

NORTHBRIDGE HOUSING AUTHORITY
, 12 COLONIAL DRIVE
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NORTHBRIDGE TOWN CLERK
DORELLA GEORGE

Notice of Regular Meeting to be held on
Wednesday, August 31st, 2016
12 Colonial Drive, Whitinsville, MA 01588
At 4:00 p.m.

AGENDA:

1. **Roll Call**
2. **Approval of July 27th, 2016, Board Meeting minutes (Board Vote).**
3. **Accounts Payable warrant as of from dates: 7/27/2016-8/31/2016 (Board Vote).**
4. **Authority to award contract on DHCD #216040 to Zander Corporation in the amount of: \$218,900.00 (Board Vote).**
5. **Old Business:**
 - a. **DHCD Project updates on #216040 (rehab units 29,30), #216045 (roof).**
6. **New Business:**
 - a. **Vacancy:**
 1. **4 Lake Terrace vacant on 9/1/2016.**
 2. **18 Lake Terrace vacant on 9/1/2016**
 3. **8 Lake Terrace leased on 8/22/2016**
 - b. **Maintenance**
 1. **Picnic tables and benches by September 15th, 2016.**
 2. **Sutton Street roof inspection by DHCD on 8/24/16.**
 3. **Trimming of all trees and bushes @ Colonial on 8/24/-8/26/16.**
 4. **Preventative Maintenance Plan with REACT September 3026.**
 5. **Past due work order log complete by 9/1/16.**
 6. **Porch light project at Colonial completed by 9/30/16.**
 7. **Replacement of Maintenance cell phone due to damage 8/22/16.**
 - c. **Heat Pump project at Colonial Drive through RISE Engineering. Signed contract, work should go underway September/October.**
 - d. **Unibank itemized Pet Deposit Accounts to be opened on 8/29/16.**
 - e. **Tenant interest in open Board position.**
 - f. **Unibank Sponsorship award \$1000.00.**
7. **Next Board meeting: September 28th, 2016 at 4:00 pm**