

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
April 22, 2024 at 7:00 PM**

RECEIVED
26 APR 16 AM 11:09
TOWN OF NORTHBRIDGE

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES:

A. December 4, 2023

II. PUBLIC HEARING

III. APPOINTMENTS/*By the Town Manager [Vote to Affirm]:

B. Emily Whittaker-Smith, Regional Health Inspector/**Present:** Jeanne Gniadek, Board of Health Administrator and Lani Criasia, Board of Health Chair

C. **By the Board of Selectmen [Vote to Reappoint eff. 1.1.24]:** Whitinsville Downtown Crossroads Historic District Commission: Kelley Gamble, Ellen Scheible, Jamie Pohlman, David Blauvelt, and Bryan Booker

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

D. Whittin Community Center - Greenway Challenge /Request permission to hold a portion of the Greenway Challenge Road Race Event in Whitinsville on Saturday, September 28, 2024; subject to the safety requirements of the Northbridge Police Department

E. Annual Town Election [May 21, 2024]/Vote to sign Election Warrant

F. Spring Annual Town Meeting Warrant [May 7, 2024]/Vote position on all warrant articles

G. Junk Dealer's License [Edward Vidinha L.O.T.S. dba Lots of Things]: Application for Junk Dealer's License at 2281 Providence Road, Northbridge / Vote to approve subject to meeting all Town requirements

VI. DISCUSSIONS

H. 2024 Road Project Plans / **Present:** Jamie Luchini, DPW Director

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

A.

BOARD OF SELECTMEN'S MEETING

December 4, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Collins, Melia and Paulhus. **Also Present:** Town Manager Adam D. Gaudette.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS: By the Board of Selectmen/Vote to appoint: Kendell Chilton, Economic Development Committee / Present: Bill Davis, Chairman – Economic Dev. Committee. Mr. Davis stated that Mr. Chilton has applied for the Economic Development Committee and they would be glad to have him. Mr. Chilton has been a Northbridge resident since 2015 and is looking forward to helping the town in this capacity. Selectman Melia thanked him for stepping forward. He then followed up with a question for Mr. Davis regarding what they are working on. Mr. Davis explained they have been inactive due do unfilled positions in membership. His hope is to fill the vacant positions and begin meeting. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Mr. Chilton to the Economic Development Committee. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

By the Town Manager/Vote to Affirm: Thomas Parente, DPW Superintendent [Eff. 1.1.24] / Present: Jamie Luchini, DPW Director. Mr. Luchini announced that since the retirement of the former DPW Director and his stepping up into that position, it has left the Highway Superintendent position open. He has been filling in where needed. In April, they hired Mr. Parente as the Administrative Secretary, and he stepped up to help cover. Mr. Luchini praised his work, noting that he has gone above and beyond, and he did not think they would get to this point as quickly as they did. Mr. Parente added that he appreciates being here and being given this opportunity. Everything has been working well and he is looking forward to making improvements to tasks and completing projects. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Thomas Parente as DPW Superintendent effective 1.1.24. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

RESIGNATIONS: Joan McManus, Council on Aging / Vote to Accept. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the resignation of Joan McManus and send a letter of appreciation. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

CITIZENS' COMMENTS/INPUT/None

Chairman Collins announced that they would be moving out of order to the following item.

Linda Zywień, Town Clerk / Discuss 2024 early voting and vote by mail. Ms. Zywień explained that last year she came before the board to request to opt out of vote by mail for the local election based on the votes act that passed in 2022. Within that act vote by mail and early voting are two different items. Vote by mail is permanent for all elections unless the Selectboard opts out. Early voting in person is not permanent unless the Selectboard opts in. Ms. Zywień explained that in 2024 there are 4 elections. Three of which will require early voting and vote by mail and because of this she feels we should be consistent and do the same for the local election. To do this it two registrars need to request in writing to the Board of Selectmen to hold early voting, which they did. The board shared their thoughts and had mixed feelings and wanted to think about it further. Selectman Paulhus asked what the numbers have been for early voting. Ms. Zywień replied that every year has been different, when it first began they had a large turnout for the state elections but once the vote by mail came to be the early voting numbers plummeted. Chairman Collins asked how much the vote by mail costs. Ms. Zywień replied the State will mail out the post card to choose how you wish to vote, and the state pays for ballots. We still pay for the postage up front and are reimbursed later on, and we would pay the election workers. Selectman Paulhus asked what happens when someone selects to have a mail in ballot but they don't sent it in and are they allowed to still vote in person. Ms. Zywień replied yes and explained that when a ballot is received via mail they get checked off the voter list so they are not able to vote in person, if they do not send their

