

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
August 14, 2023 at 7:00 PM
EXECUTIVE SESSION 6:30 PM
REVISED**

PLEDGE OF ALLEGIANCE

Presentation: Proclamation presented to Brendan Hester

I. APPROVAL OF MINUTES: A. 1) July 13, 2023 [Special Meeting] 2) May 8, 2023

II. PUBLIC HEARING: B. 7:05 PM/V.E. Properties IX, LLC–Application for Underground Storage Tank License to store 5,000 gallons of propane (5–1,000 gal. tanks) on property located at 600 Commerce Drive, Whitinsville, MA [Eyepoint Pharmaceuticals]/**Present:** Paul DiLeo, DiLeo Gas & Vincent Osterman, Landowner

III. APPOINTMENTS: C. By the Town Manager/Vote to affirm: 1) Jeffrey Mayer, Student Police Officer/**Present:** Police Chief, Timothy Labrie 2) Kayleigh Labrecque, Senior Library Assistant/**Present:** Rebecca Sasseville, Library Director 3) Bettyjean Bedrosian, Assistant Treasurer/Collector/**Present:** Julie Harris, Treasurer/Collector 4) Derek Perkins, Heavy Equipment Operator-Highway

D. By the Board of Selectmen/Vote to Appoint: 1) Central Mass. Regional Planning Commission: a) Delegate and b) Alternate 2) Economic Development Committee [BOS Rep] 3) Green Energy Committee [BOS Rep] 4) Open Space & Recreation Plan Update Committee [BOS Rep] 5) Rainer Forst, Community Preservation Committee [Member at Large] 6) Muriel Emond, Economic Development Committee [Member at Large]/ **Present:** William Davis, Chairman 7) Carla Longpre, Disability Commission/**Present:** Bruce Frieswick, Chairman

E. RESIGNATION: Michael Haslam, Playground and Recreation

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

F. Northbridge Elementary School Feasibility Study Recommendations/Vote to advertise RFP for Disposal/**Present:** David Eisen, Abacus Architects

G. Open Sky Community Services, 50 Douglas Road [Valley Bag Toss event – Saturday, October 14, 2023 from 12 PM – 5 PM (Rain date: October 15th) @ Community Plaza and the Whitin Mill]/Request for a one-day wine and malt license

H. Armenian Apostolic Church, 315 Church Street 1) Annual Church Picnic event – Sunday, August 20, 2023 from 12 PM – 6 PM/Request for a one-day wine and malt license 2) Surf and Turf night event – Thursday, September 14, 2023 from 5 PM to 9 PM/Request for a one-day all alcoholic license

I. Safety Committee Meeting Minutes [May 17, 2023]/Vote to accept the recommendations

J. Fall Annual Town Meeting [October 24, 2023] / Vote to place Selectmen’s articles on the Warrant

K. Riverdale Cemetery Deed – Phyllis Kuik/Vote to approve the sale of Grave 7C, Hemlock Ave.

L. Pine Grove Cemetery Deed – James and Lois Hassey/Vote to approve the sale of Lot No. 33, Fir Ave.

M. RASU Jumbo Donuts Shop, LLC dba Jumbo Donuts, 1115 Providence Road, Whitinsville, MA 01588 – Anita Mathema, Mgr. [Transfer from The Donut Shop dba Jumbo Donuts- Chris Mitkonis, Mgr.] /Subject to departmental sign offs and payment of all monies owed to the town/**Present:** Anita Mathema, Mgr.

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

1. **XI. EXECUTIVE SESSION: 6:30 PM - Under M.G.L. c.30A, Sec. 21 #6** – To consider the purchase, exchange, lease or value of real estate, and **M.G.L. c.30A, Sec. 21 #3** – to discuss strategy with respect to litigation.

THIS AGENDA IS SUBJECT TO CHANGE

BOARD OF SELECTMEN'S MEETING

July 13, 2023

A virtual meeting of the Board of Selectmen was called to order by Chairman Russ Collins at 6:30 PM, using Zoom Video Communication (Video Conferencing App). Board Members Present: Collins, Melia, Ampagoomian, Paulhus and Begin. Also Present: Adam D. Gaudette, Town Manager.

Chairman Cannon read the following aloud: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

YEAR-END BUDGET TRANSFERS

Mr. Gaudette advised that this special meeting was required in order that year-end budget transfers for the FY2023 Budget were conducted prior to July 15th.

Mr. Gaudette requested the three (3) following transfers were necessary:

- 1) Ambulance Department: Transfer \$10,710 from Salaries (Overtime) to Expenses (Repairs) for unexpected repairs to the ambulances and increased costs for medical supplies.
- 2) Planning Department: Transfer \$1,618 from Expenses (Professional Services) to Salaries (Salary & Wages) to meet the Compensation Schedule changes that went into effect January 1st.
- 3) Fire Department: Transfer \$1,300 from Salaries (Temporary) to Expenses (Energy) for unexpected increased energy market costs.

A motion/Mr. Melia, seconded/Mr. Begin to approve of the three (3) transfers provided as necessary by Mr. Gaudette. Vote yes/Board Members Begin, Ampagoomian, Collins, Paulhus, and Melia.

A motion/Mr. Begin, seconded/Mr. Paulhus to adjourn the public meeting. Vote yes/Board Members Begin, Ampagoomian, Collins, Paulhus, and Melia.

Meeting Adjourned: 6:50 PM

Respectfully submitted,

Thomas Begin, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

July 13, 2023

- I. YEAR END TRANSFERS/Town Accountant Budget Transfer Forms – three
-No documentation**

A.2.

BOARD OF SELECTMEN'S MEETING

May 8, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Begin, Collins, Melia and Paulhus. Selectman Ampagoomian was absent and it is duly noted. **Also Present:** Town Manager Adam D. Gaudette.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: March 13, 2023. A motion/Mr. Begin, seconded/Mr. Melia to approve the March 13, 2023 meeting minutes as presented with the readings omitted. Vote yes/Begin, Collins, Melia and Paulhus. **March 13, 2023 [Exec. Sess.].** A motion/Mr. Begin, seconded/Mr. Melia to approve but not release the March 13, 2023 [Exec. Sess.] minutes. Vote yes/Begin, Collins, Melia and Paulhus. **March 27, 2023.** A motion/Mr. Begin, seconded/Mr. Melia to approve the March 27, 2023 meeting minutes as presented with the readings omitted. Vote yes/Begin, Collins, Melia and Paulhus. **April 10, 2023.** A motion/Mr. Begin, seconded/Mr. Melia to approve the April 10, 2023 meeting minutes as presented with the readings omitted. Vote yes/Begin, Collins, Melia and Paulhus. **May 2, 2023 [SATM].** A motion/Mr. Begin, seconded/Mr. Melia to approve the May 2, 2023 [SATM] meeting minutes as presented with the readings omitted. Vote yes/Begin, Collins, Melia and Paulhus.

PUBLIC HEARING/None

APPOINTMENTS: Playground & Recreation Commission/Vote to appoint: Michael Haslam [Eff. Immediately]. Mr. Dempsey noted that Mr. Haslam was unable to attend tonight's meeting. That said, He requested the Selectmen to appoint Karen Rogers immediately and to appoint Michael Haslam effective 7/1/23. The Board also discussed appointing Pascale Zayas to the Commission effective 7/1/23. Mr. Dempsey explained that they are waiting for her voter registration paperwork to be completed. A motion/Mr. Melia, seconded/Mr. Paulhus to appoint Michael Haslam and Pascale Zayas to the Playground and Recreation Commission effective 7/1/23. Vote yes/Begin, Collins, Melia and Paulhus. **Karen Rogers [Eff. 7/1/23]/Present: Mike Dempsey.** Mr. Dempsey introduced Ms. Rogers and explained that she would fill the current vacancy and expressed that he was looking forward to having her join the Commission. Ms. Rogers added that she is excited about this opportunity and noted that she has volunteered for many communities over the years. A motion/Mr. Melia, seconded/Mr. Begin to appoint Karen Rogers [Eff. Immediately] to the Playground and Recreation Committee. Vote yes/Begin, Collins, Melia and Paulhus.

CITIZENS' COMMENTS/INPUT/None

Blue Zone Integrated Fitness Studio, 102 Church Street/Request to use Memorial Park on Saturday, May 13, 2023 from 11 AM to 12 PM for a one-hour outdoor yoga class [Rain date: May 20, 2023]/Present: Laura Polymeros. Ms. Polymeros, owner of Blue Zone Integrated Fitness Studio on Church Street, stated that she was asked by the group "Girls on the Run" if she would be interested in teaching a yoga class that would help raise funds. She explained that her studio is small and only fits about 10 people so moving outdoors on the Common would allow a larger group to participate. A motion/Mr. Melia, seconded/Mr. Begin to approve the above request to use Memorial Park on Saturday, May 13, 2023 from 11 AM to 12 PM for a one-hour outdoor yoga class [Rain date: May 20, 2023]. Vote yes/Begin, Collins, Melia and Paulhus.

Mandatory Water Restriction for non-essential outdoor water use beginning May 1, 2023 to September 30, 2023 during the hours of 9 AM to 5 PM. DPW Director Jamie Luchini explained that

there is a clause that limits daytime watering set forth by the Whitinsville Water Company. Terence McGlone, General Manager of Whitinsville Water Company, was present to discuss the permit. He explained that they pump water under a permit that was granted by the Massachusetts Department of Environmental Protection. The current permit was issued in February of 2010 for 20 years. The permit sets limits for how much they can pump daily and annually. Within that there are requirements for water conservation, which currently runs from May 1st to September 30th during the hour of 9 AM to 5 PM. During that time, they are required to enact a water ban of non-essential watering, which includes automatic sprinklers, washing cars and homes, unless it is for a business, livestock and farms. Another requirement is to use no more than 65 gallons a day per person and if that is exceeded the water restrictions are much harsher. If a drought is passed, then the Department of Environmental Protection has a right to limit the amount of water that they can pump. Mr. McGlone proposed a banner on the bills that are coming out from Whitinsville Water Company as well as the Town, to remind people of the water ban for non-essential watering and referencing them back to the website. Mr. Luchini added that this has been in the permit for the last thirteen years and in the last several years we have experienced droughts, so the DEP is trying to take proactive measures. Selectman Paulhus asked if this was something that has been in the permit but hasn't really been enforced before this year. Mr. McGlone replied that he came on board as General Manager in June of last year, so he is not able to comment on what happened prior to that. He further expressed that it has been on their website but feels the enforcement of the ban has been lacking. Selectman Begin noted that when he first moved to town there was a water ban and his family was not aware of it until a neighbor mentioned it. He then asked what Whitinsville Water Company is doing to inform those new to town of the water restrictions and also asked about those that get electronic bills. Mr. McGlone stated they currently do not have a process for new customers, but felt it was a great idea that could be implemented. The bills that go out with the banner will go on hard copies of bills and electronic bills. Selectman Melia asked how we get the mandate eliminated and what caused this restriction to be a part of the permit. Mr. McGlone replied that the permit is a 20-year permit that will expire in the year 2030. Before it expires, they will have to go through the process of renewing the permit, so nothing will change until the permit is renewed. He further explained that with the growth going on in Town and the current limitations on the water withdrawal, he anticipates that they will go for an amendment or a new permit within the next couple of years. At that point, if they can demonstrate that they have adequate supplies and they are following the conservation measures it could be possible to get that restriction removed. Selectman Melia suggested reaching out to our representative for assistance. He also pointed out that during that last several years people saw trailer trucks siphoning water out of Meadow Pond and transporting it elsewhere during a water ban. He asked if that would take place again. Mr. McGlone replied that his understanding is a number of years ago there was a sale of water directly from the ponds but it hasn't taken place for the last 5 years or so. Mr. Luchini noted that there were trucks removing water out of the Riverdale Mills well, which is a private well, so they are allowed to do so. Selectman Collins expressed concern for the policing of this restriction. Mr. McGlone noted that he and Mr. Luchini have decided to meet and come up with a plan on how to implement this. The first line being education, informing the public as to the importance of the restriction. Second is developing some electronic means of monitoring through the water meters. And third will be partnering with the meter company they use to come up with an alert to those that are violating the restriction. Selectman Melia asked how many Whitinsville Water customers and Town customers there are. Mr. McGlone stated that he believes the Town has about 100 more customers than the Water Company. Mr. Luchini stated they are seeking a vote of the Board so they can send a note in the next billing cycle notifying customers of the restriction. A motion/Mr. Melia, seconded/Mr. Begin to approve the banner on the next billing cycle to include a reminder about the Mandatory Water Restriction for non-essential outdoor water use beginning May 1, 2023 to September 30, 2023 during the hours of 9 AM to 5 PM. Vote yes/Begin, Collins, Melia and Paulhus.

2023 Junk Dealers License Renewal/Pedro Martel III DBA Junk in the Trunk – Vote to renew. A motion/Mr. Begin, seconded/Mr. Melia to approve the 2023 Junk Dealers License Renewal/Pedro Martel III DBA Junk in the Trunk. Vote yes/Begin, Collins, Melia and Paulhus.

