

ANNUAL TOWN REPORT



**Northbridge, Massachusetts
2013**

Annual Report

OF THE TOWN OF NORTHBRIDGE, MASSACHUSETTS



**FOR THE
YEAR ENDING DECEMBER 31, 2013**

Cover Photograph:
Courtesy of Dave Lewcon

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GENERAL STATISTICS

Northbridge was incorporated as a Town July 14, 1772

Location -- 13 miles south of Worcester

Population -- 15,707 per 2010 federal census Area -- 17.96 square miles

Assessed Valuation as of January 1, 2013:

Real Estate	\$1,368,518,050
Personal Property	<u>42,480,140</u>
Total:	\$1,410,998,190

Tax Rate: \$13.26 per thousand FY 2014

Town Offices:

Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

United States Senators:	Elizabeth A. Warren and Edward J. Markey
Representative in Congress:	James P. McGovern (2 nd Congressional District)
State Senator (Prec. 1 & 3):	Richard T. Moore (Worcester and Norfolk)
State Senator (Prec. 2 & 4):	Michael D. Moore (2 nd Worcester District)
Representative in Gen. Court:	George N. Peterson, Jr. (9 th Worcester District)
Member of Executive Council:	Jennie L. Caissie (7 th Councillor District)

Voting Qualifications

Must be 18 years of age on or before Election Day, born in the United States or fully naturalized, and a resident of Northbridge.

Registration of Voters

(1) Town Clerk's Office, Town Hall, 7 Main Street, Whitinsville, MA, during regular Town Hall hours:

Mondays: 8:30 AM - 7:00 PM

Tuesdays, Wednesdays, Thursdays: 8:30 AM - 4:30 PM

Fridays: 8:30 AM - 1:00 PM

(2) Special Session previous to all elections and Town Meetings.

Where to Vote:

Precincts 1, 2, 3, and 4

Northbridge High School
427 Linwood Avenue, Whitinsville

In Memoriam

**RESOLUTION ADOPTED BY
THE SELECTMEN OF NORTHBRIDGE
ON THE DEATH OF:**

2013

Kenneth Amidon

School Committee

1991-92, 1995-2004

Edgar Gauthier

Historical Commission

1993-1999

Charles LaChapelle

Insurance Commission

1968-75

Public Works Advisory Committee

1992

William Lewis Jr.

Personnel Board

1980-1983

Edmund Quigley, Jr.

Cultural Council

2001-2006

ELECTED OFFICIALS

BOARD OF SELECTMEN

Thomas J. Melia	Term expires 2014
Daniel J. Nolan	Term expires 2014
James R. Marzec	Term expires 2015
Charles Ampagoomian, Jr.	Term expires 2016
James J. Athanas	Term expires 2016

MODERATOR

Harold D. Gould, Jr.	Term expires 2016
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SCHOOL COMMITTEE

Julie A. Gawlak	Term expires 2014
Michael Clements	Term expires 2014
Selena Livingston	Term expires 2014
Michael J. Lebrasseur	Term expires 2015
Susan Brouwer	Term expires 2015
Randeen Zanca	Term expires 2015
Christopher Reilly	Term expires 2016

PLANNING BOARD

Mark Key	Term expires 2014
Janet B. Dolber	Term expires 2014
Brett Simas	Term expires 2015
Barbara Gaudette	Term expires 2016
George Murray	Term expires 2016
Cindy Key/*Associate Member	Term expires 2014

*(Appointed by Planning Board & Board of Selectmen)

TRUSTEES SOLDIERS' MEMORIALS

Daniel Nolan, Chair - Board of Selectmen	Chap. 4I, Sec. 105
Richard Trier [Non-Veteran]	Term expires 2014
James Henderson [Veteran]	Term expires 2014
Thomas Farley [Veteran]	Term expires 2015
James Gallagher [Non-Veteran]	Term expires 2016
Ronald Massey [Veteran]	Term expires 2016

REDEVELOPMENT AUTHORITY

Gerald L. Gaudette (STATE APPOINTEE)	Term expired 1999
Vacancy	Term expires 2015
Vacancy	Term expires 2016
Vacancy	Term expires 2017
Vacancy	Term expires 2015

HOUSING AUTHORITY

Deborah Limanek (State Appointee)

Term expired 2011

Shelley Buma

Term expires 2014

John F. O'Brien

Term expires 2015

John E. Brown

Term expires 2016

John P. Shannahan

Term expires 2018

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Jeff T. Koopman

*until State Election in Nov. 2014

Term expires 12/31/2014

SELECTMEN'S APPOINTMENTS**TOWN COUNSEL**

Leonard Kopelman

Term expires 6/30/14

TOWN MANAGER

Theodore D. Kozak

ADA COORDINATOR/Town Hall

Theodore D. Kozak

ADA COORDINATOR/School Department

Nancy Spitulnik, School Superintendent

BOARD OF ASSESSORS

Denis Latour

Term expires 2014

John Gosselin

Term expires 2015

Walter Convent

Term expires 2016

BOARD OF HEALTH

Paul McKeon, Chairman

Term expires 2014

Ann Marie Thompson, Vice Chairman

Term expires 2014

Steven Garabedian

Term expires 2015

Scott Chase

Term expires 2015

Christopher Cella

Term expires 2016

BLACKSTONE RIVER AND CANAL COMMISSION

Vacancy

Term expires 2016

Associate Members

Vacancy

Term expires 2015

Vacancy

Term expires 2015

Edwin Hudson

Term expires 2015

BOARD OF REGISTRARS

Ann Riley (Republican)	Term expires 2014
Mary Contino (Democrat)	Term expires 2015
Doreen Cedrone, Town Clerk (Republican)	Term expires 2016
Sandra Ovian (Democrat)	Term expires 2016

BUILDING, PLANNING & CONSTRUCTION COMMITTEE

Paul Bedigian	(Selectmen)	Term expires 2014
Patrick Moynihan	(Moderator)	Term expires 2014
Thomas Pilibosian	(Selectmen)	Term expires 2015
William S. Cogley	(Moderator)	Term expires 2015
Ronald White	(Selectmen)	Term expires 2016
Vacancy	(Moderator)	Term expires 2016
Vacancy	(School Comm. Rep.)	Term expires 2016

CABLE ADVISORY COMMITTEE

Harry Berkowitz	Term expires 2014
Sharron W. Ampagoomian	Term expires 2014
Vacancy	Term expires 2014
Troy Coutu	Term expires 2015
Vacancy	Term expires 2016
Ronald Guillaume	Term expires 2016
James Hackett	Term expires 2016

CONSERVATION COMMISSION

Jeremy DeOrsey	Term expires 2014
Justin Arbuckle	Term expires 2014
Andrew J. Chagnon	Term expires 2015
William Dausey	Term expires 2015
Joy Anderson	Term expires 2015
John E. Brown	Term expires 2016
Terence Bradley	Term expires 2016

CONSTABLES (Terms expire 2014)

Walter Warchol, Police Chief	Timothy Labrie	Shawn Heney
Conrad Chickinski	Kristina Westbury	John Ouilette
Stephen Zollin	Brian Patrinelli	Donald Roy

COUNCIL ON AGING

Phyllis DiPalma	Term expires 2014
Leon Duquette	Term expires 2014
Kenneth Guertin	Term expires 2014
Constance Duquette	Term expires 2014
Susan Bateman	Term expires 2015
John Doldoorian	Term expires 2015
Theodore Haringa	Term expires 2015

Carole Sweeney	Term expires 2016
Jean Mistretta	Term expires 2016
Marie Rebecchi	Term expires 2016
Beverly Morrisette	Term expires 2016
Sidney Koopman, Assoc. Member	

CULTURAL COUNCIL

Eileen Pinoos	Term expires 2014
Gretchen Tucker	Term expires 2014
Mary Barlow	Term expires 2014
Christine Fung-A-Fat	Term expires 2015
Angela Dolber	Term expires 2016
Vacancy	Term expires 2016
Vacancy	Term expires 2016

DISABILITY COMMISSION

Jessica Carpenter	Term expires 2014
Jonathan Smith	Term expires 2014
Bruce Frieswick	Term expires 2015
James Mahoney	Term expires 2016
Jon Frieswick	Term expires 2016

EMERGENCY MANAGEMENT

Fire Chief Gary Nestor, Director	Term expires 2014
Richard D. West, Deputy Director	Term expires 2014
Vacancy	Term expires 2014

GREEN COMMITTEE

James Shuris, DPW Director	Term expires 2014
Vacancy, BPCC	Term expires 2014
Randi Zanca, School Comm.	Term expires 2014
Vacancy, Employee	Term expires 2014
Vacancy, Employee/Alternate	Term expires 2014
James Marzec, Selectmen's Rep.	Term expires 2014
Vacancy, At Large	Term expires 2014
Vacancy, At Large	Term expires 2014

HISTORICAL COMMISSION

Leonard Smith	Term expires 2014
Mary Barlow	Term expires 2014
Paula McCowan	Term expires 2015
Karen Talley	Term expires 2015
Wendy Timmons	Term expires 2015
Kenneth Warchol	Term expires 2016
Dan O'Neill	Term expires 2016

INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY & COMMISSION

Vacancy	Term expires 2014	Vacancy	Term expires 2015
Vacancy	Term expires 2015	Vacancy	Term expires 2016
Vacancy	Term expires 2017		
Brian Houlihan			Term expires 2018
William McGowan			Term expires 2018

OPEN SPACE COMMITTEE

Barbara Gaudette , Pl. Bd.	Brett Simas, At Large	Darlene Zuehl, At Large
Andrew Chagnon, Cons. Comm.	Vacancy, At Large	Barry Posterro, At Large
Michael Proto, Playground & Rec.	Sharron W. Ampagoomian, At Large	
Vacancy, At Large		

PERSONNEL BOARD

Vacancy	Term expires 2014
William F. Lavallee	Term expires 2015
Peter Lachapelle	Term expires 2015
Vacancy	Term expires 2016
Vacancy	Term expires 2016

PLAYGROUND AND RECREATION COMMITTEE

Michael Proto	Term expires 2014
Jeffrey Modica	Term expires 2014
Robert A. Parker, Jr.	Term expires 2014
Robert Fraser	Term expires 2015
Dave Scichilone	Term expires 2016

RECYCLING COMMITTEE

Vacancy	Vacancy	Vacancy	Vacancy	Vacancy
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SAFETY COMMITTEE (Terms expire 6/30/2014)

Walter J. Warchol, Police Chief	Julie Gawlak, School Dept. Rep.
Gary Nestor, Fire Chief -Chairman	James Shuris, DPW Dir. George Murray, At Large
R. Gary Bechtholdt, Town Planner	Peter Bedigian, Merchant Rep.

Alternates: James Sheehan, Bldg. Inspector / Robert Van Meter, Hwy. Supt.

YOUTH COMMISSION

VACANCY	Term expires 2014	VACANCY	Term expires 2015
VACANCY	Term expires 2014	VACANCY	Term expires 2016
VACANCY (Student Rep.)			Term expires 8/30/14
VACANCY (Student Rep.)			Term expires 8/30/14
VACANCY (Student Rep.)			Term expires 8/30/14

ZONING BOARD OF APPEALS

Sharron W. Ampagoomian	Term expires 2014
Diane Woupio	Term expires 2015

William Corkum
Carol B. Snow
Thomas E. Hansson

Term expires 2016
Term expires 2017
Term expires 2018

Associate Members

Brett Simas Term expires 2014
Randy Kibbe Term expires 2014

Vacancy
Vacancy

Term expires 2015
Term expires 2015

TOWN MANAGER'S APPOINTMENTS

ANIMAL CONTROL & DOG OFFICER

Daniel Chauvin

Term expires 6/30/14

INSPECTOR OF ANIMALS/BOH

Rochelle Thomson

Term expires 3/30/14

WIRING INSPECTOR

Richard A. Wallis

Term expires 6/30/14

ASSISTANT WIRING INSPECTOR

George A. Duhamel

Term expires 6/30/14

FENCE VIEWERS

James Sheehan

Denis Latour

Term expires 6/30/14

Term expires 6/30/14

FIRE CHIEF AND FOREST WARDEN

Gary A. Nestor

GAS & PLUMBING INSPECTOR

Larry P. Wiersma

Term expires 6/30/14

ASSISTANT GAS & PLUMBING INSPECTOR

Peter B. Harper

Term expires 6/30/14

INSPECTOR OF BUILDINGS & ZONING OFFICER

James Sheehan

LIBRARY DIRECTOR

Jennifer Woodward, Library Director

PARKING CLERK

Robert E. Wheeler

Term expires 6/30/14

POLICE DEPARTMENT

Walter J. Warchol, Police Chief

LOCKUP OFFICER

Walter J. Warchol, Police Chief

Term expires 6/30/14

AUXILIARY POLICE OFFICERS (Exp. 6/30/14)

Vacancy

Vacancy

Vacancy

SPECIAL POLICE OFFICERS

George Hamm

PRINCIPAL ASSESSOR

Robert Fitzgerald

PUBLIC WORKS DEPARTMENT

DPW Director, James Shuris

Tree Warden, James Shuris

Highway Superintendent, Robert Van Meter

Deputy Tree Warden, Robert Van Meter

Sewer Superintendent, Mark Kuras

SEALER OF WEIGHTS & MEASURES/Measurer of Wood & Bark

Louis H. Sakin

Term expires 6/30/14

TOWN ACCOUNTANT

Neil Vaidya

Term expires 6/30/15

TOWN CLERK

Doreen Cedrone

Term expires 2/9/16

TREASURER/COLLECTOR

Kimberly Yargeau

Term expires 4/6/12

REGIONAL VETERANS' SERVICES DIRECTOR

Ronald Tetreau

Term expires 7/2/14

YOUTH COMMISSION DIRECTOR

VACANCY

Term expires 6/30/14

TOWN MODERATOR**BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

Paul Bedigian	(Sel.)	Term expires 2014
Patrick Moynihan	(Mod.)	Term expires 2014
Thomas Pilibosian	(Sel.)	Term expires 2015
Vacancy	(Mod.)	Term expires 2015
Ronald White	(Sel.)	Term expires 2016
Vacancy	(Mod.)	Term expires 2016
Vacancy	(School Comm. Rep.)	Term expires 2016

FINANCE COMMITTEE

Salvatore D'Amato	Term expires 2014
James Barron	Term expires 2014
Lisa Ferguson	Term expires 2014
Jill Meagher	Term expires 2015
Christopher Thompson	Term expires 2015
Steven Gogolinski	Term expires 2016
Plato Adams	Term expires 2016

EARTH REMOVAL BOARD/Exp. 2014

Janet Dolber, Planning Board	William Dausey, Conservation Comm.
James Shuris, DPW Dir.	Charles Ampagoomian, Board of Selectmen
	Paul McKeon, Board Of Health

NORTHBRIDGE RETIREMENT BOARD

Neil Vaidya	(Ex Officio)	Chap. 32, S. 20
Paul Mulrenin	(Ret. Board Appt.)	Term expires 8/27/14
Sharon Susienka	(By Selectmen)	Term expires 2/24/15
Muriel Barry	(Election by Members	Term expires 6/30/15
John Meagher	of Retirement System)	Term expires 6/30/15

VOTERS



BOARD OF SELECTMEN

The Board of Selectmen has worked throughout 2013 to continue to maintain services, while at the same time control costs. We have tried to ensure all spending is prudent, and the best “bang for the buck”. We strive to be good stewards of the town, and preserve its history, heritage, and character.

The economy continues to force residents to make do with less, and find creative ways to make a dollar go further. The board has tried to mirror this by embarking on plans such as consolidated dispatching, and exploring town wide trash hauling.

Northbridge has a rich history, and we have tried to preserve it for current and future generations. We have completed the Town Hall window restoration project, and have moved to ultimately take over operations of the Pine Grove Cemetery.

We have continued our road projects in town, trying to maintain our infrastructure with use of new technologies. 2014 will also mark the start of one of the largest road projects in town with the reconstruction of Sutton Street, and replacement and expansion of water and sewer service.

We continue to face challenges in the upcoming years, with ongoing needs including the DPW facility, as well as funding shortfalls in the school budget.

I am proud of the work done by this board, and am optimistic it will continue through 2014. I know I speak for the Board of Selectmen in expressing thanks for all the hard work done by the town manager and town employees. We also would like to express our gratitude to all the volunteers on the many boards and committees who continue to give back to our community. As always, your service is appreciated.

Respectfully submitted,

Northbridge Board of Selectmen
Daniel Nolan, Chairman
Charles Ampagoomian, Vice Chairman
James Athanas, Clerk
James Marzec
Thomas J. Melia

TOWN MANAGER

As I continue to serve as Town Manager, I would like to personally thank the citizens, employees and many volunteer committee members for their continued support during my tenure.

The Town has been able to maintain essential services by using modest tax revenues and user fee receipts to supplement conservative budget appropriations. Unfortunately, the state has not increased aid substantially for cities and towns who need assistance for schools, public safety and road repairs. Fixed costs are still a concern because items such as employee benefits, liability insurance, and energy costs still continue to climb.

This year the town continued its road repaving efforts and completed sections of Goldthwaite Road and North Main Street. Also, the Sutton Street reconstruction project continues to move forward with construction to begin in the Spring of 2014.

The historic Town Hall received a matching grant from the Massachusetts Historical Commission to repair the exterior masonry and rebuild all the windows. This work has been completed and the appearance of the building is greatly enhanced.

The Town continued its efforts towards replacing the Department of Public Works facility. The Building, Planning and Construction Committee is reviewing the current site to improve the garage and office facility and add additional storage space for vehicles. The committee is also exploring locations for a new Fire Department and has made repairs to the Rockdale Fire Department Building. The town has also received a community block grant to rehabilitate the former St. Peter's Elementary School for a new community center for youth's in Rockdale. This work is being done in conjunction with the Whittin Community Center.

I am currently working with the Chief of Police and Fire Chief to combine the Dispatch Services at the Police Station. This will help improve services for the departments and improve the dispatch equipment within the Police Department. The Town also received a grant to study the feasibility of the Town wide contract for solid waste services. It's hopeful this will be a way to improve services and reduce costs for the residents of the community.

It is also hopeful that the new year will see a stronger economy so that many of our residents who were experiencing hardship in recent years are able to improve their life experience in our community.

Only by working together will we be able to provide the necessary services for the community and its people. Thanks to the dedication of our employees and help of our volunteers, we are able to provide quality services to the community.

In conclusion, I would like to invite any resident to contact me if they have questions or suggestions regarding the Town and to feel free to stop by Town Hall for a visit. It has been a pleasure to have the privilege to work for this community and I look forward to working for you in the years to come.

Respectfully submitted,
Theodore D. Kozak
Town Manager

FINANCE COMMITTEE

The Finance Committee, who serves as the financial advisor to Town meeting, consists of seven (7) members appointed for a three year term by the Town Moderator. As part of its responsibilities, the Finance Committee receives reports and recommendations regarding the budget for all departments in town and considers all articles in the warrant for Annual and Special Town Meetings. The Finance Committee holds one or more public hearings to permit discussion of the subject matter of all articles and reports its recommendations on every article contained in a town meeting warrant, in writing, together with a brief statement of the reasons for each such recommendation. This report is distributed via mail to each household in the Town of Northbridge in advance of Town Meeting.

Town Meeting meets in regular session twice in each calendar year. The May 7, 2013 Town Meeting was primarily concerned with the determination of matters involving the expenditure of town funds, including, but not limited to the adoption of an annual operating budget for all town agencies. At this meeting, voters approved a \$38,107,153 budget, as well as \$623,034 for DPW equipment, a bucket truck for the fire department and purchase of safety and security items for the Northbridge School District. These items were contingent on the passage of a capital exclusion which was approved on May 21st at the annual town election.

The October 22, 2013, Town Meeting debated and approved the acquisition of property, equipment, buildings and all remaining funds associated with the operation of the Pine Grove Cemetery from the Pine Grove Cemetery Association. Voters also approved funds to establish a central dispatching operation located at the Police Department.

The Finance Committee, who is committed to providing fiscally sound recommendations to Town Meeting, recognizes and appreciates the hard work, dedication, and cooperation of numerous town employees and volunteer board and committee members throughout a demanding year.

Respectfully submitted,
Northbridge Finance Committee
Sal D'Amato, Chairman
Plato Adams, Vice Chairman
James Barron, Clerk
Lisa Ferguson
Steven Gogolinski
Jill Meagher
Christopher Thompson

TOWN OF NORTHBRIDGE
Statement of Indebtedness
Fiscal Year 2013

Purpose	Outstanding July 1, 2012	New Debt Issued	Retirements	Outstanding June 30, 2013	Interest Paid in FY'13
LONG-TERM DEBT:					
<u>BONDS:</u>					
Inside the Debt Limit					
Buildings-Town Roofs	414,000.00		29,000.00	385,000.00	16,291.28
School Buildings	1,695,000.00		113,000.00	1,582,000.00	66,811.23
MWPAT (4)	4,770,200.00		467,100.00	4,303,100.00	243,656.13
High School-Land	630,000.00		90,000.00	540,000.00	32,625.00
Sewer-Wastwater Treatment Plant	277,000.00		19,000.00	258,000.00	10,909.76
Sub-Total Inside Debt Limit	7,786,200.00	0.00	718,100.00	7,068,100.00	370,293.40
Outside the Debt Limit					
TITLE V -#1	83,935.00		10,610.00	73,325.00	4,376.72
TITLE V -#2	51,658.00		4,570.00	47,088.00	2,492.00
Sewer-Edgemere	125,000.00		125,000.00	0.00	3,750.00
Sewer-Interceptor	980,000.00		70,000.00	910,000.00	38,517.50
Sewer-Siphon	134,000.00		9,000.00	125,000.00	5,280.23
Water Main-Benson, Hill & Kelly	70,000.00		70,000.00	0.00	2,100.00
Sub-Total Outside Debt Limit	1,444,593.00	0.00	289,180.00	1,155,413.00	56,516.45
GRAND TOTAL-LTD	9,230,793.00	0.00	1,007,280.00	8,223,513.00	426,809.85

TOWN OF NORTHBIDGE
Bonds Authorized & Unissued
At June 30, 2013

Purpose	T.M. Date	Article #	Amount Authorized	Recinded	Issued	Authorized	Balance Unissued
TITLE V -#2	11/14/00	13	200,000.00				200,000.00
Sutton Street Area Sewers	10/22/96	12	550,000.00				550,000.00
Water Mains - Sutton Street	10/22/98	4	110,000.00				110,000.00
Water Mains - Sutton Street	11/30/00	10	125,000.00				125,000.00
Whitinsville Sewer Interceptor	11/18/03	4	1,600,000.00		1,265,000.00		335,000.00
SEWER SIPHON # 2	11/18/03	5	250,000.00		170,000.00		80,000.00
Wastewater Treatment Facility	11/14/00	1	9,819,715.00		9,643,418.00		176,297.00
School/Police Roofs	07/05/05	20	200,000.00		200,000.00		0.00
School Roof	24/2006 /6/11	9 + 25	3,400,000.00		2,405,000.00		995,000.00
Police Roof	10/24/06	10	300,000.00		215,000.00		85,000.00
Fire Roof	06/12/07	25	250,000.00		135,000.00		115,000.00
Aldrich School-Elevator Repairs	05/05/09	15	65,000.00		-		65,000.00
Sutton St. Sewer Replacement	05/04/10	10	400,000.00		-		400,000.00
NWWTP Sludge Technology Up.	05/03/11	16	1,200,000.00		-		1,200,000.00
D&C Sutton St. Area Sewers	05/01/12	15	651,800.00		-		651,800.00
D&C Sutton St. Water Mains	05/01/12	16	566,850.00		-		566,850.00
			19,688,365.00	0.00	14,033,418.00	0.00	5,654,947.00

TOWN OF NORTHBIDGE
Capital Projects Fund (30) - FY 2013

	FY 2012 Encumbered	ATM		STM		Bond/Loan/X-Fers Proceeds	Expended	Continued Approp.	Closed to Fund Balance
		May.12	Dec.12	May.13					
		Oct.12							
Capital Articles:									
30009714-589100	Sutton St Mains Art#14 5/97	(769.00)						(769.00)	0.00
30009917-589100	Prov Road Art# 17 ATM 11/99	30,047.77						30,047.77	0.00
30009911-589100	Edgemere Art# 11 ATM 11/99	62,216.40						62,216.40	0.00
30006300-589140	Parks-Soccer Fields Art#12 ATM/95	36.42						36.42	0.00
30064400-583000	Bens.Kell.Hill WTR MNArt#15-00	(8,470.69)						(8,470.69)	0.00
30014400-578000	Wastewater Trt Art#10 10/96*	5,254.36						5,254.36	0.00
30024400-578000	Union St Sewer Art#11 10/96	41,308.21						41,308.21	0.00
30034400-578000	Sutton St SewerArt#12 10/96	(3,917.40)						(3,917.40)	0.00
30070620-578000	Middle/Police Roof-Art#20 5/06(BPCC)	4,737.71						4,737.71	0.00
30080709-578000	Middle School Roof FTM Art#9 FY07^	57,859.63						57,859.63	0.00
30090710-578000	Police Station Roof FTM Art#10 FY07^	116.48						116.48	0.00
30100825-578000	Fire Station Roof SATM Art#25 FY'08^	1,660.67						1,660.67	0.00
30111024-578000	Police Station HVAC Replacement SAT	3,120.00						3,120.00	0.00
30121203-530300	DPW Facility(BPCC) FATM Art#3 FY'1	25,603.74					25,603.74	0.00	0.00
30131313-583000	Town Hall Repairs (BPCC) SATM Art#13 FY'13¹		635,000.00				544,563.88	90,436.12	0.00
Sub-Total		218,804.30	635,000.00	0.00		0.00	570,167.62	283,636.68	0.00
School Capital Articles:									
30563300-530300	Repair Façade at WE Balmer School SA¹	(1,000.00)						(1,000.00)	0.00
Sub-Total		(1,000.00)	0.00	0.00		0.00	0.00	(1,000.00)	0.00
Grand Total		217,804.30	635,000.00	0.00		0.00	570,167.62	282,636.68	0.00

*** Denotes borrowed project-BAN**

^ Denotes Bonded project

¹ Raise & Appropriate

TOWN OF NORTHBIDGE
Trust Fund Activity
Fiscal Year 2013

	Fund Balance July 1, 2012	Receipts	Investment Income	Expenditures	Transfers In	Transfers (Out)	Balance June 30, 2013
Expendable Trusts:							
Stabilization Fund	1,548,893.32	-	2,601.55	-	223,500.00	(17,787.00)	1,757,207.87
Law Enforcement	52,518.28	14,058.00	1,478.47	8,954.80	-	-	59,099.95
Memorial Hall	20,796.84	-	352.93	-	-	-	21,149.77
Health Insurance Stabilization	611,664.71	-	3,298.15	-	-	-	614,962.86
Historical Preservation	2,281.16	-	3.41	-	-	-	2,284.57
Conservation Fund	447.25	-	1.98	-	-	-	449.23
Sara Dawley Playground	534.09	-	2.34	-	-	-	536.43
Cemetery Trust	23,657.15	-	327.26	-	-	-	23,984.41
Cemetery Perpetual Care	7,618.49	-	100.66	-	-	-	7,719.15
Sara Dawley Scholarship	2,800.60	-	13.34	250.00	-	-	2,563.94
Elsa Mason Conservation	26,801.10	-	328.49	1,900.94	-	-	25,228.65
Health Insurance Trust	180,598.38	-	2,369.83	-	-	-	182,968.21
Janet Stuart Scholarship	3,888.02	-	8.76	100.00	-	-	3,796.78
Leo H Smith Scholarship	964.09	-	2.76	-	-	-	966.85
Bernice T Plant Scholarship	1,697.41	-	10.57	500.00	-	-	1,207.98
Joey Lafluer Scholarship	405.13	-	6.83	400.00	-	-	11.96
Class of 1959	110.00	-	5.69	-	-	-	115.69
Class of 1960	(0.01)	-	-	-	-	-	(0.01)
Class of 1963	425.88	-	1.23	-	-	-	427.11
Class of 1967	(1.99)	-	1.93	-	-	-	(0.06)
Class of 1988	318.79	-	0.98	-	-	-	319.77
Class of 1986	62.31	-	0.14	-	-	-	62.45
	2,486,481.00	14,058.00	10,917.30	12,105.74	223,500.00	(17,787.00)	2,705,063.56
Non-Expendable Trusts:							
Elsa Mason Conservation	46,454.61	-	-	-	-	-	46,454.61
Conservation Fund	857.80	-	-	-	-	-	857.80
Sara Dawley Scholarship	5,850.00	-	-	-	-	-	5,850.00
Sara Dawley Playground	1,035.45	-	-	-	-	-	1,035.45
Cemetery Trust	49,000.76	-	-	-	-	-	49,000.76
Cemetery Perpetual Care	12,829.60	-	-	-	-	-	12,829.60
Memorial Hall	57,562.19	-	-	-	-	-	57,562.19
G.Gill	-	-	-	-	-	-	-
	173,590.41	-	-	-	-	-	173,590.41
TOTALS	2,660,071.41	14,058.00	10,917.30	12,105.74	223,500.00	(17,787.00)	2,878,653.97

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - General Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	MAY		OCT		DEC		FY 2013 Encumbered	Closed to Fund Balance
		A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	A.T.M.12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	FY 2013 Encumbered		
122 SELECTMEN									
Personnel		5,150.00				5,150.00		0.00	
Expenses	39.00	121,485.00				105,781.82	5,381.60	10,360.58	
123 TOWN MANAGER									
Personnel		229,501.00				229,433.03		67.97	
Expenses		13,900.00				8,721.80		5,178.20	
131 FINANCE COMMITTEE									
Personnel		15,000.00				10,382.43		0.00	
Expenses								4,617.57	
135 TOWN ACCOUNTANT									
Personnel		103,486.00			1,681.00	105,166.95		0.05	
Expenses	18,764.00	18,775.00				16,504.16	15,706.92	5,327.92	
141 ASSESSORS									
Personnel		140,845.00			(3,000.00)	134,425.95		3,419.05	
Expenses		20,290.00				19,890.31		399.69	
145 TREASURER/COLLECTOR									
Personnel		171,437.00				164,588.74		6,848.26	
Expenses	985.99	31,714.00	10,000.00			27,485.45	3,049.60	12,164.94	
155 INFORMATION SYSTEMS									
Personnel		66,263.00			2,448.00	68,710.00		1.00	
Expenses		68,786.00				68,289.28		496.72	
161 TOWN CLERK/ELECTIONS									
Personnel		105,322.00			(1,000.00)	98,560.43		5,761.57	
Expenses		40,720.00			12,500.00	51,231.13		1,988.87	

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - General Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	FY 2013 Encumbered	Closed to Fund Balance
175 LAND USE								
Conservation Personnel		19,365.00				19,364.80		0.20
Conservation Expenses		992.00				984.81		7.19
Planning Bd Personnel		84,786.00			2,444.00	87,229.72		0.28
Planning Bd Expenses		5,937.00				5,808.21		128.79
Zoning/Appeals Bd Personnel		8,875.00			341.00	9,215.91		0.09
Zoning/Appeals Bd Expenses		6,255.00				3,332.80		2,922.20
192 TOWN HALL/CENTRAL SERVICES								
Personnel		24,000.00				20,958.85		3,041.15
Expenses	5,228.01	39,125.00				41,463.12		2,889.89
GENERAL GOVERNMENT	25,017.00	1,342,009.00	10,000.00	0.00	15,414.00	1,302,679.70	24,138.12	65,622.18
210 POLICE								
Personnel		1,970,095.00			132,572.00	2,085,171.21		17,495.79
Expenses	35,315.59	252,592.00			(16,800.00)	262,617.99	3,520.30	4,969.30
220 FIRE								
Personnel		558,267.00			25,000.00	583,267.00		0.00
Expenses		135,811.00			12,000.00	147,810.74		0.26
230 AMBULANCE								
Personnel		482,679.00				481,588.81		1,090.19
Expenses	1,423.69	70,000.00				71,403.29		20.40
240 CODE ENFORCEMENT								
Personnel		134,889.00			4,125.00	139,013.36		0.64
Expenses	55.45	11,265.00			(600.00)	9,672.38		1,048.07
291 CIVIL DEFENSE								
Expenses		6,000.00				5,994.48		5.52
PUBLIC SAFETY	36,794.73	3,621,598.00	0.00	0.00	156,297.00	3,786,539.26	3,520.30	24,630.17

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - General Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	FY 2013 Encumbered	Closed to Fund Balance
300 SCHOOL DEPARTMENT		20,975,031.00				20,975,031.00		0.00
TRANSPORTATION		-				-		0.00
350 TRADE SCHOOL		250,000.00			(57,951.00)	192,049.00		0.00
350 BLACKSTONE VALLEY REG VOC.		910,849.00				910,849.00		0.00
EDUCATION	0.00	22,135,880.00	0.00	0.00	(57,951.00)	22,077,929.00	0.00	0.00
422 HIGHWAY DIVISION								
Personnel		504,111.00			(41,000.00)	460,349.98		2,761.02
Expenses	4,657.08	496,352.00			(297.00)	487,321.98	13,229.33	160.77
Energy and Utilities		-				-		0.00
Building Maintenance(non-personnel)		-				-		0.00
423 SNOW & ICE								
Personnel		30,000.00				83,679.78		-53,679.78
Expenses		45,000.00				328,816.20		-283,816.20
425 TREE MAINTENANCE								
Expenses		-				-		0.00
429 PARK MAINTENANCE								
Personnel		-				-		0.00
Expenses		-				-		0.00
440 WASTE COLLECTION & DISPOSAL								
Expenses		-				-		0.00
491 CEMETERY								
Personnel		-				-		0.00
Expenses		-				-		0.00
PUBLIC WORKS	4,657.08	1,075,463.00	0.00	0.00	-41,297.00	1,360,167.94	13,229.33	-334,574.19

TOWN OF NORTHBIDGE
FY 2013 GAAP Basis - General Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	FY 2013 Encumbered	Closed to Fund Balance
189 BLDG & CONSTRUCTION Expenses	0.00	-	0.00	0.00	0.00	-	0.00	0.00
510 BOARD OF HEALTH Personnel		51,859.00			1,938.00	53,796.34		0.66
Expenses		26,875.00			1,200.00	28,048.36		26.64
512 LANDFILL ANALYSIS Expenses		19,600.00			(5,200.00)	9,424.00		4,976.00
541 COUNCIL ON AGING Personnel		123,720.00				113,489.96		10,230.04
Expenses	103.36	20,508.00				19,239.68		1,371.68
543 VETERANS Personnel		49,322.00				48,564.50		757.50
Expenses	26.28	108,000.00			100,000.00	194,973.61	72.00	12,980.67
HUMAN SERVICES	129.64	399,884.00	0.00	0.00	97,938.00	467,536.45	72.00	30,343.19
610 LIBRARY Personnel		100,800.00				100,800.00		0.00
Expenses		19,200.00				19,199.97		0.03
630 RECREATION Personnel		-				-		0.00
Expenses		12,000.00	15,000.00			17,010.00	9,990.00	0.00
691 HISTORICAL COMMISSION Expenses		500.00				-	500.00	0.00
692 MEMORIALS Memorials-Expenses		1,500.00				1,428.21		71.79
Soldier's Memorials		5,000.00				379.80		4,620.20

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - General Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	FY 2013 Encumbered	Closed to Fund Balance
439 RECYCLING								
Personnel		-				-		0.00
Expenses		-				-		0.00
CULTURE & RECREATION	0.00	139,000.00	15,000.00	0.00	0.00	138,817.98	10,490.00	4,692.02
710 DEBT SERVICE								
Principal		247,180.00				247,180.00		0.00
Interest		115,727.00				115,727.51		-0.51
Short Term Interest		20,000.00				10,147.01		9,852.99
BVRs Debt		98,783.00				98,783.00		0.00
DEBT SERVICE	0.00	481,690.00	0.00	0.00	0.00	471,837.52	0.00	9,852.48
910 NON-DEPARTMENTAL								
Medicare		290,000.00			40,000.00	318,805.62		11,194.38
Retirement System		1,172,299.00				1,171,920.96		378.04
Worker's Comp		182,000.00	-40,000.00			140,901.00		1,099.00
Unemployment Comp.		131,300.00			(72,252.00)	40,146.75	5,000.00	13,901.25
Employee Ins. Benefits	400.00	5,860,000.00	(60,000.00)		(125,772.00)	5,479,850.74	900.00	193,877.26
Property & Liability		228,000.00	100,000.00			325,954.15		2,045.85
Reserve for Wage Adj.		12,500.00			(12,377.00)	-		123.00
Stabilization Fund		-				-		0.00
Life Insurance		10,000.00				3,698.40		6,301.60
Reserve Fund		50,000.00				-		50,000.00
Retirement Benefits		24,750.00				10,699.89		14,050.11
NON-DEPARTMENTAL	400.00	7,960,849.00	0.00	0.00	(170,401.00)	7,491,977.51	5,900.00	292,970.49
OPERATING BUDGETS	66,998.45	37,156,373.00	25,000.00	0.00	0.00	37,097,485.36	57,349.75	93,536.34

Cty Assessment =

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - Sewer Enterprise Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	Encumbered	Closed to Fund Balance
OPERATING:								
Personnel		378,070.00				337,897.39		40,172.61
Expenses	243.76	1,755,540.00				1,617,065.92		138,717.84
TOTAL	243.76	2,133,610.00	0.00	0.00	0.00	1,954,963.31	0.00	178,890.45

TOWN OF NORTHBRIDGE
FY 2013 GAAP Basis - Water Enterprise Fund

DEPARTMENT/Purpose	FY 2012 Encumbered	A.T.M. 5/12 Budget	A.T.M.10/12 Supplement	S.T.M. 12/12 Supplement	S.A.T.M. 5/13 Transfers	Expended	Encumbered	Closed to Fund Balance
OPERATING:								
Personnel		21,793.00				20,955.92		837.08
Expenses		1,656,356.00				1,363,440.28		292,915.72
TOTAL	0.00	1,678,149.00	0.00	0.00	0.00	1,384,396.20	0.00	293,752.80

