TOWN OF NORTHBRIDGE BOARD OF SELECTMEN'S MEETING VIRTUAL MEETING USING ZOOM June 8, 2020 at 7:00 PM

The public is invited to attend/join this meeting from your computer, phone or tablet.

Join Zoom Meeting:

https://us02web.zoom.us/j/81760884697?pwd=L1c2TzMyZDlaaFg4SGhlN05sRU1Cdz09

Meeting ID: 817 6088 4697

Password: 827066

Dial by Phone: 1-646-558-8656

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

- I. Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.
- II. APPROVAL OF MINUTES A. 1) May 18, 2020
- III. PUBLIC HEARING
- **IV. APPOINTMENTS/ B. By the Town Manager:** Linda Zywien, Acting Town Clerk (effective July 6, 2020)
 - C. RESIGNATIONS: 1) Dan O'Neil, Northbridge Historical Commission 2) Suzanne Fregeau, Town Regisrar
- V. CITIZENS' COMMENTS/INPUT
- VI. DECISIONS:
 - **D.** Bond Anticipation Notes 1) Department of Public Works Facility in the amount of \$2 million 2) Lasell Field Turf Project in the amount of \$1 million/Vote to sign/**Present:** Neil Vaidya, Town Accountant and Julie Harris, Treasurer/Collector
 - E. Spring Annual Town Meeting [Postponed to June 23, 2020] / Vote positions on warrant articles
- VII. DISCUSSIONS
- VIII. TOWN MANAGER'S REPORT
 - F. Town Meeting Update
 - G. Town Election Update
 - H. Town Hall Reopening Update
- IX. SELECTMEN'S CONCERNS
- X. ITEMS FOR FUTURE AGENDA
- XI. CORRESPONDENCE
- XII. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	
Web: Post time-stamped copy	



BOARD OF SELECTMEN'S MEETING May 18, 2020

A meeting of the Board of Selectmen was called to order by Chairman James Athanas at 7:06 PM, virtually using the Zoom Video Communication, video conferencing app at https://us02web.zoom.us/j/88488477018?pwd=dlViY0F2U3ZuVVFkT1NxOEx5WDZIZz09

Meeting ID: 884 8847 7018 Password: 031601. Board Members Present: Athanas, Ampagoomian, Cannon, Melia, and Nolan. Also present: Adam D. Gaudette, Town Manager.

Chairman Athanas asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior would result in immediate dismissal.

Chairman Athanas read the following aloud: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES: A. 1. February 24, 2020 [Exec. Sess.]. A motion/Mr. Ampagoomian, seconded/Ms. Cannon to approve but not release the February 24, 2020 executive session minutes as presented with the readings omitted: Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes. 2. March 23, 2020. A motion/Mr. Ampagoomian, seconded/Ms. Cannon to approve the March 23, 2020 minutes as presented with the readings omitted: Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, and Mr. Athanas/Yes. Mr. Nolan/Abstain. 3. April 27, 2020. A motion/Mr. Melia, seconded/Mr. Nolan to approve the April 27, 2020 meeting minutes as presented with the readings omitted: Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.

PUBLIC HEARING B. 1) 7:05 PM: Application to transfer the All Alcoholic Beverages Package Store license from Mill House Wine and Spirits, Inc. [Alexis Giannopoulos, Mgr.] to Niyas Corporation DBA Mill House Wine and Spirits [Mehul Patel, Mgr.], 670 Linwood Avenue, Unit 13B, Whitinsville, MA. 2) Application to transfer the Non-Alcoholic Common Victualler License. Chairman Athanas read aloud the public hearing notice. A motion/Mr. Melia, seconded/Mrs. Cannon to open the public hearing. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes. Town Manager Gaudette explained that the information for the transfer is available in the packet. Attorney Niro stated that Mr. Patel is the owner of Niyas Corporation and has many years of experience. He currently owns 3 other stores and has a clean record with no violations. Attorney Niro stated that Mr. Patel is TIPS certified and plans to have all employees TIPS certified as well. There were no abutters present. Mr. Patel explained that he does not plan to change anything and is looking forward to working with Mr. Giannopoulos and doing business in the Town of Northbridge. A motion/Mr. Melia, seconded/Mrs. Cannon to close the public hearing. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes. A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to approve the applications to transfer the All Alcoholic Beverages Package Store license and the non-alcoholic Common Victualler License from Mill House Wine and Spirits, Inc. [Alexis Giannopoulos, Mgr.] to Niyas Corporation DBA Mill House Wine and Spirits [Mehul Patel, Mgr.], 670 Linwood Avenue, Unit 13B, Whitinsville, MA. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.

