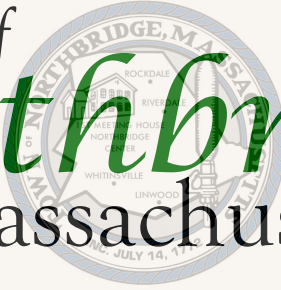


# Town of *Northbridge* Massachusetts

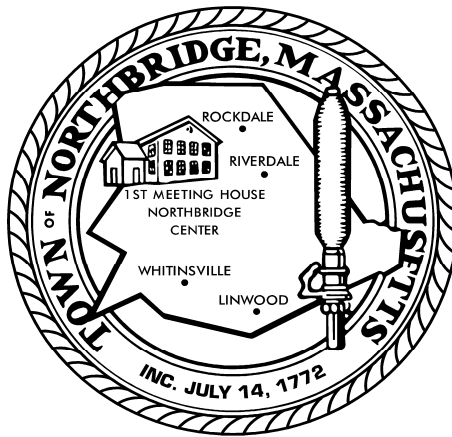


## 2020 Annual Town Report



# **Annual Report**

## **OF THE TOWN OF NORTHBRIDGE, MASSACHUSETTS**



**FOR THE  
YEAR ENDING DECEMBER 31, 2020**

**Cover Photograph:**  
Courtesy of R. Gary Bechtholdt, Town Planner



## TABLE OF CONTENTS

General Statistics	7
In Memoriam	8
List of Town Officials	9
Organization Chart	17
 <b>Administration —</b>	
Board of Selectmen	18
Town Manager	19
Finance Committee	21
Town Accountant	22
Retirement	47
Board of Assessors	48
Treasurer / Tax Collector / Parking Clerk	49
Town Clerk / Board of Registrars	50
▪ Spring Annual Town Meeting – June 23, 2020	50
▪ Fall Annual Town Meeting – October 27, 2020	65
▪ Presidential Primary – March 3, 2020	68
▪ Annual Town Election – June 30, 2020	73
▪ State Election – November 3, 2020	80
Information Technology	84
Cable Television Advisory Committee	86
Land Use:	
▪ Zoning Board of Appeals	87
▪ Planning Board	88
▪ Conservation Commission	90
 <b>Public Safety —</b>	
Police	93
Fire / Ambulance	113
Code Enforcement:	
▪ Building Inspector	121
▪ Plumbing Inspector	121
▪ Gas Inspector	121
▪ Electrical Inspector	122
▪ Sealer of Weights & Measures	123
Safety Committee	125

## **Schools —**

### **Northbridge Public Schools:**

▪ School Committee	126
▪ School Department	128
▪ Fiscal Report	130
▪ Office of Curriculum	131
▪ Pupil Personnel Services	135
▪ Technology	136
▪ School Nurse	138
▪ Maintenance, Custodial & Grounds	139
▪ School Food Service	140
▪ Northbridge High School	141
▪ Northbridge Middle School	142
▪ W. Edward Balmer Elementary School	144
▪ Northbridge Elementary School	145

Blackstone Valley Regional School District	147
--	-----

## **Public Services —**

Public Works	164
--------------	-----

Building, Planning & Construction Committee	171
---	-----

## **Human Services —**

Council on Aging	172
------------------	-----

Board of Health	175
-----------------	-----

Housing Authority	179
-------------------	-----

Disability Commission	181
-----------------------	-----

Trustees of Soldiers' Memorials Committee	182
---	-----

Veterans' Council	183
-------------------	-----

Veterans' Services	184
--------------------	-----

## **Culture & Recreation—**

Cultural Council	185
------------------	-----

Whitinsville Social Library	186
-----------------------------	-----

Historical Commission	189
-----------------------	-----

Playground & Recreation Commission	190
------------------------------------	-----

<b>Town Employee Wages</b>	191
----------------------------	-----

## **GENERAL STATISTICS**

Northbridge was incorporated as a Town July 14, 1772

Location -- 13 miles south of Worcester

Population - 15,707 per 2010 federal census Area - 17.96 square miles

Assessed Valuation as of January 1, 2020:

Real Estate	\$1,798,089,310
Personal Property	<u>48,970,720</u>
<b>Total:</b>	1,847,060,030

Tax Rate: \$14.49 per thousand FY 2021

### **Town Offices:**

Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

**United States Senators:** Elizabeth A. Warren and Edward J. Markey

**Representative in Congress:** James P. McGovern (2<sup>nd</sup> Congressional District)

**State Senator (Prec. 1 & 3):** Ryan C. Fattman (Worcester and Norfolk District)

**State Senator (Prec. 2 & 4):** Michael O. Moore (2<sup>nd</sup> Worcester District)

**Representative in Gen. Court:** David K. Muradian Jr. (9<sup>th</sup> Worcester District)

**Member of Executive Council:** Jennie L. Caissie (7<sup>th</sup> Councillor District)

### **Voting Qualifications**

Must be 18 years of age on or before Election Day, born in the United States or fully naturalized, and a resident of Northbridge.

