

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
October 21, 2013 AT 6:15 P.M.**

PLEDGE OF ALLEGIANCE- Cub Scouts Pack 150 will lead the Board of Selectmen in the Pledge of Allegiance

I. APPROVAL OF MINUTES

- A. 1) September 30, 2013 2) September 30, 2013 [Executive Session]

II. PUBLIC HEARINGS

III. APPOINTMENTS/By the Town Manager:

- B. Janyce Murray/Library Assistant

RESIGNATIONS:

- C. Wayne DeForest/Council on Aging

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- D. Whitinsville Social Library/Application for a one-day All Alcohol License for a Cocktail Party to be held on Saturday, November 16, 2013 from 6:00 P.M. to 9:00 P.M. on the premises of the Whitinsville Social Library
E. MRA Multisport [Alex Rogozenski]/Request to hold a road race [includes half marathon/7k running event/family walk and kids run] on Sunday, April 6, 2014 at 10AM
F. Riverdale Cemetery Deed/1) Lot No. 17 [Glen and Helena Bloem] 2) Lot No. 8C [Linda Fernandes]
G. Fall Annual Town Meeting [October 22, 2013]/Vote positions on warrant articles 3, 4, 5, and 7

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

- H. 1) Road and Bridge Projects / Update
2) Sewer Department / Update
3) Central Mass. Regional Planning Commission
4) Downtown Initiative Technical Assistance Grant
5) Worcester Regional Transit Authority / Bus Routes

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

- I. Under M.G.L. Chapter 30A S21 #6 – To consider the purchase, exchange, lease or value of real property

**Board of Selectmen's Meeting
September 30, 2013
Joint Meeting w/the Planning Board**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Marzec, Athanas, Melia and Ampagoomian. **Also Present:** Theodore D. Kozak, Town Manager.

Chairman Nolan announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the bargaining position of the body.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 – To discuss strategy with respect to litigation and M.G.L. Chapter 30A, S. 21#6 - To consider the purchase, exchange, lease or value of real property [Pine Grove Cemetery] – and to reconvene in Open Session. Roll Call Vote: Mr. Ampagoomian/Yes; Mr. Melia/Yes, Mr. Athanas/Yes, Mr. Marzec/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:15 PM

Executive Session Convened: 6:16 PM

Executive Session Adjourned: 6:56 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was recited by those present.

Plaque Presentation. Town Manager Kozak presented plaques to the following employees with 25 or more years of service to the Town: Ruth Boudreau, Julie Harris, and Fire Chief Gary Nestor. Chairman Nolan presented the following volunteers with 25 or more years of service to the Town: Barbara Gaudette, Harold D. Gould, Jr., George Murray, and David Piper. Sgt. Stephen Zollin, Walter Convent, Peter Lachapelle, and Dennis McCowan also received recognition but were not present at the meeting. Their plaques will be mailed to their home addresses.

Approval of Minutes. August 12, 2013 – A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the August 12, 2013 minutes as presented with the readings omitted. Vote yes/Unanimous. **September 9, 2013** – A motion/Mr. Melia, seconded/Mr. Athanas to approve the September 9, 2013 minutes as presented with the readings omitted. Vote yes/Unanimous. **September 9, 2013 [Executive Session]** – A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve but not release the September 9, 2013 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous. **September 10, 2013 [Joint Meeting w/the School Committee]** – A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the September 10, 2013 Joint Meeting with the School Committee minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Ampagoomian and Nolan. Abstain/Messrs. Marzec and Melia.

Public Hearings. None.

Appointments/By the Board of Selectmen. By Joint Appointment with the Planning Board: Mark Key/Planning Board. Present: Brett Simas, Chairman of the Planning Board and Barbara Gaudette, Committee Member. Mr. Simas mentioned that the Planning Board recommends the appointment of Mark Key and then stated that Mr. Key is highly qualified and will be a great asset to the

Planning Board. That being said, the Planning Board met on September 10, 2013 and voted to appoint Mark Key to the Planning Board. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to appoint Mark Key to the Planning Board. Vote yes/Messrs. Melia, Ampagoomian, Athanas, Marzec, Nolan, and Simas. Vote yes/Ms. Gaudette. **Open Space & Recreation Plan Update Committee: Present: Lorraine Langille, Joy Anderson and Jeremy Deorsey, Not Present: William Mello.** Chairman Nolan asked each of the three candidate's to provide a little background information about themselves. Joy Anderson, 446 Main Street, Whitinsville, mentioned that she is currently on the Conservation Commission and has been voted by the Conservation Commission to be the representative for the Open Space & Recreation Plan Update Committee. Lorraine Langille, 23 Linkside Court, Northbridge, mentioned that she has lived in town for about 30 years and has been actively involved in the community. She is very interested in the Open Space & Recreation Committee and then mentioned that she does a lot of hiking, biking, and kayaking. Jeremy Deorsey, Heritage Drive, Whitinsville, mentioned that he graduated from Northbridge High School and went off to college and service. He recently moved back to Northbridge and wanted to get involved in the Town. Selectman Melia thanked all the applicants for applying and wished them well on the Open Space & Recreation Plan Update Committee. A motion/Mr. Melia, seconded/Mr. Athanas to appoint Lorraine Langille, Joy Anderson and Jeremy Deorsey to the Open Space & Recreation Plan Update Committee. Vote yes/Unanimous. Chairman Nolan mentioned that they would revisit William Mello's Talent Bank application at a later Board of Selectmen's meeting when he can be present for the meeting.

Citizens' Comments/Input. None.

Blackstone Valley Chamber of Commerce [Jeannie Hebert]/Application for a one-day Beer & Wine License for their Business After Hours event to be held Wednesday, January 8, 2014 from 5:30 PM to 7:30 PM @ St. Camillus Adult Day Center, 670 Linwood Ave., Lower Level, Whitinsville. Present: Leslie Ruchala, Program & Event Coordinator for the Blackstone Valley Chamber of Commerce. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant the Blackstone Valley Chamber of Commerce a one-day Beer & Wine license for their Business After Hours event to be held Wednesday, January 8, 2014 from 5:30 PM to 7:30 PM at the St. Camillus Adult Day Center, 670 Linwood Ave., Lower Level, Whitinsville. Vote yes/Unanimous.

Confirmatory Order of Taking (Sutton Street Project). Town Manager Kozak mentioned that he's been working with the State on the Sutton Street Project and this past summer they had order of takings for permanent roadway easements and temporary construction easements on the reconstruction of Sutton Street. The engineering firm that is working for the Town and State found a couple small changes to the layout of the road which would require the Board of Selectmen to do another taking. He asked the Board to support and sign the Confirmatory Order of Taking. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the Confirmatory Order of Taking on the Sutton Street Project. Vote yes/Unanimous.

