

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
April 10, 2023 at 7:00 PM**

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES: A. 1) January 9, 2023 2) January 23, 2023 3) February 13, 2023
4) February 27, 2023**
- II. PUBLIC HEARING: B. 7:05 PM - Dog Hearing / Present: Samantha Egan (Complainant) vs.
Heather Holt (Dog Owner)**
- III. APPOINTMENTS/ C. By the Town Manager (Vote to Affirm): 1) Thomas Parente, DPW
Secretary/Present: Jamie Luchini, DPW Director; 2) Annual Reappointment (Vote to reappoint):
Daniel Chauvin, Animal Control Officer**
- IV. CITIZENS' COMMENTS/INPUT**
- IV. DECISIONS:**
- D. Bylaw Review Committee: Request to extend the term of the Committee for an additional 6
months/Present: Russell Collins or Richard Sasseville**
- E. Northbridge Firefighters (IAFF Local 3338)/1) Request to hang a banner across Church Street
from Sunday, May 7, 2023 to May 14, 2023 to advertise the Spaghetti Supper to be held on Saturday
May 13, 2023 from 4 PM to 8 PM 2) Application for a one-day weekday Entertainment License for
the Fireworks event to be held from 6 PM to 10 PM on Saturday, July 15, 2023 at Lasell Field
(Middle School) /Present: Dep. Chief Anthony Genga and Scott McKeown, Event Organizers**
- F. Soorp Asdvadzadzin Armenian Apostolic Church / Request to hang a banner across Church Street
from Sunday, August 6, 2023 until Sunday, August 20, 2023 to advertise the annual Church Picnic to
be held Sunday, August 20, 2023 from 12 Noon to 5 PM.**
- G. Pine Grove Cemetery/Vote to approve the sale of lots to: 1) Russell H. and Geraldine Vanderbaan
[Lot No. 62, Fir Ave., (South)] 2) Gerald and Katherine Gonynor [Lot No. 61, Fir Ave., (South)]**
- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

A.1.

BOARD OF SELECTMEN'S MEETING

January 9, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Begin, Collins, Melia and Paulhus. **Also present:** Town Manager Gaudette.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: 1) **September 12, 2022.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the September 12, 2022 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. 2) **September 26, 2022.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the September 26, 2022 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. 3) **October 3, 2022.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the October 3, 2022 meeting minutes as presented with the readings omitted. Vote yes/Unanimous.

Chairman Collins announced that it was not yet 7:05 PM so the Board would be moving out of order.

APPOINTMENTS/By the Board of Selectmen [Vote to appoint]: C.1) Jean-Paul Corriveau, Cable Advisory Committee [Present: Harry Berkowitz, CAC Chair]. Mr. Berkowitz explained that Mr. Corriveau has stepped forward to become a member of the Cable Advisory Board. He expressed that Mr. Corriveau has good experience and knowledge of how the system works. Mr. Corriveau stated that he now owns his own consulting company, which he runs out of his house and is semi-retired. A motion/Mr. Melia, seconded/Mr. Ampagoomian to appoint Mr. Jean-Paul Corriveau to the Cable Advisory Committee. Vote yes/Unanimous.

By the Town Manager [Vote to Affirm] C.2) Melissa LaBounty, Accounting Clerk. Town Accountant Neil Vaidya explained that they were looking for a third staff member to assist with some of the functions. Mr. Vaidya stated that she is more than qualified for the position and he looks forward to her coming aboard. Ms. LaBounty stated that she has lived in Northbridge for about four years now and she is looking forward to this opportunity. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the Town Manager's appointment as the Accounting Clerk. Vote yes/Unanimous.

PUBLIC HEARING (7:05 PM): B. Early voting by mail (Votes Act) / Present: Linda Zywiec, Town Clerk. A motion/Mr. Ampagoomian, seconded/Mr. Begin to open the public hearing. Vote yes/Unanimous. Mrs. Zywiec explained that there have been some changes to the voting laws, one of which is the vote by mail option. This was used very successfully for Fall Elections. The law requires we use vote by mail for local elections unless the Board of Selectmen choose to opt out. Vote by mail is a convenience and is promoted to increase the volume of voters but looking at the statistics it doesn't actually do that. Selectman Melia asked what she recommended. Mrs. Zywiec felt that for a local election it is not worth the extra expense and time involved where it is a lower turn out compared to a State Election. There are no changes to the Absentee Voting laws and that will not change. Selectman Melia asked if the Selectmen would need to vote every year to opt out of early voting. Mrs. Zywiec stated that was correct. Selectman Collins ask what the cost is for early voting. Mrs. Zywiec explained that it would depend on how many applications, the law requires them to mail applications to new residents, and anyone that moves within the town. She explained it is a long process for mail in voting, once the application is sent the ballot is then sent, which cost about \$1.00 and the state pays the return postage. A lot of the ballots that go out do not come back in, and early voting also requires more workers to go through the mail in ballots on election day. No residents were present for comment. A motion/Mr. Melia, seconded/Mr. Paulhus to close the public hearing. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Ampagoomian to eliminate the early vote by mail option for 2023 local elections. Vote yes/Unanimous. Mrs. Zywiec notified the Board that in person early voting is not required by law, unless at least two registrars recommend it to the Board, then the Board would vote on it. This is part of the new law. Lastly, Mrs. Zywiec made a request for a raise for the election workers who currently receive \$100 for the full election day, which is 16 hours. \$125 for the wardens

and clerks in charge of each precinct. She pointed out that it is a long day and hard work that requires attention to detail. Mrs. Zywiec requested each worker receive \$25 more per day, so the checkers would make \$125, the wardens would make \$175 per day. A motion/Mr. Melia, seconded/Mr. Begin to approve the request for an increase as presented for the election workers. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT/None

Annual Town Election [May 16, 2023] / Vote to give notice to the Town Clerk to place vacancies from elected boards on the Town Election Warrant. Mrs. Zywiec noted that there are four seats, three of which have been filled by appointees but will need to be filled by election and one is empty. The Board does need to vote to place those seats on the ballot. A motion/Mr. Melia, seconded/Mr. Ampagoomian to give notice to the Town Clerk to place the vacancies from elected boards on the Town Election Warrant. Vote yes/Unanimous.

Whitinsville Golf Club, 179 Fletcher Street, Whitinsville, MA/ Application for a Change of Officers Present: Kimberly Martin, Manager. Ms. Martin reported that the Whitinsville Golf Club had a change of Officers, which they elected a new Vice President and a former member moved up to President. With these changes the ABCC requires a Change of Officers application be completed, voted on and sent to the ABCC for further approval. A motion/Mr. Ampagoomian, seconded/Mr. Begin to approve the application for a Change of Officers for the Whitinsville Golf Club, 179 Fletcher Street, Whitinsville. Vote yes/Unanimous.

Blackstone Valley Chamber of Commerce/Application for a weekday Entertainment License for their Open House scheduled for Wednesday, January 25, 2023, from 4:30 PM – 6:30 PM at 670 Linwood Ave., Suite 5, Whitinsville, MA 01588/Present: Jeannie Hebert, President. Ms. Hebert stated that they have decided to host entertainment during the open house, which will be acoustic music and singing. While this is an open house it is also a celebration of the partnerships between the Chamber, the Ed Foundation and the HUB. They are pleased to say that they will have some High School students there showing their training. A motion/Mr. Melia, seconded/Mr. Begin to approve the request for a weekday Entertainment License for their Open House scheduled for Wednesday, January 25, 2023, from 4:30 PM – 6:30 PM at 670 Linwood Ave., Suite 5, Whitinsville, MA 01588. Vote yes/Unanimous.

Safety Committee Meeting Minutes [October 19, 2022]/Vote to accept recommendations. A motion/Mr. Ampagoomian, seconded/Mr. Begin to accept the recommendations of the October 19, 2022 Safety Committee minutes. Vote yes/Unanimous.

Pine Grove Cemetery/Vote to approve the sale of Lot 506A, one grave, Yew Ave. (South) to Suzzane Lunt and Virginia Lunt. A motion/Mr. Ampagoomian, seconded/Mr. Begin to approve the sale of lot 506A, one grave, Yew Ave. (South) to Suzzane Lunt and Virginia Lunt. Vote yes/Unanimous.

Northbridge Retirement Board / Vote to adopt a Local COLA Option up to 5% Present: Neil Vaidya, Town Acct./Ex-Officio and Scott McGrath, Retirement Board Admin. *Prior to the discussion and vote on this topic, Selectman Thomas Melia, also a town retiree, announced he would not be taking part in this matter, recused himself, and left the meeting room.* Neil Vaidya, Town Accountant and Ex-Officio Member of the Northbridge Retirement Board began and provided some information about the Local COLA Option. He directed the Board to PERAC Memo #29 in the agenda packet. He mentioned that on November 16, 2022, the Governor signed legislation [Chapter 269 of the Acts of 2022] into law, which allows Retirement Boards to adopt a Cost of Living Adjustment [COLA] for Fiscal Year 2023 of up to 5% on the COLA base. As a matter of information, Mr. Vaidya informed the Board that the COLA base prior to 2011 was \$12,000. He then reminded the Selectmen that an opportunity to raise the COLA base came in 2011, when town meeting voted to increase the COLA base to \$14,000. Continuing, he advised that the Northbridge Retirement Board members voted to increase the Local COLA Option for FY'23 to 5% at their December 21, 2022 meeting, however, he noted that it also requires approval by the Board of Selectmen, which, if approved, the increase would be retroactive to July 1, 2022. He added that in past years the Retirement Board granted a 3% COLA to retirees as that was the maximum allowed and was pretty consistent with Social Security. Next, Mr. McGrath explained the numbers. Currently, the total

monthly cost of paying a 3% COLA equates to \$3,328.34. At 5%, it would increase to \$5,547.25. In simple terms, the maximum COLA a retiree can receive on their first \$14,000 is \$35.00 per month. At 5%, it would increase to \$58.33 per month. On an annual basis, a 3% COLA costs roughly \$40,000 and increasing it to 5% would cost roughly \$66,500. Lastly, Mr. McGrath reiterated the increase would be retroactive to July 1, 2022, and if approved this evening, would be included in the retirees' January checks. Mr. Vaidya added that the cost will be paid for by investments in the retirement system and stressed that approval of the increase will not "break the bank" so to speak. He also pointed out that the retirement system is approximately 82%-84% funded and the increase won't really affect anything and certainly not the funding schedule. He noted that the funding schedule only goes up if the retirement system experiences a large loss. Selectman Ampagoomian asked how many retirees are in the system. Mr. McGrath said about 115. There being no further questions or comments, a motion/Mr. Begin, seconded/Mr. Ampagoomian to approve a 5% Local COLA Option for FY'23. Vote yes/Begin, Collins, Paulhus, and Ampagoomian.