### **Registration of Voters**

(1) Town Clerk's Office, Town Hall, 7 Main Street, Whitinsville, MA,  
during regular Town Hall hours:

Mondays: 8:30 AM - 7:00 PM

Tuesdays, Wednesdays, Thursdays: 8:30 AM - 4:30 PM

Fridays: 8:30 AM - 1:00 PM

(2) Special Session previous to all elections and Town Meetings.

### **Where to Vote:**

#### **Precincts 1, 2, 3, and 4**

Northbridge High School  
427 Linwood Avenue, Whitinsville

*In Memoriam*  
**RESOLUTION ADOPTED BY  
 THE SELECTMEN OF NORTHBRIDGE  
 ON THE DEATH OF:  
2020**

**Lawrence Adams**  
 Zoning Board of Appeals 1977-1979

**Richard Dion**  
 Board of Health 1975-1977

**Barbara Gaudette**  
 Planning Board 1987-1995  
 1998-2015  
 Charter Review Committee 2010  
 Stormwater Advisory Committee 2010-2012  
 Housing Partnership Committee 2010  
 Open Space Committee 1999-2008  
 Zoning Board of Appeals 1996-1998  
 Mumford River Walk Committee 1995  
 Central Mass Regional Planning Comm 1994  
 Medical Task Force 1990  
 Capital Planning Committee 1987  
 Cultural Council 1983-1988  
 Senior Center building Study Committee 1983  
 Cable Advisory Committee 1981-1982

**Kenneth Guertin**  
 Council on Aging 2006-2017  
 Industrial Development Committee 1985-1997  
 Personnel Board 1973-1979

**Richard LaChapelle**  
 Safety Committee 1975-1978  
 Capital Outlay Committee 1978  
 Water & Sewer Study Committee 1974-1975

**Robert LaChapelle**  
 Conservation Commission 1997-1999

**Roger Mezynski**  
 Playground & Recreation Commission 1975-1976

**Robert Molt**  
 Cultural Council 2003

**Gordon Spence**  
 Cultural Council 1982



## **ELECTED OFFICIALS**

### **BOARD OF SELECTMEN**

Alicia Cannon	Term expires 2021
Charles Ampagoomian, Jr.	Term expires 2022
James J. Athanas	Term expires 2022
Thomas J. Melia	Term expires 2023
Russell D. Collins	Term expires 2023

### **MODERATOR**

Henry Lane	Term expires 2022
------------	-------------------

### **SCHOOL COMMITTEE**

Michael Lebrasseur	Term expires 2021
Kathryn Atchue	Term expires May 2021
Steven Falconer	Term expires 2022
Brian Paulhus	Term expires 2023
Allan Richards	Term expires 2023

### **PLANNING BOARD**

Abdul Kafal	Term expires 2021
James Berkowitz	Term expires 2022
Harry Berkowitz	Term expires 2022
Brian Massey	Term expires 2023
Rainer Forst	Term expires 2023
Vacancy/*Associate Member (Joint Appt. by Plan. Bd. and BOS)	Term expires 2023

### **TRUSTEES SOLDIERS' MEMORIALS**

Alicia Cannon, Chair, Board of Selectmen (Ex-Officio) Chap. 41, Sec. 105	
Thomas Farley [Veteran]	Term expires 2021
Frank Defazio [Veteran]	Term expires 2022
James Gallagher [Non-Veteran]	Term expires 2022
Richard Trier [Non-Veteran]	Term expires 2023
Jason Ball [Veteran]	Term expires 2023

### **REDEVELOPMENT AUTHORITY**

Gerald L. Gaudette (STATE APPOINTEE)	Term expired 1999
Melanie Benton	Term expires 2021
Vacancy	Term expires 2022
Vacancy	Term expires 2023
Vacancy	Term expires 2025

**HOUSING AUTHORITY**

Robert Burrows	Term expires May 2021
Elaine Mahoney	Term expires 2023
Susan M. Brouwer	Term expires 2024
John F. O’Brien	Term expires 2025
Christine Simonian / State Appt.	

**BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Jeff T. Koopman	Term expires 12/31/2022
*until State Election in Nov. 2022	

**SELECTMEN'S APPOINTMENTS**

**TOWN COUNSEL**

KP Law, P.C.	Term expires 6/30/21
--------------	----------------------

**TOWN MANAGER**

Adam D. Gaudette

**ADA COORDINATOR/Town Hall**

Adam D. Gaudette

**ADA COORDINATOR/School Department**

Amy McKinstry, School Superintendent

**BOARD OF ASSESSORS**

John Gosselin	Term expires 2021
Walter Convent	Term expires 2022
Vacancy	Term expires 2023

**BOARD OF HEALTH**

Steven Garabedian	Term expires 2021
Scott Chase	Term expires 2021
Christopher Cella	Term expires 2022
Paul McKeon, Chairman	Term expires 2023
Lani Criasia	Term expires 2023

