



**TOWN OF NORTHBRIDGE  
BOARD OF HEALTH**

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Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held March \_13, 2012.*

**MEETING MINUTES - February 27, 2012**

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This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steve Garabedian and Mr. Scott Chase. Mr. Chris Cella and Ms. Ann Marie Thompson were absent. Jeanne M. Gniadek, Administrator, was also present.

**Minutes:** A motion was made by Mr. Garabedian to accept the minutes of **January 10, 2012**. Motion seconded by Mr. Chase; the vote was 3-0 in favor.

**Title 5 – 845 Hill Street – Request for Local Upgrade:** Present for this meeting was Fred Lapham of Shea Engineering. Also present was Allen Phillips, abutter to the property.

Mr. Lapham explained that the repair of the septic system at 845 Hill Street, as designed due to lot constraints, requires setback reductions from tank to foundation wall (7' proposed – 10' required), tank to property line (7' proposed 10' required), Soil absorption system (SAS) to foundation (8' proposed – 10' required); and SAS to property line (7' proposed – 10' required). Mr. Lapham stated that the design also requires a local upgrade approval for a 1-foot reduction in separation to the high groundwater table (3' proposed – 4' required).

Mr. Phillips expressed concern that the granting of this local upgrade would affect what he could do on his property as it is his intention to grade that area for future use. The Board informed Mr. Phillips that approval of these local upgrades would not affect what could be done on his property.

Ms. Gniadek informed the Board that the contractor has been in touch with the office to seek sign off on a building permit for renovations at this property including the re-grading of the rear of the property for the placement of the septic system. Ms. Gniadek asked that the Board consider waiving their building permit policy for this property to allow the renovations prior to the construction of the septic system.

**Motion made by Mr. Chase to approve the Local Upgrades requested and to allow for the Board of Health Administrator to sign off on the building permit application so that renovations on the property can proceed. Motion seconded by Mr. Garabedian; the vote was all in favor.**

**Food Establishment Inspection Report Review – Friendly's Discount Liquors:** Present for this meeting was Mr. William Giannopoulos, owner of Friendly Discount Liquors.

The Board reviewed the recommendation from Ms. Gilchrist, Health Inspector, to require that Friendly's Discount Liquors use pre-printed bags for the sale of their ice as the labels keep falling off the bags. Mr. Giannopoulos provided a sample bag of ice with a label both on the package and also around the neck of the bag where it is closed. Mr. Garabedian stated that he has reviewed this and finds

it acceptable. Mr. Giannopoulos agreed that if this label system does not work then he would purchase pre-printed ice bags with the proper labeling on them.

Mr. Garabedian stated that he had inspected the establishment and found that the roof had been repaired but that one ceiling tile had not yet been replaced. Mr. Giannopoulos agreed to complete this work. Mr. Giannopoulos stated that they are in the process of getting bids to replace the roof.

Ms. Gniadek informed the Board that Ms. Gilchrist had conducted a 2<sup>nd</sup> re-inspection on this facility this past weekend which would result in a non-compliance fee of \$200. Ms. Gilchrist in an email to the Board asked whether she should conduct a 3<sup>rd</sup> re-inspection. Mr. Garabedian stated that he would conduct that re-inspection later this week to ensure that all violations have been addressed.

**Citizens Forum:** Appearing before the Board to address concerns regarding a proposed food establishment business on Church Street were Kenneth Couture, property owner, and Ali Boukioud, proposed food establishment owner. Mr. Couture stated that he could not get a building permit until the Board of Health signs off.

Mr. McKeon asked the Administrator to provide the Board with a copy of the proposed plan for the establishment. Mr. McKeon pointed out that the employee bathroom does not have a hand wash sink. Mr. Couture stated that the slop sink shown on the plan in the employee bathroom could also be used as a hand wash sink. Mr. Garabedian stated that the slop sink absolutely cannot be used as a hand wash sink. Ms. Gniadek stated that a floor-mounted mop sink is standard and has asked that that change be shown on the plan. Mr. Couture stated that the architect says that the employee toilet is not required so they can just get rid of that. The Board stated that all changes must be shown on the plan.

