

**Webster Regional Microenterprise Covid-19 Grant Program
Preliminary Application Instructions**

(For businesses in Webster, Douglas, Clinton, Northbridge, Sterling and Lancaster)

Application Deadline: February 8, 2021

Applications may be submitted in the following ways but must be received by the deadline to be included in the Lottery for the Town in which your application is located.

Applications received after the deadline will be added to the bottom of the appropriate Town's waiting list in the order received after the lottery. Applications will continue to be accepted after the lottery until all funding is expended.

A complete Applications includes the following:

- Completed Business Information Page signed by all Business Owners
- Completed and signed Business owner Information page for each business owner
- Duplication of Benefits Certification Form
- DUNS number or proof of application submitted

Ways to submit your application

1. By mail to:
Webster Office of Community Development
350 Main Street, Webster, MA 01570
Attention: Carol Cyr
2. By email to:
Carol Cyr ccyr@webster-ma.gov. Use the subject line "Microenterprise Grant Application"
3. By drop off at the Webster Town Hall, Webster Community Development Office, 350 Main Street, Webster, MA . The building is open Monday 8 a.m. to 7 p.m. and Tuesday through Thursday 8 a.m. to 4:00 p.m. Friday 8:30 a.m. to noon. The Community Development Office is located on the second floor.

Applications can also be dropped off in the drop box located in the parking lot at the side entrance to the Town Hall.

If you have any questions, call Carol Cyr at 508-949-3800 ext. 4004