Town Owned Property off Providence Road/Present: Bill Renaud and Steve O'Connell. Attorney Henry Lane reminded those listening that this property was part of a farm that was acquired for the building of the Sewage Treatment Plant and the State decided to build a highway right through the farm. Several ideas have come to the town but nothing made sense to move forward. Attorney Lanes clients have acquired the land abutting the property and it made sense to try and integrate the 20 acres into the 70 acres that they acquired. Currently it is zoned industrial, which there is not much demand for in this Town and the sure is not well suited for industrial use. Attorney Lane explained that the last time they were before the Board they requested more information on what they were thinking of for development, which is what they are here with tonight. He expressed that what the needs are in this town is housing, and the State has put incentives in place for developing housing. The Board would need to determine that the land is surplus and there is no immediate need for the land and then go through the process of appraisal and soliciting bids. Attorney Lane noted that if this site is developed there would be an opportunity to create better access to the High School Ball fields, which there is currently limited vehicular access. Selectman Melia noted that this is the third time that they have been before the Selectmen, the second time they had asked them to put together a development plan as to what they were looking to put in on this piece of land. Mr. Melia pointed out that it has been sitting there for years. He added that they are looking at a couple of perspective restaurants a car wash condominium and duplex homes for a total of approximately over 300 units. Mr. Melia felt it has been discussed enough and felt it was time to decide on what the Board wanted to move forward with. Mr. Paulus asked if there were slivers of land that would remain town property, while pointing to a map. Town Manager Gaudette explained that section is abutting property and our property is the yellow dash line, and the areas that do not show development could be developed, they just did not have a concept for it. Selectman Begin observed that it was still early in the process, but requested if it all goes through to consider the site lighting in the parking area for the fields. Selectman Ampagoomian asked if the access to the fields would have any water, sewer or underground infrastructures that could be used in that area. Mr. O'Connell replied that there would be water sewer electricity and cable. A motion/Mr. Melia, seconded/Mr. Ampagoomian to move item J. Town Property off Providence Road from discussions to decisions. Vote yes/Unanimous. A motion/Mr. Melia seconded/Mr. Ampagoomian to determine the property surplus and recommend the Town Manager to draft an article for the Spring Town Meeting to authorize the voters to grant the permission to sell it. Vote yes/Unanimous. Attorney Lane noted that they will need to go to the Planning Board for a zoning change first.

TOWN MANAGER'S REPORT: Key Meetings Attended: 1) Monday, January 2, 2023 – Town Offices closed in observance of New Years Day. **Tuesday, January 3, 2023** – Attended a meeting at Koopman Lumber with several representatives seeking to purchase the Town-Owned land off Providence Road for a mixed-use development. **Thursday, January 5, 2023** – Met with Selectmen Melia to discuss the upcoming agenda and Town projects. **Thursday, January 5, 2023** – Participated in the weekly Fire Station Construction Site Visit. Miscellaneous Calls/Visits with Residents, Staff, and Board Members. **2) Fire Station Project:** Weekly design team meetings continue to occur every Monday morning and weekly construction meetings every Thursday afternoon with the project team, the GC M. O'Connor, and the site contractor Leahy. They have begun erecting steel on the main building are preparing to frame (wood) the outbuilding in the next week or two. The Design Team continues to work through bidding questions/change order clarifications. The BPC will meet next on

1/18/2023. **3) Northbridge Elementary School Reuse Study:** The architect team from Abacus is currently developing a public meeting presentation for January 18, 2023, at 7 pm at Town Hall in the Selectmen's Room. The surveyor has completed the field work and has sent in a draft existing conditions plan. The DEP Phase I study has been completed by the consultant Langan Environmental and is preparing to perform a Phase II as well. **4) Linwood Basketball Courts Project:** The Town Manager, the DPW Director and Activitas have met with the Parks and Recreation several times to discuss design programming. The DPW will be assisting with suitable soil testing for the light bases under the direction of Activitas. Activitas will be meeting with the Parks and Rec next on January 25th before issuing bid documents the following week. **5) Cable Advisory Committee:** The Town Manager has been working with the Committee to develop needs for the next Franchise Agreement with Charter Communications. The Town Manager is also working with Attorney Bill Hewig from KP Law to prepare for a public hearing to be held on January 24, 2023 at Northbridge Town Hall in the Selectmen's Meeting Room. **6) FY2024 Budget and Capital Development:** Planning for next year's budget is underway. The Town Manager is working on preliminary revenues and available capital funds in preparation for Budget Development during the upcoming winter. Staff assignments have been distributed with budget/capital submissions and are due next week on Friday, January 13, 2023.

SELECTMEN'S CONCERNS : **Selectman Begin 1)** Commended Animal Control Officer Daniel Chauvin for his response to a sick animal nearby his home. His response was passionate and professional, and he would like to thank him for that. **Selectman Ampagoomian 1)** extended condolences on behalf of the Board of Selectmen to the Carr family who lost Helenora Carr, who was a mother, and grandmother. **2)** asked if the catch basins would be cleaned and cleared from debris. DPW Director Jamie Luchini replied that they have been doing it throughout the rainstorms, prior to, during and after. **3)** asked about the picnic table at the Town Hall Annex if it belonged to us or someone else. He explained the reason for him asking is due to the condition of the picnic table could be dangerous. **4)** noted the beech tree in Memorial Park. Mr. Luchini explained that he had an arborist that checked out the beech tree and they will begin treating it in the Spring. He noted that the Christmas Tree that is there is dead and will be replaced. Unfortunately, it will not be quite as big but he is looking in the 20-25 foot range. **5)** thanked the organization that put lights up around town for the Holidays. **Selectman Collins 1)** asked if Purgatory Road would be repaired this year. Mr. Luchini stated that he is not sure yet until he gets through the Spring season to see where the roads are at. He explained that it all depends on how the roads hold up through the melting and refreezing, but it is on his radar. Selectman Collins noted the flooding in that area as well. Mr. Luchini added that they will look to do something similar to what they did on Mendon Road.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

A motion/Mr. Melia, seconded/Mr. Ampagoomian to adjourn the public meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:51 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

August 12, 2022

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES:

A. 1) September 12, 2022

-copy of September 12, 2022 meeting minutes

2) September 26, 2022

-Copy of September 26, 2022 meeting minutes

3) October 3, 2022

-Copy of October 3, 2022 meeting minutes

II. PUBLIC HEARING (7:05 PM): B. Early voting by mail (Votes Act) / Present: Linda Zywiec, Town Clerk

-Copy of votes Act information

III. APPOINTMENTS/By the Board of Selectmen [Vote to appoint]: C.1) Jean-Paul Corriveau, Cable Advisory Committee [Present: Harry Berkowitz, CAC Chair]

-Copy of Talent Bank Application

By the Town Manager [Vote to Affirm] C.2) Melissa LaBounty, Accounting Clerk

-Copy of offer letter

-Copy of cover letter

-Copy of resume

-Copy of application

IV. CITIZENS' COMMENTS/INPUT/None

V. DECISIONS:

D. Annual Town Election [May 16, 2023] / Vote to give notice to the Town Clerk to place vacancies from elected boards on the Town Election Warrant

-Copy of memo regarding the notice of vacancies

E. Whitinsville Golf Club, 179 Fletcher Street, Whitinsville, MA/ Application for a Change of Officers Present: Kimberly Martin, Manager

-Copy of application for a Change of Officers

-Copy of Articles of Organization

F. Blackstone Valley Chamber of Commerce/Application for a weekday Entertainment License for their Open House scheduled for Wednesday, January 25, 2023, from 4:30 PM – 6:30 PM at 670 Linwood Ave., Suite 5, Whitinsville, MA 01588/Present: Jeannie Hebert, President

-Copy of one-day entertainment license application

-Copy of Revenue Enforcement and Protection Attestation

-Copy Workers' Compensation Affidavit

**G. Safety Committee Meeting Minutes [October 19, 2022]/Vote to accept recommendations
-Copy of October 19, 2022 Safety Committee Meeting Minutes**

**H. Pine Grove Cemetery/Vote to approve the sale of Lot 506A, one grave, Yew Ave. (South)
to Suzzane Lunt and Virginia Lunt
-Copy of Pine Grove Cemetery Deed**

**I. Northbridge Retirement Board / Vote to adopt a Local COLA Option up to 5%
Present: Neil Vaidya, Town Acct./Ex-Officio and Scott McGrath, Retirement Board
Admin.
-Copy of letter from the Northbridge Retirement Board regarding the Local COLA Option
-Copy of letter from PERAC regarding the Local COLA Option**

**J. Town Owned Property off Providence Road/Present: Bill Renaud and Steve O'Connell
-Copy of letter regarding the land off Providence Road.**

VII. TOWN MANAGER'S REPORT

-Copy of Town Manager's Report from January 2, 2023 – January 6, 2023

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

A.2.

BOARD OF SELECTMEN'S MEETING

January 23, 2023

A virtual meeting of the Board of Selectmen was called to order by Chairman Collins at 7:00 PM, using Zoom Meeting software. Board Members Present: Ampagoomian Begin, Collins, Melia and Paulhus. **Also present:** Town Manager Gaudette.

The Pledge of Allegiance was recited by those present.

The Chairman read aloud the following statement: On July 16, 2022, Governor Baker signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2023.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85712906976?pwd=SXIxWFBlOUdkNHdSQy9wR3ZvbndPQT09>

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/By the Town Manager (Vote to Affirm): Marc Bessette, DPW Laborer/Present: Jamie Luchini, DPW Director. Mr. Luchini introduced Mr. Bessette noting that if appointed tonight he will be a fourth generation Highway employee. He added that he is very mechanically inclined, he interviewed well and he feels he will be a great addition to the Highway Department. Mr. Bessette stated that he is looking forward to this opportunity. A motion/Mr. Melia, seconded/Mr. Ampagoomian to affirm the appointment of Marc Bessette as DPW Laborer. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

By the Board of Selectmen: Anthony Genga, Deputy Chief, Safety Committee Alternate. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Anthony Genga, Deputy Chief, as the Safety Committee Alternate. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

CITIZENS' COMMENTS/INPUT

Tri-Valley Front Runners/Frank Nealon Boston Tune Up – 15K [Saturday, April 1, 2023]. A motion/Mr. Ampagoomina, seconded/Mr. Begin to approve the request from Tri Valley Front Runners to hold the Frank Nealon Boston Tune Up – 15K on Saturday, April 1, 2023. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

Moon Management dba The Neighborhood Kitchen, 125 Church Street, Whitinsville/Request for a one-day wine and malt license from February 10, 2023 to February 12, 2023 from 4 PM to 11 PM /Present: Mark Moon. Mrs. Moon explained that those interested in attending will purchase tickets in advance where they will choose their meal in advance. To make it special they wanted to offer beer and wine and champagne. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request for a one-day wine and malt license from February 10, 2023 to February 12, 2023 from 4 PM to 11 PM. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

Spring Annual Town Meeting [May 2, 2023] / Vote to close the warrant on Friday, March 3, 2023 at 12:00 Noon. A motion/Mr. Melia, seconded/Mr. Paulhus to close the warrant on Friday, March 3, 2023 at 12:00 PM Noon. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

Pine Grove Cemetery Deed/Vote to approve the sale of lot No. 41A, one grave, Elm Ave. (North) to Steven Crosby. A motion/Mr. Ampagoomian, seconded/Mr. Begin to approve the sale of lot No. 41A, one grave, Elm Ave. (North) to Steven Crosby. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

Safety Committee Meeting Minutes [December 21, 2022]/Vote to accept the recommendations. Selectman Paulhus, regarding the comment made by Chief Labrie about the installation of cameras at the courts, asked if that was something that should be included in the design. Mr. Luchini replied that they have that in the bid as an Add Alt and it is in the design. If it cannot e included in that they can look into it after the fact. Selectman Melia asked where the set up would be and who would manage it. Mr. Luchini replied that the set up would be onsite inside the concession stand and hold footage for a week to two weeks. Chief Labrie noted that depending on the quality there is a chance that the Police Department can dial into the system from the station. A motion/Mr. Melia, seconded/Mr. Ampagoomian to accept the recommendations of the December 21, 2022 Safety Committee Meeting minutes. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

DISCUSSIONS/None

TOWN MANAGER'S REPORT: Reminder: Tomorrow January 24, 2023 at 7 PM there will be a public hearing for the Cable contract renewal.

