

Northbridge Housing Authority
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Regular Meeting of Northbridge Housing Authority

Place: Community Room at Colonial Drive
Date: January 25th, 2017
Time: 4 p.m.

NORTHBRIDGE TOWN CLERK
DUREEN A. ENTERLINE

Roll Call - Present:

John O'Brien
Shelley Buma
Kathleen Charbonneau

Member's Absent

John Shannahan

Others Present:

Tina T. Myers, Executive Director,
Residents'

Minutes:

- December 7th, 2016, meeting moved to order by Shelley Buma at 11:05 a.m.
- Motion by Shelley Buma to accept the minutes of December 7th, 2016, seconded by John O'Brien
Vote: Unanimous

Account Payables Warrant:

- Motion by John O'Brien to approve 12/28/16-01/25/17 accounts payable payments, seconded by Shelley Buma.
- End of month November Fee account statement.
- **Vote: Unanimous**

Approval of December 5th, 2016 Board of Selectman for Town of Northbridge Joint meeting with Board of Commissioners of Northbridge Housing:

- Motion to approve Shelley Buma.
- **Vote: Unanimous (John O'Brien, abstention).**

DHCD Budget Certification:

Board signed, minus former Board member Robert Burrows.

Vacancy:

1. 29 & 30 Lake Terrace Offline (under DHCD rehab project #216040).

Maintenance:

1. Heat Pump project at Colonial discussed.
2. Inspections.
3. Maintenance turnover.

Correspondence/Executive Director report:

- DHCD project updates on #216040, #216045, #216046.
- OBRA pay to start Jan 1, 2017 for Executive Director, awaiting application.
- Audit report.
- Tenant's concerns with speeding through complex and on Church Street.
- Unibank new Board member bank paperwork to sign.
- TV cable service set up in both Community rooms.
- State Ethics Conflict of Interest Law by Board. All members submitted certification.

Board Meeting date:

- NHA's new regular board meeting scheduled for the last Wednesday of the month at 11am, next meeting to be held on February 22 at 4pm.
- No further business to come before the board a: Motion by Shelley Buma to adjourn the meeting at 12:06 pm seconded by John O'Brien.
- **Vote: Unanimous**