

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S ZOOM MEETING**

October 5, 2020 at 7:00 PM

The public is invited to attend/join this meeting from your computer, phone or tablet.

Join Zoom Meeting: <https://us02web.zoom.us/j/87806654509?pwd=Y3dvYzJoWlVvK0l5Y1JnMnp0NDNKUT09>

Dial by Phone: 1-646-558-8656

Meeting ID: 878 0665 4509

Passcode: 533722

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES: A. 1) June 8, 2020 2) June 22, 2020

II. PUBLIC HEARING

III. APPOINTMENTS/B. By the Board of Selectmen [Vote to appoint] B. 1) Central Mass. Regional Planning Commission – a) Second Delegate b) Alternate

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

C. Open Sky - Hope Garden Project/Request to plant tulip gardens in Memorial Park in support of Mental Health Awareness Week [October 4 to October 10]/Present:** Cristi Collari, Director of Community Outreach**

D. State Election Warrant [November 3, 2020]/Vote to sign

VI. DISCUSSIONS:

E. Halloween / Guidance from the Dept. of Public Health

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

A.1.

BOARD OF SELECTMEN'S MEETING June 8, 2020

A meeting of the Board of Selectmen was called to order by Chairman James Athanas at 7:00 PM, virtually using Zoom Video Communication (Video Conferencing App) at:

<https://us02web.zoom.us/j/81760884697?pwd=L1c2TzMyZDlaaFg4SGhlN05sRU1Cdz09>.

Meeting ID: 817 6088 4697; Password: 827066; Dial by Phone: 1-646-558-8656.

Board Members Present: Ampagoomian, Athanas, Cannon, Melia and Nolan. Also Present: Adam D. Gaudette, Town Manager.

Chairman Athanas asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior would result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES A. 1) May 18, 2020. A motion/Mr. Ampagoomian seconded/Mr. Melia to approve the May 18, 2020 meeting minutes as presented with the readings omitted. Vote yes/Unanimous.

PUBLIC HEARING/None.

APPOINTMENTS/ B. By the Town Manager: Linda Zywiec, Acting Town Clerk (effective July 6, 2020). Town Manager Gaudette advised the Board that he is recommending Linda Zywiec for appointment to the position of Acting Town Clerk due to the pending retirement of Doreen Cedrone. He added that Mrs. Cedrone, who has been our Town Clerk for many years, will be retiring this summer. He also mentioned she has been a great asset to the Northbridge community and her last day in the office will be July 3rd with an actual retirement date of September 14th, after exhaustion of her accrued time. Mrs. Cedrone then thanked all Selectmen, Election Workers and Registrars past and present for their support and sent a special thanks to Ann Riley for assisting the Town Clerk's Office. She also thanked the Town Manager for his hard work. Continuing, she voiced her sadness about having to say goodbye, noting it has been a pleasure being part of the team. Doreen then thanked Linda for joining the team 8 years ago with polite ambitions and being ever so gracious along with her many helpful contributions to the office. In closing, Ms. Cedrone said she has thoroughly enjoyed being a part of the community over the years. Next, Mrs. Zywiec thanked the Board of Selectmen and Town Manager for this opportunity saying she has enjoyed her time here. Linda then thanked Doreen for her dedication to teamwork and mentoring her adding that with Doreen's hard work there will be a seamless transition. Selectman Melia congratulated Mrs. Cedrone on her retirement and stated she has done a remarkable job from the beginning. Selectman Ampagoomian stated he remembers when Mrs. Cedrone was appointed as Assistant Town Clerk and added that Mrs. Zywiec will be great. Selectman Cannon thanked Mrs. Cedrone for her years of service and congratulated Linda. Selectman Nolan stated Mrs. Cedrone will be missed and added both women are professional, organized, and innovative. A motion/Mr. Melia seconded/Mrs. Cannon to appoint Linda Zywiec as Acting Town Clerk effective July 6, 2020. Vote yes/Unanimous.

RESIGNATIONS: 1) Dan O'Neill, Northbridge Historical Commission. A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to accept the resignation of Dan O'Neill from the Northbridge Historical Commission and send a letter of appreciation. Vote yes/Unanimous. **2) Suzanne Fregeau, Board of Registrars.** A motion/Mr. Ampagoomian seconded/Mrs. Cannon to accept the letter of resignation of

Suzanne Fregeau as a member of the Board of Registrars and send a letter of appreciation. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT/None

Bond Anticipation Notes: 1) Department of Public Works Facility (\$2 million) and 2) Lasell Field Turf Project (\$1 million)/Vote to sign. Present: Neil Vaidya, Town Accountant and Julie Harris, Treasurer/Collector. Mr. Vaidya advised that the total borrowing is for \$3 million. \$2 million of it is for the Department of Public Works and \$1 million is for the Lasell Field Turf Project, which is not a permanent borrowing. Ms. Harris stated 3 banks submitted bids for the borrowing and Newburyport Five Cents Savings Bank was awarded the bid at a rate of .88% for the \$3 million, which is a great rate and our financial advisor was very pleased as well. Town Manager Gaudette stated that in working with the Friends of Lasell Field one rate was 4.5% and one was 3%, which was expected. Chairman Athanas asked what the anticipated savings will be on the interest rate. Town Manager Gaudette stated that we are not yet borrowing for the second portion of the Lasell Field project, but we are instead borrowing as we go and can't calculate the projected rate. A motion/Mr. Melia seconded/Mrs. Cannon to award the sale of \$3,000,000 Bond Anticipation Notes dated June 26, 2020 payable June 25, 2021 to Newburyport Five Cents Savings Bank at a rate of 0.88%. Vote yes/Unanimous.