ballot in their name is not checked off allowing them to vote in person. Selectman Melia asked if the Selectmen opt in then it would allow vote my mail. Ms. Zywiec explained that the vote by mail is automatic by State law, unless you opt out, but she does not recommend it as she feels it would disenfranchise voters who select they would like to vote by mail thinking they would get the local ballot but they would only receive the State ballot. Ms. Zywiec offered the Board to reach out with any questions before the decision to vote.

Chairman Collins announced that they would be resuming the agenda to its posted order.

2024 Miscellaneous License Renewals [Common Victualler, Class I, Class II, Class III, Automatic Amusement Devices, Weekday Entertainment, Sunday Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2024 Miscellaneous License Renewals [Common Victualler, Class I, Class II, Class III, Automatic Amusement Devices, Weekday Entertainment, Sunday Entertainment, etc.], subject to the payment of all monies due the Town. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

2024 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2024 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Town Manager Annual Review Process. Town Manager Gaudette explained that his evaluation year is based on a calendar year and he provided the Board with last year's goals, and this year's accomplishments, which can be used for their evaluation. Once completed, it can be turned in to Sharon Susienka and she will put together an overall summary and on December 18, 2023, the evaluation will be discussed under executive session and the Board would then vote on the benefits. Once voted on, the Board would then set goals at the January 8th meeting.

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS: Selectman Melia 1) asked if staff could inquire with surrounding towns on their licensing fees and compare to our since they have not been updated since 2002.

ITEMS FOR FUTURE AGENDA: Town Manager Gaudette noted that he will add the Early Voting and Vote by Mail to the next agenda for the Board to make a vote.

CORRESPONDENCE/None

EXECUTIVE SESSION/None

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the public meeting. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Meeting Adjourned: 7:28 PM

Respectfully submitted,

Thomas Begin, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

December 4, 2023

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS:**
 - A. By the Board of Selectmen/Vote to appoint: Kendell Chilton, Economic Development Committee / Present: Bill Davis, Chairman – Economic Dev. Committee**
 - Copy of talent bank form
 - B. By the Town Manager/Vote to Affirm: Thomas Parente, DPW Superintendent [Eff. 1.1.24] / Present: Jamie Luchini, DPW Director**
 - Copy of memorandum regarding the background information of this appointment
 - Copy of memorandum request the appointment
 - Copy of resume
 - Copy of application
 - C. RESIGNATIONS: Joan McManus, Council on Aging / Vote to Accept**
 - Letter of resignation
- IV. CITIZENS' COMMENTS/INPUT/None**
- V. DECISIONS:**
 - D. 2024 Miscellaneous License Renewals [Common Victualler, Class I, Class II, Class III, Automatic Amusement Devices, Weekday Entertainment, Sunday Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town**
 - Copy of listing of licenses to be renewed
 - E. 2024 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town**
 - Copy of listing of licenses to be renewed
- VI. DISCUSSIONS**
 - F. Linda Zywiec, Town Clerk / Discuss 2024 early voting and vote by mail/No documentation**
 - G. Town Manager Annual Review Process**
 - Copy of 2023 goals
 - Copy of evaluation
- VII. TOWN MANAGER'S REPORT/None**
- VIII. SELECTMEN'S CONCERNS/No documentation**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**

Emily Whittaker-Smith



EDUCATION

Bachelor of Science , Public Health Sciences, University of Massachusetts Amherst	May 2022
Master of Public Health , Health Policy and Management, University of Massachusetts Amherst	May 2023
Dean's List for Academic Excellence	2018 – 2023

