

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
December 16, 2013 AT 7:00 P.M.
REVISED**

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) November 4, 2013 2) December 3, 2013 [Joint Meeting w/School Committee]

II. PUBLIC HEARINGS

- B. 7:05 PM/FY 2014 Tax Rate Classification Hearing/Present: Robert Fitzgerald, Principal Assessor

III. APPOINTMENTS/By the Board of Selectmen:

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- C. 2014 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town
D. 2014 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town
E. Community Development Block Grant – Disaster Recovery Grant [Rockdale Youth Center Relocation Project]/Vote to authorize Chairman to execute contract with Mass DHCD and other certifications required for project.
F. Community Development Block Grant – Disaster Recovery Grant [Rockdale Youth Center Relocation Project]/Vote to engage services of Central Mass. Regional Planning Commission to provide Admin. Services in cooperation with Town Planner.
G. Northbridge Historical Commission/Vote to accept monetary donations
H. Open Space & Recreation Plan Update Committee/Vote to appoint Board of Selectmen's Representative
I. Safety Committee Minutes [December 4, 2013]/Vote to accept recommendations

VI. DISCUSSIONS

- J. FEMA Flood Plain Mapping/Present: Mark Anderson, Heritage Design Group
K. Sewer Charges/Present: Mark Anderson, Heritage Design Group

VII. TOWN MANAGER'S REPORT

- L. 1) American Automobile Association Traffic Safety Awards Luncheon
2) Evergreen Center/Donation of Holiday Wreath
3) Building, Planning & Construction Committee Update
4) Special Town Meeting Update
5) Double Pole Meeting
6) Douglas Road Bridge Update
7) Code Red Update
8) Toys for Kids and Teens Campaign

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

THIS AGENDA IS SUBJECT TO CHANGE

**Board of Selectmen's Meeting
November 4, 2013**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Marzec, Athanas, Ampagoomian and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes. October 21, 2013 [Executive Session] – A motion/Mr. Melia, seconded/Mr. Athanas to approve but not release the October 21, 2013 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Marzec, Melia and Nolan. Abstain/Mr. Ampagoomian. **October 22, 2013 [Fall Annual Town Meeting]** – *Selectman Marzec mentioned that he showed up a few minutes late for the Selectmen's meeting prior to the Fall Annual Town Meeting and wanted it noted. A motion/Mr. Melia, seconded/Mr. Athanas to approve the October 22, 2013 Fall Annual Town Meeting minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Marzec, Melia and Nolan. Abstain/Mr. Ampagoomian. **October 29, 2013 [Special Meeting]** – A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the October 29, 2013 Special Meeting minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Ampagoomian, Melia and Nolan. Abstain/Mr. Marzec.

Public Hearings. None.

Appointments/By the Board of Selectmen. William Mello, Open Space & Recreation Plan Update Committee. Present: William Mello. Mr. Mello thanked the Selectmen for considering him for the Open Space and Recreation Plan Committee appointment. He mentioned that he has always had a great interest for open space and feels there's a great need for this committee. Selectman Marzec thanked Mr. Mello for coming forward to serve on the committee and stated that he would be a great asset. A motion/Mr. Marzec, seconded/Mr. Melia to appoint William Mello to the Open Space & Recreation Plan Update Committee. Vote yes/Unanimous.

Citizens' Comments/Input. None.

Samarpan, Inc. d/b/a 1 Quickstop Convenience, 206 North Main Street, Whitinsville [Bhikhabhai Patel]/Application to transfer the Common Victualler's License from Steve Tran d/b/a 1 Quickstop Convenience Store [Steve Tran] to Samarpan, Inc. d/b/a 1 Quickstop Convenience [Bhikhabhai Patel]. Present: Mr. Bhikhabhai Patel, Owner of Samarpan, Inc. and his son, Mr. Sanjay Patel. Selectman Melia asked Mr. Patel if he and his employees are TIPS [Training for Intervention Procedures] certified and Mr. Sanjay Patel responded that they are TIPS certified. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the transfer of the Common Victualler's License from Steve Tran d/b/a 1 Quickstop Convenience Store [Steve Tran] to Samarpan, Inc. d/b/a 1 Quickstop Convenience [Bhikhabhai Patel]. Vote yes/Unanimous.

HEMA Investment Inc. d/b/a New Ultramart Convenience Store, 1119 Providence Road, Whitinsville [Manish Patel]/Application to transfer the Common Victualler's License from Ultramart Convenience Store [Tariq Khalil] to HEMA Investment Inc. d/b/a New Ultramart Convenience Store [Manish Patel]. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the transfer of the Common Victualler's License from Ultramart Convenience Store [Tariq Khalil] to HEMA Investment Inc. d/b/a New Ultramart Convenience Store [Manish Patel]. Vote yes/Unanimous.

The \$Price is Right\$ [Maurice Bisceglia], 178 Church Street, Whitinsville/Application for a Junk Dealer's License. Selectman Ampagoomian asked what the hours of operation would be for his business

and Mr. Bisceglia responded that his business is part-time and would be open 7 days a week closing by 9 P.M. He wasn't sure what time he would open because of a food business that he owns in Shrewsbury, MA. A motion/Mr. Melia, seconded/Mr. Athanas to grant The \$Price is Right\$ [Maurice Bisceglia] a Junk Dealer's license. Vote yes/Unanimous.

Fruitti Frozen Yogurt, 1223 Providence Road, Whitinsville [Thien Phan]/Application for a Common Victualler's License. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve Fruitti Frozen Yogurt's [Thien Phan] application for a Common Victualler's License located at 1223 Providence Road, Whitinsville, MA. Vote yes/Unanimous.

2014 Holiday Calendar. Selectman Ampagoomian asked if the 2014 Holiday calendar is posted on the town's website and Town Manager Kozak responded that he wasn't sure but would ask his office staff. Selectman Ampagoomian then suggested placing it on the website if it's not already there. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2014 Holiday Calendar. Vote yes/Unanimous.

2014 Board of Selectmen's Meeting Schedule. Selectman Ampagoomian asked that the 2014 Board of Selectmen's Meeting Schedule be placed on the Town's website. Chairman Nolan noted that the schedule reflects their summer meetings. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the 2014 Board of Selectmen's Meeting Summer Schedule. Vote yes/Unanimous.

2014 Mass Downtown Initiative Technical Assistance Grant/Vote to authorize the Chairman of the Board of Selectmen to sign the grant application. Town Manager Kozak explained that this is the technical assistance grant program for Whitin Machine Works and the Board of Selectmen need to authorize the Chairman to sign the grant application. A motion/Mr. Melia, seconded/Mr. Ampagoomian to authorize the Chairman of the Board of Selectmen Daniel Nolan to sign the grant application.

Village Congregational Church [Stephanie Stevens]/Request permission to hang a banner across Church Street from November 17th through December 1st to advertise their Christmas Fair on Saturday, December 7th from 9 AM to 2 PM. A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to the Village Congregation Church [Stephanie Stevens] to hang a banner across Church Street from November 17th through December 1st to advertise their Christmas Fair on Saturday, December 7th from 9 A.M. to 2 P.M. Vote yes/Unanimous.

Ambulance Charges & Services/Present: Gary Nestor, Fire Chief. Chief Nestor explained that several weeks ago he approached Town Manager Kozak on increasing the ambulance fees in Northbridge. That being said, Chief Nestor asked several of the surrounding communities what they charged for their ambulance services and when was the last time they raised their rates. He noted that a copy of his spreadsheet was placed in the Selectmen's packet for their review and a copy of that document can be found in the Town Manager's Minutes Book. Chief Nestor then announced that Northbridge hasn't increased their rates since 2006. He mentioned that Auburn raised their rates in 2013, Douglas in 2012, Hopkinton in 2010, Mendon in 2011, Uxbridge in 2013 and Upton in 2011. Chief Nestor provided the Board with his suggested rate increases and then asked the Board of Selectmen to approve the moderate rate increases for ambulance services. Town Manager Kozak announced that he supports the rate increase that Fire Chief Nestor has put forward. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to move Ambulance Charges and Services from discussion to decision. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Melia/Yes, Mr. Ampagoomian/Yes, and Mr. Nolan/Yes. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the new ambulance rates as recommended by Gary Nestor, Fire Chief. Vote yes/Unanimous.