	A	B	C	D	E	F	G	H	I
1	**Note: Unaudited								
2									
3		General Fund	Special Revenue	Capital Projects	Enterprise	Trust Funds	Agency Fund	G.L.T.D.A.Group	Combined
4		Fund 0100	Fund 11-2900	Fund 3000	Fund 6000	Fund 8000-8300	Fund 8401-8901	Fund 9001	Totals
5									
6	PETTY CASH	475.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00
7	CASH-UNRESTRICTED CHECKING	5,919,685.15	4,602,681.91	669,305.20	3,634,961.28	2,879,903.97	739,899.86	0.00	18,446,437.37
8	PERSONAL PROPERTY TAX RECEIVABLE	11,504.48	0.00	0.00	0.00	0.00	0.00	0.00	11,504.48
9	REAL ESTATE TAX RECEIVABLE	810,795.81	0.00	0.00	0.00	0.00	0.00	0.00	810,795.81
10	ALLOWANCE FOR ABATEMENTS & EXEM.	(873,708.03)	0.00	0.00	0.00	0.00	0.00	0.00	(873,708.03)
11	TAX LIENS RECEIVABLE	205,111.69	0.00	0.00	0.00	0.00	0.00	0.00	205,111.69
12	MOTOR VEHICLE EXCISE TAX REC.	359,211.17	0.00	0.00	0.00	0.00	0.00	0.00	359,211.17
13	WATER LIENS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	ACCOUNTS RECEIVABLE	0.00	607,282.82	48,467.04	833,748.54	0.00	0.00	0.00	1,489,498.40
15	DUE FROM INTERGOVERNMENTAL	0.00	712,759.05	0.00	0.00	0.00	0.00	0.00	712,759.05
16	DUE FROM OTHER GOVERNMENTAL	15,857.87	0.00	0.00	0.00	0.00	0.00	0.00	15,857.87
17	DUE FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	DUE FROM ENTERPRISE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	PRE-PAID TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	TAX FORECLOSURES	6,150.32	0.00	0.00	0.00	0.00	0.00	0.00	6,150.32
21	BUILDINGS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	CUMULATIVE DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	L.T.D.GROUP-TO-BE PROVIDED	0.00	0.00	0.00	0.00	0.00	0.00	8,223,513.00	8,223,513.00
24	Total Assets	6,455,083.46	5,922,723.78	717,772.24	4,468,709.82	2,879,903.97	739,899.86	8,223,513.00	29,407,606.13
25									
26	WARRANTS PAYABLE	1,122,531.25	206,828.58	260,960.25	537,122.73	1,250.00	15,898.74	0.00	2,144,591.55
27	ACCURED PAYROLL	1,598,171.19	95,901.56	0.00	0.00	0.00	0.00	0.00	1,694,072.75
28	W/H PAYABLES	150,853.77	0.00	0.00	0.00	0.00	0.00	0.00	150,853.77
29	ACCURED LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	ABANDONED PROPERTY AND UNCLAIMED	60,536.80	0.00	0.00	0.00	0.00	0.00	0.00	60,536.80
31	RETAINAGE PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	DUE TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	GUARANTEED DEPOSITS	0.00	0.00	0.00	0.00	0.00	724,001.12	0.00	724,001.12
34	DEFERRED REVENUE RE PPP	(51,407.74)	0.00	0.00	0.00	0.00	0.00	0.00	(51,407.74)
35	DEFERRED REVENUE TAX LIENS	205,111.69	0.00	0.00	0.00	0.00	0.00	0.00	205,111.69
36	DEFERRED REVENUE TAX FORECLOSURE	6,150.32	0.00	0.00	0.00	0.00	0.00	0.00	6,150.32
37	DEFERRED REVENUE MOTOR VEHICLE	359,211.17	0.00	0.00	0.00	0.00	0.00	0.00	359,211.17
38	DEFERRED REVENUE WATER LIEN (TT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	DEFERRED REVENUE ACCOUNTS RECEIVA	0.00	607,282.82	48,467.04	833,748.54	0.00	0.00	0.00	1,489,498.40
40	BANKS PAYABLE	0.00	0.00	0.00	1,111,000.00	0.00	0.00	0.00	1,111,000.00
41	L.T.D.GROUP-PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	8,223,513.00	8,223,513.00
42	ENCUMBRANCES	0.00	(1,565.44)	0.00	0.00	0.00	0.00	0.00	(1,565.44)
43	Total Liabilities	3,451,158.45	908,447.52	309,427.29	2,481,871.27	1,250.00	739,899.86	8,223,513.00	16,115,567.39
44									
45	INVEST.-GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	F.B.RESERVED FOR ENCUMBRANCES	57,349.75	1,565.44	0.00	0.00	0.00	0.00	0.00	58,915.19
47	F.B.RESERVED FOR CONTINUING APPROP.	0.00	0.00	0.00	438,919.49	0.00	0.00	0.00	438,919.49
48	F.B.RESERVED FOR OTHER FINANCING SOA	950.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00
49	F.B.RESERVED FOR EXPENDITURES	1,514,961.51	0.00	0.00	0.00	0.00	0.00	0.00	1,514,961.51
50	F.B.RESERVED FOR CONSTRUCTION	0.00	0.00	0.00	(1,105,478.47)	0.00	0.00	0.00	(1,105,478.47)
51	F.B. RESERVE-SNOW/ICE DEFICIT	(337,495.98)	0.00	0.00	0.00	0.00	0.00	0.00	(337,495.98)
52	F.B. RESERVED FOR OVER UNDER ASSMNT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	F.B. RESERVED FOR UNPROVIDED ABMTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	UNDESIGNATED FUND BALANCE	1,768,159.73	5,012,710.82	408,344.95	2,653,397.53	2,878,653.97	0.00	0.00	12,721,267.00
55	Total Fund Balance	3,003,925.01	5,014,276.26	408,344.95	1,986,838.55	2,878,653.97	0.00	0.00	13,292,038.74
56									0.00
57	Total Liabilities & Fund Bal.	6,455,083.46	5,922,723.78	717,772.24	4,468,709.82	2,879,903.97	739,899.86	8,223,513.00	29,407,606.13
58									
59									
60	BONDS AUTHORIZED							(5,654,947.00)	(5,654,947.00)
61	BONDS AUTHORIZED AND UNISSUED							5,654,947.00	5,654,947.00
62									
63	**EXCLUDES PENSION FUND								0.00

	A	B	C	D	E	F
1	LONG-TERM DEBT GROUPS		9001 LT DG July 1, 2012	9001 LT DG Additions	9001 LT DG Deductions	9001 LT DG June 30, 2013
2						
3	199600	BONDS - AMT.TO BE PROV.FOR PYM	9,228,793.00	2,000.00	1,007,280.00	8,223,513.00
4		Total Assets	9,228,793.00	2,000.00	1,007,280.00	8,223,513.00
5						
6	291300	BONDS PAYABLE-INSIDE DEBT-TOWN ROOF	414,000.00		29,000.00	385,000.00
7	291400	BONDS PAYABLE-INSIDE DEBT-SCHOOL ROOF	1,695,000.00		113,000.00	1,582,000.00
8	291500	BONDS PAYABLE-INSIDE DEBT-WWTP	275,000.00	2,000.00	19,000.00	258,000.00
9	2941/42	BONDS-PAYABLE-INSIDE DEBT-SCHOOL	630,000.00		90,000.00	540,000.00
10	294300	BONDS-PAYABLE-OUTSIDE DEBT-SEWER	135,593.00		15,180.00	120,413.00
11	294400	BONDS-PAYABLE-OUTSIDE DEBT-SCH.CONST	0.00			0.00
12	294500	BONDS-PAYABLE-OUTSIDE DEBT-SEWER	4,770,200.00		467,100.00	4,303,100.00
13	294600	BONDS-PAYABLE-OUTSIDE DEBT-SEWER	125,000.00		125,000.00	0.00
14	294610	BONDS-PAYABLE-OUTSIDE DEBT-WATER	70,000.00		70,000.00	0.00
15	294700	BONDS PAYABLE-OUTSIDE DEBT-SEWER INT	980,000.00		70,000.00	910,000.00
16	294800	BONDS PAYABLE-OUTSIDE DEBT-SEWER SIP	134,000.00		9,000.00	125,000.00
17		Total Liabilities	9,228,793.00	2,000.00	1,007,280.00	8,223,513.00
18						
19	376000	BONDS - BONDS AUTHORIZED	(5,654,947.00)			(5,654,947.00)
20	377000	BONDS - BONDS AUTHORIZED AND U	5,654,947.00			5,654,947.00
21						
22						
23		Total Liabilities & Fund Bal.	9,228,793.00	2,000.00	1,007,280.00	8,223,513.00

TOWN OF NORTHBIDGE
Water Enterprise Fund - FY 2013

	FY 2012	5/12,10/12	Bond/Loan	Expended	Continued	Closed to
	Encumbered	12/12,5/13	Proceeds			
Operating:						

TOWN OF NORTHBIDGE
Sewer Enterprise Fund - FY 2013

	FY 2012 Encumbered	5/12, 10/12		Bond/Loan Proceeds	Expended	Transfers	Continued Approp.	Closed to Fund Balance
		12/12, 5/13						
Operating:								
Personnel	0.00	378,070.00	0.00	337,897.39	0.00	0.00	0.00	40,172.61
Expenses	243.76	1,585,540.24	0.00	1,447,065.92	0.00	0.00	0.00	138,718.08
In Kind Cost & Reserve	0.00	170,000.00	0.00	170,000.00	0.00	0.00	0.00	0.00
Total	243.76	2,133,610.24	0.00	1,954,963.31	0.00	0.00	0.00	178,890.69
Articles:								
60000214-589004	21,825.00	0.00	0.00	0.00	21,825.00	0.00	0.00	0.00
60000307-589004	16,106.01	0.00	0.00	0.00	16,106.01	0.00	0.00	0.00
60000309-589004	49,113.22	0.00	0.00	0.00	49,113.22	0.00	0.00	0.00
60003050-530000	783.37	0.00	0.00	0.00	783.37	0.00	0.00	0.00
60000404-589004	2,881.47	0.00	0.00	0.00	2,881.47	0.00	0.00	0.00
60000808-530000	90,000.00	0.00	0.00	0.00	90,000.00	0.00	0.00	0.00
60001011-589004	9,378.75	-	6,000.00	15,029.12	349.63	0.00	0.00	0.00
60001111-530300	35,780.52	0.00	0.00	4,160.25	31,620.27	0.00	0.00	0.00
60001512-530300	225,000.00	0.00	0.00	0.00	(225,000.00)	0.00	0.00	0.00
60001612-530300	0.00	0.00	794,000.00	788,828.10	5,171.90	0.00	0.00	0.00
60001213-530300	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00	0.00
60001513-530300					0.00			
Total	490,868.34	0.00	800,000.00	808,017.47	-225,000.00	257,850.87	0.00	0.00
Grand Total	491,112.10	2,133,610.24	800,000.00	2,762,980.78	-225,000.00	257,850.87	178,890.69	

* Denotes Bonded Project
¹ Borrowing Authorization only
² Retained Earnings
 ^ 1.2 Million authorized per TM
 ©\$556,850 authorized per TM for Water; \$651,800 for Sewer

TOWN OF NORTHBRIDGE
Special Revenue Fund - FY 2013

		Balance July 1, 2012	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013	Rec'd July/Aug. '0
Federal Grants:								
2202-359000	FY'12 Title I	\$ 3,917.00	\$	1,063.00	\$ 4,980.00	\$	-	
2203-359000	FY'12 SPED 94-142	(68,074.64)		79,270.00	11,195.36		0.00	
2204-359000	FY'12 Title IIA	(6,903.52)		24,940.00	18,036.48		0.00	\$ -
2205-359000	FY'12 Race to the Top	6,037.88		2,931.00	8,968.88		0.00	
2206-359000	FY'12 SPED Program Recovery	329.29		3,820.00	4,149.29		0.00	
2208-359000	FY'13 Race to the Top	-		39,550.00	39,550.00		0.00	
2209-359000	FY'13 Title I	-		196,888.00	201,538.25		(4,650.25)	
2210-359000	FY'13 Title IIA	-		63,586.00	64,716.56		(1,130.56)	
2211-359000	FY'13 SPED 94-142	-		577,491.00	666,919.49		(89,428.49)	
2212-359000	FY'13 Sped Program Improvement	-		16,250.00	19,418.00		(3,168.00)	
2213-359000	FY'13 District & School	-		3,315.00	9,110.52		(5,795.52)	
2214-359000	FY'13 298 Special Education	-		3,500.00	3,387.89		112.11	
2274-359000	FY'09 Title IID	0.06		-	-		0.06	
2275-359000	FY'09 Title I	51.50		-	-		51.50	
2276-359000	FY'09 Title IV	(796.00)		-	-		(796.00)	
2277-359000	FY09 SPED Improvement	0.11		-	-		0.11	
2292-359000	FY'11 Grant 206 ED	0.40		-	-		0.40	
2294-359000	FY'11 Early Childhood	0.60		-	-		0.60	
1200-359000	CDBG	(1,451.05)		-	-		(1,451.05)	
1219-359000	B.V. Heritage Corridor Commission	284.00		-	-		284.00	
1228-359000	FY'09 Emergency Management	4,000.00		-	756.12		3,243.88	
1231-359000	FY'10 Traffic Enforcement & Equipment	(1,688.76)		-	(1,688.76)		0.00	
1232-359000	FY'10 ASPR MDU Preparedness Grant	864.82		-	684.82		180.00	
1235-359000	FY'13 Traffic Enforcement Grant	0.00		924.32	1,924.32		(1,000.00)	
1236-359000	FY'14 Traffic Enforcement Grant	0.00		-	-		0.00	
		\$ (63,428.31)		\$ 1,013,528.32	\$ 1,053,647.22	0.00	\$ (103,547.21)	
State Grants:								
1100-359000	Highway CH 90	(15,083.44)		1,321,467.48	654,495.06	\$	651,888.98	
2355-359000	FY'09 Essential School Health	0.87		-	-		0.87	
2359-359000	FY'09 Safe School	796.00		-	-		796.00	
2375-359000	FY'11 Public Health	0.08		-	-		0.08	
2380-359000	FY'12 592 Targeted	0.73		-	-		0.73	
2381-359000	FY'12 K-12 Literacy Proficiency Grant	2,316.58		-	2,316.58		0.00	
2382-359000	FY'12 Public Health Grant	132.28		-	132.28		0.00	
2385-359000	FY'12 Academic Support	2,984.49		-	2,984.49		0.00	

TOWN OF NORTHBRIDGE
Special Revenue Fund - FY 2013

		Balance July 1, 2012	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013	Rec'd July/Aug. '0
		779.85		-	779.85		0.00	
2386-359000	FY'12 High School Partnership Grant							
2387-359000	FY'13 Collaborative Partnership Grant	-		20,900.00	19,832.36		1,067.64	
2388-359000	FY'13 Kindergarten Enhancement Grant	-		83,506.00	100,142.00		(16,636.00)	
2389-359000	FY'13 Academic Support	-		10,835.00	9,683.55		1,151.45	
2390-359000	FY'13 Public Health Grant	-		86,100.00	85,835.28		264.72	
2391-359000	FY'13 Literacy Partnership Grant	-		8,450.00	13,000.00		(4,550.00)	
2392-359000	FY'13 262 Early Childhood	-		18,568.00	18,568.00		0.00	
2393-359000	FY'14 Grant 625 Academic Support	-		-	-		0.00	
2394-359000	FY'13 High School Partnerships	-		4,570.00	3,678.10		891.90	
2395-359000	FY'14 Academic Support	-		-	-		0.00	
2396-359000	FY'14 District & School	-		-	-		0.00	
2397-359000	FY'14 Literacy Partnership	-		-	-		0.00	
2398-359000	FY'14 Public Health	-		-	-		0.00	
2399-359000	FY'14 Kindergarten Enhancement Grant	-		-	-		0.00	
1300-359000	Arts Lottery-Cultural Council	9,333.90		4,858.50	4,971.00		9,221.40	
1304-359000	COA Grant	0.34		20,145.66	20,146.00		0.00	
1307-359000	Elections/Extended Polling Hours	-		3,390.00	3,390.00		0.00	
1311-359000	Greater Media Cable	3,517.05		-	-		3,517.05	
1313-359000	Library State Aid	6,336.74		14,622.49	9,364.16		11,595.07	
1314-359000	MSCP	8,419.30		12.62	-		8,431.92	
1318-359000	Title 5 MWPAT Loan Acct.	1,216.86		-	-		1,216.86	
1325-359000	Action Grant Comm. Dev. Check AR	4,696.14		-	-		4,696.14	
1334-359000	FY'06 BOH Youth Compliance	459.89		-	150.00		309.89	
1341-359000	FY'07 Local Public Health	51.11		4,055.25	4,106.36		0.00	
1346-359000	FY'07 FF Equipment Grant	5.81		-	-		5.81	
1349-359000	FY'08 Traffic Enforcement	774.95		-	774.95		0.00	
1354-359000	FY'09 Community Police	160.22		-	160.22		0.00	
1355-359000	FY'09 Traffic Enforcement	498.86		-	498.86		0.00	
1356-359000	FY'09 Firefighting Equipment	182.14		-	133.33		48.81	
1357-359000	FY'09 Safe Fire Grant	570.79		-	-		570.79	
1359-359000	FY'09 MDPH Decon Unit FD	1,307.29		-	1,301.40		5.89	
1360-359000	FY'09 State 911 Support	1,841.97		-	1,841.97		0.00	
1361-359000	FY'09 State 911 Training	1,344.48		-	1,344.48		0.00	
1363-359000	FY'10 State 911 Support & Incentive	1,298.53		-	1,298.53		0.00	
1364-359000	FY'10 Clean Choice	4,474.99		-	-		4,474.99	
1365-359000	FY'11 State 911 Grant	(2,321.26)		-	(2,321.26)		0.00	
1366-359000	FY'11 State 911 Grant	(2,261.00)		-	(2,261.00)		0.00	
1367-359000	FY'11 MDPH Mass Decon Unit	2,500.00		-	2,500.00		0.00	

TOWN OF NORTHBRIDGE
Special Revenue Fund - FY 2013

	Balance July 1, 2012	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013	Rec'd July/Aug. '0
	(254.04)		-	-		(254.04)	
1368-359000 FY'11 Safe Grant Award	2,417.00		5,000.00	7,417.00		0.00	
1369-359000 FY'11 Greater Worc. Community Found	(371.37)		-	-		(371.37)	
1370-359000 FY'12 Safe Grant Award	(22,758.34)		22,250.00	(508.34)		(0.00)	
1371-359000 FY'12 State 911 Support & Incidents	-		13,865.08	13,865.08		0.00	
1372-359000 FY'12 State 911 Emerg. Medical Dispat	-		1,439.00	-		1,439.00	
1373-359000 2009 MEMA CCP Award	2,000.00		-	-		2,000.00	
1374-359000 FY'12 MDPH Mass Decon Unit	-		5,225.00	5,462.54		(237.54)	
1375-359000 FY'13 Safe Fire Grant	-		-	31,327.76		(31,327.76)	
1376-359000 FY'13 State 911 Support & Incentive	-		4,751.43	-		4,751.43	
1377-359000 FY'13 MDPH Mass Decon Unit	-		-	5,217.45		(5,217.45)	
1378-359000 FY'13 State 911 EMD Grant	-		14,673.06	-		14,673.06	
1379-359000 FY'12 MHC Town Hall Preservation	-		4,000.00	-		4,000.00	
1380-359000 FY'10 Emergency Manage Preparedness	-		14,627.19	15,180.00		125,704.57	
3200-359000 Title 5/Septic Mgmt Repayment	126,257.38		-	29.48		0.00	
3201-359000 Septic Administration. Grant	29.48		-	-		-	
	143,656.65		1,687,311.76	1,036,837.52	0.00	794,130.89	
Revolving Funds:							
1601-359000 Board of Health Eng Ins Fees	-		8,775.00	8,775.00		-	
1603-359000 Food Service Permits	2,262.00		-	-		2,262.00	
1605-359000 Inflow/Infiltration	41,792.03		-	-		41,792.03	
1606-359000 Ins. Recovery DPW under 20 K	3,638.37		-	-		3,638.37	
1608-359000 Parks & Recreation	10,168.13		4,140.00	5,060.96		9,247.17	
1609-359000 Ins. Recovery Town Undr 20 K	1,363.29		-	-		1,363.29	
1610-359000 Ins. Recovery Other Under 20K	2,019.09		689.13	949.15		1,759.07	
1614-359000 Septic Permits	653.26		-	-		653.26	
1616-359000 Conservation O/S Consult Rev	1,744.77		0.84	-		1,745.61	
1617-359000 Youth Commission Revolving	357.54		-	-		357.54	
1618-359000 Wetland Protection Revolver	11,047.71		6,575.00	5,000.00		12,622.71	
1619-359000 Zoning O/S Consultants Revolver	13.27		-	-		13.27	
1620-359000 Conservation- Hills Revolver	17.98		-	-		17.98	
1621-359000 Conservation Northbridge Est. Revolver	92.19		-	-		92.19	
1622-359000 Conservation- Alternatives Revolver	77.49		-	-		77.49	
1624-359000 Conservation-Hills @ Whit	20,071.34		10.02	-		20,081.36	
1626-359000 Zoning-Granite Hills	696.38		0.36	-		696.74	
1627-359000 Playground and Recreations	26,286.74		5,785.00	-		32,071.74	
1628-359000 Conservation Revolver	655.50		0.96	-		656.46	

TOWN OF NORTHBRIDGE
Special Revenue Fund - FY 2013

	Balance July 1, 2012	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013	Rec'd July/Aug. '0
1629-359000 Hazardous Waste	5,071.18		-	-		5,071.18	
1630-359000 Conservation-Osterman Planned Bus De	0.00		5,100.00	5,075.00		25.00	
2600-359000 Lost Soul Account	464.35		179.13	237.54		405.94	
2601-359000 Industrial Arts Revolving	273.47		-	-		273.47	
2602-359000 Lost Book Account Revolving	1,302.88		-	-		1,302.88	
2603-359000 School Athletics Revolving	22,241.89		157,465.13	144,560.76		35,146.26	
2604-359000 School Choice Revolving	1,393,701.13		521,683.00	602,201.52		1,313,182.61	
2605-359000 School Custodian Revolving	-		-	-		0.00	
2606-359000 School Tuition Revolving	1,753,127.88		435,507.25	712,597.24		1,476,037.89	
2608-359000 Use of School Property Revolving	168,766.60		62,831.34	22,311.04		209,286.90	
2611-359000 Adult Education Revolving	1,336.55		-	-		1,336.55	
2612-359000 School Bldg Rental Revolver	6.30		-	-		6.30	
2613-359000 Balmer School Activity Revolver	27,190.61		97,938.70	87,243.75		37,885.56	
2614-359000 Elementary After School Revolver	65,618.50		61,809.50	41,425.55		86,002.45	
2615-359000 Balmer After School Activity	1,098.22		340.18	288.94		1,149.46	
2616-359000 Middle School Student Activity Revolve	(589.84)		3,777.24	2,581.43		605.97	
2617-359000 High School Student Activity	2,807.30		18,735.90	11,960.40		9,582.80	
2618-359000 NES Student Activity	0.00		191.90	103.82		88.08	
2100-359000 School Lunch	(11,289.22)		854,015.55	836,775.90		5,950.43	
	3,554,084.88		2,245,551.13	2,487,148.00	0.00	3,312,488.01	

Gifts / Donations Funds:

1800-359000 Ambulance Gift Fund	10,930.90	880.00	4,452.87			7,358.03
1801-359000 COA Donations	4,426.33	5,440.00	4,905.00			4,961.33
1803-359000 Electric Pond Gift	90.00	-	-			90.00
1804-359000 Fire Gift Fund	22,764.29	550.00	698.00			22,616.29
1807-359000 Highway Gift	3,415.87	-	-			3,415.87
1808-359000 Recreation-Linwood Courts	3,868.00	600.00	750.00			3,718.00
1809-359000 Rockdale Pool Gift Fund	175.00	-	-			175.00
1810-359000 Flag Pole Donation	40.05	-	-			40.05
1811-359000 UniBank Holiday Lights	100.00	-	-			100.00
1812-359000 Youth Commission Gift	2,004.11	-	-			2,004.11
1813-359000 Recreation-Hills @Whitinsville Gift	783.00	-	-			783.00
1814-359000 Soldiers Memorial Gift Account	450.00	-	-			450.00
1815-359000 Plummers Corner Gift Account	10,273.14	-	-			10,273.14
1816-359000 Northbridge Middle School Gift	211.47	-	-			211.47
1817-359000 Veterans Gift	385.59	1,607.00	-			1,992.59
1818-359000 Northbridge Fireworks Gift	500.00	-	-			500.00

TOWN OF NORTHBRIDGE
Special Revenue Fund - FY 2013

	Balance July 1, 2012	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013	Rec'd July/Aug. '0
1819-359000 Balmer School Gift Account	361.00		-	-		361.00	
1820-359000 Town Clerk Gift Account	1,000.00		-	423.93		576.07	
1821-359000 Rockdale Improvements	42.85		-	-		42.85	
1822-359000 Board of Selectmen Aldrich Bronze Plac	105.00		-	-		105.00	
1823-359000 Board of Selectmen Access TCA Gift	615.27		-	-		615.27	
1824-359000 School Committee Walmart Gift	525.00		(25.00)	500.00		-	
1825-359000 NEMA Gift Account	25.00		25.00	-		50.00	
	63,091.87	0.00	9,077.00	11,729.80	0.00	60,439.07	

Receipts Reserved:

	Balance July 1, 2012	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2013
1500-359000 Ambulance-	682,669.66	585,291.80	553,223.00		\$ 714,738.46
1501-359000 Animal Control	42,012.15	-	-		42,012.15
1502-359000 Gravel/Capital	-	-	-		-
1504-359000 Cemetery	665.00	-	-		665.00
1505-359000 Reserve for Sale of Land	17,679.38	-	-		17,679.38
1512-359000 Insurance Recovery-Hwy >20k	-	-	-		-
1513-359000 Insurance Recovery-Sewer <20k	1,374.50	-	-		1,374.50
1515-359000 Insurance Recovery-Town <20k	256.20	-	-		256.20
1516-359000 Sale of Property/Equipment	1,184.34	-	-		1,184.34
1517-359000 Parking Ticket	9,536.40	-	-		7,711.40
1518-359000 Reserve for Weights & Measures	22,997.50	3,175.00	5,000.00		26,897.50
2501-359000 State SPED Reimbursement	450,997.79	5,400.00	1,500.00		260,767.67
2500-359000 Insurance Recovery-School<20k	1,618.03	274,983.00	465,213.12		1,618.03
	1,230,990.95	868,849.80	1,024,936.12	0.00	1,074,904.63
TOTALS	4,928,396.04	0.00	5,614,298.66	0.00	5,138,415.39

\$ 1,825,927.38

Northbridge Contributory Retirement System

	Beginning Balance	Debit	Credit	Ending Balance
Assets				
Cash - Northbridge Payroll	5,000.00	0.00	0.00	5,000.00
Cash - Unibank Money Mkt.	16,868.11	940,273.00	957,132.75	8.36
Cash - Unibank Checking	10.89	2,335,729.97	2,335,736.42	4.44
PRIT Cash Fund	35,090.25	2,715,604.76	2,632,739.36	117,955.65
PRIT General Allocation Account	23,697,409.72	5,495,183.98	2,162,657.33	27,029,936.37
Accounts Receivable	44,923.88	28,836.90	37,862.48	35,898.30
Town NCR Accounts Receivable	0.00	7,707.84	7,707.84	0.00
Total Assets	23,799,302.85	11,523,336.45	8,133,836.18	27,188,803.12
Accounts Payable				
Accounts Payable	-12,921.37	13,674.67	963.30	-210.00
Total Accounts Payable	-12,921.37	13,674.67	963.30	-210.00
Funds				
Annuity Savings Fund	-6,893,638.97	176,069.66	58.66	-6,717,627.97
Annuity Reserve Fund	-1,735,944.75	0.00	176,011.00	-1,911,955.75
Special Military Serv Credit Fund	0	0.00	0.00	0.00
Pension Fund	117,547.64	0.00	350,179.00	-232,631.36
Pension Reserve Fund	-15,274,345.40	350,237.66	58.66	-14,924,166.40
Total Fund Balances	-23,786,381.48	526,307.32	526,307.32	-23,786,381.48
Receipts				
Investment Income Received	0.00	0.00	736,577.99	-736,577.99
Interest not Refunded	0.00	0.00	1,282.54	-1,282.54
Miscellaneous Income	0.00	0.00	0.00	0.00
Realized Gain	0.00	0.00	1,185,634.70	-1,185,634.70
Realized Loss	0.00	0.00	0.00	0.00
Unrealized Gain	0.00	1,357,642.31	4,414,465.28	-3,056,822.97
Unrealized Loss	0.00	1,357,642.31	0.00	1,357,642.31
Members Deductions	0.00	0.00	778,120.64	-778,120.64
Transfers from other Systems	0.00	0.00	19,505.90	-19,505.90
Members Make-up & Redeposit	0.00	0.00	4,618.59	-4,618.59
Pension Fund Appropriation	0.00	0.00	1,322,618.00	-1,322,618.00
Federal Grant Reimbursement	0.00	0.00	0.00	0.00
3(8)(C) Reimb. From other Syst.	0.00	0.00	49,248.36	-49,248.36
Rec'd From Comm. For Cola & Sur	0.00	0.00	41,594.59	-41,594.59
Member Payments from Rollovers	0.00	0.00	19,642.10	-19,642.10
Total Receipts	0.00	2,715,284.62	8,573,308.69	-5,858,024.07
Disbursements				
Board Stipend	0.00	3,000.00	0.00	3,000.00
Staff Salaries	0.00	48,127.34	3,000.00	45,127.34
Consultant Fees	0.00	0	0.00	0.00
Management Fees	0.00	141,331.14	0.00	141,331.14
Legal Expenses	0.00	5,528.25	0.00	5,528.25
Fiduciary Insurance	0.00	1,718.00	0.00	1,718.00
Service Contracts	0.00	635.00	0.00	635.00
Professional Services-Actuarial	0.00	3,000.00	0.00	3,000.00
Professional Services-Accounting	0.00	4,727.34	0.00	4,727.34
Education and Training	0.00	2,700.00	0.00	2,700.00
Administrative Expenses	0.00	21,511.85	7,735.34	13,776.51
Furniture & Equipment	0.00	0.00	0.00	0.00
Travel	0.00	4,350.70	20.12	4,330.58
Annuities Paid	0.00	326,433.78	0.00	326,433.78
Pensions Paid	0.00	1,665,970.12	0.00	1,665,970.12
COLA's Paid	0.00	168,201.70	140,847.75	27,353.95
3(8)(C) Reimb. To other Systems	0.00	95,429.02	0.00	95,429.02
Transfers to other Systems	0.00	40,387.72	0.00	40,387.72
Refunds to Members	0.00	74,363.68	0.00	74,363.68
Option B Refunds	0.00	0.00	0.00	0.00
Total Disbursements	0.00	2,607,415.64	151,603.21	2,455,812.43
TOTAL	0.00	17,386,018.70	17,386,018.70	0.00

ASSESSORS DEPARTMENT

Fiscal 2013 valuations show signs of stabilization and modest improvement in pricing. Several condominium developments that are nearing completion include; Sandtrap Court at the Shining Rock Golf Course and Ridgeway Condominiums, in the Hills of Whitinsville. Several other single family developments ongoing include Camelot, off Hill Street, the continuation of homes on Shining Rock Drive, Presidential Farms off Hill and Sutton Streets, and several homes on Deane Way. The former Northbridge Nursing Home is being converted to a twenty three unit apartment building.

The office continues to track, inspect and analyze current sales and adjusting values to ensure valuations are closer to current market conditions for the upcoming triennial revaluation year. In addition to sales analysis, any property receiving a certificate of occupancy during the year will be assessed a supplemental bill.

The tax levy raised for Fiscal Year 2013 was \$ 17,352,102. This was decreased from the prior year's levy by \$604,170. The decrease was largely due to the High School refinancing, thereby reducing its payment schedule. The savings was allocated to the levy in a form of a reduction in the tax rate. The tax rate was reduced from \$12.81 in FY 2012 to \$12.35 for FY 2013. The breakdown of class by property remains almost identical to the prior year with 86.49% residential and 13.51% commercial/industrial and personal property. There is a single tax rate for all property types.

Current board members include Denis LaTour, Chairman, Walter F. Convent and John W. Gosselin.

Respectfully submitted,

Robert W. Fitzgerald
Principal Assessor

TREASURER/COLLECTOR

The office of the Treasurer and Tax Collector has a multitude of responsibilities. The Treasurer is the custodian of all Town of Northbridge funds, which must be deposited, invested and dispersed in accordance with Massachusetts General Laws. The Tax Collector's duties include the collection, reconciliation and reporting of all Real Estate, Personal Property and Motor Vehicle Excise tax, as well as water and sewer charges and other various municipal fees.

The Town of Northbridge receives its revenues from three major sources: quarterly collection of real estate taxes and betterments, the monthly local allocations from the state as well as other "Cherry Sheet" receipts, miscellaneous revenue from fees, licenses, and various other charges for municipal services rendered.

The office is also responsible for the processing of weekly, bi-weekly, monthly and quarterly payrolls and is responsible for the administration and collection of employee benefits.

The implementation of online payment for water and sewer thru Billtrust has been successful, with residents now being able to pay safely and securely online and being able to see their history of payments and usage. We continue to see an increase in online payments both through Billtrust and directly through the Town of Northbridge website (www.northbridgemass.org). Online payments are a simple and secure process to make the task of paying real estate, personal property, excise, water and sewer bills more convenient for the taxpayers of Northbridge.

While many continue to struggle during these difficult economic times, myself and my staff have continued to assist the residents to the best of our abilities and within the general laws of Massachusetts and within the Town of Northbridge By-laws.

Once again I would like to thank my dedicated staff for all their hard work over the past year.

Respectfully submitted,

Kimberly A. Yargeau
Treasurer/Collector

PARKING CLERK

Only 8 of the 206 parking tickets issued by the police department in 2013 were appealed. All appeals were settled amicably after informal hearings.

Citizens are advised that they can pay their parking tickets online for a small fee at the following web site: www.ParkingTicketPayment.com/northbridge/. Registration plate number and credit card information is all that is required to make payment online.

Respectfully submitted,
Robert E. Wheeler, Parking Clerk

TOWN CLERK

To the Honorable Board of Selectmen and the Citizens of Northbridge:

Herewith, I respectfully submit my Annual Report as Town Clerk.

The report includes the proceedings of all Town Meetings and the results of all Elections held in Northbridge in 2013.

TOWN MEETINGS:

Spring Annual Town Meeting

May 7, 2013

Fall Annual Town Meeting

October 22, 2013

ELECTIONS:

Special State Primary

April 30, 2013

Annual Town Election

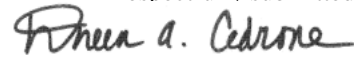
May 21, 2013

Special State Election

June 25, 2013

Reimbursement fees for services provided are documented, and the vital records (births, deaths, and marriages) recorded in this community are also part of my report.

Respectfully submitted,



Doreen A. Cedrone, CMC, CMMC
Town Clerk

**Commonwealth of Massachusetts
Town of Northbridge
PROCEEDINGS OF SPRING ANNUAL TOWN MEETING
TUESDAY, MAY 7, 2013
Northbridge Middle School
Linwood Avenue**

The Spring Annual Town Meeting was called to order at 7:06 P.M. by the Moderator, Harold D. Gould, Jr., at the Northbridge Middle School on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts. The Moderator declared the Town Quorum of 50 present. The number of registered voters in attendance at 7:01 P.M. was 78. The invocation was given by the Reverend Robert Sherwood, Pastor of the Village Congregational Church, and was followed by the pledge of allegiance to the American Flag.

In accordance with the Town Charter, Article 2, Section 2-2, the Moderator appointed John H. Crawford as Deputy Moderator.

Voted

APPROVED

Unanimous

Moved and seconded that the Moderator's appointment of John H. Crawford as Deputy Moderator to serve as Acting Moderator in the event of the temporary absence or disability of the Moderator be, and the same is, ratified.

The following tellers were appointed by the Moderator and duly sworn in by the Town Clerk: Sharon Susienka, Barbara Gaudette, Richard Sasseville, Denis LaTour, Homer Rajotte, and Faith Lane.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

ARTICLE 1:

Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to pass over Article 1.

(Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from the unexpended appropriated funds of one of the departments of the Town the following sums of money and authorize the payment of prior year bills or take any other action relative thereto.

Attendance at 7:15 P.M.: 91 registered voters

ARTICLE 2: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2012 Spring Session of the Annual Town Meeting (May 1, 2012), and under Article 2 of the 2012 Fall Session of the Annual Town Meeting (October 23, 2012), appropriations and transfers under the Omnibus Budget Article, as follows:

BUDGET TRANSFERS

GENERAL GOVERNMENT:

TOWN CLERK

Line 8B: Town Clerk Expenses

By transferring from Line 20B [Trade School]

the additional sum of

\$ 11,500

TOTAL TOWN CLERK:

\$ 11,500

TOTAL GENERAL GOVT.:

\$ 11,500

PUBLIC SAFETY:

POLICE DEPARTMENT

Line 14A: Police Personnel

By transferring from Line 14B [Police Expenses]

the additional sum of

\$ 21,800

Line 14A: Police Personnel

By transferring from Line 21A [DPW Personnel]

the additional sum of

\$ 15,000

Line 14A: Police Personnel

By transferring from Line 21B [DPW Expenses]

the additional sum of

\$ 15,000

Line 14A: Police Personnel

By transferring from Line 41 [Employee Insurance Benefits]

the additional sum of

\$ 85,772

TOTAL POLICE:

\$137,572

FIRE DEPARTMENT

Line 15A: Fire Personnel

By transferring from Line 20B [Trade School]

the additional sum of

\$ 22,000

Line 15B: Fire Expenses

By transferring from Line 20B [Trade School]

the additional sum of

\$ 8,000

TOTAL FIRE:

\$ 30,000

CODE ENFORCEMENT

Line 17A: Code Enforcement Personnel

By transferring from Line 17B [Code Enforcement Expenses]

the additional sum of

\$ 600

TOTAL CODE ENFORCEMENT:

\$ 600

TOTAL PUBLIC SAFETY: \$168,172

HUMAN SERVICES:

BOARD OF HEALTH

Line 22B: Board of Health Expenses

By transferring from Line 23A [Landfill Analysis Exp.]

the additional sum of

\$ 1,200

TOTAL BOARD OF HEALTH:

\$ 1,200

VETERANS

Line 26B: Veterans Expenses

By transferring from Line 20B [Trade School]

the additional sum of

\$ 27,748

Line 26B: Veterans Expenses

By transferring from Line 40 [Unemployment Comp.]

the additional sum of

\$ 72,252

TOTAL VETERANS:

\$100,000

TOTAL HUMAN SERVICES:

\$101,200

TOTAL ARTICLE 2:

\$280,872

ARTICLE 3:

Moved and seconded that the Town vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the Health Insurance Stabilization Fund such sums of money not to exceed \$38,124,337 to defray the necessary and usual expenses of the several departments of the Town for FY 2014, beginning July 1, 2013 and ending June 30, 2014, as follows:

GENERAL GOVERNMENT

RAISE AND APPROPRIATE

1 SELECTMEN

1A Personnel 5,150

By allocating \$1,150 to the Chairman and \$1,000 to each of the other 4 Selectmen

1B Expenses 121,485

Total Selectmen

126,635

2 TOWN MANAGER

2A Personnel 233,679

2B Expenses 13,900

Total Town Manager

247,579

3 FINANCE COMMITTEE

3B Expenses 15,000

Total Finance Committee

15,000

4 TOWN ACCOUNTANT

4A Personnel 106,007

4B Expenses 18,775

Total Town Accountant

124,782

5 ASSESSORS

5A Personnel 140,766

5B Expenses 13,992

Total Assessors	154,758	
6 TREASURER/COLLECTOR		
6A Personnel	172,084	
APPROPRIATE FROM PARKING TICKET RECEIPTS		
6A Personnel	5,000	
RAISE AND APPROPRIATE		
6B Expenses	31,714	
Total Treasurer/Collector	208,798	
7 INFORMATION SYSTEMS		
7A Personnel	67,490	
7B Expenses	68,786	
Total Information Systems	136,276	
8 TOWN CLERK/ELECTIONS		
8A Personnel	105,322	
8B Expenses	27,370	
Total Town Clerk/Elections	132,692	
9 CONSERVATION		
9A Personnel	14,817	
APPROPRIATE FROM WETLAND FEES		
9A Personnel	5,000	
9B Expenses	107	
RAISE AND APPROPRIATE		
9B Expenses	1,797	
Total Conservation	21,721	
10 PLANNING BOARD		
10A Personnel	85,921	
10B Expenses	6,227	
Total Planning Board	92,148	
11 ZONING/APPEALS BOARD		
11A Personnel	9,009	
11B Expenses	6,255	
Total Zoning/Appeals Board	15,264	
12 ECONOMIC DEVELOPMENT		
12A Personnel & Expenses	0	
Total Economic Development	0	
13 TOWN HALL/CENTRAL SERVICES		
13A Personnel	24,000	
13B Expenses	43,125	
Total Town Hall/Central Services	67,125	
Voted		<u>APPROVED</u>
TOTAL GENERAL GOVERNMENT		Unanimous
	1,342,778	

PUBLIC SAFETY		
RAISE AND APPROPRIATE		
14 POLICE		
	14A Personnel	2,073,961
	14B Expenses	252,592
Total Police		2,326,553
15 FIRE		
	15A Personnel	563,938
	15B Expenses	135,811
Total Fire		699,749
APPROPRIATE FROM AMBULANCE RECEIPTS		
16 AMBULANCE		
	16A Personnel	488,446
	16B Expenses	70,000
Total Ambulance		558,446
RAISE AND APPROPRIATE		
17 CODE ENFORCEMENT		
	17A Personnel	138,649
	17B Expenses	9,865
APPROPRIATE FROM WEIGHTS AND MEASURES RESERVE ACCOUNT		
	17B Expenses	1,500
Total Code Enforcement		150,014
RAISE AND APPROPRIATE		
18 CIVIL DEFENSE		
	18A Personnel	3,500
	18 B Expenses	9,000
Total Civil Defense		12,500
	Voted	<u>APPROVED</u>
TOTAL PUBLIC SAFETY		3,747,262
EDUCATION		
RAISE AND APPROPRIATE		
20 SCHOOL DEPARTMENT		
20	SCHOOL DISTRICT	21,250,051
20A	TRANSPORTATION	0
20B	TRADE SCHOOL	250,000
20C	BLACKSTONE VALLEY VRSD	918,794
	Voted	<u>APPROVED</u>
TOTAL EDUCATION		22,418,845
PUBLIC WORKS		
RAISE AND APPROPRIATE		

21 DPW HIGHWAY DIVISION (Includes Snow & Ice)			
21A	Personnel		505,308
21B	Expenses		496,352
21C	Snow and Ice		75,000
TOTAL HIGHWAY DIVISION			1,076,660
21 DPW FACILITIES DIVISION			
21D	Energy & Utilities		0
21E	Building Maintenance (non-personnel)		0
	Voted	<u>APPROVED</u>	Unanimous
TOTAL PUBLIC WORKS			1,076,660
BUILDING, PLANNING & CONSTRUCTION COMM.			
RAISE AND APPROPRIATE			
21F BUILDING, PLANNING & CONSTRUCTION COMM.			
	Expenses		0
	Voted	<u>APPROVED</u>	Unanimous
TOTAL BUILDING, PLAN, & CONSTRUC.			0
HUMAN SERVICES			
RAISE AND APPROPRIATE			
22 BOARD OF HEALTH			
	22A Personnel		52,642
	22B Expenses		26,950
Total Board of Health			79,592
23 LANDFILL ANALYSIS			
	23A Expenses		19,600
Total Landfill Analysis			19,600
24 COUNCIL ON AGING			
	24A Personnel		132,725
	24B Expenses		20,508
Total Council On Aging			153,233
26 VETERANS			
	26A Personnel		65,074
	26B Expenses		208,000
Total Veterans			273,074
	Voted	<u>APPROVED</u>	Unanimous
TOTAL HUMAN SERVICES			525,499
CULTURE & RECREATION			
RAISE AND APPROPRIATE			
27 LIBRARY			
	27A Personnel		120,800
	27B Expenses		22,420
Total Library			143,220
28 RECREATION			

	28A Personnel	0	
	28B Expenses	12,000	
	28C Youth League Equipment	0	
	Total Recreation	12,000	
	29 HISTORICAL COMMISSION		
	29A Expenses	500	
	Total Historical Commission	500	
	30 MEMORIALS		
	30A Soldiers Memorials	5,000	
	30B Veterans Celebrations	1,900	
	Total Memorials	6,900	
	31 RECYCLING		
	31A Personnel	0	
	31B Expenses	0	
	Total Recycling	0	
	Voted	<u>APPROVED</u>	Unanimous
	TOTAL CULTURE & RECREATION	162,620	
	DEBT SERVICE		
	RAISE AND APPROPRIATE		
	32 Debt Principal	232,000	
	APPROPRIATE FROM RECEIPTS RESERVED –		
	TITLE V		
	32 Debt Principal	15,297	
	RAISE AND APPROPRIATE		
	33 Debt Interest	106,478	
	34 Short Term Interest	20,000	
	35 BVVRSD Debt	96,465	
	Voted	<u>APPROVED</u>	Unanimous
	TOTAL DEBT SERVICE	470,240	
	NON-DEPARTMENTAL		
	RAISE AND APPROPRIATE		
	36 Medicare	300,000	
	37 Life Insurance	10,000	
	38 Retirement System	1,327,299	
	39 Workers' Compensation	166,000	
	40 Unemployment Comp.	131,300	
	41 Employee Ins. Benefits	5,014,397	
	APPROPRIATE FROM AVAILABLE FUNDS [FREE CASH]		
	41 Employee Ins. Benefits	920,603	
	APPROPRIATE FROM OVERLAY SURPLUS		
	41 Employee Ins. Benefits	50,000	50,000
	APPROPRIATE FROM HEALTH INSURANCE		

STABILIZATION ACCOUNT

41 Employee Ins. Benefits 0

RAISE AND APPROPRIATE

42 Property & Liability Ins. 356,400

43 Reserve for Wage Adj. 12,500

44 Stabilization Fund 0

45 Reserve Fund 50,000

46 Retirement Benefits 24,750

Voted

APPROVED

Unanimous

TOTAL NON-DEPARTMENTAL

8,363,249

TOTAL ARTICLE 3:

\$38,107,153

ARTICLE 4: Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to raise and appropriate the sum of \$2,007,961 for expenses and debt service to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2014, said sum to be offset by the sum of \$2,007,961 from betterments and other revenues received by the Sewer Enterprise Fund during Fiscal Year 2014, said appropriation to be used for the following purposes:

Wages and Salaries \$ 378,783

Expenses \$ 832,087

Interest on long term debt \$ 121,710

Short term interest \$ 40,000

Sewer maturing principal \$ 460,381

Total: \$1,832,961;

and further vote to transfer \$175,000 from said \$2,007,961 to the General Fund as reimbursement for shared costs and fringe benefits.