SELECTMEN'S CONCERNS: Selectman Ampagoomian 1) attended the pinning ceremony for Deputy Chief Genga and Captain Thomas Valdivia.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

A motion/Mr. Melia, seconded/Mr. Ampagoomian to adjourn the meeting. Roll call vote: Selectman Melia/Yes, Selectman/Ampagoomian/yes, Selectman Begin/yes, Selectman Paulhus/yes and Selectmen Collins/yes.

Meeting Adjourned: 7:20 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

January 23, 2023

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS/By the Town Manager (Vote to Affirm): A. Marc Bessette, DPW Laborer/Present: Jamie Luchini, DPW Director**
-Copy of appointment letter
-Copy of application
- B. By the Board of Selectmen: Anthony Genga, Deputy Chief, Safety Committee Alternate**
-Copy of email request
- IV. CITIZENS' COMMENTS/INPUT/None**
- V. DECISIONS:**
- C. Tri-Valley Front Runners/Frank Nealon Boston Tune Up – 15K [Saturday, April 1, 2023]**
-Copy of Hold Harmless Agreement
-Copy of map for the Frank Nealon Boston Tune Up
-Copy of email approval from the Highway Department
-Copy of email approval from the Police Department
- D. Moon Management dba The Neighborhood Kitchen, 125 Church Street, Whitinsville/Request for a one-day wine and malt license from February 10, 2023 to February 12, 2023 from 4 PM to 11 PM /Present: Mark Moon**
-Copy of application for a Special License
-Copy of Revenue Attestation and Protection Attestation
-Copy of Workers' Compensation Affidavit
-Copy of Hold Harmless
-Copy of Certificate of Insurance
-Copy of License Routing Slip
- E. Spring Annual Town Meeting [May 2, 2023] / Vote to close the warrant on Friday, March 3, 2023 at 12:00 Noon/No documentation**
- F. Pine Grove Cemetery Deed/Vote to approve the sale of lot No. 41A, one grave, Elm Ave. (North) to Steven Crosby**
-Copy of Pine Grove Cemetery Deed

G. Safety Committee Meeting Minutes [December 21, 2022]/Vote to accept the recommendations
-Copy of Safety Committee Meeting Minutes

VI. DISCUSSIONS/None

VII. TOWN MANAGER'S REPORT/None

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

DRAFT

BOARD OF SELECTMEN'S MEETING

February 13, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Collins, Melia and Paulhus. **Also Present:** Town Manager Gaudette. Selectman Begin is absent and it is duly noted.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/By the Town Manager [Vote to Affirm]: Caleb Kennedy, Operator In Training/Sewer Division. Mr. Luchini explained that Mr. Kennedy interviewed for the open position with the Sewer Treatment Plant, and comes with background in excavation and has knowledge on water and sewer lines. Mr. Kennedy stated he is looking forward to this opportunity in the Town of Northbridge. Mr. Havalotti added the himself and the Sewer Department staff welcome him and look forward to it. A motion/Mr. Melia, seconded/Mr. Ampagoomian to affirm the appointment of Caleb Kennedy as Operator in Training to the Sewer Division. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

CITIZENS' COMMENTS/INPUT/None

Blackstone Valley Chamber of Commerce/1) request permission to hold the Sidewalk Sale event on Church Street on Saturday, June 17, 2023 from 10 AM to 2 PM. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the request to hold the Sidewalk Sale event on Church Street on Saturday, June 17, 2023 from 10 AM to 2 PM. Vote yes/Ampagoomian, Collins, Melia and Paulhus. **2) request permission to close Church Street on Saturday, June 17, 2023 from 9 AM to 3 PM beginning at Park Street to the intersection of Cross Street.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to close Church Street on Saturday, June 17, 2023 from 9 AM to 3 PM beginning at Park Street to the intersection of Cross Street. Vote yes/Ampagoomian, Collins, Melia and Paulhus. **3) request for a one-day entertainment license for June 17, 2023 from 10 AM to 2 PM for a DJ.** A motion/Mr. Ampagoomian , seconded/Mr. Melia to approve the request for a one-day entertainment license for June 17, 2023 from 10 AM to 2 PM for a DJ. Vote yes/Ampagoomian, Collins, Melia and Paulhus. **4) request permission to hang a banner across Church Street from June 4, 2023 to June 18, 2023 to advertise the Sidewalk Sale on June 17, 2023 from 10 AM to 2 PM.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to hang a banner across Church Street from June 4, 2023 to June 18, 2023 to advertise the Sidewalk Sale on June 17, 2023 from 10 AM to 2 PM. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

TOWN MANAGER'S REPORT: Draft Warrant for May 2, 2023 Spring Annual Town Meeting. Selectman Ampagoomian asked if articles 18-20 are place holders. Town Manager Gaudette replied that is correct they are place holders awaiting draft language from Town Counsel. Selectman Melia asked if there will be a zoning article coming forward. Town Manger Gaudette stated that there could be as we have had interest in purchasing land from the town and they are working with the Planning Board right now for a zoning change. We are not sure at this time if it will be a petition article or zoning change from the Planning Board. Town Manager Gaudette stated that he would like the have the Board vote tonight just to add just the Board of Selectmen articles to the warrant. Selectman Collins noted that articles 22 and 23, which are the bylaw review changes, are not the complete changes as the committee is unable to complete the review of the entire bylaw in time before the Spring Town Meeting deadlines. A motion/Mr. Ampagoomian,

seconded/Mr. Melia to move Draft Warrant for May 2, 2023 Spring Annual Town Meeting from the Town Managers Report to Decisions. Vote yes/Ampagoomian, Collins, Melia and Paulhus. A motion/Mr. Ampagoomian, seconded/Mr. Melia to place the Board of Selectmen's articles on the Spring Annual Town Meeting Warrant [May 2, 2023]. Vote yes/Ampagoomian, Collins, Melia and Paulhus. Selectman Melia asked about the former Rockdale Fire Station. Town Manager Gaudette explained that they have had discussions with designers for the TIPS projects regarding the loss of space on Sutton Street and Providence Road to meet the requirements of DOT, which we are holding off on that property because we initially envisioned making a municipal parking lot out of it. Selectmen Collins asked what a ride on scrubber is. Town Manager Gaudette replied that it is interior use.

SELECTMEN'S CONCERNS: Selectmen Paulhus 1) reported that he was asked to be a part of a pledge at the Middle School for their National Honor Society Induction Ceremony which he accepted and attended. He noted that it was wonderful event with all the young kids participating in such a great program. **Selectman Melia 1)** reported that a resident located in the Benson Road area saw a Verizon vehicle and the individual spoke to the Verizon Staff who instructed that he was measuring for FIOS. Selectman Melia asked if the Town Manager could look into this further and further questioned if they should hold off on the cable agreement. Town Manger Gaudette explained that if someone files a permit with a franchise agreement you typically would approve it unless there was some major reason not to approve it, but there are multiple towns that have more than one franchise agreement.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

The next meeting is scheduled for February 27, 2023.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the meeting. Vote yes/Ampagoomian, Collins, Melia and Paulhus.

Meeting Adjourned: 7:17 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

February 13, 2023

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES/None

II. PUBLIC HEARING/None

III. APPOINTMENTS/A. By the Town Manager [Vote to Affirm]: Caleb Kennedy, Operator In Training/Sewer Division

- Copy of offer letter
- Copy of application

IV. CITIZENS' COMMENTS/INPUT/None

IV. DECISIONS:

B. Blackstone Valley Chamber of Commerce/1) request permission to hold the Sidewalk Sale event on Church Street on Saturday, June 17, 2023 from 10 AM to 2 PM; 2) request permission to close Church Street on Saturday, June 17, 2023 from 9 AM to 3 PM beginning at Park Street to the intersection of Cross Street; 3) request for a one-day entertainment license for June 17, 2023 from 10 AM to 2 PM for a DJ; 4) request permission to hang a banner across Church Street from June 4, 2023 to June 18, 2023 to advertise the Sidewalk Sale on June 17, 2023 from 10 AM to 2 PM

- Copy of letter requesting to host the event, road closure and banner
- Copy of email from DPW and Police for approval
- Copy of one-day entertainment license application
- Copy of Revenue Enforcement and Protection Attestation
- Copy of Workers' Compensation Affidavit

VI. DISCUSSIONS/None

VII. TOWN MANAGER'S REPORT

C. Draft Warrant for May 2, 2023 Spring Annual Town Meeting
-Copy of draft warrant

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

A.4.

BOARD OF SELECTMEN'S MEETING

February 27, 2023

A meeting of the Board of Selectmen was called to order by Chairman Collins at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Begin, Collins, Melia and Paulhus. **Also present:** Town Manager Gaudette.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: A. 1) October 17, 2022. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the October 17, 2022 meeting minutes as presented with the readings omitted. Vote yes/Ampagoomian, Collins, Melia and Paulhus. Abstain: Begin. **2) November 7, 2022.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the November 7, 2022 meeting minutes as presented with the readings omitted. Vote yes/Ampagoomian, Collins, Melia and Paulhus. Abstain: Begin. **3) November 21, 2022.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the November 7, 2022 meeting minutes as presented with the readings omitted. Vote yes/Unanimous. **4) November 22, 2022 [Joint Meeting w/ School Committee].** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the November 7, 2022 meeting minutes as presented with the readings omitted. Vote yes/Ampagoomian, Begin, Melia and Paulhus. Abstain: Collins.

PUBLIC HEARING/None

APPOINTMENTS/By the Town Manager [Vote to Affirm]: Sharon Emerick, Town Accountant/Finance Director. Town Manager Gaudette explained the former Town Accountant Neil Vaidya, who had been here for 17 years, recently left Northbridge for a new opportunity, which created a vacancy for the Town Accountant position. Town Manager Gaudette explained that Mrs. Emerick has a lot of good experience and is familiar with the software here. Mrs. Emerick stated that she has been a Town Accounting for 25 years and Assistant Town Accountant for 10 before that. A motion/Mr. Ampagoomian seconded/Mr. Melia to affirm the Town Manager's appointment of Sharon Emerick as the Town Accountant/Finance Director effective Wednesday, March 1, 2023. Vote yes/Unanimous.