**BOARD OF REGISTRARS**

Linda Zywień, Town Clerk (Republican)	Term expires 2022
Janet Burke (Democrat)	Term expires 2022
Ann Riley (Republican)	Term expires 2023
Mary Contino (Democrat)	Term expires 2024

## **BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

Steven Nye	(Selectmen)	Term expires 2021
John Gifford	(Moderator)	Term expires 2021
H. Warren Fairbanks	(Selectmen)	Term expires 2022
Michael W. Beaudoin	(Moderator)	Term expires 2022
Brian Paulhus	(School Comm. Rep.)	Term expires 2022
Paul Bedigian	(Selectmen)	Term expires 2023
Shayne Picard	(Moderator)	Term expires 2023

## **CABLE ADVISORY COMMITTEE**

Vacancy		Term expires 2021
Benjamin Corman		Term expires 2022
Vacancy		Term expires 2022
James Hackett		Term expires 2022
Harry Berkowitz		Term expires 2023
Sharron W. Ampagoomian		Term expires 2023
Vacancy		Term expires 2023

## **COMMUNITY PRESERVATION COMMITTEE**

Harry Berkowitz [Member at Large]		Term expires 2021
Gerald Ouillette [Member at Large]		Term expires 2021
Glenn King [Member at Large]		Term expires 2021
Michael Proto [Play & Rec. Comm. Rep.]		Term expires 2021
John O'Brien [Housing Auth. Rep.]		Term expires 2023
Rainer Forst [Plan. Bd. Rep.]		Term expires 2023
Vacancy [Historical Comm. Rep.]		Term expires 2023
Barbara McNamee [Cons. Comm. Rep.]		Term expires 2023
Brian Paulhus [School Comm. Rep.]		Term expires 2023

## **CONSERVATION COMMISSION**

Cynthia Campbell		Term expires 2021
Barbara McNamee		Term expires 2021
Vacancy		Term expires 2021
Richard Chiras		Term expires 2022
Steven Gniadek		Term expires 2022
Justine Carroll		Term expires 2023
Justin Arbuckle		Term expires 2023

## **CONSTABLES**

Police Chief Walter Warchol		Terms expire 2023
Lt. Timothy Labrie		
Det. Sgt. John Ouillette		

Sgt. Brian Patrinelli  
Sgt. Richard Gorman  
Sgt. Carmen Borelli  
Ptlm. Kristina Westbury  
Ptlm. Jeffrey White  
Ptlm. Thomas DeJordy  
Ptlm. Levon DerKosrofian

**COUNCIL ON AGING**

Yvette Ayotte	Term expires 2021
Joan McManus	Term expires 2021
Bonnie Poquette	Term expires 2021
Nicole Roadman	Term expires 2022
Charlene Potvin	Term expires 2022
Denise Forgit	Term expires 2022
Jean Mistretta, Chairman	Term expires 2022
Carole M. Sweeney	Term expires 2023
Elaine Mahoney	Term expires 2023
Elaine Inman	Term expires 2023
Jean Finnegan	Term expires 2023

**CULTURAL COUNCIL**

Ashley Bannon	Term expires 2021
Mary Contino	Term expires 2022
Patricia Corkum	Term expires 2022
Kathleen Rheaume	Term expires 2022
Douglas Walker	Term expires 2023
Yurima Guilarte-Walker, Chairman	Term expires 2023
Christine Johnson	Term expires 2023

**DISABILITY COMMISSION**

Bruce Frieswick	Term expires 2021
Joanna Schomberg	Term expires 2022
Washa Liu	Term expires 2022
Vacancy	Term expires 2023
Jonathan Smith	Term expires 2023

**EARTH REMOVAL BOARD**

Harry Berkowitz, Plan. Bd.	Terms expire 2021
James Shuris, DPW Director	Richard Chiras, Conservation Comm.
Paul McKeon, Board of Health	Charles Ampagoomian, Jr., Selectmen

## **ECONOMIC DEVELOPMENT COMMITTEE**

Gary Bechtholdt, Town Planner	Ex-Officio
Jocelyn Augustus (Member At Large)	Term expires 2021
Chloe Mawn (Member At Large)	Term expires 2021
Matthew Ruzzoli (Member At Large)	Term expires 2021
Vacancy (Member At Large)	Term expires 2022
James Berkowitz (Plan. Bd. Rep.)	Term expires 2023
James Athanas (BOS Rep.)	Term expires 2023
William Davis (Member At Large)	Term expires 2023

## **EMERGENCY MANAGEMENT**

Fire Chief David White, Director	Term expires 2021
----------------------------------	-------------------

## **HISTORICAL COMMISSION**

Stephen Miller	Term expires 2021
Richard Steeves	Term expires 2021
Wendy Timmons	Term expires 2021
Kenneth Warchol	Term expires 2022
Vacancy	Term expires 2022
Leonard Smith	Term expires 2023
Vacancy	Term expires 2023