ARTICLE 5: Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to raise and appropriate the sum of \$1,577,520 for expenses and debt service to operate the Water Enterprise Operation of the Department of Public Works for FY 2014, said sum to be offset by the sum of \$1,577,520 from revenues received by the Water Enterprise Fund during Fiscal Year 2014, said appropriation to be used for the following purposes:

Wages and Salaries \$ 20,710

Expenses \$1,524,910

Interest on long term debt \$ -----

Water maturing principal \$ -----

Total: \$1,545,620;

and further vote to transfer \$ 31,900 from said \$1,577,520 to the General Fund as reimbursement for shared costs and fringe benefits.

ARTICLE 6: Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to appropriate such sums of money and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further, that the Town vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of

Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid.

ARTICLE 7: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2014, pursuant to Chapter 44, Section 53F of the M.G.L.

ARTICLE 8: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to reauthorize a revolving account pursuant to M.G.L. Chapter 44, Section 53E 1/2 for the Playground & Recreation Commission, to credit to such account any grants, donations, program user fees and fund raising proceeds received by said Commission and to authorize said Commission to expend from such account amounts required to maintain the Town's playgrounds and recreation fields, to make improvements thereto and to purchase, lease or rent equipment and support facilities for programs and activities taking place thereon provided, however, that the total amount which may be expended from the account in FY 2014 is \$20,000.

ARTICLE 9: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from the overlay surplus the sum of \$16,050 for a Triennial Revaluation analysis of Personal Property of the Town of Northbridge in accordance with Massachusetts General Laws Chapter 40 section 56 and Chapter 58 sections 1, 1A, and 3.

ARTICLE 10: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to raise and appropriate the sum of \$179,034 for the purpose of financing the purchase of a Medium Duty Dump Truck with Swap Body, Plow and Accessories for use by the Highway Division of the Department of Public Works, contingent upon the passage of a capital outlay expenditure exclusion under the provisions of Proposition 2½, so-called, MGL Chapter 59, Section 21C (i1/2), for FY 14 (July 1, 2013 to June 30, 2014).

ARTICLE 11: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to raise and appropriate the sum of \$114,000 for the purpose of financing the purchase of a Back Hoe (JD 410 or equal) and Accessories for use by the Highway Division of the Department of Public Works, contingent upon the passage of a capital outlay expenditure exclusion under the provisions of Proposition 2½, so-called, MGL Chapter 59, Section 21C (i1/2), for FY 14 (July 1, 2013 to June 30, 2014).

ARTICLE 12: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to raise and appropriate the sum of \$80,000.00 for the purpose of financing the purchase of a bucket truck and accessories and equipment for use by the Fire Department, contingent upon the passage of a capital outlay expenditure exclusion under the provisions of Proposition 2½, so-called, MGL Chapter 59, Section 21C (i1/2), for FY 14 (July 1, 2013 to June 30, 2014).

ARTICLE 13: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$20,000 to fund a project for the repair of the concrete apparatus floor abutments at the Rockdale Fire Station, and all costs related thereto; said sum to be expended under the direction of the Building, Planning, and Construction Committee.

ARTICLE 14: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$8,793 for the purpose of repairing the gymnasium floor at the W. Edward Balmer School, said sum to be expended under the direction of the Building, Planning, and Construction Committee.

ARTICLE 15: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$17,787 for the purpose of installing approximately 25,000 square feet of sod at Lasell Field, said sum to be expended under the direction of the School Committee.

ARTICLE 16:
Moved and seconded that the Town vote to raise and appropriate the sum of \$250,000 to purchase and install safety and security items for the Northbridge Elementary School, W. E. Balmer School, Northbridge Middle School, and Northbridge High School, including door hardware, key card security locks, security cameras, and security window film, said sum be expended under the direction of the School Committee, contingent upon the passage of a capital outlay expenditure exclusion under the provisions of Proposition 2½ so called, MGL Chapter 59, Section 21C (i½), for FY 14 (July 1, 2013 to June 30, 2014).

Motion to amend the main motion: Voted **APPROVED** Unanimous
Moved and seconded that the main motion be amended by deleting there from the words “said sum be expended under the direction of the School Committee” and inserting in place thereof the words “said sum to be expended under the direction of the Building, Planning and Construction Committee”.

Main Motion As Amended: Voted **APPROVED** Unanimous

ARTICLE 17: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$69,710 for the purpose of purchasing a Ford 550 DRW Cab/Chassis, said sum to be expended under the direction of the School Committee.

ARTICLE 18: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to transfer from Chapter 90 proceeds, the sum of \$40,000, to be expended by the Board of Selectmen, to acquire by purchase, gift, or eminent domain permanent easements and temporary construction easements over properties located on Sutton Street in conjunction with the reconstruction of Sutton Street, as authorized by the vote under Article 5 of the October 23, 2012 Fall Annual Town Meeting, the easement parcels being shown on plans on file in the Office of the Town Clerk, including a plan entitled “The Preliminary Right-of-Way Plans for Sutton Street in the Town of Northbridge”, Revision #2 dated 8/24/12.

ARTICLE 19: Voted **APPROVED** Majority
Moved and seconded that the Town vote to transfer \$97,500, the unexpended balance of the amount appropriated to Account No. 01021222-530300 under Article 22 of the 2012 May Annual Town Meeting, for the purpose of engineering and architectural services for any Town owned buildings and facilities, said sum to be expended under the direction of the Building, Planning and Construction Committee.

ARTICLE 20: Voted **APPROVED** Unanimous
Moved and seconded that the Town vote to accept G.L. c. 59, Section 5N, authorizing the Board of Selectmen to establish a program to allow Veterans who qualify for participation to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of that veteran on the veteran’s tax bills, in addition to any exemption or abatement to which that person is otherwise entitled, not to exceed \$1,000.00 and credit for such participation not to exceed the current minimum wage of the Commonwealth per hour for the services provided; and further, vote to adjust the exemption by
1) allowing an approved representative for persons physically unable to provide such services to the Town; and

2) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given year; rather than \$1,000.00.

ARTICLE 21: Voted

APPROVED

2/3 vote attained

Moderator declared 2/3 vote by Virtue of Town ByLaw C3-106

Moved and seconded that the Town vote to amend the Zoning Bylaw by adding a new section 173-18.4, **Temporary Moratorium on Medical Marijuana Treatment Centers**, in **Article V - Use Regulations**, as follows:

§ 173-18.4 Temporary Moratorium on Medical Marijuana Treatment Centers [Added 05-07-2013 ATM, Art. 21]

A. Authority and purpose.

(1) By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of Northbridge and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers.

(2) The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

B. Definition.

(1) "Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

C. Temporary Moratorium.

(1) For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

ARTICLE 22:

Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to accept as a public way, Gilmore Drive [South Sutton Commerce Park] as heretofore laid out by the Board of Selectmen, a copy of which layout is on file with the Town Clerk, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by gift, easements in said way for the purposes for which public ways are used in the Town, and to acquire certain utility, maintenance or related easements in connection therewith.

ARTICLE 23: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to accept as a public way, the alteration and extension of Ash Street [portion to be discontinued] as heretofore laid out by the Board of Selectmen, a copy of which layout is on file with the Town Clerk, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by gift, easements in said way for the purposes for which public ways are used in the Town, including an associated drainage easement.

ARTICLE 24: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to pass over Article 24.

To see if the Town will vote to raise and appropriate by means of a capital expenditure, the sum of Fifty Thousand Dollars for the repair and restructure of both the baseball diamond and the softball diamond located at Lasell Field in order to bring both diamonds into safe playable facilities for the youth of this community; said funds to be expended under the direction of the maintenance director of the Northbridge Public School system; or take any other action relative thereto.

Action having been completed on all of the Articles on the Warrant for the Spring Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting. Voted unanimously at 9:17 P.M. to dissolve the Warrant and adjourn the Spring Annual Town Meeting.

A TRUE COPY

ATTEST: Doreen A. Cedrone, CMC,CMMC, Town Clerk

**Commonwealth of Massachusetts
Town of Northbridge
PROCEEDINGS OF FALL ANNUAL TOWN MEETING
TUESDAY, OCTOBER 22, 2013 – 7:00 P.M.
Northbridge High School
427 Linwood Avenue**

The Fall Annual Town Meeting was called to order at 7:05 p.m. by the Moderator, Harold D. Gould, Jr., at the Northbridge High School Field House on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts. The Moderator declared the Town Quorum of 50 present (attendance at 6:55 p.m. was 95). The invocation was given by the Rev. John D. Stubbs, Rector of Trinity Episcopal Church, in Whitinsville, and was followed by the pledge of allegiance to the American Flag.

The following tellers were appointed by the Moderator and duly sworn in by the Town Clerk: Sharon Susienka, Linda Zywiec, John Crawford, Normand Armstrong, Andrew Todd, and Denis LaTour.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

Attendance at 7:05 p.m.: 135 registered voters

ARTICLE 1: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to pass over Article 1.

To see if the Town will vote to raise and appropriate and/or transfer from available funds the following sums of money and authorize the payment of prior year bills: or take any other action relative thereto.

ARTICLE 2: Voted **APPROVED** Unanimous
 Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2013 Spring Session of the Annual Town Meeting (May 7, 2013), appropriations and transfers under the Omnibus Budget Article as follows:

BUDGET TRANSFERS

GENERAL GOVERNMENT

TOWN MANAGER:

Line 2A: Town Manager Personnel

By transferring from Line 2B [Town Manager Expenses]

the additional sum of

\$ 1,391

ASSESSORS:

Line 5A: Assessors Personnel

By raising and appropriating the additional sum of

\$ 8,500

TREASURER/COLLECTOR:

Line 6B: Treasurer/Collector Expenses

By transferring from Line 6A [Treasurer/Collector Personnel]

the additional sum of

\$20,000

TOTAL ARTICLE 2: \$29,891

ARTICLE 3: Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to raise and appropriate the sum of \$117,000 for the purpose of relocating the Fire Department Dispatch Center including all equipment, supplies, personnel costs, and associated appurtenances to the Police Department headquarters at 1 Hope Street; said funds to be expended under the direction of the Board of Selectmen.

Attendance at 7:30 p.m.: 161 registered voters

ARTICLE 4: Voted

APPROVED

Secret Ballot:

YES 108 NO 48

Moved and seconded that the Town vote to acquire by donation and accept from Pine Grove Cemetery Association all or a portion of the property known as Pine Grove Cemetery, located at 241 Linwood Avenue and shown as Parcel 2 on Assessors' Map 14; and to authorize the Board of Selectmen to take all actions and execute all documents necessary and appropriate for such acquisition.

Moved and seconded to move the previous question.

Voted

APPROVED

Voice Vote

2/3 vote attained.

Moderator declared 2/3 vote by Virtue of Town By-Law C3-106

ARTICLE 5: Voted

APPROVED

Majority

Moved and seconded that the Town vote to accept from Pine Grove Cemetery Association all or a portion of the personal property, funds and accounts of said Association owned, maintained and used in connection with the ownership and operation of the Pine Grove Cemetery, located at 241 Linwood Avenue and shown as Parcel 2 on Assessors' Map 14; and to authorize the Board of Selectmen to take all actions and execute all documents necessary on behalf of the Town to effect and complete such acceptance, including, but not limited to, the designation of funds as gift funds in accordance with the provisions of the General Laws and any other action as is necessary and

permissible to permit the expenditure of donated funds for cemetery purposes without further appropriation.

ARTICLE 6: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to raise and appropriate the sum of \$23,330; said funds to be expended by the School Department for costs incurred for mold remediation at the High School.

ARTICLE 7: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to raise and appropriate the sum of \$55,000 and transfer said sum to the Stabilization Fund.

ARTICLE 8: Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to amend the Code of the Town of Northbridge, Article 8-100, Dogs, as set forth below, in order to address amendments to the General Laws concerning regulation of dogs as follows:

Section 8-101: By deleting the current definition for “kennel” (language crossed out below) and substituting in place thereof the following new definition:

One pack or collection of dogs on a single premises, whether maintained for breeding, boarding, day care, sale, training, hunting or other purposes, and including any shop where dogs are on sale, who are not covered by MGL c. 129, § 39A, and also including every pack or collection or more than three dogs, six months old or over, owned or kept by a person on a single premises, irrespective of the purpose for which they are maintained. Any and all kennels registered in the Town of Northbridge shall be subject to state and local business regulations. A veterinary hospital shall not be considered a kennel for the purposes of this bylaw.

A pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel, as defined in MGL c. 140, §136A.

Section 8-105: By adding a new sentence (language underscored below) to paragraph A so that it reads as follows:

A. Any owner or keeper of a dog six months of age or older in the Town of Northbridge shall cause that dog to be licensed as required by MGL c. 140 within the stipulated time. An owner or keeper of less than four (4) dogs over three (3) months of age may elect to secure a kennel license in lieu of licensing the dogs individually as provided by MGL c. 140, § 137A.

ARTICLE 9:

Moved and seconded that the Town vote to amend its Zoning Bylaws by adding as “Article XX Large Scale Solar Photovoltaic Installations” the following:

Article 10

Large Scale Solar Photovoltaic Installations

§ 173-133 Purpose

The purpose of this bylaw is to reasonably regulate large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources, and to provide adequate financial assurance for the eventual decommissioning of such installations.

§ 173-134 Applicability

This bylaw applies to large-scale ground-mounted solar photovoltaic installations, as defined herein, proposed to be constructed after the effective date of this bylaw. This bylaw also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

The bylaw is not intended to regulate systems of less than 250 kW or roof-mounted systems. It is also not intended to regulate systems that are consumptive power systems, where all power that is generated is utilized to power onsite operations.

§ 173-135 Definitions

Building Permit: A permit issued by the Building Inspector allowing for the construction of a large-scale ground-mounted solar photovoltaic installation consistent with the state and federal building codes and the Zoning Bylaw.

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI): A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, has a minimum nameplate capacity of 250 kW DC, and generates power utilized at least in part off-site.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

Zoning Bylaw: The Northbridge Zoning Bylaw.

§ 173-136 General Requirements

The following requirements are common to all for all Large Scale Solar Power Generation Installations.

A. Compliance with Laws, and Regulations

The construction and operation of all LGSPI shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code. Provided that the provisions of Article XVI (Route 146 Overlay District) shall not apply to an LGSPI.

B. Building Permit

No LGSPI shall be constructed, installed or modified except pursuant to a building permit. The building permit application for a LGSPI must be accompanied by the required fee.

C. Site Plan Review

No LGSPI shall be constructed, installed or modified except in conformity with a site plan approved by the Planning Board in accordance with the Zoning Bylaw. The Planning Board shall consider and apply the requirements set forth in this bylaw in reviewing and deciding an application for site plan approval. Upon receipt of an application for site plan approval of a LGSPI, the Planning Board may engage, at the applicant's cost, professional and technical consultants, including legal counsel, to assist the authority with its review of the application, in accordance with the requirements of Section 53G of Chapter 44 of the Massachusetts General Laws. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted, and to add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the application. Upon approval of the application, any excess amount in the account attributable to that project, including any interest accrued, shall be repaid to the applicant.

D. Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

E. Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the LGSPI, which shall include measures for maintaining safe access to the installation, storm water controls, and general procedures for operational maintenance of the installation.

F. Utility Notification

No LGSPI shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

G. Design Standards

1. Utilization

LGSPI in R1, R2, and V, no more than 65% of the parcel shall be utilized for the entire installation, including screening.

2. Setbacks and Screening

Front, side and rear yards for LGSPI shall be as follows:

- (a) Front yard. The front yard depth shall be at least 100 feet
- (b) Side yard. Each side yard shall have a depth at least 50 feet
- (c) Rear yard. The rear yard depth shall be at least 50 feet

Every abutting property shall be visually screened from the LGSPI through any one or combination of the following: location, distance, plantings, existing vegetation and fencing (not to exceed 6 feet in height).

3. Appurtenant Structures

All appurtenant structures to a LGSPI shall be subject to the same regulations that pertain to primary structures as set forth in the Zoning Bylaw.

4. Landscaping

The project proponent shall submit a landscape plan detailing all proposed changes to the landscape of the site, including temporary or permanent roads or driveways, grading, vegetation clearing and planting and screening vegetation and/or fences/walls.

5. Land Clearing & Grading, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the LGSPI or otherwise prescribed by applicable laws, regulations, and bylaws. Land clearing and grading plans shall avoid practices that cause erosion and shall minimize habitat disruption.

6. Lighting

Lighting of LGSPI, including appurtenant structures, shall be consistent with local, state and federal law, and otherwise shall be limited to that required for safety and operational purposes. It shall be designed to minimize glare on abutting properties and be directed downward with full cut-off fixtures to reduce light-pollution.

7. Signage

Signs on LGSPI shall comply with all applicable legal requirements, including the Zoning Bylaw. One sign consistent with the Zoning Bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

8. Utility Connections

Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

H. Monitoring and Maintenance

1. Solar Photovoltaic Installation Conditions

The owner or operator of the LGSPI shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and local emergency medical services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

2. Emergency Services

Prior to issuance of a building permit, the LGSPI owner or operator shall provide a project summary, electrical schematic, and approved site plan to the town's local safety officials, including the Police Chief, Fire Chief and Building Inspector.

Upon request the owner or operator shall cooperate with local safety officials in developing an emergency response plan, which may include ensuring that emergency personnel have immediate, 24-hour access to the facility. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation, and shall provide a mailing address and telephone number for such person(s).

I. Modifications

All material modifications to a LGSPI made after issuance of the required building permit shall require approval by the Planning Board through Site Plan Review.

J. Discontinuance and Removal

1. Removal Requirements

Any LGSPI, or any substantial part thereof, not used for a period of one continuous year or more without written permission from the Planning Board, or that has reached the end of its useful life, shall be considered discontinued, and shall be removed. Upon written request from the Building Inspector addressed to the contact address provided and maintained by the owner or operator as required above, the owner or operator shall provide evidence to the Building Inspector demonstrating continued use of the LGSPI. Failure to provide such evidence within thirty days of such written request shall be conclusive evidence that the installation has been discontinued.

Anyone intending to decommission and/or remove such an installation shall notify the Planning Board and Building Inspector by certified mail of the proposed date of discontinued operations and plans for removal.

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. Removal shall consist of:

- (a) Physical removal of all parts of and appurtenances to the LGSPI, including structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- (d) Gravel or ground cover consistent with landscape.

If the owner or operator of the LGSPI fails to remove the installation in accordance with the requirements of this section, the town shall have the right, to the extent it is otherwise duly authorized by law, to enter the property and remove the installation at the expense of the owner of the installation and the owner(s) of the site on which the facility is located.

2. Financial Surety

Proponents seeking to construct and operate an LGSPI shall provide, prior to construction, a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the LGSPI and remediate the landscape. The amount and form of such surety shall be determined by the Planning Board. Such surety will not be required for municipally- or state- owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

Motion to amend the main motion:

Voted

APPROVED

Unanimous

Moved and seconded the Town vote to amend the main motion by striking the words "building codes" in the proposed § 173-135 definition of a "Building Permit" and substituting the word "regulations" therefore, so that the definition will require "...installation consistent with state and federal regulations...".

Motion to amend the main motion:

Voted

APPROVED

Unanimous

Moved and seconded that the Town vote to amend the main motion by striking out proposed subparagraph G. 1 (Utilization) in § 173-136, and renumbering the remaining subparagraphs accordingly.

Main Motion As Amended:

Voted

APPROVED

Unanimous

ARTICLE 10:

Moved and seconded that the Town vote to amend its Zoning Bylaws by adding the following row to the Table of Use Regulations under the category of "Community Facilities":

USE	ZONING DISTRICT											
Community Facilities	R-1	R-2	R-3	R-4	R-5	R-6	B-1	B-2	B-3 (1)	I-1	I-2	H
Large Scale Solar Voltaic Facilities, see Article XX	-	-	-	-	-	-	-	-	P	P	P	-

Motion to amend the main motion:

Voted

APPROVED

Unanimous

Moved and seconded the Town vote to amend the main motion by striking the word "voltaic" and substituting the word "photovoltaic" therefore.

Main Motion As Amended:

Voted

APPROVED

Unanimous

ARTICLE 11:

Voted

DEFEATED

Majority

Moved and seconded that the Town vote to adopt the following resolution:

RESTORING CONSTITUTIONAL GOVERNANCE

RESOLUTION OF NORTHBRIDGE, MASSACHUSETTS

WHEREAS, the town of Northbridge, Massachusetts is not a "battlefield" subject to the "laws of war;" and

WHEREAS, Federal Judge Katherine Forrest has ruled Section 1021 of the 2012 NDAA is unconstitutional;

WHEREAS, the U.S. Supreme Court has [ruled](#) that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the United States, or citizen of the United States “under the law of war” who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and

WHEREAS, for the purposes of this resolution, the terms “arrest,” “capture,” “detention under the law of war,” “disposition under the law of war,” and “law of war” are used in the same sense and shall have the same meaning as such terms have in the 2012 NDAA, Section 1021(c); and therefore

BE IT RESOLVED, that notwithstanding any treaty, federal, state, or local law or authority, enacted or claimed, including, but not limited to, an authorization for use of military force, national defense authorization act, or any similar law or authority enacted or claimed by Congress or the Office of the President directed at any person in Northbridge, who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger,” it is unconstitutional, and therefore unlawful for any person to:

- a. arrest or capture any person in Northbridge, or citizen of Northbridge, within the United States, with the intent of “detention under the law of war,” or
- b. actually subject a person in Northbridge, to “disposition under the law of war,” or
- c. subject any person to targeted killing in Northbridge, or citizen of Northbridge, within the United States; and be it further

RESOLVED, that the Town of Northbridge requests the Massachusetts State Legislature recognize the duty of the Commonwealth of Massachusetts to interpose itself between unconstitutional usurpations by the federal government or its agents and the people of this state, as well as the duty to defend the unalienable natural rights of the people, all of which is consistent with our oaths to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts against all enemies, foreign and domestic; and be it further

RESOLVED, that the Town of Northbridge requests our Congressional delegation commence immediately with efforts to repeal the unconstitutional sections of the 2012 NDAA, to-wit, sections 1021 and 1022, and any other section or provision which will have the same or substantially the same effect on any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and be it finally

RESOLVED, that the Town of Northbridge requests our Congressional delegation to introduce, support, and secure the passage of legislation which clearly states that Congress not only does not authorize, but in fact prohibits the use of military force, military detention, military trial, extraordinary rendition, or any other power of the “law of war” against any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger.”

Recognizing our duty to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts, as well as recognizing the duty of the people to protect our unalienable natural rights to “life, liberty, and the pursuit of happiness” as articulated in the Declaration of Independence, we, the Town Meeting of Northbridge, Massachusetts, do hereby adopt this resolution.

Action having been completed on all of the Articles on the Warrant for the Fall Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting. Voted unanimously at 9:39 p.m. to dissolve the Warrant and adjourn the Fall Annual Town Meeting.

A TRUE COPY

ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

**TOWN OF NORTHBRIDGE
SPECIAL STATE PRIMARY**

APRIL 30, 2013

Total Vote - Democrat	Total Vote - Republican
528	562

TOTAL ALL VOTERS

1090

	Prec. 1	Prec. 2	Prec.3	Prec. 4	Total Vote
SENATOR IN CONGRESS –DEMOCRAT (vote for one)					
Blanks	0	0	0	0	0
Stephen F. Lynch	86	55	68	61	270
Edward J. Markey	75	69	64	48	256
All Other	1	1	0	0	2
Total - Dem	162	125	132	109	528
SENATOR IN CONGRESS – REPUBLICAN (vote for one)					
Blanks	0	0	0	0	0
Gabriel E. Gomez	77	74	78	106	335
Michael J. Sullivan	43	32	55	58	188
Daniel B. Winslow	8	10	8	11	37
All Other	1	0	1	0	2
Total - Rep	129	116	142	175	562
TOTAL ALL VOTERS	291	241	274	284	1090

A TRUE COPY

ATTEST: Doreen A. Cedrone, Town Clerk

TOWN OF NORTHBRIDGE

ANNUAL TOWN ELECTION

MAY 21, 2013

TOTAL VOTE: 1304

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
	337	265	339	363	
BOARD OF SELECTMEN 3 year term (vote for two)					
Blanks	113	77	95	100	385
James J. Athanas	153	130	202	213	698
Robert A. Parker, Jr.	134	96	108	126	464
Charles Ampagoomian, Jr.	222	186	225	236	869
John E. Brown	51	41	46	51	189
(Write In) Joseph J. Montecalvo	0	0	1	0	1
(Write In) Shelley J. Buma	0	0	1	0	1
(Write In) All Others	1	0	0	0	1
Total Vote	674	530	678	726	2608
TOWN MODERATOR 3 year term (vote for one)					
Blanks	7	7	5	8	27
Russell D. Collins	113	85	105	119	422
Harold D. Gould, Jr.	216	173	229	236	854
(Write In) Joseph J. Montecalvo	1	0	0	0	1
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304

SCHOOL COMMITTEE 3 year term (vote for one)					
Blanks	105	78	101	114	398
Timothy J. Doiron	230	187	238	249	904
(Write In) Jeffrey P. Bedigian	1	0	0	0	1
(Write In) Andrea L. Muradian	1	0	0	0	1
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304
PLANNING BOARD 3 year term (vote for two)					
Blanks	432	330	423	463	1648
Barbara H. Gaudette	238	194	251	258	941
(Write In) Joel M. Brown	1	0	0	0	1
(Write In) Harry A. Berkowitz	1	0	1	0	2
(Write In) John Demagian	1	0	0	0	1
(Write In) Jason M. Toomey	1	0	0	0	1
(Write In) Kevin S. Curtin	0	3	0	0	3
(Write In) George S. Murray	0	2	0	3	5
(Write In) Elizabeth M. Daly	0	1	0	0	1
(Write In) William J. Cundiff	0	0	1	0	1
(Write In) Jeffrey D. Lundquist	0	0	1	0	1
(Write In) Norman G. Pelletier	0	0	1	0	1
(Write In) Micaela A. Zidelis	0	0	0	1	1
(Write In) Daniel J. Tivnan	0	0	0	1	1
(Write In) All Others	0	0	0	0	0
Total Vote	674	530	678	726	2608
TRUSTEES OF SOLDIERS' MEMORIALS - VETERAN 3 year term (vote for one)					
Blanks	30	22	22	36	110
Ronald L. Massey	180	195	172	208	755
Ralph Andonian	127	48	145	119	439
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304
TRUSTEES OF SOLDIERS' MEMORIALS - NON VETERAN 3 year term (vote for one)					
Blanks	335	260	338	360	1293
(Write In) Joel M. Brown	1	0	0	0	1
(Write In) Gary C. Reynolds	1	0	0	0	1
(Write In) Ronald L. Massey	0	1	1	0	2
(Write In) Jeffrey M. Allard	0	1	0	0	1
(Write In) Normand C. Benoit	0	1	0	0	1
(Write In) Patrick H. Mahoney	0	1	0	0	1
(Write In) Brian M. Paulhus	0	0	0	1	1
(Write In) Daniel J. Tivnan	0	0	0	1	1
(Write In) All Others	0	1	0	1	2
Total Vote	337	265	339	363	1304
HOUSING AUTHORITY 5 year term (vote for one)					
Blanks	104	89	100	119	412
John Patrick Shannahan	232	176	239	244	891
(Write In) All Others	1	0	0	0	1

Total Vote	337	265	339	363	1304
REDEVELOPMENT AUTHORITY 5 year term (vote for one)					
Blanks	337	264	339	362	1302
John E. Brown	0	1	0	0	1
(Write In) Daniel J. Tivnan	0	0	0	1	1
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304
REDEVELOPMENT AUTHORITY 4 year term (vote for one)					
Blanks	337	264	339	363	1303
(Write In) All Others	0	1	0	0	1
Total Vote	337	265	339	363	1304
REDEVELOPMENT AUTHORITY 3 year term (vote for one)					
Blanks	336	264	339	363	1302
(Write In) Jeffrey M. Modica	1	0	0	0	1
(Write In) Harold D. Gould, Jr.	0	1	0	0	1
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304
REDEVELOPMENT AUTHORITY 2 year term (vote for one)					
Blanks	335	264	336	363	1298
(Write In) Denis F. LaTour	1	0	0	0	1
(Write In) Randy A. Lloyd	1	0	0	0	1
(Write In) Elizabeth M. Daly	0	1	0	0	1
(Write In) Paul E. Beaudoin	0	0	1	0	1
(Write In) Michael D. Anufrom	0	0	1	0	1
(Write In) Alison B. Burney	0	0	1	0	1
(Write In) All Others	0	0	0	0	0
Total Vote	337	265	339	363	1304

QUESTION

Shall the Town of Northbridge be allowed to assess an additional \$623,034 in real estate and personal property taxes for the purposes of financing the purchases of a bucket truck and accessories and equipment for use by the Fire Department; a Medium Duty Dump Truck with Swap Body, Plow and Accessories and a Back Hoe (JD 410 or equal) and Accessories for use by the Department of Public Works Highway Division; and the installation of safety and security items for the Northbridge Elementary School, W.E. Balmer School, Northbridge Middle School, and Northbridge High School, including door hardware, key card security locks, security cameras, and security window film, for the fiscal year beginning July 1, 2013?

Blanks	35	59	66	16	176
Yes	185	119	193	236	733
No	117	87	80	111	395
Total Vote	337	265	339	363	1304

ACTIVE VOTERS: 9501

INACTIVE VOTERS: 615

TOTAL VOTERS: 10,116

VOTED 5/21/13: 1,304

PERCENTAGE VOTED 5/21/13: 12.9%

A TRUE COPY

ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

**TOWN OF NORTHBRIDGE
SPECIAL STATE ELECTION
TUESDAY, JUNE 25, 2013
TOTAL VOTE**

2450

	Prec. 1	Prec. 2	Prec.3	Prec. 4	Total Vote
SENATOR IN CONGRESS (vote for one)					
Blanks	1	1	0	1	3
Gabriel E. Gomez	439	376	379	468	1662
Edward J. Markey	219	214	156	185	774
Richard Heos	3	0	2	1	6
Write In	0	0	0	0	0
All Others	2	0	2	1	5
Total	664	591	539	656	2450

ACTIVE VOTERS: 7879

INACTIVE VOTERS: 2275

TOTAL VOTERS: 10,154

VOTED 6/25/13: 2450

PERCENTAGE VOTED 6/25/13: 24.13%

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

BIRTHS RECEIVED AND RECORDED – 2013	143
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MARRIAGES ISSUES AND RECORDED – 2013	68
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DEATHS FILED AND RECORDED – 2013	225
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FEES COLLECTED FOR SERVICES

RECORDINGS, LICENSES/PERMITS, NOTARIZATIONS AND BY-LAWS 2013

Birth Certificates	\$ 6,550
Death Certificates	11,250
Marriage Certificates	1,980
Marriage Intentions	1,460
Raffle Permits	40
Business Certificates	2,625
Business Discontinuance	0
Pole Locations	160
Gas Permits	735
Liquidation Sales	0
Zoning By-Law Books	0
Zoning Maps	0
Street Lists (hard copy or disc)	91
Town By-Laws/BOH	0
Copies/Labels/Postage/Miscellaneous	293.60
Notary Fees	243.75
Cemetery Recordings	45
Variances	3,750
Comprehensive Permits	0
Cemetery Lots	1,800
Dog Licenses	7,982

INFORMATION TECHNOLOGY

Technology usage is continually being evaluated to take advantage of efficiencies and improvements in services. The expanding use of E-mail and the direct electronic data transmission of financial information have reduced effort and time, translating directly into cost savings. Network security, hardware maintenance, application upgrades, and training continue to be an integral requirement to keeping everything working together. Budget constraints and an aging infostructure create unique challenges for highly utilized computer systems.

The Town of Northbridge uses MUNIS software for all accounting and payroll applications. Vision appraisal software is used for real and personal property appraisal. The police and fire departments use IMC software for dispatch and data gathering and reporting. Information Technology supports this effort with technical support to end users as well as server, software, and network upgrades.

The town has a lease agreement with Charter Business Communications, providing a WAN (Wide Area Network) connecting municipal buildings. The Northbridge WAN is promoting the decentralization of financial applications, improved communications between departments, and secured data. Wireless access has been added to the Whitinsville Social Library and the Council on Aging center to allow patron access to the internet with public computers or their own devices.

GIS (Graphical Information System) is installed at the DPW and Planning Board. It is being used to map groundwater and wastewater collections systems, determine land usage, and locate infrastructure. Lot mapping has being added and is now available on the internet. This mapping system will be expanded for use by other departments in town that are involved in creating and maintaining maps.

The Fire Department has implemented a computerized dispatching system that provides emergency responders with information relative to the locations of resources (water, hydrants, etc) as well as hazardous materials and obstacles. Personnel and apparatus are dispatched based on the type and severity of the emergency. Ambulances are also dispatched with laptop computers connected remotely to provide up to date patient information. All information is collected for later reporting. The system has been updated this year to include a new computerized paging system.

Computing technology user education is given a continuing emphasis with support for office applications, internet usage, and financial applications. Because of budget constraints, most training is informal and focused on the needs of the individual user.

Please visit the new web site for the town at www.northbridgemass.org. This year assessor maps and property information has been added to the site. This web site is a continual work in progress, hosting current announcements, schedules, and contact information, as well as a convenient way to pay your local taxes on-line.

Respectfully submitted,
Robert Thayer
Systems Administrator

CABLE ADVISORY COMMITTEE

The year 2013 saw the renewal of the cable contract with Charter Communications. Contract negotiations do not allow for the committee to discuss pricing or programming. What takes place is the term of the contract, the service provided by Charter Communications and the support of local channels. The committee agreed to a ten year contract. This will eliminate the committee having to go through the process in a short time. Five years can go fairly fast, as well as it gives stability to both parties. The contract does not mean that Verizon (FIOS) could not contract with the town as well in the future. Verizon does not use the same system, and their system is independent of Charter's. It is hopeful by the committee that Verizon will once again expand service and come to Northbridge. The competition would be welcomed by the Cable Advisory Committee. The new contract has a payment clause for the local access channels. It guarantees a payment five years into the contract for the purchase of equipment. It has also changed the way annual funds will be collected to support the daily operations of local access. The former fee was collected with a monthly fee of \$2.43 per month per subscriber. The fee will now be 3.690% of the monthly bill. This will increase the amount paid annually to local access and will result in more and better programming as well as a better quality broadcast. There will be an increase in the rates starting in January of 2013. These increases are approved by the Department of Public Utilities and has nothing to do with the Cable Advisory Committee. The Cable Advisory Committee will be limiting meetings in the future since there are no items for the agenda. If there are any complaints or any business that needs to be addressed contact the chair through the Town Managers office.

Respectfully Submitted,

Harry Berkowitz Chairman
James Hackett Vice Chairman
Sharron G. Willar-Ampagoomian Committee Member
Ronald Guillaume- Committee Member
Troy Coutu- Committee Member

ZONING BOARD OF APPEALS

A Zoning Board of Appeals is created under the provisions of M.G.L., Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law, grant variances from terms of the Zoning By-law, and grant special permits as provided by the Zoning By-law.

The Zoning Board of Appeals meets the second Thursday of the month. During the calendar year there were a total of fifteen (15) applications/petitions filed. Fourteen public hearings were held resulting in the granting of seven (7) Special Permits and six (6) Variances. One (1) petition for an Administrative Appeal was withdrawn. A petition filed in December for a Variance will be heard at a public hearing scheduled for January 9, 2014.

The Zoning Board of Appeals is also the Board that reviews Comprehensive Permit applications under Chapter 40B of the Massachusetts General Laws. Under that law, developments that do not meet local requirements for zoning, subdivision regulations, or other local regulations can be approved by the Zoning Board of Appeals if at least 25% of the housing units proposed meet state standards as affordable housing. If the Zoning Board of Appeals denies a 40B project or imposes conditions which results in the project becoming “uneconomic,” the developer may appeal to the State Housing Appeals Committee for relief. There were no Comprehensive Permit applications submitted in 2013.

Members of the Board are as follows:

Thomas Hansson, Chairman
William Corkum, Vice-Chairman
Carol Snow, Clerk
Diane Woupio, Member
Sharron Ampagoomian, Member

Brett Simas, Associate Member
Randy Kibbe, Associate Member
Brenda Ouillette, Administrative Assistant

Respectfully submitted,
Thomas E. Hansson

PLANNING BOARD

The Northbridge Planning Board meets the second and fourth Tuesday of the month in the Selectmen's Chamber of the Northbridge Memorial Town Hall (7 Main Street). The Planning Board consists of five (5) elected members and one (1) appointed associate member. The Planning Board has the responsibility to review proposed development projects and make decisions in accordance with state/local bylaws and regulations. The Planning Board is assisted by the Community Planning & Development Office (14 Hill Street –Aldrich School Town Hall Annex), which is staffed by a Town Planner, R. Gary Bechtholdt II and a Planning/Conservation Secretary, Barbara A. Kinney.

The Planning Board's official powers and responsibilities are defined in the Northbridge Subdivision Regulations, the Northbridge Zoning Bylaws, and as prescribed in Massachusetts General Laws. The subdivision rules and regulations have been enacted to protect the safety, convenience and welfare of the inhabitants of Northbridge by regulating the laying out of new lots and construction of ways providing access to lots therein. In addition to subdivision control, the Planning Board reviews site plan developments; the Board reviews proposals in accordance with Chapter 173 of the Zoning Bylaw. The Planning Board oversees development proposals from the planning stage through completion of a project. The Board is required to hold public hearings for zoning amendments articles prior to Town Meeting action.

