

**NORTHBRIDGE HOUSING AUTHORITY
12 COLONIAL DRIVE
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NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE.

**Regular Meeting to be held on
Wednesday, November 29th, 2017
12 Colonial Drive, Whitinsville, MA 01588
At 4:00 p.m.**

AGENDA:

1. **Roll Call**
2. Approval of October 25th, 2017, Board Meeting minutes (Board Vote).
3. Accounts Payable warrant as of from dates: 10/25/17-11/29/17 with detailed check summary report. (Board Vote).
4. Approval of Change Order 1 DHCD #216045 (Board Vote).
5. Fee Accountant end of month Statement October 2017.
6. Certificate of Compliance with Notification Procedures for Federal and State Lead Paint Laws. (Required Board Signature).

7. DHCD Business:

DHCD Project updates:

- a. #216040 (credits/final payment, req. 9) Lake Terrace
- b. #216045 Sutton Street
- c. #216050 Reasonable Accommodation 23 Lake Terrace estimated completion 01/31/2018.

8. Correspondence:

- a. Notice dated 11/08/17 from DHCD-approval of CIP plan for reasonable accommodation.
- b. Kathleen Charbonneau, Board Member for Northbridge Housing Authority, resignation effective 12/01/2017.

a. Vacancy:

1. no vacancies-100% occupancy.

b. Maintenance:

- a. CIP upcoming projects.
- b. dual handicap access for CR @ LT completed on 11/09/17
- c. New Trailer-11/15/17.

c. Executive Director Correspondence:

- a. AUP findings/amendments.
- b. Admin/Bookkeeper hiring.

9. **Next Board meeting: Will discuss December 2018 schedule due to Holiday week.**