Upcoming Road Projects in Northbridge/Present: Jamie Luchini, DPW Director. Mr. Luchini reported that the Chapter 90 Funding came in level-funded at \$665,000; \$50,000 of which goes to the traffic markings. The remaining amount will go towards roads. He stated that the list can change quickly since roads can fail quickly. First on the list is Purgatory Road, sections of Main Street, from Arcade Street to pole 50 and pole 60 to pole 68, which will be cold-planed, and repaved. Secondary roads include Elston Avenue and Sherry Street. Mr. Luchini added that if the bid comes in favorable they will add more roads to the list. Selectman Paulhus asked if there were any sidewalks in the plans for repair. Mr. Luchini replied that the voters approved \$25,000 for sidewalks, and he does his best to stick as close to the budget as possible, and if there is any money left over from Chapter 90, it can be used for sidewalks. He noted that he does have a long list of sidewalks and unfortunately, they typically get through about 7 spots a year. He noted that they are at the closing sections of a Complete Streets program to address sections of Linwood Avenue, and whatever is not addressed the Town will take care of. Selectman Begin asked if sewer upgrades were a possibility for those roads that are full reclamation. Mr. Luchini replied that the process is to make sure there are no plans from Whitinsville Water, Eversource or anyone else that may need to dig up a road within the next 5 years.

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS: Selectman Begin gave praise to Town Manager Gaudette on a job well done at the Spring Annual Town Meeting. He stated this was his first time attending town meeting and he felt the manager did a great job. **Selectman Melia** asked if the school article that was passed over would be an issue. Town Manager Gaudette explained that we are in planning for all of our buildings that are becoming vacant. He explained that it is obviously more costly to have a building longer, which also affects public safety due to vandalism, insurance and other concerns. He plans to get more information to give to the public to move forward.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

A motion/Mr. Begin, seconded/Mr. Paulhus to adjourn the public meeting. Vote yes/Begin, Collins, Paulhus and Melia.

Meeting Adjourned: 7:50 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 8, 2023

I. APPROVAL OF MINUTES:

A. 1) March 13, 2023

-Copy of March 13, 2023 meeting minutes

2) March 13, 2023 [Exec. Sess.]

Omitted

3) March 27, 2023

-Copy of March 27, 2023 meeting minutes

4) April 10, 2023

-Copy of April 10, 2023 meeting minutes

5) May 2, 2023 [SATM]

-Copy of May 2, 2023 [SATM] minutes

II. PUBLIC HEARING

III. APPOINTMENTS: B. Playground & Recreation Commission/Vote to appoint: 1) Michael Haslam [Eff. Immediately] 2) Karen Rogers [Eff. 7/1/23]/Present: Mike Dempsey

-Copy of memorandum recommending appointments

-Copy of talent bank form for Michael Haslam

-Copy of talent bank form for Karen Rogers

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

C. Blue Zone Integrated Fitness Studio, 102 Church Street/Request to use Memorial Park on Saturday, May 13, 2023 from 11 AM to 12 PM for a one-hour outdoor yoga class [Rain date: May 20, 2023]/Present: Laura Polymeros

-Copy of Memorial Park Request Form

-Copy of email from the Chief of Police confirming there are no concerns

D. Mandatory Water Restriction for non-essential outdoor water use beginning May 1, 2023 to September 30, 2023 during the hours of 9 AM to 5 PM

-Copy of email regarding the Mandatory Water Restriction

-Copy of Water Permit

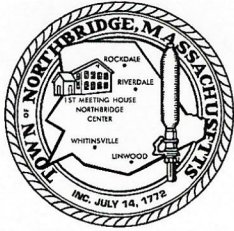
-Copy map of drought status

-Copy of water use restrictions map

E. 2023 Junk Dealers License Renewal/Pedro Martel III DBA Junk in the Trunk – Vote to renew

-Copy of listing of Junk Dealers

- VI. DISCUSSIONS:**
 - F. Upcoming Road Projects in Northbridge/Present: Jamie Luchini, DPW Director**
 - Copy of memorandum regarding upcoming road projects
 - Copy of road cost estimates
- VII. TOWN MANAGER'S REPORT/None**
- VIII. SELECTMEN'S CONCERNS/No documentation**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**



**TOWN OF NORTHBRIDGE
TOWN MANAGER'S OFFICE
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org**

B.

**Adam D. Gaudette
Town Manager**

August 1, 2023

Via Email: ganlegpubnotices7@gannett.com

To Whom It May Concern:

Please publish the following Legal Notice in the Worcester Telegram & Gazette on **Friday, August 4, 2023:**

PUBLIC NOTICE

Notice is hereby given under Chapter 148, Section 13 of the MGL's, that the Northbridge Board of Selectmen will hold a Public Hearing on **Monday, August 14, 2023 at 7:05 PM**, to consider the application of V.E. Properties IX, LLC for the underground storage of propane as follows: 5 – 1,000 gal tanks for a total storage capacity of 5,000 gallons on property located at 600 Commerce Drive, Whitinsville, MA 01588 (Eyepoint Pharmaceuticals).

Northbridge Board of Selectmen
Russell D. Collins, Chairman
August 4, 2023

Please send bill to: Northbridge Town Hall
Town Manager's Office
7 Main Street
Whitinsville, MA 01588

Sincerely,

Sharon L. Susienka

Sharon L. Susienka
Exec. Asst. to the Town Manager

c: Paul DiLeo, DiLeo Gas [paul@dileogas.com]
Abutters [Via Certified Mail]



FP-002A
(Rev. 1.2018)

The Commonwealth of Massachusetts
City/Town of NORTHBRIDGE

Application For License

Massachusetts General Law, Chapter 148 §13

New License Amended License

GIS Coordinates

LAT.

LONG.

License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 600 Commerce Drive
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: VE Properties IX

Address of Land Owner: 1 Memorial Sq P.O. Box 67 Whitinsville, MA 01588

Use and Occupancy of Buildings and Structures: Heat, Hw, Generator, LAB Equipment

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases: see 527 CMR 1.00 Table 1.12.8.50: Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, Cubic feet	CONTAINER UST, AST, IBC, drums
<u>PROPANE LP-GAS</u>		<u>5,000</u>	<u>GALLONS</u>	<u>UST</u>

Total quantity of all flammable liquids to be stored: 5,000

Total quantity of all combustible liquids to be stored: _____

Total quantity of all flammable gases to be stored: _____

Total quantity of all flammable solids to be stored: _____

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: _____

List sizes and capacities of all aboveground containers used for storage: _____

❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: 5,000

List sizes and capacities of all underground containers used for storage: _____

5x 1,000 gallon underground LP tanks

Total aggregate quantity of all LP-gas to be stored: 5,000

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.3G: _____ Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4G: _____ Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: _____ Type/class of magazine used for storage: _____

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.1: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.2: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.3: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.5: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.6: _____ Number of magazines used for storage: _____

I, PAUL Dileo, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature [Signature] Date 7/8/23 Name PAUL Dileo

Fire Department Use Only

I, _____, Head of the _____ Fire Department endorse this application with my

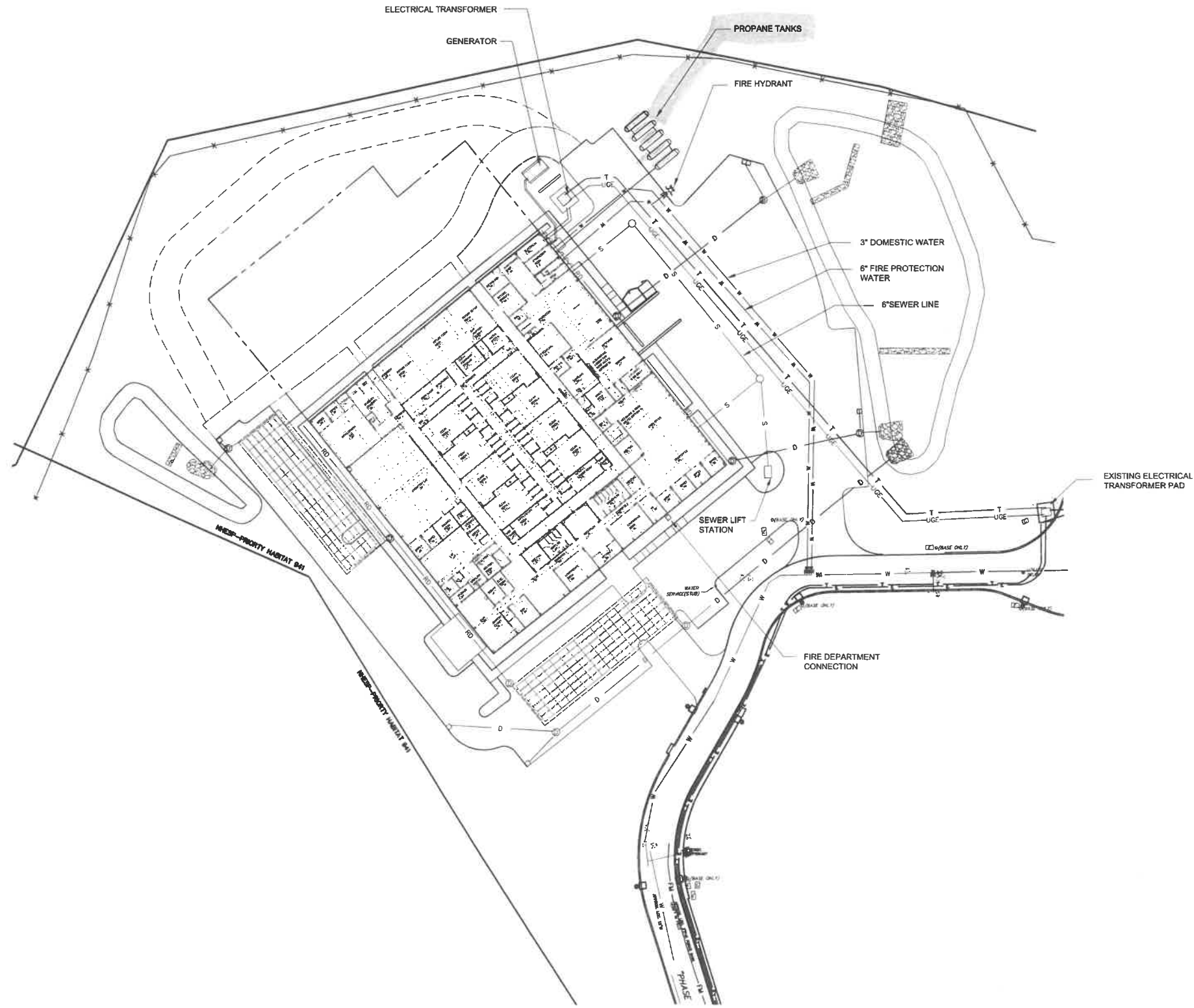
Approval Disapproval

Signature of Head of the Fire Department _____ Date _____

Recommendations: _____

LEGEND

- 236--- EXISTING CONTOUR
- 239--- PROPOSED CONTOUR
- + 177.5 EXIST. SPOT GRADE
- + 177.5 PROPOSED SPOT GRADE
- DMH @ DRAINAGE MANHOLE
- CB □ CATCH BASIN
- D — DRAIN LINE
- S — SEWER LINE
- W — WATER LINE
- G — GAS LINE
- O/W — OVERHEAD WIRES
- UP □ UTILITY POLE
- BCG BIT. CONC. CURB
- EDP EDGE OF PAVEMENT
- T — TREE LINE
- (FND.) FOUND
- WF CG2000 WETLAND FLAG
- IL S.F. ISOLATED LAND SUBJECT TO FLOODING
- IVW ISOLATED VEGETATED WETLAND
- BVW BORDERING VEGETATED WETLAND
- TP TEST PIT
- PERC PERCOLATION TEST
- GW GROUND WATER



**EyePoint
Pharmaceuticals
Northbridge**

600 Commerce Drive,
Northbridge MA 01534

RP Masiello

38 Main Street
P.O. Box 742
Boylston, MA 01505

G | R | L | A

Gorman Richardson Lewis Architects
239 South Street, Hopkinton, MA 01748
www.grlarchitects.com



**ALLEN ENGINEERING
& ASSOCIATES, INC.**

Civil Engineers - Surveyors
Land Development Consultants
140 Hartford Avenue East
Hopkinton, MA 01747
5081-381-3212 - Phone
www.allen-ea.com

No.	Description	Date

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Date:	March 9, 2023
Proj. No.:	2022034.01
Scale:	1"=30 Feet
Drawn By:	MEA
Checked By:	MEA

Site Utility Plan



**TOWN OF NORTHBRIDGE
TOWN MANAGER'S OFFICE
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org**

**Adam D. Gaudette
Town Manager**

MEMORANDUM

DATE: August 1, 2023
TO: Jennifer Cecconi, Assistant Assessor
FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager **SLS**
SUBJECT: Abutters' List Request

I hereby request an abutters' list for the following location:

600 COMMERCE DRIVE, WHITINSVILLE, MA 01588

Re: Underground Storage Tank License application of V.E. Properties IX, LLC for the storage of propane located at 600 Commerce Drive, Whitinsville, MA 01588.

(5 – 1,000 gal. tanks with a total capacity of 5,000 gallons).

Abutters' List requirements: To all owners of real estate abutting on said land or directly opposite said land on any public or private street as they appear on the most recent local tax list at the time the application for such license is filed.



Adam D. Gaudette
Town Manager

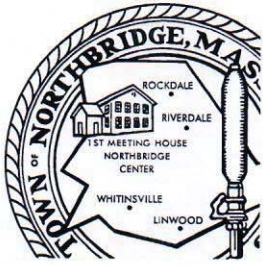
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Northbridge Board of Selectmen
Russell D. Collins, Chairman
August 4, 2023

C.1.



