

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
March 25, 2019 at 7:00 PM**

PLEDGE OF ALLEGIANCE

Present: Representative Muradian

I. APPROVAL OF MINUTES

II. PUBLIC HEARING

III. APPOINTMENTS: A. By the Town Manager: 1) Rochelle Thompson, Inspector of Animals/Vote to nominate [*Note: Appointment is subject to certification by the State*]
2) Danielle Edmands, Board of Health - Housing Inspector/**Present:** Jeanne Gniadek, BOH Administrator and Paul McKeon, Chairman
3) David White, Fire Chief, Community Emergency Response Coordinator
B. By the Board of Selectmen :1) Glenn King, Community Preservation Committee [Member at Large]
2) Matthew Ruzzoli, Economic Development Committee [Member at Large] **Annual Reappointments:**
3) Doreen Cedrone, Board of Registrars [Republican] 4) Suzanne Fregeau, Board of Registrars [Democrat]

IV. CITIZENS' COMMENTS/INPUT: C. Gary Vecchione, Lovey's Garden Marketplace

V. DECISIONS:

D. Donna E. Kennedy dba Maison de Manger, 670 Linwood Ave, Suite 13A, Whitinsville, MA 01588/Application for a Bring Your Own Bottle license/**Present:** Shayne Picard

E. Massachusetts Electric Company and Verizon New England, Inc. /Petition requesting permission to relocate Pole 59 in order to widen owners' driveway due to its poor condition and age. Install a new 40' class 2 pole 15' south of current location [Plan No. 27424912, dated 1/12/2019]/**Present:** Albert Galvin, Engineer

F. Class of 2027 Fundraising Committee/Request to hold a boot drive at Memorial Square and Ovia Square on Saturday, April 27, 2019 from 9 AM to 3 PM/**Present:** Melanie McNelly

G. Riverdale Cemetery Deed/Misty Mattingly [Lot 8B, Maple Ave. North] Single grave

H. Spring Annual Town Meeting [May 7, 2019]/Vote to sign warrant upon completion and final review by Town Counsel

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

I. Annual Election – Expiration of Office for Town Officials

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

J. April 8, 2019 Board of Selectmen Meeting Agenda

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE



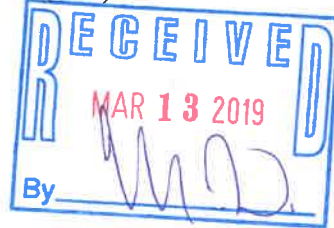
TOWN OF NORTHBRIDGE
BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

III A.I.

MEMORANDUM

March 13, 2019



To: Adam Gaudette, Town Manager

From: Jeanne M. Gniadek, Board of Health Administrator */jmg*

Subject: Appointment of Inspector of Animals – **Rochelle Thomson**

Please allow this memorandum to serve as the recommendation of this office that Ms. Rochelle Thomson be re-appointed as Inspector Animals for the Town of Northbridge. The Board of Health, at a meeting held March 12, 2019, voted unanimously to support this recommendation.

Ms. Thomson has held this position since April 30, 2013 and has proven herself to be an asset to this department. She is extremely knowledgeable in both quarantine requirements and the care and handling of livestock and domestic animals. I look forward to working with Ms. Thomson through the upcoming appointment period.

If you should have any questions regarding this recommendation to you as the appointing authority for this position, please do not hesitate to contact me.

/jmg

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



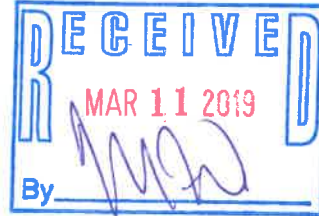
CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

MATTHEW A. BEATON
Secretary

JOHN LEBEAUX
Commissioner

March 6, 2019



RE: NOMINATION OF INSPECTOR OF ANIMALS

Nominating Authority:

Enclosed is the nomination form for the Inspector of Animals for your city or town. **This form is due back to the Division of Animal Health by April 1, 2019.** The appointment will run from May 1, 2019 until April 30, 2020. If more than one inspector was appointed for your city or town, there is a separate form provided for each. If you are nominating the same inspector(s) this year, **be sure that all of the contact information is complete and still correct.** Any corrections should be made in the space provided on the right. If you will be nominating a new inspector, that person's information should be entered in the space provided on the right. Submit a separate form for each inspector nominated. Also, be sure that all of your (nominating authority) information is complete and correct. Any changes to your information should be made in the space provided to the right.

Once all of the contact information is confirmed to be correct, all that is needed is to **have the nominee sign the form**, accepting the nomination and swearing to faithfully perform the duties of that office. **The nominee's signature must be notarized.** In many cases the city or town clerk is a notary.

After the nominee's signature has been notarized, simply **return the form to the Division of Animal Health at the address listed at the top of the form.** The Division of Animal Health will send back confirmation of the inspector's appointment. **Please note that regardless of when the most recent appointment was made, it is only valid through April 30, 2019.** This nomination will cover the year starting May 1, 2019 and run until April 30, 2020.

If you have any questions, please call Elsie Colon at (617) 626-1810

Thank you,

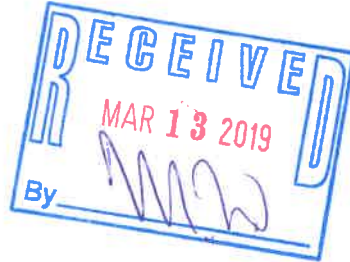
Michael Cahill, Director
Division of Animal Health

A2.



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821



MEMORANDUM

March 13, 2019

To: Adam Gaudette, Town Manager

From: Paul R. McKeon, Chairman, Board of Health *PRH/jmg*

Subject: **Health Inspector Position**

Please be advised that at a meeting of the Northbridge Board of Health, held March 12, 2019, the Board voted to support the appointment of **Ms. Danielle Edmands** to the position of Part-Time Health Inspector.

As you can see from her resume attached, Ms. Edmands holds a Master's Degree in Public Health from the University of Massachusetts Lowell. While Ms. Edmands lacks field experience, she is a bright enthusiastic individual eager to learn. The Board felt strongly that she will be an asset to our department.

We ask that you appoint Ms. Edmands at your earliest convenience to fill this vital position.

If you have any questions regarding this request, please feel free to contact me or Jeanne Gniadek, Administrator to the Board of Health.

/jmg

Enclosure (Resume)

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

B.I.

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

✓ Yes Per TC 3/8/19

Date: Feb 28, 2019

Name Glenn E King

P. O. Box _____

Home Address ~~62 Dover Dr Whitinsville Ma 01588~~

Email Address ~~gking01588@aol.com~~

Telephone ~~508-234-6639~~ Cell ~~508-367-9629~~

Business ~~FM Global~~

Address ~~270 Central Johnston RI 02919~~ Tel. ~~401-415-1976~~

Current Occupation/Title Vice President Human Resources Manager Global Benefit Plans

Education BS. University Of Illinois: History / Finance

Governmental, Civic & Community Activities _____

Charitable & Educational Activities Chair Blackstone Valley United Methodist Finance Committee

Past Board Member and Chair: Family Services Of Central Massachusetts ;Past Member : Whitinsville

Christian School Education Committee

Town Committees or Offices Former Member Town Of Northbridge Finance Committee, Former

Member Town Of Northbridge Personnel Committee

I am interested in the following Committees: Community Preservation Committee

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. No

NAME: Glenn E King

PRECINCT# 3

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1.

4.

2.

5.

3.

6.

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

Special skills and education (be specific)

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

B2

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

-yes, per Town Clerk
3.13.19

Date: 3/12/19

Name Matthew Ruzzoli

P. O. Box

Home Address XXXXXXXXXXXXXXXXXXXXXXX

Email Address XXXXXXXXXXXXXXX

Telephone

Cell

Business

Address

Tel. XXXXXXXXXX

Current Occupation/Title Financial Analyst

Education Bachelors in Accounting and Economics Worcester State University, 2017

Governmental, Civic & Community Activities

Charitable & Educational Activities

Town Committees or Offices

I am interested in the following Committees:

Industrial Development Finance Auth, and Commission, Economic
Development Committee

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. None

NAME: Matthew Ruzzoli

PRECINCT# 2

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | | |
|----|--|----|
| 1. | Industrial Development Finance Auth, and
Commission | 4. |
| 2. | Economic Development Committee | 5. |
| 3. | | 6. |

BJ's Corporate employee 1/1/18-Present

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

Accounting, Financial Analysis, Analytics, Operations Management, Facilities Management, Accounts Payable, Data Analysis

Special skills and education (be specific)

