

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
April 8, 2024 at 7:00 PM**

PLEDGE OF ALLEGIANCE

**I. APPROVAL OF MINUTES: A. 1) October 16, 2023 2) November 6, 2023 3) November 20, 2023
4) March 25, 2024 [Exec. Sess.]**

II. PUBLIC HEARING

III. APPOINTMENTS/Resignations

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

B. Cub Scouts Pack 150 - Plant and Candy sale [fundraiser]/Request to use Memorial Park on Saturday, May 11, 2024 from 9 AM to 1 PM/**Present:** Nancy Thompson and Tracy VanSchouwen

C. Open Sky Community Services/1) Request to hold the annual Valley Friendship Tour 5K, June 1, 2024 beginning at 8:30 AM; 2) request to hang a banner across Church Street on Tuesday, May 21, 2024 to Monday June 3, 2024 to advertise the road race

D. Tri-Valley Front Runners/1) Request to hold the 36th Annual Whitin Five Mile Road Race, at 8:10 AM, Thursday, November 28, 2024, and subject to the safety requirements of the Northbridge Police Department; 2) Request to close Linwood Avenue between 7:45 AM – 9:30 AM

E. Firefighters (IAAF Local 3338)/1) Request to hang a banner Monday, April 29, 2024 to Monday, May 13, 2024 to advertise the annual Spaghetti Supper on Saturday, May 18, 2024; 2) Fireworks event [July 20, 2024/Rain date: July 21, 2024] a) Request to hang a banner Monday, July 1, 2024 to Monday July 15, 2024 to advertise the Fireworks; b) Request for an entertainment license; c) Request to close Linwood Avenue

F. Land/Trail Stewardship Committee/Vote to assign initial terms [3 year terms thereafter]

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

A.1.

BOARD OF SELECTMEN'S MEETING

October 16, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Begin, Collins, Melia and Paulhus. Selectman Ampagoomian is absent and it is duly noted. **Also Present:** Town Manager Adam D. Gaudette.

The Pledge of Allegiance was recited by those present.

PRESENTATION: Certificates of Appreciation presented to the Western Massachusetts Climbers' Coalition [Stephanie Giguere], Access TCA [Matthew Yost], and Omni Control [Peter Bedigian] for their assistance with planning and organizing the "Shining Rock Trail Day" event that was held on September 16, 2023. Many volunteers helped clean up the trails, did trail cutting, hauled lumber, and assembled a boardwalk. Conservation Agent Mr. Pickart explained that the Conservation Commission has been working to update the properties in Town that are conservation land. Various organizations got their employees interested in assisting with clean up of debris and clearing of trails. Mr. Pickart voiced his gratitude for their assistance and time in getting the area cleaned. Chairman Collins read aloud the appreciation certificate and distributed them to each organization.

APPROVAL OF MINUTES/none

PUBLIC HEARING/None

APPOINTMENTS/By the Town Manager (Vote to Affirm): 1) Jeffrey White, Sergeant [Eff. 11/5/23]. 2) Tyler Mitchell, Administrative Sergeant [Eff. 11/5/23]. Town Manager Gaudette stated that the town and Board are enthusiastic about these types of appointments. He further explained that under our Charter the Town Manager has the right to appoint individuals for these positions but the Board of Selectmen have a certain amount of time to affirm or not affirm the Town Managers appointment. Town Manager Gaudette turned it over to Lt. Ouillette. Lt. Ouillette stated that he has worked with Officer White for the last 19 years and with Officer Mitchell the last 6 years. Officer White was born and raised in Northbridge, graduated from Northbridge High in 1996 and entered the United States Marine Corps until 2000. He obtained his associates degree in Criminal Justice from Quinsigamond Community College and his bachelor's degree in Criminal Justice from Worcester State University in 2020. His career began in Uxbridge as a part time police dispatcher and officer in 2002 and in 2004 he transferred to the Northbridge Police Department as a part time reserve officer and a full time dispatcher. In 2005, he graduated the academy and became a full time officer, and in 2015 he became Detective Patrolman. His wife Colleen will be doing his pinning tonight. Lt. Ouillette stated that Officer Mitchell was born and raised in Millbury where he graduated High School and after graduating worked as a Firefighter and EMT for Millbury Fire Department while attending college at Worcester State University. He graduated from Worcester State with a bachelor's degree in criminal justice and shortly after graduating he became a dispatcher for the Northbridge Police Department. In 2018 he was appointed to a full time patrolman position and graduated from the academy and in 2022 he became a member of the SWAT team. He will be pinned by his brother-in law, Connecticut Trooper Eric Grabowski. Chairman Collins asked Officer White and Officer Mitchell if they had anything to add. Officer White stated that he is honored to be here tonight and he was first appointed by Chief Melia and given this opportunity which he is still working everyday to make the Town a better place. Officer Mitchell added that he is thankful for all of the opportunities that Northbridge has provided him with and he is looking forward to his new roll. The Board thanked them for their service and congratulated them on their hard work. A motion/Mr. Melia, seconded/Mr. Begin to affirm the Town Manager's appointment of Jeffrey White, Sergeant and Tyler Mitchell, Administrative Sergeant effective 11/5/23. Vote yes/Begin, Collins,

Melia and Paulhus.

CITIZENS' COMMENTS/INPUT/None

REVISED REQUEST: Northbridge Police Association – Holiday Tree Lighting Event and Parade Event [November 25, 2023] / 1) Request to use Memorial Park from 2:45 PM – 5:15 PM [previously 4 PM – 6 PM] 2) Request to close Church Street from Park Street to Main Street 2:45 PM – 5:15 PM [Formerly 4 PM – 6 PM] – Rockdale Common no longer being used/Present: Cheryl Tivnan. Ms. Tivnan explained that this is the same request as in years past only they had to adjust the time slightly and removed the Rockdale Common request. The Board commended her on the hard work that she put in and thanked her for it. A motion/Mr. Begin, seconded/Mr. Melia to approve the request to use Memorial Park from 2:45 PM – 5:15 PM and the request to close Church Street from Park Street to Main Street 2:45 PM – 5:15 PM. Vote yes/Begin, Collins, Melia and Paulhus.

Chairman Collins announces that they would be moving out of order to accommodate individuals that were present for the meeting.

Blackstone Valley Veterans' Association/Request to hang a banner across Church Street from Monday, October 30, 2023 to Monday, November 13, 2023 to advertise their annual Spaghetti Supper on November 18, 2023. Patrick McGowan, Secretary Treasurer of the Blackstone Valley Veterans' Association stated that this is the third annual Veterans' Day Spaghetti Supper and it is free for Veterans. A motion/Mr. Begin, seconded/Mr. Melia to approve the Blackstone Valley Veterans' Association request to hang a banner across Church Street from Monday, October 30, 2023 to Monday, November 13, 2023 to advertise their annual Spaghetti Supper on November 18, 2023. Vote yes/Begin, Collins, Melia and Paulhus.