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OFFICE OF THE TOWN MANAGER
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Adam D. Gaudette
Town Manager

July 19, 2023

Mr. Jeffrey Mayer

~~613 Sutton Street~~

~~Northbridge, MA 01534~~

Re: Student Officer Appointment

Dear Mr. Mayer:

As the Appointing Authority for the Town of Northbridge, I am pleased to announce that you are hereby appointed as the next Student Officer for the Town of Northbridge. Your experience, professionalism, and commitment to the community and to the Northbridge Police Department as a Dispatcher, has put you in the formidable position to be best suited to become a valuable member of the Department for the years to come.

This appointment will be subject to the Northbridge Board of Selectmen ratification the night of Monday, August 14, 2023, as well as passing a physical exam, psychological exam, PAT Test, and the PAT to get into the academy which will begin on or about November 27, 2023.

I am excited about the opportunity to work with you in your new position and wish you much success in what I am sure is a proud moment in your career.

Sincerely,

Adam Gaudette
Town Manager

Cc: Board of Selectmen
Timothy Labrie, Chief of Police

Jeffrey Mayer
~~613 Sutton St Northbridge MA 01534~~
~~x(774)293-2463~~
xJeffMayer06@gmail.com

Professional Summary:

Reliable dispatcher with a solid foundation in the early stages of my law enforcement career. Area of expertise speaking, critical thinking and drive to listen and learn from my experienced co-workers.

Skills:

- Full knowledge of Police, Fire & EMS Radio etiquette
- In-depth knowledge of CJIS, IMC and OpenFox
- Professional and even tempered during stressful situations
- Detail oriented with strong problem reasoning skills
- Strong organization and communication skills with the public and within the department
- Extremely hard working, strong initiative and perseverance to complete all tasks ahead of me
- Dedicated to maintaining and strengthening community relations

Certifications & Licenses:

OSHA 10-Hour Certification in Construction Safety and Health- Lic. No. 11-002630419
APCO, EMD, Telecommunicator-CPR Certification, American Heart Association CPR & AED, CJIS Certification, LTC A 13200407A

Work Experience:

- Northbridge Police Department – Northbridge, MA – February 2019 – Present
Full-time Dispatcher: Police, Fire, and EMS, Lead Dispatcher March 2023 – Present
- Douglas Police Department – Douglas, MA – November 2018 – March 2019
Part-time Dispatcher: Police, Fire, and EMS
- Bradford Building and Remodeling – Boylston, MA – Owner Joel Bradford – (508)-304-3473
July 2013 – February 2019
Full-time: Carpenter to include painting, roofing, concrete, framing, remodeling, demolition, finish work, and flooring.
- E & L Construction – Douglas, MA – Owner Erik Heintz – (774)-280-0214
July 12' – June 13' High School Co-Op Employment
Full-time every other week: Carpenter and laborer to include framing and demolition.

Education:

- Anna Maria College – Paxton, MA - Bachelor of Science in Criminal Justice
May 2018
- Quinsigamond Community College – Worcester, MA - Associates of Science in Criminal Justice
December 2015
- Blackstone Valley Regional Vocational Technical High School – Upton, MA - Carpentry Technical Field
May 2013

**PART-TIME POSITION OPENING
TOWN OF NORTHBRIDGE
LIBRARY ASSISTANT**

C.2.

The Town of Northbridge seeks candidates to fill a part-time Library Assistant position at Whitinsville Social Library.

Candidates must be available to fill the closing shifts on Mondays and Wednesdays (3-8:15), all day Friday (9:45-5:15) and at least two Saturdays (9:45-2:15) a month. This is a public facing position at our circulation desk. This is a non-benefited position.

Primary responsibilities:

- Providing direct customer service in person, via telephone and email to people of all ages, abilities and backgrounds from the community.
- Promoting Whitinsville Social Library services including physical and electronic resources.
- Demonstrating to patrons how to use self-service options including using their online library account, library apps, personal computers, printing, registering for events and museum passes, downloading e-books & e-audiobooks, and other library resources.

The work is detail orientated and can be fast-paced. Job involves standing, walking, or using stairs for the entire shift. Other responsibilities may be assigned.

Required Qualifications:

- Experience in providing excellent customer service and working with the public in-person and via telephone.
- Excellent with personal computers including Microsoft Office, online searching, Internet/browsers including Chrome, G-Suite and email, printers, smartphones, and copy machines.
- Detail oriented with an ability to use alpha-numeric organizational schemes (Dewey Decimal Classification).
- Must be able to lift a minimum of 30 pounds, stand for up to 5 hours, repeatedly bend and stoop to reach shelves, and work under very noisy conditions for up to 1 hour.
- Ability to pass a criminal records (CORI) check and pre-employment physical.
- High School Diploma or equivalency.

Preferred Qualifications:

- Previous working or volunteer experience in a library and/or current MLIS student.
- Experience with Evergreen ILS and/or the CWMARS online public access catalog.
- Experience with downloadable and streaming media, apps, and e-reader devices.
- Current public library patron and supporter.
- Excellent availability.
- Experience with arts & crafts, marketing, event planning, or social media management.

Starting pay is \$15.30 per hour.

Internal/External Applicants:

To be considered for this position, submit a cover letter and [Town of Northbridge Application](#) to the Library Director at rsasseville@cwmar.org. Resumes are not required but accepted. Email applications are greatly preferred.

Review of applications will commence immediately and will continue until a suitable candidate is determined.

The Town of Northbridge is an Affirmative Action/Equal Opportunity Employer.



Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

August 4, 2023

Dear Ms. Labrecque,

I am pleased to offer you a job as a part-time Senior Library Assistant at the Whitinsville Social Library for the Town of Northbridge.

Your hourly pay will start at \$19.78 with the possibility of yearly step increases. Your schedule will include three shifts a week: Wednesday 3-8:15, Thursdays 3-8:15, and Fridays 9:45-5:15 and at least one Saturday shift a month (9:45-2:15). This position is part-time and does not include benefits or paid time off.

Your first day as a Senior Library Assistant will be Wednesday, August 16 from 3 PM to 8:15 PM, following your affirmation by Northbridge's Board of Selectmen at their Monday, August 14 meeting at 7 PM at the Northbridge Town Hall.

By signing and returning a copy of this letter, you indicate that you accept the offer.

I look forward to working with you.

Sincerely,

Rebecca Sasseville, MLIS
Library Director



Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

Accept Job Offer

By signing and dating this letter below, I, Kayleigh Labrecque, accept this job offer of Senior Library Assistant at the Whitinsville Social Library for the Town of Northbridge, MA.

Signature: Kayleigh Labrecque Date: 8/4/23

Kayleigh Labrecque
~~1697 Providence Rd~~
~~Northbridge, MA, 01534~~

July 23, 2023

Rebecca Sasseville, Library Director
Whitinsville Social Library
17 Church St
Whitinsville, MA 01588

Dear Mrs. Sasseville,

Thank you for the opportunity to apply for the Senior Library Assistant position at the Whitinsville Social Library. After reviewing the job description, I believe I am capable of handling the increased responsibilities and expectations that come with a Senior position. In fact, I am eager to learn new skills and provide valuable resources to the community.

My previous history in electronics, as shown in my resume, enabled me to become proficient in most major word processors and browsers. I also built very limited customer service skills while volunteering. While working as a Junior Library Assistant, I was able to build on this foundation and learn competency in Evergreen. I was also able to familiarize myself with the normal working atmosphere and regular patrons in the library. With this in mind, I believe I can bring a fresh perspective to the current services and programming being offered, to the library's benefit. In addition, my current schedule is flexible and I am able to accommodate any shifts that would not be convenient for the current staff.

In regards to my education, I've completed one year of Music Technology at Franklin Pierce University. Going forward I plan to study Human Services at Quinsigamond Community College. Eventually, it is my goal to complete an MLIS program. Moving to this new role would enable me to make significant progress toward this goal and provide valuable experience in the field.

After reviewing my resume, I hope you will agree that I am the type of hard-working and creative candidate you are looking for. I would welcome the opportunity to further discuss this position with you. If you have questions or would like to schedule an interview, please contact me by phone at 774-462-1405 or by e-mail at kayleighr102@gmail.com.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,



Kayleigh Labrecque

Enclosure

Kayleigh Labrecque

~~774-462-1405 | kayleigh102@gmail.com~~

Objective

Seeking a position where my skills will be effectively utilized to my employer's benefit and further my knowledge of librarianship.

Education

Blackstone Valley Regional Vocational Technical High School | Electronics & Engineering
65 Pleasant Street, Upton, MA 01568

Franklin Pierce University | Music Technology
40 University Drive, Rindge, NH 03461

Career-Technical Skills & Experience

Electronics Vocational Studies and Soft Skills

- Excellent computer skills (Microsoft Office, Google Suite, printing and copying, etc.)
- Productive communication skills in a team setting
- Experienced in project planning and technical writing
- Effective short-term and long-term time management
- Strong diagnostic and problem-solving skills

Work Experience

Junior Library Assistant, Whitinsville Social Library, Northbridge, MA | December 2022 to present

- Perform regular circulation desk duties (checking materials in and out, placing holds, etc.)
- Assisted patrons with navigating the library's services
- Assistates processing new materials by covering and shelving

Volunteer Experience

Assistant Teacher, Dance Sensation Dance Studio Inc., Douglas, MA | September 2016 to June 2018

- Taught fine motor skills and teamwork to disabled children
- Helped organize and run weekly classes
- Accommodated students' needs and created a welcoming atmosphere

Volunteer, Kitty Rescue, Rindge, NH | April 9, 2022 to May 16, 2022

- Volunteered 2-3 hours a week
- General upkeep and cat care tasks (cleaning, refilling food etc.)

Achievements & Activities

- Dance Sensation Dance Studio dancer | September 2005 to February 2020
 - Volunteered for community performances
- BVT Chorus member | August 2017 to Present
 - Responsible for selling merchandise for club fundraising
- BVT Robotics Team | January 2018 to June 2019
- Superintendent Commendation List (High Honors) in 2017, 2018, and 2019



**TOWN OF NORTHBRIDGE
TOWN MANAGER'S OFFICE
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588**
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

C.3.

**Adam D. Gaudette
Town Manager**

August 1, 2023

Ms. BettyJean Bedrosian
~~XXXXXXXXXX~~
Whitinsville, MA 01588
~~XXXXXXXXXX~~

Dear BettyJean:

This letter is to inform you that you are being offered the position of Assistant Treasurer/Collector with the Town of Northbridge. The position is full-time (35 hours per week) and classified as Grade 7 - Step 4 with an hourly rate of \$30.84 per hour and is governed by the personnel rules and regulations of the Town of Northbridge including a six-month probationary period. You will be granted four weeks of vacation at the start of your employment. Details regarding benefits and more can be found in the Personnel Policy Manual that is enclosed for your convenience.

This offer is contingent upon your passing a CORI check as well as a pre-employment physical and drug screen. Once the CORI is complete, we will contact you to schedule a pre-employment physical and drug screen with Driver Health Services. They are located at 126 Worcester Street, North Grafton, MA 01536 and can be reached at (774) 293-5511.

Please contact my office, 508-234-2095, at your earliest convenience to complete the CORI check.

Successful results of the CORI, pre-employment physical and drug screen will be followed up with a formal appointment letter.

If you intend to accept this offer, please sign and return the original job offer letter in the envelope provided and keep the copy for your records.

Should you have any questions, please do not hesitate to contact me at 508-234-2095.

Sincerely,

Sharon L. Susienka
Exec. Asst. to the Town Manager/HR

JOB OFFER ACCEPTED:

BETTYJEAN BEDROSIAN

~~XXXXXXXXXXXX~~
~~XXXXXXXXXXXX~~
~~X508-234-8112(X)~~
~~888-888-2789(C)~~

WORK EXPERIENCE

Operation Department – Business Support Specialist

High quality customer service to Commercial Banking, Government Banking, and Retail Banking daily involving Positive Pay both check and ACH, Online Banking, Remote Deposit, answering emails, and requests. Maintaining ATM balancing and daily maintenance reports.

January 2019-Present

Municipal Support Supervisor UniBank for Savings, 49 Church Street, Whitinsville, MA (508) 234-8112
Coordinate, research, and resolve account issues for the 389 municipal accounts serviced in Massachusetts. Responsible for all account maintenance including Excel reports and spreadsheets, online banking, ACH, Analysis, Recon, wire transfers, and daily transactions. Responsible for tracking, preparation, and distribution of weekly, monthly, and quarterly reports. Oversee staff.
March 2014-January 2019

Loan Servicing Specialist UniBank for Savings, 49 Church Street, Whitinsville, MA (508) 234-8112

Input data necessary to setup new loans into the core system using the loan document file. Calculations, titles and UCC applications filed, provide payoff quotes, work with deadlines, and other operational functions related to loan servicing. Worked on the core project and created a book with step by step directions on all processes.

December 2012-March 2014

Municipal Customer Service Representative UniBank for Savings, 49 Church Street, Whitinsville, MA (508) 234-8112
Coordinate, research, and resolve account issues for the 389 municipal accounts serviced in Massachusetts. Responsible for all account maintenance including Excel reports and spreadsheets, online banking, ACH direct deposit payroll for 40 towns, wire transfers, and daily transactions. Responsible for tracking, preparation, and distribution of weekly, monthly, and quarterly reports.
October 2010- December 2012

Sales Assistant/Documentation Sterling Associates, A Division of UniBank, 49 Church Street, Whitinsville, MA (508) 234-8112
Preparation of legal documentation, performed audit function on closed loans to ensure compliance with client lender's requirements, prepared documentation for Coast Guard, filing, monthly reports, spreadsheets, organize and responsible for daily activity logs.
October 2008-October 2010

Long-term Substitute teacher Northbridge School Department, Linwood Avenue, Whitinsville, MA
Pre-K – 4th grade included work as an Instructional Assistant for students with special needs, and worked in office as needed. **Long-term substitute for Librarian** 2006-2007 Updated records, reorganized library to optimize space, organized a year end raffle and book give away to reward students for borrowing, reading, and returning books regularly. **Long-term substitute for Physical Education Teacher** 2004. September 2000-October 2008

EDUCATION

New England College of Business and Finance, Online.

