

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
February 28, 2022 at 7:00 PM**

PLEDGE OF ALLEGIANCE

Presentation of Retirement Plaques to: James Shuris, DPW Director

I. APPROVAL OF MINUTES

II. PUBLIC HEARING

III. APPOINTMENTS/Resignations

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

A. Blackstone Valley Chamber of Commerce/ **1)** request permission to hold the Sidewalk Sale event on Church Street on Saturday, June 18, 2022 from 10 AM to 2 PM; **2)** request permission to close Church Street on Saturday, June 18, 2022 from 9 AM to 3 PM beginning at Park Street to the intersection of Cross Street; **3)** request for a one-day entertainment license for June 18, 2022 from 10 AM to 2 PM for a DJ; **4)** request permission to hang a banner across Church Street from June 12, 2022 to June 19, 2022 to advertise the Sidewalk Sale on June 18, 2022 from 10 AM to 2 PM/**Present:** Lesley Woods, Crafty Nest Owner & Heather Glode, Lulu's owner

B. Open Sky Community Services/Request to hang a banner across Church Street from Sunday, May 29, 2022 until Sunday June 12, 2022 to advertise their 37th Annual Valley Friendship Tour on June 11, 2022

C. Spring Annual Town Meeting [May 3, 2022]/ Vote to place articles on the Warrant/**Present:** Town Manager, Adam Gaudette

VI. DISCUSSIONS:

D. Insurance Claim/**Present:** Jeffrey Deiana

VII. TOWN MANAGER'S REPORT

E. Fire Station Project Update

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

The Crafty Nest DIY
116 Church St
Whitinsville, MA 01588
thecraftynestdiy@gmail.com



Dear Board of Selectmen,

We are writing to you with the request to be added to the Feb 28th meeting agenda.

1. We are looking for approval for the 2022 Church Street Sidewalk on Saturday June 18th. The
2. event would run from 10am-2pm and we are requesting for the road to be closed between 9am-3pm between Unibank and Cross Street (the same as past years).
4. We are also requesting to hang a banner across Church Street ~~May 29th~~ June 12th- June 19th to advertise for the event. Available

We look forward to another successful town event and are very excited to bring it back again!

Warmest Regards
Lesley Woods
The Crafty Nest DIY
508-341-3781

Melissa Ciaramitaro

From: Jim Shuris
Sent: Tuesday, February 22, 2022 11:28 AM
To: Melissa Ciaramitaro
Subject: Re: Road Closure Request - Sidewalk Sale

Melissa:

Sounds like another great event.

I have no issues.

Jim Shuris

James Shuris, P.E., MBA
Director of Public Works & Town Engineer
Town of Northbridge
P.O. Box 88
11 Fletcher Street
Whitinsville, MA 01588-0088
Tel. No. (508) 234-0816
Fax. No. (508) 234-0807

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Tuesday, February 22, 2022 10:44 AM
To: Jamie Luchini <jluchini@northbridgemass.org>; Jim Shuris <jshuris@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Road Closure Request - Sidewalk Sale

Good morning,

Please see attached and let me know if there are any issues with this request.

Thank you

Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202

Melissa Ciaramitaro

From: Jamie Luchini
Sent: Wednesday, February 23, 2022 8:07 AM
To: Melissa Ciaramitaro; Jim Shuris; Tim Labrie
Subject: Re: Road Closure Request - Sidewalk Sale

Melissa,

No issues here.

Thanks,
- Jamie

Jamie Luchini
Highway Superintendent
Northbridge DPW

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Tuesday, February 22, 2022 10:44 AM
To: Jamie Luchini <jluchini@northbridgemass.org>; Jim Shuris <jshuris@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Road Closure Request - Sidewalk Sale

Good morning,

Please see attached and let me know if there are any issues with this request.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

Melissa Ciaramitaro

From: Tim Labrie
Sent: Tuesday, February 22, 2022 10:50 AM
To: Melissa Ciaramitaro
Subject: RE: Road Closure Request - Sidewalk Sale

No issues

From: Melissa Ciaramitaro
Sent: Tuesday, February 22, 2022 10:44 AM
To: Jamie Luchini <jluchini@northbridgemass.org>; Jim Shuris <jshuris@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>
Subject: Road Closure Request - Sidewalk Sale

Good morning,

Please see attached and let me know if there are any issues with this request.