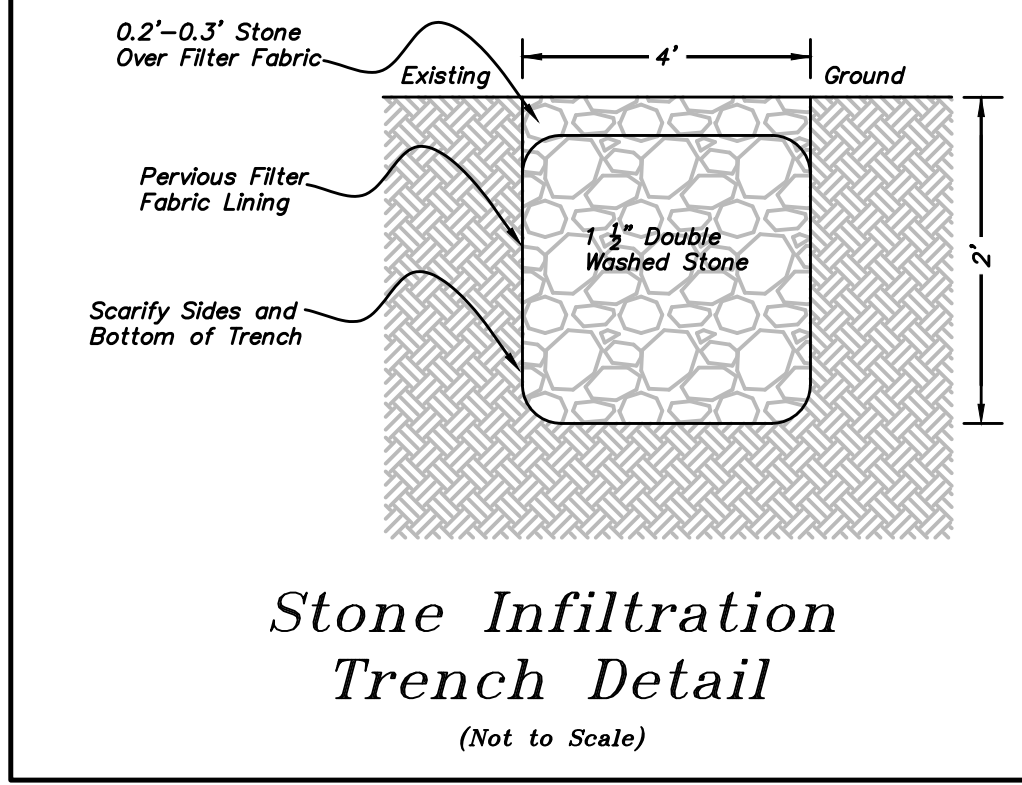
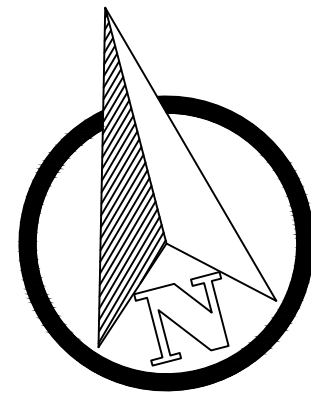
Professional Finance, economic, facilities management, building development, and accounting experience

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

G:\CD\Whitinsville\W3242\DWG\Survey Drawings\Current\W3242 Site Plan revised for NOI and ZBA 20190305.dwg 2019-03-07 RGonzales



- LEGEND**
- * = Fencing
 - ☐ = Telephone Box
 - ☐ = CATV Box
 - ☐ = Electric Box
 - ⊕ = Catch Basin
 - ⊕ = Drain Manhole
 - ⊕ = Sewer Manhole
 - ⊕ = Fire Hydrant
 - ⊕ = Water Valve
 - ⊕ = Gas Valve
 - ⊕ = Streetlight
 - ⊕ = Utility Pole
 - OHW — = Overhead Wire
 - GAS — = Gas Line
 - W — = Water Line
 - F — = Fiber Line
 - S — = Sewer Pipe
 - D — = Drainage Pipe

Notes:

The locus parcel is currently a vacant gravel lot that was formerly a parking lot associated with the mill located across Main Street. The applicant is proposing to construct a shed/office building which will be located on concrete block without a foundation. A 2'x2' stone trench will be installed to infiltrate roof runoff from the shed. No other earthwork, grading or paving is proposed. Areas shown with picnic tables will be cleared of scrub brush and leaf litter by hand.

The existing utilities shown on this plan are based upon a combination of survey location, pointed markout and information obtained from National Grid and the Town of Northbridge. Utility and infrastructure locations must be verified in the field prior to the commencement of any excavation activity.

811 DigSafe Prior to any excavation the area must be pre-marked and DigSafe must be notified by calling 811 or (888) 344-7233.

References:

Deed Book 51567, Page 176
Plan Book 567 Page 31

Zoning Information:

Locus Zoned Business 2 (B-2)
5000 square feet minimum
40' minimum lot width
10' front yard setback
8' side yard setback
10' rear yard setback

Proposed Site Plan "Lovey's Garden Marketplace"

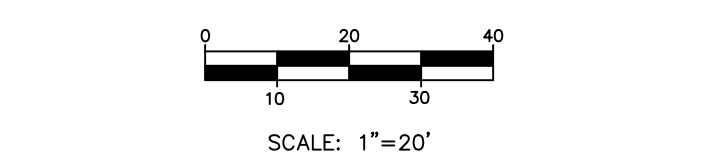
Prepared For:

Gary Vecchione
190 Northwest Main Street
Douglas, MA 01516

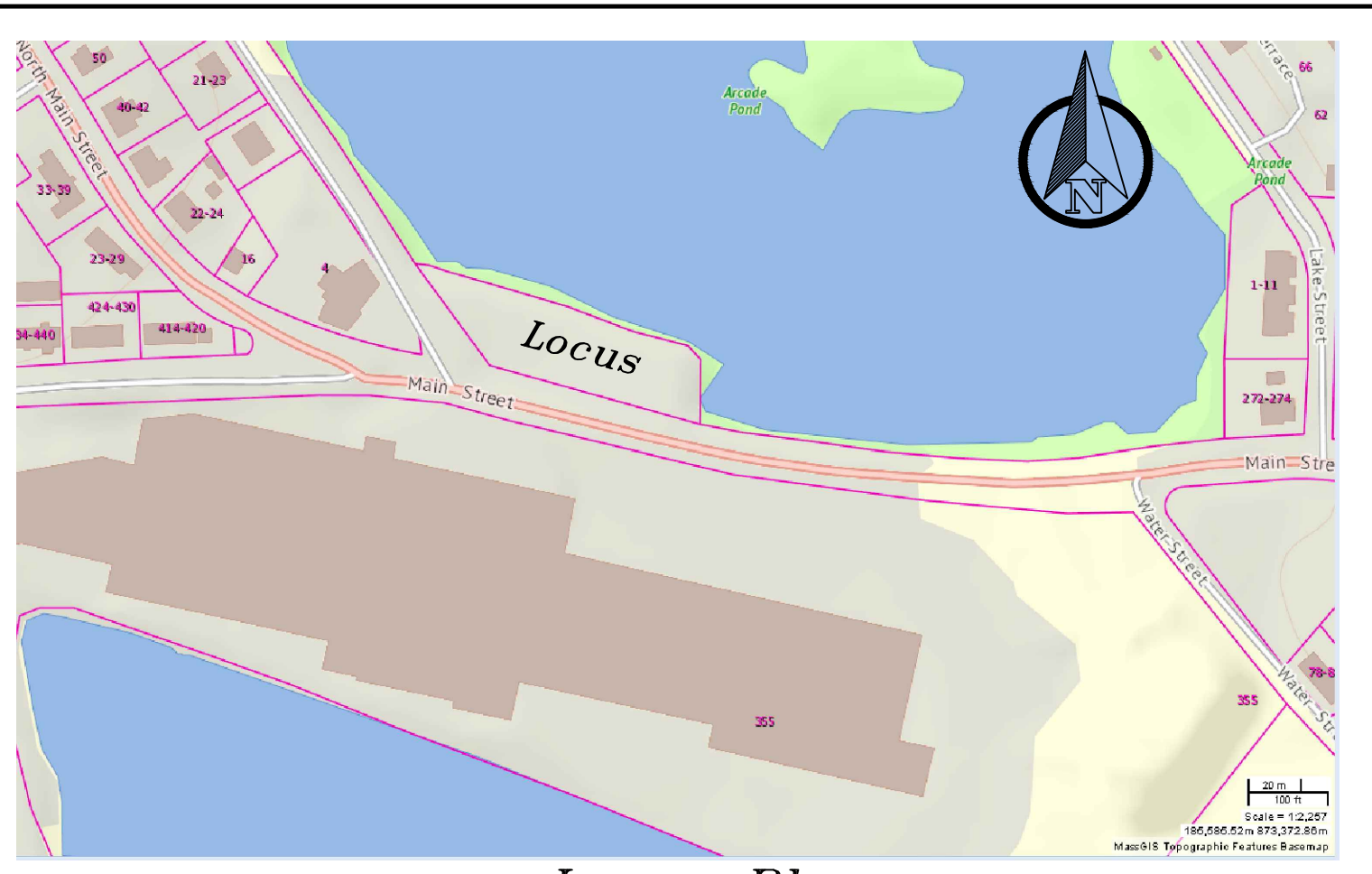
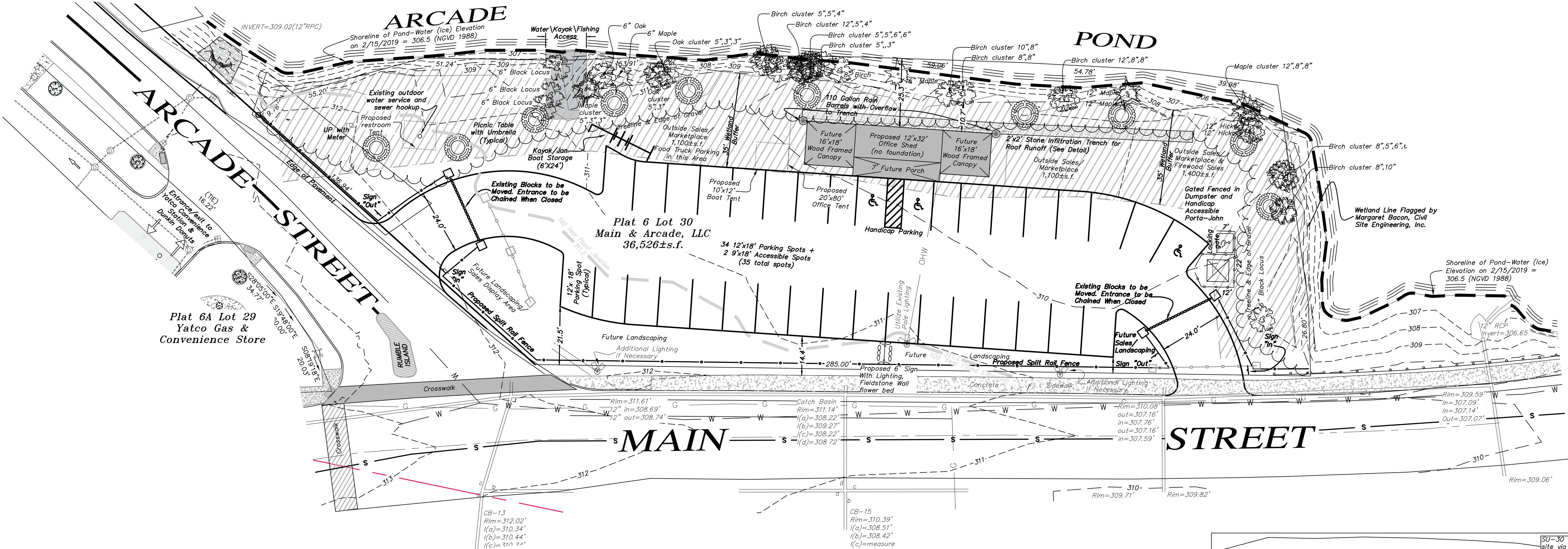
Lot Owner:

Main & Arcade, LLC
12 Burdon Street
Whitinsville, MA 01588

00	2/22/2019	INITIAL PLANNING SUBMITTAL	RNT
00	3/1/2019	CONSERVATION AND ZONING SUBMITTAL	RNT
00	3/7/2019	CONSERVATION AND ZONING SUBMITTAL	RAG



Guerriere & Halnon, Inc.
ENGINEERING & LAND SURVEYING
1029 PROVIDENCE RD. PH. (508) 234-6834
WHITINSVILLE, MA 01588 FX. (508) 234-6723
www.gandhengineering.com



Lovey's Garden Marketplace

March 5, 2019

Town of Northbridge

Board of Selectmen

Planning Board

Safety Committee

Conservation Commission

Building Department

Re: Arcade Pond/Lovey's Garden Marketplace

To whom it may concern,

My name is Gary Vecchione. I am the former owner of Uxbridge Farm and Fair Grounds located at 189 Mendon Street in Uxbridge Mass. for twelve years starting in approximately 1999. This business consisted of buying and selling seasoned fire wood and of the sales of mulch, stone, garden supplies and a large variety of trees, shrubs, flowers, herb and vegetable plants. I also created a 150 ft skating rink in the middle of a corn field that was modeled after the skating rink that was located at the original Northbridge High School in the 1960's and 1970's. As a child, I sat in that warming hut and skated on the rink over the original existing outdoor basketball court enjoying the simple pleasures of ice skating in New England.

I have organized many family friendly events such as an apple festival, gospel meetings and an archery range which was of course a benefit to the town's recreational activities, and small-town appeal. At one time I rented kayaks to people who could pick them up and use them at the local ponds and or the West River. I also brought the Circus to town and had tea parties under tents for my young daughter and customer's children.

I currently have an agreement with Arcade and Main LLC to lease the property at the corner of Arcade and Main Street abutting the new Yatco gas station/Dunkin Donuts in New Village on the road to Walmart, West End Creamy and the Purgatory Chasm, on which I am seeking your approval to open a small garden center and farm stand and call it LOVEY'S GARDEN MARKETPLACE, which is named after

my daughter Elizabeth, also known around my house as Lovey. As you may recall Lovey was the pet name that Thurston Howell III gave to his wife Mrs. Howell, or Lovey, on the tv show from the 70's called Gilligan's Island.

Lovey's will carry the area's largest selection and varieties of much sought-after organic herb, spice and vegetable plants, including hard to find, Old World or Heirloom Varieties. We will also stock our customer's favorite trees, shrubs, roses, perennials, annuals and a host of other fruit and vegetable plants that are not organically based. Space has been designated for a food truck and 10 waterfront picnic tables.

Along with the proposal before you I would like to include a recreational component that was so successful at my previous business 7 or 8 years ago. It's my intention with the Selectmen, Safety and Planning Boards blessing and approval, to offer kayak, Jon Boat and paddle boats rentals. This is a By-Right accessory use as defined in your local B-2 business zoning bylaws, and is based on Harding's Boat rentals, a favorite local business that was located on Meadow Pond many years ago and is regarded as a treasured memory by many people my age.

Growing up in Douglas I experienced the joy of ice skating on Hunt's Pond for hour after hour including at night, under flood lights and propose to bring that old fashioned recreation and good family fun and exercise back to the Town of Northbridge in the way of charging admission to park at Lovey's 35 car lot and skate on Arcade Pond, which this property borders for over 300 feet. Because the town of Northbridge shares ownership with, and Arcade and Main LLC has deeded access to, Arcade Pond, it is my proposal to use the pond for skating for free and park at our property on the corner of Arcade and Main Streets, for seven dollars per person parking fee. Skate rentals and sharpening will be available for 3 dollars per person. Several weeks ago, I asked your town manager, Adam Gaudette, to get Town Council's opinion as to the legality of this recreational proposal as well as how to protect the town from any and all liability concerns or actions and I'm awaiting his findings. In exchange for the parking fee my customers would be guaranteed clear, shoveled skate-able, ice (weather permitting) along with piped in music, flood lights and a bon fire with the ability to purchase hot dogs for roasting on that fire.

The plan you have before you shows 35 parking spaces and a landscaped area to soften the look of the gravel parking lot that has been sitting vacant for 60 or more years. My intention is to make this historically significant yet, unsightly graveled property an attractive focal point and welcoming gateway into the town of Northbridge from the Route 146 area. I am happy to maintain landscaping in an area surrounding a "Welcome to Northbridge" sign should the B.O.S. care to locate one at the West end of my property at their expense.

The specific items that will be for sale from Lovey's outdoor sales displays and 32-foot prebuilt office shed will include but are not limited to the following:

- Trees
- Shrubs
- Annuals
- Perennials

- Rose Bushes
- Organic Herbs and Vegetable plants
- Bagged soils
- Seasoned fire wood in small quantities up to ½ cord
- Fresh homemade baked goods
- Pumpkins
- Local/native fruits and Vegetables
- Straw bales

The hours of operation are proposed as follows:

April 1 through Jan 1

Monday through Friday	8:30 am to 7:00 pm
Saturday	8:00am to 6:00 pm
Sunday	1:00 pm to 5:00 pm

Jan 1st through April 1st 10:00 am to 4:00 pm Saturday only for firewood sales

Ice Skating	Monday through Friday	2:00 pm to 9:00pm
	Saturdays	9:00 am to 9:00pm
	Sundays	1:00pm to 5:00 pm

The Conservation Commission as well as Zoning board of Appeals have additional jurisdiction to this property because of its waterfront location in the resource area of Arcade Pond as well as the lot's partial location below flood plain elevation.

