

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
August 17, 2015 AT 7:00PM
REVISED**

RECEIVED
15 AUG 14 AM 11:55

PLEDGE OF ALLEGIANCE

PRESENTATION OF RETIREMENT AWARD TO DET. PATROLMAN DONALD ROY

PRESENTATION OF EAGLE SCOUT AWARDS TO: Dillon J. Arnold, David J. Lewis, Keith J. Reiter

NORTHBRIDGE TOWN CLERK
CORINNE A. GEORNE

I. APPROVAL OF MINUTES

- | | |
|--|--------------------------------------|
| A. 1) May 18, 2015 [Executive Session] | 5) June 22, 2015 [Executive Session] |
| 2) June 8, 2015 | 6) July 13, 2015 |
| 3) June 8, 2015 [Executive Session] | 7) July 13, 2015 [Executive Session] |
| 4) June 22, 2015 | |

II. PUBLIC HEARINGS:

- B. 1) 7:05PM – Dog Hearing [Heney]**
2) 7:15PM - Massachusetts Electric Company – Sutton Street: Install a 40”3 pole for an overhead to underground connection to customer’s underground secondary for a traffic light.

III. APPOINTMENTS/RESIGNATIONS:

C. Resignations:

- 1) Marie Rebecchi, Council on Aging
- 2) Michelle Methe, Council on Aging
- 3) Carol B. Snow, Zoning Board of Appeals
- 4) Barbara Gaudette, Planning Board

D. Appointments By the Board of Selectmen:

- 1) Steven Sullivan, Personnel Board
- 2) Randy Kibbe, Zoning Board of Appeals [Associate member to Regular member]
- 3) Kevin Quinlan, Zoning Board of Appeals
- 4) Denise Forgit, Council on Aging
- 5) Jean Finnegan, Council on Aging
- 6) Central Mass. Regional Planning Commission: a) Second Delegate b) Alternate

IV. CITIZENS’ COMMENTS/INPUT

- 1) **Local Business Spotlight: Little Man Originals – Present: Christine Guanipa, Proprietor**
- 2) Caryn Gagner –Street Lights

V. DECISIONS

- E.** Caryn Gagner/Request to hold a Boot Drive at Memorial Square on Saturday, October 3, 2015 from 9AM to 2PM
- F.** Alternatives / 1) Request permission to hold its 31st Annual Valley Friendship Tour on Saturday June 4, 2016 beginning at 8 AM and 2) Application for a One-day Beer and Wine License for a fundraising event to take place on the Community Plaza at Alternatives on Saturday, September 19, 2015 from 12 Noon to 5 PM. Note: In case of inclement weather the event will take place in the Singh Performance Center.
- G.** John Boucher DBA Second Hand Charlies/Application for Junk Dealer’s License located at 2273 Providence Road Northbridge MA
- H.** Intermunicipal Agreement for participation in the Central Mass. Regional Stormwater Coalition/Vote to sign
- I.** Fall Annual Town Meeting [October 27, 2015] / Vote to place articles on warrant
- J.** Dog Hearing [Demers] / Vote to set a dog hearing date
- K.** Pine Grove Cemetery / Rhonda Dawson [Lot No. 51B - Hemlock Path]

VI. DISCUSSIONS

- L. Trustees of Soldiers' Memorials/Update on Cpl. Dawson's Memorial
- M. Cable Advisory Committee
- N. Application for Revision of Floodplain Boundaries [Mumford River]

VII. TOWN MANAGER'S REPORT

- O. 1) Good Energy Application to Department of Public Utilities
- 2) Road Projects Update
- 3) Legislation for additional funding for out of district Vocational Schools
- 4) Quinsigamond Community College Update
- 5) Home Modification Loan Program

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

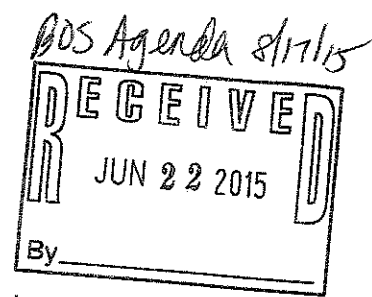
XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input checked="" type="checkbox"/>
Town Clerk: E-mail copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>



Boy Scout Troop 155

Sponsored by
Village Congregational Church
Whitinsville, MA 01588



June 9, 2015

Northbridge Board of Selectmen and Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Gentlemen:

On August 1, 2015, our troop will be honoring the following three Scouts:

Dillon J. Arnold David J. Lewis Keith J. Reiter

They will be receiving the Eagle Scout Badge, the highest advancement achievement in Boy Scouting. Nationwide, only 4% of all registered Scouts ever earn the Eagle Award.

Recognition of this award from you would be most meaningful to them.

We hope that schedules may permit one or more selectmen and our town manager to attend as our guest. We will reserve a part in the program if you wish to make a presentation. The program will begin at 6 p.m. on that Saturday night with dinner, followed by the Eagle Court of Honor at 7:30 p.m. The program will be held at Northbridge High School. (Invitation to follow.) Note: the date is tentative, but I will follow up with a confirmation ASAP.

If unable to attend, you may mail your correspondence to my address:

261 Carpenter Road
Whitinsville, Massachusetts 01588

Yours truly,


Charles E. Thompson
Troop Committee

Board of Selectmen's Meeting
June 8, 2015

IA2

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Melia, Marzec and Athanas. **Also Present:** Theodore D. Kozak, Town Manager.

Chairman Ampagoomian announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion was made and seconded to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 – To discuss strategy with respect to contract negotiations– and to reconvene in Open Session. Roll Call Vote: Mr. Marzec/Yes, Mr. Athanas/Yes, Mr. Melia/Yes, Mr. Nolan/Yes, and Mr. Ampagoomian/Yes.

Open Session Adjourned: 6:16 PM

Executive Session Convened: 6:17 PM

Executive Session Adjourned: 6:58 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was recited by those present.

RE-ORGANIZATION OF THE BOARD OF SELECTMEN

Town Manager Kozak announced that he would proceed with the reorganization of the Board and polled the Board of Selectmen for **Nominations for Chairman:** A motion/Mr. Marzec, seconded/Mr. Nolan, to nominate Mr. Thomas Melia as Chairman of the Board of Selectmen. There being no additional nominations for Chairman, the Town Manager closed nominations and asked for a vote on the nomination of Thomas Melia as Chairman. Vote yes/Unanimous. Mr. Kozak thanked Mr. Ampagoomian for his term as Chairman. Mr. Melia then assumed the Chair and thanked the Board for their vote, noting that they would have a lot of work to do as a team in the coming year. **2) Chairman Melia called for Nominations for Vice-Chairman:** A motion/Mr. Athanas, to nominate Mr. Dan Nolan as Vice-Chairman of the Board of Selectmen. No second, motion dies. A motion/Mr. Nolan, seconded/Mr. Ampagoomian, to nominate Mr. James Marzec as Vice-Chairman of the Board of Selectmen. There being no further nominations, Chairman Melia closed nominations and asked for a vote on the nomination of Selectman Marzec as Vice Chairman. Vote yes/Unanimous. **3) Chairman Melia called for Nominations for Clerk.** A Motion/Mr. Ampagoomian, seconded/Mr. Marzec, to nominate Mr. James Athanas as Clerk of the Board of Selectmen. There being no further nominations, Chairman Melia closed nominations and asked for a vote on the nomination of Selectman Athanas as Clerk of the Board of Selectmen. Vote yes/Unanimous.

APPROVAL OF MINUTES / None.

PUBLIC HEARINGS: 7:05PM – Verizon New England, Inc. / Order for one Pole Relocation for Sutton Street: On the northerly sideline, relocate Pole No. T. 435S approximately 44 feet westerly from the center line of Hill Street. Chairman Melia read the public hearing notice aloud. The Notice was based upon the petition of Verizon New England, Inc. dated April 29, 2015, for permission to locate poles, wires, cables and fixtures along and across Sutton Street, one pole to be relocated, in accordance with the plan marked Verizon No. 4A0K0MS, Dated April 29, 2015. The petition also requested permission to lay and maintain underground laterals, cables and wires in the intersecting public ways for

the purpose of making connections with poles and buildings for distributing purposes. A motion/ Mr. Nolan, seconded/Mr. Marzec, to open the Public Hearing. Vote yes/Unanimous. Representing Verizon New England, Inc., Thomas Blicharz of the engineering consulting firm UC Synergetic of Mansfield, MA appeared before the Board. Mr. Blicharz explained that he was at the meeting to discuss rights of way. He added that he had been to the site at the intersection of Sutton and Hill Streets to size up what Verizon is trying to do. Mr. Blicharz noted that he could not make sense of Verizon's purpose at the site. He concluded with his thoughts that there was an error in the sketch, the pole numbers were messed up and the pole locations were incorrect. Mr. Blicharz asked that the hearing be continued to a later date to allow time to get a properly prepared sketch and make and send out a proper list of abutters for a fair understanding by everyone of what Verizon is trying to do. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to continue the hearing to the next meeting scheduled for June 22nd. Vote yes/ Unanimous. For the record, Mr. Kozak noted that if there are different abutters as a result of the revised map/plan, they would have to end the hearing and Verizon would have to re-advertise. Selectman Ampagoomian advised that a representative of Verizon be present at the next meeting. Mr. Blicharz responded that as he was a former long-term employee of Verizon he was qualified to represent the company. He thanked the Board and agreed to notify the Town Manager's office if there was a change in abutters.

APPOINTMENTS/By the Town Manager: 1) Melissa Wetherbee, Administrative Assistant, Town Manager's Office. Noting the importance of the Administrative Assistant position in his office, Mr. Kozak explained that after a thorough review of candidates and a round of interviews, Ms. Wetherbee was determined to be the most qualified. Sharon Susienka, Executive Assistant to the Town Manager, introduced Ms. Wetherbee. Ms. Susienka explained that Ms. Wetherbee is a graduate of Nichols College with a Bachelor of Science Degree in Business Administration. She added that Ms. Wetherbee had experience with the Town of Webster since January of 2011, where she worked as Secretary to the Town Administrator as well as for the Building, Board of Health and Tax Collector's offices. In addition, Ms. Wetherbee was also a Summer Parks Director and Town Events Coordinator for the Town of Webster. Ms. Susienka concluded that with Melissa Wetherbee's experience and skill level she had no doubt that Ms. Wetherbee would be a great asset to the Town Manager's Office and the Town Hall team. Ms. Wetherbee then stated that she is very excited to start the new opportunity and she looks forward to working with the Board of Selectmen. Welcoming Ms. Wetherbee, Mr. Ampagoomian noted that it's nice to see an alumna of Nichols. A motion/Mr. Marzec, seconded/Mr. Nolan to affirm the Town Manager's appointment of Melissa Wetherbee, Adm. Asst. in the Town Manager's Office. **2. Donald Roy, Special Police Officer.** Noting that Officer Roy is a very hard worker, Mr. Kozak asked Police Chief Walter Warchol to discuss the appointment. Chief Warchol explained his request was for the Board to affirm the appointment of Officer Roy as a Special Police Officer so he could work paid police details. He noted that Detective Roy would be retiring June 27th after about 38 years of service to the Town. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to affirm the Town Manager's appointment of Donald Roy as a Special Police Officer effective June 28, 2015. Chairman Melia confirmed that the appointment of a retiring police officer to become a Special Police Officer is allowed. Mr. Melia explained that the next 4 individuals were being appointed to the position of Permanent Intermittent Police Officer. Chief Warchol noted that these men were selected by a special committee consisting of Lieutenant Labrie, Detective Sergeant Ouillette and Chief Warchol. Chief Warchol invited the 4 candidates to introduce and give a brief background on themselves. **3. Jonathan M. Brochu, Permanent Intermittent Reserve Police Officer.** Mr. Brochu explained that he is from Northbridge and graduated with a Bachelor of Science Degree in Geography with a Concentration in Environmental Studies and Alternative Energy from Worcester State University. He was deployed to Iraq in 2009, ran counter insurgency operations there and deployed to Guantanamo Bay where he ran a detainee's office. **4. Jordan P. Tredeau, Permanent Intermittent Reserve Police Officer.** Mr. Tredeau is 24 years old, a lifelong resident of the Town, and a graduate of Worcester State University with a degree in Criminal Justice. In addition, he has been a part-time dispatcher for the Northbridge Police Department for 3 years. **5. Ryan J. Falvey, Permanent Intermittent Reserve Police Officer.** Mr. Falvey is 25 years old, born and raised in

Northbridge, graduated from Blackstone Valley Tech, works for the Worcester DPW and graduated from the Boylston Police Academy. **6. Ryan M. Levesque, Permanent Intermittent Reserve Police Officer.** Stated he moved to Northbridge in 2000, attended high school at Mt. St. Charles Academy in Woonsocket, RI, has a Bachelor's Degree in Criminal Justice from Bridgewater State University and is a member of the Tactical Response Team at the Nuclear Power Plant in Seabrook, New Hampshire. Chief Warchol noted that he appreciated the Town Manager supporting his recommendation to appoint these 4 individuals as Permanent Intermittent Reserve Police Officers and expressed hope that the Selectmen would affirm the appointments. Mr. Ampagoomian welcomed and complimented the 4 appointees on their résumés and backgrounds. He added that they would be entering a police force that has a lot of pride, dedication and good men. Mr. Ampagoomian advised the appointees to learn from the other officers, noting the outstanding Sergeants, Lieutenant and Chief. Chairman Melia, former Northbridge Police Chief, congratulated the appointees, commenting that he and the other police officers started as Permanent Intermittent Reserve Police Officers. He added that he hoped that the appointees would establish their careers at the Northbridge Police Department. A motion/Mr. Marzec, seconded/Mr. Ampagoomian, to affirm the Town Manager's appointments of Jonathan M. Brochu, Jordan P. Tredeau, Ryan J. Falvey and Ryan M. Levesque as Permanent Intermittent Reserve Police Officers. Vote yes/ Unanimous. Mr. Melia congratulated the appointees, wishing them good luck. The Board applauded the men.

CITIZENS' COMMENTS/INPUT: 1) Local Business Spotlight: Boston Bumper [Tim Lewis, Owner]. Tim Lewis addressed the Board explaining that Boston Bumper Supply recycles plastic bumpers that get damaged in automobile accidents. The company found a way to "turn trash into treasures" as they say. In 2 years they have recycled 44,000 bumpers which would have ended up in various landfills. They found a way to plastic weld bumpers through the repair process and sell them back to consumers for 50% off the factory value. About 75% of the bumpers purchased at local body shops are beyond repair and are donated to the Blackstone Valley Recycling Center. Mr. Lewis explained that he is a graduate of a vocational school. Remembering where he came from, Mr. Lewis and his employees donate their time at local vocational schools teaching students plastic repair at no cost to the schools. The company is located in the Mill [former Whitin Machine Works] with an inventory of 15,000 bumpers. Mr. Marzec noted that his car needs a new bumper. Mr. Lewis responded that his company frequently deals with consumers and sometimes a bumper that is in stock is a perfect color match. The company also helps the police to identify parts of bumpers from accidents. Mr. Marzec thanked Mr. Lewis for setting up his business in Northbridge. Mr. Ampagoomian asked how many people are employed at the company. Mr. Lewis answered that currently they have 2 workers on the floor, Mr. Lewis handles the sales, his girlfriend answers the phones and his father delivers the bumpers. Mr. Ampagoomian asked if Mr. Lewis had plans for expansion. Mr. Lewis responded that they are planning on expanding through contracts fixing vehicles for other States. He also noted that the company provides training to insurance estimators. Mr. Nolan asked about the easiest way to get information about Boston Bumper to which Mr. Lewis responded with the website, www.bostonbumpersupply.com or by calling the office at (508) 422-9500. Mr. Melia asked how long Mr. Lewis had been in business. Mr. Lewis responded that he had been involved in the business since 1985 and started Boston Bumper in 2007. The company has been in Northbridge with 80,000 square feet since 2011. **2) Carrie Maynard** publicly thanked the Veterans and the Board for allowing Save Northbridge Wrestling to set up refreshments at the Memorial Day Parade to raise much needed funds. The group was able to raise \$100 selling water, chips and cookies. **3) Jake Savage** informed the Board that Northbridge Wrestling is holding a bottle and can drive. He requested that everyone save their bottles and cans from graduation parties, 4th of July parties, etc. including anything that has a 5 cent deposit. The drive will run from June 10th to July 10th to help save Northbridge Wrestling. They deeply appreciate any and all contributions. Pick up and drop off locations will be posted on poles and businesses around Town. **4) A Northbridge High School Senior** brought attention to the Boot Drive for the Northbridge Wrestling Team and the Northbridge Swim Team on June 13th from 9:00 am to 3:00 pm at Oviaan and Memorial Squares. **5) Matthew Rattray** informed the Board and public about the Northbridge Wrestling Team's other Car Wash on Saturday June 20th from

9 am to 2 pm at Advanced Auto Parts, 277 Church Street, Whitinsville for \$7.00. **6) Carrie Maynard** announced that the Northbridge Wrestling Team also has an upcoming meat raffle at The Rockdale Sports Bar, 2043 Providence Road, Northbridge, on Sunday, June 28th at 3:00 pm., also posted around Town. She added that Northbridge Wrestling Team appreciated the different businesses who donated baskets and gift cards. Ms. Maynard thanked Mr. Melia for stopping by to have his car washed. She asked if they could post their fund raisers at the Town Hall. Mr. Kozak advised her to call the Town office to schedule it. Ms. Maynard asked if they might be allowed to fund raise at the Alternatives concerts. Mr. Marzec advised that it might be worthwhile to coordinate with Alternatives for opportunities.

General Obligation Bonds/Vote to authorize the Selectmen to sign all necessary paperwork. [Neil Vaidya, Town Accountant and Margaret McLean, Vice President of Unibank and Financial Advisor for the Town]. Mr. Vaidya explained that the Board is being asked to sign the Bonds for the Water and Sewer Enterprise Funds for various kinds of work that has been done on the Sutton Street Project and for upgrades to the Wastewater Treatment plant. He explained that Margaret McLean would speak regarding the refinance of the land at the High School. The loan was callable and what we could do is refinance the loan at a better interest rate. Mr. Melia noted that he would abstain from voting since he is an officer and employee at Unibank. Ms. McLean recalled that a few years ago we received a big payment from the MSBA to pay off the school bonds. That left just a small loan balance for the land. At that point it wasn't cost effective to do anything with it. Mr. Vaidya and Ms. McLean spoke about it about a month ago when they were doing the bonds for the Sutton Street project. They discussed adding the land piece into this deal for \$360,000 for the next 4 years to have a little bit of savings. Since it is a debt exclusion project there really is no savings to the Town; it's all going to the taxpayers. But for the next 4 years we will save roughly \$25,000 which comes out to about 8%. That exceeds the benchmark of 3%, so we did well. We got 4 bids last Wednesday and the lowest one came from Roosevelt & Cross, which is a big underwriter. The true interest cost (which is how they award bonds) is 2.287516 per cent for the next 15 years. That's the average of all the rates over 15 years and it is how we obtain savings. In accordance with this discussion, Mr. Melia read aloud in part the Vote of the Board of Selectmen in which the Clerk of the Board of Selectmen certifies unanimous passing of the following votes:

Voted: The Treasurer is authorized to issue refunding bonds pursuant to Chapter 44, Section 21A of the General Laws, to refund all of the Town's \$29,530,000 General Obligation Municipal Purpose Loan of 2002 Bonds dated February 15, 2002 maturing on February 15 in the years 2016 through 2019 and that the proceeds will be used to pay the principal, redemption premium, if any, and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$2,685,000 General Obligation Municipal Purpose Loan of 2015 Bonds of the Town dated June 15, 2015 (the "Bonds") to Roosevelt & Cross, Inc. at the price of \$2,764,110.75 is hereby approved and confirmed. [See schedule.]

Further Voted: that the Bonds maturing on February 15, 2025, February 15, 2018 and February 15, 2030 (each a "Term Bond") shall be subject to mandatory redemption or mature. [See schedule.]

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 22, 2015, and a final Official Statement dated June 3, 2015 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: That the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to

execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently place, to review and update said procedures in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Mr. Melia reiterated that he wanted to be careful about his inclusion in the process and was abstaining.

A Motion/Mr. Marzec, seconded/Mr. Ampagoomian, for the Board to approve the general obligation bonds as stated and to sign all necessary paperwork. Vote yes/Messrs. Marzec, Ampagoomian, Nolan and Athanas. Abstain/Mr. Melia.

Dog Warrant/Vote to sign. Mr. Melia explained that the warrant basically gives the Chairman of the Board of Selectmen permission to grant authority to our Animal Control Officer to conduct his official business as the Dog Officer for the Town of Northbridge. A Motion/Mr. Marzec, seconded/Mr. Ampagoomian, to approve the Dog Warrant as stated. Vote yes/Unanimous.

Blackstone Valley Pop Warner [Kate Tracy]/Requests permission to conduct a Boot Drive at Memorial Square on July 11, 2015 from 9AM - 12Noon. Kate Tracy explained that she is the Director of Fund Raising for Blackstone Valley Pop Warner. To Mr. Melia's question Ms. Tracy confirmed that she checked with the Police Chief, communicating by email. A motion/Mr. Marzec, seconded/Mr. Ampagoomian, to approve the Boot Drive subject to the Police Departments safety requirements. Vote yes/Unanimous.

WGM Fabricators, LLC [Woonsocket Glass]/Vote to accept monetary gift in the amount of \$4,434.96. Mr. Melia explained that there was a Special Town Meeting in February and the check was gifted to the Town to help defray the expenses for that meeting. A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve. Vote yes/Unanimous.

Pine Grove Cemetery/1) Shelley Buma [Lots 18 and 20A - Hemlock Path North]. A motion /Mr. Ampagoomian, seconded/Mr. Nolan to approve the sale of the above lots to Shelley Buma. Vote yes/Unanimous. **2) Brett Murphy [Lot 85 - Forest Ave. West].** A motion /Mr. Nolan, seconded/Mr. Ampagoomian to approve the sale of the above lot to Brett Murphy. Vote yes/Unanimous.

Alternatives/Request to hang a banner across Church Street from Sunday, July 5th to Sunday, July 19th to advertise the Summer Concert Series to be held 6PM-8PM, Thursday evenings from July 2nd to September 3rd on the Community Plaza at Alternatives. A motion /Mr. Marzec, seconded/Mr. Nolan to approve the above banner request. Vote yes/Unanimous.

St. Patrick's Parish/Request to hang a banner across Church Street from Sunday, August 30th to

Sunday, September 13th to advertise their Annual Fall Festival to be held Sunday, September 13, 2015. A motion /Mr. Marzec, seconded/Mr. Nolan to approve the above banner request. Vote yes/ Unanimous.

School's Update/Present: Cathy Stickney, Superintendent and Michael Lebrasseur, Chairman, School Committee. Mr. Lebrasseur provided the following update: The FY16 School Department Budget was approved at Town Meeting last month and as a result, the school was able to avoid a 1.3 million dollar deficit that they had originally projected. Mr. Lebrasseur explained that it was accomplished through a \$500,000 increase from the Town's appropriation, \$475,000 in cuts from what would have been a level-service budget, about \$140,000 in increased fees, and about \$220,000 from School revolver accounts, which was more than they wanted to spend. None of the cuts made in FY15 was brought back through town or school funding. The sports and clubs that were restored were 100 per cent privately funded and there is still fundraising going on year-round for all those programs. Mr. Lebrasseur noted that it will continue to be the case for next year because they didn't bring back those programs. He also indicated that they are still in salary negotiations with the unions and they are hoping that any additional increase to their budget would be offset by any FY15 savings in additional revenue that may come through. For example, they just received some Special Education Circuit Breaker Extraordinary Relief from the State. When our Special Education costs exceed the previous year by a certain amount, then provided there is available funding in the budget the town releases additional Circuit Breaker money to us. We were able to receive that for the second year in a row. Although that helps, it doesn't cover the increase that the schools have seen in Special Education costs. With all that said we're still looking at a potential deficit for next year of \$1 million dollars. The School wants the Board of Selectmen actively engaged in the FY17 budget process to be sure that we're working on a collaborative and creative all town process for the budget plan for next year. The School appreciates the Town's support. Superintendent Stickney shared that they have a lot of great public comments and feedback regarding their changes to the transportation policy because they realize that with that change in policy and change in structure there will be additional stress placed on the entire town in terms of traffic, public safety, student safety, and commuting to school. They are working with their new Transportation Coordinator who is part time, paid and funded through some of the bus fees that have been raised and instituted. They have been working with the Safety Committee and looking at how they can best address assessing traffic. They have had both Chiefs and the DPW Director come to Balmer School at arrival time where they assessed the traffic. So they are looking at changes in patterns and opening up some of the schools earlier to allow for student drop-offs so that it will facilitate traffic. Tomorrow morning they will be in front of the Middle School on Linwood Avenue, again assessing the traffic and drop-off patterns. So that whole student safety piece is very much at the forefront of their process in getting ready for the fall. They are also looking at engaging the community and parents to help the schools potentially in terms of crossing students around Balmer, having the Safety Committee doing some training with that, working with the DOT in their program "Safe Routes to School" and training students and families in walker, bike and bus safety. A packet was distributed at the meeting with the good news for Northbridge Public Schools. As of that afternoon our baseball team is now moving into the post season. Mr. Ampagoomian joined the Town's 148th graduation ceremony about a week ago where they had 58 John and Abigail Adams scholars meaning that they receive free tuition to any UMass school and any state school. This class also acquired over \$3 million dollars in academic and merit based grants and scholarships (nothing to do with athletics) so their level of achievement and accomplishment continues to grow. They also received some state commendations over the past few months. We were one of 5 school districts asked to present at a state conference and share our career academies. This year we're advancing from 5 to 7 academies and we're looking at approximately 55 applicants this year. We were one of 4 school districts to present our work around educator evaluation at a state conference and the state invited us to participate in a national research project around educator evaluation. We were also part of a national video series. A science teacher at the high school, Mr. James Gorman, has been working with a class he brought into Northbridge High School that is called "NASA Iced". It is an elective class where students work with NASA researchers to conduct an investigation and deliver their research back to the

NASA team. They have been involved with this class for 3 years and this past month the class and Mr. Gorman were invited to Langley to NASA to do a 50-minute presentation regarding our implementation. We are one of 3 schools nationally that has been able to incorporate this into our school day. Mr. Gorman was able to present our class to NASA scientists, educators and researchers. Dr. Stickney announced that they wanted to commend their Northbridge Teacher of the Year, Mrs. Sherry Travers, for her work with systems dynamics in the English Department. She is the English Department Team Chairperson and has been vital in community work with the Community Garden. Last summer, they grew 2,700 pounds of vegetables for the Food Pantry in the community. Selectman Ampagoomian commented that it was a nice graduation and ceremony. Chairman Melia mentioned that it is unbelievable the way the administrators and the school department keep upbeat under some of the situations that they have encountered in the past couple of years. He added that there isn't a school event that he has attended for his family where Superintendent Stickney isn't present. He congratulated Dr. Stickney for that, noting that it is an amazing accomplishment. Dr. Stickney thanked Mr. Melia, adding that it is the amazing staff, students and families that "just keep us moving forward."

