

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
VIRTUAL MEETING USING ZOOM
January 24, 2022 at 7:00 PM**

REVISED

Join Zoom Meeting: <https://us02web.zoom.us/j/83386886175?pwd=SXZvVXpXYi84K0FnU16bVdYbnBnQT09>

Meeting ID: 833 8688 6175

Passcode: 063034

Dial by phone: 1 646 558 8656

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

II. PUBLIC HEARING

III. APPOINTMENTS:

A. Open Space and Recreation Plan Update Committee: 1) Christine Johnson, Member at Large and 2) Christopher Allen, Selectmen's Rep.

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

B. Blackstone Valley Chamber of Commerce/Request for a one-day Weekday Entertainment License for the 2022 Home and Community Expo to be held Saturday, March 12, 2022, 10AM – 2PM at the NHS Field House. **Present:** Liz O'Neil, Director of Programs, Events and Memberships & Jeannie Hebert, President and CEO

C. Rockdale Gun & Rod Club/1) Vote to accept the monetary donation to the Police Department in the amount of \$2,500.00 2) Vote to accept the monetary donation to the Fire Department in the amount of \$2,500.00 /**Present:** Police Chief Labrie, Fire Chief White

D. Pine Grove Cemetery Deed/Peter Bedrosian [Lot #36, Two Graves, Walnut Ave (North)]

E. Spring Annual Town Meeting [May 3, 2022] / 1) Vote to close the warrant on Friday, March 4, 2022 at 12:00 Noon and 2) Vote to give notice to the Town Clerk to place vacancies from elected boards on the Town Election Warrant.

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

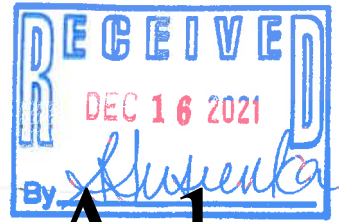
Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

TALENT BANK APPLICATION

please return to:

**BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588**



A.I.

**Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.**

*-yes per
T. Clerk
12/16/21*

Date: September 20, 2020

Name Christine Johnson

P. O. Box

Home Address ~~358 Samuel Drive~~ Whitinsville, MA 01588

Email Address ~~christinejohnson@verizon.net~~

Telephone Cell ~~508-395-9761~~

Business n/a

Address Tel. n/a

Current Occupation/Title Retired

Education Bachelors in Business Education, Salem State University; Master's in Educational Administration, Framingham University, C.A.G.S. Management, Northeastern University

Former Teacher, Administrator (High School Principal/Northbridge), Director of Finance (Leicester Public Schools) Superintendent of Schools (Northborough/Southborough/Algonquin Regional)

Governmental, Civic & Community Activities - St. Patrick's Church, WISE educational program through Assumption assisting with membership and marketing

Charitable & Educational Activities - BayPath Humane Society, Gary Sinise Foundation (Veterans)

Town Committees or Offices - None at this time

I am interested in the following Committees: Cultural Council, Historic Commission, Community Preservation.

*Open Space +
Recreation Plan
Update
Comm.*

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None employed by the Town

NAME: Christine Johnson

PRECINCT TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- 1. Cultural Council**
- 2. Historic Commission**
- 3. Community Preservation**

How experience relates to particular committee interest - Familiar with the community and want to give back in service. Extensive background in business administration, management and as an educator engaged in multiple civic and social activities. I was born and raised in the Blackstone Valley and have an appreciation for its citizenry, history and social activities.

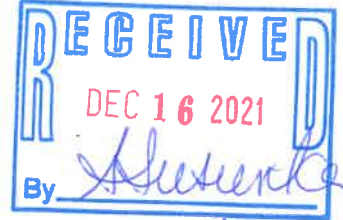
Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

A.2.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



*-Jesper T. Clerk
12/16/21*

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: Dec 16, 2021

Name Christopher Allen

P. O. Box _____

Home Address XXXXXXXXXXXXXXXXXXXX Rd Whitinsville

Email Address XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Telephone XXXXXXXXXXXXXXX Cell _____

Business _____

Address _____ Tel. _____

Current Occupation/Title retired, Software Engineer

Education college/computer science
extra courses + certificates

Governmental, Civic & Community Activities Northbridge MVP Grant,
Carpenter Rd causeway

Charitable & Educational Activities have taught Sunday School; guest taught
in elementary school

Town Committees or Offices none

I am interested in the following Committees: Open Space + Recreation Plan

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. none

Christopher Allen

4
PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. OSRP
- 2.
- 3.
- 4.
- 5.
- 6.

Present interest or business affiliation (dates, places)

H&R Block - 1st year tax preparer

Experience: Volunteer, social service, business (dates, places)

Old Sturbridge Village
SHINE Medicare counseling
Friends of Carpenter Reservoir

Special skills and education (be specific)

Photography - worked for Worcester T&G ~ 2005
technical writing
served on church bylaw rewrite committee

How experience relates to particular committee interest

environmental coursework in college, and still zealous
naturalist, hiker, cyclist

ADDITIONAL COMMENTS:

Mail completed form to:
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

B.