APPOINTMENTS/Resignations/None

CITIZENS' COMMENTS/INPUT/None

- C. Village Congregational Church: Harvest Festival, Saturday, September 26, 2020 from 9 AM to 3 PM [Rain date: Sunday September 27, 2020]/1) Request to use Memorial Park; 2) Request to close Church Street, from Main Street to Park Street from 9 AM to 4 PM; 3) Request for a one-day Entertainment License/Present: Harriet Forman. Mrs. Forman explained that they previously held the Harvest Festival event, which is a fundraiser for the church, in Memorial Park. She indicated they will have food, crafts, games, and music. She also mentioned they are very much aware, given the current situation, that they may need to make some changes and are willing to abide by any regulations set forth by the Town and State. A motion/Mr. Nolan, seconded/Mrs. Cannon to approve the use of Memorial Park from 9 AM to 3 PM, the closing of Church Street from Main Street to Park Street from 9 AM to 4 PM; and the request for a one-day Entertainment License for Saturday, September 26, 2020 for the Village Congregational Church's Harvest Festival. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.
- D. Blackstone Valley Chamber of Commerce/Request to change the date of their one-day weekday entertainment license for the 22nd Annual Home and Business Expo, which has been rescheduled to take place on Saturday, October 31, 2020 from 10 AM to 2 PM at the Northbridge High School Field House. It was explained that the 22nd Annual Home and Business Expo was originally scheduled to take place on Saturday, March 14, 2020, and the one-day weekday entertainment license was previously approved by the Selectmen on March 9th for that same date. However, due to the current situation with the coronavirus, the Blackstone Valley Chamber decided to reschedule the Expo to Saturday, October 31, 2020 and thus is asking to change the date on their entertainment license. A motion/Mr. Nolan, seconded/Mr. Melia to approve the change in date on the one-day weekday entertainment license for the 22nd Annual Home and Business Expo from March 14, 2020 to Saturday, October 31, 2020 from 10 AM to 2 PM at the Northbridge High School Field House. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.
- **E.** Vote to accept monetary donation from Walmart in the amount of \$1,500 for the Northbridge Police Department. Town Manager Gaudette thanked Walmart for their donation to Northbridge Police Department, stating they have been great in communicating with the town on their efforts through this pandemic and have been of great help as well. A motion/Mr. Melia, seconded/Mr. Cannon to accept the monetary donation from Walmart in the amount of \$1,500 for the Northbridge Police Department and to send a letter of appreciation. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.
- F. Town Clerk's Office/Request to hang a banner across Church Street Sunday, June 21, 2020 to Wednesday, July 1, 2020 to advertise the Annual Town Election on June 30, 2020. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the Town Clerk's request to hang a banner across Church Street from Sunday, June 21, 2020 to Wednesday, July 1, 2020 to advertise the Annual Town Election on June 30, 2020. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.
- **G. Annual Town Election [June 30, 2020]** / **Vote to sign warrant.** A motion/Mr. Melia, seconded/Mrs. Cannon to sign the Annual Town Election warrant. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.
- H. Pine Grove Cemetery Deed/William Bond [Lot No. 33B & 33A (two cremation graves) Locust Ave., North]. A motion/Mrs. Cannon, seconded/Mr. Nolan to approve the sale of Lots No. 33B & 33A,

(two cremation graves), Locust Ave., North], to William Bond. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.

I. Board of Selectmen's Fee Schedule/Vote to pro-rate the fees ONLY on licenses submitted after September 30th and totaling \$1,000 or more. Town Manager Gaudette explained that this has come up in the past where licensees are requesting a proration. He explained that he would be looking to amend those license items that are \$1,000 or more. Selectman Melia stated he feels it's a good idea to put a policy together since this has been coming up more often. A motion/Mr. Melia, seconded/Mrs. Cannon to approve the fee schedule to pro-rate the fees only on licenses submitted after September 30th and totaling \$1,000 or more only. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.