EXPERIENCE

Wellesley Health Department	Wellesley, MA
<i>Environmental Health Specialist</i>	July 2023 – Present

- Enforce federal, state, and local health and environmental compliance codes through health and safety inspections encompassing areas such as food establishments, schools, camps, and housing
- Conduct full plan reviews of new and renovated establishments throughout the town of Wellesley
- Organize registration and lead compliance for over 35 camps in the town's summer programs
- Effectively train and educate newly hired staff on food and safety protocols and procedures for site evaluations
- Implement and achieve compliance with the grant standards set by NEHA-FDA's Voluntary National Retail Food Regulatory Program
- Collaborate and partner with health officers nationwide to ensure adherence to national regulations

<i>Public Health Intern</i>	August 2021 – June 2023
-----------------------------	-------------------------

- Observed inspections at town businesses ensuring compliance with safety and health regulations
- Proofread a variety of reports and updated internal forms and databases needed for permits and regulations
- Leveraged the town's social platforms, to effectively communicate about diverse regulations and impactful initiatives, increasing community awareness and engagement

UMass Amherst Public Health Promotion Center	Amherst, MA
<i>COVID-19 Testing Center Observer</i>	Winter 2021 – Spring 2022

- Meticulously monitored and assisted with the testing of 30,000 students, faculty, and Amherst community members and ensured all local, state, and CDC policies were enforced
- Informed visitors on campus about the correct testing procedures and requirements to safeguard the community's well being
- Completed HIPPA, Salesforce, and REDCap Trainings through UMass Medical School

University of Massachusetts Amherst	Amherst, MA
<i>Research Assistant, College of Natural Sciences</i>	Fall 2020 – Spring 2022

- Provided support by organizing, researching, and entering information for non-profit organizations
- Organized various fundraising and educational endeavors for the Director of Development

Northampton Public Health Department	Northampton, MA
<i>Public Health Ambassador</i>	Fall 2020 – Winter 2020

- Distributed informative brochures, masks, and hand sanitizer in downtown Northampton to promote community safety and health amidst the COVID-19 situation
- Aggregated various data forms to formulate initiatives aimed at enhancing community safety
- Remained current with developing COVID-19 protocols to guarantee the community's optimal readiness

University of Massachusetts Amherst	Amherst, MA
<i>Research Assistant, School of Public Health and Health Sciences</i>	Fall 2019 – Spring 2020

- Organized data and statistical discoveries to support the research efforts of an Associate Professor
- Submitted numerous financial forms for reimbursements, grants, services, and research statements

ACTIVITIES

Kappa Kappa Gamma Sorority	Amherst, MA
<i>Education Chair, Assistant Education Chair</i>	Fall 2019 – Spring 2022

- Communicated with current members, alumni, and local organizations to plan social and educational events
- Managed a mental health seminar featuring two guest speakers in collaboration with the Kyle Cares Foundation

Alpha Lambda Sigma National Honor Society Member	Spring 2019 – Spring 2022
Alpha Lambda Delta National Honor Society Member	Spring 2019 – Spring 2020

CERTIFICATIONS

Introduction to Microsoft Excel 2019 Certification of Completion from Massachusetts Bay Community College, Certified Dental Assistant for the Commonwealth of Massachusetts, Infection Control, Radiation Health and Safety, First Aid Certified, CPR/AED Certified for Infants and Adults, OSHA Certified in General Industry



Fitness. Family. Community.



60 Main Street
Whitinsville, MA 01588
508.234.8184

www.WhitinCommunityCenter.com
info@OurGym.org

March 15, 2024

Adam Gaudette, Town Manager
Northbridge Board of Selectmen
7 Main Street
Whitinsville, MA 01588



Dear Mr. Gaudette:

I am writing to you and the Board of Selectmen to request permission for our annual adventure race, the Blackstone River Valley Greenway Challenge, to be allowed to pass through the Whitinsville section of Northbridge on its way to Rice City Pond in Uxbridge. The date of the race is September 28, 2024.