Two School Committee Vacancies. Present: Randeem Zanca, Vice Chairman of the School Committee. Ms. Zanca announced that there are two vacancies on the School Committee and mentioned

that she would like to set up a Joint Meeting with the School Committee and Board of Selectmen for December 3, 2013 at 6:30 P.M. in the Media Center at the High School. Town Manager Kozak suggested the deadline for applications be submitted by Wednesday, November 27th at noon time. Selectman Melia asked if there was a particular reason for the three resignations in the past few months and Ms. Zanca mentioned that it's both politics and work related issues.

Memorial in honor of Floyd Convent/Present: Trustees of Soldier's Memorials [Thomas Farley]. Present: Thomas Farley, Chairman of the Trustees of Soldier's Memorials and Committee Members: Richard Trier, James Henderson. Also Present: Kenneth Trajanowski, Former Veteran's Agent. Mr. Farley explained that Mr. Trajanowski would like a memorial placed at Edgemere and Hope Street for his Uncle Floyd Convent, who was killed in action, in Italy, on December 15, 1943. Mr. Farley mentioned that the Trustees voted unanimously to support the memorial for Floyd Convent. Selectman Melia mentioned that Mr. Floyd Convent already has a bridge named after him and wasn't sure if the memorial should be moved to Edgemere and Hope Street. Mr. Trajanowski stated that the bridge was named after him by the state and had nothing to do with the Town. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to move the Memorial in honor of Floyd Convent from discussion to decision. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Melia/Yes, Mr. Ampagoomian/Yes, and Mr. Nolan/Yes. Selectman Ampagoomian asked that the Board be notified when the dedication of the memorial takes place. Mr. Trajanowski mentioned that there is a tentative date scheduled for the memorial on November 21, 2013. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the Memorial for Floyd Convent to be located at the corner of Edgemere and Hope Street. Vote yes/Unanimous.

Double Poles [National Grid & Verizon]/Present: Ellen Cummings, Verizon and Robert Russell, National Grid. Selectman Ampagoomian explained that Verizon, National Grid and Charter Communications have all promised the Town of Northbridge that they would take care of the town's double pole issue and to no avail have they done so. Selectman Ampagoomian then asked the representative from Verizon and National Grid to explain to the Board of Selectmen why the double poles haven't been taken down. Mr. Russell, Representative from National Grid, explained that removing double poles is a joint partnership with Charter and Verizon and mentioned that there are currently about 34 double poles left in Northbridge. He explained the process for removing double poles and then stated that if there is a safety concern regarding a double pole then they will take care of it immediately once notified. Ms. Cummings, Representative from Verizon mentioned that she has been working closely with Mr. Russell to take care of all the double poles in cities and towns. She explained that it would be helpful if the town could email both her and Mr. Russell with the pole location and number to expedite the process. Town Manager Kozak mentioned that the Highway Department, Police Department and Selectmen have all sent emails to Charter, Verizon and National Grid to take down certain double poles and each and every time they receive the same response. He then noted that each of you blame the other carrier and this needs to stop. Mr. Russell noted that National Grid is always working collaboratively with each carrier to remove double poles in a timely manner. Mr. Shuris stated that since no one is managing the utility companies, he suggested a Project Manager to oversee the carriers. That being said, Mr. Shuris suggested that he be the Project Manager and put together a timeline/schedule and list where each utility carrier is on the double pole. Mr. Shuris also suggested meeting once a month to share this information with each of the utility carriers. Mr. Russell and Ms. Cummings agreed to meeting once a month as a team with Mr. Shuris to discuss the status of double poles in the Town of Northbridge.

Department of Environmental Protection Waste Hauler Grant - Scope of Work. Town Manager Kozak mentioned that today he received a draft "Scope of Work" from Irene Congdon, Representative of Massachusetts Department of Environmental Protection. He then explained that the Town of Northbridge is seeking to determine if a curbside residential trash and recycling program is viable for the Town. Currently, the residents hire one of 6 private haulers to pick up their trash. The Town of Northbridge has

more than 5,700 households that are paying between \$300 - \$400 a year for limited trash collection; collectively they are paying a premium of \$1.7 million a year for trash collection. He mentioned that each Board of Selectmen received a copy in their Selectmen's packet for their review and then noted that Ms. Congdon will be present at the next Selectmen's meeting to seek approval.

Town Manager's Report. **1) Roads Program Update:** Announced that the paving of Goldthwaite Road and North Main Street are completed. The Sutton Street surveying work is still in progress. **2) Town Hall Update:** Announced the Town Hall windows are completed and the final painting of interior windows will be completed this week. **3) Annual Labor Relations Seminar - Hosted by the Mass. Municipal Personnel Association:** Attended a labor relations seminar and received updates on changes in legislation and court decisions regarding union matters. **4) Worcester Regional Transit Authority Update:** The Worcester Regional Transit Authority has finalized their routes and schedule for Northbridge. Services will begin on December 1st. He mentioned a copy of the draft route schedule was enclosed in their Selectmen's packet for review.

Selectmen's Concerns. **Selectman Melia/**Asked James Shuris, DPW Director about the DPW Facility and if there are any plans to move forward. Mr. Shuris stated that he would be present at the next Building, Planning and Construction Committee to discuss the plans for a facility. **Selectman Athanas/1)** Asked Mr. Shuris if the leaf project was still going and Mr. Shuris replied that the Highway Department has picked up over 2100 bags of leaves and will continue to pick them up until the first snow storm. **2)** Asked if Mr. Shuris had the opportunity to survey the Town-owned buildings to see potential maintenance issues. Mr. Shuris mentioned that he is working with Paul Halacy at the School Department on putting together a comprehensive building facilities maintenance program. Mr. Shuris also mentioned that he has a spreadsheet that indicates each building, with a scope of work and an estimate of services. A copy of the spreadsheet will be provided to the Board of Selectmen. **3)** Asked if there is any grant monies to fix the Great Hall in Town Hall. Town Manager Kozak stated that he is looking into this already. **Selectman Marzec 1)** Mentioned that he had a conversation with the Town Manager regarding finding open space in the Town of Northbridge for a new fire station and school. He would like someone to follow-up on locations like Castle Hill and Kroll Farm. **2)** Asked if someone could look into Klocek's property on Providence Road, Northbridge to see if this property could be used for something in the future. **Selectman Ampagoomian 1)** Asked Town Manager Kozak to discuss the water leak in front of Town Hall. Town Manager Kozak mentioned that because of the bridge work, the state asked the water company to shut the water off going across the bridge. That being said, when the water company was closing down various valves, they found the one at Memorial Square was not working properly and needing repair. He mentioned the Town will not be charged for the leaking water and it will be repaired by the weekend. **2)** Asked for an update with the dispatching center and Town Manager Kozak mentioned that the Fire Chief and Police Chief are moving forward now that Town Meeting has approved the funds. They are looking to have the program up and running by July. **3)** Asked if Town Manager Kozak knew when the striping will take place at the Ross Rajotte Bridge and when the jersey barriers will be removed? James Shuris, DPW Director mentioned that everything should be done by the end of November. **4)** Town Hall Window Dressings – Mr. Shuris mentioned that the window dressings have been ordered and will be installed after the painting is completed. **5)** Status of new fire station? Mr. Shuris mentioned that the Building, Planning and Construction Committee are still in the brainstorming process but then added that they are thinking about the possibility of a joint DPW and Fire Station facility. Chairman Nolan suggested having a Joint Meeting with the Building, Planning & Construction Committee to discuss the Fire Station and DPW Facility. Selectman Melia asked Mr. Shuris how many more years to the roads project and Mr. Shuris replied is what a five year plan and there are three left. Selectman Ampagoomian announced that King Jade Restaurant was issued a minor violation by the ABCC and suggested that the Local Licensing Board send a letter of acknowledgement.

A motion/Mr. Melia, seconded/Mr. Marzec to adjourn the meeting. Vote yes/Messrs. Melia, Athanas, Marzec and Nolan.

Meeting Adjourned: 8:52 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

November 4, 2013

- I. **APPROVAL OF MINUTES**
 - A. 1) Copy of September 30, 2013 minutes. 2) Copy of October 30, 2013 Executive Session minutes. [Removed from backup documentation as they have not been released by Board of Selectmen].
- II. **PUBLIC HEARING**
- III. **APPOINTMENTS/By the Town Manager**
 - B. Copy of Janyce Murray's resume.

RESIGNATION.