Fall Annual Town Meeting [October 24, 2023] / Vote positions on all warrant articles. Article 1: Prior year bills – Town Manager Gaudette stated that there are no prior year bills so the Board would vote to pass over this article. A motion/Mr. Melia, seconded/Mr. Paulhus to pass over article 1. Vote yes/Begin, Collins, Melia and Paulhus. Article 2: Omnibus Budget – Town Manager Gaudette explained that this is amendments to the budget that was approved at the Spring Annual Meeting for FY24. There are three reductions, one is for weights and measures. Typically, we have money in a revolving account that will transfer to help with services charged t this account but the Town Accountant has advised us that there is not enough to transfer the amount of \$1,700 so we are going to reduce the spending from the transfer and make an adjustment in the Spring. For debt service the number was carried twice and the borrowing for BVT is built into their total number. The third reduction is spending out of overlay, which is the amount that is built up every year from any surplus. A motion/Mr. Melia, seconded/Mr. Begin to support article 2. Vote yes/Begin, Collins, Melia and Paulhus. Article 3 and Article 4: Bylaw Review Committee articles, one is to make changes to the form and grammatical changes and the other is for modifications and updates. Town Manager Gaudette stated that currently he is recommending the Board pass over these articles and vote prior to the town meeting as we are still waiting for Town Counsel to review the changes. A motion/Mr. Melia, seconded/Mr. Paulhus to pass over articles 3 and 4. Vote yes/Begin, Collins, Melia and Paulhus. Article 5: Bylaw Review Committee – This article is to add a graffiti regulation to the bylaw. A motion/Mr. Melia, seconded/Mr. Begin to support article 5. Vote yes/Begin, Collins, Melia and Paulhus. Article 6 Conservation Commission – Town Counsel recommends passing this over and making it a regulation as part of the Conservation Commission. A motion/Mr. Begin, seconded/Mr. Paulhus to pass over article 6. Vote yes/Begin, Collins, Melia and Paulhus. Article 7: Petition – The individual was not able to attend the meeting. The Finance Committee voted not to support the article. Selectman Begin asked what the comments of the Police Chief included. Town Manager Gaudette explained that when they asked the petitioner to give some background information on the request for this article the information provided seemed that it was a neighborhood event that then created discussion for the need for a noise ordinance. At

the end of the discussion the question to create a bylaw that will affect the entire town when the issue is localized where the Police Department can respond, didn't make sense. The strain on the Police Department with the proposed bylaw would have caused costly training and equipment. Selectman Paulhus. A motion/Mr. Begin, seconded/Mr. Melia to not support article 7. Vote yes/Begin, Collins, Melia and Paulhus.

XForce, LLC dba Friendly Fine Wine & Spirits [Anita Patel, Mgr.], 1167 Providence Road, Suite 7, Whitinsville/Request to transfer the non-alcoholic common victualler license from Friendly Discount Liquors, Inc. dba Macy's Liquors of Whitinsville [Sook Hyunh, Mgr.]. A motion/Mr. Melia, seconded/Mr. Paulhus to approve the transfer of the non-alcoholic common victualler license from Friendly Discount Liquors, Inc. dba Macy's Liquors of Whitinsville [Sook Hyunh, Mgr.]. Vote yes/Begin, Collins, Melia and Paulhus.

Employee Reimbursement Policy / Vote to approve. Town Manager Gaudette explained that our new Town Accountant has brought it to our attention that the town does not have a reimbursement policy and we should as it is recommending by GASBY. He explained that the Board of Selectmen are the policy setting board for the town. He noted that if an individual were to purchase something with their own funds this would be the policy they would need to follow in order to get reimbursed. A motion/Mr. Melia, seconded/Mr. Paulhus to approve the Employee Reimbursement Policy as provided. Vote yes/Begin, Collins, Melia and Paulhus.

Pine Grove Cemetery Deed / Vote to approve the sale of lots: 1) No. 75B & 76A, Fir Ave., to Brooke Derosiers Lund 2) Lot No. 5B, Walnut Ave. [North] to Lorene Gouin 3) Lot No. 403 and 404, Forest Ave [East] to William S. Oncay. A motion/Mr. Begin, seconded/Mr. Melia to approve the sale of lots No. 75B & 76A, Fir Ave., to Brooke Derosiers Lund, lot No. 5B, Walnut Ave. [North] to Lorene Gouin and lot No. 403 and 404, Forest Ave [East] to William S. Oncay. Vote yes/Begin, Collins, Melia and Paulhus.

Blackstone Valley Bobcats/Request for a one-day entertainment license for their Halloween fundraiser dance on Friday, October 20, 2023 from 6 PM – 8 PM at the Town Hall in the Great Hall, located at 7 Main Street, Whitinsville. A motion/Mr. Begin, seconded/Mr. Paulhus to approve the request for a one-day entertainment license for their Halloween fundraiser dance on Friday, October 20, 2023 from 6 PM – 8 PM at the Town Hall in the Great Hall, located at 7 Main Street, Whitinsville, subject to an inspection by the Fire Department. Vote yes/Begin, Collins, Melia and Paulhus.

Board of Health – Kyoto. Town Manager Gaudette provided an overview of this item. The Selectmen reached out to the Board of Health to discuss procedures in terms of handling inspections. Unfortunately, they were not able to attend this meeting so he will reach out to see if they are able to attend a future meeting. Chairman Collins noted that the Board has discussed this and decided to give them three opportunities 1. To meet with two of the Selectmen 2. To come back before the board if that doesn't work. Selectman Melia noted that they fully support the Board of Health and what they do and he would look to speak with them more so on how it's handled.

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS/None

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

Chairman Collins announced that the next meeting is the Fall Annual Town Meeting which is Tuesday, October 24, 2023.

A motion/Mr. Begin, seconded/Mr. Paulhus to adjourn the public meeting. Vote yes/Begin, Collins, Melia and Paulhus.

Meeting Adjourned: 7:39 PM

Respectfully submitted,

Thomas Begin, Clerk

/mjc

DRAFT

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

October 16, 2023

PRESENTATION: Certificates of Appreciation presented to the Western Massachusetts Climbers' Coalition [Stephanie Giguere], Access TCA [Matthew Yost], and Omni Control [Peter Bedigian] for their assistance with planning and organizing the "Shining Rock Trail Day" event that was held on September 16, 2023. Many volunteers helped clean up the trails, did trail cutting, hauled lumber, and assembled a boardwalk.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES/None

II. PUBLIC HEARING/None

III. APPOINTMENTS/ A. By the Town Manager (Vote to Affirm): 1) Jeffrey White, Sergeant [Eff. 11/5/23].

-Copy of memo from Chief Labrie recommending promotion to Sergeant

-Copy of promotional Process Results

2) Tyler Mitchell, Administrative Sergeant [Eff. 11/5/23]

-Copy of memo from Chief Labrie recommending promotion to Sergeant

-Copy of job description

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

B. REVISED REQUEST: Northbridge Police Association – Holiday Tree Lighting Event and Parade Event [November 25, 2023] / 1) Request to use Memorial Park from 2:45 PM – 5:15 PM [previously 4 PM – 6 PM] 2) Request to close Church Street from Park Street to Main Street 2:45 PM – 5:15 PM [Formerly 4 PM – 6 PM] – Rockdale Common no longer being used/Present: Cheryl Tivnan

-Copy of letter requesting permission

C. Fall Annual Town Meeting [October 24, 2023] / Vote positions on all warrant articles

-Copy of draft warrant articles

D. XForce, LLC dba Friendly Fine Wine & Spirits [Anita Patel, Mgr.], 1167 Providence Road, Suite 7, Whitinsville/Request to transfer the non-alcoholic common victualler license from Friendly Discount Liquors, Inc. dba Macy's Liquors of Whitinsville [Sook Hyunh, Mgr.]

-Copy of Common Victualler Application

E. Employee Reimbursement Policy / Vote to approve

-Copy of Reimbursement Policy

F. Pine Grove Cemetery Deed / Vote to approve the sale of lots: 1) No. 75B & 76A, Fir Ave., to Brooke Derosiers Lund 2) Lot No. 5B, Walnut Ave. [North] to Lorene Gouin 3) Lot No. 403 and 404, Forest Ave [East] to William S. Oncay

A.2.

BOARD OF SELECTMEN'S MEETING

November 6, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Begin, Collins, Melia and Paulhus. **Also Present:** Town Manager Adam D. Gaudette.

The Pledge of Allegiance was recited by those present.

PRESENTATION: Certificate of Special Recognition awarded to Colin Gava for attaining the rank of Eagle Scout. **Also present:** Charles Thompson, Committee Chairperson. Chairman Collins read aloud the certificate of Special Recognition. Mr. Gava explained his Eagle Scout project was cleaning St. Peters Parish, which was a two-day project to clear out all the overgrowth.