During the calendar year of 2013, the Planning Board held 20 public meetings and 2 site walks. Applications reviewed by the Planning Board include Approval Not Required (ANR plans) - division of land creating new lots on existing/approved roadways; Site plans for commercial developments; Planned Business Development; and Residential subdivision.

In 2013, Northbridge had six (6) residential subdivision developments under construction (each varying in degree of completion): approximately 19 of 65 single-family homes within the Camelot subdivision have been completed; 18 house lots within Carpenter Estates have yet to commence construction; 15 of 31 single-family homes within Hemlock Estates have been built, with all 21 townhouse-units constructed (Pine Knoll); 7 of 9 single-family house lots within Hillside Garden Estates have been completed; 66 of 105 single-family house lots have been constructed within Presidential Farms; & 46 of 56 single-family homes have been built, with 104 of 112 townhouse-units completed within Shining Rock Golf Community. The Planning Board remains concerned with continued residential growth where demands on public infrastructure and public services will also increase.

Site development approvals include parking lot expansion to St. Camillus Health Center; construction of a 12,500 SF maintenance facility for Osterman Propane; self-storage units at Harbro Auto Sales & Service; gasoline service station with convenience store at 4 North Main Street; and a Planned Business Development off Church Street Extension to be known as Osterman Commerce Park is to include a ±24,000 SF medical office building and ±12,000 SF office building (Phase 1) and approximately ±130,000 SF of additional industrial/business space within subsequent phases.

At the 2013 Spring Annual Town Meeting Gilmore Drive and Ash Street (extension of) were accepted as public ways; the town also adopted a local zoning moratorium for medical marijuana facilities; and voters at the 2013 Fall Annual Town Meeting adopted zoning provisions for Large-scale solar photovoltaic installations.

In June 2013, the Linwood Mill Lofts was awarded the Massachusetts Historic Commission's 2013 Historic Preservation Award for the renovation project (adaptive reuse) which converted the historic mill building into 75 affordable rental units for seniors and ±20,000 square-feet of mixed retail/commercial space; in 2009 the Whitin Mill (Alternatives Unlimited) received similar designation from the Massachusetts Historic Commission for its adaptive reuse project.

The Planning Board continues to assist the (ad-hoc) Open Space & Recreation Plan Update Committee on updating the town's Open Space plan. The update will help facilitate future preservation and protection of the town's natural/historical landscapes; improve and expand recreational opportunities, as well as identify priority land for habitat and water resource protection.

In May 2013, Richard Griggs decided not to seek re-election and in July 2013 Edward Palmer, after nearly ten years resigned from the Board; the Planning Board would like to thank Mr. Griggs and Mr. Palmer for their dedication and commitment in assisting the town; the Planning Board welcomed George Murray (elected) and Mark Key (appointed) to the Planning Board in 2013.

Respectfully submitted,

Brett Simas, Chairman
Janet Dolber, Vice Chair
George Murray, Clerk
Barbara Gaudette, Member
Mark Key, Member
Cindy Key, Associate Member

CONSERVATION COMMISSION

The Northbridge Conservation Commission meets the second and fourth Wednesday of each month at 7:00PM in the Conservation Office located in the Town Hall Annex, 14 Hill Street, where the public is welcome to attend all meetings and hearings. The Conservation Commission consists of seven (7) appointed members and is assisted by Planning / Conservation Administrative Assistant Barbara A. Kinney.

The purpose of the Conservation Commission is to administer the Massachusetts Wetlands Protection Act, Massachusetts River Protection Act and related regulations as well as the Town of Northbridge Wetland Protection Bylaw, regulations and policies. The purpose of these bylaws and regulations is to protect the wetlands, related water resources and adjoining land area (resource areas) within the Town of Northbridge by monitoring, reviewing and permitting activities.

The Conservation Commission is the official agency specifically charged with the protection of Northbridge's natural resources. The Commission also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. The Massachusetts Wetlands Protection Act prohibits any filling, excavation, or other alteration of the land surface, water levels or vegetation in wetlands, floodplains, riverfront areas or other wetland resource areas regardless of ownership without a permit from the local Conservation Commission.

Site Inspections by the Commission are conducted throughout the year on projects filed under the Wetlands Protection Act to insure compliance with the Orders of Conditions issued by the Commission. In addition to this, the Commission will schedule site inspections when in receipt of a complaint of a possible wetland violation or to assist a homeowner in their determination of whether Conservation approval is necessary for the work proposed.

2013 Activities

During the Year 2013, the Commission received fifteen (15) Notices of Intent (NOI), five (5) Requests for Determination of Applicability (RDA), five (5) Requests for Certificate of Compliance, and one (1) Request for an Extension to a Determination of Applicability.

The Commission issued fourteen (14) Orders of Conditions, six (6) Certificates of Compliance (COC), two (2) Enforcement Orders, four (4) cease and desist letters, five (5) Determinations of Applicability (DOA), three (3) Amendments to an Order of Conditions, and one (1) Order of Resource Area Delineation.

Many site visits, a few complaints, and several forest cutting plans were handled during the year. Informal reviews include 1201B Quaker Street solar energy farm, the earthen dam on Fowler Road, and the draft of the vegetation management plan of the DPW. The garages that posed a safety hazard at 2223 Providence Road were removed and a fence was installed.

Filing fees collected for 2013 were \$6,960.00.

The Annual Christmas Tree Collection was held on January 12, 2013 at the Northbridge Wastewater Treatment Facility on Providence Road. Over 150 trees were collected.

The Conservation Commission gives special thanks to Cheryl Peckham who served fourteen (14) years on the Commission with several years as Vice Chair. Her wealth of knowledge and experience were an asset to the Commission. Cheryl is truly missed, but we wish her well. The Commission also welcomes Jeremy Deorsey as their newest member.

Respectfully submitted,

John Brown, Chairman
Andrew Chagnon, Vice Chairman
Terence Bradley
Joy Anderson
Bill Dausey
Justin Arbuckle
Jeremy Deorsey

DEPARTMENT OF POLICE

MISSION STATEMENT/NORTHBRIDGE POLICE DEPARTMENT

The mission of the Northbridge Police Department is to provide quality police services in cooperation and partnership with the community, emphasizing integrity, fairness and professionalism in order to improve the quality of life in Northbridge.

I am submitting to the people of Northbridge a complete report of the Northbridge Police Department for calendar year 2013.

Cruiser patrols covered 164,030 miles using 12,954 gallons of gasoline and 36 quarts of oil. The present fleet of police cruisers is four marked sedans, two marked four-wheel drive vehicles and four unmarked cruisers.

A total of 440 persons were arrested or summoned into court. These persons were prosecuted at the Uxbridge District Court, Milford Juvenile Court, Worcester Six Person Jury Session, Worcester Grand Jury and Superior Court.

These persons committed a total of 726 criminal violations in our community.

The breakdown of the 440 persons arrested or summoned into court is as follows:

Adult males	289	Juvenile males	22
Adult females	115	Juvenile females	14

In addition, 43 persons were held in Protective Custody.

A breakdown of the 726 criminal offenses taken before the different courts is as follows:

A & B Seriously Bodily Injury	2
Aggravated Rape	2
Armed and Masked Robbery	1
Assault Dangerous Weapon	1
Assault and Battery	21
Assault and Battery Person Over 60	1
Assault and Battery Domestic	26
Assault and Battery Dangerous Weapon	11
Assault and Battery Police Officer	1

Assault with Intent to Murder	1
Attach Plates Illegally	3
Attempt to Commit Crime	2
Attempted Murder	2
Break and Enter Building Nighttime	7
Break and Enter Building Daytime	10
Break and Enter Dwelling Nighttime	9
Break and Enter Motor Vehicle	3
Break and Enter MV/Boat (misd)	18
Break and Enter M/V Boat (Fel)	2
Contribute to Delinquency of Minor	1
Cruelty to Animals	1
Deface Property	1
Default Warrant	47
Disorderly Person	20
Disrupting School Assembly	5
Disseminate Matter to Minor	1
Disturbing the Peace	10
Fail to Register as Sex Offender	4
Fail to Stop for Police Officer	2
False Fire Alarm	1
False Name to Police Officer	1
Filing False Police Report	1
Forge Document	2
Fugitive From Justice	1
Improper Storage of Firearms	1
Indecent A & B Child Under 14	4
Indecent A & B Child Over 14	1
Indecent Exposure	3
Intimidate Witness	1
Kidnapping	2
Larceny Building	9
Larceny Firearm	1
Larceny From Motor Vehicle	1
Larceny by Check	15
Larceny Over \$250.00	45
Larceny Under \$250.00	38
Leave Scene Property Damage Accident	12
Lewd/Lascivious Speech Behavior	1
License – Operate After Suspension	21
License – Operate Without	22
Minor Motor Vehicle Offenses	87
Mislead Police Investigation	1
Operating Under Influence of Alcohol	29
Operating Under Influence of Drugs	1
Open and Gross Lewdness	2

Operate to Endanger	7
Operate Uninsured Motor Vehicle	17
Operate Recreation Vehicle on Public Way	1
Operate M/V After Revocation Registration	11
Operating After Suspension	16
Person Under 21 Possess/Transport Alcohol	3
Possess Ammunition without FID Card	1
Possess Burglarious Tools	4
Possess Dangerous Weapon	2
Procuring Alcohol for Minor	3
Rape	3
Reckless Endangerment of Child	2
Receiving Stolen Property	11
Refuse to Identify Self	1
Resisting Arrest	7
Shoplifting	26
Threat Commit Crime	6
Trespassing	3
Use Motor Vehicle Without Authority	1
Uttering	3
Uttering False Script	6
Violation Harassment Order	1
Violation Restraining Order	15
Violation Drug Laws	29
Violation Town By-Law Open Container	4
Wanton Destruction Personal Property	4
Warrant of Apprehension	4
Wil and Mal Injury Personal Property	16
Wil and Mal Injury Building	1

MISCELLANEOUS:

Complaints Investigated	18,153
Motor Vehicle Citations Issued	3,097
Parking Tickets Issued	206
E-911 Calls	2742
Bank/Burglar Alarms	417
Fire Department Assists	146
Funeral Service Traffic	14
Medical Calls	1,254
Mental Health Investigations	86
Motor Vehicle Lockouts	289
Unattended Deaths	14

<u>ACCIDENTS INVESTIGATED:</u>	503
Property Damage – Over \$1,000	222
Property Damage – Under \$1,000	247
Personal Injury Accident	34
Persons Injured	45
Pedestrians Injured	6
Bike Accident	0
Bicyclist Injured	0
Persons Killed	2

During the calendar year 2013, the Northbridge Police Department hired Student Police Officer Carmen Borrelli who is attending the MA Municipal Police Training Academy in Reading, MA. Officer Borrelli will graduate in February, 2014. When Off. Borrelli completes his Field Training he will be assigned to either the 4P-12A or the 12A–8A shift. The addition of Officer Borrelli to the police department will allow the police department to reinstate a full time School Resource Officer into the Northbridge School System.

Off. Thomas DeJordy, a 14 year veteran of the police department, will be assigned to the Northbridge Public Schools as a full time School Resource Officer. The School Resource Officer will act as a resource for students, faculty, parents, administrators and other school employees. The school resource officer will be on full time duty in the schools and through constant interaction will become familiar with all members of the school community. This daily interaction will allow the school resource officer to be in a much better position to assist students and faculty as well as make informed decisions concerning at risk students.

In the wake of the tragic shooting at the Sandy Hook Elementary School in Newtown, CT the police department and administration of the Northbridge Public Schools and the Whitinsville Christian School have had several meetings and have revised the procedures and protocols for emergency responses to the schools. The school administration and the police department are in the process of training all police officers and school personnel in the emergency procedures.

All police officers received mandatory training in CPR, First Responder Medical Training, Defensive Tactics, Firearms Certification and Legal Updates. In addition, police officers received specialized training in the following areas: Child Car Seat Training, ALICE – Violent Intruder Response Training, Specialized Detective Training, E911 training, Financial Crimes Investigations, Digital Video Processing Techniques, NEMLEC School Safety Summit, Commercial Motor Vehicle Enforcement, Firearms Legal Updates, Fraud Investigations, 911 Dispatch Training, Active Shooter training, Law Enforcement Suicide Awareness & Prevention Training, Safe School Climates, Breathalyzer Recertification Training.

The Northbridge Police Department continues to remain actively involved in the community. Each year the police department assists various nonprofit agencies with traffic assistance for their various events. The police department is also involved with various informational seminars within

our schools, the elderly community and other organizations on various subjects such as bullying and harassment, identity theft, domestic violence and motor vehicle safety.

Identity Theft and fraudulent scams continue to be a major problem throughout the country. The Northbridge Police Department would like to remind residents not to release their personal information such as social security numbers, dates of birth, bank account numbers or other vital information to people or agencies over the telephone. The police department has had numerous instances where residents have received calls requesting information or money from people claiming to be representatives of the IRS, Medicare and National Grid. Residents should also be cautious when asked to send money to various agencies or persons using money transfer agencies such as Western Union, Money Gram and Money Pak. Should any resident have any questions about the legitimacy of any organization or requests for personal information, please contact the Northbridge Police Department before releasing any information or sending any money.

Annual Statistics indicate that calls for service increased by 1.5%. There was a 2.4% decrease in the number of people arrested or summoned to court. There was a 2.3% increase in property damage accidents and a .6% increase in personal injury accidents. The police department issued 3,097 motor vehicle citations during the year.

The Animal Control Officer responded to 775 animal complaints in 2013. **The Animal Control Officer would like to remind residents that all dogs need to be registered and have to display their registration tags. This assists the Animal Control Officer in identifying owners of lost or injured dogs.**

A breakdown of calls investigated by the Animal Control Officer is as follows:

Stray Dogs	111
Dogs Picked Up	60
Dogs Returned	54
Dog Complaint	83
Dog Bites/Attacks	12
Dog removed	1
Cats Missing	45
Wildlife Complaints	59
Wildlife Removal	24
Misc./Informational	156
Missing Dogs	14
Deer vs. Auto	10
Cat Complaints	34
Dogs Held	4
Cat vs Auto	6
Cruelty Complaint	14
Dogs Adopted Out	7

Dog vs. Auto	6
Cats Found	24
Cats Returned	9
Emergency Euthanasia	14
Cats Adopted Out	3
Livestock Complaints	4
Scheduled Euthanasia	1
Wildlife vs. Auto	5
Coyote Complaints	5
Medical Transport	10

The following are departmental highlights:

January

Lt. Labrie assisted the Whittin Community Center and the Rockdale Youth Center with recommendations concerning security at their respective buildings.

Chief Warchol met with the Town Planner Gary Betchholdt concerning zoning changes regarding the Medical Marijuana Dispensaries.

The Northbridge Police Department hosted a TIPS Course for alcohol establishment licensees. The course was taught by Alcohol Intervention Techniques of Shrewsbury, MA.

Chief Warchol attended the annual MMA conference in Boston, MA.

February

Lt. Labrie, Off. DeJordy & Director of Building and Grounds Paul Halacy attended a two day seminar sponsored by the Norfolk District Attorney's office concerning "*Enhanced Lockdown Procedures*" for school emergencies.

Det./Sgt. Ouillette and Off. Woeller attended a four day seminar on legal updates and investigatory procedures in Taunton.

Chief Warchol along with DA Joseph Early and ADA Jeffrey Travers met with students at the Northbridge High School concerning the dangers of texting and driving.

March

Chief Warchol, Lt. Labrie, Sgt. Patrinely and Mrs. Skillen participated in Community Reading day at Balmer School and the Northbridge Elementary School.

Lt. Labrie and Dispatcher Lisa Gaylord attended a seminar entitled "*Next Generation E911*" in Auburn.

Chief Warchol, Lt. Labrie & Sgt. Yeaton, Canton Police Department met with School Officials to discuss the “*ALICE*” school lockdown procedures.

Det./Sgt. Ouillette attended a Financial Crimes seminar at Milford National Bank.

Lt. Labrie, Officers Derkosrofian, White & Mrs. Skillen fingerprinted the entire Kindergarten class at the Northbridge Elementary School.

Officers Derkosrofian and Woeller fingerprinted children at the Whitin Community Center “*Kids Fair*”.

April

Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette and Det. Roy attended the annual MA Chiefs of Police Trade Show in Marlboro, MA.

Chief Warchol, Lt. Labrie, Off. Derkosrofian and Dispatcher Gaylord met with Fire Chief Nestor and Firefighter David White concerning combined dispatch operations with the Fire Department.

Chief Warchol and Lt. Labrie met with the School Administration and building principals to discuss school safety training for all school personnel.

Chief Warchol met with Gary Bechtholdt, Jeanne Gniadek and James Shuris concerning the proposed regulations governing the establishment of local Medical Marijuana Dispensaries.

Lt. Labrie was a guest lecturer in several classes on “Criminal Law” at the Northbridge High School.

The Northbridge Police Department participated in a “Prescription Drug Take Back Initiative” sponsored by the Drug Enforcement Agency. Residents brought any old prescription drug medications to the police station so it could be discarded properly.

May

Lt. Labrie and Sgt. Patrinelli attended a School Safety Summit sponsored by the Northeastern MA Law Enforcement Council in Bedford, MA.

All Northbridge Police Officers participated in firearms qualification and a tactical shooting exercise.

Chief Warchol, Det./Sgt. Ouillette, Sgt. Patrinelli & Det. Roy assisted the state police assigned to the Fire Marshall’s Office in investigating the cause of the fire that destroyed two multifamily units at 75 Church Ave. and 35 Cross Place.

Sgt. Zollin attended a three day seminar in Portsmouth, NH on “*Street Narcotics Enforcement*” sponsored by the New England Narcotics Enforcement Officers Association.

June

Northbridge Police Officers assisted with traffic and pedestrian safety during the annual Alternative's Valley Tour.

Det./Sgt. Ouillette attended a two day seminar in Connecticut concerning "*Fraudulent Schemes and Identity Theft*".

All police officers attended mandatory recertification in Defensive Tactics, CPR and First Responder.

Officers Gorman and White conducted a child seat installation seminar at the Whitinsville branch of the Department of Children and Families.

All police officers attended *Active Shooter* training at the Northbridge High School.

July

Lt. Labrie and Sgt. Patrinelli instructed students from the Northbridge Middle School on "*Forensic Evidence*".

Chief Warchol and the Safety Committee along with school officials met at the Balmer School to discuss traffic safety concerns.

Chief Warchol, Gary Bechtholdt, Jeanne Gniadek & Jim Sheehan met to discuss issues dealing with medical marijuana dispensaries.

August

The Northbridge Police Department hosted approximately 60 children as part of the Summer Program, "*Read Around Town*". Off. Matthew Leonard read a story to the children and they were given a tour of the police station.

Chief Warchol and Fire Chief Nestor met with the town manager to discuss consolidation of the police/fire dispatch.

Lt. Labrie and Paul Halacy trained staff and administrators at the Northbridge School District and the Whitinsville Christian School in the *ALICE Program*. ALICE stands for Alert, Lockdown, Inform, Counter & Evacuate. This is a new concept being taught to school personnel in the event of an active shooter in the schools.

September

Reserve Officer Carmen Borrelli was appointed a full time Student Officer and on September 16 began his recruit training at the Reading Police Academy.

Chief Warchol and Lt. Labrie met with Fire Chief Nestor at the police department concerning consolidated dispatch.

Lt. Labrie attended a seminar at St. Regis College in Weston sponsored by the U.S. Attorney's office on Suicide Prevention.

Lt. Labrie attended a seminar in Worcester concerning juvenile arrests.

Chief Warchol attended the annual meeting of the Northbridge Community TV at the Legion Hall in Northbridge.

October

Lt. Labrie in conjunction with the Northbridge High School coordinated a K9 drug sweep at the high school.

Lt. Labrie attended a Parent's Night to speak about the "ALICE" program to discuss training of district educational staff on procedures to follow should a violent intruder enter a school building.

November

Chief Warchol attended in service training in West Boylston on Management Rights.

Chief Warchol, Lt. Labrie & Sgt. Patrinelli investigated a fatal motor vehicle accident on Quaker St.

Lt. Labrie taught several law classes at the Northbridge High School.

Chief Warchol, Town Planner Gary Bechtholdt and Building Inspector Jim Sheehan met to discuss Medical Marijuana facilities in Northbridge.

Northbridge Police Officers assisted with traffic during the annual Thanksgiving Day Road Race at the Whittin Community Center.

December

Chief Warchol, Town Manager Kozak, Lt. Labrie, Sgt. Ouillette, Off. Gorman and Mrs. Skillen attended an AAA Luncheon. The police department received an award for Pedestrian Safety. Off. Gorman was awarded a plaque for his work in traffic safety.

Chief Warchol, Sgt. Patrinelli & Off. Westbury attended a special lunch program with students from the Balmer Elementary School

Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette & Det. Roy attended a seminar sponsored by the District Attorney's Office on Risk Management held at Anna Maria College in Paxton.

Chief Warchol, Lt. Labrie and Off. DerKosroffian met with the Town Manager and members of the fire department to discuss implementation of the consolidated dispatch.

This is my eighth annual report for the police department as your Chief of Police. It is a pleasure to serve the people of Northbridge. The police department will continue to strive to improve the quality of service to the residents of Northbridge.

I would like to thank all the members of the Northbridge Police Department for their support and dedication during the past year. With your continued support and dedication the Northbridge Police Department continues to be one of the best police departments in Worcester County.

I would like to thank Town Manager Theodore Kozak, the members of the Board of Selectmen, the Finance Committee and all other boards and departments for their continuous dedication and support during the year which makes my job much easier.

Respectfully submitted,

Walter J. Warchol
Chief of Police

The following is a list of 2013 Northbridge Police Department personnel:

Police Chief Walter J. Warchol
Lt. Timothy Labrie
Sgt. Shawn P Heney
Sgt. Stephen R. Zollin
Det./Sgt. John D. Ouillette
Sgt. Brian R. Patrinelli
Det. Ptlm. Donald J. Roy
Officer Conrad Chickinski
Officer Matthew W. Leonard
Officer Kristina M. Westbury
Officer Levon DerKosrobian
Officer Richard D. Gorman
Officer Thomas J. DeJordy
Officer Jeffrey White
Officer Brian E. Collins
Officer Jarrod M. Woeller
Officer Randy D. Lloyd
Officer Michael S. Marino
Officer Carmen M. Borelli

Reserve Police Officer Anthony R. Ciccone
Reserve Police Officer James J. Berkowitz
Reserve Police Officer Timothy F. Harris

Administrative Asst. to Chief of Police Mrs. Linda Skillen

Full Time Dispatcher Lisa Gaylord
Full Time Dispatcher John Inger
Full Time Dispatcher Jennifer Leonard
Full Time Dispatcher Michael Choquette
Full Time Dispatcher Barry Smith
Part Time Dispatcher Homer Rajotte
Part Time Dispatcher Shawn Matte
Part Time Dispatcher Nicole Desruisseaux
Part Time Dispatcher Jordan Tredeau

NORTHBRIDGE FIRE DEPARTMENT

To the Honorable Board of Selectmen

Please find listed below a report of the fire department operations for the year ending December 31, 2013.

Structure Fires:	12
Motor Vehicle Fires:	04
Outside Fires (dumpster, camp, illegal burning):	42
Brush, Grass, & Forest:	08
Malicious False Alarms:	05
Accidental False Alarms (honest mistakes, cooking, etc.):	57
Defective Alarm Systems:	73
Defective Sprinkler Systems (low air, accidental flows, etc.):	21
Faulty Heating Systems:	08
Hazardous Conditions (liquid spills, wires down, haz-mat.):	04
Motor Vehicle Accidents:	20
Secure Landing Zones:	08
Mutual Aid to Other Towns:	28
Bomb Threats:	00
Search for Missing Person:	00
Public Assistance Calls (lockouts, cellar pumping, etc.):	21
Investigations (smoke, odors, extinguished fires, etc.):	228
Carbon Monoxide Alarms / Investigations:	79
Medical Emergencies:	195
Other Types of Alarms:	02
Total Fire Alarms:	815
Public Service Calls:	469
Ambulance Alarms:	1,806
Total Alarms from all Sources:	3,090

Fire Losses for 2013

Buildings:	\$ 1,181,150.00
Contents:	\$ 386,700.00
Total:	\$ 1,567,850.00

Losses by Occupancy:

Residential (1 & 2 Family)	\$ 647,450.00
Residential (3-5 Family)	\$ 200.00
Residential (Multi-Family)	\$ 803,000.00
Residential (Group Home)	\$ 15,500.00
Commercial Buildings	\$ 2,000.00
Motor Vehicles	\$ 16,200.00
Utility Equipment	\$ 1,000.00
Construction Equipment	\$ 2,000.00
Industrial	\$ 80,500.00

Total	\$ 1,567,850.00
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Losses by Cause:

Electrical	\$ 18,000.00
Combustibles too Close to Hot Object	\$ 15,500.00
Heating Equipment (woodstove, pellet stove)	\$ 17,000.00
Careless Disposal of Smoking Materials	\$ 800,900.00
Lightning Strike	\$ 18,750.00
Equipment Malfunction	\$ 102,200.00
Careless Cooking	\$ 1,500.00
Open Flame	\$ 500.00
Careless Use of Candles	\$ 2,000.00
Undetermined	\$ 591,500.00

Total	\$ 1,567,850.00
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Permits Issued:

Open Burning of Brush:	493
Oil Burning Equipment:	61
Home Fire Detection Equipment	255
Liquefied Petroleum Gas:	72
Blasting Operations:	5
Smokeless & Black Powder:	3
Underground Tank Installations:	0
Underground Tank Removal	19
Miscellaneous:	44
Total:	952

Fire Drills Conducted:	16
Fire Safety Inspections:	
(Commercial, Educational, Mercantile, Public Assembly, etc.)	619
Safe Classes:	53
Total Fire Prevention Services	1,640

Fire Prevention activities generated \$ 16,375.00 in revenue for the town.

Ambulance Service:

The year 2013 was a busy year for the fire department ambulance service. There were a total of 1,806 requests for medical assistance. The two department ambulances responded to 1,606 medical emergencies. Mutual aid ambulances responded to 200 medical emergencies. Of the 1,806 calls for service, the department paramedics provided Advanced Life Support care to 970 patients. Staffing during the year consisted of 13 fulltime and 9 on - call Emergency Medical Technicians.

The ambulance service took in a total of \$ 598,838.81 during the year. The revenues collected were used to help offset the operating budget of the fire department.

EMT Training:

The department EMT's attended 170 hours of in house in-service emergency medical training on the following topics; Head and Cervical Spine injuries, Fractures, Shock and Bleeding, Cardiac Emergencies, Infectious Diseases, and Auto Extrication, Ice Rescue, Water Rescue, Paramedic Assistance, Autism and CPR.

The EMT's also received training from other agencies such as; Central Mass. Emergency Medical Services Corp., Mass. Fire Academy, U-Mass. Life Flight, Worcester Medical Center, and Milford Hospital.

Patient Care:

The fire department emergency medical staff continues to provide a quality level of service to the citizens. The ambulance service provides twenty-four hour a day paramedic service to the community. We presently have 10 paramedics and 3 EMTs on the fulltime staff. There are also 9 on call EMTs that respond to emergencies. The ambulance service responded to a total of 1,806 emergency calls. Of these, 970 patients required advanced life support care.

Fire Department Training:

During the course of the year, fire department personnel participated in over 2,100 hours of firefighter training. The training consisted of monthly in-house training covering general fire fighting skills such as hose line use, fire behavior, ventilation, search and rescue, auto extrication, rope rescue, water, rescue, ice rescue, rapid intervention teams, hazardous materials, initial fire attack and engine company operations.

In addition to the in - house training provided by the department, members of the department had the opportunity to attend various classes at the Mass. Fire Academy in Stow and at the District 7 Recruit Training facility.

SAFE Program:

Throughout the year, 53 SAFE classes were conducted at the schools, at community events, and at the fire stations. The subjects that were taught to the students were STOP, DROP, and ROLL, how to report an emergency, how to escape from their home if a fire should occur, and how to identify potential fire and safety hazards in their homes.

Grants and Donations:

The department received several Grants and donations during 2013. We received grants from the Department of Fire Services and Massachusetts Emergency Management Agency. Without these grants and donations we would not have been able to continue some of the programs we currently present to the public.

Equipment Purchases

The department received funding at the May Town Meeting to purchase a new bucket truck. The new vehicle replaces one that is 25 years old. It was ordered through the State Bid process and should be arriving soon.

The department also received funding at the October Town Meeting to begin the process of combining the dispatch operations with the Police Department. This consolidation will allow the department to put additional firefighter / EMTs out on emergency calls. This program is ongoing and updates will be provided as they become available.

The Northbridge Fire Department responded to many calls for assistance this past year. In addition to our normal responses to the citizens, we provided mutual aid and assistance to other communities that requested our help. For the third consecutive year the department prepared for a major storm. The department prepared for the February Blizzard and any possible emergencies associated with such an event. An emergency declaration was signed by the President for Massachusetts and funding was made available for reimbursement.

I would like to thank the officers, firefighters, and EMTs of the department for their support and dedication to duty. I would also like to thank the families of the firefighters and EMTs for the support they have shown throughout the year. Without their support it would be very difficult to operate the department. The citizens of Northbridge should be proud that the department is staffed by dedicated, qualified, and professional personnel that take an active interest in serving their community.

In closing I would like to extend my thanks to the Board of Selectmen, the Town Manager – Mr. Theodore Kozak, the Finance Committee, the various town departments and boards, and especially to the citizens of Northbridge for their help and support during the past year.

Respectfully submitted,
Gary A. Nestor
Fire Chief

EMERGENCY MANAGEMENT

The Northbridge Emergency Management Agency (N.E.M.A.) is located at 21 Piedmont Street, Whitinsville. The office is open on Friday afternoon from 1:00 – 4:30 p.m. or by appointment. The office is also open whenever a disaster strikes or when severe weather is imminent.

During an emergency, the N.E.M.A. staff co-ordinates with state officials at the M.E.M.A. Headquarters for any state assistance that may be needed in the community.

There are a number of volunteers who make up the organization. These people volunteer their time to help the community prepare for emergencies and train in disaster preparedness and response. Meetings were set up with the various town departments during the year to gather information and to see how Emergency Management can assist them when disaster strikes.

Volunteers represented the organization at the Business Expo held in March at the Northbridge High School. This provided us the opportunity to distribute materials and to educate the public on the duties of emergency management.

A table-top exercise was presented during the month of June. The town departments, schools, and state and regional agencies were represented for the exercise. Feedback was gathered and an after action report was written.

A second group of citizen volunteers completed the Citizens Emergency Response Team, (C.E.R.T) training and are certified to assist the community in the event of a disaster or major emergency. The C.E.R.T. now has approximately 30 volunteers who have received training in all aspects of emergency preparedness. Some of the things the group trains on are; first aid, CPR, search and rescue, electrical hazards, NIMS, etc. The group meets on the third Monday of each month from 7:00 to 8:30 p.m.

The Town of Northbridge is a member of a five (5) town Regional Emergency Planning Committee (R.E.P.C.) in November. Other communities in the group are Grafton, Millbury, Sutton, and Upton. This group meets quarterly to gather information, train, and prepare for hazardous chemical spills in the member communities.

Meetings were conducted with Central Mass. Regional Planning Commission on Hazard Mitigation and regional evacuation issues that have been identified by the state.

I would like to thank each member of the organization for their dedication to serving the citizens of the Town of Northbridge. Their willingness to volunteer their time when disaster strikes, and to assist their neighbors in their time of need is greatly appreciated.

Respectfully submitted,

Gary A. Nestor, Fire Chief / Emergency Management Director

CODE ENFORCEMENT

The following is a report of the Code Enforcement Department for Calendar Year 2013.

INSPECTOR OF BUILDINGS

A total of **391** building permits were issued in 2013 with a report as follows:

31 Single Family Homes	1 Pergola
5 Condo Units	1 Temporary Mobile Home
1 Two-Family Home	6 Signs
13 Residential Additions	7 Sprinkler Systems
188 Residential Renovations	13 Demolitions (Interior & Exterior)
2 Sheds	1 Non-Residential Addition
32 Wood/Pellet Stoves	1 Retaining Wall
9 Residential Solar Systems	23 Non-Residential Renovations
5 Foundations	1 Commercial Solar Array System
16 Decks	1 Commercial Office Building
1 Barn	1 Commercial Deck
9 In-Ground Pools	1 Cell Tower Modification
12 Above Ground Pools	1 Commercial Sewer Tank
9 Garages	

A total of **55** Certificate of Inspection Certificates were issued.

Effective February 19, 2011, (271 CMR 9.02) sheet metal permits are required to perform sheet metal work. A total of **43** sheet metal permits were issued in 2013.

PLUMBING INSPECTOR

A total of **240** Plumbing Permits were issued during Calendar Year 2013 with a report as follows:

30 Single Family Homes	6 Miscellaneous Non-Residential
15 Condominium Units	29 Miscellaneous Residential
5 Residential Additions	11 Non-Residential Renovations
59 Residential Renovations	1 Non-Residential Addition
70 Water Heaters	1 Temporary Trailer
12 Backflow Devices	1 New Commercial Building

GAS INSPECTOR

A total of **222** Gas Permits were issued in 2013 with a report as follows:

26 New Homes	8 Unit Heaters
6 Condominium Units	7 Generators
57 Water Heaters	5 Gas Tests
17 Boilers	3 Dryers
33 Furnaces	3 Fireplaces
3 Residential Renovations	4 Pool Heaters
4 Non-Residential Renovations	20 Ranges
19 Underground Lines	3 Miscellaneous
4 Conversion Burners	

ELECTRICAL INSPECTOR

A Total of **326** Electrical Permits were issued in 2013 with a report as follows:

31 New Homes	16 Non-Residential Renovations
5 Condominium Units	25 Miscellaneous Non-Residential
1 Temporary Services	10 Boilers
30 Service Changes	12 Above Ground Pools
65 Residential Renovations	7 In-ground Pools
7 Residential Additions	2 Residential Fire Alarm Systems
6 Residential Garages	1 Temporary Trailer
6 Generators	1 Commercial Sewer Tank
57 Miscellaneous Residential	1 Temporary Mobile Home
32 Security Systems	1 Commercial fire Alarm System
9 Residential Solar Systems	1 Commercial Solar Array

TOTAL REVENUES FOR THE CODE ENFORCEMENT DEPT.

Building Permits	\$194,747.40
Certificates of Inspection	2,875.00
Sheet Metal Permits	4,835.00
Sidewalk Sign Permits	725.00
Plumbing & Gas Permits	37,906.00
Electrical Permits	55,791.74
	\$296,880.14

Respectfully Submitted:

James S. Sheehan Jr., Inspector of Buildings
 Joseph Atchue, Alternate Building Inspector
 Richard A. Wallis, Electrical Inspector
 George A. Duhamel, Assistant Electrical Inspector
 Larry P. Wiersma, Plumbing & Gas Inspector
 Peter B. Harper, Assistant Plumbing & Gas Inspector
 Brenda M. Ouillette, Administrative Assistant

WEIGHTS AND MEASURES

The Northbridge Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects seals or condemns the devices tested. Additionally the department inspects prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil deliveries slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal prosecutions.

During 2013, the Northbridge Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A device condemned cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned or not sealed tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

The Weights and Measures Inspector is serving as the Northeast Weights and Measures chairperson and continues to serve as the Northeast Weights and Measures Region representative on the National Conference on Weights and Measures Law and Regulations Committee. These laws and regulations range from the basic weights and measures law to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. These model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee addresses test procedures for verifying the actual net quantity contained in packages and products/commodities offered for sale

In 2013 forty-nine different inspections were conducted, nineteen devices were adjusted, and five reinspections were performed. Over four hundred devices were inspected, adjusted, and sealed. Three devices were condemned as not meeting legal standards. One reweighing inspection of merchandise was completed and all items inspected were found to be in compliance with state laws. Twelve Item Pricing inspections for food stores/food departments took place. A change in the Item Pricing and Price Verification laws resulted in 95 in-aisle scanners being inspected to assure compliance with the new statutes. Fourteen retailers received Price Verification [scanning] inspections covering 81 scanners. One retailer did not meet the required 98% accuracy requirement. Merchants who did not meet legal requirements for these inspections were directed to comply and

appropriate civil citations issued. The results of these inspections as well as adjustments to gasoline pumps saved consumers and merchants over \$38,000.00. Five complaints were filed with Weights and Measures regarding gasoline stations, scales, or incorrect item pricing during 2013. All complaints were immediately resolved and corrections made as necessary. As new businesses opened in Northbridge they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures.

Respectfully submitted,

Louis H. Sakin

SAFETY COMMITTEE

The Northbridge Safety Committee met four times during the year. Three meetings were held in the conference room at the Northbridge Police Station and one meeting was held on site at the W.E. Balmer School.

The committee is an advisory committee and reports directly to the Board of Selectmen.

Complaints and investigations included safety designs and traffic signage at several existing and newly proposed housing developments along with associated parking issues. Site reviews were discussed to check for possible safety hazards, traffic studies, and road construction. The committee also discussed street light requests, parking issues near the schools, and speeding concerns in the various neighborhoods.

The committee reviewed and made recommendations on Osterman Commerce Park, Convenience Store/Gas Station at 4 North Main Street, and traffic concerns at the W.E. Balmer School.

The committee investigated each complaint or citizen concern and recommendations were sent to Board of Selectmen and all interested parties.

I would like to thank each Safety Committee member and all town boards and committees that assisted in the decision-making process of the Safety Committee.

Respectfully submitted,

Gary A. Nestor, Chairman and Fire Chief
James Shuris, DPW Director
Walter Warchol, Police Chief
Gary Bechtholdt, Town Planner
Julie Gawlik, School Department
George Murray, Selectmen's Representative
Peter Bedigian, Businessman

Alternate Members:

Rob VanMeter, Highway Superintendent
James Sheehan, Building Inspector

**STATE OF SCHOOLS
NORTHBRIDGE PUBLIC SCHOOLS**

Always More to Learn. Always Striving to Improve.

Mission Statement and Beliefs of the Northbridge Public Schools

The mission of the Northbridge Public Schools is to prepare our students to become responsible, contributing members of society by providing a challenging, rigorous educational program which will maximize academic achievement, enable intellectual, physical, social, and emotional development in an atmosphere which promotes creative and critical thinking.

In support of our mission, we are committed to the following beliefs:

- Excellence in instruction and student achievement must be accomplished through ongoing opportunities for professional growth and development of staff.
- All students should acquire, and use wisely, a basic core of knowledge in an environment that promotes higher level thinking skills across the curriculum.
- All students should be encouraged to attain high standards of achievement and to reach their maximum individual potential.
- Students should be able to communicate effectively through reading, writing, speaking, computing, the arts, and technology.
- Students should develop a sense of self-discipline, self-respect, self-reliance and demonstrate social and civic responsibility.
- Student learning is promoted through a safe and orderly environment, free of prejudice, violence, and harassment.
- All students should understand, respect and appreciate the racial, ethnic, and cultural diversity of our community and society.
- Community involvement should be actively solicited, encouraged, and developed.

**Northbridge School Committee
Randi Zanca, School Committee Chairperson**

The year 2013 was not without its challenges for the District, but we were able to celebrate many wonderful achievements of our students. We are moving toward being a more data-driven district which we hope will help the schools better support their students. We continue to focus on setting the bar high for students as a Race to the Top (RTTT) school district. We have added a Rams Facebook page, an nps.org Twitter account, and a Rams blog to celebrate our achievements and better communicate with parents. We had the good fortune to hire Dr. Catherine Stickney as Assistant Superintendent. She will be one of many important people to help transition to a new superintendent.

In December, the anniversary of the Newtown school shooting passed. With the approval of the Town's constituents in May, we received funding to improve school safety and security, including installing new security locks, key card access, security cameras, and window film to protect staff and students.

On the School Committee side of things, we welcomed back Susan Brouwer to the School Committee in September, 2013, and in December, 2013 added two new members, Michael Clements and Christopher Reilly to the School Committee.

In 2012, we contracted with Dr. Nancy Spitulnik to stay on as Superintendent of Schools until June, 2014. The School Committee has been in the process of searching for a new Superintendent to start in July, 2014. This past July, we voted to accept NESDEC as our search consultant firm, and we have been working diligently with them to stick to a strict timeline. In our attempt to engage the community in the process, we invited people to answer survey questions and included those results as part of our final superintendent job description. We also put out a call for volunteers to be on the Superintendent Screening Committee. Though we were not able to keep all those who applied (we had many applicants, and we did a drawing on live TV), we appreciate your wanting to be involved and your enthusiasm. Thank you to the Screening Committee for making time to participate in this important endeavor. We hope to find a superintendent who will stay with our town for many years to come.