FY 2014 Audit/Present: Timothy Harrison, Auditor (Borgatti Harrison & Co.) for the Town of Northbridge and Neil Vaidya, Town Accountant. Mr. Harrison explained that he and Mr. Vaidya were present at the meeting to report on the audit for the year ending June 30, 2014. He acknowledged Mr. Vaidya and his staff for doing a great job preparing for the audit and providing assistance during the audit to make it as efficient as possible. The first report to be discussed was OMB Circular A-133, which is required to look at the internal controls for the Town as they apply to preparation of the financial statements as a whole and as they relate to federal grants. They also have to report on compliance with the laws and regulations for the Town as a whole and as they apply to the federal grants. Mr. Harrison noted that all 4 of those pieces are "clean" opinions and there were no findings. Page 6 of the report lists all the federal financial assistance for the Town, which totaled about \$1.4 million dollars. Item number 7 on page 7 indicates the grants that were selected for auditing. Under Part C of the Summary of Audit Results under Findings and Questioned Costs there were none. Next, Mr. Harrison discussed the financial statements. The Auditors' Report (Pages 1 and 2) is also a clean opinion with no findings. It states that the financial statements that follow are fairly presented. The Statement of Net Position, a government-wide balance sheet on Page 14, shows everything from Cash Receivables, our Investment in Capital Assets, the Town's Debt, all the accrued liabilities that pertain to the Town, Land Fill Post Closure Care Costs, OPEB Obligation, to Compensated Absences, altogether showing in the governmental activities column an unrestricted fund balance (net position) of almost a negative \$14 million dollars. Mr. Harrison added that this is really nothing to get overly excited about because the OPEB Liabilities on the books (long term obligations) are just about \$23 million dollars. At the request of the Town Manager, Mr. Harrison further explained that GASB has decided that there are increasing long term liabilities that have been sitting out there that have never been reported. This is one that started about 5 years ago that the government said we need to start reporting. The OPEB Liability is the post-retirement health insurance obligation for retirees. Starting next year (even though it's showing in the financial statement for the retirement system) if the Town has an unfunded portion of that obligation that's being amortized over 20 years it would show up in the governmental activity column. So this will be another liability that will potentially show up next year and look even worse than this year. However, it allows for a level playing field in being able to compare community to community, state to state and county to county. Mr. Kozak pointed out that the goal would be to start to fund this unfunded liability over time. Mr. Harrison noted that for peace of mind the rating agencies don't look at this as a negative. On page 16, is a Fund-based Balance Sheet which reflects our accounting books and where we need to focus in the General Fund column. It shows an Unassigned Fund Balance of \$1.9 million dollars. The Department of Revenue starts with this number in determining Free Cash. In the line above that in Assigned, is \$2.4 million, of which there is \$2.3 million that is our Stabilization Fund. Taking \$2.3 million for the Stabilization Fund and \$1.9 million for Unassigned, you have a Reserve Fund Balance of \$4.2 million dollars which is "a healthy reserve for the Town". Mr. Harrison noted that 2.3 million in Stabilization equals approximately 5.8% of our budget. The rule of thumb is that you should have

between 6 and 8 per cent of your budget in the Stabilization Fund, so we're "right about there". On Page 20, is one of the most important statements for analysis purposes: Budget to Actual. At the top of the page under Revenues, far right column, we took in \$584,960 more in revenues than we had budgeted. At the middle of the page total expenditures far right hand column we spent \$278,200 less than we had budgeted. Therefore we had a variance of \$863,160, "a very good positive". Mr. Vaidya noted that last fiscal year the Town sold property and a good piece of the \$584,960 includes that revenue. On Page 50, the notes show how the OPEB liability has been derived. We actually had a net increase of \$4.5 million in the liability. There are two recommendations from the prior year that are being carried forward. One is the Internal Controls over Treasurer's Cash where there had been delays in payroll and vendor recollections not being provided on time to the Auditors; this has been corrected and will not be an issue next year. The other is Tax Title Accounts. Mr. Harrison noted that he can't stress enough how important it is for the Tax Collector to put real estate receivables into Tax Title. A current year recommendation is that the money in the Stabilization Fund be invested to get a better return (currently getting .4 - .5 per cent with certificates of deposit when it could get 4-5% with stocks or bonds). The second recommendation for developer escrow accounts is more of an accounting: making sure that the money that is in the various savings accounts for the developer bonds match with the Accountant's General Ledger. There needs to be a reconciliation process between the Town Accountant's office and the Treasurer's office. The last recommendation deals with the retirement system. There is a control in process to confirm every year that retirees are still alive and eligible for retirement benefits and the Auditors noted that there were some exceptions. Mr. Kozak asked if the retirement board would be responsible for providing oversight. Mr. Harrison indicated that if the retirement board sends out the letters to retirees it needs to comply with the requirement of verifying the retiree's existence. Mr. Kozak commented that the Treasurer Collector's office is in transition and we're currently seeking a new Treasurer Collector. He noted that our goal is to take care of the recurring concerns as soon as possible. Mr. Ampagoomian stated that we've come a long way since we started and he congratulates the Town Accountant and the Treasurer Collector's office for a job well done. He added that if anyone is questioning if the Town is properly managing their money the Auditors' Report says we are. Mr. Kozak noted that the Town Accountant's office did a lot of extra work this year in the absence of the Treasurer Collector along with helping with the big issue of reconciliation. He added that we should thank the Town Accountant and his staff. Mr. Melia agreed, noting that we have done well with the yearly recommendations with a few exceptions and we are definitely moving forward. Mr. Athanas asked if we have any tax takings. Mr. Vaidya responded that we are sending out letters rather than going through the tax taking process because it is expensive. Right now they are working with the tax title attorney trying to develop a list. They will send out letters first with the hope that it would spur some of the individuals to come in and make arrangements or pay off the outstanding taxes. Mr. Athanas asked about the time frame for the letters. Mr. Vaidya responded that the letters would be mailed prior to June 30th.

Road Projects Update/Present: James Shuris, DPW Director and Jamie Luchini, Highway Superintendent. Mr. Shuris recalled that 3 weeks ago they appeared before the Board of Selectmen to talk about the fact that they would be paving certain streets the second week of June and pavement markings that same night. Since that time they have already started the roads program. They have already cold planed and paved Church Street Extension and cold planed and raised structures on Douglas Road and Fletcher Street. Regarding Sutton Street, under the direction of Mass DOT, they put the binder course down from the Sutton line across Hill Street, down to just shy of Gendron Street, and they started some of the sidewalk fill work today. All these projects are moving forward in an expeditious fashion. Mr. Shuris noted that Mr. Luchini added a certain element to this where they jump started a program before school gets out. This was the first time since Mr. Shuris had been employed here that they started a program so early. Our surrounding communities haven't even bid the projects out yet and here we are performing the work and completing the projects. Mr. Shuris gave Mr. Luchini credit for his aggressive approach toward the "No Road Left Behind Program". Mr. Luchini apologized to all the commuters who encountered detours, detail police officers, and inconvenience while the projects are continuing. He noted that it is all for a good cause and they are trying to work as quickly as possible. Mr. Luchini added that

Fletcher Street and Douglas Road would be paved by the end of the week. Then they would work on some pothole overlays on Old Quaker Street. To alleviate some of the traffic situations they would focus on Main Street as well as Ovian Square when school gets out. They might work on Ovian Square at night to lessen the inconvenience to the public. Mr. Marzec noted that he has heard a lot of good comments about the roads and the fact that things are speedily being completed. He added that Fowler Road is heavily traveled due to the heavy construction on Sutton Street and that it has taken a beating. Mr. Marzec expressed concern about safety due to potholes, noting that he would like to see that road put on the priority list once Sutton Street is done. Mr. Shuris agreed but cautioned that Sutton Street should be completed first. He added that pavement markings with fog lines and center lines would be completed within 2 to 3 weeks on several roads. Mr. Marzec asked about the Sutton Street resident feedback during the construction in that area. Mr. Shuris responded that they communicate with the contractor on a daily basis and the contractor facilitates driveway and road accessibility for the residents in that area. He noted that the DPW meets with the developer of the construction project at the intersection of Highland Street and Benson Road on a biweekly basis. It is a ledge problem, which is very costly for the developer. The developer stated that it looks like they could be out of there within a week. Chairman Melia asked how many more years were left for the roads project. Mr. Shuris responded that there is one more year left for the funding of \$125,000. Chairman Melia asked if any progress had been made with the traffic light situation at Memorial Square. Mr. Shuris responded that he, the Police Chief and a consultant met last week and the consultant is putting together a proposal to look at the timing of the intersection and/or looking at the signalization. He added that there might be a need for more pavement markings or the relocation of a stop sign. The consultant would probably have a proposal ready within about a week. Chairman Melia then asked what causes the green arrow at Linwood Avenue to turn red and if it was due to a pedestrian pressing the button. Mr. Shuris responded that it was due to a pedestrian pressing the button. He added that they are also looking at Douglas Road, Church Street, Main Street, and Hill Street, which is another intersection that causes a great deal of concern. Mr. Luchini discussed the option of lighted signs, which are less expensive than traffic lights. Selectman Marzec asked whether there had been any grants relative to signal control equipment, which he has seen in other communities. Mr. Luchini offered to perform some research on it. Mr. Marzec then asked if a sign noting "No turn on red" could be placed on Linwood Avenue. Mr. Luchini responded that it would be something that could be addressed with the consultant and would have to be approved by the Town. Mr. Ampagoomian noted that the appearance and discussion with Mr. Shuris and Mr. Luchini at the Selectmen's meeting was very beneficial to the understanding by Board members and the public. Relative to Sutton Street, he asked if there would be full signaling or the existing blinking light at Adams Four Corners. Mr. Shuris responded that the blinking light would remain. He expressed his approval of Mr. Blicharz checking back with Verizon on the pole numbers. Mr. Ampagoomian then asked about the Highland and Benson intersection, expressing his concern about a telephone pole being cabled to a tree. Mr. Luchini responded that it is a temporary safety measure. Mr. Ampagoomian expressed concern that construction work at the intersection might cause sink holes. Mr. Luchini responded that the area would be regraded and watched so that it is done correctly. Mr. Marzec expressed concern about potential water problems at the intersection because of the ledge. Mr. Athanas asked about the cost of paving at night versus paving during the day. Mr. Luchini responded that the cost is minimal due to the small size of the project (about 2 hours) and that it's basically a safety issue. Mr. Nolan asked about the hookups needed on Sutton Street. Mr. Shuris responded that everyone who is on Sutton Street from Providence Road to Hill Street has the capability of tying in. So everyone on that project where they have binder down has water and sewer services to their homes. Mr. Shuris thanked everyone who is watching tonight's meeting for seeing what is going on in the community and being involved. Lastly, Chairman Melia expressed his appreciation for the progress that is being made by the DPW. Mr. Luchini thanked the taxpayers for their patience and support.

Town Manager's Goals and Objectives. Town Manager Kozak asked each Selectman to come up with one or two goals and send them to Chairman Melia or Sharon Susienka and Mr. Kozak would try to narrow them down for approval at the June 22nd meeting. Mr. Melia asked that each Selectman send him

two goals/objectives by Monday, June 15th and he will sit down with the Town Manager to select 4 or 5 for discussion at the next meeting.

Good Energy Update. Mr. Kozak explained that he received an email from Ross Perry who is in charge of the Southeastern Mass. Regional Economic Group that has been putting together the scope for the project for the aggregate supply purchase for the community. They have notified the DPU that they are interested in going forward. They also had a conference call with DOER of which Mr. Kozak was a part. Mr. Kozak is also reviewing the scope of the work before it gets finalized by DPU. It's a long process and hopefully they can take care of it so that it can go out to bid in November. Mr. Perry asked if the Town could pick a contact person as well as a representative for the Committee. Mr. Melia commented that he thinks it is the perfect job for the Town Manager since he knows so much about it. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to move the matter from **DISCUSSIONS** to **DECISIONS**. Vote yes/Unanimous. **DECISIONS** - A motion/Mr. Ampagoomian, seconded/Mr. Nolan, to nominate the Town Manager to be the representative and the contact person for the community at Good Energy. Vote yes/Unanimous.

Town Manager's Report: **1) Memorial Day Services** – Town Manager Kozak attended Memorial Day Services last Monday, which were well-attended. The Dawson family was also in attendance to honor their son, Cpl. John Dawson. The new format [staging at Colonial Drive] worked out very well. **2) Quinsigamond College Update** – A meeting was held at the Blackstone Valley Chamber of Commerce to discuss the planning and locating of a satellite campus in Northbridge. Unfortunately, Quinsigamond has not yet made a decision on locating a satellite campus here and they are still investigating if there is a need and the financial ability to have a satellite campus. **3) Governor's letter** - Governor Baker and Lt. Gov. Polito sent a letter to all 351 cities and towns thanking and recognizing them for their cooperation with local, state, and federal agencies during this past winter season, which made things proceed more smoothly during snow removal operations. **4) Economic Development Committee Update** – Town Planner Gary Bechtholdt and I met with representatives and commercial property owners to discuss the progress in making Northbridge a better place for commercial and industrial development. Among things considered and discussed were: zoning issues, marketing, and streamlining the permitting process to make it more user friendly. **5) Middle School Interest Fair** – The Town Manager attended the Middle School Interest Fair last Friday. Once again the kids did a great job! There were many good projects and there was a great turnout of family, friends and public officials.

SELECTMEN'S CONCERNS. **Chairman Ampagoomian/1)** Noted that the Town of Northbridge is always very proud of its veterans as was evident by the outpouring of emotion when Corporal Dawson was killed. He added that the Douglas Road Bridge has been completed and before it was constructed there was a stone at the intersection for Corporal Perron, who was killed in Beirut when the Marine barracks was bombed. On Flag Day, June 14, at 2:00PM, the Trustees of Soldier's Memorials will hold a bridge dedication naming that bridge for Corporal Thomas E. Perron. The Douglas Road/Fletcher Street area will be closed [for safety purposes] from 1:00PM until 3:00PM to allow for different organizations and people to attend the ceremony. All residents are cordially invited to attend the dedication ceremony. **2)** Stated that he doesn't want to lose sight of the need for a Fire Station and DPW facility. **3)** Expressed concern about Mass DOT and their road striping--when will they be coming to Plummer's corner? There was no definitive answer. **4)** Asked about the flood plain issue. Mr. Kozak responded that just recently Mr. Anderson gave a report to the Conservation Commission consultant so we should hear something shortly. **5)** It was brought to Mr. Ampagoomian's attention recently that the American Legion just put a new roof on their building and the kids are skateboarding there and tearing it up. He asked if we could get a patrolman to watch over the building. **6)** Mr. Ampagoomian thanked the members of the Board for a very good year while he was Chairman. He also wished Mr. Melia a good Chairmanship. Mr. Melia said Mr. Ampagoomian did a great job as Chairman. Mr. Ampagoomian noted that Wednesday night he had to attend a Worcester County Selectmen's meeting and he invited the Selectmen to share any suggestions for discussion. **7)** On Friday June 3rd, Mr. Ampagoomian attended his third graduation at

Whitinsville Christian School and it was a very good ceremony. **Selectman Marzec**/Commented that along the lines of the discussion about Northbridge economic development he attended a Conservation Commission meeting about a week ago. One of the concerns of Mr. Marzec as well as some of the business owners in town is the whole expedited permitting and what needs to be done. He noted his concerns that Potpourri and other businesses are leaving town and that it is a challenge to attract new businesses. Mr. Marzec suggested that several boards in the community, including the Conservation Commission, Planning Board, Finance Committee, Board of Selectmen and School Committee get together to discuss business growth in the town. He added that many of the constituents are voicing that they cannot afford to stay with our existing residential tax base; by doing so they have seen unsuccessful overrides and unsuccessful types of capital exclusions that have not passed. Additionally with what's happening at the intersection of Benson Road and Highland Street with the addition of 18 new houses plus the fact that on Carpenter Road another development is starting so we need to be proactive with planning, moving forward. Mr. Marzec believes that it would be shortsighted of us to think that by just opening up new roads and allowing these developers to come in and build it's going to be a solution to all our problems. In fact he would argue that the problems we have in this town are the result of decisions that were made in the past. Mr. Marzec states that he has done some research and asked the Town Planner questions as to what developments are on the books. He says there are a lot of them and it's scary. If we think we're going to build more houses and get more tax revenue that way it's not going to happen. It's not self-sustainable at all. We all share a common goal – to make Northbridge a better place. As leaders of this community we need to get together and share ideas about plans for the future in short order. **Chairman Melia**/1) Attended the Memorial Day exercises and thought everything went great. 2) Also attended the Middle School Interest Fair and said the kids were tremendous. There were a lot of town officials and family members in attendance. The nicest part of it was seeing the kids in the hallway with the signs, preventing people from getting lost. 3) Will attend the Trustees of Soldier's Memorials meeting tomorrow night at 7:00pm at their request as the ex-officio member due to his position as Chairman of the Board of Selectmen. He will be reporting back to the Board at the next meeting, June 22nd. 4) Asked Mr. Nolan to attend the Bridge dedication ceremony on Sunday, for Corporal Thomas Perron as the Select Board's representative along with the Town Manager.

A motion/Mr. Athanas, seconded/Mr. Ampagoomian to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:50 PM

Respectfully submitted,

James Athanas, Clerk

/pf

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

June 8, 2015

RE-ORGANIZATION OF THE BOARD OF SELECTMEN / Copy of process

I. APPROVAL OF MINUTES / None

II. PUBLIC HEARINGS: 7:05PM – Verizon New England, Inc. / Order for one Pole Relocation for Sutton Street: On the northerly sideline, relocate Pole No. T. 435S approximately 44 feet westerly from the center line of Hill Street.

-Copy of abutter's notice dated May 18, 2015

-Copy of Verizon's request for pole relocation dated April 30, 2015

-Copy of petition

-Copy of petition plan

-Copy of memo to the Assessor's Office dated May 12, 2015 requesting an abutters list

-Copy of list of abutters

III. APPOINTMENTS/By the Town Manager:

B. 1) Melissa Wetherbee, Adm. Asst., Town Manager's Office

-Copy of appointment letter

2. Donald Roy, Special Police Officer

-Copy of memorandum from Chief Warchol dated May 15, 2015, requesting the appointment of Donald Roy as a Special Police Officer effective June 27, 2015

3. Jonathan M. Brochu, Permanent Intermittent Reserve Police Officer

-Copy of memorandum from Chief Warchol dated June 2, 2015, requesting Mr. Brochu be appointed as a Permanent Intermittent Reserve Police Officer

4. Jordan P. Tredeau, Permanent Intermittent Reserve Police Officer

-Copy of memorandum from Chief Warchol dated June 2, 2015, requesting Mr. Tredeau be appointed as a Permanent Intermittent Reserve Police Officer

5. Ryan J. Falvey, Permanent Intermittent Reserve Police Officer

-Copy of memorandum from Chief Warchol dated June 2, 2015, requesting Mr. Falvey be appointed as a Permanent Intermittent Reserve Police Officer

6. Ryan M. Levesque, Permanent Intermittent Reserve Police Officer

-Copy of memorandum from Chief Warchol dated June 2, 2015, requesting Mr. Levesque be appointed as a Permanent Intermittent Reserve Police Officer

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Boston Bumper [Tim Lewis, Owner] – No documentation

Carrie Maynard – Information regarding upcoming events to benefit the Northbridge Wrestling Team

-Copy of flyer promoting a Car Wash, 6/20/15, from 9AM to 2PM at Advance Auto Parts

-Copy of flyer promoting a bottle and can drive from June 10th to July 01th

-Copy of flyer promoting a Meat Raffle on June 28th at 3PM – Rockdale Sports Bar

-Copy of flyer promoting a Boot Drive at Memorial and Ovia Squares on June 13th from 9AM to 3PM

V. DECISIONS

C. General Obligation Bonds/Vote to authorize the Selectmen to sign all necessary paperwork

-Copy of vote to be made by the Board of Selectmen for the General Obligation Bonds

D. Dog Warrant/Vote to sign

-Copy of the Dog Warrant to be signed by the Board of Selectmen

E. Blackstone Valley Pop Warner [Kate Tracy]/Requests permission to conduct a Boot Drive at Memorial Square on July 11, 2015 from 9AM - 12Noon

-Copy of email from Kate Tracy dated May 14th requesting permission to conduct the Boot Drive

F. WGM Fabricators, LLC [Woonsocket Glass]/Vote to accept monetary gift in the amount of \$4,434.96

-Copy of letter from WGM Fabricators gifting \$4,434.96 to the Town to defray the costs of the Special Town Meeting held on February 24, 2015.

G. Pine Grove Cemetery/1) Shelley Buma [Lots 18 and 20A - Hemlock Path North]

-Copy of deed

2) Brett Murphy [Lot 85 - Forest Ave. West]

-Copy of deed

H. Alternatives/Request to hang a banner across Church Street from Sunday, July 5th to Sunday, July 19th to advertise the Summer Concert Series to be held 6PM-8PM, Thursday evenings from July 2nd to September 3rd on the Community Plaza at Alternatives

-Copy of flyer promoting the summer concerts

I. St. Patrick's Parish/Request to hang a banner across Church Street from Sunday, August 30th to Sunday, September 13th to advertise their Annual Fall Festival to be held Sunday, September 13, 2015

-Copy of letter from St. Patrick's dated June 1, 2015, requesting permission to hang a banner across Church Street

VI. DISCUSSIONS

J. School's Update/Present: Cathy Stickney, Superintendent and Michael Lebrasseur, School Comm. – **No documentation**

K. FY 2014 Audit/Present: Timothy Harrison, Auditor

-Copy of Management Letter

-Copy of Audit Report

L. Road Projects Update/Present: James Shuris, DPW Director – **No documentation**

M. Town Manager's Goals and Objectives – **No documentation**

N. Good Energy Update – Copy of email from Ross Perry dated June 4, 2015, regarding the update

VII. TOWN MANAGER'S REPORT

O. 1) Memorial Day Services – **No documentation**

2) Quinsigamond College Update– **No documentation**

3) Governor's letter on winter season–**Copy of letter dated May 28, 2015**

4) Economic Development Committee Update– **No documentation**

5) Middle School Science Fair– **No documentation**

VIII. SELECTMEN'S CONCERNS - No documentation

IX. ITEMS FOR FUTURE AGENDA - None

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION – 6:15PM:

P. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations. – **No documentation**

**Board of Selectmen's Meeting
June 22, 2015**

IA 4

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Marzec and Athanas. Selectman Charles Ampagoomian was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager.

Chairman Melia announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion was made and seconded to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 – To discuss strategy with respect to contract negotiations– and to reconvene in Open Session. Roll Call Vote: Mr. Marzec/Yes, Mr. Athanas/Yes, Mr. Melia/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:16 PM

Executive Session Convened: 6:17 PM

Executive Session Adjourned: 6:50 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES/None.

PUBLIC HEARINGS: Continued from June 8, 2015. 1) 7:05PM - Verizon New England, Inc. / Order for one Pole Relocation for Sutton Street: On the westerly sideline, relocate Pole No. T. 435S approximately 44 feet southerly from the center line of Hill Street. One pole to be relocated. Chairman Melia explained that the June 8, 2015 public hearing was continued because the Verizon representative felt that some of the information was incorrect. Consequently, the revised plan resulted in a new list of abutters. Mr. Melia advised that the abutters have not been notified because the Board did not have the correct information at the right time. Mr. Melia then stated that he would open up the continued hearing and ask the Board members to take no action tonight based on the revised information that they have and to hold the hearing at the next meeting, July 13th. Mr. Kozak advised that Thomas Blicharz, the Verizon representative who was present at the June 8th meeting, was present this evening and might have comments. Mr. Blicharz, came forward and stated that he works for UC Synergetic, a consulting company for Verizon. He said that Verizon sends most of its right of way work to consultants such as himself who was at the meeting on behalf of Verizon to petition for this pole. Mr. Blicharz reminded everyone that while reviewing the plan for the June 8th pole location hearing, he noticed the plan that was presented was incorrect. Accordingly, he was afraid that the abutters' notification was also incorrect and that's why the hearing had to be continued. Mr. Blicharz stated that the plan has since been corrected but was told that a new abutters list was not sent in time for tonight's meeting thus the Board cannot take action. Continuing, Mr. Blicharz said that since the June 8th meeting, Verizon had sent one of its engineers to place a stake in the ground where the new pole was going to be and Mr. Blicharz noted that it seems to be on the westerly side of the stone wall, which may mean that it might be on private property. Mr. Blicharz added that he met with the Highway Superintendent tonight and that they are going to try to work together and get some surveyor's marks to get an idea of the width of the taking and to determine if they will be on private property or the public way with this pole. If it is on private property there is no need for a hearing. Mr. Melia again noted that a new Public Hearing would be held on July 13th. He asked Mr. Blicharz to inform the Town Manager's Office if there are any changes prior

to that meeting. Chairman Melia then asked if there were any comments from the audience or the Selectmen. There being no comments, a motion/ Mr. Marzec, seconded/ Mr. Athanas, to close the Public Hearing. Roll Call Vote: Mr. Nolan/Yes, Mr. Athanas/Yes, Mr. Marzec/Yes, and Mr. Melia/Yes. A motion/Mr. Marzec, seconded/Mr. Athanas, for the Board to take no action. Vote yes/Messrs. Marzec, Athanas, Nolan and Melia. 2) **7:10PM – National Grid and Verizon New England request to relocate Pole 47 over 43’ to clear new road and install new Pole 47-50 for span length. Present: Crystal Tognazzi, Rep. for National Grid.** Chairman Melia read the public hearing notice aloud as follows: In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, June 22, 2015 at 7:10 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of National Grid and Verizon New England, Inc., to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary to be owned and used in common by your petitioners, in the following public way or ways: Highland Street Pole #47, National Grid request to relocate Pole 47 over 43’ to clear new road and install new Pole 47-50 for span length. Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked—Massachusetts Electric Company and Verizon New England, Inc. Plan No. 19404260, Dated May 11, 2015. Chairman Melia then announced that all abutters have been notified of tonight’s public hearing. A motion/Mr. Marzec, seconded/Mr. Nolan to open the public hearing. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. Ms. Tognazzi explained that National Grid is proposing the relocation of Pole #47 which stands directly in the center of the entranceway for Leonardo Estates. The pole is proposed to be moved 43 feet west of its current location. They are also proposing new Pole 47-50. The span between existing Pole 47 and 48 is adequate but the minute they move it the 43 feet they need to split that span length using Pole #47 and the new proposed Pole 47-50. Mr. Melia called for comments from the notified abutters and the Board of Selectmen. There were none. A motion/Mr. Marzec, seconded/Mr. Nolan, to close the public hearing. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. A motion/Mr. Nolan, seconded/Mr. Marzec to approve the petition by National Grid and Verizon New England to relocate Pole 47 over 43 feet to clear new road and install new Pole 47-50 for the span length. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

APPOINTMENTS/By the Board of Selectmen:

1) **2015 Annual Reappointments/Vote to approve [listing enclosed in agenda packet].** A motion/ Mr. Marzec, seconded/Mr. Nolan, to approve the 2015 Annual Reappointments by the Board of Selectmen as indicated on the list provided in the agenda packets. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. 2) **Cynthia Campbell, Conservation Commission.** Ms. Campbell was not present so the Board agreed to postpone this appointment until the next meeting on July 13th.