APPROVAL OF MINUTES: June 26, 2023. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the June 26, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **July 17, 2023.** A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the July 17, 2023 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **October 24, 2023 [FATM].** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the October 24, 2023 [FATM] minutes as presented with the readings omitted. Vote yes/Unanimous.

PUBLIC HEARING – 7:00 PM: FY24 Tax Rate Classification Hearing/Present: Robert Fitzgerald, Principal Assessor. A motion/Mr. Begin, seconded/Mr. Melia to open the public meeting. Vote yes/Unanimous. Mr. Fitzgerald explained that the hearing allows the Selectmen to decide whether or not to shift the tax burden between the classes of residential, commercial and industrial and personal property. The breakdown would start with the 2023 levy limit, then you would add the proposition 2 ½, and new growth add the debt exclusions then divide by the new valuation of the community. The estimate is \$12.09, which has not yet been approved by DPU. Last year it was \$12.96 so it is a decrease by .87¢. Mr. Fitzgerald explained that compared to surrounding towns we are on the lower end for our tax rate. Mr. Fitzgerald explained the options of the tax rate to the Selectmen. 1) The first option is to have a single rate, which spreads the tax burden among all classes of property; 2) The second option is to select a residential exemption; and 3) the third option is to select a small commercial exemption. As is customary, the Board of Assessors recommends the single tax rate option. A motion/Mr. Ampagoomian, seconded/Mr. Melia to close the public hearing. Vote yes/Unanimous. The Selectmen opted to keep the single tax rate, which does not require a vote. The tax rate will remain as is at the single rate.

7:05 PM: Alana Drive – Petition for Underground Electric Conduit Location/Present: Jeffrey Silva, National Grid. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30860144 filed herewith marked – Alana Drive – Northbridge, Massachusetts dated October 5, 2023. Chairman Collins read aloud the public hearing notice. A motion/Mr. Ampagoomian, seconded/Mr. Melia to open the public hearing. Vote yes/Unanimous. Mr. Galvin, National Grid rep, stated this petition is to install an ice box before the pole where the riser sweeps up onto the pole. This adjustment is due to water damage that pooled in that area, and if it freezes it can crack the pipe and damage the lines. Selectman Ampagoomian asked what a pole box is and its purpose. Mr. Galvin explained that it is an entry point for the crews to be able to splice and work on the lines if need be and in this case it will prevent future water damage. No public were present for comments.

7:10 PM: Lincoln Circle - Petition for Underground Electric Conduit Location. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30623960 filed herewith marked – Lincoln Circle – Northbridge, Massachusetts dated October 12, 2023. Chairman Collin read aloud the public hearing notice. A motion/Mr. Melia, seconded/Mr. Ampagoomian to open the public hearing. Vote yes/Unanimous. Mr. Galvin explained that his is a similar situation where water was pooling, froze and caused damage so this will repair that issue. Mr. Shaun Touhey of 142 Roosevelt Drive asked if there will be a disruption of service during the repair and if so how long. Mr. Galvin replied there would be an outage for the repair and it would likely be 6-8 hours if it needs extensive work. They will notify those that are affected in advance.

7:15 PM: Sprague Street - Petition for Underground Electric Conduit Location. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30623962 filed herewith marked – Sprague Street – Northbridge, Massachusetts dated October 25, 2023. Chairman Collins read aloud the public hearing notice. A motion/Mr. Ampagoomian, seconded/Mr. Begin to open the public hearing. Vote yes/Unanimous. Mr. Galvin explained that this is also similar to the previous requests. They will need to splice into the primary, repair both the riser and the primary cable and an ice box will be installed. No public were present for comments.

A motion/Mr. Ampagoomian seconded/Mr. Melia to close the 7:05, 7:10 and 7:15 hearings for the Massachusetts Electric Company dba National Grid. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the following: **1) Alana Drive – Petition for Underground Electric Conduit Location/plan #30860144 dated October 5, 2023; 2) Lincoln Circle - Petition for Underground Electric Conduit Location/plan #30623960 dated October 12, 2023; 3) Sprague Street - Petition for Underground Electric Conduit Location/plan #30623962 dated October 25, 2023.** Vote yes/Unanimous.

APPOINTMENTS/Resignations/None
CITIZENS' COMMENTS/INPUT/None

Our Lady of The Valley Regional School/Request to post a lawn sign on the Rockdale Common to advertise their Holiday Fair on Saturday, November 18, 2023 from 9AM to 3PM. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to post a lawn sign on the Rockdale Common to advertise their Holiday Fair on Saturday, November 18, 2023 from 9AM to 3PM. Vote yes/Unanimous.

Former Northbridge Elementary School [Request for Proposals]/Vote to allow the Town Manager to advertise. Selectman Melia asked the process if several people are interested and submit proposals. Town Manager Gaudette replied that if we receive three, he suggested interviewing all three proposers and from there rank them and make a recommendation of one to Town Meeting. He further explained that if you had ten proposals you may want to create a small subcommittee to review and rank to bring it down to three, then have the Board interview. Selectman Melia asked where it will be advertised. Town Manager Gaudette replied that we are required to advertise in the Central Register and in addition to that we will advertise in the Milford Daily and we will have information on our website. A motion/Mr. Ampagoomian, seconded/Mr. Begin to allow the Town Manager to advertise the Former Northbridge Elementary School. Vote yes/Unanimous.

TOWN MANAGER'S REPORT/None
SELECTMEN'S CONCERNS/None
ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

The next meeting is scheduled for November 20, 2023.

A motion/Mr. Begin, seconded/Mr. Begin to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:23 PM

Respectfully submitted,

Thomas Begin, Clerk

/mjc

DRAFT

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

November 6, 2023

PRESENTATION: Certificate of Special Recognition awarded to Colin Gava for attaining the rank of Eagle Scout. **Also present:** Charles Thompson, Committee Chairperson

- I. APPROVAL OF MINUTES: A. 1) June 26, 2023**
-Copy of June 26, 2023 meeting minutes
2) July 17, 2023
-Copy of July 17, 2023 meeting minutes
3) October 24, 2023 [FATM]
-Copy of October 24, 2023[FATM]
- II. PUBLIC HEARING – B. 1) 7:00 PM: FY24 Tax Rate Classification Hearing/Present: Robert Fitzgerald, Principal Assessor.**
-Copy of public hearing notice
-Copy of tax rate classification memo
-Copy of tax rate classification breakdown
-Copy of surrounding towns tax rates
-Copy of pie chart of valuation by class
-Copy of tax shift options chart
- 2) 7:05 PM: Alana Drive – Petition for Underground Electric Conduit Location/Present: Jeffrey Silva, National Grid. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30860144 filed herewith marked – Alana Drive – Northbridge, Massachusetts dated October 5, 2023.**
-Copy of public hearing notice
-Copy of petition
-Copy of sketch
-Copy of DPW signoff
-Copy of Abutters memo request
-Copy of abutters list
- 3) 7:10 PM: Lincoln Circle - Petition for Underground Electric Conduit Location. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30623960 filed herewith marked – Lincoln Circle – Northbridge, Massachusetts dated October 12, 2023.**
-Copy of public hearing notice
-Copy of petition
-Copy of sketch
-Copy of DPW signoff
-Copy of Abutters memo request

-Copy of abutters list

4) 7:15 PM: Sprague Street - Petition for Underground Electric Conduit Location. Massachusetts Electric Company d/b/a National Grid requests permission to excavate the public highways and to run and maintain underground electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan #30623962 filed herewith marked – Sprague Street – Northbridge, Massachusetts dated October 25, 2023.