Spring Annual Town Meeting [Postponed to June 23, 2020] / Vote positions on warrant articles. Chairman Athanas stated that the Town Manager will review all warrant articles and Board members will vote their positions after his review is completed. **Article 1 (Prior year Bills).** Town Manager Gaudette stated that there a few small invoices to be paid under this article. **Article 2 (Snow and Ice).** Town Manager Gaudette stated that this article is to balance the current FY2020 budget, a majority of which is for snow and ice. **Article 3 (Omnibus Budget).** This is a housekeeping article. **Article 4 (FY21 Sewer Enterprise Budget).** This is a housekeeping article. **Article 5 (FY21 Water Enterprise Budget).** This is a housekeeping article. **Article 6 (Chapter 90).** This is a housekeeping article. **Article 7 (Compensated Balance Agreement).** Town Manager Gaudette stated that this will authorize the Treasurer/Collector to enter into agreements with banks. **Article 8 (Revolving Accounts)** – Town Manager Gaudette explained that this caps the spending limits for revolving funds. **Article 9 (Pine Grove Operating Budget).** Transfers from the Pine Grove Trust to run Pine Grove Cemetery. **Article 10 (Reserve CPA Funds).** These funds are reserved for future preservation projects. Town Manager Gaudette stated that the Committee is meeting Wednesday to set the dollar amounts for town meeting. **Article 11 (Community Preservation Act Funds).** Appropriates funds to the Community Preservation Committee for expenses associated with implementing the CPA. **Article 12 (Overlay Surplus).** Transfer from Overlay Surplus for property revaluations. **Article 13 (Response Action Plan).** Additional testing for the Quaker Street Landfill to comply with the Immediate Response Action Plan. **Article 14 (Sewer Enterprise Fund).** To replace the primary Logic Controller System and 3 Rockdale Raw Sewerage Pumps. **Article 15 (Capital Projects).** Funded by Water Enterprise Fund and from unexpended balances from water capital accounts, this is in addition to an article approved last year for water infrastructure. **Article 16 (Capital Projects).** Capital Projects funded by free cash, Ambulance Receipts, unexpended Pine Grove account balances, and unexpended capital account balances. Selectman Athanas asked what our remaining balance is for the cemetery accounts since we acquired them. Town Manager Gaudette stated that we still have over \$300,000 dollars in a capital fund and remain conservative with those funds and will continue to maintain that amount. **Article 17 (Building Maintenance Fund).** Transfer funds from the Building Maintenance Fund, which are collected through the solar project pilot agreements for the Green Community Application and the Cellular Alarm Upgrades. **Article 18 (School Committee).** Transfer funds from the Building Maintenance Fund for new stairway treads at the High School and the repair of the sprinkler pipe system at the High School. **Article 19 (School Committee).** Replace two boilers at the Middle School. Town Manager Gaudette stated that the School Committee has applied for funding through the MSBA, which was awarded with a rate of 58.58% being funded by MSBA and remaining amount paid for by the Town of approximately \$1.2 million, which will

be coming from free cash. Selectman Athanas asked what the timeframe is for these repairs. Town Manager Gaudette stated that construction needs to happen when the students are out for the summer, so it is planned to happen in the summer of 2021. **Article 20 (School Committee)**. This article will authorize the School Superintendent to enter into a Memorandum of Understanding with State agencies for foster care transportation. **Article 21 (Eversource Easements)**. Authorize the Board of Selectmen to grant easements to National Grid and Eversource for the new Balmer School. **Article 22 (Fire station Authorization)**. Authorization to borrow for the purposes of designing and constructing a new Fire Station at 1681 Providence Road, contingent upon passing of debt exclusion at the Town Election. **Article 23 (Petition – Amendment to the Zoning Bylaw)**. Town Manager Gaudette stated that the petitioner has notified the town that this article will be passed over and they will continue to work with the Planning Board and Zoning Board on developing changes to the current zoning to allow for potential Planned Unit Development in the Industrial zone. A motion/Mrs. Cannon, seconded/Mr. Melia to support Articles 1 through 22 of the Spring Annual Town Meeting warrant. Vote yes/Unanimous. A motion/Mrs. Cannon, seconded/Mr. Melia to pass over Article 23. Vote yes/Unanimous.

DISCUSSIONS/None.

TOWN MANAGER'S REPORT: **1) Town Meeting Update:** Scheduled for Tuesday, June 23, 2020; will be releasing protocols for it. **2) Town Election Update:** Scheduled for Tuesday June 30, 2020 at the High School Field House. Guidance and protocols to be determined. Currently gathering supplies and staff support. **3) Town Hall Reopening Update:** Currently waiting for more guidance, establishing guidelines, and ordering supplies for individual departments. Implementing staggered return over the next weeks with services by appointment. Phase 3 will include more information regarding opening Town Hall to the public. **4) Lasell Field Turf Project:** The project is moving forward without delay, drainage project reports and the Building, Planning & Construction Committee will be meeting Wednesday, 7 p.m. **5) Fire Station Project:** The fire department will be hosting a virtual Q & A presentation on Thursday June 18th at 7 pm on Zoom and will allow for questions. A postcard will go out this week with information about the public forum. Selectman Cannon asked about town meeting plans and what other towns are doing. She also asked about the seating arrangements and whether we have a contingency plan. Town Manager Gaudette stated that the #1 protocol right now is to move the location of the town meeting from the auditorium to the gym, which would allow for more room, and chairs would be spaced 6 feet apart and the bleachers are available with any additional overflow being put in the auditorium. Staff will be assisting and guiding residents. The State advised we couldn't move the meeting as it is already posted. Mrs. Cannon suggested getting fans to keep it cool in there as it does warm up. Selectman Ampagoomian asked for an update on the protest and Mr. Gaudette responded that it was a peaceful protest that started at Balmer School and down to the Memorial Park. It was reportedly attended by 100-120 people and the town should be proud that it was peaceful.