APPOINTMENTS/By the Town Manager:

1) **2015 Annual Reappointments/Vote to affirm [listing enclosed in agenda packet].** A motion/Mr. Marzec, seconded/Mr. Athanas, to affirm the 2015 Annual Reappointments by the Town Manager as indicated on the list provided in the agenda packets. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. **Jordan Tredeau, Student Police Officer.** Mr. Melia noted that this means that the officer is ready to attend the Police Academy. Police Chief Warchol explained that he is requesting Jordan Tredeau be appointed by the Town Manager as a Student Police Officer effective August 3, 2015. He will replace Detective Donald Roy who is retiring on June 27th. Chief Warchol advised that Mr. Tredeau was selected by an interview panel consisting of Chief Warchol, Lieutenant Lebric and Detective Sergeant Ouellette and that he has worked with the Police Department since 2012, as a part time dispatcher. A lifelong resident of Northbridge, Jordan recently graduated from Worcester State University with a Bachelor’s Degree in Criminal Justice. Chief Warchol concluded with his thought that Jordan would make a fine addition to the Northbridge Police Department. He further noted that Mr. Tredeau attended the last Selectmen’s meeting for appointment as a Permanent Intermittent Reserve

Police Officer, which was prior to this position becoming available. Chairman Melia congratulated Jordan on his appointment, hoping that he would make it a career. Mr. Tredeau thanked Chief Warchol and the Town for the great opportunity. A motion/Mr. Nolan, seconded/Mr. Marzec, to affirm the Town Manager's appointment of Jordan Tredeau as a Student Police Officer. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. **2) Deborah Mary Rosebrooks, Administrative Assistant to the Building Inspector/Zoning Board of Appeals.** Mr. Kozak explained that the long-term Administrative Assistant to the Building Inspector/Zoning Board of Appeals, Brenda Ouillette, is retiring at the end of July. Building Inspector James Sheehan thanked Brenda Ouillette for her 25 years of service to the Town. He noted that she was an exemplary employee, adding that he was fortunate to have worked with her for the last 11 years and that he would miss her. Mr. Sheehan commented that they had many candidates apply for the administrative assistant's position and that he felt that Deborah was by far the best candidate. She stood out with her experience of about 14 years with the Town of Sutton and a year and a half with the Town of Grafton, running the office for the D.P.W. Deborah shows a tremendous amount of enthusiasm for the job and good customer service. Mr. Sheehan believes she would be a tremendous asset to the Town. Deborah thanked the Board for the opportunity and said she looks forward to working with the Selectmen and the Town of Northbridge. A motion/Mr. Nolan, seconded/Mr. Athanas to affirm the appointment of Deborah Mary Rosebrooks as Administrative Assistant to the Building Inspector/Zoning Board of Appeals. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. Mr. Melia congratulated Ms. Rosebrooks and wished her luck.

CITIZENS' COMMENTS/INPUT/Representative David Muradian – Legislative Update.

Representative Muradian congratulated the new Chairman and Vice Chairman of the Board on their recent Board appointments. To discuss what's happening on Beacon Hill, he reported that the budget in the House was completed in April and the budget in the Senate was completed in May. Now the budget sits before the 6-member Conference Committee with a difference between the House and Senate budget numbers. The Governor's budget for FY16 Local Aid for Northbridge was \$15,262,906. The House budget version was \$15,275,081, which Representative Muradian supported and described as very prudent in a tough fiscal climate and was passed unanimously. Mr. Muradian felt lucky that they added \$60,875.00 to the Town of Northbridge. For UGGA (Unrestricted General Government Aid) the House version was about \$67,000 above last year's benchmark to \$1,945,911. To demonstrate how the Legislature is fighting for the citizens, Representative Muradian noted that he filed an amendment to the budget asking for matching funds of \$450,000 from the State. The goal was to insert a multipurpose field for various sporting events and for the Town to generate revenue by having competitions here. Unfortunately that was not taken up in the budget but Mr. Muradian was proud to advocate for the amendment. Another amendment that Mr. Muradian was proud to support was changing the earned sick time date in order to help our small business owners. The date would change from the fiscal year coming up in July to the beginning of the calendar year coming up next year. Again, it was not taken up in the budget but Mr. Muradian was proud to advocate for it. Additionally, Rep. Muradian was proud that an amendment for DCF background checks for DCF employees **was** included in the budget. He also said the Educational Mandate Task Force establishes a commission to study educational mandates to make adjustments, which got consolidated into an amendment. A sales tax holiday, something that was filed in previous years, was filed but did not pass this year, however, they might get it to pass at a later date. Unfortunately Governor Baker's version of the budget did not include kindergarten expansion grants but the House put in \$18,500,000, which they hope stays while in Conference Committee. Representative Muradian signed onto a Chapter 70 minimum aid increase. They were lucky enough to increase the per pupil cost allocation from \$20 to \$25. Representative Muradian signed onto an amendment to make it \$50. He was hoping that they could redistribute more of the money from the State into Chapter 70, which would help our schools and communities quite a bit more. He also signed on to an amendment, which would protect State monies for the Olympics. He went on record that he would be opposed to the Olympics if it cost the taxpayers any money but if it's privately funded that's a conversation for another day. Representative Muradian signed onto an amendment for regional school transportation as well. On the Republican side, their caucus jointly filed the excess revenue for local aid, which means if State tax

revenues for FY2016 were to exceed \$25,479,000,000 then the Treasurer shall make 50% of the excess revenue up to \$100,000,000 available to the cities and towns as local aid. Unfortunately, that filing wasn't taken up as well. Continuing, Representative Muradian stated that he appreciates what the Town is doing. He praised the Town for an amazing job regarding the dedication of the Lance Corporal Perron Memorial Bridge. Representative Muradian was with Senator Moore and Senator Fattman and saw Selectman Nolan there. Mr. Muradian noted that he is on the Transportation Committee so now they get to look at the MBTA Bill. The Transportation Committee today just released for polling their version of the Bill and it might take more time for a final decision. In closing, Mr. Muradian thanked the Board for their time. He added that he welcomes any questions. Chairman Melia thanked Mr. Muradian for a great report. Mr. Nolan commented that he appreciates that Mr. Muradian is making public appearances and keeping the public informed. Mr. Muradian said he wants the public to know that he is working just as hard now as he did campaigning and he does present a lot of information online such as Facebook. Mr. Athanas asked about the school mandates that Representative Muradian had mentioned. Mr. Muradian responded that he feels they should have a commission to study school mandates as well as anything that affects the communities and our schools. Mr. Melia asked about anticipated changes for next year, particularly regarding education. Mr. Muradian responded that it's going to be a tough budget and fiscal year. He noted that unfortunately the Baker-Polito administration inherited quite a bit of debt that they didn't really see coming. He feels there is some great leadership that is going to be able to craft a fiscally prudent budget like this one. Mr. Muradian noted that he would continue to advocate for the communities. He added that he would gladly lend his name to advocate for any grant for which the Town applies. Mr. Melia thanked Representative Muradian for helping out with the Community Center in Rockdale. Mr. Muradian responded that he had visited with the individuals at the Rockdale Youth Center and they certainly deserve to be out of that flood plain.

Elizabeth Haberski – Signage for littering. Ms. Haberski explained that she was appearing on behalf of a concerned resident who has picked up bags of trash in an area on Linwood Avenue. Ms. Haberski noted that it is an ongoing problem that reflects poorly on our town. They would like to request the Board of Selectmen to consider putting up a “DO NOT LITTER” sign in that area. She clarified for Mr. Melia that the sign would be on the Route 122 end of Linwood Avenue. Mr. Kozak said that he will put this item on the next meeting agenda.

Harry Berkowitz, Chairman of the Cable Advisory Board - explained that the camera control unit had gone defunct and Northbridge Community Television viewers would not be able to see the Board of Selectmen meeting broadcast at home. He added that all you're going to get is audio on this one. A few weeks ago there was a problem with the mixer. He noted that the equipment is over 10 years old and is starting to wear out. Mr. Berkowitz assured the audience that the problem would be repaired by the next meeting.

New China Pacific, LLC d/b/a New China Pacific Restaurant [Jackie Lee, Mgr.]/Application for a weekly entertainment license for Karaoke. Mr. Lee clarified that the weekly entertainment license is only for Karaoke. To Mr. Kozak's and Mr. Melia's questions of how often they would have Karaoke, Mr. Lee responded only for the weekend (Friday and Saturday). To Mr. Kozak's question of what time it would be offered, Mr. Lee responded 9PM to 1AM. Mr. Lee added that it might also be offered on a special date if requested at a party but that would be different. A motion/Mr. Marzec, seconded/Mr. Nolan, to grant an entertainment license for Karaoke to the New China Pacific Restaurant on Friday and Saturday evenings from 9:00 PM to 1:00 AM. Mr. Melia confirmed with Police Chief Warchol who was present that there were no problems with the application. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

St. Camillus Health Center [William Graves]/1) Application for a one-day Wines & Malts License for the 10th Annual Evening at the Mansion Wine Tasting to be held Friday, September 18, 2015, from 6PM to 10PM. 2) Request to hang a banner across Church Street from Sunday, September

13th to Sunday, September 20th to advertise the 10th Annual Evening at the Mansion Wine Tasting fundraising event. A motion/Mr. Marzec, seconded/Mr. Nolan, to approve a one-day Wines & Malts License for the 10th Annual Evening at the Mansion as scheduled on September 18, 2015 from 6PM to 10PM at St. Camillus and to grant permission to hang a banner across Church Street from Sunday, September 13th to Sunday, September 20th. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Lease Renewals: 1) Rockdale Village Foundation / Vote to renew. 2) Oliver Ashton Post #343, Inc. / Vote to renew. Mr. Kozak explained that these were leases that they put together last year that hadn't been looked at for a number of years. They finally sat down with both organizations and put together verbiage that the Town would be responsible for taking care of the fields and perform maintenance on the parking lot. In exchange we could utilize the full fields. The verbiage would be the same as last year. Mr. Kozak met with a few members of the Legion and there are a few more issues that they asked him to discuss with the DPW. A motion/Mr. Marzec, seconded/Mr. Athanas, to renew the leases for the Rockdale Village Foundation and the Oliver Ashton Post #343, Inc. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

3) Blackstone Valley Regional Recycling Center License Agreement / Vote to renew. Mr. Kozak explained that they have had this license agreement for several years. He added that the location of the Recycling Center is at the same location behind the fire station. A motion/Mr. Marzec, seconded/Mr. Nolan, to approve. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Town Manager's Goals and Objectives. Mr. Melia thanked the Board for sending him the requested goals and objectives for the Town Manager for FY16. He explained that he sat down with the Town Manager last week and they put together 5 goals and objectives for FY16 as follows. 1) Work with the Building, Planning, Construction Committee and the DPW Director on plans for a conservatively priced DPW structure to house equipment; focus on the current site if allowable. 2) Continue to work on economic development opportunities with interested local land owners and developers, including proposed changes to the zoning and permitting process to encourage new development. 3) Research and apply for grant programs to help with various needs in town government. 4) Implement plans to address the audit management letter comments. 5) Investigate pros and cons of the Town leaving the State Civil Service System. Mr. Melia then asked if any Board members or the Town Manager had any questions. There were none. A motion/Mr. Marzec, seconded/Mr. Nolan, to approve the Town Manager's Goals and Objectives as stated above for Fiscal 2016. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Bill Fredericks/Request to conduct a 5K road race on Saturday, August 8, 2015 beginning at 9AM and to start and end at the Whitinsville Christian School subject to the safety requirements of the Northbridge Police Department. Mr. Fredericks' wife Ann appeared before the Board. Mrs. Fredericks noted the picture in the handouts of Baby Luke Wiegiers of Northbridge who has Type 7 leukemia, an acute, very aggressive and rare form of leukemia. She said he has undergone 2 chemotherapy treatments and tomorrow will be receiving a bone marrow transplant. However, in order for Baby Luke to come home, the family has to prepare their home and pay medical expenses totaling between \$20,000 and \$40,000. Because of that, the Fredericks/MRA Multisport want to hold a 5K road race as a fundraiser to help the Wiegiers' family raise the needed funds. They have already received permission from Whitinsville Christian School to start and end the race there. They are also working with MRA Multisport, an organization of professional road race runners and they have spoken with Lieutenant Tim Labrie and he has given the event his "thumbs up". The race will take place on August 8th beginning at 9AM. They hope the event lasts until 1PM or 3PM and make it a family fun day as well as raise as much money as they can for the family. They plan to have activities like a dunk tank, bouncy house, hot dogs, hamburgers and other refreshments. They already know that they need to hire one police officer for the first 100 runners for Ovia Square, with an additional police officer for additional runners. They will have volunteers to direct and help people. A motion/Mr. Nolan, seconded/Mr. Marzec, to approve the request for to hold a 5K road race on Saturday, August 8th at 9AM to start and end at the Whitinsville

Christian School. To Mr. Marzec's question of the Police Chief, the Chief has no problems with the race. Mr. Marzec commented that this is a great thing. Mrs. Fredericks invited him to run in the race. She noted that walkers will also be welcome in the race. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Alternatives/Request to place hanging flower baskets on the Cpl. Thomas S. Perron Memorial Bridge. Noting that the bridge was just dedicated this past week, Mr. Melia asked Mr. Kozak to comment. Mr. Kozak explained that Mr. Dennis Rice of Alternatives had contacted his office some time ago requesting to put hanging flower baskets on the bridge and that Alternatives would take care of the flowers. Mr. Kozak added that he had discussed with Mr. Rice the possibility of Alternatives volunteers also taking care of the flower barrels in Memorial Square. Mr. Melia asked if this was something that would need the Board's vote. Mr. Kozak said he thought it would need the Board's approval. A motion/Mr. Athanas, seconded/Mr. Marzec, to move this request from Discussions to Decisions. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia. A motion/Mr. Athanas, seconded/Mr. Marzec, to grant permission to Alternatives to place hanging flower baskets on the Cpl. Thomas S. Perron Bridge. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Building, Planning & Construction Committee/Overview. Mr. Ron White, soon to be former Chairman of the BPCC and Mr. Mike Beaudoin, BPCC member and soon to be Chairman of the BPCC, on July 1st, appeared before the Board. Mr. White explained that they are trying to get some sort of a building on the existing DPW site so the Town can house our trucks and protect them from the winter. He said this is basically the 4th attempt on this. The plan is to have a 6,000 square foot building, which is smaller than the previous plan due to the fact that Pine Grove Cemetery, which the Town recently acquired, has space for the Town to store some of its equipment. The BPCC figures it will cost about \$1.8 million dollars with approximately \$1,000,000 for a building and maybe \$800,000 for site work. In the Selectmen handouts were site plans for a 60 X 100 foot building in place of the buildings that they are going to tear down. The dilapidated buildings will be replaced with a package building with knee walls, overhead doors, heat and lighting. Before they do this, they will have to hire a licensed site professional who will have to drill some wells in there, test the water and test the soil. This was done in 2002, but the results from that are no longer good because if you have pollution inside the soil, sometimes it migrates from one area to the next. So, it could be better or worse from previous testing. If the testing comes back bad, then they have to scrap everything and go from there. Chairman Melia asked when they planned on having those borings completed. Mr. White thought all the information would be available from 6 to 8 weeks after they give the professional the "go ahead". Mr. Melia asked if the BPCC has a budget for that to which Mr. White answered yes. Mr. Melia asked the approximate cost of the testing to which Mr. White responded approximately \$17,000. Selectman Athanas asked if the \$800,000 for the site work would include remediation if needed. Mr. Beaudoin said he thought it was prefaced on a clean bill of health from the soils report. Selectman Marzec noted that he attended the last BPCC meeting and was given a copy of the report that was generated by the consultant firm about the boring holes. Regardless of whether they build on the site we just don't know what the soil is like there. He then commented that testing the water and soil to determine whether building there is a viable option will move us in the right direction. Chairman Melia added that he thinks the BPCC is going in the right direction. Mr. Beaudoin noted that the DPW Director has done most of the work. DPW Director Shuris said that he has attended many BPCC meetings since becoming employed in 2011. He acknowledged that Mr. White and Mr. Beaudoin effectively summarized the situation. Mr. Shuris believes that the existing DPW site is the right site being centrally located, having always been there (since 1941), and deeded to the Town for a DPW facility by the Whitin family. He commented that we know we can get a permit for the building since we have had 3 different permits for a 19,000 foot facility. He reiterated Mr. White's comments that now that the Town has acquired the Pine Grove Cemetery, they have an extra 4,500 square feet for storage. It is also intended to keep the existing building, which is 4,200 square feet, putting in some minor repairs, demolishing 3 decrepit buildings, expanding the site by moving the existing fence to Douglas Road, allowing them to pick up another 200 feet of space. The goal right now

is to use the space outside the flood plain that will not need substantial improvements. After speaking to a Licensed Site Professional [LSP], Mr. Shuris thinks we might be in better shape than we think we are. We can use the existing materials on site for grading. There will be a retaining wall on the back area (the Fletcher Street side). The new building would have about 6 overhead doors for equipment and there would be a new fueling station, the same salt shed, and a repaired existing building. We will use some of our own people to do some of the demolition work. The first step would be to get the LSP on site to do 4 borings, 4 wells, see what migration has occurred, if any, and do some soil sampling all to determine the degree of viability of using the existing site. If any soil has to be removed, it is Mr. Shuris' understanding that they can bring it to a plant like Aggregate in Grafton for recycling at a rate of \$35 per ton. Mr. Beaudoin added that there is a similar DPW facility in Uxbridge if anyone is interested. Mr. Shuris noted that with his certifications and experience, he would be the most qualified to be the on-site project manager. He added that he will make this his job with the assistance of Jamie Luchini in addition to his other responsibilities. However, an engineer will be needed to lay it out and for the drainage. Because it is a simple metal building, an architect won't be needed. The existing building needs some interior work, which the DPW will do all the work themselves to try to keep the cost as low as possible. Their goal is to build an economical facility in a short time frame to provide coverage and safety for the DPW. Mr. Melia thanked the individuals for their report. He noted that he would like the BPC to keep the Board and townspeople informed as much as they can.

TOWN MANAGER'S REPORT/1) FIREWORKS: The Town Manager announced that the annual fireworks display will take place at Lasell Field on Thursday, July 2, 2015, beginning at dusk. **2) CPL. THOMAS S. PERRON MEMORIAL BRIDGE DEDICATION:** The Town Manager attended the bridge dedication ceremony on Sunday, June 14, 2015, along with Senators Fattman and Moore and Representative Muradian. The event was well-attended. **3) ROADS UPDATE:** Town Manager Kozak announced that Fletcher Street, Douglas Road, and Church Street Extension have all been completed and that Ovian Square and Main Street are next on the list to be done. Mr. Shuris announced that Jamie Luchini just qualified for a Construction Supervisor's License. He noted that they are under budget on the road work. Mr. Luchini spoke about future road work in the community, noting that with all the present construction going on some of the side roads are getting pretty beaten up. Mr. Luchini added that Sutton Street is a priority and they are being cautious about additional road repair in the area due to traffic congestion there. He said they will take a look at Kelly, Cooper and Fowler Roads next year. Mr. Marzec commented that a citizen emailed him with concerns that some areas of Church Street Extension remain unpaved. Mr. Luchini responded that they didn't want to put a lot of funding into it since they might get State funding for it and that they just wanted to make it drivable. Mr. Shuris also reassured the Board and Public that they have completed 7 weeks of ledge hammering at the intersection of Highland Street and Benson Road and they will be putting binder down within the next 2 weeks. They will lower all structures to binder grade and put small ramps going into the driveways for the summer, fall, and winter. Next year, they will come back and raise the structures and put the top coat to the grading. He warned that there will be raised structures such as manholes, which will be painted orange as road construction continues so drive slowly and carefully. Mr. Melia questioned the frost heave area on Route 122. Mr. Luchini responded that it is a state highway and there is a Dig Safe out there. He anticipates that they will be working on that shortly. Mr. Marzec asked about the Highland Street/Benson Road area. His concern is about the existing homes in the area with the ledge and possibility of ground water problems. Mr. Luchini noted that there are catch basins up there and there have been no complaints of basement flooding in that area and doesn't anticipate any problems there. **4) NATIONAL GRID AERIAL INSPECTION:** The Town has been notified by National Grid that they intend to do an aerial inspection of all high-voltage lines from June 8th through mid-August 2015. The aerial inspection will cover all transmission lines across Massachusetts, Rhode Island, New Hampshire, and Vermont. **5) POLICE/FIRE DISPATCH:** Mr. Kozak informed the Board that the newly combined Police and Fire Dispatch began today, June 22, 2015. Chief Warchol reported that they received their first dispatch (fire) call today and it went well. Mr. Melia asked if we have the technology when someone calls 911 using their cell phone that it goes directly to the local Police Department. Chief Warchol responded that very

shortly they will hook up to New Generation 911 so if someone dials 9-1-1 with their cell phone it will be re-routed to the correct police department.

SELECTMEN'S CONCERNS. **Selectman Marzec/1)** Has received written comments from concerned citizens that garage sale and flea market signs have been left on various poles in town. He is wondering if people who put up the signs could remember to take them down since it is a time consuming task for others to remove them and becomes litter after a while. He stated there is a bylaw prohibiting it. **2)** Asked if there any monies available from the Town side to purchase the flowers for Alternatives for the Perron Memorial bridge decorations. Mr. Kozak responded that in the past it was done by volunteers. **Chairman Melia/1)** Asked the Town Manager if they could find time to release Executive Minutes. Mr. Kozak confirmed that every year they should be doing it. He did speak with Town Counsel and he indicated that he would get right on it. **2)** Noted that he heard that the IT person for the Town is thinking of retiring. He asked the Town Manager to look into combining the Town IT and School IT positions. **3)** Attended the Middle School graduation last week. The Superintendent was there and the school administrators did a great job on the ceremony. Mr. Melia sent congratulations to all the kids who graduated.

A motion/Mr. Nolan, seconded/Mr. Marzec, to adjourn the meeting. Vote yes/Messrs. Nolan, Marzec, Athanas and Melia.

Meeting Adjourned: 8:50 PM

Respectfully submitted,

James Athanas, Clerk

/pf

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

June 22, 2015

I. APPROVAL OF MINUTES/None.

II. PUBLIC HEARINGS

A. 1) No documentation.

- 2) -Copy of letter from National Grid dated June 1, 2015
- Copy of Petition for Joint or Identical Pole Locations
- Copy of Order for Joint or Identical Pole Locations
- Copy of Memo to Assessor's dated June 8, 2015 requesting an Abutters List
- Copy of list of abutters
- Copy of Notice to Abutters dated June 11, 2015

III. APPOINTMENTS

B. By the Board of Selectmen:

- 1) -Copy of 2015 list of Annual Reappointments
- 2) -Copy of Cynthia Campbell's Talent Bank Application

C. By the Town Manager:

- 1) -Copy of 2015 list of Annual Reappointments
- 2) -Copy of memo from Chief Warchol dated June 15, 2015 recommending Jordan Tredeau for appointment as a Student Police Officer
- 3) -Copy of letter dated June 19, 2015, to Deborah Mary Rosebrooks' appointing her as the Adm. Asst. to the Building Insp./Zoning Board of Appeals

IV. CITIZENS' COMMENTS/INPUT

- Representative David Muradian – Legislative Update – **No Documentation**
Elizabeth Haberski – Signage for littering – **No Documentation**

V. DECISIONS

- D.** - Copy of New China Pacific, LLC's application for a weekly entertainment license for Karaoke.
E. - Copy of letter from St. Camillus Health Center [William Graves] dated May 27, 2015, requesting a one-day Wines & Malts License and to hang a banner across Church Street for their 10th Annual Evening at the Mansion Wine Tasting to be held Friday, September 18, 2015, from 6PM to 10PM
- Copy of St. Camillus Health Center's application for a Special License
 - Copy of signed Hold Harmless Agreement for St. Camillus Health Center's fundraiser
- F.** -Copy of Rockdale Village Foundation Lease
- Copy of Oliver Ashton Post #343, Inc.'s Lease
 - Copy of Blackstone Valley Regional Recycling Center's License Agreement
- G.** -Copy of Town Manager's Goals and Objectives
- H.** -Copy of email from Bill Fredericks dated June 9, 2015, requesting permission to conduct a 5K road race on Saturday, August 8, 2015 beginning at 9AM
- Copy of route map

VI. DISCUSSIONS

I. -No Documentation

- J.** -Copy of plans for updated DPW facility at the current location [Fletcher Street]

VII. TOWN MANAGER'S REPORT

K. 1) Fireworks – No Documentation

2) Cpl. Thomas S. Perron Memorial Bridge Dedication – No Documentation

3) Roads Update - No Documentation

4) National Grid Aerial Inspection – Copy of Safety Notice from National Grid regarding the aerial inspection

5) Police/Fire Dispatch - No Documentation

VIII. SELECTMEN'S CONCERNS – No documentation.

IX. ITEMS FOR FUTURE AGENDA / None.

X. CORRESPONDENCE / None.

XI. EXECUTIVE SESSION / 6:15PM:

L. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.