TOWN MANAGER'S REPORT: 1) Key Meetings Attended: Monday, April 27, 2020 – Participated in the Board of Selectmen Zoom Meeting. Tuesday, April 28, 2020 - Participated in the Lt. Governor's Municipal CEO's COVID-19 Update sponsored by MMA. Wednesday, April 29, 2020 – Weekly Construction Conference Call for Lasell Field project. Tuesday, May 5, 2020 - Participated in the Lt. Governor's Municipal CEO's COVID-19 Update sponsored by MMA. Wednesday, May 6, 2020 – Weekly Construction Conference Call for Lasell Field project. Thursday, May 7, 2020 – Attended Video Webinar for Labor and Unemployment Law update offered through MMA. Tuesday, May 12, 2020 - Held a Department Managers Meeting via Zoom to discuss Town Meeting, Election, Budget, and reopening planning, Tuesday, May 12, 2020 – Participated in the Lt. Governor's Municipal CEO's COVID-19 Update sponsored by MMA. Wednesday, May 13, 2020 – Weekly Construction Conference Call for Lasell Field project. Thursday, May 14, 2020 – Participated in Video Briefing for Distribution of CARES Act Funding to Municipalities. 2) FY2021 Budget and Town Meeting/Election Process: The Moderator has postponed the Annual Town Meeting until June 23rd and the Board of Selectmen have postponed the Annual Election until June 30th. Notices have been posted on the website, at the Warrant posting locations, a Code Red call was conducted, and the post card mailings will go out with new dates. 3) COVID-19: Last week on Monday, May 11, 2020 we reported that the Town had 228 confirmed cases; 133 within Long-Term Care Facilities and 54 of the 95 resident cases had recovered. The Town Hall remains closed to the public however staff has begun reopening planning and will wait for the appropriate time to reopen and under certain restrictions – monitoring Governor daily. 4) Balmer School Building Project: Project construction by Fontaine Brothers continues with precautionary measures in place per State construction guidelines for construction projects moving forward during the pandemic. Site clearing/grading, utilities/drainage and steel erection are now complete. Concrete pad pouring has also neared completion. This week dealt with neighbors' complaint regarding flood lights overnight left on for security/safety. Worked out compromise to light up hallways and stairways only. The MSBA has scheduled a virtual site visit for Wednesday, May 20, 2020. 5) Fire Station Project (Feasibility Study): The project has been quieted due to the building closure and the Governor's Stay at Home Order. The design team last presented the project at a second public forum on March 2nd at the Northbridge High School Auditorium and to the Finance Committee on March 4th. The final feasibility study report, incorporating all information date, has been distributed to the BPCC and an electronic copy will eventually be posted on the website. The presentation from the March 2nd public forum and the video link have been posted on the site as well. The next BPCC meeting is on hold for now. Reminder that the website link is www.northbridgefirestationproject.org. Selectman Melia asked if both the Lasell Field and the Balmer School projects are on schedule. Town Manager Gaudette stated that both projects are moving forward and on schedule. Selectman Cannon asked if a zoom meeting would be held in place of the public forums for the Fire Station Project. Town Manager Gaudette stated that there will be a mailer sent out with information and further explained there is a concern if the project is held up. He explained that further deterioration of the building as well as higher construction costs will be a factor in waiting another year for the project to go forward. Town Manager Gaudette made it known that the tax rate will not hit for another two to three years down the line. He added that within the next 30 days a post card will be mailed, and a virtual meeting using zoom will be held to prepare residents for Town Meeting. Chairman Athanas asked for an update on the Towns financials and preparing for lack of revenue due to pandemic un the upcoming months. Town Manager Gaudette stated that the collections are on par, and things have been moving normally for FY 20. He stated that for FY21the hiring freeze is still in place and the large spending ban is also in place. Town Manager Gaudette explained that the big question mark will be the State Aid for FY21. He added that the Town is moving forward as planned and we do have a chance at the Fall Town meeting to make any necessary adjustments. Town Manager Gaudette added that we are not reliant on additional meals tax as it is added to the Other Post-Employment Benefits, which will not affect budgets next year.

Update: Due to the SATM and Election having been postponed to late June, the Town Manager has initiated plans for additional public communications for the project to prepare residents for the voter actions required.

SELECTMEN'S CONCERNS: Selectman Ampagoomian/1) asked what the High School is planning on doing for graduation. Town Manager Gaudette stated he has not received anything official but will reach out to the Superintended to find out. 2) sends his condolences on behalf of the Board of Selectmen to the Bishop family who lost Georgette Bishop on Tuesday, May 12, 2020. Selectman Melia received a call from a gentleman on Plummer Avenue, complaining about an upsurge of 4-wheelers and minibikes coming up the railroad tracks in that area. Mr. Melia added that the resident suggested having the Highway Department to take a look to see if it would warrant a guardrail to eliminate the issue. The resident also mentioned that there is a large collection of water and asked if it could be looked into. Mr. Luchini, who was present in the virtual meeting, stated he will look into it. Selectman Cannon asked about social media accounts that she has noticed and if they were fake or set up by the Town staff. Town Manager Gaudette stated he has asked the Information Technology Systems Administrator to open accounts on social media for different alerts and noted that it will be centralized through the Town Manager's Office staff and the Systems Administrator. Town Manager Gaudette noted that items such as Town Meeting and Town Elections updates will be posted though these sites along with our website. Selectman Nolan asked what the process is to get an absentee ballot. Town Manager Gaudette explained that residents can contact the Town Clerk's Office to make an official request for an absentee ballot. He added that they are working diligently during the week in the office to get the ballot requests out in a timely manner.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

Town Manager Gaudette announced that the Memorial Day activities have been cancelled for this year.

Town Manager Gaudette announced that the next Selectmen's meeting is scheduled for June 8, 2020.

A motion/Mr. Melia, seconded/Mrs. Cannon to adjourn the public meeting. Roll Call Vote: Mr. Ampagoomian/Yes, Mrs. Cannon/Yes, Mr. Melia/Yes, Mr. Nolan/Yes and Mr. Athanas/Yes.