As you may be aware, the Greenway Challenge, now in its 23rd year, is a team relay race with segments of running, cycling, and paddling. Each year a unique course is set up and is hosted by the George Marston Whitin Memorial Community Center dba as Whitin Community Center, a 501(c)(3) non-profit organization in Whitinsville, MA as a fundraiser. The segment that would pass through Northbridge this year is the first segment: running. There will be approximately 50 teams, hence 50 runners. We anticipate a shotgun start in front of the Whitin Community Center, with runners utilizing a course running down Main Street/Linwood Avenue and then a right onto 122. The race start is 8:30 a.m. All runners will conclude by 9:00 a.m. as the race transitions to mountain biking in West Hill Dam in Uxbridge.

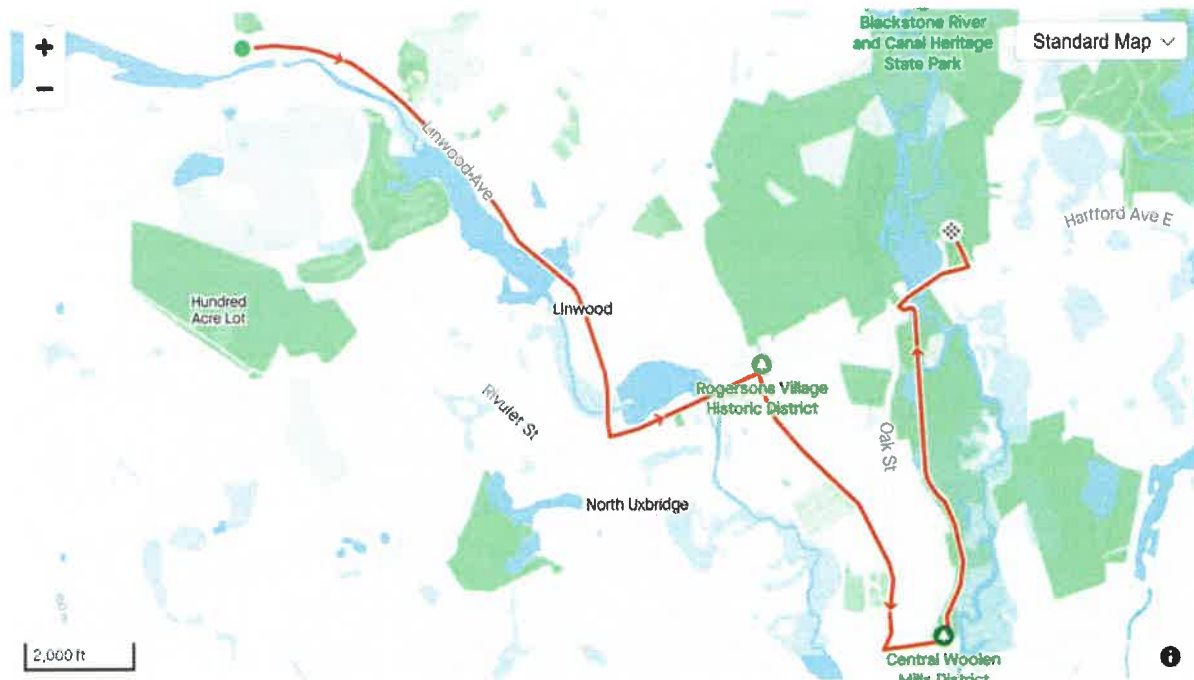
If approved, I will contact the Northbridge Police Department to discuss the course and ensure proper coverage. Charlie Thompson, who usually did this piece of coordination, took a well-deserved retirement from planning this race. I or another representative from our planning committee would be happy to discuss any aspects of the race.

I hope that we can be accommodated again this year. Please contact me with your questions or concerns. Thank you for your consideration of our request.