Fall Annual Town Meeting Warrant/Vote positions on warrant articles. Present: Sal D'Amato, Chairman of the Finance Committee. Chairman Nolan asked the Select Board members if the articles regarding the Planning Board's recommendations be discussed first and the Select Board agreed to move forward and discuss these articles. Present: R. Gary Bechtholdt, Town Planner, Brett Simas, Member of the Planning Board, and Henry Lane, Attorney for the petitioners. Mr. Bechtholdt explained that Articles 9 and 10 are petition zoning articles and announced that Attorney Henry Lane would provide a brief overview on each article. **Article 9 [Amend Zoning Bylaws by adding Article XX-Large Scale Solar Photovoltaic Installations]** - Attorney Lane mentioned that Article 9 is to change/amend the zoning bylaws to specifically allow Large Scale Solar farms in the business three zone in town. The particular site in question is the Ryan property on Lasell Road (across from the new Walmart/National Grid). Attorney Lane noted that the site is located in Northbridge and Sutton and the Town of Northbridge would be adopting a bylaw that would mimic Sutton's bylaw for solar installation. Mr. Simas mentioned

that the Planning Board voted 4-0 to adopt the large scale solar photovoltaic installations. A motion/Mr. Athanas, seconded/Mr. Melia to support Article 9. Vote yes/Unanimous. The Finance Committee voted to support Article 9. **Article 10 [Amend Zoning Bylaws by adding Large Scale Solar Voltaic Facilities under the heading of “Community Facilities” to the Table of Use Regulations]** – Attorney Lane explained that Article 10 is just adding the use to the Table of Use Regulations. Mr. Simas mentioned that the Planning Board voted 4-0 to adopt this zoning amendment. A motion/Mr. Melia, seconded/Mr. Athanas to support Article 10. Vote yes/Unanimous. The Finance Committee voted to support Article 10. **Article 11 [Petition to adopt a resolution restoring Constitutional Governance]** - Present: Joy Anderson, 446 Main Street, Whitinsville, and Erika Damico, 444 Main Street, Whitinsville. Ms. Anderson asked the Board to support a resolution restoring Constitutional Governance. She explained that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the united States, or citizen of the United States “under the law of war” who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger,” it is unconstitutional. A motion/Mr. Athanas, seconded/Mr. Melia to not support Article 11. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Melia/Yes, Mr. Ampagoomian/Yes, Mr. Nolan/No. The Finance Committee voted not to support Article 11. Mr. Kozak asked the Town Accountant to join Mr. D’Amato at the table. Present: Sal D’Amato, Chairman of the Finance Committee and Neil Vaidya, Town Accountant. Town Manager Kozak mentioned that he would provide a brief summary of each warrant article. **Article 1 [Bill(s) of a prior year]** – Town Manager Kozak mentioned that Article 1 is for previous year bills and then announced that there are no previous bills of a prior year. A motion/Mr. Marzec, seconded/Mr. Melia to pass over Article 1. Vote yes/Unanimous. The Finance Committee voted unanimously to pass over Article 1. **Article 2 [FY ’14 budget transfers]** – Town Manager Kozak mentioned that there are three budget transfer items and stated them as follows: 1) To transfer from the Town Manager’s Line from expense to personnel \$1391.00; 2) To transfer from the Assessors Line Personnel to raise and appropriate the additional sum of \$8500.00; 3) To transfer from the Treasurer/Collector’s Line Personnel to Expenses the additional sum of \$20,000.00 to purchase a new payroll system. A motion/Mr. Melia, seconded/Mr. Marzec to support Article 2. Vote yes/Unanimous. The Finance Committee voted unanimously to support Article 2. **Article 3 [Finance the cost to relocate the Fire Dispatch Center –Equipment, supplies, personnel costs, etc. to the Police Department].** Town Manager Kozak mentioned that the cost to make this move is around \$135,000.00. A motion was made by Selectman Melia to support Article 3, after further discussion on the dollar amount, Selectman Melia withdrew his motion. A motion/Mr. Athanas, seconded/Mr. Marzec to take no position on Article 3, until October 21, 2013. Vote yes/Unanimous. The Finance Committee voted to take no position until their meeting of October 17, 2013. **Article 4 [Acquisition of the property known as Pine Grove Cemetery and funding of said acquisition].** Town Manager Kozak mentioned that Article 4 would be for the town to support the acquisition of the cemetery. Town Manager Kozak suggested that until he has all the information, he suggested tabling this article till their October 21st meeting. Mr. D’Amato mentioned that the Finance Committee has asked Town Manager Kozak and James Shuris, DPW Director to put forth a financial pro forma to see if this could be a self-sustaining business venture. That being said, it appears that the financial pro forma that Town Manager Kozak provided shows that the Town would break even. Selectman Melia asked if a fact sheet would be distributed prior to Town Meeting to the residents of Northbridge and Town Manager Kozak advised that a fact sheet will be put out to the public prior to Town Meeting. A motion/Mr. Ampagoomian, seconded/Mr. Melia to table Article 4 until the October 21st Meeting. Vote yes/Unanimous. The Finance Committee voted to support Article 4. **Article 5 [Acceptance of all or a portion of the personal property, funds, and accounts of Pine Grove Cemetery].** Town Manager Kozak mentioned that Article 5 would be for the town to accept any additional property or personal funds. A motion/Mr. Ampagoomian, seconded/Mr. Melia to table Article 5 until their October 21st Meeting. Vote yes/Unanimous. The Finance Committee voted to support Article 5. **Article 6 [School Committee - \$38,330 to School Department for mold remediation at the High School].** Present: Melissa Walker, Business Manager, Nancy Spitulnik, Superintendent of Schools, Timothy Doiron, Chairman of the School Committee. Ms. Walker mentioned that over the summer the

High School experienced some mold and had to have a company come in for mold remediation. She explained the cost to bring a company in would be \$38,330.00 and we don't know if the insurance will cover the cost or not. She also mentioned that the insurance company might only cover up to \$15,000 and the remainder will be the cost to the School. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to support Article 6. Vote yes/Unanimous. The Finance Committee voted to support Article 6. **Article 7 [Transfer of funds to Stabilization Fund]**. Town Manager Kozak explained that we have about \$200,000 to raise and appropriate at Town Meeting. He suggested tabling this item because we don't know the final numbers to be determined. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to table Article 7 until their October 21st meeting. Vote yes/Unanimous. The Finance Committee voted to table Article 7. **Article 8 [Amendment to Section 8-100 (Dogs) of the Code of the Town of Northbridge]**. Town Manager Kozak explained that the Town Clerk found out that the State changed the requirements for the dog control law. The Town Clerk is recommending the amendment to the bylaw be in compliance with the state. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to support Article 8. Vote yes/Unanimous. The Finance Committee voted unanimously to support Article 8.