Meeting Adjourned: 7:53 PM

Respectfully submitted,

Daniel Nolan, Clerk

/mjw



LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 18, 2020

I. APPROVAL OF MINUTES:

A. 1. February 24, 2020 [Exec. Sess.]

-Copy of February 24, 2020 Exec. Session minutes (Removed from documentation as they have not been released)

2. March 23, 2020

-Copy of March 23, 2020 meeting minutes

3. April 27, 2020

-Copy of April 27, 2020 meeting minutes

- II. PUBLIC HEARING B. 1) 7:05 PM: Application to transfer the All Alcoholic Beverages Package Store license from Mill House Wine and Spirits, Inc. [Alexis Giannopoulos, Mgr.] to Niyas Corporation DBA Mill House Wine and Spirits [Mehul Patel], 670 Linwood Avenue, Unit 13B, Northbridge 2) Application to transfer the Non-Alcoholic Common Victualler License
 - -Copy of Public Hearing Notice
 - -Copy of Certificate of Good Standing
 - -Copy of Unemployment Assistance Certificate
 - -Copy of payment confirmation
 - -Copy of Application Packet
 - -Copy of Corporate Vote
 - -Copy of Articles of Organization
 - -Copy of layout
 - -Copy of Lease agreement
 - -Copy of Purchase and Sale Agreement
 - -Copy of financial information (Omitted)
 - -Copy of Proof of residency
 - -Copy of Cori Request Form (Omitted)
 - -Copy of License (Omitted)
 - -Copy of Revenue Enforcement and Protection Attestation
 - -Copy of Workers' Compensation
 - -Copy of Certificate of Liability Insurance
 - -Copy of Tips Certification
 - -Copy of License Routing Slip

IV. APPOINTMENTS/Resignations/None

V. CITIZENS' COMMENTS/INPUT/None

VI. DECISIONS:

C. Village Congregational Church: Harvest Festival, Saturday, September 26, 2020 from 9 AM to 3 PM [*Rain date*: Sunday September 27, 2020]/1) Request to use Memorial Park;

- 2) Request to close Church Street, from Main Street to Park Street from 9 AM to 4 PM; 3) Request for a one-day Entertainment License/Present: Harriet Forman
- -Copy of email request to use memorial park and close Church Street
- -Copy of Memorial Park Request Form
- -Copy of Hold Harmless Agreements
- -Copy of Workers' Compensation Agreement
- -Copy of Certificate of Insurance
- -Copy of Certificate of Exemption
- -Copy of License Routing Slip
- -Copy of Entertainment Application
- -Copy of License Routing Slip
- D. Blackstone Valley Chamber of Commerce/Request to change the date of previously approved one-day weekday entertainment license [previously approved March 9, 2020] for their 22nd Annual Home and Business Expo on Saturday, October 31, 2020 from 10 AM to 2 PM located at the Northbridge High School Field House
- -Copy of One-day Entertainment Application
- -Copy of License Routing Slip
- E. Vote to accept monetary donation from Walmart in the amount of \$1,500 for the Northbridge Police Department
- -Copy of email from the Police Chief regarding the donation from Walmart
- F. Town Clerk's Office/Request to hang a banner across Church Street Sunday, June 21, 2020 to Wednesday, July 1, 2020 to advertise the Annual Town Election on June 30, 2020 -No documentation
- G. Annual Town Election [June 30, 2020] / Vote to sign warrant
- -Copy of Annual Town Election Warrant
- H. Pine Grove Cemetery Deed/William Bond [Lot No. 33B & 33A, two cremation graves, Locust Ave., North]
- -Copy of Pine Grove Cemetery Deed
- I. Board of Selectmen's Fee Schedule/Vote to pro-rate the fees on licenses totaling \$1,000 or more and submitted after September 30th only
- -No documentation
- VII. DISCUSSIONS/None
- VIII. TOWN MANAGER'S REPORT/No documentation
- IX. SELECTMEN'S CONCERNS/No documentation
- X. ITEMS FOR FUTURE AGENDA/None
- XI. CORRESPONDENCE/None
- XII. EXECUTIVE SESSION/None

Linda B. Zywien, Certified Municipal Clerk

Whitinsville, MA 01588

May 14, 2020

Mr. Adam Gaudette **Town Manager** Town of Northbridge 7 Main Street Whitinsville, MA 01588

Dear Adam,

Please accept this letter, and the attached resume, as my application for the position of Town Clerk for the Town of Northbridge.

I have been honored to serve the Town for the last eight years, and look forward to continuing for the rest of my career. Doreen has done a great job preparing me for this challenge. She has trained me in every aspect of the office, and I feel ready to continue the important work she has been doing for so many years.

I look forward to discussing this opportunity with you.

Sincerely,

Professional Experience

Town of Northbridge Northbridge, MA

* Assistant Town Clerk

* Office Clerk, Office of the Town Clerk

* Justice of the Peace, Notary Public

July 2015 - Present

March 2012 - June 2015

Marlin Controls, Inc. Uxbridge, MA

* Sales Coordinator

September 2007 - March 2012

Northbridge Public Schools

Northbridge, MA

September 2001 – June 2007

* Kindergarten Classroom Aide/Substitute Teacher

Richmond Newspapers, Inc.

Richmond, VA

December 1990 - June 1997

CMP Publications

Needham, MA

July 1988 – July 1990

* Advertising Sales

Rath & Strong, Inc. Lexington, MA

.