Thank you,

Heather Elster, Executive Director, Whitin Community Center
(508) 234-8184 (w) / (508) 277-6641 (c) / Heather.Elster@OurGym.org
60 Main Street, Whitinsville, MA 01588

Segment 1: 5.5 Mi. Road Run from Whitin Community Center to Rice City Pond



<https://www.strava.com/routes/3158752454973952922>



2024 Greenway First
Leg.gpx

Mile	Turn	Notes
0.0	Start in front of Whitin Community Center on Main St. heading onto Linwood Ave	Police
1.4	Cross to south side of Linwood Ave at Linwood Mill	Police
1.6	Turn right onto Rt 122 South	
2.1	Turn left onto Hartford Ave East	Police
2.6	Turn right onto Granite St	
3.4	Straight on Granite St	
3.7	Turn left onto Cross St.	
3.9	Continue through parking lot, cross bridge to enter Tow Path and left onto trail	
5.1	Left to Tri-River Parking Lot	
5.1	Right onto Hartford Ave East	Police
5.4	Left into Rice City Pond Parking Lot	Police

USE OF TOWN OF NORTHBRIDGE

PUBLIC WAYS FOR ROAD RACE

EVENT: Greenway Challenge

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

****Please read this document thoroughly before completing and signing****

I, Heather Elster on behalf of the George Marston Whitin Mem Comm Assoc, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on September 28, 2024, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on September 28, 2024, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on September 28, 2024 and all activities related thereto.

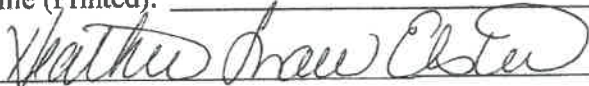
I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.


I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on September 28, 2024, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 8 day of April.

Name (Printed): Heather Elster


Signature


Witness

THIS FORM MAY NOT BE ALTERED



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gaudette Insurance Agency, Inc. 1 Plummers Corner Whitinsville MA 01588	CONTACT NAME: Amanda Craven PHONE (A/C, No, Ext): 508-266-6442 E-MAIL ADDRESS: acraven@gaudette-insurance.com		FAX (A/C, No): 508-234-8121
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED George Marston Whitin Memorial Community Association, Inc. 60 Main Street Whitinsville MA 01588	INSURER A: Great American Insurance Company		16691
	INSURER B: Technology Insurance Company		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 1267680755


REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	PAC3879059	9/1/2023	9/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPIOP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CAP1467868	9/1/2023	9/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		UMB3879060	9/1/2023	9/1/2024	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 7,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	TWC4361683	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The Children's Investment Fund, Inc. is additional insured under General Liability if required by contract.

CERTIFICATE HOLDER**CANCELLATION**

The Children's Investment Fund, Inc. ISAOA/ATIMA 18 Tremont Street Suite 500 Boston, MA 02108	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

Melissa Ciaramitaro

From: Tim Labrie
Sent: Monday, April 08, 2024 5:21 PM
To: Jamie Luchini; Melissa Ciaramitaro
Subject: Re: Greenway Challenge Road Race 9.28.24

No issues

Get [Outlook for iOS](#)

From: Jamie Luchini <jluchini@northbridgemass.org>
Sent: Monday, April 8, 2024 5:20:16 PM
To: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Re: Greenway Challenge Road Race 9.28.24

No issues here.

Thanks,
- Jamie

Jamie Luchini
Director of Public Works
Northbridge DPW

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Monday, April 8, 2024 4:09 PM
To: Jamie Luchini <jluchini@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Greenway Challenge Road Race 9.28.24

Good afternoon,

Please see attached and let me know if you have any concerns or comment. This is scheduled for the April 22, 2024 Selectmen's agenda.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
WARRANT FOR ANNUAL TOWN ELECTION
TUESDAY, MAY 21, 2024

E.

WORCESTER, ss:

To any Constable of the **TOWN OF NORTHBRIDGE:**

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of Northbridge, qualified to vote in the **ANNUAL TOWN ELECTION** to vote at:

**Northbridge High School
427 Linwood Avenue
For Precincts 1, 2, 3, 4 and 5**

on **Tuesday, May 21, 2024** from **7:00 a.m. to 8:00 p.m.** for the following purpose:

To cast their votes in the Annual Town Election for candidates for the following offices:

OFFICES	
BOARD OF SELECTMEN.....	ONE SEAT / THREE-YEAR TERM
SCHOOL COMMITTEE.....	TWO SEATS / THREE-YEAR TERMS
PLANNING BOARD.....	ONE SEAT / THREE-YEAR TERM.
TRUSTEES OF SOLDIERS' MEMORIALS – VETERAN	ONE SEAT / THREE-YEAR TERM
TRUSTEES OF SOLDIERS' MEMORIALS – VETERAN	ONE SEAT / TWO-YEAR TERM
TRUSTEES OF SOLDIERS' MEMORIALS – VETERAN	ONE SEAT / ONE-YEAR TERM
NORTHBRIDGE HOUSING AUTHORITY.....	ONE SEAT / FIVE-YEAR TERM
REDEVELOPMENT AUTHORITY.....	ONE SEAT / THREE-YEAR TERM

QUESTION	
Shall the Town of Northbridge be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay the Town's allocable share of the bonds issued by the Blackstone Regional Vocational School District in order to pay the costs of roof reconstruction and the replacement to energy efficient rooftop HVAC units at the Blackstone Valley Regional Vocational Technical High School, located at 65 Pleasant Street, Upton, including the payment of all costs incidental or related thereto?	
YES _____	NO _____

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Town Hall Annex, in Whitinsville, all in Precinct 1; the NCTV Cable Studio and the Northbridge Post Office, in Northbridge, all in Precinct 2; the Town Clerk's Office and 1Quickstop, in Whitinsville, all in Precinct 3; and the Veterans Hall (875 Hill Street), in Whitinsville, in Precinct 4; and Shaw's, in Whitinsville, in Precinct 5; seven (7) days at least before the time and place of election aforesaid.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 22nd day of April, 2024.

SELECTMEN OF NORTHBRIDGE

Russell D. Collins, Chairman

Charles Ampagoomian, Jr.

Thomas J. Melia

Thomas Begin

Brian M. Paulhus

WORCESTER, SS
Northbridge

By virtue of this warrant, I have this day notified the inhabitants of the Town of Northbridge qualified to vote in Town elections and Town affairs to vote at the time and place and for the purpose stated in this warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

Date

(Warrant must be posted at least **seven days prior** to May 21, 2024.)

F.

SPRING ANNUAL TOWN MEETING WARRANT - 5/7/24 - 7:00 PM

	Presenter		Selectmen	Finance Committee	Town Meeting
Article 1.	Selectmen	Support	_____	_____	_____
<i>Prior year bills</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 2.	Selectmen	Support	_____	_____	_____
<i>FY '24 Budget Adjustments</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 3.	Finance Comm.	Support	_____	_____	_____
<i>FY25 Omnibus Budget Article</i>		Non-support	_____	_____	_____
<i>Amount not to exceed \$54,532,426</i>		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 4.	Selectmen	Support	_____	_____	_____
<i>FY '25 Sewer Enterprise Fund</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 5.	Selectmen	Support	_____	_____	_____
<i>FY '25 Water Enterprise Fund</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 6.	Selectmen	Support	_____	_____	_____
<i>Chapter 90</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 7.	Selectmen	Support	_____	_____	_____
<i>FY '25 authorize Treas/Coll. to enter into Compensating Balance Agreements w/banks</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 8.	Selectmen	Support	_____	_____	_____
<i>FY'25 Annual Reauthorization of BOH and Play & Rec revolving accounts</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 9.	Comm. Pres. Comm.	Support	_____	_____	_____
<i>Appropriate or reserve future annual revenue for projects and other expenses as recommended by CPC</i>		Non-support	_____	_____	_____
		No Position	_____	_____	_____
		Pass Over	_____	_____	_____