School Department Budget Recap & State of the Schools Presentation/Present: Nancy Spitulnik, Superintendent of Schools and Melissa Walker, Business Manager. Facing a \$2.7 million budget gap for fiscal 2014, and the near depletion of its savings account in fiscal 2015, the School Department asked the Selectmen Monday to begin discussing solutions to bridge that gap and to sustain services. Ms. Walker, Business Manager of the School Department explained that they want to work with the Board of Selectmen and Finance Committee to come up with a solution to fund and maintain the educational programs and services that are currently in place. The School Department gave a presentation that included its accomplishments, initiatives and challenges. Among the highlights were new technology engineering program for middle and high school; an increase in Advanced Placement classes and enrollment; a growing music program, and school building safety initiatives. Superintendent of Schools Nancy Spitulnik said that while student enrollment seems to be slowing, student needs are growing at a faster pace. The school district has seen an increase in low-income students, as well as students who do not speak English. In addition, Ms. Spitulnik said, the town needs to start discussing ways to fix its crowded and aging elementary and middle schools. While the district is projecting that it will spend \$353,000 less than anticipated of its \$25.2 million budget, it is looking at a projected increase of 1.99 percent next year. The lower figure has been due in large part to resignations, retirements, cuts in transportation costs and improved energy savings. Ms. Walker mentioned that since 2007 the annual budget increase has been about 1.6 percent. The expenses are growing faster than revenues, and the gap between the operating budget and the appropriation is increasing. She then added that the savings account has been used to close that gap in the past. The balance in the savings account to start the fiscal year on July 1st was \$3.3 million. The balance at the end of the fiscal year is predicted to be \$1.9 million. By June 30, 2015, the balance is predicted to be \$111,000. While Selectman Thomas Melia warned that a Proposition 2 ½ override may not pass, School Committee Chairman Timothy Doiron said the town needs to start looking at the consequences of not supporting an override and needs to start considering all financial solutions. Mr. Doiron said the hope is it does not get there and we need to find a solution to what is an appropriate means of not only solving this but to keep us from coming back.

Double Poles [National Grid & Verizon]. Town Manager Kozak explained that he invited a representative from both Verizon and National Grid, however neither of them could attend tonight's meeting. He then noted that they will be coming to a future meeting in November.

Selectmen's Meeting Schedule (vote to change). Town Manager Kozak asked the Board if they could cancel the October 7th meeting and meet on October 21st. A motion/Mr. Marzec, seconded/Mr. Melia to move Selectmen's Meeting Schedule (vote to change) from Discussion to Decision. Roll Call Vote: Mr. Athanas/yes, Mr. Marzec/yes, Mr. Ampagoomian/yes, Mr. Melia/yes and Mr. Nolan/yes. A motion/Mr.

Marzec, seconded/Mr. Melia to cancel the October 7, 2013 Board of Selectmen's Meeting and meet on October 21, 2013. Vote yes/Unanimous.

Town Manager's Report/1) Milford Casino Project: Town Manager Kozak mentioned that the Central Mass. Regional Planning Commission is working with the surrounding communities on the impact of the proposed Milford casino. Town Manager Kozak met with representatives from the Planning Commission and is working on this project to discuss the potential impacts to the community. It was suggested that the Town of Northbridge may wish to submit a letter to the casino proponent to include Northbridge as a surrounding community. **2) 2014 Snow & Ice Program:** Town Manager Kozak announced that the Department of Public Works has prepared a pamphlet for citizens regarding the Town's Snow and Ice program. This will be made available to the public and will be placed on the Town's webpage. **3) Northbridge Emergency Management Agency/Free Training Courses:** The Town of Northbridge Emergency Management Agency will be conducting Emergency Preparedness Training courses for the public. Classes will be on Monday's and Wednesday's starting September 30th for four weeks, from 6:30 PM to 8:45 PM. For more information contact Northbridge Emergency Management at 508-266-0603. **4) MassDEP's FY 14 In-Kind Technical Assistance Program:** We have received confirmation on the In-Kind Technical Assistance Program to explore the cost benefit to have the town-wide curbside trash collection. This program will start in the near future. **5) ICMA Conference:** Town Manager Kozak attended the International City Manager's Association Conference in Boston from Saturday, September 21st through Wednesday, September 25th. This annual event included a trade show exhibition, guest speakers and several forums and workshops to improve the skills of Municipal Managers. **6) Historical Commission Trolley Tour:** Announced that on October 12, 2013, the Northbridge Historical Commission will be holding an event called "Northbridge: the Whittin Legacy", which will consist of slideshow, trolley tours, and a tour of the Fletcher House by Paul Whittin a/k/a Kenneth Warchol. **7) Katherine Brown's 100th Birthday Celebration:** Attended Katherine Brown's 100th Birthday Celebration at the Senior Center on September 26, 2013. Presented a certificate of special recognition on behalf of the Board of Selectmen honoring her birthday.

Selectmen's Concerns. Selectman Melia 1) Wished Katherine Brown a Happy Birthday. **2)** Mentioned that he spoke to Neil Vaidya, Town Accountant, regarding the Retirement System. He asked if Mr. Vaidya could provide a report, in the future to the Board on the Town of Northbridge's present and future needs of the pension system. **3)** Asked James Shuris, DPW Director, to begin the process of getting a DPW Facility. **Selectman Ampagoomian 1)** Asked Town Manager Kozak about the status of the bus transportation with the Worcester Regional Transit Authority and Town Manager Kozak advised that he doesn't have any specifics yet but will follow up with them this week. **2)** Asked if Town Manager Kozak heard anything from the Building, Planning & Construction Committee on the charrette. Town Manager Kozak noted that it is on hold because the BPCC is looking for more information from the Board of Selectmen. Chairman Nolan mentioned that he will be presenting the opinion of the Board on Thursday, October 3, 2013. **3)** Asked James Shuris, DPW Director the status of the roads and Mr. Shuris replied Castle Hill Estates is complete, Goldthwaite Road and North Main Street have been reclaimed and should be completed within the next two weeks. Mr. Shuris then stated that he needs to reassess the work for the remainder of the year because of concerns he has with the cost of Goldthwaite Road and North Main Street. That being said, once he has the final price he will determine whether or not to move forward on Sprague Street and Presidential Farms. He also mentioned that the contract is good for a year so if they need to postpone Sprague Street and Presidential Farms till springtime, they can. **4)** Mentioned the DPW Facility and the possibility of renovating it. **Chairman Nolan/Asked Mr. Shuris** how the roads from the previous year holding up, such as; Quaker Street and Mendon Road. **Selectman Athanas/Status of the Ross Rajotte Bridge** and Mr. Shuris mentioned that they are working on the South Bound lane and by the end of November there should be two lanes open for traffic. **Selectman Marzec 1)** Mentioned that a resident contacted him about the traffic on the Church Street extension and Quaker Street and asked if there was something the safety committee or DPW could do. Chief Warchol advised that this has been a

problem for a lot of years but will take a look at it again and see what he can come up with. 2) Asked Mr. Shuris if he can look into installing gas lines on Swift Road. Mr. Shuris advised that Nstar informed him that the average cost to a homeowner would be \$6,000.00, which he feels is steep. 3) Asked if the Town Bulletin Board is for town business only and Town Manager Kozak advised it's for town business and non-profit organizations only.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:42 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

September 30, 2013

PLAQUE PRESENTATION – Copy of names of individuals receiving a plaque.