I would be remiss if I did not thank Dr. Spitulnik for the work she has done with the Northbridge schools. Dr. Spitulnik has been an important leader in our district, has championed a focus on students, has fought for stability in an increasingly fiscally challenging environment, and has worked well with the School Committee, town government, and other town organizations. She will be sorely missed when she finally leaves us.

With regards to the budget, the FY14 School Department budget has increased by approximately 2% over the original FY13 operating budget. The main reason for this increase was due to an increase in salaries and out-of-district tuition and transportation. The FY14 appropriation only increased by 1.1% and grant revenue decreased by 3%, therefore, reliance on school department revolver accounts to balance the budget continued, with nearly 11% of the budget being funded from revolvers. As expenses from the revolver accounts continue to exceed revenues, the balance in the revolvers is quickly decreasing, leading to fiscal challenges in the coming year.

The Northbridge School District is one of many districts in Massachusetts that will be field testing the PARCC pilot starting in spring, 2014. With the change from MCAS to PARCC testing in the 2014-2015 school year, there will be new costs associated with tests that are fully computer based. The question will be, do we have enough computers with the right amount of capability to handle a high number of users at one time? How will we pay for those costs if we are low on computer technology and computer capacity?

Lastly, we continue to focus on the following goals:

- I. Promote a high quality educational program built on a strong data-driven culture, best instructional practices, and a fully aligned curriculum at all levels.

- II. Monitor and support efforts to meet diverse student needs by setting high expectations with a focus on improving student achievement.
- III. Hire a new Superintendent of Schools to continue moving the district forward.
- IV. Develop and secure a fiscally responsible budget that addresses the mission, beliefs, and needs of the district.
- V. Strengthen the district's relationship with the Northbridge community.
- VI. Support the consistent review and implementation of School Committee policy.

Respectfully submitted,
Randi Zanca, School Committee Chairperson

Superintendent's Report
Nancy Spitulnik, Ed.D., Superintendent

I am pleased to share the many successes, accomplishments, and new initiatives of the Northbridge School District during 2013 as we strive to help all students learn and grow. We thank our staff, parents, and community members for your support of our school district that made this work possible.

One thing you may have noticed on our website and correspondence is the use of our new district motto: *Always more to learn. Always striving to improve.* This motto reflects our ongoing efforts to educate our staff, students, parents, and community in order to improve our skills and understanding of current trends and effective initiatives. We are all life-long learners as we strive to improve the quality of our educational programs.

We continue to work to improve our communication to parents and the community. We have recently designed our own Facebook page, and have developed our new Rams Blog that's on our district website to better inform parents and the community of some of our activities and accomplishments. We also invite you to follow the Northbridge Public Schools on Twitter for news and updates at [@NorthbridgePS](#) or #northbridgeps.

A key addition to our school district was the hiring of Dr. Catherine Stickney as the new Assistant Superintendent for Teaching and Learning. Dr. Stickney came to us from Ashland, where she was the Director of Curriculum. Among her many responsibilities in our district, she took over the alignment of the district curriculum with the Common Core State Standards in literacy and math, is in charge of all professional development activities, and oversees all of the district's entitlement and competitive grants. One notable grant that we have acquired through her efforts is the Integrating College and Career Readiness Demonstration Grant. The purpose of this competitive grant is to help districts "create a comprehensive approach to college and career readiness through the creation and integration of activities that mutually support both academic and workplace readiness goals." Northbridge is one of only five districts throughout the state to be awarded this grant, and will serve as a demonstration site for other districts to come and learn about our best practices in helping students better prepare for college and careers after graduation.

Our district is also one of many districts throughout the state that has been chosen to help field test the new accountability test that may replace the MCAS exam in grades 3-11. The Partnership for Assessment of Readiness for College and Careers (PARCC) is creating multi-state assessments in literacy and math that will provide tests aligned with the new Common Core Standards. The goal is to develop online assessments that incorporate high-level technology skills to show student learning and understanding of the standards. Our teachers are already integrating the more rigorous and challenging question formats into their regular lessons.

Another grant we were awarded is from the Health Foundation of Central Massachusetts. This grant provides funding for in-school counseling services for students who may have difficulty accessing these important services outside of school. This grant was spearheaded by the Family Continuity Program, and was developed in collaboration with the Uxbridge Public Schools.

As part of our ongoing efforts to provide a safe, secure environment for students and staff, we have reviewed and updated our school lockdown procedures. Research has shown that a more active approach, with students and staff barricading doors, escaping to safety, and, as a last resort, confronting the shooter, has the potential to save many lives. These new Enhanced Lockdown Procedures were developed with the help of the Northbridge Police Department, who also helped us train all staff members and students on the new procedures.

Academically, we continue to develop and use high level programs to improve the quality of our educational program. We continue to implement our Response to Intervention program in literacy in grades K-6, which provides tiered interventions that offer instruction designed to target individual student learning needs for both enrichment and remedial activities. This year, we added the Star Math intervention program in grades 2-8 to support student learning in mathematics. We are also focusing on building positive school climates through programs such as Positive Behavioral Interventions and Supports (PBIS) that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments.

The high school continues to provide a challenging curriculum through its participation in the Massachusetts Math and Science Initiative (MMSI). The high school currently offers 80 honors courses and 12 Advanced Placement courses, with three more AP courses being added for the 2014-2015 school year. This year, the high school was honored as a national College Board AP Honor Roll school, one of 33 schools in Massachusetts to earn this honor for maintaining and improving student participation and achievement on AP exams. High school students also earned numerous awards in world language, art and music, and, of course, athletics, with the girls' soccer team and the district football team winning district and regional titles and participating in the state final games.

Our educational initiatives this year have been guided through the creation of our new Accelerated Learning Plan, which provides three focused improvement goals that target our three greatest needs in the district. The district and all schools are focusing on these three main goals:

- I. Develop/establish a data-driven culture which has consistency and fidelity throughout the school district which directs classroom instruction, leading to improved student achievement.

- II. Delineate and implement best teacher instructional practices within an aligned PK-12 curriculum to improve student engagement, in-depth comprehension, and achievement.
- III. Develop and implement a tiered system of supports and services that meets the academic, social-emotional, and behavioral needs of all students.

Our data initiative has been a major priority this year. We have established data teams for the district and each school, provided training for all data team members, and offered professional development sessions for all staff members. The goal is to incorporate the use of data in all aspects of the educational process as the foundation for decision-making in the district and in the schools, including monitoring student achievement, program quality, and teacher effectiveness (through the new Educator Evaluation process).

Thanks to support from the town, we were able to complete some capital projects and purchases during 2013 through town warrant articles. These included repairing the Balmer gym floor, replacing part of the sod at Lasell Field, and replacing the district's dump truck which was rotted out. A warrant article to improve school safety and security at all four schools was also passed for the purchase of additional security cameras, new classroom door locks, and key-access systems. In addition, security film for Balmer and the Middle School was funded. These two schools are our oldest schools, with parts of the Middle School dating back to 1905! We will need to work with the town in the near future to discuss whether to keep repairing these schools, or decide to replace them with new schools through the School Building Authority process.

We are also concerned about funding for the FY15 school budget. For many years, we have been reporting that the school district's revolver account is rapidly depleting. Since the town and state contributions don't cover the operational school budget, we have had to rely on the revolver accounts to cover the gap in funding. Without adequate money in the revolver account, the school district will need to either sharply cut the budget for FY15 or ask the town for an override. We are working with the School Committee, Town Manager, Board of Selectmen, and Finance Committee to develop a plan to provide adequate funding for the school department for at least the next five years.

We are proud to be members of the Northbridge Coalition. The Coalition brings together various community, social, educational, and religious organizations who are passionate about helping Northbridge become the kind of community where students and families can thrive, flourish and heal. The Coalition is an ongoing partnership of students, parents, educators, professionals, and concerned citizens who are committed to "Celebrating Community Strengths and Supporting Community Needs." The Coalition is supported by the Northbridge Public Schools, the Northbridge Association of Churches, Family Continuity of Whitinsville, the Whittin Community Center, the Senior Center, and a growing number of organizations, students, parents, and community members.

Our schools continue to be an active presence in the town. Our second "Read Around the Town" program, held this summer, was another rousing success, connecting our young students with a variety of town officials and community businesses through read-aloud opportunities that included tours of the hosting facilities. Serving over 75 children in our community, we thank the many

businesses and readers who volunteered their time, and look forward to planning our third program for this summer.

In study after study, researchers report on the importance of parents being actively involved in their child's education. It is also essential that parents and community members support our schools. Our goal is to ensure that all students are academically prepared for college or careers, use critical thinking and problem solving skills, develop in-depth knowledge, and have 21st Century technical skills. Our students need to develop the ability to overcome obstacles they encounter along their path to become well educated, productive citizens.

We made many gains during 2013. We need to continue the momentum that has begun and keep a keen eye on the FY 15 (2014-2015) fiscal needs of the school department. I encourage you to visit our schools and experience firsthand the success of our students, as well as the challenges we face. Come and see for yourself the students and staff we are so proud of and the great gains we have made over the past few years.

Respectfully submitted,
Dr. Nancy R. Spitulnik, Superintendent

Fiscal Report
Melissa Walker, Business Manager

The mission of the Northbridge Public Schools is to prepare our students to become responsible, contributing members of society by providing a challenging, rigorous educational program which will maximize academic achievement, and enable intellectual, physical, social, and emotional development in an atmosphere which promotes creative and critical thinking. The District is dedicated to fulfilling this mission, but has to do so with limited funds and while working within economic constraints.

The population in the Town of Northbridge has not only been growing, but the demographics of its students have been changing. Since 2009, the number of free and reduced lunch students in the school system has increased by 47%, from 571 to 838 students, and the number of English language learners has tripled. While the total number of special education students has remained at approximately 17% of student enrollment, the types of disabilities students are faced with are changing. For example, in 2009 there were 35 students with autism and in 2013 that number grew to 63. Different disabilities require different accommodations and different resources, so although the overall number of special education students has not significantly increased, the needs of the students, and the corresponding resources that they require, have.

Chapter 70 aid, which is state aid for public elementary and secondary schools, is a key component to funding the School Department budget. Unfortunately, a significant increase in Chapter 70 was not the case for the 2013 – 2014 school year. The District received the minimum allowed annual increase of \$25 per student, which resulted in a total increase in Chapter 70 of only \$63,775. The

town contribution to the District increased by \$211,264, resulting in the District's appropriation increasing by 1.3%. Grant revenue, however, decreased by 3%.

Despite the pessimistic revenue picture, expenses still needed to increase. Contractual salary obligations alone exceeded the amount of new revenue coming into the District. When coupled with other unavoidable expense increases, such as contracted transportation increases and increased costs in special education out of district tuition, the expenses required to provide the same services for another year exceeded the revenue coming into the District. Along with maintaining current services, the District is focused on making additional efforts to improve student achievement.

With no additional funding available to dedicate to new programs, the District reorganized some of its current staff in order to reallocate resources. The District reduced 7.5 existing positions in order to add 6 new positions. The positions that were reduced include a curriculum clerk, 6 support staff, and a grade 1 teacher. The positions that were added include a resource room teacher at Balmer; a pre-engineering teacher at the Middle School; a special education science teacher at the High School; and a behavior specialist, maintenance mechanic, and school resource officer to serve the District. The school resource officer is a position that is split in time and funding between the school department and the police department.

The School Department was thankful to receive \$250,000 in funding at the May 2013 Town Meeting to increase safety and security in the schools. These funds resulted in the School Department being able to install intruder safe classroom locks, key card access systems, security cameras, and security window film. In addition, funding was approved to repair the Balmer gymnasium floor, replace sod on Lasell Field, and replace the School Department's dump truck.

Approximately 75.1% of the FY 2014 budget is allocated to salaries and other compensation. The next three largest portions of the budget are out of district special education transportation and tuitions at 8.4%, transportation at 4.5%, and utilities at 3.3%. The remaining 8.7% of the budget is allocated towards cleaning and maintaining the schools and school grounds, athletics, supplies, instructional materials, textbooks, instructional contracted services, technology, Title I, professional development, and other miscellaneous expenses. Approximately 31.2% of the budget is allocated for special education, 0.8% is allocated for Title I, 0.2% is allocated for English language learners, and the remaining 67.8% is distributed amongst all departments and all students.

The \$25.1 million dollar FY 2014 budget is offset by \$1.1 million dollars in federal and state grants, \$15.1 million dollars in Chapter 70 aid and \$6 million in Town contribution. In order to close the operating budget gap, the remaining \$2.8 million dollars of the budget is funded by school department revolver funds.

The District has been fortunate to have enough of a balance in its revolving accounts to allow it to operate at a level above the Town's appropriation. The revenue coming into the revolving accounts, however, is being spent faster than it is being received. These revolver monies are being spent on recurring operating expenses, rather than one time emergency or sustainable expenses. If not for these monies, however, the District would not have been able to build back some of what was lost in FY 2008, and continue to sustain its budget for the last six years. The longevity of the

revolver funds is highly dependent upon the amount of Chapter 70 aid and Town appropriation received, and current projections show these accounts depleted by FY 2015.

Curriculum and Instruction Report
Dr. Catherine Stickney, Assistant Superintendent for Teaching and Learning

The Northbridge School District strives to provide high quality education that actively engages and motivates all learners to achieve to the best of their ability. This mission requires a well-aligned curriculum, best instructional practices, data-driven assessment, and adequate funding and resources. The goal of Curriculum is to spearhead efforts in all of these areas through professional development, classroom support, teacher committees, and curriculum resources.

The goals for the District in 2013 were developed by the creation of the Accelerated Learning Plan (ALP). This two year plan was developed and written as a new approach to creating School and District Improvement Plans. This approach was created by the Department of Elementary and Secondary Education (DESE) to help districts accelerate achievement for all students through the development of a focused, actionable, and sustainable accelerated plan for student learning. The Leadership Team of school principals and central office administrators worked together with consultants from the District and School Assistance Center (DSAC) to brainstorm district strengths and challenges, categorize concerns, and identify priority strategic areas for focused improvement. Three strategic goals provide direct steps to addressing the District's continued improvement:

- Develop/establish a data-driven culture which has consistency and fidelity throughout the school district which directs classroom instruction, leading to improved student achievement
- Delineate and implement best teacher instructional practices within an aligned PK-12 curriculum to improve student engagement, in-depth comprehension, and achievement
- Develop and implement a tiered system of supports and services that meets the academic, social-emotional, and behavioral needs of all students

The focus of professional development time has been the continued alignment of curriculum and programs to the MA Curriculum Frameworks that include the Common Core State Standards. Professional development days, Early Release time, and time spent in Professional Learning Communities were utilized to formulate the curriculum by content, grade, and course. Staff members also met for two full days to piece the curriculum together in a vertical progression to identify any gaps or overlaps of content.

The District has partnered with Dr. Deborah Brady to provide training and consultation for the implementation of data teams at each school and a team for the district. As we addressed the goal of developing a data-driven culture, we committed time and resources to ensuring that the teams were prepared to work to address school improvement by using actual data to generate solutions that could be tracked and measured. There is also a District Data Team which supports each school team and also works to answer questions that address district improvement.

Work on improving the Northbridge Educator Evaluation process continued as a group of staff members joined together to develop “Power Elements”. The Power Elements highlight the ten elements that administrators can quickly identify during a classroom walk-through observation that best support the goals in the Accelerated Learning Plan. The Power Elements describe what could be observed for teachers and students during a brief observation. Walk-through forms were also reviewed and revised to better communicate and define the activities of the classroom.

Northbridge Elementary School focused professional learning time to address assessments and the use of student assessment data to deliver support and enrichment during their Response to Intervention (RtI) time each day. The work has also expanded to include how math is supported by small group instruction in each classroom. Mrs. Martha Dorney, from Leslie University and the Fall River Schools, has worked with kindergarten and grade 1 teachers to examine the expectations for student writing and to develop more consistency for writing assessment across each grade.

The W. Edward Balmer School implemented a school wide Title 1 program this fall. We may now utilize our Title 1 financial resources to support literacy and math instruction for students with increased flexibility. We are able to provide support to students on specific skills for a shorter amount of time. Balmer staff has also worked with Mrs. Dorney to support guided reading and small group literacy instruction in the classroom. Additional training was implemented this spring and summer with Mrs. Christine Size from Looney Math Consulting. These trainings focused on supporting the development of mathematical understanding to scaffold skills for students. Teachers also implemented a new math program developed by the math coaches and facilitator to teach the skills as presented by the new MA Curriculum Frameworks. Extensive work has also continued to refine supports during the Response to Intervention block based upon the student assessment data.

The Northbridge Middle School has continued to work on curriculum alignment, while also focusing on elements and strategies of instructional practice with work presented by Mrs. Sheryl Wigdor from Ribas Associates Education Consulting. Teachers participated in coursework to enhance their abilities to differentiate classroom activities and implement more formative assessments to guide instruction. Curriculum work and the development of common assessments that are more clearly aligned with approaches forthcoming in the PARCC assessment occurred during PLC time. Math and English Language Arts teachers have worked with DSAC specialists, the Assistant Superintendent, and the coaches to bolster curriculum, learning outcomes, and expectations.

The teachers at Northbridge High School also participated in the coursework from Mrs. Sheryl Wigdor to support differentiation in the classroom. Work has continued to support the Mass Math+Science Initiative (MMSI) and Advanced Placement (AP) programs. These programs require professional development for the teachers, and we are very pleased that the work has paid off for teachers and students. Northbridge High School was named as one of the 33 districts recognized statewide on the 2013 College Board AP Honor Roll. High School staff also participated in developing a data team, aligning the curriculum, and building student supports.

The summer of 2013 brought an exciting opportunity for eligible students in grades 8 and 9. With the grant award for the Collaborative Partnership for Student Success through the DESE, Northbridge offered a three-week Summer Career Investigations Program (SCIP). Nineteen

students enrolled in a half-day camp that provided options to explore forensic science, business entrepreneurship, interior design, carpentry, and more. SCIP enabled us to partner with local businesses including Koopman Lumber, Unibank, Police and Fire Departments, as well as visiting Worcester State University. The Guidance Department worked with the students to complete interest inventories and discuss the importance of thinking about plans for the future. Students practiced math, science, writing, and communication skills in the process. The culminating activity resulted in a “fair” where students presented their work. Students, staff, and families reported an increased sense of support and interest for thinking about how high school courses and experiences can affect post-graduation planning. The program will continue for the summer of 2014.

Northbridge was also fortunate to receive a highly competitive DESE grant to become one of five school systems in the state serving as a demonstration site for “Integrating College and Career Readiness”. This is a two-year grant that will support the development of a Middle School curriculum to include interest and career planning across the content areas, while building the community’s knowledge and understanding of how to support the students’ career and lifestyle needs starting in the early grades. We will also work to build community partnerships that enable the students to complete internships in a flexible program that also earns credit toward graduation.

All administrators and staff continue to strive for excellence in creating a high-quality educational program that prepares our students to become caring and competent individuals, responsible and productive citizens, and lifelong learners.

Northbridge Pupil Personnel Services **Robert Lynch, Director of Pupil Personnel Services**

The Northbridge Public Schools serve approximately 471 students with disabilities. These disabilities include autism, communication impairment, developmental delay, emotional impairment, health impairment, intellectual impairment, physical impairment, and specific learning disability. Special Education provides a continuum of services to meet the individual needs of the students. The continuum includes full inclusion to substantially separate programs. In addition to the programs in district, there are currently 29 students attending programs out of district.

The district is developing a data driven culture. In addition to school based data teams, the Pupil Personnel Services Department has created a Special Education data team. Representation on this team ranges from classroom teachers to area specialists. The goal of the data team is to meet on a monthly basis to analyze data pertinent to students with disabilities in an effort to utilize this data to improve service delivery throughout the district. Another initiative has been to improve the transition process for students moving from grade to grade and school to school. School staff from the sending and receiving grades will be meeting to discuss individual student needs and programs so appropriate services are in place for next year.

The Pupil Personnel Services Department developed additional supports to meet the needs of the students. At Balmer, a resource teacher was added to address the academic needs of students who do not fit the profile of a student who is in need of a substantially separate program, but who struggles in an inclusion setting. An additional district behavior specialist was also added to

address the behavioral, social, and emotional needs of students with and without disabilities. The two district Behavior Specialists work very closely with teachers, administrators, support staff, and parents to develop interventions that will allow the district to maintain students in the least restrictive environment.

The department has also established a partnership with Alternatives. The Post Graduate students had a very successful experience with Alternatives this past summer. In lieu of attending the traditional summer program, the students attended Alternatives for five weeks. During that period of time they were exposed to a variety of job sites, as well as working on other functional skills that the students will be able to utilize once they are gainfully employed. For the current school year, the students attend Alternatives two days a week to continue what they were working on during the summer.

The Pupil Personnel Services Department oversees services for the English Language Learner population. The district ELL specialist provides instruction for 23 students. The Director of Pupil Personnel Services and the ELL specialist meet on a bi-weekly basis to address any concerns, and to brainstorm ideas on how to improve services for this particular population. Also during these bi-weekly meetings, work continues to be done to align the ELL curriculum with the WIDA (World-Class Instructional Design and Assessment) standards.

The Northbridge Special Education Parent Advisory Council continues to be a valuable source of support for families of students with disabilities. Monthly forums are conducted on a variety of topics with the goal of providing information to parents so that they may become knowledgeable in the many areas in Special Education. The leadership of the Parent Advisory Council and the Director of Pupil Personnel Services are seeking input from parents in an effort to improve services district wide. A parent survey has been developed, and will be disseminated shortly. Parents are encouraged to become actively involved in this worthwhile organization.

Overall, 2013 was a busy and productive year for the Pupil Personnel Services Department. All programs and services will continue to be evaluated to ensure that the district is meeting the academic, behavioral, social, and emotional needs of the students. Moving forward, a major initiative will be to review all of the department's policies and procedures. A committee was recently established to review all of the existing policies and procedures, make recommendations for revisions, and discuss the potential development of new policies.

Technology Department

Kadion Phillips, Director of Educational Technology

The Technology Department in the Northbridge Public Schools has a staff with six positions: Network Manager, Systems Administrator, Information Systems Manager, Technology Support Specialist, and two Instructional Technology Specialists. There is a stipend for the Director of Educational Technology and this position is currently held by the Information Systems Manager. In addition to staffing, the Technology budget includes lines for software, hardware, services, supplies, travel, and conferences. Our mission statement is to have a Technology Program that is dedicated to enhancing teaching, learning and administration through the effective use of

information technology while providing students with the skills required in an increasingly technology-based society.

In the spring of 2013, we formed a task force comprised of Technology staff, teachers and parents to revise our long range Technology plan. Some of the highlights of our new plan are:

1. Continue to improve our infrastructure to ensure that we have a stable network
2. Continue to increase wireless access across the district and formally adopt a policy to allow staff and students to bring their own device (BYOD) and connect to our network
3. Increase the number of devices in our schools, especially at the elementary level, to be ready for state and federal initiatives to support online testing and benchmark assessments

To address these goals, ongoing projects include the continuous improvement of the District network. Efforts toward this end include the implementation of server virtualization and the consolidation of storage by leveraging the District's wide area network. The Technology team continues to enhance the wireless coverage across the District with the addition of six wireless access points to improve connectivity at the W. Edward Balmer Elementary School. This upgrade in wireless infrastructure has been strategic and it has allowed us to move to a model where staff and students can connect their own devices to our network by using our wireless network, especially at the high school and middle school, where we currently have over 90% coverage. With the increase in the number of students and staff bringing their own devices and connecting to our network, we continue to monitor bandwidth usage to ensure it is meeting our needs. All connections through our network are filtered for appropriate content to be in compliance with the Children's Internet Protection Act (CIPA).

We increased our external internet connection bandwidth in 2012 and this has allowed us to implement more web based applications for tracking student learning. The Technology team works closely with the instructional coaches and administration in recommending software packages, implementation, training and support throughout. We were able to switch to the Google Apps Suite because of the increase in bandwidth and this has allowed us to offer email addresses to students in the high school. Another benefit of the Google Suite is increased collaboration in a cloud environment where teachers and students can work together on documents and communicate in real time.

The Technology Systems Department strives to provide the best value possible in its expenditures. To this end, free open source software is used extensively throughout the District, including the LibreOffice office suite, and the Moodle learning management system. Moodle supports and extends opportunities for students to learn outside of the traditional face-to-face classroom environment. Learning management systems have quickly become the standard at colleges and universities and corporate environments that desire the ability to provide those opportunities. We currently host most systems in the District for additional savings. These include our website that we use for informational updates, our library software that we use to inventory and track our books, and our student information system, iPass, that houses all our student data. We continue to expand the use of iPass to allow parents and students to access grades, attendance, schedules and biographical information through our iParent system. This has reduced the need to mail out paper progress reports for added savings to our schools. Students at the high school are also using the

integrated iStudent system to view the same information in iParent, and we also use iStudent to streamline the selection of classes for the next school year.

We continue to improve the professional development provided to our staff with the utilization of our two instructional technology specialists. These two staff members spend most of their time in school buildings working with teachers to integrate technology into their curriculum and also training teachers on how to effectively track and use student data. We also provided a workshop for parents on how to keep children safe online.

In 2013, we replaced one hundred and sixty older machines with refurbished computers and completed memory upgrades of older computers for better performance. We also added five interactive SMART Boards to W. Edward Balmer Elementary to complete outfitting all core classes with an interactive board. Additionally, we installed a SMART Board at the middle school to bring the total number of SMART Boards in the district to ninety. We are beginning to notice that many of the SMART Boards that were installed earlier are starting to fail, and we have been replacing broken LCD projectors and boards because many teachers have tailored their curriculum to use the SMART Board daily in their classrooms. We also continue to upgrade monitors across the District, moving from CRT to LCD monitors that provide significant energy cost savings. LCD monitors are also recommended for online testing because of the increased resolution and viewable area on the screen. In 2013, we replaced 115 CRT monitors with LCD monitors and also secured another 25 donated LCD monitors to be used for replacement.

Despite these positive developments, the District still has much progress to make. In addition to an increasing demand for 21st century teaching tools, the District is still struggling to replace older equipment that is beginning to fail and is no longer under warranty. We are cognizant of the need to upgrade many of our core switches and routers to ensure our network will continue to function, especially with the increased usage of online systems both in the classroom and for administrative tasks. However, the additional state and federal mandates of online state testing, benchmark assessments, and teacher evaluation have also forced us to reallocate funds to support these measures.

To help us stretch our technology budget, we have launched an initiative to get parents and community members to donate their gently used iPads, Kindles, tablets, and Nooks (with wall chargers) when they upgrade to a newer model. Check the nps.org website or call (508) 234-8156 for further information.

School Nurses

Lori Johnson, RN, M Ed, NCSN School Nurse Leader

Northbridge Public Schools employs 6 full time registered nurses. Each school in the district has nursing coverage throughout the school day. The Middle School, which has the highest population and the highest acuity of student needs, has 2 nurses throughout the school day.

This year, nurses handled over 50,000 student visits and screened 2200 students for vision, hearing, height, weight, and scoliosis. Nurses also saw over 1000 staff health related visits. We have 1117

children with special health care needs, both physical and behavioral/emotional, who are able to attend school because nursing care is available to them. Our dismissal rate for students was 2.8%, which is well below the goal of 15% set by the Department of Public Health.

In addition to everyday nursing care and health promotion, the nurses have accomplished many health improvement measures this year.

- Nurses developed a Health Newsletter for staff, students and families, which is published on a quarterly basis.
- Nurses have reviewed and revised the concussion regulations to increase the recognition and prompt care of students with concussions.
- The nurses offered a free flu vaccine clinic to all students in December.
- Nurses are working to increase the response rate for students who fail vision screenings.
- Nurses were involved in a Student Weight Management and Exercise study through UMass.
- Nurses presented an educational program on the effects of substance use on driving and information on head injuries to the Junior and Senior classes.

Dr. Dahl continues to provide support as the district's School Physician, and provided sports physicals for students this year.

Respectfully submitted,
Lori Johnson, RN, M Ed, NCSN
School Nurse Leader

Custodial and Maintenance Department
Paul Halacy, Director of Buildings and Grounds

Healthy Schools = Healthy Minds = Bright Futures

The custodial and maintenance department is comprised of approximately 17 full-time employees who are responsible for providing a safe, healthy, and clean learning environment. Our core mission is to coordinate and provide custodial and maintenance services for all of the District building and grounds. Some of these services are: routine and project cleaning, maintenance tasks and projects, snow removal and grass cutting as well as preparing the buildings and grounds for extracurricular activities. This past year we completed several energy saving projects that will enable the District to save on its consumption of energy. This year we are also grateful to the voters of Northbridge for the approval of funding for the District to increase security at all the schools with the addition of safe school door locks for all classrooms, the installation of key card access systems, as well as the installation of additional security cameras at all school buildings. We are also grateful for the approved funding to make critical repairs to the Balmer School gym floor, as well as the re-sodding of the Lasell football field. This has helped immensely in ensuring a safer environment for all who use these facilities.

Department of Food Services
Samantha D'Angelo, Director

Aramark Education is currently contracted as the Northbridge Public Schools food services partner. The Northbridge Food Services Department oversees all aspects of the breakfast and lunch programs within the four schools in the district. In addition we conduct Special Milk and After School Snack Programs, and participate in the Commodity Food Distribution Program. All programs are run within the standards and expectations set by the Massachusetts Department of Elementary and Secondary Education.

We are constantly working to make changes to your child's menu that will introduce him or her to healthier choices, including a variety of fresh fruits and vegetables, and whole grain products. We feel strongly about providing students with the freshest and most balanced meals possible. This year we have also worked very hard to provide those children affected by allergies and sensitivities with a wider variety of options including, gluten free English muffins, bagels and a variety of other alternative bread products. By working with children, parents and the school nursing staff we are able to keep food safe and delicious.

By the end of this school year, we expect to serve more than 315,000 meals. The cost of breakfast is \$1.50, and lunch is \$2.75. For those who qualify, a reduced meal is \$.30 for breakfast and \$.40 for lunch.

We are 100% committed to our students and their well being. It is our responsibility to ensure that the students receive the freshest, properly cooked variety of meals, in a timely manner. Our staff is fully trained and more than sixteen have received their Serve Safe Sanitation certification, and many are Food Allergen trained as well.

The partnership with Aramark has afforded us the opportunity to display eye-catching branding and marketing in all our serving areas, providing bright, colorful, and fun places to dine.

We are committed to the greater Northbridge community and support our students with catered events, such as "Kudos", which recognizes outstanding students at the High School each month and "Student of the Month" at the Middle School. In addition, we are able to satellite both breakfast and lunch each day to the Head Start preschool program at the Christian Reformed Church also in Whitinsville.

We take pride in what we do in the food service department, and look forward to serving the students of the Northbridge community.

**Northbridge High School
Michael Gauthier, Principal**

The Northbridge High School had a very successful year in 2013. Students and faculty at NHS achieved at the highest level in academics, athletics, extracurricular activities and in the community. Enrollment continues to increase within NHS at a consistent rate. Northbridge High School now has close to 700 students matriculating at our impressive facility. This is due to the constant revisions within our Program of Studies, additional Advanced Placement(AP) and Honors courses, extracurricular opportunities, community partnerships, Virtual High School, culinary offerings, Science-Technology and Engineering/Mathematics(STEM) initiatives, and a continually successful athletic program. The graduation rate increased from the previous year, dropouts were reduced and we continue to intervene with students early in their high school years who are susceptible to choosing to leave school before graduating. NHS was also recognized by the Washington Post as one of America's "Most Challenging Schools" due to our rigorous AP course offerings. NHS has implemented an Advisor/Advisee program within the monthly schedule that our students follow. This collaboration between students, faculty, and support staff promotes relationship building for all students with an adult at NHS. Students meet twice a month with a cohort of 12-15 fellow classmates and an Advisor to discuss academic progress, social and emotional issues, and other pertinent topics.

NHS is in the third and final year of implementing the prestigious grant from the Massachusetts Math and Science Initiative (MMSI), which has helped us increase our Advanced Placement offerings. This grant has increased student participation in AP courses, provided valuable professional development for teachers, and offers support for students to succeed. NHS has also secured collaborations with the Massachusetts Institute of Technology (MIT) and NASA, developing innovative programs for future Martian habitation and asteroid harnessing. Naviance and iParent have become part of NHS' culture to solidify and expand parent/guardian to school communication while promoting "Green" initiatives.

The NHS athletic programs were a success in all venues. The football program was a State Finalist while many other sports - Girl's/Boy's Soccer, Golf, Boys/Girls Basketball, Baseball and Cross Country - went to the postseason and the States. Beginning in 2013-14, all NHS athletic teams will be performing community service projects to strengthen our relationships with the citizens of Northbridge and assist those in need. NHS will continue to provide a high quality athletic program that stresses academics, discipline, sportsmanship and integrity.

NHS produced 47 John and Abigail Adams scholars, and students received close to 3 million dollars in scholarships/financial aid to attend college. Northbridge High School students were accepted to many colleges and universities across the country. They include Emerson, Boston University, University of Rhode Island, Northeastern, United States Naval Academy, Ole Mississippi, George Washington, Catholic, Holy Cross, Ohio State, Syracuse, Boston College, UMass, Quinsigamond Community College, Universal Technical Institute, and the University of Vermont. Five of our students will be enlisting in the military and many will be attending technical schools.

The philosophy of NHS is to promote a high quality, comprehensive education with high expectations for all learners. We will continue to work with the community and develop partnerships both in business and within our families.

Northbridge Middle School
Mary Ellen Mega, Principal

The Northbridge Middle School community is committed to meeting the needs of all learners by offering a varied and supportive curriculum. Knowing that middle school students face numerous developmental challenges, we strive to support their academic, social, and emotional needs. The faculty and staff at Northbridge Middle School strive to meet these needs through a variety of programs.

During this past year, the faculty and administration at NMS worked to develop our Accelerated Learning Plan which outlines our commitment to meeting the needs of our students. The faculty is using data to identify specific student needs, thinking outside the box to find the right strategies to help individual students, and has dedicated time within our schedule to meet to discuss our concerns.

Academically, teachers have been working across disciplines to incorporate the Common Core Standards into all curriculums and classes. The Common Core strengthens the reading/writing connections throughout the school. At the beginning of this school year, we started a STEM class for all students in grades 5 through 8. The STEM class incorporates science, technology, engineering, and math into all the activities. There is a career component as well. Many of the activities are planned to dovetail with the content being taught in the science classes. Our Spanish program continues to grow. We have more than half the seventh graders enrolled in the program. The Spanish educators have worked with the staff at the high school to develop a comprehensive program leading to the option of taking AP Spanish.

Northbridge Middle School is committed to providing services based on student need. Teachers and administrators have worked together to develop a system of assessments to identify student needs and put appropriate interventions in place. Over the past year, we have restructured our Title One Math services and our reading support services to increase the number of students being supported. NMS has also created an Intervention Block for our fifth and sixth graders. This block allows the staff to identify students in need of remediation as well as those needing enrichment and provide specific programming to meet these needs.

The NMS Adjustment Counselors and support staff have been working hard to put programs in place that meet the social and emotional needs of our students. Groups like *Changing Families*, *Community Cares*, *Peer Mediation*, and *Girls Group* are just a few examples of the curriculum developed to help meet the specific needs of our students. After school clubs, Student Council, band, and chorus are opportunities available to all of our students which help support social and emotional growth as well. These groups not only support the social emotional needs but also work to develop leadership skills in our students.

Northbridge Middle School continues to strive for excellence. We have made great strides over this past year in developing comprehensive curricula and support services. We are committed to our students and community, educating and supporting them through sometimes difficult years.

W. Edward Balmer Elementary School
Karlene K Ross, Principal

The W. Edward Balmer Elementary School is a community of learners, which embodies a sense of respect, leadership, collaboration and pride. Our school is a place where learning is exciting and ever evolving. Curiosity, enthusiasm, individuality, and diversity are valued and mental and physical wellness are encouraged and supported. The Balmer Staff truly believes all children can learn and fosters rigorous academic growth. Teachers use a variety of instructional strategies that are designed to meet the needs of students with varied strengths, weaknesses and interests. Annually, the staff analyzes MCAS results to identify areas of strength, challenges, and general trends. In addition, teachers continuously identify strategies that are needed to support the improvement of student performance.

The Balmer Elementary is a full inclusion school. Each class is comprised of students with a range of abilities. Students who exhibit academic challenges will receive support from either a special education teacher or a Title I interventionist. Teachers work collaboratively to plan lessons that meet the needs of their learners. The Common Core State Standards are implemented in every classroom.

To support reading development, a Response to Intervention program was implemented. The philosophy of the program is to provide targeted reading support to all learners. Students were assessed using a variety of assessment tools. Students were placed in groups based on the results of the assessments. The RtI classes provide a full range of supports from enrichment to significantly below grade level. By using this approach, students are experiencing more success in the area of reading.

This year teachers have been implementing a new math curriculum that allows students to build a strong understanding of mathematical concepts. Teachers have participated in professional development that helps to build their content knowledge. They have also learned a variety of strategies to implement in their classrooms. At the beginning of the 2013-2014 school year, students were assessed using the STAR Math Assessment. The assessment is designed to help teachers get a clear picture of student strengths and challenges. The assessment tool was also used to help in the identification of students who require additional support in mathematics.

Teachers have also been participating in job-embedded professional development in the use of data. Data plays a vital role in all aspects of our school, from designing lessons to analyzing behavioral trends. As teachers analyze a wide range of data sources, they gain a deeper understanding of students' strengths and challenges in order to design supports and services that meet their individual needs.

This school year, the Positive Behavior Intervention and Supports (PBIS) program was implemented. The goal of PBIS is to provide instruction on our behavioral expectations in all areas throughout the school (classroom, hallways, cafeteria, playground, buses, etc.). Students understand our RAMS (Respectful, Accountable, Motivated, Safe) expectations. To reinforce the RAMS expectations, a variety of incentives have been put into place. Students who are spotted following our expectations earn a RAMS ticket. These tickets are used to earn class, grade and school-wide incentives. One of the ways we have been acknowledging expected behaviors is to have a monthly Celebration Luncheon. Each month we have invited guests, such as the Police Chief and Finz from the Worcester Sharks, to join in our celebration.

Students at Balmer Elementary are offered extracurricular activities outside of the school day such as Chorus, Show Choir and Flag Football. Balmer School also has a before-school and an after-school program that supports families needing childcare, as well as providing after-school enrichment courses on a variety of topics for interested students.

The Balmer Elementary continues to strengthen its relationship with community organizations. Our school is participating for the second year in a recycling community service project in conjunction with Alternatives of Whitinsville. This August we began a community service project with the Boys Scouts of America. We look forward to building even stronger relationships with our community organizations.

Northridge Elementary School
Jill Healy, Principal

Northridge Elementary School is committed to providing high quality, developmentally appropriate educational experiences for all learners. Our school is a place where the faculty is committed to working with children to reach their academic potential as well as develop good moral character. We believe that reaching academic potential is fostered by a positive learning environment. Northridge Elementary School continues to implement the “**HEARTS**” program to enhance the learning environment within our classrooms. The values of **H**onesty, **E**ffort, **A**chievement, **R**espect and **R**esponsibility, **T**eamwork, **S**elf-control and **S**afety are integrated into the curriculum. Our accomplishments for the 2013 calendar year include:

- 1) aligning our report card to the Massachusetts Common Core Standards
- 2) strengthening our Character Education program by establishing a committee to develop a curriculum that is aligned throughout all grade levels
- 3) providing systematic skill-based tiered interventions to increase academic achievement
- 4) securing a fiscally responsible budget
- 5) establishing a Safety Committee and enhancing our safety protocol
- 6) establishing a Positive Behavior Interventions and Supports (PBIS) committee, creating a curriculum and plan for implementation
- 7) strengthening our relationship with the Northridge community by providing curriculum workshops for area preschools, and
- 8) supporting the implementation of School Committee policy.

Northbridge Elementary School believes in providing the highest quality of education for every student. To meet this goal, this year we continue to implement a three-tiered approach to instruction. This process is known nationally as Response to Intervention or RtI. Each tier provides additional support beyond the core curriculum. Teachers use a Universal Screener three times a year to determine which students are in need of additional skill-based instruction. Students needing supplemental instruction/intervention are monitored frequently to ensure they meet grade level expectations. Students who are working at or above grade level participate in activities that extend and enrich the current curriculum. Activities are differentiated to match the student's individual needs.

The staff at Northbridge Elementary School recognizes that all students learn differently. We are committed to helping all students succeed. Academic support is available through a full inclusion model in special education and Title I support for English Language Arts and Mathematics. Parental involvement is critical to student success. Northbridge Elementary School staff believes that parents work as partners guiding their child on an exhilarating journey. We are committed to providing our students with a strong foundation for learning and recognize that it takes a community effort (i.e. students, faculty, parents, and community members) to accomplish this goal.

**BLACKSTONE VALLEY
VOCATIONAL REGIONAL SCHOOL DISTRICT
Fiscal Year 2013 Annual Report
July 1, 2012 – June 30, 2013**

STORIES OF SUCCESS

Our Mission:

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

To understand the depth of our commitment to this mission, simply turn the page, meet three of our students, and get to know their stories of success. Each one came to us with unique challenges, talents, and interests. During their four years they had very different high school experiences, and graduated with the skills and strength of character required for lifelong learning and career success.