Center for Financial Training, Online. Supervision and Principles of Banking.

Southeastern Academy, Kissimmee, FL Graduated 1983.

Douglas Memorial High School, Depot Street, Douglas, Massachusetts 01516. Graduated 1983.

SKILLS

Detail oriented, professional, organized, efficient, and personable. Proficient on Microsoft Word, Microsoft Excel, and all banking programs. Worked through 2 bank conversions. Proficient in all aspects of accounting, bookkeeping, accounts payable and receivable. Strengths in customer service.

REFERENCES

APPLICATION FOR EMPLOYMENT

COMMONWEALTH OF MASSACHUSETTS

Town of Northbridge

ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application 7/18/23

Position(s) Applied For: _____

Referral Sources: Advertisement Friend Relative Walk-In
 Employment Agency Other:

Name: BEDROSIAN BETTYJEAN
Last First Middle

Address: ~~508 SUNSET DRIVE~~ ~~WILTONSVILLE~~ MA 01588
Number Street City State Zip Code

Telephone: ~~508~~ ~~887-2789~~
Area Code

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes give date: _____

Have you ever been employed here before? Yes No If yes give date: _____

Are you employed now? Yes No May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
(Proof of citizenship or immigration status will be required upon employment). Yes No

On what date would you be available for work? _____

Are you available to work Full Time Part Time Shift Work Temporary

Are you on a lay-off and subject to recall? Yes No

Can you travel if job requires it? Yes No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____
Work Performed: _____

2. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____
Work Performed:

3. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____
Work Performed:

4. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____
Work Performed:

5. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____
Work Performed

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience: Detailed oriented, professional, organized, efficient, and personable. Proficient on Microsoft applications and all banking programs. Proficient in all aspects of accounting, bookkeeping, accounts payable and receivables. Strengths in customer service and big tasks.

EDUCATION:

	Elementary	High	College/University	Graduate/Profession
School Name:				
Years Completed	<input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	
Diploma/Degree				
Describe Course of Study:				
Describe Specialized Training, Apprenticeship, Skills, and/or Extracurricular activities				

State any additional information you feel may be helpful to us in considering your application:
 I have worked closely with the Treasurer/Collector's office over the years and know several employees.

List professional, trade, business or civic activities and offices held: (you may exclude those which indicate race, color, religion, gender orientation, national origin, age, marital or veterans status):

Give name, address, and telephone number of three (3) references (who are not related to you)

1. Tara Trufan 39 Fieldstone Dr Portsmouth, RI ~~XXXXXXXXXXXX~~
2. Geoff Underwood 86 Adams Rd Grafton, MA ~~XXXXXXXXXXXX~~
3. Joanne Khoury 123 Purgatory Rd Whitinsville, MA ~~XXXXXXXXXXXX~~

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the Company.


 Signature of Applicant

7/17/23
 Date

The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the Town of Northbridge to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Northbridge any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Northbridge's use only.

I hereby voluntarily release, Discharge and exonerate the Town of Northbridge, its agents and representatives, and any person so furnishing information from any and all liabilities of every nature and kind arising out of the furnishing or inspection of such documents, records and other information or the investigations made by or on behalf of the Town of Northbridge.

I understand that all appointments are probationary and that I must demonstrate my ability for continued employment. I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town, unless otherwise stated in a collective bargaining agreement which covers the position to which I am appointed. I also understand that I must be available from time to time to work outside normal business hours, as the needs of the department require.

If required for the position I am seeking. I agree to take a physical examination, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.

I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.

I represent that I have read and fully understand the foregoing and seek employment under these conditions.

Signature Bettyjan Bedrosian Date: 7/17/23

"Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, gender/ orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".

It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.

APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: _____ Position Applied For: _____

Referral Source: Advertisement Friend Relative Walk-In
 Employment Agency Other: _____

Name: BEDROSIAN BETTYJEAN
Last First Middle
Address: ~~XXXXXXXXXXXXXXXXXX~~ WHITINSVILLE MA ~~01588~~
Number Street City Zip
Telephone: ~~508~~ ~~887-2780~~

FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: Yes No
Arrange Interview: Yes No
Employed: Yes No

Position(s) considered for: _____

Remarks: _____

Date of employment: _____

Job Title: _____ Salary: _____ Department: _____

Signature: _____ Date: _____

Notes:



49 Church Street
Whitinsville, MA 01588
800.578.4270
UNIBANK.COM

April 20, 2022

Reference Letter

RE: Bettyjean Bedrosian

To Whom It May Concern:

I have had the pleasure of working with Bettyjean for the past 13 years at UniBank. Bettyjean is a hard worker that is extremely dependable and a great team player.

She has performed various tasks in the bank working in multiple departments. Bettyjean shows professionalism when speaking with customers, knows how to prioritize issues, understands the importance of completing even the most mundane tasks, and is well liked by all of her co-workers.

I would highly recommend Bettyjean in any type of office setting whether in person or working remote. She can be trusted to take on responsibilities as needed and most importantly, will complete any tasks she has been assigned. She is a quick learner and shows good judgment when asking appropriate questions.

Bettyjean has been a high achiever at UniBank. She has reported directly to me for the past 3 years. Prior to that, I did interact with Bettyjean on a regular basis.

Should you have any questions, or wish to speak with me directly, please see my contact information below. My 38 year employment at UniBank ends soon as I will be retiring at the end of April. However, I am more than willing to share with you all that Bettyjean has to offer a potential employer.

Regards,

Jane Archibald
SVP Operations Manager
Cell: 508-335-4826
Email: archibald110@charter.net

Posted On **02/14/2019**

Electronic Banking Specialist II

Whitinsville, MA, US

Worker Category: **Regular Full-Time**

Position Overview:

Supports the daily activity of the operations department including electronic banking, item processing, and other operationally related issues.

Primary Accountabilities:

- Responsible for data integrity of the bank's systems including the monitoring of dormant accounts and new account set-ups.
- Provide high quality customer service to Commercial Banking, Government Banking, and Retail Banking business lines.
- Take ownership for the resolution of customer issues and respond to customers in a timely manner.
- Participate in the development of policies, procedures and processes.
- Identifies suspect transactions and escalates appropriately.
- Recommends viable solutions to improve customer service and team efficiency.
- Assists in processing incoming and outgoing wire transfers and maintains accurate and complete documentation as required by BSA.
- Performs regular review of checks presented through remote and mobile deposit services to confirm negotiability.
- Enrolls commercial and municipal customers for remote deposit services and maintains velocity limits.
- Monitors online banking multi-factor authentication to determine if a user's access to the online banking system appears to be legitimate.
- Assists ATM Coordinator with support for customer inquiries, card ordering, and file maintenance as required.
- Assists the Electronic Banking Manager with support for all electronic access customers including setup, inquiries, answering emails, ACH origination, monitoring of ACH limits and maintenance.
- Scans documentation into Synergy and indexes appropriately.
- Participates in classes & seminars at management request.

Experience & Education:

- High school diploma or equivalent required. Associate's Degree preferred.
- Minimum of three - five years of banking experience required.
- Basic understanding of the banking industry and electronic banking products & services.

Knowledge, Skills and Abilities:

- Must be detail oriented and possess verbal and numeric aptitudes and strong customer service skills.
- Excellent written and verbal communication skills
- Solid knowledge and understanding of Word and Excel required.
- Knowledge of Jack Henry systems a plus.

This position is not subject to SAFE Act Registration Requirements. Pursuant to the SAFE Act requirements, all applicants for employment who will be engaged in residential loan mortgage originations (as defined by the SAFE Act) must register with the federal registry system and maintain a status in good standing under the SAFE Act requirements.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, status as a veteran or as an individual with a disability.

Requisition ID **1306**

APPLICATION FOR EMPLOYMENT

COMMONWEALTH OF MASSACHUSETTS

Town of Northbridge

C.4.

ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application: 8/1/2023

Position(s) Applied For: DPW Highway Division Laborer

Referral Sources: [] Advertisement [] Friend [] Relative [X] Walk-In [] Employment Agency [] Other:

Name: Perkins Last Derek First Guy Middle

Address: XXX Number XXXX Street XXXXX City MA State 01516 Zip Code

Telephone: (XXX) XXX-XXXX Area Code

If employed and you are under 18, can you furnish a work permit? [] Yes [] No

Have you filed an application here before? [X] Yes [] No If yes give date: 11/18/2019

Have you ever been employed here before? [] Yes [X] No If yes give date:

Are you employed now? [] Yes [X] No May we contact your present employer? [X] Yes [] No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Proof of citizenship or immigration status will be required upon employment). [] Yes [X] No

On what date would you be available for work? 8/7/2023

Are you available to work [X] Full Time [] Part Time [] Shift Work [] Temporary

Are you on a lay-off and subject to recall? [] Yes [X] No

Can you travel if job requires it? [X] Yes [] No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: Yellow Freight Address: 464 Hartford Turnpike

City: Shrewsbury State: MA Zip: 01545 Phone: 508-845-1101

Supervisor: John Tymon Reason for Leaving: Company is filing for bankruptcy

Dates Employed: from: 10/1/2016 to: 7/26/2023 Work Performed: Operate forklift, moving trailers

2. Employer: Independent Truck Services Address: 481 Hartford Turnpike
City: Shrewsbury State: MA Zip: 01545 Phone: 508-845-6498
Supervisor: Joe Magliaro Reason for Leaving: Left for a full time postiton
Dates Employed: from: 3/1/2016 to: 10/1/2016 Work Performed: Basic truck repairs

3. Employer: UPS Address: 188 Memorial Drive
City: Shrewsbury State: MA Zip: 01545 Phone: 800-742-8577
Supervisor: John Potter Reason for Leaving: Left for full time postiton
Dates Employed: from: 7/1/2015 to: 9/1/2016 Work Performed: Package Handler

4. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

5. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience:
Class A CDL License, 2A Hoisting License, DOT Medical Card, Tanker Endorsement, Operate Forklift

EDUCATION:

	High School	College/University	Graduate/Profession
School Name:	Douglas High School		2015
Years Completed: (Circle)	1 2 3 4	1 2 3 4	1 2 3 4 or more
Diploma/Degree Describe Course of Study:			
Describe specialized training, apprenticeship, skills, and/or extracurricular activities	NETTS Tractor Trailer Training School		2016
Honors Received:			

State any additional information you feel may be helpful to us in considering your application:

I am dependable, responsible, willing to learn new skills that offers opportunities for growth.

List professional, trade, business or civic activities and offices held: (you may exclude those which indicate race, color, religion, gender orientation, national origin, age, marital or veterans:

Singletary Rod & Gun Club

Give name, address, and telephone number of three (3) references (who are not related to you)

- | | | |
|---------------------|------------------------------|------------------------------------|
| 1. Steve Gogolinski | Douglas Road, Northbridge MA | 508-344-0909 |
| 2. John Briand | Linwood Ave, Northbridge MA | 508-450-6841
XXXXXXXXXXXXXXXXXX |
| 3. Mike Gaska | Eight Lots Road, Sutton MA | 508-328-5070
XXXXXXXXXXXXXX |

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the Company.

Debra Penn
Signature of Applicant

8/1/23
Date

The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the Town of Northbridge to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Northbridge any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Northbridge's use only.

I hereby voluntarily release, Discharge and exonerate the Town of Northbridge, its agents and representatives, and any person so furnishing information from any and all liabilities of every nature and kind arising out of the furnishing or inspection of such documents, records and other information or the investigations made by or on behalf of the Town of Northbridge.

I understand that all appointments are probationary and that I must demonstrate my ability for continued employment. I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town, unless otherwise stated in a collective bargaining agreement which covers the position to which I am appointed. I also understand that I must be available from time to time to work outside normal business hours, as the needs of the department require.

If required for the position I am seeking. I agree to take a physical examination, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.

I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.

I represent that I have read and fully understand the foregoing and seek employment under these conditions.

Signature Debra Penn Date: 8/1/23

"Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, gender/ orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".

It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.

APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: _____ Position Applied For: _____

Referral Source: Advertisement Friend Relative Walk-In
 Employment Agency Other: _____

Name: _____

Address: _____

Telephone: (_____) _____

FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: Yes No

Arrange Interview: Yes No

Employed: Yes No

Position(s) considered for: _____

Remarks: _____

Date of employment: _____

Job Title: _____ Salary: _____ Department: _____

Signature: _____ Date: _____

Notes:



Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Email jluchini@northbridgema.org

Jamie Luchini

Director of Public Works

Date of Posting: 26 June 2023

POSITION OPENING

**Town of Northbridge
Department of Public Works
Highway Division**

POSITION: Laborer 1, Grade W-1H LAB

The Town of Northbridge is seeking qualified candidates to fill the full-time position of Laborer 1, Grade W-1H LAB. Regular working hours are Monday through Friday, from 7:00 a.m. to 3:00 p.m. as described in the current union – management agreement. The rate of pay shall be Grade W-1H at the appropriate step based on years of experience. This position requires a minimum of 3 to 6 months of relevant experience; a minimum Class B Massachusetts Commercial Driver's License, or the ability to acquire within six (6) months to (1) year; a Massachusetts Hoisting Engineer Operator License, 2B – Backhoes and Front-End Loader; and 4E Catch Basin Cleaner, or the ability to acquire within six (6) months to (1) year, unless specifically waived by the Director of Public Works. A complete position description with a list of responsibilities and qualifications can be obtained at the Northbridge Highway Department located at 11 Fletcher Street, Whitinsville MA 01588, Monday through Friday from 7:00 a.m. 3:00 p.m.