-No documentation

Board of Selectmen's Meeting
July 13, 2015

IA6

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Ampagoomian, Melia, and Athanas. Selectman Marzec was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager.

Chairman Melia announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion was made and seconded to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 – To discuss strategy with respect to contract negotiations– and to reconvene in Open Session. Roll Call Vote: Mr. Athanas/Yes, Mr. Ampagoomian/Yes, Mr. Melia/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:16 PM

Executive Session Convened: 6:21 PM

Executive Session Adjourned: 6:45 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was recited by those present.

Senator Michael Moore was present at the meeting to provide an update on the budget, which was sent to the Governor's office that includes increases in CH 70 funding, McKinny Vento Education Assistance, Special Education Circuit Breaker, and full-day kindergarten funding. He also gave an update on the MBTA.

APPROVAL OF MINUTES 1.) **April 27, 2015.** A motion/Mr. Nolan, seconded/Mr. Ampagoomian, to approve the April 27, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Ampagoomian, Athanas and Melia. 2.) **May 18, 2015.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan, approve the May 18, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Athanas, Ampagoomian and Nolan.

PUBLIC HEARINGS: 1) **7:05PM - Verizon New England, Inc. / Hill Street: On the westerly sideline, relocate Pole No. T. 435S approximately 50 feet southerly from the center line of Hill Street. One pole to be relocated.** Chairman Melia read the public hearing notice aloud. A motion/Mr. Nolan, seconded /Mr. Ampagoomian to open the public hearing. Vote yes/Messrs. Ampagoomian, Nolan, Athanas, and Melia. Thomas Blicharz, a former Verizon New England employee, now works as a consultant for Verizon and was at the meeting on their behalf. The pole in discussion is a support pole for a mainline pole directly across the street. Reconstruction is currently ongoing. Pole 35 is in the middle of the intersection which has been relocated, however wires have not been relocated due to the need of the support pole being presented tonight. The new pole is a stub pole, the existing stub pole will be removed to be in agreement with MDOT. Stakes have been placed and they are within a public way. Selectmen Ampagoomian voiced a concern as to how the pole will be removed. Mr. Blicharz explained that it would be pulled out and Verizon has not finished stringing new wires up, and a lot of the wires currently there would be taken down and replaced with fewer cables but at this time we cannot string up more until the stub pole is in place. The current pole will be yanked right out. Chairman Melia asked if the abutters have any questions or concerns. There being no further comments, a motion/Mr. Athanas, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Athanas, Nolan, Melia and Ampagoomian. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant Verizon New England, Inc., permission to erect and maintain poles

and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary to be owned and used in common by your petitioners, in the following public way or ways: HILL STREET - On the westerly sideline, place new Pole No. T.435S approximately 50 feet southerly from the center line of Sutton Street; 1 pole to be relocated as illustrated in Plan No.4A0K0MS dated June 10, 2015. Vote yes/ Messrs. Athanas, Nolan, Melia, and Ampagoomian.

APPOINTMENTS/By the Board of Selectmen. 1) Cynthia Campbell, Conservation Commission.

Conservation Commission Chairman Jeremy Deorsey introduced Cynthia Campbell. Mr. Deorsey stated Mrs. Campbell came before the Commission to present her background and experience, and after a conversation with the Commission they feel as though she will make a great member particularly because of her expertise in conservation, wildlife, and her passion for the preservation of it. Mrs. Campbell thanked the Selectmen for their years of service. Chairman Melia asked a question regarding an item on Mrs. Campbell's application concerning vernal pools. Mrs. Campbell explained vernal pools are wetland areas you don't normally see because they dry up in the summer and noted that there are certain animals that can only breed in the vernal pools. She explained that by removing the wetlands, it takes away their breeding places. To certify it, it needs to be mapped, drawn, and all species need to be verified, which then gets sent to the state for certification and makes it a protected wetland. Selectman Ampagoomian asked if she finds herself more proactive or strictly by the letter of the law. Mrs. Campbell replied with the letter of the law and stated the example of filling in along the edge of the wetlands. She also stated she is willing to compromise. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to appoint Cynthia Campbell to the Conservation Commission. Vote yes/Messrs. Nolan, Athanas, Melia and Ampagoomian. 2) **Paul Halacy, Safety Committee [School Dept. Rep.].** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint Paul Halacy to the Safety Committee as the School Department's representative. Vote yes/Messrs. Nolan, Athanas, Melia, and Ampagoomian.

APPOINTMENTS/By the Town Manager. 1) Julie Harris, Treasurer/Collector. Town Manager Kozak stated that Ms. Harris, who is currently the acting Treasurer Collector, has been with the town for a number of years and applied for the position. He noted she has quite a bit of skills and has done a great job in the acting role. He went on to say that an interview process was conducted with 6 candidates and further advised that the interview committee felt that with Ms. Harris' past experience, hard work, and willingness to work on correcting issues, it was recommended to hire Ms. Harris as the Treasurer/ Collector. Chairman Melia asked if there were any questions or concerns. With no further comments the floor was turned over to Ms. Harris. She thanked the board for the opportunity to serve in this position and stated she will do the best job she can to work for the town and do what is needed of her. Selectman Ampagoomian commented on Ms. Harris' demonstration of her tenacity to make sure the Town's funds are completed correctly and in a timely manner and believes she has a great working relationship with all departments. He also pointed out that it is a rarity to find a team player and she has demonstrated she is a team player. Chairman Melia commented that Julie is hard working. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to affirm the Town Manager's appointment of Julie Harris as Treasurer/Collector. Vote yes/Messrs. Ampagoomian, Nolan, Melia, and Athanas. 2) **Nancy Moreira, Treasurer/Collector Clerk** Julie Harris introduced Nancy and stated she began her employment as an intern in the Accounting Department but has been in the Treasurer/Collector's Office for 6 months. In all, Ms. Moreira has been with the town for a couple years and has done a wonderful job. Ms. Harris also stated Nancy is a great team player and truly an asset to the Town. Town Manager Kozak added Nancy has previously worked for the Town Accountant and has an accounting degree from Worcester State University. Ms. Moreira thanked the Selectmen for the opportunity and for considering her for the position. She stated she is thankful for the learning opportunities she has been given from the Town and will do a great job in this position and make a contribution to the community. A motion/Mr. Melia, seconded/Mr. Athanas to affirm the Town Manager's appointment of Nancy Moreira as the full-time Treasurer/Collector Clerk. Vote yes/Messrs. Melia, Ampagoomian, Athanas, and Nolan.

Resignations: Sharron Ampagoomian, Zoning Board of Appeals. Chairman Melia read aloud the resignation letter from Sharron Ampagoomian. A motion/Mr. Melia, seconded/Mr. Athanas to accept Ms. Ampagoomian's resignation from the Zoning Board of Appeals and to send her a letter of appreciation. Vote yes/Messrs. Melia,

Athanas and Nolan. Abstain/Mr. Ampagoomian.

Local Business Spotlight: Woodbury Products [Brian Darling, Vice President]

Mr. Darling was unable to attend due to an unexpected illness in the family but will be in attendance at the next scheduled meeting.

Fall Annual Town Meeting [October 27, 2015] / Vote to close warrant on Friday, August 28, 2015 at 12 Noon - A motion/Mr. Athanas, seconded/Mr. Nolan to close the warrant for the Fall Annual Town Meeting on Friday August 28, 2015 at Noon. There were no comments. Vote yes/Messrs. Melia, Nolan, Athanas, and Ampagoomian.

Whitinsville Christian School/Application for a one-day Beer & Wine license for September 25, 2015 from 6:00 PM to 10:00 PM for a Capital Campaign Kick-Off Donor Event. Kathleen Belanger spoke on behalf of Whitinsville Christian School for the Rise up and Build Capital Campaign Committee. She stated they are looking to obtain a one-day beer and wine license for September 25th from 6:00 pm to 10 pm held at the Lasell Mansion on Hill Street. Chairman Melia asked the board if they had any questions or concerns. Selectman Nolan asked if the event is open to the public. Ms. Belanger responded it is the kickoff event for donors and there are approximately 150 – 200 people. Selectman Athanas asked two questions: 1) how much are you looking to raise, and 2) how will you be selling the tickets. Mrs. Belanger's response was tickets are not being sold; it is an invitation-only event. Ms. Belanger also stated that she believes they are looking to raise about \$17 million but she wasn't completely sure on the number. She also noted she applied through the Town to have a police detail for crosswalk safety. Selectman Ampagoomian questioned if there will there will be food at the event and Ms. Belanger responded yes. Selectman Ampagoomian asked if a food permit had been obtained yet through the Board of Health. Ms. Belanger responded no and that she was unaware that a food permit was needed but that she will apply for the permit tomorrow. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant a one-day Beer & Wine license to the Whitinsville Christian School for September 25, 2015 from 6PM to 10PM for a fundraising event to take place at the Whitin Lasell Mansion with the caveat that they obtain a one-day food permit from the Board of Health. Vote yes/Messrs. Melia, Nolan, Athanas, and Ampagoomian.

FY 15 End of Year Budget Transfers. Town Manager Kozak stated there are a total of three year-end budget transfers; two for the Fire department and one for Employee Benefits. The Town Manager said the Fire Chief was unable to attend due to a family commitment but noted that the transfers being presented tonight have already been approved by the Finance Committee. He advised that the first transfer in the amount of \$3,000 is to cover wages in the Fire Department due to the increased number of structural fires that occurred in the last quarter of the fiscal year, which required calling in extra manpower. In addition, there is also an ongoing absence of one firefighter, which has caused issues with staffing. The second transfer in the amount of \$5,000 is for the repair of equipment that needed repairing and caused a shortfall in the Fire Dept. account. The third transfer in the amount of \$20,000 is for employee benefits. Neil Vaidya, Town Accountant, spoke regarding the employee benefits transfer. He stated we are required to pay the Medicare portion on employees for taxes, which is typically budgeted for every year but we were unaware of the exact amount during budget season, which resulted in a shortfall. He noted it will be taken from the same departmental line item as unemployment compensation and whatever does not get spent at the end of the fiscal year gets returned. This transfer will help soften the current deficit. Chairman Melia opened for questions from the board and there were none. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the above transfers as presented. Vote yes/Messrs. Melia, Ampagoomian, Nolan and Athanas.

Elizabeth Haberski – Signage for littering – Ms. Haberski was not present at the meeting but requested DO NOT LITTER signage be erected on Linwood Avenue. Town Manager Kozak stated that signage requests require Board approval before a sign can be put in place. Chairman Melia asked Hwy. Supt. Jamie Luchini to fill everyone in and recommend where the signage should be placed. Mr. Luchini recommended attaching the sign to the fence that borders the river to avoid putting in a post. Chairman Melia asked if you were headed south on

Linwood Avenue where about would you put the signage. Mr. Luchini replied right along the fence line that follows the river, which was a complaint area, as well as further down past the fence if additional signage were necessary. For that, an additional post could be erected off the side of the road. Selectman Ampagoomian questioned how this area will be policed. Mr. Luchini explained that currently, a volunteer picks up the trash and notifies the DPW when the bags are full. He went on to say, he was unable to speak for the police as far as policing and fines go. Selectman Ampagoomian suggested taking a look at yard sale signs being put on poles, which are private property. Mr. Luchini stated he does have an employee, who if time allows, will remove the signs for which the dates have past. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the placement of DO NOT LITTER signage along the river on Linwood Avenue. Chairman Melia then opened it up for discussion. The Highway Superintendent reiterated that no littering signage will be erected in the wooded area near the walkway on both ends using a regular size sign that says no littering. Selectman Melia requested Supt. Luchini to check the walkway in the morning and stated there has been a TV, or cabinet on the right hand side about three feet into the woods that someone dumped there within the last week. Mr. Luchini stated the DPW will be sure it gets removed. Vote yes/Messrs. Melia, Nolan, Athanas, and Ampagoomian.

Dog Complaint [Chauvin]/Vote to set a dog hearing for August 17, 2015 at 7:05 PM - Animal Control Officer, Dan Chauvin, spoke regarding his request for the Board of Selectmen to hold a dog hearing. He stated that the hearing involves a pit-bull from 32 D Street, which has presently been displaced due to the fire that occurred there last week. At this point, he is unsure if the owner has been relocated but noted that it is in the works. Mr. Chauvin reported that this dog in particular has had numerous biting incidences and most recently escaped its home and traveled to Overlook Street where the pit-bull attacked a dog who was in its own yard and a juvenile male attempting to break up the dogfight was also bitten. It was only through the intervention of passersby that the attack was stopped. The Animal Control Officer said he has had enough with this dog and its repeat offenses. Mr. Chauvin then said that Chairman Melia pointed out to him that his dog complaint form [dog hearing request] indicated the hearing would be for a nuisance dog, however, the Animal Control Officer indicated he would like to amend the hearing request to include potentially declaring the dog a dangerous dog. Chairman Melia noted it is a step up and Mr. Chauvin agreed. He said when a dog is considered a nuisance there are a number of things you are able to do; from training to retraining but when it is deemed a dangerous dog the Board's options are lessened and are a lot more permanent and he advised that he is hoping to go that route. Chairman Melia opened this item up for comments/questions. Mr. Athanas questioned if this was the third incident and Mr. Chauvin replied this is the third incident he is aware of, however, in speaking with the Animal Inspector, Rochelle Thomson, she is aware of a fourth incident. Mr. Athanas asked how large the dog is and Mr. Chauvin answered about 60-65 pounds--a strong and powerful pit-bull breed. Selectman Nolan questioned about how the dog escaped and whether it was from inside the house or from an outside run and if the run was fenced in or not. Mr. Chauvin then pointed out that the Board may be wondering after three or four incidences, why they haven't visited this issue before and Mr. Chauvin said because the other incidences occurred in the Village, on common ground, which gives you limited options. In the most recent incident, the dog was unattended, unrestrained, left the building on its own accord and traveled a considerable distance to Overlook Street where it caused a problem. He added this is what opened the door for him to present this to the Board. Chairman Melia asked him what the Town's responsibility is if that dog is no longer in town since 32 D was one of the apartments burnt down a few weeks ago. Mr. Chauvin answered that he is not exactly sure because the Town has not been faced with an incident like this before. Continuing, the Dog Officer reported that the reason he wants to get the dog before the Board is because the victim has incurred expenses to her dog, which is now in the thousands of dollars. He said the dog has undergone 3 surgeries and the owner of the pit-bull has made no attempt to his knowledge to compensate them for that. He also stated that she certainly has a case for civil court but if you can't find the perpetrator, it makes it difficult. Mr. Chauvin went on to say just to cover the bases for the town and to make sure we did everything we could, he would like to get the wheels in motion to call a hearing on August 17th in hopes that we will be able to locate the owner of the dog by then. Chairman Melia questioned who would be correct person to serve the owner of the dog and Mr. Chauvin replied that the Police Department or their representative. Town Manager Kozak stated that typically the Town sends a certified letter so we would need to find an address through the Police Department. Chairman Melia read MGL Chapter 140 section 137 and stated

that it was his understanding that the dog hearing occurs where the dog resides, so if it's now living in another town, he questions if the Board of Selectmen have to call a hearing and added that this might be a question that needs to be answered by Town Counsel. Chairman Melia verified with Mr. Chauvin that he was present to ask the Board to set up a dog hearing for the next Selectmen's meeting agenda for a dangerous dog and Mr. Chauvin agreed. Selectman Ampagoomian directed a question to the School Superintendent, since Balmer School is in the vicinity of D Street. He asked whether any of the principals or teachers ever mentioned seeing a pit-bull roaming in the area. The Superintendent responded not to her personally but since it is summer vacation there isn't a lot of staff around, however, there is custodial staff so she will definitely check with them. Mr. Ampagoomian stated that would be helpful. He also said if they could find the dog [perpetrator] it would help the Animal Control Officer's case. He then praised Mr. Chauvin by saying he was doing a good job. Mr. Chauvin thanked him and then clarified the issue with deeming a dog dangerous saying we do not have the option of moving the dog to another town but that the Town needs to deal with the dog within the town. He also noted that this is the first time he's had a dog disappear before being able to go through the hearing process. Whether or not the dog is in another town, Mr. Chauvin indicated that he would be willing to work with the town in bringing the dog to a hearing in that specific town if it was necessary, but he's hoping legality will allow us to summons her here, seeing as this is where the incident occurred. Also, the dog was displaced, it was not a deliberate move. Stating it was an extenuating circumstance, he doesn't know what leeway that gives him. Chairman Melia stated this is why he is interested in what Town Counsel has to say--if the dog is out of town, we may not have authority to hold the hearing, so we will look in to that. As far as he's concerned he thinks the Board should schedule the hearing because they can always cancel it. Chairman Melia addressed Mr. Chauvin saying between you and the Police Chief, you have to make sure that the proper people get subpoenaed or at least a certified letter requesting them to attend the hearing to give the proper evidence. He added that under the dangerousness hearing heading, one of the possibilities is that the dog be euthanized versus under the nuisance heading, it's not an option. There being no further discussion, a motion/Mr. Ampagoomian, seconded/Mr. Nolan to tentatively set a dog hearing for August 17, 2015, in the Board of Selectmen's room. Town Manager Kozak interjected and suggested the Board definitively set a hearing, not tentatively. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to amend the motion as follows: To set a dog hearing for a dangerous dog on August 17, 2015 at 7:05PM in the Board of Selectmen's meeting room. Vote yes/Messrs. Ampagoomian, Athanas, Nolan and Melia.

Friends of the Mumford Riverwalk/Vote to accept monetary gift in the amount of \$2,747.52 to be used for the repair, replacement and maintenance of the Mumford Riverwalk and the benches, signage, plaques, associated with it. Town Manager Kozak stated it is his understanding the organization was active many years ago but hasn't had any activity in recent years so the individuals had the funds which they were trying to accumulate, however, they thought it would be better if the town had the funds for the DPW to utilize it to help maintain the Mumford Riverwalk area. Chairman Melia questioned if it will go into a separate gift account. Mr. Kozak responded yes it would if it is accepted. A motion/Mr. Nolan, seconded/Mr. Athanas to accept the monetary gift in the amount of \$2,747.52 from the Friends of the Mumford Riverwalk. Vote yes/Messrs. Ampagoomian, Athanas, Nolan and Melia.

TOWN MANAGER'S REPORT/1) FY 2013 Disaster Recovery Funds. The Town received notification from Department of Housing and Community Development that we were given an additional \$259,900 towards the Rockdale Youth Center, which would bring the total amount of funding to \$861,554.00. This is good news since additional funds are needed because of the bidding process where bids came in higher than the actual award. It is good news but unfortunately it still is not enough money to fund the bids that were received to do the work in the youth center. Gary Bechtholdt is still communicating with the state to see what additional funds can be found. It will be a different fiscal year so the Town Manager will also ask for an extension to get more time to see if this can be granted. He is also meeting with the architect to see what can be reduced to meet the bid amount. Selectman Ampagoomian asked Mr. Kozak if he knew off hand whether the Town Planner plans on rebidding the project. Mr. Kozak responded he did rebid it once already. Mr. Ampagoomian asked about the individual that submitted a price without following any of the criteria. Mr. Kozak answered that happened again but you need to meet the criteria in order to award a bid for State and Federal requirements. Selectman Athanas asked Mr. Kozak

how much the Town is short for the project and Mr. Kozak answered about \$400,000. **2) Good Energy Application to Department of Public Utilities.** The Town Manager reported that Good Energy has submitted application to the Department of Public Utilities back in March but found out there is an additional process. First, it has to go to the Department of Energy, who reviews the application, which it did and now it has reached the DPU for review. He advised there is a tentative date in August to have a hearing but there is some concern that if the DPU does not pass it within 30 days it may not be able to go out to bid for the Fall, which is what he had hoped to do. They are doing everything they can to get the application through. Mr. Ampagoomian asked if we could put some pressure on our two State Senators and State Rep. Mr. Kozak replied that was also discussed and it was suggested at this point to continue with the process because if we did go through our State Senators and Rep. that it might actually backfire with the DPU. Chairman Melia questioned who is holding the process up. Mr. Kozak replied no one is but there was an additional step [which was unknown] that needed to be done and took an extra month to do. Mr. Kozak again said the application is in the hands of the DPU and the hearing date has tentatively been set for August 21st, which he plans on attending--adding if anyone else was interested in going. Chairman Melia mentioned that he thought he recalled Mr. Kozak saying the Fall is important for the winter rates. Mr. Kozak replied that was correct, which was why he was hoping it would go forward. If we feel the DPU is not moving as fast as they should at this point then we would want to discuss it with our Senators/Representatives. **3) Legislative Budget Finalized.** Mr. Kozak advised that the budget has been approved by the Legislature and Governor and that there were no significant changes to Local Aid in the final document. He said the Town is fortunate that it has happened and he was just waiting for the governor to sign it. **4) Quinsigamond College Economic Round Table Event.** Mr. Kozak explained this event was held to speak to various communities about economic development. The new director attended as well as the representatives from our area, who listened to towns and cities talk about what the state can do to help communities with economic development. It was a good first start for the new Baker Administration for helping communities. **5) Veteran's Services Office.** The Town Manager reported that as of July 1st, the Veteran's Services Office moved to the Uxbridge Town Hall. Mr. Kozak explained that Northbridge will still hold office hours one day a week at the Town Hall Annex, which is handicap accessible. The room is equipped with computers, telephones and other office equipment. Individuals who do not want to travel to Uxbridge can utilize the Northbridge facility on Wednesdays from 8:30 – 4:30. Selectman Ampagoomian asked if it would be posted on the Town's web page. Mr. Kozak responded it has been posted on the Veteran's page and his office was also asked to post it as a banner as well. He also pointed out that there are also signs on the buildings. It will now be open to the public in Uxbridge Monday through Thursday and in Northbridge on Wednesdays. **6) Blackstone River Valley National Historic Park Meeting.** The new director came to the meeting where a discussion was held regarding a new boundary for the National Park in the Northbridge and Whitinsville areas. They are going to visit each community as it expands looking for what ideas the towns have. They have asked for assistance from the Historical Commission and Planning Board to talk about that area, which would be part of the park. **7) Road Projects Update.** The Town Manager said Main Street construction has started and is moving along smoothly. The rails are being removed, which is the first step in the project. He said that part should be done by the end of this week or the beginning of next week. Then in two weeks they will come back to do the resurfacing on Main Street as well as Ovia Square. He advised that traffic flow has been pretty good.

SELECTMEN'S CONCERNS. **Selectman Ampagoomian/1)** Asked Highway Superintendent Jamie Luchini about Plummer's Corner and if there has been any progress with the signaling. Mr. Luchini said he just got off the phone with a DOT employee in charge of traffic lights who said they are working on the left hand turn signal. DOT said that instead of pushing more for the arrows to be painted, the Town needs to get the road swept. DOT is also checking what the Town needs for footage to create a left arrow turning lane. **2)** Spoke regarding the unnecessary frost heave sign. The Highway Superintendent mentioned that he had a lengthy conversation with someone from the state in an effort to get the sign removed since the frost heave should have worked through its course and the state has had long enough to fix it. **3)** Asked what the chance of having the double pole removed when the Ovia Square project starts. Mr. Luchini responded the pole should be gone before then adding that he believes Charter is the only vendor we are waiting on so as soon as they move their lines, the pole will be removed. Once the pole is removed, Ovia Square will be milled and hopefully looking a lot better than what it

does now. **Selectman Nolan** questioned the status of the street sweeper that was ordered from the bid list. Mr. Luchini replied it was ordered the day after the election but the salesman he has been dealing with has been on vacation the last two weeks. It is being built and should be done by the end of summer, which will give the DPW plenty of time to get out there and sweep the streets. Mr. Kozak mentioned a new truck was also just ordered. Mr. Luchini followed up by stating they are right where they wanted to be with the price and it should be ordered this week and providing there are no problems, the DPW should have it by winter. **Selectman Athanas/1** asked when the paving will begin on the bottom half of Sutton Street. The Highway Superintendent replied that it was milled and grated last week so the base should be applied on Wednesday with total asphalt coverage shortly thereafter. He also reported that there are some poles that need to be relocated and the concrete for the sidewalks should be poured soon. **2)** Questioned if the grates that are raised will be left through the winter. Mr. Luchini responded that from what he was there will be a top coat put on for winter, which would not be an issue. But, if that is not the case, they are required to put asphalt around them. **Chairman Melia/1** Spoke regarding the frost heaves on Route 122 and asked what was said by the state. Mr. Luchini answered they are getting to it but the DPW is going to make some more phone calls. **2)** Said this time of year this is the highest they have ever been; that people are still swerving around them. Mr. Luchini warned that the Town can't pave it because if something happens, the Town assumes responsibility for maintaining it. **3)** Turned the question to Mr. Kozak and asked if we could follow up with our State Representative and State Senators on the situation. Mr. Luchini mentioned that was his next approach to make some calls to see if we can get it done quicker. Mr. Melia questioned Board members if they had any other issues/concerns. Mr. Luchini spoke regarding Main Street and advised that right now it is in the phase one detour where traffic is going up Forest Street and down Linden Street; tomorrow they will be going to the Fire Station and finishing up that section and if that is the end of the rail, Wednesday they will move the detour down to Hill Street. The water company is working in unison and trailing behind us so as soon as they are done, the road can be milled. They are aiming for early August to have Ovia Square paved and Main Street paved from Memorial Square to Arcade Street.