I. APPROVAL OF MINUTES

A. 1) Copy of August 12, 2013 minutes. 2) Copy of September 9, 2013 minutes. 3) Copy of September 9, 2013 Executive Session minutes. [Removed from backup documentation as they have not been released by Board of Selectmen]. 4) Copy of September 10, 2013 Joint Meeting with the School Committee minutes.

II. PUBLIC HEARING

III. APPOINTMENTS/By the Board of Selectmen

B. 1) Copy of letter dated September 16, 2013 from R. Gary Bechtholdt, Town Planner and a copy of Mark Key's Talent Bank application. 2) a) Copy of Lorraine Langille's Talent Bank application. b) Copy of memo dated July 11, 2013 from the Conservation Commission and a copy of Joy Anderson's Talent Bank application. c) Copy of Jeremy Deorsey's Talent Bank application. d) Copy of William Mello's Talent Bank application.

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

C. 1) Copy of Blackstone Valley Chamber of Commerce application for a one-day wines and malt license. 2) Copy of Hold Harmless Agreement. 3) Copy of license routing slips from Department Head's.

D. Copy of Confirmatory Order of Taking.

E. 1) Copy of articles and positions. 2) Copy of Fall Annual Town Meeting Warrant Articles. 3) Copy of email from R. Gary Bechtholdt, Town Planner. 4) Copy of Zoning Amendment for Article 9 & 10.

VI. DISCUSSIONS

F. Copy of presentation from Nancy SPitulnik and Melissa Walker on School Department Budget Recap & State of the Schools Presentation.

G. Double Poles- No documentation.

H. Selectmen's Meeting Schedule – No documentation.

VII. TOWN MANAGER'S REPORT

I. 1) Milford Casino Project – **No documentation.**

2) 2014 Snow & Ice Program – **Copy of pamphlet.**

3) Northbridge Emergency Management Agency/Free Training Courses – **Copy of Emergency Preparedness Training document.**

4) MassDEP's FY14 In-Kind Technical Assistance Program – **Copy of letter dated September 19th from the MassDEP.**

5) ICMA Conference – **No documentation.**

6) Historical Commission Trolley Tour – **Copy of Historical Commission Meeting Minutes.**

7) Katherine Brown's 100th Birthday Celebration – **No documentation.**

VIII. SELECTMEN'S CONCERNS - No documentation.

IX. ITEMS FOR FUTURE AGENDA- No documentation.

X. CORRESPONDENCE- No documentation.

XI. EXECUTIVE SESSION-Copy of summons.

Janyce Murray
 18 Heritage Drive
 Whitinsville, MA 01588
 Home: 508-234-5338
 Cell: 508-596-3703
 jmurray5338@yahoo.com

Job Objective

Library Assistant

Summary of Qualifications

- Have worked successfully as a productive team member with many groups of people in all employment situations.
- Have spent twelve years managing a library and computer lab.
- Have been able to successfully multi-task in busy situations.
- Have taught groups and individuals how to access and use library resources.
- Have been able to promote the library and its resources, paying particular attention to meeting the needs and interests of my patrons.
- Have been lifelong reader and user of the library, online library and digital library.

Professional Experience

1985-2012 Northbridge Middle School, Whitinsville, MA

Teacher, Instructional Technology Specialist, Library Media Specialist

- Worked for fifteen years as a teacher of science and language arts in grades six and seven.
- Spent one year assisting teachers with technology lessons while getting the plans for a new library media center under way.
- Managed library budget, selected all the resources, wrote a policy manual and a curriculum for a new library media center.
- Effectively established a library that has become the center of learning in a middle school of four grades and over 800 students and worked with over fifty teachers to plan technology and research lessons using the library resources.
- Taught classes and assisted students and teachers in research skills, using both Internet and text resources, and in use of computer software, particularly Microsoft Office.

1982 Data General Corporation, Westboro, MA

Administrative Assistant

- Performed a variety of supportive tasks, answering phones, word processing, spreadsheets, coordinating schedule for a mid-level manager.

1975-1985 Victorian Inn, Whitinsville, MA

Waitress, Bartender, Pastry Chef

- Worked for ten years at a variety of jobs, including taking reservations and helping to coordinate large functions such as weddings.

1970-1973 Division of Child Guardianship (Now DSS), Worcester, MA

Social Worker

- Managed a caseload of over fifty foster children situated throughout Worcester County.
- Testified regularly in court on behalf of the children in my care.

Education

- B.A., Sociology, Anna Maria College, Paxton, MA, 1970
- Teacher Certification, Worcester State College, Worcester, MA, 1981
- M.A., Education Library Media, Cambridge College, Cambridge, MA, 2001

C.

Wayne DeForest
94 Mason Road
Whitinsville, MA 01588
September 30, 2013

RECEIVED

OCT 09 2013

Northbridge Town Manager

Mr. Ted Haringa
Ms. Kelly Bol
Council on Aging
Senior Center
20 Highland Street
Whitinsville, MA 01588

Dear Ted and Kelly:

I am writing you today to inform you and the Council of my decision to resign my post on the Council on Aging. I have been thinking about this for a while and have decided it is time for me to move on to do other things and accept new challenges.

I have grown to appreciate all that the Senior Center and the Council does for the seniors of Northbridge. The seniors are very lucky to have such a dedicated group to provide the many services and aid that they have at their disposal.

I wish you the best of luck in the coming years providing quality help and advice to the seniors of Northbridge.

Sincerely,


Wayne DeForest

10/9/13 cc: Town Clerk

\$25.00
D.

Phone: 508 234 2151

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. *Chapter 138, Section 14*

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Whitinsville Social Library
Name of Responsible Person: Jack Walker

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY ALL ALCOHOL LICENSE
Type of Event: Cocktail Party
Date and Time of Event: NOV. 16, 2013, 6 pm - 9 pm

GIVE LOCATION BY STREET AND NUMBER: 17 Church St

DESCRIPTION OF PREMISES: public library

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes. *The town highly recommends that you notify your insurance company of this event.

Jack Walker for W.S.L.
(Signature of Applicant)

Print Name: Whitinsville Social Library

Address: 17 Church St

City: Whitinsville

State, Zip: MA 01588

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Name of Distributor(s): Creeeton and Co.

using catering license for private event

Received: Sept. 26, 2013 @ 3 o'clock
(Date) (Time) P.M.