Interested applicants must submit a resume, cover letter and completed Town of Northbridge employment application to: Jamie Luchini - DPW Director, P.O. Box 88, Whitinsville, MA 01588 or email jluchini@northbridgema.org. To request an application and a copy of the job description, please call (508) 234-3581. Position will remain open until filled.

The Town of Northbridge is an Affirmative Action/Equal Opportunity Employer



Jamie C. Luchini
Director of Public Works

Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Fax. No. (508) 234-0807

POSITION OPENING

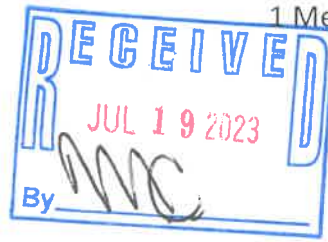
**Town of Northbridge
Department of Public Works
Highway Division**

POSITION: Equipment Operator, Grade W-3H

The Town of Northbridge is seeking qualified candidates to fill the full-time position of Equipment Operator, Grade W-3H. Regular working hours are Monday through Friday, from 7:00 a.m. to 3:00 p.m. as described in the current union – management agreement. The rate of pay shall be Grade W-3H at the appropriate step based on years of experience. This position requires a minimum Class B Massachusetts Commercial Drivers License and a 2-B Hoisting License. A complete position description with a list of responsibilities and qualifications can be obtained at the Northbridge Highway Department located at 11 Fletcher Street, Whitinsville MA 01588, Monday through Friday from 7:00 a.m. 3:00 p.m.

Interested applicants should submit resume, cover letter and completed Town of Northbridge employment application to: Mr. Jamie Luchini, Director of Public Works, P.O. Box 88, Whitinsville, MA 01588 or to jluchini@northbridgema.org. To request an application and a copy of the job description, please call (508) 234-3581. Position will remain open until filled.

The Town of Northbridge is an Affirmative Action/Equal Opportunity Employer



1 Mercantile Street, Suite 52
Worcester, MA 01608
508.756.7717 P
508.792.6818 F
www.cmrpc.org

D.1.

TO: Northbridge Planning Board & Board of Selectmen
FROM: Janet Pierce, Executive Director
DATE: July 1, 2023
RE: Appointment of Delegates and Alternate to the Central Massachusetts Regional Planning Commission for Fiscal Year 2024

CMRPC's mission is fourfold: (1) addressing growth and development issues that extend beyond community boundaries, (2) maintaining the district's certification for federal transportation improvement funds, (3) providing technical knowledge and resources to assist local government in addressing specific land use, economic or environmental problems resulting from growth or decline, and (4) building strong working relationships with member communities, state and federal officials as well as the area's legislative representatives. We work to bring millions of dollars in grant funds into our member communities every year.

Delegates and Alternates are a vital link with your planning commission that enables us to deliver support services, to compete for discretionary grant funds, to identify community needs in transportation and land use, and to foster sub-regional cooperation through shared services and procurement. Communities with active Delegates and Alternates fare better in receiving a return on your investment than those who fail to communicate local needs or to link up with our programs. In these financially challenging times, it is critical both for the Commission and for your community to maintain this link.

Representation on the CMRPC is weighted by population for each community in the district. Your community is entitled to three Delegates and one Alternate.

Two Delegates are appointed by the Planning Board. ***The first Delegate must be a member of the Planning Board and the third Delegate need only be a resident of Northbridge.***

The Board of Selectmen or Town Manager appoints the second Delegate as well as the Alternate. ***These appointees need only be residents of your community.***

According to our records, the current Planning Board's Delegates are James Berkowitz and Brian Massey.

The current Board of Selectmen Delegate is Thomas Begin and the Alternate is Thomas Melia.

Through its Delegates, your community has the opportunity to receive direct benefits and shape public policy in a real and tangible way through participation in the various committees established to implement these core focus areas.

Please indicate on the attached form the name of your appointees, including his/her **home** mailing address, phone numbers (home, cell and work) and email address. The completed information should be returned to mdeiulis@cmrpc.org or via fax (508) 792-6818 to the Central Massachusetts Regional Planning Commission. Any questions can be sent to jpierce@cmrpc.org. Equally important, ***please encourage your Delegate and Alternates to participate in CMRPC's programs so that we may have a mutually beneficial relationship.***

Please note our Quarterly Meeting dates for Fiscal Year 2024 are as follows:

- ***September 14, 2023***
- ***November 9, 2023***
- ***January 11, 2024***
- ***March 13, 2024***

The Annual Meeting will be held on June 13, 2024.

Thank you in advance for your participation and support.

Sincerely,

Janet Pierce
Executive Director



1 Mercantile Street – Suite 520
Worcester, MA 01608
508.756.7717 P
508.792.6818 F
www.cmrpc.org

DATE: _____, 2023

SUBJECT: Appointment of Delegates and Alternate for FY'24

TOWN: _____

Please complete this form and email to mdeiulis@cmrpc.org or via fax (508) 792-6818 to the Central Massachusetts Regional Planning Commission. Any questions can be sent to jpierce@cmrpc.org. Thank you.

Planning Board Delegate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Planning Board Delegate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Board of Selectmen/Town Manager Delegate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____

Board of Selectmen/Town Manager Alternate:

Reappoint _____ Appoint _____

Name: _____

Address: _____

Phone: _____

Email: _____



**TOWN OF NORTHBRIDGE
TOWN MANAGER'S OFFICE**

D.2-4

7 MAIN STREET

WHITINSVILLE, MASSACHUSETTS 01588

Phone: (508) 234-2095 Fax: (508) 234-7640

www.northbridgemass.org

**Adam D. Gaudette
Town Manager**

DATE: August 2, 2023

TO: Adam D. Gaudette, Town Manager

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager / HR

SLS

CC: Melissa Ciaramitaro, Senior Adm. Asst. / HR Asst.

SUBJECT: Committees with vacant seats requiring a Selectmen's Rep.

Please be advised that former Selectman, James Athanas, was the Board's representative on three committees: the Economic Development Committee, the Green Energy Committee and the Open Space and Recreation Plan Update Committee. Since Mr. Athanas did not seek re-election to the Board of Selectmen, those Committees continue have a vacancy for a Selectmen's representative.

<u>COMMITTEE NAME</u>	<u>EXPIRATION OF TERM</u>
Economic Development Committee:	
<i>Former BOS Rep. – James Athanas</i>	June 30, 2026
Green Energy Committee:	
<i>Former BOS Rep. – James Athanas</i>	June 30, 2024
Open Space and Recreation Plan Update Comm.:	
<i>Former BOS Rep. – James Athanas</i>	N/A

Please advise if you want this topic placed on a future Selectmen's agenda for discussion and/or vote.

Thank you.

D.5.

TALENT BANK APPLICATION

please return to:

**BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588**

**Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.**

yes 7/11/23

Date: 7/11/23

Name RAINED FORST

P. O. Box _____

Home Address XX

Email Address XX@MAIL.COM

Telephone XXXXXXXXXXXXXXXXXXXXXXXXXXXX Cell 59 ml

Business _____

Address _____ Tel. _____

Current Occupation/Title RETIRED

Education PHD PHYSICS / COMPUTER SCIENCE

Governmental, Civic & Community Activities PLANNING BOARD

Charitable & Educational Activities _____

Town Committees or Offices PLANNING BOARD

I am interested in the following Committees: CPC - Member @ Large

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. _____

REMI WEL FORST 2

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---------|----|
| 1. C PC | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

PLANKING BOARD (4 Yrs.)

Special skills and education (be specific)

PHD PHYSICS,
COMPUTER SCIENCE

How experience relates to particular committee interest

WAS REP OF PB
NOW WANT AT-LARGE-MEMBERSHIP

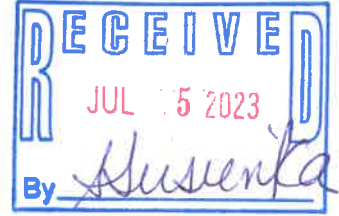
ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

D.6

c: G. Bechtold 7.11.23



TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

yes, per Town Clerk 7/5/23

Date: 7/5/23

Name Muriel Emond

P. O. Box

Home Address XXX

Email Address XXX

Telephone Cell 508 579 7344

Business

Address Tel.

Current Occupation/Title Social worker/ Community Health worker - Central Mass Agency on Aging

Education Bachelor of Social Work

Governmental, Civic & Community Activities

Charitable & Educational Activities Volunteer teaching US + abroad

Town Committees or Offices

I am interested in the following Committees: Economic Development Committee and Community Preservation Committee (member at large) - no vacancies at this time.

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. no.

Muriel Emond

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- 1. EDC
- 2. CPC
- 3.
- 4.
- 5.
- 6.

Present interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

- extensive Social Service experience - Worcester County x 30 yrs.
- ESOH Teaching - Worcester

Special skills and education (be specific)

Job Developer, Veteran Employment - Worcester, and State of Rhode Island x Cape Cod.

How experience relates to particular committee interest

Prion T & G blogger - Northbridge highlighting local businesses and uplifting and positive content
Job Dev./ Veteran - bus. to bus. contacts. job sourcing and connecting

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

D.7.

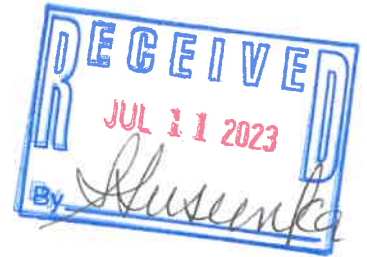
C. B. Frieswick 7.24.23

Per Town Clerk's Office: 7-5-23
(date)
 Registered Non-Registered

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: July 11, 2023

Name Carla Longpre

P. O. Box _____

Home Address 55 Fowler Rd Northbridge, MA 01531

Email Address carla.longpre@northbridge.ma.us

Telephone _____ Cell (774) 312-3402

Business Project Place

Address 1145 Washington St. Boston, MA Tel. (617) 542-3740 x 433

Current Occupation/Title Reentry manager (social work/case management)

Education Degree in Nursing & Human Services

Governmental, Civic & Community Activities _____

Charitable & Educational Activities _____

Town Committees or Offices _____

I am interested in the following Committees: Disability Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. No

NAME: Carla Longpre

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|----------------------|----|
| 1. <u>Disability</u> | 4. |
| 2. | 5. |
| 3. | 6. |

Present interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

I have a 15 yo son who is disabled. He is in a wheelchair, non verbal, and has many medical issues. We have had to overcome alot in life. I'd like to help families similar to ours.

Special skills and education (be specific)

I have worked in human services for 25+ yrs. I am passionate about advocating and assisting people in their time of need.

How experience relates to particular committee interest

I have experience in my personal life overcoming numerous obstacles having a disability creates. I have experience in my professional life assisting disabled clients get their needs met.

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

E.

Michael Haslam
~~XXXXXXXXXX~~
~~Northbridge MA 01534~~
08/09/2023



Adam Gaudette
Town Manager
Town of Northbridge
7 Main Street
Whitinsville, MA 01588

Dear Mr. Gaudette:

It is with regret that I tender my resignation from the Playground and Recreation Committee for the Town of Northbridge.

I am grateful for the opportunity, but I do not think this is the right fit for me at this time.

Sincerely,

Michael Haslam
~~XXXXXXXXXXXXXXXXXX~~

An aerial photograph showing the Northbridge Elementary School site. The school building is a large, white, rectangular structure with a flat roof, located in the center of the image. To the right of the school is a large, paved parking lot with many spaces. The surrounding area includes residential houses, other buildings, and streets. The text 'F.' is visible in the top right corner.

F.