The success of our mission wouldn't be possible without the support of our district. Blackstone Valley Regional Vocational Technical High School is based in Upton, Massachusetts and proudly serves: Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton and Uxbridge.

Andrew's Story

Meet Andrew Desjardin of Uxbridge...recently named USA's best welding student, although it was far from his mind when he entered BVT. He had no idea that he loved welding, but he did know that he wanted to work with his hands.

"I was looking for a trade that would get me somewhere in life. I wasn't sure that college was in my future, so coming to BVT and focusing on a trade seemed like a perfect fit for me."

Entering the ninth-grade exploratory program, Andrew expected to enroll in either Auto Tech or Auto Body. But as he explored the various career paths, he was surprised at his growing interest in welding. "Welding was almost entertaining. It's cool that you can bond metal together so easily. You have to have a steady hand and be able to really concentrate, almost like a surgeon."

Motivated by his emerging passion, Andrew enrolled in Manufacturing and Engineering Technology, and displayed a natural aptitude for welding. Andrew's instructors encouraged him to put his skills to the test in the SkillsUSA competition. In his third year competing, Andrew earned a gold medal at the state level and became the first Massachusetts student to win the national gold medal in welding.

The accomplishment, according to Andrew, would not have been possible without a lesson in dedication from BVT. "At times, it was difficult to keep motivated, when I might rather be out doing something with my friends. But instead, I came in after school and on the weekends, and I put in the extra time. I'm glad I did. It's true what they say...hard work really pays off."

For Andrew, hard work paid off not only in gold medals, but also in the form of career opportunities. Following graduation, Andrew began working as a welder on government contracts and remains confident in his future.

“My new employers were impressed by what I’ve accomplished at BVT and by how well I present myself. Blackstone Valley Tech prepared me for the real world. I’m grateful I ended up taking the path that I did.”

CAREER PLANS - Upon graduation Andrew received numerous job offers and was hired as a welder by Randolph and Baldwin Inc., in Ayer, MA.

Alex’s Story

Say hello to Alex Delmore of Milford...our wicked smart 2013 Valedictorian whose career plans changed from C.P.A. to M.I.T.

Attracted to BVT by its offer of a rigorous academic and vocational technical education, Alex’s goal of becoming a certified public accountant led her to enroll in the Business Technology program. But as she gained a sound understanding of accounting principles and skills, Alex began looking for new challenges through her academic studies and extracurricular activities. She enrolled in various AP courses, joined the Leo Club and took part in SkillsUSA and robotics competitions. The more she experienced, the more Alex realized that accounting was not the field for her.

“What I loved the most was math and science, especially physics. Physics was the class that made me study the most and work the hardest. I loved it! I wanted to go above and beyond.”

Encouraged by her BVT teachers, Alex embraced her new found love of math and science and soon knew for sure that she wanted to pursue a career in physics. When it came time to apply to colleges, Alex’s teachers encouraged her to “go above and beyond” by applying to the country’s best schools. Although hesitant, Alex took her teachers’ advice and was accepted to the Massachusetts Institute of Technology, as well as her backup schools of Rensselaer Polytechnic Institute, Worcester Polytechnic Institute and UMass Amherst.

Heading into her first semester at M.I.T. (which has an undergraduate admissions rate of 9%), Alex is grateful to BVT for helping her discover her true passion and proper career path. In her Valedictorian’s speech, Alex encouraged her fellow BVT grads to join her in embracing the school’s lasting impact on their lives.

“If I hadn’t gone to BVT and hadn’t explored so many different options, career paths and clubs, I wouldn’t have ended up so certain that I want to pursue math and science. My experience at BVT contributed so much to my certainty going forward.”

CAREER PLANS - Following graduation from M.I.T., Alex hopes to someday attain her PhD and become a college professor.

Cody’s Story

This is Cody Saucier of Sutton...by the time he started first grade, he had already overcome more obstacles than many people face in a lifetime. Born four months premature, Cody weighed in at a mere one-pound and was unlikely to live, but he proved the doctors wrong. Facing the effects of his premature birth and mild cerebral palsy, Cody embarked on a childhood full of various surgeries and procedures.

Perhaps his early ability to overcome the odds explains why Cody loves a good challenge. In elementary and middle school, Cody took pride in his perfect attendance and good grades. Cody's passion for learning led him to enroll in BVT.

"I came to BVT because it offers an academic program and a vocational technical program. It's like getting two educations at once." For Cody, however, getting two educations wasn't quite challenging enough. "I wanted to make the BVT Commendation List every year. That's what I set out to do."

As a freshman, Cody struggled with the rigor of BVT, but his teachers united and formed a plan to help him adjust. Cody's academic performance improved and he earned a spot on the Commendation List in eleven of his twelve trimesters. As for the one trimester in which he missed his goal, Cody was only one GPA point shy of completing his perfect Commendation List streak.

Amazingly, the streak of perfect attendance that Cody began in elementary school continued at BVT. At the annual Senior Awards Ceremony, Principal Anthony Steele informed the audience that Cody's perfect attendance included not only his time at BVT but also his entire educational career. The crowd of over 600 people honored Cody with a standing ovation.

No matter what challenges the future brings, Cody has already proven that his perseverance will lead him to success, and he remains admirably humble. "I just really like school. Blackstone Valley Tech has provided me with a sense of independence, leadership, and dedication to my work. If I wasn't dedicated, I wouldn't be here."

CAREER PLANS - Following his graduation from the BVT Business Tech program, Cody has enrolled at UMass Dartmouth, where he plans to put the 21st century skills he acquired at BVT to good use.

Nurturing an Aptitude for Lifelong Learning

Bigger, Better, Stronger

Andrew, Alex, and Cody are just three of the 270 members of the Valley Tech Class of 2013 who successfully completed our rigorous program of studies this year and earned both a high school diploma and technical credentials in their chosen career field. Their stories are noteworthy, but are certainly not unique. Ask any of the talented and hard-working students from our diverse thirteen member communities about their Valley Tech high school experience, and you will hear similar messages of determination, pride, interest, and accomplishment. They are the reason we can say with certainty that Valley Tech is bigger, better, and stronger than ever.

As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources

available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. This may explain why we received unanimous support of our FY14 budget from our member towns. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students such as Andrew, Alex, and Cody are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

Dr. Michael F. Fitzpatrick, Superintendent-Director

FY2013 - Another Stellar Year of Vocational and Academic Achievements

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

Top Ten

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. The proprietary ranking system compiled and evaluated data from 345 public, charter, and technical schools throughout the Commonwealth. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

100% Placement

The Class of 2013 departed in May with 100% placement. Of the 270 graduates, 72% will further their education, 23% directly entered the workforce, and 5% joined one of the branches of the military or civil service. The class also amassed nearly \$2 million in merit scholarships and awards that will substantially assist them with future education and career expenses.

213 AP Students

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from 122 to **213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only

vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

11 Years

The Massachusetts Comprehensive Assessment System (MCAS) Spring 2012 test results confirmed improvement by Valley Tech students for the **11th straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively.

87%

The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

Historical Valley Tech MCAS Results

Test Date	Class	Math			English Language Arts (ELA)			Science and Technology/Engineering		
	YOG	A/P	NI	F	A/P	NI	F	A/P	NI	F
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Testing Not Then Required by the Department of Elementary and Secondary Education (DESE)		
Spring 2006	2008	70%	21%	9%	66%	33%	2%			
Spring 2005	2007	62%	30%	8%	55%	41%	4%			
Spring 2004	2006	55%	40%	6%	58%	39%	3%			
Spring 2003	2005	36%	45%	20%	42%	51%	8%			
Spring 2002	2004	34%	41%	27%	34%	55%	13%			
Spring 2001	2003	34%	45%	21%	29%	53%	18%			
YOG – Year of Graduation		NI – Needs Improvement								
A/P – Advanced/Proficient		F- Failure								

This chart illustrates the dramatic improvement in Advanced/Proficient performance by Valley Tech students over the past 11 years.

What's New On Campus?

Valley Tech's Academic & Vocational Programs Adapt to New Technologies

State-of-the-Art Science Labs

In a ribbon cutting ceremony attended by Massachusetts School Building Authority Executive Director Jack McCarthy and others, school officials publicly announced the planned August 2013

opening of two new state-of-the-art science laboratories. Students returning in August will be the first to utilize the new classrooms, which were constructed by retrofitting existing space. They have been designed to serve both lecture and lab functions across multiple academic and technical disciplines in alignment with goals to expand science, technology, engineering and math, or STEM programs. The addition of these labs will allow for a safe work environment for students and provide appropriate storage and prep space for the science program. Our new science labs will provide additional opportunities for students to link scientific exploration with the higher technical skill sets necessary for success in 21st century career paths.

The District was able to avoid incurring debt for the construction by self-funding with available E&D funds, inter-fund borrowing, and timely reimbursement of 52.5% of the costs under the Massachusetts School Building Authority's \$60 Million Science Labs Initiative. This innovative, competitive grant program was touted by the state agency as a unique opportunity for districts to invest in otherwise-sound high school facilities by focusing capital spending on prototype designs for science labs. Valley Tech was one of only eight high schools to receive capital funding under this program. To contain costs, wiring was completed by the school's staff electrician, and a 3-inch drain line was installed by students in the plumbing program. These efforts provided a solid foundation and necessary infrastructure which allowed the project to remain on time and on budget.

New Branding for the Design & Visual Program

To remain competitive in a highly networked, technology-savvy environment, the curriculum of the ***Graphic & Multimedia Communications*** program is being upgraded to include new internet applications and media tools. The shift to a Design and Visual program from a predominantly pre-press and print production program will give students many more career and college opportunities in large and growing sectors of the communications market, including front end design, marketing and production. The new program will also embrace traditional media such as print and television along with digital photography and digital animation.

This course will emphasize visual design and production from a problem-solving and strategic point of view utilizing the latest technologies and techniques. Students will receive training in visual design, web design and development, photography, animation, videography, illustration, and advertising, as well as business, marketing, concept development, design theory, color theory, typography, outsourcing techniques and digital print production. Using state-of-the-art digital imaging, video, illustration and page layout software, students will learn to apply their creativity to communications media. Students will also become familiar with research related to the marketing and branding of products and services. With these skills, students will have the opportunity to pursue careers in advertising design, business of art and design, computer animation, digital filmmaking, fine arts, game art and design, graphic and interactive communication, illustration, interior design, motion design, photography, and digital imaging.

Cutting Edge Partnerships with Industry

Thanks to business and industry partnerships, students in the **Construction Technology** program now have access to a heavy equipment operator license simulator and lift operator certification.

This new piece of equipment will allow our students to gain valuable skills which will prepare them for gainful employment as heavy equipment operators.

Best of the Best

SkillsUSA

Valley Tech students competed in 41 categories at the 2013 SkillsUSA District V competition in March, capturing a total of 62 medals, including 14 gold, 23 silver, and 25 bronze. The students swept the district competition in six events, including Culinary Arts, Diesel Equipment Technology, Major Appliance Technology, Photography, Practical Nursing, and Technical Drafting.

At the SkillsUSA State Championship, hosted in April by Valley Tech for the sixth year, the team garnered a total of 27 medals. During the day-long intense presentation of their skills, Valley Tech students earned 15 gold medals, 12 silver, and 5 bronze.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking. Medalists included senior Andrew Desjardin of Uxbridge (Welding), junior Robert Silberberg of Mendon and sophomore Dillon Arnold of Northbridge (Urban Search & Rescue), junior Jake Rivard of Northbridge (Technical Drafting), junior Anthony Collari of Upton (Plumbing), and senior Anthony Young of Milford (Commercial Baking).

In a testament to the effectiveness of the state's vocational technical system, Team Massachusetts returned from this national competition with the second-highest medal count in the nation, second only to the state of Florida, and the highest percentage (71%) of top-ten finishers in the high school division. Clearly, we are doing something right!

Learn & Live Well

Our Students Embrace Healthy Living Choices

Students from every corner of the school participated in some capacity throughout the year in a variety of health related initiatives, demonstrating the desire to maintain healthy lifestyles.

Culinary students competed in the Rhody Fresh Butterkase Cheese Bowl, creating their own healthy, cheese-based recipes for a chance to be named Top Chef. First place winners were seniors Mary Antanavica of Upton and Andrew Turbesi of Millville for their Blackberry Fennel Pizza. This event was sponsored by Rhody Fresh, the Rhode Island Dairy Farms Cooperative, and the New England Dairy Promotion Board (NEDPB) and was judged by a team of notable experts that included New England Patriots Executive Chef Brad Ozerdem, Johnson & Wales University Culinary Department Chair Chef Bill Idell, and Henry's Farm To Table Restaurant Executive Chef Michele Stone.

Health Services and Culinary students, along with visiting students from Milford's Woodland Elementary School, participated in a first-ever teleconference directly with the White House.

Communicating on-screen, students were given an opportunity to discuss healthy food choices and ask questions of Sam Kass, White House Senior Policy Advisor on Nutrition, who works with First Lady Michelle Obama's Let's Move! initiative to inspire a healthier generation and ensure kids have the opportunity for long, healthy lives.

The competition center was transformed into a Health & Wellness Fair where numerous booths offered resources and demonstrations on the importance of making healthy lifestyle choices. The Health & Wellness Fair provided information on safe driving habits (distracted driving), healthy snack choices, the importance of hydration and healthy beverage choices, oral hygiene, stress reduction, bullying and diversity, concussions, healthy immune systems, and healthy relationships.

Worcester County Sheriff Lew Evangelidis brought an innovative and effective substance abuse prevention program to the students. With over 1,200 in attendance, the sheriff's Face2Face program used video clips and before and after photos of students to demonstrate the potential long term impact of drug and alcohol abuse on a person's appearance and health. This powerful message was well-received by the entire student body.

Athletics

Football

Under the tutelage of head coach Jim Archibald and defensive coordinator Matt Blood, the 2012 varsity football team proved its all-star champion status by winning the Central Mass Division VI Super Bowl. Valley Tech defeated Bay Path with a final score of 6 to 0 to close out its 12-1 season. Multi-talented quarterback Dan Avery of Milford helped advance the team to the playoff with his remarkable accuracy and tenacity. Making his two biggest plays in a Valley Tech uniform was Shawn Wilkins of Uxbridge with spectacular interceptions that turned the tide for the team.

Girls' Basketball

Second-year coach Britt Kahler emphasized the varsity girls' basketball team's main strength - toughness. The team had a tightly-knit blend of sophomores, juniors and seniors, led by co-captains Kelly Ney of Milford, Meghan Ferschke of Uxbridge, and Kaitlin Hannan of Blackstone. Junior Ashley Thompson of Bellingham emerged as one of the best players in all of central Mass. Her dominance helped pace Valley Tech for a season few teams in the state were able to match. Over the team's career, it has improved every year, from 13-9 in 2011, to 17-6 in 2012, and 18-2 in 2013, with a second straight appearance in the Central Mass Division 3 district semifinals and two regular season league championships.

Ice Hockey

Varsity coach Brian Lehtinen led the Grafton-Valley Tech cooperative hockey team all the way to the Division 3A State Championship finals, ending the season as Coughlin Conference Champions with a valiant 18-5-1 effort. Captains Michael Moran of Milford, Cory Hetu of Sutton, and their teammates had a tremendous run to the tournament and gave an all-out effort throughout the entire season.

Baseball

In three years at the helm of the varsity baseball team, head coach Anthony Leonelli has delivered two Colonial Athletic League championships, leading the team to a perfect 14-0 regular season record this year. Seniors and three-year starters Dan Avery and Chris Kowalik of Milford and Cam Fiorentino of Uxbridge were major contributors to the team's success, which centered around building depth and being aggressive on the mound, at the plate, and on the base paths.

Softball

Valley Tech's varsity softball team won the school's first state vocational softball championship in a win over Worcester Tech in May. Under the direction of Coach Denise Medaglia, all-star shortstop Bella Picard of Upton and winning pitcher Alycia Wagner of Uxbridge led the team to a victorious reign over the season. Bella, who had the nation's best batting average at .904 in her junior year, continued to demonstrate her stellar athletic ability and dominate the field and Alycia eclipsed the 400 strike-outs mark. The team had a phenomenal 12-2 stretch to win the Central Mass Division 3 quarterfinal round and claim additional awards for the trophy display in the school's main lobby.

Golf

Valley Tech successfully appealed an MIAA decision to move the golf program from Division 3 to Division 2. Although our total student enrollment prompted the step up, school officials argued that student participation levels and other factors warranted maintaining the program at Division 3.

We're Breaking Records ...

Cross Country (8-4)
Fall Cheerleading - CAL and Central District 2 Champions
Field Hockey (7-9)
Football (12-1) Div. VI Super Bowl Champions
Golf (7-9)
Boys Soccer (15-2-1) CAL Conference Champions
Girls Soccer (10-3-3) CAL Conference Champions
Boys Volleyball (2-14)
Girls Volleyball (16-4) CAL Conference Champions
Boys Basketball (13-7)
Girls Basketball (18-2) CAL Conference Champions
Ice Hockey (18-5-1) Coughlin Conference Champions
Baseball (16-4) CAL Conference Champions
Softball (15-3) State Vocational Champions
Lacrosse (12-4) State Vocational Finalists
Track & Field (6-2)
Winter Cheerleading – CAL and Central District 2 Champions

Shaping Policy

Influencing Federal and State Policy, Regulations, and Legislation

As the District's influence has spread, your vocational technical experts have had a hand in shaping federal and state educational policy. On the national front, Superintendent-Director Fitzpatrick was selected to serve on the Executive Committee of the American Association of School Administrators (AASA), where his input impacted federal Carl D. Perkins Act funding and helped

to shape the organization's position on school safety. Closer to home, the superintendent lobbied successfully for the repeal of Outside Section 89 of the FY2013 State Budget. This legislation would have shifted the burden of out-of-district vocational school tuition from municipalities to their regional vocational technical partners, potentially resulting in increased tuition costs for our member towns. The superintendent also served on the state's Commission on Regionalization & Collaboration, and the CVTE Task Force, charged with making recommendations to improve relations between career technical systems and their sending schools. He continues to advocate for quality education via roles with the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of Vocational Administrators (MAVA), and the Massachusetts Association of Regional Schools (MARS).

Appealing to State Representative John Fernandes of Milford, who successfully filed legislation to address the issue, Valley Tech lobbied for a change in state unemployment claim policy. While state law allows teachers who do not have reasonable assurance of returning to work in the fall to collect unemployment assistance during the summer months, they now will lose eligibility for such benefits as soon as they have been extended an offer of comparable employment. In the past, school districts and municipalities were subject to continuing unemployment costs when laid-off teachers delayed notifying the Department of Unemployment Assistance of subsequent employment until actually returning to work in the fall. This change has the potential to reduce Unemployment Insurance costs for school districts and towns across the Commonwealth.

Global Connections

Valley Tech Hosts Guests from Around the Globe Making Global Connections & Friends

We encourage visitors at Valley Tech and continue to reach out, not just locally, but globally, to maintain and strengthen the school's standing as a model system for innovative educational programs and as a test site for incorporating the latest new technologies to support the workforce of the future. Over the year, Valley Tech hosted groups from the United States and abroad who expressed interest in learning more about the school's integrated approach to academic and vocational instruction as well as its innovative design for revitalizing an older structure with high performance, energy-savings measures.

US Connections

A group from Metro Technology Centers in Oklahoma was interested in discerning how the school transformed the structure of its building, incorporating old with the new while maintaining integrity throughout. The visiting team sought the superintendent's perspective on the changes made to the campus, especially in the area of energy conservation, and the school's career and technical education programs.

A group from Wisconsin, which included 20 state representatives, senators, superintendents, teachers, and leaders from business and industry, toured the school in December. The group's objective was to obtain a first-hand look at the Massachusetts model of high school vocational technical education.

Global Reach

Two academic groups from Asia visited Valley Tech in January. Several Chinese students from Beijing visited as part of a two-day immersion program to experience “a day in the life” of a vocational technical student in the United States. Valley Tech students from Mendon, Tyler and Zachary Leung and Samantha and Jennifer Morin , accompanied the students for an entire day in order for them to understand the daily activities in a vocational and academic high school. Another group of ten community and junior college administrators from Japan visited to learn about the school’s vocational technical instruction at the secondary level as many of their programs replicate a similar curriculum. These visitors reported that they were impressed by the maturity level of the Valley Tech students and how the school provides vocational trade education starting in ninth grade.

Return on Investment

Fiscal Austerity a Priority

The District’s operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a “Race To The Top” school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by of our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech’s priority. To that end, the total budget was held to a modest 2.77% increase.

The District’s FY13 operating budget of \$19,862,213 was funded primarily by State Aid and Member Assessments as indicated in the historical budget data below. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District’s unreserved fund balance while providing valued services to our member communities. In FY13, these efforts resulted in direct member credits of \$250,759.

Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized \$580,000 worth of savings during the 2012-2013 school year. A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY11	% Incr	FY12	% Incr	FY13	% Incr
Member Town Assessments:						
Minimum Contribution	8,592,069	5.01%	8,881,138	3.36%	9,269,607	4.37%
*Non Net School Spending Items	1,422,458		1,405,543		1,457,476	
Member Credits	(307,946)		(213,000)		(250,759)	
Debt Service	658,232		639,394		625,220	
Total Member Assessments	10,364,813	2.99%	10,713,075	3.36%	11,101,544	3.63%
State Aid:						
Chapter 70 - Regional Aid	7,631,018		7,614,352		7,790,890	
Transportation Reimbursement	586,914		577,094		625,279	
Total State Aid	8,217,932		8,191,446		8,416,169	
Other Revenue Sources:						
Miscellaneous Income	130,000		122,761		94,500	
Unreserved Fund Balance	236,500		300,000		250,000	
Total Other Revenues	366,500		422,761		344,500	
GRAND TOTALS	18,949,245	2.68%	19,327,282	1.99%	19,862,213	2.77%
*Non NSS Items Include: Transportation (over state aid), Capital Equipment & Retiree Medical						

Grants - Additional Funding to Support Our Mission

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and high-paying jobs.

In FY2013, the District received nearly \$100,000 in a Massachusetts Life Sciences Center grant for robot arms and CNC lathes, which will be used by students in three target career-tech areas, Drafting and Engineering Technology, Electronics and Engineering Technology, and Manufacturing and Engineering Technology. This equipment will familiarize our students with the equipment they will find when they walk onto the job in any of the many precision bio-manufacturing companies in Central Massachusetts.

The school was also one of 25 across the Commonwealth to receive State House Vocational Equipment Grants. This \$25,000 grant will support our Dental Assisting program with the purchase of new rear delivery dental work stations which will allow more students to observe dental procedures and help better prepare them for success in dental office or other health related workplace environments.

We acknowledge and appreciate a variety of corporate and private donations to bolster student participation in regional and national robotics competitions. This year, students were able to compete in both FIRST Robotics and VEX Robotics competitions, gaining valuable real world

engineering experience and honing teamwork and critical thinking skills in contests in NH, CT, and MA.

The District also receives substantial donations in the form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing			
Fed - Title 1	\$ 79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	\$ 99,984.00
Fed - Title II A	\$ 20,170.00	A&F (Gov) Voc Equip - Dental Assisting	\$ 25,000.00
Fed - Title I Carryover	\$ 6,948.00	Blissful Meadows - Carpentry Program	\$ 5,000.00
Fed - SpEd 240	\$ 279,427.00	Waters Corp - FIRST Robotics	\$ 5,000.00
Fed - SpEd Program Improvement	\$ 8,459.00	MA Dental Society - Project SMILE	\$ 1,000.00
Fed - Race to the Top	\$ 16,283.00	KenMark - MASBO	\$ 1,000.00
Fed - Perkins	\$ 166,765.00	National Robotics Competition	\$ 10,000.00
Fed - Perkins Post-Secondary (LPN Program)	\$ 1,023.00	Merrill Lynch - Murray Project	\$ 10,000.00
Federal Entitlement Grants Subtotal:	\$ 578,925.00	VTEF - Aviation Club	\$ 1,000.00
State - Academic Support	\$ 720.00	VTEF - Watch Your Mouth	\$ 1,000.00
State - MSBA Science Lab Initiative	\$ 443,678.00	BVCCEF - VEX Robotics	\$ 7,000.00
State Entitlement Grants Subtotal:	\$ 444,398.00	Competitive Grants Subtotal:	\$ 165,984.00
		FY13 Grant Total:	\$ 1,189,307.00

Class of 2013: Northbridge Graduates

The graduating Class of 2013 included the following students from Northbridge (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Christopher I. Afonso, Information Technology (NHS; NTHS); Cari L. Ambrogio, Business Technology; Paul K. Ballard, HVAC/R; Ashley E. Bedrosian, Culinary Arts (NHS; NTHS); Andrew J. Belanger, Drafting & Engineering Technology; Zachary N. Bernard, HVAC/R; Angelique N. Boisvert, Culinary Arts (NTHS); Meghan L. Braney, Painting & Design Technologies; Kevin D. Carroll, Electrical; Kerri S. Chamberlain, Dental Assisting; Patrick A. Collicutt, Drafting & Engineering Technology; Khahnty Daraphet, Electrical (NHS; NTHS); Taylor J. Hanson, HVAC/R (NTHS); Michaela N. Joyce, Health Services (NHS); Sarah J. Keith, Business Technology (NHS; NTHS); Ian J. G. Kelly, Information Technology (NTHS); Danielle J. L'Esperance, Cosmetology; Alyson L. Lisak, Graphic Communications; Douglas N. Michon, Jr., Automotive Technology; Julie Montesdeoca, Dental Assisting; MaryBridget T. O'Callaghan, Business Technology (NHS; NTHS); Elizabeth A. Pappas, Drafting & Engineering Technology; Richard L. Rice, Electrical; Nicholas E. Rymeski, Electrical; Ian M. Schopf, Construction Technology; Samantha K. Smith, Construction Technology; Coreen J. Stanovich, Culinary Arts; Brian J. Stearns, Electrical; Tyler K. Swett, Information Technology (NHS; NTHS); Joseph G. S. Tomaino, HVAC/R (NHS; NTHS).

Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham
Vice Chairman - Gerald M. Finn of Millville
Assistant Treasurer – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone
John C. Lavin, III of Douglas
Anthony M. Yitts of Grafton
Michael D. Peterson of Mendon
Arthur E. Morin, Jr. of Milford
Chester P. Hanratty, Jr. of Millbury
Jeff T. Koopman of Northbridge
Mitchell A. Intinarelli of Sutton
Kenneth M. Pedersen, Jr. of Upton
James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick
District Treasurer – Barbara Auger
Secretary – Diana Pedersen

50 Years of Quality Vocational & Academic Success

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50th year. Stay tuned for details of the District's upcoming 50th Anniversary celebration! We hope you can join us!

THE NORTHBRIDGE DEPARTMENT OF PUBLIC WORKS
“Moving Forward”

2013

DEPARTMENT OF PUBLIC WORKS ADMINISTRATION:

The Department of Public Works Administration consists of the following personnel. Years of dedicated services are noted.

	<u>Years of Service</u>
James Shuris, P.E., MBA, Director of Public Works	2-years, 5-mos.
Robert Van Meter, DPW Highway Superintendent	2-years, 1-mo.
Mark Kuras, DPW Sewer Superintendent	32
Susan Brouwer, DPW Secretary/Clerk (<i>resigned November 2013</i>)	8

Personnel

After more than 8-years of dedicated service with the Town of Northbridge, Susan Brouwer resigned from her position as DPW Secretary/Clerk. We wish Sue much success in her future endeavors.

The Northbridge Department of Public Works continues to “*move forward*” and is comprised of four (4) Divisions: Administrative & Engineering; Highway; Sewer; and Water.

The Department is responsible the planning, design, operations and management of the Town’s public works infrastructure and/or assets and provides technical and/or management expertise to other municipal departments and town officials. Northbridge’s infrastructure includes roads, sidewalks, guardrails and street signs; street lights; storm water; catch basins, culverts and outfalls; cemeteries, parks and playgrounds; town-owned buildings; public sewer treatment, collection, and pumping stations; contract services water supply, distribution and treatment; composting; fleet and equipment maintenance; and emergency winter snow and ice operations and management necessary to provide safe and reliable transportation systems for each of our public safety operations, residents, businesses and visitors.

Mission Statement & Focus

The principal mission and focus of the Northbridge Department of Public Works is to enhance the quality of life for all residents, businesses and visitors of Northbridge through responsible and sound management, innovation, teamwork and vision, and to provide dependable, high quality, responsive public works and utility services, at reasonable costs.

Special Projects

The Department of Public Works on behalf of the Northbridge Building Planning & Construction Committee (BPCC) continues to seek alternative options to design and construct a functional and cost-effective DPW Facility at its' current down-town location suitable to meet the operational and equipment needs of the Department.

In addition to the repeated seasonal emergency snow and ice responses, “Super Storm” NEMO, which landed on February 8th, dumped over 30-inches of snow with extremely high winds in the Town of Northbridge and surrounding communities. The entire Northbridge DPW staff is commended for “stepping-up-to-the-plate” and for their exemplary performance and personal sacrifices made during these times.

We are very fortunate and proud to be surrounded by such a dedicated, talented and hard working group of public works professionals who strive to deliver the highest level of customer service and satisfaction under the most challenging conditions.

Respectfully submitted,

James Shuris, P.E., MBA

James Shuris, P.E., MBA
Director of Public Works

ENGINEERING DIVISION:

The Engineering Division of the Department of Public Works consists of the following personnel. Years of dedicated services are noted.

	<u>Years of Service</u>
James Shuris, P.E., MBA, Director of Public Works	2-years, 5-mos.

The Engineering Division provides technical engineering support and assistance for residents, outside contractors and to other “in-house” municipal departments, develops/facilitates design and/or construction bid documents for roads, infrastructure and town-owned building facilities design and/or construction bid documents, and acts as the Town's representative/liaison with MassDOT and the Central Massachusetts Regional Planning Commission.

Special Projects

The Engineering Division continues their concentrated efforts to provide technical and community-relations assistance and program support on several MassDOT and/or federally-funded projects which include: Douglas Road Bridge; Ross Rajotte Bridge; and the 2.1-mile Sutton Street Road Reconstruction. Although MassDOT is managing each of these projects, the Department of Public Works continues to act as a program manager/liaison with our local officials, municipal departments and our residents and businesses.

The Ross Rajotte Bridge was opened for 2-way vehicular and pedestrian travel in November. The remaining work scheduled for completion in the Spring of 2014 includes ancillary “off-road” riverbank retaining wall work.

The Douglas Road Bridge is moving forward on schedule and the temporary bridge, together with a sidewalk are in-place to accommodate “signal-free” 2-way vehicular travel. This project is scheduled to be completed at the end of the 2014 construction season.

The final design, permits and right-of-way authorizations for the Sutton Street Road Reconstruction project were completed on time to allow MassDOT to solicit competitive construction bids. MassDOT received seven (7) competitive bids and a contract was awarded to A.F. Amorello & Sons, Inc. in the amount of \$7,003,961.92. This work is expected to commence early next year and is will continue for two (2) construction seasons.

Accepted Public Roads & Sidewalks

The Town did not accept any roads and sidewalks as public ways this calendar year.

Respectfully submitted,

James Shuris, P.E., MBA

James Shuris, P.E., MBA
Director of Public Works

DPW HIGHWAY DIVISION:

The Highway Division of the Department of Public Works consists of the following personnel. Years of dedicated services are noted.

	<u>Years of Service</u>
Robert Van Meter, DPW Highway Superintendent	2-years, 1-mo.
Susan Brouwer, DPW Secretary/Clerk (<i>resigned November 2013</i>)	8
Richard Brooks, Working Foreman	25
John J. Brosnahan, Equipment Operator	17
Paul C. Bessette, Equipment Operator	16
Scott R. Grignon, Equipment Operator	14
Brian Kinney, Equipment Operator	9
Robert Pelletier, Master Mechanic	2-years, 6-mos.
John J. Briand, Equipment Operator	1-year, 3-mos.
Facilities Maintenance Laborer (<i>Vacant/Funded</i>)	

Personnel

There were no new hires at the DPW - Highway Division.

As the DPW Highway Division moves forward, maintaining the highest possible levels of service for our customers remains our top priority. Through a carefully planned blend of the newest technologies available for snow and ice operations and pavement maintenance, and good, old fashioned New England resourcefulness for taking older equipment and extending its life through modifications and upgrades, we are committed to bringing the best possible value to the taxpayers of Northbridge.

For a 3rd consecutive year, the Northbridge Department of Public Works provides a "SNOW & ICE 2013- 2014 PROGRAM" brochure for our community and visitors. The main objective of this

brochure is to enhance community awareness on snowplowing operations from “start-to-finish” and to advise how the community can help. Our mission is to efficiently return our 81-miles of roads and 20-miles of sidewalks to "normal conditions" after each winter storm event.

2013 HIGHLIGHTS

The Town of Northbridge experienced one (1) significant weather related emergency snow and ice event response this year – “Super Storm” NEMO. From 12-noon on February 8th through to February 11th, Northbridge dealt with a snow and ice event that stretched the Town’s resources to their limit. Over 30-inches of snow with extremely high winds and bitterly cold temperatures required every DPW employee from both the Administration, Highway and Sewer Divisions, in addition to up to fourteen (14) contracted snow plow drivers, and two (2) temporary employees to work around-the-clock and under very adverse conditions. From “start-to-finish” and after spending two (2) additional days performing snow removal and clean-up operations and working closely with other municipal Public Safety departments and utility companies – the job was completed.

During 2013, the Town continued moving forward with our 5-Year “NO ROAD LEFT BEHIND” Program. Roads Contracts were awarded to J.H. Lynch & Sons, Inc., Millbury, MA and to Sealcoating Inc., Braintree MA.

The contract awarded to J.H. Lynch involved the long-awaited, full-depth reconstruction of Goldthwaite Road. This work included the full-depth reclamation of the pavement, the addition of the reclaimed pavement and asphalt emulsion-to-the-base for stabilization, the adjustment of miscellaneous structures, topped with 2-1/2-inches of binder, followed by 1-1/2-inches of TYPE I-1 Top. In conjunction with these construction activities, we also coordinated the reconstruction of portions of North Main to result in a complete project.

The contract awarded to Sealcoating Inc. focused on the Castle Hill Estates neighborhood and consisted of infra-red pavement patching to selected portions of the pavement to correct deficiencies, crack-sealing to seal the larger openings in the pavement, followed by a double-layer of Micro-Surfacing to give the pavement a final monolithic seal and new wearing surface.

GENERAL OPERATIONS

The Highway Division concentrated their efforts on various maintenance and repair projects throughout the Town which include: roads, sidewalks, drainage structures, public shade trees, and fleet and facilities maintenance. A total of 300 tons of Cold Patch and Bituminous Concrete were used to fill various potholes and sub-standard areas of pavement throughout town. Facilities improvements were made to the gutters and roof drain systems at the Senior Center and Police Station, slate tiles were replaced at the Library and Aldrich Buildings, and the Highway Division continued to work closely with MassDOT on the preparatory work for the Douglas Road bridge project.

Other improvements included the addition of portable tools and equipment at our fleet maintenance facility. This will allow more work to be done in-house as opposed to being outsourced. To

continue upgrades for our fleet of equipment, we purchased a new CAT backhoe, and a new International cab and chassis with a snow plow, and “swap loader” stainless steel and dump bodies, which provides a “single cab and chassis” for multiple duty functions.

We continued to make modifications to our fleet of plows, trucks and equipment. The plows themselves continue to be modified to make them more effective for removing snow in subdivisions while reducing the potential for damage to private property and selected equipment have been retro-fitted to provide safe and reliable operations.

A comprehensive program to identify assets that have a meaningful value to the Highway Division continues, with a goal of dispensing equipment that have outlived their service life, and to return those monies to the General Fund. Through this program, we will pro-actively plan and initiate increased maintenance and/or modifications to enhance the reliable utilization of older equipment. To accomplish this effort, the Highway Division has procured a number of essential tools/equipment which includes specialty hand tools, to allow our talented staff to perform the majority of repair and fabrication work “in-house”.

Respectfully submitted,

Robert Van Meter

Robert Van Meter
DPW Highway Superintendent

DPW SEWER DIVISION:

The Sewer Division of the Department of Public Works consists of the following personnel. Years of dedicated services are noted.

	<u>Years of Service</u>
Mark F. Kuras, DPW Sewer Superintendent	32
Mark Lamontagne, Assistant Chief Operator	14
Michael Havalotti, Laboratory Technician/Plant Operator	14
Jared Kelley, Treatment Plant Operator	1-year, 9-mos.
Paul L’Esperance, Treatment Plant Operator (<i>Appointed February 2013</i>)	9-mos.

Personnel

The Town welcomed one (1) new member to the DPW Sewer Division Team – Paul L’Esperance as a Treatment Plant Operator. Paul’s background includes many years of experience in the waste water treatment field, and his experience and “can-do” work ethic makes him a welcomed addition to the Sewer Division.

The DPW Sewer Division provides the Town of Northbridge with sewer treatment and collection services to 3,312 sewer customers which include 39 new connections which resulted in service

connection fee revenues of \$295,064. The sewer collection system consists of approximately 52-miles of sewer mains. Approximately 335 million gallons of sewage was treated at the Waste Water Treatment Plant Facility with an average daily flow of 900,000 gallons per day. This represents an increase of approximately 44,000 gallons per day when compared to last year.

GENERAL OPERATIONS

The Massachusetts Environmental Protection Agency (MAEPA) issued a new Discharge Permit on 13 July 2013. The Sewer Division is currently working diligently to meet these new discharge requirements.

Special Projects

The Sewer Division continues to look for methods to improve plant efficiencies, systems and processes. Our engineering consultant, CDM-SMITH, Inc. completed the first phase of the Comprehensive Wastewater Management Plan (CWMP) which includes several key elements: sewer capacity determination; sewer system mapping; prioritized capital project planning; and to provide an outline for future maintenance repairs and/or expansion of our aging sanitary sewage system. The Sewer Division is currently working closely with our consultant in the development of a capital project plan, timeline and cost schedule to move forward with the CWMP.

The Sludge Management construction project was successfully completed by PENTA Corporation of Moultonborough, NH, and the Sewer Division plant operators are currently operating the system, making needed adjustments to seasonal changes to maximize the system efficiencies and productivity. As a result of these efforts, our sludge loads were reduced from a frequency of seven (7) days per week to only four (4) days per week.

Financial

Fiscal Year 2013 revenues decreased by approximately 3% when compared to the prior fiscal year, and expenses for Fiscal Year 2013 decreased by approximately 1%. Fiscal year-end retained earnings resulted in a favorable balance of \$1,222,273.

Respectfully submitted,

Mark F. Kuras

Mark F. Kuras
Sewer Superintendent

DPW WATER DIVISION:

The Water Division of the Department of Public Works consists of the following personnel. Years of dedicated services are noted.

James Shuris, P.E., MBA, Director of Public Works

Years of Service
2-years, 5-mos.

The Whitinsville Water Company (WWC) provides the Town of Northbridge with water supply and services, and the Department of Public Works manages their comprehensive “day-to-day” contract services. WWC owns and manages over 1,600 acres of protected watershed lands including five (5) water supply reservoirs. The water distribution system consists of approximately 62-miles of water main throughout the Town of which 32-miles comprise the Northbridge water system.

The Northbridge water system provides water services to 2,275 water customers which include 39 new connections resulting in service connection fee revenues of \$70,200. The remaining customers are on the WWC water system. The water supply is unique in that it is classified as a ground water supply yet depends extensively on a series of five reservoirs to satisfy demand. There are two (2) active tubular well fields located adjacent to the reservoirs. One (1) well field is located adjacent to Reservoir 4 in Sutton and is capable of producing 1.44 million gallons per day (MGD). A state-of-the-art water treatment facility was constructed in 2008 for this well field. This treatment facility employs dual media filters to remove any impurities and also adjusts the water pH to neutral and disinfects the water before it is pumped out into the system.

The 2nd well field is located adjacent to Meadow Pond in Northbridge. This well field is also capable of producing up to 1.44 MGD, and in 2013, WWC completed the construction of a new water treatment facility for this well field. This facility uses green-sand and anthracite filtration to remove minerals such as iron and manganese from the water, and adjusts the pH of the water to neutral and disinfects the water before pumping it into the system.

The reservoir water is used to recharge the ground water near the wells with the earth acting as a filter. The system has the capacity to produce more than 2.5 million gallons per day. It is important to note that the average water customer pays less than one penny per gallon to have clean drinking water delivered to their homes.

Financial

Fiscal Year 2013 revenues increased by approximately 4% when compared to the prior fiscal year and expenses for Fiscal Year 2013 decreased approximately <2%>. Fiscal year-end retained earnings resulted in a favorable balance of \$1,431,124.