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

TOWN OF NORTHBRIDGE
HOLD HARMLESS AGREEMENT

Applicant: Whitehouse Social Library

Address: 17 Church St
Whitehouse MA 01588

Special License for: One-Day All Alcohol License

In consideration of the approval of the above-listed license, the applicant agrees to hold harmless, indemnify and defend the Town of Northbridge, its officials, agents, and employees from and against all claims, losses, damages, liabilities and costs, including but not limited to cost of defense arising out of, or in any way connected with the issuance and use of this license.

Signed by: Joseph Weber for WS.L

Function: Cocktail Party

Date: Nov 16, 2013

*The Commonwealth of Massachusetts
The Alcoholic Beverages Control Commission
239 Causeway Street, Suite 200
Boston, MA 02114*

NOTICE OF APPROVAL OF SPECIAL LICENSE

The local licensing authorities of the within named city or town have approved, pursuant to the provision of chapter 138 section 14, issuance of a special license as described herein.

City/Town Northbridge

Date of Local Authority Approval October 21, 2013

Name of Licensee Whitinsville Social Library

Effective Date or Dates of License 11/15th-11/17th Event date: 11/16/13

Authorized Hours of Sales Nov. 16th - 6 PM - 9 PM

Description of the Licensed Premises Public Library - 1st floor

2500 Sq. Ft.

License is for Sale of:

- All Alcoholic Beverages
- Wines and Malt Beverages Only
- Wines Only
- Malt Beverages Only

The Licensees Activity or Enterprise is:

- For profit
- Nonprofit

Is the license for a dining hall maintained by an incorporated educational institution authorized to grant degrees? No.

Restrictions attached to the license by the local authority:

THE LOCAL LICENSING AUTHORITIES

By _____

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Whitinsville Social Library

Applicant: Jack Walker

Address: 17 Church Street, Whitinsville, MA 01588

License Type: One-Day All Alcohol License

DEPARTMENT:
PLANNING:

COMMENTS:

SIGNATURE:

POLICE:

no issues



FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgema.org or ssusienka@northbridgema.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Whitinsville Social Library*

Applicant: Jack Walker

Address: 17 Church Street, Whitinsville, MA 01588

License Type: One-Day All Alcohol License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE: *NO CONCERNS AT THIS TIME - AAT 10/02/13*

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Whitinsville Social Library*
Applicant: Jack Walker
Address: 17 Church Street, Whitinsville, MA 01588
License Type: One-Day All Alcohol License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:


FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Caterer, Creedon & Co., is required to obtain a one-day food permit for this event.

Jeanne M. Gniadek .
October 2, 2013 

ASSESSORS:

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

Sharon Susienka

BBS Agenda
10/21/13 E.

From: Alex Rogozenski <arogozenski@gmail.com>
Sent: Friday, October 11, 2013 12:49 PM
To: dgosselin@northbridgemass.org; ssusienka@northbridgemass.org
Subject: Board of Selectmen meeting request

Hi there - was hoping I could get on the agenda for the next Board of Selectmens meeting to seek approval for a road race we intend on putting on with the Whitin Community Center next spring - I can send the details on Monday/tuesday, but at a high level the race would be Sunday April 6 at 10am. It would be a half marathon and 7k running event (and family walk and kids run) to benefit the community center.

I'll send over the route map to police and DPW and review with them next week too, but i just wanted to get on the agenda to get this moving along (at request of the community center).

--

Thanks,
Alex Rogo
(c) 774-272-1767



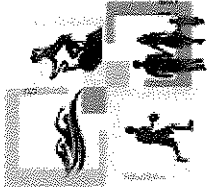
WCC Half Marathon

**Relay - 7k – Family Walk
Health & Wellness Expo**

to benefit the Whitin Community Center

Sunday April 6th, 2014

10am start



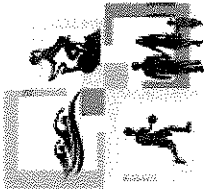
WHITIN
Community Center

WCC

Half Marathon



- Sunday April 6th, 2014
 - Half Marathon (13.1 miles) & relay start 10am
 - 7k run start 10:30am
 - Family Walk start at 10:35am
- Start at Memorial Square/Linwood/Hill St intersection; Finish in WCC parking lot
- Coordinated street closing for 1 hour (*see map in presentation)
- Community course: scenic, rolling hills through Whitinsville, Sutton, Douglas, Uxbridge
- WCC parking lot (main venue for events)
 - Health & Wellness Expo
 - Post-Race tent with food, drink, live music/DJ, raffles

