

**NORTHBRIDGE HOUSING AUTHORITY
12 COLONIAL DRIVE
WHITINSVILLE, MA 01588
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email: nbhousing@verizon.net**

**Notice of Regular Meeting to be held on
Wednesday, July 27th, 2016
12 Colonial Drive, Whitinsville, MA 01588
At 4:00 p.m.**

NORTHBRIDGE TOWN CLERK
DOUGEN M. CEDRONE

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AGENDA:

1. **Roll Call**
2. Approval of March 30th, 2016 and May 25th, 2016, Board Meeting minutes (Board Vote).
3. Accounts Payable warrant as of from dates: 5/25/16-7/27/2016 (Board Vote).
4. Per DHCD 2012-03 Public Notice Schedule of Positions and Compensation Form to be signed by Board.
5. **Old Business:**
 - a. DHCD Project updates on #216040 (rehab units 29,30), #216045 (roof).
6. **New Business:**
 - a. Vacancy-
 1. 3 Lake Terrace leased on 6/22/2016.
 2. 6 Lake Terrace available as of 7/1/2016
 3. 4 rehabbed/tenant transferred from 30 LT to 4 LT on 7/8/2016
 4. 4D leased on 7/20/2016
 5. 8 Lake Terrace as of 8/1/2016
 - b. Maintenance
 1. Picnic tables and benches by August 31th, 2016.
 2. Sutton Street Window repair on: 6/23/2016.
 - c. Energy Audit for Lake Terrace and Sutton Street was performed on 6/24/2016 @ 9am. Scope of work to be determined awaiting contractor schedule.
 - d. Add/Delete (updating signatures) for Unibank and request to open up Pet Deposit Account with Unibank. Bank of America account officially closed on 6/09/2016.
 - e. Obtained counsel with Morgan, Brown, & Joy, LLP.
 - f. Last round of treatment for bed bug issue on 6/22/2016.
 - h. Tenant meeting for no smoking policy on 7/25/2016 @ 10:30am.
 - g. Community Organization chart.
7. **Next Board meeting: August 31, 2016 at 4:00 pm**