SELECTMEN'S CONCERNS: **Selectman Melia/1)** reported that we have a resident, Mrs. Mary Bouvier, that will be 100 years old on June 14th, and wished her a happy birthday on behalf of the Board of Selectmen. **2)** offered condolences to the Gaudette family on the passing of Barbara Gaudette, who was a long-time, dedicated, and energetic volunteer in town. **Selectman Ampagoomian/1)** asked about the Plummer's Corner signals. Mr. Luchini stated that there is currently a plan with an upcoming grant study for that intersection. **2)** asked if there is any excess asphalt that can be used for Pine Grove Cemetery. Mr. Luchini stated he would keep that in mind if there is any extra. **Selectman Cannon/1)** asked about Prescott Road and what the timeframe is for it to be paved. Mr. Luchini stated that Mr. Shuris is working with the Water Company, but he is not sure if the entire road is getting paved. **2)** mentioned that after the storm there were washouts all along the road and asked if we will see improvements after paving up top. Mr. Luchini responded that there will be a better pitch, but it will not necessarily fix the draining. **Selectman Athanas/1)** asked how the asphalt pricing is. Mr. Luchini replied that the state has not released the number yet and he can't go out to bid without that number but will let him know as soon he has it.

ITEMS FOR FUTURE AGENDA

CORRESPONDENCE

EXECUTIVE SESSION

A motion/Mr. Nolan, seconded/Mrs. Cannon to adjourn the public meeting. Vote yes/Board Members Ampagoomian, Athanas, Cannon, Nolan and Melia.

Meeting Adjourned: 7:52 PM

Respectfully submitted,

Daniel Nolan, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

June 8, 2020

The public is invited to attend/join this meeting from your computer, phone or tablet.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81760884697?pwd=L1c2TzMyZDlaaFg4SGhlN05sRU1Cdz09>

Meeting ID: 817 6088 4697

Password: 827066

Dial by Phone: 1-646-558-8656

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

- I. Call Meeting to Order:** Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.
- II. APPROVAL OF MINUTES A. 1) May 18, 2020**
-Copy of May 18, 2020 meeting minutes
- III. PUBLIC HEARING**
- IV. APPOINTMENTS/ B. By the Town Manager: Linda Zywiec, Acting Town Clerk (effective July 6, 2020)**
-Copy of Cover letter, resume and application for the Town Clerk position
C. RESIGNATIONS: 1) Dan O'Neill, Northbridge Historical Commission
-Copy of letter of resignation
2) Suzanne Fregeau, Town Registrar
-Copy of letter of resignation
- V. CITIZENS' COMMENTS/INPUT**
- VI. DECISIONS:**
D. Bond Anticipation Notes – 1) Department of Public Works Facility in the amount of \$2 million 2) Lasell Field Turf Project in the amount of \$1 million/Vote to sign. Present: Neil Vaidya, Town Accountant and Julie Harris, Treasurer/Collector
-Copy of Bond Anticipation vote

E. Spring Annual Town Meeting [Postponed to June 23, 2020] / Vote positions on warrant articles

- Copy of Spring Annual Town meeting warrant
- Copy of positions paper

VII. DISCUSSIONS

VIII. TOWN MANAGER'S REPORT

F. Town Meeting Update/No documentation

G. Town Election Update/No documentation

H. Town Hall Reopening Update/No documentation

IX. SELECTMEN'S CONCERNS/No documentation

X. ITEMS FOR FUTURE AGENDA/None

XI. CORRESPONDENCE/None

XII. EXECUTIVE SESSION/None

BOARD OF SELECTMEN'S MEETING June 22, 2020

A meeting of the Board of Selectmen was called to order by Vice Chairman Alicia Cannon at 7:06 PM, virtually using Zoom Video Communication (Video Conferencing App) at: <https://us02web.zoom.us/j/81116229574?pwd=ZDdmYWVhVRi95dU1STTh2cytrcGpVQT09>

Meeting ID: 811 1622 9574; Password: 982075; Dial by Phone: 1-646-558-8656. Board Members Present: Ampagoomian, Cannon, Melia and Nolan. Chairman Athanas entered the meeting shortly after the start. Also Present: Adam D. Gaudette, Town Manager.

Vice Chairman Cannon asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior would result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

Chairman Athanas entered the meeting at this time.

APPOINTMENTS/By the Board of Selectmen: 1) Constables - Officer Thomas DeJordy and Officer Levon Derkosrobian/Vote to appoint. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Thomas DeJordy and Levon Derkosrobian as Constables. Vote yes/Unanimous.

2) 2020 Annual Reappointments/Vote to reappoint [per the list enclosed in agenda packet]. A motion/Mr. Melia, seconded/Mrs. Cannon to approve the 2020 Annual Reappointments by the Board of Selectmen as indicated on the list provided in the agenda packets. Vote yes/Unanimous.