Thank you

*Melissa Ciaramitaro, Sr. Adm. Asst./HR. Asst.
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095 Ext. 1202*

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR A ONE-DAY WEEKDAY ENTERTAINMENT
LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

TO: Obtain a One-day Entertainment License for:

Type: (Check all that apply):			
<input type="checkbox"/> Concert	<input type="checkbox"/> Dance	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Cabaret Public Show
<input type="checkbox"/> Live band	<input type="checkbox"/> Other: _____		
Includes:			
<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Dancing by entertainers or performers	<input type="checkbox"/> Recorded music	
<input type="checkbox"/> Live music	<input type="checkbox"/> Amplification System	<input type="checkbox"/> Floor show	
<input type="checkbox"/> Light show	<input type="checkbox"/> Theatrical exhibition, play or moving picture show	<input type="checkbox"/> Other dynamic audio or visual show (whether live or recorded)	
<input type="checkbox"/> INDOOR		<input type="checkbox"/> OUTDOOR	<input type="checkbox"/> BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: _____
in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said
Statutes.

ON: (date and time)* _____

Jeannie Hebert

(Signature of Applicant)

Print Name: _____

Address: _____

City: _____

State, Zip: _____

Phone: _____

Email: _____

Received: _____
(Date) (Time)

Agenda: _____

Date License Granted

****Please note a separate application is needed for a one-day Sunday Entertainment**

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Jeannie Hebert, Blackstone Valley Chamber of Commerce

*Signature of individual or Corporate Names (Mandatory)

Jeannie Hebert, President

By: Corporate Officer (Mandatory, if applicable)

04-3300984

** Social Security Number or Federal Identification Number

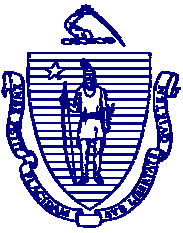
* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

Please sign form and return to:

**Town of Northbridge
Town Manager's Office
7 Main Street
Whitinsville, MA 01588**



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

- 1. I am a employer with 5 employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # 08WECAR0A7E Expiration Date: 01-27-1022

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Jeannie Hebert Date: 02-28-2022

Phone #: 508 234 9090 X107

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. **Licensing Board**
- 5. Selectmen's Office
- 6. Other _____

Contact Person: Melissa Wetherbee Phone #: 508-234-2095

NTM License Slips

Row 1

Current Status 2.28.22

Done

License ID: NTM#16133

License Type: Entertainment License

Description: Sidewalk Sale: Saturday, June 18, 2022 from 10 AM to 2 PM. Entertainment application pulled by BVCC and will be submitted today. Entertainment to include dj, live music and use of an amplification system both indoor and outdoor. Location is Church Street at the intersection of Prospect to Unibank.

Business: Church Street Businesses - Application pulled by BVCC

Applicant: Lesley Woods/Jeanne Hebert

Address: Church Street - From Prospect Street to Unibank

Approval Target 02/24/22

Slip Started on: 02/23/22 10:47 AM

PLANNING Approve:

PLANNING Comments: N/A -not applicable

POLICE Approve:

POLICE Comments:

FIRE Approve:

FIRE Comments:

BUILDING ZONING Approve:

BUILDING ZONING Comments:

CONSERVATION Approve:

CONSERVATION Comments: N/A -not applicable

HEALTH Approve:

HEALTH Comments:

ASSESSORS Approve:

ASSESSORS Comments:

TREASURER COLLECTOR Approve:

TREASURER COLLECTOR Comments:

Melissa Ciaramitaro

From: Stephanie Levine <Stephanie.Levine@Openskycs.org>
Sent: Friday, February 18, 2022 10:17 AM
To: Melissa Ciaramitaro
Subject: Re: [Northbridge MA] Banner (Sent by Stephanie Levine, stephanie.levine@openskycs.org)

Hi Melissa,

On behalf of Open Sky Community Services, I am requesting to have a banner hung over Church St between Sunday, ~~August 29~~ June 12, 2022 for advertising our annual event:

May 29 *available*

37th Valley Friendship Tour - June 11, 2022

I am also hoping there is availability to be shown on the Town Bulletin Board during this same time period.

Please let me know if this is possible and what you need from me.

Thank you!



Stephanie Levine
Donor and Marketing Data Specialist
Open Sky Community Services
50 Douglas Rd
Whitinsville, MA 01588
Office: (508) 318-7514 | Fax: (508) 318-7514

Open Sky Community Services, Inc. was formed through the affiliation in 2018 of Alternatives Unlimited and The Bridge of Cen

Confidentiality Notice: Protected health Information (PHI) is personal and sensitive information related to a person's health care. If this em
PHI, it is being sent to you after appropriate authorization from the person or under circumstances that do not require the person's authorizat

Important Warning: This message is intended only for the use of the person or entity to which it is addressed and may contain information that i
and confidential, the disclosure of which is governed by applicable law. If you are not the intended recipient, or the employee or agent res
deliver it to the intended recipient, the disclosure, copying or distribution of this information is strictly prohibited. If you have received this m
error, please notify the sender immediately.

From: Stephanie Levine <Stephanie.Levine@Openskycs.org>
Sent: Thursday, August 19, 2021 1:28 PM
To: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Subject: Re: [Northbridge MA] Banner (Sent by Stephanie Levine, stephanie.levine@openskycs.org)

Thanks Melissa, that's real nice of you!