Article 10.	Comm. Pres. Comm.	Support	_____	_____	_____
Appropriate funds from CPC Fund reserves for		Non-support	_____	_____	_____
expenses associated with implementation of the		No Position	_____	_____	_____
Community Preservation Act		Pass Over	_____	_____	_____
Article 11.	Comm. Pres. Comm.	Support	_____	_____	_____
Fletcher Homestead Assessment - \$50K		Non-support	_____	_____	_____
Fletcher Homestead Boiler replace - \$13,500		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 12.	Comm. Pres. Comm.	Support	_____	_____	_____
2024 Debt Payment – Castle Hill / \$126,436		Non-support	_____	_____	_____
2025 Debt Payment – Castle Hill / \$131,200		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 13.	Selectmen	Support	_____	_____	_____
\$55K from unexpended Pine Grove accounts for		Non-support	_____	_____	_____
cemetery maintenance projects: tree/stump		No Position	_____	_____	_____
removal; cemetery road improvements; and		Pass Over	_____	_____	_____
Lawn tractors.					
Article 14.	Selectmen	Support	_____	_____	_____
\$378,547 from Sewer Enterprise Fund and		Non-support	_____	_____	_____
\$121,452.90 from unexpired sewer capital accts.		No Position	_____	_____	_____
for CWMP work; physical improvements to the		Pass Over	_____	_____	_____
sewer coll. system incl. leaking manhole covers and cracked/broken lines.					
Article 15.	Selectmen	Support	_____	_____	_____
\$104,496 from Water Enterprise Fund to replace		Non-support	_____	_____	_____
9 fire hydrants (\$60K) and replace Church Ave.		No Position	_____	_____	_____
water main (\$44,946)		Pass Over	_____	_____	_____
Article 16.	Selectmen	Support	_____	_____	_____
\$1,411,100 from free cash for various capital		Non-support	_____	_____	_____
Town projects		No Position	_____	_____	_____
		Pass Over	_____	_____	_____
Article 17.	Selectmen	Support	_____	_____	_____
\$100,000 from unexpended accounts for purchase		Non-support	_____	_____	_____
of 23 tasers (Police); and \$68,574.28 to replace		No Position	_____	_____	_____
police dept. gas pump		Pass Over	_____	_____	_____
Article 18.	School Comm. / BOS	Support	_____	_____	_____
\$325,286 from Town Bldg maintenance fund for		Non-support	_____	_____	_____
various school and town facility maintenance		No Position	_____	_____	_____
projects		Pass Over	_____	_____	_____

Article 19. Selectmen	Support	_____	_____	_____
Apply/accept/expend MPLC grant funds if approved and/or free cash (\$150K) for library assessment, planning, feasibility and/or design	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 20. Selectmen	Support	_____	_____	_____
Transfer care/custody/control of the Rockdale Fire Station to the BOS for disposition by sale or lease and auth. BOS to take any or all action necessary	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 21. Selectmen	Support	_____	_____	_____
Transfer care/custody/control of the former NES to the BOS for disposition by sale or lease and auth. BOS to take any or all action necessary	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 22. Planning Board	Support	_____	_____	_____
Stormwater Management Bylaw Amendment (to comply with EPA requirements)	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 23. Selectmen	Support	_____	_____	_____
Quaker St. Landfill - appropriate and transfer \$1M from free cash to comply with the Immediate Response Action Plan submitted to DEP	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 24. Bylaw Review Comm.	Support	_____	_____	_____
Amendments to General Bylaws as recommended by Bylaw Review Comm.	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 25. Town Manager	Support	_____	_____	_____
Vote to approve \$10M debt authorized by BVT School Comm. for roof reconstruction and replacement	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 26. Finance Comm.	Support	_____	_____	_____
Appropriate or transfer \$124,833.13 from free cash to the Opioid Settlement Fund	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____
Article 27. Finance Comm.	Support	_____	_____	_____
Appropriate or transfer \$238,410 to the Stabilization Fund	Non-support	_____	_____	_____
	No Position	_____	_____	_____
	Pass Over	_____	_____	_____

Phone: 508-714-6141

G

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR JUNK DEALER'S LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto (FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Edward Vidinha L.O.T.S / Lots of Things

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Junk Dealer's License]

Provide details below:

TO: License is Required to open a store & sell new & used merchandise.