Melissa LaBounty, Assistant Town Accountant. Town Manager Gaudette explained that Mrs. LaBounty was recently appointed as the Accounting Clerk but due to another vacancy in the Town Accountant Office she will step into this roll. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the Town Manager's appointment of Melissa LaBounty as the Assistant Town Accountant. Vote yes/Unanimous.

By the Board of Selectmen [Vote to Appoint]: David Blauvelt: 1) Historical Commission/Present-Kenneth Warchol. Mr. Warchol reviewed Mr. Blauvelt's resume, background and experience, following it up stating that his experience is impressive and extremely fitting for the Historical Commission. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Mr. David Blauvelt to the Historical Commission. Vote yes/Unanimous.

2) Whitinsville Downtown Crossroads Historical District Commission (Alternate)/Present-Kelly Rice-Gamble, WDCHDC member. Ms. Rice-Gamble explained that they would like to have Mr. Blauvelt join the WDCHDC as an alternate. She reiterated that with his background in historical preservation he would be extremely fitting for this Commission. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Mr. David Blauvelt to the Whitinsville Downtown Crossroads Historical District Commission. Vote yes/Unanimous.

3) Michael Wilkes, Economic Development Committee. Mr. Wiles expressed great gratitude for the opportunity to serve on this Committee. Mr. Wilkes noted that he also serves on the Northbridge Redevelopment Authority and greatly enjoys working with members of the town. A motion/Mr. Begin, seconded/Mr. Ampagoomian to appoint Mr. Michael Wilkes to the Economic Development Committee. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT/None

Vote to accept monetary donation gift in the amount of \$100.00 from Ms. Rebecca Rushford – to be expended by the Conservation Commission. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the monetary donation gift in the amount of \$100.00 from Ms. Rebecca Rushford – to be expended by the Conservation Commission. Vote yes/Unanimous.

Safety Committee Meeting Minutes [March 23, 2022]/Vote to accept recommendations. Town Manager Gaudette noted the date of these minutes and explained that they had been missed due to staffing changes. He explained that the former DPW Director had just retired, but the committee was able to get these together to move forward with them now. Selectman Paulus asked about the Graine Street Commercial vehicles issue and if there was any follow up on it. Chief Labrie replied that they identified who the vehicle belonged to and they were able to get it removed. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the recommendations of the March 23, 2022 Safety Committee Meeting Minutes. Vote yes/Unanimous.

Pine Grove Cemetery Deeds: 1) Vote to approve the sale of Lots 144A and B (2 cremation plots) Yew Ave S. to Rodney and Doris Lee. A motion/Mr. Begin, seconded/Mr. Melia to approve the sale of lots 144A and B (2 cremation plots) Yew Ave S. to Rodney and Doris Lee. Vote yes/Unanimous. **2) 25 A Birch Path, South (single grave) to Laura Valanzola.** A motion/Mr. Begin, seconded/Mr. Melia to approve the sale of lot 25 A Birch Path, South (single grave) to Laura Valanzola. Vote yes/Unanimous.

TOWN MANAGER'S REPORT: Budget and warrant Update. Town Manager Gaudette informed the Board that the Governor released her Cherry Sheet preliminary budget numbers and identifies a 2% increase for Unrestricted Government Aid. We will be working through those numbers this week and meeting with the Finance Committee and will start to have Department Head budget presentations. The warrant closes this Friday, March 3, 2023 and noon.

SELECTMEN'S CONCERNS: Selectman Ampagoomian 1) noted that there was a van parked at Riverdale Cemetery, that was slightly suspicious. Chief Labrie took note. **2)** noting the train derailment on Ohio, he voiced concern for the need to have a plan in place if something like this were to ever happen in town. He asked if the town had some kind of contingency plan in place.

Town Manager Gaudette reasoned that we do have local emergency plans and one thing that we are very fortunate to have is mutual aid agreements with surrounding communities along with great assistance from the State Department of Fire Services. On a smaller scale a couple of years ago there was a tractor trailer that was filled with gasoline that crashed on Linwood Ave., and we were able to meet with those departments and the emergency response was taken very seriously. **Selectman Melia 1)** asked for an update on the Verizon FIOS. Town Manager Gaudette stated that they have been playing phone tag but hope to be in touch soon. **2)** asked if there were any updates on the TIF agreement. Town Manager Gaudette emailed the consultant two weeks ago and they were working on signatures on the final document and explained that they are likely working through financing and designing the building.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the public meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:27 PM

Respectfully submitted,

Brian Paulhus, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

February 27, 2023

- I. APPROVAL OF MINUTES: A. 1) October 17, 2022**
-Copy of October 17, 2022 minutes
- 2) November 7, 2022**
-Copy of November 7, 2022 minutes
- 3) November 21, 2022**
-Copy of November 21, 2022 minutes
- 4) November 22, 2022 [Joint Meeting w/ School Committee]**
-Copy of November 22, 2022 minutes
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS/By the Town Manager [Vote to Affirm]: B. Sharon Emerick, Town Accountant/Finance Director**
-Copy of offer letter
-Copy of cover letter
-Copy of resume
-Copy of Application
- C. Melissa LaBounty, Assistant Town Accountant**
-Copy of memo regarding the appointment of Melissa LaBounty
-Copy of offer letter
- By the Board of Selectmen [Vote to Appoint]: D. David Blauvelt: 1) Historical Commission/Present-Kenneth Warchol and**
2) Whitinsville Downtown Crossroads Historical District Commission (Alternate)/Present-Kelly Rice-Gamble, WDCHDC member
-Copy of Talent Bank Form
-Copy of Email from the Historical Society for the Alternate appointment
- E. Michael Wilkes, Economic Development Committee**
-Copy of talent bank form
- IV. CITIZENS' COMMENTS/INPUT**
- IV. DECISIONS:**
- F. Vote to accept monetary donation gift in the amount of \$100.00 from Ms. Rebecca Rushford – to be expended by the Conservation Commission**
-Copy memo from the Conservation Commission for the donation

-Copy of check in the amount of \$100.00

G. Safety Committee Meeting Minutes [March 23, 2022]/Vote to accept recommendations

-Copy of March 23, 2022 Safety Committee Meeting minutes

H. Pine Grove Cemetery Deeds: 1) Vote to approve the sale of Lots 144A and B (2 cremation plots) Yew Ave S. to Rodney and Doris Lee

-Copy of Pine grove cemetery deed for Lots 144A and B Yew Ave S. -Rodney & Doris Lee

2) 25 A Birch Path, South (single grave) to Laura Valanzola

-Copy of Pine grove cemetery deed for 25 A Birch Path, South (single grave) to Laura Valanzola

VI. DISCUSSIONS/None

VII. TOWN MANAGER'S REPORT: I. Budget and warrant Update/No documentation

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

B.

- ◆ OPEN HEARING

- ◆ ADMINISTER OATH

1. Ask everyone who will testify to stand (all at once), raise their right hand and take the following oath:

"DO YOU SOLEMNLY SWEAR THAT THE TESTIMONY YOU ARE ABOUT TO GIVE IS THE TRUTH, THE WHOLE TRUTH, AND NOTHING BUT THE TRUTH?"

2. Once that is completed, these steps should be followed:

COMPLAINANT'S CASE

- I. COMPLAINANT'S TESTIMONY
- II. SUPPORTING WITNESSES TESTIMONY
- III. QUESTIONS/CROSS EXAMINATION BY BOARD OF SELECTMEN
- IV. QUESTIONS/CROSS EXAMINATION BY DOG OWNER AND/OR DOG OWNER'S COUNSEL

DOG OWNER'S CASE

- V. DOG OWNER'S TESTIMONY
- VI. SUPPORTING WITNESSES TESTIMONY
- VII. QUESTIONS/CROSS EXAMINATION BY BOARD OF SELECTMEN
- VIII. QUESTIONS/CROSS EXAMINATION BY COMPLAINANT AND/OR COMPLAINANT'S COUNSEL

- ◆ CONCLUSION:
- ◆ CHAIRMAN SHOULD ENTERTAIN A MOTION TO CLOSE THE HEARING.
- ◆ BOARD SHOULD DELIBERATE IN OPEN SESSION AS TO FINDINGS OF FACT.
(Any findings of fact should be made in motion form)
- ◆ CHAIRMAN MAY ENTERTAIN ANOTHER MOTION CONCERNING THE APPROPRIATE SANCTION OR ACTION TO BE TAKEN BY THE BOARD
(Ex: For severe infractions = Restraint, banishment, or disposal of dog)
~ Of course, if circumstances warrant it, the penalty need not be so severe ~

The Board should try to compromise with the parties involved.

Per MGL Chapter 140, Section 157

Based on credible evidence and testimony presented at the public hearing, the hearing authority shall:

DISMISS THE COMPLAINT	IF DEEMED A NUISANCE DOG	IF DEEMED A DANGEROUS DOG The hearing authority shall order 1 or more of the following:
	The hearing authority may further order that the owner or keeper of the dog take remedial action to improve the cause of the nuisance behavior.	(i) That the dog be humanely restrained
		(ii) That the dog be confined to the premises of the keeper of the dog
		(iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained
		(iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property
		(v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime
		(vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
		(vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

If the dog is complained of as a nuisance dog, the hearing authority shall:

1. Either dismiss the complaint OR
2. Deem the dog a nuisance dog
 - a. (If deemed to be a nuisance dog) - The hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

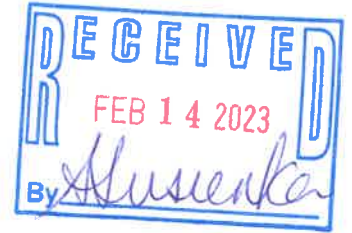
If the dog is complained of as a dangerous dog, the hearing authority shall:

1. Dismiss the complaint OR
2. Deem the dog a nuisance dog OR
3. Deem the dog a dangerous dog
 - a. (If deemed to be a dangerous dog) - The hearing authority shall order 1 or more of the following:
 - (i) That the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered, or tied to an inanimate object including but not limited to, a tree, post or building;
 - (ii) That the dog be confined to the premises of the keeper of the dog; provided, however, that “confined” shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area on the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;
 - (iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;
 - (iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;
 - (v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;
 - (vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
 - (vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

COMMONWEALTH OF MASSACHUSETTS

Complaint of Vicious or Barking Dogs
Section 157, Chapter 140, General Laws



To: Board of Selectmen
Chief of Police
Animal Control Officer

Town of Northbridge, Massachusetts

Date: 2/14/2023

I hereby make complaint hereon, that a dog or dogs owned or harbored by:

Heather Holt
(Name) Heather Holt

8 D St Whitinsville, MA
(Address)

residing in my vicinity on or near: 24 D St Whitinsville MA
(Street or Locality)

is a nuisance by reason of: **-(ATTACH ADDITIONAL SHEETS, IF NECESSARY)**

1. Vicious disposition.

State facts here: On 2/12/23 I was walking my dog on a leash @ 5:55pm.
As I walked past 8 D St two large dogs rushed
past their owner, & attacked my dog.

