

MINUTES OF THE WHITINSVILLE SOCIAL LIBRARY BOARD OF TRUSTEES MEETING HELD ON 11 DECEMBER 2018 IN THE LIBRARY'S HISTORICAL ROOM

Board members present: Carol Brouwer, Chair, Ann Williams, John Brouillard, Jack Walker, and Charles Thompson

Other attendees: Rebecca Sasseville, Library Director, Al Lamoreaux, Treasurer, and Donna Coleman, Scribe.

The meeting was called to order by Chair Carol Brouwer at 4:02PM.

The minutes from the last meeting, already provided to each person present, were mentioned.

Jack Walker noted that the issue of the term of the Chair had been discussed and that he redacted his previous statement that he was not interested in that position, upon its availability.

A motion to accept the minutes was submitted by Carol and seconded by Jack. Carol said that she will be leaving the Chair position in 2023.

There was a motion to go into Executive session by Carol and seconded by Ann.

These minutes may be found on a separate page.

After the Executive session, Jack motioned for the meeting to return to regular session and was seconded by Rebecca.

The meeting proceeded then to new business. Rebecca spoke of the starting of a Friends of the library group early in 2019. There are two ladies who are interested in this idea.

Rebecca spoke of the Food for Fines program. Thus far \$50 worth of food for the High School sponsored food pantry has been collected. This initiative is still continuing. Library staff are checking the "use by" dates on the donated food.

A new toilet for the library has been placed into operation by the Department of Public Works.

The question of gifts for the library volunteers was brought up by Rebecca. There are currently seven teenagers who help out. There was a discussion of the type of gift would be appropriate. Gift cards seemed to be the best option. Jack suggested \$25, Ann thought that \$10 would be sufficient, and John agreed with Jack. Rebecca mentioned possible gift card locations such as Dunkin Doughnuts or Subway, as these are useful places to the teens.

Gifts for the older volunteers would be discussed in Executive Session, from which Rebecca and the Scribe were excused.

Ann Williams needed to exit the meeting at 4:45PM due to another commitment.

As for unfinished business, the topics were a possible cocktail party and a book sale. These topics engendered a lively discussion. Various potential dates were offered such as in conjunction with the annual summer sidewalk sale. This was proposed by Charlie. Another suggestion was the first Saturday

After Thanksgiving. Jack asked if the cocktail party would act as a fundraiser, as in the past. He went on to mention various caterers with whom he had previous experience and/or knowledge of. It was decided that various menus be obtained.

An issue relating to the cocktail party was the use of a stove at the library, or would the microwave be sufficient. Generally, caterers are equipped with sterno type chafing dishes.

As to an actual date for the proposed party, some felt that March 2019 would be acceptable. Al suggested that the cocktail party issue be discussed at the Annual Meeting whereby other opinions could be solicited.

It was stipulated that the cocktail party not be the same day as the book sale. All present agreed to this plan, and it was decided that the party be held on Saturday, November 2, 2019, from 7 to 9PM.

Other considerations were brought forth such as an alcohol license for the evening, a policeman in attendance, and the need to start looking at caterers soon. Is a one day insurance policy needed for such an event? Ticket prices were also mentioned, and the inclusion of bartenders. Does the caterer supply them or does the library?

Rebecca also talked of guided tours of the library in honor of the anniversary year. She and Carol would be the tour guides. Tour might be given once a month.

As for New Business, Rebecca spoke of the need for additional bookshelves in the magazine area, and her desire to convert some to flat shelves. Jack spoke of the quality of the wood at the library, and said that we must be careful to hire an individual who could work easily with redwood. Carol highly recommended Clayton Ballou, a carpenter who deals in fine woods. She will contact him.

Charlie made a motion that the meeting be adjourned at 5:14PM and Jack seconded it.

The next meeting is proposed for Tuesday, 12 February, 2019.

Respectfully submitted


Donna Coleman