- Copy of public hearing notice**
- Copy of petition**
- Copy of sketch**
- Copy of DPW signoff**
- Copy of Abutters memo request**
- Copy of abutters list**

III. APPOINTMENTS/Resignations/None

IV. CITIZENS' COMMENTS/INPUT/None

V. DECISIONS:

C. Our Lady of The Valley Regional School/Request to post a lawn sign on the Rockdale Common to advertise their Holiday Fair on Saturday, November 18, 2023 from 9AM to 3PM

- Copy of email request**
- Copy of sign**

D. Former Northbridge Elementary School [Request for Proposals]/Vote to allow the Town Manager to advertise

- Copy of Request for Proposals**

VI. DISCUSSIONS/None

VII. TOWN MANAGER'S REPORT/None

VIII. SELECTMEN'S CONCERNS/None

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

- Copy of Cemetery deed for Brooke Derosiers Lund
- Copy of Cemetery deed for Lorene Gouin
- Copy of Cemetery deed for William S. Oncay

G. Blackstone Valley Veterans' Association/Request to hang a banner across Church Street from Monday, October 30, 2023 to Monday, November 13, 2023 to advertise their annual Spaghetti Supper on November 18, 2023

- Copy of email request

H. Blackstone Valley Bobcats/Request for a one-day entertainment license for their Halloween fundraiser dance on Friday, October 20, 2023 from 6 PM – 8 PM at the Town Hall in the Great Hall, located at 7 Main Street, Whitinsville

- Copy of Application for one-day entertainment
- Copy of Revenue Enforcement and Protection attestation
- Copy of Workers' Compensation Affidavit
- Copy of Liability Insurance
- Copy of email from Fire Chief

VI. DISCUSSIONS:

I. Board of Health - Kyoto

- Copy of food inspection report

VII. TOWN MANAGER'S REPORT/None

VIII. SELECTMEN'S CONCERNS/None

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

A.3.

BOARD OF SELECTMEN'S MEETING Joint Meeting with the Trustees of Soldiers Memorials November 20, 2023

A joint meeting of the Board of Selectmen and Trustees of Soldiers' Memorials was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Collins, Melia and Paulhus. Selectmen Begin is absent and it is duly noted. Trustees of Soldiers Memorials Present: M. DeFazio, R.Trier, T.Farley and J. Manion. **Also Present:** Town Manager Adam D. Gaudette and Kenneth Harrigan.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS: Joint appointment by the Board of Selectmen and the Trustees of Soldiers' Memorials/Kenneth Harrigan, Veteran. Mr. Trier explained that this appointment will make their Board whole. His position would cover a Veteran position. Mr. Harrigan stated that he has lived in Town for 25 years, has been a part of the Veterans Association since 2001 and he would like to help and be a part of the group. The Board thanked him for his service in the Navy. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Kenneth Harrigan to the Trustees of Soldiers' Memorials. Vote yes/Ampagoomian, Collins, Melia, Paulhus DeFazio, Trier, Farley and Manion.

By the Board of Selectmen: Nancy Hill, Northbridge Housing Authority/Present: Brett Lambert, Executive Director of the Northbridge Housing Authority. Mr. Lambert introduced Ms. Hill to the Board. Ms. Hill stated that she served before and loves the elder and is looking forward to being a part of the Authority again. A motion/Mr. Melia, seconded/Mr. Ampagoomian to appoint Ms. Hill to the Northbridge Housing Authority. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

CITIZENS' COMMENTS/INPUT/None

2024 Selectmen's Meeting Schedule/Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2024 Selectmen's Meeting Schedule. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

2024 Holiday Schedule/Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2024 Holiday Schedule. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Winter Parking Ban [1 AM – 6 AM, December 1, 2023 to April 1, 2024]//Vote to approve. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the Winter Parking Ban as presented. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Providence Road Development/Present: Steve O'Connell and Bill Renaud. Mr. O'Connell was not able to attend the meeting. Town Manager Gaudette advised the audience that this has been presented and requested he review any changes that have been made. Mr. Renaud stated that at the Christian School showed interest in doing something in the future to access entry to the road so they requested the parking lot be moved closer to the lot line. That will put the parking lot in a wet area so it was kept where it was originally. He explained, pointing to the map in the packet, that a portion of lot 1 & 4 will be used to compensate for what they would take from the Town property. By doing this, the town will get back as much as what was taken. Selectman Paulhus asked if the parking lot on the bottom left of the map will be included. Mr. Renaud explained that it will not be cheap to do that but if they are going to sell it to the town

they will need to do it. Selectman Melia noted that it is important to reiterate that the portion of land under discussion is not going to be used for anything with the exception of the small portion they plan to use. Mr. Renaud stated that they are going to use 5.1 acres and at a minimum the town is getting back 6 acres and there will not be anything on that land and it will be used for conservation land. Selectman Melia expressed that it was not pushed enough that the land was to remain conservation land. Mr. Renaud stated that they are going to do some things before town meeting to let people know what it is and what they are getting out of it. He added that the taxes from the condos is money that will go back to the town. Selectman Melia asked about the income eligible and local employees would have first choice for the units and if it is allowed. Mr. Renaud stated that it is a typical thing to do. Mr. Renaud expressed that with the Housing Production Plan that was done, the areas of need are senior housing, affordable housing and apartments. He stated that those needs would be covered. Selectman Ampagoomian expressed concern about the entrance coming into the condos. Mr. Renaud spoke to Mass Highway and was told that it needs to be restricted so the only way you can turn in is if you are coming from Plummers Coner and leaving you can only turn right. The next steps in the process are to go before the Planning Board and eventually an article for zoning, and an article for the selling of the property. Selectman Melia asked if this was going to be strictly residential. Mr. Renaud stated that Koopmans had talked about moving there in the very beginning of the project but after looking at it the space wouldn't work for them. Mr. Renaud also noted that the apartments are 4 story buildings with elevators.

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS: Selectman Melia 1) mentioned the banning of nips as he was approached by a citizen. He asked about the approach and how it would be handled and noted that he directed the individual to reach out to the Town Managers Office. Town Manager Gaudette added that the individual did reach out and was instructed to get us the request in writing so we can do the research based off the details in that request. **2)** on November 9, 2023 the Senior Center put together a Veterans breakfast, which was sponsored by the Northbridge Police Association and Representative Muradian also made a generous donation as well. He thanked them both for their donations. **Selectman Ampagoomian 1)** noted that there was also a Veterans Spaghetti Supper and the Knights of Columbus, and he heard great feedback from the breakfast there as well. **Selectman Paulhus 1)** thanked the local Knights of Columbus for donating 70 turkeys to families in need. **2)** thanked everyone involved on the pickleball courts project for their hard work and effort, noting that despite the cold temps there has been a lot of use. **3)** announced that the Tree Lighting event is this weekend at the Town Common from 3 PM – 5 PM.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

The next meeting is scheduled for December 4, 2023.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the meeting. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Meeting Adjourned: 7:31 PM

Respectfully submitted,

Thomas Begin, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

November 20, 2023

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS:**
 - A. Joint appointment by the Board of Selectmen and the Trustees of Soldiers' Memorials/Kenneth Harrigan, Veteran**
 - Copy of Talent Bank Form
 - B. By the Board of Selectmen: Nancy Hill, Northbridge Housing Authority/Present: Brett Lambert, Executive Director of the Northbridge Housing Authority**
 - Copy of Talent Bank Form
 - Copy of Charter
- IV. CITIZENS' COMMENTS/INPUT/None**
- V. DECISIONS:**
 - C. 2024 Selectmen's Meeting Schedule/Vote to approve**
 - Copy of 2024 Selectmen's Meeting Schedule
 - Copy of Calendar View
 - D. 2024 Holiday Schedule/Vote to approve**
 - Copy of 2024 Holiday Schedule
 - E. Winter Parking Ban [1 AM – 6 AM, December 1, 2023 to April 1, 2024]//Vote to approve**
 - Copy of memo
- VI. DISCUSSIONS:**
 - F. Providence Road Development/Present: Steve O'Connell and Bill Renaud**
 - Copy of letter
 - Copy of plan
- VII. TOWN MANAGER'S REPORT/None**
- VIII. SELECTMEN'S CONCERNS/None**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**

Melissa Ciaramitaro

From: Nancy Thompson <thompsonjnsa1@charter.net>
Sent: Monday, March 18, 2024 3:50 PM
To: Melissa Ciaramitaro
Subject: Town Common use for Cub Scouts

Good afternoon Melissa, I'm reaching out to see if you could send me the request form for town property use. We had such a successful event in November with the flag ceremony, we're hoping it would be possible for us to use the town common for a plant and candy sale on May 11 from 9 to 1. Ideally, we would set up near the cement bench on the post office side of the common. We are hoping to sell garden and Mother's Day plants and an effort to earn some funds to support campus.