Chairman Melia announced that the next scheduled Board of Selectmen's meeting is August 17, 2015. A motion/ Mr. Nolan, seconded/Mr. Ampagoomian to adjourn. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

Meeting Adjourned: 8:04 PM

Respectfully submitted,

James Athanas, Clerk

/mw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

July 13, 2015

I. APPROVAL OF MINUTES

- A. 1. Copy of the minutes April 27, 2015 2. Copy of the minutes May 18, 2015

II. PUBLIC HEARINGS

- B. -Copy of letter from National Grid dated June 17, 2015
-Copy of Petition for Joint Pole Locations
-Copy of Order for Joint Pole Locations
-Copy of Memo to Assessor's dated June 16, 2015 requesting an Abutters List
-Copy of list of abutters
-Copy of Notice to Abutters dated June 19, 2015

III. APPOINTMENTS

C. By the Board of Selectmen:

1. Copy of Cynthia Campbell's Talent Bank Application
2. **No documentation**

D. By the Town Manager:

1. Copy of Julie Harris' appointment letter to be Treasurer/Collector
2. Copy of Nancy Moreira's appointment letter to be Treasurer/Collector Clerk

E. Resignations:

- Copy of Sharron Ampagoomian's resignation letter from the Zoning Board of Appeals

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight – None

V. DECISIONS

F. Annual Fall Town Meeting – **No Documentation**

G. -Copy of Application for Special License for Whitinsville Christian School

-Copy of Revenue enforcement and Protection Attestation

-Copy of Hold Harmless Agreement

-Copy of Licensing Routing Slip

H. Copy of End of Year Transfers

I. **No Documentation**

J. -Copy of Complaint of Vicious Dogs

-Copy of email from Animal Officer addressing the details

-Copy of Chapter 140 section 157 of MGL 4. Copy of table of MGL options

K. Copy of letter dated July 1, 2015, from the Friends of the Mumford Riverwalk regarding their monetary gift to the town

VI. DISCUSSIONS - NONE

VII. TOWN MANAGER'S REPORT

- L. 1. Copy of letter from DHCD regarding an additional award of Disaster Recovery Funds
2. Good Energy Application to Department of Utilities - **No Documentation**
3. Legislative Budget Finalized - **No Documentation**

4. Quinsigamond College Economic Round Table Event - **No Documentation**
5. Veteran's Agent Office - **No Documentation**
6. Blackstone River Valley National Historic Park Meeting - **No Documentation**
7. Road Projects Update - **No Documentation**

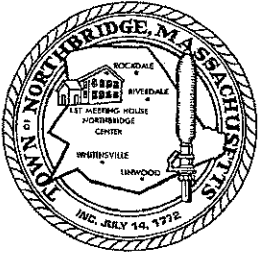
VIII. SELECTMEN'S CONCERNS – No Documentation

IX. ITEMS FOR FUTURE AGENDA - None

X. CORRESPONDENCE - None

XI. EXECUTIVE SESSION / 6:15PM:

**L. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.
-Copy of MOA**



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

II B 1

Theodore D. Kozak
Town Manager

July 28, 2015

Ms. Cassie Heney
P.O. Box 946
349 Main Street
Douglas, MA 01516

Dear Ms. Heney:

As the result of a dog complaint submitted to this office on June 24, 2015, concerning 3 biting incidents by your dog, the Board of Selectmen voted at their July 13, 2015 meeting, to schedule a public hearing [dangerous dog hearing] for **Monday, August 17, 2015, at 7:05 PM** in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA.

The Selectmen will hold this hearing pursuant to M.G.L. c.140 §157 and if such charges are proven, the Board is authorized to make such order concerning the restraint, banishment or disposal of such dog as may be deemed necessary.

You are invited to attend this meeting and respond to the allegations made against your dog. You also have the right to have legal counsel present and to introduce information, testimony, and witnesses in response to the complaint.

If you have any questions, or should you need additional information, please feel free to contact me at 508-234-2095.

Sincerely,

Theodore D. Kozak
Town Manager

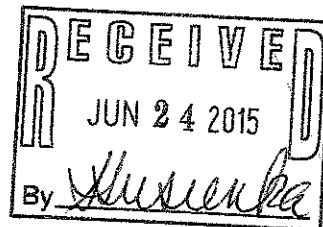
TDK/sls

7/28/15 } c: Board of Selectmen
Chauvin Protective Services (Daniel Chauvin), Animal Control Officer
Mr./Mrs. Lemieux

REQUESTING A HEARING MAC

COMMONWEALTH OF MASSACHUSETTS

Complaint of Vicious or Barking Dogs
Section 137, Chapter 140, General Laws



To: Selectmen
Chief of Police

Town of Northbridge, Massachusetts

Date: JUNE 24th, 2014

I hereby make complaint hereon, that a dog or dogs owned or harbored by:

KATHY HENEY
(Name)

32 "D" STREET
(Address)

residing in my vicinity on or near: _____
(Street or Locality)

is a nuisance by reason of: -(ATTACH ADDITIONAL SHEETS, IF NECESSARY)

① Vicious disposition.

State facts here: 3 BITING INCIDENTS WITH THIS DOG, THE THIRD
SERIOUSLY INJURING A YOUNG BOY AND IS DOG WHO RESIDE ON
6 OVERLOOK ST. (LEMIEUX) - 508-523-0347
Apt. #7

2. Excessive Barking.

State facts here: _____

3. Other Disturbance.

State facts here: _____

4. Source of annoyance to a sick person residing in the vicinity.

State facts here: _____

This complaint is made under penalties of perjury.

Complainant's signature and address:

MPACZ ACO
Signature

508 234-7416
Telephone #

P.O. Box 63
Street

Linwood, MA. 01525
City, State, Zip Code

Sharon Susienka

From: Ted Kozak <tkozak@northbridgemass.org>
Sent: Wednesday, June 24, 2015 2:56 PM
To: ssusienka@northbridgemass.org
Subject: FW: 32 "D" pit bull

For next agenda

Theodore D. Kozak
Town Manager
P: 508-234-2095
F: 508-234-7640
tkozak@northbridgemass.org

From: Daniel [mailto:danchauvin@hotmail.com]
Sent: Wednesday, June 24, 2015 2:42 PM
To: townmanager@northbridgemass.org
Subject: 32 "D" pit bull

Good Afternoon Sir:

The pit bull on 32 "D" street, belonging to one Kathy Heney, has three biting incidents on his record ... He has required three quarantines ... These are documented with the Animal Inspector and the BOH ... I was present at the second incident with the NPD and the most recent incident on Overlook Street.

Both Animal Inspector Rochelle Thompson and myself have concerns regarding this dog ...

This most recent incident has put us in a position where we feel something has to be done ...

The previous incident I had with the dog named "Thomas" involved a dog on dog attack, but because it happened on common ground in the rear of the apartments and not on the street left us limited options ... My understanding is that incident was the second incident ... There was another incident basically involving the same circumstances ...

This most recent incident involved the dog escaping from 32 D ...travelling to Overlook and attacking a dog ...when the boy who's dog was being attacked, attempted to help his dog ... He was bitten in the hand requiring medical attention ...

Ms. Lemieux of Overlook street, the mother of the bitten boy, and owner of that attacked dog, states her son is having difficulties sleeping and their dog, who got the worst of it, has required several surgeries and is still at Tufts University Veterinary Facility in Grafton, recovering from very serious injuries ...including but not limited to ..punctured lungs... Of course, this level of veterinary care has resulted in thousands of dollars in veterinary bills that I would like to see Ms. Heney incur and not the victim ...

We have had three incidents ... It is safe to say there is a likelihood for a fourth if things remain as they are ...

Respectfully,

Daniel ACO



PART I ADMINISTRATION OF THE GOVERNMENT

TITLE XX PUBLIC SAFETY AND GOOD ORDER

CHAPTER 140 LICENSES

Section 157 Nuisance or dangerous dogs; orders for remedial action; appeal; violation of order

Section 157. (a) Any person may file a complaint in writing to the hearing authority that a dog owned or kept in the city or town is a nuisance dog or a dangerous dog; provided, however, that no dog shall be deemed dangerous: (i) solely based upon growling or barking or solely growling and barking; (ii) based upon the breed of the dog; or (iii) if the dog was reacting to another animal or to a person and the dog's reaction was not grossly disproportionate to any of the following circumstances:

(1) the dog was protecting or defending itself, its offspring, another domestic animal or a person from attack or assault;

(2) the person who was attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;

(3) the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring or otherwise provoking the dog; or

(4) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.

The hearing authority shall investigate or cause the investigation of the complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a nuisance dog or a dangerous dog. Based on credible evidence and testimony presented at the public hearing, the hearing authority shall: (i) if the dog is complained of as a nuisance dog, either dismiss the complaint or deem the dog a nuisance dog; or (ii) if the dog is complained of as a dangerous dog: (A) dismiss the complaint; (B) deem the dog a nuisance dog; or (C) deem the dog a dangerous dog.

(b) If the hearing authority deems a dog a nuisance dog, the hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

(c) If the hearing authority deems a dog a dangerous dog, the hearing authority shall order 1 or more of the following:

(i) that the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered or otherwise tied to an inanimate object including, but not limited to, a tree, post or building;

(ii) that the dog be confined to the premises of the keeper of the dog; provided, however, that "confined" shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area upon the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides thereof, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;

(iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;

(iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;

(v) that the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;

(vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or

(vii) that the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

(d) Within 10 days after an order issued under subsections (a) to (c), inclusive, the owner or keeper of a dog may bring a petition in the district court within the judicial district in which the order relative to the dog was issued or where the dog is owned or kept, addressed to the justice of the court, praying that the order be reviewed by the court or a magistrate of the court. After notice to all parties, the magistrate shall, under section 62C of chapter 221, review the order of the hearing authority, hear the witnesses and affirm the order unless it shall appear that it was made without proper cause or in bad faith, in which case the order shall be reversed. A party shall have the right to request a de novo hearing on the complaint before a justice of the court.

(e)(1) Pending an appeal by an owner or keeper under subsection (d), a hearing authority may file a petition in the district court to request an order of impoundment at a facility the municipality uses to shelter animals for a dog complained of as being a dangerous dog. A municipality shall not incur liability for failure to request impoundment of a dog under this subsection.

(2) A justice of a district court, upon probable cause to believe that a dog is a dangerous dog or that a dog is being kept in violation of this section or in violation of an order issued under this section by a hearing authority or a court, may issue an order: (i) of restraint; (ii) of confinement of the dog as considered necessary for the safety of other animals and the public; provided, however, that if an order of confinement is issued, the person to whom the order is issued shall confine the dog in accordance with clause (ii) of subsection (c); or (iii) of impoundment in a humane place of detention that the municipality uses to shelter animals; or (iv) any other action as the court deems necessary to protect other animals and the public from the dog.

(f) A justice of the district court shall hear, de novo, an appeal filed under subsection (d). Based upon credible evidence and testimony presented at trial, the court shall, whether the dog was initially complained of as a nuisance dog or as a dangerous dog: (i) dismiss the complaint; (ii) deem the dog a nuisance dog; or (iii) deem the dog a dangerous dog. The decision of the court shall be final and conclusive upon the parties.

(g) If a court affirms an order of euthanasia, the owner or keeper of the dog shall reimburse the city or town for all reasonable costs incurred for the housing and care of such dog during its impoundment and throughout the appeals process, if any. Unpaid costs shall be recovered by the municipality in which the owner or keeper of the dog resides on behalf of the hearing authority by any of the following methods: (i) a lien on any property owned by the owner or keeper of the dog; (ii) an additional, earmarked charge to appear on the vehicle excise of the owner or keeper of the dog; or (iii) a direct bill sent to the owner or keeper of the dog.

All funds recovered by a municipality under this subsection shall be transferred to the organization or entity charged with the responsibility of handling dog complaints and impoundment. If the organization or entity falls under the management or direction of the municipality, costs recovered shall be distributed at the discretion of the municipality.

If the court overturns an order of euthanasia, the city or town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment.

(h) If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If the keeper of the dog is in violation, all reasonable effort shall be made by the seizing authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the hearing authority, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the licensing authority the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years. A hearing authority that determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section shall report such violations to the issuing licensing authority within 30 days.

(i) Orders issued by a hearing authority shall be valid throughout the commonwealth unless overturned under subsection (d) or (f).

◆ OPEN HEARING

◆ ADMINISTER OATH

1. Ask everyone who will testify to stand (all at once), raise their right hand and take the following oath:

"DO YOU SOLEMNLY SWEAR THAT THE TESTIMONY YOU ARE ABOUT TO GIVE IS THE TRUTH, THE WHOLE TRUTH, AND NOTHING BUT THE TRUTH?"

2. Once that is completed, these steps should be followed:

COMPLAINANT'S CASE

- I. COMPLAINANT'S TESTIMONY
- II. SUPPORTING WITNESSES TESTIMONY
- III. QUESTIONS/CROSS EXAMINATION BY BOARD OF SELECTMEN
- IV. QUESTIONS/CROSS EXAMINATION BY DOG OWNER AND/OR DOG OWNER'S COUNSEL

DOG OWNER'S CASE

- V. DOG OWNER'S TESTIMONY
- VI. SUPPORTING WITNESSES TESTIMONY
- VII. QUESTIONS/CROSS EXAMINATION BY BOARD OF SELECTMEN
- VIII. QUESTIONS/CROSS EXAMINATION BY COMPLAINANT AND/OR COMPLAINANT'S COUNSEL

- ◆ CONCLUSION:
- ◆ CHAIRMAN SHOULD ENTERTAIN A MOTION TO CLOSE THE HEARING.
- ◆ BOARD SHOULD DELIBERATE IN OPEN SESSION AS TO FINDINGS OF FACT.
(Any findings of fact should be made in motion form)
- ◆ CHAIRMAN MAY ENTERTAIN ANOTHER MOTION CONCERNING THE APPROPRIATE SANCTION OR ACTION TO BE TAKEN BY THE BOARD
(Ex: For severe infractions = Restraint, banishment, or disposal of dog)
~ Of course, if circumstances warrant it, the penalty need not be so severe ~

The Board should try to compromise with the parties involved.

Per MGL Chapter 140, Section 157

Based on credible evidence and testimony presented at the public hearing, the hearing authority shall:

DISMISS THE COMPLAINT	IF DEEMED A NUISANCE DOG	IF DEEMED A DANGEROUS DOG The hearing authority shall order 1 or more of the following:
	The hearing authority may further order that the owner or keeper of the dog take remedial action to improve the cause of the nuisance behavior.	(i) That the dog be humanely restrained
		(ii) That the dog be confined to the premises of the keeper of the dog
		(iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained
		(iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property
		(v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime
		(vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
		(vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

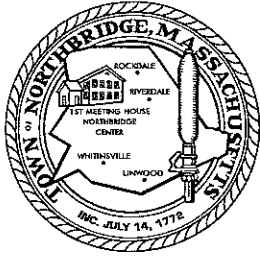
If the dog is complained of as a nuisance dog, the hearing authority shall:

1. Either dismiss the complaint OR
2. Deem the dog a nuisance dog
 - a. (If deemed to be a nuisance dog) - The hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

If the dog is complained of as a dangerous dog, the hearing authority shall:

1. Dismiss the complaint OR
2. Deem the dog a nuisance dog OR
3. Deem the dog a dangerous dog
 - a. (If deemed to be a dangerous dog) - The hearing authority shall order 1 or more of the following:
 - (i) That the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered, or tied to an inanimate object including but not limited to, a tree, post or building;
 - (ii) That the dog be confined to the premises of the keeper of the dog; provided, however, that “confined” shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area on the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;
 - (iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;
 - (iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;
 - (v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;
 - (vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
 - (vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
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7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Sent to Abutters
7/28/15 Angela Birch

II B2

NOTICE

July 28, 2015

To: Abutters
National Grid/Angela Birch

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, August 17, 2015 at 7:15 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of Massachusetts Electric Company, dated July 2, 2015, for permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as said Company may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

Sutton Street

NGRID request to install a 40"3 pole overhead to underground connection to customer's underground secondary for a traffic light

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected in accordance with the plan filed herewith marked--Massachusetts Electric Company.

Plan No. 18843046 dated July 1, 2015.

NORTHBRIDGE BOARD OF SELECTMEN
James Athanas, Clerk

mjw/

JORRITSMA GLENN D
GLENN JORRITSMA & CANDICE BRIES, TF
800 SUTTON ST
NORTHBRIDGE, MA 01534

POLIQVIN GERARD & VICTORIA M
C/O LYDIA TAFT NURSING HOME
60 QUAKER HWY #30
UXBRIDGE, MA 01569

KNOTT JAMES M SR
456 HILL ST
WHITINSVILLE, MA 01588

SOBKOWIAK EDWARD J JR
ILONA P SOBKOWIAK
723 SUTTON ST
NORTHBRIDGE, MA 01534

MADSEN MICHAEL E
HOLLY L MADSEN, TE
1742 HILL ST
NORTHBRIDGE, MA 01534

CAIRA, ALFRED F
DARLENE C CAIRA
1740 HILL ST
NORTHBRIDGE, MA 01534

DELUCA DAVID R
MAUREEN A DELUCA, TE
760 SUTTON ST
NORTHBRIDGE, MA 01534

ABBUTTERS LISTING
NORTHBRIDGE, MA

Map	Block	Lot	Unit	Owner's Name	Co Owner's Name	Address	City	ST Zip
13	9			JORRITSMA GLENN D	GLENN JORRITSMA & CANDICE BRIES, TRU	800 SUTTON ST	NORTHBRIDGE	MA 0153
13	25			POLIQUIN GERARD & VICTORIA M	C/O LYDIA TAFT NURSING HOME	60 QUAKER HWY #30	UXBRIDGE	MA 0156
18	1			KNOFT JAMES M SR		456 HILL ST	WHITINSVILLE	MA 0158
18	229			SOKOWIAK EDWARD J JR	ILONA P SOKOWIAK	723 SUTTON ST	NORTHBRIDGE	MA 0153
19	124			MADSEN MICHAEL E	HOLLY L MADSEN, TE	1742 HILL ST	NORTHBRIDGE	MA 0153
19	125			CAIRA, ALFRED F	DARLENE C CAIRA	1740 HILL ST	NORTHBRIDGE	MA 0153
19	126			DELUCA DAVID R	MAUREEN A DELUCA, TE	760 SUTTON ST	NORTHBRIDGE	MA 0153

nationalgrid


7/10/15
Jim

Do you have any issues
with this request?

OK as submitted.

July 2, 2015

Town of Northbridge
Board of Selectmen
7 Main Street
Whitinsville, MA 01588


16 July 2015

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

Rebecca Kelly 781-907-3499

Please notify National Grid's Angela Birch of the hearing date / time at 401-784-7726 or
angela.birch@us.ngrid.com

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Angela Birch; 280 Melrose Street; Providence, RI

Very truly yours,



Eric Widman, Engineering
Supervisor, Distribution Design

Enclosures

Town Copy

PETITION FOR POLE LOCATIONS

July 2, 2015

To the Board of Selectmen
Northbridge, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY requests permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said company may deem necessary, in the following public way or ways;

Sutton Street

NGRID request to install a 40"3 pole for an overhead to underground connection to customer's underground secondary for a traffic light

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain pole and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked:

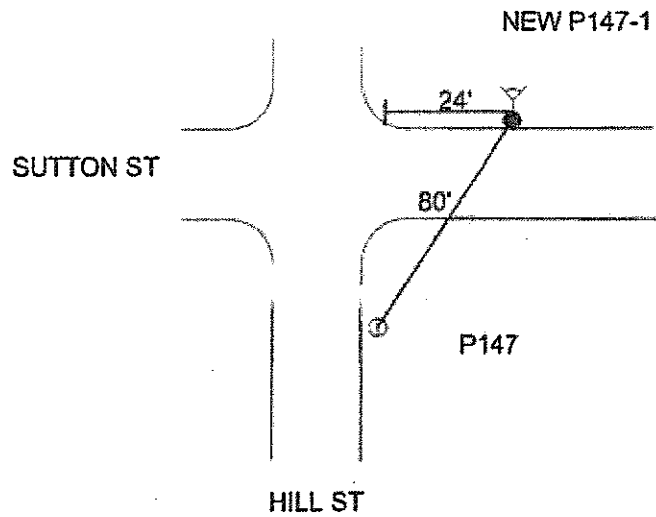
MASSACHUSETTS ELECTRIC COMPANY

Plan No. **18843046** Dated **07/01/2015**

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used exclusively for municipal purposes.

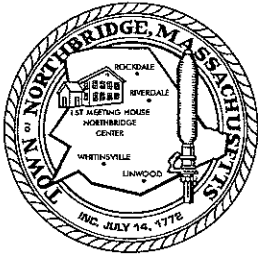
MASSACHUSETTS ELECTRIC COMPANY

By: *Eric Widmar*
Manager of Distribution Design *AB*



NGRID TO INSTALL A 40'3 POLE FOR AN OVERHEAD TO UNDERGROUND CONNECTION TO CUSTOMER'S UNDERGROUND SECONDARY FOR A TRAFFIC LIGHT

POLE PETITION		nationalgrid	
<input checked="" type="radio"/> Proposed NGRID Pole Locations		Date:	7/1/15
<input type="radio"/> Existing NGRID Pole Locations		Plan Number:	18843046
<input checked="" type="radio"/> Proposed J.O. Pole Locations		To Accompany Petition Dated:	7/1/15
<input type="radio"/> Existing J.O. Pole Locations		To The: TOWN	OF NORTHBRIDGE
<input checked="" type="radio"/> Existing Telephone Co. Pole Locations		For Proposed: SO	Pole: 147-1 Location: SUTTON ST
<input type="radio"/> Existing NGRID Pole Location To Be Made J.O.		Date Of Original Grant:	7/1/15
<input checked="" type="radio"/> Existing Pole Locations To Be Removed			
DISTANCES ARE APPROXIMATE			



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OFFICE OF THE TOWN MANAGER
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www.northbridgemass.org

Theodore D. Kozak
Town Manager

MEMORANDUM

DATE: July 13, 2015
TO: Jennifer Cecconi, Assistant Assessor *JC*
FROM: Melissa Wetherbee, Administrative Assistant *MW*
SUBJECT: Abutter's List

I hereby request an abutter's list for the following purpose and location:

MASSACHUSETTS ELECTRIC COMPANY:

Sutton Street

NGRID request to install a 40"3 pole for an overhead to underground connection to customer's underground secondary for a traffic light

Enc.: Petition
Map

Abutters to include: all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation.

1 own copy

PETITION FOR POLE LOCATIONS

July 2, 2015

To the Board of Selectmen
Northbridge, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY requests permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said company may deem necessary, in the following public way or ways;

Sutton Street

NGRID request to install a 40"3 pole for an overhead to underground connection to customer's underground secondary for a traffic light

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain pole and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked:

MASSACHUSETTS ELECTRIC COMPANY

Plan No. **18843046** Dated **07/01/2015**

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

By: Eric Widman
Manager of Distribution Design *AB*

Melissa Wetherbee

From: Melissa Wetherbee <mwetherbee@northbridgemass.org>
Sent: Tuesday, July 28, 2015 11:55 AM
To: National Grid- Pole Locations (angela.birch@nationalgrid.com)
Subject: Pole Location

Good morning Angela,

We have scheduled a Public Hearing on Monday August 17, 2015 at 7:15 PM. The plan number is 18843046 date July 1, 2015. Please let us know who will be in attendance on behalf of National Grid.

Thank you

*Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095*

III C 1

June 18, 2015

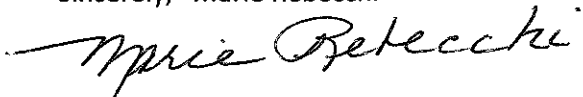
To: Council on Aging
Board of Selectmen

From: Marie Rebecchi, Member – Council on Aging

Re: Letter of Resignation

As of August 12, 2015, I, Marie Rebecchi, must resign from the Council on Aging. My husband, Charles, and I decided to do a permanent move to Port Charlotte, Florida. This is on the West Coast. My years of volunteering have been such a pleasure for me personally and I wish everyone good luck and good health.

Sincerely, Marie Rebecchi

A handwritten signature in cursive script that reads "Marie Rebecchi". The signature is written in black ink and is positioned below the typed name.

From: Michelle Mellen [<mailto:mlmethe@hotmail.com>]
Sent: Wednesday, August 05, 2015 4:10 PM
To: Kelly Bol
Subject: Resignation

III C 2

Dear Kelly and Members of the Council on Aging,

It is with deep regret that I hand over my resignation as a board member of the Council on Aging. I have made a move to Uxbridge as of August 1st and it is my understanding that this makes me ineligible to remain on the board.

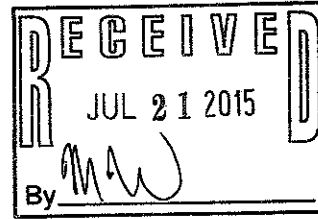
That being said I want to thank all of you for making me feel so welcome in my short time on the board. It is an important job that I was very proud to be part of and will carry what I have learned from this experience in my future endeavors.

Best wishes to all,

Michelle Methe

III C 3

Ms. Carol B. Snow
28 June Street
Northbridge, MA 01534



Mr. Theodore Kozak
Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

July 20, 2015

Dear Mr. Kozak:

I am writing to inform you of my decision to resign my position as a member of the Northbridge Zoning Board of Appeals, effective July 31, 2015.

My full time job commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

Serving on the ZBA has been a truly enjoyable experience for me over the past 15+ years and I am grateful to have learned so much and met so many interesting people.

Sincerely,

Carol B. Snow

Thomas Hansson, Chairman ZBA
Brenda Ouillette, Administrative Assistant, ZBA
Sharon Susienka, Executive Asst. to the Town Manager

III C 4

Barbara H. Gaudette
14 Eben Chamberlain Road
Whitinsville, MA 01588

July 27, 2015

Doreen A. Cedrone, Town Clerk
Town of Northbridge
7 Main Street
Whitinsville, MA 01588

COPY

Dear Doreen:

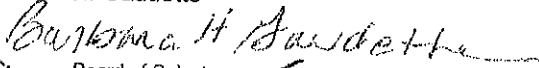
Please accept this letter as my resignation from the Planning Board effective July 27, 2015. As you know I have served on the Planning Board for 25 plus years. During this time I have really enjoyed the opportunity to work with and watch the town grow. I am pleased to have served on the Planning Board and learned and experienced many exciting initiatives through the years.

I am especially fond of the achievements with the Mumford Riverwalk from an early idea to the educational experience it continues to offer today. I am also happy to be a part of the 2002 Open Space & Recreation Plan and Master Plan completed in 1996.

I want to thank the Planning Board and Town Planner and wish them all the best.