2. Excessive Barking.

State facts here: _____

3. Other Disturbance.

State facts here: On 2/13/2023 the dogs were in the back-
yard off leash There are multiple small
children & other dogs in this neighborhood.

4. Source of annoyance to a sick person residing in the vicinity.

State facts here: _____

This complaint is made under penalties of perjury.

Complainant's signature and address:

Samantha Egan SCL
Signature

720-428-9084
Telephone #

24 D St
Street

Whitinsville MA 01588
City, State, Zip Code



**TOWN OF NORTHBRIDGE
TOWN MANAGER'S OFFICE
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org**

**Adam D. Gaudette
Town Manager**

March 28, 2023

Ms. Heather Holt
8 D Street
Whitinsville, MA 01588

Dear Ms. Holt:

As the result of information submitted to this office concerning a complaint about your dogs, the Board of Selectmen voted at their March 27, 2023 meeting, to schedule a dangerous dog hearing for Monday, April 10, 2023, at 7:05 PM in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA.

The Selectmen will hold this hearing pursuant to M.G.L. c.140 §157 and if such charges are proven, the Board is authorized to make such order concerning the restraint, banishment or disposal of such dog as may be deemed necessary.

You are invited to attend this meeting and respond to the allegations made against your dogs. You also have the right to have legal counsel present and to introduce information, testimony, and witnesses in response to the complaints.

If you have any questions, or should you need additional information, please feel free to contact me at 508-234-2095.

Sincerely,

Adam D. Gaudette
Town Manager

ADG/sls

c: Board of Selectmen
Complainant
Daniel Chauvin, Animal Control Officer

For Date: 02/12/2023 - Sunday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>
23-2337	1802	Phone - ANIMAL COMPLAINT	INFORMATION RECORDED

Call Taker: DBN - DISPATCHER David B Nowlan
Call Closed By: BJC - DISPATCHER Bradley J Cundiff 02/12/2023 1847
Call Modified By: BJC - DISPATCHER Bradley J Cundiff
Location/Address: 24 D ST
Jurisdiction: NORTHBIDGE
Fire District: Headquarters
EMS Service Area: Headquarters
Party Entered By: 02/12/2023 1803 DBN - DISPATCHER David B Nowlan
Calling/Inv. Party: MOREHEAD, JASON MICHAEL @ 1140 HILL ST - WHITINSVILLE, MA 01588-1024
Home Phone: 774-280-4730

Sex: M
Unit: N5 Patrolman BENJAMIN T O'DONNELL
Disp-18:04:26 Arvd-18:07:14 Clrd-18:29:40

Arrived By: BJC - DISPATCHER Bradley J Cundiff
Cleared By: BJC - DISPATCHER Bradley J Cundiff

Narrative: 02/12/2023 1804 DISPATCHER David B Nowlan
Modified By: 02/12/2023 1845 DISPATCHER Bradley J Cundiff

RP states his dog was attacked by a neighbors dog. Unknown injuries to dog.
1812: Ofc. O'Donnell requesting Dog officer's cell number.

1823: clear 24 D st, heading over to 8 D st to speak with the owner of the other dog.

Ofc. O'Donnell spoke with with RP, who said as she was walking down D st, the two pitbulls that live at 8 D st ran out the front and attacked her dog, RP reporting she did not see any injuries on her dog but reports that she is going to pursue the other party in court for distress, a broken phone and damaged nails. RP was advised to contact Animal control officer Chauvin.



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

**Adam D. Gaudette
Town Manager**

February 16, 2023

Mr. John Kennedy, Clerk-Magistrate
Uxbridge District Court
261 South Main Street
Uxbridge, MA 01569

Subject: Notice of Violation of Town Bylaw or Regulation
#1070 – Heather Holt
[Town Bylaw 8-102 1) Failure to Restrain dogs (2) 2)Attacking another dog]

Dear Clerk-Magistrate Kennedy:

Please be informed that the Town of Northbridge has issued the attached Non-Criminal Citation(s) in the amount of \$75.00

Sincerely,

Melissa Ciaramitaro
Sr. Admin. Assist. /HR Asst.

Enc.

cc: Timothy Labrie, Chief of Police

No 1070

NOTICE OF VIOLATION OF TOWN BY LAW OR REGULATION

DATE OF THIS NOTICE 2-14-2023
NAME OF OFFENDER HEATHER HOLT
ADDRESS OF OFFENDER 8 'D' STREET
CITY, STATE, ZIP CODE WHITINSVILLE MA. 01588
DATE OF BIRTH OF OFFENDER N/A
MV OPERATOR LICENSE NUMBER
MV/MB REGISTRATION NUMBER N/A

OFFENSE: (2 DOGS) FAILURE TO RESTRAIN \$50.00
(1 DOG) ATTACKING ANOTHER DOG \$25.00

TIME AND DATE OF VIOLATION 6:00 (A.M.) (P.M.) ON 2-12-2023
LOCATION OF VIOLATION AT 'D' STREET, WHITINSVILLE
SIGNATURE OF ENFORCING PERSON [Signature]

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOREGOING CITATION
UNABLE TO OBTAIN SIGNATURE OF OFFENDER Date Mailed 2-14-2023

THE NONCRIMINAL FINE FOR THIS OFFENSE IS \$75.00
YOU HAVE THE FOLLOWING ALTERNATIVES IN THIS MATTER:

Either option (1) or option (2) will operate as final disposition, with no resulting criminal record.

- (1.) You may choose to pay the above fine, either by appearing in person between 8:30A.M. and 4:30 P.M. Monday through Thursday and 8:30 A.M. through 1:00 P.M. on Friday, legal holidays excepted, before the Town Manager, Town Hall, 7 Main Street, Whitinsville, MA 01588, or by mailing a check, money order or postal note within twenty-one (21) days of the date of this notice.
(2.) If you desire to contest this matter, you may do so, by making a written request for a noncriminal hearing, and enclosing a copy of this citation within twenty-one (21) days of the date of this notice to the Clerk Magistrate, Uxbridge, MA 01569, Attn: 21D Noncriminal Hearings.
(3.) If you fail to pay the above fine or to request a hearing within twenty-one (21) days, or if you fail to appear for the hearing or to pay any fine determined at the hearing to be due, a criminal complaint may be issued against you.

A. I HEREBY ELECT THE FIRST OPTION above, confess to the offense charged, and enclose payment in the amount of \$
B. I HEREBY REQUEST NONCRIMINAL HEARING on this matter.

Signature: _____

Clerk Magistrate Copy

2/15/22
Ms. Holt stated she intends to appeal this violation w/ the Clerk Magistrate.

Melissa Ciaramitaro

From: Lisa Gaylord
Sent: Wednesday, April 05, 2023 12:48 PM
To: Adam Gaudette; Tim Labrie; Daniel; Melissa Ciaramitaro; Sharon Susienka
Subject: Heather Holt hearing

Chief Labrie requested I follow up with you in regards to an animal complaint hearing involving Heather Holt and Samantha Egan.

Heather Holt had a magistrate hearing yesterday via ZOOM with Uxbridge Court re: citation no.1070. Clerk Magistrate found her responsible for failure to restrain (\$50 fine) and not responsible for attacking another dog.

Lisa Gaylord
Admin Assistant
Northbridge Police Department
508-234-6211



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

**Adam D. Gaudette
Town Manager**

April 5, 2023

Mr. John Kennedy, Clerk-Magistrate
Uxbridge District Court
261 South Main Street
Uxbridge, MA 01569

Re: Notice of Violation of Town Bylaw or Regulation
#1070 – Heather Holt – 8 D Street
[Town Bylaw 8-102 1) Failure to Restrain dogs (2)]

Dear Clerk-Magistrate Kennedy:

Please be informed that Non-Criminal Violation #1070 in the amount of \$50.00 has been paid.

Sincerely,

Melissa Ciaramitaro

Melissa Ciaramitaro
Sr. Administrative Assistant/HR Assistant

Enc.

cc: Timothy Labrie, Chief of Police

TOWN OF NORTHBRIDGE

No 1070

NOTICE OF VIOLATION
OF TOWN BY LAW OR REGULATION

DATE OF THIS NOTICE 2-14-2023

NAME OF OFFENDER HEATHER HOLT

ADDRESS OF OFFENDER 8 'D' STREET

CITY, STATE, ZIP CODE WHITINSVILLE, MA. 01588

MV OPERATOR LICENSE NUMBER _____

DATE OF BIRTH OF OFFENDER N/A

MV/MB REGISTRATION NUMBER N/A

OFFENSE:

(2 DOGS) FAILURE TO RESTRAIN \$ 50.00

~~(1 DOG) STRUCK ANOTHER DOG~~ ~~\$ 25.00~~

TIME AND DATE OF VIOLATION 6:00 (A.M.) (P.M.) ON 2-12-2023

LOCATION OF VIOLATION AT "D" STREET, WHITINSVILLE

SIGNATURE OF ENFORCING PERSON [Signature]

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOREGOING CITATION

UNABLE TO OBTAIN SIGNATURE OF OFFENDER Date Mailed 2-14-2023

THE NONCRIMINAL FINE FOR THIS OFFENSE IS \$ 75.00
YOU HAVE THE FOLLOWING ALTERNATIVES IN THIS MATTER:

- Either option (1) or option (2) will operate as final disposition, with no resulting criminal record.*
- (1.) You may choose to pay the above fine, either by appearing in person between 8:30A.M. and 4:30 P.M. Monday through Thursday and 8:30 A.M. through 1:00 P.M. on Friday, legal holidays excepted, before the Town Manager, Town Hall, 7 Main Street, Whitinsville, MA 01588, or by mailing a check, money order or postal note within twenty-one (21) days of the date of this notice.
 - (2.) If you desire to contest this matter, you may do so, by making a written request for a noncriminal hearing, and enclosing a copy of this citation within twenty-one (21) days of the date of this notice to the Clerk Magistrate, Uxbridge, MA 01569, Attn: 21D Noncriminal Hearings.
 - (3.) If you fail to pay the above fine or to request a hearing within twenty-one (21) days, or if you fail to appear for the hearing or to pay any fine determined at the hearing to be due, a criminal complaint may be issued against you.
- A. I HEREBY ELECT THE FIRST OPTION above, confess to the offense charged, and enclose payment in the amount of \$ _____
- B. I HEREBY REQUEST NONCRIMINAL HEARING on this matter.

Signature: _____

Clerk Magistrate Copy

Chapter 8. Regulation of Animals

Article 8-100. DOGS

§ 8-101. Definitions.

The following words and phrases, as used in this section, unless the context requires otherwise, shall have the following meanings:

HUNTING OR SPORTING DOG

An animal under the control and direction of its owner or keeper while used in training or actual hunting. It also includes animals used in events or trials participating under sanctioned competitions.

KEEPER

Any person, other than the owner, harboring in his possession any animal. The keeper shall be held liable for the action of the animal.

KENNEL

A pack or collection of dogs on a single premises, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel, as defined in MGL c. 140, § 136A.