## **OPEN SPACE COMMITTEE**

Brian Massey, Pl. Bd.	Vacancy, At Large	Darlene Zuehl, At Large
Vacancy, Cons. Comm.	Vacancy, At Large	Barry Posterro, At Large
Michael Proto, Play & Rec.	Vacancy, At Large	
Sharron W. Ampagoomian,	At Large	

## **OPEN SPACE AND RECREATION UPDATE COMMITTEE/AD HOC**

Barbara McNamee (Cons. Comm. Rep.)	
Richard Chiras (Cons. Comm. Rep.)	Annika Bangma (Member at Large)
Brian Massey (Planning Bd. Rep.)	Joel Vande Werken (Member at Large)
James Athanas (BOS Rep.)	Jonathan Smith (Disability Commission Rep.)

## **PERSONNEL BOARD**

Vacancy	Term expires 2021
Peter Lachapelle	Term expires 2021
Vacancy	Term expires 2022
Vacancy	Term expires 2022
Vacancy	Term expires 2023

**PLAYGROUND AND RECREATION COMMITTEE**

Mark Tracy	Term expires 2021
Shawn Roby	Term expires 2022
Mike Proto, Chairman	Term expires 2023
James Gahan, Jr.	Term expires 2023
Michael Dempsey	Term expires 2023

**RETIREMENT BOARD**

Neil Vaidya	(Ex Officio)	Chap. 32, S. 20
George Murray	(Election by Members	Term expires 8/31/23
John Meagher	of Retirement System)	Term expires 6/30/21
Thomas Frieswyk (Ret. Board’s Appt.)	Term expires 7/31/23	
Sharon Susienka (2 <sup>nd</sup> Member) (Selectmen’s Appt.)	Term expires 2/24/24	

**SAFETY COMMITTEE** (Terms expire 6/30/2021)

Walter J. Warchol, Police Chief	Allan Richards, School Dept.
David White, Fire Chief	James Shuris, DPW Dir., Chairman
R. Gary Bechtholdt, Town Planner	Peter Bedigian, Merchant Rep.
George Murray, Member At Large	
<b>Alternates:</b> Jamie Luchini, Hwy. Supt./ James Sheehan, Bldg. Inspector / Lt. Timothy Labrie	

**ZONING BOARD OF APPEALS**

Vacancy	Term expires 2021
Randy Kibbe	Term expires 2022
Damian Planas-Merced	Term expires 2023
Douglas Curving	Term expires 2024
Cynthia Donati	Term expires 2025

**ZBA Associate Members**

Vacancy	Term expires 2022
Vacancy	Term expires 2022
Vacancy	Term expires 2023
Vacancy	Term expires 2023

**TOWN MANAGER’S APPOINTMENTS**

**ANIMAL CONTROL & DOG OFFICER**

Daniel Chauvin	Term expires 4/30/21
----------------	----------------------

**INSPECTOR OF ANIMALS/BOH**

Rochelle Thomson	Term expires 3/30/21
Maurice Guilbault, Alternate	Term expires 3/30/21

**WIRING INSPECTOR**

Vacancy

Term expires 6/30/21

**ASSISTANT WIRING INSPECTOR**

Jeff Grenier

Term expires 6/30/21

**FENCE VIEWER**

James Sheehan

Term expires 6/30/21

**FIRE CHIEF AND FOREST WARDEN**

David White

**GAS & PLUMBING INSPECTOR**

Larry P. Wiersma

Term expires 6/30/21

**ASSISTANT GAS & PLUMBING INSPECTOR**

John D'Agostino

Term expires 6/30/21

**INSPECTOR OF BUILDINGS & ZONING OFFICER**

James Sheehan

**LIBRARY DIRECTOR**

Rebecca Sasseville, Library Director

**PARKING CLERK**

Robert E. Wheeler

Term expires 6/30/21

**POLICE DEPARTMENT**

Walter J. Warchol, Police Chief

**LOCKUP OFFICER**

Walter J. Warchol, Police Chief

Term expires 6/30/21

**SPECIAL POLICE OFFICER(S)**

Donald Roy

Term expires 6/28/21

**PRINCIPAL ASSESSOR**

Robert Fitzgerald

**PUBLIC WORKS DEPARTMENT**

DPW Director, James Shuris

Tree Warden, James Shuris

Highway Superintendent, Jamie Luchini  
Deputy Tree Warden, Jamie Luchini  
Sewer Superintendent, Mark Kuras