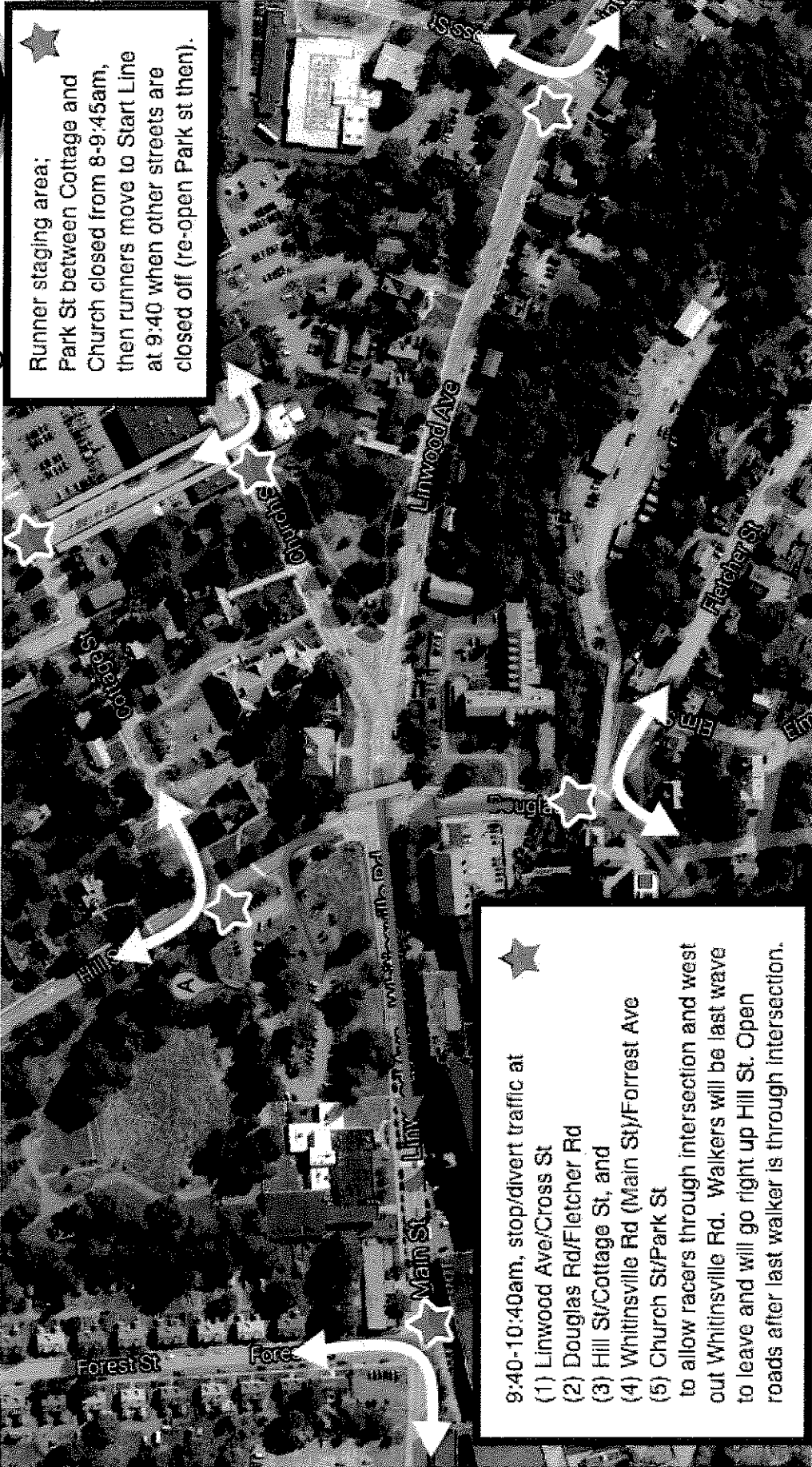


WHITIN
Community Center

Temporary street closure



(subject to review and at discretion of Northbridge Police)



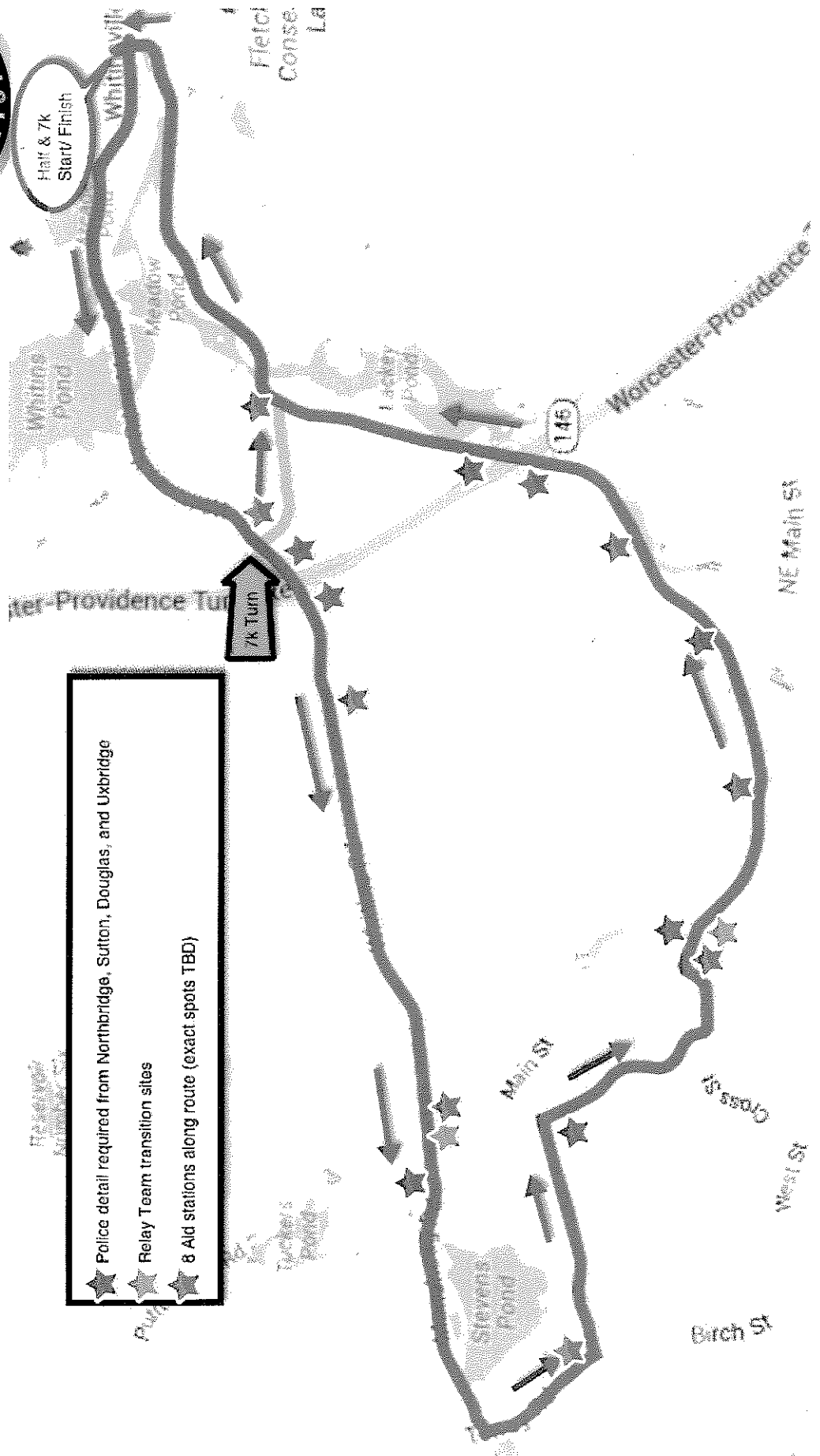
★
Runner staging area; Park St between Cottage and Church closed from 8-9:45am, then runners move to Start Line at 9:40 when other streets are closed off (re-open Park st then).

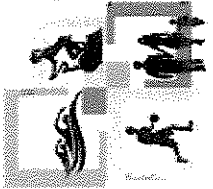
★
9:40-10:40am, stop/divert traffic at
(1) Linwood Ave/Cross St
(2) Douglas Rd/Fletcher Rd
(3) Hill St/Cottage St, and
(4) Whitinsville Rd (Main St)/Forrest Ave
(5) Church St/Park St
to allow racers through intersection and west out Whitinsville Rd. Walkers will be last wave to leave and will go right up Hill St. Open roads after last walker is through intersection.