NORTHBRIDGE ELEMENTARY SCHOOL FEASIBILITY REPORT PRESENTATION

Prepared for the Northbridge Board of Selectmen **AUGUST 14, 2023**

STUDY GOALS

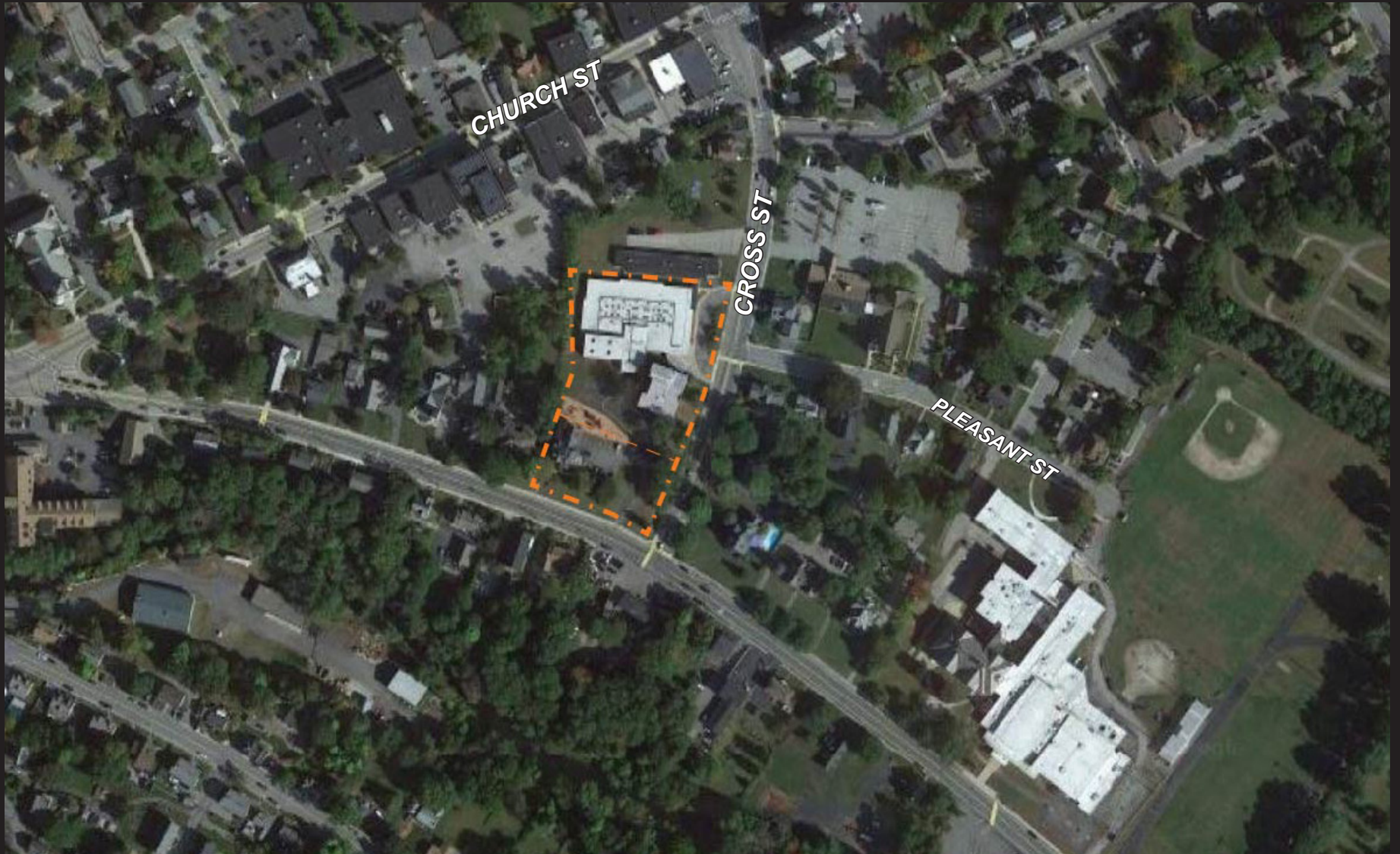
- Broaden understanding of redevelopment options
- Build support for reuse or redevelopment
- Help spread the word on property availability
- Provide background on building & site conditions
- Provide planning and design ideas on reutilization
- Provide design guidelines for redevelopment

THE REPORT'S TABLE OF CONTENTS

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STUDY AREA: AERIAL IN CONTEXT

Development options should be seen within the larger town center context.



STUDY AREA: CONTEXT AND BUILDING PHOTOGRAPHS

The Town Center has attractive commercial and residential buildings.

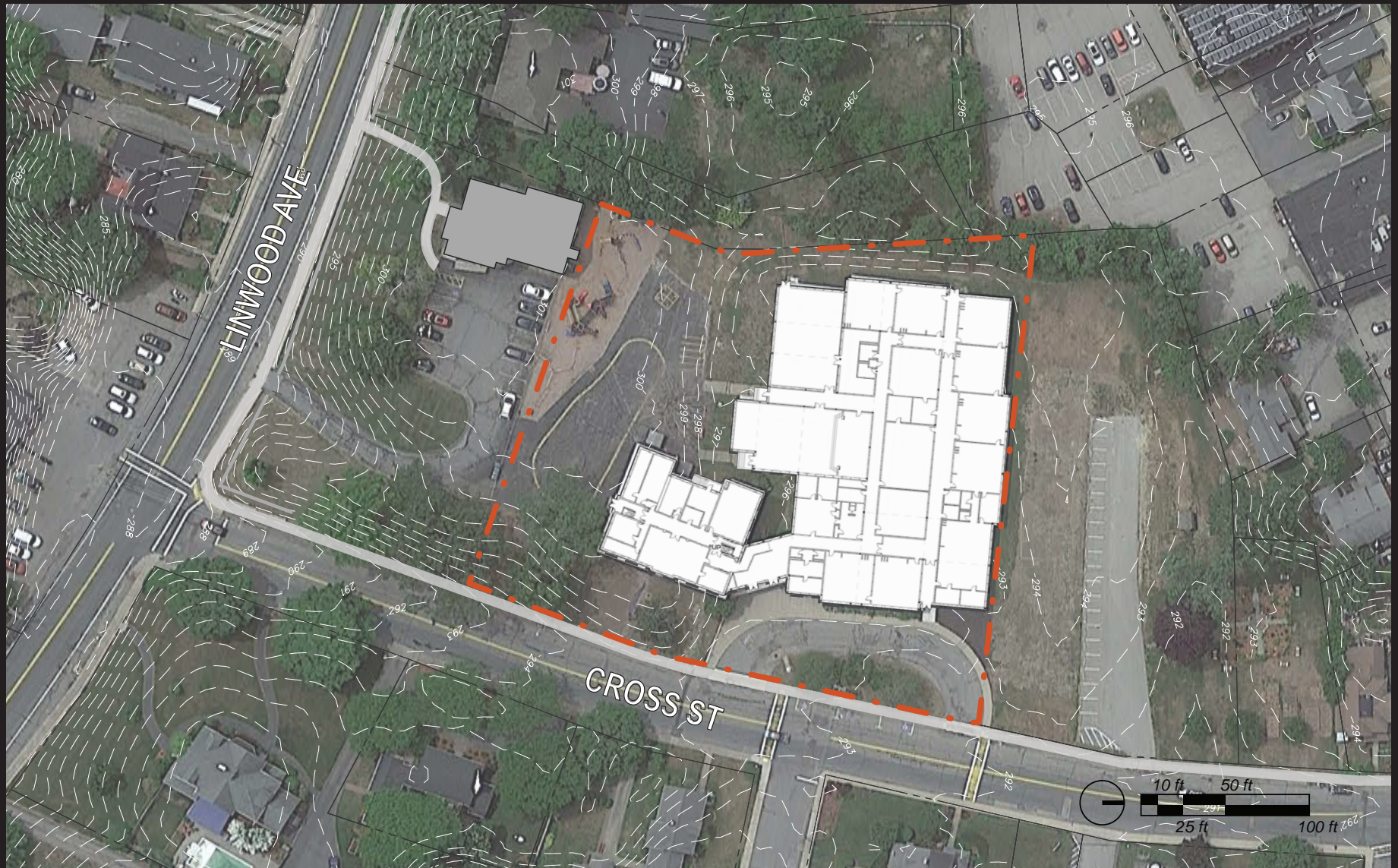


The Northbridge School itself, inside and outside, is lacking in charm.



STUDY AREA: FIRST FLOOR PLAN

The initial study area didn't extend out to Linwood, and included only the school and the land immediately around it. The study area was expanded out to Linwood Ave.



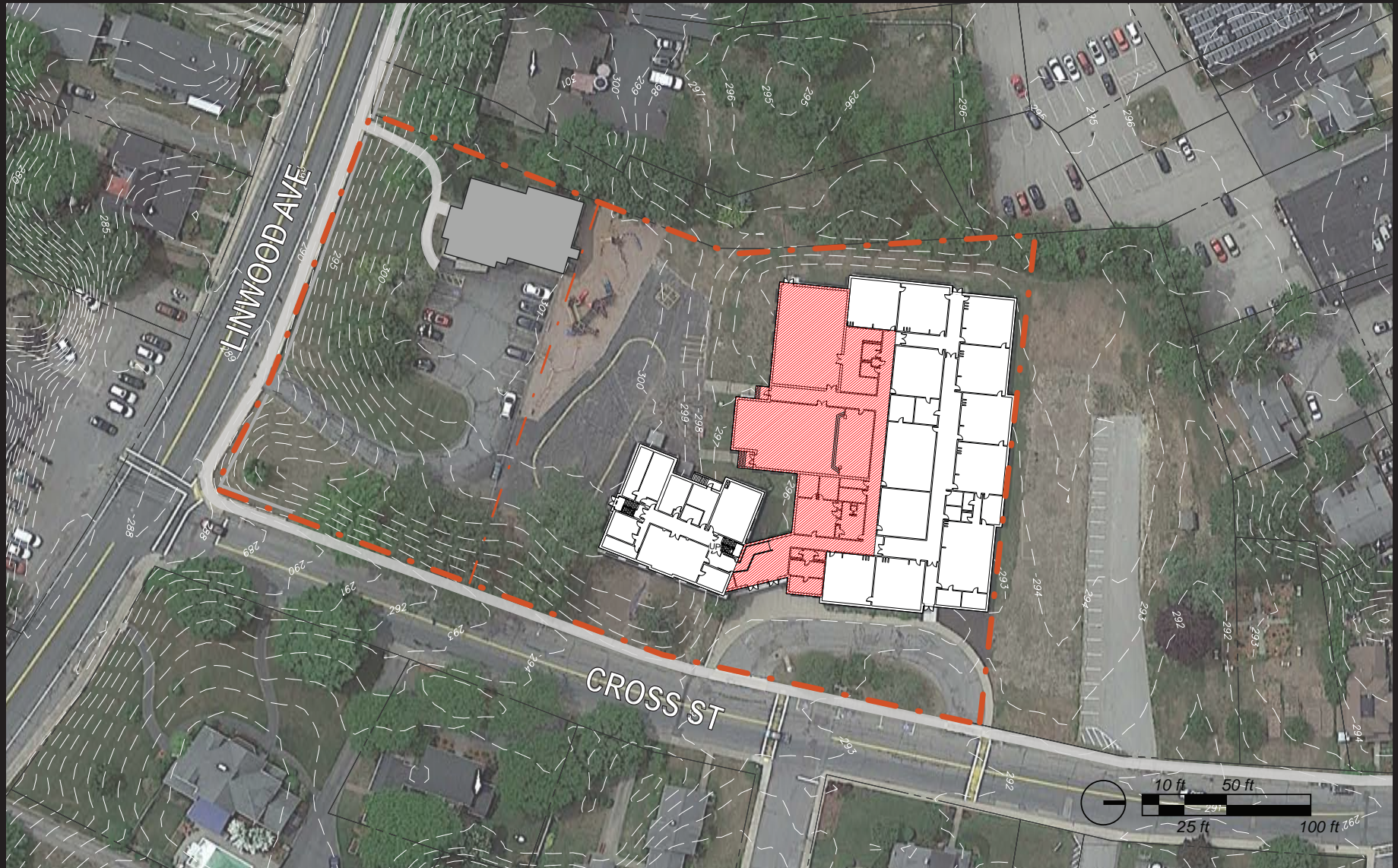
MARKET STUDY: RESIDENTIAL

A market study suggested that residential - duplexes, townhouses and apartments - were the best redevelopment opportunities, but commercial and institutional could be viable.

Southeast Worcester County Multi-Family							
12 Mo. Delivered Units	12 Mo. Absorption Units	Vacancy Rate		12 Mo. Asking Rent Growth			
0	41	3.4%		8.3%			
<p>The vacancy rate in the Southeast Worcester County Submarket has dropped over the past four quarters, and at 3.4%, is slightly below the long-term average.</p> <p>While developers have been active in recent years, nothing has delivered over the past 12 months. But construction has started back up, and about 540 units are underway, which will substantially expand the existing inventory. Rents have increased by an</p>				<p>impressive 8.3% over the past year, which significantly exceeds the average annual growth of 3.7% over the past decade.</p> <p>Southeast Worcester County is a liquid submarket, with about 33 trades over the past three years. The market price, which is an estimated price of all properties in the submarket, has risen dramatically over that time period and now stands at about \$280,000/unit.</p>			
KEY INDICATORS							
Current Quarter	Units	Vacancy Rate	Asking Rent	Effective Rent	Absorption Units	Delivered Units	Under Constr Units
4 & 5 Star	438	9.8%	\$2,470	\$2,462	6	0	250
3 Star	622	2.3%	\$1,870	\$1,863	1	0	290
1 & 2 Star	1,785	2.3%	\$1,719	\$1,716	9	0	0
Submarket	2,845	3.4%	\$1,949	\$1,944	16	0	540
Annual Trends	12 Month	Historical Average	Forecast Average	Peak	When	Trough	When
Vacancy Change (YOY)	-1.4%	5.3%	6.5%	7.2%	2003 Q2	3.1%	2020 Q4
Absorption Units	41	25	172	237	2021 Q3	(55)	2018 Q1
Delivered Units	0	22	201	284	2021 Q1	0	2022 Q1
Demolished Units	0	0	1	6	2016 Q4	0	2022 Q1
Asking Rent Growth (YOY)	8.3%	2.4%	3.5%	10.8%	2021 Q3	-2.9%	2009 Q4
Effective Rent Growth (YOY)	8.2%	2.5%	3.5%	11.2%	2021 Q3	-3.2%	2009 Q4
Sales Volume	\$104M	\$11.3M	N/A	\$108.8M	2022 Q1	\$0	2008 Q2

RESIDENTIAL ADAPTIVE REUSE: DEMOLITION & NEW CONSTRUCTION

Partial demolition and reuse of the building is an option - so that interiors have more light and the building mass is reduced.



RESIDENTIAL ADAPTIVE REUSE: DEMOLITION & NEW CONSTRUCTION

The viability of reuse is unlikely, but not out of the question.