Respectfully submitted,

James Shuris, P.E., MBA

James Shuris, P.E., MBA
Director of Public Works

BUILDING, PLANNING AND CONSTRUCTION COMMITTEE

During the year, two members of the Committee- Bill Mello and Tim Doiron (the School Committee representative) and Sue Brouwer the Administrative Assistant resigned their positions. The Committee is thankful to all three for their time and work. In June, Bill Cogley joined the Committee.

Exterior work on the Memorial Town Hall which was started in 2012 is nearly complete. This project included restoration of all windows, painting, and repairs to masonry and flashing and repairs to gutters. Completion of this project will restore the original appearance of the Memorial Town Hall. The project is down to what are often referred to as "punch list items."

With assistance from Jim Shuris, a Request for Qualifications was written seeking an architectural/engineering firm to provide on-call services to the Town. In August, a contract was signed with Gale Associates. Funding for their services will be paid for by money that was transferred from an account to study redeveloping the DPW site on Fletcher St.

At the annual Town meeting in May, \$20,000.00 was approved for repairs to the apparatus floor in the Rockdale fire station..The needed repairs were to shore up the apparatus floor so that a heavier piece of apparatus could be placed in that station. A contract for \$16, 150.00 was awarded to O'Leary Welding Corporation. That work has been completed.

Also approved at the annual Town meeting in May were funds to purchase and install safety and security items for all Town schools and to provide repairs to the gymnasium floor at the W.E. Balmer School. All of this work has been completed.

In keeping with the Town Charter, the BPCC working with the Town Manager sought input from all Town Departments regarding the needs for their facilities

The Committee would like thank the Town Manager, the various Department Heads, Boards and Committees and all who have helped through the year.

Respectfully Submitted:

Thomas M. Pilibosian, Chairman
Ronald L. White, Vice Chairman
Paul Bedigian
William Cogley
Patrick J. Moynihan
Northbridge Building, Planning and Construction Committee

COUNCIL ON AGING

The Northbridge Council on Aging is pleased to submit their report on services and programs that were provided to the seniors of Northbridge through the Senior Center during 2013.

The Council on Aging holds monthly meetings at the Senior Center usually at 9:00 A.M. on the second Tuesday of every month. The board consists of eleven members and may also have associate members.

The officers of the Council on Aging beginning December 1, 2013 are as follows:

Chairman:	Theodore E. Haringa
Vice Chairman:	Marie Rebecchi
Secretary:	Leon Duquette
Treasurer:	Beverly Morrisette
Assistant Treasurer:	Carole Sweeney

Additional Members of the Board:

Susan Bateman	Phyllis DiPalma
John Doldoorian	Constance Duquette
Ken Guertin	Jean Mistretta

Associate Members: Sid Koopman, Jr. and Winnie Sears

The COA would like to recognize Wayne Deforest and Winnie Sears, Members of the Board who have stepped down from their positions on the Board. We thank Wayne for his time and commitment to the Council on Aging. Winnie has chosen to remain active with the COA and will serve as an Associate Member to the Board. We are grateful for Winnie's continued support. New members welcomed this year were John Doldoorian and Jean Mistretta. We thank these new members for their volunteer service to the town and their interest in services and programs for Northbridge seniors.

The Mission of the Northbridge Council on Aging is: "to enrich the lives of our senior community by providing services, programs, and support that allow for independence and quality of life". The COA Board and Senior Center Staff monitor services and programs on an ongoing basis to ensure that the seniors of the community are receiving the best services possible.

The Senior Center, under the direction of the Council on Aging, provides a multitude of services and programs to support the COA mission statement. New programs are added according to the needs and requests of our seniors.

Senior Center Programs offered in 2013 are as follows:

Aqua Exercise	Billiards	Bingo	Bowling
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Chair Yoga	Computer Classes	Craft Class	Cribbage
Exercise Class	French Class	Genealogy	Needlework
Nutrition Programs	Painting Class	Pitch	Scrabble
Shuffleboard	Support Groups		

In addition to these regular weekly programs, special educational, social, and wellness programs are held throughout the year.

We also offer the following services and assistance:

Financial Counseling	Food Stamps	Fuel Assistance
Health Clinics	Health Insurance Counseling	Home Care
Housing	Information & Referral	Legal Counseling
Meals Program	Medicare & MA Health	Notary Public
Personal Counseling	Social Security	Tax Assistance
Transportation		

The dedicated Senior Center staff is always available to assist seniors with any issues they have or refer them to the appropriate agencies.

Statistics for services and programs provided during 2013 are as follows:

General Information

Days open	242
Hours open/week	420
Total Attendance	23,269
Daily Average Attendance	96

Transportations Services

Miles Driven (bus & van)	24,812
Gas Used (gallons)	2,700
Total Trips	7,408
Daily Average	31

Transportation Includes:

Shopping (Grocery, misc, mall trips)	1,755
In town medical appointments	275
Handicapped (disabled & non-ambulatory)	3,685
Social/Recreational/Bank/Misc Appointments	1,980
Total Elderly	3,392
Total Non-elderly	900
Individual elderly transportation clients	157
Individual non-elderly transportation clients	14

Other Services Provided (# of individuals)

Out of Town Medical Appointments	709
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Congregate Meals Provided	4,478
Home Delivered Meals Provided	10,754
Health Clinics & Svcs	238
Health & Educational Programs	800
<u>Volunteers</u>	
Total Volunteer Hours Contributed~2013	7,847
Estimated Value of Volunteer Services	\$74,546.50

Every year we hold a Volunteer Recognition Event in which we thank our many volunteers for their service to the seniors of Northbridge. These volunteers provide various services, at ***no cost to the town***, including serving and delivering meals, taking seniors to medical appointments out of town, program coordinating, serving on boards and committees, office assistance and clerical work, etc. Every year we recognize one person as a Volunteer of the Year for going “above and beyond” in volunteering. This year we honored Carole Sweeney. We thank Carole and all our volunteers for their dedication to the seniors of Northbridge and to the Senior Center.

The COA and previous Director had been, for some time, strongly advocating in establishing a new position to the Senior Center personnel, specifically, Assistant Director. Approval for this position was granted by the Town Manager, Board of Selectman and Finance Committee to be included in the FY13 Town Budget. At the end of February, we were pleased to announce the hire of Jennifer DeLuca as our Assistant Director. Jennifer brings previous experience, knowledge and skills to her position. In just a short time, Ms. DeLuca has proven to be an additional support to the Director, but also is a true asset to the COA and the seniors we serve.

The COA would like to acknowledge the on-going support received from FINE (Friends of Northbridge Elders). Over this past year, FINE has funded several necessary renovations to the Senior Center and continues to sponsor many of our weekly programs.

This past June, a very successful Open House was held at the Senior Center. What a wonderful opportunity to invite local residents to check out the Center and meet new personnel. For some it was their first visit and for others it had been a while. In total, over eighty people toured the building that day.

We thank our State Governor and State Legislatures for their continued support of the Formula Grants for Councils on Aging. The Formula Grant for Northbridge provides funding for the part time positions of Outreach Worker and Program Coordinator.

On behalf of the COA Board, Senior Center staff and Seniors of Northbridge, we would like to express our appreciation to the Town Manager, Board of Selectmen, Finance Committee, and all town departments for the continued support they have given to the Senior Center this past year.

Respectfully submitted,

Kelly S. Bol, Senior Center Director
Theodore E. Haringa, COA Chairman

NORTHBRIDGE BOARD OF HEALTH

The Northbridge Board of Health consists of five (5) members appointed by the Board of Selectmen. The Board has the responsibility of developing, implementing and enforcing health policies, overseeing inspections to maintain minimum standards of sanitation in housing and food service establishments, and to assure that the basic health needs of the community are being met.

The Board is assisted in its duties by a professional staff consisting of Jeanne M. Gniadek, Administrator, Theresa Gilchrist – Certified Food Safety Professional, James F. Malley, Jr. – Registered Professional Engineer, Matthew Armendo – Health Inspector, and Rochelle Thomson – Inspector of Animals. The Board of Health typically meets the third Tuesday of the month, unless otherwise noted, beginning at 7:00 p.m. in the Aldrich School Town Hall Annex. The following is the report of the Board for the year ending 2013.

HEALTH INSPECTOR – FOOD SERVICE

Ms. Theresa Gilchrist continues to serve as the Board's inspector of food establishments. The Certificate of Merit Program established in 2008 recognizes food establishments that continually meet food safety standards. Certificates are only given to establishments that prepare food on-site and have less than five violations and no critical violations cited in their semi-annual inspection reports. In 2013, 33 Certificates of Merit were awarded to 24 establishments. A complete list of establishments that received a merit award can be found on the Board of Health web site.

During calendar year 2013, Ms. Gilchrist conducted 142 routine inspections, 47 Follow-up inspections, 3 complaint-type inspections, 12 pre-operational inspections, and 9 construction checks. Ms. Gilchrist also conducted 11 plan reviews for new or remodeled food establishments or food establishments with changes in ownership.

HEALTH INSPECTOR – HOUSING STANDARDS

Mr. Matthew Armendo, Health Inspector for the Board, is responsible for conducting inspections under the regulations governing Minimum Standards of Fitness for Human Habitation. Mr. Armendo conducted 31 inspections of dwelling units after receipt of reported violations by the occupants of these units. Mr. Armendo also conducted 9 housing certification inspections at the request of property owners. He also performed the semi-annual inspections of licensed tanning salons and public swimming pools in accordance with MDPH regulations.

HEALTH AGENT – TITLE 5

Mr. James F. Malley Jr., PE, witnesses soils percolation and groundwater testing, reviews the submission of subsurface sewage disposal plans, conducts inspections during the installation of these systems, and provides guidance to the Board on Title 5 septic systems and other environmental issues. Mr. Malley witnessed 12 soils evaluation tests and reviewed 10 subsurface sewage disposal plans for compliance with Title 5 regulations. Mr. Malley reviewed 9 Certificates of Compliance and inspected 7 D-box replacements. The Board of Health received 39 Title 5 Inspection Reports in 2013.

REGULATIONS GOVERNING ELECTRONIC CIGARETTES

The Northbridge Board of Health, at a meeting held September 24, 2013, voted to adopt amendments to their Tobacco Youth Access regulations to prohibit the sale of electronic cigarettes and nicotine delivery products to minors. The regulations also require that anyone selling electronic cigarettes or nicotine delivery products must obtain a permit from the Board of Health.

The Board also adopted regulations prohibiting smoking, including the use of nicotine delivery products and electronic cigarettes, in work places, public places and in any municipal building or on municipal grounds, in parks or in recreation areas open to the public, and within twenty-feet of an entranceway accessible to the public. These new regulations became effective on October 4, 2013

INSPECTOR OF ANIMALS

The Board welcomed to their staff Rochelle Thomson as Inspector of Animals. Ms. Thomson was appointed to this position by the Town Manager on April 30, 2013. Rochelle has an extensive background in the care and management of domestic and wild animals as well as the care and management of livestock. In 2013 she performed 27 barn inspections and issued 46 quarantines.

RABIES CLINIC

The Annual Rabies Vaccination Clinic was held on March 16, 2013 at the Whitinsville Fire Station. Rabies is a viral disease that can affect all mammals, including humans by attacking the central nervous system. Because rabies affects people as well as animals, control of this disease has become a top priority for the Bureau of Animal Health. The Northbridge Board of Health is pleased to assist in their efforts by offering this low-cost rabies clinic on an annual basis.

We wish to acknowledge and extend our gratitude to Dr. E. Patrick Lawrence of the Agape Animal Hospital who for the 12th consecutive year has volunteered his time, staff, and services to this worthwhile event. A special thanks is also extended to students Samantha Fields and Tabitha Fields who assisted at this event.

This year's clinic was an overwhelming success with over 150 cats and dogs being vaccinated against rabies.

PERMITS & LICENSES ISSUED

79	Food Service & Retail Food Establishments	5	Frozen Dessert Permits
13	One-Day Food Permits were issued	19	Tobacco Sales Permits
2	Public Pool Permits	7	Recreational Camp Licenses
23	Disposal Works Installers Licenses	5	Funeral Director Licenses
13	Septage Hauler Permits	12	Trash Hauler Permits
26	Stabling/Barn Permits	2	Tanning Facility Permits
2	C & D Dumpster Permits	4	Well Permits

REPORT OF THE VISITING NURSE ASSOCIATION (VNA)

The VNA and Hospice of Greater Milford, (VNA) provides public health nursing and health promotion activities to the residents of Northbridge. The following describes activities conducted during July 1, 2012 through June 30, 2013.

Communicable disease investigations: a *case* is a DPH defined, reportable disease/illness; an *encounter* represents the number of contacts made by the VNA to each individual with the same reportable disease/illness.

Disease	Cases	Encounters
Campylobacter	4	4
Giardiasis	1	1
Haemophilus Influenza	2	2
Legionnaires' Disease	1	1
Listeriosis	1	1
Meningitis- Aseptic	1	1
Pertussis/ Whooping Cough	2	2
Streptococcus Pneumoniae	2	2
Streptococcus, Group B	1	2
Total	15	16

Health Screening/Health Promotion Clinics

Clinic Type	Number Clinics	Total Hours	Total Attendees
BP	10	13	97

Immunization Clinics

Clinic Type	Number Clinics	Total Hours	Total Attendees	Age Breakdown
Flu	2	8	157	
Supplies \$251.20				
Less than 1 year				0
1 Year				0
2 years				0
3-5 Years				0
6-12 Years				0
13-18 Years				0
19-29 Years				0
30-49 Years				2
50-64 Years				4
Over 65				151

Maternal Child Health Program: *this service is included in the agreement. 17 visits were made.*

SCHOOL BASED SEASONAL FLU CLINIC

The Board of Health and the Northbridge Public Schools collaborated to hold a school-based seasonal flu clinic on December 4, 2013 at the Northbridge High School. On this day, 51 doses of seasonal flu vaccine were administered. The Board wishes to extend a special thanks to School Nurse Leader Lori Johnson and her dedicated nursing staff for their commitment to this event.

COMPOST SITE

The compost site located behind the Wastewater Treatment Facility at 644 Providence Road was open to Northbridge residents on Saturdays from 9:00 AM- 3:00 PM from March 30, 2013 through its closing on November 30, 2013. It also operated on Wednesday afternoons from 1:00 PM – 5:00 PM during the Spring and Fall seasons. The site is used for the disposal of yard waste: leaves, grass clippings and small brush. Access to the site is through a sticker program. Stickers can be purchased by residents at the Board of Health Office. Our continued thanks to Paul Monast for monitoring the site during its hours of operation.

Respectfully submitted,

Paul R. McKeon, Chairman
Christopher Cella, R. Ph.
Ann Marie Thompson, RN
Scott Chase
Steven Garabedian

NORTHBRIDGE HOUSING AUTHORITY

Background: Northbridge Housing Authority is a public housing agency that provides decent and affordable housing for elderly and disabled persons of low income. State Public Housing Authorities receive direct funding from the Department of Housing and Community Development, who empower the authority to operate, manage, construct, modernize and administer all rules and regulations concerning state public housing.

Mission: The mission of Northbridge Housing Authority is to create an environment that enables residents to live responsibly and with dignity, to support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner, and create and maintain public confidence with Housing Authority operations and staff.

Board of Commissioners: Chair: John Shannahan, Vice Chair: Shelley Buma, Treasurer: John O'Brien, John Brown, Secretary

Board Meetings: Northbridge Housing Authority Board of Commissioners holds meetings on the last Thursday of every month. These meetings are held in the Colonial Drive community room at 6:00 p.m. As public officials, meetings are held according to M.G.L. chapter 39 section 2B of the open meeting law. All meetings are posted at the Town Hall at 7 Main Street, Whitinsville, MA.

Current Public Housing Programs: Elderly and Disabled units at Lake Terrace - 32 units, (28 1BR and 4 2BR), Colonial Drive - 44 units, (1 BR) and one 689-1 Program with the DMR.

Eligibility: Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Northbridge may receive a preference when reviewed and verified by the Authority. **Income limits** for Northbridge Public Housing Authority are: **one person-\$45,500, two persons \$52,000, Three persons \$58,500 and Four persons-\$65,000**

Local Resident Rule : 760CMR (5) Local Resident - a person who has a principal residence or a place of employment in a city or town at the time of application to an LHA in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town.

Housing Authority Office Information: Northbridge Housing Authority office is located at 12 Colonial Drive. Our telephone number is 508-234-7736 and the office is only opened on **Monday 8:30 - 4:30, and Thursday 8:30 - 4:30**. When the office is not opened the Authority has an answering service that handles emergencies only and all other calls will be given to the Authority's office when it reopens. **Applications for Housing:** Anyone interested in applying for housing may call the office at **(508) 234-7736** to have an application mailed or if you prefer, applications may be picked up at the office during office hours.

New Activity: This year the Authority is seeking funding to install handicap showers for 4 Residents, to have a new parking lot and sidewalks at Colonial Drive,

New pursuits: Northbridge Housing Authority is always seeking funding for the Authority to become more energy efficient, improve outdated units and maintain its commitment to affordable housing.

Service: The Northbridge Housing Authority would like to thank all our Town Agencies for all their help whenever we needed or requested it.

DISABILITY COMMISSION

The Town of Northbridge Disability Commission consults with the Board of Selectmen, Town Manager and other Town agencies to advise and ensure that policies, town programs, activities and facilities comply with state and federal laws, rules and regulations concerning disabled persons. More information about the Disability Commission is available on our newly created webpage via the Town of Northbridge website.

In the summer of 2012, the Disability Commission worked in collaboration with the Town Manager to ensure that the voting facility at Northbridge High School allowed proper access for the disabled members of the Northbridge community. As a result of an onsite visit, the traffic patterns at the voting site were set up to allow ease of access for disabled individuals to include those with physical and visual disabilities. In addition, the Town purchased a portable ramp to assist persons in wheelchairs to bridge the curbed area directly in front of the entrance and exit doorways into the building.

Currently, the Disability Commission is addressing concerns expressed by community members related to access to public areas by individuals with disabilities and handicapped parking.

The Disability Commission welcomed three new members this year, Jessica Carpenter, Bruce Frieswick and James Mahoney, who bring to the Commission a wealth of knowledge and experience that will enhance our ability to assist the Town of Northbridge on important issues and concerns related to our community members with disabilities. We encourage anyone who would like to join us to contact the Town for further information. The Disability Commission meets on the second Monday of each month at 6:30 pm in the Town Hall.

Respectfully submitted,

Jonathan P. Smith, Ed.D. Chairperson
Jessica Carpenter
Bruce Frieswick
Jon Frieswick
James Mahoney

VETERAN'S COUNCIL

The Northbridge Veteran's Council consists of the following member agencies: American Legion, Oliver Ashton Post 343, Disabled American Veterans, Alfred F. Seagrave Chapter 116, Am Vets, Kmiotek-Lachapelle Post 18, and the Blackstone Valley Veterans Association.

The combined members of the Northbridge Veteran's Council are responsible for formulating and conducting ceremonies on Veteran's Day and Memorial Day. The Member Posts will also respond to all inquiries, and or invitations regarding veteran's activities or events.

In preparation for Memorial Day the Veteran's Council, its members and Boy Scouts placed American Flags on the graves of all deceased veterans in the Town of Northbridge. The Council would like to thank the members, and citizens of the Community that participated. A special thanks to the staff of St. Patrick's Cemetery, Pine Grove Cemetery, and the Northbridge DPW.

Services were held in both the Whitinsville and Rockdale sections of Town. Poems were read by Northbridge High School students in both ceremonies.

The Council would like to thank everyone that participated in Memorial Day 2013. Thank you to those guests and friends that participated in both services. Thank you to the girl and boy scouts, and the youth soccer league. A special thanks to those citizens of Northbridge that took the time to come out and remember those that gave their all, for all of us.

Thank you to the Douglas High School Marching Band, with its 85 members, who marched in the Whitinsville Memorial Day parade, and to the Northbridge High School Band for performing in Rockdale.

A Veteran's Tribute show was held at the Northbridge Middle School for Veteran's and their families just before Memorial Day. It was a great show, and the Veterans of this Community want to thank all involved.

Veteran's Day was a special day for Northbridge's Veterans. A Veteran's Day breakfast was held at the Northbridge Middle School for all local Veterans. This annual event has been very special to the Veterans and their families. The students and staff did a remarkable job!

Thank you to the Girl Scouts and their leaders, who again greeted the Veteran's outside the School on their way into breakfast. They had signs thanking the Vets, and thanked us themselves as we entered the School. Thank you to everyone involved.

In closing, the Northbridge Veteran's Council asks that we remember all of those veterans that have passed on. Their dedication and sacrifices will always be remembered. We also ask that you remember those brave men and women of our armed forces that remain in harms way all over this globe.

Respectfully submitted,

WILLIAM J. AUDETTE, Adjutant
Northbridge Veteran's Council

VETERANS' SERVICES

I want to start the annual report by saying that this first full year serving as the Veterans' Services Director has been an honor.

As reported in years past, the Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The Town of Northbridge is part of the Northbridge Veterans District which serves a total population of approximately 46,000 within the district which also includes the towns of Northbridge, Douglas and Sutton. The primary duty is to assist veterans and their dependants in applying for state and federal veteran's benefits and assistance.

The Northbridge Veterans' District has moved one more step forward to becoming 100 percent compliant with the State of Massachusetts Department of Veterans' Services guidelines as they relate to personnel needed to support the district. In order to be within full compliance, the district is required to have a full-time administrative assistant and another part-time Veterans' Services Officer. In September, Annmarie Cleary, an Air Force Veteran, was hired by the district, as a part-time Veteran Clerical Assistant.

In addition to being a veteran, Mrs. Cleary brings years of experience and knowledge to the district. Mrs. Cleary's addition to the district has allowed us to continue with assisting veterans with applying for federal VA benefits, which has become one of the primary reasons for veterans' appointments at this office. We have also been able to increase the assistance and time needed to service all of the Chapter 115 recipients. We have also been able to conduct more of the outreach necessary to assist our local Veterans.

During calendar year 2013, \$191,067.60 was paid out in assistance for Northbridge veterans. That is an increase of \$2397.47 over the previous year. This slight increase is a reflection of the increased need for assistance. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized benefits to the town, which for the year of 2012 totaled \$143,300.70. This also includes the purchase of flags that adorn veterans' graves during Memorial Day. This office also serves the towns of Douglas, Sutton and Uxbridge, which combined, reimburses the town two-thirds of the Director's salary, benefits and operating expenses. However, the numbers above represent Northbridge only.

The Veterans' Services office is conveniently located at 875 Hill Street in Whitinsville, where veterans can be assured of private and confidential service. The telephone/fax number is 508-234-9808. As always, we at Veterans' Services look forward to assisting veterans and their dependents. Please call with any veteran concerns.

Respectfully submitted,

Ronald Tetreau
Veterans' Services Director

NORTHBRIDGE CULTURAL COUNCIL

The Northbridge Cultural Council received a grant of \$5,570 from the Commonwealth of Massachusetts in 2013 to be awarded to grant applicants providing cultural activities to the town of Northbridge during the 2014 calendar year. Twenty-one applications totaling \$10,787 in grant requests were received. The Cultural Council granted funding to 20 applicants and denied 1 application.

Respectfully submitted,

Angela Dolber Co-Chair
Christine Fung-A-Fat Co-Chair
Eileen Pinoos-Treasurer
May Barlow
Gretchen Tucker

WHITINSVILLE SOCIAL LIBRARY

Treasurer's Report

The Corporators for the Whitinsville Social Library, the legal corporation that oversees the operation of the Library and from which the Library's trustees are drawn, held their 169th annual meeting September 19, 2013.

President: Jeanne A. Gould
Treasurer: Kurt Lange
Clerk: Jeanne Turner

Board of Trustees

John A. Rauth, Chair (term expires 2016)
Harold D. Gould, Jr. (term expires 2014)
Dennis McCowan (term expires 2014)
Barbara Leonard (term expires 2015)
Jack Walker (term expires 2015)
Carol Brouwer (term expires 2016)

Endowment Committee

Kurt Lange, Barbara Leonard, Dennis McCowan

Finances 1 July 2012 thru 30 June 2013

Received from the Town of Northbridge	\$120,000
State Aid:	\$14,622
Fines:	\$3,596

Expenditures

Salaries:	\$116,476
Building Maintenance:	\$2,137
Network Membership:	\$10,695
Books/Materials:	\$37,133

The Library's total operating expenses for FY13 were \$199,738. The budget was balanced by income from the Whitinsville Social Library Corporation, donations, and fund raisers.

Librarian's Report

The Whitinsville Social Library made excellent strides forward in programming, collection development, technology, use of space and planning in 2013. Use of everything – space, public computers, books, e-books, program attendance – is up over 2012. We had more volunteers, too, which helped managed the increased use. In September, we opened an additional 5 hours per week, on Monday & Tuesday mornings and 30 minutes earlier daily, bringing us closer to full compliance with the state's requirement for minimum number of hours in a town over 15,000. In October, Janyce Murray joined the staff as a library assistant. Both increased hours and the addition of Mrs. Murray were accomplished with no additional funding through staff reorganization. However, additional funding would be needed to allow us to open 5 more hours and reach full compliance or to add additional staff.

Programs

Whitinsville Social Library's programs are focused on children and their families. We provide programs for adults as time and money allows. If you have an idea for a program that you would like us to offer, or that you would like to offer, contact the Director. A complete listing of programs can be found on our website. You can also sign up to receive our monthly emailed newsletter or follow us on Twitter or Facebook.

Childrens' Programs

Our tremendously successful Summer Reading program ran for 2 months with a variety of programs for all ages, including some Saturday and evening activities. We worked with the Northbridge Public Schools on the second year of the "Read Around the Town" program. The Summer Reading program was sponsored by Unibank and West End Creamery. We hope your family will participate in next summer's program!

During 2013, the library increased Children's programming beyond our Summer Reading program. In the fall, the library developed afterschool programs, including "Monday is Funday." Every Monday after school there is a different club: Legos on the first and third Mondays, Craft Club on the second Monday; a book club for youth is offered every other month.

In December, we began to offer the Tufts Paws for People Program, a reading program designed for children ages 4-8, of any reading ability, where they sit and read to a trained therapy dog and her owner. This program is offered the third Saturday of each month.

In November the library partnered with Northbridge Elementary School for a Family Literacy Night. Local Author David Ira Rottenberg read his children's story *Gwendolyn the Graceful Pig*, while local dance company Dance Fusion performed the story. It was a very successful evening with over 100 in attendance. We held a 2nd Family Literacy Night with local author Crystal Stockwell in December. Look for additional Family Literacy events in 2014.

We received funding again this year from Beginning Bridges, a local division of SMOC, to fund children's musician Deb Hudgins' music program on the first Saturday of the month. The Whitinsville Social Library Corporation also funded Deb Hudgins' very successful Music & Movement program for Tots every Wednesday morning at 10:30. Childrens' Librarian Marcia Nichols offered both drop-in Story and Craft time every Thursday morning at 10:30 and held 3 sessions of a new Baby & Me program in the fall. Baby & Me will be back in the spring.

Free tutoring was offered at the library by community members on Saturdays for math (including advanced math for middle school & high school students), and general subjects for younger students. Call the library to register for a session or for more details.

Adult Programs

Whitinsville Social Library's goal in 2103 was to hold one adult event monthly, which we were able to accomplish. Adult events included four presentations by the Northbridge Historical Society, a creative writing class, an art workshop, an art show, monthly book groups and several presentations. In 2014, look for at least 2 adult events monthly.

In September, we began to hold Monday morning Coffee Hours at 9:30. All are welcome.

Collection

Whitinsville Social Library's collection was tweaked around the edges all year long. Many, many changes were also made to the library catalog records (mostly by volunteers) which allow the staff and patrons to find items more easily. In July, at the start of the new fiscal year, the Board of Trustees approved an increase to our book budget using the Whitinsville Social Library Corporations' funds, in order to bring the library closer to the amount other public libraries in Central Massachusetts spend on books. The Childrens' collection and the adult non-fiction collection received the largest increases.

In addition to Tumblebooks (online books for younger kids), we also subscribed to Zinio, a digital magazine service, and purchased some Northbridge-only e-books accessed through the Digital Catalog.

Technology

Four public computers were replaced, two using a grant from Walmart and two with funds from the Whitinsville Social Library Corporation. This doubled the use of our public computers. The Whitinsville Social Library Corporation also funded a special early literacy computer designed for kids aged 2-8, which is used every day. We also received a donation of a large screen all-in-one computer, which is at the front desk for customers to use to look up items in the library. At the end of the year, two Kindles were purchased, with funds from a generous patron and the Whitinsville Social Library Corporation, to be loaned as e-readers, joining the 6 Nook e-readers that we already lend out.

Use of Space

The most noticeable difference at the library this year was physical. We moved things around all year trying to find the best way to arrange the furniture, collections, and computers to meet the needs of our patrons. Teen books were moved into the reading room to free up the space to move the public computers together and to extend the children's room into the lobby. Other public libraries in the state gave us gently used furniture they no longer used including Wakefield, Kingston and Sturbridge, and our closer neighbors Sutton and Grafton. The library space will continue to evolve in 2014.

Planning

Over the summer, a five year Strategic Plan for FY15-19 was completed with the assistance of a committee made up of residents and stakeholders. It was approved by the library trustees and accepted by the state agency, the Massachusetts Board of Library Commissioners, in the fall. The plan is available online on our website. During the process, we also created a new mission statement:

“The Whitinsville Social Library serves the entire Northbridge community as a welcoming place that enlightens, informs, and entertains. We strive to connect people to a variety of library materials, resources and experiences that support lifelong learning and literacy. “

The goals in the Strategic Plan focus on sustainability, inviting space, literacy, community engagement, and technology. Our ability to complete these goals depends on the continued support of the library by the Town.

Special Projects

We worked on several special projects during the year. These projects and other activities beyond simply keeping the library functioning requires volunteers to complete. Thank you to everyone who helped us out during the year. Projects included:

Re-barcoding – Due to a change in the workflow at the network level, we were required to move all barcodes on our items to the front cover. For us, this meant re-barcoding at least 80% of our collection, item by item. Volunteers and staff worked diligently to complete this huge task using a rented machine. One unexpected benefit of this project was substantially faster check-out process that was most apparent during our busiest weeks in the summer.

Basement Cleanout – Cleaning out the basement to extend the adult stacks into the area began in earnest in 2013. Sorting, moving and boxing up the items in the basement was accomplished largely by volunteers. More work remains, but we can see the light at the end of the tunnel!

Inventory - We began to inventory the library and clean-up the database records, which is a process that is expected to take two years to complete.

Big Events - Whitinsville Social Library is committed to running three big family events each year. They are Summer Reading Kickoff (usually 3rd Saturday in June), Halloween Party (Saturday before Halloween), and Take Your Child to the Library Day (first Saturday in February). In 2013, we ran 2 of these events:

- 100th Anniversary of Building Celebration–During 2013, we celebrated the 100th anniversary of the building during our summer reading kick-off in June, including a successful book sale. We also had an adults-only celebration of the anniversary with a Cocktail Party in November.
- Halloween Party - On the Saturday before Halloween, we held a day-long party with games, activities and magic, along with another successful book sale.

Funding

While both the Whitinsville Social Library Corporation and the Town increased their funding to the Library, the Library remains underfunded compared to other Massachusetts public libraries, including all the libraries in our neighboring towns. This directly impacts the level of customer service and new books available to you. The Town provided 60% of the library’s total operating budget, partially funding staffing and new book purchases. The Whitinsville Social Library Corporation and donations funded the remaining 40% of the operating budget, which allowed the

library to remain certified by the state another year. In general, Whitinsville Social Library is funded at the level of a library of a town 2/3rd the size of Northbridge.

Partners

The Whitinsville Social Library depends on partnerships with other library organizations to provide the resources and services to patrons. These partners include our network, C/W MARS, which manages our shared library catalog database and provides e-books and other downloaded items from the Digital Catalog, and the Massachusetts Library System (MLS), which provides delivery service of books from other libraries, access to research databases, professional development opportunities, and rental equipment. We also continue to work with other public libraries to share unwanted item and receive assistance and advice.

Department Statistics

Value

Every month, slightly over \$100,000 worth of books, movies, audiobooks, etc. are borrowed by patrons of the Whitinsville Social Library.

Conservatively, 200 people use our public computers or our free Wi-Fi each month, thereby avoiding cost for internet access, data usage, and hardware. At \$40 each, this saves residents \$8,000 per month.

Patrons

We have 4,892 registered patrons. We add an average of 37 new patrons per month.

Items Borrowed

55,480 items were borrowed in 2013, up more than 1,000 items from 2012

78.3% were books

78.3% were owned by Whitinsville Social Library

We borrowed and lent about the same number of items from other libraries, about 6,500, for a total of 13,000. Items were borrowed from more than 160 other libraries in Massachusetts, plus other libraries nationwide.

Downloaded from Digital Collection (Overdrive)

2,928 e-books, up 1,102 items from 2012

817 e-audiobooks, up 111 items from 212

New Items

6,600 new items were added in 2013, more than double the amount in 2012. This is due to a larger book budget for part of the year and large donations of used movies & music. New items are also purchased using donations, including donations in memory of a deceased loved one. In 2013, the library was especially fortunate to receive numerous donations in memory of Mary Vandersea, Mary Ann Haggerty and Mary Horan, among others.

Also, many books currently on our shelves were never added to our computer system and they are added (as “new”books) as they are found. One of the goals of our inventory project is to systematically identify these books.

Thank you...

I would like to thank:

Numerous generous patrons whose donations to the library improved the library in so many ways

All of our volunteers for their help in moving the library forward (oftentimes literally moving stuff!)

Library staff in performing their day-to-day tasks, big & small, and especially Childrens’ Librarian Marcia Nichols for her deep dedication to the patrons of the Whitinsville Social Library. Take a moment to thank Marcia the next time you see her!

The staff of the town departments who came through with answers and assistance, especially Sharon Susienka, Donna Gosselin, Bob Thayer, and John Briand

The Massachusetts public libraries who passed along their gently used items to WSL

These local businesses for their support: Unibank, Walmart, McDonalds, Nicholas Jane Landscaping, West End Creamery, Gaudette Insurance, Harry’s Pizza, Corner Pizza and Dominos’ Pizza, and Dance Fusion Centre

The WSL Board of Trustees for their ongoing support, wisdom and willingness to forge ahead

See you at the library!

Submitted by
Jennifer Woodward
Library Director

HISTORICAL COMMISSION

The Northbridge Historical Commission meets on the second Tuesday of each month, from September – June at 7:00 P.M. at the James Fletcher House, 1 Elm Place in Whitinsville unless otherwise posted.

The commission continues to work closely with Mass Highway on the Douglas Road Bridge as work progresses to make sure historical guidelines are met as initially agreed upon by all parties in the initial plans so that the new bridge will not destroy the aesthetics of beautiful Memorial Square.

The commission was also responsible for overseeing the historical aspects of the Town Hall Window Restoration during the past year. The Town Hall trim is now back to the original color in 1876. The exterior is now beautified and the Town Hall is once again the showcase at the center of Memorial Square. The commission is now looking at restoration of the Upper Town Hall as its next project.

The commission has also been reviewing the Sutton Street project to make sure that historic walls and structures are not endangered by the road widening project. It is important to preserve the historical, architectural and aesthetic integrity of our community.

The commission has also worked closely with Mr. James Knott on the painting of The Chester LaSell Mansion on Hill Street as it is brought back to its original paint colors. This is a showpiece for our historic district and we can be thankful that Mr. Knott agrees and is going forward with this beautiful restoration.

In October, the commission in conjunction with Mr. Rice at Alternatives sponsored a historic Trolley Tour through the Whitinsville Historic District, narrated by Mr. Ken Warchol dressed as Mr. Paul Whitin. We had 3 tours that were sold out. We want to thank Unibank, Omni Technologies and Ruggiero Accountants for financially sponsoring the tours. Following the tours, a Whitin Treasure Chest of photographs and plaques was opened that came from The Old Spinning Ring Co. Mill in North Carolina where it had sat for over 40 years untouched. It was quite exciting to see what was inside the sealed chest on that day in the Alternatives Plaza.

The commission responded to 19 requests for historical information on buildings within the 3 National Register Districts in Northbridge. We have also responded to 6 genealogical requests searching for family genealogy in Northbridge.

The commission is also working on the process of replacing worn out historical signs that we put up in the town over the past 40 years as the budget allows. Requests for historical information on the town can be emailed to kenwarchol2@msn.com.

Respectfully submitted,

Kenneth Warchol, Chairman
Mary Barlow
Paula McCowan
Dan O'Neil
Leonard Smith, Jr.
Karen Tally
Wendy Timmons

PLAYGROUND AND RECREATION COMMISSION

In 2013 our Board maintained its commission with the chairman renewing his term for another 3 years and the rest of the board staying intact.

The approved budget was once again \$12,000 for the Playground and Recreation Commission for FY13. These funds have gone towards the rental of portable toilets at the various town fields. We also continued with the field maintenance at all of our fields which includes fertilization, slice seeding/irrigation & weed control. Our major project was repairing/replacing fencing at all of our fields, which we were able to do through a contract with Mr. Fence with a cost of a little over \$9,000.

We were also fortunate to obtain a one-time fund (\$15,000) from the American Legion Lease Agreement, which allowed for additional funds to be applied only to the Legion & Rockdale Foundation Fields. These funds paid for major up keep of the fields, which allowed us to contract out Golf Course Management to conduct a complete restoration of the fields including slice seeding, over seeding, irrigation and weed control throughout. We were also able to repair and replace fencing issues up there as well.

We continue to have a good working relationship with the DPW & the School Department. The PRC purchased addition signage addressing No dogs & No soft tossing against the fence at our fields which they agreed to install for us. The town continues to grow as does all of the youth programs and finding space for all to use was a challenge. We continue to have vandalism issues at all the Snack Shacks especially at Vail Field.

Our focus for 2014 will be on the Vail big baseball diamond & the Linwood basketball courts which are both becoming unplayable due to safety reasons. PRC has exhausted all our temporary fixes due to budgetary restraints. Major renovations will be necessary to ensure the safety to all that use it. The challenge will again be for PRC to get creative with its field assignments, finding space and/or giving fields a rest due to over use so that they will remain in playable condition in 2014.