May 1985 - July 1988

* Production Assistant

Massachusetts National Guard

April 1981 - April 1988

Education

Worcester State College

Worcester, MA

May 1985

* Bachelor of Arts

Major: Media, Minor: Psychology

Professional Education

New England Municipal Clerk Institute

2014-2016

Letter of Resignation
Thereby tender my resignation from the Northbridge Historical Commission, I have been serving and learning as a member for
the last decade thank the town for this
oxportunity.
Sincerchy
Dan O'Neill
たし************************************
8 8

Suzanne Fregeau

Whitinsville, MA 01588



NORTHBRIDGE TOWN CLERK DOREEM A. CEDRONE

June 3, 2020

Dear Doreen:

After careful consideration, I have made the decision to resign my position as town registrar. Please accept this letter as my formal notification to you.

I have enjoyed working with you and Linda and also with Mary and Anne.

Sincerely,

Suzanne

D.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Northbridge, Massachusetts, certify that at a meeting of the board held, 2020, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:					
<u>Voted</u> : that the maximum useful life of the departmental equipment to be financed with a portion of the proceeds of the \$2,775,000 borrowing authorized by the votes of the Town passed May 7, 2019 (Article 21) and May 21, 2019 (Ballot Question) is hereby determined pursuant to G.L. c.44, §7(1) to be years.					
I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the Town at least 48 hours before the meeting in compliance with Section 7(b) of the Town Charter.					
I further certify that the vote was taken at a meeting open to the public, that the vote was not taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above vote) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.					
Dated:, 2020 Clerk of the Board of Selectmen					

COMMONWEALTH OF MASSACHUSETTS TOWN OF NORTHBRIDGE WARRANT FOR SPRING ANNUAL TOWN MEETING TRANSACTION OF TOWN BUSINESS TUESDAY, MAY 5, 2020 - 7:00 P.M.

THE SPRING ANNUAL TOWN MEETING HAS BEEN POSTPONED UNTIL 7:00 PM ON TUESDAY, JUNE 23, 2020 IN THE MIDDLE SCHOOL AUDITORIU\M.

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, May 5, 2020 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

ARTHOLE 2. Good of Season and the votes taken under Article 3 of the 2019 Spring Session of the Annual Town Meeting (May 7, 2019), and under Article 1 of the 2019 Fall Session of the Annual Town Meeting (October 22, 2019), appropriations and transfers under the Omnibus Budget Article; or take any other action relative thereto.

ARTICLE 3: (Finance Committee)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the Health Insurance Stabilization Fund such sums of money, not to exceed \$47,316,912, to defray the necessary and usual expenses of the several departments of the Town for FY 2021, beginning July 1, 2020 and ending June 30, 2021; or take any other action relative thereto.

(Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund a sum of money to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2021; or take any other action relative thereto.

(Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Water Enterprise Fund a sum of money to operate the Water Enterprise Operation of the Department of Public Works for FY 2021; or take any other action relative thereto.

(Board of Selectmen)

To see if the Town will vote to appropriate a sum of money and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid; or take any other action relative thereto.

ARTICLE 7: (Board of Selectmen)
To see if the Town will vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2021, pursuant to Chapter 44, Section 53F of the M.G.L.; or take any other action relative thereto.

ARTICLE 8: (Board of Selectmen)
To see if the Town will vote to set the FY21 spending limits for the Town's revolving funds under section 5-113 of the Northbridge Code as follows:

Program or Purpose	FY 2021 Spending Limit	
Playgrounds and Recreation	\$20,000	
Food Health and Safety	\$25,000	
Compost Site	\$10,000	

or take any other action relative thereto.

ARTICLE 9: (Board of Selectmen)

To see if the Town will vote to appropriate and transfer a sum of money from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2021 beginning July 1, 2020 and ending on June 30, 2021, said funds to be expended under the direction of the Director of Public Works; or take any other action relative thereto.

ARTICLE 10: (Community Preservation Committee)

To see if the Town will vote to appropriate or reserve for future appropriation from the Community Preservation Fund annual revenues, the amounts of money recommended by the Northbridge Community Preservation Committee for community preservation projects in the categories of Historic



Resources, Community Housing, Open Space & Recreation, and Budgeted Reserve, and other expenses for the Fiscal Year 2021; or take any other action relative thereto.

ARTICLE 11: (Community Preservation Committee)

To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund revenues to the Northbridge Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act, including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2021; or take any other action

ARTICLE 12: (Board of Assessors)

To see if the Town will vote to transfer the sum of \$137,700 from the Overlay Surplus to be expended by the Board of Assessors for the revaluation of properties in the Town of Northbridge in accordance with Massachusetts General Laws Chapter 40 section 56, Chapter 58 sections 1 and 1A, and the regulations of the Department of Revenue; or take any other action relative thereto.

ARTICLE 13: (Board of Health)

To see if the Town will vote to appropriate and transfer the sum of \$63,000 from the undesignated fund balance (free cash) to comply with the Immediate Response Action Plan submitted to the Massachusetts Department of Environmental Protection for activities at the Quaker Street Landfill; or take any other action relative thereto.