From: Melissa Ciaramitaro <mciamitaro@northbridgemass.org>
Sent: Thursday, August 19, 2021 10:27 AM
To: Stephanie Levine <Stephanie.Levine@Openskycs.org>
Subject: RE: [Northbridge MA] Banner (Sent by Stephanie Levine, stephanie.levine@openskycs.org)



FY2023 BUDGET CALENDAR
for
SPRING ANNUAL TOWN MEETING
May 3, 2022

-
- ~~Nov. 22, 2021:~~ BoS Meeting – Budget Goals for FY2023 for the Town Manager
- ~~Dec. 3, 2021:~~ Staff Meeting – Monthly Meeting: Discuss FY2023 Budget Development Process
- ~~Jan. 10, 2022:~~ Department Budgets and Capital Plan Updates due to Town Manager
- ~~Jan. 21, 2022:~~ Staff Meeting – Monthly Meeting: Budget Update
- ~~Jan. 24, 2022:~~ BoS Meeting – **Vote to Close the SATM Warrant on March 4, 2022 (7 Fridays)**
- ~~Feb. 1, 2022:~~ BPC Meeting – Review & Approve 5-year Capital Improvement Plan Update
- ~~Feb. 1, 2022:~~ Town Manager Submits Capital Improvement Plan to the BoS and FinCom (per Bylaws)
- ~~Feb. 14, 2022:~~ BoS Meeting – Introduce Draft Warrant Articles for Annual Town Meeting Warrant
- ~~Feb. 16, 2022:~~ FinCom Meeting – Preliminary FY2023 Budget Discussion / Introduce Draft Warrant
- ~~Feb. 28, 2022:~~ BoS Meeting – Preliminary FY2023 Budget Discussion and **Vote to Place Articles on the Spring Annual Town Meeting Warrant**
- Mar. 2, 2022: FinCom Meeting – Public Safety Budget Presentations (Police, Fire, and DPW)
- Mar. 4, 2022: Staff Meeting – Monthly Meeting: Preliminary FY2023 Budget Discussion
- Mar. 4, 2022: **Spring Annual Town Meeting Warrant Close Date** (at least 7 Fridays prior to SATM)
- Mar. 9, 2022: FinCom Meeting – NPS and BVT FY2023 Budget Presentations
- Mar. 14, 2022: BoS Meeting – Town Manager FY2023 Budget Update and **Vote to Place Questions on the Annual Election Ballot (if any)**
- Mar. 16, 2022: FinCom Meeting – **Public Meeting:** SATM Warrant/FY23 Budget/ARPA Presentation
- Mar. 23, 2022: FinCom Meeting – Final Budget/Capital Plan Presentation & Vote Article Positions
- Mar. 25, 2022: Staff Meeting – Monthly Meeting – Budget and Warrant Update
- Mar. 28, 2022: BoS Meeting – **Vote to Sign SATM Warrant pending Town Counsel Review**
- Apr. 1, 2022: **Last day to Post Warrant as required by Bylaw** (28 days prior to SATM is April 5)
- Apr. 1, 2022: **Last day to publish Town Manager’s Summary** (28 days prior to SATM is April 5)
- Apr. 8, 2022: FinCom Booklet Recommendations to the Town Manager’s Office
- Apr. 11, 2022: BoS Meeting – **Vote Positions on Town Meeting Warrant Articles**
- Apr. 11, 2022: **Last day to notify Town Clerk of Ballot Questions** (at least 35 days prior to Election)
- Apr. 15, 2022: FinCom Booklet to the Printer (mail postcards only – also post on-line when available)
- May 3, 2022: **Spring Annual Town Meeting**
- May 17, 2022: **Annual Town Election**
-