Ms. Gniadek reviewed with the Board the January 30, 2012 memorandum of the preliminary review of this plan along with the notes added on February 10, 2012 when a second review of the amended plan was conducted. Items that were missing included spec sheets for new equipment, a complete finish schedule, a plumbing plan, a food storage area not being shown, an employee locker area not being shown, the location for the storage of toxics, an Allergen Awareness Certificate, the change from slop sink to floor-mounted mop sink, the addition of a dipper well for the ice cream counter, and the hand wash sink in the employee bathroom. Another concern that has arisen is that there is no information on the size and recovery rate of the hot water tank. Mr. Garabedian expressed concern that if the water tank is too far away from the facility and it takes over 30 seconds for the water to get warm, then the employees are not going to wait for the hot water to wash their hands so that will need to be addressed. Mr. Couture stated that he could add a booster if necessary.

Mr. Garabedian requested that more than one person be ServeSafe certified and that if Mr. Boukioud does not have another employee certified then he will need to close if/when he is not present at the establishment. Based on the seating of just 20 then a choke-saving certificate is not required. Mr. Garabedian also recommended that there be at least 2 people with the Allergen Awareness training.

Mr. Couture stated to the Board that their signing off on the building permit would not waive their rights to require any additional information on this facility. They are only adding a wall and a handi-cap bathroom.

Mr. Garabedian stated that all fixtures and finishes must be shown on the plan in order to get Board of Health approval and building permit sign off. He stated that the details are important. Mr. Couture stated there is very little work and requested that the Board sign the building permit application.

The Board re-iterated that a complete plan is needed for review by our paid professional, Ms. Terry Gilchrist. Mr. McKeon stated that the Board hires professional people with experience in these areas and those paid professionals determine when compliance with regulations is attained. The applicant has a memo with a list of what is required by Ms. Gilchrist for plan approval.

Mr. Couture stated that Wayne Salo, the architect, told him that this plan should be more than sufficient for the Board of Health. Mr. Garabedian stated that the architect should have asked whether you wanted a full set of plans or just a floor plan as typically a full set of plans is received and the Board can pick what plans are needed for their review. Typically, plumbing plans, electrical plans, elevation plans and a floor plan are part of the full set.

Mr. Chase stated that the mechanical end of this may not be sufficient for approval because we don't have information on the water tank and whether its sufficient for both restaurants and the bowling alley.

With regard to the finish schedule, Mr. McKeon stated that the walls behind the cooktop area are to be stainless steel and it should be shown on the plan as such. Mr. Couture pointed out the dotted lines for the exhaust system above the cooktop and explained that it is stainless steel all the way to the floor. Mr. McKeon stated that is has to be shown on the plan.

Mr. Couture stated again that if the Board of Health signs off on the building permit it does not relinquish any of its power. Mr. McKeon stated that once we receive the missing information along with a complete plan, then we can sign off on the building permit.

**Correspondence:** *None*

*There being no further business, motion to adjourn at 8:00 PM was made by Mr. Chase and seconded by Mr. Garabedian – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

*List of Documents utilized by Board of Health  
Meeting Date: February 27, 2012*

- 1) DRAFT Minutes of January 10, 2012 Meeting
- 2) Application for Local Upgrade (Form 9A) – 845 Hill Street
- 3) Friendly Discount Liquors
  - a) Letter dated February 14, 2012 re: Labeling of Food (Ice)
  - b) Merged Food Code Section 3-602 Labeling
  - c) Email from Terry Gilchrist dated February 25, 2012 re: 2<sup>nd</sup> Re-Inspection of Establishment
  - d) Food Establishment Inspection Reports
    - i. January 28, 2012
    - ii. February 10, 2012
    - iii. October 28, 2011
    - iv. August 13, 2011
    - v. July 30, 2011
    - vi. September 10, 2011
- 4) Citizens Forum – Corner Pizza & Grill – Floor Plan Proposal and January 30, 2012 Memorandum