

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
June 12, 2023 at 7:00 PM**

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES: A. April 10, 2023

II. PUBLIC HEARING

III. APPOINTMENTS/By the Board of Selectmen: B. 1) Wendy Timmons, Historical Commission /
Vote to remove member due to lack of attendance (per Section 8-6 of the Town Charter)
2) James Lurgio, Historical Commission (Vote to appoint) / **Present:** Ken Warchol, Member

By the Town Manager [Vote to Affirm]: C. 1) Christopher Bessette, Master Mechanic, Highway
Department/**Present:** Jamie Luchini, DPW Director

2) Joshua Geary, Operator in Training, Sewer Department/**Present:** Michael Havalotti, Sewer
Superintendent

3) Ailionora Thompson, Part-Time Library Assistant/**Present:** Rebecca Sasseville, Library Director

RESIGNATIONS: D. 1) Steven J. Gniadek, Conservation Commission **2)** Jonathan Smith,
Disability Commission

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

E. Boot Drives: Vote to eliminate boot drives due to safety concerns/**Present:** Police Chief Labrie

F. Bond Anticipation Notes: 1) Department of Public Works Facility in the amount of \$1,250,000

2) Northbridge Elementary School in the amount of \$13,500,000 **3) Castle Hill Land Purchase** in the
amount of \$1,200,000 / Vote to sign

G. Vote to accept a chainsaw valued at \$138.03 from David Pickart to be used by the Conservation
Commission

H. Pine Grove Cemetery Deed/Patricia Mezynski and Frederick Mezynski [Lot No. 264, two burials,
Forest Ave. (East)]

VI. DISCUSSIONS

I. Housing Production Plan/Public Forum [Tuesday, 6/27 at 7 PM]/Town Manager Announcement

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>



BOARD OF SELECTMEN'S MEETING

April 10, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Board Members Present:** Ampagoomian, Begin, Collins, Melia and Paulhus. **Also Present:** Town Manager Adam D. Gaudette.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: **1) January 9, 2023.** A motion/Mr. Ampagoomian, seconded/Mr. Begin to approve the January 9, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **2) January 23, 2023.** A motion/Mr. Ampagoomian, seconded/Mr. Begin to approve the January 23, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **3) February 13, 2023.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the February 13, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **4) February 27, 2023.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the February 27, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous.

Since it was too early to begin the 7:05p.m. public hearing, Selectman Collins took up the following agenda items.

APPOINTMENTS/By the Town Manager (Vote to Affirm): Thomas Parente, DPW Secretary/Present: Jamie Luchini, DPW Director. Mr. Luchini introduced Mr. Parente and recommended he be appointed as the DPW Secretary. He added that Mr. Parente previously worked for the Town in the Sewer Division. He also mentioned that he has worked with Mr. Parente at different times over the last 25 years in many different capacities and knows he is a valuable asset to any department. Mr. Parente stated that he is thankful to have this opportunity and to come back to a great town and he looks forward to his time here. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the Town Manager's appointment of Thomas Parente as the DPW Secretary. Vote yes/Unanimous.

Annual Reappointment (Vote to reappoint): Daniel Chauvin, Animal Control Officer. A motion/Mr. Ampagoomian, seconded/Mr. Melia to reappoint Daniel Chauvin as the Animal Control Officer. Vote yes/Unanimous.

Pine Grove Cemetery/Vote to approve the sale of lots to: 1) Russell H. and Geraldine Vanderbaan [Lot No. 62, Fir Ave., (South)]. A motion/Mr. Begin, seconded/Mr. Melia to approve the sale of lot No. 62, Fir Ave., (South) to Russell H. and Geraldine Vanderbaan. Vote yes/Unanimous. **Gerald and Katherine Gonynor [Lot No. 61, Fir Ave., (South)].** A motion/Mr. Begin, seconded/Mr. Melia to approve the sale of lot No. 61, Fir Ave., (South) to Gerald and Katherine Gonynor. Vote yes/Unanimous.

Soorp Asdvadzadzin Armenian Apostolic Church / Request to hang a banner across Church Street from Sunday, August 6, 2023 until Sunday, August 20, 2023 to advertise the annual Church Picnic to be held Sunday, August 20, 2023 from 12 Noon to 5 PM. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the request to hang a banner across Church Street from Sunday, August 6, 2023 until Sunday, August 20, 2023 to advertise the annual Church Picnic to be held Sunday, August 20, 2023 from 12 Noon to 5 PM. Vote yes/Unanimous.

The time of 7:05 p.m. having arrived, the Board began the scheduled Public Hearing.

PUBLIC HEARING: 7:05 PM - Dog Hearing / Present: Samantha Egan (Complainant) vs. Heather Holt (Dog Owner). A motion/Mr. Ampagoomian, seconded/Mr. Paulhus to open the public hearing. Vote

yes/Unanimous. Chairman Collins asked that those testifying at the hearing tonight stand to take the following oath: "Do you solemnly swear that the testimony you are about to give is the truth, the whole truth, and nothing but the truth?" Chairman Collins then called the Complainant forward to testify. Samantha Egan, 24 D Street, Whitinsville, stated that she has a video of the dog attack against her dog as well as screen shots printed out of conversations between her and Ms. Holt. She explained that she was taking her dog for a walk down the street and out of nowhere a dog came running out from the left side of her vision and pinned her dog to the ground. She further explained that there were no lacerations to her dog, but the event was extremely traumatizing. She stated that there have been multiple other complaints about the dog that attacked hers, and she fears for the safety of the children that live in the neighborhood. Ms. Egan stated she does not take her dog for a walk anymore because she does not feel comfortable doing so. Selectman Begin asked if there were any other incidents prior to this one. Ms. Egan replied that this is the first one. Next, Selectman Begin asked what the extent of the injuries were to her dog. Ms. Egan replied that his hip was injured, and she is working with Ms. Holt to assist with the expenses of the vet visit but she did not want to burden her with an extra payment with how hard times are financially for many people right now. Ms. Egan added she has not been able to take him to the vet but her dog has started limping badly and falls down going up the stairs. Selectman Melia asked what kind of dog she has. Ms. Egan stated he is a black, long-haired dog that was a rescue dog from Mississippi. Selectman Melia followed up asking what is the breed of the dog that attacked hers. She stated she believes it is some sort of terrier mix. Selectman Melia asked Ms. Egan if her dog was on a leash. She replied yes. Selectman Ampagoomian asked how many times she has walked past this residence with her dog. She replied that she used to walk by nightly or daily with her dog, but since the incident she only lets the dog outside of her house. Selectman Ampagoomian asked if in the times he has walked past the house if there had been any altercations. Ms. Egan replied that she has only heard dogs barking when she would walk by, other than that she had only heard stories throughout the neighborhood about the dog. Selectman Melia asked Ms. Egan how long she has lived at 24 D Street. She replied since about October of 2022. Chairman Collins asked for her to provide the Board of Selectmen with the screenshots of the conversations between herself and Ms. Holt. Selectman Begin asked how the interactions have been between herself and Ms. Holt. She stated that she has remained as civil as possible. Selectman Begin followed up asking if there has been a resolution between the two of them, to which she replied no. Chairman Collins asked for Ms. Holt to come forward and identify herself. Ms. Holt, 8D Street, Whitinsville, stated that she also has the video of the altercation and copies of the text messages between the two of them. Ms. Holt explained that she has been living there almost 10 years with her husband and child and on the night of the incident she had asked her daughter to let the animals out. She explained that they have a tether that is secured to their residence and have let their dogs out multiple times with no incidents. When the complainant was walking past her residence, it happened to be the exact same time that her daughter opened the door. In doing so, the female dog pushed passed her daughter and the male dog followed. Ms. Holt explained that in the video you can see that the dog excitedly sees the complainant's dog and it looked like another friendly dog that they play with, but turned out not to be the case. She informed the Board that after that both her and her daughter ran towards the dogs and gained control. Ms. Holt advised that during the transgression of everything that happened that evening the complainant was very adamant and speaking loudly throughout the neighborhood telling them that she was going to have her dogs removed, put down and taken. Ms. Holt reasoned that she was calm with the exception of one moment when a neighbor had come during the middle of the incident took one of her dogs and put him in her residence as she asked. She explained that her daughter was upset and yelled and Ms. Holt yelled to her to get into their residence. Ms. Holt stated that she then waited for the complainant to pick up her items that had fallen to the ground and the complainant went back to her residence, which is when she walked her other animal into her residence. Selectman Paulhus asked if anything like that has ever happened before maybe with kids running by or other animals. Ms. Holt replied that the female dog had done it once before in her back yard area when she first got her. Since then she has gone to training and they are both collar trained, house trained, manner trained and leash trained. Selectman Ampagoomian asked what the breed of the dogs are. Ms. Holt replied that the female is an American Stafford Terrier and her male is a Boxer Terrier. Selectman Ampagoomian asked what time this happened at. Ms. Holt stated

that it was after dark as she had to turn her porch light on. Town Manager Gaudette asked if she could expand on her dogs being excitable, and if the dogs are wagging their tails in a manner to play or was it more an aggressive manner. Ms. Holt noted that they were excited and looking to play. Chairman Collins asked that in the time it took for her and her daughter to respond was it difficult to get her dog off of the complainant's dog. Ms. Holt stated that her dog was not on the other dog it was just difficult for her to grab his collar. Selectman Melia noted that according to the complaint there was an attack and asked if there was any biting. Ms. Holt stated that according to the vet statement there was no break in skin and no damage, and she further added that she paid Ms. Egan's vet bill. Ms. Holt then followed up stating that the report provided that the dog had a minor limp, which they provided an NSAID and Gabapentin, which is a nerve blocker. Selectman Begin asked if her back yard is fenced in. Ms. Holt replied that there is a fence along the side, then a trail that she believes would feed up to Border Street, but aside from the front entrance there is no way for the dogs to get out of the back yard. Selectman Begin asked if the dogs go into the back yard off leash. Ms. Holt stated that they do and they are collared, which she uses for the backyard, and when they go out the front they have the tether and/or the leash. Selectman Begin clarified that when she says collar that it is an E-collar, where she has a controller and they are supervised. She confirmed. Town Manager Gaudette asked the complainant to come forward and if she could identify if the dog that attacked hers was excited in a playful manner or aggressive towards her dog. Ms. Egan stated that it was all kind of a blur, but she thought maybe it came off as playful at the start but as her dog saw that it wasn't the dog he knew, things escalated from there. Ms. Egan added that if you look closely Ms. Holt's dog tried to go after her dog again. Town Manager Gaudette asked if there was growling, showing of the teeth or aggressive barks. Ms. Egan replied yes, she felt it was aggressive. Selectman Begin after reading through the screenshots of their conversation asked about Ms. Egan's dog not getting along with other dogs and if that was true. Ms. Egan further explained that her dog loves other dogs and just doesn't like coming face to face quickly, he likes to take his time to get to know other dogs and especially when it comes to off leash. Ms. Egan further explained that he is not aggressive at all towards any dogs. She added that the night of the incident, her dog who would normally play with her niece's small Pitbull mix, tucked his tail and went upstairs. Chairman Collins called Dog Officer Daniel Chauvin and Police Officer O'Donnell and Chief Labrie forward. Officer O'Donnell stated that their stories both lined up after speaking with both of them. Officer O'Donnell asked Ms. Egan if he could look the dog over to determine the extent of the attack, to which she stated he was too traumatized to be seen. Officer O'Donnell reviewed options, she was provided with the Animal Control Officer's number and was advised that personal items that may have been damaged could be pursued in court. Selectman Paulhus asked if there have been any other complaints or responses for either the defendant or the complainant. Officer O'Donnell replied that this incident was the first time he had ever met either of them for any type of call. Chief Labrie added that he had done a search of the logs and did not find any other calls to either address. Chief Labrie noted that Officer Chauvin did respond and cited the owner of the dogs, for failure to restrain \$25 for each dog and \$25 for one dog for attacking, for a total of \$75. Chief Labrie noted that it did go to court and the Clerk Magistrate found she was guilty of failure to restrain but dismissed the \$25 attacking fine. There were no further questions for Officer O'Donnell, Chief Labrie or ACO Daniel Chauvin. Chairman Collins asked if Ms. Egan could come forward and asked her what she was looking to get for an outcome from this. Ms. Egan replied that she wants peace of mind so that the children in the neighborhood don't have to live in fear every time they go outside, and she would like to be able to walk her neighborhood without having to watch over her shoulder. A motion/Mr. Melia, seconded/Mr. Ampagoomian to close the public hearing. Vote yes/Unanimous. Selectman Melia expressed that he did not feel the Board had to take any further action since the Clerk Magistrate had already heard and decided on the fines of this case. He added that we have not had any problems in the past, which is a good thing for Ms. Holt, but if it comes in front of the Board again, they might not be as favorable. Selectman Melia explained that there are several things that they can do to take action, but they don't like doing that on the first offense. The Board of Selectmen agreed to take no action at this time.

CITIZENS' COMMENTS/INPUT/None

Bylaw Review Committee: Request to extend the term of the Committee for an additional 6 months/Present: Russell Collins and Richard Sasseville, BRC Members. Chairman Collins noted that there have had several setbacks so they are looking to extend the term of the Committee until the Fall Town Meeting. He explained that there are a lot of items to go through and Departments to meet with. Mr. Sasseville noted that he is the Vice Chairman of the Bylaw Review Committee. He added that part of the delay was due to the whole review process beginning in the middle of COVID. He also noted that the Town Clerk is a crucial part to their meeting and with the Election they were unable to meet before the Election. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the Bylaw Review Committee's request to extend the term of the Committee for an additional 6 months. Vote yes/Unanimous.

Northbridge Firefighters (IAFF Local 3338)/1) Request to hang a banner across Church Street from Sunday, May 7, 2023 to May 14, 2023 to advertise the Spaghetti Supper to be held on Saturday, May 13, 2023 from 4 PM to 8 PM 2) Application for a one-day weekday Entertainment License for the Fireworks event to be held from 6 PM to 10 PM on Saturday, July 15, 2023 at Lasell Field (Middle School) /Present: Dep. Chief Anthony Genga and Scott McKeown, Event Organizers. Selectman Melia reminded the Board that Town Manager staff notified them of a rain date of July 16, 2023. Dep. Chief Genga informed the Board that Firefighter McKeown and his wife are going to take over the events for the fireworks, but he was unable to be here tonight due to a call. Dep. Chief Genga added that there is nothing different from past events. Chairman Collins asked if they would have the food trucks again this year. Dep. Chief Genga reported that he hopes to and created a committee this year to handle a lot of the planning. Since coming into his new position he has been very busy so sharing some of the planning aspects was the best option. Dep. Chief Genga reiterated that the fireworks are 100% funded through donations and he felt it was important to make that known. They rely on town businesses, contributions from the gate and from vendors for the following year. Moving the date out a little does provide opportunity for more profit and allows the event to continue in the future. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to hang a banner across Church Street from Sunday, May 7, 2023 to May 14, 2023 to advertise the Spaghetti Supper to be held on Saturday May 13, 2023 from 4 PM to 8 PM. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the one-day weekday Entertainment License for the Fireworks event to be held from 6 PM to 10 PM on Saturday, July 15, 2023 [Rain date: July 16, 2023] at Lasell Field (Middle School). Vote yes/Unanimous.

TOWN MANAGER'S REPORT: 1) Key Meetings Attended: Monday, March 27, 2023 – Participated in the weekly Fire Station Design Team virtual meeting. Monday, March 27, 2023 – Participated in an MMA Webinar on Legislative Priorities. Monday, March 27, 2023 – Attended the Board of Selectmen Meeting. Thursday, March 30, 2023 – Attended a regional Health Insurance Virtual Meeting at HPI headquarters in Westborough. Monday, April 3, 2023 – Participated in the weekly Fire Station Design Team virtual meeting. Wednesday, April 5, 2023 – Conference Call with Attorney Rick Holland, KP Law, and Assessor Bob Fitzgerald regarding the McQuade's Lane Solar PILOT. Thursday, April 6, 2023 – Attended the weekly Fire Station Project site visit and construction meeting. Miscellaneous Calls/Visits with Residents, Staff, and Board Members. 2) **Fire Station Project:** Weekly design team meetings continue to occur every Monday morning and weekly construction meetings every Thursday afternoon with the project team and the General Contractor, M. O'Connor. The steel frame is installed in the main building and light gauge metal framing for the interior walls of the administration area is underway. MEP above ceiling and in wall rough in continues in the apparatus bay and administration area. AVB application for the outbuilding and main building continues. CMU install for the hose tower continues. Next steps include roofing the main building and concrete work for the column infills and the training mezzanine. The BPCC will meet next week on 4/11/2023 to review Payment Requisition #11 for the GC as well as invoices for the OPM, Architect and Testing Services. 3) **Northbridge Elementary School Reuse Study:** The architect team from Abacus and the BPCC/Town Manager held a public forum presentation on January 18, 2023, to get feedback from residents on proposed uses and layouts. An existing conditions survey is complete as well as an Environmental Phase 1 and Phase 2. The BPCC will meet next week on 4/11/2023 to discuss

finalizing the draft report to post on the Town's website ahead of the Town Meeting. The Selectmen have placed an article on the Annual Town Meeting Warrant to get voter authorization to dispose of the property.

4) Linwood Basketball Courts Project: The Town only received one bid (Quirk Construction) and unfortunately it came in over budget. Thus, the plan is to go to the Spring Town Meeting and seek additional funds such that the contractor can begin construction in June and finish at the end of August. **5) Cable Advisory Committee:** The Committee Chair, Harry Berkowitz, attended the Selectmen Meeting last week to provide an update. The current Charter/Spectrum Franchise Agreement expires at the end of this May 2023. The Cable Advisory Committee held a public hearing on January 24, 2023 at Town Hall to discuss the Franchise Agreement renewal with the public. The hearing was continued to a later date. The Cable Committee has met with Bill Hewig, Attorney from KP Law, and John Maher from Charter to discuss the Town's points of interests. Mr. Hewig will continue to negotiate with Mr. Maher on the suggested terms and the Committee is scheduled to meet again in April. **6) FY2024 Budget and Capital Plan Development:** The Warrant has been finalized in compliance with the Bylaw requirement. Staff has been preparing the FinCom Booklet for Town Meeting, the Board of Selectmen will vote their positions on all the articles at their meeting on April 24th. The Spring Annual Town Meeting is scheduled for May 2, 2023 at 7 pm at the Middle School Auditorium.

SELECTMEN'S CONCERNS: **Selectman Ampagoomian/1)** asked if the Whitinsville Water Company has provided us with a schedule as to what streets they will be repairing. Mr. Luchini replied that he is meeting with them on Friday to do walkthroughs on all the roads that they dug into. **2)** asked when the ornamental lights that are damaged would be repaired. Mr. Luchini replied that two of the three will be replaced on May 5, which he just received from the insurance agent at Bartlett. **3)** asked for an update on the Birch tree in Memorial Park. Mr. Luchini noted that if it passes at town meeting they can move forward with it. He noted that they would also incorporate the Christmas trees as well. **4)** asked for an update on the Sutton Street intersection. Mr. Luchini answered that we just received confirmation from our consultants that they have submitted the round about drawings that the State requested, and it is in their hands. Chairman Collins commented that he thought the plan was to install lights. Mr. Lucnini replied that we submitted several options for plans and the state requested more review and studies on a roundabout, so the consultants came back and reengineered the plan, and provided it to the State. **5)** asked if there was an update on Church Street Extension and the traffic control light. Mr. Luchini replied that there hasn't been anything right now as the focus is on the Sutton Street intersection and depending on how that goes they can explore other avenues like a TIP project. **6)** asked about the dead trees along the roadway and if there was a plan to remove them. Mr. Luchini explained that he just increased his budget this year for more tree work, which is pending approval at Town Meeting. He noted that most of the tree work that they do are call ins for hazard trees and they try to remove as many as possible. He outlined that he has a stack of them that get rated every year and the worst of them are removed.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

Reminded everyone watching that the Annual Spring Town Meeting is scheduled for Tuesday, May 2, 2023 at 7 PM in the Middle School Auditorium. A copy of the warrant is posted online and any questions can be directed to the Town Manager's Office.

Meeting Adjourned: 7:47 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

April 10, 2023

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES: A. 1) January 9, 2023**
-Copy of January 9, 2023 minutes
- 2) January 23, 2023
-Copy of January 23, 2023 meeting minutes
- 3) February 13, 2023
-Copy of February 13, 2023 meeting minutes
- 4) February 27, 2023
-Copy of February 27, 2023 meeting minutes
- II. PUBLIC HEARING: B. 7:05 PM - Dog Hearing / Present: Samantha Egan (Complainant) vs. Heather Holt (Dog Owner)**
-Copy of outline on how to conduct a hearing
-Copy of copy of MGL Chapter 140 section 157 nuisance dog
-Copy of instructions on options
-Copy of complaint of a vicious or barking dog
-Copy of letters regarding the notice of hearing
-Copy of Police report
-Copy of letter to the Clerk Magistrate notifying of a violation issued
-Copy of non-criminal violation
-Copy of email from the Administrative Assistant of the Chief of Police regarding the outcome of a hearing appealing the violation
-Copy of letter to Clerk Magistrate notifying of a payment made
-Copy of town bylaw regarding dogs
-Copy of the Owners right to petition the court to review the dog order/decision
- III. APPOINTMENTS/ C. By the Town Manager (Vote to Affirm): 1) Thomas Parente, DPW Secretary/Present: Jamie Luchini, DPW Director;**
-Copy of resume of Thomas Parente
-Copy of application of Thomas Parente
- 2) Annual Reappointment (Vote to reappoint): Daniel Chauvin, Animal Control Officer/No documentation
- IV. CITIZENS' COMMENTS/INPUT/None**

IV. DECISIONS:

D. Bylaw Review Committee: Request to extend the term of the Committee for an additional 6 months/Present: Russell Collins or Richard Sasseville

-Copy of memo requesting an extension for the 2023 Fall Town Meeting

E. Northbridge Firefighters (IAFF Local 3338)/1) Request to hang a banner across Church Street from Sunday, May 7, 2023 to May 14, 2023 to advertise the Spaghetti Supper to be held on Saturday May 13, 2023 from 4 PM to 8 PM 2) Application for a one-day weekday Entertainment License for the Fireworks event to be held from 6 PM to 10 PM on Saturday, July 15, 2023 at Lasell Field (Middle School) /Present: Dep. Chief Anthony Genga and Scott McKeown, Event Organizers

-Copy of email requesting to hang a banner for the Spaghetti Supper

-Copy of Application for a one-day weekday entertainment license

-Copy of Revenue Enforcement and Protection Attestation

-Copy of Workers' Compensation Affidavit

F. Soorp Asdvadzadin Armenian Apostolic Church / Request to hang a banner across Church Street from Sunday, August 6, 2023 until Sunday, August 20, 2023 to advertise the annual Church Picnic to be held Sunday, August 20, 2023 from 12 Noon to 5 PM.

-Copy of email requesting to hang a banner for the Annual Church Picnic

G. Pine Grove Cemetery/Vote to approve the sale of lots to: 1) Russell H. and Geraldine Vanderbaan [Lot No. 62, Fir Ave., (South)]

-Copy of cemetery deed for Lot No. 62, Fir Ave., (South)

2) Gerald and Katherine Gonynor [Lot No. 61, Fir Ave., (South)]

-Copy of cemetery deed for lot No. 61, Fir Ave., (South)

VI. DISCUSSIONS/None

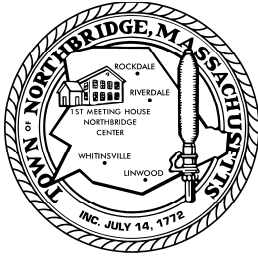
VII. TOWN MANAGER'S REPORT: March 27, 2023 – April 7, 2023

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None



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BOARD OF SELECTMEN
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

B.1.

Russell D. Collins, Chairman

Via Certified Mail # 7020 1290 0001 6994 3362

May 3, 2023

Ms. Wendy Timmons
870 Quaker Street
Northbridge, MA 01534

Re: Removal from Historical Commission

Dear Wendy:

Please be advised the Northbridge Historical Commission has requested the Selectmen's assistance with the above subject concerning your removal from the Commission due to the inability to contact you as well as your lack of attendance at Commission meetings, which has created a difficult situation for the Commission.

Therefore, in accordance with Section 8-6 [Removals and Suspensions] of the Northbridge Town Charter, please allow this letter to serve as the Appointing Authority's [Board of Selectmen] written notice of our intent to remove you per the reasons stated above.

In addition, within five days following delivery of this notice you may request a public hearing, at which you may be represented by counsel and shall be entitled to present evidence, call witnesses and question any witness appearing at the hearing. Your response to request or not request a public hearing will determine the next step(s) in this process, thus we would appreciate a response at your earliest convenience.

Thank you in advance for your cooperation.

Sincerely,

Russell D. Collins, Chairman
Board of Selectmen

RDC/sls

c: Historical Commission

Section 8-6 Removals and Suspensions

Any appointed town officer, member of a multiple-member body or employee of the town who is not subject to the provisions of the state civil service law or covered by the term of a collective bargaining agreement which provides a different method, and whether appointed for a fixed or an indefinite term, may be suspended or removed from office, without compensation, by the appointing authority for good cause. The term “cause” shall include but not be limited to the following:

incapacity other than temporary illness, inefficiency, insubordination and conduct unbecoming the office.

Any appointed officer, member of a multiple-member body or employee of the town may be suspended from office by the appointing authority if such action is deemed by said appointing authority to be necessary to protect the interest of the town. However, no suspension shall be for more than fifteen days. Suspension may be conterminous with removal and shall not interfere with rights of the officer or employee under the removal procedure given below.

The appointing authority, when removing any such officer, member of a multiple-member body or employee of the town, shall act in accordance with the following procedure:

(a) A written notice of the intent to remove and a statement of the cause or causes therefor shall be delivered in hand or by certified mail, return receipt requested, to the last known address of the person sought to be removed.

(b) Within five days following delivery of such notice the officer, member of a multiple-member body or employee of the town may request a public hearing, at which such person may be represented by counsel and shall be entitled to present evidence, call witnesses and question any witness appearing at the hearing.

(c) Between one and ten days after the public hearing is adjourned—or, if the officer, member of a multiple-member body or employee of the town fails to request a public hearing, then between six and fifteen days after delivery of the notice of intent to move—the appointing authority shall take final action, either removing the officer, member of a multiple-member body or employee of the town or notifying such person that the notice is rescinded. Failure of the appointing authority to take any action within the time periods stated in this section shall be deemed to be a recession of the original notice, and the officer, member of a multiple-member body or employee shall, forthwith, be reinstated.

Nothing in this section shall be construed as granting a right to such a hearing when a person who has been appointed for a fixed term is not reappointed when a fixed term expires.

Per/Town Clerk's Office: 5/30/23
(date) **B.2.**
 Registered Non-Registered

TALENT BANK APPLICATION
please return to:

5.30.23 } C: Historical Comm.

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

**Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.**

Date: 5/26/2023

Name James Lurgio

P. O. Box _____

Home Address 16 Linden St

Email Address nightmareproductions@hotmail.com

Telephone ~~XXXXXXXXXX~~ Cell _____

Business Nightmare Productions - Count Octok's Nightmare Gallery

Address 217 Essex St Salem, MA Tel. ~~XXXXXXXXXXXX~~

Current Occupation/Title Owner

Education Associate in Theater

Governmental, Civic & Community Activities None at the moment. Used to produce
Community Theater

Charitable & Educational Activities I own a museum which seeks to educate about
film

Town Committees or Offices _____

I am interested in the following Committees: Historical Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. _____

James Lurgio

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. Historical Commission
- 2.
- 3.
- 4.
- 5.
- 6.

Count Ortoloc's Northway Gallery - museum in Salem since 2007-present
Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

Extensive experience with historic buildings, working as
Special skills and education (be specific)

Old/
Newport RI
tour guide
and general
help for
private family.

I believe this committee would benefit from my knowledge of older structures.
How experience relates to particular committee interest

I am self employed and am ready to help.
ADDITIONAL COMMENTS:

Mail completed form to:
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588



Town of Northbridge C.1. Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Email: Jluchini@northbridgemass.org

Jamie Luchini
Director of Public Works

MEMORANDUM

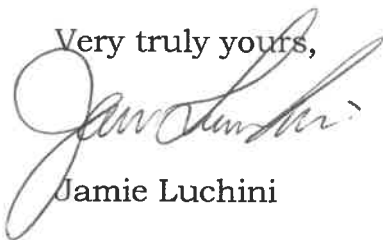
Date: May 10, 2023

RE: Mechanic Hire

To: Adam Gaudette

We received one internal application for the position of Master Mechanic. An interview took place on May 9, 2023. Upon reviewing my notes from that interview and observing the candidate's previous work ethic and abilities, I am recommending Chris Bessette to be promoted to Mechanic. Since his full-time employment began at the DPW in October 0f 2017, he has filled in and/or assisted our previous Mechanic many times. Always performing at a high level. He began here as seasonal help. Then was hired as a laborer. He passed his CDL test and then became a Heavy Equipment Operator. He has shown a fantastic work ethic at every position I have listed. I have no doubt this will be the same at the Mechanic's position. I recommend a starting pay of \$25.68, W-4H MEC Step 2, for six months, then an increase to \$26.20, W-4H MEC Step 3. This will bring him up to his current years of service step.

Very truly yours,



Jamie Luchini

APPLICATION FOR EMPLOYMENT
COMMONWEALTH OF MASSACHUSETTS
Town of Northbridge

C/10 #11
2
June 1st

ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application: 4-19-23

Position(s) Applied For: Plant Operator

Referral Sources: Advertisement Friend Relative Walk-In
 Employment Agency Other:

Name: Geary Joshua David
Last First Middle

Address: ~~XXXX~~ ~~XXXXXXXXXX~~ Whitinsville MA 01588
Number Street City State Zip Code

Telephone: ~~XXXXXXXXXXXXXXX~~
Area Code

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes give date: _____

Have you ever been employed here before? Yes No If yes give date: _____

Are you employed now? Yes No May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Proof of citizenship or immigration status will be required upon employment). Yes No

On what date would you be available for work? 5-1-23

Are you available to work Full Time Part Time Shift Work Temporary

Are you on a lay-off and subject to recall? Yes No

Can you travel if job requires it? Yes No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: <u>Plansee USA</u>	Address: <u>115 Constitution Blvd</u>
City: <u>Franklin</u>	State: <u>MA</u> Zip: <u>02038</u> Phone: <u>508-553-3800</u>
Supervisor: <u>Francis Gomes</u>	Reason for Leaving: <u>Night shift not desired</u>
Dates Employed: from: <u>April 09</u>	to: <u>present</u> Work Performed: <u>Fabricator</u>

2. Employer: Riverdale Mills Address: 130 Riverdale Street
City: Northbridge State: MA Zip: 01534 Phone: 508-234-8715
Supervisor: Rob Skoronski Reason for Leaving: Moved out of State
Dates Employed: from: March 2002 to: May 2005 Work Performed: Worked on maintenance crew. Performed general preventative maintenance on all equipment including our "waste sludge" tanks under the plant. Took care of plant Hydro electric generator.

3. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

4. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

5. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience:

AS9100 / ISO Internal Auditing Certified. Past crane and Hoist certified. Welding / Fabricating

EDUCATION:

	High School	College/University	Graduate/Profession
School Name:	Blackstone Valley Tech.		
Years Completed: (Circle)	1 2 3 ④	1 2 3 4	1 2 3 4 or more
Diploma/Degree			
Describe Course of Study:	Welding/Fab. Technologies		
Describe specialized training, apprenticeship, skills, and/or extracurricular activities	Skills USA Gold for State 2003		
Honors Received:			

State any additional information you feel may be helpful to us in considering your application:

I proudly served in the MA National Guard. Was an infantryman with 181 Delta Co. Heavy Weapons in Hudson, MA.

List professional, trade, business or civic activities and offices held: (you may exclude those which indicate race, color, religion, gender orientation, national origin, age, marital or veterans:

Give name, address, and telephone number of three (3) references (who are not related to you)

1. Mike Basterash 8 Blanchard Ave Uxbridge 508-254-2326
2. Andrew Blaine 8111 Avalon Way Shrewsbury 774-570-2790
- 3.

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the Company.

John D. Heary
Signature of Applicant

4-19-23
Date

The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the Town of Northbridge to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Northbridge any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Northbridge's use only.

I hereby voluntarily release, Discharge and exonerate the Town of Northbridge, its agents and representatives, and any person so furnishing information from any and all liabilities of every nature and kind arising out of the furnishing or inspection of such documents, records and other information or the investigations made by or on behalf of the Town of Northbridge.

I understand that all appointments are probationary and that I must demonstrate my ability for continued employment. I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town, unless otherwise stated in a collective bargaining agreement which covers the position to which I am appointed. I also understand that I must be available from time to time to work outside normal business hours, as the needs of the department require.

If required for the position I am seeking. I agree to take a physical examination, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.

I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.

I represent that I have read and fully understand the foregoing and seek employment under these conditions.

Signature

John D. Heary

Date:

4-19-23

"Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, gender/orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".

It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.

APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: 4-19-23 Position Applied For: Plant Operator

Referral Source: Advertisement Friend Relative Walk-In
 Employment Agency Other: _____

Name: Geary Joshua David
Address: XXXXXXXXXXXXXXXXXXXXXXXXXXXX Whitinsville MA 01588
Telephone: XXXXXXXXXXXXXXXXXXXX
Number Street City Zip

FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: Yes No
Arrange Interview: Yes No
Employed: Yes No

Position(s) considered for: _____

Remarks: _____

Date of employment: _____

Job Title: _____ Salary: _____ Department: _____

Signature: _____ Date: _____

Notes:

Joshua Geary

XXXXXXXXXX Whitinsville MA 01588
Cell: 508-466-0875 XThejgeary321@gmail.com XXXXXXXXXXXX

Professional Summary

I have been working in manufacturing since the age of fourteen. I have mostly worked with fabricating metals and exotic metals. I recently started working on the quality side of manufacturing to understand the process as a whole.

Core Qualifications

- Client-focused
- Excel in document control
- Quick learner
- Microsoft Office
- File/records maintenance
- Contract auditing
- Product development
- detail-oriented
- Proficiency in [welding/fabrication]
- Computer proficient

Education

High School Diploma : Welding/Metal Fabrication, 2003

Blackstone Valley Vocational Tech. — Upton, MA

Achieved Gold metal in Skills USA for MA, for metal fabrication.

Was certified in limited MIG welding.

Was on student council also.

Experience

quality control / internal auditor

May 2013 to May 2016

Plansee USA — Franklin, MA

Continually monitored Plansee's quality system for improvement through quarterly internal audits.

Worked closely with customers and quality department for improving on-time delivery as well as customer satisfaction through product delivery.

Worked with External third-party auditors to achieve yearly AS9100C certification.

Professional Affiliations

Served as an infantryman in the MA National Guard.

Certified in AS9100C aerospace internal auditing.

Certified in ISO 9001 internal auditing.

D.1.

May 24, 2023

Board Member
Northbridge Conservation Commission

Dear Sir/Madam,

Please accept this letter as formal notification that I am resigning from my position as a board member with the Northbridge Conservation Commission.