WCC Half & 7k course map



- ★ Police detail required from Northbridge, Sutton, Douglas, and Uxbridge
- ★ Relay Team transition sites
- ★ 8 Aid stations along route (exact spots TBD)



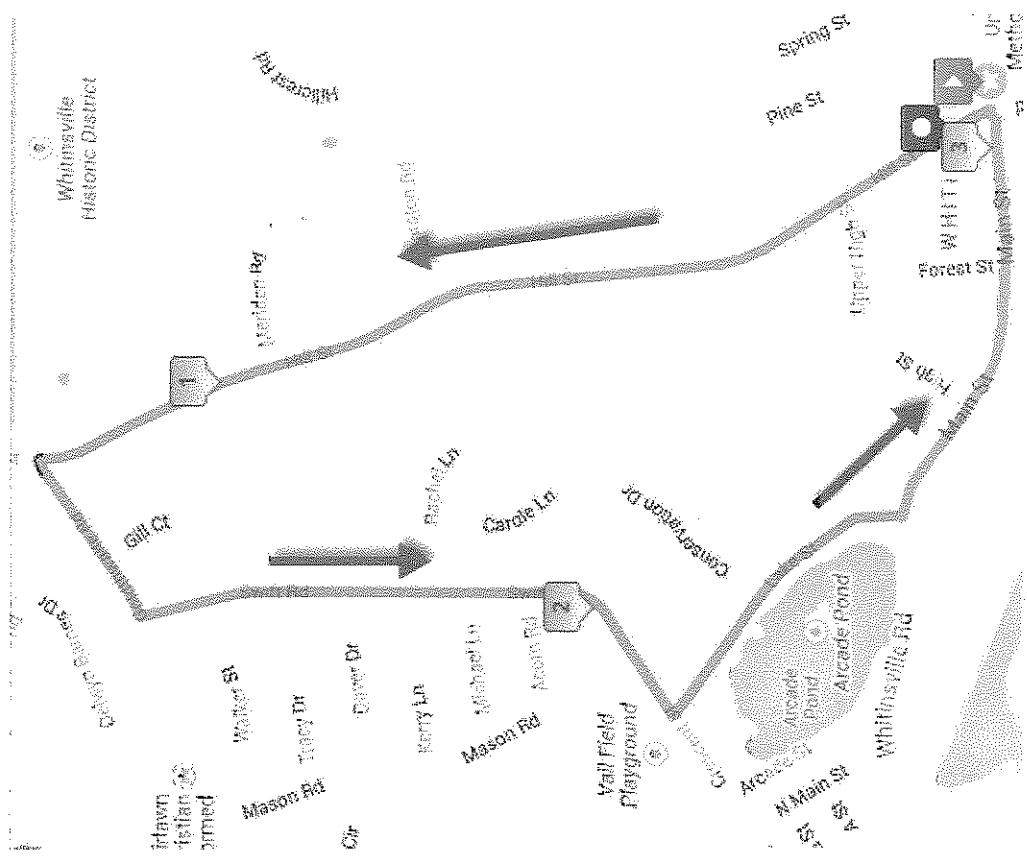


WHITIN
Community Center

WCC Walk (5k)



*** No police detail required
on 5k Walk route**



Sharon Susienka

From: James Shuris <jshuris@northbridgemass.org>
Sent: Wednesday, October 16, 2013 8:02 AM
To: ssusienka@northbridgemass.org; wwarchol@northbridgemass.org
Cc: dgosselin@northbridgemass.org
Subject: RE: Road Race

Sharon and All:

Sounds like a nice event. My only comments relate to keeping the public right-of-way premises free and clear of debris – both during and after the event.

Jim Shuris

From: Sharon Susienka [mailto:ssusienka@northbridgemass.org]
Sent: Tuesday, October 15, 2013 11:56 AM
To: wwarchol@northbridgemass.org; James Shuris
Cc: dgosselin@northbridgemass.org
Subject: Road Race

Gentlemen:

Please review the attached emails regarding a request to hold a road race in April 2014 and provide your comments to me in writing as this will be on the BOS agenda for October 21, 2013.

Thank you!

Sharon L. Susienka
Exec. Asst. to the Town Manager
Town of Northbridge
Phone: 508-234-2095
Fax: 508-234-7640

Sharon Susienka

From: Walter Warchol <wwarchol@northbridgemass.org>
Sent: Wednesday, October 16, 2013 9:23 AM
To: ssusienka@northbridgemass.org
Cc: James Shuris
Subject: RE: Road Race

Sharon:

I spoke to Mr. Rogozenski and this race will require shutting down Park St., Church St., Memorial Square and Main St. while the runners advance from Memorial Square west onto Main St. to the Sutton town line and they will return on our Douglas Rd thru Memorial Square onto Hill St.. into the Whitin Community Center.

I do not have a problem with the race as long as Mr. Rogozenski complies with the police department's police detail requirements to ensure a safe event for everyone.

Chief Warchol

From: Sharon Susienka [mailto:ssusienka@northbridgemass.org]
Sent: Wednesday, October 16, 2013 9:07 AM
To: wwarchol@northbridgemass.org
Subject: RE: Road Race

OK. Thanks. I also advised him yesterday to give you a call regarding your requirements and the necessity of police details, if required.

*Sharon L. Susienka
Exec. Asst. to the Town Manager
Town of Northbridge
Phone: 508-234-2095
Fax: 508-234-7640*

From: Walter Warchol [mailto:wwarchol@northbridgemass.org]
Sent: Wednesday, October 16, 2013 8:09 AM
To: James Shuris; ssusienka@northbridgemass.org
Subject: RE: Road Race

I need to call him first and get all the details prior to giving my opinion – will do that today

From: James Shuris [mailto:jshuris@northbridgemass.org]
Sent: Wednesday, October 16, 2013 8:02 AM
To: ssusienka@northbridgemass.org; wwarchol@northbridgemass.org
Cc: dgosselin@northbridgemass.org
Subject: RE: Road Race

Sharon and All:

Sounds like a nice event. My only comments relate to keeping the public right-of-way premises free and clear of debris – both during and after the event.

Jim Shuris

From: Sharon Susienka [<mailto:ssusienka@northbridgemass.org>]
Sent: Tuesday, October 15, 2013 11:56 AM
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Cc: dgossejin@northbridgemass.org
Subject: Road Race

Gentlemen:

Please review the attached emails regarding a request to hold a road race in April 2014 and provide your comments to me in writing as this will be on the BOS agenda for October 21, 2013.

Thank you!

*Sharon L. Susienka
Exec. Asst. to the Town Manager
Town of Northbridge
Phone: 508-234-2095
Fax: 508-234-7640*

Know all Men by These Presents,

That the Trustees of the Riverdale Cemetery, in the Town of Northbridge, in the County of Worcester and State of Massachusetts, in consideration of Eight Hundred Dollars, paid to them by Glen and Helena Bloem of 335 Purgatory Rd, Whitinsville, MA 01588, the receipt of which is hereby acknowledged, do sell and convey to said Glen and Helena Bloem Lot No. 17 (2 graves) situated on the way called Maple Ave in the Riverdale Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following by-laws for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Trustees will approve; and no trees within the lot or border shall be cut down or destroyed without consent of said Trustees.

2nd. That if any trees or shrubs in said lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, it shall be the duty of said Trustees, for the time being, to enter into said lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said lot which shall be determined by a majority of the Trustees, for the time being, to be offensive, the said Trustees or a majority of them, shall have the right, and it shall be their duty to enter upon said lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said lot, the materials or design of which shall not be approved by said Trustees, it must be forthwith removed.

5th. By the vote of the Town the said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the said Board of Trustees.

