

**NORTHBRIDGE HOUSING AUTHORITY  
12 COLONIAL DRIVE  
WHITINSVILLE, MA 01588  
t. 508-234-7736 f. 508-234-4996  
email: nbhousing@verizon.net**

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MEETING OF THE BOARD OF  
DIRECTORS

**Notice of Regular Meeting to be held on  
Wednesday, December 28th, 2016  
12 Colonial Drive, Whitinsville, MA 01588  
At 11:00 a.m.**

**AGENDA:**

1. Roll Call
2. Approval of December 7th, 2016, Board Meeting minutes (Board Vote).
3. Accounts Payable warrant as of from dates: 12/07/16-12/28/16 \$59,666.12 (Board Vote)
4. Approval of December 5th, 2016 Board of Selectman joint minutes (Board Vote)
5. Fee Accountant end of month Statement.

**Old Business:**

**a. DHCD Project updates:**

- b. #216040 (rehab units 29,30) Estimated completion: 02/19/16.
- c. #216045 (roof), put out to bid in December per DHCD.
- d. #216046 Emergency roofs at Colonial put out to bid in December per DHCD.  
Legal Ad run on 12/22/16, Wage Rates and Project loaded to Project Dog project#  
816797 on 12/19/16

**6. DHCD Budget Certification:**

- a. signing of budget certification by Board.

**a. Vacancy:**

1. 29 & 30 LT offline (under DHCD rehab project #216040).

**b. Maintenance:**

- a. Heat Pump project at Colonial Drive through RISE Engineering.  
work started 10/17/16-ongoing.
- b. Inspections work orders throughout January
- c. Maintenance turnover.

**c. Executive Director Correspondence:**

- a. Heat Pump project at Colonial Drive through RISE Engineering.  
work started 10/17/16-ongoing.
- b. Audit report.
- c. Unibank new Board member paperwork to be signed by Board.
- d. TV's cable service installed on 12/20/2016.
- e. State Ethics Conflict of Interest Law by Board.

7. **Next Board meeting: December 28th, 2016 at 11:00am**