ARTICLE 14: (Board of Selectmen)

To see if the Town will vote to appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of \$100,000 to be expended under the direction of the Director of Public Works for the purpose of replacing the Primary Logic Controller System; and the amount of \$100,000 to be expended under the direction of the Director of Public Works, to replace Three (3) Rockdale Raw Sewage Pumps; or take any other action relative thereto.

ARTICLE 15: (Board of Selectmen)

ARTICLE 15: (Board of Selectmen)

To see if the Town will vote to appropriate and/or transfer the amount of \$29,000 from the Retained Earnings Account of the Water Enterprise Fund, and the sum of \$181,068.62 from unexpended balances of the Water Department Capital Accounts (\$46,605.59 from Capital Account 61000215-589005; \$2,684.00 from Capital Account 61000505-589005; \$45,000 from Capital Account 61000814-530000; \$65,000 from Capital Account 61001809-530000; and \$21,779.03 from Capital Account 61000205-530000), for a total of \$210,068.62, to the existing Water Department Capital Account (61002016-XXXXXX) for the purpose of financing water infrastructure repairs, including the replacement of water mains, within the streets of Linwood Avenue, Court Street, Jon Circle, and Edgemere Avenue, or take any other action relative thereto. other action relative thereto.

ARTICLE 16: (Board of Selectmen)

To see if the Town will vote to fund the capital projects shown below by appropriating and transferring the total sum of \$651,445 from the sources and accounts designated below, specifically: \$452,184 from the undesignated fund balance (free cash), \$22,500 from Ambulance Receipts, \$54,440 from unexpended Pine Grove Operations Account balances, and \$122,321 from unexpended capital account balances:

Project Title Town-Wide Sidewalk Maintenance Program TIP Design Services (Rockdale Intersection) 1-Ton Dump Truck with Plow and Sander Box Replace Fire Department Car 1 Zero-Turn Lawn Mower Two (2) Lawn Mowing Tractors Linwood Playground Basketball Court Upgrades Town Hall Conference & Meeting Room Upgrad Replace Town Hall First Floor Carpeting Replace the Town's Voting Machines Town Meeting Voting Trackers		Amount \$25,000 \$103,349 \$83,000 \$22,500 \$5,310 \$17,000 \$100,000 \$25,000 \$40,000 \$15,000 \$40,000 \$40,000 \$40,000 \$40,000
Project Title Replace Fire Department Car 1	<u>Department</u> Fire Chief	Amount \$22,500
TOTAL		\$22,500
	TOTAL FROM AMB. RECEIPTS	\$22,500
Project Title Tree and Stump Removal Zero-Turn Lawn Mower Replace Fencing along Lasell Property Line	<u>Department</u> Pine Grove Cemetery Pine Grove Cemetery Pine Grove Cemetery	Amount \$10,000 \$6,690 \$37,750
TOTAL	L	\$54,440
TOTAL	L FROM PINE GROVE ACCOUNTS	\$54,440

\$9,145.84 from Account 01021811-5XXXXX \$45,294.18 from Account 01021910-XXXXXX

 Project Title
 Department
 Amount

 Green Community Projects Application
 Town Planner
 \$10,111

 TIP Design (Rockdale intersection)
 Public Works
 \$64,752

 F350 Pick-up Truck with Plow
 Public Works
 \$43,000

 Police Station Drainage Evaluation
 Public Works
 \$4.458

 TOTAL
 \$122,321

TOTAL FROM UNEXPENDED ACCOUNT BALANCES \$122,321

\$30,070.85 from FY16 Building Maintenance Account 01021604-530000
\$4,458.08 from FY17 Building Maintenance Account 01021715-5XXXXX
\$6,659.33 from Town Energy Project Capital Account 01021819-587936
\$64,752.75 from Town-wide Pavement Account 01021914-585315
\$10,480 from Heavy Dump Truck Account 01021914-585002
\$5,900 from Police Department Assessment Account 01022017-585316

or take any other action relative thereto.

ARTICLE 17: (Board of Selectmen)

To see if the Town will vote to appropriate and transfer a sum of money from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Townowned buildings and facilities in Fiscal Year 2021, the following sums of money: \$4,889 for Green Communities Energy Efficiency Projects Application; and \$10,000 for Municipal Buildings Cellular Alarm Upgrades; or take any other action relative thereto.

ARTICLE 18: (School Committee)

To see if the Town will vote to appropriate and transfer the sum of \$40,000 from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Townowned buildings and facilities in Fiscal Year 2021, for the purpose of replacing existing stairway treads at the Northbridge High School, and to transfer from the undesignated fund balance (free cash) the amount of \$27,000 for the purposes of repairing sprinkler pipe systems at the Northbridge High School; or take any other action relative thereto.