Department	Project / Item Description	Article #	Request Amount	Not Funded	Free Cash	Water R. Earnings	Sewer R. Earnings	Ambul. Receipts	Building Mainten.	P. Grove Trust	Sewer Transfer	Account Transfer
General Government Projects and Purchases												
Green	Green Community Projects Match	17	\$35,000						\$35,000			
Planning Board	Master Plan Study	19	\$65,000		\$65,000							
BPCC	NES Reuse Study - Add'l Funds	19	\$50,000		\$50,000							
Annex	Entrance Door Replacement		\$17,000	X	HOLD							
Annex	Building Envelope Weatherization		\$22,148	X	HOLD							
BOH	Quaker Landfill	13	\$25,000		\$25,000							
DPW	Sidewalk Replacement Program	19	\$25,000		\$25,000							
DPW	Pavement Maintenance Program	19	\$200,000		\$200,000							
DPW	Guardrail Replacement - Upton Town Line	19/20	\$30,000		\$3,489							\$26,511
DPW	Field Mower (Bagger/Mulcher/High-Dump)		\$45,000	X								
DPW	Heavy Duty Container	19	\$12,000		\$12,000							
DPW	Hook and Load Catchbasin Cleaner		\$120,000	X								
DPW	Front End Loader		\$210,000	X								
DPW	Complete Streets Match	19	\$264,000		\$264,000							
Fire Dept	Headquarters UST - DEP Phase 1	19	\$5,000		\$5,000							
Fire Dept	Replace Breathing Apparatus	19	\$160,000		\$160,000							
Fire Dept	Purchase New Turnout Gear		\$70,000	X								
Fire Dept	Replace Department Pick-Up Truck	19	\$80,000		\$80,000							
Library	Gas Conversion	20	\$35,000									\$35,000
Pine Grove	Cemetery Tree/Stump Removal	14	\$10,000							\$10,000		
Pine Grove	Cemetery Road Improvements (270 Tons/Yr)	14	\$20,000							\$20,000		
Police Dept	Sewer Connection	20	\$60,000									\$60,000
Recreation	Linwood Playground Basketball Courts	19	\$200,000		\$200,000							
Town Clerk	Vital Records Preservation	17	\$8,625						\$8,625			
Town Hall	Replace Entrance Heating Unit	17	\$10,000						\$10,000			
Town Hall	Electronic Sign Board	20	\$45,000									\$45,000
Public School Projects and Purchases												
Lasell Field	Driveway Curbing/Loam & Seed	19	\$15,532		\$15,532							
MS & HS	Security Camera Upgrades	18	\$69,628						\$52,519			\$17,109
HS	Replace Intercom and Clocks	18	\$81,160						\$81,160			
MS	Cafeteria Tables	18	\$49,920									\$49,920
MS & HS	Network Switches	18	\$119,768						\$119,768			

Enterprise Fund Projects and Purchases												
Sewer	WWTP Study	15	\$30,000				\$24,889				\$5,111	
Sewer	Infiltration & Inflow (I&I) Program	15	\$150,000				\$150,000					
Sewer	Ford Ranger	15	\$35,000				\$35,000					
Sewer	SCADA Upgrades	15	\$150,000				\$150,000					
Water	Edgemere Ave, Court St, Linwood Ave	16	\$695,375			\$696,375						
DRAFT (2/24/2	TOTALS		\$3,220,156		\$1,105,021	\$696,375	\$359,889	\$0	\$307,072	\$30,000	\$5,111	\$233,540.26

Article Transfers:

BPCC	Site Testing Fire Station	\$9,041.75	01020608-530300	Sewer Transfer =	\$5,110.79
BPCC	Engineering & Architectural Studies	\$81,681.00	01021319-530300	60001512-53300	
BPCC	Fire Station Feasibility	\$7,000	01022017-530000		
Build Maint.	FY18 Balance	\$29,325.01	01021812-5xxxxx		
Build Maint.	Slate Roof Repairs at Annex	\$10,000.00	01022018-585324		
Build Maint.	Town Hall Slate Roof Evaluation	\$4,500.00	01022018-585310		
DPW	Town Hall First Floor Carpeting	\$5,256.55	01022116-585330		
DPW	Pick-Up Truck with Plow	\$4,077.00	01022116-585017		
NPS	NES Modular Classroom Removal	\$50,400.00	01022219-585831	\$49,920	
NPS	Zero Turn Mower	\$7.36	01021919-585016		
NPS	2 Floor Burnishers	\$1,226.00	01022018-585327		
NPS	Plaster & Sounds Sytem NMS	\$23,358.92	01021804-xxxxxx	\$17,109	
Town & NPS	Energy Improvements at Buildings	\$7,666.67	01021819-587936		

TOTAL \$233,540.26

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
WARRANT FOR SPRING ANNUAL TOWN MEETING
TRANSACTION OF TOWN BUSINESS
TUESDAY, MAY 3, 2022 - 7:00 P.M.**

DRAFT #4 - 2.23.22

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, May 3, 2022 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

To see if the Town will vote to amend the votes taken under Article 3 of the 2021 Spring Session of the Annual Town Meeting (May 4, 2021), and under Article 1 of the 2021 Fall Session of the Annual Town Meeting (October 26, 2021), appropriations and transfers under the Omnibus Budget Article; or take any other action relative thereto.

ARTICLE 3: (Finance Committee)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the Health Insurance Stabilization Fund such sums of money, not to exceed **\$50,660,922** to defray the necessary and usual expenses of the several departments of the Town for FY 2023, beginning July 1, 2022 and ending June 30, 2023; or take any other action relative thereto.

ARTICLE 4: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund a sum of money to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2023; or take any other action relative thereto.