**SEALER OF WEIGHTS & MEASURES/Measurer of Wood & Bark**

Louis H. Sakin Term expires 6/30/21

## TOWN ACCOUNTANT

Neil Vaidya Term expires 7/1/21

**TOWN CLERK**

Linda Zywiec Term expires 9/15/23

**TREASURER/COLLECTOR**

Julie Harris Term expires 7/14/21

## REGIONAL VETERANS' SERVICES DIRECTOR

Carl Bradshaw – Appointed by the Town of Uxbridge

**TOWN MODERATOR**

## BUILDING, PLANNING & CONSTRUCTION COMMITTEE

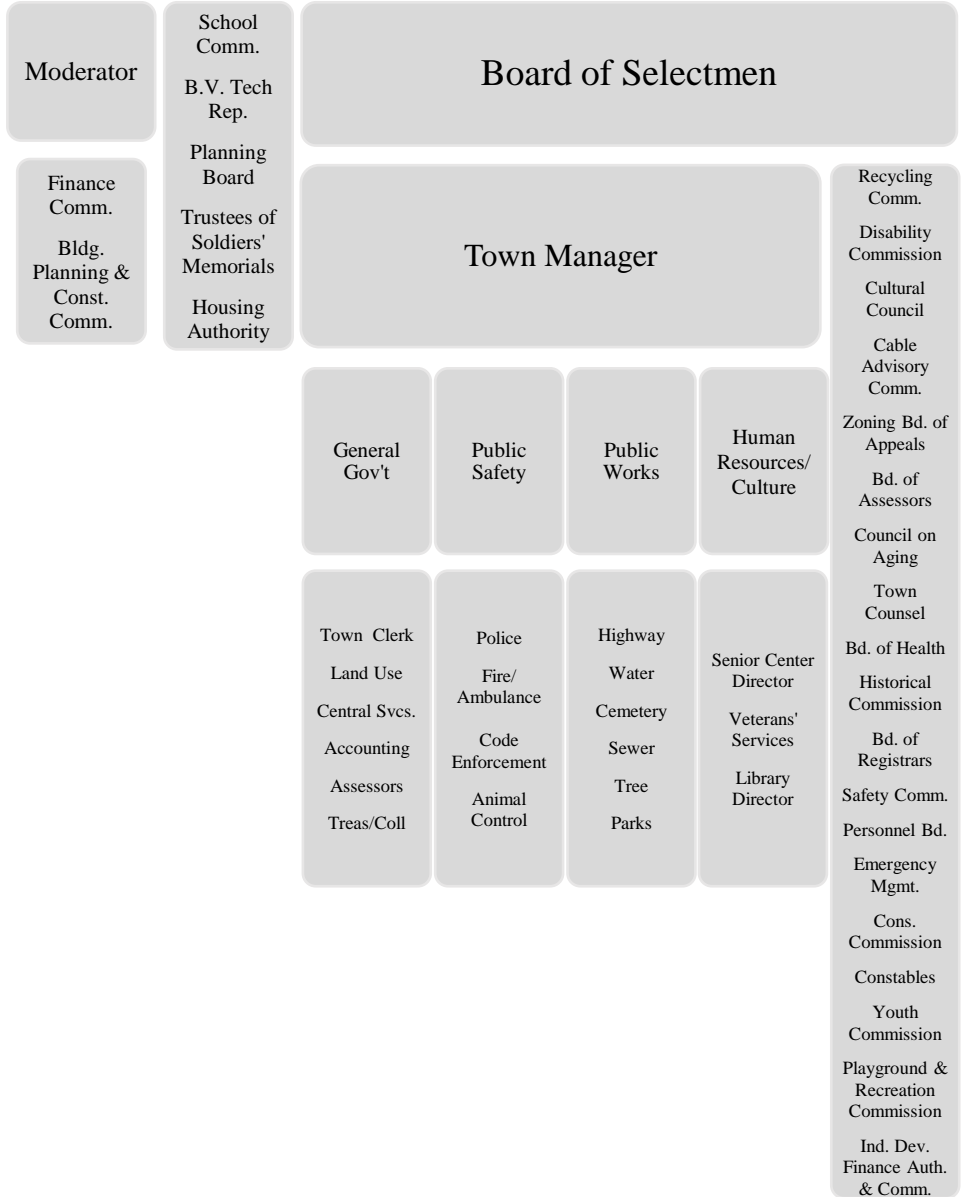
Steven Nye	(Sel.)	Term expires 2021
John Gifford	(Mod.)	Term expires 2021
H. Warren Fairbanks	(Sel.)	Term expires 2022
Michael W. Beaudoin	(Mod.)	Term expires 2022
Brian Paulhus	(School Comm. Rep.)	Term expires 2022
Paul Bedigian	(Sel.)	Term expires 2023
Shayne Picard	(Mod.)	Term expires 2023

## FINANCE COMMITTEE

Christopher Pilla	Term expires 2021
David Graham	Term expires 2021
Steven Gogolinski	Term expires 2022
Plato Adams	Term expires 2022
Vacancy	Term expires 2023
James Barron	Term expires 2023
Vacancy	Term expires 2023



# Voters



## **BOARD OF SELECTMEN**

2020 brought with it many challenges due to the pandemic but still proved to be a year of progress for the Town of Northbridge. Construction on the new NES made considerable progress and remains on target to open for the 2021-2022 school year for our students and faculty. The Town continues to approve a balanced budget while making progress on a number of fronts.