Thanks so much

Sent from my iPhone

Memorial Park Request Form

Event Date: _____ Time: _____ to _____

Rain date: _____

Organization: _____

Description of the event:

Do you plan to serve alcohol?	Yes	No
Do you plan to serve food?	Yes	No
Do you plan to have entertainment?	Yes	No

Contact information: _____
(Name) (Phone)

Next available agenda: _____

Date approved: _____

Date and time available: _____

cc: Chief of Police
DPW Director

Prior to consideration by the Board of Selectmen, any requests concerning the use of the Town Common shall be jointly referred to the Director of Public Works and the Chief of Police for comment. If they deem the use appropriate, they are encouraged to recommend any condition they feel necessary to protect the public's safety and preserve the character and integrity of the Town Common. These conditions would then be incorporated into the formal approval, which would be issued by the Board of Selectmen.

Note: *At their meeting of December 5, 2005, the Selectmen voted unanimously to approve the above policy as amended by Selectman Davis: **That there will be no vehicular traffic allowed on the Common without prior approval from the DPW Director or the Police Department.***

Please note in addition to this form we will also need the following:

_____ Business Certificate/Articles of Organization [If applicable]

_____ Hold Harmless Agreement

_____ Certificate of Insurance [Naming the Town as an additional insured]

USE OF TOWN OF NORTHBRIDGE

PUBLIC WAYS FOR USE OF MEMORIAL PARK

EVENT: Plant Sale - May 11, 2024

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

****Please read this document thoroughly before completing and signing****

I, Nancy R. Thompson, Charter Organization Rep., Pack 150 Northbridge, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on May 11, 2024, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on May 11, 2024, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on May 11, 2024, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on May 11, 2024, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 26 day of March, 2024.

Name (Printed): Nancy R. Thompson

Nancy R. Thompson
Signature

John R. Thompson
Witness

THIS FORM MAY NOT BE ALTERED



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231	CONTACT NAME: Laura Craig PHONE (A/C. No. Ext): 972-770-1402 E-MAIL ADDRESS: laura.craig@marshmma.com		FAX (A/C. No.): 972-770-1699
	INSURER(S) AFFORDING COVERAGE		
INSURED BSALFLCA Boy Scouts of America, National Council and All of its affiliates and subsidiaries Heart of New England Council 394 Pleasantdale Road Rutland, MA 01543	INSURER A: Evanston Insurance Company		NAIC # 35378
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 1851896660 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			V3P0009148	3/1/2024	3/1/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 7,000,000
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the Insured, or to facilities of, or facilities used by the Insured and then only of the limits of liability specified in such contract for the event specified. Primary and Non-Contributory applies as required by written contract or agreement. Waiver of Subrogation applies when required by written contract or agreement. Sexual Molestation coverage is incorporated in the policy and addressed by endorsement and is subject to the policy period, terms, limits and conditions of the policy.
 For All Official Scouting Activities

CERTIFICATE HOLDER Town of Northbridge 7 Main Street Whitinsville, MA 01588	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

Melissa Ciaramitaro

From: Jamie Luchini
Sent: Monday, April 01, 2024 11:44 AM
To: Melissa Ciaramitaro; Tim Labrie
Subject: Re: Town Common Use 5.11.24 Plant/Candy Sale

No issues on my end.

Thanks,
- Jamie

Jamie Luchini
Director of Public Works
Northbridge DPW

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Monday, April 1, 2024 10:47 AM
To: Tim Labrie <tlabrie@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>
Subject: Town Common Use 5.11.24 Plant/Candy Sale

Good morning,

Any issues with the attached request? This is currently scheduled to go before the Board of Selectmen on April 8, 2024.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Tim Labrie
Sent: Monday, April 01, 2024 1:58 PM
To: Melissa Ciaramitaro; Jamie Luchini
Subject: Re: Town Common Use 5.11.24 Plant/Candy Sale

No issues

Timothy Labrie
Chief of Police
508-234-6211

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Monday, April 1, 2024 10:47 AM
To: Tim Labrie <tlabrie@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>
Subject: Town Common Use 5.11.24 Plant/Candy Sale

Good morning,

Any issues with the attached request? This is currently scheduled to go before the Board of Selectmen on April 8, 2024.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Catherine Twing-Irish (she/her/hers) <Catherine.TwingIrish@openskycs.org>
Sent: Tuesday, March 19, 2024 2:16 PM
To: Melissa Ciaramitaro
Subject: Open Sky Valley Friendship Tour

Hi Melissa,

I hope you are doing well!

We are planning for Valley Friendship Tour on June 1 and I wanted to check in with you about a few things to make we have everything in order.

- What information do you need from us about the event? I can send copies of all of our routes, Certificate of Insurance etc.
- We are looking to change up our 5k route this year. We used to go down Linwood Ave and back, but we are looking to change it to the proposed route attached. I also plan on sharing this with the police chief, but I wanted to ask you to make sure there wouldn't be an issue with this route.
- We would like our banner to be hung on Church St sometime in May. Could you please help us request approval from the selectboard and let us know what dates are available?
- We would also like to display a message on the town's digital message board. Could you let me know what dates are available and what the character limit is per line? I know now with the digital board you can have more than one message, but not sure if you have a limit. Our message is below, but we can shorten if needed.

**Banner: Monday, May 20th - June 3
Available**

Walk, Run, or Bike to help someone live a fulfilling life!
 39th Annual Valley Friendship Tour
 Open Sky Community Services
 June 1
openskycs.org/vft

Thanks,
 Catherine



Catherine Twing-Irish (she/her/hers)
 Senior Director of Advancement and Marketing
 Open Sky Community Services
 50 Douglas Rd
 Whitinsville, MA 01588
 Office: (508) 318-7511 | Fax: (508) 318-7511
 Web: <https://www.openskycs.org/careers/>

Confidentiality Notice: Protected health Information (PHI) is personal and sensitive information related to a person's health care. If this email contains PHI, it is being sent to you after appropriate authorization from the person or under circumstances that do not require the person's authorization.