NON-RESIDENTIAL ADAPTIVE REUSE: DEMOLITION & NEW CONSTRUCTION

It is possible that a buyer would reutilize the entire building removing non bearing interior walls within the column and beam structure.



EXAMPLES OF HOUSING TYPES

(1) Townhouses



(2) Apartment Buildings



(3) Duplexes



(4) Large Houses with Multiple Apts



DEMOLITION AND NEW CONSTRUCTION: TOWNHOUSES

29 townhouses have garages and 2 or 3 bedrooms suitable for families, young adults or empty nesters. This is one of many options the report explores.



DEMOLITION AND NEW CONSTRUCTION: SENIOR CENTER

The Senior Center Director suggested this site for a 15,000 SF COA. PACE (Program of All-inclusive Care) may be a private sector alternative.



EXPANDED SITE: SENIOR CENTER & SENIOR HOUSING

If the site were expanded out to Linwood Avenue there would be space for senior housing in addition to a senior center (15,000 SF Center shown).



EXPANDED SITE: TOWNHOUSES AND BELOW GRADE PARKING

Apartment buildings near the corner of Linwood and Cross could pick up the scale of the old houses with parking located below. Townhouses could be located further back.



DEMOLITION AND A NEW PUBLIC PARK

Community members expressed interest in the existing school being demolished and replaced with a public park for everyone in the neighborhood to enjoy.



PHOTOS OF COMMUNITY MEETINGS



NORTHBRIDGE NEXT STEPS

Set priorities:

- Replacement of unattractive building
 - Adding needed housing
 - Providing a place for businesses or service providers
 - Creating open space for recreation
 - Supporting downtown revitalization
 - Reinforcing the character of Linwood Avenue
 - Weaving the site into the surrounding neighborhood
 - Adding to town revenues through sales and taxes
-
- Consider redevelopment of the entire 118,137 sq. ft. site.
 - Pursue redevelopment by private entities thru RFP process.

NORTHBRIDGE NEXT STEPS CONTINUED

- Establish Design Guidelines.
- Solicit and evaluate proposals per State regs - Chapter 30B.
- Consider whether sale or retention is in Town's best interest.
 - Retain land / building to meet current / future needs
 - Use as open space, short or long term
- Continue the civic dialog.
- Town Meeting to make decision on the future of the property.

G.

**TOWN OF NORTHBRIDGE
APPLICATION FOR SPECIAL LICENSE**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

Open Sky Community Services, Inc.

Name of Responsible Person: Catherine Twing-Irish

TYPE OF LICENSE REQUESTED: All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
 Wine and/or Malt Beverages \$20

EVENT DETAILS:

Event name: Valley Bag Toss

Indoor/Outdoor: Outdoor

Date and Hours of Event: Oct. 14th (rain date Oct. 15th) 12-5pm

of persons expected: 200

GIVE LOCATION BY STREET AND NUMBER: 50 Douglas Rd. Whitinsville, MA

DESCRIPTION OF PREMISES: Community Plaza at the Whitin Mill

Where will alcohol be stored? Kitchen of the Whitin Mill

Where will Alcohol be served? Community Plaza

Do you plan on having Entertainment? Yes

No

(They have an annual Entertainment license)

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

***The town highly recommends that you notify your insurance company of this event.**

Cathy - dr

(Signature of Applicant)

Print Name: Catherine Twing-Irish

Mailing Address: 50 Douglas Rd

City: Whitinsville

State, Zip: MA, 01588

Phone: 508-318-7511

Name of Distributor(s): Quality Beverage Limited Partnership; Ruby Wines Inc

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 7/26/23 11:25AM
(Date) (Time)

Agenda: Aug 14, 2023

Paid

Date License Granted



THE COMMONWEALTH OF MASSACHUSETTS
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Open Sky Community Services, Inc.

Address: 4 Mann St.

City/State/Zip: Worcester, MA

Phone #: 508-755-0333

Are you an employer? Check the appropriate box:

1. I am a employer with 1300 employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: The John M. Sullivan Ins. Agency

Insurer's Address: PO Box 920097

City/State/Zip: Needham MA 02192

Policy # or Self-ins. Lic. # AWC-400-288822-2023A Expiration Date: 11/1/24

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 7/24/23

Phone #: 508-318-7405

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health
2. Building Department
3. City/Town Clerk
4. **Licensing Board**
5. Selectmen's Office
6. Other _____

Contact Person: Melissa Ciaramitaro Phone #: 508-234-2095

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

****Please read this document thoroughly before completing and signing****

I, Mary Benvenuto of open sky cs, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 27 day of July.

Name (Printed): Mary Benvenuto

Signature 

Witness 

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Starkweather & Shepley (ST) Insurance Corp. of MA
INSURED: Open Sky Community Services, Inc.
CONTACT NAME: Krystal Doyle
PHONE: 508 347-2616
FAX: 508-718-2407
E-MAIL ADDRESS: kdoyle@starshep.com

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Northbridge is included as additional insured as required by written contract regarding:
A Community Cornhole Fundraising Competition being held October 14th with a rain date of October 15 at the Alternatives Whitin Mill, 50 Douglas Road, Whitinsville, MA 01588.

CERTIFICATE HOLDER CANCELLATION

Certificate holder: Town of Northbridge, 7 Main Street, Whitinsville, MA 01588. Cancellation notice: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The John M. Sullivan Insurance Agen P. O. Box 920047 Needham, MA 02492	CONTACT NAME: PHONE (A/C, No, Ext): 781-449-9330 FAX (A/C, No): 781-449-3511 E-MAIL ADDRESS: sullivan.insadv@verizon.net
	INSURER(S) AFFORDING COVERAGE INSURER A: A.L.M. Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 3,837 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/OWNER EXCLUDED? (Mandatory in MA) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A AWC-400-7028622-2023A	1/01/2023	1/01/2024	PPR STATUTE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Open Sky Community Services 4 Mann Street Worcester, MA 01602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>John M. Sullivan</i>



eTIPS On Premise 3.1

CERTIFIED

Issued: 10/5/2021

Expires: 10/5/2024

ID#: 5568799

Catherine A Twing
Alternatives Unlimited Inc. D.B.A. Open Sky Comm
Services
50 Douglas Rd
Whitinsville, MA 01588-2008

For service visit us online at www.gettips.com

NTM License Slips

Row 2

Current Status On Agenda for 8.14.23

Done

License ID: NTM#16163

License Type: One-day Wine and Malt License

Description: Valley Bag Toss - Outdoor event at the Community Plaza at the Whitin Mill, 50 Douglas Road, on Saturday, October 14, 2023 from 12 PM - 5 PM. Rain date: October 15, 2023. Alcohol to be stored in the Kitchen of the Whitin Mill and served on the Community Plaza.

Business: Open Sky Community Services

Applicant: Catherine Twing-Irish

Address: 50 Douglas Road

Approval Target 08/09/23

Slip Started on: 08/01/23 3:36 PM

PLANNING Approve:

PLANNING Comments: N/A -not applicable

POLICE Approve:

POLICE Comments:

FIRE Approve:

FIRE Comments:

BUILDING ZONING Approve:

BUILDING ZONING Comments:

CONSERVATION Approve:

CONSERVATION
Comments: N/A

HEALTH
Approve:

HEALTH
Comments: Approved subject to any and all food vendors obtaining their necessary One-Day Food Permits to provide food at this event.

ASSESSORS
Approve:

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve:

TREASURER
COLLECTOR
Comments:

**TOWN OF NORTHBRIDGE
APPLICATION FOR SPECIAL LICENSE**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

Armenian Church - Sourp Avadadzin

Name of Responsible Person: Joanne Khoury

TYPE OF LICENSE REQUESTED: All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
 ~~Wine and~~ Beer Malt Beverages \$20

EVENT DETAILS:

Event name: Annual Picnic / Blessing of the Grapes Indoor/Outdoor: Outdoor

Date and Hours of Event: 8/20/23 12-8pm # of persons expected: _____

GIVE LOCATION BY STREET AND NUMBER: 315 Church St, Whitinsville

DESCRIPTION OF PREMISES: Church Lawn

Where will alcohol be stored? Lawn under Tent

Where will Alcohol be served? Lawn under tent

Do you plan on having Entertainment? Yes No

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.
*The town highly recommends that you notify your insurance company of this event.

Print Name: Joanne Khoury / Armenian Church Joanne Khoury
(Signature of Applicant)

Mailing Address: 315 Church St

City: Whitinsville

State, Zip: MA 01588

Phone: 508-234-3677

Name of Distributor(s): Quality Beverages

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: _____
(Date) (Time)
Agenda: _____

Date License Granted



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

FORM MUST BE FILLED
 OUT COMPLETELY

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: SOURP ASSADADIAN Armenian Apostolic Church

Address: 315 Church St

City/State/Zip: Whitinsville, MA 01588 Phone #: 508-234-3677

Are you an employer? Check the appropriate box:

- 1. I am a employer with _____ employees (full and/ or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other Church

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Jean Khoury Date: 8/31/23

Phone #: 508-320-0944 (cell)

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: Melissa Ciaramitaro Phone #: 508-234-2095

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

****Please read this document thoroughly before completing and signing****

I, Armenian Church / Joanne Khoy, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 31st day of July 2023.

Name (Printed): Joanne Khoy, Picnic Committee Member

Signature: Joanne Khoy

Witness: Richard Fafard, Deborah Fafard

NTM License Slips

Row 3

Current Status On Agenda for 8.14.23

Done

License ID: NTM#16162

License Type: One-day Wine and Malt License

Description: Annual Church Picnic event - Outdoors on August 20, 2023 from 12 PM - 6 PM at 315 Church Street. Alcohol to be stored and served under a tent on the lawn

Business: Armenian Church Picnic

Applicant: Joanne Khoury

Address: 315 Church Street

Approval Target

Slip Started on: 08/01/23 10:56 AM

PLANNING Approve:

PLANNING Comments: N/A -not applicable

POLICE Approve:

POLICE Comments:

FIRE Approve:

FIRE Comments:

BUILDING ZONING Approve:

BUILDING ZONING Comments:

CONSERVATION Approve:

CONSERVATION
Comments: N/A

HEALTH
Approve:

HEALTH
Comments: The Armenian church possesses an Annual Food Permit and is inspected by this office.

ASSESSORS
Approve:

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve:

TREASURER
COLLECTOR
Comments:

TOWN OF NORTHBRIDGE APPLICATION FOR SPECIAL LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto, Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION: .

ARMENIAN Church - SOVRP ASOJADZADZIN

Name of Responsible Person: Rev. Fr. Mikael DerKasrobian

TYPE OF LICENSE REQUESTED: All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
 Wine and/or Malt Beverages \$20

EVENT DETAILS:

Event name: SURF N TURF NIGHT Indoor/Outdoor: Outdoor

Date and Hours of Event: 9/14/23 # of persons expected: 150

GIVE LOCATION BY STREET AND NUMBER: 315 Church St, Whitinsville

DESCRIPTION OF PREMISES: CHURCH GROUNDS

Where will alcohol be stored? GARAGE

Where will Alcohol be served? OUTSIDE

Do you plan on having Entertainment? Yes No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.
*The town highly recommends that you notify your insurance company of this event.

Mikael DerKasrobian
(Signature of Applicant)

Print Name: Rev. Fr. Mikael DerKasrobian

Mailing Address: 315 Church St

City: Whitinsville

State, Zip: MA 01588

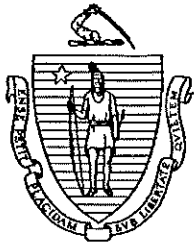
Phone: 508-234-3677 / 774-462-8041

Name of Distributor(s): Quality Beverage

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: August 11, 2023 10:20 AM
(Date) (Time)
Agenda: August 14, 2023

Date License Granted



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Seop Asdvadeadzi Armenian Apostolic Church

Address: 315 Church St.

City/State/Zip: Whitinsville, MA 01588 Phone #: 508-234-3677

Are you an employer? Check the appropriate box:

- 1. I am a employer with _____ employees (full and/ or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other CHURCH

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 8/10/2023

Phone #: 774-462-8041 - cell

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: Melissa Ciaramitaro Phone #: 508-234-2095

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, ARMENIAN CHURCH / Rev. Michael Der Karoshtan, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

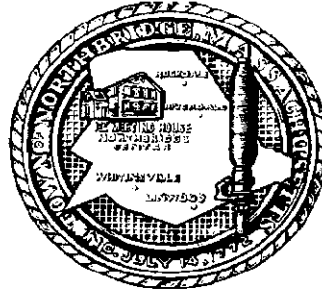
Witness my hand and seal this 10th day of August 2023.

Name (Printed): Rev. Fr. Michael Der Karoshtan, Pastor

Rev. Michael Der Karoshtan
Signature

Jeanne Khory Jeanne Khory
Witness

THIS FORM MAY NOT BE ALTERED



NORTHBRIDGE SAFETY COMMITTEE

May 17, 2023

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street,
Whitinsville MA 01588

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY MAY 17, 2023** at the Police Department. In attendance: Timothy Labrie, Jamie Luchini, Peter Bedigian, Gary Bechtholdt, George Murray, George Simmons, Anthony Genga, David Pickart, Melissa Walker, Amy McKinstry and Jeffrey Bedigian.

I. CALL MEETING TO ORDER

Timothy Labrie called the meeting to order at 10:03 a.m.

II. APPROVAL OF MINUTES

Upon motion duly made (Labrie) Safety Committee voted to uphold the meeting minutes of April 19, 2023. All in favor.