APPOINTMENTS/By the Town Manager: 2020 Annual Reappointments/Vote to affirm [per the list enclosed in agenda packet]. A motion/Mr. Melia, seconded/Mr. Nolan to affirm the 2020 Annual Reappointments by the Town Manager as indicated on the list provided in the agenda packets. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT/None

Therecka Inc. d/b/a Grille 122 - Request permission to extend the licensed premises on a temporary basis. Town Manager Gaudette explained the extension for licenses is allowed by Board approval only in an attempt to get businesses open again for outdoor dining. Selectman Melia asked why he is looking to change his hours for the outdoor seating to 1 AM. Mr. Therecka stated he often has parties for birthdays and other functions and wants to be able to offer alcohol for more hours, but not necessary that he will be having patrons at the Restaurant. Town Manager requested clarification on the request and if it is two separate requests, one for the outdoor seating and a second for a change in hours. Mr. Therecka replied that is correct. The Town Manager stated that tonight's vote should be for only the temporary outdoor seating and the Board should revisit the expansion on hours at a later date. Selectman Nolan asked if the outdoor

seating would allow for use of the restrooms. Mr. Therecka responded that patrons will be allowed use the restrooms as long as they wear a mask when walking to and from the restroom and added patrons are able to remove their masks once they are seated. A motion/Mr. Athanas, seconded/Mr. Melia to approve Therecka Inc.'s request to extend the licensed premises to include the outdoor area as indicated on the application and seating plan but with the current approved hours of 11 AM to 10 PM, to be in effect until November 1, 2020 or until the Order is rescinded and subject to completion of any outstanding items due the Town. Vote yes/Unanimous.

Purgatory Beer Company/Request permission to extend the licensed premises on a temporary basis.

Mr. Mulvehill stated that they are hoping to get permission to expand their premises with outdoor seating, utilizing the three parking spots as shown in the application. He also said they hope to utilize a tent, so they are able to stay open during inclement weather. Mr. Mulvehill explained that on the application he used the hours of the current approved license, but likely would only operate until 9 PM the latest. He stated that the use of restrooms will be allowed with a clearly marked path and will include more frequent cleaning of the restrooms as well. Selectman Ampagoomian asked about the food preparation being an issue with the Board of Health and if an application has been submitted to obtain a food permit. Mr. Mulvehill responded that they did send in the application a week and a half ago. A motion/Mr. Nolan, seconded/Mr. Melia to approve Purgatory Beer Company's request to extend the licensed premises to the outdoor area as indicated on the application with the current approved hours, to be in effect until November 1, 2020 or until the Order is rescinded and subject to completion of outstanding items due the Town. Vote yes/Unanimous.

TOWN MANAGER'S REPORT 1) Town Meeting Update. Town Manager Gaudette stated that Town Meeting is scheduled for tomorrow, June 23, 2020 at 7 PM, at the Northbridge Middle School. He explained that there are safety protocols to be followed for Town Meeting attendees, which have been posted on the Town's website and a Code Red call that went out last night. The Town Manager advised that those attending the meeting spread out, according to the layout, and keep six feet apart while checking in. Attendees are required to wear a mask as well. He continued stated that there are housekeeping articles, prior year bills, balancing the current budget, FY 21 budget, capital requests, MSBA project for the Middle School boilers, and the Fire Station project on the Spring Town Meeting warrant. Vice Chairman Cannon asked if Town Manager Gaudette could explain why the meeting is not able to be relocated, as she has received many inquiries about that. He explained that the meeting has already been posted for the Middle School Auditorium, and it cannot be changed per M.G.L. but it can be within the same location. Town Manager Gaudette stated that the gym provides for better safety protocols, with any overflow being placed in the auditorium. **2) Town Election Update.** Town Manager Gaudette announced that the Town Election is scheduled for Tuesday, June 30, 2020 from 7AM to 8 PM at the Northbridge High School Field House. Town Manager Gaudette reminded residents to wear a mask and practice social distancing. He stated that there is one ballot question in regard to the Fire Station pending Town Meeting approval for the borrowing, and the ballot question is to authorize the debt exclusion to increase the tax levy above 2.5% to pay for the debt for that project. **3) Town Hall Reopening Update.** Town Manager Gaudette explained that the Town Hall staff is currently returning to the office staggered and will reopen for limited hours upon the opening of the governor's orders for Phase III. The State has mentioned the possibility of June 29, 2020 being the opening date for Phase III, however with the election, we felt it is safer to begin July 6, 2020 at reduced hours to the public.

SELECTMEN'S CONCERNS: Selectman Melia congratulated Selectman Nolan on his retirement from the Board of Selectmen and said it has been an honor to serve with him. Selectman Athanas stated he appreciates everything he has done for the Town as a Selectman and it's been fun being on the Board together. Selectman Cannon thanked Mr. Nolan for his many years of service and for his guidance and support and wished him well with his free time. Selectman Nolan expressed his sincere gratitude for the opportunity to serve the town as a Selectman. He stated he truly appreciates all the other members of this Board and was honored to work with each of them as well as former board members: Selectmen Bill

Audette, Jack Davis, Joe Montecalvo, and Jim Marzec. Mr. Nolan thanked the town manager for his assistance and the leadership he has shown and will leave feeling secure that the Town is in good hands. Mr. Nolan thanked the office staff, both current and past, who have made the meetings run smoothly and kept the Board organized. Selectman Nolan thanked the Departments Heads, who he has had the pleasure of knowing and working with. He said a final thanks to the citizens of Northbridge who have allowed him the opportunity to serve on the Board for 12 years. Mr. Nolan expressed his gratefulness and that he is humbled by all the trust put in him and proud of what the town has become. He wished everyone the best of luck.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

Vice Chairman Cannon announced that the next meeting is scheduled for July 20, 2020.