Save Route



DISTANCE
3.18 mi



Route Name*

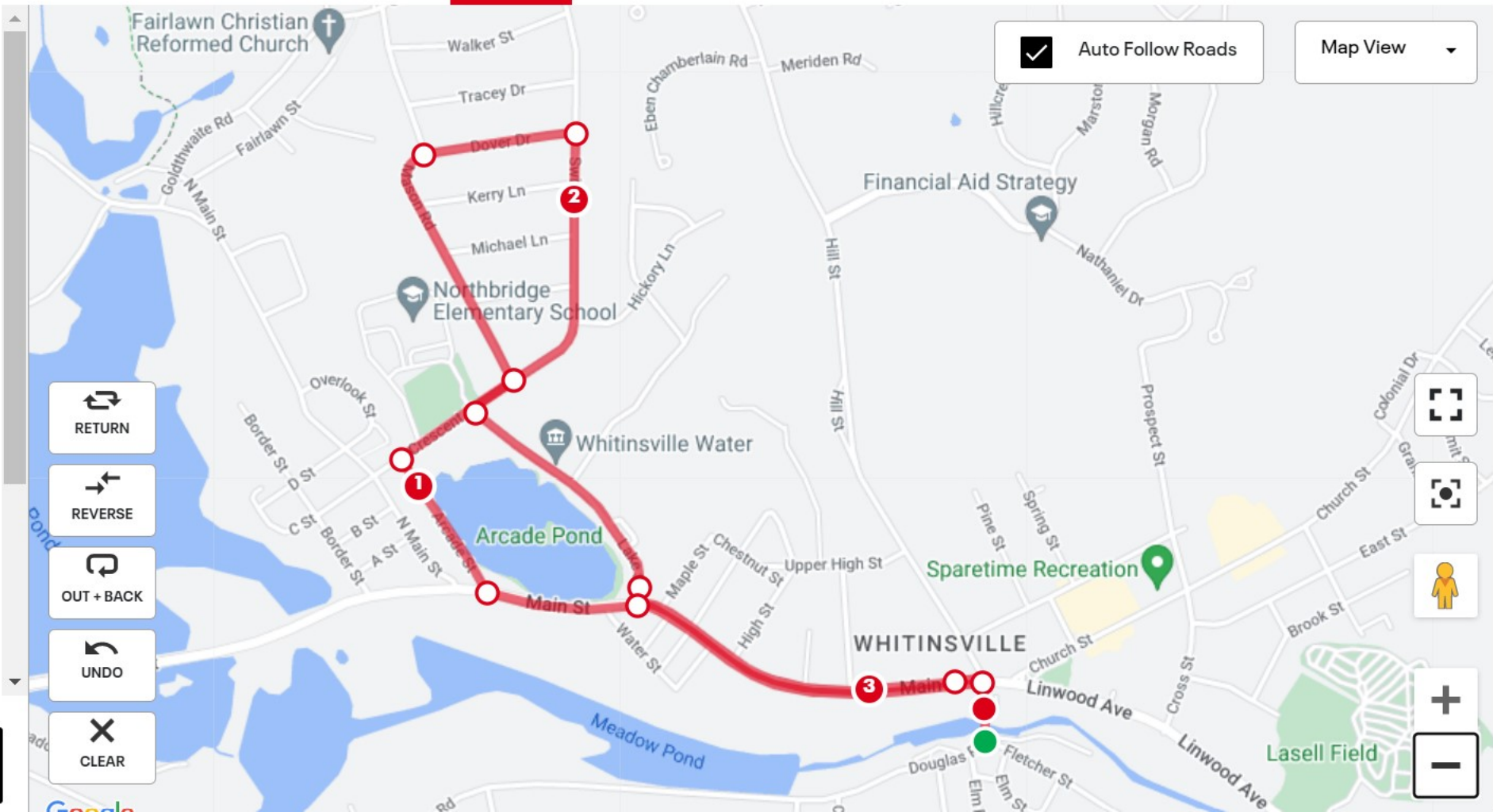
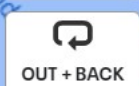
Potential VFT 5K

Description

Activity Type*

Run

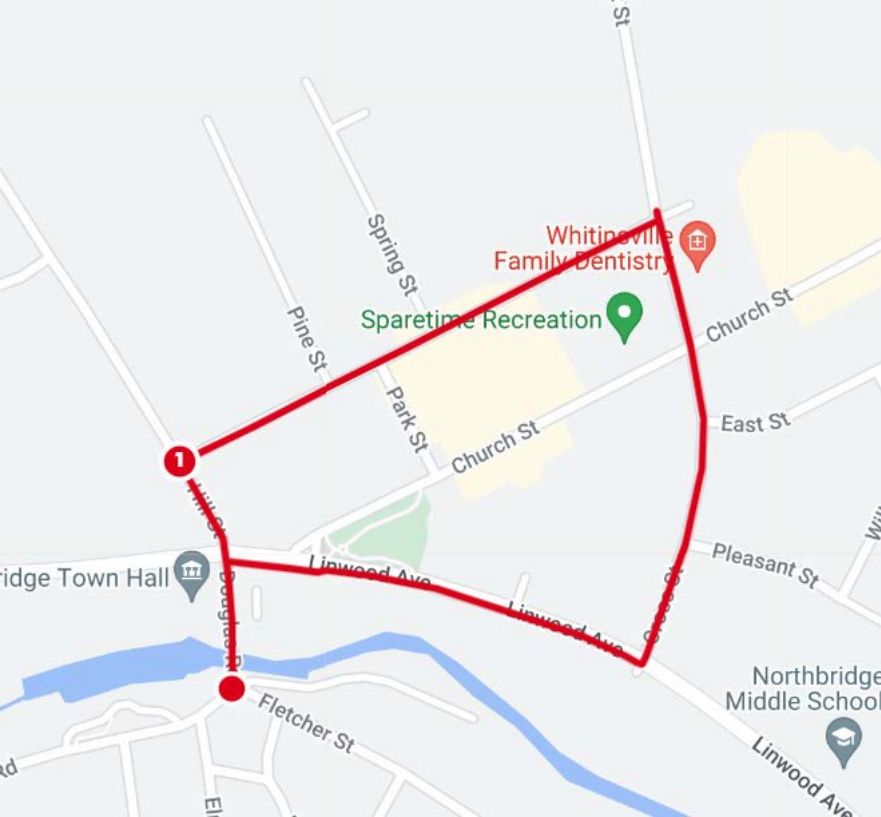
SAVE ROUTE



Auto Follow Roads

Map View





Whitinsville
Family Dentistry

Sparetime Recreation

Bridge Town Hall

Northbridge
Middle School

Fletcher St

Spring St

Pine St

Park St

Church St

East St

Pleasant St

Linwood Ave

Linwood Ave

Linwood Ave

30 Mile Route - Blackstone Valley

1st half of the route will be marked with arrows on yellow paper and the 2nd half on pink paper.

Large pink signs are throughout the entire route.

Download Ride with GPS App for map and cue sheet



Valley Friendship Tour
38TH
ANNUAL

★ Water Stop and porta potty

Safety Tips: Cycle with traffic. Be aware of your surroundings. Drink water before, during, and after the Tour. Helmets are required if you are cycling! Please be aware of areas with broken pavement and potholes! Have a fun and safe Tour!

If you need assistance, please call: (508) 989-9512

30 Mile Route - Blackstone Valley

Notes	Distance (miles) From Start	Elevation (ft)	Description
Start of route	0	0	
Turn right onto Fletcher Street	0.04	276.25	
Turn left onto Hartford Avenue West	1.81	276.25	
Turn right onto Granite Street	2.57	283.14	USE CAUTION
Continue onto Oak Street	3.47	253.28	USE CAUTION
Turn sharp left onto Cross Street	3.68	251.64	USE CAUTION
Turn right onto Cross Street	3.87	227.69	USE CAUTION
Turn left onto Mendon Street, MA 16	3.95	228.02	
Turn right onto Hecla Street	4.29	244.42	
Turn left onto Bacon Street	5.37	254.27	
Turn right onto Blackstone Street	5.46	271	USE CAUTION
Turn left onto Millville Road, MA 122	6.56	288.06	
Turn right onto Bridge Street	11.41	182.74	
Continue onto Canal Street	11.5	162.07	
Turn right	11.54	166.67	
Turn right	11.56	189.63	
Turn right onto Southern New England Trunkline Trail	11.57	193.24	
Keep left onto Southern New England Trunkline Trail	15.15	263.45	
Turn left onto Adams Lane	15.22	261.15	Water Stop ★
Turn sharp right onto Providence Road	15.31	260.5	
Turn right onto Quaker Highway North, MA 146A	15.42	262.8	
Turn left onto Balm of Life Spring Road	15.76	220.47	DANGEROUS TURN - POLICE DETAIL PRESENT
Turn left onto Elmwood Avenue	15.9	244.09	
Keep right onto Elmwood Avenue	15.95	238.85	
Turn left onto South Street	16.2	294.62	
Turn right onto East Ironstone Road	17.24	285.43	1/4 MILE GRAVEL
Turn slight right onto Ironmine Road	18.76	471.13	
Continue onto Glendale Street	19.57	497.38	
Turn sharp left onto Aldrich Street, MA 98	20.26	437.99	
Turn right onto Johnson Road	20.82	553.48	
Keep left onto Johnson Road	21.35	506.56	
Turn slight left onto Chocolog Road	21.37	504.92	
Turn right onto West Street	22.27	505.58	
Turn right at stop to continue on West Street	23.46	474.08	
Turn right onto Hartford Avenue West	25.96	429.79	
Turn left onto Williams Street	26.27	483.27	
Turn left onto Rawson Street	27.09	555.77	
Turn left onto McGuire Road	28.02	396.98	
Turn sharp right onto Lackey Dam Road	28.34	321.52	
End of route	29.58	293.64	