[Amended 10-25-2011 ATM, Art. 7; 10-22-2013 ATM, Art. 8]

OWNER

Includes corporations, societies, associations, partnerships and individuals, provided that they show ownership of an animal by possession of a current and valid license or other satisfactory proof of ownership.

WORKING DOG

An animal used in the performance of a particular set of tasks. The animal must be engaged in such tasks to be exempt from § 8-102. Examples include guard dogs, Seeing Eye dogs and dogs used to control a farmer's flock or herd.

§ 8-102. Restraint; exceptions.

No person shall permit a dog owned or kept by him beyond the confines of the property of the owner or keeper unless the dog is held firmly on a leash. The length of a leash shall not exceed six feet when off the property of the owner or keeper. An owner or keeper may use a leash of greater length to restrain a dog on the property of the owner or keeper, provided that the dog is securely confined to the premises of the owner or keeper. Exceptions are animals, which are classified as hunting or sporting dogs, as well as working dogs, while used in such capacity.

§ 8-103. Prima facie evidence of violation.

The unauthorized presence of any animal on public lands or on the land of any person other than the owner or keeper of such animal when such animal is not restrained as above-mentioned shall be prima facie evidence of a violation of the provisions of this section.

§ 8-104. Violations and penalties.

[Amended 10-25-2011 ATM, Art. 7]

- A. This dog regulation bylaw may be enforced pursuant to the provisions of MGL c. 40, § 21D, and § 1-109A of this Code of Bylaws.
- B. Except as otherwise provided, the penalty for the first offense in a calendar year shall be \$10; the penalty for the second offense shall be \$25, and the penalty for the third and each subsequent offense in the same calendar year shall be \$50.

§ 8-105. Licensing requirements.

- A. Any owner or keeper of a dog six months of age or older in the Town of Northbridge shall cause that dog to be licensed as required by MGL c. 140 within the stipulated time. An owner or keeper of fewer than four dogs over three months of age may elect to secure a kennel license in lieu of licensing the dogs individually as provided by MGL c. 140, § 137A.

[Amended 10-22-2013 ATM, Art. 8]

- B. Fees.

(1) The annual fee for every dog license, except as otherwise provided for by law, shall be \$10, unless a certificate of a registered veterinarian who performed the operation that such dog has been altered and has thereby been deprived of the power of breeding or producing offspring has been shown to the Town Clerk, in which case the fee shall be \$6. If the Town Clerk is satisfied that the certification by the veterinarian who altered the dog cannot be obtained, he/she may accept in lieu thereof a statement, under the penalties of perjury, by a registered veterinarian describing the dog and stating that he has examined the dog and, in his opinion, the dog is not capable of breeding or producing offspring by reason of spaying or neutering. Until the veterinarian has examined the dog in question, the license fee for the licensing period shall be at the rate of \$10. When applying for a license, the applicant must also show proof by a veterinarian's certificate that the dog has been vaccinated against rabies, as required by MGL c. 140.

[Amended 10-24-2006 ATM, Art. 23; 10-25-2011 ATM, Art. 7]

(2) No fee shall be charged for a license for a dog specifically trained to lead or serve a blind person or a deaf person, provided that the Division of the Blind or Deaf certified that such dog is so trained and actually in the services of a blind or deaf person.

(3) Kennel fees shall be as follows:

(a) Four dogs or fewer: \$40.

[Amended 10-24-2006 ATM, Art. 23]

(b) Ten dogs or fewer: \$75.

(c) Twenty-five dogs or fewer: \$100.

- C. No license fee or part thereof shall be refunded because of subsequent death, loss, spaying, neutering or removal from the commonwealth or other disposal of the dog.
- D. Should any owner or keeper of a dog fail to license that dog before June 1, that owner or keeper shall pay a late fee of \$10 per household before obtaining said license, except a dog brought into

the Town as provided in MGL c. 140, § 138. This late fee shall be applicable from the 61st day after the arrival of such dog.

[Amended 10-24-2006 ATM, Art. 23; 10-25-2011 ATM, Art. 7]

- E. Any person maintaining a kennel in the Town of Northbridge who fails to license as prescribed by this section and the laws of the commonwealth shall pay a late fee of \$20. Such fees as are collected by the Animal Control Officer shall be accounted for and paid over to the Town Treasurer to be incorporated into the Animal Control Fund.

[Amended 10-24-2006 ATM, Art. 23]

§ 8-106. Impoundment.

[Amended 10-24-2006 ATM, Art. 23; 10-25-2011 ATM, Art. 7]

The Animal Control Officer can impound a dog and fine the owner or keeper of said dog pursuant to § 8-104 of this chapter for the following offenses:

- A. Being an unlicensed dog.
- B. Being found at large when the owner or keeper is not present.
- C. Injuring or menacing a person.
- D. Injuring a domestic animal or fowl.
- E. Chasing vehicles (autos, motorcycles or trucks).
- F. Chasing bicycles.
- G. Causing any disturbance (barking, howling or disturbing).
- H. Being unmuzzled off the owner's or keeper's property while a muzzling order is in effect.
- I. Being found at large at any school yard and/or recreational area.
- J. Violation of a quarantine.

§ 8-107. Muzzling.

[Amended 10-24-2006 ATM, Art. 23]

- A. The Animal Control Officer can order a dog to be muzzled for the following:
- (1) Biting or menacing a person.
 - (2) Injuring a domestic animal or fowl.
 - (3) Excessive barking.
- B. Exceptions. Only the Animal Control Officer has the power to remove a muzzle order if he so desires, i.e., an exception is feeding time.

§ 8-108. Quarantine orders.

For biting a person, the animal must be quarantined subject to MGL c. 129, § 21. Any and all violations of a quarantine order will be subject to general penalties under MGL c. 129, § 30.

§ 8-109. Storage fees.

- A. A storage fee of \$5 per day will be levied if said animal is impounded.
- B. Impounded, unlicensed dogs will be kept for 10 days. During such time, a description of the animal will be posted at the Town Hall. To obtain the release of an unlicensed animal, the owner must license the animal and pay all fines and storage fees. If the animal is not claimed, it will be sold to anyone paying the fines and storage of said animal. If not claimed or sold within the ten-day period, the animal shall be destroyed in a humane manner.
- C. The owner of an impounded licensed dog will be notified by registered mail of the animal's confinement. The animal shall be kept until the owner pays all fines and storage. If not claimed within 30 days, it will be destroyed in a humane manner.

§ 8-110. Estrous cycle.

- A. If found at large, dogs in the estrous cycle (heat) can be impounded. If complaints have been recorded, the Animal Control Officer may require the owner to remove the animal from the area of disturbance. If impounded, the owner shall be notified by registered mail of the animal's confinement.
[Amended 10-24-2006 ATM, Art. 23]
- B. A fine of \$25 shall be levied against the owner or keeper of an unspayed female dog in heat running at large.
- C. Impounded, unlicensed dogs in heat shall be kept for 10 days. During such time a description of the animal will be posted in the Town Hall. If the animal is not claimed, it shall be sold to anyone paying the fines and storage of said animal. If not claimed or sold within the ten-day period, the animal shall be destroyed in a humane manner.

§ 8-111. Appointment of Animal Control Officer and assistants.

[Amended 10-24-2006 ATM, Art. 23]

Subject to approval of the Board of Selectmen, the Town Manager shall appoint an Animal Control Officer, who shall be the Dog Officer, and such assistants as are deemed necessary to administer and enforce this bylaw relating to dogs and the sections of MGL c. 140, as amended, relating to dogs.

§ 8-112. Kennels.

[Amended 10-25-2011 ATM, Art. 7]

- A. Kennel license required. A kennel license shall be required for all kennels and shall be classified as a Grade One License for the keeping of four dogs, a Grade Two License for the keeping of five to 10 dogs, and a Grade Three License for the keeping of 11 to 25 dogs or for the keeping of greater than 25 dogs. A kennel in excess of 25 dogs shall not be permitted unless the Animal Control Officer determines that such kennel in excess of 25 dogs shall board dogs primarily within a building and such building shall provide for not less than one hundred (100) square feet of gross floor area per dog. The new kennel licensing requirements shall become effective on.
[Amended 5-1-2018 ATM, Art. 28]
- B. Application and issuance of license and fees. A kennel license shall be issued annually by the Town Clerk upon written application by an owner or keeper of dogs and after inspection and determination by the Animal Control Officer, or other agent as designated by the Town Manager, that the conditions set forth in Subsection **D** are met.
 - (1) An application fee of \$100 shall be required for the initial application and for any applications to make changes to an existing kennel license.

- (2) Exception: All existing kennels licensed before January 1, 2012, shall be exempt from the requirement of a new application and be subject only to the requirement of the annual inspection and renewal fee.
- C. Conditions that must be met for the issuance of a kennel license. The Animal Control Officer, or other agent as designated by the Town Manager, shall determine that:
- (1) The proposed licensed premises contains sufficient and suitable space for the keeping of the specific breed(s) and number(s) of dogs, including both indoor and outdoor areas.
 - (2) The proposed licensed premises for a Grade One License, a Grade Two License, and a Grade Three License shall provide suitable distances from nearby residential dwellings. Suitable distances from nearby residential dwellings shall be determined by the Animal Control Officer, or other agent as designated by the Town Manager, upon inspection of the proposed licensed premises.
 - (3) The proposed licensed premises contain a suitable shelter for the dogs, which for a Grade Three License includes adequate running water and an impervious floor suitable for sanitary maintenance.
- D. Kennel license conditions. All kennel licenses shall be issued annually and be subject to the following conditions:
- (1) The licensee shall maintain a certificate of health signed by a licensed veterinarian for each dog in the kennel. The certificate of health shall be updated at least annually upon review of the kennel license and the payment of the annual kennel license fee.
 - (2) The licensee shall maintain a certificate signed by a licensed veterinarian that each dog in the kennel six months of age or older has a current rabies vaccination.
 - (3) The licensee shall comply with the Town of Northbridge Leash Bylaw, § 8-102.
 - (4) The licensed premises shall be subject to unannounced, annual inspections by the Animal Control Officer, or other agent as designated by the Town Manager, regarding compliance with the conditions of the kennel license.
- E. Penalties and enforcement. The operation of a kennel without a license shall be a violation of this bylaw. Any violation of the conditions of a kennel license shall be grounds for suspension, revocation, or nonrenewal of the kennel license. The provisions of this article shall be enforced by the Animal Control Officer, or other agent as designated by the Town Manager. The penalties for violating the kennel licensing provision set forth herein shall be \$50 for the first offense and \$75 for each subsequent offense, each day of the violation constituting a separate offense.
- F. Appeal and waiver.
- (1) Should a kennel license be denied because of the applicant's inability to meet the requirements of sufficient and suitable space, suitable distance from nearby residential dwellings, and suitable shelter for the dogs, as determined upon inspection by the Animal Control Officer, or other agent as designated by the Town Manager, the applicant may appeal the Town Clerk's denial to the Board of Selectmen, or their designee, within 30 days of receiving the denial.
 - (2) The Board of Selectmen, or their designee, shall hold a hearing on said appeal within 45 days of receipt of the written notice of appeal.
 - (3) Notice of the hearing shall be given by postage-prepaid first-class mail to the abutters of the proposed licensed premises, both to the property owner and any tenants, as appearing in the Board of Assessors' most recent list, and also shall be published in a newspaper of general circulation in the Town, at least 14 days prior to the date of the Board of Selectmen's, or their designee's, hearing. The applicant shall pay the expenses of giving said notice.