ARTICLE 5: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Water Enterprise Fund a sum of money to operate the Water Enterprise Operation of the Department of Public Works for FY 2023; or take any other action relative thereto.

ARTICLE 6: (Board of Selectmen)

To see if the Town will vote to appropriate a sum of money and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid; or take any other action relative thereto.

ARTICLE 7: (Board of Selectmen)

To see if the Town will vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2023, pursuant to Chapter 44, Section 53F of the M.G.L.; or take any other action relative thereto.

ARTICLE 8: (Board of Selectmen)

To see if the Town will vote to set the FY 2023 spending limits for the Town’s revolving funds under section 5-113 of the Northbridge Code as follows:

Program or Purpose	FY 2023 Spending Limit
Playgrounds and Recreation	\$20,000
Food Health and Safety	\$25,000
Compost Site	\$10,000

or take any other action relative thereto.

ARTICLE 9: (Board of Selectmen)

To see if the Town will vote to appropriate and transfer a sum of money from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2023 beginning July 1, 2022 and ending on June 30, 2023, said funds to be expended under the direction of the Director of Public Works; or take any other action relative thereto.

ARTICLE 10: (Community Preservation Committee)

To see if the Town will vote to appropriate or reserve for future appropriation from the Community Preservation Fund annual revenues, the amounts of money recommended by the Northbridge Community Preservation Committee for community preservation projects and other expenses for the Fiscal Year 2023, with each item to be considered a separate appropriation; or take any other action relative thereto.

Reserves:

1. a) From FY2022 estimated revenues for Historic Resources Reserve -the sum of \$
2. b) From FY2022 estimated revenues for Community Housing Reserve -the sum of \$
3. c) From FY 2022 estimated revenues for Open Space & Recreation Reserve -the sum of \$
4. d) From FY 2022 estimated revenues for Budgeted Reserve -the sum of \$

ARTICLE 11: (Community Preservation Committee)

To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund reserves to the Northbridge Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act, including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2023; or take any other action relative thereto.

ARTICLE 12: (Community Preservation Committee)

To see if the Town will vote to appropriate the sum of One Hundred and Fifty Thousand Dollars, (\$150,000) from Community Preservation Funds, (\$73,000 from Open Space and Recreation CPC account and \$77,000 from Undesignated CPC account). Such funds to be spent under the direction of the Playground and Recreation Commission for the renovation of the Linwood Basketball complex; or take any other action relative thereto.

ARTICLE 13: (Board of Health)

To see if the Town will vote to appropriate and transfer from available funds, the sum of \$25,000 to comply with the Immediate Response Action Plan submitted to the Massachusetts Department of Environmental Protection for activities at the Quaker Street Landfill; or take any other action relative thereto.

ARTICLE 14: (Board of Selectmen)

To see if the Town will vote to appropriate the sum of \$30,000 by transferring said sum of money from the Pine Grove Cemetery Account 01022010-XXXXXX for the following cemetery maintenance projects: \$10,000 for Tree and Stump Removal and \$20,000 to make Cemetery Road Improvements; said funds to be expended under the direction of the Director of Public Works; or take any other action relative thereto.

ARTICLE 15: (Board of Selectmen)

To see if the Town will vote to transfer the amount of \$5,111 from the unexpended balance of the Sewer Department Capital Account (60001512-5330000), and to appropriate and/or transfer the sum of \$409,889 from the Retained Earnings Account of the Sewer Enterprise Fund to be expended under the direction of the Director of Public Works, the amount of \$150,000 for the purpose of funding work recommended as a result of the Town’s Comprehensive Wastewater Management Plan (CWMP) and infiltration & inflow reports for the multi-year program to make physical improvements to the Town’s sewer collection system, including the sealing/replacement of leaking manhole structures and relining/replacement of deficient/cracked/broken sewer lines; the amount of \$24,889 for the purpose of undertaking a WWTP facilities upgrade study; the amount of \$35,000 to purchase a utility pick-up truck; and the amount of \$200,000 to upgrade the WWTP SCADA system; or take any other action relative thereto.

ARTICLE 16: (Board of Selectmen)

To see if the Town will vote to appropriate and/or transfer the sum of \$696,375 from the Retained Earnings Account of the Water Enterprise Fund, for the purpose of financing water infrastructure repairs, including the replacement of water mains, within the streets of Linwood Avenue, Court Street, and Edgemere Avenue; or take any other action relative thereto.

ARTICLE 17: (Board of Selectmen)

To see if the Town will vote to appropriate and transfer a sum of money from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2023, the following sums of money: \$35,000 for the Town’s Green Communities Energy Efficiency Projects Application; \$8,625 for the Town Clerk Vital Records Preservation Project, and \$10,000 to Replace the Entrance Heating Unit at the Town Hall; or take any other action relative thereto.

