



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

7 Main Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

The Northbridge Board of Health approved these minutes at a meeting held September 27, 2011.

MEETING MINUTES - September 13, 2011

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Chris Cella, Mr. Steve Garabedian and Ms. Ann Marie Thompson. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

Reorganization of Board of Health: *This matter was tabled as a full Board was not present.*

Minutes: A motion was made by Ms. Thompson to accept the minutes of **August 8, 2011**. Motion seconded by Mr. Cella; the vote was 4-0 in favor.

Food Establishment: King Jade: The Board reviewed the September 3, 2011 inspection report of this establishment. The Board noted that two critical violations were cited. Mr. Garabedian stated that he was very concerned that sanitizer was not available for the cutting board used for making sushi. The report did note that the PH level of the sushi rice was at 4.3 which is within acceptable standards. In accordance with the conditions established for the variance needed for the sushi preparation, another inspection is to be conducted in early October at which time the Board will review this report and the October report to consider any additional recommendations or requirements.

Food Establishment – Armenian Church Picnic: The Board reviewed an email from Ms. Terry Gilchrist, Health Inspector, stating her concerns regarding the operation of this event due to the lack of a 3-bay sink for sanitizing and her inability to get a good temperature reading on the dishwasher to ensure proper sanitization of the food equipment.

Mr. McKeon stated that he thought we were not forcing the churches to come into full compliance with the regulations and would therefore allow the use of a 2-bay sink. It was noted that this church has not yet applied for their annual food permit so this inspection was solely based on this one-day event.

Mr. Garabedian and Mr. McKeon stated that they would follow up with the church to find out why they are not getting an annual food permit as there is no cost associated with it.

Food Establishment – Friendly Discount Liquors: The Board reviewed the August 13, 2011 food establishment inspection report for this establishment. Ms. Gilchrist noted an ongoing issue with the roof leaking and the improper labeling of bags of ice.

Motion made by Mr. Cella to send a letter to the owner of Friendly Discount Liquors requiring that the roof be repaired within 30 days and to advise this office upon completion. Motion seconded by Ms. Thompson; the vote was all in favor.

Region 2 – Emergency Preparedness Coalition: Ms. Gniadek informed the Board that the Region 2 Emergency Preparedness Coalition, consisting of 74 communities, is requiring that they officially designate their voting representative.

Motion made by Ms. Thompson to designate Jeanne Gniadek, Board of Health Administrator, as the voting representative for the Northbridge Board of Health. Motion seconded by Mr. Cella; the vote was all in favor.

Board of Health Regulations Review: Ms. Gniadek informed the Board that she has not yet received back any proposals for amendments to the Title 5 regulations from James Malley, Malley Engineering, and therefore suggested that this matter be tabled to the next meeting.

Motion made by Mr. Cella to refer Title 5 regulations to Malley Engineering for review; motion seconded by Ms. Thompson; the vote was all in favor.

The Board will meet again in September to review proposed Title 5 amendments and to conduct a complete review of all proposed regulation amendments in order to hold a Public Hearing in October.

Hill Street Barn: The Board discussed the continuing non-compliance of stabling horses at this location, on APR restricted land, without a stable permit and without any inspections by this office. Mr. McKeon stated that the Board needs to issue a stable permit and have the Inspector of Animals out there to check this barn.

It was noted that this has been going on for several years and that the Department of Agriculture has stated their concern that since the Town of Northbridge is co-owner of the APR restriction, and that since the stabling of horses for recreational purposes is not an allowed activity on this land, the issuance of a permit could jeopardize any legal action.

The Board agreed to place this matter on their next agenda and asked that Ms. Gniadek contact the Dept. of Agriculture to express the Board's concerns and to let them know that the Board is prepared to move ahead with the issuance of a stable permit at this location.

Flu Clinics & Vaccine Supply: Ms. Gniadek informed the Board that the state supplied flu vaccine, per DPH guidelines, is to be administered to children under the age of 19 and under-insured or un-insured individuals only. Since, the vaccine has always been directed towards the elderly, this presented a problem for us. She stated that she met with the VNA who had made the decision to purchase flu vaccine. Purchased vaccine could be administered to anyone. Originally, the VNA thought that they would be able to bill each individual's insurance company to recoup some of their expenses but has just learned that that is not possible so they will be charging \$12 for the shot if you are not a Medicare recipient. The clinics have been set for September 13th and 14th.

Ms. Gniadek also informed the Board that she anticipates the receipt of 160 doses of flu vaccine through a program she coordinates with the School Department. A school-based clinic will be held to vaccinate the children in the school system free of charge.

Old & New Business: Ms. Gniadek informed the Board that Mr. Roland Guilbeault contacted the office for an update on the noise complaint he filed with the office regarding Riverdale Mills.

Mr. Cella motioned to send a letter to Mr. Guilbeault informing him that this matter has been turned over to the proper authorities at the DEP and that he should contact them for any additional information or action on this complaint. Motion seconded by Mr. McKeon; the vote was all in favor.

Correspondence: The following correspondence was distributed to the Board:

- Letter from Denis Latour dated September 8, 2011 alleging Title 5 violations and improper manure storage at 248 Purgatory Road.

Motion made by Mr. Cella to seek further clarification from Mr. Latour to support the allegations of Title 5 violations and to include his method of discovery of alleged violations in support of Board of Health action. Motion seconded by Ms. Thompson; the vote was all in favor.

- Email dated September 9, 2011 from DEP regarding a well water sample violation at West End Creamery

There being no further business, motion to adjourn at 8:05 PM was made by Ms. Thompson and seconded by Mr. Cella – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

*List of Documents utilized by Board of Health
Meeting Date: September 13, 2011*

- 1) DRAFT Minutes of August 8, 2011 Meeting
- 2) King Jade Restaurant – Inspection Report dated 9-3-2011
- 3) Armenian Church Picnic
 - a) Email from Terry Gilchrist dated August 22, 2011
 - b) Inspection Report dated 8-20-2011
- 4) Friendly's Discount Liquors – Inspection Report dated 8-13-2011
- 5) Sample Letter – Region 2 PHEP Representative Designation
- 6) Northbridge Title 5 regulations
- 7) Board of Health Regulations – complete with proposed additions and deletions
- 8) No documents
- 9) Dept. of Agriculture letter dated March 23, 2009
- 10) Seasonal Flu Clinic
 - a) August 22, 2011 letter from DPH
 - b) VNA list of clinics and flu doses purchased for 2012
 - c) BOH flyer for upcoming flu clinics
- 11) Correspondence
 - a) Letter from Denis Latour dated September 8, 2011 alleging violations at 248 Purgatory Road
 - b) Email from DEP Kristin Divris dated September 9, 2011 regarding West End Creamery