I would like to recognize the efforts of various town departments and employees during the pandemic. From our Town Manager's office to the Board of Health to our first responders at the NPD and NFD and so many others, numerous folks stepped up to help ensure the safety of our citizens and their own co-workers. Their efforts helped to ensure that the town kept running during the emergency brought forth by the pandemic. To you all, we say thank you!

Some additional highlights from the past year are listed below.

- Fire Station plans presented to the voters and approved. The voters at the Annual Town Meeting approved the borrowing of \$18,968,000 for the project unanimously and later approved at the polls. Work quickly commenced and an OPM was selected for the project (CHA).
- The new turf field at Lasell reached almost full completion in 2020, with a temporary certificate of occupancy issued while punch list items were completed.
- Even during the terrible times, we were able to welcome some new businesses to town; Stephanie's Daily Grind, Whitehorse Truck & Trailer Service & Sales, and Twins Nutrition.

The Town of Northbridge is a wonderful place to live, raise a family and work. I would like to take this opportunity to publicly thank our Town Manager, and all the boards for their hard work. Together, we can continue to make a difference.

Respectfully submitted,  
Northbridge Board of Selectman

Alicia Cannon, Chairman  
Charles Ampagoomian, Vice Chairman  
Russ Collins, Clerk  
Thomas J Melia  
James Athanas

## **TOWN MANAGER**

The calendar year 2020 was certainly one to remember. There were highlights and of course challenges as the community was faced with the challenge of the COVID-19 pandemic beginning in March of 2020.

As far as highlights, the Spring Annual Town Meeting and Annual Election voters overwhelmingly approved the Town's proposed replacement of the 1923 Fire Station Headquarters and the substation in Rockdale. The process is now underway with the hiring of CHA as the Owner's Project Manager and the BPCC is looking to hire the architect in the Spring of 2021.

In addition, the Artificial Field/Track Project at Lasell Field was completed in the fall of 2020 and saw it's first play as students were finally able to engage in their afterschool sports programs.

Also, the 176,000 square-foot new Northbridge Elementary School project, replacing Balmer and NES, is substantially complete and the opening target date of August 2021 remains on track.

I want to thank the BPCC, the Board of Selectmen, the Finance Committee, and the School Building Committee for all their time and energy put into these projects. The members of these committees have a wealth of knowledge and experience which provides staff with the much-needed support when managing large capital projects.

As far as the challenges with the pandemic, immediately after the Governor announced the State of Emergency, Town Buildings were closed and we quickly began with Town Meeting and Town Election modifications. By extending the dates from May to June, we were able to properly implement the necessary safety protocols that allowed us to conduct the Town's annual business in an efficient and safe manner.

As the pandemic numbers relaxed in June, we were able to reopen Town buildings until November 2020 when the Town went "into the red" for the first time as the virus spread nationwide and certainly continued to impact everyone's personal and professional lives.

The Town worked the best it could with the mandates put forth through the Governor's executive orders that limited our local economy from the normal state of operating with limited hours, limited capacities, and in some cases full closures.

With the vaccine roll-out to occur in early 2021, it is the hope that our local business, schools, and town operations return to pre-2020 activities.

I want to thank our local Board of Health and staff, as well as the Emergency Management efforts of the Fire Department and Police Department, as well as our

Senior Center staff, Library staff, and other Town staff and boards, that worked tirelessly on behalf of the citizens of the Town to undertake whatever was needed to ensure the safety and welfare of the community and ensure that Town services were continuously provided in whatever manner possible.

A true reflection of this effort was the recent establishment of the Southern Worcester County Vaccination Clinic in Uxbridge which was recently approved allowing local citizens to access the vaccine right here in the Blackstone Valley. This was the result of our local staff, working with their colleagues and State officials, with relentless determination.

We feel that the Town has made great progress this past year despite the challenges of the pandemic. We at Town Hall expect a lot of ourselves and we know that expectation is mirrored by the community and especially when residents are faced with life-altering challenges. We hope we have met your expectations.

I would like to thank the Board of Selectmen for entrusting me with leading the everyday operations of your community. I'd also like to thank the staff, other Town officials, and of course the citizens of Northbridge, who support each other as we continuously strive to make Northbridge a wonderful place to call home or work.

Respectfully submitted,  
Adam Gaudette  
Town Manager

## FINANCE COMMITTEE

The Finance Committee serves as the financial advisor to Town Meeting. This committee consists of seven (7) members who are appointed for a three year term by the Town Moderator. The primary responsibility of the Finance Committee is to review reports and make sound recommendations on all articles on the warrants for Town Meetings. The Finance Committee meets as needed leading up to these meetings, including annual spring and fall meetings, as well as any Special Town Meeting that may be needed or requested. One or more public hearings are held to permit discussion of the subject matter for all articles and reports. Recommendations are written for all articles on Town Meeting warrants. Registered voters are notified via mail not less than 7 days before meetings of time and location of meetings, and how to obtain a copy or view reports and recommendations of warrant articles. It is the Finance committee's goal to receive as much information regarding articles and provide a booklet with enough information that will allow you to make good sound decisions on articles when you come to Town Meeting.