ARTICLE 18: (School Committee)

To see if the Town will vote to appropriate and transfer the sum of \$253,447 from the Town Building-Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal year 2023, for the purpose of updating security cameras at the Middle School and High School (\$52,519), replacing the intercom and clock system at the High School (\$81,160), upgrading the network switches at the Middle School and High School (\$119,768), and to transfer from prior year articles the amount of \$67,029 (\$17,109 from account 01021804- XXXXXX; and \$49,920 from account 0102219-585831) for the purposes of updating security cameras at Middle School and High School (\$17,109) and to replace the cafeteria tables at the Middle School (\$49,920); or take any other action relative thereto.

ARTICLE 19: (Board of Selectmen)

To see if the Town will vote to fund the capital projects shown below by appropriating and transferring the total sum of \$1,080,021 from the undesignated fund balance (free cash);

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Master Plan Study	Planning Board	\$ 65,000
NES Reuse Study – Add'l Funds	BPCC	\$ 50,000
Sidewalk Maintenance	Public Works	\$ 25,000
Pavement Maintenance	Public Works	\$200,000
Upton Town Line Guardrail	Public Works	\$ 3,489
Heavy Duty Container	Public Works	\$ 12,000
Complete Streets Grant Match	Public Works	\$264,000
Headquarters UST – Phase 1	Fire Department	\$ 5,000
Replace Breathing Apparatus	Fire Department	\$160,000
Fire Department Pick-Up Truck	Fire Department	\$ 80,000
Linwood Playground Basketball Court Upgrades	Parks & Recreation	\$200,000
Lasell Field Driveway Curbing	Public Works/NMS	\$ 15,532

TOTAL: \$1,080,021

or take any other action relative thereto.

ARTICLE 20: (Board of Selectmen)

To see if the Town will vote to appropriate and transfer the sum of \$166,511.26 from prior year articles (\$9,041.75 from account 01020608-530300; \$81,681 from account 01021319-530300; \$7,000 from account 01022017-530000; \$29,325.01 from account 01021812-5XXXXX; \$10,000 from account 010222018-585324; \$4,500 from account 01022018-585310; \$5,256.55 from account 01022116-585330; \$4,077 from account 01022116-585017; \$480 from account 01022219-585831; \$7.36 from account 010221919-585016; \$1,226 from account 01022018-585327; \$6,249.92 from account 01021804-XXXXXX; \$7,666.67 from account 01021819-587936);

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Upton Town Line Guardrail	Public Works	\$ 26,511.26
Public Gas Conversion (Library)	Public Works/Library	\$ 35,000.00
Public Sewer Conversion (Police Station)	Public Works/Police	\$ 60,000.00
Town Hall Electronic Sign Board	Public Works	\$ 45,000.00

TOTAL: \$166,511.26

or take any other action relative thereto.

ARTICLE 21: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town a sum of money for the purpose of financing the design and construction of a new Fire Station at 1681 Providence Road, including design services, permitting, and site improvements, said sum to be expended under the direction of the Building, Planning and Construction Committee, and that to meet this appropriation the Treasurer/Collector, with the approval of the Board of Selectmen, be authorized to borrow said sum under M.G.L. Chapter 44, section 7(3) and 3(A), as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and to authorize the Building, Planning and Construction Committee to take any action necessary to carry out this construction and renovation project provided, however, that no debt shall be incurred hereunder unless and until the Town first votes to exempt from the provisions of M.G.L. Chapter 59, Section 21C (Proposition 2½, so-called), the amounts required to pay the principal and interest of said debt; or take any other action relative thereto.

ARTICLE 22: (Zoning Board of Appeals) Possible Warrant Article regarding the following:

New section 3A to the Zoning Act (Chapter 40A of the General Laws) requires each of the 175 MBTA communities to have a zoning district in which multifamily zoning is permitted as of right, and that meets other requirements set forth in the statute. An MBTA community that does not comply with Section 3A is not eligible for funding from the Housing Choice Initiative, the Local Capital Projects Fund, or the MassWorks Infrastructure Program.

ARTICLE 23: (Finance Committee)

To see if the Town will vote to raise and appropriate, and/or to transfer from the undesignated fund balance (free cash), a sum of money to the Stabilization Fund; or take any other action relative thereto.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office, in Whitinsville, in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville, all in Precinct 3; and the Whitinsville Social Library and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 14th day of March in the year Two Thousand Twenty-Two.

SELECTMEN OF NORTHBRIDGE

Charles Ampagoomian, Jr., Chairman

Thomas J. Melia, Vice Chairman

James J. Athanas

Alicia M. Cannon

Russell D. Collins

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitant of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

E.



