



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street
Whitinsville, Massachusetts 01588-2210

(508) 234-2740

TOWN OF NORTHBRIDGE POSITION OPENING

Applications are now being accepted for a temporary, part-time Assessor's Clerk for the Assessor's Office. The position, up to 19 hours per week, is expected to be a short-term duration, from April 2020 through June 2020.

A High School Diploma is required along with math aptitude, an ability to read drawings and general knowledge of housing and materials. Responsibilities may include a variety of assignments including, but not limited, to data entry, filing, assisting with excise tax, billing and providing information to the public.

The Town of Northbridge Employment Application can be found on the Town's website at: www.northbridgemass.org. Please forward a cover letter, resume, and completed employment application to: Assessor's Office, 7 Main Street, Whitinsville, MA 01588.

Applications will be accepted until position is filled.