A motion/Mr. Melia, seconded/Mrs. Ampagoomian to adjourn the public meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:38 PM

Respectfully submitted,

Daniel Nolan, Clerk

/mjw

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BOARD OF SELECTMEN'S MEETING - OPEN SESSION

June 22, 2020

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- II. **APPROVAL OF MINUTES**
- III. **PUBLIC HEARING**
- IV. **APPOINTMENTS:**
 - A. **By the Board of Selectmen: 1) Constables - Officer Thomas DeJordy and Officer Levon Derkosroffian/Vote to appoint-No documentation.**

2) **2020 Annual Reappointments/Vote to reappoint [per the list enclosed in agenda packet]**
-Copy of Annual Reappointments listing by the Board of Selectmen
 - B. **By the Town Manager: 1) 2020 Annual Reappointments/Vote to affirm [per the list enclosed in agenda packet]**
-Copy of Annual Reappointments listing by the Town Manager
- V. **CITIZENS' COMMENTS/INPUT**
- VI. **DECISIONS**
 - C. **Therecka Inc. d/b/a Grille 122/Request permission to extend the licensed premises on a temporary basis**
-Copy of application for outdoor seating expansion
-Copy of sample enclosure fencing to be used
-Copy of certificate of liability
-Copy of table layout
-Copy of building and outdoor seating layout
-Copy of memo listing additional requirements

-Copy of license routing slip

D. Purgatory Beer Company/Request permission to extend the licensed premises on a temporary basis

- Copy of application for outdoor seating expansion
- Copy of reopening plan details
- Copy of outdoor seating layout
- Copy of approval from lessee permitting use of the parking spaces
- Copy of Certificate of Liability
- Copy of image of area for outdoor seating
- Copy of memo listing additional requirements
- Copy of license routing slip

VII. DISCUSSIONS/None

VIII. TOWN MANAGER'S REPORT

E. 1) Town Meeting Update

-Copy of Safety Protocols for Town Meeting

2) Town Election Update/No documentation

3) Town Hall Reopening Update

-Copy of Town Offices Reopening Plan

IX. SELECTMEN'S CONCERNS/No documentation

X. ITEMS FOR FUTURE AGENDA/None

XI. CORRESPONDENCE/None

XII. EXECUTIVE SESSION/None



B.

1 Mercantile Street, Suite 520
Worcester, MA 01608
508.756.7717 P
508.792.6818 F
www.cmrpc.org

TO: Northbridge Planning Board & Board of Selectmen
FROM: Janet Pierce, Executive Director
DATE: August, 2020
RE: Appointment of Delegates and Alternate to the Central Massachusetts Regional Planning Commission for Fiscal Year 2021

CMRPC's mission is fourfold: (1) addressing growth and development issues that extend beyond community boundaries, (2) maintaining the district's certification for federal transportation improvement funds, (3) providing technical knowledge and resources to assist local government in addressing specific land use, economic or environmental problems resulting from growth or decline, and (4) building strong working relationships with member communities, state and federal officials as well as the area's legislative representatives. We work to bring millions of dollars in grant funds into our member communities every year.

Delegates and Alternates are a vital link with your planning commission that enables us to deliver support services, to compete for discretionary grant funds, to identify community needs in transportation and land use, and to foster sub-regional cooperation through shared services and procurement. Communities with active Delegates and Alternates fare better in receiving a return on your investment than those who fail to communicate local needs or to link up with our programs. In these financially challenging times, it is critical both for the Commission and for your community to maintain this link.

Representation on the CMRPC is weighted by population for each community in the district. Your community is entitled to three Delegates and one Alternate.

Two Delegates are appointed by the Planning Board. ***The first Delegate must be a member of the Planning Board and the third Delegate need only be a resident of Northbridge.***

The Board of Selectmen or Town Manager appoints the second Delegate as well as the Alternate. ***These appointees need only be residents of your community.***

According to our records, the current Planning Board's Delegates are James Berkowitz and Brian Massey.

The current Board of Selectmen Delegate is Alicia Cannon and the Alternate is Daniel Nolan.

Through its Delegates, your community has the opportunity to receive direct benefits and shape public policy in a real and tangible way through participation in the various committees established to implement these core focus areas.

Please indicate on the attached form the name of your appointees, including his/her mailing address, phone numbers (home, cell and work) and email address. The completed information should be returned to Janet Pierce at jpierce@cmrpc.org by fax (508) 792-6818 or in the self-addressed stamped envelope enclosed as soon as possible. Equally important, ***please encourage your Delegates and Alternate to participate in CMRPC's programs so that we may have a mutually beneficial relationship.***

Please note our Quarterly Meeting dates for Fiscal Year 2021 are as follows:

- ***September 10, 2020***
- ***November 12, 2020***
- ***January 14, 2021***
- ***March 11, 2021***

The Annual Meeting will be held on June 10, 2021 at the Highfields Golf and Country Club in Grafton.

Thank you in advance for your participation and support.