PROJECT TITLE: Northbridge Fire Station	Schematic /DD	Estimate 11/20		Estimate 11/20	Estimate 2-22-2022
	KBA Study	11/3/2021	11/22/2021	12.1.21	2.22.22
	Projection	Projection	Projection	Projection	Current Projection
Administration					
Legal Fees	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Owners Project Manager	\$526,000	\$495,000	\$495,000	\$495,000	\$495,000
OPM Additional Services	\$0	\$6,000	\$6,000	\$6,000	\$6,000
Advertising, Printing & Copying	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Site work, clearing, and demolition	By Others	By Others	By Others	By Others	By Others
Town Administration Expenses	By Town	By Town	By Town	By Town	By Town
Finance Costs/Bonding Costs	By Town	By Town	By Town	By Town	By Town
Builders Risk Policy	\$30,000	\$50,000	\$50,000	\$50,000	\$50,000
Moving Expenses	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Subtotal	\$581,000	\$576,000	\$576,000	\$576,000	\$576,000
Architecture and Engineering Fees					
Basic Services					
Design Fee	\$1,427,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
Cost Estimates	\$8,000	\$0	\$0	\$0	\$0
Additional A&E Expenses	\$71,000	\$50,000	\$50,000	\$50,000	\$50,000
Subtotal	\$1,506,000	\$1,450,000	\$1,450,000	\$1,450,000	\$1,450,000
Testing & Commissioning					
Geotechnical Engineer/Licensed Site Professional					
Soil Testing and Exploration	\$10,000	\$20,000	\$20,000	\$20,000	\$20,000
Geotechnical Engineer/Licensed Site Professional	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000
Electrical and Plumbing Inspections	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Land Survey	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Testing Services					
On Site Testing and Inspections	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000
Commissioning					
Independent Commissioning Agent	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Subtotal	\$150,000	\$130,000	\$130,000	\$130,000	\$130,000



PROJECT TITLE: Northbridge Fire Station

	Schematic /DD	Estimate 11/20	Estimate 11/20	Estimate 2-22-2022
	KBA Study	11/3/2021	11/22/2021	12.1.21
	Projection	Projection	Projection	Projection Current Projection
Construction Costs				
Construction Cost Estimate (Including Out Building)	\$15,020,000	\$16,400,000	\$16,700,000	\$16,700,000 \$18,400,000
Alternate # 1-3	\$0	\$0	\$0	\$362,000 \$315,000
Early Package				\$100,000
Quality Improvements / Landscape Requirements			\$355,000	\$725,000 \$740,000
Material for OutBuilding (Trade School Constructs)			\$175,000	\$175,000
Subtotal	\$15,020,000	\$16,400,000	\$17,230,000	\$17,962,000 \$19,555,000
Site Development				
Utilities				
Utility Company Charges	\$50,000	\$60,000	\$60,000	\$60,000 \$60,000
Land Clearing	\$10,000	\$15,000	\$15,000	\$15,000 \$15,000
Landscaping	\$5,000	\$7,500	\$7,500	\$7,500 \$7,500
Water and Sewer / Septic	\$40,000	In Base Contract	In Base Contract	In Base Contract In Base Contract
Subtotal	\$105,000	\$82,500	\$82,500	\$82,500 \$82,500
Training Facility				
Training Pads				
4 Locations	\$0	\$0	\$0	\$0 \$0
Misc Equipment	\$0	\$0	\$0	\$0 \$0
Subtotal	\$0	\$0	\$0	\$0 \$0
Furniture and Equipment				
Furniture and Equipment	\$200,000	\$150,000	\$150,000	\$150,000 \$150,000
Equipment Contingency	\$51,000			
Dispatch Consoles / Equipment	\$55,000	\$55,000	\$55,000	\$55,000 \$55,000
Appliances	\$22,000	\$22,000	\$22,000	\$22,000 \$22,000
Washer / Dryer	\$3,000	\$2,500	\$2,500	\$2,500 \$2,500
Telephone Service	\$60,000	\$35,000	\$35,000	\$35,000 \$35,000
Security/ Access Control	\$65,000	In Base Contract	In Base Contract	In Base Contract In Base Contract
Access Control	\$50,000	In Base Contract	In Base Contract	In Base Contract In Base Contract
Life Safety Equipment	\$30,000	\$0	\$0	\$0 \$0
Vehicle Exhaust	\$55,000	In Base Contract	In Base Contract	In Base Contract In Base Contract
Communication Equipment	\$50,000	\$50,000	\$50,000	\$50,000 \$50,000
Antenna	\$62,000	\$125,000	\$125,000	\$125,000 \$125,000
Microwave Equipment	\$0	\$0	\$0	\$0 \$0
Tower Loading	\$0	\$0	\$0	\$0 \$0
Tower Lighting	\$0	\$0	\$0	\$0 \$0
Cascade Air Line Hook up	\$0	\$0	\$0	\$0 \$0
Subtotal	\$703,000	\$439,500	\$439,500	\$439,500 \$439,500