- (4) After hearing, the Board of Selectmen, or their designee, may waive strict compliance with the provisions set forth in Subsection **D** and order the Town Clerk to issue the license if:
 - (a) The Animal Control Officer, or other agent as designated by the Town Manager, recommends a waiver.
 - (b) The Board of Selectmen, or their designee, determines that there is sufficient area for the keeping of the dogs and that the health and the safety of the public is protected.
 - (c) In granting a waiver under this section, the Board of Selectmen, or their designee, may impose conditions on the waiver such that the health and the safety of the public is protected.

§ 8-113. Waste removal.

[Added 10-25-2011 ATM, Art. 7^[1]]

- A. Duty to dispose. It shall be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any sidewalk, street, park or other public area.
- B. Duty to possess means of removal. No person who owns, possesses or controls such dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog.
- C. Method of removal and disposal. For the purpose of this regulation, the means of removal shall be any tool, implement or other device carried for the purpose of picking up and containing such feces unexposed to said person or the public. Disposal shall be accomplished by transporting such feces to a place suitable and regularly reserved for the disposal of human feces, specifically reserved for the disposal of canine feces or as otherwise designated as appropriate by the Board of Health.
- D. Fines or violation. Violation of this regulation shall be punished by a fine of \$50 for each occurrence.
- E. Exemption. This regulation shall not apply to a dog accompanying a handicapped person who, by reason of his/her handicap, is physically unable to comply with the requirements of this regulation.

[1] *Editor's Note: This Article also redesignated former § 8-113, Severability, as § 8-115.*

§ 8-114. Banned or removed dogs.

[Added 10-25-2011 ATM, Art. 7]

Dogs "banned" or "removed" from another town or municipality may not be relocated to or be permitted to be kept within the Town of Northbridge.

§ 8-115. Severability.

In the event that any provision or section of this section is deemed invalid and unenforceable, all other provisions shall remain in force and in effect.^[1]

[1] *Editor's Note: Former § 8-114, Penalties, which immediately followed this section, was repealed 10-25-2011 ATM, Art. 7.*

Pending the final Order/Decision the owner of the dog can appeal the decision of the Board of Selectmen. Below is the process for the owner.

MGL CHAPTER 140, SECTION 157

OWNER'S RIGHT TO PETITION THE COURT TO REVIEW DOG ORDER/DECISION

(d) Within 10 days after an order issued under subsections (a) to (c), inclusive, the owner or keeper of a dog may bring a petition in the district court within the judicial district in which the order relative to the dog was issued or where the dog is owned or kept, addressed to the justice of the court, praying that the order be reviewed by the court or a magistrate of the court. After notice to all parties, the magistrate shall, under section 62C of chapter 221, review the order of the hearing authority, hear the witnesses and affirm the order unless it shall appear that it was made without proper cause or in bad faith, in which case the order shall be reversed. A party shall have the right to request a de novo hearing on the complaint before a justice of the court.

(e)(1) Pending an appeal by an owner or keeper under subsection (d), a hearing authority may file a petition in the district court to request an order of impoundment at a facility the municipality uses to shelter animals for a dog complained of as being a dangerous dog. A municipality shall not incur liability for failure to request impoundment of a dog under this subsection.

(2) A justice of a district court, upon probable cause to believe that a dog is a dangerous dog or that a dog is being kept in violation of this section or in violation of an order issued under this section by a hearing authority or a court, may issue an order: (i) of restraint; (ii) of confinement of the dog as considered necessary for the safety of other animals and the public; provided, however, that if an order of confinement is issued, the person to whom the order is issued shall confine the dog in accordance with clause (ii) of subsection (c); or (iii) of impoundment in a humane place of detention that the municipality uses to shelter animals; or (iv) any other action as the court deems necessary to protect other animals and the public from the dog.

(f) A justice of the district court shall hear, de novo, an appeal filed under subsection (d). Based upon credible evidence and testimony presented at trial, the court shall, whether the dog was initially complained of as a nuisance dog or as a dangerous dog: (i) dismiss the complaint; (ii) deem the dog a nuisance dog; or (iii) deem the dog a dangerous dog. The decision of the court shall be final and conclusive upon the parties.

(g) If a court affirms an order of euthanasia, the owner or keeper of the dog shall reimburse the city or town for all reasonable costs incurred for the housing and care of such dog during its impoundment and throughout the appeals process, if any. Unpaid costs shall be recovered by the municipality in which the owner or keeper of the dog resides on behalf of the hearing authority by any of the following methods: (i) a lien on any property owned by the owner or keeper of the dog; (ii) an additional, earmarked charge to appear on the vehicle excise of the owner or keeper of the dog; or (iii) a direct bill sent to the owner or keeper of the dog.

All funds recovered by a municipality under this subsection shall be transferred to the organization or entity charged with the responsibility of handling dog complaints and impoundment. If the organization or entity falls under the management or direction of the municipality, costs recovered shall be distributed at the discretion of the municipality.

If the court overturns an order of euthanasia, the city or town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment.

(h) If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If the keeper of the dog is in violation, all reasonable effort shall be made by the seizing authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the hearing authority, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the licensing authority the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years. A hearing authority that determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section shall report such violations to the issuing licensing authority within 30 days.

(i) Orders issued by a hearing authority shall be valid throughout the commonwealth unless overturned under subsection (d) or (f).

BOS A
4/10/13
C.

THOMAS PARENTE

~~22 Pleasant Street~~ Milford, MA 01757 - ~~774-573-7368~~
~~tomdawk193@hotmail.com~~

EXPERIENCE

February 2017 – Present

OPERATOR – MILFORD WASTWATER TREATMENT PLANT, MILFORD, MA

Executed duties to insure proper operation of wastewater treatment plant. Maintained pumps and equipment at plant and various pump stations. Worked rotating weekends and on-call to ensure pump stations are operational. Assisted in the lab, updated inventory, maintained the grounds at plant and pump stations.

December 2014 – January 2017

OPERATOR – NORTHBRIDGE DPW – SEWER DIVISION, NORTHBRIDGE, MA

Executed duties to insure proper operations of SBR treatment plant. Maintained equipment at plant and pump stations. Performed maintenance of sewer lines with Vactor truck consisting of jetting and vacuuming. Knowledge of Scada system. Worked rotating weekends and on call, also assisted Highway Department during inclement weather for plowing, sanding and dispatch operations.

June 2009 – November 2014

LIGHT EQUIPMENT OPERATOR, MILFORD PARK DEPARTMENT, MILFORD, MA

Maintained grounds of numerous parks, schools, Council on Aging, Police Station and Town Hall. Measured and painted fields for sporting events. Reported to Highway Department (Nov. 1st – April 1st) to assist with plowing, sanding and dispatch operations.

EDUCATION

May 1995

ASSOCIATES DEGREE OF SCIENCE, NEW ENGLAND INSTITUTE OF TECHNOLOGY

Studied Business, Building Construction and Cabinetmaking

SKILLS/LICENSES

- Massachusetts Class B Commercial Driver's License
- Massachusetts Class 2A/1C Hoisting License
- Massachusetts Grade 4 Municipal Wastewater License
- Loader, Sweeper, Sidewalk Tractor Operator
- Excellent communication and dispatch experience
- Detail oriented with excellent organizational skills
- Proficient in Excel, Microsoft Word and all types of office equipment

APPLICATION FOR EMPLOYMENT

COMMONWEALTH OF MASSACHUSETTS

Town of Northbridge

ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application: 3/6/23

Position(s) Applied For: DPW Clerk/Secretary

Referral Sources: Advertisement Friend Relative Walk-In
 Employment Agency Other:

Name: PARENTE Thomas Michael
Last First Middle

Address: ~~XXXXXXXXXXXXXXXXXXXX~~ Milford MA 01757
Number Street City State Zip Code

Telephone: ~~XXXXXXXXXXXX~~
Area Code

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes give date: OCT./NOV. 2014

Have you ever been employed here before? Yes No If yes give date: DEC. 2014

Are you employed now? Yes No May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Proof of citizenship or immigration status will be required upon employment). Yes No

On what date would you be available for work? April 1, 2023

Are you available to work Full Time Part Time Shift Work Temporary

Are you on a lay-off and subject to recall? Yes No

Can you travel if job requires it? Yes No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: TOWN of Milford - Sewer DEPT. Address: 230 So. Main St
City: Hopedale State: MA Zip: 01747 Phone: 508-473-2054
Supervisor: John Mainini Reason for Leaving: Better Opportunity
Dates Employed: from: 2/2017 to: Present Work Performed: Operator

2. Employer: Town of Northbridge DPW - Sewer Address: 644 Providence Rd
City: Northbridge State: MA Zip: 01588 Phone: _____
Supervisor: MARK KURAS Reason for Leaving: Better Opportunity
Dates Employed: from: 12/2014 to: 1/2017 Work Performed: Treatment Plant
and pumping station operator.

3. Employer: Town of Milford Park Dept Address: 52 MAIN ST.
City: Milford State: MA Zip: 01757 Phone: _____
Supervisor: Michael Bresciani Reason for Leaving: Better Opportunity
Dates Employed: from: 6/2009 to: 11/2014 Work Performed: Maintained
Various parks & fields. Reported to Highway Dept to assist with
plowing operations (dispatcher, answered phones, various clerical
duties)

4. Employer: Milford Water Co Address: Dilla St.
City: Milford State: MA Zip: 01757 Phone: 508-473-5110
Supervisor: Henry Papuga Reason for Leaving: BETTER Opportunity
Dates Employed: from: 12/2008 to: 5/2009 Work Performed: Repaired and/or
Relayed water mains & services. Repaired & installed
water meters.

5. Employer: Vernon Grove Cemetery Address: Vernon Street
City: Milford State: MA Zip: 01757 Phone: _____
Supervisor: Jerry TAFT Reason for Leaving: Laid off during winter season
Dates Employed: from: 3/2008 to: 12/2008 Work Performed: Maintained
grounds, MARK out cemetery lots for burials.