Sincerely,

Janet Pierce
Executive Director



1 Mercantile Street – Suite 520
Worcester, MA 01608
508.756.7717 P
508.792.6818 F
www.cmrpc.org

DATE: _____, 2020

SUBJECT: Appointment of Delegates and Alternate for FY 2021

TOWN: _____

Please complete this form and return it via email to jpierce@cmrpc.org, fax (508) 792-6818 or in the enclosed envelope to the Central Massachusetts Regional Planning Commission. Thank you.

Planning Board Delegate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Planning Board Delegate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

a.) Board of Selectmen/Town Manager Delegate: b.) Board of Selectmen/Town Manager Alternate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Melissa Ciaramitaro

From: Cristi Collari <cristi.collari@openskycs.org>
Sent: Wednesday, September 09, 2020 4:16 PM
To: Melissa Ciaramitaro
Subject: Hope Garden project

Hi Melissa,

Hope this email finds you well and safe in these strange times!

Open Sky is collaborating with The Yellow Tulip Project (mental health awareness group) to plant tulip gardens this fall during Mental Health Awareness Week, October 4-10, 2020. The plan is to have community members and the people we serve plant the gardens together to help raise awareness and to fight negative stigma against mental illness. The Hope is that the tulips would bloom in May during Mental Health Awareness Month.

We were hoping to get permission to plant them on the common (around where the purple flags are now).

How would I go about requesting this idea and will the flags be down by the first week in October? What are the flags for anyway? I don't see a sign.

Thank you!
Cristi

Get [Outlook for iOS](#)



Cristi Collari
Director of Community Outreach
Open Sky Community Services
50 Douglas Road
Whitinsville, MA 01588
Office: 508-266-6520

Open Sky Community Services is a dba for Alternatives Unlimited, Inc. and The Bridge of Central Massachusetts, Inc.

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This message contains information which may be confidential and privileged under applicable law. Information covered under HIPAA (PL 104-191) is personal and sensitive and must be treated accordingly. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. If you are not a designated recipient, you may not review, copy or distribute this message. If you

Melissa Ciaramitaro

From: Frank DeFazio <fdefazio@gmail.com>
Sent: Wednesday, September 30, 2020 6:43 PM
To: Melissa Ciaramitaro
Subject: Re: Hope Garden project

Hi Melissa,

The trustees don't meet until 10/13 - I'm not opposed if the the selectmen approve.

Thank You,
Frank DeFazio

Sent from my iPhone

On Sep 30, 2020, at 18:20, Frank DeFazio <fdefazio@gmail.com> wrote:
~~xxxxxx~~

Sent from my iPhone

On Sep 30, 2020, at 13:51, Melissa Ciaramitaro <mciamitaro@northbridgemass.org> wrote:

Good afternoon,

Could you let me know a timeline of when the trustees may have an answer?
Cristi just reached out to follow up.

Let me know.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Monday: 8:30 AM ~ 7 PM
Tuesday ~Thursday: 8:30 AM~ 4:30 PM
Friday: 8:30 AM ~1 PM

From: Melissa Ciaramitaro
Sent: Thursday, September 10, 2020 12:02 PM
To: Richard Trier <rt1522@gmail.com>; Frank J. DeFazio <fdefazio@gmail.com>; Tom

Melissa Ciaramitaro

From: Jason Ball <jayball77@msn.com>
Sent: Thursday, October 01, 2020 9:34 AM
To: Melissa Ciaramitaro
Subject: Re: Hope Garden project

No issues here. Great cause!

Jay Ball

Sent from my iPhone

On Oct 1, 2020, at 6:06 AM, Melissa Ciaramitaro <mciamitaro@northbridgemass.org> wrote:

Good morning,

I have heard from Frank and the plan is to meet October 13th. We have a Selectmen's meeting Monday, October 5th, which I plan to add for the Board Approval. If any one has any issues or concerns, could you let me know by Monday, so I can inform the Board of Selectmen? An email is fine.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Monday: 8:30 AM ~ 7 PM
Tuesday ~Thursday: 8:30 AM~ 4:30 PM
Friday: 8:30 AM ~1 PM

From: Alicia Cannon <cannonhomeno927@gmail.com>
Sent: Wednesday, September 30, 2020 6:23 PM
To: Frank DeFazio <fdefazio@gmail.com>
Cc: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>; Richard Trier <rtt522@gmail.com>; Tom Farley <tomfarley69@charter.net>; James Gallagher <gallagher_27027@msn.com>; Jason Ball <jayball77@msn.com>
Subject: Re: Hope Garden project

Hi Frank and all. Is there a plan for us to meet soon?

Thank you,

Alicia

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

D.

WARRANT FOR 2020 STATE ELECTION

WORCESTER, SS.

To the Constables of the City/Town of Northbridge

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at:

**Precincts 1, 2, 3, and 4
Northbridge High School, 427 Linwood Avenue**

on **TUESDAY, THE THIRD DAY OF NOVEMBER, 2020**, from 7:00 A.M. TO 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT..... FOR THESE UNITED STATES
SENATOR IN CONGRESS FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS..... SECOND DISTRICT
COUNCILLOR SEVENTH DISTRICT
SENATOR IN GENERAL COURT (PRECINCTS 1 & 3)..... WORCESTER & NORFOLK DISTRICT
SENATOR IN GENERAL COURT (PRECINCTS 2 & 4)..... SECOND WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT NINTH WORCESTER DISTRICT
REGISTER OF PROBATE..... WORCESTER COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle’s on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law’s requirements concerning access to the vehicle’s mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

A YES VOTE would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles’ maintenance and repair.