GIVE LOCATION BY STREET AND NUMBER:

AT: 2281 Providence Rd. Northbridge MA 01534

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

[Signature of Edward Vidinha]

(Signature of Applicant)

Proposed days and hours of operation:

- Days of operation: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday (all checked)

Mailing Address:

Print Name: Edward Vidinha
Address: 9 Taft St. # B
City: Northbridge
State, Zip: MA 01534

Received: 4/9/24 1:04 PM
(Date) (Time)

Date License Granted

This license will expire on December 31 of the current year and must be renewed annually prior to January 1

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Edward White

*Signature of individual or Corporate Names (Mandatory)

Edward White

By: Corporate Officer (Mandatory, if applicable)

029-58-0702

** Social Security Number or Federal Identification Number

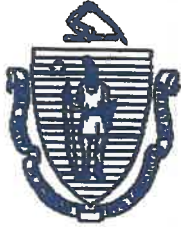
* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

Please sign form and return to:

**Town of Northbridge
Town Manager's Office
7 Main Street
Whitinsville, MA 01588**



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: L.O.T.S Lots of Things
 Address: 2281 Providence Rd.
 City/State/Zip: Northbridge MA 01534 Phone #: 508-714-6141

Are you an employer? Check the appropriate box:

- 1. I am an employer with NO employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Handwritten Signature] Date: 4.9.2024

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. **Licensing Board**
- 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: 508-234-2095

NTM License Slips

Row 2

Current Status On Agenda 4.22.24

Done

License ID: NTM#16178

License Type: Junk Dealer's

Description: Wants to sell new and used merchandise

Business: Edward Vidinha L.O.T.S dba Lots of things

Applicant: Edward Vidinha

Address: 2281 Providence Rd., Northbridge, MA 01534

Approval Target 04/17/24

Slip Started on: 04/11/24 5:17 PM

**PLANNING
Approve:**

**PLANNING
Comments:** Subject to Zoning (Bldg. Insp./ZEO)

**POLICE
Approve:**

**POLICE
Comments:** As long as nothing is out on sidewalks/road blocking pedestrian/vehicular traffic.

FIRE Approve:

**FIRE
Comments:** Subject to a fire inspection after license is granted.

**BUILDING
ZONING
Approve:**

**BUILDING
ZONING
Comments:** Subject to building permit and inspection.

**CONSERVATION
Approve:**

**CONSERVATION
Comments:** N/A

**HEALTH
Approve:**

**HEALTH
Comments:** N/A provided that there is no sale of food and/or beverages at this establishment

**ASSESSORS
Approve:**

**ASSESSORS
Comments:** N/A It is assessed as a mixed-use property.

**TREASURER
COLLECTOR
Approve:**

**TREASURER
COLLECTOR
Comments:** OUTSTANDING RE TAXES FOR 2/1/24



Town of Northbridge Department of Public Works

H.

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Email: Jluchini@northbridgema.org

Jamie Luchini

Director of Public Works

MEMORANDUM

Date: April 10, 2024

RE: Upcoming Road Projects in Northbridge

To: Adam Gaudette
Town Manager

Adam,

Here is the list of roads that we are looking at to re-pave this upcoming construction season:

East Street	Complete	Reclamation	\$373,000
Mendon Road	Quaker St to #205	Cold-Plane	\$165,000
Ash St, Fowler Ave	Complete	Reclamation	\$180,000
Bartlett Ave			
Puddon Street	Complete	Reclamation	\$120,000

The total Chapter 90 funds are \$465,747.07 for FY 25'. We also were awarded \$246,834 of the Fair Share program from the State. We are asking for \$200,000 at the Spring Annual Town Meeting for additional paving funds and are carrying a balance of \$114,536.64. This gives us a total of \$1,027,117.71. We plan on doing our annual paving markings program which costs around \$65,000. The estimated paving projects total \$838,000, plus the \$65,000 for pavement markings gives us an estimated total of \$903,000 for our Roads Program this year. If bids come back favorable, we could possibly add more paving projects or reestablish some crack-sealing of previously paved roads this Fall.

I have attached a spreadsheet that shows a three-year projection of our Roads Program. These are delineated by color, year by year. Please note that these are just possible projections that are based on level funding from Chapter 90, \$200,000 Town funding, and are also based on unit pricing for this year. Most importantly, as we have seen in the past, planning must be adjusted as roads fail prematurely due to weather or other factors.

Please let me know if you have any further questions regarding this matter.

Very truly yours,
Jamie Luchini
Director of Public Works