difference between the operating budget and appropriation and grant funds.

The School Department was fortunate to again receive funds for capital projects at the May 2019 Spring Annual Town Meeting. The School Department received \$106,400 for District-wide technology purchases; \$32,000 for heating system repairs at the Middle School; \$12,000 to install a railing on the stairs leading to the High School Upper Fields; \$46,500 to Abate Asbestos in the Middle School Boiler Rooms; and \$13,100 to purchase floor machines. Additionally, the Town voted to improve the Lasell Field athletic complex, including the installation of a synthetic turf field.

The School Department received a \$15,000 earmark to purchase security cameras for the Middle School and High School and also received a \$59,700 Safer Schools and Communities Equipment Grant to replace exterior doors and lock sets at the Middle School.

As part of the Town's Green Communities Grant, the School District received \$158,981 in funding to upgrade the High School's energy management system and perform energy saving lighting improvements at both the Middle School and High School. These energy efficiency projects are projected to reduce energy consumption, thereby reducing energy costs. The School Committee also voted to commit funds and partner with the Massachusetts School Building Authority to conduct a schematic design study to replace the two 1955 Fitgibbons steam boilers. This study is currently underway.

Respectfully Submitted,  
Melissa Walker, Director of Business and Finance

### **Curriculum and Instruction Report**

Per the mission of the Northbridge School District, we continue to prepare our students to become responsible, contributing members of society by providing a challenging, rigorous educational program which will maximize academic achievement and enable intellectual, physical, social and emotional development in an atmosphere which promotes creative and critical thinking. As such, it is the goal of this department to ensure all students in the district are being taught and are able to access the required curriculum (Common Core State Standards and MA Curriculum Frameworks) at each grade level; instruction is being delivered in a variety of ways to maximize learning for ALL students; and, assessments

are skills-based and authentic ensuring that the data derived from them accurately monitors student progress toward mastery of the standards.

In order to accomplish these goals, the curriculum department provides teachers and administrators with ongoing professional development, opportunities to participate in various committees and focus groups, resources and supplies, coaching support, and administrative guidance.

This year we are focusing our district-wide learning walks on inclusive practices (meeting diverse needs and adjustments to practice.) It is our belief that providing students with multiple and varied learning opportunities and assessments based on their diverse needs will make them better thinkers, learners and problem solvers.

NPS continues to collaborate with district administrators in Auburn, Millbury, Dudley-Charlton, Uxbridge, Mendon-Upton and Douglas. The curriculum directors from these districts meet monthly to discuss cross-district opportunities, as well as problems of practice. We are currently involved in professional development opportunities with these districts. As part of the ongoing professional development planning cycle, Northbridge Public School District reviews multiple sources of data to identify the focus of the professional development. Professional development opportunities are identified through the following sources of data:

- District Strategic Plan--Establish improvement with measurable goals expressed in terms of desired outcomes and within the context of the district's priorities.
- Outcome of Needs Assessment--Identify and integrate professional development opportunities and activities that address the district goals outlined with the District Strategic Plan
- Evaluation of Professional Development--Monitor effectiveness of the professional development activities through various data sources.
- Additional Sources--Analyze the following information in order to refine or expand the focus of the professional development plan:
  - MCAS Student Performance Data
  - DIBELS Universal Screener
  - Revisions of the Massachusetts Curriculum Frameworks
  - Results of Professional Development Needs Assessment
  - Feedback from building administration
  - Feedback from the Curriculum Coach, Department Chairs, and/or teacher leaders

All of these opportunities allow our staff, and theirs, to gain a plethora of new teaching ideas and strategies from one another and form collaborative partnerships that enhance the learning for all students.

The curriculum department is also getting ready to launch a series of after school professional development workshops in March. This annual event will be open to all NPS staff, as well as staff members from our collaborative. We will be surveying staff at the end of January in order to create a menu of courses to meet their individual needs. In addition to our district professional development goals and offerings, each building is working diligently to support their teachers in meeting their individual and building goals.

Northbridge Elementary School is working diligently this year to unpack the 2018 History and Social Science frameworks and create lessons at the PK-1 level. They also continue to implement Engage NY math lessons into their current math curriculum and incorporate “*Number Talks*” within their instruction. A *Number Talk* is a short, ongoing daily routine that provides students with meaningful ongoing practice with computation. A *Number Talk* is a powerful tool that helps students to develop computational fluency. NES also employs a *Balanced Literacy* approach for teaching literacy. Teaching reading with a **balanced literacy approach** is the perfect combination between whole language and phonics.

In a **balanced literacy** program, students see reading and writing modeled, share in the reading and writing with the teacher, are coached, practice independently, and are actively engaged in word study

The Balmer School has also worked diligently to unpack the 2018 History and Social Science frameworks and integrate these standards within their ELA curriculum units. They also continue to hone their work with “word study” to advance students’ vocabulary base, as well as with “accountable talk” which requires students to speak, listen and solve problems using their higher order thinking skills. Balmer also engages students in *Number Talks* at all grade levels in mathematics. Balmer Elementary also continues to conduct teacher “learning walks” within their own building, to allow teachers to observe and discuss the practices of their peers, thereby enhancing their own instructional practice.

Northbridge Middle School continues to revise and update their ELA and math module units to increase the rigor of their performance assessments and ensure that all students have the opportunity to master all grade level standards. They take quarterly tests in ELA and math and (new this year) science, to measure student progress toward mastery of standards. Teachers in all subject areas also participate in weekly common planning meetings with curriculum staff to review student assessment data and create action plans to address areas of weakness, as well as to collaborate on lesson and unit plans.

At Northbridge High School, our high school career academies continue to provide students with opportunities for career shadowing, internships, independent study courses, certification in the field of study and workforce

development courses. NHS teachers in all core areas (ELA, math, science and social studies) are currently participating in weekly common planning meetings to analyze student data, unpack standards, design unit plans and collaborate with their subject area and grade level peers. The history and social science department worked diligently to unpack the 2018 History and Social Science standards and write curriculum units that provides a road map for teachers for developing lessons that are aligned to the new standards. The high school is also revising and updating its Program of Studies to reflect some new courses, as well as to ensure that all courses reflect inclusive practice and improved scheduling opportunities for all students.

The curriculum and instruction department continues to assess the needs of our students and teachers in order to provide necessary and appropriate resources and professional development to ensure the success of ALL students in the Northbridge Public School District. We strive to provide coherent learning experiences that is systematic, purposeful, and structured over a sustained period of time with the goal of improving teacher practice and student outcomes.

Respectfully Submitted,

Jill Healy, Director of Curriculum, Instruction & Assessment

### **Pupil Personnel Services**

The Northbridge Public Schools serves approximately 381 students with disabilities between the ages of three and twenty-two. The services are intended to provide direct instruction for students identified with one or more of the following disabilities: autism, communication impairments, developmental delays, emotional impairments, health impairments, intellectual impairments, physical impairments, and specific learning disabilities. The Northbridge Special Education Department provides a continuum of services to meet the individual needs of the students. These services are provided in a variety of settings within each of our schools to ensure student access to the curriculum, setting, and life of the school. In addition to the special education programs provided within the district, Northbridge currently has 32 students who attend private or public day schools or residential programs throughout the state.

This year, the Northbridge Leadership Team has continued to review student attendance and how best to decrease the number of absences. In order to address this issue, the district has undertaken a coordinated approach, including a review of its services, programs, instruction and professional development. By working in a focused and consistent manner, the district is confident there will be a reduction of absences which will translate to closing the achievement gap and improve outcomes for all students. As a PPS Department, we will continue to reflect on our practices, policies and procedures in order to continually improve and grow. Specifically, the Department is focused on developing engaging service to ensure post-graduation success..



The Pupil Personnel Services Department, in collaboration with the building principals, teachers, and related service providers continues to review student data in order to develop programs and services to address student and building needs. The District's focus is to prepare individuals for success as an adult. The ongoing area concentration and professional development for the Department is the implementation of evidence-based instructional practices in order to close the achievement gap between special education students and their general education peers. The Pupil Personnel Services Department believes that all students can achieve at high levels when provided with the appropriate instruction and supports. If and when students struggle, the PPS Department is committed to responding quickly and effectively to address and remediate student weaknesses.

Northbridge Public Schools welcome students who are identified as an English Language Learner (ELL) whose population has increased for the fifth straight year and it is anticipated that it will continue to grow. The PPS Department is committed to working with the school community to support students and ensure that they are able to successfully access the grade level curriculum with their peers. The ELL staff continues to work with families and community providers in order to support students and their families.

Northbridge Public School with community members including DCF and Northbridge police have met for collaboration meetings to discuss supporting the needs of families. Through the discussions school personnel and community members develop a better understanding of the needs in the town and how best to aid individuals. The meetings benefit students who are at risk for concerns at school as well as vulnerability in the community. Through the process the student's needs are considered and a joint approach is taken to support the individuals and their families.

Moving forward, the department of Pupil Personnel Services will focus on three key areas: (1) increasing inclusion opportunities; (2) using student performance data to revise programming and services to ensure preparation for transition from the public school setting to post graduation success; and (3) providing professional development that is aligned to evidence based practices and designed to close the achievement gaps in the district.

Respectfully Submitted,  
Greg Rosenthal, Director of Pupil Personnel Services

### **Technology Department**

**Mission:** The Northbridge Public Schools' Technology Program is dedicated to enhancing teaching, learning and administration through the effective use of information technology while providing students with the skills required in an increasingly technology-based society.

The Technology Department in the Northbridge Public Schools has a staff of seven personnel positions serving 5.8 FTE positions: Director of Educational Technology, Information Systems Manager, (2) Technology Support Specialists, and three Instructional Technology Specialists, one FTE, one .5, and one .3 (1.8 FTE). In addition to staffing, the Technology Department budget includes line items for hardware, software, services, supplies, repairs, travel, and conferences. 2019 was largely focused on technology infrastructure and improvements, primarily necessitated by the needs of the Northbridge network.

In addressing these items, the highlights include:

1. The conversion from an aged Novell network architecture to a new Windows network,
2. The implementation of a new core network switch and new domain controlling servers,
3. The implementation of new wireless infrastructure at NES to match the district wireless network protocol of Aerohive,
4. The replacement of the aged district phone system with a new hybrid phone system in each district building and classroom,
5. The implementation of a new proximity card entry system at each building where all staff worn Picture ID badges grant access to buildings,
6. And the overall modernization of our network in terms of management and use.

In addition to the complete modernization of the Northbridge network build and implementation, the district also replaced older wireless technology at NES with updated Aerohive architecture to match the rest of the district with the same WiFi system. The entire project was funded with a state grant and only required in return that we spend approximately 30% of that project cost on wireless devices for use in our schools, which we already had budgeted and completed prior to the project. The result is far greater coverage and speed achieved at NES, as well as the management of our entire wireless infrastructure across the district is now maintained in one platform. Upon completion of the new elementary school project, those new wireless Access points will move to the Middle and High Schools as needed.

The middle and high schools received additional chromebook carts this past year. We are excited to see them fully utilized each and every day in classrooms with students. In addition, they have helped us meet state mandated targets around all testing occurring on technological devices. We believe that this year for the first time, we will have a sufficient number in place without having to move any carts between schools.

With regards to staffing, there have been two significant developments in 2019. First, after leaving the (1.0) full-time Districtwide Instructional Technology Specialist position unfilled during 2018-2019, we were able to hire a new staff member to serve in this role for 2019-2020. This is a critical position bridging

the gap between the technology and instructional methodologies for use. Our full-time Instructional Technology Specialist works daily with teachers and students, developing, modeling, and delivering lessons. In addition, he provides training on a wide variety of important instructional applications and ways to integrate those pieces of technology into the taught curriculum.

The second important staffing development occurred in 2019 with the departure of our long-time Network Manager. Rather than rush to replace this position, particularly due to the rebuild of the network, we opted to outsource our technical management of the network to a trusted partner with highly qualified and certified network managers and staff members to provide oversight to the network. Their expertise will make certain that we are running our new network at an optimal level.

Finally, as the department continues to follow a continuous improvement model, we are always looking for ways to improve everything we do. As an example, we sent a survey to all end users during 2019 to check-in on our service delivery model in terms of quality, time to respond, and communication. We found that as a department, our service delivery under our newly reorganized technology department staffing model for 2018-2019 scored very high marks, well into the 90% range, with our staff in all support areas. We continue to strive to do the very best we can for the teachers, staff, and students of the Northbridge Public Schools.

Respectfully Submitted,  
Greg Palmer, Director of Educational Technology

### **Northbridge Public School Nurses**

Northbridge Public Schools employs 5 full time registered nurses and 2 part time registered nurses. Each school in the district has nursing coverage throughout the school day.

This year, nurses saw over 60,000 student visits and performed 3993 screenings for vision, hearing, height, weight and scoliosis, and SBIRT. Nurses also saw over 500 staff health related visits. We have 718 children with special health care needs, both physical and behavioral/emotional, who are able to attend school because nursing care is available to them. Our dismissal rate for students is 1.6%, which is well below the goal of 15% set by the Department of Public Health. We are keeping students in school and in class by providing the care they need to stay in school.

In addition to everyday nursing care and health promotion, the nurses have accomplished many health improvement measures this year.

- Administration of the 2019 Youth Risk Behavior Survey to Middle and High School students

- Obtaining the Comprehensive School Health Services grant, which will provide for a re-entry program for students at the High School after an extended absence. It will also provide for a part-time Resource Nurse who will assist with Case Management of students at risk for health care inequities.
- Increase of the Mobile Dentist program from Balmer Elementary School, to the Middle School and Northbridge Elementary School

Dr. Dahl continues to provide support as the District's School Physician, and provided sports physicals for students this year.

Respectfully submitted,  
Lori Johnson, RN, BSN, M Ed, School Nurse Leader

### **NPS Facilities, Maintenance, Custodial and Grounds Department**

Since the beginning of FY20 the NPS Facilities Department, consisting of Maintenance, Custodial and Grounds, have continued working productively in the most effective and efficient manner in all areas of Facilities within the NPS.

One particular area that was a priority to improve upon was the BAS (Building Automation System) at the High School. Through the Green Communities Grant, ATC (Automated Temperature Control) was able to install a new front end upgrade to our ailing existing automation control HVAC system. This upgrade allows the building to operate, function and be monitored in the more efficient manner creating a more comfortable and suitable environment for educational learning among staff and students. This was a dramatic improvement at the High School since it replaced the old and failing BAS. The next step to complete this effort at the High School is to replenish the existing controls that are outdated and struggling due to their age and in need of a system upgrade. It is the Facilities goal to complete this effort within FY21.

One other area of continued improvement at both the High School and Middle School was the installation of additional LED lights in both the High School and Middle School academic areas along with the hallways in both schools. It's the goal Of Facilities to continue moving forward with this initiative in the coming fiscal year beginning July 1, 2020 at both the Middle School and High School as funds are allocated to fully complete this lighting conversion and energy saving project.

We have also maintained our "green" certified set of chemical cleaning standards throughout all of the schools in the district. This effort continues to be the most effective manner in which to sanitize and eliminate germs within the schools on a daily basis. Our goal remains to provide a safe, healthy and secure environment for all students, staff and the general public in all of the NPS.

The Facilities group is heavily involved with the construction project of the new Northbridge Elementary School. We actively participate in the weekly new

construction meetings and complete any action items that are assigned as part of the project. We also actively participate in the SBC (School Building Committee) meetings on a monthly basis and complete any action items which are assigned as a result of the meetings. Most recently we have become involved in the new Turf Field complex at the Middle School and have successfully completed all assigned tasks as a result of the Turf Field complex being approved. Lastly, we are an active member and participant of both the Town Safety Committee and the Town BPCC. The Facilities Department remains committed to be actively involved with all of these projects and committees moving forward in the coming fiscal year.

The Grounds Department has continued to work tirelessly in the preparation of all fields for all NPS sporting events during the seasonal games and activities. They have had many challenges this current fiscal and have still been able to achieve successful results. All NPS fields which are used consistently for all of the seasonal practices and games are groomed, maintained and manicured to ensure the safety of all students who participate in their respective school sports. The successful results can only be achieved by having quality products and equipment which are properly used by these individuals. Our goal is to continue to be aware of and improve our quality of work with our existing equipment which is properly maintained year round. We will continue to pursue and look for tools and product that will assist us in obtaining our desired level of deliverable products to all of NPS.

The Facilities Department was also awarded two grants from the State of MA this fiscal year. One allowed us to relocate the Main Office reception area of the Middle School down to the Main Entrance Lobby area. This relocation effort allows us to strategically and better control those individuals who enter the school thus creating a more secure and safe environment for all staff and students. We have also begun the process of replacing a number of the existing exterior doors at the Middle School which were beyond repair. These new exterior doors are another step towards enhancing the safety and security of the Middle School.

As the current school year began in September 2019, Facilities implemented the Lan-Tel Systems proximity card readers at the designated entrances in all the schools. Each staff member has been issued an identification badge with their credentials programmed on it, along with their photograph, which will allow them authorized access to their individual schools. The implementation of these proximity cards readers and staff identification badges have improved the level of safety and security throughout the NPS for the staff, students and general public who enter the buildings.

In addition, Facilities continues to play a very active role in all phases and aspects of safety, security, academics and sanitation, along with ensuring complete customer satisfaction.

Respectfully Submitted,  
Richard Maglione, Director of Facilities

### **Department of Food Service**

Aramark Education is currently contracted as the Northbridge Public Schools food service partner. The Northbridge food service department oversees all aspects of the breakfast and lunch programs within the four schools in the district. In addition we participate in the commodity food distribution program, harvest of the month, farm to school and fuel and monthly promotions.

We are constantly working to make changes to your child's menu that will introduce them to healthier choices, including fresh fruit and vegetables from local farmers and whole grain products. We feel strongly about providing students with the freshest and most balanced meals possible. We work with parents and the school nurse to provide students affected by all allergies and sensitivities with a wider variety of options. By working together we are able to keep food safe and delicious.

The cost of breakfast is \$1.50 reduced is \$.30, lunch is \$2.85 reduced is \$.40

We are 100% committed to our students and their wellbeing. It is our responsibility to ensure that the students receive the freshest, properly cooked variety of meals, in a timely manner. Our staff is fully trained and has ServSafe and Allergen certifications.

We are committed to the greater Northbridge community and support our students with catered events at different schools. In addition we supply breakfast and lunch each day to the Head Start Program in Northbridge.

We are proud to serve your child and encourage you to support our ongoing efforts to improve student health and wellbeing by participating in our food service program.

Respectfully Submitted,  
Mary Farese-Brown, Food Service Director

### **Northbridge High School**

Northbridge High School school's graduating class of 2019 saw 130 students receive their diplomas on what was the 152nd commencement exercises in our school's history. Once again, over 2.3 million dollars in scholarships/financial aid was announced for this group of graduates. Additionally, based on their exemplary accomplishments on the State mandated MCAS testing, thirty-five members of the Class of 2019 earned John and Abigail Adams Scholarships. As evidence of the continued academic rigor students face daily at NHS, members of the Class of 2019 were accepted at over 114 different colleges and

universities throughout the United States. Some of these institutions include: United States Air Force Academy; University of Colorado, Maryland, Florida, Mississippi, New Hampshire, Connecticut, New Haven and Massachusetts; Providence College; Pennsylvania State University; Worcester, Rochester, Florida and Rensselaer Institutes of Technology.

The enrollment for NHS, as of October 1, 2019 reporting date, was 543 students. All students are engaged in an ever-evolving Program of Studies. Course selections include 13 Advanced Placement, Honors and college preparation, Virtual High School and many fine and related arts offerings. Our Career Academies continue to expand and the Class of 2019 included students who have successfully completed the four-year academy pathway, culminating with a capstone project or an internship. We had eight seniors pilot a Q4 daily internship at Unibank and through Salmon health care. These quarter long internships gave us valuable data on the effectiveness of our internship program and the rollout of our *soft skills* curriculum.

Northbridge High School received a \$225,000 capital skills grant for durable equipment to support our health science pathway. Our new simulation and research lab is starting to come together with the new purchase of an Anatomage table and three simulation manikins. The anatomage table has the capability to show 4 human cadavers, MRI and CT Scans, X-rays, and comparative anatomy. The table is fully interactive where teachers are able to lead students through anatomy identification, surgical prep, pathology, and histology. Students in Anatomy and Physiology, Pathophysiology, Neuroscience, and Invertebrate and Vertebrate Zoology will have the opportunities to utilize this table throughout their semester.

Also added to the simulation lab is our simulation man 3G and a nursing manikin, to join our ALS manikin. Students will now have the ability to work in a hospital setting directly on campus with our manikins.

NHS has enrolled its second freshmen cohort into the Nichols College Honors Academy which now totals 23 students over these past two years. The ongoing theme for this group's work will be *leadership*. We also continue to offer two enrollment classes in conjunction with Quinsigamond Community College (computer science/psychology) allowing our students to take college level classes both here at NHS, or on their campuses.

Our science department continues to provide unique experiences for our students. Most recently, students from our technology and engineering classes competed in and won the Eco- Carpentry challenge. The program invites schools to engineer and design new materials from donated renovation stock. The Furniture Trust Organization developed this program for students to learn the concept of "upcycling". Each year the program helps to save thousands of pounds of materials that would otherwise be placed in landfills. Schools receive

a variety of objects and materials that they need to utilize in a creative way. Our students decided to create objects that would create an inclusive school garden.

In addition to NHS's strong academic and extracurricular offerings, our athletics program continues to thrive. Currently, thirty-five teams represent NHS proudly and competitively throughout Central Massachusetts as part of the Southern Worcester County League (SWCL). Six different teams performed well enough to play postseason this year highlighted by our boys hockey team who captured the Division 3A state title! Student participation remains strong as we maintain both diverse and robust co and extracurricular offerings. Our drama department held its amazing production of *Mama Mia* with six sold out shows.

In our attempts to encourage students to become involved in their community, Northbridge High continues to require 20 hours of community service as a graduation requirement. Our Student Council is very active in community outreach, as are many other school organizations.

The entire Northbridge Staff embraced and successfully completed our decennial NEASC site visit in late March. Based on the visiting teams recommendation, Northbridge high school retained its status of being a fully accredited public high school. The feedback we received during this visit will allow our staff to continue to make improvements to our school in the areas of curriculum; instruction; student assessment; school culture/leadership; school resources for learning, and community resources.

This past year, NHS along with the entire school district has allocated much of our professional development time towards social emotional learning (SEL) and how to foster strong connections with our students. Topics included empathy; de-escalation techniques, and building collaborative groups within the classroom. These embedded strategies will continue to help students feel safe and supported throughout their four years at Northbridge High school.

Respectfully submitted,  
Tim McCormick, Principal

### **Northbridge Middle School**

THE NORTHBRIDGE MIDDLE SCHOOL is committed to the belief that all students can learn. Our goal is to create an environment where we meet the academic, social and emotional needs of our students.

THE NMS STAFF encourages and develops independence, responsibility, and vision within our students. We work to meet the diverse needs of our learners in all areas. We help to address the social and emotional needs of our learners throughout the school day through Social Emotional Learning.



Professional development has been an essential part of focusing our efforts to build a nurturing, supportive and academically challenging community through SEL. The staff has incorporated the use of common assessments and common language into the curriculum and to use the data from these assessments to drive instruction. Students are supported and enriched socially, emotionally and academically through special education services, Title I services, activities/clubs, and interscholastic sports. Our diverse offerings, particularly in Related Arts classes, help ensure that all students are given opportunities to develop into well-rounded young adults.

THE NMS STAFF has become well versed in using data to identify student strengths and areas requiring support. During Extended Learning Blocks(ELB), students are assigned to groups based on skill acquisition, whether it is for enrichment or remediation. Lessons conducted during this block focus on Language Arts or Mathematics Standards. Whether students are in an enrichment group or support group, activities are designed to support learning and promote critical thinking skills.

OUR SCHOOL is committed to focusing on positive behavior. PBIS has been in place for several years and we are already seeing a positive impact on the student body. Our school behavior motto R.A.M.S.(Respectful Accountable Motivated Safe) has been a huge help in establishing consistency in behavioral expectations all around school and has had a positive impact on our discipline data as well.

NMS continues to develop an environment of collaboration with the Northbridge Community by increasing opportunities for parents and community members to volunteer and participate in daily activities. Our newly appointed Family & Community Engagement Liaison serves as a bridge of communication between NMS parents, teachers, and students. Parent volunteers are involved in classroom projects, extracurricular activities, PBIS events and fundraisers throughout the school year.

Respectfully Submitted,  
John J. Zywiec, Principal

### **W. Edward Balmer Elementary School**

The W. Edward Balmer Elementary School is a community of learners, which embodies a sense of respect, leadership, collaboration and pride. Our school is a place where learning is exciting and ever evolving. Curiosity, enthusiasm, individuality, and diversity are valued and mental and physical wellness are encouraged and supported. The Balmer Staff truly believes all children can learn and fosters rigorous academic growth. Teachers use a variety of instructional strategies that are designed to meet the needs of students with varied strengths, weaknesses and interests. Annually, the staff analyzes MCAS results to identify areas of strength, challenges, and general trends. In addition, teachers

continuously refine their instructional practices to meet the individual needs of all learners.

To connect our students with the community our staff designed 6 project based learning (PBL) units (2 per grade). Our first student showcases were held in the fall. The grade two PBL unit had our students travel to Southwick Zoo to learn about animal habitats and what goes into developing an enclosure for an animal. Students were tasked with learning about an animal and designing an enclosure to meet the needs of the animal.

The third grade project involved learning about the Native American tribes in our region. Students worked in teams to research areas of interest, such as the role of the children in the tribe or what were the Native American homes like. Students then had to design an artifact to be placed in our Native American Museum.

The grade four project focused on learning about empathy while designing a cane that met the needs of a client. The students ingenuity and creativity really stood out!

The Balmer Elementary is a full inclusion school. Each class is comprised of students with a range of abilities. Students who exhibit academic challenges will receive support from either a special education teacher or a Title I interventionist. Teachers work collaboratively to plan lessons that meet the needs of their learners.

This is the second year we were able to offer a “looping model” to our grade 3 parents. Parents were able to select to have their child placed in a homeroom class that will loop up with the same team of teachers for fourth grade. We are excited to see how this model works to determine if we will have more than one team that offers this option in the future.

We continue to implement teacher created module units in ELA that align to the Massachusetts Curriculum Frameworks. The Module Units offer opportunities for students to engage in high level discussions. At the conclusion of the module, students utilize all their new learning and apply it to an authentic performance assessment. The students have done a wonderful job with this!

The Common Core State Standards for Mathematics are implemented in every classroom. The common core focuses on developing conceptual understanding of our number system. Hand-on experiences help to support students growing understanding of how numbers work. Teachers continue to implement Number Talks, which hones mental math skills. Students have been participating in rich conversations that focus on the strategies they used to solve a computational problem. Students get an opportunity to learn from their peers as they discuss the various strategies that have been presented. This year we have focused on

teaching students the bar model method for solving word problems. Students use a bar model to help them understand word problems.

Teachers have also been participating in job-embedded professional development through our instructional coach. Working with the coach allows teachers to learn new instructional strategies. As teachers implement these practices they get support from the coach to refine their practice. This professional development has impacted the work of our teachers and ultimately has played a positive role in increased student achievement.

We continue to focus on embedding technology throughout the curriculum. With the increased use of technology in our society, students need opportunities to learn essential skills, such as reading digitally and keyboarding. Again this spring students in grades 3 and 4 will take the MCAS online. To prepare our students for this assessment students have been taking their end of module assessments online. Our students have been doing an incredible job using technology to demonstrate their understanding of the concepts and skills being taught. We continue to build on our technology program by incorporating coding and robotics. Students have enjoyed this high interest, engaging class.

Data plays a vital role in all aspects of our school, from designing lessons to analyzing behavioral trends. As teachers analyze a wide range of data sources, they gain a deeper understanding of students' strengths and challenges in order to design supports and services that meet their individual needs.

Students at Balmer Elementary are offered extracurricular activities outside of the school day. Balmer School also has a before-school and after-school program that supports families needing childcare. The BASE Explorers (our after school enrichment program) offers a wide range of opportunities for our students. A sampling of our courses is robotics, crafters corner, mat ball and painting. This year we started a Grade 3 and Grade 4 Chorus, approximately 100 third and fourth graders participated in our Winter Concert.

Respectfully Submitted,  
Karlene K Ross, Principal

### **Northridge Elementary School**

Northridge Elementary School is committed to providing high quality, developmentally appropriate, educational experiences for all learners. Our school is a place where the faculty is committed to working with children to reach their academic potential. We believe that social-emotional learning helps students succeed in the classroom and throughout their lives. Through the use of Positive Behavioral Interventions and Supports we offer a multi-tiered approach to support students' social, emotional and behavior development. Our accomplishments for the 2019 calendar year include:

- 1)opportunities for teachers to work within and across subjects and grade levels to align curriculum to the new science standards and unpack the new social studies standards
- 2)provide systematic skill-based tiered interventions to increase academic achievement
- 3)support reading readiness through a balanced literacy approach toward instruction
- 4)improve Positive Behavior Interventions and Supports (PBIS) and determine effectiveness through data collection
- 5)develop a plan to support social emotional learning for all students
- 6)strengthen our relationship with the Northbridge community by working with Beginning Bridges CFCE to provide parent workshops that support social emotional learning
- 7)schedule safety drills with the Northbridge Fire and Police Departments
- 8)invite students and members of the community at large to attend the ground breaking ceremony for the new Northbridge Elementary School

Northbridge Elementary School believes in providing the highest quality of education for every student. To meet this goal, this year we continue to provide differentiated instruction to meet the needs of all students as well as provide tiered interventions for students who require additional skill-based instruction. Teachers use common benchmark assessments three times a year to establish student learning goals within their classrooms and plan instruction. The data is used to plan balanced literacy experiences that fosters a release of responsibility to students and allows the teacher to differentiate instruction to meet their varying needs.

The staff at Northbridge Elementary School recognizes that all students learn differently. We are committed to helping all students succeed. Academic support is available through either sub-separate or full inclusion model in special education and Title I support for English Language Arts and Mathematics. Additionally, we have a full-time English Language Learner teacher to support students where English is their second language.

Parental and community involvement is critical to student success. We are committed to providing our students with a strong foundation for learning and recognize that it takes a community effort (i.e. students, faculty, parents, and community members) to accomplish this goal. In addition to holding a Family Literacy Night and Family Math Night, we held 2 Parent-Teacher Conferences; an Open House and Popsicle Playdates for all families.

Respectfully Submitted,  
Theresa Gould, Principal

## **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

### **A Message from the Superintendent Director:**

This year's Annual Report provides an ideal opportunity, which has become our custom, to go beyond the facts and figures of our operation and share vignettes of our student success stories and District achievements that capture the essence of our mission.

We truly value and appreciate your ongoing investment and personal support of your multiple municipality school system; it is invaluable. Thanks to you and the consistent work of our District School Committee and instructional team, our students continue to experience a vocational-technical education like no other.

Serving as a vibrant example of how BVT prepares its students to embrace lifelong learning, and finding and pursuing one's passion, I am pleased to introduce you to, Harry P. Cooper, Jr., one of our many alumni (and traveling tradesman) who reconnected with us. What makes Harry's story unique to us is that while he graduated in 1972 and recently retired from the Central Intelligence Agency, he is getting ready to launch his encore and prepare for his second act. Harry has put to use his training in so many ways since graduating, that he never lost sight of the value of his vocational-technical education. Harry credits BVT for giving him the skills and confidence that have served him well for the last 50 years, propelling him to travel the world and achieve a career beyond his wildest expectations.

It is our sincere hope that his story will encourage those choosing to pursue a vocational education to know that the trade learned is not the limit, but just the beginning. An education is one's passport to the world! The vast array of skills our students learn while at BVT ensures that they are prepared for whatever comes next.

We are proud to be on the front line, pioneering new learning models that are transforming education in new and exciting ways.

Dr. Michael F. Fitzpatrick Superintendent-Director

### **Alumni Profile: Harry P. Cooper, Jr., Class of 1972**

#### **Passport to the World**

Harry Cooper did not set out to be a world traveler. From a humble beginning, his mission was simple: to learn a trade, and secure a job. So that's just what he intended to do and that is where this success journey begins.

The idea of pursuing a vocational education came about when Harry's 8th-grade teacher recommended that he apply to BVT in 1968. Harry went home to speak with his father about this opportunity.

“My father - who had a 6th-grade education and worked as a laborer in a foundry to provide for our family of four - firmly believed that his peers who had learned a trade, always did better than he did as a common laborer,” said Harry. “I recall him saying, Harry, you know they will always need carpenters. Go, earn a trade, and then if you decide to do something else, you’ll always have that trade to fall back on.”

With that advice, Harry traveled to BVT from Millville to visit the school. At that time, Millville had particularly low enrollment numbers for BVT. Harry chose to apply to our Carpentry program on his father’s recommendation, and learned a few months later, to his surprise and delight, that he was accepted.

“Having the opportunity to attend BVT was an honor,” said Harry. “Probably the biggest difference then, BVT was an all-boys school. Girls were not permitted to apply. We had some intramural sports but did not compete athletically with other schools. The focus was on the vocational programs while meeting the requirements for a high school diploma.”

As a freshman, Harry participated in a six-week exploratory program where he was assigned to Drafting, Machine Shop, and Welding. For each trade, he spent one week in related and the other week in shop. “I often rely on my BVT training, but recently I’ve re-learned many of those skills I had originally learned during exploratory in the Welding program. I now live on a small farm, where I put those welding skills to good use,” said Harry.

Having no prior trade experience, Harry found that pursuing his trade was challenging and keeping up with his classmates was difficult at first, but rewarding. He discovered that some of his classmates had previous trade experience working in the family business during the summer. “While I had to work hard to compete at BVT, my classmates and teachers helped me every step of the way. I remember that my instructors were amazing people who had very accomplished careers, loved teaching, and passing their knowledge on to us students. They led by example and left a lasting impression on me,” said Harry.

As a senior in Carpentry, Harry took part in co-op and worked as an assistant at a local cabinet shop in Blackstone. Upon graduation he transitioned smoothly from primarily part-time apprenticeship to full-time work, earning a little more than the minimum wage of \$1.65/hour. “My parents expected me to get a job after high school, so I continued working in the cabinet shop as a helper while envisioning the day I would be a full-fledged cabinet maker. However, the shop owner didn’t want me to learn everything about cabinet making, because he had two such apprentices leave and open a competing business. It was that lack of opportunity that made me ponder my future and ultimately spurred my decision to join the Navy,” said Harry.

“My father had enlisted in the Navy during WW-II and was a member of a Seabee unit assigned to the 5th Marine Division and participated in the Battle of Iwo Jima. He was impressed with the tradespeople the Seabees recruited who did construction on Iwo Jima once the invasion was over. So when I spoke with him about maybe joining the military rather than being drafted, he naturally suggested the Seabees,” said Harry. Harry found that BVT gave him the confidence and courage to adapt, change, and pursue new opportunities. In 1972, against the backdrop of the Vietnam War, Harry enlisted in the Navy. “Looking back, said Harry, I don’t think my parents really understood, until after my basic and advanced training, that I could go to Vietnam. By then, the war was quite real, and many of my colleagues did go to Vietnam. By literally the luck of the draw, I was assigned to the unit responsible for South Pole construction, and I did not go to Vietnam. For those of us veterans who were trained for war, but never went, there is a bit of disappointment in having drawn a non-war assignment.”

“During my enlistment, I rose from laborer to crew leader. I completed residential construction on US Navy housing projects, including framing, drywall, roof construction, interior finish, concrete, and masonry, with an opportunity to see the world and work in some truly unique locations. “Having the chance to live and work in Antarctica, the southernmost place on earth, was the most fantastic experience in my professional life,” said Harry.

“The South Pole sits on almost 9,000 feet of snow/ice. I spent six months there working in the harshest climate on the planet. I was assigned to lead interior finish crews to construct three modular buildings inside a geodesic dome at temperatures that range from a low - 75F for a high of +13F. These modular units would later serve as a research community for the next three decades. We lived in tents while building the station and worked 12-hour shifts six days a week with most Sundays off,” said Harry.

“At the pole, said Harry, the sky is the bluest blue you have ever seen. Imagine a deep blue sky meeting the white snow that extends to the horizon in every direction. It’s breathtaking! There is no indigenous life at the South Pole, and when you get beyond the sound of the generators, you can hear your heart beating. During the summer, the sun circles once a day, but does not set.”

After spending six months working in the harshest climate on the planet, Harry was then assigned to work where it never snows. Trading in his snowsuit for a diving suit, Bermuda was his next destination, where he would spend nine months supervising a team to build underwater forms and pour concrete for a seawall project.

“My aspiration when I first joined the Navy was to do well, and one-day pursue college through my GI Bill,” said Harry. After four years with the Seabees, Harry transitioned to civilian life with plans of becoming a vocational teacher. He furthered his education at Central Michigan University with a Bachelor’s degree

in education and also completed a Master's degree in Industrial Management.

Unfortunately, teaching jobs were sparse in 1980, and the salaries meager. Harry decided to return to the Seabees and was assigned to projects in a supervisory capacity. During six additional years with the Navy, Harry found himself detailed to the US State Department, where he oversaw and completed construction projects at US Embassies worldwide.

Following active duty service in the US Navy, Harry became a Civil Service employee of the Federal Government in 1989, where his expertise developed in secure construction. During these nearly four decades of government service, Harry traveled extensively and had the opportunity to work on all seven continents and in an active war zone. "In a variety of roles with the CIA, I was tasked with approving secure construction projects worldwide. This work included flying a modular building overseas to ensure top security during the construction," said Harry.

"I never dreamed of becoming a world traveler; it just happened," said Harry. "Because of my travel with the Navy, employers saw me as experienced in foreign travel. Assignments came my way, and I thought little of it until realizing one day I had visited all seven continents. After traveling to Antarctica, the other six continents were more comfortable to visit. My life and career have exceeded my wildest expectations."

BVT has always encouraged lifelong learning and finding and pursuing one's passion. When it comes to Harry's career, he has an impressive resume, reflective of that sentiment. "Too many people downplay the value of vocational education compared to focused college prep. My vocational education propelled me to achieve beyond my expectations," said Harry.

Since retiring from the CIA, as a senior executive with a rank equivalent to a two-star general, Harry now works part-time as a modular construction consultant. "While most of my CIA career was not devoted to construction (actually policy and law), the only thing I want to do after retirement is to regain my roots within the construction industry," said Harry.

As Harry prepares to launch his encore and prepare for his second act, he credits BVT for giving him the skills and confidence that have served him well over the last 50 years. Harry said, "I hope that my story encourages those pursuing a vocational education to know that the trade learned is not the limit, but just the beginning."

### **Purple Ribbons Just Aren't Enough**

The spirit of giving back is part of the culture here at BVT, and our students and staff recognized for raising funds for pancreatic cancer research are the driving force.

According to the Pancreatic Cancer Action Network (PCAN), the five-year survival rate for those with pancreatic cancer is among the lowest of all primary cancers at just 9 percent. The PCAN is working to create better outcomes for



pancreatic cancer patients and their families with the help of fundraising efforts across the nation. In September of 2018, the PCAN recognized BVT's Team Yancik Strong for their incredible work raising more than \$15,000 to support pancreatic cancer research.

Our community began raising money for the PCAN as a way to support and honor our HVAC&R instructor and football coach, Derek Yancik. The HVAC&R students and football players registered for the PurpleStride Boston Walk to End Pancreatic Cancer enlisted the help of the school, and the local community began raising money. Through apparel fundraisers, bake sales, restaurant nights, school events, and donations, the team continues to fight for the cause.

Sadly, Mr. Yancik lost his battle with pancreatic cancer in May of 2018, but our students and staff have made it their mission to build awareness for this important cause through their fundraising efforts and to help future patients and their families.

"I promised Mr. Yancik last year that I would raise money again this year and attend the walk even if he wasn't here," said HVAC&R Class of 2018 graduate Allyson Charpentier. "I feel like I'm honoring him by keeping my promise."

The PCAN noticed the team's fundraising prowess and recognized the students and staff with a certificate of appreciation and a letter from the organization's Chief Science Officer, Dr. Lynn Matrisian.

"I know that you became involved with PurpleStride Boston because of your high school football coach, Derek Yancik. Your team name says it best – you all are 'Yancik Strong' and you're showing all of Boston and the nation that the students at Blackstone Valley Regional Vocational Technical High School are making a difference. Your coach would be proud," Dr. Matrisian wrote in her letter.

#### **You Can Make A Difference!**

Please consider helping us build awareness for this important cause by joining our students and staff on the Annual Walk to End Pancreatic Cancer and/or donating to team Yancik Strong by visiting: [www.valleytech.k12.ma.us/givingback](http://www.valleytech.k12.ma.us/givingback)

#### **Get Social with Us!**

As part of our continued commitment to bringing school news and timely information to our community, we've had fun connecting, engaging, and sharing through BVT's official Facebook, Twitter, and Instagram sites.

Facebook - Join the Conversation! [www.facebook.com/BVTHighSchool](http://www.facebook.com/BVTHighSchool)

Twitter - Follow Us! [www.twitter.com/BVTHighSchool](http://www.twitter.com/BVTHighSchool)

Instagram - Share with Us! [www.instagram.com/bvt\\_highschool](http://www.instagram.com/bvt_highschool)

In 2019, we engaged in thousands of conversations with our students, parents, and alumni within our online community. Whether we shared a student success story,

our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we were happy for the opportunity to get social with you. Here's a little sampling of the most favorite posts and comments from our growing community:

### **Welcome Barbeque Post**

- I LOVE that this event still happens!
- I can't believe it's been 24 years since I went to the freshman BBQ.
- Best school ever! Thank you for everything!

### **Admissions Open House Post**

- Thanks for putting this on, I was super impressed with BVT. Totally different from when I went many years ago.

### **Vocational Curriculum Night Post**

- What a great night! I was so impressed by all the shop teachers and alumni we met. My son can't go wrong with any of his top shop choices.
- I love the process - who knew my son would be so passionate about a shop he hadn't initially considered! It's nice to see that kind of excitement & motivation

### **Graduation Post**

- It was a spectacular night!
- What a night! A great celebration of those who were blessed to have had the BVT experience. Best of luck to each and every graduate, and thank you to the teachers and admin who work so hard to make it all happen!

### **Last Wave Post**

- I love the wave goodbye! Enjoy your summer!
- Huge shoutout to the driver who does the Millville route. He kept an eye out for my son so many mornings as he made the mad dash to the bus. THANK YOU!
- LOVE this tradition so much!!

### **Celebrating the Class of 2019**

Our graduates were all smiles as cheers echoed throughout The Hanover Theatre for the Performing Arts in Worcester at BVT's Class of 2019 commencement ceremony on May 30<sup>th</sup>. Family, friends, and educators gathered to take part in the commencement ceremony honoring 301 students, which to date, is the largest class to graduate from BVT. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick encouraged students to keep learning. "It is a lifelong pursuit. Continue to strive to be the type of people in this world who make things happen by consistently learning, and then, more importantly, putting what you learn into action. You have already taken numerous steps at BVT to become the future pioneers, entrepreneurs, and guardians of our society," Fitzpatrick said. "You have proven your motivation to build a bright future. You are on the cusp of greatness, a life full of opportunities. There is no

rubric for life! What comes next is exciting, new, and completely up to you. You decide.”

Following the commencement ceremony, proud parents, family members, and friends rushed to greet our graduates with hugs, cheers, and many congratulations.

See the photo gallery of the graduation at:

[www.valleytech.k12.ma.us/classof2019](http://www.valleytech.k12.ma.us/classof2019)

### **FY19 - Another Outstanding Year of Achievements**

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational-technical competencies.

#### **367**

During the 2018–2019 school year, a total of **367 AP course exams** were given to 253 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Macro-Economics, Psychology, Physics 1, French, and Spanish Language & Culture.

#### **20 years**

The Massachusetts Comprehensive Assessment System (MCAS) tests have played an important role in the achievement level of students in the Commonwealth for the past **20 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based test to determine a student’s readiness for career and college. This new system of tests also incorporates altered scoring tiers. Our students have an impressive history of high levels of academic success and results on the MCAS. On the initial administration of the Next-Gen MCAS, our sophomores continued that trend. In English Language Arts, 99 percent of BVT students achieved Competency Determination (a graduation requirement) on the MCAS, and 98 percent achieved CD in Mathematics.

#### **\$5.6 million**

Members of the Class of 2019 earned more than 300 scholarships and awards with a collective renewable value in excess of **\$5.6 million**.

#### **257**

A total of **257 juniors and sophomores** participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board’s SATs and Advanced Placement program.

#### **100%**

In Spring 2019, 179 freshmen took the High School Science MCAS, and **100**

**percent achieved** Competency Determination, while 98 percent scored within the higher range.

### **Students Take the High Road in Pre-Apprenticeship Program**

We know that having a well-trained workforce is an essential part of any construction project. With that in mind, our course offerings have been carefully developed to challenge all students to maximize their academic and vocational experiences. The fusion of academic and career technical learning gives our students a competitive advantage when they enter the workforce.

Under the watchful eye of Tom Lemon, an instructor with the New England Laborers Training Academy in Hopkinton, MA, 17 juniors in our Construction Technology program participated in an intensive week-long pre-apprenticeship training program in March. This program is the largest in the state for the highway construction field and is available to schools across the Commonwealth through the New England Laborers Training Trust Fund with a contract awarded through the Massachusetts Department of Transportation.

“Given that the average age of most workers in the construction industry is in the mid-50s, we needed to address the aging workforce and the need for skilled laborers. We are trying to create a pipeline of tradesmen and women that are interested in establishing careers on MassDOT highway construction projects through this program,” said Lemon.

“As a female in Construction Technology, I have explored many career paths in the industry ranging from labor work to management and design,” said Annabelle O’Reilly of Hopedale. “I’ve learned hand tool mastery and safety to ensure I respected the heavy machinery around me before I used them. I love being in construction, because after every project, I can step back and look at how far I have come. With my classmates and instructors supporting me and helping me grow as a craftswoman, I feel capable of so much, and I am grateful to have this hands-on learning experience.”

During this program our students learned industry-specific skills through various training modules such as work zone safety, how to line and grade paved surfaces, CPR/first aid and AED certification, and construction math. Important life skills such as showing up on time and prepared to work when on a job site were also emphasized, which are all desirable skills to prospective employers.

“Having the chance to learn first-hand from some of the leading construction laborers in the Commonwealth is a great opportunity,” said Justin Braza of Milford. “I was able to gain real work experience, which I enjoyed, apprenticeship hours, and CPR renewal & recertification all while still here in high school, which will help me in the long-run.”

O'Reilly felt that the training was wonderful. She said, "I was not given less opportunity or less labor work due to my gender; Mr. Lemon saw I was a carpentry student interested in gaining as much information and skill as possible. This allowed me to get a better sense of my interests in construction. This equality is a core component of BVT, where nontraditional students are not out of the ordinary. I am grateful to see that the treatment on the basis of gender is not present in my school, nor in the industry. With more women being involved in nontraditional vocations, the unequal treatment among the sexes is disappearing."

The program concluded with students constructing a form for a single concrete panel. Nathan Curran of Millbury said, "It was a great time learning concrete work. I had an amazing experience and learned lots of new things." He and several of his classmates said that having the chance to see and experience the work done by the laborers in person gave them valuable insight about the possibility of pursuing this industry as a career path themselves.

### **Our Students Shine at SkillsUSA**

SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. The annual SkillsUSA competition series operates as a showcase for vocational-technical education. Students compete with each other in hands-on technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2019, and kept their impressive winning streak alive, by earning 150 medals at the district, state, and national levels.

### **Massachusetts District V Conference**

33 Gold, 31 Silver, and 31 Bronze

### **Massachusetts State Leadership and Skills Conference**

25 Gold, 16 Silver, and 12 Bronze

### **National Leadership and Skills Conference**

2 Gold

John Doiron of Douglas, Dental Assisting Samuel Houle of Millville, Major Appliance Technology

### **4th PLACE**

Melissa Vieira of Milford, Nurse Assisting Mya Ackerman of Douglas, Restaurant Service

### **5th PLACE**

Connor Andrews of Sutton and Zachary Rivernider of Mendon, Mobile Robotics Joseph Cardin of Sutton, Welding

### **6th PLACE**

Emma Kane of Blackstone, Kierra Kurtyka of Uxbridge, Renata Santiago of Milford, and Carissa Penta of Blackstone, Entrepreneurship Vella Ross of Northbridge, Medical Terminology

### **7th PLACE**

Demitri Almeida of Milford, Telecommunications Cabling

### **OVER 10<sup>th</sup> PLACE**

Christopher Aurelio of Mendon, Photography Max Brueggemann of Northbridge, Technical Drafting Olivia Cheschi of Milford, Alyssa Davis of Blackstone, and Sarah Duncan of Bellingham, Promotional Bulletin Board Jake Garille of Uxbridge, Electrical Construction Wiring Logan Keefe of Milford and Mason Weagle of Millbury, Digital Cinema Production Jacob Martin of Upton, Automotive Service Technology Caitlyn Meisner of Bellingham, Health Occupations Portfolio Kevin Queally of Sutton, Advertising Design

### **NATIONAL OFFICER**

Adam Cavanaugh of Milford. Adam was also awarded one of the very first SkillsUSA Career Essentials Credential Certifications.

### **NATIONAL OFFICER ELECT**

Anika Koopman of Northbridge, National Region One Vice President

### **NATIONAL VOTING DELEGATES**

Jessica Brown of Douglas Skylar Chase of Northbridge Katie Houskeeper of Upton Abby Kelly of Hopedale Tanyikeh Muanya of Milford Madeleine Poitras of Hopedale Samantha Stephens of Mendon

### **A BVT 1<sup>st</sup> at FIRST Robotics**

The FIRST Robotics Competition is a national engineering contest that immerses high school students in the exciting world of engineering. Teaming up with engineers from businesses and universities, students get a hands-on, inside look at the engineering profession. Teams compete in a spirited, no-holds-barred tournament complete with referees, cheerleaders, and time clocks.

As a junior in Engineering & Robotics, Hannah Rosenkrantz earned the honor of FIRST Robotics Competition Dean's List Semifinalist at Bryant University in March. She is the first student from BVT to win this prestigious award. The student who earns this designation is an excellent example of a team leader who has built awareness for FIRST and its mission all the while achieving personal technical expertise and accomplishment.

Hannah is one of 22 students on our 2018 - 2019 Robotics Team, The Intimidators, who made it to the semi-finals and took the Judge's Award at the FIRST Robotics Competition.

“Learning things on a chalkboard just isn't enough for me. I can be told that  $A^2 + B^2 = C^2$ , but it doesn't mean anything until I can actually build it myself and SEE it physically working. That's why I fell in love with robotics. It's a way of taking everything we learn in class and applying it to the real world. Robotics isn't just teaching us about Science, Math, and Technology. We're learning communication skills, teamwork, leadership, and other soft skills.”  
- Hannah Rosenkrantz, a junior in Engineering & Robotics, Class of 2020

### **Silence Speaks Volumes**

Our Gender Sexuality Alliance (GSA) Club serves the LGBTQ+ community on campus and works to create a safe environment that fosters a sense of community among students of all sexual orientations and gender identities. The club seeks to promote the understanding of the issues facing gay, lesbian, bisexual, and transgender.

Our GSA Club and other interested students participated in the Day of Silence on Friday, April 12th. Silently and peacefully, they protested anti-lesbian, gay, bisexual, and transgender (LGBT) bullying, harassment, and name-calling. The vow of silence represents the silence faced by LGBT people and their allies each and every day. Rather than speaking, they handed out “speaking cards” explaining their reasons for remaining silent. By taking part, students have an opportunity to teach one another about diversity, respect, and empower themselves by realizing they CAN make a difference in the world.

To learn more, visit: [www.dayofsilence.org](http://www.dayofsilence.org).

### **Kudos**

Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY19.

### **Student Council Earns National Recognition**

Our Student Council was recognized as a 2019 National Gold Council of Excellence by the National Student Council (NatStuCo). To meet the requirements for the award, a variety of criteria had to be met, such as crafting a written constitution, conducting regular meetings, and adopting a democratic election process. They also had to demonstrate successful sponsorship and participation in leadership development and activities that serve its school and community.

### **First-ever State Vocational Championship**

Give it up for our Boys Varsity Lacrosse team. Our mighty Beavers scored a 10-5 victory over Bristol Plymouth in May, capturing our first-ever state vocational championship. “It was awesome!” said head coach Andrew Barksdale. “It gave us confidence going into the district tournament, and it was so great to see how excited everyone was after we won.” The excitement was felt among the coaching staff as well. Three of the four coaches are alumni of our lacrosse program.

### **Super Bowl State Champions Honored at State House**

Our Varsity Football Super Bowl Champions achieved school and state history by winning the 2018 MIAA Division 7 Championship game on December 1st at Gillette Stadium. Our Beavers beat St. Mary's of Lynn 17-0. It was a win for the record books with BVT being the first vocational school in Massachusetts to win a state championship. Wearing smiles and shiny new rings, the team and coaches were honored at the State House on April 23rd. Go BEAVERS!

### **Outstanding Vocational Technical Student of 2019**

This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and to the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community and extracurricular activities. Zachary Rivnerider, a senior in Electronics & Engineering Technology is the 2019 recipient. He ranked 5th in his class of 301 students.

### **#61 Best High School in Massachusetts**

BVT ranked #61 on U.S. News & World Report's 2019 Best High Schools list in Massachusetts and #1,290 nationally. Our overall score was 92.52 out of 100. Last year, we ranked #78 in the state and 1,877 nationally. To learn more, visit: [www.valleytech.k12.ma.us/besthighschool](http://www.valleytech.k12.ma.us/besthighschool)

### **Innovative Successful Practices Project**

AASA, The School Superintendents Association named Blackstone Valley Vocational Regional School District as one of the country's "Most Innovative School Districts" for implementing innovative approaches to expand and support student learning and achievement.

The Successful Practices Network and AASA conducted a yearlong study of innovative best practices in public K-12 school systems across the United States. From that study, 25 national Innovative Successful Practices systems were identified based on their ability to demonstrate rapid improvement in student learning and preparedness through innovative organizational and instructional practices.

By invitation only, BVT was asked to host an on-site visit. We supplied detailed best practices data to be analyzed and made students, staff, administrators, and community members available for interviews as part of the process. The Successful Practices Network and AASA developed a case study, titled Achieving the Unthinkable, based on their research, which can be found at: [www.valleytech.k12.ma.us/innovativesuccessfulpracticesproject](http://www.valleytech.k12.ma.us/innovativesuccessfulpracticesproject)



**Community Projects**

Our students participate in community projects each year, which give District residents a tangible return on their investment while providing our students with invaluable real-world, hands-on experience. Whether it’s reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is a great opportunity to bring about change and make a positive impact within the communities that support our students. BVT’s work on capital improvement projects throughout our 13-town District is a welcome source of financial relief for local budgets by using internal talent and resources. We’re proud to provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY19, a total of 418 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	\$197,700
In-school Projects, Installations, and Repairs:	<u>\$192,500</u>
Total savings to taxpayers:	\$390,200

A few of the FY19 community projects include:

**New Roof for Hopedale Town Park’s Message Kiosk**

When the Hopedale Town Park needed a new roof for its damaged kiosk, they reached out to BVT and our talented students. Construction Technology Instructor, Michael Swanick led a team of students through the renovation and restoration process. Students removed the damaged roof, rebuilt the new roof and then fit it to the existing structure, matching what was already there, provided a hands-on learning opportunity for our students to complete structural and historic repairs on a roof. With signage displayed outside, this beautiful new message center kiosk roof will help protect printed signs from the elements.

**Gathering in Style at Birmingham Court**

Birmingham Court in Milford has a large multipurpose gathering room, built in the early 70s complete with floor to ceiling wood paneling and plaster issues. Wanting a more modern look, there were several options to consider. Opting for a fresh coat of paint, Benjamin Moore Paints, located across the street from their building, worked with BVT to provide materials needed for this project. Painting & Design Technology Instructor, George Creely and Construction Technology Instructor, Michael Swanick led a team of students to remove the dated paneling, patch and repaint the interior walls, match up the electrical boxes and complete minor modifications for electrical. Thanks to this partnership, Birmingham Court now has a modern new room where the community can gather in style.

**Bathroom Makeover at Miscoe Hill Middle School**

When the Miscoe Hill Middle School in Mendon established a School Beautification Committee to address projects on their grounds, the outcome

included a new partnership with BVT. Students in Construction Technology, Electrical, and Plumbing teamed up for this makeover. The bathroom was in poor condition and desperately in need of a renovation. Due to the heights of the existing fixtures, building code, and compliance issues of today, as well as the abuse it has taken over the years, the entire bathroom had to be re-done. This project included a full demolition and reconstruction, which included moving 30-year-old pipes so new pipes could fit into the existing space. This provided a challenge when working with new materials, and applications, but our students rose to the occasion. From new sheetrock and plaster, to closing up the walls, the bathroom makeover is complete. Knowing the importance of school pride, our students were glad to be involved in this project, helping make another school beautiful.

### **Return on Investment BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment**

Our School Committee developed the District's FY19 budget in a manner that adheres to strict state requirements while also responding to the challenges set forth by the State's Executive Office of Labor and Workforce Development, and the needs of local business and industry. Administration works in partnership with the Central Workforce Investment Board and other stakeholders to identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 4.74% increase. As the State continues to raise the minimum contributions of our member towns (5.04% for FY19), the School Committee once again authorized the use of \$250,000 in available reserve funds to help offset the impact.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY19 operating budget of \$23,802,023 was funded primarily by \$9,036,498 in Chapter 70 & 71 State Aid and \$14,359,525 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### **Grants: Complementing Community Support**

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs,

and services for students. In FY19, local assessments were complemented by more than \$1.0 million in grants, private sector support, and efficiencies.

BVT furthered its commitment to bringing advanced equipment and curriculum to students with the receipt of MA Skills Capital Grants of \$234,149 for Advanced Manufacturing and \$125,000 for our Diesel Engine Technician Pathway. The Skills Capital Grant program of the Baker-Polito Administration provides direct investments in the most up-to-date training equipment designed to address skills gaps in critical industries throughout Massachusetts. For example, the Advanced Manufacturing grant was used to purchase state-of-the-art equipment that provides training for the new adult evening school program students as well as our day manufacturing students. Given the shortage of skilled workers in the advanced manufacturing field, access to this equipment will help ensure our learners are developing the necessary skills to compete for employment or post-secondary opportunities in this field.

The Diesel Engine grant allowed us to expand our existing automotive technology curriculum through the introduction of a new Diesel Mechanic Technician course. The new equipment and facility upgrades provide student access to the necessary machinery and tools required to master basic diesel machine maintenance and service, hydraulics, diagnostics, and large wheel/tire maintenance training.

In addition to grants, BVT saved on capital expenses throughout FY19 by accepting donations of equipment and funding from businesses and industry partners. Automotive Technology received one such gift when MassBay Community College generously donated a 2012 Chevrolet Camaro Convertible and a 2014 Cadillac SRX4. Donations like these yield significant cost savings for BVT and provide valuable hands-on experience for our students. To assist in maintaining one of our student transportation vans used for community projects and educational field trips, Homefield Credit Union was added to the list of area banks who provide generous annual financial support.

**Class of 2019: Northbridge Graduates NHS: National Honor Society NTHS: National Technical Honor Society**

Isabella Miriam Biamonte, Electrical; Elizabeth Rose Bisaillon, Health Services; Corey Richard Burke, Heating, Ventilation, Air Conditioning and Refrigeration; Victoria Elizabeth Byrne, Dental Assisting (NHS/NTHS); Anthony John Carneiro, Electronics & Engineering Technology; Skylar Fae Chase, Multimedia Communications (NHS); Andrew Jacob Cleary, Heating, Ventilation, Air Conditioning and Refrigeration; Nathan Liam Deiana, Construction Technology; Jillian Rose Kell, Painting and Design Technology; Sophia Renee Lind, Business & Entrepreneurship; Connor Matthew Loando, Multimedia Communications; Madison Ann Malone, Health Services (NHS); Ryan Joseph McDonald, Electrical; Jennifer Jean McLaughlin, Health Services; Hannah Alexis Nicoletti, Dental Assisting (NHS); Jessica Stephanie Nordquist, Multimedia Communications (NHS/NTHS); Meigan Kate Pixley, Engineering & Robotics;

Andrew Joseph Regan, Engineering & Robotics (NHS/NTHS); Megan Elizabeth Reilly, Dental Assisting; Sylvia Alexis Rodriguez, Painting and Design Technology; Vella Minkov Ross, Health Services (NHS/NTHS); Braelyn Danielle Jean Sessa, Dental Assisting; Kimberly Ann Shorey, Health Services (NHS); Maya Eleanor Trombino, Dental Assisting; Jonathan Whittaker-Smith, Electronics & Engineering Technology (NHS); and Kayla Marie Wittenberg, Dental Assisting (NHS/NTHS).

### **School Committee**

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman:** Joseph M. Hall, Bellingham

**Vice Chairman:** Gerald M. Finn, Millville

**Assistant Treasurer:** Chester P. Hanratty, Jr., Millbury

**Secretary:** Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

**Superintendent-Director:** Dr. Michael F. Fitzpatrick

**Assistant Superintendent – Director/Principal:** Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations:** Kurtis W. Johnson

**District Treasurer:** Barbara A. Auger

**DEPARTMENT OF PUBLIC WORKS**  
*“Getting Things Done”*

**Mission Statement & Focus**

*The principal mission and focus of the Northbridge Department of Public Works is to enhance the quality of life for all residents, businesses and visitors of Northbridge through responsible and sound management, innovation, teamwork and vision, and to provide dependable, high quality, responsive public works and utility services, at reasonable costs.*

Northbridge’s infrastructure includes roads, sidewalks, guardrails and street signs; street lights; storm water; catch basins, culverts and outfalls; cemeteries, parks and playgrounds; town-owned buildings; public sewer treatment, collection, and pumping stations; contract services water supply, distribution and treatment; composting; fleet and equipment maintenance; and emergency winter snow and ice operations and management necessary to provide safe and reliable transportation systems for each of our public safety operations, residents, businesses and visitors.

For a 9<sup>th</sup> consecutive year, the Northbridge Department of Public Works provides a "SNOW & ICE 2018 - 2019 PROGRAM" brochure for our community and visitors. The main objective of this brochure is to enhance community awareness on snowplowing operations from “start-to-finish” and to advise how the community can help. Our mission is to efficiently return our 83-miles of roads and 20-miles of sidewalks to "normal conditions" after each winter storm event.

During the 2018 - 2019 snow and ice season the DPW responded to sixteen (16) events with a total snow accumulation of 50.4-inches. The entire Northbridge DPW staff is commended for “stepping-up-to-the-plate” and for their exemplary performance and personal sacrifices made during these times.

**Personnel:** The Department of Public Works Administration, Engineering, Highway, Sewer & Water Divisions consist of the following personnel. Years of dedicated services are noted.

<b><u>Administration, Engineering &amp; Water Division(s)</u></b>	<b><u>Years of Service</u></b>
James Shuris, P.E., MBA, Director of Public Works & Town Engineer	8-years, 5-mos.
Mark Kuras, DPW Sewer Superintendent	38
Jamie C. Luchini, DPW Highway Superintendent	5-years, 6-mos.
Anna E. Bassett, DPW Secretary/Clerk	6

**Highway Division**

Richard Brooks, Working Foreman	34
John J. Brosnahan, Equipment Operator	23

Paul C. Bessette, Equipment Operator	21
John J. Briand, Equipment Operator	7-years, 3-mos.
Evan Dautrich, Master Mechanic	2-years, 10-mos.
Christopher Bessette, Laborer	2-years, 3-mos.
Arthur Ferreira, Equipment Operator	2-years, 4-mos.

**Sewer Division**

Michael Havalotti, Assistant Chief Operator	20
Paul L’Esperance, Laboratory Technician/Plant Operator	6-years, 9-mos.
Matthew Gjeltrema, Treatment Operator	2-years, 4-mos.
Corey Baldwin, Treatment Operator	7-mos.

**DPW ADMINISTRATION & ENGINEERING DIVISION(S)**

The Administration & Engineering Division(s) provide administrative, technical engineering support and assistance for residents, outside contractors and to other “in-house” municipal departments, develops/facilitates design and/or construction bid documents for roads, sewer, water, infrastructure, cemeteries and town-owned building facilities design and/or construction bid documents, and acts as the Town's representative/liaison with MassDOT, Central Massachusetts Regional Planning Commission, Department of Environmental Protection, Environmental Protection Agency and other agencies.

**Special Projects**

**MS4 Stormwater Program:** The Engineering Division completed and filed the “Year-1” MS4 Stormwater Annual Report to the Environmental Protection Agency and the Department of Environmental Protection in accordance with the program regulations. We will now move forward with Year-2 permit requirements.

**COMPLETE STREETS:** A COMPLETE STREETS Tier 2 “Prioritization Plan” was completed this year. This plan will be eligible for MassDOT funding and will focus on safety and accessibility improvements for all users of roadways, trails and transit systems, including pedestrians, bicyclists, transit riders, motorists, commercial vehicles and emergency vehicles and for people of all ages and of all abilities.

**LED Streetlight Conversion Project:** The Department of Public Works moved forward with the town-wide LED Streetlight Conversion Project and the project is approximately 98% complete. 1,443 LED Streetlights have been installed.

**Intersection Improvements at Providence Road/Sutton Street/School**

**Street/Upton Road Project:** The MassDOT notified the Town that this project is eligible for State and/or Federal Funding and assigned a project identification number based on the Department of Public Works’ submission of the Final Report of the Road Safety Audit (RDA); Project Intake Tool Notification Form and Project Information Form. This project will enhance traffic, vehicular,

pedestrian and bicycle safety as well as promote economic development with the Rockdale Village community.

The Engineering Division continues their concentrated efforts to provide technical and community-relations assistance and program support on anticipated and in-progress town-wide, MassDOT and/or federally-funded projects.

### **DPW HIGHWAY DIVISION**

The DPW Highway Division oversees the maintenance of over 83-miles of roads as well as 20-miles of sidewalks. We also mow and maintain over 122-acres of cemeteries, fields and town common areas on a routine basis. In addition, we are responsible for the custodial and maintenance of several town-owned buildings. These include: Town Hall, Town Hall Annex (former Aldrich School), Library, Veterans Hall, and the Council on Aging Building.

**“2018 – 2019 SNOW & ICE” PROGRAM:** This winter was, by all standards, an average New England winter. We had sixteen (16) snow/ice events which totaled 50.4-inches of snow. It began snowing very early in November and continued right through to the third week of March. The largest snow total was on March 3<sup>rd</sup>, which dumped 15-inches of snow on us. The final snow fell on March 23<sup>rd</sup>.

**“2019 NO ROAD LEFT BEHIND” PROGRAM:** Into our 8<sup>th</sup> year, this program, we completed our roads program in late September of this year. This years’ work consisted cold-planning the entire length of Benson Road, as well as three (3) more stretches of Hill Street. These sections included a stretch by Foppema’s Farm, a stretch in the High Street area, and a stretch at the Goldthwaite Road intersection. This last section also included cold-planning and repaving Goldthwaite Road, from Hill Street to Carpenter Road. We continued our ongoing effort to overlay the Old Quaker Street. We are proud to announce that we have finally completed this task in 2019. We overlaid the last remaining sections of that road with approximately 400-tons of asphalt.

Our cracksealing program was also back in action this year. We cracksealed sections of Kelly Road and Cooper Road in our ongoing effort to make the roads in Northbridge as safe and long lasting as possible.

**Sidewalks:** We also continued our sidewalk improvement/repairs program are once again very grateful for the continued support of the residents at the annual Spring Town Meeting that voted positively for an additional \$25,000 to be utilized for sidewalk repairs. In the fall, this work could not proceed, due to the unseasonable amount of rain. More work will continue this upcoming spring.

**Street Sweeping:** The street sweeper began sweeping the roads and parking lots in late April this year. We were once again able to sweep all roads in Town at least twice this year.

**Public Shade Tree Removal:** We removed more than 40 unsafe/hazard trees as well as the trimming of dozens of others, in an ongoing effort to maintain safe public shade trees to line our streets and fields. This list continues to grow everywhere since the gypsy moth infestation of several years ago.

**Lawn Mowing:** We continue to mow over 122 acres of cemeteries, fields, common areas, parking lots and town owned buildings throughout Northbridge.

**Pine Grove Cemetery:** In 2019, there were 22 full burials and 13 cremation burials at the cemetery. We also removed over a dozen unsafe trees at the cemetery this year.

**Municipal Buildings:** The DPW, in conjunction with the Town Planner, oversaw several upgrades to municipal buildings this year. The Town Hall had a VRF system installed on the first floor. This will allow for better heating and cooling control of separate offices. This new system also makes the Town Hall a much more energy efficient building, now that window installed A/C units are no longer needed. At the Police Station a new air-handler was installed to better control over the flow of heat and cool air equally, throughout the building. Many of these projects were funded by grants due to our Green Communities designation.

In addition, we removed an underground heating oil tank at the Town Hall. This tank is no longer needed now that the Town Hall has converted over to solely gas. One final building project was the replacement of the rubber stairs treads and landings, at the Town Hall.

**Work Orders:** We are pleased to announce that we have completed over 343 work orders this year. These are created from resident call-ins regarding items that they feel require our attention. These items include trash removal, potholes, catch basin failures, drainage, dead animal removal, loaming, brush and a variety of others. We feel this system, put into place last year, is very helpful in the tracking of work getting done throughout the town.

**Leaf Program:** The 2019 bagged leaf program collected in excess of 6,156 bags of leaves from area residents. We streamlined the collection program, with the purchase of a hook and load packer, to be more efficient, safer and cost productive. Our crew was also responsible for the blowing and removal of leaves that fell on our 12 cemeteries, town commons, 4 ball fields, playgrounds and various other Town owned land and building grounds.



The DPW Highway Division continues to move forward, with a top priority to maintain the highest levels of service for our residents, businesses and customers with a commitment of providing the best possible value to the taxpayers of Northbridge. We remain very proud of the accomplishments of our pro-active and cost-effective “NO ROAD LEFT BEHIND” and “SNOW & ICE” Programs.

### **DPW SEWER DIVISION**

The DPW Sewer Division provides the Town of Northbridge with sewer treatment and collection services to 3,444 sewer customers which includes eighteen (18) new connections which resulted in service connection fee revenues of \$75,900. The sewer collection system consists of approximately 52-miles of sewer mains. Approximately 427 million gallons of sewage was treated at the Wastewater Treatment Plant Facility with an average daily flow of 1,171,506 gallons per day. This represents an increase of approximately 42,032 gallons per day when compared to last year.

The Sewer Division continues to work diligently to comply with the parameters of the current National Pollutant Discharge Elimination System (NPDES).

**Special Projects:** In accordance with our Comprehensive Wastewater Management plan (CWMP) continued efforts are being made to reduce the unwanted inflow and infiltration within the aging collection system.

### **DPW WATER DIVISION**

The Whitinsville Water Company (WWC) provides drinking water services to the Town of Northbridge. A portion of the system is owned by WWC and a portion is owned by the Town of Northbridge. WWC provides operational services for the Town portion of the system with oversight of these services by the Department of Public Works. WWC owns and manages over 1,600 acres of protected watershed lands including five (5) water supply reservoirs. The water distribution system consists of approximately 83-miles of water main throughout the Town of which 39-miles comprise the Northbridge water system.

The Northbridge water system provides water services to a total of 2,385 water connections which includes 15 new connections resulting in service connection fee revenues of \$27,000. The remaining customers are on the WWC water system. The water supply is unique in that it is classified as a ground water supply yet depends extensively on a series of five reservoirs to supplement the groundwater. There are two (2) active tubular well fields located adjacent to the reservoirs. One (1) well field is located adjacent to Reservoir 4 in Sutton and is capable of producing 1.44 million gallons per day (MGD). A state-of-the-art water treatment facility was constructed in 2008 for this well field. This treatment facility employs dual media filters to remove any impurities and adjusts the water pH to neutral and disinfects the water before it is pumped out into the system.

The 2<sup>nd</sup> well field is located adjacent to Meadow Pond in Northbridge. This well field is also capable of producing up to 1.44 MGD, and in 2013, WWC completed the construction of a new water treatment facility for this well field. This facility uses green-sand and anthracite filtration to remove minerals such as iron and manganese from the water and adjusts the pH of the water to neutral and disinfects the water before pumping it into the system.

The reservoir water is used to recharge the ground water near the wells with the earth acting as an additional filter. The system has the capacity to produce more than 2.5 million gallons per day and serves a population of over 14,000 people daily. The treatment facilities continuously monitor water quality and the water company regularly collects samples throughout the system to ensure water quality standards are met. There are three storage tanks that provide 3.85 million gallons of water storage in the system as well as two booster stations to maintain pressures in certain portions of the system.

WWC conducts an annual flushing program where all hydrants are flushed in order to ensure proper hydrant operation as well as to maintain water quality in the system. The WWC conducts an annual leak detection survey of the entire water system. This survey consists of using special equipment to locate any leaks in the water system. When leaks are found they are repaired by the WWC. WWC also conducts testing of all backflow prevention devices located in the system to ensure there is no cross contamination of the water system. WWC maintains all pumping stations and storage tanks located throughout the system as well as maintenance and repair of all 62-miles of water mains and valves. Custom service and billing for all customers is provided by WWC office staff.

Much goes into the protection, treatment and delivery of your drinking water to your home. The Town of Northbridge and the WWC are dedicated to providing the best possible drinking water services. And is important to remember that the average water customer pays only about one penny per gallon to have clean drinking water delivered to their homes.

**Special Projects:** This year, WWC completed the replacement of water main on Linden Street, Pine Street and Prospect Street.

In closing, we are very fortunate and proud to be surrounded by such a dedicated, talented and hard-working group of public works professionals who strive to deliver the highest level of customer service and satisfaction under the most challenging conditions.

Respectfully submitted,

James Shuris, P.E., MBA  
Director of Public Works & Town Engineer

## **BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

### **Committee Members:**

Jason Rondeau (Resigned Dec 2019) – Brian Paulhus – Steve Nye, Secretary – Paul Bedigian, Vice Chairman - Michael Beaudoin, Chairman

Summary of BPCC activity for 2019 as follows:

1. Fire Station Project
  - a. Kaestle Boos Architects had been selected in 2018 for the Site Selection & Feasibility study and has worked with Chief White, Town Manager Adam Gaudette & the BPCC to select a single site from a list of over 20.
  - b. Extensive study of the needs of the Fire Department and the existing facilities allowed the design team to opt for a single station option (discussions ranged from 1 to 3 buildings initially).
  - c. Schematic design for the proposed station is nearing completion and will be shared via a website link for public comment & information. Pending approval by the Board of Selectman and the Financial Committee, BPCC expects to place an article on the warrant for the May Town meeting for final design & construction.
2. Lasell Field Project:
  - a. BPCC is engaged in design & bidding of the new turf sports field & upgrades at the Middle School that was passed by Town Vote via a Citizens Initiative (Friends of LaSell Field).
  - b. BPCC spent substantial time & effort selecting a design team (Activitas) and refining the scope of work with all interested parties, bids should be received in February 2020 +/-.
3. BPCC membership changes:
  - a. Brian Paulhus replaced Michael LeBrasseur as the School Committee's representative on the BPCC
  - b. Member Jason Rondeau submitted his resignation from the BPCC at years end.
4. BPCC Appointments:
  - a. Steve Nye was re-appointed as Clerk of the Committee
  - b. Paul Bedigian was re-appointed as Vice Chairman
  - c. Mike Beaudoin was re-appointed as Chairman

Respectfully submitted by Michael W. Beaudoin, Committee Chairman

## COUNCIL ON AGING

The Northbridge Council on Aging is pleased to submit their report on services and programs that were provided to the seniors of Northbridge through the Senior Center during 2019.

The Council on Aging holds monthly board meetings at the Senior Center at 9:00 AM on the second Tuesday of every month. The board consists of eleven members.

The officers of the Council on Aging beginning December 1, 2019 were as follows:

Chairman:	Jean Mistretta
Vice Chairman:	Denise Forgit
Secretary:	Carole Sweeney
Treasurer:	Charlene Potvin

Additional Members of the Board:

Yvette Ayotte	John Doldoorian	Jean Finnegan	Elaine Inman
Elaine Mahoney	Bonnie Poquette	Nikki Roadman	

The Mission of the Northbridge Council on Aging is: “to enrich the lives of our senior community by providing services, programs, and support that allow for independence and quality of life”. The COA Board and Senior Center Staff monitor services and programs on an ongoing basis to ensure that the seniors of the community are receiving the best services possible.

The COA would like to recognize Ted Haringa for twelve years of service to the Board and Senior Center. Ted was appointed in 2007, which was certainly just the beginning. By May of 2011, Ted was elected COA Chairman, a position he held until his resignation in May of 2019. Ted’s work remains very much a part of the foundation of our Senior Center. Together with his guidance, perseverance and never-ending support, the Council on Aging accomplished numerous goals. We extend heartfelt appreciation to Ted, wishing him and wife, Marie the best.

New COA members welcomed this year, Nikki Roadman and Bonnie Poquette. We are grateful to Ms. Roadman and Ms. Poquette for volunteering their time to the COA specifically in the interest of policies and programs for the older adults within our community.

The Senior Center, under the direction of the Council on Aging, provides a multitude of services and programs to support the COA mission statement. New programs are added according to the needs and requests of our seniors.

**Programs offered in 2019:**

Aqua Exercise	Billiards	Bingo
Book Club	Chair Yoga	Computer Classes
Craft Class	Cribbage	Digital Photography
Fitness Classes	Hiking Club	Needlework
Nutrition Programs	Painting Class	Pokeno
Shuffleboard	Support Groups	Tai Chi
Tap Dancing	Ukulele	Writing Class

In addition to these regular weekly programs, special educational, social, and wellness programs are held throughout the year. In addition, evening programs have been added to our regular schedule of events.

**Council on Aging offers the following services and outreach assistance:**

Financial Counseling	SNAP/Food Pantry Referrals
SMOC Fuel Assistance	Health Clinics
Health Insurance	Informal Counseling
Housing	Information & Referral
Legal Counseling Referrals	Meals Program
Medicare & MassHealth	Notary Public
RMV services	Personal Counseling
Tax Assistance	Transportation

The dedicated Council on Aging staff is always available to assist seniors with any issues they have or refer them to the appropriate agencies.

**Statistics for services and programs provided during 2019 were as follows:****General information**

Days Open	245
Hours Open	420
Daily Average Attendance	76
Information and Referral (calls)	5,812

**Transportation Services**

Average Rides per Day	25
Miles Driven by In-Town Busses	18,918
Total Trips	5,918
Out of Town	
Medical Appointments	799

**Nutrition Services**

Congregate Meals	4,735
Home Delivered Meals	9,966

## **Volunteers**

Total Volunteer Hours Contributed for 2019 : 5,623

Estimated Value of Volunteer Services: \$67,476

The Northbridge Senior Center is very fortunate to have many volunteers who provide various services, at ***no cost to the town***, including serving and delivering meals, taking seniors to out of town medical appointments, program coordinating, serving on boards and committees, office assistance and clerical work.

The following personnel changes occurred in 2019:

Full time Bus Driver, John Orasy retired in May of 2019. After 10 years of service, we are grateful to John for his commitment and dedication to providing transportation to the Northbridge residents we serve. In July of 2019, it was decided to split the full time bus driver position in to two part time jobs. The COA hired Jeffrey Allard and Patrick Stewart to fill the two part time bus driver positions.

August of 2019, Outreach Worker, Olivia Mathieu resigned from her position to return to school full time. In October of 2019, Lynn Normandin was appointed to the Outreach Worker position. Fortunately, with annual funding through the formula grant, the COA was able to increase this position from nineteen hours to twenty four hours. The COA is very appreciative of our State Governor and State Legislatures for their continued support of the Formula Grants for all Massachusetts Councils on Aging. In addition to funding for the Outreach Worker position, it funds the Program Coordinator position and mailing of our bi-monthly newsletter.

On behalf of the COA Board, Senior Center staff and Seniors of Northbridge, we would like to express our appreciation to the Town Manager, Board of Selectmen, Finance Committee, and all town departments for the continued support of the Northbridge Senior Center.

Respectfully submitted,

Kelly S. Bol, Senior Center Director  
Jean Mistretta, COA Chairman

## **NORTHBRIDGE BOARD OF HEALTH**

The Northbridge Board of Health consists of five (5) members appointed by the Board of Selectmen. The Board has the responsibility of developing, implementing and enforcing health policies, overseeing inspections to maintain minimum standards of sanitation in housing and food service establishments, and to assure that the basic health needs of the community are being met.

The Board is assisted in its duties by a professional staff consisting of Jeanne M. Gniadek – Administrator, Theresa Gilchrist – Certified Food Safety Professional, Danielle Edmands, MPH – Health Inspector, Steve Donatelli – Title 5 Agent, and Rochelle Thomson – Inspector of Animals. The Board of Health typically meets the second Monday of the month, unless otherwise noted, beginning at 6:00 p.m. in the Aldrich School Town Hall Annex. The following is the report of the Board for the year ending 2019.

**HEALTH INSPECTOR – FOOD SERVICE:** Ms. Theresa Gilchrist continues to serve as the Board's inspector of food establishments. During calendar year 2019, Ms. Gilchrist conducted 141 routine inspections, 74 Follow-up inspections, 3 complaint-based inspection, 5 pre-operational inspections and 7 construction/new equipment checks. Ms. Gilchrist also conducted 2 plan reviews for new food establishments including a review of the new Balmer School kitchen facility.

Several temporary food events were also inspected including the Blackstone Valley Chamber of Commerce Home & Business Expo, the Northbridge Fireworks Celebration, and the Wooded by the Food - Food Truck Festival where numerous food truck vendors were featured.

**HEALTH AGENT – TITLE 5:** Mr. Steve Donatelli was retained by the Board to witness soils percolation and groundwater testing, review subsurface sewage disposal plans, conduct inspections during system installations, and to provide guidance to the Board on Title 5 septic systems and other environmental issues. Mr. Donatelli replaced Ms. Margaret Bacon, PE.

In 2019 Mr. Donatelli and Ms. Bacon collectively witnessed 19 soils tests, reviewed 21 subsurface sewage disposal plans for compliance with Title 5 regulations, and inspected the replacement of 1 septic tank and 13 distribution boxes. Certificates of Compliance were issued for 14 completed system installs. The Board of Health received 59 Title 5 Inspection Reports in 2019.

**INSPECTOR OF ANIMALS:** Ms. Rochelle Thomson was re-appointed by the Town Manager to serve as Inspector of Animals for the Town of Northbridge. Mr. Maurice Guilbault was also appointed as an Inspector of Animals to assist Ms. Thomson.

In 2019, Mr. Guilbault performed 28 barn inspections and addressed 1 barn (cow) complaint. Ms. Thomson issued 45 quarantines and handled the submission of 3 bats to the State Laboratory for rabies testing; one of which was found to be positive for the rabies virus.

**HEALTH INSPECTOR – HOUSING STANDARDS:** Ms. Danielle Edmands was appointed to the position of Health Inspector on March 27, 2019. Ms. Edmands holds a Master’s Degree in Public Health and is a welcome addition to the health department staff. Ms. Edmands conducted 11 inspections of dwelling units after receipt of reported violations by the occupants of these units. She also performed the semi-annual inspections of a licensed tanning salon, 2 public swimming pools, 5 recreational camps for children and also investigated numerous nuisance complaints in accordance with MDPH regulations. Several cold weather shelter sites were also inspected by Ms. Edmands.

**RABIES CLINIC:** The Annual Rabies Vaccination Clinic was held on April 13, 2019 at the Whitinsville Fire Station. Rabies is a viral disease that can affect all mammals, including humans by attacking the central nervous system. The Northbridge Board of Health is pleased to be able to offer this low-cost rabies clinic on an annual basis. At this year’s clinic we were able to provide rabies vaccinations to 54 cats and dogs.

Once again, the Board wishes to thank Dr. E. Patrick Lawrence of the Agape Animal Hospital for his continued service and support of this clinic.

**PERMITS & LICENSES ISSUED**

85	Food Establishments	4	Frozen Dessert Permits
36	One-Day Food Permits	17	Tobacco Sales Permits
12	Mobile Food Trucks	1	Tanning Salon Permit
2	Public Pool Permits	5	Recreational Camp Licenses
24	Disposal Works Installer Licenses	5	Funeral Director Licenses
17	Septage Hauler Permits	11	Trash Hauler Permits
27	Stabling/Barn Permits	2	C & D Dumpster Permits
6	Well Permits		

**COMPOST SITE:** The compost site located behind the Wastewater Treatment Facility at 644 Providence Road was open to Northbridge residents on Saturdays from 9:00 AM- 3:00 PM from March 30, 2019 through its closing on December 2, 2019. It also operated on Wednesday afternoons from 1:00 PM – 5:00 PM during the Spring and Fall seasons. The site is used for the disposal of yard waste: leaves, grass clippings and small brush. Access to the site is through a sticker program. Stickers can be purchased by residents at the Board of Health Office. Our continued thanks to Paul Monast for monitoring the site during its hours of operation.



**CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT:** The Town of Northbridge continues to be a member of the Central Massachusetts Mosquito Control Project (CMMCP) providing spraying of residential properties to reduce mosquito populations and the potential for disease transmission by mosquitos. The spraying of residential properties is done on a request only basis with confirmation of adult mosquito populations before treatment application. Residents wishing to exclude their properties must do so by registering with the Department of Agricultural Resources. Exclusion is no longer allowed through registering with the Town Clerk.

**EASTERN EQUINE ENCEPHALITIS (EEE):** The EEE virus, a rare but serious and potentially fatal disease, posed a significant health threat in 2019 to numerous cities and towns in Massachusetts. The Town of Northbridge risk level was raised to Critical in August of 2019 after confirmation of a second human case of EEE in the Commonwealth. In total, the Massachusetts Department of Public Health (MDPH) reports that there were 12 human cases of EEE and 9 animal cases in 2019. Three fatalities were reported.

The MDPH and the Massachusetts Department of Agriculture (MDAR) conducted aerial spraying of many communities located in Norfolk, Middlesex and Worcester Counties to reduce the threat of EEE. In addition to aerial spraying, the Town of Northbridge limited or cancelled outdoor evening activities from dusk to dawn.

*Residents are urged to sign up for Code Red emergency notifications, the primary means of getting important messages to our residents, as it is expected that the EEE public health threat will continue into 2020. For more information, visit the Town's web site.*

**SHARPS DISPOSAL KIOSK:** Through the Sharps Disposal Kiosk program, the Town is able to offer residents a safe, convenient way to dispose of sharps, needles, and lancets. Kiosks are located in the Board of Health office and the Northbridge Senior Center. Sharps must be brought in puncture-resistant containers. No loose needles will be accepted. Sharps containers are available upon request at both kiosk locations.

**QUAKER STREET LANDFILL:** Maintenance and monitoring of the Quaker Street Landfill as required by the MassDEP continued into 2019. The Board has contracted with EnviroTrac, Ltd. for environmental engineering services to address action items outlined in its Immediate Response Action Plan filed with MassDEP due to exceedances noted in private drinking water wells in the vicinity of the landfill.

**REPORT OF THE VISITING NURSE ASSOCIATION (VNA):** Salmon VNA & Hospice provides public health nursing and health promotion activities to the residents of Northbridge under agreement with the Board of Health.

Their service to protect the health and welfare of people in Northbridge includes answering questions regarding vaccination for school children, flu vaccines and clinics, Tuberculosis testing and travelers’ vaccinations, and informing the public on ways to prevent the spread of communicable disease. They provide direct, personal care to anyone with an active case of TB over the short and long-term. They also present health-related educational programs of all kinds, both at public events and at the request of schools and other organizations, and act as the liaison between the Massachusetts Department of Public Health and the Town of Northbridge regarding communicable disease reporting and regulation.

Communicable disease investigations include contacts to the Department of Public Health to confirm the report and then to the physician to establish that the resident is aware of their diagnosis, and contact with the individual in order to collect the required information and perform education as indicated by the circumstances.

**Immunization Clinics:** In 2019, two flu clinics were held. The first was held at the Northbridge Senior Center on October 3, 2019 from 9-10:30 AM. The second clinic was held on October 7, 2019 at the Northbridge High School from 3-5:00 PM.

Clinic Type	Location	Total Attendees
FLU	Senior Center	57
FLU	High School	72

The following communicable disease cases were investigated by Salmon VNA & Hospice:

Disease	Cases / Investigations
Anaplasmosis	1
Babesiosis	3
Borrelia	1
Campylobacter	6
Cryptosporidiosis	2
Dengue Fever	1
Group A Strep	1
Human Granulocytic Anaplasmosis	1
Legionella	1
Meningitis	2
Rocky Mountain Spotted Fever	1
<b>Total</b>	<b>20</b>

**Health Screening/Health Promotion Clinics:** Salmon VNA & Hospice provides a nurse to conduct monthly wellness clinics at two sites in Northbridge:

Northbridge Senior Center and Linwood Mill Apartments. The Linwood Mill Apartments clinic occurs on the fourth Tuesday of every month from 10-11:00 AM and the clinic at the Senior Center occurs on the second Tuesday of every month from 11AM – 12:00 PM. The nurse is available to take blood pressures, educate clients on their current medication regimen and promote wellness as well as providing information on resources that may be available and beneficial to clients.

Clinic Type	Number Clinics	Total Attendees
BP	19	143

Respectfully submitted,  
Paul R. McKeon, Chairman  
Lani Criasia, Vice-Chair  
Christopher Cella, R. Ph.  
Steven Garabedian  
Scott Chase

## NORTHBRIDGE HOUSING AUTHORITY

**Background:** Northbridge Housing Authority is a public housing agency that provides decent and affordable housing for elderly and disabled persons of low income. State Public Housing Authorities receive direct funding from the Department of Housing and Community Development, who empower the authority to operate, manage, construct, modernize and administer all rules and regulations concerning state public housing.

**Mission:** The mission of Northbridge Housing Authority is to create an environment that enables residents to live responsibly and with dignity, to support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner, and create and maintain public confidence with Housing Authority operations and staff.

### **Board of Commissioners:**

**JOHN O'BRIEN**

Chair

**SUSAN BROUWER**

Vice Chair

**CHRISTINA SIMONIAN**

State Appointee

**ELAINE MAHONEY**

Treasurer

**VACANT**

MEMBER

**Board Meetings:** Northbridge Housing Authority Board of Commissioners holds meetings on the First Tuesday of every month. The Board of Commissioners meetings are held in the Colonial Drive community room at 4:45 p.m. As public officials, meetings are held according to M.G.L. chapter 39 section 2B of the open meeting law. All meetings are posted at the Town Hall at 7 Main Street, Whitinsville, MA.

**Current Public Housing Programs:** Elderly and Disabled units at Lake Terrace - 32 units, (28 1BR and 4 2BR), Colonial Drive - 44 units, (1 BR) and one 689-1 Program with the DMR.

**Eligibility:** Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Northbridge may receive a preference when reviewed and verified by the Authority. **Income limits** for state public housing are: **one person \$48,100, two persons \$54,950, three persons \$61,800 and four persons \$68,650 five persons \$74,150.**

**Local Resident Rule: 760CMR (5) Local Resident** - a person who has a principal residence or a place of employment in a city or town at the time of application to an LHA in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town.

**Housing Authority Office Information:** Northbridge Housing Authority office is located at 12 Colonial Drive. Our telephone number is 508-234-7736 and the **maintenance emergency** line (508) 234-9063 that handles emergencies only and all other calls will leave a message on main line and be addressed during business hours.

<b>Monday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Tuesday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Wednesday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Thursday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Friday</b>	<b>by Appointment</b>

**Applications for Housing:** Anyone interested in applying for housing may call the office at **(508) 234-7736** to have an application mailed or if you prefer, applications may be picked up at the office during office hours. Application can be done online at [northbridgehousing.com](https://www.mass.gov/applyforpublichousing) or at <https://www.mass.gov/applyforpublichousing>

**New Activity:** In 2020, the Authority received several awards in which will have and be utilized through to 2021 to include:

1. \$76,678.63 for window replacement at colonial Dr, phase 1 FY2020
2. 11,638.56 for ADA automatic door community room Colonial Dr
3. 10,780.00 for exterior Trim wrap and gutters at Colonial Dr phase 1
4. 8,581.00 for exterior Trim wrap and gutters at Colonial Dr phase 2

Funding for this project came from the Department of Housing and Community Development (DHCD).

**New pursuits:** Northbridge Housing Authority is always seeking funding for the Authority to become more energy efficient, improve outdated units and maintain its commitment to affordable housing.

**Service:** The Northbridge Housing Authority would like to thank all our Town Agencies for all their help whenever we needed or requested it.

Respectfully submitted,

Brett R. Lambert, Executive Director  
Northbridge Housing Authority

## **DISABILITY COMMISSION**

The Town of Northbridge Disability Commission consults with the Board of Selectmen, Town Manager and other Town agencies and commissions to advise and ensure that policies, town programs, activities and facilities comply with state and Federal laws, rules and regulations concerning disabled persons within our community. More information about the Disability Commission is available on our webpage via the Town of Northbridge website.

The Disability Commission continues to be actively engaged in on-going Town projects to ensure compliance with State and Federal ADA (American Disability Act) regulations, such as the new elementary school building committee planning process. In addition, the Disability Commission members have worked with Town officials to write competitive grants for funding improvement projects to ensure all buildings within the community comply with public access requirements as specified by ADA. Also, the Town has approved the Disability Commission to access revenues generated through handicapped parking fines to apply to events to increase community awareness for our disabled citizens and for the members of the Disability Commission to participate in training events sponsored by the Massachusetts Office on Disability (MOD).

This year we welcomed two new members to the Disability Commission, Washa Liu, who is a medical research coordinator with the Massachusetts Department of Public Health and Joanna Schomberg, an elementary special education teacher. We are fortunate to have them share their experiences and expertise in addressing the needs of disabled members of our community.

We encourage interested Northbridge residents, who would like to become members of the Disability Commission, to contact the Northbridge Town Manager's office for an application. The Disability Commission meets the second Monday of each month at 6:30 PM in the Town Hall and all residents are welcomed to attend.

Respectfully submitted,

Jonathan Smith, Ed.D., Chairperson  
Bruce Frieswick  
Amanda Foster  
Washa Liu  
Joanna Schomberg

## TRUSTEES OF SOLDIERS' MEMORIALS COMMITTEE

During 2019 the Trustees of Soldiers Memorials Committee met nine times to continue their commitment to the citizens of Northbridge of proactively addressing the development and maintenance needs of the monuments and squares that honor the veterans past, present and future of our town.

We graciously accepted the \$15,000 budget for the '19-20 Fiscal year by the Town. These funds continue to help us address critical maintenance and safety needs. In 2019, the trustees accomplished the following:

- The World War I Memorial in Whitinsville Memorial Park was repaired and completely refurbished.
- We continued to accurately inventory and catalogue all town memorials, including GPS location information.
- Completed ongoing maintenance plans for each of our recently refurbished memorials and squares.
- With the pending project to rebuild Lasell Field, the trustees met with the committee member chair to assure their commitment to appropriately replace the Lasell Memorial after all of the repairs are made.
- New improved and cost-effective lighting was installed at the Vietnam and Korean/World War II Memorials.
- Replaced the Flagpole rope in Memorial Square.

The trustees thank the Members of the Board of Selectmen, the Town Manager, the Department of Public Works and the citizens of Northbridge for their fine support in 2019. We also wish to thank Heather Elster and Tom Clarke from the Whittin Community Center for taking on the ongoing maintenance of the Dawson Memorial, Scouts BSA Troop 155 for their help in getting Memorial Park ready for the Memorial Day Program, and Paula and David Prout for their help in maintaining the Vietnam and Korean/World War II memorials. We deeply appreciate their ongoing support.

Respectfully submitted,

Frank DeFazio, Chairman

Trustees: Dan Beneway, Frank DeFazio, Thomas Farley, James Gallagher and Richard Trier. Ex officio (as Chair of The Board of Selectmen), Tom Melia and Jay Athanas.

## **VETERAN'S COUNCIL**

The Northbridge Veteran's Council consists of the following member agencies: American Legion, Oliver Ashton Post 343, Disabled American Veterans, Am Vets, Kmiotek-Lachapelle Post 18, and the Blackstone Valley Veterans Association.

The combined members of the Northbridge Veteran's Council are responsible for formulating and conducting ceremonies on Veteran's Day and Memorial Day. The Member Posts will also respond to all inquiries, and or invitations regarding veteran's activities or events.

Veterans decorated all the Memorial Squares throughout the Town in preparation for Memorial Day.

In preparation for Memorial Day the Veteran's Council, its members and Boy Scouts placed American Flags on the graves of all deceased veterans in the Town of Northbridge. The Council would like to thank the members, and citizens of the Community that participated. A special thanks to the staff of St. Patrick's Cemetery and the Northbridge DPW.

Special thanks to the Northbridge High School Marching Band, the Douglas High School Band, and singer Shannon Wheeler. Patriotic poems were read by Northbridge High School students Julia Martinka and Lauren Gerouard. A call of the roll was conducted by Oliver Ashton Post 343 of the American Legion. Names were read of those Northbridge Veterans that passed during the previous year. Also read were the names of the men from the Town of Northbridge that died in the World's conflicts.

A Veteran's Tribute show was held at the Northbridge Middle School for Veteran's and their families just before Memorial Day. It was a great show, and the Veterans of this Community want to thank all involved.

Veteran's Day was a special day for Northbridge's Veterans. A Veteran's Day breakfast was held at the Northbridge Middle School for Veterans. This annual event has been very special to the Veterans and their families. The students and staff did a remarkable job!

Thank you to the Girl Scouts and their leaders, who again greeted the Veteran's outside the School, on their way into breakfast. Thank you to everyone involved. In closing, the Northbridge Veteran's Council asks that we remember all of those veterans that have passed on. Their dedication and sacrifices will always be remembered. We also ask that you remember those brave men and women of our armed forces that remain in harms way all over the globe.

Respectfully submitted,

**WILLIAM J. AUDETTE**, Adjutant  
Northbridge Veteran's Council



## **VETERANS' SERVICES**

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). As a district, this office also serves the towns of Douglas, Sutton, Uxbridge, and Blackstone. The Town of Blackstone was added to the district effective July 1, 2019. The other four towns pay 71% of the department's salary and benefits.

During 2019, the department expended \$94,903 in M.G.L. Chapter 115 benefits for qualified Northbridge Veterans and their dependents. This represents a 2.5% decrease from 2018. Also included was the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Blackstone Valley Veterans' Services Office is located at 21 S. Main St., Uxbridge, MA; with office hours Monday through Thursday. Office hours at the satellite office in Whitinsville (Town Hall Annex, 14 Hill St.) are from 8:30 a.m. to 4:30 p.m. on Wednesdays. Please call 508-689-5362 for an appointment.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call the Uxbridge office at 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw  
Lieutenant Colonel, U.S. Army (Retired)  
District Director of Veterans' Services

## **NORTHBRIDGE CULTURAL COUNCIL**

The Northbridge Cultural Council received a grant of \$10,100 from the Commonwealth of Massachusetts in 2019 to be awarded to grant applicants providing cultural activities to the town of Northbridge during the 2020 calendar year.

The Council received thirty-one (31) applications totaling \$16,370 in grant requests. The Cultural Council granted funding to 26 applications and denied 5 applications.

The council also conducted a Community Input Survey that received a total of 59 responses and the results were incorporated into the Council's funding decisions.

Respectfully submitted,

Yurima Guilarte-Walker	- Chair
Douglas Walker	- Treasurer
Ashley Bannon	- Secretary
Patty Corkum	- Member
Leeann Hansson	- Member

## WHITINSVILLE SOCIAL LIBRARY

### **Whitinsville Social Library Corporation & Treasurer's Report**

The Corporators for the Whitinsville Social Library, the legal corporation that oversees the operation of the Library and from which the Library's trustees are drawn, held their 175th annual meeting on September 19, 2019.

Corporation Executive Board as of September 19, 2019.

President: Faith Lane

Vice President: Pamela Siderwicz

Treasurer: Albert Lamoreaux, Jr.

Clerk: Shelley Buma

#### *Board of Trustees*

Carol Brouwer, Chairperson

John Brouillard

Barbara Leonard

Charles Thompson

John Walker, Jr.

Ann Williams

#### *Endowment Committee*

Albert Lamoreaux, Jr., Kurt Lange, Barbara Leonard

### **Finances 1 July 2018 - 30 June 2019**

Funding from the Town of Northbridge	\$237,393
State Aid:	\$23,233
Fines and Lost Book Fees:	\$4,884
Outside support including grants and donations	\$25,566

#### *Notable Expenditures*

Salaries:	\$203,673
Building Maintenance:	\$9,613
CWMARS Membership:	\$15,466
Lending Materials (Inc. Books):	\$51,964
Youth Services Programs	\$8,520
E-Resources	\$9,241
Museum Pass Program	\$2,739

Total operating expenses \$355,406. The budget was balanced by income from the Whitinsville Social Library Corporation and reoccurring donations.

At the Annual Corporation meeting and after decades of service, Jeanne Gould stepped down as President of the Corporation and Jeanne Turner stepped down as Clerk. Faith Lane was went from Vice President to President, Pamela

Siderwicz was voted the new Vice President and Shelley Buma was voted the Clerk. Three new incorporators were voted in: Judith Safer, Joan Dickert, and Harold Dickert.

### **Whitinsville Social Library Director's Report**

Whitinsville Social Library (WSL) is the public library for the Town of Northbridge. WSL belongs to the Central and Western Massachusetts Resource Sharing network (CWMARS). People who have library cards from WSL are able to borrow materials from 149 libraries. WSL is a certified public library through adherence to regulations set forth by the Massachusetts Board of Library Commissioners.

#### *Staff Changes*

At the Spring Town Meeting in May 2019 the library's budget was approved by Northbridge residents and therefore I was able to hire Jeremy Payson and Samantha Tackett-Marvill for the summer. It was a great advantage to have more staff in the building to provide excellent service to patrons during the exciting and bustling summer months. At the end of 2019, WSL has 2 full-time librarians, 9 part-time staff members.

#### *Friends of Whitinsville Social Library*

In April 2019 a small group of enthusiastic library users revived the defunct Friends of Whitinsville Social Library group. They established bylaws and as of January 2020 have started the process of becoming a non-profit organization. Their executive board is comprised of Co-Presidents Katrina Ireland-Bilodeau and Beth Rae, Treasurer Ann Marie Thomas and Secretary Mary Sughrue-Yacino. The Friends held two book sales in 2019 with all the proceeds donated to Whitinsville Social Library.

#### *Events and Programming*

Weekly preschool programs of Music and Movement, a toddler program headed by Deborah Hudgins, and Storytime, headed by Youth Services Librarian Helen O'Hara were well attended. Ms. O'Hara began two new weekly programs Baby Bounce for new parents and Lego Club for children of all ages. Crafternoon on Wednesdays continued to be a draw for tweens after school. Monthly children's programs include Wreck the Tech, My Pal & Me, and Dads and Donuts.

The Collaborative Summer Library Program's theme was A Universe of Stories. The majority of library events focused on space in honor of the 50<sup>th</sup> anniversary of the Apollo moon landing. For the third year the summer reading program included Read for Beads where people of all ages could participate in creating a necklace or keychain all summer long. WSL was awarded the Summer Reading Expanded Grant through MBLC and MLS. This grant provided the free software (Wandoo Reader) for patrons to keep track of their summer reading achievements. Trustee funds purchased an Orion Starblast 4.5" Altazimuth Reflector Tabletop Telescope from the Aldrich Astronomical Society. The

telescope is a part of the Library of Things, a collection of unconventional materials library users can borrow.

Four more Chromebooks were purchased by the Trustees for exclusive use by teens to use afterschool in the Tween & Teen Room. The Children's Room's computer was replaced.

Events that were geared towards adults include Bullet Journal 101, Meditation and Mindfulness, Memoir Book Club headed by Senior Library Assistant Janyce Murray, Classics Club headed by Library Assistant Mary Schroth, and healthy food workshops with nutritionist Sarah Roy. Over twenty make and take craft themed events were held. Local author Christopher Caron's Writer's Group increased their meetings to twice a month.

### *Partners*

The library continued to partner with Northbridge Historical Society and Northbridge Public Schools, local businesses and non-profits including Blackstone Valley Art Association, Beginning Bridges, Foppema's Farm, West End Creamery, Herbs Make Scents, and West Hill Park. Youth Services Librarian Helen O'Hara did outreach with local preschools, local public schools, Whitin Community Center including its Rockdale branch, Head Start, and day care centers. The library participated once again in the Boston Bruins PJ Drive where patrons donated 127 pairs of pajamas to children in foster care.

### *Statistics*

As of January 2020, Whitinsville Social Library has 6,608 registered patrons. By definition these are people with library cards who call WSL their home library. Including electronic resources and excluding interlibrary loan, Whitinsville Social Library users have access to 50,090 titles. In 2019, the value of the materials that crossed the library's circulation desk was worth \$945,279.65. This averages to each patron saving \$143.05 by borrowing materials from their library.

Thank you to the Department of Public Works, Northbridge Police, Carol Brouwer, library volunteers, donors, and Northbridge taxpayers.

Respectfully submitted by:  
Rebecca A. Sasseville, MLIS  
Library Director

## HISTORICAL COMMISSION

The Historical Commission meets once a month from September through June as needed to carry out matters dealing with historical issues and inquiries.

In 2019, the Commission held its annual trolley tour in May and treated 90 tourists to a 2-hour tour through the town and into the 1770 Fletcher House and 29 room Chester Lasell mansion as the tour was narrated by Chairman Ken Warchol, dressed as Paul Whitin. Lenny Smith presented a 30-minute history of Northbridge in the upper town hall which has been beautifully restored. Wendy Timmons, Steve Miller & Dan O'Neil carried out the behind the scenes work.

Since 2014, the Commission has supported the approval of the *Whitinsville Historic District in Northbridge*, working to form a 5-panel Historic District Commission as well as develop initial plans and property inclusions. In a joint effort with the Historic District Commission, the *Whitinsville Historic District in Northbridge* (as part of the Blackstone River Valley National Historical Park, signed into law in 2014) was approved. The approval passed 51-22 on October 22, 2019.

The historic district bylaw includes 12 properties: Col. James Fletcher Home, 1 Elm Place; Whitinsville Brick Mills and Forge, 54 Douglas Road; Whitinsville Cotton Mill, 17 Douglas Road; Stephen F. and Mary Ann Batchelor House, 31 Church St.; Memorial Town Hall, 7 Main St.; Aldrich School, 14 Hill St.; Town Common/Memorial Park, Church St.; Village Congregational Church, 5 Church St.; Whitinsville Savings Bank, 1 Memorial Square; Whitinsville Social Library, 17 Church St.; George Marston Whitin Memorial Community Center, 60 Main St.; and Trinity Episcopal Church, 31 Linwood Ave.

On December 10, 2019, Ken Warchol retired as chairman of the Historical Commission. Ken has served the commission for 42 years, 37 of which he served as the chairman. The Commission, along with the Town of Northbridge, is grateful for Ken's lifetime of service. Ken's dedication was unprecedented and the Commission will be nominating Ken for a *Massachusetts Historical Commission Preservation Award*, in the category of lifetime achievement.

Replacing Ken Warchol as Chairman is Lenny Smith, who looks forward to continuing Ken's stewardship of Northbridge's rich history and historic properties. For historical inquiries you may contact the newly appointed Chairman, Lenny Smith at [lenny.smith@withum.com](mailto:lenny.smith@withum.com)

Respectfully submitted,

Lenny Smith, Chairman  
Dan O'Neil  
Steve Miller

Ken Warchol  
Richard Steeves  
Wendy Timmons

## **PLAYGROUND AND RECREATION COMMISSION**

All 5 members from 2018 remain on the board. Expenses this past year included field maintenance/fertilization, portable toilets, water and electricity fees.

We are exploring costs associated with potentially moving the existing playground equipment at Balmer to other parks around town once the Balmer school no longer intends to use the equipment.

We have also had discussions with the Town Manager on what needs to be done to start getting quotes for ripping up and replacing the basketball courts at Linwood. It would not be a smart long term decision to try and patch/redo the courts based on the poor shape they are currently in.

Respectfully submitted,  
Michael Proto  
Northbridge PRC

**TOWN EMPLOYEE WAGES**

		<b>EMPLOYEE NAME</b>	<b>YTD GROSS</b>		
SELECTMEN	C	AMPAGOOMIAN	\$ 1,000.00		
	J	ATHANAS	\$ 1,080.82		
	A	CANNON	\$ 1,000.00		
	T	MELIA	\$ 1,069.18		
	D	NOLAN	\$ 1,000.00		\$ 5,150.00
TOWN MANAGER	A	GAUDETTE	\$ 164,214.24		
	R	BARIL	\$ 1,000.00		
	G	BISHOP	\$ 1,000.00		
	M	BISHOP	\$ 956.50		
	J	BRILL	\$ 1,000.00		
	J	BROOKS	\$ 1,000.00		
	M	CIARAMITARO	\$ 53,087.17		
	S	DEHAAN	\$ 1,000.00		
	S	DEJONG	\$ 12,277.44		
	S	FREGEAU	\$ 1,255.00		
	E	INMAN	\$ 1,000.00		
	E	JOHN	\$ 935.00		
	P	LAFLAM	\$ 1,000.00		
	D	SULLIVAN	\$ 1,000.00		
	S	SUSIENKA	\$ 82,111.00		\$ 322,836.35
MIS	S	MOTYKA	\$ 77,039.16		\$ 77,039.16
ACCOUNTING	N	VAIDYA	\$ 82,103.99		
	A	ASHTON	\$ 3,179.38		
	M	LARAMEE	\$ 33,668.29		
	S	MCGRATH	\$ 57,865.79		
	T	MOREAU	\$ 15,167.98		\$ 191,985.43
ASSESSORS	R	FTTZGERALD	\$ 86,834.10		
	J	CECCONI	\$ 54,792.85		
	R	WALLEN	\$ 16,415.07		\$ 158,042.02
TREASURER/COLLECTOR	J	HARRIS	\$ 71,624.76		
	N	ESCAMILLA	\$ 41,109.98		
	P	TUPPER	\$ 42,762.65		\$ 155,497.39
TOWN CLERK	D	CEDRONE	\$ 77,643.72		
	L	ZYWIEN	\$ 53,555.87		
	S	ARMSTRONG	\$ 110.00		
	J	BERGHUIS	\$ 120.00		
	M	BRIAND	\$ 190.00		
	J	BROUILLARD	\$ 160.00		
	P	CONLEE	\$ 110.00		
	M	CONTINO	\$ 255.00		
	C	COTA	\$ 110.00		
	L	CROOKER	\$ 110.00		
	D	DALY	\$ 160.00		
	M	DEFOREST	\$ 160.00		
	W	DEFOREST	\$ 110.00		
	M	DEJORDY	\$ 60.00		
	J	DICKERT	\$ 110.00		
	P	GOBAR	\$ 100.00		
	E	KURAS	\$ 110.00		
	K	LAMOREAUX	\$ 110.00		
	P	LECOUR	\$ 160.00		
	J	MCCAUGHEY	\$ 110.00		
	V	MORRIS	\$ 110.00		
	G	MURRAY	\$ 160.00		
	M	OMEARA	\$ 110.00		



TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	L	QUIGLEY	\$ 110.00		
	A	RILEY	\$ 255.00		
	K	ROY	\$ 60.00		
	J	SHEEHAN	\$ 187.00		
	K	VANDERBAAN	\$ 60.00		
	L	WOELLER	\$ 160.00		
	A	WOUPIO	\$ 120.00	\$	134,886.59
PLANNING BOARD	R	BECHTHOLDT II	\$ 84,888.78		
	B	KINNEY	\$ 43,112.65		
	D	PICKART	\$ 5,004.45	\$	133,005.88
POLICE DEPT.	W	WARCHOL	\$ 155,576.07	*	
	J	BERKOWITZ	\$ 2,646.27		
	C	BORRELLI	\$ 116,449.83	*	
	B	CARROLL	\$ 54,609.56	*	
	D	CHAUVIN	\$ 16,770.78		
	C	CHICKINSKI	\$ 91,718.19	*	
	A	CICCONE	\$ 21,921.72		
	R	COLLETTE JR	\$ 300.00		
	B	COLLINS	\$ 95,001.83	*	
	K	COREY	\$ 57,108.93		
	A	CREVIER JR	\$ 250.00		
	R	DANNA	\$ 1,050.00		
	J	DEAN	\$ 250.00		
	T	DEJORDY	\$ 89,927.56	*	
	L	DERKOSROFIAN	\$ 99,936.23	*	
	M	DIROSA	\$ 250.00		
	P	DUNLAVEY	\$ 1,425.00		
	L	ELLIS	\$ 1,410.21		
	R	FALVEY	\$ 93,485.12	*	
	J	FLAGG	\$ 36,869.86	*	
	L	GAYLORD	\$ 64,215.80	*	
	R	GORMAN	\$ 128,419.81	*	
	P	GREENO	\$ 587.50		
	J	SHUMAN-HART	\$ 400.00		
	T	LABRIE	\$ 133,507.25	*	
	S	LACAVA	\$ 550.00		
	K	LAFLASH	\$ 95,811.92	*	
	J	LEONARD	\$ 63,378.59	*	
	M	LEONARD	\$ 114,894.18	*	
	R	LEVESQUE	\$ 95,936.97	*	
	R	LLOYD	\$ 104,981.26	*	
	M	MARINO	\$ 123,431.15	*	
	J	MAYER	\$ 47,090.13	*	
	A	MCCALL	\$ 1,724.81		
	S	MCDEVITT	\$ 22,618.67		
	S	MCKEOWN	\$ 4,212.83	*	
	J	MILLER	\$ 600.00		
	T	MITCHELL	\$ 92,804.48	*	
	B	O'DONNELL	\$ 27,696.29		
	B	O'ROURKE	\$ 400.00		
	J	OUILLETTE	\$ 130,964.08	*	
	B	PATRINELLI	\$ 116,962.76	*	
	R	POISSANT	\$ 525.00		
	A	REYNOLDS	\$ 57,671.44	*	
	J	ROPIAK	\$ 1,450.00		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	D	ROY	\$ 8,319.74	*	
	V	SCHOTANUS	\$ 50,427.44	*	
	P	SHERIDAN	\$ 524.08		
	A	SINATRA	\$ 28,168.83		
	R	STOCKHAUS	\$ 1,472.28		
	J	TREDEAU	\$ 89,885.52	*	
	K	TRIPP	\$ 200.00		
	C	VAZQUEZ	\$ 225.00		
	W	WASHINGTON	\$ 300.00		
	K	WESTBURY	\$ 104,021.70	*	
	J	WHITE	\$ 91,749.62	*	
	M	WOJNAR	\$ 300.00		\$ 2,743,386.29
FIRE DEPT	D	WHITE	\$ 111,159.06	*	
	W	AUSTIN	\$ 66,256.88	*	
	J	BENNETT	\$ 80,851.91	*	
	F	BRACKLEY	\$ 3,367.51		
	B	CASTELL	\$ 106,650.69	*	
	R	CAVALIERI	\$ 2,153.11		
	S	CELIKBAS	\$ 88,817.55	*	
	S	DEJONG-EWING	\$ 549.90		
	S	DUPRE	\$ 34.96	*	
	C	FLAGG	\$ 1,650.23		
	A	GENGA	\$ 91,013.93	*	
	S	GOBAR	\$ 10,167.52		
	T	GOULDING	\$ 80,155.38	*	
	R	HARINGA	\$ 167.10		
	J	HILL	\$ 1,154.00		
	D	HOLMES	\$ 79,526.27	*	
	T	JORRISTMA	\$ 1,074.15		
	M	KILLEEN	\$ 81,237.84	*	
	R	LACHAPELLE	\$ 104,437.74	*	
	R	LATOUR JR	\$ 1,915.58		
	E	MCKEOWN	\$ 27,336.40		
	S	MCKEOWN	\$ 7,966.85		
	S	MEADE	\$ 50,015.16	*	
	B	NEYLON	\$ 83,063.96	*	
	J	NIRO	\$ 167.10		
	D	NOWLAN	\$ 89,082.70	*	
	J	PICARD	\$ 2,425.64		
	M	PLANTE	\$ 2,326.89		
	P	SCHOTANUS	\$ 1,936.80		
	N	SHELBURNE	\$ 91,645.59	*	
	J	SHERIDAN	\$ 1,562.94		
	P	SHERIDAN	\$ 705.25		
	M	SHERMAN	\$ 49,012.60		
	D	SOMERS	\$ 676.82		
	T	VALDIVIA	\$ 99,602.43	*	
	M	WALKER	\$ 1,562.13		
	E	WHITE	\$ 70,821.85	*	
	W	F WHITE	\$ 84,368.11	*	
	M	ZELLEN	\$ 11,954.10		\$ 1,588,574.63
BUILDING DEPT	J	SHEEHAN JR	\$ 79,888.77		
	J	MORAWSKI	\$ 1,110.00		
	D	ROSEBROOKS	\$ 47,129.25		\$ 128,128.02

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
INSPECTORS	G	DUHAMEL	\$ 2,263.75		
	R	HARRIS	\$ 1,600.00		
	L	SAKIN	\$ 4,824.00		
	R	WALLIS	\$ 12,833.77		
	L	WIER SMA	\$ 13,397.52		\$ 34,919.04
DPW HIGHWAY DIVISION	J	SHURIS	\$ 105,742.42		
	A	BASSETT	\$ 44,262.65		
	C	BESSETTE	\$ 42,283.07	*	
	P	BESSETTE	\$ 73,970.88	*	
	J	BRIAND	\$ 62,832.33	*	
	R	BROOKS	\$ 90,291.58	*	
	J	BROSNAHAN	\$ 70,494.45	*	
	G	BUURMA	\$ 4,867.20		
	P	CYR	\$ 1,852.96		
	E	DAUTRICH	\$ 61,525.44	*	
	A	FERREIRA	\$ 53,389.55	*	
	J	LUCHINI	\$ 94,450.84	*	
	G	REICHERT	\$ 5,478.18		\$ 711,441.55
DPW SEWER DIVISION	M	KURAS	\$ 89,796.66	*	
	C	BALDWIN	\$ 28,347.05		
	M	GJELTEMA	\$ 62,101.56	*	
	M	HAVALOTTI	\$ 89,877.54	*	
	P	L'ESPERANCE JR	\$ 70,805.34	*	\$ 340,928.15
BOARD OF HEALTH	J	GNIADK	\$ 66,582.04		
	D	EDMONDS	\$ 5,403.93		
	T	GILCHRIST	\$ 11,635.86		
	M	GUILBAULT	\$ 936.60		
	P	MONAST	\$ 4,900.16		
	R	THOMSON	\$ 852.80		\$ 90,311.39
COUNCIL ON AGING	K	BOL	\$ 65,352.13		
	M	ALEX	\$ 16,675.85		
	J	ALLARD	\$ 10,059.75		
	C	BEDARD	\$ 2,838.33		
	S	BRILL	\$ 336.18		
	J	DIONNE	\$ 10,912.88		
	O	MATHIEU	\$ 12,004.20		
	M	METHE	\$ 37,703.40		
	L	NORMANDIN	\$ 3,348.80		
	J	ORASY	\$ 10,816.98		
	P	STEWART	\$ 5,381.39		\$ 175,429.89
LIBRARY	R	SASSEVILLE	\$ 63,366.61		
	C	GAGNER	\$ 17,636.23		
	M	HAAS	\$ 17,013.12		
	A	MEZZADRI	\$ 9,688.01		
	J	MURRAY	\$ 17,379.62		
	M	NICHOLS			
	H	O'HARA	\$ 49,104.34		
	P	PATNODE	\$ 3,639.88		
	J	PAYSON	\$ 1,464.85		
	M	SCHROTH	\$ 11,856.04		
	S	TACKETT-MARVILL	\$ 2,469.72		
	B	WALKER	\$ 10,981.70		\$ 204,600.12
SCHOOL SECRETARY	H	BAKER	\$ 45,535.67		
	K	BOUCHER	\$ 52,908.13		
	B	CHARBBONEAU	\$ 31,389.73		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	K	FERRANTE	\$ 31,000.14		
	B	O'DONNELL	\$ 25,931.48		
	S	RICHARD	\$ 45,535.67		\$ 232,300.82
SCHOOL NURSES	S	BLISS	\$ 80,055.13		
	S	CALABRO	\$ 80,055.13		
	L	JOHNSON	\$ 96,124.28		
	R	JOHNSON	\$ 21,312.34		
	C	MCCABE	\$ 3,165.23		
	J	THORNE	\$ 80,055.13		\$ 360,767.24
SCHOOL CUST. / MAINT.	R	MAGLIONE	\$ 74,099.44		
	K	AKELEY	\$ 39,838.68	*	
	M	BEDARD	\$ 62,196.21	*	
	R	BOUCHER	\$ 22,957.15	*	
	M	BRADY	\$ 34,384.91	*	
	V	BRADY	\$ 37,096.08	*	
	R	BROUILLETTE JR	\$ 50,877.94	*	
	J	CARROLL	\$ 44,994.79	*	
	K	CROSSLEY	\$ 49,592.07	*	
	W	FERNANDEZ	\$ 35,024.81	*	
	J	GILLEY	\$ 51,295.72	*	
	J	LESIK	\$ 73,667.64	*	
	W	LUBAS	\$ 14,612.19	*	
	J	MELINSKI	\$ 36,923.02	*	
	P	MORIN	\$ 57,835.26	*	
	R	OUELLETTE	\$ 59,719.45	*	
	J	ROLAND	\$ 50,588.19	*	
	G	TAYLOR	\$ 41,130.75	*	
	H	YATES	\$ 26,954.49	*	\$ 863,788.79
SCHOOL CUST./MAINT. SUBS	M	BALLARD	\$ 3,186.00		
	J L	BONATI	\$ 3,650.00		
	J P	BONATI	\$ 884.50		
	A	BRADY	\$ 858.00		
	A	GAGNER IV	\$ 5,439.00		
	O	HOGAN	\$ 3,072.00		
	J	MACNEIL	\$ 1,882.00		
	L	MACNEIL	\$ 1,812.00		
	B	MAHONEY	\$ 3,360.00		
	A	PATRINELLI	\$ 2,544.00		
	R	RODRIGUEZ	\$ 3,744.00		
	J	TAYLOR	\$ 1,430.00		
	J	USENIA	\$ 1,920.00		\$ 33,781.50
FOOD SERVICES	I	AFONSO	\$ 16,981.21		
	B	BACH	\$ 25,491.56		
	J	BLOOD	\$ 31,601.88		
	J E	BONATI	\$ 8,701.22		
	T	BOUCHER	\$ 14,175.13		
	D	COOK	\$ 12,855.84		
	N	CUSSON	\$ 19,038.87		
	H	ESCOBAR	\$ 26,643.16		
	K	FAUBERT	\$ 6,076.43		
	D	FRASER	\$ 13,420.13		
	D	HARTLAND	\$ 31,041.22		
	S	HICKEY	\$ 16,542.48		
	A	LOWELL	\$ 18,986.19		
	T	MASTERSON	\$ 17,692.24		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	S	MAWN	\$ 11,114.88		
	C	MUTELL	\$ 25,455.91		
	A	POULIOT	\$ 16,331.60		
	R	PUGLISI	\$ 27,506.94		
	M	RANEL DOS SANTOS	\$ 1,901.08		
	S	ROY	\$ 31,293.73		
	D	SLAVIN	\$ 16,831.77		
	S	SWETT	\$ 21,850.02		
	H	BIENNEAU	\$ 2,041.26	\$	413,574.75
FOOD SERVICE SUBS	L	ALLEN	\$ 4,502.50		
	N	BOUCHER	\$ 2,057.13		
	F	FLOREZ-PEREZ	\$ 2,272.69		
	A	HERRIAGE	\$ 568.50		
	S	ROBINSON	\$ 330.00	\$	9,730.82
SHARED STAFF	J	BETHEL	\$ 63,322.92	\$	63,322.92
BALMER SCHOOL	S	AYOTTE	\$ 69,524.74		
	R	BANNON	\$ 7,410.00		
	J	BLANCHARD	\$ 58,249.17		
	A	BOLAND	\$ 82,043.10		
	A	BOURGET	\$ 67,219.85		
	J	BOUTHILLETTE	\$ 82,570.78		
	L	BRISTOL	\$ 73,192.90		
	K	BUMA	\$ 74,856.41		
	L	CLARK	\$ 85,112.34		
	L	CLEMENTS	\$ 66,740.07		
	K	CONE	\$ 24,237.50		
	J	COTE	\$ 84,233.97		
	A	CUMMINGS	\$ 82,710.78		
	K	DADAH	\$ 52,654.22		
	S	DEC	\$ 84,569.02		
	B	DENAULT	\$ 16,032.00		
	K	DINEEN	\$ 16,577.50		
	J	DOTZLER	\$ 1,900.00		
	J	FARLEY	\$ 15,274.49		
	K	FARRAND	\$ 8,904.44		
	H	FREDETTE	\$ 25,597.55		
	J	GONYNOR	\$ 12,487.26		
	A	GOULD	\$ 4,402.25		
	D	HANKEY	\$ 55,016.48		
	L	HIPPERT	\$ 87,612.34		
	S	HOLLAND	\$ 54,673.42		
	E	KASPARIAN	\$ 63,322.92		
	R	KILLORAN	\$ 74,499.36		
	J	LABRIE	\$ 82,570.78		
	J	LACHAPELLE	\$ 87,327.53		
	A	LAMOUREUX	\$ 15,580.00		
	S	LANZILLO	\$ 84,048.28		
	K	LEVY	\$ 82,570.78		
	C	MACKINTOSH	\$ 52,982.51		
	S	MARINO	\$ 86,319.84		
	E	MANTONI	\$ 35,205.06		
	L	MILLER	\$ 82,570.78		
	M	MORASSE	\$ 88,442.16		
	S	MORGANELLI	\$ 82,570.78		
	C	MORIARTY	\$ 74,415.19		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	M	MUSCATELL	\$ 74,429.36		
	J	O'BRIEN	\$ 80,055.13		
	S	RACICOT	\$ 76,923.86		
	K	REILLY-GILL	\$ 76,923.86		
	W	RIORDAN	\$ 82,570.78		
	C	ROBINSON	\$ 32,102.40		
	J	SIEMASZKO	\$ 60,943.29		
	C	SIMONEAU	\$ 68,066.41		
	S	TRITONE	\$ 6,730.00		
	R	UNDERWOOD	\$ 82,043.10		
	S	WARCHOL	\$ 85,112.34		
	T	ZELANO	\$ 82,570.78		
	S	ZISK	\$ 73,192.90		\$ 3,167,892.76
HIGH SCHOOL	B	ACCARDI	\$ 64,308.96		
	P	ANDERSON	\$ 67,485.00		
	E	BATCHELDER	\$ 89,113.16		
	P	BEDARD	\$ 87,465.78		
	S	BENTLEY	\$ 95,394.16		
	W	BISHOP	\$ 720.00		
	K	BOUCHER	\$ 31,781.95		
	A	BOUDREAU	\$ 90,852.28		
	J	BRIGHAM	\$ 52,584.22		
	C	CABRAL	\$ 50,366.96		
	M	CAFFERKY	\$ 50,089.88		
	K	CALLAHAN	\$ 19,188.75		
	P	COLLINS	\$ 94,632.91		
	C	COTE	\$ 83,723.28		
	R	CRON	\$ 72,921.13		
	A	CUNNINGHAM	\$ 86,772.34		
	K	DENIETOLIS	\$ 75,589.36		
	S	DIMARE	\$ 24,546.57		
	K	DION	\$ 64,687.78		
	J	DUNN	\$ 63,061.70		
	L	ESPOSITO	\$ 82,600.10		
	A	FANTUCCHIO	\$ 53,775.17		
	A	FINKEL	\$ 85,645.78		
	M	FRASCA	\$ 81,317.24		
	M	GADDIS	\$ 88,684.29		
	H	GODOWSKI	\$ 87,457.34		
	J	GOODRICH	\$ 85,329.78		
	C	GREEN	\$ 89,986.18		
	M	HENEY	\$ 83,631.20		
	L	HUBBELL	\$ 63,817.90		
	P	JAMES	\$ 62,537.69		
	A	KATZ	\$ 95,702.62		
	S	KENNEDY	\$ 29,201.01		
	J	KOZIK	\$ 71,372.20		
	R	KRINSKY	\$ 51,977.47		
	S	KRISTY	\$ 2,870.86		
	J	LAMAGDELEINE	\$ 47,664.48		
	N	LAMAY	\$ 57,292.57		
	R	LAURENS	\$ 84,667.78		
	D	LEAVITT-HERBERT	\$ 63,604.99		
	C	LINDSEY	\$ 66,882.99		
	A	LUNDSTEN	\$ 90,387.78		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	M	MARKO	\$ 65,832.51		
	C	MILLER	\$ 18,021.78		
	D	MILLS	\$ 92,543.78		
	J	MONAHAN JR	\$ 82,570.78		
	J	MULKERRIN	\$ 89,212.03		
	R	OESTREICHER	\$ 40,108.23		
	S	PALMER-HOWES	\$ 99,231.16		
	N	POLUCHA	\$ 67,453.53		
	M	POULIN	\$ 82,570.78		
	J	PRYOR	\$ 37,415.00		
	T	RIZZO	\$ 20,001.38		
	P	ROSSI	\$ 96,167.49		
	S	SAVAGE	\$ 82,605.78		
	M	SINGLETON	\$ 58,067.26		
	S	SPONSELLER	\$ 60,725.17		
	J	STANLEY	\$ 95,656.16		
	J	SWAYZE	\$ 85,112.34		
	S	THULIN	\$ 89,610.28		
	S	TRAVERS	\$ 44,858.37		
	J	WARZECHA	\$ 69,551.41		
	D	WIELSMA	\$ 16,097.85		
	S	WILLIS	\$ 24,337.00		
	R	YOUNG	\$ 72,264.25		
	A	ZOLLO	\$ 67,049.92		
	K	ZOLLO	\$ 64,822.92		\$ 4,413,580.75
MIDDLE SCHOOL	M	ABRAIN	\$ 17,418.06		
	R	ANDERSON	\$ 16,098.39		
	A	AMITRANO	\$ 25,431.21		
	D	ARSENAULT	\$ 4,287.50		
	M	ASHBY	\$ 85,020.78		
	L	BAILLIE	\$ 31,962.50		
	A	BALBONI	\$ 71,371.41		
	D	BENNETT	\$ 81,997.24		
	K	BROWN	\$ 65,313.17		
	T	COADY	\$ 87,640.57		
	M	CONNELL	\$ 82,570.78		
	J	COOK	\$ 90,362.03		
	B	CRONIN	\$ 35,181.78		
	A	DIPETRILLO	\$ 59,293.99		
	J	DONOHUE	\$ 52,163.14		
	T	DUCHARME	\$ 50,174.06		
	A	EICHHOLZ	\$ 21,823.56		
	G	GAMBACCINI	\$ 63,901.65		
	J	GAUTHIER	\$ 85,297.78		
	M	GAUTHIER	\$ 90,333.24		
	K	GENTRY	\$ 22,490.36		
	L	GOGOLINSKI	\$ 82,776.36		
	J	GOGUEN	\$ 49,629.88		
	J	HAMMOND	\$ 60,497.20		
	M	HAZELWOOD	\$ 92,114.34		
	T	HENDRIKS	\$ 28,590.99		
	K	HICKEY	\$ 65,866.49		
	H	HOGAN	35062.5		
	K	JENKINS	\$ 88,922.78		
	J	JONCAS	\$ 83,425.10		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	S	JOVAN	\$ 21,643.92		
	M	JOYCE	\$ 19,162.50		
	L	KAMATARIS	\$ 83,055.78		
	S	KELLIHER	\$ 59,646.72		
	C	KILGARRIFF	\$ 46,762.48		
	A	KISSELL	\$ 53,903.94		
	M	LARSON	\$ 81,717.24		
	K	LAVOIE	\$ 57,863.19		
	L	LUKASEK	\$ 85,112.34		
	M	MALONE	\$ 82,570.78		
	K	MARCHAND	\$ 52,584.22		
	R	MCLAUGHLIN	\$ 82,605.78		
	K	MCNEIL	\$ 83,525.78		
	L	MCNEIL	\$ 82,640.78		
	E	MERCIER	\$ 82,830.78		
	G	MEZZONI	\$ 61,701.44		
	M	MONTIGNY	\$ 15,691.30		
	C	NELSON	\$ 85,112.34		
	M	OUELLETTE	\$ 82,570.78		
	N	OUELLETTE	\$ 82,570.78		
	S	OLIVIERI	\$ 47,275.18		
	D	PARKER	\$ 12,283.83		
	M	PASTORE	\$ 51,780.55		
	R	PHILLIPS	\$ 82,605.78		
	K	PLANTE	\$ 4,762.62		
	J	PROVOST	\$ 88,442.16		
	M	REMUCK	\$ 51,651.78		
	L	SALMONSEN	\$ 77,111.36		
	N	SANKO	\$ 82,570.78		
	M	SANTIAGO-SILVESTRI	\$ 60,119.28		
	E	SCHOFIELD JR	\$ 3,681.27		
	L	SNELGROVE	\$ 86,262.34		
	T	SPADARO	\$ 82,187.24		
	M	STINCHFIELD	\$ 82,570.78		
	C	SULLIVAN	\$ 82,960.78		
	J	SULLIVAN	\$ 82,570.78		
	L	SULLIVAN	\$ 61,852.06		
	M	TAPPIN	\$ 82,570.78		
	E	TEBO	\$ 52,689.22		
	J	TIERNEY	\$ 19,854.63		
	G	TUCKER	\$ 24,566.13		
	E	WERMUTH	\$ 64,171.54		
	J	WILDFEUER	\$ 2,282.75		
	D	WILLIAMS	\$ 8,750.00		
	M	YOUNG	\$ 56,369.87		
	T	ZULIANI	\$ 64,062.49		\$ 4,446,297.69
ELEMENTARY SCHOOL	E	ABBONDANZA	\$ 70,631.56		
	E	ALEXANDER	\$ 18,437.85		
	B	ARSENAULT	\$ 25,144.03		
	M	ARSENAULT	\$ 9,522.00		
	A	ARTUSO	\$ 17,908.06		
	K	AVERKA	\$ 84,797.23		
	J	BEAUDREAU	\$ 10,150.00		
	M	BELMONTE SWARTZ	\$ 25,427.50		
	T	BERKOWITZ	\$ 80,819.56		



TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	J	BLYE	\$ 54,443.67		
	C	BOURGELAS	\$ 87,274.02		
	K	BOYLE	\$ 85,112.34		
	S	CAMPBELL	\$ 61,594.99		
	A	DELMASTTRO	\$ 9,522.00		
	K	DELORME-KIMBALL	\$ 22,508.64		
	K	DEMERITT	\$ 74,429.36		
	J	DEAN WING	\$ 82,640.78		
	C	FLANNERY	\$ 66,235.35		
	N	GANTT	\$ 68,066.41		
	C	GASPAR	\$ 60,497.20		
	K	GIANGRANDE	\$ 80,055.13		
	S	GOLDMAN	\$ 82,570.78		
	E	GOSSELIN	\$ 61,852.06		
	K	IRISH	\$ 40,758.62		
	E	LARIVIERE	\$ 68,066.41		
	J	LESIK	\$ 54,791.19		
	S	LOMONACO	\$ 30,817.50		
	K	MACNEIL	\$ 74,551.86		
	M	MALONE	\$ 64,512.29		
	T	MARTIN	\$ 65,607.88		
	P	MELANSON	\$ 82,570.78		
	D	MIGNAULT	\$ 85,431.24		
	D	MUENCH	\$ 88,442.16		
	B	NAUGHTON	\$ 4,680.50		
	D	O'NEILL	\$ 76,578.29		
	J	REDDING	\$ 88,614.45		
	S	RIVELLI-GUERTIN	\$ 87,404.78		
	D	ROGIERS	\$ 80,055.13		
	A	ROSSI	\$ 53,802.28		
	A	RUSSO	\$ 68,678.91		
	J	SCHULTZ	\$ 46,543.25		
	M	USENIA	\$ 81,317.24		
	K	WALKER	\$ 80,872.42		
	J	WARREN	\$ 42,678.73		\$ 2,606,416.43
SCHOOL ADMINISTRATION	L	DOLAN	\$ 70,673.35		
	J	FIELDS	\$ 73,524.34		
	T	GOULD	\$ 87,848.91		
	J	HEALY	\$ 97,483.46		
	N	HOFFMAN	\$ 88,629.18		
	T	MCCORMICK	\$ 114,397.35		
	A	MCKINSRY	\$ 131,728.43		
	R	O'BRIEN	\$ 86,696.19		
	G	PALMER	\$ 91,668.33		
	G	ROSENTHAL	\$ 99,765.35		
	K	ROSS	\$ 101,109.96		
	C	STICKNEY	\$ 38,621.83		
	J	SUSIENKA	\$ 68,199.17		
	E	TRACEY	\$ 97,840.12		
	M	WALKER	\$ 109,629.96		
	J	ZYWIEN	\$ 109,086.02		\$ 1,466,901.95
SECRETARIES	K	BARTOLUCCI	\$ 32,401.70		
	C	BERGER	\$ 8,505.84		
	K	BRADLEY	\$ 44,749.57		
	L	CAPISTRAN	\$ 32,093.16		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	B	DUCLOS	\$ 44,749.57		
	D	MORREALE	\$ 4,213.75		
	S	POITRAS	\$ 49,497.40		
	D	VANDENAKKER	\$ 47,249.57		\$ 263,460.56
SPEC. ED. SECRETARIES	N	GANGAI	\$ 57,348.94		
	L	BARTOLINI	\$ 17,744.00		
	J	PORCELLI	\$ 19,847.83		\$ 94,940.77
LUNCH AIDE	K	COUTO	\$ 755.44		
	S	GRACEFFA	\$ 580.13		
	A	MOORE	\$ 5,314.05		
	M	MORRISSETTE	\$ 5,058.44		
	M	RICHARD	\$ 6,567.25		
	F	SCLAR	\$ 4,818.50		
	C	STUART	\$ 12,589.56		
	K	WALKER	\$ 6,492.50		\$ 42,175.87
AIDES	K	ALLEN	\$ 20,496.15		
	S	ANGER	\$ 6,068.24		
	D	ARIEL	\$ 28,831.73		
	L	BALLOU	\$ 17,921.74		
	M	BEAUREGARD	\$ 23,001.25		
	C	BERKOWITZ	\$ 13,218.00		
	J	BESSETTE	\$ 17,807.66		
	K	BRIGHAM	\$ 17,914.02		
	K	BROTHERS	\$ 16,542.31		
	M	BROWN	\$ 13,275.34		
	J	CAFFERKY	\$ 12,122.70		
	H	CHARBONNEAU	\$ 17,928.45		
	H E	CHARBONNEAU	\$ 12,581.25		
	L	CHARBONNEAU	\$ 12,096.22		
	L	CIRAS	\$ 23,103.05		
	L	CLAUDIO	\$ 9,685.09		
	S	CLEMENTE	\$ 9,853.67		
	A	COCHRANE	\$ 5,707.52		
	C	CROTEAU	\$ 21,180.14		
	N	DARNELL	\$ 6,985.35		
	E	DELUCA	\$ 18,847.18		
	S	DERKOSROFIAN	\$ 5,180.54		
	A	DEROSIERS	\$ 20,492.28		
	J	DICKEY	\$ 17,827.88		
	K	DUDA	\$ 79.17		
	L	FAY	\$ 22,856.90		
	D	FEEHAN	\$ 15,131.88		
	D	FLEMING	\$ 22,797.77		
	C	FOLEY	\$ 20,045.08		
	K	GALLAGHER	\$ 9,654.83		
	M	GAY	\$ 23,303.14		
	T	GILLASPIE	\$ 2,869.62		
	S	GOLDSTEIN	\$ 16,749.37		
	A	GRIMALA	\$ 9,767.05		
	S	GRILLI	\$ 18,913.43		
	M	GROMELSKI	\$ 14,858.21		
	K	HAMELIN	\$ 3,825.00		
	T	HARRIGAN	\$ 17,737.05		
	K	HARTWICK	\$ 9,270.18		
	L	HARTWICK	\$ 21,243.37		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	U	HOULE	\$ 15,818.79		
	E	MAGNUSON	\$ 10,519.42		
	G	MAGUIRE	\$ 22,456.63		
	B	MALCOLM	\$ 22,634.44		
	C	MANYAK	\$ 16,041.29		
	M	MCAULIFFE	\$ 22,821.20		
	J	MCGRATH	\$ 21,876.72		
	K	MILKEN	\$ 16,685.36		
	C	NEWELL	\$ 4,713.09		
	R	NICHOLATOS	\$ 4,139.56		
	S	NICOLETTI	\$ 30,193.86		
	J	PALACE	\$ 15,029.82		
	J	PAQUETTE	\$ 4,986.65		
	B	PETERSON	\$ 18,325.93		
	C	PISARCHUK	\$ 3,273.90		
	C	PITCHER-SANBORN	\$ 17,779.79		
	S	QUARANTA	\$ 15,015.76		
	G	RAMOS-MAHONEY	\$ 4,928.48		
	H	RAYMOND	\$ 18,131.45		
	P	ROCHE	\$ 22,502.73		
	J	SARAF	\$ 8,988.96		
	D	SCHOTT	\$ 23,511.43		
	S	SEARLES	\$ 12,486.80		
	A	SHEERAN	\$ 2,295.93		
	K	SNYDER	\$ 7,838.64		
	A	SOCHIA	\$ 16,862.68		
	S	STONE	\$ 22,063.26		
	L	SUSIENKA	\$ 23,568.63		
	S	SUSIENKA	\$ 29,178.33		
	A	TOMASETTI	\$ 17,047.71		
	V	VALK	\$ 6,027.00		
	S	WALLACE	\$ 23,024.44		
	J	WELTON	\$ 18,129.74		
	N	WIEGERS	\$ 6,830.62		
	K	WILSON	\$ 16,527.03		
	L	WYNDHAM	\$ 16,530.77		
	E	ZANCHI	\$ 1,591.29		
	S	ZARKESKAS	\$ 4,184.96		\$ 1,162,332.90
SUBSTITUTES	A	AKELEY	\$ 2,946.00		
	D	ARIEL	\$ 5,832.50		
	L	BARROWS	\$ 7,465.00		
	M	BERUBE	\$ 4,330.00		
	S	BOUCHER	\$ 2,228.00		
	J E	BRIAND	\$ 1,120.00		
	C	BROCHU	\$ 10,288.00		
	C	BROUWER	\$ 9,031.21		
	M	BROUWER	\$ 70.00		
	Z	BUFFORD	\$ 1,944.00		
	P	CAMPO	\$ 7,439.14		
	J	CARRERO	\$ 3,250.00		
	J	CENCAK	\$ 10,370.00		
	A	CHEN	\$ 150.00		
	K	CIRAS	\$ 100.00		
	K	COFSKE	\$ 800.00		
	K	COLAHAN	\$ 765.00		

TOWN EMPLOYEE WAGES

		<b>EMPLOYEE NAME</b>	<b>YTD GROSS</b>		
	K	CONSTANTINEAU	\$ 425.00		
	R	COSTELLO	\$ 127.50		
	D	COTE	\$ 640.00		
	R	COTTER	\$ 8,262.50		
	J	CUSSON	\$ 210.00		
	M	DELUCA	\$ 1,645.00		
	J	DEMAGIAN	\$ 12,908.00		
	R	DINEEN	\$ 288.00		
	J	DOWD	\$ 3,281.00		
	S	FITZGERALD-SANCHEZ	\$ 22,113.75		
	R	FLINT	\$ 1,305.00		
	A	FRAIOLI	\$ 1,015.00		
	D	FUNG-A-FAT	\$ 187.50		
	S	GALLANT	\$ 1,250.00		
	N	GALLINA	\$ 2,150.00		
	P	GIACOBBI	\$ 200.00		
	J	GILES	\$ 2,360.00		
	R	GORDON	\$ 5,887.50		
	C	GORMAN	\$ 127.50		
	R	GORMAN	\$ 3,040.00		
	M	GOULD	\$ 100.00		
	A	GUERIN	\$ 13,476.56		
	H G	HOGAN	\$ 2,047.50		
	F	HORNIAC	\$ 16,367.92		
	E	HOULE	\$ 1,250.00		
	T	JUSSAUME-RICHARDS	\$ 700.00		
	L	KEENAN	\$ 316.00		
	J	KHATTAR	\$ 4,350.00		
	J	KUCINSKAS	\$ 2,565.00		
	C	KWASEK	\$ 85.00		
	D	LABRECQUE	\$ 600.00		
	L	LAFRENIERE	\$ 4,765.00		
	M	LATINO	\$ 807.50		
	L	LAVALLEE	\$ 350.00		
	R	MACRAE	\$ 12,342.06		
	A	MACKAY	\$ 2,440.00		
	C	MARZEC	\$ 750.00		
	P	MATHIEU	\$ 900.00		
	L	MCGOWAN	\$ 630.00		
	Z	MERIAN	\$ 315.00		
	H	MIGNAULT	\$ 7,774.50		
	N	MOSCOFIAN	\$ 2,985.00		
	C	NELSON	\$ 1,085.00		
	F	PALMER	\$ 5,520.00		
	C	POSCHMANN	\$ 5,132.50		
	N	RATCLIFFE	\$ 1,190.00		
	M	REILLY	\$ 7,010.00		
	K	RHEAUME	\$ 90.00		
	V	RICHARD	\$ 1,612.50		
	E	RIOUX	\$ 12,791.00		
	P	ROURKE	\$ 360.00		
	J	RUIANE	\$ 2,350.00		
	L	RYAN	\$ 16,065.00		
	C	SADIK	\$ 5,700.00		
	P	SADLON	\$ 400.00		

TOWN EMPLOYEE WAGES

		EMPLOYEE NAME	YTD GROSS		
	L B	SALMONSEN	\$ 4,830.00		
	L	SMITH	\$ 3,835.00		
	J	SPEARIN	\$ 584.00		
	E	SPENCER	\$ 5,945.00		
	S	SUN	\$ 8,475.00		
	B	SUSIENKA	\$ 1,790.00		
	N	SWEENEY	\$ 13,990.00		
	J	THERIAN	\$ 3,345.00		
	P	THISTLE	\$ 4,609.00		
	A	THOMAS	\$ 1,337.00		
	M	THOMPSON	\$ 490.00		
	D	TONELLI	\$ 13,637.50		
	M	TOUGAS	\$ 1,680.00		
	A	TROMBINO	\$ 8,347.00		
	C	UNDERWOOD	\$ 3,246.00		
	R	VALLEE JR	\$ 3,700.00		
	K	VANDEN BERGHE	\$ 2,327.50		
	B	VANDERWEKK	\$ 900.00		
	L	VIERCK	\$ 735.00		
	M	VINE	\$ 3,655.00		
	T	WALLES	\$ 3,880.00		
	L	WIERSMA	\$ 977.50		
	S	WILDFEUER	\$ 537.50		
	L	WILLIAMS	\$ 525.00		
	R	WRIGHT	\$ 1,804.00		\$ 365,957.14
COACHES, ETC	J	BATTISTA	\$ 3,395.00		
	A	BEATRICE	\$ 1,804.00		
	N	BECKWITH	\$ 3,395.00		
	R	BOYCE	\$ 3,183.00		
	J	CALZINI-CASTRO	\$ 1,804.00		
	A	CUFFE	\$ 7,904.00		
	R	DAHL	\$ 5,000.00		
	J	FLAUTO	\$ 2,652.00		
	F	KEEFE	\$ 1,326.00		
	K	LACHAPELLE	\$ 4,456.00		
	R	NEVILLE	\$ 4,031.00		
	C	OVIAN	\$ 532.00		
	G	PARKER	\$ 3,183.00		
	R	PILLA	\$ 2,228.00		
	J	QUALEY	\$ 1,326.00		
	J	RICHARDSON	\$ 572.00		
	D	SANSONE	\$ 5,305.00		
	D	SCICHLONE	\$ 4,350.00		
	K	STRAZZULLA	\$ 3,395.00		
	K	VERRA	\$ 3,395.00		\$ 63,236.00
CROSSING GUARDS	S	SMITH	\$ 231.00		\$ 231.00
TOTAL CALENDAR YEAR 2019				\$	27,266,852.56
* INDICATES AUTO FRINGE,					
OVERTIME, COURT PAY,					
EXTRA DUTY, INCENTIVE, OR					
RETRO PAY					



The following pages contain information regarding services offered by specific Departments within the Town of Northbridge. If you have questions regarding these services, please be sure to reach out to the number provided.

## **Opportunities in the Town of Northbridge:**

Go to [WWW.NORTHBRIDGEMASS.ORG](http://WWW.NORTHBRIDGEMASS.ORG) and visit the Employment and Volunteer Opportunities located on the lower portion of the top banner for the following information and forms:

### **Senior Tax Work Off Program:**

Download the application packet and submit it to the Town Manager's Office. For additional information or to request an application packet, please contact Sharon Susienka at 508-234-2095.

### **Veterans Tax Work Off Program:**

Download the application packet and submit it to Carl Bradshaw. For additional information or to request an application packet, please contact Carl Bradshaw at 508-278-8600 x2017.

**Board/Committee Vacancies:** To view the current list of vacancies, click the Board/Committee Vacancies Icon on the homepage. If you are interested in serving on a Board or Committee that has a vacancy, please fill out a **Talent Bank Form** and submit it to the Town Manager's Office via email or mail to: Town Manager's Office, 7 Main Street, Whitinsville, MA 01588



## **Whitinsville Social Library Services**

Northbridge, Whitinsville Social Library is your public library!

Don't have a card? Sign up for a library card in person. Visit the library during business hours with a photo ID and proof of current address.

Residents between the ages of 5-17, must have their registration cards signed by a parent or legal guardian and the parent or legal guardian must show a photo ID and proof of current address

A library card will grant you access to books, movies, audiobooks, magazines, and more from over 200 libraries in the commonwealth as well as our digital collection of ebooks, emagazines and movies.

Visit [www.northbridgemass.org/WSL](http://www.northbridgemass.org/WSL) for more info. See you soon!

## **COA/Senior Center Transportation Services**

### **In-Town:**

It is the objective of the Northbridge Council on Aging, to the extent practical and feasible, to provide transportation services to all Northbridge community based elders living outside skilled nursing facilities, 60 years of age and older or legally disabled persons, regardless of age, who have no other means of transportation.

The Senior Center vehicles provide local, in-town transportation for qualified individuals to the Senior Center/Nutrition Program, Library, banks, supermarkets, local stores, health facilities, hair salons and other similar destinations. Please note given the limited resources of the Senior Center, transportation cannot be provided or be used to supplement transportation services of private day-care or skilled nursing facilities. However, we do transport seniors or disabled individuals to nursing homes for visitation purposes. Reservations must be made 24 hours in advance by calling 508-234-2002. This allows staff to establish the daily route schedule to best accommodate all the transportation requests and get riders to their destination on time.

Passenger Assistance: Drivers follow *Passenger Assisted Techniques* as directed by the Massachusetts Rural Transit Assistance Program. Passengers will be assisted from the door at ground level only. Assistance with bundles to the ground floor door may be done at the driver's discretion.

Hold Harmless Agreement: All individuals who choose to participate in this Transportation Services Program shall execute a Hold Harmless Agreement.

Required fees for transportation with the Northbridge Senior Center's vehicle are as follows:

TO THE SENIOR CENTER	NO CHARGE
SHOPPING, APPOINTMENTS, BANKS, ETC	\$1.00 EACH WAY

### **Out of Town:**

Transportation to out-of-town medical appointments is presently available through volunteer drivers who use their own personal vehicles. Volunteer Drivers donate their time to take Northbridge residents age 60 and older to medical appointments, wait for the client, and then return the client home. Once a volunteer agrees to take a client to an appointment all

information between the client and volunteer is relayed through the Senior Center. The staff require at least 72 hours' notice for appointment requests. In the event of an emergency appointment, every effort will be made to provide transportation.

A fee is required for this service, based on the location of the appointment. The driver will provide an envelope for the required payment of either cash or check payable to FINE (Friends of Northbridge Elders). The driver will return the envelope to the Senior Center. The mileage reimbursement to the drivers are made from a combination of fees collected as well as other donations. Please keep in mind that the requested fees help us to continue to offer this vital service. However, should there be a financial hardship, please speak with the Senior Center Director. All questions pertaining to transportation, please call the Northbridge Senior Center at 508-234-2002.

## **Services for Northbridge Residents from the DPW:**

**Bagged Leaf Pickup**-Leaves must be in bio-degradable paper leaf bags and placed by the curb or the property line. Plastic bags are not acceptable. Do not block sidewalks with bagged leaves. The Town will not furnish bags.

Bagged" Leaf Collection Program will be performed in various locations throughout the Town. The program will run until Thanksgiving or as long as weather permits. For additional information please refer to the Town's website and/or call the Northbridge Department of Public Works at (508) 234-3581.

## **Snow and Ice Removal Information:**

### ***When the Snowfall Starts***

Snowplowing operations begin when snow accumulates two (2) inches, or when forecasts indicate that it will. Over 30 Town and private contractor plows can be deployed and assigned to pre-determined routes.

When the snowfall starts, the DPW immediately begins to sand and salt the roads to prevent the snow from being compacted and frozen on the road surface. Top priority is given to the Town's main streets and bus routes.

### ***The Snowfall Continues...***

The drivers plow their assigned routes to "open-up" each road in a pre-determined sequence. If the intensity of the storm warrants, the plows remain in the same pattern until the storm subsides. At the end of the storm, the trucks begin to "widen-out" all roads by pushing the accumulated snow back beyond the curb line, then clearing the intersections.

It is important to note that residents may want to wait until the road has been plowed, and "widened-out" before shoveling the entrance to driveways.

Again, our initial responsibility is to keep the main lines and bus routes open and safe for travel. These roads are the key to maintaining a steady flow of traffic.

Our talented DPW Snow & Ice Staff are "well-trained" and "dedicated" to work "around-the-clock", keeping the roads open and passable. Please do not be misled by plow trucks riding with their plows up. They may be going in for fuel, repairs, headed to another assigned route or are not employed by the Town.

An area of concern is mailboxes. To reduce the possibility of damaging a mailbox, our plow truck operators are trained to avoid them. However, experience has shown that with reduced visibility during a snowstorm, combined with the height of the snow banks, it is not always possible for a driver to see a mailbox in time to avoid a collision with the "wing" or the heavy snow that is thrown by the moving plow. Any installation within the road right-of-way (including a mailbox), is placed there at the owner's risk. Therefore, property owners are encouraged to put mailboxes at the maximum allowable distance from the roadway pavement. It is strongly recommended that mailboxes and posts be inspected to insure they are properly secured and the posts are not rotten.

### ***After the Storm...***

After the snowstorm has ended our crews must continue to monitor all roads for icy spots, drifting snow, etc. At this time, an application of sand or salt is usually applied to all road surfaces. Some roads will receive an application of salt and calcium chloride to melt the remaining snow and ice.

### ***The Community Can Help***

The Community can enhance the snow plowing operation by following these suggestions:

- Make certain that your vehicle is ready for winter driving.
- Adhere to winter parking bans.
- Park vehicles off the road or in your yard during a snowstorm.
- Reduce speed and drive cautiously.
- Do not drive in winter snowstorms unless absolutely necessary.
- Do not throw, plow or blow snow onto the road. This creates a hazard to you and to others and requires the DPW staff to return to clean up at your expense.
- Plows are designed to throw snow up to 30-feet.
- Sidewalk traffic is not advised during a storm event.
- The plowing of sidewalks typically begins directly after the assigned road snow plow routes have been completed.
- Before your final driveway cleanup, check the street. If the street is not "widened-out", a plow truck should return to plow again.
- Please understand that the Town cannot shovel or plow out the end of your driveway, nor can the Town plow private property.
- Finally, please be patient. Snow plowing is an arduous and time-consuming job covering 84-miles of Town roads.



## **NORTHBRIDGE TOWN HALL HOURS**

Mondays: 8:30 AM – 7:00 PM  
Tuesdays, Wednesdays, and Thursdays:  
8:30 AM – 4:30 PM  
Fridays: 8:30 AM – 1:00 PM

[www.northbridgemass.org](http://www.northbridgemass.org)

### **EMERGENCY TELEPHONE NUMBERS**

Fire Department	911 or 508-234-2111
Ambulance	911 or 508-234-2111
Police Department	911 or 508-234-6211

### **TOWN DEPARTMENT TELEPHONE NUMBERS**

Animal Control .....	508-234-7416
Assessor's Office .....	508-234-2740
Board of Health.....	508-234-3272
Animal Inspector .....	508-234-3272
Visiting Nurse Association .....	508-473-0862
Code Enforcement:	
Building Inspector .....	508-234-6577
(Electrical, Plumbing and Gas Inspectors)	
Conservation Commission .....	508-234-0817
Council on Aging.....	508-234-2002
Department of Public Works:	
Highway Division.....	508-234-3581
Sewer Division.....	508-234-2154
Water Division (Whitinsville Water Company) .....	508-234-7358
Fire Department .....	508-234-8448
Housing Authority .....	508-234-7736
Library .....	508-234-2151
Planning Board .....	508-234-2447
Police Department .....	508-234-6211
Retirement .....	508-234-0820
School Administration .....	508-234-8156
Selectmen/Town Manager .....	508-234-2095
Town Accountant.....	508-234-2263
Town Clerk .....	508-234-2001
Treasurer/Collector .....	508-234-5432
Tax Collector .....	508-234-5432
Treasurer.....	508-234-3212
Veterans' Services (Wednesdays).....	508-689-5362
Veterans' Services (Uxbridge).....	508-278-8600 x2017
Zoning Board of Appeals.....	508-234-0819