A NO VOTE would make no change in the law governing access to vehicles’ wirelessly transmitted mechanical data.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would implement a voting system known as “ranked-choice voting,” in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter’s ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter’s next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates’ support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters’ rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

A YES VOTE would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

A NO VOTE would make no change in the laws governing voting and how votes are counted.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post office in Precinct 1; the Northbridge Post Office, in Precinct 2; Town Clerk’s Office in Precinct 3; and the Whitinsville Social Library and Town Hall Annex, both in Precinct 4; seven (7) days at least before the time and place of election aforesaid.

HEREOF FAIL NOT, and make return of this warrant with your doings thereon, to the Town Clerk, at the time and place of said voting.

GIVEN under our hands this 5th day of October, 2020.

SELECTMEN OF NORTHBRIDGE

Alicia M. Cannon, Chairman

Charles Ampagoomian, Jr.

Russell D. Collins

James J. Athanas

Thomas J. Melia

WORCESTER, SS
Northbridge

By virtue of this warrant, I have this day notified the inhabitants of the Town of Northbridge qualified to vote in Town elections and Town affairs to vote at the time and place and for the purpose stated in warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

Date

Melissa Ciaramitaro

From: Jeanne Gniadek
Sent: Monday, September 28, 2020 9:15 AM
To: Sharon Susienka
Cc: Melissa Ciaramitaro
Subject: FW: Halloween Guidance and Restaurant, Retail, and Indoor and Outdoor Events Workplace Safety Standards

Link to Halloween guidance below.....nothing special – just wear a mask, socially distance, sanitize – the usual stuff.

*Jeanne M. Gniadek, Administrator
Northbridge Board of Health
Phone (508) 234-3272*

From: OConnor, Ron (DPH) [mailto:ron.oconnor@mass.gov]
Sent: Friday, September 25, 2020 12:30 PM
To: OConnor, Ron (DPH)
Subject: Halloween Guidance and Restaurant, Retail, and Indoor and Outdoor Events Workplace Safety Standards

Dear Local Public Health Colleagues,

An update as a follow-up to this morning's local public health conference call will be sent later this afternoon.

Here are a couple of items of immediate interest:

[Halloween Guidance During COVID-19](#) has been posted. It includes a link to CDC guidance.

Updated Sector-Specific Workplace Safety Standards (These are the same links that were sent on Wednesday; sharing in case you missed them.)

[Restaurants Safety Standards and Checklist](#) web page for current standards and other information
[Download Restaurant Safety Standards](#) (effective Monday, September 28th)

[Retail Safety Standards and Checklist](#) web page for current standards and other information
[Download Retail Safety Standards](#) (effective Monday, September 28th)

[Indoor and Outdoor Events Standards and Checklist](#) web page for current standards and other information
[Download Indoor and Outdoor Events Safety Standards](#) (effective Monday, September 28th)

Thank you for all you have done and continue to do to keep people safe and save lives.

Jana Ferguson
Assistant Commissioner
Massachusetts Department of Public Health
Jana.ferguson@mass.gov

Ron O'Connor, MPH

EMERGENCY ALERTS

HIDE ALERTS

Coronavirus Update

Stay informed about COVID-19: Latest on cases, guidance, regulations *Sep. 29th, 2020, 9:00 am* [Read more](#) ▶

Travel Order: Requirements for individuals entering Massachusetts *Aug. 1st, 2020, 12:00 am* [Read more](#) ▶

Reopening Massachusetts: Learn more about the phased approach *Sep. 28th, 2020, 12:00 am* [Read more](#) ▶



Mass.gov

NEWS

Halloween During COVID-19

9/24/2020

Department of Public Health

Tips for a Safe and Healthy Halloween

As a reminder, the following COVID-19 prevention and mitigation standards apply to all activities in Massachusetts, including Halloween activities. Residents should adhere to each of the following:

- Wear a face mask or face covering. For more information on face masks and face coverings, please see the state's [Mask Up MA \(/news/mask-up-ma\)](/news/mask-up-ma) webpage.
- Observe good hand hygiene, including hand washing and use of alcohol-based sanitizers with at least 60% alcohol. Carry hand sanitizer and use it often, especially after coming into contact with frequently touched surfaces and before eating candy.
- Refrain from touching your face.
- Stay home and refrain from Halloween activities, including handing out Halloween treats, if:
 - you feel unwell;
 - you have tested positive for COVID-19;
 - you have been exposed to someone with COVID-19; or
 - you have traveled to or from a state that is not classified as lower risk within the last 14 days. For more information on lower risk states, please see the state's COVID-19 [Travel Order \(/info-details/covid-19-travel-order\)](/info-details/covid-19-travel-order) webpage.

- Maintain social distancing of at least 6 feet of physical distance from all other participants who are not members of the same household.

Halloween Activities

Residents and communities should follow the [Halloween activity guidance released by the Centers for Disease Control and Prevention](https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html) (<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html>) to understand alternative ways to participate in Halloween that may limit the risk of exposure to COVID-19. As a reminder, any Halloween activities are subject to the current [gathering size limits](/doc/revised-gatherings-order-august-7-2020/download) (</doc/revised-gatherings-order-august-7-2020/download>) as well as applicable [sector-specific workplace safety standards](/resource/reopening-sector-specific-protocols-and-best-practices) (</resource/reopening-sector-specific-protocols-and-best-practices>).



150 YEARS
OF ADVANCING
PUBLIC
HEALTH

[Department of Public Health](/orgs/department-of-public-health) (</orgs/department-of-public-health>)

DPH promotes the health and well-being of all residents by ensuring access to high-quality public health and healthcare services, and by focusing on prevention, wellness, and health equity in all people.

[More](/orgs/department-of-public-health) (</orgs/department-of-public-health>)

HALLOWEEN 2020



Keep yourself, your loved ones, and your community safe this Halloween by following the CDC and MA Department of Public Health COVID-19 guidelines below.

General reminders

Wear a face mask

Wash hands frequently

Maintain social distancing

Stay home if you feel unwell

Avoid touching your face

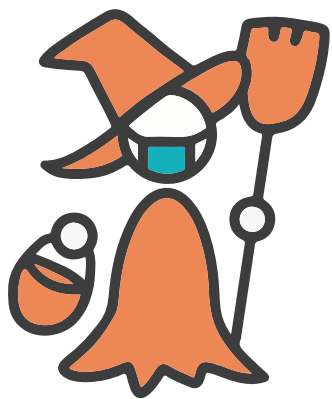
Limit indoor gatherings to ≤25 people*

Limit outdoor gatherings to ≤50 people*

*Gatherings at private residences are limited to 25 people indoors and 50 people outdoors. For indoor and outdoor gatherings of more than 10 people where participants other than those in the same household will be in attendance, all persons over the age of 5 must wear a face covering unless they have a medical condition. For more details, see [Governor's COVID-19 Order No. 52](#).

Trick-or-Treating

Modifications to traditional door-to-door trick-or-treating are required in order to protect everyone's safety. Please follow these simple guidelines to minimize the spread of COVID-19:

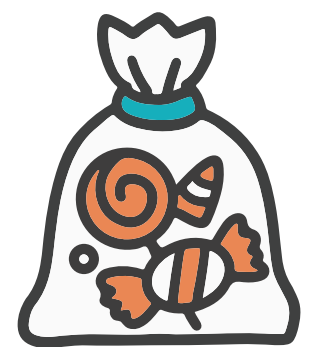


FOR TRICK-OR-TREATERS

- Maintain 6 feet physical distance from anyone not in your household.
- Avoid large groups or clustering at doorsteps.
- Make sure your costume includes a mask that covers your nose and mouth and is effective at limiting the spread of COVID-19 (See the [Mask Up MA](#) webpage).
- Carry hand-sanitizer and wash hands thoroughly before eating anything.
- Do not participate if you are feeling unwell, exhibit any [COVID-19 symptoms](#), or if you have been exposed to someone with COVID-19.

FOR THOSE HANDING OUT TREATS

- Wash hands with soap and water for at least 20 seconds before and after preparing treat bags or candy for trick-or-treaters.
- Consider lining up pre-packed treat bags for families to take outside while maintaining social distancing, such as at the end of a driveway or yard.
- Wear [a mask](#) and maintain 6 feet physical distance from any trick-or-treaters.



AVOID THE FOLLOWING HIGH RISK ACTIVITIES

- ✗ Attending crowded indoor costume parties, or any other large indoor gatherings.
- ✗ Going to an indoor haunted house where people may be crowded together and screaming.
- ✗ Participating in activities like hayrides or tractor rides if you cannot socially distance 6 feet from other participants who are not in your household.

For more information on Halloween COVID-19 guidelines, visit:

[Mass.gov: Halloween During COVID-19](#)
[Centers for Disease Control and Prevention: Holiday Celebrations \(Halloween\)](#)

Town Manager's Report for the Period of September 21, 2020 – October 2, 2020

1. Key Meetings Attended:

- Tuesday, September 22, 2020 – Participated in the Lt Governor's Town Managers meeting via Zoom.
- Wednesday, September 23, 2020 – Attended the Building, Planning, Construction Committee Meeting via Zoom.
- Wednesday, September 23, 2020 – Attended the Finance Committee Meeting via Zoom.
- Thursday, September 24, 2020 – Met with Selectman Melia to discuss BoS agenda.
- Thursday, September 24, 2020 – Met with Chief White and Chief Warchol to discuss personnel transitions.
- Monday, September 28, 2020 – Participated in the Board of Selectmen Meeting via Zoom.
- Tuesday, September 29, 2020 – Participated in MMA Fiscal Policy Committee Meeting via Zoom.

2. **Balmer School Building Project:** Project construction by Fontaine Brothers continues with precautionary measures in place per State construction guidelines for construction projects moving forward during the pandemic. The majority of the site work has been completed allowing for work to begin in the interior of the building (framing, etc.). The Town Manager has been involved with obtaining access agreements from abutters who have received plantings and other work on their property as part of providing screening from the project.
3. **Lasell Field Turf Project:** The project is nearing completion. The GC Green Acres is working through punch list items. The bleachers and press box should be completed this Saturday but won't be operational until the lift is completed next week and has permit sign-offs. Final lighting should be completed next week as well. Teams will start practicing this coming week and game-play may be possible the week after when substantial completion has hopefully occurred by 10/16.
4. **Fire Station Project:** The BPCCC has reviewed and authorized the RFQ for the OPM which will be advertised October 14th.
5. **FY2021 Budget and Annual Spring and Fall Town Meetings:** The Town Meeting Warrant has been posted. There are two housekeeping articles (prior year bills / revise omnibus budget) and a road acceptance article, as well as two petition articles (road discontinuance and Solar PILOT). The Finance Committee has voted to support all 5 articles and the warrant booklet has been prepared. Town Counsel is currently reviewing the draft motions.