Sincerely,

Barbara H. Gaudette

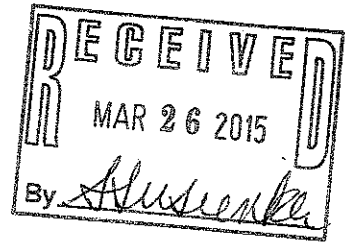


CC: Board of Selectmen ✓
Planning Board

8/17 Agenda

III D 1

C: BOS 6/4/15



TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN

Northbridge Town Hall

7 Main Street

Whitinsville, MA 01588

**Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.**

5/22/15 } C: Peter Lachapelle
Bill Lavallee

Yes - per Town Clerk 6/3/15

Date:

- March 22, 2015

Name:

- Steven Sullivan

Home Address:

- 517 Shining Rock Dr., Northbridge, MA 01534

Email Address:

- ssullivan728@comcast.net

Telephone Cell:

- 813.390.5251

Business:

- 774.369.7003

Address Tel:

- 508.266.7016

Current Occupation/Title:

- Director of Managed Markets Marketing

Education:

- BA in Business Management – Minor in Psychology
- Washington State University, Pullman, WA – May 1987

Governmental, Civic & Community Activities Charitable & Educational Activities

- IMPACT Team – Lifesong Church
- Volunteer – Fox Valley Food Bank

Town Committees or Offices:

- None currently

I am interested in the following Committees:

- Personnel Board

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge.

- Neither I am or any family members are employed by the Town of Northbridge

NAME:

- Steven Sullivan

PRECINCT#

- Not sure – (not on voter registration receipt)

COMMITTEE INTEREST (Indicate Committee preference)

- Personnel

Present Interest or business affiliation (dates, places)

- Sunovion Pharmaceuticals, Marlboro, MA (Oct 2014 – Present)

Experience: Volunteer, social service, business (dates, places)

- I have been an active volunteer with my church and also local food pantries
- As a business owner and employee, I have extensive interviewing, coaching, development and talent planning experience
- I have led teams as large as 100 individuals

Special skills and education (be specific):

- I have extensive interview training in both behavioral and situational interview techniques
- I recently completed HR training on appropriate, legal and compliant interviewing scenarios
- I have a strong history of identifying, hiring, developing and leading teams

How experience relates to particular committee interest:

- My diverse experience will add value to the committee by bringing over twenty years of hiring and talent development experience to the Town of Northbridge

-
- **ADDITIONAL COMMENTS:** I appreciate the opportunity to be a volunteer member of the Personnel Board and I would be a reliable, consistent and active member of the team.

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

Steve Sullivan

Strategic, Performance Driven Leader with Diverse Experience

Dynamic, highly accomplished, results-oriented **Senior Healthcare Leader** with demonstrated success developing and executing strategies and tactics while inspiring teams to consistently exceed organizational goals. Experience in the Pharmaceutical, Diagnostic, Medical Device and Durable Medical Equipment (DME) markets. Diverse background in Sales Leadership, Managed Care, Marketing, Operations and Business Development in field and home office environments. **Therapeutic background:** CNS, Diabetes, Cardiovascular, GI, Respiratory, Immunology, Pain and Anesthetics. **Device Background:** Insulin Pump, Wound Care, Respiratory, Urology, Ostomy.

CORE COMPETENCIES

- Strategic Planning, Execution & Forecasting
- Leading National, Regional & District Teams
- Managed Care Strategy, Pricing & Contracting
- Leadership, Coaching, Hiring and Development
- Strategic Brand and Payer Planning & Execution
- Multi Channel Promotional Plan Development
- Sales Force Design, Deployment & IC Plan Design
- KPI Development & Performance Management

9/2014 – Present Sunovion Pharmaceuticals

Marlboro, MA

Director, Managed Markets Marketing - Respiratory

Sunovion is a pharmaceutical company marketing products within Primary Care, Specialty and Hospital markets for CNS, Neurology and Respiratory

- Work with cross-functional partners (Account Directors, Brand Marketing, Sales, HEOR, Medical, Legal, Commercial Analytics and other key internal stakeholders) to develop a comprehensive payer strategy that is strategically aligned to the brand marketing objectives
- Lead development of a compelling payer value proposition and resources that communicate clinical, economic and value-based attributes to key payer segments and channels (including alignment to HUB specialty services)
- Design and conduct market research with key customer segments to aid in the development of sound managed markets business strategy
- Develop and maintain a thorough understanding of the dynamics driving the various managed markets segments and channels including: Commercial Managed Care, Medicare, Specialty Pharmacy, Durable Medical Equipment (DME), Long Term Care (LTC), Medicaid, Exchanges, Trade, Integrated Delivery Networks (IDN's) and Accountable Care Organizations (ACO's)
- Support business development activities through landscape analysis, understanding of access drivers and competitors, and evaluation of likely payer response
- Effectively manage agency, budget and project timelines to develop promotional programs and tactics

11/2009 – 9/2014 Daiichi Sankyo Pharmaceuticals

Parsippany, NJ

Sr. Manager – Payer Marketing (4/13 – 9/14) – Parsippany, NJ

Daiichi Sankyo is a pharmaceutical company marketing products within Primary Care, Specialty and Hospital markets for Cardiology & Diabetes

- Developed key customer strategies and value propositions at both the National and Regional levels for Effient and Welchol
- Conducted necessary market research to deliver strategically aligned resources to field Managed Markets personnel
- Developed annual brand plan including payer strategy, budget and supporting tactics
- Worked cross functionally with training, HEOR and Medical to align, develop and deploy strategies & tactics
- Develop field and multi-channel pull through resources for rapid deployment based on strategic plan and market opportunities
- Complete monthly analysis to review payer performance at National level to assess performance and opportunities
- Led project team to deliver dynamic territory level copay data that is fully integrated into iVA within iPad for all field sales

Sr. Brand Manager – Welchol (7/12 – 3/13) – Parsippany, NJ

- Welchol achieved gross sales of \$551M (100% of annual goal) and net sales of \$388M (101% of annual goal)
- Developed and coordinated core promotional campaign strategies and tactics; supported Area Sales efforts to achieve product sales objectives through training and promotional initiatives and led the development and execution of the overall franchise brand plan
- Developed and implemented ADDvantage explosion contest – which yielded 10% lift in copay program enrollees in Q3
- Led project team for the first ever Patient Support Line to meet HCP/Consumer needs based on market research, the PSL resulted in several hundred calls which enhanced adherence and patient experience

Area Business Manager - Midwest (11/09 – 6/12) – Chicago, IL

- Responsible for area sales performance, strategy development and implementation, hiring process, new hire training, talent identification and development, operations and District Manager development
- Took Area from last place (#5/5) to #1 with Sprix growth within 6 weeks to lead Sprix Generator Contest
- In 2010 – 2 of 4 Regions were #1 in the Nation – first time ever for the Midwest
- Goal El Sol Contest Award Winner – Feb 2011 - Departin' from losartan Contest Award Winner – May 2011

6/2007 – 11/2009

CCS Medical

Clearwater, FL

Director of Managed Care (1/08 – 11/09) – Clearwater, FL

CCS Medical is the second largest provider of diabetes supplies and the #1 distributor of MedTronic insulin pumps along with significant businesses in urology, wound care, mail order pharmacy and ostomy

- Led a team of 6 National Account Managers responsible for contracting, partnering and pull thru with Government (Medicare Part B & D – Medicaid), Commercial Carrier, TPA, IPA and PBM segments
- **President's Club** Award Winner - 2008
- Responsible for strategy, targeting, territory design, performance tracking, training, individual development, goal setting and incentive compensation design
- Developed partnerships with key plans to develop customized patient support programs that led to significant enrollment gains
- Contracted and developed pull through plans for first National contracts (Humana & Cigna) completed by CCS Medical
- Partnered with MedTronic to insure strategic alignment on Insulin pump contracting
- Grew targeted plan revenue 25.2% to \$237.7M finishing at 104% to annual goal in 2008

Director of Business Development (6/07 – 1/08)

- Developed and expanded current manufacturer strategic partnerships to increase portfolio diversity, referrals and sales
- Identified, evaluated and negotiated agreements for new products, partners and technology platforms to grow revenues and enhance product mix – worked with a multitude of roles including "C" level executives within potential partners
- Led partnership program with Wal-Mart for their Medicare patients – developed process, materials and implemented pilot program
- Team lead during discussions with Express Scripts to explore partnership opportunities
- Conducted merger and acquisition analysis and due diligence
- Developed cross functional teams to fully operationalize new products and technologies

3/2005 – 1/07

Prometheus Laboratories

San Diego, CA

Regional Sales Director – Eastern Region – Tampa, FL

- Led a team of 4 District Sales Managers and 32 Technical Sales Specialists responsible for the promotion of Entocort EC, IBD Serology 7, Thiopurine Management and Celiac Diagnostics. Prometheus offers a personalized medicine approach to help Gastroenterologists by providing Serological Diagnostic tests to help them diagnose and stratify patients and then select and optimize therapies (Entocort). Region consisted of the East coast except for Carolinas. Markets include Gastroenterologists, Teaching Institutions, Hospital Laboratories, Independent Laboratories and IBD Centers. Responsible for Region sales goal attainment and individual and team development. I worked closely with District Sales Managers in the following areas: Hiring, contracting, managed care pull through strategies/tactics, individual performance management and development, resource planning, team vision, direction and focus.
- #1 Region all Diagnostic products – January 2007
- #1 Region with two of four promoted products – 1 of 2 Regions to exceed 100% on all four promoted products - 2006
- 4 promotions from within Region in 06' – Highest in Nation
- Led initiative to develop and implement personal scorecard, selling model, adoption sequence and objection handling model for field sales
- Led initiative to develop and implement DSM competency model (2005)
- Grew overall dollar sales by 23% from \$25.6M in 2005 to \$31.5M in 2006

4/1991 – 3/2005

AstraZeneca

Wilmington, DE

Regional Sales Director – Specialty Care CNS/Hospital/Long Term Care – Tampa, FL (4/03 – 3/05)

- Led a team of 8 District Sales Managers and 80 Pharmaceutical Sales Specialists responsible for the promotion of CNS products: (Seroquel - Psychiatry), Infection (Merrem - Infectious Disease), Gastrointestinal (Nexium - LTC Providers), and Respiratory (Pulmicort Respules - Pulmonologists/Pediatricians). Markets included office based Physicians, Community Mental Health Centers, Forensic Evaluation Centers, VA Hospitals, Teaching Institutions, Long Term Care facilities and Department of Corrections facilities. Responsible for sales, individual and team development, hiring, managed care pull through strategies, key account planning, deployed role strategic direction, objective allocation, marketing team feedback, individual performance management, budget, strategic product focus and direction. Responsible for Florida, Georgia, North/South Carolina.
- #1 Business Center of 8 – Seroquel Sales – 2004
- #2 Region of 16 in Nation (#3 Business Center) – Seroquel sales – 2003
- Winner of “**Circle of Excellence**” award – 2003

Marketing Promotions Manager – Zomig Nasal Spray – Wilmington, DE (7/02 – 3/03)

- Led the planning, development and implementation of product strategic plan that supported the launch of Zomig Nasal Spray
- Developed and created promotional material within specified timelines and budgets
- Assisted with the management of relationships with advertising agencies and other vendors
- Collaborated with other functional areas to ensure promotional consistency and legal/regulatory compliance
- First year sales were approximately \$21M

Regional Sales Director – CNS General Care – Tampa, FL (10/00 – 7/02)

- Led a team of 7 District Sales Managers and 63 Representatives in a 4 state Region comprised of Florida, Georgia, North/South Carolina. Promoted anti-migraine (Neurologists) and respiratory (Pulmonologists/Allergists) products to specialist and primary care audience. Responsible for sales, individual and team development, hiring, managed care pull through strategies, key account planning, deployed role strategic direction, objective allocation, marketing team feedback, individual performance management, budget, strategic product focus and direction.
- #3 Region in Nation Zomig sales performance – 2001

Regional Sales Director – Respiratory Team Three – Tampa, FL (9/99 – 9/00)

- Responsible for leading a team of 5 DM's and 50 Representatives. Represented Pulmicort Turbuhaler, Rhinocort Aqua, and Zomig. Call point was: Neurology, Pulmonology, Allergy and Primary Care. Responsible for sales, individual and team development, key account planning, budget, strategic product focus and direction.
- #1 Region in nation Zomig sales performance – #1 Region in terms of call activity and average – 2000
- Recognized nationally for PCS Managed Care pull through initiative

Customer Unit Director (Salt Lake Customer Unit) – Denver, CO (12/98 - 8/99 ASTRA Pharmaceuticals)

- Responsible for leading 3 DM's and 21 Representatives. Customer unit promoted six different pharmaceutical products in three different therapeutic areas: Respiratory, Cardiovascular and Gastrointestinal. Responsible for sales, key account planning, strategic focus and direction, final hiring and termination decisions, individual development plans, and quota setting analysis. Responsible for UT, Southeastern WA, ID, Northwestern CA.
- 100% to goal on 4 of 6 products - 1999
- Selected to develop and implement Customer Group Manager training program for Customer Center
- Developed Specific Benefit Selling training program with leadership team and implemented throughout entire Customer unit
- Developed and implemented first ever managed care training program for Customer Unit

Regional Account Manager – Managed Care - Midwest Region (9/98 - 11/98 ASTRA USA) – St. Louis, MO

- Key accounts selected in conjunction with National Account Manager and Regional BU Director. Responsible for partner/pull thru programs and preferred formulary placement. Communicated updates through Regional Business Unit Director to appropriate field personnel. Training included - CMR Institute "Introduction to Managed Care", "Advanced Managed Care Concepts", Pinsonault Associates "Understanding Managed Care," Astra Pharmaceuticals in house and "Creating Competitive Business Solutions" program.

Primary Care District Manager (11/93 - 9/98 ASTRA USA) – St. Louis, MO

- District encompassing Missouri and Southern Illinois. 8 office based representative reports. Responsible for developing and achieving corporate sales goals, individual development, meeting budget objectives, hiring and termination. Responsible for key accounts and meeting their needs. In charge of two cross functional teams incorporating lead Medical Center Specialists and Office Based Representatives from another district. Consistently exceeded sales goals and objectives. Promoted Respiratory (Pulmicort Turbuhaler and Rhinocort Aqua) and Cardiovascular (Toprol-XL) products.
- #1 District in Nation with Toprol-XL - Won "Midwest Region Leadership Award" – 1998
- #5 National and President's Club rank - Won "Silver Streak" leadership/performance award – 1997
- #4 National and President's Club rank – Won "Top Gun District Manager" leadership award – 1996
- #2 President's Club rank in Region – 1995 - #1 District in Nation with Toprol-XL – 1994

Rx Division Sales Representative – Portland, OR (4/91 – 11/93 ASTRA USA)

- President's Club Winner - 1993

3/90 - 4/91 **Brown Bag Sandwich Shop** **Phoenix, AZ**
Owner / Operator - Doubled sales within 6 months

3/88 – 3/90 **SAFESITE Records Management** **Phoenix, AZ**
Director of Sales & Marketing (Start Up) - Led newest branch to #1 in data storage and customer satisfaction

EDUCATION

1982 - 1987 **Washington State University** **Pullman, WA**
BA in Business Management – Minor in Psychology

Professional Education

Columbia Business School Executive Education: Marketing and Innovation (November 2013)

Commercial Skills Diploma received May 2004 - Courses Included: Pharmaceutical marketing, statistics, finance, accounting, creating customer value, lifecycle management, segmentation and opportunity analysis, global pharmaceutical business simulation and integrated marketing communication and promotion

4/22/13 } C: ZBA
BAS

III 02

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

-yes, per Town Clerk
8/10/15

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

Date: 4/10/13

Name Randy K. BBE

P. O. Box _____

Home Address 150 SPRAGUE ST Tel. 508-889-6351

Business _____

Address _____ Tel. _____

Current Occupation/Title SOFTWARE DEVELOPER

REAL ESTATE DEVELOPER

Education B.A. FINANCE & MGMT NORTHHAMPTON U.

MASTERS FINANCE CLARK UNIVERSITY

MASTERS COMPUTER SCIENCE CLARK UNIVERSITY

Governmental, Civic & Community Activities SOFTBALL COACH

Charitable & Educational Activities CATHOLIC CHARITIES

ASSUMPTION SCHOOL

Town Committees or Offices _____

I am interested in the following Committees: BOARD OF APPEALS / ZONING

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NONE

NAME: RANDY KIBBE PRECINCT#

Town of Northbridge

ADDRESS: 130 SPRAGUE ST

Telephone Home: 334-8000 Office: 889-6351

Present interest or business affiliation (dates, places)

EXCOD REALTY (PRESIDENT)

COMMITTEE INTEREST

Indicate Committee preference

1. BOARD OF APPEALS / ZONING
- 2.
- 3.
4. Short term projects
5. Interest in serving where needed

Date App't	COMMITTEE	Term Expired
------------	-----------	--------------

Experience-volunteer, social service, business (dates, places)

CATHOLIC CHARITIES - ASSUMPTION SCHOOL

Special skills and education (be specific)

I HAVE A MASTERS IN FINANCE AND COMPUTER SCIENCE. I HAVE BEEN INVOLVED IN REAL ESTATE DEVELOPMENT FOR THE PAST 15 YEARS.

How experience relates to particular committee interest

I FEEL MY PAST EXPERIENCE AND KNOWLEDGE OF REAL ESTATE, REAL ESTATE LAW, ZONING AND ZONING BY-LAWS WOULD BE VERY APPLICABLE TO THE BOARD OF APPEALS / ZONING

Please check the Annual Town Report for a complete listing of Committees and Committee reports, their appointive authorities, and terms of office.

ADDITIONAL COMMENTS:

Mail completed card to:

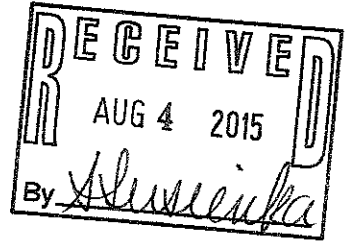
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

III 03

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

-yes per
Town Clerk
8/10/15

Date: 8/4/15

Name Kevin D. Quinlan

P. O. Box 248 Uxbridge, MA 01569

Home Address 28 Haring Ave, whitinsville

Email Address attorneyquinlan@gmail.com

Telephone (508) 723-6384 Cell _____

Business Law Offices of Kevin D. Quinlan

Address 2 south main st suite 201, Uxbridge Tel. 508

Current Occupation/Title Attorney

Education Doctorate of Law (JD)

Governmental, Civic & Community Activities Board Member Jig Offens, Inc,
Douglas, MA

Charitable & Educational Activities _____

Town Committees or Offices former ZBA Northbridge
former Haring Authority Northbridge

I am interested in the following Committees:
Zoning Bd. of Appeals

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None

NAME:

Kevin D. Quinlan

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|--------|----|
| 1. ZBA | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Former Northbridge ZBA member

Experience: Volunteer, social service, business (dates, places)

I have worked professionally on many zoning cases.
I'm a lawyer.

Special skills and education (be specific)

I find zoning issues interesting. Had a lot of fun working with Attorney Henry Lane

How experience relates to particular committee interest

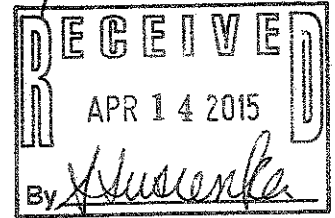
ADDITIONAL COMMENTS:

Mail completed form to:
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

III D 4

4/14/15 90: COA

TALENT BANK APPLICATION



please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

yes per Town Clerk
8/10/15

Date: 4/7/2015

Name Denise Forgit

P.O. Box _____

Home Address (Same) 220 Heritage Dr. Whitinsville, MA

Email Address _____

Telephone (508) 341-7678

Cell (Same) (508) 341-7678

Business _____

Address _____

Tel. _____

Current Occupation/Title Self employed

Education B.S. Degree in Education - W. State University.

Licensed Insurance Agent.

Past Business owner in town of Chamber of Commerce Board Member

Governmental, Civic & Community Activities Volunteer, St. Camillus Health Care

Visitor, MASS. Farm Bureau American Cancer Society

Charitable & Educational Activities Religious Education Instructor

Religious Education Board - St. Patrick's Church Whitinsville

Town Committees or Offices John 21 - Community Breakfast Volunteer Peace of Bread Serv

past (10yr) Volunteer: Northbridge Mentoring School to Home Volunteer - Coordinated by North. Elementary Schools

I am interested in the following Committees:

Council on Aging - & Related F.I.N.E.

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None presently employed by the Town

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- 1 Council on Aging 4.
- 2. 5.
- 3. 6.

Present Interest or business affiliation (dates, places)

A personal Interest in the well-being of our Senior/elders and Advocating on behalf of them: medically, physically, socially etc.

Experience: Volunteer, social service, business (dates, places)

I have no paid experience for Volunteering for the Council on Agency; Just a desire to continue Advocating for our Northbridge Seniors - many of whom I know personally, by or thru

Special skills and education (be specific)

helping them out, being a life long Resident of the Town of Northbridge. I have + continue to bring Senior Residents Food Baskets thru the N.A.C. + do Pats at Easter, Christmas + Thanksgiving thru the + Program. Also, I + my Hub + Students Visit Colonies + drive to bring bread + staples to the Seniors.

How experience relates to particular committee interest

You may call upon some of the following Seniors to Ascertain my Caring: Georgette Bishop Joan Jeffers Gloria Comoyer Jackie Dolson Anne Malkasian among others - that are served by the North. Senior Center.

ADDITIONAL COMMENTS:

I would be delighted to serve in the capacity of Council on Aging for the Town of Northbridge, bringing a younger generation of upcoming older baby Boomers who will be Northbridge's Next Seniors Representation in All Senior matters. Thank You for your consideration.

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

III 05

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

yes Per Town Clerk
8/10/15

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: 8/11/2015

Name JEAN H. FINNEGAN

P. O. Bcx N/A

Home Address 670 LINWOOD AVE APT. 203 - WHITINSVILLE, MA. 01588

Email Address (JEANFINNEGAN@) JEAN - FINNEGAN@YAHOO.COM

Telephone 508-266-0203 Cell _____

Business N/A

Address N/A Tel. _____

Current Occupation/Title ASSOCIATED - COUNCIL MEMBER - COUNCIL - ON - AGING MEMBER

Education G.E.D. 1977 - UXBRIDGE HIGH SCHOOL

Governmental, Civic & Community Activities DEN MOTHER - VOLUNTEER - HOSPITAL KITCHEN - CHURCH BOARD - CHAIRPERSON - LAY SPEAKER T.O.P.S. (TAKE-OFF POUNDS - SENSIBLY - LEADER - SECRETARY - CO-LEADER

Charitable & Educational Activities RELAY - LIFE (BREAST - CANCER) - WALK PEACE - OF BREAD - VOLUNTEER - WORKED - IN SOUP - KITCHEN - WORKED - WITH - CATHOLIC - CHARITIES - STORE

Town Committees or Offices _____

I am interested in the following Committees: C.O.A. MEMBER

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO - NO - MEMBER - FAMILY - EMPLOYED TOWN - OF NORTHBRIDGE

NAME: *Jean Finnegan* PRECINCT# *1* TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|-----------------------------|----|
| 1. <i>MEMBER-C.O.A.</i> | 4. |
| 2. <i>ONE-ON-ONE SENIOR</i> | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

*HOSPITAL-VOLUNTEER RECEPTIONIST KITCHEN-VOL,
SOUP-KITCHEN-*

Special skills and education (be specific)

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

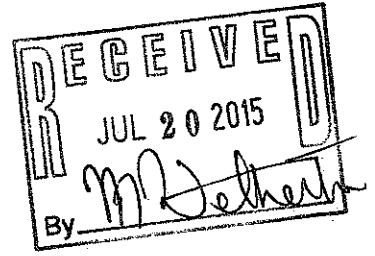
Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

III 06



Lawrence B. Adams Executive Director
Chris J. Ryan Community Development
Mary Ellen Blunt Transportation
Janet A. Pierce Regional Services and
Business Manager
Howard N. Drobner Commission Chair

Celebrating Fifty-two Years of Service - 1963-2015



TO: Chairperson, Northbridge Board of Selectmen
FROM: Lawrence B. Adams, Executive Director
DATE: July 10, 2015

RE: Appointment of the Board of Selectmen's Delegates and Alternate to the
Central Massachusetts Regional Planning Commission for FY '16

CMRPC's mission is fourfold: (1) addressing growth and development issues that extend beyond community boundaries, (2) maintaining the district's certification for federal transportation improvement funds, (3) providing technical knowledge and resources to assist local government in addressing specific land use, economic or environmental problems resulting from growth or decline, and (4) building strong working relationships with member communities, state and federal officials as well as the area's legislative representatives. Under the new District Local Technical Assistance Program (DLTA), we are increasingly providing assistance for sub-regional cooperation and service delivery. On a community planning level, CMRPC has provided direct technical assistance to more than two dozen communities in addition to the ever present regional initiatives. In addition, we have worked with numerous communities to generate GIS maps and data, develop Open Space Plan, develop Master Plan elements and a long list of other projects. Homeland Security programs for our region are administered through CMRPC. We work to bring millions of dollars in grant funds into our member communities every year.

Delegates and Alternates are a vital link with your planning commission that enables us to deliver support services, to compete for discretionary grant funds, to identify community needs in transportation and land use and to foster sub-regional cooperation through shared services and procurement. Communities with active delegates and alternates fare better in receiving a return on your investment than those who fail to communicate local needs or to link up with our programs. In these financially challenging times, it is critical both for the Commission and for your community to maintain this link.



Central Massachusetts Regional Planning Commission

DATE: July 10, 2015

SUBJECT: Naming of Board Selectman Delegate and Alternate for FY ' 16

TOWN: Northbridge

Please complete this form and return it in the enclosed envelope to the Central Massachusetts Regional Planning Commission. Thank you.

Board of Selectmen Delegate:

Reappoint _____ Appoint _____

Name _____

Address: _____

Telephone _____ Home

_____ Work

E-Mail Address _____

Board of Selectmen Alternate:

Reappoint _____ Appoint _____

Name _____

Address: _____

Telephone _____ Home

_____ Work

E-Mail Address _____

VE

6/30/15 } c: Chief Warcho,
BPW Dir

Sharon Susienka

From: Caryn Gagner <caryngagner@yahoo.com>
Sent: Sunday, June 28, 2015 8:31 PM
To: ssusienka@northbridgemass.org
Subject: Bucket Drive in October

BOS Agenda
~~7/13/15~~
8/17/15

Sharron,

May I request a bucket drive at Memorial Square on October 3, 2015 from 9:00 am to 2:00 pm to support the Save Northbridge Wrestling campaign which supports the Northbridge High School Wrestling Team.

Faith, Hope and Love,

Caryn Gagner

"Remember that there is only one important time, and that time is now. The most important one is always the one you are with. And the most important thing is to do good for the one who is standing at your side. For these, my son, are the answers to what is most important in the world."

(The Three Question by Jon J Muth) ><>

No Conflict



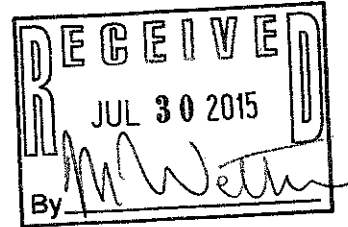
Community Life For People With Disabilities

IV F

Real Homes | Real Jobs | Real Relationships

July 24, 2015

Theodore D. Kozak, Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



Dear Mr. Kozak,

This letter is to request your permission for Alternatives to hold its 31th Annual Valley Friendship Tour on Saturday, June 4, 2016. We plan to begin and end all routes at Alternatives' Whitin Mill.

The tour includes: both a 50/25 mile bike ride beginning at 8:00/9:00 AM respectively; a 5K walk/jog beginning at 9:30 AM respectively; and the Golden Mile walk beginning at 11:00 AM. Walkers and bikers should be finished with the tour by noon.

I will forward our new route maps as soon they are finalized. The colored directional signs to mark the routes would be put up throughout Northbridge on Friday, June 3, and taken down on Monday, June 6.

Thank you in advance for your cooperation and support. We hope you will join us! If you have any questions or concerns, please do not hesitate to call.

Sincerely,

Cristi Collari
Director of Community Outreach

cc: Chief Walter J. Warchol; James Shuris, DPW

Sent to Planning

BOARD OF SELECTMEN LICENSE ROUTING SLIP	8/12/15 PD FD Bldg / Zoning Cons BOH ASSE Treas/ Coll
--	--

Business: Alternatives Unlimited, Inc.
Applicant: Karen Goldenberg
Address: 50 Douglas Road, Whitinsville, MA 01588
License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
 ✓ **PLANNING:** _____

✓ **POLICE:** _____

✓ **FIRE:** _____

✓ **BUILDING/ZONING:** _____

✓ **CONSERVATION:** _____

✓ **HEALTH:** _____
 Water
 Trash
 Other

✓ **ASSESSORS:** _____

✓ **TREASURER/COLLECTOR:** _____
 Excise Water / Sewer
 Personal property Other
 Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Alternatives Unlimited, Inc.

Applicant: Karen Goldenberg

Address: 50 Douglas Road, Whitinsville, MA 01588

License Type: One-Day Wines & Malt

DEPARTMENT:

COMMENTS:

SIGNATURE:

PLANNING:

N/A

R. Jay B. B. B.
08.13.2015

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

Melissa Wetherbee

From: Walter Warchol <wwarchol@northbridgemass.org>
Sent: Thursday, August 13, 2015 8:16 AM
To: Melissa Wetherbee
Subject: Re: License Routing Slip

I do not have any issues with alternatives receiving a one day liquor license.

Chief Warchol

Walter J. Warchol
Chief of Police
Northbridge Police Department
1 Hope Street
Whitinsville, MA. 01588
P 508-234-6211 F 508-234-9021

On Aug 12, 2015, at 3:37 PM, Melissa Wetherbee <mwetherbee@northbridgemass.org> wrote:

Good afternoon,

Please see attached routing slip. This is scheduled to be on Monday's BOS meeting so please return ASAP.

Thank you

*Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095*

<LICENSE ROUTING SLIP.doc>

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Alternatives Unlimited, Inc.*

Applicant: Karen Goldenberg

Address: 50 Douglas Road, Whitinsville, MA 01588

License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

The fire department has no concerns at this time; Gary A. Nestor - Fire Chief 8/12/15

gan

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

*Please sign off and return the slip to the Town Manager's Office or offer
comments via email to dgosselin@northbridgemass.org or
ssusienka@northbridgemass.org. Thanks!!*

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

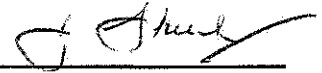
Business: *Alternatives Unlimited, Inc.*
Applicant: Karen Goldenberg
Address: 50 Douglas Road, Whitinsville, MA 01588
License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: _____

BUILDING/ZONING: **Approved** **8-13-2015**



CONSERVATION: _____

HEALTH:

Water
Trash
Other

ASSESSORS: _____

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

*Please sign off and return the slip to the Town Manager's Office or offer
comments via email to dgosselin@northbridgemass.org or
ssusienka@northbridgemass.org. Thanks!!*

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Alternatives Unlimited, Inc.*

Applicant: Karen Goldenberg

Address: 50 Douglas Road, Whitinsville, MA 01588

License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

8/12/15

N/A

Barbara A. Kinney

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Alternatives Unlimited, Inc.*

Applicant: Karen Goldenberg

Address: 50 Douglas Road, Whitinsville, MA 01588

License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

A One-Day Food Permit may be required for any food service or food vendors that participate in this event.

Jeanne M. Gniadek
8/12/2015

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Alternatives Unlimited, Inc.

Applicant: Karen Goldenberg

Address: 50 Douglas Road, Whitinsville, MA 01588

License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

No Issues. Bob Fitzgerald-Assessors Office

Bob Fitzgerald

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dqosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

Sent to Planning

Pd
FD
Bldg/Zoning

8/12/15

CONS
BOH
ASSE
Treas/Col

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Alternatives Unlimited, Inc.
Applicant: Karen Goldenberg
Address: 50 Douglas Road, Whitinsville, MA 01588
License Type: One-Day Wines & Malt

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water
Trash
Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise N/A
Personal property Paid to Date
Real estate Paid to Date

Water / Sewer Paid to Date
Other N/A

Neela Vadga

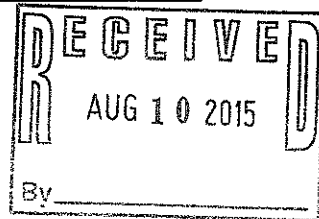
Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

\$20.00 Fee

Phone: 508-266-6544

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE



TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. *Chapter 138, Section 14*

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Alternatives Unlimited, Inc.

Name of Responsible Person: Karen Goldenberg, Director of Marketing and Development

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY WINES AND MALTS LICENSE

Type of Event: Fundraiser/Bag Toss Competition

Date and Time of Event: September 19 from noon to 5 pm

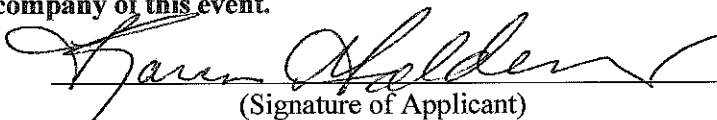
GIVE LOCATION BY STREET AND NUMBER:

Alternatives, 50 Douglas Road, Whitinsville, MA

(large outdoor area)

DESCRIPTION OF PREMISES: This event is being held at Alternatives' Whitin Mill on the Community Plaza if the weather is good. If not, it will move indoors to the Singh Performance Center at 60 Douglas Rd. Wine and beer will be stored in the kitchen of 50 Douglas Rd., our administration building and sold on the Community Plaza or Singh Performance Center, depending on the weather.

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes. *The town highly recommends that you notify your insurance company of this event.


(Signature of Applicant)

Print Name: Karen Goldenberg

Address: Alternatives, 50 Douglas Road

City: Whitinsville

State, Zip: Massachusetts, 01588

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Name of Distributor(s): Yiannis Distributing Company

Received: 8/10/15 11:30AM
(Date) (Time)

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, Philip Ingersoll-Mahoney, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 13 day of August.

Name (Printed): Philip Ingersoll-Mahoney

Signature

[Signature]

Witness

THIS FORM MAY NOT BE ALTERED

Number: # 7

Fee: \$20.00

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

This is to Certify that Alternatives Unlimited, Inc. Manager Karen Goldenberg
(NAME)
50 Douglas Road Whitinsville MA, 01588
(ADDRESS)

IS HEREBY GRANTED A SPECIAL LICENSE

FOR THE SALE OF WINES AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES
under Chapter 138, Section 14, of the Liquor Control Act.

This event is being held at Alternatives' Whitin Mill on the Community Plaza outdoors weather permitting. If not the event will be moved to the Singh Performance Center at 60 Douglas Road. Wine and beer will be stored in the kitchen of 50 Douglas road, the administration building and sold on the Community Plaza or Singh Performance Center. Depending on the weather.

This license is granted in conformity with the Statutes and limitations relating thereto,
and expires September 19, 2015 unless sooner suspended or revoked.

August 17, 2015
DATE

*The Commonwealth of Massachusetts
The Alcoholic Beverages Control Commission
239 Causeway Street, Suite 200
Boston, MA 02114*

NOTICE OF APPROVAL OF SPECIAL LICENSE

The local licensing authorities of the within named city or town have approved, pursuant to the provision of chapter 138 section 14, issuance of a special license as described herein.

City/Town Northbridge

Date of Local Authority Approval August 17, 2015

Name of Licensee Alternative Unlimited, Inc. [Karen Goldenberg]

Effective Date or Dates of License September 18, 2015 until
September 20, 2015

Authorized Hours of Sales September 19, 2015 12:00 PM - 5:00 PM

Description of the Licensed Premises Whitin Mill outdoor on the
Community Plaza, if weather does not permit it will be moved
indoor to the Singh Performance Center at 60 Douglas Road .

License is for Sale of:

- All Alcoholic Beverages
- Wines and Malt Beverages Only
- Wines Only
- Malt Beverages Only

The Licensees Activity or Enterprise is:

- For profit
- Nonprofit

Is the license for a dining hall maintained by an incorporated educational institution authorized to grant degrees? NO.

Restrictions attached to the license by the local authority:

THE LOCAL LICENSING AUTHORITIES

By _____

Sent: 8/12/15

IG

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____

✓ **PLANNING:**

✓ **POLICE:**

✓ **FIRE:**

✓ **BUILDING/ZONING:**

✓ **CONSERVATION:**

✓ **HEALTH:**

- Water
- Trash
- Other

✓ **ASSESSORS:**

✓ **TREASURER/COLLECTOR:**

- | | |
|-------------------|---|
| Excise | <input checked="" type="checkbox"/> Water / Sewer |
| Personal property | <input checked="" type="checkbox"/> Other |
| Real estate | |

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgema.org or ssusienka@northbridgema.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____

PLANNING:

N/A

R. Nancy Babin
08.13.2015

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

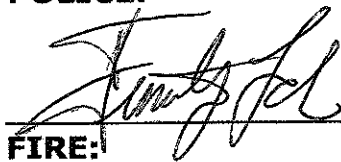
Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:



No concerns

FIRE:

The fire department has no concerns at this time; Gary A. Nestor - Fire Chief - 8/12/15

gan

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING: Approved, B-1 Zoning District **8-13-2015**



CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer
comments via email to mwetherbee@northbridgemass.org or
ssusienka@northbridgemass.org. Thanks!!*

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

8/12/15

N/A

Barbara A. Kinney

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____

PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Applicant shall be required to dispose of any trash through a licensed trash hauler. Also, no food items shall be permitted at this establishment without prior approval of this office.

Jeanne M. Gniadek
8-12-2015

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

No Issues. Bob Fitzgerald - Assessors

Robert Fitzgerald 8-17-15

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Second Hand Charlies*

Applicant: John Boucher

Address: 2273 Providence Road, Northbridge MA 01588

License Type: Junk Dealers

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: _____

BUILDING/ZONING: _____

CONSERVATION: _____

HEALTH:

Water

Trash

Other

ASSESSORS: _____

TREASURER/COLLECTOR:

Excise: *N/A*

Personal property: *N/A*

Real estate *Paid to Date*

Water / Sewer*

Other *N/A*

Acct# 37-0410 Water \$61.95
Sewer \$60.50
Acct 37-0470 Water \$129.77
Sewer \$89.18

* Contact WWC to Get Original Bills - 934-7358

Please sign off and return the slip to the Town Manager's Office or offer comments via email to mwetherbee@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

Phone: 774-280-2756

774-462-1903
(Robert Burrows
emerg.)

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR JUNK DEALER'S LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

John Boucher d/b/a Second Hand Charlies

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Junk Dealer's License]

Provide details below:

TO: operating a second-hand store

GIVE LOCATION BY STREET AND NUMBER:

AT: 2273 Providence Rd
Northbridge, MA 01534

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

John R Bouch
(Signature of Applicant)

Print Name: John Boucher

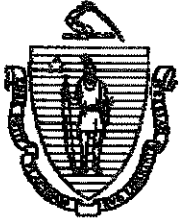
Address: 34 Northbridge St

City: Mendon

State, Zip: MA 01756

Received: 8/12/15 4:00 PM
(Date) (Time)

Date License Granted



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

FORM MUST BE FILLED
 OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Second Hand Charlies
 Address: 1273 PROVIDENCE RD
 City/State/Zip: NORTH BRIDGE MA 01534 Phone #: 774-280-2756

Are you an employer? Check the appropriate box:

- 1. I am an employer with _____ employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: John R. Bauch Date: 8/12/15

Phone #: 774-280-2756

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: 508-234-2095

V H

TOWN OF SPENCER AND TOWN OF _____

**INTERMUNICIPAL AGREEMENT FOR PARTICIPATION IN THE
CENTRAL MASSACHUSETTS REGIONAL STORMWATER COALITION
(MUNICIPAL FY 2016)**

Agreement by and between the Town of Spencer, Massachusetts, acting by and through its Board of Selectmen ("Spencer") and the Town of _____, Massachusetts, acting by and through its Board of Selectmen ("_____"), pursuant to the provisions of Section 4A of Chapter 40 of the Massachusetts General Laws.

Whereas, Spencer is a founding member of the Central Massachusetts Regional Stormwater Coalition ("the CMRSWC"), a regional, efficiency-driven stormwater compliance project involving between 13 and 30 towns;

Whereas, Spencer has managed funds awarded to the CMRSWC by the Massachusetts Executive Office of Administration and Finance in previous state fiscal years through its Community Innovation Challenge (CIC) Grant program;

Whereas, Spencer has managed funds awarded to the CMRSWC by the New England Water Environment Association (NEWEA) through its Humanitarian Assistant Grant program;

Whereas, Spencer has managed matching shares contributed to the CMRSWC from participating communities in previous fiscal years, and has obtained intermunicipal agreements from each participating community for those contributions;

Whereas, the CMRSWC Steering Committee approved, at its May 2015 meeting, the expected annual contribution for participation in the CMRSWC in FY2016 to be Four Thousand Dollars, and No Cents (\$4,000.00);

Whereas, _____ wishes to participate in the CMRSWC;

Whereas, Spencer and _____ have determined that it would be in their best interests to enter into an intermunicipal agreement for the purpose of coordinating the contribution from each participating community under the terms and conditions hereinafter set forth; and

Whereas the Boards of Selectmen of Spencer and _____, have each voted at a duly posted open meeting to authorize this intermunicipal agreement pursuant to the provisions of Chapter 40, Section 4A of the Massachusetts General Laws.

Now, therefore, in consideration of these premises, and for other good and valuable consideration, the parties agree as follows.

1. Spencer agrees to be the lead community for the CMRSWC Project in municipal FY2016 and subsequent fiscal years and is responsible for making required payments for all CMRSWC subcontractors supplying services and all vendors supplying purchases in accordance

with tasks authorized by the CMRSWC Steering Committee, managing the budget for authorized tasks, and receiving any grants. If at some time Spencer is no longer able to serve in this role, the CMRSWC Steering Committee shall identify another member community to serve as the fiscal lead.

2. In order to fund the CMRSWC project, Spencer agrees to attempt to obtain intermunicipal agreements from all participating communities for each community's contribution.

3. Payment of the established fee for a municipal fiscal year entitles _____ to participate in all services, activities, and events offered by the CMRSWC that year. This includes access to fee-based services (such as the online mapping and inspection platform, use of survey devices and water quality monitoring tools), receipt of Annual Report narratives and any regulatory updates, participation in pilot projects and partnerships, and attendance at training events and presentations. In the event that _____ elects to withdraw, it shall retain ownership of products delivered in previous fiscal years during which it participated but will not have future access to fee-based services. If _____ withdraws, it will be provided with a digital copy (GIS shapefile and Excel spreadsheet) of data within its boundaries managed by the CMRSWC online mapping and inspection platform through the end of the last fiscal year in which it participated. Infrastructure in _____ will continue to be visible to other members on the platform.

4. This agreement shall become effective on _____, and shall expire June 30, 2020. This extended commitment term decreases the effort to administer the CMRSWC and increases the strength of the CMRSWC's voice. Any member, including _____, shall be able to withdraw from the CMRSWC at any time with 60 days' notice, provided in writing to the Spencer Town Administrator (or, in the case of Spencer, to the CMRSWC Steering Committee). There will be no credit or pro-rating of the annual fee for withdrawal. The term of the agreement is subject to extension or revision by vote of the CMRSWC Steering Committee and written amendment signed by all parties.

5. In the event that a community participating in the CMRSWC withdraws, Spencer will attempt to replace said non-participating community for the next fiscal year such that the total number of participating communities remains around 30. Additional communities may be invited to participate at the approval of the CMRSWC Steering Committee.

6. The matching share for each participating community for each year shall be set at Four Thousand Dollars, and No Cents (\$4,000.00).

7. Each participating community shall make full payment of the fee identified above to the "Town of Spencer" prior to July 31 of each year, for participation during the fiscal year beginning July 1st of that same year. The fee may be adjusted only by vote of the CMRSWC Steering Committee and by written amendment signed by all parties, with _____ able to withdraw from the CMRSWC at any time as noted in #4, above.

8. This agreement sets forth the entire understanding of the parties with respect to its subject matter. Any amendment of this agreement must be in writing and authorized by votes of

the Boards of Selectmen of Spencer and _____. This agreement shall be governed by the laws of the Commonwealth of Massachusetts. If any provision of this agreement is declared by a court of competent jurisdiction to be illegal, unenforceable, or void, then both parties shall be relieved of their obligations under that provision, and the remainder of the agreement shall be enforced to the fullest extent permitted by law.

Executed by the parties authorized representatives.

TOWN OF SPENCER
By its Board of Selectmen

TOWN OF _____
By its Board of Selectmen

Chairman

Chairman

Dated: _____

Dated: _____

IV K

Know all Men by These Presents,

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of One Thousand Six Hundred Dollars, paid by **Rhonda Dawson** the receipt of which is hereby acknowledged, does sell and convey to said Rhonda Dawson that certain cemetery Lot No. 51B , one grave, situated on the way called Hemlock Path in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 17th day of August in the year of our Lord Two Thousand Fifteen.



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ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

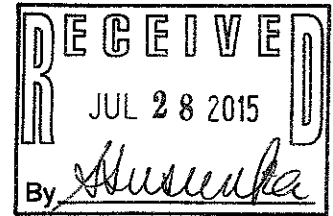
249 Vanderbilt Avenue
Norwood, MA 02062
781-278-3700
www.gza.com

8/31/15 } C: Cons. Comm.
8/31/15 M. Anderson



July 28, 2015
File No. 172195.10

VLM



Town of Northbridge
Town Hall
7 Main Street
Whitinsville, MA 01588

Re: Review of Responses to
Peer Review of Mumford
For Application for Revision of
Northbridge, Massachusetts

Attention: Mr. Theodore

Dear Mr. Kozak:

In accordance with our proposal dated June 17, 2015, GZA
GeoEnvironmental, Inc. (GZA) has provided comments to the Town of
Northbridge ("Client"/ Town) regarding the information for revision of
floodplain boundaries. Our July 15 Response to GZA
Review Comments, our subsequent emails with Tighe and Bond, and our
conversations with the Town. Our engineering services are subject to the Limitations in **Attachment A**.

mailed to David
8/4/15.
BOS Agenda
8/17/15

Background

GZA was engaged by the Town of Northbridge in December of 2014 to provide peer review services for the Mumford River Flood Analysis for Application for Revision of Floodplain Boundaries. Our review was focused on the Application for Letter of Map Revision (LOMR) prepared by another engineering firm (Tighe and Bond) on behalf of a private property owner (Arcade Realty Trust) and submitted to FEMA in January 2012. GZA also reviewed the subsequent Tighe and Bond responses to FEMA comments. GZA provided recommendations regarding information that we believed should be clarified. In June 2015, Tighe & Bond provided a response to GZA review comments. Starting in June, 2015, GZA and Tighe and Bond corresponded by phone and e-mail, resulting in certain updated calculations being provided. Copies of the pertinent documents provided by Tighe and Bond are included as **Attachment B**. GZA also engaged in conversations with Town employees regarding the viability of inspecting the outlet pipe from Arcade Pond.

Engineering Review

We have repeated GZA's January 30, 2015 Peer Review Comments and Tighe & Bond's responses in **bold** below. GZA's new comments on the Tighe & Bond response follows in *italics*.

1. Review of the hydraulic capacity of the Arcade Pond outlet in light of the revised length of the culvert and potential for tailwater effects and provide justification for the tailwater



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chosen. Revisions (if any) as needed to the flood surface elevations and extents resulting from changes to the hydraulic capacity.

Tighe & Bond adjusted the length of the culvert, the culvert tailwater elevation, and the culvert slope. They also modified the stage storage-discharge curve to account for tailwater effects on the culvert. Tighe and Bond also refined the Curve Number.

GZA's opinion is that the analysis now reflects a more appropriate culvert length (650 ft) and an appropriate tailwater elevation (306.51 ft) The other changes noted above made by Tighe and Bond are also justified and reasonable, in our opinion.

2. Provide justification for the 100-year 24-hour precipitation value used.

The existing Flood Insurance Study flow rates were based on National Weather Service TP-40 data, and we continue to use the TP-40 data for the Arcade Pond analysis for the purposes of consistency. We revised the analysis to use updated precipitation data from the Northeast Climatic Data Center, which uses a precipitation depth of 8.75 inches over a 24-hour period for a 1 percent annual chance storm. The resultant elevation of Arcade Pond for the 1 percent annual chance storm is 311.02. The sill elevation of the adjacent building is 311.8.

GZA confirms that the Tighe & Bond analysis utilizes an up-to-date estimate of the 100-year 24 hour precipitation of 8.75 inches. Their analysis results in a peak elevation of 311.17 ft. Note that the value of 311.17 is provided in the Tighe and Bond email and calculations provided on July 27, 2015.

3. Correct the elevations of the two tie-ins listed in the summary table.

The tie-in locations shown on the summary table have been corrected such that at the downstream end of the study, the 1 percent annual chance proposed elevation was changed to 296.34, and the 0.2 percent annual chance elevation was changed to 297.84.

GZA was not provided with the summary table.

4. Show boundaries of the Owner's property on the Topographic Work Map and Corrected Flood Insurance Rate Map.

The property boundaries are now shown.

GZA confirms that the property lines of the LOMR applicant are now shown on the Topographic Work Map and Corrected Flood Insurance Rate Map.

5. Provide a Massachusetts Professional Engineer's stamp and a Massachusetts Registered Land Surveyor's stamp on the final Topographic Work Map and Corrected Flood Insurance Rate Map.

The Massachusetts Professional Engineer's stamp will be provided on the final submission to FEMA.



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Providing the Massachusetts Professional Engineer's stamp on the final submission to FEMA is reasonable.

6. Update the revision box dates on the final Topographic Work Map and Corrected Flood Insurance Rate Map.

The dates on the maps have been updated.

GZA confirms that the revision box dates on the Topographic Work Map had been updated for the June 2015 submittal. However, GZA notes that based upon the additional analysis performed by Tighe and Bond (since June 2015 Response to GZA Review Comments), the maps require updating.

7. Correct the tie-ins elevations listed on the Topographic Work Map such that they reference the NAVD88 datum

The tie-in elevations on the topographic work map have been corrected to reference the NAVD88 datum.

The tie-in elevations on the topographic work map have been changed. GZA notes that the 1 percent annual chance elevation at the downstream tie-in are both listed as 296.24 ft NGVD 1929 in the duplicate effective and the corrected effective HEC-RAS models that were included in Appendix B of the February 2015 draft submission. This corresponds to an elevation 295.57 in the NAVD 88 datum. The downstream 1 percent annual chance tie-in elevation on the Topographic Work Map for the proposed conditions is listed as 295.67 ft NAVD 88. The elevation listed on the Topographic Map for the proposed condition is incorrect (potentially a typographic error). This can easily be addressed in the updated map.

GZA understands that an investigation of the pipe condition has not yet been performed. As stated in our January 30, 2015 letter, the performance of the pipe directly influences the maximum level of Arcade Pond in response to flooding. We therefore believe it prudent to verify that the pipe will perform as modelled. The pipe was modelled as fully functional. Decreased flow capacity would result in higher flood elevations.

Conclusion

The technical aspects of the LOMR application are reasonable and appropriate, in GZA's opinion. The results of the portion of the analysis which deals with Arcade Pond are predicated on the assumption that the outlet pipe is fully functional.

Based upon the results of our peer review and the resolution of the issues provided by Tighe and Bond, it is GZA's opinion that the Town of Northbridge would be justified in signing the concurrence form. The Town should include the qualifying language provided previously provided with their concurrence.



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Second Page HeaderLine1 (date)

Second Page HeaderLine2

Second Page HeaderLine 3

Page | 4

We appreciate the opportunity to work with the Town. Please contact Chad Cox at (781) 278-5787 if you have any questions or comments.

Very truly yours,

GZA GEOENVIRONMENTAL, INC.

Kristina Ekholm, P.E.
Project Manager

David M. Leone, P.E.
Consultant/Reviewer

Chad W. Cox, P.E.
Principal

Attachments:

Attachment A: Limitations

Attachment B: Additional information provided by Tighe and Bond

Attachment 1
Limitations



FLOOD EVALUATION PEER REVIEW LIMITATIONS

Use of Report

1. GeoEnvironmental, Inc. (GZA) prepared this report on behalf of, and for the exclusive use of the Client for the stated purpose(s) and location(s) identified in the Report. Use of this Report, in whole or in part, at other locations, or for other purposes, may lead to inappropriate conclusions and we do not accept any responsibility for the consequences of such use(s). Further, reliance by any party not identified in the agreement, for any use, without our prior written permission, shall be at that party's sole risk, and without any liability to GZA.

Standard of Care

2. Our findings and conclusions are based on the work conducted as part of the Scope of Services set forth in the Report and/or proposal, and reflect our professional judgment. These findings and conclusions must be considered not as scientific or engineering certainties, but rather as our professional opinions concerning the limited data gathered during the course of our work. Conditions other than described in this report may be found at the subject location(s).
3. The interpretations and conclusions presented in the Report were based solely upon the services described therein, and not on scientific tasks or procedures beyond the scope of the described services. The work described in this report was carried out in accordance with the agreed upon Terms and Conditions of Engagement.
4. GZA's flood evaluation peer review was performed in accordance with generally accepted practices of qualified professionals performing the same type of services at the same time, under similar conditions, at the same or a similar property. No warranty, expressed or implied, is made. The findings of the risk characterization are dependent on numerous assumptions and uncertainties inherent in the risk assessment process. The findings of the flood evaluation peer review are not an absolute characterization of actual risks, but rather serve to highlight potential sources of risk at the site(s).

6. Unless specifically stated otherwise, the flood evaluation peer review performed by GZA and associated results and conclusions are based upon evaluation of historic data, trends, references, and guidance with respect to the current climate and sea level conditions. Future climate change may result in alterations to inputs which influence flooding at the site (*e.g.* rainfall totals, storm intensities, mean sea level, *etc.*). Such changes may have implications on the estimated flood elevations, wave heights, flood frequencies and/or other parameters contained in this report.

Reliance on Information from Others

7. In conducting our work, GZA has relied upon certain information made available by public agencies, Client and/or others including survey elevations. GZA did not attempt to independently verify the accuracy or completeness of that information. Any inconsistencies in this information which we have noted are discussed in the Report.

Compliance with Codes and Regulations

8. We used reasonable care in identifying and interpreting applicable codes and regulations necessary to execute our scope of work. These codes and regulations are subject to various, and possibly contradictory, interpretations. Interpretations with codes and regulations by other parties are beyond our control.

Additional Information

9. In the event that the Client or others authorized to use this report obtain information on conditions at the site(s) not contained in this report, such information shall be brought to GZA's attention forthwith. GZA will evaluate such information and, on the basis of this evaluation, may modify the opinions stated in this report.

Additional Services

10. GZA recommends that we be retained to provide services during any future investigations, design, implementation activities, construction, and/or property development/ redevelopment at the Site. This will allow us the opportunity to: i) observe conditions and compliance with our design concepts and opinions; ii) allow for changes in the event that conditions are other than anticipated; iii) provide modifications to our design; and iv) assess the consequences of changes in technologies and/or regulations.

Attachment 2
Additional Information Provided by Tighe and Bond

Kristina Ekholm

From: Joseph A. Canas <JACanas@tighebond.com>
Sent: Monday, July 27, 2015 1:31 PM
To: Kristina Ekholm
Subject: Arcade Pond Analysis
Attachments: SKM_C364e15072713390.pdf

Hi Kristina-

I made a few adjustments to my assumptions to get this to work.

1. I went back to the CN calculation worksheet and realized that I was conservative in considering the wooded area as "fair". I bumped this up to good, because the woods are not grazed, and there is adequate ground litter and brush on the soil below. This dropped the CN from 80 to 79.
2. I also adjusted the tailwater as you had mentioned. Previously, I had 306.76, now it is 306.51. I dropped it to 306.51 since the survey showed a water elevation in the pond of 306.50. I chose the 305.76 before because that was the top of the box structure below the weir. (In both cases, I had to set the tailwater .01 feet above due to limitations in the software). Anyway, the true bottom of the pond is 304.1, but the static water surface elevation at the date of the survey was 306.5. I held this elevation throughout the whole pond system, assuming that the elevation of Meadow Pond was controlling.
3. Since the top of the box inlet is 306.75, and the water surface elevation is 306.5, there is a 3 inch wide by 4 foot long opening through which water can pass. I accounted for this in the culvert/orifice structures, though the Hydraflow software sees the opening as an ellipse instead of a true box. Since the "bottom" of the opening is the water surface, I reduced the roughness coefficient to 0.009.
4. Another thing that I noticed is that the slope was entered as 0.01% in the previous stage-storage-discharge curve. I was thinking that is a crazy flat slope, and in looking at the data it was entered in the model itself, it was entered as .0015, but it turns out that was the slope in ft/ft, and since the model rounds to one hundredth of a foot, that's where the 0.01 comes in. I adjusted the slope to 0.15%.

So with all the little modifications, the 1% annual chance water surface elevation is 311.17. The 0.2% chance water surface elevation is 311.71.

Joseph Canas, P.E., LEED AP, CFM | Project Manager

Tighe & Bond | 1000 Bridgeport Avenue | Shelton, CT 06484 | 203.712.1109 | 203.300.3840 (cell)

www.tighebond.com | Follow us on: [Twitter](#) [Facebook](#) [LinkedIn](#)

Tighe&Bond

From: Kristina Ekholm [mailto:Kristina.Ekholm@gza.com]
Sent: Monday, July 20, 2015 3:36 PM
To: Joseph A. Canas
Cc: Chad Cox
Subject: RE: Arcade

Joe,



Consulting Engineers
Environmental Specialists

Project Name: **Whitinsville Flood Mapping**
 Project Number: **H1406**
 Project Location: **Whitinsville, MA**
 Description: **CN & TC Calculations**
 Prepared By: **JAC** Date: **March 8, 2013**

Designation: **Arcade Pond**

Location:

Cover Type	Area, ac	Coef.	A x C
Water	19.300	98.00	1891.4000
Woods, Good, HSG A	0.600	30.00	18.0000
Residential, 1/4 acre, HSG C	10.100	83.00	838.3000
Residential, 1/8 acre, HSG C	29.600	90.00	2664.0000
Residential, 1/2 acre, HSG C	124.900	80.00	9992.0000
Woods, Good, HSG C	88.100	70.00	6167.0000
Residential, 1/4 acre, HSG B	2.500	70.00	175.0000
Woods, Good, HSG B	19.300	55.00	1061.5000
Urban Land	37.400	91.00	3403.4000
	331.800		26210.6000

Weighted CN: 79.00

Time of Concentration

(computed in accordance with ConnDOT Drainage Manual, Sec. 6C)

Overland				
Segment	Surface "n"	Flow Length (ft.)	Slope (ft/ft)	Time (min.)
Segment A - B	0.4	300	0.08	29.2

Shallow Concentrated Flow					
Segment	Slope (ft/ft)	V (ft/s)	Length (ft)	Time (min.)	
Segment B - C	unpaved	0.04	3.23	600	3.1

Open Channel Flow								
Segment	Area	P _w	R	Slope	n	V (ft/s)	Length (ft)	Time (min.)
Segment F - G	27	16.4	1.646	0.005	0.035	0.05	1900	10.8

Total Tc = 43.1 Min.

Note: Overland time of concentration computed using "Kinematic Wave" equation
 Gutter and pipe time of concentration computed using Manning's equation

Table 2-2c.—Runoff curve numbers for other agricultural lands¹

Cover description	Hydrologic condition	Curve numbers for hydrologic soil group—			
		A	B	C	D
Pasture, grassland, or range—continuous forage for grazing. ²	Poor	68	79	86	89
	Fair	49	69	79	84
	Good	39	61	74	80
Meadow—continuous grass, protected from grazing and generally mowed for hay.	—	30	58	71	78
Brush—brush-weed-grass mixture with brush the major element. ³	Poor	48	67	77	83
	Fair	35	56	70	77
	Good	30	48	65	73
Woods—grass combination (orchard or tree farm). ⁵	Poor	57	73	82	86
	Fair	43	65	76	82
	Good	32	58	72	79
Woods. ⁶	Poor	45	66	77	83
	Fair	36	60	73	79
	Good	30	55	70	77
Farmsteads—buildings, lanes, driveways, and surrounding lots.	—	59	74	82	86

¹Average runoff condition, and $I_a = 0.2S$.

²Poor: <50% ground cover or heavily grazed with no mulch.
 Fair: 50 to 75% ground cover and not heavily grazed.
 Good: >75% ground cover and lightly or only occasionally grazed.

³Poor: <50% ground cover.
 Fair: 50 to 75% ground cover.
 Good: >75% ground cover.

⁴Actual curve number is less than 30; use CN = 30 for runoff computations.

⁵CN's shown were computed for areas with 50% woods and 50% grass (pasture) cover. Other combinations of conditions may be computed from the CN's for woods and pasture.

⁶Poor: Forest litter, small trees, and brush are destroyed by heavy grazing or regular burning.
 Fair: Woods are grazed but not burned, and some forest litter covers the soil.
 Good: Woods are protected from grazing, and litter and brush adequately cover the soil.

Pond Report

Hydraflow Hydrographs Extension for AutoCAD® Civil 3D® 2015 by Autodesk, Inc. v10.4

Monday, 07 / 27 / 2015

Pond No. 2 - Updated Arcade Pond

Pond Data

Contours -User-defined contour areas. Conic method used for volume calculation. Begining Elevation = 306.50 ft

Stage / Storage Table

Stage (ft)	Elevation (ft)	Contour area (sqft)	Incr. Storage (cuft)	Total storage (cuft)
0.00	306.50	935,054	0	0
1.25	308.00	959,031	1,183,653	1,183,653
3.25	310.00	1,150,284	2,106,209	3,289,862
4.25	311.00	1,200,272	1,175,072	4,464,934
4.75	311.50	1,409,863	651,766	5,116,700
5.25	312.00	1,452,158	715,408	5,832,107

Culvert / Orifice Structures

	[A]	[B]	[C]	[PrfRsr]
Rise (in)	= 48.00	3.00	0.00	0.00
Span (in)	= 48.00	48.00	0.00	0.00
No. Barrels	= 1	1	0	0
Invert El. (ft)	= 304.76	306.50	0.00	0.00
Length (ft)	= 650.00	4.00	0.00	0.00
Slope (%)	= 0.15	0.15	0.00	n/a
N-Value	= .012	.009	.013	n/a
Orifice Coeff.	= 0.60	0.60	0.60	0.60
Multi-Stage	= n/a	Yes	No	No

Weir Structures

	[A]	[B]	[C]	[D]
Crest Len (ft)	= 12.00	680.00	0.00	0.00
Crest El. (ft)	= 307.45	311.20	0.00	0.00
Weir Coeff.	= 3.33	2.60	3.33	3.33
Weir Type	= 1	Broad	---	---
Multi-Stage	= Yes	No	No	No
Exfil.(in/hr)	= 0.000 (by Contour)			
TW Elev. (ft)	= 306.51			

Note: Culvert/Orifice outflows are analyzed under inlet (ic) and outlet (oc) control. Weir risers checked for orifice conditions (ic) and submergence (s).

Stage / Storage / Discharge Table

Stage ft	Storage cuft	Elevation ft	Civ A cfs	Civ B cfs	Civ C cfs	PrfRsr cfs	Wr A cfs	Wr B cfs	Wr C cfs	Wr D cfs	Exfil cfs	User cfs	Total cfs
0.00	0	306.50	0.00	0.00	---	---	0.00	0.00	---	---	---	---	0.000
0.13	118,365	306.63	0.61 oc	0.60 ic	---	---	0.00	0.00	---	---	---	---	0.602
0.25	236,731	306.75	1.71 oc	1.70 ic	---	---	0.00	0.00	---	---	---	---	1.702
0.38	355,096	306.88	2.41 oc	2.41 ic	---	---	0.00	0.00	---	---	---	---	2.407
0.50	473,461	307.00	2.95 oc	2.95 ic	---	---	0.00	0.00	---	---	---	---	2.949
0.63	591,827	307.13	3.41 oc	3.40 ic	---	---	0.00	0.00	---	---	---	---	3.405
0.75	710,192	307.25	3.81 oc	3.81 ic	---	---	0.00	0.00	---	---	---	---	3.807
0.88	828,557	307.38	4.18 oc	4.17 ic	---	---	0.00	0.00	---	---	---	---	4.170
1.00	946,923	307.50	4.95 oc	4.50 ic	---	---	0.45	0.00	---	---	---	---	4.951
1.13	1,065,288	307.63	7.73 oc	4.80 ic	---	---	2.93	0.00	---	---	---	---	7.725
1.25	1,183,653	308.00	21.17 oc	4.79 ic	---	---	16.30	0.00	---	---	---	---	21.09
1.45	1,394,274	308.20	30.94 oc	4.60 ic	---	---	25.95	0.00	---	---	---	---	30.55
1.65	1,604,895	308.40	40.22 oc	4.27 ic	---	---	35.95 s	0.00	---	---	---	---	40.22
1.85	1,815,516	308.60	45.74 oc	3.70 ic	---	---	42.03 s	0.00	---	---	---	---	45.74
2.05	2,026,137	308.80	49.41 oc	3.22 ic	---	---	46.19 s	0.00	---	---	---	---	49.41
2.25	2,236,758	309.00	50.00 oc	2.67 ic	---	---	47.33 s	0.00	---	---	---	---	49.99
2.45	2,447,378	309.20	52.97 oc	2.42 ic	---	---	50.54 s	0.00	---	---	---	---	52.96
2.65	2,657,999	309.40	57.75 oc	2.32 ic	---	---	55.43 s	0.00	---	---	---	---	57.75
2.85	2,868,620	309.60	62.16 oc	2.22 ic	---	---	59.92 s	0.00	---	---	---	---	62.15
3.05	3,079,241	309.80	66.25 oc	2.13 ic	---	---	64.11 s	0.00	---	---	---	---	66.24
3.25	3,289,862	310.00	70.07 oc	2.04 ic	---	---	68.02 s	0.00	---	---	---	---	70.06
3.35	3,407,369	310.10	71.90 oc	2.00 ic	---	---	69.88 s	0.00	---	---	---	---	71.88
3.45	3,524,876	310.20	73.67 oc	1.96 ic	---	---	71.70 s	0.00	---	---	---	---	73.65
3.55	3,642,383	310.30	75.40 oc	1.92 ic	---	---	73.46 s	0.00	---	---	---	---	75.38
3.65	3,759,891	310.40	77.08 oc	1.88 ic	---	---	75.19 s	0.00	---	---	---	---	77.07
3.75	3,877,398	310.50	78.72 oc	1.84 ic	---	---	76.86 s	0.00	---	---	---	---	78.70
3.85	3,994,905	310.60	80.32 oc	1.80 ic	---	---	78.51 s	0.00	---	---	---	---	80.31
3.95	4,112,412	310.70	81.89 oc	1.77 ic	---	---	80.10 s	0.00	---	---	---	---	81.87
4.05	4,229,920	310.80	83.42 oc	1.74 ic	---	---	81.68 s	0.00	---	---	---	---	83.41
4.15	4,347,427	310.90	84.92 oc	1.70 ic	---	---	83.20 s	0.00	---	---	---	---	84.91
4.25	4,464,934	311.00	86.40 oc	1.67 ic	---	---	84.70 s	0.00	---	---	---	---	86.37
4.30	4,530,110	311.05	87.12 oc	1.66 ic	---	---	85.45 s	0.00	---	---	---	---	87.11
4.35	4,595,287	311.10	87.84 oc	1.64 ic	---	---	86.19 s	0.00	---	---	---	---	87.83
4.40	4,660,463	311.15	88.55 oc	1.63 ic	---	---	86.90 s	0.00	---	---	---	---	88.52
4.45	4,725,640	311.20	89.26 oc	1.61 ic	---	---	87.61 s	0.00	---	---	---	---	89.23

Continues on next page...

Updated Arcade Pond

Stage / Storage / Discharge Table

Stage ft	Storage cuft	Elevation ft	Clv A cfs	Clv B cfs	Clv C cfs	PrfRsr cfs	Wr A cfs	Wr B cfs	Wr C cfs	Wr D cfs	Exfil cfs	User cfs	Total cfs
4.50	4,790,816	311.25	89.95 oc	1.60 ic	---	---	88.34 s	19.72	---	---	---	---	109.66
4.55	4,855,993	311.30	90.65 oc	1.59 ic	---	---	89.04 s	55.84	---	---	---	---	146.46
4.60	4,921,169	311.35	91.33 oc	1.57 ic	---	---	89.75 s	102.61	---	---	---	---	193.94
4.65	4,986,346	311.40	92.02 oc	1.56 ic	---	---	90.45 s	158.00	---	---	---	---	250.01
4.70	5,051,522	311.45	92.69 oc	1.55 ic	---	---	91.12 s	220.84	---	---	---	---	313.50
4.75	5,116,700	311.50	93.36 oc	1.53 ic	---	---	91.81 s	290.49	---	---	---	---	383.84
4.80	5,188,240	311.55	94.03 oc	1.52 ic	---	---	92.51 s	366.05	---	---	---	---	460.08
4.85	5,259,781	311.60	94.69 oc	1.51 ic	---	---	93.15 s	447.21	---	---	---	---	541.87
4.90	5,331,322	311.65	95.34 oc	1.50 ic	---	---	93.84 s	533.62	---	---	---	---	628.96
4.95	5,402,863	311.70	95.99 oc	1.48 ic	---	---	94.48 s	624.97	---	---	---	---	720.93
5.00	5,474,404	311.75	96.64 oc	1.47 ic	---	---	95.14 s	721.01	---	---	---	---	817.62
5.05	5,545,945	311.80	97.28 oc	1.46 ic	---	---	95.81 s	821.52	---	---	---	---	918.79
5.10	5,617,486	311.85	97.91 oc	1.45 ic	---	---	96.43 s	926.31	---	---	---	---	1024.18
5.15	5,689,027	311.90	98.55 oc	1.44 ic	---	---	97.07 s	1035.21	---	---	---	---	1133.71
5.20	5,760,568	311.95	99.17 oc	1.43 ic	---	---	97.73 s	1148.07	---	---	---	---	1247.23
5.25	5,832,107	312.00	99.80 oc	1.41 ic	---	---	98.35 s	1265.05	---	---	---	---	1364.81

...End

```

*****
FLOOD HYDROGRAPH PACKAGE (HEC-1)
      JUN 1998
      VERSION 4.1
RUN DATE 27JUL15 TIME 13:07:43
*****

```

```

*****
U.S. ARMY CORPS OF ENGINEERS
HYDROLOGIC ENGINEERING CENTER
      609 SECOND STREET
      DAVIS, CALIFORNIA 95616
      (916) 756-1104
*****

```

```

X   X XXXXXXXX XXXXX      X
X   X X      X      X    XX
X   X X      X      X    X
XXXXXXX XXXX  X      XXXXX X
X   X X      X      X    X
X   X X      X      X    X
X   X XXXXXXXX XXXXX      XXX

```

THIS PROGRAM REPLACES ALL PREVIOUS VERSIONS OF HEC-1 KNOWN AS HEC1 (JAN 73), HEC1GS, HEC1DB, AND HEC1KW.

THE DEFINITIONS OF VARIABLES -RTIMP- AND -RTIOR- HAVE CHANGED FROM THOSE USED WITH THE 1973-STYLE INPUT STRUCTURE.
 THE DEFINITION OF -AMSKK- ON RM-CARD WAS CHANGED WITH REVISIONS DATED 28 SEP 81. THIS IS THE FORTRAN77 VERSION
 NEW OPTIONS: DAMBREAK OUTFLOW SUBMERGENCE, SINGLE EVENT DAMAGE CALCULATION, DSS:WRITE STAGE FREQUENCY,
 DSS:READ TIME SERIES AT DESIRED CALCULATION INTERVAL LOSS RATE-GREEN AND AMPT INFILTRATION
 KINEMATIC WAVE: NEW FINITE DIFFERENCE ALGORITHM

LINE	ID12345678910
1	ID	** Existing Conditions									
2	ID	** Arcade Pond									
3	ID	** March 8, 2013									
4	ID										
5	ID	** H1406									
6	ID										
7	ID										
	*D										
8	IT	15			450						
9	IO	5									
10	JR	PREC	1	1.512							
11	KK	ARC									
12	KM	Contributory Area to Arcade Pond									
13	BA	0.5184375									
14	PH		0.72	1.51	2.9	3.27	4.48	5.67	7.08	8.75	
15	LS		79								
16	UD	0.491									
17	KK	STOR									
18	KM	Route Through Arcade Pond									
19	RS	1	STOR	-1	0						
20	SV	0	5.434	21.738	27.173	51.349	75.525	102.501	108.486	117.46	133.886
21	SE	306.5	306.75	307.5	308	309	310	311	311.2	311.5	312
22	SQ	0	1.702	4.951	21.09	49.99	70.06	86.37	89.23	383.34	1364.81
23	ZZ										

Schematic Diagram of Stream Network

INPUT
LINE (V) ROUTING (--->) DIVERSION OR PUMP FLOW
NO. (.) CONNECTOR (<---) RETURN OF DIVERTED OR PUMPED FLOW
11 ARC
V
V
17 STOR

***) RUNOFF ALSO COMPUTED AT THIS LOCATION

```

*****
FLOOD HYDROGRAPH PACKAGE (HEC-1)
  JUN 1998
  VERSION 4.1

RUN DATE 27JUL15 TIME 13:07:43
*****

```

```

*****
* U.S. ARMY CORPS OF ENGINEERS *
* HYDROLOGIC ENGINEERING CENTER *
* 609 SECOND STREET *
* DAVIS, CALIFORNIA 95616 *
* (916) 756-1104 *
*****

```

```

** Existing Conditions
** Arcade Pond
** March 8, 2013

** H1406

```

```

9 IO      OUTPUT CONTROL VARIABLES
          IPRNT      5  PRINT CONTROL
          IPLOT      0  PLOT CONTROL
          QSCAL      0. HYDROGRAPH PLOT SCALE

```

```

IT        HYDROGRAPH TIME DATA
          NMIN      15  MINUTES IN COMPUTATION INTERVAL
          IDATE     1  0  STARTING DATE
          ITIME     0000 STARTING TIME
          NQ        450 NUMBER OF HYDROGRAPH ORDINATES
          NDDATE    5  0  ENDING DATE
          NDTIME    1615 ENDING TIME
          ICENT     19  CENTURY MARK

```

```

          COMPUTATION INTERVAL .25 HOURS
          TOTAL TIME BASE 112.25 HOURS

```

ENGLISH UNITS

```

          DRAINAGE AREA      SQUARE MILES
          PRECIPITATION DEPTH INCHES
          LENGTH, ELEVATION  FEET
          FLOW                CUBIC FEET PER SECOND
          STORAGE VOLUME     ACRE-FEET
          SURFACE AREA       ACRES
          TEMPERATURE        DEGREES FAHRENHEIT

```

```

JP        MULTI-PLAN OPTION
          NPLAN          1  NUMBER OF PLANS

```

```

JR        MULTI-RATIO OPTION
          RATIOS OF PRECIPITATION
          1.00          1.51

```

PEAK FLOW AND STAGE (END-OF-PERIOD) SUMMARY FOR MULTIPLE PLAN-RATIO ECONOMIC COMPUTATIONS
 FLOWS IN CUBIC FEET PER SECOND, AREA IN SQUARE MILES
 TIME TO PEAK IN HOURS

OPERATION	STATION	AREA	PLAN	RATIOS APPLIED TO PRECIPITATION		
				RATIO 1	RATIO 2	
				1.00	1.51	
HYDROGRAPH AT	ARC	.52	1	FLOW	803.	1333.
				TIME	12.50	12.50
ROUTED TO	STOR	.52	1	FLOW	89.	791.
				TIME	16.00	13.00
** PEAK STAGES IN FEET **						
			1	STAGE	311.17	311.71
				TIME	16.00	13.00

** NORMAL END OF HEC-1 ***

TOWN MANAGER'S REPORT – AUGUST 17, 2015

1) Good Energy Application to Department of Public Utilities [DPU]:

Good Energy and the other 22 communities are going forward with the hearing at the DPU on August 26, 2015, to approve the plan for the purchase of electricity supply.

2) Road Projects Update:

The Sutton Street sidewalks and binder coat are completed. Main Street paving is underway and the Ovia Square work has been completed.

3) Legislation for additional funding for out of district Vocational Schools:

Attended a meeting in Boston to support legislation to increase Local Aid for students attending out of district vocational schools and to require students who attend those schools to supply transportation as school choice students do.

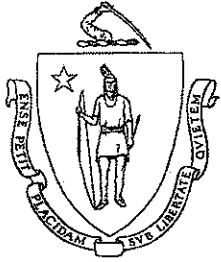
4) Quinsigamond Community College Update:

Attended a meeting to continue the search for appropriate sites to house a satellite campus in Northbridge.

5) Home Modification Loan Program - Announcement:

This is a program aimed to assist eligible elders & individuals with disabilities. The Home Modification Loan Program, depending on household income, provides 0% TO 3% loans up to \$30,000 to homeowners seeking to make modifications to their homes. Additional information will be posted on the town's webpage and within the Town Hall. Inquires may be made to Susan Gillam of the Executive Office of Health & Human Services (Massachusetts Rehabilitation Commission) at (617) 204-3739.

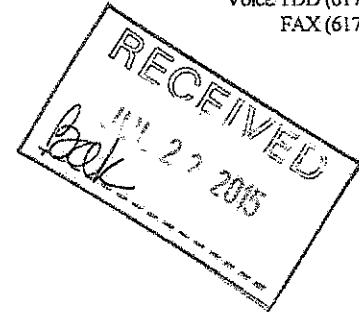
VII 05



*The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Massachusetts Rehabilitation Commission
600 Washington Street, Suite 2
Boston, MA 02111 - 1704*

CHARLES D. BAKER
GOVERNOR
KARYN E. POLITO
LIEUTENANT GOVERNOR
MARYLOU SUDDERS
SECRETARY
ADELAIDE OSBORNE
COMMISSIONER

(617) 204-3851
1 (800) 245-6543
Voice/TDD (617) 204-3815
FAX (617) 204-3877



July 10, 2015

From: Ann Shor, Director
Independent Living and Assistive Technology Services

RE: Home Modification Loan Program

Dear Colleague:

In our efforts to find innovative ways to reach out to communities across the state please find enclosed a poster to display regarding the Home Modification Loan Program, a program which can greatly benefit elders and individuals with disabilities. We encourage you to share information about this important resource with your consumers and staff.

The **Home Modification Loan Program**, depending on household income, provides 0% and 3% loans up to \$30,000 to homeowners seeking to make modifications to their homes. Since 1999 these loans have helped over 2,000 Massachusetts households finance such projects as home security features, air filtration systems, ramps, wheelchair and stair lifts, widened doorways, bathroom and kitchen modifications, and more. Those eligible for the 0% loan make no monthly payments and no interest accrues and repayment of the loan occurs when the property is sold or title is transferred. Additionally, 3% loans are available to landlords with identified tenants needing accessible adaptations and have buildings with fewer than ten units. For more information please see the brochure or program website, www.mass.gov/mrc/hmlp

Additionally, as a part of our outreach efforts we welcome opportunities to provide in-service trainings to staff, as well as present information on these programs at conferences and workshops.

Please do not hesitate to contact Susan Gillam regarding the Home Modification Loan Program (susan.gillam@state.ma.us, 617-204-3739).

Enclosures