I believe with your help that this property will be one that the permitting boards, and Town Fathers, can be proud of. I ask you to help me get this project off the ground toward my goal of becoming the area's premier destination for hard to find Organic Herbs and Vegetables as well as the go-to location for old fashioned seasonal fun, which was modeled after several of my childhood experiences in your town.

As time is of the essence and spring is almost upon us, bringing with it the year's largest sales period, I would ask you to act on my site plan/safety review as quickly as possible so that I may make more definitive plans with the goal of opening Lovey's by May 1st of this year.

Thank you for considering my proposal. If you have any questions or concerns, please do not hesitate to ask or voice them.

Sincerely,

Gary Vecchione

Owner, Lovey's Garden Marketplace

~~garyvecchione@charter.net~~
~~garyvecchione@charter.net~~



TOWN OF NORTHBRIDGE, MASSACHUSETTS

COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner

7 Main Street Whitinsville, MA 01588


Phone: (508) 234.2447 Fax: (508) 234.0814

gbechtholdt@northbridgemass.org

MEMORANDUM

Date: March 12, 2019

TO: NORTHBRIDGE PLANNING BOARD
-with copy to Ron Tubman, Guerriere & Halnon, Inc.

From: R. Gary Bechtholdt II, Town Planner 

RE: **LOVEY'S GARDEN MARKETPLACE**
Main/Arcade Street -Site plan review

The Planning Office is in receipt of revised plans for the above noted application dated March 12, 2019 and offers the following comments.

1. The site plan (revised) shows proposed 12'x32' office shed; two 16'x18' wood canopies; a 10'x12' boat shed; a 10'x12' bathroom structure; a handicapped accessible porta-john; two 1,100 SF outside sales/marketplace; a kayak/jon boat storage rack; food truck location; access to Arcade Pond for ice skating, kayak & fishing; & a series of picnic tables.
2. Reference is made to the following correspondence received: letter dated March 05, 2019 (received March 07, 2019) from the Applicant, Gary Vecchione; Whitinsville Water Company letter dated March 04, 2019; Conservation Commission (Agent) memorandum dated March 05, 2019; Inspector of Buildings memorandum dated March 05, 2019; Board of Health memorandum dated March 06, 2019; JH Engineering Group review/report dated March 11, 2019; copy of Zoning Board special permit application for work within Floodplain; email communication from Applicant received March 11, 2019 regarding Test pits for a 21E assessment; email communication from JH Engineering received March 12, 2019 regarding Test pits for 21 assessment; and letter dated March 12, 2019 from Guerriere & Halnon, Inc.
3. The Safety Committee reviewed site plan application at its meeting of March 05, 2019, however tabled action until such time the Applicant/Engineer provided additional information. Arrangements shall be made for the Safety Committee to review revised plans.
4. As noted in the Site Plan Review Checklist prepared February 28, 2019 -written consent from the Property Owner shall be provided prior to Planning Board decision.
5. As noted in the Site Plan Review Checklist -a Stormwater Report/Narrative prepared by a PE shall be provided, to be reviewed/approved by the JH Engineering Group, the Planning Board's consultant.
6. In accordance with Zoning -parking shall be effectively screened (at least 15-foot wide landscaped area along frontage); Applicant/Engineer is seeking relief from this provision (see letter dated 03.12.2019 from G&H).
7. As noted in the Site Plan Review Checklist -a Landscaping plan shall be provided. It is unclear what "future landscaping" notation on plan means. Plan does show a split-rail fence along the frontage, a detail shall be provided (height, material, etc.).

8. As noted in the Site Plan Review Checklist -it is unclear how the planned parking area will be separated from the "outside sales/marketplace areas" labeled on the plan.
9. As noted in the Site Plan Review Checklist -additional information (details) on proposed lighting shall be provided.
10. As noted in the Site Plan Review Checklist -detail(s) of proposed signage shall be included on the plan.
11. As noted in the Site Plan Review Checklist -building elevations of proposed structure(s) shall be provided.
12. Proposed IN/OUT signs shall be setback from the roadway to not prohibit or conflict with sightlines; appropriate signage details shall be provided.
13. Signage for the three (3) proposed handicapped accessible parking space shall be located on the plan; with one such space sized large enough to accommodate a van; applicable signage details shall be provided.
14. Detail(s) of the proposed 6-foot sign w/lighting shall be provided; prior to issuance of a building permit the Planning Board shall review/approve.
15. Detail of proposed fencing around dumpster & porta-john shall be included on the plan (height, material, etc.).
16. Proposed parking surface (existing gravel) shall be clearly noted on the plan; accommodations for accessible parking surfaces shall be noted on the plan.
17. Planning office suggests "sale display areas" not be located along the frontage to ensure appropriate sightlines are maintained along the roadway.
18. Location of existing catch basin on Main Street (w/in vicinity of driveway) shall be shown on the plan.

Cc: /File

Melissa Wetherbee

From: Adam Gaudette
Sent: Thursday, March 14, 2019 12:37 PM
To: Melissa Wetherbee
Cc: Sharon Susienka
Subject: FW: Lovey's Garden Marketplace -Site Plan review
Attachments: SKM_22719031312390.pdf; comments.pdf

Melissa, can you please load the email below along with the attachments to the BOS meeting iPads for March 25th?

Thanks

AG

From: Gary Bechtholdt
Sent: Wednesday, March 13, 2019 1:34 PM
To: Jim Sheehan <jsheehan@northbridgemass.org>; James Shuris <jshuris@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>; Mark Kuras <mkuras@northbridgemass.org>; David Pickart <dpickart@northbridgemass.org>; Barbara Kinney <bkinney@northbridgemass.org>; Randy Swigor <rswigor@whitinsvillewater.com>; Jeanne Gniadek <jgniadek@northbridgemass.org>; Deborah Rosebrooks <drosebrooks@northbridgemass.org>; David White <dwhite@northbridgemass.org>; Walter Warchol <wwarchol@northbridgemass.org>
Cc: Adam Gaudette <agaudette@northbridgemass.org>; Brian J. Massey <mass.bm@gmail.com>
Subject: Lovey's Garden Marketplace -Site Plan review

Please find attached (PDF) -revised site plan dated March 12, 2019 showing the following: 12'x32' office shed; two 16'x18' wood canopies; a 10'x12' boat shed; a 10'x12; bathroom structure; a handicapped accessible porta-john; two 1,100 SF areas designated for outside sales/marketplace; a kayak/jon boat storage rack; food truck location; access to Arcade Pond for ice skating, kayak & fishing; and a series of picnic tables.

The Planning Board continued its review to Tuesday, March 26, 2019 -the Planning Board was in support of the garden center concept -however felt there may be a lot proposed for the lot.

The PB did not take a position as it relates to ice skating, boating, etc.

Please be sure to provide the Planning Board with any new comments based upon this revised plan submitted.

To assist in your review I have also attached (pdf) Planning's most recent memo for the revised plan.

The Safety Committee has also continued its review.

Any questions -please let me know.

Take care,

-Gary

R. Gary Bechtholdt II

D.

**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
APPLICATION FOR "BRING YOUR OWN BOTTLE" PERMIT**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

Donna E. Kennedy dba Maison de Manger

Establishment Address: 670 Linwood Avenue, Whitinsville, MA 01588 *Route 13A*

Name of Responsible Person: Donna E. Picard

FOR: Bring Your Own Bottle Permit **Phone:** (508) 372-9797

Days and Hours of BYOB:

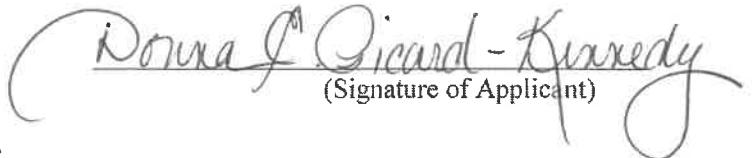
Sun: Closed Mon: Closed Tues: 10am - 5pm

Wed: 10am - 5pm Thurs: 10am - 5pm Fri: 10am - 5pm

Sat: 10am - 7pm

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

By signing this application you agree to the "BRING YOUR OWN BOTTLE" policy, enclosed in this application, set forth by the Board of Selectmen and agree to abide by all legal standards to ensure safe and proper service to patrons in accordance with all requirements and restrictions of the Massachusetts General Laws, the Alcoholic Beverages Control Commission (ABCC), and the rules and regulations of the Town of Northbridge.


(Signature of Applicant)

Required documents to be filed with application

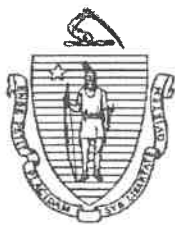
- ☒ Workers' Compensation Affidavit
- ☒ Certificate of Insurance (Must have no less than \$500,000) *Liquor Liability*
- ☒ TIPS Certifications
- ☒ Revenue Enforcement and Protection Attestation Form
- ☒ Hold Harmless Agreement

Date License Granted

Received:	<u>3/15/19</u>	<u>8:30</u>
	(Date)	(Time)
Agenda:	<u>3/25/19</u>	

License granted with restrictions (if any)

This license will expire on December 31 of the current year and must be renewed annually prior to January 1.