Phone: (508) 234-9090

x 102

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR ENTERTAINMENT LICENSE [WEEKDAYS ONLY]

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto

NAME OF APPLICANT, FIRM, OR CORPORATION: Blackstone Valley

TO: Obtain an Entertainment License for: Chamber of Commerce

Type: (Check all that apply): Concert Dance Exhibition Cabaret Public Show
 Live band Other: _____

Includes: Dancing by patrons Dancing by entertainers or performers Recorded music
 Live music Amplification System Floor show
 Light show Theatrical exhibition, play or moving picture show Other dynamic audio or visual show (whether live or recorded)

INDOOR OUTDOOR BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: Northbridge High School, 427 Linwood Ave Whitinsville 01588
in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

Please check the day(s) and list the hours of the proposed entertainment

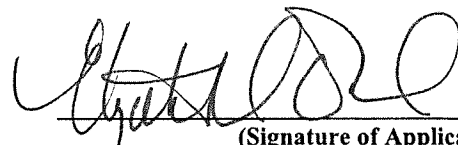
Sunday**

- Monday: _____
- Tuesday: _____
- Wednesday: _____
- Thursday: _____
- Friday: _____
- Saturday: March 12, 2022
10AM - 2PM

Blackstone Valley Chamber
Print Name: of Commerce
Address: 670 Linwood Ave, Suite 5
City: Whitinsville
State, Zip: MA 01588
Contact: Elizabeth I. O'Neil

Official Use:
Received: _____
(Date) (Time)

Date License Granted



(Signature of Applicant)
on behalf of BVCC

**Please note a separate application is needed for Sunday Entertainment



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

**FORM MUST BE FILLED
 OUT COMPLETELY**

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Blackstone Valley Chamber of Commerce
 Address: 670 Linwood Ave, Suite 5
 City/State/Zip: Whitinsville MA 01588 Phone #: (508) 234-9090

Are you an employer? Check the appropriate box:

- 1. I am an employer with 4 employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Sullivan, Garrity + Donnelly
 Insurer's Address: 10 Institute Rd.
 City/State/Zip: Worcester, MA 01609

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 1.4.2022
 Phone #: (508) 234-9090

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: Melissa Wetherbee Phone #: 508-234-2095



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sullivan, Garrity & Donnelly 10 Institute Rd. Worcester MA 01609	CONTACT NAME: Cheryl A. Bourdeau PHONE (A/C. No. Ext): 508-754-1767 E-MAIL ADDRESS: cheryl.bourdeau@sgdins.com	FAX (A/C. No): 508-754-1885	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Blackstone Valley Chamber of Commerce 670 Linwood Ave Whitinsville MA 01608	INSURER A : The Hanover Insurance Company		22292
	INSURER B : Hanover American Insurance		36064
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 946027680

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZDN2529705	1/15/2022	1/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Empl Benefits \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UHN2537774	1/15/2022	1/15/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WZN2339057	1/15/2022	1/15/2023	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations of the insured: Chamber of Commerce

Event being held on March 11, 2022 and March 12, 2022

CERTIFICATE HOLDER**CANCELLATION**
 Northbridge High School
 427 Linwood Avenue
 Whitinsville MA 01588

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

C.1.



PO Box 431
Northbridge, MA 01534

January 13th, 2022

Northbridge Police Department
1 Hope St.
Whitinsville, MA 01588

Re: Donation

The Rockdale Rod and Gun Club was founded in 1978 to serve the sportsmen and sportswomen of the Blackstone Valley. The Club has enjoyed many years of providing our membership with a resource for firearms use, archery, fish and game activities. Due to property ownership changes, the Club has lost access to the properties that were utilized for decades. As a result, the Club has decided to dissolve the organization and close out our affairs as an organization.

Per our Club's constitution and by-laws, assets shall be conveyed to organizations having substantially similar objectives and engaged in activities commensurable to those of Rockdale Rod and Gun Club, Inc.. The Board of Directors has selected the Northbridge Police Association as a recipient of a donation on behalf of the Club and its membership.

We hope this donation of \$2500.00 will help further NPD's objectives and assistance to the communities of Northbridge.

Sincerely,

Rockdale Rod and Gun Club Board of Directors

Enclosure: ~~Check #1040~~

C.2.



PO Box 431
Northbridge, MA 01534

January 13th, 2022

Northbridge Fire Fighters Gift Account
193 Main St.
Whitinsville, MA 01588

Re: Donation

The Rockdale Rod and Gun Club was founded in 1978 to serve the sportsmen and sportswomen of the Blackstone Valley. The Club has enjoyed many years of providing our membership with a resource for firearms use, archery, fish and game activities. Due to property ownership changes, the Club has lost access to the properties that were utilized for decades. As a result, the Club has decided to dissolve the organization and close out our affairs as an organization.