III. CORRESPONDENCE

The Northbridge Board of Selectman voted to accept the recommendations of the Safety Committee as outlined in the minutes of March 15, 2023.

IV. (draft) CONSERVATION LAND USE REGULATIONS

David Pickart, Conservation Agent, went over the new proposed "Conservation Land Use Regulations".

Timothy Labrie suggested changing #1 from "one hour before sunrise until one hour after sunset" to specific times posted.

George Murray questioned where the sign would be posted?

David Pickard responded at the kiosk.

Anthony Genga questioned if the gates would be locked?

David Pickard stated the gates would remain open unless there are issues and then they can lock them.

Safety Committee is in favor of #1 – 11 but with a wording change in #1 to match the times posted on the signs already placed at Shining Rock. The violations will also be consistent with the town language. Jamie Luchini motioned. George Murray second. All in favor.

V. NORTHBRIDGE PUBLIC SCHOOLS: STUDENT & VEHICULAR CIRCULATION

George Simmons, Director of Facilities of the Northbridge Public Schools, reported contacting MIAA (towns insurance) and requested they send a representative to observe traffic. They recommended a rep from Mass Dept of Labor.

On 5/4/23 Mass Dept of Labor did come out and they recommended whomever is handling the traffic pattern to be properly trained at a traffic control class. A rep from MIAA did not show to the site visit.

George Simmons and Amy Mckinstry (superintendent of school) both recommended a traffic light be placed at the intersection of NES, Crescent Street and Lake Street.

George Murray questioned what the MIAA rep said when called?

George Simmons stated that “we” would be liable if an accident occurred. No further comment by MIAA.

The following concerns/suggestions were made:

Gary Bechtholdt questioned how a traffic light would keep the traffic moving. If parents are sitting 8 cars deep at the stop sign now waiting to turn into the school, they still won't move if the light turns green.

Peter Bedigian suggested maybe a traffic light that is similar to the fire department traffic light that can be set for only when needed.

Jamie Luchini had a concern for the traffic guard stepping out to cross children when someone had a green light.

Timothy Labrie had concern with who would be coming up with the traffic study funding and suggested the school administration send a proposal to the town manager for a traffic study.

Peter Bedigian suggested the job description be amended for whomever takes on the traffic control position.

Peter Bedigian had a safety concern for the traffic controller and suggested the town council be involved with recommendations.

Jamie Luchini stated the DPW can install 2 blinking pedestrian solar lights on Crescent Street.

George Murray recommended the safety committee waited until the traffic study was completed and town council gave their opinion.

Safety Committee recommends having DPW install the 2 blinking pedestrian solar lights, the traffic controller strictly crosses student and does not handle vehicle traffic and supports funding for a traffic study. Motioned by Gary Bechtholdt. George Murray second, all in favor.

VI. CARPENTER ROAD CAUSEWAY – PARKING CONCERNS

Jeffrey Bedigian, resident of Rocky Road, attended the meeting with concerns about people parking on the north side of the bridge on Carpenter Road. Mr. Bedigian stated on numerous occasions he was almost struck head on and did not think a fire truck would be able to get down the road when people are parked on both sides.

There used to be a dirt spot where cars could pull into but it is Water Company property and it has since been blocked off with boulders.

Gary Bechtholdt questioned if there were any no parking signs on Carpenter Road by the causeway already? Jamie Luchini stated no.

Timothy Labrie recommended a site visit prior to recommending no parking signs.

Jamie Luchini motioned to do a site visit and to discuss this again at the next meeting. George Murray second. Peter Bedigian abstained voting due a relation to the complainant.

V11. OLD/NEW BUSINESS

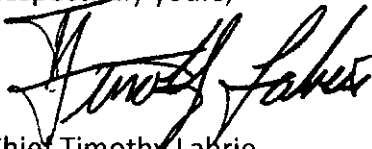
- a.) May 4th Crescent Street/Lake Street and Linwood Ave Site Visit Observation were attended by George Simmons, Jamie Luchini, Timothy Labrie and Gary Bechtholdt.
- b.) Status of Action: April 19 Safety Committee Meeting. Minutes were approved today and will be added to the Selectman's Agenda for May 22nd.

Next meeting is scheduled for June 21, 2023 @ 10:00 am.

VIII. ADJOURNMENT

Timothy Labrie motioned the adjournment of the meeting at 10:57 a.m. all in favor.

Respectfully yours,



Chief Timothy Labrie
Northbridge Police Department
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

-LMG

Cc: Northbridge Town Clerk

Northbridge Town Manager

Lt. John Ouillette

/file

COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR FALL ANNUAL TOWN MEETING
TOWN OF NORTHBRIDGE
TRANSACTION OF TOWN BUSINESS
TUESDAY, OCTOBER 24, 2023 - 7:00 P.M.

DRAFT #4 – 8.9.23

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School, on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, October 24, 2023 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town various sums of money and authorize the payment of **prior year bills**; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

To see if the Town will vote to **amend** the votes taken under Article 3 of the 2023 Spring Session of the Annual Town Meeting (May 2, 2023), appropriations and transfers under the **Omnibus Budget Article**, to raise and appropriate, and/or to transfer from available funds in the Treasury and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article; or take any other action relative thereto.

Notes:

Line 39: Current deficit is \$9,558

Line 42: Current deficit is \$49,463

GL/PL Insurance say \$70K (additional appropriations) – fund with additional State Aid (Ch. 70)

MVP Grant Award – 25% match of \$100,000 (fund with Free Cash)

Quaker Street Landfill – SLR July \$128,200, SLR Remainder of Costs is say \$360K (fund with Free Cash/other Transfers)

Water & Sewer Indirect Costs Update (additional appropriations)

ARTICLE 3: (Bylaw Review Committee)

To see if the Town will vote to approve the grammatical and stylistic amendments to the Code of Northbridge (Bylaws) in accordance with the final report of the Bylaw Review Committee appointed in 2021 pursuant to Section 8-9(b) of the Home Rule Charter, said report being on file with the Town Clerk; or take any other action relative thereto.

ARTICLE 4: (Bylaw Review Committee)

To see if the Town will vote to approve the substantive amendments to the Code of the Town of Northbridge (Bylaws) in accordance with the final report of the Bylaw Review Committee appointed in 2021 pursuant to Section 8-9(b) of the Home Rule Charter, said report being on file with the Town Clerk; or take any other action relative thereto.

ARTICLE 5: (Conservation Commission)

Note: Amendment to the Code of the Town of Northbridge (Bylaws) for Conservation Land Use Regulations...

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Town Hall Annex, in Whitinsville, all in Precinct 1; the NCTV Cable Studio and the Northbridge Post Office, in Northbridge, all in Precinct 2; the Town Clerk's Office and 1Quickstop, in Whitinsville, all in Precinct 3; the Veterans Hall (875 Hill Street), in Whitinsville, in Precinct 4; and Shaw's, in Whitinsville, in Precinct 5; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 11th day of September in the year Two Thousand Twenty-three.

SELECTMEN OF NORTHBRIDGE

Russell D. Collins, Chairman

Thomas J. Melia

Charles Ampagoomian, Jr.

Brian M. Paulhus

Thomas Begin

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitants of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

Know all Men by These Presents,

K.

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Two Hundred Dollars, paid by **Phyllis Kuik of 10 Hitchin Post Lane, Uxbridge, MA, 01569** the receipt of which is hereby acknowledged, does sell and convey to said **Phyllis Kuik**, that certain single cremation grave **7C**, situated on the way called **Hemlock Ave** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 14th day of August, in the year of our Lord Two Thousand Twenty-Three.

Know all Men by These Presents,

L.

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **James R. Hassey and Lois E. Hassey of 67 Rocky Road, Whitinsville, MA 01588**, the receipt of which is hereby acknowledged, does sell and convey to said **James R. Hassey and Lois E. Hassey**, the double burial **Lot Number 33, situated on the way called Fir Ave, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 14th day of August, in the year of our Lord Two Thousand Twenty-Three.

M.

Phone: ~~XXXXXXXXXXXXXXXXXX~~

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR COMMON VICTUALLER LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto (FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

RASU Jumbo Donut Shop LLC DBA Jumbo Donut

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Common Victualler]

TO: Donut Shop

GIVE LOCATION BY STREET AND NUMBER:

AT: 1115 Providence Road, Whitinsville, MA 01588

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

Choose one: New License Transfer

LIST THE DAYS AND HOURS OF PROPOSED OPERATION:

DURING: Monday - Sunday 5am - 4pm

Anita Mathema (Signature of Applicant)

Mailing Address: Print Name: Anita Mathema

Address: 1115 Providence Road

City: Whitinsville

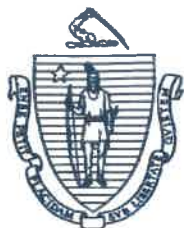
State, Zip: MA 01588

Received: August 1, 2023 @ 3:45 (Date) (Time)

This license will expire on December 31 of the current year and must be renewed annually prior to January 1.

Paid

Official Use only Date License Granted:



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: RASU Jumbo Donut Shop LLC DBA Jumbo Donut

Address: 1115 Providence Road, Whitinsville, MA 01588

City/State/Zip: _____ Phone #: 508-234-4252

Are you an employer? Check the appropriate box:

1. I am a employer with 19 employees (full and/ or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # N/A Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 8-1-2023

Phone #: 781-600-5575

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health
2. Building Department
3. City/Town Clerk
4. **Licensing Board**
5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee Phone #: 508-234-2095

CERTIFICATE EXPIRES 2027 (Four (4) yrs from effective date)



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS, 01588
Phone: 508-234-2001

Linda B. Zywien, CMC
Town Clerk
lzywien@northbridgemass.org

Laura A. Medeiros
Assistant Town Clerk
lmedeiros@northbridgemass.org

MEMO

Date: 8/01/2023

TO: James Sheehan, Inspector of Buildings/Zoning Agent

RE: Business Certificate Request

TO BE COMPLETED BY APPLICANT:

Name: Anita Mathema

Address: 25 Maple St, Unit A, Stoneham 02180

Telephone: ~~XXXXXXXXXX~~ XXX-XXX-XXXX

Has requested the issuance of a Business Certificate for a business located at:

1115 Providence Road, Whitinsville, MA 01588

Nature of Business:

Donut Shop

Please review and state your opinion.

TO BE COMPLETED BY ZONING AGENT:

A TRUE COPY ATTEST:
Linda B. Zywien
**TOWN CLERK
NORTHBRIDGE, MA**

I have reviewed the attached Business Application and have determined the following:

Approved **NOT Approved**

Existing Business

James Sheehan *[Signature]*

Date 8-1-2023

This Business Certificate registers your name and your business name in the Town of Northbridge, making you compliant with MGL Chapter 110, Sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS, 01588
Phone: 508-234-2001

cc: Town Manager cc: Assessor

Linda B. Zywiec, CMC
Town Clerk
lzywiec@northbridgemass.org

Laura A. Medeiros
Assistant Town Clerk
lmedeiros@northbridgemass.org

BUSINESS CERTIFICATE APPLICATION

Fee \$25

Date 8/01/2023

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF

RASU Jumbo Donut Shop LLC DBA Jumbo Donut
AT 115 Providence Road, Whitinsville, MA 01588
(Address)

BY THE FOLLOWING NAMED PERSON(S): (Include corporate name and title, if corporate office)

Anita Mathema
Full Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Residence and Telephone
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

SIGNATURES:

Anita Mathema

On AUGUST 1 2023 the above named person(s) personally appeared before me and made oath that the foregoing statements are true.

Laura Medeiros
Town Clerk, Assistant Town Clerk, Other

OR - This certificate has been Notarized as follows:

County:
State:

ON THIS _____ DAY OF _____ 20____, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED _____ (name of document signer/s), PROVED TO ME THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION, WHICH WAS _____

_____, TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SIGNED ABOVE, AND WHO SWORE OR AFFIRMED TO ME THAT THE CONTENTS OF THE DOCUMENT ARE TRUTHFUL AND ACCURATE TO THE BEST OF HIS/HER OR THEIR KNOWLEDGE AND BELIEF.

(Official signature and Seal of Notary) Commission Expires _____

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER. A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH SUCH BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO FINE OF NOT MORE THAT THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.

This Business Certificate registers your name and your business name in the Town of Northbridge, making you compliant with MGL Chapter 110, Sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.

NTM License Slips

Row 1

Current Status On Agenda for 8.14.23

Done

License ID: NTM#16164

License Type: Common Victualler's License

Description: Transfer of license from The Donut Shop dba Jumbo Donuts to RASU Jumbo Donut Shop LLC dba Jumbo Donut - nonalcoholic common victuallers license.

Business: RASU Jumbo Donut Shop, LLC dba Jumbo Donut

Applicant: Anita Mathema

Address: 1115 Providence Road, Whitinsville

Approval Target

Slip Started on: 08/02/23 10:03 AM

PLANNING Approve:

PLANNING Comments: N/A -Not Applicable

POLICE Approve:

POLICE Comments:

FIRE Approve:

FIRE Comments: Subject to a fire inspection

BUILDING ZONING Approve:

BUILDING ZONING Comments:

CONSERVATION Approve:

CONSERVATION
Comments: N/A

HEALTH
Approve:

HEALTH
Comments: Applicant is in the process of obtaining a food permit with this office.
A few minor violations need to be addressed prior to release of food permit.
Completed as of 8/10/23

ASSESSORS
Approve:

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve:

TREASURER
COLLECTOR
Comments:
