

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
VIRTUAL MEETING USING ZOOM**

May 10, 2021 at 7:00 PM

Join Zoom Meeting: <https://us02web.zoom.us/j/89531524663?pwd=OHE3TXVOUm1Nek9YUHFMQ3YyNGxRdz09>

Meeting ID: 895 3152 4663

Passcode: 342556

Dial by phone: 1 646 558 8656

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

II. PUBLIC HEARING

III. APPOINTMENTS/A. By the Town Manager: Timothy Labrie, Police Chief (effective June 26, 2021)

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

B. 2021 Annual License Renewals [Junk Dealers, Bowling & Billiards] / Vote to approve subject to the payment of all monies due the Town

C. 21-23 Haringa Avenue, Whitinsville, MA 01588 [Louis L. Dykstra and Janice B. Dykstra] / Vote to approve the Discharge of Mortgage pending payment in full for the amount of \$22,179.01

D. Pine Grove Cemetery Deed/Approve the sale of lots/1) Sharron Lee Nolette [Lot No. 33B, single grave, Birch Path, North] 2) David and Karen Butler [Lot No. 306, two full graves, Woodlawn Ave, North]

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

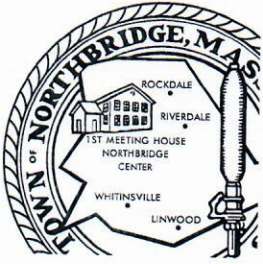
IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE



Adam D. Gaudette
Town Manager

**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

A.

April 29, 2021

Mr. Timothy Labrie
106 Tracey Drive
Whitinsville, MA 01588

Re: Police Chief Promotional Process

Dear Lieutenant Labrie:

As the Appointing Authority for the Town of Northbridge, I am pleased to announce that you are hereby appointed as the next Police Chief for the Town of Northbridge. Your experience, professionalism, and commitment to the community and to the Northbridge Police Department has put you in the formidable position to be best suited to lead the department for the years to come.

This appointment will be subject to the Northbridge Board of Selectmen ratification the night of Monday, May 10, 2021 and a successfully negotiated employment agreement with the Town Manager.

Upon completion of these milestones, the appointment will be effective on Saturday, June 26, 2021, following the retirement of the current Chief, Walter Warchol, on Friday, June 25, 2021.

I am excited about the opportunity to work with you in your new position and wish you much success in what I am sure is a proud moment in your career.

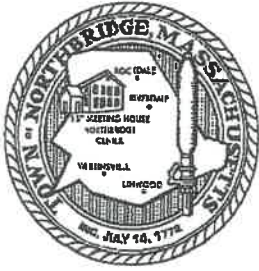
Sincerely,

Adam Gaudette
Town Manager

2021 Junk/Bowling Billiards Renewals

B.

Establishment	Manager/Owner	License Type
<i>Expires May 1, 2021 - Junk Dealer License \$100</i>		
Pedro Martell III dba Junk in the Trunk	Mr. Pedro Martell III	Junk Dealers
<i>Expires May 1, 2021 - Bowling/Billiards License - \$30</i>		
MSM Management, Inc. dba Sparetime Recreation	Mr. Mark Moon	Bowling License



Town of Northbridge **C.**
TREASURER/COLLECTOR
Northbridge Town Hall
7 Main Street
Whitinsville, Massachusetts 01588-2210

Phone: (508) 234-5432 Fax: (508) 234-0815

March 29, 2021

Mr. Jeff Dykstra
194 Leland Hill Road
Sutton, MA 01590

Mr. Eric Dykstra
21 Haringa Avenue
Whitinsville, MA 01588

RE: Mass. Small Cities Program [MSCP]
Request for Discharge of Lien on property located at 21-23 Haringa Avenue

Dear Jeff and Eric:

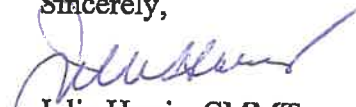
Please accept this letter as notice for repayment of funds due the Town of Northbridge in the amount of \$22,179.01.

Please be advised that in 1987, Louis and Janice Dykstra, formally of 21-23 Haringa Avenue, applied for a loan through the Town of Northbridge's Mass. Small Cities Program for the purpose of making housing improvements. The loan was approved, and the proceeds were dispersed to Louis and Janice with the stipulation that full repayment of the loan would be required upon sale of the home or a change of ownership deed. As you know the deed changed in March 2020, conveying ownership to both of you.

To remove this mortgage lien from your property, full repayment in the amount of \$22,179.01 will have to be made to the Town of Northbridge. Once the payment has been made, a Discharge of Lien will need to be drawn up by your attorney. Upon receipt of that document, the Northbridge Board of Selectmen will then have to vote to approve the Discharge and you will be notified of the date/time of that meeting.

Should you have any questions about any of this, please do not hesitate to contact me at 508-234-5432.

Sincerely,



Julie Harris, CMMT
Treasurer/Collector

C: Board of Selectmen; CDBG File

DISCHARGE OF MORTGAGE

The Town of Northbridge, A Massachusetts municipal corporation in the County of Worcester, acting by and through its Board of Selectmen, holder of a mortgage from Louis and Janice Dykstra who signed as Louis L. Dykstra and Janice B. Dykstra to The Town of Northbridge dated September 29, 1987 and recorded with the Worcester District Registry of Deeds in Book 10882, Page 114 hereby acknowledges satisfaction of same.

PROPERTY ADDRESS: 21-23 Haringa Avenue, Whitinsville, MA 01588

Witness our hands and seals this _____ day of _____, 2021.

TOWN OF NORTHBRIDGE

By: _____
Thomas J. Melia, Selectman

By: _____
James J. Athanas, Selectman

By: _____
Charles Ampagoomian, Jr., Selectman

By: _____
Alicia M. Cannon, Selectman

By: _____
Russell Collins, Selectman

COMMONWEALTH OF MASSACHUSETTS

_____ County, ss.

On this _____ day of _____, 2021, before me, the undersigned notary public, personally appeared _____

_____, Member(s) of the Northbridge Board of Selectmen proved to me through satisfactory evidence of identification which was _____, to be the person(s) whose name(s) is/are signed on the preceding document and acknowledged to me that he/she/they signed it voluntarily for its stated purpose and as the free act and deed of The Town of Northbridge.

Notary Public:
My Commission Expires:

Property Address: 21-23 Haringa Avenue, Whitinsville, MA 01588

Know all Men by These Presents, D.1)

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Six Hundred Dollars, paid by **Sharron Lee Nolette, of 5 Prospect Street, Northbridge (Whitinsville), MA**, the receipt of which is hereby acknowledged, does sell and convey to said Sharron Lee Nolette that certain cemetery **Lot No. 33B, a single cremation grave situated on the way called Birch Path North, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 10th day of May, in the year of our Lord Two Thousand Twenty-One.

Know all Men by These Presents, D.2)

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **David and Karen Butler, of 51 Eisenhower Drive, Northbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said David and Karen Butler that certain cemetery **Lot No. 306, two full graves situated on the way called Woodlawn Ave North, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 10th day of May, in the year of our Lord Two Thousand Twenty-One.

Town Manager's Report for the Period of April 26, 2021 – May 7, 2021

1. Key Meetings Attended:

- Monday, April 26, 2021 – Attended the Board of Selectmen Meeting via Zoom.
- Tuesday, April 27, 2021 – Held CBA negotiations with the Police Association.
- Wednesday, April 28, 2021 – Held CBA negotiations with the Firefighters Association.
- Thursday, April 29, 2021 – Met with the three (3) Police Chief candidates to explain the results and provide feedback from the interview panel.
- Friday, April 30, 2021 – Held a Department Managers Meeting to prepare for the Spring Annual Town Meeting.
- Friday, April 30, 2021 – Conference Call with MIIA regarding FY2022 General Insurance Renewal.
- Friday, April 30, 2021 – Conference Call with Town Counsel Doneski regarding the motions for the Spring Annual Town Meeting.
- Monday, May 3, 2021 – Conference call with FinCom Chair to prepare for Town Meeting.
- Tuesday, May 4, 2021 – Attended the Spring Annual Town Meeting.
- Wednesday, May 5, 2021 – Conference Calls with the Balmer Project OPM and Building Committee Chair regarding fence easements.
- Wednesday, May 5, 2021 – Conference Call with Town Counsel regarding collective bargaining.
- Thursday, May 6, 2021 – Held CBA negotiations with the Northbridge Police Association.

2. **Balmer School Building Project:** Project construction by Fontaine Brothers continues with precautionary measures in place per State construction guidelines for construction projects moving forward during the pandemic. The Town Manager is working with the OPM to secure temporary fence construction access from abutters. The OPM is working on punch lists as the project will approach substantial completion over the next couple months. The project timeline is on target for opening this Fall.
3. **Lasell Field Turf Project:** The project is essentially complete except for several punch-list items that we are working to get scheduled (loam and seed).
4. **Fire Station Project:** The BPCC has hired CHA as the OPM and TGAS as the architect for the project. The design team has begun meeting with the Town and prepping for the baseline data for the design which includes the field survey and soil testing. A meeting with the BPCC will be held in the upcoming weeks.
5. **FY2022 Budget & Town Meeting Warrant:** The Spring Annual Town Meeting was held this past Tuesday, May 4, 2021. All but one of the articles were approved (Article 21 passed over) and the Town departments will now begin to plan for capital improvements as well as preparing financial documentation for the upcoming year.
6. **Town Offices Re-Opening:** Town Hall offices are to be opened to the public this coming Monday, May 10, 2021 with limited hours of 10-2 Monday through Thursday and 10-12 on Fridays. In-person Board meetings are expected to begin in June.