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience:

^{Milford}
Assisted Hqwy Surveyor as temporary Dept. Clerk, performed various office duties (computer, phones, payroll, accts rec & payable, tracking employee entitlements, etc) **EDUCATION:**

	High School	College/University	Graduate/Profession
School Name:	Milford School System	Quinsigamond & Worcester State	New England Institute of Technology
Years Completed: (Circle)	1 2 3 4	1 2 3 4	1 2 3 4 or more
Diploma/Degree	High School Diploma	Business	Assoc. of Science
Describe Course of Study:	Business Courses		Building Constr./ Cabinet Making
Describe specialized training, apprenticeship, skills, and/or extracurricular activities			
Honors Received:			

State any additional information you feel may be helpful to us in considering your application:

Detail Oriented, familiar w/ municipal practices, computer knowledge, interpersonal and communication skills, dispatch experience

List professional, trade, business or civic activities and offices held: (you may exclude those which indicate race, color, religion, gender orientation, national origin, age, marital or veterans:

MASSACHUSETTS MASON

Give name, address, and telephone number of three (3) references (who are not related to you)

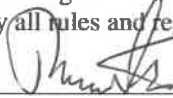
1. Will Kingkade Woodridge Rd - Milford ~~508-338-XXXX~~
2. Josh Lioce Highland St. - Milford ~~508-338-XXXX~~
3. Brian Arajo Haven Way - Hopedale ~~508-338-5111~~

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the Company.



Signature of Applicant

3-6-2023

Date

The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the Town of Northbridge to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Northbridge any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Northbridge's use only.

I hereby voluntarily release, Discharge and exonerate the Town of Northbridge, its agents and representatives, and any person so furnishing information from any and all liabilities of every nature and kind arising out of the furnishing or inspection of such documents, records and other information or the investigations made by or on behalf of the Town of Northbridge.

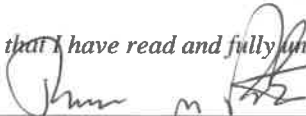
I understand that all appointments are probationary and that I must demonstrate my ability for continued employment. I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town, unless otherwise stated in a collective bargaining agreement which covers the position to which I am appointed. I also understand that I must be available from time to time to work outside normal business hours, as the needs of the department require.

If required for the position I am seeking. I agree to take a physical examination, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.

I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.

I represent that I have read and fully understand the foregoing and seek employment under these conditions.

Signature



Date: 3-6-2023

"Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, gender/ orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".

It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.

APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: 3/6/2023 Position Applied For: DPW Clerk / Secretary

Referral Source: Advertisement Friend Relative Walk-In
 Employment Agency Other: _____

Name: PARENTE Thomas Michael
Address: 23 ^{Last} Pleasant ^{Street} St. ^{City} Milford ^{MA} MA ^{Middle} 01757
Telephone: ^{Number} (727) 573-7368 ^{Street} ^{City} ^{Zip}

FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: Yes No

Arrange Interview: Yes No

Employed: Yes No

Position(s) considered for: _____

Remarks: _____

Date of employment: _____

Job Title: _____ Salary: _____ Department: _____

Signature: _____ Date: _____

Notes:



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS, 01588
Phone: 508-234-2001

Linda B. Zywiec, CMC **D.**
Town Clerk
lzywiec@northbridgemass.org

Laura Medeiros
Assistant Town Clerk
lmedeiros@northbridgemass.org

TO: Board of Selectmen
FROM: Linda Zywiec, On Behalf of the Bylaw Review Committee
DATE: April 6, 2023
RE: Request for Extension

On behalf of the Bylaw Review Committee, I respectfully request, per Town of Northbridge bylaw 4-306(2), that you extend the term of our committee until the 2023 Fall Annual Town Meeting.

Thank you,

Melissa Ciaramitaro

From: Tony Genga
Sent: Tuesday, March 28, 2023 8:06 PM
To: Melissa Ciaramitaro; Sharon Susienka
Subject: Banner

Good evening, I would like to request the hanging of a banner across Church st from May 7th - May 14th to advertise the NFD Spaghetti supper which is being held on May 13th. Please let me know if you need any additional information.
Thanks, Tony

Get [Outlook for Android](#)

No fee

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR A ONE-DAY WEEKDAY ENTERTAINMENT
LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Scott Mckeown Northbridge Firefighters L3338

TO: Obtain a One-day Entertainment License for:


Type: (Check all that apply):		<input type="checkbox"/> Concert	<input type="checkbox"/> Dance	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Cabaret Public Show
		<input checked="" type="checkbox"/> Live band		<input checked="" type="checkbox"/> Other: <u>Fireworks</u>	
Includes:	<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Dancing by entertainers or performers		<input checked="" type="checkbox"/> Recorded music	
	<input checked="" type="checkbox"/> Live music	<input checked="" type="checkbox"/> Amplification System		<input type="checkbox"/> Floor show	
	<input checked="" type="checkbox"/> Light show	<input type="checkbox"/> Theatrical exhibition, play or moving picture show		<input checked="" type="checkbox"/> Other dynamic audio or visual show (whether live or recorded)	
		<input type="checkbox"/> INDOOR	<input checked="" type="checkbox"/> OUTDOOR	<input type="checkbox"/> BOTH	

GIVE LOCATION BY STREET AND NUMBER:

AT: 171 Linwood Ave Northbridge Ma, 01534

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

ON: (date and time) *07/15/23 - 07/16/23 (rain date)


(Signature of Applicant)

Print Name: Scott Mckeown

Address: 41 Jon Circle

City: Northbridge

State, Zip: Ma, 01534

Phone: ~~617-448-3542~~

Email: smckeown@northbridgemass.org

Received:	<u>4/6/23</u>	<u>2 PM</u>
	(Date)	(Time)
Agenda:	<u>April 10, 2023</u>	

Date License Granted

**Please note a separate application is needed for a one-day Sunday Entertainment

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of individual or Corporate Names (Mandatory)

By: Corporate Officer (Mandatory, if applicable)

** Social Security Number or Federal Identification Number

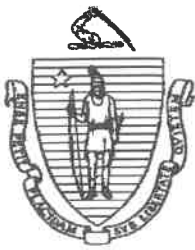
* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

Please sign form and return to:

**Town of Northbridge
Town Manager's Office
7 Main Street
Whitinsville, MA 01588**



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Scott Mckeown Northbridge Firefighters L3338

Address: 41 Jon Circle Northbridge Ma, 01534 193 Main Street

City/State/Zip: Whitinsville, MA 01588

City/State/Zip: Scott Mckeown Phone #: _____

Are you an employer? Check the appropriate box:

- 1. I am an employer with _____ employees (full and/ or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: 508-234-8448

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: Melissa Ciaramitaro Phone #: 508-234-2095

Melissa Ciaramitaro

From: Peter Bedigian <pbedigian@omnicontroltech.com>
Sent: Sunday, March 26, 2023 9:17 AM
To: Melissa Ciaramitaro
Cc: Joanne (jkhoury@charter.net)
Subject: Banner Request

Hi Melissa,

The following is the request for our church annual picnic banner for 2023:

Annual Picnic Banner in August with event being held on August 20.

We would like the banner up during the first part of August up to the event date – whatever availability would be possible.

Sunday, August 6, 2023 - Sunday, August 20, 2023 - Available

Thanks,

Best regards,

Peter J. Bedigian
President/CEO
Omni Control Technology, Inc.
1 Main St
PO Box 444
Whitinsville, MA 01588
Office: (508) 234-9121 Ext. 102
Cell: (508) 269-1354
Fax: (508) 234-9512
www.omnicontroltech.com



Know all Men by These Presents, **G.1.**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Russell H. Vanderbaan and Geraldine F. Vanderbaan of 92 Chipper Hill Road, Northbridge, MA, 01534**, the receipt of which is hereby acknowledged, does sell and convey to said **Russell H. Vanderbaan and Geraldine F. Vanderbaan**, the two grave burial **Lot Number 62, situated on the way called Fir Ave (South), in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 10th day of April, in the year of our Lord Two Thousand Twenty-Three.

Know all Men by These Presents, **G.2.**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Gerald Gonynor and Katherine Gonynor of 5 Cardinal Drive, Douglas, MA, 01516**, the receipt of which is hereby acknowledged, does sell and convey to said **Gerald Gonynor and Katherine Gonynor**, the two grave burial **Lot Number 61, situated on the way called Fir Ave (South), in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 10th day of April, in the year of our Lord Two Thousand Twenty-Three.

Town Manager's Report for the Period of March 27, 2023 – April 7, 2023

1. Key Meetings Attended:

- Monday, March 27, 2023 – Participated in the weekly Fire Station Design Team virtual meeting.
- Monday, March 27, 2023 – Participated in an MMA Webinar on Legislative Priorities.
- Monday, March 27, 2023 – Attended the Board of Selectmen Meeting.
- Thursday, March 30, 2023 – Attended a regional Health Insurance Virtual Meeting at HPI headquarters in Westborough.
- Monday, April 3, 2023 – Participated in the weekly Fire Station Design Team virtual meeting.
- Wednesday, April 5, 2023 – Conference Call with Attorney Rick Holland, KP Law, and Assessor Bob Fitzgerald regarding the McQuades Lane Solar PILOT.
- Thursday, April 6, 2023 – Attended the weekly Fire Station Project site visit and construction meeting.
- Miscellaneous Calls/Visits with Residents, Staff, and Board Members.

2. **Fire Station Project:** Weekly design team meetings continue to occur every Monday morning and weekly construction meetings every Thursday afternoon with the project team and the General Contractor, M. O'Connor. The steel frame is installed in the main building and light gauge metal framing for the interior walls of the administration area is underway. MEP above ceiling and in wall rough in continues in the apparatus bay and administration area. AVB application for the outbuilding and main building continues. CMU install for the hose tower continues. Next steps include roofing the main building and concrete work for the column infills and the training mezzanine. The BPCC will meet next week on 4/11/2023 to review Payment Requisition #11 for the GC as well as invoices for the OPM, Architect and Testing Services.

3. **Northbridge Elementary School Reuse Study:** The architect team from Abacus and the BPCC/Town Manager held a public forum presentation on January 18, 2023, to get feedback from residents on proposed uses and layouts. An existing conditions survey is complete as well as an Environmental Phase 1 and Phase 2. The BPCC will meet next week on 4/11/2023 to discuss finalizing the draft report to post on the Town's website ahead of the Town Meeting. The Selectmen have placed an article on the Annual Town Meeting Warrant to get voter authorization to dispose of the property.

4. **Linwood Basketball Courts Project:** The Town only received one bid (Quirk Construction) and unfortunately it came in over budget. Thus, the plan is to go to the Spring Town Meeting and seek additional funds such that the contractor can begin construction in June and finish at the end of August.

5. **Cable Advisory Committee:** The Committee Chair, Harry Berkowitz, attended the Selectmen Meeting last week to provide an update. The current Charter/Spectrum Franchise Agreement expires at the end of this May 2023. The Cable Advisory Committee held a public hearing on January 24, 2023 at Town Hall to discuss the Franchise Agreement renewal with the public. The hearing was continued to a later date. The Cable Committee has met with Bill Hewig, Attorney from KP Law, and John Maher from Charter to discuss the Town's points of interests. Mr. Hewig will continue to negotiate with Mr. Maher on the suggested terms and the Committee is scheduled to meet again in April.

6. **FY2024 Budget and Capital Plan Development:** The Warrant has been finalized in compliance with the Bylaw requirement. Staff has been preparing the FinCom Booklet for Town Meeting. The Board of Selectmen will vote their positions on all the articles at their meeting on April 24th. The Spring Annual Town Meeting is scheduled for May 2, 2023 at 7 pm at the Middle School Auditorium.