 - C. Copy of Wayne DeForest's resignation letter.
- IV. **CITIZENS' COMMENTS/INPUT**
- V. **DECISIONS**
 - D. 1) Copy of Whitinsville Social Library application for a one-day All Alcohol license. 2) Copy of Hold Harmless Agreement. 3) Copy of license routing slips from Department Head's.
 - E. 1) Copy of Alex Rogozenski's email requesting approval to hold a half marathon and 7K road race on Sunday, April 6, 2014 at 10 A.M. 2) Copy of route and event information. 3) Copy of Police Chief's response and DPW's response.
 - F. 1) Copy of cemetery deed for Glen and Helena Bloem. 2) Copy of cemetery deed for Linda Fernandes.
 - G. Copy of positions on warrant articles.
- VI. **DISCUSSIONS**

None.
- VII. **TOWN MANAGER'S REPORT**
 - H. 1) Road and Bridge Projects/Update – **No documentation.**
 - 2) Sewer Department/Update – **No documentation.**
 - 3) Central Mass. Regional Planning Commission – **No documentation.**
 - 4) Downtown Initiative Technical Assistance Grant - **No documentation.**
 - 5) Worcester Regional Transit Authority/Bus Routes – **No documentation.**
- VIII. **SELECTMEN'S CONCERNS - No documentation.**
- IX. **ITEMS FOR FUTURE AGENDA- No documentation.**
- X. **CORRESPONDENCE- No documentation.**
- XI. **EXECUTIVE SESSION-Copy of Pine Grove Cemetery Summary Sheet & documentation.**

**Board of Selectmen's Meeting
December 3, 2013
Joint Meeting with the School Committee**

A joint meeting of the Board of Selectmen and Northbridge School Committee was called to order by School Committee Chairman Randi Zanca at 6:30 PM, Northbridge High School Media Center, 427 Linwood Ave., Whitinsville, MA. **Select Board Members Present:** Messrs. Ampagoomian, Melia and Nolan. **Absent:** Messrs. Athanas and Marzec were absent and it is duly noted. **School Committee Members Present:** Randy Zanca, Susan Brouwer, Michael LeBrasseur, and Selena Livingston. **Absent:** Ms. Julie Gawlak.

The Pledge of Allegiance was recited by those present.

Approval of Minutes. None.

Public Hearings. None.

Appointments/By the Board of Selectmen. Michael Clements and Christopher Reilly, School Committee/Vote to appoint. A motion/Mr. Susan Brouwer, seconded/Mr. Melia to appoint Michael Clements and Christopher Reilly to the open positions on the School Committee which will expire in May of 2014. Roll Call Vote: Ms. Brouwer/Yes, Mr. LeBrasseur/Yes, Ms. Livingston/Yes, Ms. Zanca/Yes, Mr. Nolan/Yes, Mr. Ampagoomian/Yes, and Mr. Melia/Yes.

Citizens' Comments/Input. None.

Decisions. None

Discussions. None

Town Manager's Report. None.

Selectmen's Concerns. None.

A motion/Mr. Melia, seconded/Mr. Ampagoomian to adjourn the Joint Meeting between the Northbridge School Committee and Northbridge Board of Selectmen. Vote yes/Unanimous.

Meeting Adjourned: 6:50 P.M.

Respectfully submitted,

Daniel Nolan, Clerk

/dmg

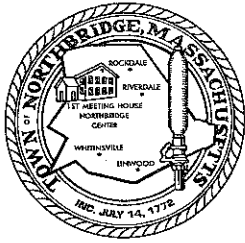
LIST OF DOCUMENTATION

**JOINT MEETING BETWEEN THE BOARD OF SELECTMEN AND NORTHBRIDGE
SCHOOL COMMITTEE – OPEN SESSION**

December 3, 2013

- I. APPROVAL OF MINUTES**
None.
- II. PUBLIC HEARING**
None.
- III. APPOINTMENTS/By the Board of Selectmen**
A. 1) Copy of Michael Clement's and Christopher Reilly's Talent Bank Application
- IV. CITIZENS' COMMENTS/INPUT – None.**
- V. DECISIONS – None.**
- VI. DISCUSSIONS – None.**
- VII. TOWN MANAGER'S REPORT – None.**
- VIII. SELECTMEN'S CONCERNS - None.**
- IX. ITEMS FOR FUTURE AGENDA- None.**
- X. CORRESPONDENCE- None.**
- XI. EXECUTIVE SESSION-None.**

B.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Theodore D. Kozak
Town Manager

Date: November 22, 2013
To: Telegram & Gazette
Via Facsimile: 508-793-9315
From: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*
Subject: Legal Ad

Please place the following Legal Ad in the Wednesday, November 27, 2013 edition of the Telegram and Gazette.

TOWN OF NORTHBRIDGE
PUBLIC HEARING

ALLOCATION OF LOCAL TAX LEVY FOR FY '14

The Northbridge Board of Selectmen will hold a public hearing to determine the allocation of local tax levy as required by Chapter 40, S. 56 of the MGL on **Monday, December 16, 2013 at 7:05 PM** in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA 01588. Taxpayers and others are invited to present oral or written information on their views at that time. After the public hearing, the Board of Selectmen will determine the percentage of tax levy to be paid by each class of real property and personal property for FY '14. All persons interested in this most important subject are urged to attend the meeting.

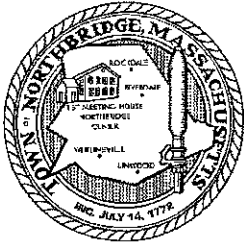
NORTHBRIDGE BOARD OF SELECTMEN
Daniel J. Nolan, Chairman
November 27, 2013

Please send bill and tear sheet(s) to: Town Manager's Office
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

c: Robert Fitzgerald, Principal Assessor ✓

NORTHBRIDGE
TAX CLASSIFICATION
HEARING
FY 2014

Monday, December 16, 2013



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street

Whitinsville, Massachusetts 01588-2210

(508) 234-2740

MEMO

To: Northbridge Board of Selectmen; Daniel J. Nolan, Chairman;
Theodore D. Kozak, Town Manager
From: Northbridge Board of Assessors
Date: December 16, 2013
Re: Classification Hearing

Chapter 40, Sec.56 of the Massachusetts General Laws requires that the Selectmen hold an annual public meeting to determine the percentages of the local tax levy to be borne by each class of property. This is referred to as the Tax Classification Hearing.

The information contained in these handouts are intended to provide the Board of Selectmen with the information necessary to determine the selection of a Residential Factor, as well as options pertaining to residential and small business exemptions available under Massachusetts General Laws. The decision of the Board must be submitted to the State's Department of Revenue on Form LA 5.

There are three options available for the distribution of taxes.

(1) Selection of a Residential Factor (Split Tax Rate):

The Board of Selectmen has an option to select a residential factor of "1" or less. If a factor of "1" is adopted, there would be a single tax rate for all residential, commercial, industrial and personal property. If a factor of less than "1" is adopted, there will be a shift from the residential property class to the commercial, industrial and personal property classes.

(2) Selection of a Residential Exemption:

The Board of Selectmen may adopt a residential exemption of up to 20% of the average assessed value of all properties other than commercial, industrial and personal property. The properties must be owner occupied. All properties falling below the town average would have a reduction in taxes. Properties assessed above the town average would have a higher tax rate as well as residential non-owner occupied properties and unimproved land.

(3) Selection of a Small Commercial Exemption:

A small commercial exemption also may be adopted by the Board of Selectmen. Any business operating as of January 1, 2013, with less than ten employees and having a total assessed value of less than one million dollars would be eligible. The savings of the eligible taxpayers will be borne by the commercial and industrial properties that are ineligible as well as vacant commercial and industrial parcels.

The proposed tax rate, pending approval by the Department of Revenue, should be:

Tax Rate = Levy \$18,709,836 / Taxable Value \$1,410,988,190 = .01326 x 1,000 = \$13.26

The levy amount may change once all the forms are completed and approved, thereby changing the tax rate by a small amount.

Respectfully,

Robert Fitzgerald
Principal Assessor

FY 2014

	Average Single Family	Average Commercial	Average Industrial
Value	\$265,000	\$667,100	\$740,000
Single Rate	13.26	13.26	13.26
Tax	\$3,514	\$8,846	\$9,812
Group Size	3399	165	38

110% Shift Tax Rate	13.06	14.59	14.59
110% Shift Tax	\$3,460.90	\$9,732.99	\$10,796.60
Difference	(\$53.00)	\$887.24	\$984.20

125% Shift Tax Rate	12.75	16.58	16.58
125% Shift Tax	\$3,379	\$11,061	\$12,269
Difference	(\$82.15)	\$1,327.53	\$1,472.60

150% Shift Tax Rate	12.24	19.89	19.89
150% Shift Tax	\$3,244	\$13,269	\$14,719
Difference	(\$135.15)	\$2,208.10	\$2,449.40

**DEPARTMENT OF REVENUE
MINIMUM RESIDENTIAL FACTOR COMPUTATION
FOR FY2014**

NORTHBRIDGE
City/Town/District

A	B	C	
Class	Full and Fair Cash Valuation	Percentage Share	
1. Residential	1,222,295,986	86.6263%	86.6263%
2. Open Space	0	0.0000%	
3. Commercial	117,924,664	8.3575%	13.3737%
4. Industrial	28,297,400	2.0055%	
5. Personal Property	42,480,140	3.0107%	
TOTALS	1,410,998,190	100.0000%	

2013 TAX RATES

2013 AVERAGE
SINGLE FAMILY TAX BILL

BLACKSTONE	\$17.99	\$4,210.00
UPTON	16.72	5,809.23
UXBRIDGE	16.28	4,475.00
DOUGLAS	15.95	4,139.03
SUTTON	15.57	4,855.00
GRAFTON	15.55	5,025.19
HOPEDALE	15.51	4,583.49
MENDON	15.22	5,259.54
MILLVILLE	15.11	3,809.45
NORTHBRIDGE	12.35	3,234.47

**ALCOHOLIC BEVERAGES LICENSES
INFORMATION AS OF JANUARY 2013**

"Section 12"/Pouring Licenses

Hours: 8 AM to 2 AM – Mondays thru Fridays

8 AM to 1 AM – Saturdays

12 Noon to 2 AM – Sundays

**Exceptions: 1) Whitinsville Golf Club, Inc.
10 AM – 2 AM Sundays**

(* Veterans' Organizations/not included in Quota)

ALL ALCOHOLIC CLUB - \$1,050.00

- 1) Mumford Council Knights of Columbus
77 Prescott Rd., Whitinsville, MA 01588
Mark L. Masterson, Mgr.
- 2) Whitinsville Golf Club, Inc.
179 Fletcher St., Whitinsville, MA 01588
Christopher Hulme, Mgr.

ALL ALCOHOLIC COMMON VICTUALLER - \$1,150.00

- 3) Beav, Inc. d/b/a Brian's an Eating and Drinking Place
91 Providence Rd., Linwood, MA 01525
Brian D. Snay, Mgr.
- 4) MLJJ, Inc. d/b/a The Gray Barn
2 Elm Place, Whitinsville, MA 01588
John H. Mellor, Mgr.
- 5) The Pardee Group, Inc. d/b/a The Grill
2043 Providence Rd. Northbridge, MA 01534
John A. Pardee, Mgr.
- 6) Laurieann's Restaurant & Bar, Inc.
2147 Providence Road, Northbridge, MA 01534
Laurieann Kayhart, Mgr.
- 7) D & NG Inc. d/b/a King Jade Restaurant.
1229 Providence Road, Whitinsville, MA 01588
Nathan Ng, Mgr.
- 8) Luxury Food, Inc. d/b/a Divine Thai Restaurant
123 Church Street, Whitinsville, MA 01588
Achara Weydt, Mgr.

- 9) Kyoto of Whitinsville, LLC
185 Church Street, Whitinsville, MA 01588
Thien Phan, Mgr.
- 10) New China Pacific LLC d/b/a New China Pacific
Restaurant
683 Linwood Ave., Whitinsville, MA 01588
Jackie Lee, Mgr.

ALL ALCOHOLIC GENERAL- ON-PREMISES - \$1,150.00

- 11) S R Golf Club LLC d/b/a Shining Rock Golf Club
91 Club House Lane, Northbridge, MA 01534
Louis Papadellis, Mgr.
- 12) Pichel Holdings, Inc. d/b/a Hawk's Nest Tavern
40 Plummer Ave., Whitinsville, MA 01588
Philip R. Pichel, Sr., Mgr.

WINES & MALT COMMON VICTUALLER - \$1,000.00

- 1) George K. Drosidis d/b/a Village House of Pizza
199 North Main Street, Whitinsville, MA 01588
George K. Drosidis, Mgr.
- 2) Jubes, LLC d/b/a Jubes Family Restaurant
1227 Providence Road, Whitinsville, MA 01588
Richard N. Joubert, III, Mgr.

WINES & MALT GENERAL-ON-PREMISES - \$1,000.00

- 3) Sparetime Enterprises, Inc. d/b/a Sparetime Recreation
117 Church St., Whitinsville, MA 01588
Wayne D. Couture, Mgr.

“Section 15”/Package Store Licenses

**Hours: 8 AM to 11 PM Weekdays
12 Noon – 11 PM Sundays**

ALL ALCOHOLIC PACKAGE STORE - \$1,150.00

- 1) Douglas Package Store, Inc. d/b/a Arcade Package Store
185 Church St., Whitinsville, MA 01588
David Wnukowski, Mgr.

- 2) Friendly Discount Liquors
1167 Providence Rd., Units 6 & 7, Whitinsville, MA 01588
William E. Giannopoulos, Mgr.

- 3) Jyoti Enterprises, Inc. d/b/a Gary's Variety
2201 Providence Road, Northbridge, MA 01534
Harshad Patel, Mgr.

- 4) Mill House Wine & Spirits, Inc.
670 Linwood Avenue, Whitinsville, MA 01588
Alexis L. Giannopoulos, Mgr.

PACKAGE STORES WINES AND MALT - \$1,000.00

- 1) Steve Tran d/b/a 1 Quikstop
206 North Main St., Whitinsville, MA 01588
Steve Tran, Mgr.

- 2) Mina's Foods, Inc. d/b/a Vera's Mini Mart
One Plummer Corner, Whitinsville, MA 01588
Ashraf Youssef, Mgr.

- 3) 481 Yogi Convenience Store, Inc. d/b/a Highland Farms
218 Church Street, Whitinsville, MA 01588
Debra Clark, Mgr.

- 4) Brenda McAuliffe d/b/a Cellar Sooper
P.O. Box 309
106 Providence Road, Linwood, MA 01525
Brenda McAuliffe, Mgr.

- 5) Crystal Gas, Inc.
175 Church Street, Whitinsville, MA 01588
George El Houssan, Mgr.

QUOTA INFORMATION

***POURING LICENSES (SECTION 12):
(ALL ALCOHOLIC)***

Quota 16
Available 5

(WINES & MALT)

Quota 5
Available 2

***PACKAGE STORES (SECTION 15)
(ALL ALCOHOLIC)***

Quota 4
Available 0

(WINES & MALT)

Quota 5
Available 0

Business Name	Name	Type of License	Amount
J & S Motors, Inc.	Mr. Kurt VandenaAkker	Class II - Used Car Dealer License	\$50.00
R.E.N. Sales & Service	Mr. Robert E. Nydam	Class II - Used Car Dealer License	\$50.00
Harbro Sales & Service	Mr. Paul T. Hare	Class II - Used Car Dealer License	\$50.00
Kearns Collision Repair, Inc.	Mr. Thomas F. Colonaire, Jr	Class II - Used Car Dealer License	\$50.00
Crothers Tire & Auto Sales	Mr. Thomas Crothers	Class II - Used Car Dealer License	\$50.00
Main Street Auto and Towing, Inc.	Mr. Robert Cherrier	Class II - Used Car Dealer License	\$50.00
Trinity Auto Brokers	Mr. J. William Gifford	Class II - Used Car Dealer License	\$50.00
E*Mart Motors, Inc.	Mr. Sam Bayou	Class II - Used Car Dealer License	\$50.00
Elias Auto Sales	Mr. Claude Elias	Class II - Used Car Dealer License	\$50.00
Bill's Radiator Service	Mr. William Frowein	Class II - Used Car Dealer License	\$50.00
Perry Sales & Service Inc.	Ms. Aimee Rossetti	Class II - Used Car Dealer License	\$50.00
Valley Transmission Service	Mr. Matthew Reynolds	Class II - Used Car Dealer License	\$50.00
Northbridge Salvage Company	Mr. L. E. Ambrogi	Class III - Motor Vehicle Junk License	\$50.00
Spartetime Recreation	Mr. Wayne D. Couture	(5) Auto. Amusement Devices License	\$500.00
MLJ, Inc. d/b/a The Gray Barn	Mr. John H. Mellor	Automatic Amusement Devices License	\$100.00
National Entertainment Network	Ms. Jennifer Hoon	(7) Auto. Amusement Devices License	\$700.00
Hawks Nest Tavern	Mr. Phillip Pichel	Automatic Amusement Devices License	\$100.00
Laurieann's Restaurant & Bar Inc.	Ms. Laurieann Kayhart	Automatic Amusement Devices License	\$30.00
The Grill	Mr. John Pardee	(1) Automatic Amuse Devices Licenses	\$100.00
Fusions Dance Centre	Ms. Maria Delaura	Dance Permit	\$12.00
Jo Ann Warren Studio	Ms. Jo Ann Warren	Dance Permit	\$12.00
Harry's Famous Pizza	Mr. Odisefs Tsimogiannis	Common Victualler's License	\$20.00
Whith Community Center	Mr. Kevin Fusco	Common Victualler's License	\$20.00
Samarapan, Inc., 1 Quickstop Conv.	Mr. Bhikhabhai Patel	Common Victualler's License	\$20.00
Dunkin Donuts	Mr. Thomas Denesowicz	Common Victualler's License	\$20.00
Jubes Family Restaurant	Mr. Richard Joubert, III	Common Victualler's License	\$20.00
The Donut Shop	Chris Mitkonis	Common Victualler's License	\$20.00
Burger King #4688	Attn: Manager	Common Victualler's License	\$20.00
Highland Farms	Mr. Govind Patel	Common Victualler's License	\$20.00

Cumberland Farms #6682	Attn: Licensing Dept.	Common Victualler's License	\$20.00
Brian's Restaurant	Mr. Brian Snay	Common Victualler's License	\$20.00
Eric Audette d/b/a Pirates Cove	Mr. Eric Audette	Common Victualler's License	\$20.00
The 87 Diner	Ms. Margaret Gagner	Common Victualler's License	\$20.00
Hawks Nest Tavern	Mr. Philip R. Pichel, Sr.	Common Victualler's License	\$20.00
McDonald's Restaurant	Mr. Joseph Spadea	Common Victualler's License	\$20.00
New England Pizza	Mr. Sammy Morcos	Common Victualler's License	\$20.00
Raccor Foods LLC dba Little Coffee Bean	Mr. Darrell Laws	Common Victualler's License	\$20.00
Arcade Package Store	Mr. David Wnukowski	Common Victualler's License	\$20.00
West End Creamery	Mr. Greg VandenAkker	Common Victualler's License	\$20.00
Whitinsville Golf Club	Mr. Francis Iannetti	Common Victualler's License	\$20.00
Friendly Discount Liquors, Inc.	Mr. William Giannopoulos	Common Victualler's License	\$20.00
Vera's Mini Mart	Mr. Ashraf Youssef	Common Victualler's License	\$20.00
Knights of Columbus	Mr. Mark Masterson	Common Victualler's License	\$20.00
Crystal Gas	Mr. Mark El Houssan	Common Victualler's License	\$20.00
Jyoti Enterprises, Inc./Gary's	Mr. Harshad Patel	Common Victualler's License	\$20.00
King Jade	Mr. Nathan Ng	Common Victualler's License	\$20.00
Amerada Hess Corporation	Ms. Janice Flaherty	Common Victualler's License	\$20.00
Domino's Pizza	Mr. Jeff Dufficy	Common Victualler's License	\$20.00
MLJ, Inc. d/b/a The Gray Barrn	Mr. John H. Mellor	Common Victualler's License	\$20.00
Village House of Pizza	Mr. George Drosidas	Common Victualler's License	\$20.00
Northbridge House of Pizza	Mr. Amir E. Roufail	Common Victualler's License	\$20.00
Subway Sand. & Salads #7446	Ms. Dimple A. Desai	Common Victualler's License	\$20.00
Dunkin Donuts	Mr. Thomas Denesowicz	Common Victualler's License	\$20.00
Subway #35002 [Walmart]	Ms. Dimple A. Desai	Common Victualler's License	\$20.00
The Grill	Mr. John Pardee	Common Victualler's License	\$20.00
The Valley Café	Ms. Paulette Ruth	Common Victualler's License	\$20.00
New Ultramart Convenience Store	Mr. Manish Patel	Common Victualler's License	\$20.00
Laurieann's Restaurant & Bar Inc	Ms. Laurieann Kayhart	Common Victualler's License	\$20.00
ASJ28 d/b/a Hong Kong Café	Mr. John Ng	Common Victualler's License	\$20.00
Charles Berry d/b/a Dotta'a Kitchen	Mr. Charles Berry	Common Victualler's License	\$20.00
SR Golf Club, LLC	Mr. Louis Papadelis	Common Victualler's License	\$20.00
Luxury Foods, Inc. dba Divine Thai	Ms. Achara Weydt	Common Victualler's License	\$20.00
Northbridge Coffee House	Mr. Glenn Wells	Common Victualler's License	\$20.00

Corner Pizza Enterprises Inc.	Mr. Ali Boukioud	Common Victualler's License	\$20.00
Mill House Wine & Spirits, Inc.	Ms. Alexis Giannopoulos	Common Victualler's License	\$20.00
Kyoto of Whitesville, LLC	Mr. Thien Phan	Common Victualler's License	\$20.00
Fruitti Frozen Yogurt	Mr. Thien Phan	Common Victualler's License	\$20.00
Brian's Restaurant	Mr. Brian Snay	Entertainment License	N/A
MLJ, Inc. d/b/a The Gray Barr	Mr. John H. Mellor	Entertainment License	N/A
Hawks Nest Tavern	Mr. Phillip R. Pichel, Sr.	Entertainment License	N/A
The Grill	Mr. John A. Pardee	Entertainment License	N/A
Laurieann's Restaurant & Bar Inc	Ms. Laurieann Kayhart	Entertainment License	N/A
SR Golf Club, LLC	Mr. Louis Papadellis	Entertainment License	N/A
Sparetime Enterprises	Mr. Wayne D. Couture	Sunday Entertainment [Video Games]	\$100.00
National Entertainment Network	Ms. Jennifer Hoon	Sunday Ent. [Misc. Arcade Video Games]	\$100.00
The Grill	Mr. John A. Pardee	Sunday Entertainment	\$50.00
John Guenette dba Prime Time Limo	Mr. John Guenette	Livery/Taxi License	\$25.00
John Guenette dba Prime Time Limo	Mr. John Guenette	Livery/Taxi Operator's License	\$25.00
Melinda Demers dba Grafton Taxi	Ms. Melinda Demers	Livery/Taxi License	\$25.00
Melinda Demers dba Grafton Taxi	Ms. Melinda Demers	Livery/Taxi Operator's License	\$25.00

E + F

Donna Gosselin

From: Gary Bechtholdt <gbechtholdt@northbridgemass.org>
Sent: Monday, December 09, 2013 1:00 PM
To: tkozak@northbridgemass.org; ssusienka@northbridgemass.org;
dgosselin@northbridgemass.org
Subject: BOS agenda
Importance: High

Ted:

Please include on the next BOS agenda the following under Decisions:

CDBG-Disaster Recovery Grant [Rockdale Youth Center Relocation Project] –Vote to authorize Chairman to execute contract with Mass DHCD and other certifications required for project

CDBG-Disaster Recovery Grant [Rockdale Youth Center Relocation Project] –Vote to engage services of CMRPC –Central Mass Regional Planning Commission to provide Admin Services in cooperation with Town Planner

Thanks,

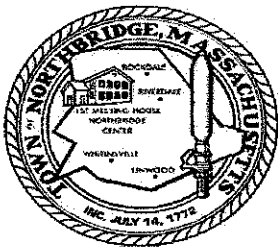
-Gary

R. Gary Bechtholdt II
Northbridge Town Planner

COMMUNITY PLANNING & DEVELOPMENT

Town of Northbridge
7 Main Street
Whitinsville, MA 01588
(508)234-2447

=



COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner
7 Main Street Whitinsville, MA 01588
Phone: (508) 234.2447 Fax: (508) 234.0814
gbechtholdt@northbridgemass.org

MEMORANDUM

Date: December 12, 2013

To: Northbridge Board of Selectmen

From: R. Gary Bechtholdt, II Town Planner

COPY

RE: **CDBG –DISASTER RECOVERY PROGRAM**
Rockdale Youth Center Relocation Project

As you will recall Northbridge submitted a letter of interest (August 2013) to DHCD requesting funds as part of its Community Development Block Grant –Disaster Recovery program for the Rockdale Youth Center Relocation project; where grant funds are to applied for specific disaster recovery-related purposes, resulting from the five (5) eligible Federal Emergency Management Agency (FEMA) Disaster Declarations (2011-2012):

- October 27, 2012 – November 8, 2012 – Hurricane Sandy
- October 29, 2011 – October 30, 2011 – Severe Winter Storm
- August 27, 2011 – August 29, 2011 – Tropical Storm Irene
- June 1, 2011 – Tornado
- January 11, 2011 – January 12, 2011 – Severe Winter Storm

The town's proposal, (Rockdale Youth Center Relocation Project) was designated a Category 1 project as part of the state's Disaster Recovery Action Plan submission and received initial approval from HUD (Department of Housing & Urban Development). The Disaster Recovery funds in the amount of \$601,654.00 to be awarded to Northbridge shall be used to relocate the Rockdale Youth Center out of the 100-year flood plain to the St. Peter parish building on Church Ave. Disaster Recovery funds will be used to retire the mortgage of the current youth center property, demo the existing building and to renovate the parish building (building code fire/accessibility, etc) to allow for the continued public outreach programs and services offered through the Whitin Community Center (Rockdale Youth Center).

The Community Planning & Development Office shall be the lead on this initiative with additional administrative services to be provided in cooperation with CMRPC. The Planning office has met with representatives from DHCD and is currently preparing necessary documentation and certifications requested at this time.

If you should have any questions or require additional information please contact the Community Planning & Development Office.

Cc: /File

G.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Theodore D. Kozak
Town Manager

MEMORANDUM

DATE: December 11, 2013

TO: Board of Selectmen

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Donations to the Town of Northbridge

Please be advised that the Northbridge Historical Commission recently received two checks to be used as donations towards the cost to rent a trolley for the Historic Trolley Tours, which took place on Sunday, October 12, 2013.








The donations were as follows:

Rucci, Bardaro & Falzone, PC	\$500.00
Alternatives	\$672.00

Therefore, the Board must vote to accept said gifts at the upcoming meeting on Monday, December 16, 2013.

Thank you.

Telegram.com » TelegramTowns.com » » Historic trolley tours slated in Northbridge

SHARE     Larger text  Smaller text  Print this article  Email this article

Wednesday, October 2, 2013

Historic trolley tours slated in Northbridge

Add a comment

Add a comment via Facebook

NORTHBRIDGE — On Oct. 12, Ken Warchol, aka "Mr. Paul Whitin," will lead an old-fashioned trolley tour of historic Northbridge locations and entertain guests with tales about the town's important role in America's Industrial Revolution.

Three tour times are available, at 9 a.m., 10:15 a.m. and 11:45 a.m. Although the tours are free, seating is limited and Mr. Whitin said the seats will go quickly.

The trolley tours are being hosted by the Northbridge Historic Commission and Alternatives. They are sponsored by Omni Control Technology; Rucci, Bardaro & Falzone; and UniBank. Each tour will begin with a short presentation in the Singh Performance Center at Alternatives' Whitin Mill, 60 Douglas Road, Whitinsville.

At 2 p.m., Whitin history will come alive when a mystery box of memorabilia is opened on Alternatives' Community Plaza, adjacent to the Singh Performance Center. Mr. Whitin explained that the "sealed box was set aside in the 1970s by Mr. Bud Brown of the Whitinsville Spinning Ring."

To reserve trolley tour seats, call (508) 234-6232. For more information, go to www.AlternativesNet.org/event/TrolleyTours.

Add a comment


Add a comment via Facebook



**PAPA'S
HARDWARE**

*Help us make
this a very
special Holiday
for the Children!
Donate a toy
from now until
December 15th
for*

LOST TOYS



NEW LOCATION:
276 BOSTON TURNPIKE,
SHREWSBURY

HOURS:
MON-FRI 8AM-8PM
SAT 8AM-5PM
SUN 10AM-4PM

508.845.2936

H.

Donna Gosselin

From: Gary Bechtholdt <gbechtholdt@northbridgemass.org>
Sent: Thursday, December 12, 2013 11:53 AM
To: tkozak@northbridgemass.org; dgosselin@northbridgemass.org;
ssusienka@northbridgemass.org
Subject: Open Space & Recreation Plan Update Committee -BOS representative
Attachments: OSRP meeting invite _Sept 23 2013_.pdf

Ted:

The Open Space & Recreation Plan Update Committee wanted me to check to see if the BOS has designated someone to participate and assist this ad-hoc committee in updating the town's open space plan –attached is a memorandum sent out previously.

If the BOS has not already done so, could they designate a members to serve on this committee at its next meeting?

FYI -Charlie Ampagoomian has been attending the meetings regularly and also wanted me to check with you for inclusion on the next available BOS agenda.

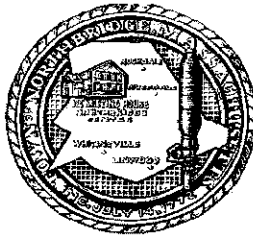
Thanks,

-Gary

R. Gary Bechtholdt II
Northbridge Town Planner

COMMUNITY PLANNING & DEVELOPMENT

Town of Northbridge
7 Main Street
Whitinsville, MA 01588
(508)234-2447



COPY

TOWN OF NORTHBRIDGE, MASSACHUSETTS

OPEN SPACE & RECREATION PLAN UPDATE COMMITTEE

MEMORANDUM

Date: September 23, 2013

To: Ad-hoc Fields Committee; Board of Selectmen; Conservation Commission; Council on Aging; Department of Public Works; Disability Commission; Finance Committee; Open Space Committee; Playground & Recreation Committee; School Committee; and Whitinsville Water Company

From: Open Space & Recreation Plan Update Committee

RE: NORTHBRIDGE OPEN SPACE & RECREATION PLAN UPDATE

As you may know, Northbridge is looking to prepare a comprehensive update to the town's 2002 Open Space & Recreation Plan (OSRP). Under the general direction of the Planning Board an Ad-hoc Committee is being formed to complete this effort.

During the recent residential development boom, like most of the Blackstone Valley, Northbridge saw a significant population increase; straining infrastructure and local resources. As a result, open space areas have diminished and recreational facilities overused. Updating the OSRP is an opportunity to review "*where we are*" and re-evaluate "*where we want to be*"

The OSRP update will help facilitate future preservation and protection of Northbridge's natural/historic landscapes; improve and expand recreation opportunities and facilities; as well as identify priority land for habitat and water resource protection. The updated plan will provide the town with action items to assess existing inventory, indentify potential improvements & expansions; maintain and enhance community character; and promote the preservation & management of land for wildlife habitat, water quality and recreation.

Over the next several months the OSRP Update Committee will host a series of public meetings in the Northbridge Memorial Town Hall –the second Tuesday of each month (October 8th, November 12th & December 10th) from 6:00PM to 7:00PM.

The Committee is soliciting input from the various municipal departments, boards & committees and would like to invite representative(s) from your committee to represent your committee at these meetings. Please confirm your interest and availability with R. Gary Bechtholdt II, Town Planner by contacting the Community Planning & Development Office at (508)234-2447 or via email at planning@northbridgemass.org on or before Tuesday, October 8th.

Cc: Town Clerk /File



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

RECEIVED

Wednesday –December 04, 2013

DEC 12 2013

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville, MA 01588

Northbridge Town Manager

- 4 North Main Street Modification** –Conceptual plan review (Normand Gamache –Guerriere & Halnon)
- Linwood Avenue Pedestrian Crosswalk** –Update
- Carpenter Road** -Streetlight Request (Jennifer Melia Rice)
- Kingsnorth & Hill Street** –Streetlight Request (Barry Gallant)
- Pleasant Street** –Parking Concerns (Rose Jundanian)
- School Street** –Streetlight Request (Roland & Marianna Guilbeault)
- Douglas Road** –Crosswalk Signage Request (Maurice DePalo)
- Middle School Bleachers** –Safety Concern (Peter Bedigian)

Dear Board Members,

The Northbridge Safety Committee met on Wednesday, December 04, 2013 in the Police Station Conference Room. The following members were present: Chief Nestor, Chief Warchol, George Murray, Gary Bechtholdt, Peter Bedigian, and Robert Van Meter (alternate). James Shuris and Julie Gawlak were absent. Normand Gamache, Robert Cherrier and James Gingors attended the meeting.

A motion was made by Chief Warchol and seconded by George Murray to accept the minutes of the July 17, 2013 meeting. The vote was (5-0-1) with Robert Van Meter abstaining.

A motion was made by George Murray and seconded by Chief Warchol to accept the minutes of the July 23, 2013 meeting. The vote was (5-0-1) with Robert Van Meter abstaining.

The following items were discussed and are being forwarded to the Board of Selectmen as recommendations of the Safety Committee.

CORRESPONDENCE:

- Chief Nestor read memorandum (August 13, 2013) from Sharon Susienka, Exec. Asst. to the Town Manager stating that on August 12, 2013 the Board of Selectmen tabled action regarding Safety Committee meeting minutes of July 23, 2013.
- Chief Nestor read memorandum (October 01, 2013) from Sharon Susienka, Exec. Asst. to the Town Manager stating that on September 09, 2013 the Board of Selectmen accepted recommendations of the July 23, 2013 Safety Committee meeting.

17

4 North Main Street Modification –Conceptual plan review (Normand Gamache –Guerriere & Halnon)

Normand Gamache of Guerriere & Halnon Inc, on behalf of Robert Cherrier and James Gingors reviewed with the Safety Committee conceptual plan illustrating proposed modification to 4 North Main Street; Mr. Gamache indicated modification incorporates abutting parcel of land (former barbershop parcel) and will include a drive-thru service (Dunkin Donuts) rather than a garage/auto maintenance station as originally approved; the gas service station will remain.

Mr. Gamache reviewed with Safety Committee members the proposed site circulation; noting site driveways will remain unchanged from original approval, with the exception of the rear parking area to be in-only; drive-thru service will have queuing for nine (9) vehicles with additional parking spaces occupying the former barbershop property; reviewed parking (11 plus 8 pumps). Mr. Gamache indicated that the size of the building would increase slightly.

Chief Warchol inquired about the proposed locations of the order board and pick-up window. Chief Nestor asked about the proposed hours of operations; Mr. Gingors indicated that the Dunkin Donuts would not be open 24-hours (close around midnight). Mr. Murray requested that a new traffic study be provided as part of the formal modification submittal; Mr. Gamache indicated they are currently preparing study to be included for review.

Chief Warchol questioned internal circulation and suggested a contingency plan (alternative circulation) be explored to ensure traffic (drive-up queuing area) would not backup onto the public ways; Mr. Murray suggested signage be installed to alert customers not to block driveway access/egress points. Mr. Bedigian asked if the Dunkin Donuts would have indoor seating; Mr. Gingors explained to the Safety Committee that he has learned a lot from his other facilities (Providence Rd, Northbridge & Lackey Dam Road, Douglas) regarding site layout, design, etc. this Dunkin Donuts will likely not have seating; the menu board and pickup window will be located in a manner to reduce excessive queuing.

Upon motion duly made (Murray) and seconded (Bedigian) the Safety Committee voted unanimously to accept the conceptual layout as presented, with the understanding an alternative circulation (contingency plan) be explored and presented at part of a formal submittal for review.

Reference is made to site development plan entitled “Site Plan for 4 North Main Street” prepared by Guerriere & Halnon, Inc showing conceptual layout (proposed modification).

Linwood Avenue Pedestrian Crosswalk –Update

Mr. Bechtholdt noted at the last meeting (July 17, 2013) the Safety Committee met with Tom Reed of EA Fish Development (Linwood Mill Lofts) to review proposed crosswalk location(s) on Linwood Avenue; Mr. Bechtholdt noted the Safety Committee also reviewed a letter from residents (of Linwood Mill Lofts) requesting the town install a crosswalk from Linwood Mill to the existing sidewalk on the opposite side of the street. Mr. Bechtholdt and other Safety Committee members recalled that Mr. Shuris (DPW) was to review further with Mr. Reed (EA Fish Dev) and provide him with what would be required to install a crosswalk (comply with traffic control standards, etc). Understanding that residents had expressed a need for pedestrian crosswalk at this location Mr. Bechtholdt and Safety Committee members want DPW to follow-up on this matter sooner than later. Mr. Van Meter agreed to contact Mr. Reed from EA Fish Development; Mr. Murray also suggested discussions should also be had regarding a potential walking path

along Linwood Avenue from the Linwood Mill to the Mumford Riverwalk. Mr. Shuris shall report back to the Safety Committee at its next scheduled meeting.

Carpenter Road -Streetlight Request (Jennifer Melia Rice)

Chief Nestor read email communication from Jennifer Melia Rice of 35 Carpenter Road requesting the Safety Committee recommend streetlight identified as MECO 2-50 at Carpenter Road to be turned on due to safety concerns and lack of other streetlights in the residential neighborhood; this matter was tabled to the next meeting until such time the DPW Director (or Highway Superintendent) review location with the Police Chief; to be included on the next agenda..

Kingsnorth & Hill Street –Streetlight Request (Barry Gallant)

Chief Nestor read letter from Barry Gallant of 38 Kingsnorth Street requesting the Safety Committee recommend streetlight be installed/turned on at the intersection of Kingsnorth Street and Hill Street; Mr. Bedigian suggested if the streetlight meets the standards of the town's Streetlight Policy (set by the Board of Selectmen) then the light should be turned on. This matter was tabled to the next meeting until such time the DPW Director (or Highway Superintendent) review location with the Police Chief; to be included on the next agenda.

Pleasant Street –Parking Concerns (Rose Jundanian)

Chief Nestor read Police Department Call Log from Thursday, September 19, 2013 (11:25AM) –Complaint from Rose Jundanian of 10 Pleasant Street concerning vehicles parking along street (both sides) causing potential safety concerns for fire and ambulance (response time) utilizing Pleasant Street; Ms. Jundanian indicated in complaint Pleasant Street had parking restricted to one-side in the past. Committee members agreed that the travel ways become restricted when vehicles parking (SUVs) along both sides of Pleasant Street; Committee members first suggested limiting parking during school hours (7AM-3PM/Monday – Friday) and then considered permanently restricting parking along the northerly-side of Pleasant Street from Cross Street to its terminus (cul-de-sac near ball fields).

Upon motion duly made (Murray) and seconded (Chief Warchol) the Safety Committee recommended restricting parking along the northerly side of Pleasant Street; the vote was unanimous.

*Safety Committee shall postpone and withhold such recommendation (to the Board of Selectmen) until such time the residents of the area (Pleasant Street -including church and school) have an opportunity to provide input to the Safety Committee at its next scheduled meeting.

School Street –Streetlight Request (Roland & Marianna Guilbeault)

Chief Nestor read letter dated September 10, 2013 from Roland & Marianna Guilbeault of 467 School Street requesting the Safety Committee recommend the town assume payment of the streetlight north of their driveway; the Guilbeaults had been paying National Grid directly for the past 15-years and request the town takeover such payment. Mr. Bedigian suggested if the streetlight meets the standards of the town's Streetlight Policy (set by the Board of Selectmen) then the light should remain on and paid by the town. This matter was tabled to the next meeting until such time the DPW Director (or Highway Superintendent) review location with the Police Chief; to be included on the next agenda.

Douglas Road –Crosswalk Signage Request (Maurice DePalo)

Chief Nestor read letter from Maurice DePalo, Property Manager for Alternatives requesting to install three (3) additional cautionary crosswalk signs at the two existing crosswalks on Douglas Road. Mr. Bechtholdt recalled as part of the site redevelopment approval (Whitin Mill) the owner was to install crosswalks and signage on Douglas Road. This matter was tabled to the next meeting until such time the DPW Director (or Highway Superintendent) review locations with MR. DePalo; to be included on the next agenda.

Middle School Bleachers –Safety Concern (Peter Bedigian)

Peter Bedigian reviewed with the Committee potential concern of large gaps between the bleacher seats; he observed during a recent sporting event at the Middle School. Mr. Bedigian provided photographs showing large voids were small children may fall through and down some 10 to 20-feet to the ground. Mr. Murray recalled when the bleacher seats were replaced at the Middle School (football field) and noted at the time of installation the School Department had verified safety standards and regulations. Mr. Murray suggested sending a letter to the School Department to make them aware of concern, suggesting over the years safety standards may have changed and as such should be looked into. Mr. Bedigian and Mr. Van Meter felt concern may be remedied by installing chain-linked fencing (similar to safety fencing along the top of bleachers).

Upon motion duly made (Murray) and seconded (Chief Warchol) the Safety Committee recommended providing the School Department with a letter (including photographs) alerting them to this potential concern; the vote was unanimous.

Mr. Bedigian suggested for a future agenda item the Committee may want to review the parking along Church Street near J&S Motors and the residential properties. Having no additional business the Northbridge Safety Committee adjourned its meeting of December 04, 2013 at or about 11:00 AM.

Very truly yours,



Gary Nestor
Chairman Safety Committee
Northbridge Fire Chief

/rgb

Cc: Northbridge Town Clerk
Northbridge Town Manager
Lt. Timothy Labrie
Normand Gamache, Guerriere & Halnon, Inc
Jennifer Melia Rice, 35 Carpenter Road
Barry Gallant, 38 Kingsnorth Street
Rose Jundanian, 10 Pleasant Street
Roland & Marianna Guilbeault, 467 School Street
Maurice DePalo, 70 Douglas Road
/File

TOWN MANAGER'S REPORT – DECEMBER 16, 2013

1) American Automobile Association Traffic Safety Awards Luncheon:

Attended an awards luncheon with Walter Warchol, Chief of Police. Officer Richard Gorman, Northbridge Police Department, received a Pedestrian Safety Award and was recognized for his continuing efforts with the department in traffic safety and education in the community.

2) Evergreen Center/Donation of Holiday Wreath: Staff and residents of the Evergreen Center of Milford presented the Town Manager with a wreath made by their clients.

3) Building, Planning and Construction Committee/Update: The committee requested additional information from the DPW Director regarding options for a new facility and asked that I attend the next meeting.

4) Special Town Meeting Update: The Planning Board and Finance Committee met and discussed the two articles for the January 14, 2014 Special Town Meeting.

5) Double-Pole Meeting: Mr. Shuris attended a double-pole meeting with National Grid and Verizon and mentioned that there are 33 double-poles left in town. A priority list was established and it will be reviewed by National Grid, Verizon and Charter on a monthly basis.

6) Douglas Road Bridge/Update: Announced that the new lane on the temporary Douglas Road Bridge is now open.

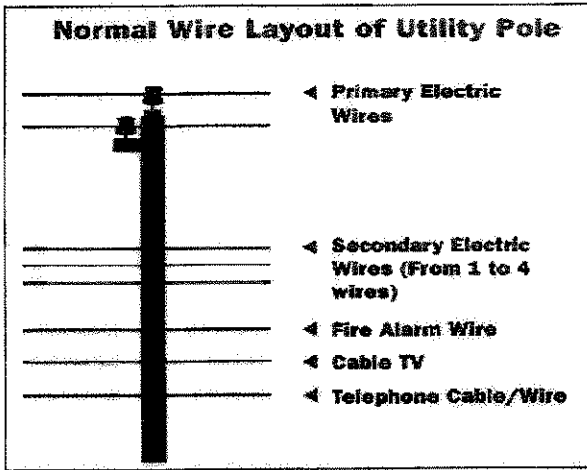
7) Code Red Update: Once again reminded residents to sign up for Code Red services if they have not done so already. Information is located on the home page of the Town's website or the Police Department's website.

8) Toys for Kids and Teens Campaign: Once again, the annual Toys for Kids and Teens campaign, sponsored by the Blackstone Valley Detachment 911 Marine Corps League, is conducting a Toys for Tots collection. Donation boxes are located in the Town Hall, Town Hall Annex and various other locations around town. The deadline for donations is Tuesday, December 24, 2013, however, if there continues to be a need please contact William Audette at 774-217-0315.

L. 5.

nationalgrid

MUNICIPAL CONTACT INFORMATION SOUTHEAST MA



POLICE & FIRE EMERGENCY NUMBER (NOT FOR PUBLIC USE)

PRIORITY 1: 1-877-247-3605 (LIFE THREATENING/IMMINENT DANGER)

PRIORITY 2: 1-888-505-5793 (Hindering emergency operation)

PRIORITY 3: 1-888-505-5793 (Non-threatening electrical hazard)

TO REPORT A POWER OUTAGE (FOR PUBLIC USE - 24/7/365):

Customer Contact Center: 1-800-322-3223

Automated Outage Reporting: 1-800-465-1212

TO REPORT A STREETLIGHT OUT (24/7/365): 1-800-322-3223

Or on the web at: https://www.nationalgridus.com/masselectric/account/forms/stl_outage.asp

TO CONTACT US FOR GENERAL INFORMATION:

Contact us at: <http://www.nationalgridus.com/masselectric/> or

FOR RESIDENTIAL & SMALL COMMERCIAL CUSTOMERS: 1-800-322-3223
Monday thru Friday - 7:00 AM to 7:00 PM
Saturday - 7:00 AM to 5:00 PM

Donna Gosselin

From: James Shuris <jshuris@northbridgemass.org>
Sent: Thursday, December 12, 2013 2:26 PM
To: tkozak@northbridgemass.org; ssusienka@northbridgemass.org;
dgosselin@northbridgemass.org
Subject: Double Pole- kickoff meeting
Attachments: National Grid Contact Information & Diagram.pdf

Ted/Sharon/Donna:

National Grid and Verizon met this a.m. to follow-up on Double-Poles and to initiate a "kick-off" meeting. The meeting was well represented by National Grid and Verizon and very informative. Charter CATV and Chief Nestor were not present.

At the meeting we discussed the following:

1. Normal Wire Layout of Utility Pole (see attached copy).
2. We discussed the need to eliminate all double-poles throughout the town and that there are sequential steps to do so.
3. We reviewed the double-pole list that was distributed to Ted Kozak some time ago. At this time, there are thirty-three (33) double poles out of a total of 3,300 poles. From here forward, and starting at the end of January 2014 (and monthly thereafter) NGRID will forward a copy of the double-pole list to Jim Shuris' attention who will facilitate all double-pole inquiries/progress and reporting for the Town of Northbridge. This list will consist of the pole ID, transfer information in sequential order (i.e. electric, street light, fire alarm, private, fiber (if available), CATV, telephone and the party responsible for pole remediation (i.e. ownership – either NGRID/MassElectric or Verizon). NGRID/MassElectric owns/maintains ~99% of the 3,300 utility poles.
4. Coordination meetings will also continue as necessary. We will meet again after the holidays in February 2014 at which time a revised double-pole list will be provided. It was noted that each utility (i.e. NGRID, Verizon and Charter) updates this list as work progresses. The problem remains that allocated resources need to perform the physical work to eliminate double-poles. Easier said than done since a Verizon transfer/connection may be very time consuming due to the fact that each cable may have 500 pairs of cables, 50 bundles and 25 pairs per bundle. Favorable climatic conditions may also be required.
5. Northbridge advised that a priority list of double-pole removal/replacements must be established and adhered to. NGRID/Verizon will "immediately" address the double-poles on Beans Lane (2) and Providence Road/Benson Road (1). They will also make necessary sidewalk repairs at Beans Lane (i.e. temporary now and permanent concrete next construction season).
6. Also discussed, was to have piles of dirt removed as soon as possible to provide for full-width pedestrian travel and eliminate unsightly conditions throughout the town.
7. Due to the holidays, potential snow/ice storms, backlog of repairs, manpower/vacations, etc. – the only double-pole removal commitments are those addressed in item no. 5 above. We will revisit this item at our February 2014 meeting.

8. It was noted that electric, street light, fire alarm and private electric transfers have been completed at the majority of the current double-poles and CATV and telephone transfers remain.

Respectfully submitted,

Jim Shuris

From: Russell, Robert W.
Sent: Tuesday, November 05, 2013 11:40 AM
To: 'James Shuris (jshuris@northbridgemass.org)'
Cc: 'Cummings, Ellen M'; 'jyurkevicius@chartercom.com'
Subject: Double Pole- kickoff meeting

Hi Jim,

Per your offer to the BoS at last nights meeting, we agreed to work together with all attachees to address the Board's double pole concerns. I agreed to host the kickoff meeting here in Hopedale and will send an Outlook invitation to you and others below:

Attachee Contact List:

Verizon: Ellen Cummings, email: ellen.m.cummings@verizon.com, tel 508-480-2420

Charter: John Yurkevicius, email: john.yurkevicius@chartercom.com, tel 774-823-3215

Fire Chief Gary Nestor, email: gnestor@northbridgemass.org, tel 508-234-2111

National Grid: Bob Russell, email: robert.russell@nationalgrid.com, tel 508-482-1283

I'm shooting for December 5th at 10 am as a starting point. I have not included the Fire Chief in this email since Ted Kozak indicated that he will work with the Fire Chief. I believe Chief Nestor should be included but will leave the decision to you.

Jim, Do you know if there is anyone else that I should include? Also, If there is a list of priorities the town has, who can provide?

Thanks, Bob

Robert W. Russell
Manager, Community & Customer Management-MA South
nationalgrid
245 South Main Street
Hopedale, MA 01747

Office: 508-482-1283
Cell: 508-889-8419
Fax: 508-482-1206

Email: robert.russell@nationalgrid.com

***** This e-mail and any files transmitted with it are confidential to National Grid and are intended solely for the use of the