

TOWN OF NORTHBRIDGE

COUNCIL ON AGING SENIOR CENTER



20 Highland Street
Whitinsville, MA 01588

Telephone (508) 234-2002
Fax (508) 234-0804

Town of Northbridge Council On Aging

Minutes of May 8, 2018

Members present:

Ted Haringa-Chairman, Neil Newton- Vice Chairman, Jean Mistretta-Treasurer,
Charlene Potvin-Assistant Treasurer, Carole Sweeney-Secretary
Yvette Ayotte-Kind, John Doldoorian, Jean Finnegan, Denise Forgit, Elaine Inman
Kelly Bol-COA Director, Michelle Methe-Assistant COA Director

Members absent:

Elaine Mahoney

Flne Representative:

None present

Visitors present:

Rita Sullivan, of Retired Seniors Volunteer Program, "Fraud Brigade"

Chairman's Opening Comments:

The Chairman called the Meeting to order at 9:10 a.m., welcoming all and inviting everyone to enjoy the provided refreshments

The Chairman requested all electronic distractions be muted

The Chairman noted the absence of Elaine Mahoney

The Chairman noted the Election of Officers will be conducted within this meeting. All terms effective as of June 1, 2018

1. Secretary's Report:

The COA Minutes of April 10, 2018 were reviewed and discussed

The Chairman opened the vote
Charlene Potvin motioned to accept, Yvette Ayotte-Kind seconded
Motion unanimously accepted

2. Treasurer's Reports:

The Chairman asked Jean to review the April 2018 FINE/COA and Transportation Reports.

A. FINE/COA Report:

Jean reported an Opening balance of \$4369.30, Receipts of \$2784.21, Disbursements of \$2954.00, for an End of Month Balance of \$4199.51.

After review and discussion, the Chairman opened the vote.

John Doldoorian motioned to accept, Yvette Ayotte-Kind seconded
Motion unanimously accepted

B. FINE/COA TRANSPORTATION Report:

Jean reported an Opening balance of \$3310.50, Receipts of \$751.00, Disbursements of \$776.20, for an End of Month Balance of \$3285.30

Monthly Statistics:

8 drivers were reimbursed for 1425 miles

3 drivers donated a total of 199 miles, with fees equaling \$108.46

2 Trust Checks received totaling \$877.50

Trust payments are to date through March 2018

After review and discussion, the Chairman opened the vote.

Neil Newton motioned to accept, Jean Finnegan seconded.

Motion unanimously accepted.

C. COA Expense Town Budget Report:

The Chairman asked Kelly to review the report.

- Kelly noted Line 10, Contractual Services, \$1097.91, is the Annual Fee for 'My Senior Center Software'
- Kelly noted Line 15, Telephone, is current through March 2018
- Kelly noted she will confer with Executive Office of Elder Affairs before redirecting the now excess funds previously allocated for The New Horizons Newsletter expenses

After review and discussion, the Chairman opened the vote

Charlene Potvin motioned to accept, Neil Newton seconded

Motion unanimously accepted

3. Statistics Report:

The Chairman asked Michelle to review the report
After review and discussion, the Chairman opened the vote
Neil Newton motioned to accept, Charlene Potvin seconded
Motion unanimously accepted.

4. Director's Report:

The Chairman asked Kelly to review the Director's Report

- Amy Murray, a Northbridge resident and Registered Nurse, is currently pursuing a Bachelor's Degree in Nursing. Amy offered a presentation entitled "*Social Isolation in the Older Population*". The presentation was very well received, with great participation and feedback.
- On April 2, 2018 the NAC Food Pantry was the recipient of a \$6000.00 donation from the David Muradian Foundation. David established this foundation to further assist the communities he serves as our State Representative.
- Kelly, along with Senior Center Staff members, worked closely with Pastor Josh of Valley Chapel, to secure temporary placement for a homeless senior. Kelly is very proud of her Staff and Volunteers, "We are not just playing Bingo here! Staff goes beyond the expected to assist and resolve, to do whatever is necessary, for our Seniors!".
- Kelly and Northbridge Police Officer Tom Dejorjy will be conducting a training program entitled: "Active Shooter". The training will be offered to Senior Center Staff, Volunteers, and NAC Food Pantry Coordinators. Kelly noted "While it is unfortunate that we must consider this, the reality is it is best to be both educated and vigilant for the society we live in".
- On Monday, April 23rd, the Senior Center hosted a Community Forum by the Northbridge School Building Committee.
- Kelly acknowledged the family of "Bill" Jorritsma for once again providing a generous donation to cover bus fees for April of 2018 and April of 2019. "Bill" drove the Senior Center Bus full time, for 15 years. He was very dedicated to the Seniors of Northbridge.

After Review and Discussion, the Chairman opened the vote
Neil Newton motioned to accept, Yvette Ayotte-Kind seconded
Motion unanimously accepted.

5. Chairman's Comments:

None

6. FINE Report:

None

Kelly noted the Annual FINE Car Wash has been cancelled for this year.

7. FY19 Budget:

- John Orasy will be retiring before year's end (See Salaries and Wages)
- The Senior Tax Abatement for Northbridge has been raised to \$1000.00
- The monies for the Second Floor Renovation Project have been approved
Submitted as a Capital Request in May of 2018, voted on and approved
during the Annual Spring Town Meeting 2018

After Review and Discussion, the Chairman opened the vote

Neil Newton motioned to accept, Yvette Ayotte-Kind seconded

Motion unanimously accepted.

8. Election of Officers:

The Chairman polled each Officer of the Board

Each offered to stand for another term

Chairman: Ted Haringa

Vice Chairman: Neil Newton

Secretary: Carole Sweeney

Treasurer: Jean Mistretta

Assistant Treasurer: Charlene Potvin

As per our by-laws the Chairman turned the Board over to Vice Chairman Neil Newton and stepped out of the room

The Vice Chairman addressed the Board, opening the vote

John Doldoorian offered a motion to accept the reelection of each Officer of the Board, Jean Finnegan seconded the motion

Motion unanimously accepted

The Board voted unanimously to reelect each Officer, none opposed

9. Kitchen:

None

10. Correspondence:

None

11. Open Forum:

Board members initiated a very informative conversation regarding the aforementioned 'Homelessness Situation' In Northbridge (see the Director's Report) and the many Organizations, Churches, and Volunteers who work to combat this unacceptable situation

12. Rita Sullivan, "Fraud Brigade" RSVP:

Ms Sullivan, of Retired Seniors Volunteer Program, explained the goals of RSVP. With "Fraud Brigade" she shared her knowledge and information regarding identity theft, phony Medicare cards, and an ongoing focus on the questionable acts of "Publishers Clearing House".

All aimed at getting Seniors' personal information and monies.

Chairman Ted Haringa adjourned the meeting at 10:45 a.m.

Respectfully submitted,

Carole M. Sweeney

Carole M. Sweeney, Secretary, COA

cc:

Board of Selectmen

Adam Gaudette, Town Manager

Doreen Cedrone, Town Clerk

Ted Haringa, COA Chair

Kelly Bol, COA Director

Angelo Mirabile, Fine President

Next meeting: 9:00 a.m. Tuesday, June 12, 2018