After careful consideration and new employment priorities, I'm excited to devote more of my time and efforts toward my passions, where my talents are better utilized, and can explore new paths in my career journey.

My final day with the Conservation Commission will be May 31, 2023. I'll be sure to attempt my best at serving and fulfilling my duties until the end of the current month.

Thank you for the support, education, and opportunities that you have provided me during the last three years.

Sincerely,

Steven J. Gniadek
stevengniadek@gmail.com

A handwritten signature in black ink, appearing to read 'Steven J. Gniadek', with a long horizontal flourish extending to the right.

D.2.

Jonathan P. Smith, Ed.D
38 Prospect Street
Whitinsville, MA 01588
June 8, 2023

Adam D. Gaudette, Town Manager
Board of Selectmen

Dear Adam and the Board of Selectmen:

I will not be seeking reappointment to the Disability Commission and respectfully submit my resignation as a member of the Disability Commission, effective June 12, 2023.

It has been a privilege and my pleasure to serve on the Commission for the past 12 years on the behalf of the handicapped members of the Northbridge Community.

Respectfully yours,

Jonathan Smith, Ed.D.

G.



**TOWN OF NORTHBRIDGE
CONSERVATION COMMISSION**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Telephone (508) 234-0817
Fax (508) 234-0814

MEMORANDUM

TO: Board of Selectmen

FROM: Conservation Commission *back*

CC: David Pickart

DATE: May 26, 2023

RE: Conservation Fund – Donations Acceptance

The Conservation Commission is in receipt of a chainsaw from David Pickart for a donation to the Conservation Commission under the Conservation Commission Fund. The Town voted to establish this Conservation Fund at the Fall Annual Town Meeting 2021 (Article 7). The sales receipt of \$138.03 from Lowe's is attached.

The Conservation Commission is looking for you to formally accept this donation on behalf of the Conservation Commission at your next available meeting. Thank you. I have included Mr. Pickart to make him aware if he wishes to attend the meeting.



LOWE'S HOME CENTERS, LLC
19 DOWLING VILLAGE BLVD
NORTH SMITHFIELD, RI 02896 (401) 733-0940

- SALE -

SALES#: FSTLAN02 4734104 TRANS#: 155954715 05-25-23

1447232 KOBALT 24V CHAINSAW 129.00

SUBTOTAL: 129.00
TOTAL TAX: 9.03
INVOICE 94900 TOTAL: 138.03
DEBITVISA: 138.03
CHANGE: 0.00

DEBITVISA: XXXXXXXXXXXX0220 AMOUNT: 138.03 AUTHCD: 55384

8

CHIP REFID:272329900008 05/25/23 07:53:57

*PIN VERIFIED

TRACE : 900008 RETRIEVAL: 272329900008

PURCHASE CASH BACK TOTAL DEBIT
138.03 0.00 138.03

TUR : 8080048000

TSI : 6800 AID : A0000000980840

STORE: 2723 TERMINAL: 29 05/25/23 07:54:15

OF ITEMS PURCHASED: 1
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOWES.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE

Know all Men by These Presents,

H.

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Patricia Mezynski of 5 Shady Lane, Thompson, CT, 06277 and Frederick Mezynski of 20 Thornton Road, Worcester, MA, 01606**, the receipt of which is hereby acknowledged, does sell and convey to said **Patricia Mezynski and Frederick Mezynski**, the two grave burial **Lot Number 264, situated on the way called Forest Ave (East), in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of June, in the year of our Lord Two Thousand Twenty-Three.

TOWN OF NORTHBRIDGE
PLANNING BOARD

I.



-An OPEN INVITATION TO ALL RESIDENTS

HOUSING PRODUCTION PLAN
TUESDAY, JUNE 27, 2023
7:00 PM-NORTHBRIDGE MEMORIAL TOWN HALL
7 MAIN STREET, WHITINSVILLE, MA 01588



PUBLIC FORUM

The Northbridge Planning Board is in the process of preparing a Housing Production Plan (HPP). The HPP is aimed at providing an up-to-date assessment of local housing needs, identifying priority housing needs & strategies to address those needs. The completion of a Housing Production Plan will help the Town understand these relationships and how best to meet the affordable housing needs of Northbridge residents.

To that end, your input & participation is highly desired! Please join the Planning Board Tuesday, June 27th (7:00 PM-Northbridge Memorial Town Hall). Lori Tanner, Pioneer Valley Planning Commission will facilitate discussions on local strategies to create opportunities for affordable housing.

The Public Forum will explore affordable housing options in Northridge for seniors, veterans, empty nesters, next-generation renters/homeowners, persons employed locally, & others. A home is considered affordable when it costs 30% or less of a household's income. ***Be part of the process & share your thoughts!***

Those interested are encouraged to review in advance of the Public Forum, the (draft) Housing Production Plan, uploaded onto the Planning Board webpage (<https://www.northbridgemass.org/planning-board>).

Housing Production Plans are part of MGL Chapter 40B regulations; HPPs are voluntary measures designed to give communities greater local control over the provisions of Ch 40B, aimed to retain local control requiring Developers to comply with local zoning, density, etc. For more information, please contact Community Planning & Development by phone at (508) 234-2447 or via email: planning@northbridgemass.org