This meeting was called to order at 6:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Lani Criasia, Mr. Scott Chase and Mr. Chris Cella. Mr. Steve Garabedian was absent. Also present was Jeanne M. Gniadek, Administrator.

**Minutes:** Motion made by Mr. Cella to accept the minutes of January 6, 2020. Motion seconded by Ms. Criasia. The vote was 3-0 in favor; Mr. Chase abstained.

**Whitinsville Golf Club:** Present for this meeting were: Sal D’Amato, President of the Golf Club, and Ed Zywien, a member of the WGC Board.

Mr. D’Amato stated that he disagreed with the Board’s finding that the replacement of kitchen equipment that is being proposed constituted a remodel of the facility and thereby triggered the requirement to install an external grease trap.

He stated that the proposal is only to replace equipment – there is no work proposed on floors, walls, etc. The only permit required is a plumbing/gas permit. They do not need a building permit as they are not building any walls or changing the structure of the facility. They are simply replacing the existing equipment. They intend on removing the existing equipment, power-washing the kitchen area, and then installing the new equipment. The most significant change is the addition of a grease trap connected directly to the dishwasher. He noted that right now the 3-bay sink and the dishwasher are connected to a singular grease trap so now they will have 2 grease interceptors.

He stated that the club consists of 300 members and that the kitchen is only open to the public on Friday evenings. He also noted that the facility is for the most part seasonal with limited kitchen functions during the off season. Seating capacity is 120.

Ms. Criasia asked if the facility was open for functions. Mr. D’Amato stated that it is however it is mostly member driven.

Mr. Cella questioned what was to stop them from expanding upon their food and catering business causing additional grease flow once the kitchen is updated. Mr. D’Amato responded that they have a sole contract with one caterer, Sir Loins Catering out of Northboro.

Mr. Cella questioned the estimated cost of the proposed equipment replacement. Mr. D’Amato stated that the estimate is about $40,000; $23,500 for equipment, $11,700 for the dishwasher, and $5,400 for plumbing work. Mr. Cella asked what the cost would be to install the external grease trap. Mr. D’Amato stated that it would be approximately $15,000.
Mr. D’Amato stated that it is their intention to close the week of February 17th to install the new equipment. He also noted that the Board’s health inspector has been asking for the equipment to be updated so he thinks Ms. Gilchrist will be very happy with this.

Motion was made by Mr. Cella to rescind motion made January 6, 2020 to require external grease trap. Motion seconded by Mr. Chase; the vote was all in favor.

Motion made by Ms. Criasia to approve the proposed replacement of food service equipment at the Whitinsville Golf Club; the replacement not triggering the requirement for an external grease trap at this facility. Motion was seconded by Mr. Cella with the amendment that there be no deviation from the existing kitchen layout; the vote was all in favor.

Citizen’s Forum: No one present for Citizens Forum.

Old & New Business: None

Correspondence: None

There being no further business, motion to adjourn at 6:30 PM was made by Mr. Cella and seconded by Mr. Chase – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator
List of Documents utilized by Board of Health
Meeting Date: January 13, 2020

A. Meeting Minutes
   1) January 6, 2020 DRAFT Meeting Minutes

B. Food Establishments
   2) Whitinsville Golf Club
      a. BOH Regulations § 201-4
      b. Kitchen Layout Plan
      c. Equipment Specs

C. Old & New Business – No Documents

D. Citizens’ Forum – No Documents

E. Correspondence – No Documents