In 2020, the Annual Spring Town Meeting was held on June 23rd and the Annual Fall Town Meeting was held on October 22nd.

The primary focus of Spring Town Meeting is to act on the Town's budget. For fiscal year 2021, town voters approved a budget of \$47,316,912. Residents also voted to support articles funding the Water and Sewer Enterprise operations, borrowing and use of Chapter 90 funds, funding of certain department revolving accounts and funding the Pine Grove Cemetery operation. Infrastructure projects for water and sewer were funded by retained earnings from both departments to replace certain water mains, upgrade the Primary Logic Controller System and replace three raw sewage pumps in Rockdale. Purchase of capital equipment included several items for both the town and School department. The highlight from this meeting, town voters approved an article to fund the design and building of the town's new Fire Station. Approval of this article was contingent upon a vote at Annual Town Election. Town voters did vote in favor of this article.

Fall Town meeting featured financial and non-financial articles. Financial articles included budget adjustments (Article 1) and payment of prior year bills (Article 2). The other articles included the acceptance of Hannah Drive as a public way, petition to discontinue use of a portion of Piedmont Street and a petition article to allow the Board of Selectman to enter into Real and Personal Tax agreement for the construction and operation of a solar field.

Respectfully submitted,

Plato T Adams, Chairman  
James Barron, Clerk  
Joseph Laydon, Member

Steven Gogolinski, Vice Chairman  
Christopher Pilla, Member  
David Graham, Member

**TOWN OF NORTHBRIDGE**  
**Statement of Indebtedness**  
**Fiscal Year 2020**

<b>Purpose</b>	<b>Outstanding July 1, 2019</b>	<b>New Debt Issued</b>	<b>Retirements</b>	<b>Outstanding June 30, 2020</b>	<b>Interest Paid in FY'20</b>
<b>LONG-TERM DEBT:</b>					
<b><u>BONDS:</u></b>					
<b>Inside the Debt Limit</b>					
Buildings-Town Roofs	211,000.00		29,000.00	182,000.00	8,352.50
School Buildings	904,000.00		113,000.00	791,000.00	35,877.50
MWPAT (4)	1,100,000.00		565,000.00	535,000.00	30,156.13
Sewer-Wastwater Treatment Plant	144,000.00		19,000.00	125,000.00	5,708.50
<b>Sub-Total Inside Debt Limit</b>	<b>2,359,000.00</b>	<b>0.00</b>	<b>726,000.00</b>	<b>1,633,000.00</b>	<b>80,094.63</b>
<b>Outside the Debt Limit</b>					
TITLE V -#1	10,421.00		10,421.00	0.00	286.57
TITLE V-#2	18,966.00		4,687.00	14,279.00	831.00
Sewer-Interceptor	490,000.00		70,000.00	420,000.00	19,355.00
Sewer-Siphon	71,000.00		9,000.00	62,000.00	2,816.50
Sutton Street-Repair Sanitary Sewer at Black. River	200,000.00		20,000.00	180,000.00	5,450.00
NWWTP Sludge Technology Upgrade	860,000.00		80,000.00	780,000.00	23,450.00
Sutton Street Area Sewer Improvements	260,000.00		25,000.00	235,000.00	7,075.00
Sutton Street Water Main Improvements	370,000.00		35,000.00	335,000.00	10,075.00
WE Balmer Middle School		30,000,000.00	1,000,000.00	29,000,000.00	739,166.64
<b>Sub-Total Outside Debt Limit</b>	<b>2,280,387.00</b>	<b>30,000,000.00</b>	<b>1,254,108.00</b>	<b>31,026,279.00</b>	<b>808,505.71</b>
<b>GRAND TOTAL-LTD</b>	<b>4,639,387.00</b>	<b>30,000,000.00</b>	<b>1,980,108.00</b>	<b>32,659,279.00</b>	<b>888,600.34</b>