And the said Trustees in behalf of the Town, and by right from vote of the Town of Northbridge, passed 2d of March, 1874, hereby covenant to and with, the said Glen and Helena Bloem heirs and assigns, that the said Town of Northbridge is lawfully seized in fee simple of the afore-granted premises, and of the ways leading to the same from the highway; that the granted premises are free from incumbrances; that the said Town hath good right to sell and convey the same to the said Glen and Helena Bloem in the manner and for the purpose aforesaid, and will warrant and defend the same unto the said Glen and Helena Bloem heirs and assigns forever.

IN WITNESS WHEREOF, the said Town of Northbridge hath caused these presents to be signed and sealed by the Trustees, this **Twenty-First day of October in the year of our Lord Two Thousand Thirteen.**

Signed, Sealed and delivered in presence of

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Know all Men by These Presents,

That the Trustees of the Riverdale Cemetery, in the Town of Northbridge, in the County of Worcester and State of Massachusetts, in consideration of Two Hundred Dollars, paid to them by Linda Fernandes of 63 School Street, Apt 103, Northbridge, MA 01534, the receipt of which is hereby acknowledged, do sell and convey to said Linda Fernandes Lot No. 8C (1 cremation grave) situated on the way called Hemlock Ave in the Riverdale Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following by-laws for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Trustees will approve; and no trees within the lot or border shall be cut down or destroyed without consent of said Trustees.

2nd. That if any trees or shrubs in said lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, it shall be the duty of said Trustees, for the time being, to enter into said lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said lot which shall be determined by a majority of the Trustees, for the time being, to be offensive, the said Trustees or a majority of them, shall have the right, and it shall be their duty to enter upon said lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said lot, the materials or design of which shall not be approved by said Trustees, it must be forthwith removed.

5th. By the vote of the Town the said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the said Board of Trustees.

And the said Trustees in behalf of the Town, and by right from vote of the Town of Northbridge, passed 2d of March, 1874, hereby covenant to and with, the said **Linda Fernandes** heirs and assigns, that the said Town of Northbridge is lawfully seized in fee simple of the afore-granted premises, and of the ways leading to the same from the highway; that the granted premises are free from incumbrances; that the said Town hath good right to sell and convey the same to the said **Linda Fernandes** in the manner and for the purpose aforesaid, and will warrant and defend the same unto the said **Linda Fernandes** heirs and assigns forever.

IN WITNESS WHEREOF, the said Town of Northbridge hath caused these presents to be signed and sealed by the Trustees, this **Twenty-First day of October in the year of our Lord Two Thousand Thirteen.**

Signed, Sealed and delivered in presence of

----- } TRUSTEES
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FALL ANNUAL TOWN MEETING WARRANT - 10/22/13 - 7:00 PM

Presenter	Selectmen	Finance Committee	Town Meeting
Article 1. Selectmen Bill(s) of a prior year	Support	_____	_____
	Non-support	_____	_____
	No Position	_____	_____
	Pass Over	<u> x </u>	<u> x </u>
Article 2. Selectmen FY '14 Budget Transfers	Support	<u> x </u>	<u> x </u>
	Non-support	_____	_____
	No Position	_____	_____
	Pass Over	_____	_____
Article 3. Selectmen Finance the cost to relocate the Fire Dept. Dispatch Center [equipment, supplies, personnel costs, etc] to the Police Dept.	Support	_____	_____
	Non-support	_____	_____
	No Position	<u> x </u>	<u> x </u>
	Pass Over	_____	_____
Article 4. Selectmen Acquisition of the property known as Pine Grove Cemetery and funding of said acquisition	Support	_____	<u> x </u>
	Non-support	_____	_____
	No Position	<u> x </u>	_____
	Pass Over	_____	_____
Article 5. Selectmen Acceptance of all or a portion of the personal property, funds, and accounts of Pine Grove Cemetery Association	Support	_____	<u> x </u>
	Non-support	_____	_____
	No Position	<u> x </u>	_____
	Pass Over	_____	_____
Article 6. School Comm. \$38,330 to School Dept. for mold remediation at the High School	Support	<u> x </u>	<u> x </u>
	Non-support	_____	_____
	No Position	_____	_____
	Pass Over	_____	_____
Article 7. Selectmen Transfer of funds to Stabilization Fund	Support	_____	_____
	Non-support	_____	_____
	No Position	<u> x </u>	<u> x </u>
	Pass Over	_____	_____
Article 8. Selectmen Amendment to Section 8-100 [Dogs] of the Code of the Town of Northbridge	Support	<u> x </u>	<u> x </u>
	Non-support	_____	_____
	No Position	_____	_____
	Pass Over	_____	_____
Article 9. Petition Amend Zoning Bylaws by adding Article XX- Large Scale Solar Photovoltaic Installations	Support	<u> x </u>	<u> x </u>
	Non-support	_____	_____
	No Position	_____	_____
	Pass Over	_____	_____

Article 10. Petition
Amend Zoning Bylaws by adding Large Scale
Solar Voltaic Facilities under the heading of
"Community Facilities" to the Table of Use
Regulations

Support	<u> x </u>	<u> x </u>	<u> </u>
Non-support	<u> </u>	<u> </u>	<u> </u>
No Position	<u> </u>	<u> </u>	<u> </u>
Pass Over	<u> </u>	<u> </u>	<u> </u>

Article 11. Petition
Petition to adopt a resolution restoring
Constitutional Governance

Support	<u> </u>	<u> </u>	<u> </u>
Non-support	<u> x 4-1 Dan </u>	<u> x </u>	<u> </u>
No Position	<u> </u>	<u> </u>	<u> </u>
Pass Over	<u> </u>	<u> </u>	<u> </u>

TOWN MANAGER'S REPORT – OCTOBER 21, 2013

1) Road and Bridge Projects / Update:

Road Projects: Road work has been completed in Caste Hill Estates and surveying work has begun on Sutton Street. A base coat has been put down on Goldthwaite Road and North Main Street and the final coat should be done within the week. **Bridge Projects:** A temporary bridge has been put in place on Douglas Road and work continues on the Ross Rajotte Bridge in Rockdale.

2) Sewer Department / Update:

The new sludge containment system is almost complete and will be in operation shortly. The Comprehensive Wastewater Management Plan is in final draft and the consultant will be coming to a future Selectmen's meeting.

3) Central Mass. Regional Planning Commission: The Town Manager attended the regional meeting and received an update on e-permitting and other grant programs including emergency management and storm water protection. The Commission is also exploring opportunities for shared procurement of various town services.

4) Downtown Initiative Technical Assistance Grant: The Town Planner and I met with a representative from WRT Management [The Shop] regarding the ability to obtain a technical assistance grant for improving opportunities for businesses within that facility.

5) Worcester Regional Transit Authority / Bus Routes: Two routes have been identified by the Central Mass. Regional Planning Commission to begin on or about December 1, 2013. A representative will attend a board meeting in November to provide more information on the bus routes.