



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

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The Northbridge Board of Health approved these minutes at a meeting held June 2, 2009.

MEETING MINUTES - MAY 12, 2009

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steven Garabedian and Ms. Ann Marie Thompson. Mr. Chris Cella and Mr. Scott Chase were absent. Also present was Jeanne M. Gniadek, Administrative Assistant.

Minutes: A motion was made by Mr. Garabedian to accept the minutes of April 14, 2009. Motion seconded by Mr. McKeon; the vote was 2-0 in favor; Ms. Thompson abstained.

Food Service – Vail Field Concession Stand: Present for this meeting was Sean Kelly representing the Northbridge Youth Softball Association. The Board had tabled this matter from the previous meeting in order to allow Mr. Garabedian to speak with Health Agent Terry Gilchrist about the use of the outdoor water spigot at the concession stand.

Mr. Garabedian stated that he did not think the water spigot should be used and that in speaking with Ms. Gilchrist they were both in agreement on this matter.

Mr. Kelly stated that the water is currently shut off. He asked that the spigot be allowed to remain on the building for use in irrigation during the months of September and October. He stated that the concession stand would not be in use at that time as the softball season runs through July.

Mr. Garabedian motioned to deny use of outdoor water spigot at Vail Field Concession Stand while the concession stand is in operation with the allowance that the water be allowed be turned on for irrigation use during the months of September and October conditional upon the concession stand not being used by any other organization during that time. Motion seconded by Mr. McKeon; the vote was all in favor.

China Pacific Restaurant – Inspection Report: Due to the number of violations cited in the January 3, 2009 food establishment inspection report at the China Pacific Restaurant, another Routine un-announced inspection was performed on May 2, 2009 by Ms. Terry Gilchrist. The Board reviewed this report and noted that it contained 35 violations, 8 of which were noted as “critical” violations. Many addressed areas within the establishment that were in need of cleaning. Several addressed new deficiencies related to the installation of new grease interceptors.

Mr. McKeon and Mr. Garabedian agreed that the Board would seriously need to consider closing this establishment if subsequent reports continue to reflect this many violations.

Motion made by Mr. Garabedian to require that Mr. Tommy Lee appear before the Board at their next meeting to review these deficiencies. Motion seconded by Ms. Thompson; the vote was all in favor.

Risk-Based Performance Inspection Policy: The Board reviewed the draft Risk-Based Performance Inspection Policy. Ms. Gniadek provided the Board with a copy of the Bellingham Risk based policy as well.

Mr. McKeon questioned whether this would create additional work for Ms. Gniadek. She indicated that it would, however she was in favor of the Board adopting a risk-based policy so that the Board's resources could be used to address the more pressing public health issues that are typically associated with higher risk food establishments.

The Board discussed the surcharge fees contained within the policy. Ms. Thompson stated that a higher fee would be incentive for the food establishment to reduce their risk and suggested that the High Risk surcharge fee be amended from \$100 to \$500 and that the Elevated Risk surcharge fee be amended from \$65 to \$250. Mr. McKeon and Mr. Garabedian agreed.

Motion made by Ms. Thompson to adopt Risk-Based Performance Inspection Policy with amendments to surcharges as noted; Risk Based Policy is subject to approval from the Massachusetts Department of Public Health. Motion seconded by Mr. Garabedian; the vote was all in favor.

Amended Food Establishment Inspection Policy: The Board reviewed the amended food establishment inspection policy in light of the adoption of the Risk-Based Performance Inspection Policy. As the Risk-Based Inspection policy is subject to MDPH approval, this matter was tabled.

538 School Street – Title 5 Inspection Report: Ms. Gniadek informed the Board that on May 7, 2009 the new owner of this property submitted a copy of the Title 5 inspection report that was conducted on November 30, 2008 by Raymond Camosse. DEP regulations require the submission of Title 5 inspection reports to the local approving authority (Board of Health) within 30 days of the inspection date. The report also notes that the laundry system was on a separate system and that it was inspected yet no report for the laundry system was submitted.

Motion made by Ms. Thompson to send letter to the Title 5 inspector regarding the timeliness of report submission and to request a copy of the laundry system inspection report. A copy of the letter along with a copy of the Title 5 inspection report is to be sent to DEP. Motion seconded by Mr. McKeon; the vote was all in favor.

Code of Regulations – Review of Pending Amendments: The Board continued their review of proposed amendments to their Code of Regulations.

Old & New Business: The Board reviewed the quarterly monitoring report for the **Quaker Street Landfill**. The report was prepared by BETA Group. Ms. Gniadek suggested to the Board that they send a letter to DEP requesting reduced monitoring at the site due to financial constraints. The Board agreed and asked that a letter be prepared for their review at the next Board meeting.

Ms. Gniadek informed the Board that her request to the **WRMRC (Worcester Regional Medical Reserve Corp)** has practically been ignored and she no longer feels strongly about how this organization can assist in their emergency planning. Ms. Gniadek will update the Board if the organization contacts her as they promised to get an Orientation Session held for the Northbridge volunteers that she has already recruited.

Citizen's Forum: Ms. Suzanne Trudeau and Mr. Michael Gagliardi appeared before the Board to request a housing inspection of their rental unit at **74 High Street**. Mr. Gagliardi stated that the Board of Health has inspected twice but has failed to conduct a comprehensive inspection. He provided pictures to the office of the Town Manager. Those pictures were reviewed by the Board.

Ms. Gniadek apprised the Board of the actions taken to date on this case including her conversation with Attorney Rice whose letters state that he represents Ms. Trudeau. Ms. Gniadek informed Attorney Rice of their right to request a hearing before the Board if it was felt that the inspection was not done properly. Attorney Rice has not contacted the office since that conversation.

Mr. McKeon questioned whether Mr. Gagliardi was a tenant in this dwelling. He stated that he was. Mr. McKeon asked when he moved in. Mr. Gagliardi stated that he moved in about six months ago. Ms. Gniadek informed the Board that Mr. Gagliardi had informed her that he resided in a four bedroom Colonial in Westford. Mr. Gagliardi stated that he does own property in Westford but is a tenant at 74 High Street.

Mr. McKeon stated that he would like to see the property and will schedule an inspection with Mr. Garabedian and Mr. Ed Mansfield accompanying him.

Correspondence: Correspondence distributed to the Board included:

- Tom Berkowitz Trucking – Wood Chipping Notice
- Whitinsville Water Company – Re: 933 Main Street water connection
- Digital Flood Plain Mapping
- Site Plan – Linwood Mill Lofts – 670 Linwood Avenue

There being no further business, motion to adjourn at 7:50 PM was made by Mr. Garabedian and seconded by Ms. Thompson – all in favor.

Attested by,

Jeanne M. Gniadek, Administrative Assistant