ARTICLE 19: (School Committee)

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds, a sum of money to be expended under the direction of the Northbridge School Committee for the Northbridge Middle School boiler project, which includes all work related to replacing steam boilers, hot water heaters, and making code required ADA (521CMR) accessibility upgrades to the Northbridge Middle School, located at 171 Linwood Avenue, Whitinsville, MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), with the Town's acknowledgement that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA for the Project shall not exceed the lesser of (1) fifty-elight point fifty-elight percent (58.58%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

ARTICLE 20: (School Committee)

To see if the Town will vote to authorize the Superintendent of the Northbridge Public Schools, with the approval of the Board of Selectmen, to enter into Memorandum(s) of Understanding ("MOU") with the Department of Children and Families, the Executive Office of Health and Human Services and the Department of Elementary and Secondary Education in order to obtain Federal Title IV-E reimbursements(s) for foster care transportation and to provide that payments for such foster care transportation under such MOU(s) may be made from such reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Law Chapter 44, Section 70, or take any other action relative thereto.

ARTICLE 21: (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant to National Grid (electric), and also to Eversource (propane), a perpetual right and easement to construct, reconstruct, operate, maintain, replace and remove, lines, cables and appurtenances for the transmission of intelligence and telecommunications upon, over, under and across a portion of the Town-owned land located at 21 Crescent Street, the site of the Balmer School; and to authorize the Board of Selectmen and the School Committee to take any and all action necessary for the purpose of accomplishing such easement conveyance; or take any other action relative thereto.

ARTICLE 22: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town a sum of money for the purpose of financing the design and construction of a new Fire Station at 1681 Providence Road, including design services, permitting, and site improvements, said sum to be expended under the direction of the Building, Planning and Construction Committee, and that to meet this appropriation the Treasurer/Collector, with the approval of the Board of Selectmen, be authorized to borrow said sum under M.G.L. Chapter 44, section 7(3) and 3(A), as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and to authorize the Building, Planning and

Construction Committee to take any action necessary to carry out this construction and renovation project provided, however, that no debt shall be incurred hereunder unless and until the Town first votes to exempt from the provisions of M.G.L. Chapter 59, Section 21C (Proposition 2½, so-called), the amounts required to pay the principal and interest of said debt; or take any other action relative thereto.

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ARTICLE 23: (Petition)

To see if the Town will vote to amend its zoning bylaws by adding a Planned Unit Development Bylaw as follows: (attached); or to take any other action related thereto.

The purpose and intent of the Planned Unit Development Bylaw is to:

- A. Provide housing opportunities to meet the needs of a population which is diversified with respect to the number of persons per household age and income.
- B. Ensure that the development of additional housing units does not detract from the livability, scale, character or economic value of existing neighborhoods.
- C. Provide greater flexibility and design freedom in the development of those tracts which lend themselves to planned unit development and promote a high standard in the design and development of sites and individual buildings.
- D. Encourage the preservation of open space for conservation, outdoor recreation or park purposes in conjunction with residential development.
- E. Encourage the preservation and minimum disruption of the existing natural attributes of land, minimize impacts on environmentally sensitive lands.
- F. Permit comprehensive and integrated development of tracts by allowing a mixture of land uses combined to form a planned interrelationship of residential and commercial opportunities.
- G. Assure that the development allowed will be compatible with surrounding land uses and will not have an adverse impact on traffic and public services.
- H. Promote the efficient and economic provision of public facilities and services such as utilities, streets and recreational opportunities.

173-63-1. Authorization

For land in an Industrial Two (1-2) zoning district, the Planning Board may grant a special permit for the construction of a Planned Unit Development in accordance with the provisions of this bylaw. For the purpose of this by-law, a Planned Unit Development is defined as an area of land developed as a single entity with a mixture of residential and commercial uses in a variety of building types and designs.

173-63-2. Permitted Uses.

The uses permitted in a Planned Unit Development may include all uses permitted in the Table of Use Regulations in the Residential, Community Facilities, and Retail and Service categories except automobile junk yards and open storage of abandoned vehicles; horse racing facilities; airports and landing strips.

173-63-3. Development Standards

- A. Tract size. The minimum area for a Planned Unit Development is twenty (20) acres.
- B. <u>Density</u>. The total number of residential units in a Planned Unit Development may not exceed eight (8) units per acre.
- C. <u>Open Space</u>. At least twenty (20%) percent of the entire area of the land must be maintained as open space for active or passive recreational uses.
- D. <u>Interior Ways</u>. Access within the Planned Unit Development must be provided by vehicular ways with a minimum pavement width of 22 feet. Any way proposed as a public way must comply with subdivision control rules and regulations.
- E. <u>Conventional Subdivision</u>. If the Planned Unit Development includes a conventional residential subdivision, individual lots must comply with the dimensional requirements for the Residential Four (R-4) zoning district.
- F. Utilities. All utility services must be underground.
- G. <u>Parking and Loading</u>. Parking and loading facilities must comply with applicable by-law requirements unless specifically waived or reduced by the Planning Board.

173-63-4 Procedures.