PROJECT TITLE: Northbridge Fire Station

	KBA Study Projection	Schematic /DD 11/3/2021 Projection	Estimate 11/20 11/22/2021 Projection	Estimate 11/20 12.1.21 Projection	Estimate 2-22-2022 2.22.22 Current Projection
Contingency					
Construction Contingency	\$751,000	\$750,000	\$750,000	\$1,000,000	\$1,000,000
Design Contingency	\$175,000				
<i>Subtotal</i>	<i>\$926,000</i>	<i>\$750,000</i>	<i>\$750,000</i>	<i>\$1,000,000</i>	<i>\$1,000,000</i>
PROJECT TOTAL	\$18,991,000	\$19,828,000	\$20,658,000	\$21,640,000	\$23,233,000

Town Vote Approval	\$ 18,997,000.00	\$ 18,997,000.00	\$ 18,997,000.00
Construction Costs 12.1.2021	\$20,658,000	\$21,640,000	\$23,233,000
Budget Deficiency	\$ (1,661,000.00)	\$ (2,643,000.00)	\$ (4,236,000.00) \$ (1,593,000.00) Planning Wing
	Without Alternates and Masonry, Entire Apparatus Epoxy	With Alternate and Masonry, Entire Apparatus and increase construction contingency	With Planning Wing, Epoxy Floor, Additional Contingency

Town Manager's Report for the Period of February 14, 2022 – February 25, 2022

1. Key Meetings Attended:

- Monday, February 14, 2022 – Weekly Conference Call for the Fire Station Project.
- Monday, February 14, 2022 – Attended the Board of Selectmen's Meeting.
- Tuesday, February 15, 2022 – Zoom Conference call with G. Bechtholdt and B. Massey, Planning Board Chair.
- Wednesday, February 15, 2022 – Attended the Finance Committee Meeting.
- Thursday, February 16, 2022 – Met with Attorney Henry Lane and Developers Ed and Bill Renaud.
- Friday, February 18, 2022 – Conference Call with State Representative Muradian to discuss State ARPA funding.
- Wednesday, February 23, 2022 – Conference Call with NFP and Finance Team.
- Wednesday, February 23, 2022 – Virtual IAC Meeting to discuss Health Insurance provider selection.
- Wednesday, February 23, 2022 – Attended the BPCC Meeting to discuss Fire Station Project and select a firm to do the NES Reuse Study.
- Thursday, February 24, 2022 – Met with Bob Fitzgerald and Alan Clapp from Nexamp to discuss McQuades Lane Solar PILOT.
- Thursday, February 24, 2022 – Met with DPW Team to discuss WWTP Improvements.

2. **Fire Station Project:** The pre-qualifications for Subs and GC's were reviewed and ranked by the BPCC at their meeting this past week on February 23rd. The Design Team has advertised an early site package which is due next week March 2nd. After receiving this, the Construction documents will be finalized and then advertised in mid-April. The project budget has been reconciled and the Town Manager will give the BOS an update on the additional funds required at their meeting this coming February 28th.
3. **Northbridge Elementary School Reuse Study:** The BPCC has interviewed two firms and this past week on February 23rd reviewed the proposed scope and fees. They will make a decision in early March and select a firm to do the study.
4. **Fire Department Radio Communications Study:** The RFP for this project was due on January 28th. We received five (5) proposals. Chief White, Chief Labrie, and the Town Manager reviewed and ranked the proposals and selected CTA to perform the study. A Notice to Proceed will go out next week.
5. **Fire Department Strategic Plan:** The Town Manager and Fire Chief selected the consultant CPSM for this project. The services agreement has been finalized and the Town Manager issued the Notice to Proceed. The Project is expected to be completed in the next 90 days.
6. **Fallon Health Insurance Replacement:** The Town Manager has been working with the Finance Team and NFP to solicit pricing for health insurance plans as Fallon is getting out of the municipal market. The RFP was advertised and the Town received several responses. NFP and staff team had the providers proposing plans present to the IAC. The IAC will be making a final recommendation next week.
7. **American Rescue Plan Act (ARPA):** The Town will be receiving \$4.9M which can be used for projects/programs in response to the recovery effort brought on by the pandemic. The Town Manager issued Project Request application Documents to staff and area non-profit organizations for the

purposes of accessing Federal Relief Funds issued to the Town through the American Rescue Plan Act. The Town Manager will provide a Funding Project Plan as part of the FY2023 Budget and Capital Planning Process starting with the Finance Committee on March 2, 2022.

8. **FY2023 Budget and Capital Plan Development:** The Town Manager will be providing the Board of Selectmen with an updated Draft Warrant for their meeting this coming February 28th so they can vote to set their articles on the warrant. The FinCom will start hearing department presentations on their FY2023 Preliminary Budgets next week on March 2nd.