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

If you carry Workers Comp. Insurance, you must
provide proof to the Town in the form of a
Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Maison de Manger

Address: 670 Linwood Avenue

City/State/Zip: Whitinsville, MA 01588

Phone #: (508) 372-9797

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 6 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Zurich-American Insurance Company

Insurer's Address: P.O. Box 5600

City/State/Zip: Hartford, CT 06102

Policy # or Self-ins. Lic. # ~~XXXXXXXXXXXX~~

Expiration Date: ~~02/23/2019~~

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Donna J. Picard-Bennedy

Date: March 14, 2019

Phone #: (508) 372-9797

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge

Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. **Licensing Board** 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee

Phone #: 508-234-2095



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wiersma Insurance Agency, LLC 781 Main Street Whitinsville MA 01588	CONTACT NAME: Heidi zzHelstrom PHONE (A/C, No, Ext): (508) 234-6800 FAX (A/C, No): (508) 234-4467 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Preferred Mutual Ins Co INSURER B: American Zurich Ins Co INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Maison de Manger 670 Linwood Ave, STE 13A Whitinsville MA 01588	NAIC # 15024 40142

COVERAGES**CERTIFICATE NUMBER:** 2018 Certificate**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		BOP0100723547	05/11/2018	05/11/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Liquor Liability \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	6ZZUB-0G31529-7-18	09/23/2018	09/23/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES [ACORD 101, Additional Remarks Schedule, may be attached if more space is required]

Deli Style Restaurant

CERTIFICATE HOLDER**CANCELLATION**Town of Northbridge
7 Main St

Whitinsville

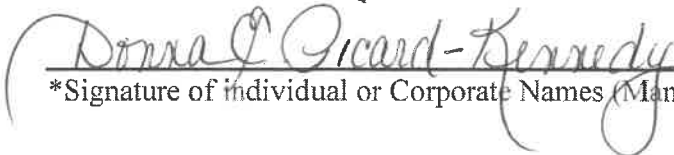
MA 01588

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of individual or Corporate Names (Mandatory)

Donna E. Kennedy
By: Corporate Officer (Mandatory, if applicable)

~~01-3500000~~ ~~xxxxxx~~ ~~xxxx~~
** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

******Please read this document thoroughly before completing and signing******

I, Donna E. Kennedy, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 14th day of March, 2019.

Name (Printed): Donna E. Kennedy

Signature

Witness

THIS FORM MAY NOT BE ALTERED

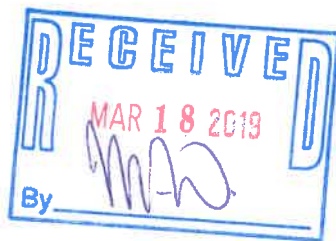
SPECIAL LICENSES

nationalgrid

E

March 1, 2019

Town of Northbridge
Board of Selectmen
7 Main Street
Whitinsville, MA 01588



To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole locations

If you have any questions regarding this permit please contact:

Angela Birch 401-784-7726

Please notify National Grid's Angela Birch of the hearing date / time at 401-784-7726 or
angela.birch@us.ngrid.com

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Angela Birch; 280 Melrose Street; Providence, RI 02907

Very truly yours,

Rob Leonida, Engineering
Supervisor, Distribution Design

Enclosures

PETITION FOR JOINT POLE RE-LOCATIONS

Town Copy

January 14, 2019

To the Board of Selectmen
of the Town of Northbridge, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

Church Street Pole#59

National Grid request permission relocation of Pole 59 in order to widen his driveway due to its poor condition and age. Install a new 40' class 2 pole 15' south of current location.

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires, cables and fixtures to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as they must find necessary, said poles to be located substantially in accordance with the plan filed herewith marked: Plan No. **27424912** Dated: **1/12/2019**

Also for permission to lay and maintain underground cables conduits, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

By: *Rob Leonida* *RB*
Manager of Distribution Design

VERIZON NEW ENGLAND, INC.

By: *[Signature]*
Manager, R.O.W.

ORDER FOR JOINT POLE RELOCATION

January 14, 2019

By the Board of Selectmen
of the Town of Northbridge, Massachusetts

IT IS HEREBY ORDERED:

that **MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**
be and they are hereby granted a joint relocation for and permission to erect and maintain poles and wires
to be replaced thereon, together with such sustaining and protecting fixtures as said Companies may deem
necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated
the **1st day of March, 2019**

All construction under this order shall be in accordance with the following conditions:-
Poles shall be sound and timber, and reasonably straight, and shall be set substantially at the points
indicated upon the plan marked:

Plan No. **27424912** Dated: **1/12/2019** filed with said petition.

There may be attached to said poles by said **MASSACHUSETTS ELECTRIC COMPANY** necessary wires,
cables and fixtures and by said **VERIZON NEW ENGLAND, INC.** not to exceed **40** wires and **4** cables and
all of said wires and cables shall be placed at a height of not less than **18** feet from the ground at highway
crossings, and not less than 16 feet from the ground elsewhere.

The following are the public ways or parts of ways along which the poles above referred to may be erected,
and the number of poles which may be erected thereon under this order:-

Church Street Pole#59

**National Grid request permission relocation of Pole 59 in order to widen his
driveway due to its poor condition and age. Install a new 40' class 2 pole
15' south of current location.**

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground
cables, conduits, wires and necessary equipment in the above or intersecting public ways for the purpose
of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen
of the Town of Northbridge, Massachusetts held on the _____ day of _____ 2019

Clerk of Selectmen

CERTIFICATE

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen
of the Town of Northbridge, Massachusetts held on the _____ day of _____ 2019
recorded with the records of location orders of said Town,

Book _____, Page _____

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto
or amendments thereof.

Attest: _____
Town Clerk

Pole & UG Petition/Permit Request Form

City
Town of Northbridge WR # 27424912
(circle one)

Install _____ SO
(quantity) JO Poles on _____
(circle one) (street name)

Remove _____ SO
(quantity) JO Poles on _____
(circle one) (street name)

Relocate 1 JO POLE SO
(quantity) JO Poles on 590 CHURCH ST. WHITINSVILLE, MA
(circle one) (street name)

Beginning at a point approximately 15 feet south of the centerline
(distance) (compass heading)

of the intersection of Noth St and Thurston Ave
(street name)

and continuing approximately _____ feet in a _____ direction.
(distance) (compass heading)

Install underground facilities:

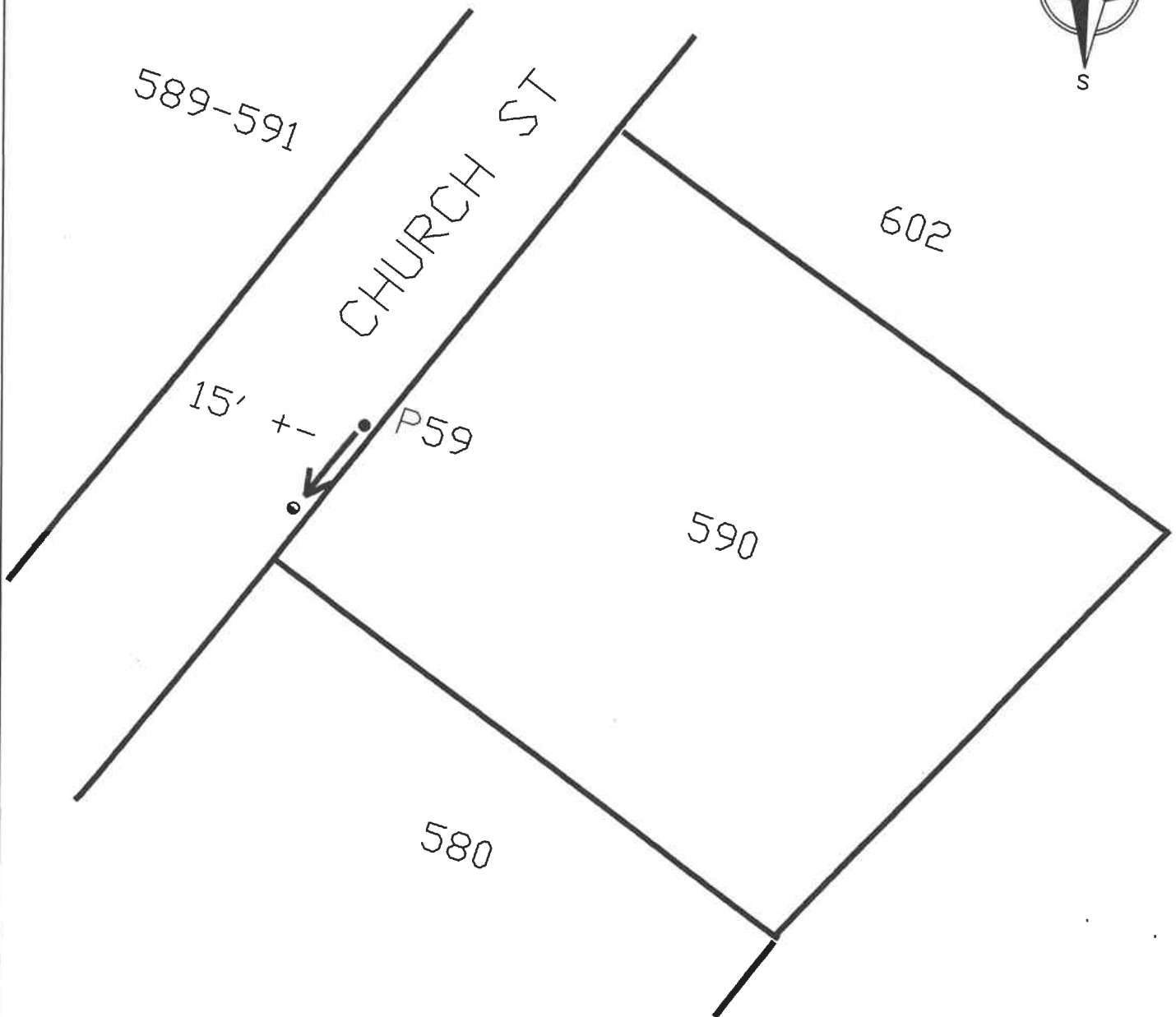
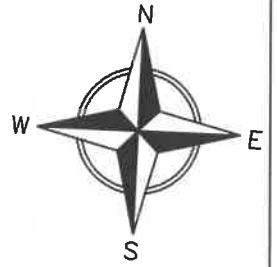
Street(s) _____

Description of Work:

Customer requested the relocation of Pole 59 in order to widen his driveway. Due to its poor condition and age we'll install a new 40' class 2 pole 15' south of current location.

ENGINEER Al Galvin

DATE 1/12/19



LEGEND

- EXISTING J/O POLE ● PROPOSED NEW J/O POLE

PETITION

Thomas Berkowitz
590 Church Street
Northbridge, MA 01588

nationalgrid

Date: 1/12/19

Designer: ALBERT GALVIN

Work Request: 27424912



Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Fax. No. (508) 234-0807

James Shuris, P.E., MBA

Director of Public Works & Town Engineer

MEMORANDUM

Date: 18 March 2019

To: Adam Gaudette
Town Manager

From: James Shuris, P.E., MBA
Public Works Director & Town Engineer

RE: Massachusetts Electric Company and
Verizon New England, Inc. 14 January 2019
Petition For Joint Pole Location"
Whereas Relocation of Pole No. 59 Church Street"

Adam:

I have reviewed (and have performed a site visit) for the above referenced "Petition For Joint Pole Relocation" for Church Street Pole #59, whereas *"National Grid request permission relocation of Pole 59 in order to widen his driveway due to its poor condition and age. Install a new 40' class 2 pole 15' south of current location"*.

I recommend authorization of said permission relocation with the condition that the property owner's widening of driveway be performed outside the limits of the edge of street pavement since this section of Church Street was recently reconstructed in 2018 and a 5-year moratorium applies for all "non-emergency" road excavations.

Very truly yours,

James Shuris, P.E., MBA

Director of Public Works & Town Engineer

Boot Drive Request Form



Boot Drive Date: April 27, 2019 Time: 9am to 3pm

Rain date: _____

Location (Select one): ☐ Memorial Square ☐ Ovian Square ☒ Both

Organization: Class of 2027

Description of the cause: we are raising fund for 4th grade Celebration, Cookout, games, T-shirts, memories D.V.D Cookout and more.

Contact information: XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX
(Name) (Phone)

Next available agenda: March 25, 2019 Date approved: _____
Date and time available: Yes ✓ cc: Chief of Police

The Town of Northbridge will allow one boot drive per month at Memorial Square and/or Ovian Square from the first Saturday in April through the first Saturday in November for the purpose of raising funds for a registered charity under the following conditions:

1. All drives must be approved in advance by the Police Department.
2. All drives are limited to the hours of 9:00 AM and 3:00 PM.
3. Each location will be limited to a maximum of 5 participants.
4. All participants must be at least 18 years of age at the time of the drive.
5. All participants must wear a reflective vest approved by the Police Department.
6. All participants may approach the traffic from the sidewalk or island side and
 - a. Not impede the flow of traffic
 - b. Not activate the electronic crosswalk devices
 - c. Not harass or intimidate drivers.

**BOOT DRIVES WILL NOT BE ALLOWED BETWEEN
the first Saturday in November and the first Saturday in April**

The Northbridge Police Department shall have the authority to suspend any drive in the interest of public safety.

Note:

- a.) The Selectmen voted unanimously on December 4, 2006, to approve the above policy as recommended by Chief Warchol and amended by Selectman Davis.
- b.) The Selectmen further voted to amend this policy at their April 28, 2008 meeting.
- c.) Further amended by the Board, November 6, 2017, allowing boot drives from the first Saturday in April to the first Saturday in November.

USE OF TOWN OF NORTHBRIDGE

PUBLIC WAYS FOR BOOT DRIVE

EVENT: Boot Drive

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, Class of 2027, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on April 27, 19, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on April 27, 19, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on April 27, 19 and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on April 27, 19, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 19th day of March 2019.

Name (Printed): Melanie McNelly

Melanie McNelly
Signature

Em Leung 3.19.19

Witness

THIS FORM MAY NOT BE ALTERED

SPONSORSHIP FOR 4TH GRADE CELEBRATION

Dear 4th Grade Parents:

If you or someone you know owns a business that would be interested in being a sponsor for this year's 4th Grade Celebration we would welcome the support! This special day celebrates the 4th graders' transition from elementary to middle school with a fun filled day organized and facilitated by parent volunteers.

During this celebration students participate in various outdoor field games and activities. Each 4th grade student receives a t-shirt and a slideshow with memorable photos of the students on it along with various photographed events throughout the school year. Food is also provided to 171 students, as well as staff and parent volunteers. The culminating event of the 4th Grade Celebration occurs when the students create a time capsule to be opened upon their high school graduation in 2027!

All sponsors' names will be listed on the back of the parent volunteer t-shirts and also included on the DVD which is provided to all 171 students and their families.

Our levels of sponsorship are as follows:

\$200 GOLD Sponsorship

\$100 SILVER Sponsorship

\$50 BRONZE Sponsorship

Checks can be made payable to "Northbridge Class of 2027" and sent into school with your student. In order to ensure that the t-shirts are printed on time with the business' name on them we are asking for all sponsorship checks no later than April 1, 2019. Our EIN # for record keeping is 83-3147934. We are a not-for-profit group, but we are not a 501 (c) 3.

Thank you so much for your help. We are hoping to make this a very special day to remember!

Sincerely,

Melanie McNelly (Chair)
Fundraising Committee, 4th Grade Celebration
150 School Street
Northbridge, MA 01534
melanie.mcnelly@gmail.com

Know all Men by These Presents,



That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Four Hundred Dollars, paid by **Misty Mattingly, of 50 Riedell Road, Douglas, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Misty Mattingly, that certain cemetery lot **8B**, single grave, situated on the way called **Maple Ave. North** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 25th day of March in the year of our Lord Two Thousand Nineteen.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH BRIDGE
WARRANT FOR SPRING ANNUAL TOWN MEETING
TRANSACTION OF TOWN BUSINESS
TUESDAY, MAY 7, 2019 7:00 P.M.**

H

DRAFT #6 – 3.21.19

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, May 7, 2019 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1 Board of Selectmen

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills:

<u>Department</u>	<u>Amount</u>	<u>endor</u>
-------------------	---------------	--------------

or take any other action relative thereto.

ARTICLE 2 Board of Selectmen

To see if the Town will vote to amend the votes taken under Article 3 of the 2018 Spring Session of the Annual Town Meeting (May 1, 2018), and under Article 1 of the 2018 Fall Session of the Annual Town Meeting (October 23, 2018), appropriations and transfers under the Omnibus Budget Article; or take any other action relative thereto. (*Note: Snow & Ice and any other*)

ARTICLE 3 Finance Committee

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the Health Insurance Stabilization Fund such sums of money, not to exceed \$44,221,765, to defray the necessary and usual expenses of the several departments of the Town for FY 2020, beginning July 1, 2019 and ending June 30, 2020; or take any other action relative thereto.

ARTICLE 4 Board of Selectmen

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund a sum of money to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2020; or take any other action relative thereto.

ARTICLE 5 Board of Selectmen

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Water Enterprise Fund a sum of money to operate the Water Enterprise Operation of the Department of Public Works for FY 2020; or take any other action relative thereto.

ARTICLE 6 Board of Selectmen

To see if the Town will vote to appropriate a sum of money and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid; or take any other action relative thereto.

ARTICLE 7 Board of Selectmen

To see if the Town will vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2020, pursuant to Chapter 44, Section 53F of the M.G.L.; or take any other action relative thereto.

ARTICLE 8 Board of Selectmen

To see if the Town will vote to set the FY20 spending limits for the Town's revolving funds under section 5-113 of the Northbridge Code as follows:

Program or Purpose	F 2020 Spending Limit
Playgrounds and Recreation	\$20,000
Food Health and Safety	\$20,000
Compost Site	\$10,000

or take any other action relative thereto.

ARTICLE 9 Board of Selectmen

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, and/or transfer from the undesignated fund balance (free cash), and/or transfer from the Stabilization Fund a sum of money for the Compensated Absences Fund for FY 2020; or take any other action relative thereto.

ARTICLE 10 Board of Selectmen

To see if the Town will vote to appropriate and transfer a sum of money from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2020 beginning July 1, 2019 and ending on June 30, 2020, said funds to be expended under the direction of the Director of Public Works; or take any other action relative thereto.

ARTICLE 11 Board of Assessors

To see if the Town will vote to transfer the sum of \$87,000 from Account No. _____ to finance the cost of the Assessors Revaluation; or take any other action relative thereto.

ARTICLE 12 Board of Assessors

To see if the Town will vote to accept Massachusetts General Laws Chapter 59, Section 21A ½, Certified Assessors; compensation, allowing an assessor or assistant assessor who completed necessary courses of study and training, and who has been awarded a certificate as a Certified Massachusetts Assessor, shall receive as compensation from such city or town, in addition to regular compensation from such city or town, an amount equal to ten percent of such regular compensation; or take any other action relative thereto.

ARTICLE 13 Board of Selectmen

To see if the Town will vote to appropriate and/or transfer funds from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of \$150,000 to be expended under the direction of the Director of Public Works, for the purpose of financing work recommended as a result of the Town's Comprehensive Wastewater Management Plan (CWMP) and infiltration & inflow reports to perform the 2nd segment of a multi-year program to make physical improvements to the Town's sewer collection system, including the sealing/replacement of leaking manhole structures and relining/replacement of deficient/cracked/broken sewer lines; or take any other action relative thereto.

ARTICLE 14 Board of Selectmen

To see if the Town will vote to appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of \$360,000 for the purpose of development of Technically Based metal reduction system to comply with the EPA Administrative Order CWS-01-18-001; or take any other action relative thereto.

ARTICLE 15 Board of Selectmen

To see if the Town will vote to transfer from the unexpended balance of Sewer Capital Account 60002118-530300 the amount of \$52,200 for the Removal and Replacement of an Underground Fuel Oil Storage Tank at the Wastewater Treatment Plant; or take any other action relative thereto.

ARTICLE 16 Board of Selectmen

To see if the Town will vote to appropriate and/or transfer from the Retained Earnings Account of the Water Enterprise Fund, the amount of \$701,100 for the purpose of financing water infrastructure repairs within the streets of Linwood Avenue, Court Street, Jon Circle, Benson Road, and Edgemere Avenue; or take any other action relative thereto.

ARTICLE 17 Board of Selectmen

To see if the Town will vote to transfer from the undesignated fund balance (free cash) the following sums of money to be expended under the direction of the Director of Public Works for the following purposes: \$25,000 for a Town-Wide Sidewalk Maintenance Program; \$75,000 for a Town-wide Pavement Maintenance Program; and \$20,000 for Town Hall Underground Fuel Oil Storage Tank Removal; and to transfer from the undesignated fund balance (free cash) the following sums of money to be expended under the direction of the Chief of Police for the following purposes: \$15,000 for a Police Department Assessment Center and \$35,000 for Police Station Security Cameras; and to transfer the amount of \$25,000 from the undesignated fund balance (free cash), the amount of \$25,000 from Ambulance Receipts, and the amount of \$31,000 from the unexpended balance of the Fire Department Capital Account 01021816-XXXXXX, to be expended under the direction of the Fire Chief for the following purposes: \$50,000 to replace communication radios; and \$31,000 for the Fire Station Feasibility Study; and to transfer the unexpended balance of \$1,168 from the Dump Truck Capital Account 01021705-585002, the unexpended balance of \$35,231 from the DPW Underground Utility Capital Account 01021810-XXXXXX, the unexpended balance of \$5,000 from the Bylaw Review Committee Account 01021104-542000, the unexpended balance of \$4,000 from the Town Hall Annex Slater Roof Capital Account 01021915-XXXXXX, the undesignated balance of \$3,840 from the Senior Center Carpet & Window Treatments Capital Account 01021915-XXXXXX, and the undesignated balance of \$3,220 from the Town Hall Annex Hot Water Tank Capital Account 01021915-XXXXXX, for the following purposes: \$7,500 for Green Community Projects, \$1,931 for the Town Hall Slate Roof Evaluation, and \$43,000 for the Town Hall VRF System Project; and to transfer the amount of \$30,000 from the undesignated balance of the Pine Grove Cemetery Gift Account for the following purposes: \$20,000 for driveway/road improvements and \$10,000 for Tree and Stump Removal within the Cemetery Grounds; or take any other action relative thereto.

ARTICLE 18 Board of Selectmen

To see if the Town will vote to appropriate and transfer a sum of money from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2020, the following sums of money: \$2,561 for the Town Hall Slate Roof Evaluation; \$10,000 for Town Hall Entryway Flooring and Stairway Treatment Improvements; \$12,000 to install an ADA Door at the rear entry of Town Hall; and \$11,414 to purchase Floor Burnisher and Buffer Machine Equipment for the School Department; or take any other action relative thereto.; or take any other action relative thereto.

ARTICLE 19 School Committee

To see if the Town will vote to transfer from the undesignated fund balance (free cash) the following sums of money to be expended under the direction of the School Committee: \$80,000 for District-wide Technology Purposes (Phase 1); \$32,000 to replace 8 HW Pumps at the Middle School, \$12,000 to install a railing on the stairs leading to the High School Upper Fields, \$46,500 to Abate Asbestos in Designated Areas of the Middle School, and \$26,4000 for District-wide Technology (Phase 2); \$925 for a Floor Burnisher, and \$759 for a Floor Buffing Machine; or take any other action relative thereto.

ARTICLE 20 Planning Board

To see if the Town will vote to amend the Zoning Bylaw by rezoning parcels of land identified as 1734 Providence Road (AP 23-6), 1702 Providence Road (AP 23-10), 1700 Providence Road (AP 23-12), and 1682 Providence Road (AP 23-14) from Residential -Three (R-3) to Business-Two (B-2); or take any other action relative thereto.

ARTICLE 21 School Committee and Board of Selectmen

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money for the purpose of funding the engineering, design and installation of turf on Lasell Field; making associated capital improvements to the Lasell Field complex, including the track, bleachers and lighting; and purchasing the necessary capital equipment to maintain the turf, however that no debt shall be incurred hereunder unless and until the Town first votes to exempt from the provisions of M.G.L. Chapter 59, Section 21C (Proposition 2½, so-called), the amounts required to pay the principal and interest of said debt; or take any other action relative thereto.

ARTICLE 22 Petition

ADD footnote 7 -to the Table of Use Regulations as follows:

7 Marijuana Cultivator, as an accessory use may be permitted by Special Permit of the Planning Board in the Residential-Two (R-2) Zoning District in accordance with Section 173-18.6 [Recreational Marijuana Establishments] of the Northbridge Zoning Bylaw provided the subject property consists of more than 12 acres and associated structures are setback a minimum of 100-feet from the property line.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Salvation Army, in Whitinsville, all in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville, all in Precinct 3; and the Whitinsville Social Library and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 25th day of March in the year Two Thousand Nineteen.

SELECTMEN OF NORT BRIDGE

Thomas J. Melia, Chairman

James J. Athanas, Vice Chairman

Daniel J. Nolan

Charles Ampagoomian, Jr.

Alicia M. Cannon

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitant of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

TOWN OF NORTHBRIDGE
FY2020 CAPITAL PROGRAM

Department	Project / Item Description	Article #	Request Amount	Not Funded	Free Cash	Water R. Earnings	Sewer R. Earnings	Ambul. Receipts	Building Mainten.	P. Grove Trust	Sewer Transfer	Encumb. Transfer
General Government Projects and Purchases												
Green	Green Community Projects Match	17	\$7,500									\$7,500
Annex	Slate Roof Repairs	18	\$10,000						\$10,000			
DPW	Sidewalk Replacement Program	17	\$25,000		\$25,000							
DPW	Pavement Maintenance Program	17	\$150,000		\$75,000							
DPW	Guardrail Replacement - Linwood Ave		\$27,000	X								
DPW	Guardrail Replacement - Upton Line/Allyn		\$24,000	X								
DPW	Guardrail Replacement - Quaker 1921-1833		\$42,000	X								
DPW	Guardrail Replacement - School Street		\$8,000	X								
DPW	Guardrail Replacement - School St - 1574		\$60,000	X								
DPW	Field Mower (Bagger/Mulcher/High-Dump)		\$40,000	X								
DPW	Heavy Duty Dump w/Sander and Plow*		\$185,000	X								
DPW	1 Ton Dump Truck w/Plow (F-550)		\$70,000	X								
Fire Dept.	Additional RFQ Funds	17	\$31,000									\$31,000
Fire Dept.	Replace Radios	17	\$50,000		\$25,000			\$25,000				
Pine Grove	Cemetery Tree/Stump Removal	17	\$10,000							\$10,000		
Pine Grove	Cemetery Road Improvements (270 Tons/Yr)	17	\$20,000							\$20,000		
Police Dept	Police Chief Assessment Center	17	\$15,000		\$15,000							
Police Dept	Security Cameras	17	\$35,000		\$35,000							
Police Dept	Ceiling Tile Replacement		\$35,000	X								
Town Hall	Slate Roof Evaluation	17/18	\$4,500						\$2,561			\$1,939
Town Hall	HVAC Modernization (VRF System)	17	\$43,000									\$43,000
Town Hall	Entrance Flooring/Stairs Treatments	18	\$10,000						\$10,000			
Town Hall	UST Removal	17	\$20,000		\$20,000							
Town Hall	ADA Door/Ground Floor	18	\$12,000						\$12,000			
Town Hall	Town Offices Phone System Upgrade		\$35,000	X								
Public School Projects and Purchases												
NPS	District-Wide Technology	19	\$80,000		\$80,000							
NPS (MS)	Replace 8 HW Pumps	19	\$32,000		\$32,000							
NPS (HS)	Safety railing on stairs leading to Upper Field	19	\$12,000		\$12,000							
NPS (MS)	Abate Asbestos in Designated Areas	19	\$46,500		\$46,500							
NPS	District-Wide Technology	19	\$26,400		\$26,400							
NPS (HS)	Replace Existing Stairway Treads		\$40,000	X								

**TOWN OF NORTHBRIDGE
FY2020 CAPITAL PROGRAM**

Department	Project / Item Description	Article #	Request Amount	Not Funded	Free Cash	Water R. Earnings	Sewer R. Earnings	Ambul. Receipts	Building Mainten.	P. Grove Trust	Sewer Transfer	Encumb. Transfer
NPS	Floor Burnisher	18/19	\$5,925		\$925				\$5,000			
NPS	Floor Buffing Machine	19	\$625		\$625							
NPS	Floor Burnisher	18	\$5,925						\$5,925			
NPS	Floor Buffing Machine	18/19	\$625		\$134				\$489			
NPS (MS)	Replace Main Office Carpet		\$15,000	X								
NPS (MS)	Replace other NMS Carpets (Media Center)		\$17,225	X								
NPS (MS)	LED Interior Lighting (Green Communities)		\$65,810	X								
NPS (MS)	Replace Deteriorating Doors		\$61,235	X								
NPS (MS)	Security Cameras		\$15,000	X								
NPS (MS)	Replace Intercom and Clocks		\$50,000	X								
NPS (MS)	Replace Classroom Furniture (Two Per Year)		\$6,000	X								
NPS (MS)	NMS Floor Machines - Burnishers (2)		\$11,807	X								
NPS (HS)	LED Lighting Interior (Green Communities)		\$81,311	X								
NPS (HS)	Replace Intercom and Clocks		\$20,000	X								
NPS (HS)	NHS Low Speed Buffing Floor Machine (3)		\$1,838	X								
NPS (HS)	Security Cameras		\$15,000	X								
NPS (HS)	Painting (Refer To Paint Plan For Locations)		\$15,000	X								
Lasell Field	Replace Existing 50' Flag Pole**		\$15,000	X								
Lasell Field	Aluminum Bleachers With Lift And Press Box**		\$225,000	X								
Lasell Field	Visitors Side Bleachers (Aluminum)**		\$105,000	X								
Lasell Field	Replace Existing Track**		\$367,500	X								
Lasell Field	Storage Building Under Bleachers**		\$50,000	X								
Lasell Field	Artificial Surface Football Field & Maint. Equip.		\$2,524,600	X								
Enterprise Fund Projects and Purchases												
Sewer	Remove and Replace UST at WWTP	15	\$52,200								\$52,200	
Sewer	CMWP Program Improvements	13	\$150,000				\$150,000					
Sewer	Industrial Limit Treatment	14	\$360,000				\$360,000					
Water	Linwood Ave. 12-inch Water Main	16	\$162,360			\$162,360						
Water	Court St. 8-inch Water Main	16	\$159,900			\$159,900						
Water	Jon Circle 8-inch Water Main	16	\$107,010			\$107,010						
Water	Benson Road 12-inch Water Main	16	\$81,180			\$81,180						
Water	Edgemere Ave. 8-inch Water Main	16	\$190,650			\$190,650						
3.20.2019	TOTALS		\$6,137,126	\$0	\$393,584	\$701,100	\$510,000	\$25,000	\$45,975	\$30,000	\$52,200	\$83,439

**TOWN OF NORTHBRIDGE
ESTIMATED DEBT SERVICE
\$2,775,000 BOND ANTICIPATION NOTES
3 YEARS**

YEAR	FISCAL YEAR	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	SHORT TERM INTEREST	ANNUAL DEBT SERVICE	Impact on Tax Rate FY19 \$13.53	Impact on House Valued At \$216K	Impact on House Valued At \$316K	Impact on House Valued At \$416K
0	2019	\$2,775,000	\$0						
1	2020	\$1,850,000	\$925,000	\$76,313	\$1,001,313	\$0.59	\$126.42	\$184.95	\$243.47
2	2021	\$925,000	\$925,000	\$55,500	\$980,500	\$0.57	\$123.79	\$181.10	\$238.41
3	2022	\$0	\$925,000	\$32,375	\$957,375	\$0.56	\$120.87	\$176.83	\$232.79
		Total	\$2,775,000	\$164,188	\$2,939,188	Total	\$371.08	\$542.88	\$714.68
						Avg Per Yr.	\$123.69	\$180.96	\$238.23

Assumptions:

Short-term interest figures estimated as follows:

Year 1 - 2.750%

Year 2 - 3.00%

Year 3 - 3.50%

FY2019 Town Values:

\$1,710,843,540.00

TOWN OF NORTHBRIDGE

Expiration of Office - Town Officials

The following is a list of elected officials whose terms will expire on the day of the

Annual Town Election - Tuesday, May 21, 2019

Nomination papers for these seats will be available Tuesday, February 5 – Friday, March 29, 2019.

I.

BOARD OF SELECTMEN

Two seats (3-year terms)

Charles Ampagoomian Jr.
James J. Athanas

MODERATOR

One seat (3-year term)

Harold D. Gould, Jr.

SCHOOL COMMITTEE

One seat (3-year term)

Joseph A. Strazzulla

SCHOOL COMMITTEE

One seat (2-year term)

Michael S. Alden (who was appointed to fill the vacancy created by Joseph Richards)

SCHOOL COMMITTEE

One seat (1-year term)

Bethany L. Cammarano (who was appointed to fill the vacancy created by Alicia Cannon)

PLANNING BOARD

Two seats (3-year terms)

James Berkowitz
Harry A. Berkowitz

PLANNING BOARD

One seat (1-year term)

Rainer Forst (who was appointed to fill the vacancy due to a failure to elect in 2018)

TRUSTEES OF SOLDIERS' MEMORIALS - Veteran

One seat (3-year term)

Frank J. Defazio

TRUSTEES OF SOLDIERS' MEMORIALS – Non-Veteran

One seat (3-year term)

James Gallagher

HOUSING AUTHORITY

One seat (5-year term)

Shelley J. Buma

HOUSING AUTHORITY

One seat (4-year term)

Susan M. Brouwer (who was appointed to fill the vacancy due to a failure to elect 2018)

HOUSING AUTHORITY

One seat (2-year term)

Vacancy (failure to elect in 2018)

REDEVELOPMENT AUTHORITY

One seat (4-year term)

Vacancy (failure to elect in 2018)

REDEVELOPMENT AUTHORITY

One seat (3-year term)

Vacancy (failure to elect in 2018)

REDEVELOPMENT AUTHORITY

One seat (1-year term)

Vacancy (failure to elect in 2018)