- A. <u>Preliminary Plan</u>. Prior to the submission of a formal application for a Planned Unit Development special permit, the applicant may submit a preliminary plan to the Planning Board. The Planning Board shall distribute the preliminary plan to applicable local boards and officials for comment and may make recommendations to the applicant for changes to the plan.
- B. <u>Site Plan</u>. The application for a special permit shall be accompanied by a plan that complies with the requirements for a site plan set forth in 5 173-49.1 of the Zoning By-laws, provided that the Planning Board may waive requirements not applicable or required for the proposed Planning Unit Development.
- C. <u>Subdivision</u>. If ways with the Planning Unit Development are proposed as public ways, the applicant must simultaneously submit an application and plan for approval under the subdivision control rules and regulations.
- Process. Applications for a Planned Unit Development special permit shall be processed by the Planning Board in accordance with 5173-47.

- E. <u>Site Plan Review</u>. Every application for a Planned Unit Development special permit shall be simultaneously treated as an application for site plan review and all requirements of 5173-49-1 shall be applicable, including application and review fees.
- F. <u>Conditions</u>. In addition to any conditions imposed pursuant to the general provisions of 5 173-47, a special permit for a Planned Unit Development must include conditions to ensure that use of required open space is properly restricted and that open space, roadways and other improvements are properly maintained for the duration of the development.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Selvation Army, in Whitinsville, all in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 4Quicketes in Whitinsville, all in Precinct 3; and the Whitinsville Social Library and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 23rd day of March in the year Two Thousand Twenty.

James J. Alhanas, Chairman

Charles Ampagoomian, Jr.

SELECTMEN OF NORTHBRIDGE

Alicia M. Cannon, Vice Chairman

Alicia M. Cannon, Vice Chairman

Thomas J. Melia

Daniel J. Nolan

SPRING ANNUAL TOWN MEETING WARRANT - 6/23/20 - 7:00 PM

	Presenter	S	Selectmen	Finance Committee	Town Meeting
Article 1. Prior year bills	Selectmen	Support Non-support No Position Pass Over	<u> </u>		
Article 2. FY20 Budget Adjus	Selectmen stments	Support Non-support No Position Pass Over	=		<u></u>
Article 3. FY21 Omnibus Buc Amount not to exce	-	Support Non-support No Position Pass Over	\equiv		
Article 4. FY21 Sewer Enterp	Selectmen rise Fund	Support Non-support No Position Pass Over			
Article 5. FY21 Water Enterp	Selectmen rise Fund	Support Non-support No Position Pass Over			
Article 6. Chapter 90	Selectmen	Support Non-support No Position Pass Over	<u> </u>		
FY 21 authorize Tre	Selectmen eas/Coll. to enter into nce Agreements w/banks	Support Non-support No Position Pass Over			
Article 8. Annual Reauthoriza Play & Rec revolvin		Support Non-support No Position Pass Over			
	Selectmen m Pine Grove Trust for Grove Cemetery	Support Non-support No Position Pass Over			

Article 10. CPC Reserve CPC funds for future community preservation projects	Support Non-support No Position Pass Over		<u>=</u>
Article 11. CPC Appropriate funds to the CPC for expenses associated with implementing the Community Preservation Act	Support Non-support No Position Pass Over		
Article 12. Assessors Transfer \$137,700 from Overlay Surplus for property revaluations	Support Non-support No Position Pass Over		
Article 13. Board of Health Transfer \$63,000 from free cash to comply with the Immediate Response Action Plan for the Quaker St. landfill	Support Non-support No Position Pass Over		
Article 14. Selectmen \$100,000 from Sewer Enterprise Fund for replacing primary Logic Controller System and \$100,000 to replace 3 Rockdale Raw Sewerage Pumps	Support Non-support No Position Pass Over		<u> </u>
Article 15. Selectmen Capital Projects funded by Water Enterprise Fund (\$29,000) and from unexpended balances from water capital accounts (\$181,068.62)	Support Non-support No Position Pass Over		<u>=</u>
Article 16. Selectmen Capital Projects funded by free cash (\$452,184); Ambulance Receipts (\$22,500); unexpended Pine Grove account balances (\$54,440); and unexpended capital account balances (\$122,321)	No Position Pass Over		<u> </u>
Article 17. Selectmen Transfer \$4,889 (Green Comm. Application) and \$10,000 (Cellular Alarm Upgrades) from the Town Building Maintenance Fund	Support Non-support No Position Pass Over		=
Article 18. School Committee Transfer \$40,000 from the Town Building Maintenance Fund (NHS stairway treads) and \$27,000 (free cash) for repair of the NHS sprinkler pipe system	Support Non-support No Position Pass Over		<u></u>

Article 19. Middle School Bo \$1,225,573 (free of \$1,733,318	School Committee biler Project cash) and borrow the sum	Support Non-support No Position Pass Over		
MOU with Dept. Exec. Office of H	School Committee ool Supt. to enter into an of Children and Families, ealth and Human Serv. and the d Secondary Education for fos		on.	
	Selectmen and School Comm. to grant conal Grid and Eversource for col	Support Non-support No Position Pass Over		
Article 22. New Fire Station	Selectmen	Support Non-support No Position Pass Over		
Article 23. Amendment to Zo Planned Unit Dev	Petition uning Bylaw to add a elopment bylaw	Support Non-support No Position Pass Over		