

## Request for Proposals / Quotes

December 1, 2021

### Personal Property Maintenance

The Town of Northbridge is seeking quotes for our Personal Property Interim Year adjustments and maintenance for Fiscal Years 2023-2025.

Currently, Northbridge has 223 active personal property accounts. We are requesting the following items be addressed for each fiscal year:

1. An updated file for the account for the valuation of all properties.
2. Data collection for each new account.
3. Deletion of out of business accounts.
4. Provide a new growth report for Dept. of Revenue requirements.
5. Review existing and new wireless and cable company accounts, as well as provide an updated valuation for each.
6. Review and value utility and gas companies each year per Dept. of Revenue requirements.
7. Provide annual support for valuations and questions.

Submit proposals/quotes will be considered until 12/20/2021.

If there are any questions, please call me at 508-234-2740.

Robert Fitzgerald  
Principal Assessor

NORTHBRIDGE TOWN CLERK  
LINDA B. ZYWIEN

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