Melissa Ciaramitaro

From: Jamie Luchini
Sent: Monday, March 25, 2024 8:10 AM
To: Melissa Ciaramitaro; Tim Labrie
Subject: Re: Open Sky - Valley Friendship Tour

Melissa,

No issues here.

Thanks,
- Jamie

Jamie Luchini
Director of Public Works
Northbridge DPW

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Thursday, March 21, 2024 3:09 PM
To: Jamie Luchini <jluchini@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Open Sky - Valley Friendship Tour

Good afternoon,

Any issues with the attached request?

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Tim Labrie
Sent: Monday, March 25, 2024 11:51 AM
To: Melissa Ciaramitaro; Jamie Luchini
Subject: Re: Open Sky - Valley Friendship Tour

No issues

Timothy Labrie
Chief of Police
508-234-6211

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Thursday, March 21, 2024 3:09 PM
To: Jamie Luchini <jluchini@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Open Sky - Valley Friendship Tour

Good afternoon,

Any issues with the attached request?

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Linda Usher <juniperhill85@gmail.com>
Sent: Monday, April 01, 2024 7:18 PM
To: Melissa Ciaramitaro
Cc: Linda Usher
Subject: Whitin Five Road Race

Dear Northbridge Board of Selectmen,

I would like to request permission to hold the 36th Annual Thanksgiving Whitin Five Road Race on November 28, 2024 at 8:10 am. I will be talking with the Northbridge Police Department concerning traffic control. This past year's race was very successful. A large donation was made to Whitin CC, Girls on the Run and Worcester Audubon Society. Please let me know if you have any questions or concerns.

2) Request to close Linwood Avenue between 7:45 AM – 9:30 AM

Thank you,

Linda

Linda Usher
Whitin Five Race Director
Since 1989
508-529-6862
Upton, MA
juniperhill@charter.net
<http://www.tri-valleyfrontrunners.com/whitinfive>
<http://www.facebook.com/whitinfive>

USE OF TOWN OF NORTHBRIDGE

PUBLIC WAYS FOR ROAD RACE

EVENT: Whitin Five

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

****Please read this document thoroughly before completing and signing****

I, Linda Usher, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on November 28, 2024, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on November 28, 2024, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 28, 2024 and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 28, 2024 and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 1st day of April, 2024.

Name (Printed): Linda Usher

Signature Linda Usher

Witness Douglas Usher

THIS FORM MAY NOT BE ALTERED

Whitin Five Road Race Whitinsville (Northbridge), MA



Measured On May 25, 2019
by Mark Capparella
Tri-Valley Front Runners
E-mail: mark_capparella@waters.com
cell: 508 740 7836

START DETAIL
Starting point is on Main St at Forest St
It is 32 feet, 4 inches before front edge
of curb on Main St.
This point is marked with a
PK nail, washer, and paint.

FINISH DETAIL
Finish point is on Linwood Ave
at fire hydrant after Trinity Episcopal Church
It is 15 feet, 1 inch after utility pole # 14 / 61S
This point is marked with a PK nail, washer, and paint.

RESTRICTION
Runners restricted
to RIGHT side of
large center island
on Main St between
Hill St./Douglas Rd.
and Church St

Course description and intermediate split locations
(given in reference to how course is run)

START on Main St as per START DETAIL
Head east on Main St
Bear LEFT onto Church St after center island

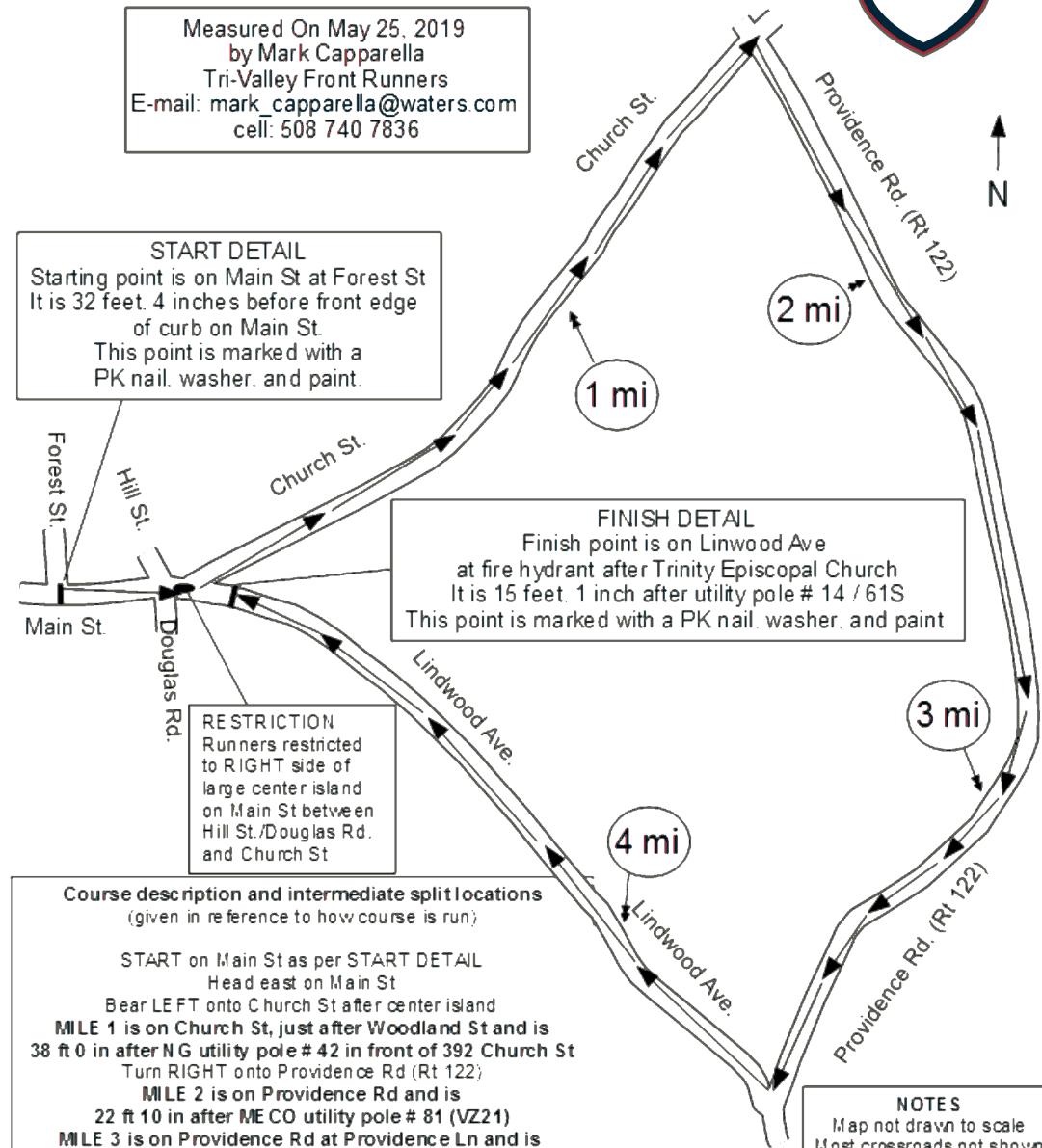
MILE 1 is on Church St, just after Woodland St and is
38 ft 0 in after NG utility pole # 42 in front of 392 Church St
Turn RIGHT onto Providence Rd (Rt 122)