Respectfully submitted by,

Dave Scichilone, Chairman
Bob Parker, Vice Chairman
Jeff Modica, Treasurer
Rob Fraser, Secretary
Mike Proto

		TREASURER/COLLECTOR		
		EMPLOYEE NAME	YTD GROSS	
SELECTMEN	C	AMPAGOOMIAN	\$ 1,250.00	
	J	ATHANAS	\$ 1,250.00	
	J	MARZEC	\$ 1,250.00	
	T	MELIA	\$ 1,250.00	
	D	NOLAN	\$ 1,437.50	\$ 6,437.50
TOWN MANAGER	T	KOZAK	\$ 117,239.50	
	E	BAKER	\$ 750.00	
	R	BARIL	\$ 750.00	
	A	COCHIS	\$ 48.00	
	R	CONLEE	\$ 750.00	
	S	FREGEAU	\$ 750.00	
	D	GOSSELIN	\$ 46,046.00	
	G	HATFIELD	\$ 750.00	
	T	HETU	\$ 750.00	
	E	JOHN	\$ 750.00	
	C	MALO	\$ 950.00	
	A	PRIEST	\$ 70.00	
	L	RUTKIEWICZ	\$ 1,130.00	
	K	SAUNDERS	\$ 11,702.70	
	S	SUSIENKA	\$ 72,084.62	
	P	WALLEN	\$ 288.00	\$254,808.82
MIS	R	THAYER	\$ 67,188.15	\$ 67,188.15
ACCOUNTING	N	VAIDYA	\$ 66,847.28	
	M	LARAMEE	\$ 39,989.60	
	S	MCGRATH	\$ 45,127.34	
	N	MOREIRA	\$ 2,625.00	\$ 154,589.22
ASSESSORS	R	FITZGERALD	\$ 70,073.63	
	J	CECCONI	\$ 46,092.98	
	R	WALLEN	\$ 22,386.48	\$ 138,553.09
TREASURER/COLLECTOR	K	YARGEAU	\$ 59,036.54	
	J	HARRIS	\$ 43,264.10	
	L	HOUDE	\$ 11,678.95	
	P	TUPPER	\$ 32,167.33	
	L	WOELLER	\$ 3,311.39	\$ 149,458.31
TOWN CLERK	D	CEDRONE	\$ 64,729.45	
	C	HILLS	\$ 305.00	
	L	ZYWIEN	\$ 32,183.84	
	E	ALDRICH	\$ 480.00	
	S	ARMSTRONG	\$ 400.00	
	M	BISHOP	\$ 950.00	
	L	BLAIR	\$ 450.00	
	H	BLOEM	\$ 300.00	
	R	BOUDREAU	\$ 300.00	

	EMPLOYEE NAME	YTD GROSS		
	M BRIAND	\$ 250.00		
	R BROCHU	\$ 400.00		
	J BROUILLARD	\$ 600.00		
	K BUURMA	\$ 400.00		
	J CARSE	\$ 600.00		
	M CONTINO	\$ 255.00		
	L CONVENT	\$ 450.00		
	M DEFOREST	\$ 400.00		
	L DUQUETTE	\$ 300.00		
	E FEEN	\$ 50.00		
	B FRIESWICK	\$ 100.00		
	J GALLAGHER	\$ 100.00		
	S HENNEY	\$ 100.00		
	J INGHAM	\$ 200.00		
	K JOUBERT	\$ 350.00		
	P KUIK	\$ 300.00		
	E KURAS	\$ 400.00		
	F LAVIGNE	\$ 200.00		
	J LEBLANC	\$ 650.00		
	K MICHNIEWICZ	\$ 300.00		
	D MIODUSZEWSKI	\$ 450.00		
	G MURRAY	\$ 300.00		
	E NOWLAN	\$ 350.00		
	A O'BRIEN	\$ 600.00		
	G OUILLETTE SR	\$ 600.00		
	S OVIAN	\$ 255.00		
	C PAINE	\$ 200.00		
	A RILEY	\$ 255.00		
	K ROY	\$ 150.00		
	J VANDENAKKER	\$ 400.00		
	K VANDERBAAN	\$ 300.00		
	C WARREN	\$ 685.00	\$	111,048.29
PLANNING BOARD	R BECHTHOLDT II	\$ 66,359.71		
	B KINNEY	\$ 38,906.00	\$	105,265.71
POLICE DEPT.	W WARCHOL	\$ 148,045.65 *		
	J BAKSTRAN	\$ 292.50		
	J BERKOWITZ	\$ 4,478.51		
	M BOHANAN	\$ 360.00		
	C BORELLI	\$ 36,079.45		
	D CHAUVIN	\$ 14,090.82		
	C CHICKINSKI	\$ 88,574.99 *		
	M CHOQUETTE	\$ 26,276.80		
	A CICCONE	\$ 11,415.52		
	R COLLETTE JR	\$ 585.00		

	EMPLOYEE NAME	YTD GROSS		
	B COLLINS	\$ 89,262.75 *		
	D CONLON	\$ 6,851.25		
	J CROSBY	\$ 180.00		
	T DEJORDY	\$ 96,223.30 *		
	L DERKOSROFIAN	\$ 110,465.88 *		
	N DESRUISSEAUX	\$ 4,087.59		
	P DUNLAVEY	\$ 1,215.00		
	L GAYLORD	\$ 54,403.82 *		
	R GORMAN	\$ 106,069.93 *		
	P GREENO	\$ 1,080.00		
	G HAMM	\$ 10,552.50		
	J HARRINGTON JR	\$ 405.00		
	T HARRIS	\$ 6,865.65		
	S HENEY	\$ 129,808.64 *		
	J HUCHOWSKI	\$ 495.00		
	J INGER	\$ 23,122.63 *		
	T LABRIE	\$ 133,548.64 *		
	J LEONARD	\$ 53,654.43 *		
	M LEONARD	\$ 105,211.02 *		
	R LLOYD	\$ 93,494.25 *		
	M MARINO	\$ 92,089.67		
	S MATTE	\$ 25,148.11 *		
	F MCCONAGHY	\$ 2,373.75		
	M MCGEE	\$ 315.00		
	R MONTIVERDI	\$ 877.50		
	J OUILLETTE	\$ 136,789.21 *		
	B PATRINELLI	\$ 115,378.57 *		
	H RAJOTTE	\$ 9,336.72		
	K ROCKWOOD	\$ 1,687.50		
	J ROPIAK	\$ 2,801.25		
	D ROY	\$ 100,742.09 *		
	L SKILLEN	\$ 55,330.70		
	B SMITH	\$ 13,133.21 *		
	M SWIFT	\$ 202.50		
	J TAYLOR SR	\$ 270.00		
	J TREDEAU	\$ 13,624.38		
	W TRIPP	\$ 247.50		
	K WESTBURY	\$ 95,884.72 *		
	J WHITE	\$ 96,573.79 *		
	M WILSON	\$ 720.00		
	J WOELLER	\$ 82,374.67 *		
	S ZOLLIN	\$ 125,706.73 *	\$	2,328,804.09
FIRE DEPT	G NESTOR	\$ 102,289.20 *		
	M BAKER	\$ 1,329.59		

	EMPLOYEE NAME	YTD GROSS		
	D BATT	\$ 418.72		
	J BEAUCHAIN	\$ 849.81		
	L BERNARD	\$ 313.78		
	E BOUTHILLETTE	\$ 74,821.15 *		
	F BRACKLEY	\$ 5,268.23		
	J BROCHU	\$ 500.26		
	B CASTELL	\$ 84,517.07 *		
	R CAVALIERI	\$ 2,495.81		
	A DOYLE	\$ 754.12		
	B DUDA	\$ 41.67		
	S DUPRE	\$ 3,970.57		
	C FLAGG	\$ 3,558.62		
	A GENGA	\$ 74,429.82 *		
	C HAHN	\$ 629.93		
	R HARINGA	\$ 2,340.19		
	D HOLMES	\$ 73,439.02 *		
	J HUFFOR	\$ 2,465.68		
	M KILEEN	\$ 346.82		
	D KIMBALL	\$ 1,476.91		
	M KURAS	\$ 48.62		
	R LACHAPELLE	\$ 84,283.90 *		
	D LAFLASH	\$ 774.56		
	R LATOUR JR	\$ 2,379.32		
	S MCKEOWN	\$ 4,607.47		
	D MICHON	\$ 263.91		
	J NIRO	\$ 203.31		
	G NOEL	\$ 93,009.18 *		
	D NOWLAN	\$ 81,628.66 *		
	M PLANTE	\$ 1,920.56		
	G RILEY	\$ 41.67		
	J SHERIDAN	\$ 72,778.13 *		
	R TVELIA	\$ 2,675.40		
	T VALDIVIA	\$ 84,796.15 *		
	M WALKER	\$ 340.73		
	D WHITE	\$ 88,164.68 *		
	E WHITE	\$ 66,688.86 *		
	W WHITE	\$ 74,914.84 *		
	M WYPYSZINSKI	\$ 4,088.37	\$	1,099,865.29
BUILDING DEPT	J SHEEHAN JR	\$ 68,893.74		
	B OUILLETTE	\$ 44,974.12	\$	113,867.86
INSPECTORS	J ATCHUE	\$ 700.00		
	G DUHAMEL	\$ 8,504.88		
	P HARPER	\$ 1,400.00		
	L SAKIN	\$ 3,677.37		

		EMPLOYEE NAME	YTD GROSS		
	R	WALLIS	\$ 8,711.53		
	L	WIERSMA	\$ 10,726.73	\$	33,720.51
DPW HIGHWAY DIVISION	J	SHURIS	\$ 96,486.12		
	P	BESSETTE	\$ 59,257.09 *		
	J	BRIAND	\$ 51,010.79		
	R	BROOKS	\$ 76,729.44 *		
	J	BROSNAHAN	\$ 57,289.33 *		
	S	BROUWER	\$ 32,258.12		
	S	GRIGNON	\$ 52,624.37 *		
	B	KINNEY	\$ 53,316.01 *		
	B	LUSSIER	\$ 365.63		
	M	MULLEN	\$ 10,624.33		
	J	OOSTERMAN	\$ 807.23		
	R	PELLETIER	\$ 53,569.34 *		
	T	STANOVICH	\$ 6,776.00		
DPW SEWER DIVISION	R	VAN METER	\$ 72,913.99	\$	624,027.79
	M	KURAS	\$ 78,238.45		
	M	HAVALOTTI	\$ 68,818.97 *		
	J	KELLEY	\$ 54,986.52		
	P	LESPEREANCE JR	\$ 33,883.55		
	M	LAMONTAGNE	\$ 65,998.49 *		
	A	LEGG	\$ 6,847.50	\$	308,773.48
BOARD OF HEALTH	J	GNIADEK	\$ 54,645.58		
	M	ARMENDO	\$ 4,506.60		
	T	GILCHRIST	\$ 9,401.40		
	K	HAWKINS	\$ 360.00		
	P	MONAST	\$ 3,594.64		
COUNCIL ON AGING	R	THOMSOM	\$ 2,208.00	\$	74,716.22
	K	BOL	\$ 53,020.97		
	M	ALEX	\$ 18,621.00		
	R	BLAIR	\$ 2,671.95		
	A	CROSBY	\$ 270.00		
	J	DELUCA	\$ 20,712.63		
	J	DIONNE	\$ 15,941.35		
	D	ELLMORE	\$ 70.02		
	A	GENTRY	\$ 7,824.25		
	G	MCCREA	\$ 2,254.47		
	J	ORASY	\$ 23,140.66		
VETERANS	M	REBECCHI	\$ 750.00	\$	145,277.30
	R	TETREAU JR	\$ 46,885.90		
	A	CLEARY	3325.29	\$	50,211.19
LIBRARY	J	WOODWARD	\$ 60,778.12		
	L	CARLEY	\$ 9,264.28		
	D	COLEMAN	\$ 9,869.47		

	EMPLOYEE NAME	YTD GROSS		
	A DZINDOLET	\$ 10,413.90		
	C MITCHELL	\$ 8,066.84		
	J MURRAY	\$ 4,400.24		
	M NICHOLS	\$ 19,779.38		
SCHOOL SUPERINTENDENT	P PATNODE	\$ 21,044.45	\$	143,616.68
	N SPITULNIK	\$ 131,005.75		
	L DENAULT	\$ 15,525.00	\$	146,530.75
SCHOOL SECRETARY	H BAKER	\$ 42,356.43		
	K BOUCHER	\$ 49,588.36		
	J DEYOUNG	\$ 9,132.50		
	J PINTO	\$ 42,948.83		
	S RICHARD	\$ 39,553.96		
SCHOOL NURSES	M WALKER	\$ 94,929.56	\$	278,509.64
	S CALABRO	\$ 75,173.94		
	T HAIRE	\$ 7,664.80		
	L JOHNSON	\$ 81,217.00		
	M ROKES	\$ 73,743.94		
SCHOOL CUST. / MAINT.	J THORNE	\$ 77,568.94	\$	315,368.62
	P HALACY	\$ 62,752.73		
	L ACHORN	\$ 50,235.78 *		
	M BEDARD	\$ 57,455.79 *		
	J BISBEE	\$ 41,598.35 *		
	R BOUCHER	\$ 41,593.97 *		
	R BROUILLETTE JR	\$ 45,052.80 *		
	K CROSSLEY	\$ 25,756.98		
	R DEMREST	\$ 10,813.75 *		
	K DEYOUNG	\$ 27,893.42 *		
	T DEYOUNG	\$ 46,175.51 *		
	J GILLEY	\$ 52,261.30 *		
	J GUYETTE	\$ 52,546.77 *		
	J LESIAK	\$ 67,971.19 *		
	W LUBAS	\$ 37,973.25		
	P MORIN	\$ 53,399.64 *		
	R NEWMAN JR	\$ 47,322.26 *		
	R OUELLETTE	\$ 49,085.36 *		
	J ROLAND	\$ 8,216.00		
	B SIMMONS	\$ 12,160.70 *		
	A THIBAUT	\$ 48,022.46 *		
	G VARTERESIAN	\$ 57,180.65 *		
SCHOOL CUST./MAINT. SUBS	K WALKER	\$ 52,273.21 *	\$	947,741.87
	N BASSETT	\$ 2,100.00		
	B BEDIGIAN	\$ 1,820.00		
	J CANOY	\$ 1,696.00		
	G COSENZA	\$ 1,768.00		

	EMPLOYEE NAME	YTD GROSS		
	M DELUCA	\$ 1,800.00		
	E DREW	\$ 1,696.00		
	R DREW	\$ 1,600.00		
	D FLEMING	\$ 2,040.00		
	C HAHN	\$ 6,123.00		
	J HANNA	\$ 1,728.00		
	T ISAACSON	\$ 1,868.00		
	D KELLEY	\$ 1,342.25		
	T NICOLETTI	\$ 1,654.00		
	C PAINE	\$ 1,728.00		
	F PALMER JR	\$ 1,540.50		
	D RUSSELL	\$ 1,976.00		
	R SABOURIN	\$ 1,752.00	\$	34,231.75
FOOD SERVICES	I AFONSO	\$ 12,830.15		
	D ARAKALIAN	\$ 15,854.61		
	B BACH	\$ 9,234.67		
	J BLOOD	\$ 30,780.64		
	T CUGINI	\$ 16,397.28		
	J CULCASI	\$ 5,051.20		
	N CUSSON	\$ 19,822.47		
	D FRASER	\$ 4,975.87		
	C GAGNER	\$ 13,293.07		
	P GARDINI	\$ 24,680.30		
	K GOLDMAN	\$ 13,162.49		
	C GREENE	\$ 29,331.09		
	D HARTLAND	\$ 23,242.72		
	K HENDERSON	\$ 15,115.97		
	S HICKEY	\$ 10,184.10		
	A LOWELL	\$ 18,331.04		
	C MUTELL	\$ 24,610.70		
	J PERKINS	\$ 18,655.83		
	R PUGLISI	\$ 26,428.08		
	S ROY	\$ 26,086.56		
	D SLAVIN	\$ 7,702.91		
	S SWETT	\$ 19,621.41		
	W TIMMONS	\$ 2,765.03		
	J WILLIAMSON	\$ 30,895.87	\$	419,054.06
FOOD SERVICE SUBS	T BOUCHER	\$ 324.00		
	S BYRNE	\$ 3,972.00		
	K GREENE	\$ 192.00		
	M LYNCH	\$ 264.00		
	A LYONS	\$ 2,942.59		
	T MASTERSON	\$ 286.00		
	D TAYLOR	\$ 148.00	\$	8,128.59

		EMPLOYEE NAME	YTD GROSS
BALMER SCHOOL	J	ADAMOWICZ	\$ 23,791.40
	S	AYOTTE	\$ 5,399.94
	R	AGURKIS	\$ 65,331.55
	S	BAZOUKAS	\$ 77,682.17
	M	BELSITO	\$ 47,551.84
	A	BOLAND	\$ 50,569.76
	A	BOURGET	\$ 74,831.09
	J	BOUTHILLETTE	\$ 76,050.00
	P	BRAZAUSKAS	\$ 92,546.06
	L	BRISTOL	\$ 49,624.20
	P	BRODIN	\$ 56,992.72
	K	BROWN	\$ 48,800.90
	K	BUMA	\$ 54,063.57
	M	BUSH	\$ 15,685.00
	L	CAMPBELL	\$ 11,935.00
	C	CIOFFI	
	L	CLARK	\$ 84,368.75
	L	CLEMENTS	\$ 48,616.77
	A	CUMMINGS	\$ 59,784.93
	M	DEJORDY	\$ 6,725.00
	K	DELUCA	\$ 19,602.00
	P	DEVEAU	\$ 11,755.00
	T	DIPILATO	\$ 10,535.00
	L	DOLAN	\$ 48,944.51
	C	FULLER	\$ 74,831.09
	J	GONYNOR	\$ 20,046.26
	T	GOULD	\$ 55,146.53
	B	GRACE	\$ 11,764.00
	M	GUGLIELMO	\$ 14,980.00
	J	HAAS	\$ 11,467.50
	E	KASPARIAN	\$ 45,167.55
	R	KILLORAN	\$ 51,401.95
	J	KUCINSKAS	\$ 57,989.30
	J	LABRIE	\$ 57,237.72
	J	LACHAPELLE	\$ 82,884.75
	S	LANZILLO	\$ 75,700.00
	K	LEVY	\$ 76,050.00
	C	MALLET	\$ 60,415.22
	S	MARINO	\$ 78,310.85
	L	MILLER	\$ 61,266.94
	S	MORGANELLI	\$ 57,786.47
	M	MUSCATELL	\$ 52,478.20
	J	O'BRIEN	\$ 76,130.44
	A	PATNODE	\$ 7,525.00

	EMPLOYEE NAME	YTD GROSS	
	S PAUL	\$ 50,981.82	
	C PETERSEN	\$ 11,518.75	
	D PLAUD	\$ 81,083.56	
	D QUINAMA	\$ 29,147.65	
	S RACICOT	\$ 52,230.45	
	S REILLY	\$ 55,325.34	
	K REILLY-GILL	\$ 53,409.87	
	K RIORDAN	\$ 50,403.15	
	W RIORDAN	\$ 78,459.00	
	C ROBINSON	\$ 76,826.09	
	D SHILALE	\$ 11,000.00	
	M SHORTEN	\$ 26,354.14	
	J SIEMASZKO	\$ 24,745.00	
	R SILVA	\$ 7,525.00	
	C SIMONEAU	\$ 49,567.54	
	D SINKUS	\$ 55,054.82	
	M SUTTON	\$ 76,050.00	
	J TERRANOVA	\$ 17,599.50	
	K TOWER-LUDWIG	\$ 75,980.00	
	R UNDERWOOD	\$ 56,045.28	
	S WARCHOL	\$ 78,310.85	
	D WILSON	\$ 13,945.00	
	T ZELANO	\$ 61,546.94	
	S ZISK	\$ 50,598.65	\$ 3,213,475.33
HIGH SCHOOL	M ALDRICH	\$ 81,223.56	
	P ANDERSON	\$ 48,792.62	
	E BATCHELDER	\$ 66,548.75	
	P BEDARD	\$ 68,518.12	
	S BENTLEY	\$ 57,880.01	
	A BOUDREAU	\$ 62,069.22	
	P CHENET	\$ 75,962.50	
	K CHESTNA	\$ 15,940.14	
	A CHRISTY	\$ 31,676.78	
	P COLLINS	\$ 81,083.56	
	M CONNORS	\$ 32,010.32	
	J COREY	\$ 13,005.00	
	K COTE	\$ 51,888.87	
	K COURTNEY	\$ 53,625.62	
	J DEMAGIAN	\$ 23,356.35	
	H DESAUTELS	\$ 49,112.60	
	S DODD	\$ 78,622.50	
	W EGAN	\$ 81,153.56	
	J FERRARI	\$ 50,702.62	
	A FINKEL	\$ 63,089.05	

	EMPLOYEE NAME	YTD GROSS
M	FRASCA	\$ 74,551.09
P	GABRENAS	\$ 16,547.13
M	GADDIS	\$ 76,512.07
J	GOODRICH	\$ 61,156.55
J	GORMAN	\$ 75,700.00
C	GREEN	\$ 80,620.40
K	GUERIN	\$ 81,847.00
M	HENEY	\$ 56,712.72
M	HUGHES	\$ 77,203.09
P	JAMES	\$ 45,462.77
S	JONES-RIOLO	\$ 78,800.10
A	KATZ	\$ 70,593.22
D	KATZ	\$ 14,922.48
J	KEELER	\$ 19,385.64
J	KOZIK	\$ 52,187.62
A	LANDIS	\$ 64,276.55
R	LAURENS	\$ 82,057.00
C	LINDSEY	\$ 51,121.95
J	LUCENA	\$ 69,325.12
K	MACNEIL	\$ 53,982.95
J	MALEY	\$ 5,426.04
M	MARKO	\$ 49,270.12
R	MARSHALL	\$ 54,978.05
C	MATTIE	\$ 920.00
S	MCKEON	\$ 34,268.98
D	MILLS	\$ 82,278.00
J	MONAHAN JR	\$ 21,100.50
C	MOQUETE (BEAMENDERFER)	\$ 51,121.95
J	MORWAY-BALESTRACCI	\$ 48,792.62
J	MULKERRIN	\$ 59,361.55
G	OSTOPOWICH	\$ 81,527.50
S	PALMER-HOWES	\$ 91,060.56
S	PARSLOW	\$ 14,220.00
K	PEARSON	\$ 60,054.70
N	POLUCHA	\$ 51,676.30
M	POULIN	\$ 66,439.85
M	REILLY	\$ 75,875.00
A	RICHARDS	\$ 86,840.00
P	ROSSI	\$ 20,692.71
S	SAVAGE	\$ 75,700.00
B	SCHUR	\$ 51,209.45
J	STANLEY	\$ 45,057.50
J	SWAYZE	\$ 75,011.00
N	SWEENEY	\$ 15,615.87

	EMPLOYEE NAME	YTD GROSS	
	L TAINTOR	\$ 78,675.00	
	S THULIN	\$ 66,363.55	
	K TOOMEY	\$ 61,491.72	
	S TRAVERS	\$ 79,053.50	
	M TUBBS	\$ 32,487.82	
	J VERDONE	\$ 59,732.82	
	J WARZECHA	\$ 52,984.82	
	A ZOLLO	\$ 16,599.63	\$ 3,955,114.31
MIDDLE SCHOOL	M ASHBY	\$ 76,950.00	
	S ARSENAULT	\$ 48,015.31	
	A BALBONI	\$ 50,344.82	
	J BEDIGIAN	\$ 75,980.00	
	K BELANGER	\$ 50,279.25	
	D BENNETT	\$ 72,196.32	
	M BERG	\$ 49,294.82	
	J BETHEL	\$ 49,294.82	
	H BIANCO	\$ 43,262.93	
	S BLISS	\$ 54,408.52	
	K BOUCHER	\$ 27,511.95	
	T COADY	\$ 76,335.00	
	A COLONERO	\$ 74,656.09	
	M CONNELL	\$ 63,808.12	
	J CUDEBACK	\$ 15,575.00	
	R D'ANGELO	\$ 53,243.95	
	C DERMUGRDITCHIAN	\$ 18,812.50	
	K DEWEES	\$ 61,266.94	
	J DONOHUE	\$ 73,393.94	
	K FARRAND	\$ 51,727.32	
	R FLAHERTY	\$ 59,396.55	
	J FOURNIER	\$ 18,287.50	
	D FRYE	\$ 31,006.60	
	N GALVIN	\$ 51,121.95	
	K GANDOLFO	\$ 17,342.63	
	J GAUTHIER	\$ 77,147.00	
	M GAUTHIER	\$ 82,941.94	
	L GERAGHTY	\$ 25,995.01	
	B GHIDONI	\$ 23,751.40	
	L GOGOLINSKI	\$ 57,952.91	
	J HAMMOND	\$ 15,090.84	
	M HAZELWOOD	\$ 77,125.00	
	T HENDRIKS	\$ 19,378.07	
	K HICKEY	\$ 46,056.30	
	A HYMAN	\$ 49,174.84	
	K JENKINS	\$ 77,497.00	

	EMPLOYEE NAME	YTD GROSS	
	J JONCAS	\$ 55,525.28	
	D JONES	\$ 47,574.77	
	L KAMATARIS	\$ 76,242.50	
	M LARSON	\$ 74,551.09	
	L LUKASEK	\$ 78,170.85	
	P MACEK	\$ 48,576.82	
	M MALONE	\$ 75,700.00	
	K MANCINI	\$ 83,043.09	
	J MCCARTHY	\$ 48,539.77	
	R MCCLAUGHLIN	\$ 75,510.02	
	K MCNEIL	\$ 74,112.00	
	L MCNEIL	\$ 55,855.23	
	E MERCIER	\$ 58,214.72	
	D MONTGOMERY	\$ 15,090.84	
	G NEALON	\$ 73,393.94	
	C NELSON	\$ 75,700.00	
	M OUELLETTE	\$ 76,230.00	
	N OUELLETTE	\$ 75,700.00	
	R PHILLIPS	\$ 68,895.82	
	J PIASCIK	\$ 46,504.39	
	J PROVOST	\$ 81,497.00	
	M REMUCK	\$ 54,231.34	
	K RHEAUME	\$ 77,058.86	
	N SANKO	\$ 78,777.00	
	L SNELGROVE	\$ 78,030.85	
	T SOCHIA	\$ 19,340.49	
	R SPAIN	\$ 54,715.28	
	T SPADARO	\$ 76,066.09	
	B STEEVES	\$ 77,580.35	
	M STINCHFIELD	\$ 76,120.00	
	C SULLIVAN	\$ 71,589.00	
	J SULLIVAN	\$ 77,769.00	
	L SULLIVAN	\$ 75,980.00	
	D TAYLOR	\$ 22,326.99	
	P THISTLE	\$ 10,050.00	
	A WELLS	\$ 67,965.06	
	T ZULIANI	\$ 16,328.70	\$ 4,114,180.28
ELEMENTARY SCHOOL	E ABBONDANZA	\$ 84,809.01	
	K AVERKA	\$ 77,165.09	
	L BELSETH	\$ 32,799.07	
	J BENOIT	\$ 71,038.36	
	T BERKOWITZ	\$ 60,065.57	
	L BIANCO	\$ 20,440.00	
	K BOYLE	\$ 59,321.65	

	EMPLOYEE NAME	YTD GROSS	
	B BROTHERS	\$ 49,072.62	
	S BYRNE	\$ 50,367.62	
	J CAVISTON	\$ 51,639.82	
	S CURRAN	\$ 6,685.25	
	L DAMATO	\$ 58,682.23	
	K DEMERITT	\$ 51,401.95	
	L EDWARDS	\$ 51,357.62	
	C FLANNERY	\$ 16,391.07	
	N GANTT	\$ 50,783.57	
	C GASPAR	\$ 15,835.14	
	K GIANGRANDE	\$ 54,688.52	
	E GOSSELIN	\$ 76,690.00	
	D HAVERTY	\$ 45,362.55	
	K IRISH	\$ 29,474.95	
	M JUGES	\$ 74,831.09	
	J KUINDERSMA	\$ 52,501.34	
	M LANDRY	\$ 56,835.32	
	E LARIVIERE	\$ 49,504.82	
	S LOMONACO	\$ 12,165.00	
	M MALONE	\$ 46,007.55	
	T MARTIN	\$ 47,324.77	
	S MCGOWAN	\$ 2,100.00	
	P MELANSON	\$ 63,808.12	
	J MICALONE	\$ 21,136.81	
	D MIGNAULT	\$ 78,036.09	
	M MORASSE	\$ 84,802.31	
	D PINHEIRO	\$ 78,402.08	
	K POISSON	\$ 14,980.00	
	J REDDING	\$ 82,790.06	
	S RIVELLI-GUERTIN	\$ 76,200.00	
	D ROGIERS	\$ 57,065.56	
	A RUSSO	\$ 49,294.82	
	J SCHULTZ	\$ 11,851.25	
	M SHENIAN	\$ 78,407.10	
	J SOLARI	\$ 24,047.76	
	R TROMBLEY	\$ 14,700.00	
	M USENIA	\$ 74,936.09	
	K WALKER	\$ 75,202.09	
	J WARREN	\$ 49,275.34	
	J WING	\$ 76,181.25	\$ 2,366,458.28
SCHOOL ADMINISTRATION	S DIMARE	\$ 90,435.21	
	S FALCONER	\$ 77,526.56	
	J FLAYHAN	\$ 96,275.28	
	M GAUTHIER	\$ 110,239.63	

	EMPLOYEE NAME	YTD GROSS		
	J HEALY	\$ 90,677.93		
	L HIPPERT	\$ 64,700.62		
	D INCUTTO	\$ 33,387.70		
	J LIZOTTE	\$ 94,700.56		
	R LYNCH	\$ 93,551.77		
	S MCKINSRY	\$ 38,275.31		
	M MEGA	\$ 104,107.29		
	S MORGENWECK	\$ 48,695.82		
	K PHILLIPS	\$ 86,576.98		
	P RITTER	\$ 62,290.69		
	K ROSS	\$ 94,051.88		
	C STICKNEY	\$ 50,931.73		
	J SUSIENKA	\$ 63,438.85		
	S TRINGALI	\$ 79,146.05		
	C VARGAS-GUEVARA	\$ 46,708.33		
	J ZYWIEN	\$ 98,054.10	\$	1,523,772.29
SECRETARIES	K BRADLEY	\$ 39,703.89		
	L CAPISTRAN	\$ 35,549.07		
	B DUCLOS	\$ 39,703.89		
	C LOURIE	\$ 27,549.21		
	D MORREALE	\$ 45,304.82		
	S POITRAS	\$ 44,694.25		
	D VANDENAKKER	\$ 39,703.89		
	L WHITE	\$ 21,260.74	\$	293,469.76
SPEC. ED. SECRETARIES	N GANGAI	\$ 53,344.56		
	L BARTOLINI	\$ 20,992.88	\$	74,337.44
LUNCH AIDE	J BERRY	\$ 6,251.50		
	D CICCONE	\$ 20,741.52		
	L CLAUDIO	\$ 3,608.00		
	R LACHAPELLE	\$ 4,154.00		
	A MOORE	\$ 3,600.00		
	M RICHARD	\$ 5,868.50		
	C STUART	\$ 11,121.00		
	D TOMASZEWICZ	\$ 1,620.00	\$	56,964.52
AIDES	K ALLEN	\$ 16,671.26		
	D ARIEL	\$ 25,291.29		
	B ARSENAULT	\$ 11,405.74		
	L BALLOU	\$ 17,205.76		
	K BARROWS	\$ 3,937.50		
	M BEAUREGARD	\$ 19,707.95		
	S BEGGS	\$ 15,225.54		
	M BENOIT	\$ 20,495.95		
	C BERKOWITZ	\$ 14,849.71		
	J BESSETTE	\$ 16,326.76		

	EMPLOYEE NAME	YTD GROSS
S	BRODEUR	\$ 1,877.46
J	BROWN	\$ 6,762.50
J	CAFFERKY	\$ 23,549.24
H	CHARBONNEAU	\$ 15,675.28
L	CHARBONNEAU	\$ 11,327.11
L	CHROSTOWSKI	\$ 4,072.60
L	CIRAS	\$ 23,046.10
S	CLAGGETT	\$ 6,551.88
A	CLEARY	\$ 18,924.95
L	CODY	\$ 5,664.85
M	COLLETTE	\$ 4,567.81
K	DANSEREAU	\$ 9,761.69
E	DELUCA	\$ 700.00
A	DEROSIERS	\$ 17,944.22
J	DICKEY	\$ 14,675.12
J	DION	\$ 13,787.53
A	DIPETRILLO	\$ 18,666.03
B	DRINKWATER	\$ 2,445.30
L	FAY	\$ 22,562.06
D	FEEHAN	\$ 11,356.43
D	FLEMING	\$ 19,056.58
R	GALLANT	\$ 2,132.50
M	GAY	\$ 20,786.23
J	GILES	\$ 14,457.15
S	GOLDSTEIN	\$ 18,476.17
S	GRILLI	\$ 13,534.54
A B	GUERIN	\$ 15,511.47
A	GUERIN	\$ 20,312.57
C	HAAK	\$ 13,063.33
T	HARRIGAN	\$ 12,384.90
D	HART	\$ 9,505.81
L	HARTWICK	\$ 22,935.68
C	KEDDY	\$ 2,118.81
N	LAMBERSON	\$ 8,016.15
D	LAVALLEE	\$ 16,626.53
L	LAVERDIERE	\$ 18,697.05
K	LAVOIE	\$ 15,739.25
E	LENNAN	\$ 10,235.88
M	LOUGHLIN	\$ 14,969.14
A	LUND	\$ 22,055.86
G	MAGUIRE	\$ 23,672.53
L	MAGUIRE	\$ 6,146.49
B	MALCOLM	\$ 19,225.97
P	MARTIN	\$ 18,818.65

	EMPLOYEE NAME	YTD GROSS	
	J MCGRATH	\$ 15,879.98	
	C METCALF	\$ 22,541.73	
	E MILLS	\$ 15,532.76	
	P MULHALL	\$ 21,760.72	
	J NASUTI	\$ 3,168.00	
	S NICOLETTI	\$ 29,543.60	
	P PAINE	\$ 22,631.96	
	C REA	\$ 9,539.95	
	P ROCHE	\$ 19,386.27	
	L SALLOUX	\$ 14,935.69	
	P SANSOUCY	\$ 14,179.95	
	R SCHOFIELD	\$ 14,178.26	
	D SCHOTT	\$ 19,647.44	
	M SMITH	\$ 21,093.13	
	K SNYDER	\$ 24,903.56	
	A SOCHIA	\$ 14,020.45	
	S STONE	\$ 20,627.07	
	E SUSIENKA	\$ 11,327.26	
	L SUSIENKA	\$ 18,684.58	
	S SUSIENKA	\$ 31,385.07	
	M THEROUX	\$ 18,300.95	
	D THOMPSON	\$ 14,615.09	
	A TROMBINO	\$ 9,005.85	
	M VANSWOL	\$ 1,341.60	
	M VAUGHAN	\$ 10,331.46	
	S WALLACE	\$ 19,789.57	
	S WILGA	\$ 8,129.95	
	L WYNDHAM	\$ 13,552.84	\$ 1,213,549.60
SUBSTITUTES	J ARCHIBALD, JR	\$ 2,228.00	
	T BARRON	\$ 1,900.00	
	L BARROWS	\$ 6,150.00	
	K BEACH	\$ 150.00	
	A BEAUPRE	\$ 350.00	
	S BENNETT	\$ 1,125.00	
	T BENNETT	\$ 250.00	
	J BERTI	\$ 2,250.00	
	J BLATT	\$ 2,900.00	
	R BOBERG	\$ 4,050.00	
	K BOUTOT	\$ 350.00	
	K BRADLEY	\$ 250.00	
	J BRAZAUSKAS, SR	\$ 1,437.50	
	K BRAZAUSKAS	\$ 10,037.50	
	C BROCHU	\$ 100.00	
	D BROWN	\$ 10,950.00	

	EMPLOYEE NAME	YTD GROSS
A	BUDNICK	\$ 886.76
M	BURCHARD	\$ 850.00
M	BURDICK	\$ 100.00
C	BURKE	\$ 35,055.78
R	CAPISTRAN	\$ 300.00
C	CASELLO	\$ 8,445.00
J	CHERRINGTON	\$ 1,912.50
C	CIRAS	\$ 827.38
J	CIRAS	\$ 150.00
H	CHIASSON	\$ 100.00
S	CLARKIN	\$ 5,325.00
K	COLAHAN	\$ 150.00
K	CONE	\$ 50.00
K	CONNORS	\$ 1,425.00
E	CONSIGLI	\$ 1,150.00
M	CONSIGLI	\$ 400.00
M	COOK	\$ 1,400.00
A	COTTER	\$ 800.00
A	COURNOYER-SMITH	\$ 10,455.00
C	CROTEAU	\$ 225.00
H	DEARY	\$ 9,418.04
B	DENEALT	\$ 9,712.50
K	DENEALT	\$ 1,825.00
M	DENEALT	\$ 300.00
C	DIMARE	\$ 2,305.00
K	DINEEN	\$ 3,500.00
D	DOLDOORIAN	\$ 675.00
L	DOLDOORIAN	\$ 200.00
A	DONATI	\$ 850.00
J	DONATI	\$ 950.00
H	DORFMAN	\$ 200.00
J	DOWD	\$ 850.00
A	DREW	\$ 4,626.85
L	DREW	\$ 1,075.00
L	DUCHARME	\$ 2,775.00
K	DUFFY	\$ 834.51
A	DUPRE	\$ 200.00
L	ELDERKIN-ROULEAU	\$ 4,287.50
R	FLEMING	\$ 150.00
P	GAGNON	\$ 3,600.00
K	GALLAGHER	\$ 12,929.77
L	GANNON	\$ 4,273.88
T	GELLER	\$ 1,845.00
J	GLENNON	\$ 150.00

	EMPLOYEE NAME	YTD GROSS
M	GOSSELIN	\$ 50.00
G	GRIFFIN	\$ 1,242.50
N	GRONDIN	\$ 350.00
K	HARTWICK	\$ 809.38
M	HAY	\$ 4,187.50
J	HEHIR	\$ 500.00
C	HIPPERT	\$ 1,400.00
I	HOLDSTOCK	\$ 3,540.00
A	HOLLMAN	\$ 9,420.00
J	HOUGASIAN	\$ 18,152.70
U	HOULE	\$ 4,000.00
R	JANTON	\$ 4,354.00
S	KIDD	\$ 400.00
A	KING	\$ 75.00
M	KLAIMAN	\$ 650.00
D	KOGUT	\$ 1,750.00
P	KOSCIAK	\$ 5,775.00
C	KOTVAL	\$ 3,668.75
E	KOTZEN	\$ 13,900.00
C	KWASEK	\$ 500.00
L	LAFRENIERE	\$ 3,300.00
R	LAGUE	\$ 4,799.00
D	LAYTHE	\$ 1,081.50
N	LEACH	\$ 3,187.50
K	LEGG	\$ 4,500.00
M	LEMIEUX	\$ 200.00
J	LONG	\$ 75.00
K	MAGUIRE	\$ 40.63
A	MAIETTA	\$ 909.38
C	MALKASIAN	\$ 937.50
M	MALONEY	\$ 1,600.00
N	MARINO	\$ 175.00
C	MARZEK	\$ 81.25
P	MATHIEU	\$ 825.00
A	MATURI	\$ 809.38
M	MCELREATH	\$ 4,440.01
E	MCINTYRE	\$ 878.14
K	MIEDEMA	\$ 300.00
H	MIGNAULT	\$ 650.01
B	MOORE	\$ 5,625.00
S	MORREALE	\$ 1,922.75
N	MOSCOFIAN	\$ 1,837.50
M	MULGREW	\$ 24,512.50
G	O'DONNELL	\$ 400.00

	EMPLOYEE NAME	YTD GROSS	
J	O'DONNELL	\$ 400.00	
J	PELLETIER	\$ 375.00	
J	PEPKA	\$ 4,800.00	
S	PERRON	\$ 10,165.00	
L	PETERS	\$ 1,350.00	
M	PETERSEN	\$ 9,300.00	
C	PINTO	\$ 50.00	
B	PLAUD	\$ 1,000.00	
F	POLYMEROS	\$ 675.00	
J	PORCELLI	\$ 3,350.00	
E	PUDA	\$ 2,775.00	
S	QUARANTA	\$ 4,575.00	
W	RATCLIFFE	\$ 1,800.00	
C	REDING	\$ 10,257.50	
B	RICHARDS	\$ 1,495.00	
S	RICHARDS	\$ 5,250.00	
D	ROGERS	\$ 1,600.00	
D	ROSE	\$ 200.00	
Z	ROSENHAND	\$ 1,365.00	
K A	ROSS	\$ 450.00	
P	RUNDLETT	\$ 3,450.00	
B	SABOURIN	\$ 2,175.00	
E	SABOURIN	\$ 13,142.85	
K	ST GERMAIN	\$ 75.00	
J	SHENIAN	\$ 250.00	
C	SNOW	\$ 650.00	
E	STANTON	\$ 827.38	
S	STOREY	\$ 24.00	
C	SUTTON	\$ 250.00	
D	SWEENEY	\$ 675.00	
T	SWETT	\$ 2,803.75	
C	SZKUTAK	\$ 9,645.00	
K	TROMBINO	\$ 2,318.75	
E	VANDENAKKER	\$ 50.00	
G	WALKER	\$ 200.00	
A	WILLIAMS	\$ 5,600.00	
J	WIDNER	\$ 1,950.00	
M	WILSON	\$ 5,610.00	
R	WRIGHT	\$ 1,353.00	
H	YOUNG	\$ 450.00	
Z	ZIDELIS	\$ 30.00	
M	ZIMON	\$ 1,125.00	
A	ZOLIDES	\$ 500.00	
K	ZUIDEMA	\$ 50.00	\$ 434,267.58

* INDICATES AUTO FRINGE,
OVERTIME, COURT PAY,
EXTRA DUTY, INCENTIVE, OR
RETRO PAY

NORTHBRIDGE TOWN HALL HOURS

Mondays: 8:30 AM – 7:00 PM
Tuesdays, Wednesdays, and Thursdays:
8:30 AM – 4:30 PM
Fridays: 8:30 AM – 1:00 PM

www.northbridgemass.org

EMERGENCY TELEPHONE NUMBERS

Fire Department911 or 508-234-2111
Ambulance911 or 508-234-2111
Police Department.....911 or 508-234-6211

TOWN DEPARTMENT TELEPHONE NUMBERS

Animal Control.....508-234-7416
Assessor's Office508-234-2740
Board of Health508-234-3272
 Animal Inspector508-234-3272
 Visiting Nurse Association.....508-473-0862
Code Enforcements:
 Building Inspector.....508-234-6577
 (Electrical, Plumbing and Gas Inspectors)
Conservation Commission508-234-0817
Council on Aging508-234-2002
Department of Public Works:
 Highway Division508-234-3581
 Sewer Division508-234-2154
 Water Division (Whitinsville Water Company).....508-234-7358
Fire Department508-234-8448
Housing Authority.....508-234-7736
Library.....508-234-2151
Planning Board.....508-234-2447
Police Department.....508-234-6211
Retirement.....508-234-0820
School Administration508-234-8156
Selectmen/Town Manager.....508-234-2095
Town Accountant508-234-2263
Town Clerk508-234-2001
Treasurer/Collector508-234-5432
 Tax Collector.....508-234-5432
 Treasurer508-234-3212
Veterans' Services.....508-234-9808
Zoning Board of Appeals508-234-0819