Per our Club's constitution and by-laws, assets shall be conveyed to organizations having substantially similar objectives and engaged in activities commensurable to those of Rockdale Rod and Gun Club, Inc.. The Board of Directors has selected the Northbridge Fire Fighter Gift Account as a recipient of a donation on behalf of the Club and its membership.

We hope this donation of \$2500.00 will help further NFFGA's objectives and assistance to the communities of Northbridge.

Sincerely,

Rockdale Rod and Gun Club Board of Directors

Enclosure: ~~XXXXXXXXXX~~ Check # 1039

Know all Men by These Presents,

D.

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Peter Bedrosian, of 345 Union Street, Northbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Peter Bedrosian, that certain cemetery **Lot Number 36, two graves situated on the way called Walnut Ave (North), in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

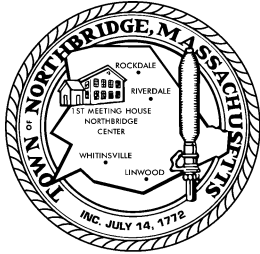
2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 10th day of January, in the year of our Lord Two Thousand Twenty-Two.



Adam D. Gaudette
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

E.

MEMORANDUM

DATE: January 24, 2022

TO: Board of Selectmen
Adam D. Gaudette, Town Manager

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *sls*

SUBJECT: Annual Town Election (May 17, 2022) - Notice of Vacancies

Please be advised that per MGL Chapter 41, Section 10, the Board of Selectmen must notify the Town Clerk's Office of all vacancies on elected boards/committees to be included on the annual town election warrant at least 64 days prior [no later than March 14, 2022] to the annual town election, which will take place Tuesday, May 17, 2022.

Therefore, please vote to notify the Town Clerk of the vacancies shown below:

Redevelopment Authority: 1-year term 1 Seat (expires 2022)
Failure to elect at the May 2021 Annual Town Election

Thank you.

c: Linda Zywiec, Town Clerk

Town Manager's Report for the Period of January 10, 2022 – January 21, 2022

1. Key Meetings Attended:

- Monday, January 10, 2022 – Weekly Conference Call for the Fire Station Project.
- Tuesday, January 11, 2022 – Met virtually with UniBank President, Michael Welch.
- Wednesday, January 12, 2022 – Conducted a walk-through of NES with J. Luchini for folks looking to rent space.
- Wednesday, January 12, 2022 – Attended a virtual BPC meeting for the Fire Station Project.
- Friday, January 14, 2022 – Had a virtual meeting with the Fire Station Architect, Yar Lasko from TGAS, to discuss the Planning Wing layout.
- Monday, January 17, 2022 – Holiday – MLK Day.
- Wednesday, January 19, 2022 – Met with Chief T. Labrie to discuss Budget and Personnel.
- Wednesday, January 19, 2022 – Met with Selectman Melia to provide updates.
- Thursday, January 20, 2022 – Held a virtual Department Head Meeting
- Thursday, January 20, 2022 – Met virtually with Town Counsel, Chief Labrie and the Police Union to discuss Civil Service Revocation.
- Friday, January 22, 2022 – Attended the virtual MMA Conference.

2. **Fire Station Project:** The BPC will hold its next meeting on February 1st. The architect continues to work on the design which now again includes the Planning Wing. The Design Team is preparing to advertise the early site package. Pre-qualifications for Subs and GC's have been submitted and the group will be providing rankings to the BPC.
3. **Fire Department Strategic Plan:** The Town Manager and Fire Chief selected the consultant CPSM for this project. The services agreement has been finalized and the Town Manager has issued the Notice to Proceed. The Project is expected to be completed in the next 150-180 days.
4. **American Rescue Plan Act (ARPA):** The Town will be receiving \$4.9M which can be used for projects/programs in response to the recovery effort brought on by the pandemic. The Town Manager issued Project Request application Documents to staff and area non-profit organizations for the purposes of accessing Federal Relief Funds issued to the Town through the American Rescue Plan Act. The Town Manager will provide a Funding Project Plan as part of the FY2023 Budget and Capital Planning Process.
5. **Northbridge Elementary School Reuse Study:** The RFP Proposals were due on December 17th. The BPC will be holding interviews at their next meeting on February 1st to select a qualified firm to perform the study over the winter/spring of 2022.
6. **Fire Department Radio Communications Study:** The RFP for this project, which is being funded by a State Capital Earmark, was advertised on January 12th and responses are due January 28th.
7. **Fallon Health Insurance Replacement:** The Town Manager has been working with the Finance Team and NFP to solicit pricing for health insurance plans as Fallon is getting out of the municipal market. The RFP was advertised and the Town received several responses. NFP and staff team had the providers proposing plans present to the IAC on Wednesday, January 5th. The IAC will be meeting on January 26th to select the new provider.
8. **FY2023 Budget and Capital Plan Development:** The Town Manager has initiated the process for staff and committees for the upcoming FY2023 Budget and Capital Plan Development. Draft budgets and capital plans will be prepared for February 1st.