MILE 2 is on Providence Rd and is
22 ft 10 in after MECO utility pole # 81 (VZ21)

MILE 3 is on Providence Rd at Providence Ln and is
30 ft 2 in after MECO utility pole 36 (Bell Atlantic 1182)
Turn RIGHT onto Linwood Ave

MILE 4 is on Linwood Ave and is 31 ft 0 in
before and opposite from MECO utility pole # 13 (Bell 100)
Continue to FINISH on Linwood Ave, as per FINISH DETAIL

NOTES
Map not drawn to scale
Most crossroads not shown
Course measured to allow
runners full access to all
roads, sidewalks, and grass
verges between them, except
as noted in RESTRICTION



USATF Certification #MA19008JK
Course Distance: 5 miles
Effective 6/21/2019 - 12/31/2029
Drop 0.87 m/Km, Separation 5.72%



**Road Running Technical Council
USA Track & Field**

Measurement Certificate



Name of the course Whitin Five Road Race Distance 5 mi.
 Location (state) MA (city) Whitinsville
 Type of course: road race calibration course
 Measuring method: bicycle steel tape electronic distance meter
 Measured by (name, address, phone & e-mail) Mark Capparella, 30 Scott Hill Blvd, Bellingham MA 02019
508-740-7836; mark_capparella@waters.com
 Race contact (name, address, phone & e-mail) Linda Usher, 131 South Street, Upton MA 01568
508-529-6862; juniperhill@charter.net
 Date(s) when course measured: May 25, 2019
 Number of measurements of entire course: 2 Course Configuration: partial loop
 Elevation (meters above sea level) Start 96 m Finish 89 m Highest 108 m Lowest 82 m
 Straight line distance between start & finish 460 m Drop 0.87 m/km Separation 5.72 %
 Type of surface: paved 100 % dirt - % gravel - % grass - % track - %
 Effective date of certification: Jun 21, 2019 Certification code: MA19008JK

Notice to Race Director: Use this Certification Code in **all** public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If **any** changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year **2029**

AS NATIONALLY CERTIFIED BY:

Justin Kuo

Date: Jun 25, 2019

Justin Kuo • USATF/RRTC Course Certifier • 39 Oakland Road, Brookline, MA 02445-6700
 Phone: 617-731-9889 • Fax: 617-939-0992 • Email: jkuo@usatfne.org

Melissa Ciaramitaro

From: Tim Labrie
Sent: Tuesday, April 02, 2024 12:24 PM
To: Melissa Ciaramitaro; Jamie Luchini
Subject: Re: Whitin Five - Tri Valley

No issues, same as always.

Timothy Labrie
Chief of Police
508-234-6211

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Tuesday, April 2, 2024 9:26 AM
To: Jamie Luchini <jluchini@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Whitin Five - Tri Valley

Good morning,

Please see attached request for a road race and road closure for the Whitin Five road race on Thursday, November 28, 2024. Please let me know if you have any issues or concerns with this request. This is on for the April 8th agenda.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Jamie Luchini
Sent: Tuesday, April 02, 2024 1:23 PM
To: Melissa Ciaramitaro; Tim Labrie
Subject: Re: Whitin Five - Tri Valley

Looks good to me.

Thanks,
- Jamie

Jamie Luchini
Director of Public Works
Northbridge DPW

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Tuesday, April 2, 2024 9:26 AM
To: Jamie Luchini <jluchini@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Whitin Five - Tri Valley

Good morning,

Please see attached request for a road race and road closure for the Whitin Five road race on Thursday, November 28, 2024. Please let me know if you have any issues or concerns with this request. This is on for the April 8th agenda.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Erin McKeown
Sent: Tuesday, April 02, 2024 2:29 PM
To: Melissa Ciaramitaro
Subject: Request for 4/8 agenda

To the Board of Selectman, Town of Northbridge,

The Northbridge Fire Department Event Committee respectfully requests permission to hang banners on the following dates:

- 1.) From Monday, April 29, 2024, to Monday, May 13, 2024, to advertise for the Annual Spaghetti Supper to be held on May 18, 2024.
- 2.) From Monday, July 1, 2024, to Monday, July 15, 2024, to advertise for the Annual Fireworks Event to be held on July 20, 2024/Rain date: July 21, 2024.

For the Annual Fireworks Event, we are also requesting:

- 3.) Approval for a one-day entertainment license
- 4.) To partially close Linwood Avenue

We thank you for your time and hope that you will all be able to attend both events with your families.

With respect,

Erin McKeown
Northbridge Fire Department Event Committee

No fee

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR A ONE-DAY WEEKDAY ENTERTAINMENT
LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Northbridge Call Firefighters Association (NCFFA)


TO: Obtain a One-day Entertainment License for:

Type: (Check all that apply):	<input type="checkbox"/> Concert	<input type="checkbox"/> Dance	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Cabaret Public Show
	<input checked="" type="checkbox"/> Live band		<input checked="" type="checkbox"/> Other: fireworks	
Includes:	<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Dancing by entertainers or performers	<input checked="" type="checkbox"/> Recorded music	
	<input checked="" type="checkbox"/> Live music	<input checked="" type="checkbox"/> Amplification System	<input type="checkbox"/> Floor show	
	<input checked="" type="checkbox"/> Light show	<input type="checkbox"/> Theatrical exhibition, play or moving picture show	<input checked="" type="checkbox"/> Other dynamic audio or visual show (whether live or recorded)	
	<input type="checkbox"/> INDOOR	<input checked="" type="checkbox"/> OUTDOOR	<input type="checkbox"/> BOTH	

GIVE LOCATION BY STREET AND NUMBER:

AT: Northbridge Middle School 171 Linwood Ave, Whitinsville, MA 01588
in said Town of Northbridge in accordance with the rules and regulations made under authority of said
Statutes.

ON: (date and time)* 7/20/24 - 7/21/24


(Signature of Applicant)

Print Name: Northbridge, MA 01534
Address: 508-234-8448
City: Northbridge
State, Zip: MA, 01534
Phone: 508-320-0163
Email: eventsnfd@gmail.com

Received: _____ (Date) (Time)
Agenda: _____

Date License Granted

**Please note a separate application is needed for a one-day Sunday Entertainment



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Northbridge Call Firefighters Association (NCFFA)

Address: 1681 Providence Rd.

City/State/Zip: Northbridge, MA 01534 Phone #: 508-234-8448

<p>Are you an employer? Check the appropriate box:</p> <p>1. <input type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input checked="" type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p>Business Type (required):</p> <p>5. <input type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input checked="" type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input type="checkbox"/> Other _____</p>
--	---

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: *Melissa Ciaramitaro* Date: 4/4/24

Phone #: 508-234-8448

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
 6. Other _____

Contact Person: Melissa Ciaramitaro Phone #: 508-234-2095

F.

Suggested Terms for Land/Trail Stewardship Committee members:

Three of said persons shall be appointed for a term of one year, Three persons for a term of two years, and two persons for a term of three years; and annually thereafter there shall be appointed by the Select Board for terms of three years.

POSITION		INITIAL TERM
Conservation Agent (Ex-Officio)		Indefinitely
School Comm. or NHS Student		1-year term
Member at Large		1-year term
Member at Large		1-year term
Open Space Impl. Comm.		2-year term
Member at Large		2-year term
Member at Large		2-year term
Planning Board Rep.		3-year term
Conservation Comm. Rep.		3-year term