**TOWN OF NORTHBRIDGE**  
**Bonds Authorized & Unissued**  
**At June 30, 2020**

Purpose	T.M. Date	Article #	Amount		Issued	Authorized	Balance
			Authorized	Recinded			Unissued
TITLE V -#2	11/14/00	13	200,000.00				200,000.00
Sutton Street Area Sewers	10/22/96	12	550,000.00				550,000.00
Water Mains - Sutton Street	10/22/98	4	110,000.00				110,000.00
Water Mains - Sutton Street	11/30/00	10	125,000.00				125,000.00
Whitinsville Sewer Interceptor	11/18/03	4	1,600,000.00		1,265,000.00		335,000.00
SEWER SIPHON # 2	11/18/03	5	250,000.00		170,000.00		80,000.00
Wastewater Treatment Facility	11/14/00	1	9,819,715.00		9,643,418.00		176,297.00
School/Police Roofs	07/05/05	20	200,000.00		200,000.00		0.00
School Roof	10/24/2006 /6/12/07	9 + 25	3,400,000.00		2,405,000.00		995,000.00
Police Roof	10/24/06	10	300,000.00		215,000.00		85,000.00
Fire Roof	06/12/07	25	250,000.00		135,000.00		115,000.00
Aldrich School-Elevator Repairs	05/05/09	15	65,000.00		-		65,000.00
Sutton St. Sewer Replacement	05/04/10	10	400,000.00		280,000		120,000.00
NWWTP Sludge Technology Upgrade	05/03/11	16	1,200,000.00		1,180,000		20,000.00
D&C Sutton St. Area Sewers	05/01/12	15	651,800.00		360,000		291,800.00
D&C Sutton St. Water Mains	05/01/12	16	566,850.00		510,000		56,850.00
D&C of DPW Build @ Fletcher St.	05/03/16	17	2,500,000.00				2,500,000.00
R&R of Great Hall at Town Hall	05/03/16	18	75,000.00				75,000.00
Feasibility Study for WE Balmer School	05/03/16	25	425,000.00				425,000.00
Purchase Streetlights from NGRID	10/24/17	3	200,000.00				200,000.00
New W.Edward Balmer Elementary School	10/23/18	7	100,968,194.00		30,000,000.00		70,968,194.00
Lasell Field Turf & Improvements	05/07/19	21	2,775,000.00				2,775,000.00
			126,631,559.00	0.00	46,363,418.00	0.00	80,268,141.00

**TOWN OF NORTHBRIDGE**  
**Capital Projects Fund (30) - FY 2020**

	FY 2019 Encumbered	ATM		Bond/Loan/X-Fers Proceeds	Expended	Continued Approp.	Closed to Fund Balance
		MAY.19	OCT.19				
<b>Capital Articles:</b>							
30009714-589100	(769.00)					(769.00)	0.00
30009917-589100	30,047.77					30,047.77	0.00
30009911-589100	62,216.40					62,216.40	0.00
30006300-589140	36.42					36.42	0.00
30064400-583000	0.00					0.00	0.00
30014400-578000	5,254.36					5,254.36	0.00
30024400-578000	41,308.21					41,308.21	0.00
30034400-578000	(3,917.40)					(3,917.40)	0.00
30070620-578000	4,737.71					4,737.71	0.00
30080709-578000	57,859.63					57,859.63	0.00
30090710-578000	116.48					116.48	0.00
30100825-578000	1,660.67					1,660.67	0.00
3011024-578000	3,120.00					3,120.00	0.00
30121203-530300	0.00					0.00	0.00
30131313-583000	18,845.04					18,845.04	0.00
30141712-530300	563.32					563.32	0.00
30151718-53XXXXX FY16	(35,863.47)					(35,863.47)	0.00
DPW Purchase & Convert Streetlights FATM Art#3 FY18	(56,745.96)			73,143.00	84,267.20	(67,870.16)	0.00
30172021-5XXXXXX Lasell Field Turf Project SATM Art#21 FY20*					712,281.32	(712,281.32)	0.00
<b>Sub-Total</b>	<b>128,470.18</b>	<b>0.00</b>	<b>0.00</b>	<b>73,143.00</b>	<b>796,548.52</b>	<b>(594,935.34)</b>	<b>0.00</b>
30563300-530300	0.00					0.00	0.00
30571614-583000	0.00					0.00	0.00
30581725-530000	12,373.91					12,373.91	0.00
30592119-5XXXXXX NMS Boiler Replacement Project SATM Art# 19 FY20					25,218.69	(25,218.69)	0.00
30601907-5XXXXXX New E.Balmer Elementary School FATM Art#7 F*	544,136.77			40,433,174.01	24,345,987.54	16,631,323.24	0.00
<b>Sub-Total</b>	<b>556,510.68</b>	<b>0.00</b>	<b>0.00</b>	<b>40,433,174.01</b>	<b>24,371,206.23</b>	<b>16,618,478.46</b>	<b>0.00</b>
<b>Grand Total</b>	<b>684,980.86</b>	<b>0.00</b>	<b>0.00</b>	<b>40,506,317.01</b>	<b>25,167,754.75</b>	<b>16,023,543.12</b>	<b>0.00</b>

\* Denotes borrowed project-BAN

^ Denotes Bonded project

\* Raise & Appropriate



**TOWN OF NORTHBRIDGE**

**Trust Fund Activity  
Fiscal Year 2020**

	<b>Fund Balance July 1, 2019</b>	<b>Receipts</b>	<b>Investment Income</b>	<b>Expenditures</b>	<b>Transfers In</b>	<b>Transfers (Out)</b>	<b>Balance June 30, 2020</b>
<b>Expendable Trusts:</b>							
Stabilization Fund	2,115,276.41	-	33,836.83	-	-	-	2,149,113.24
Law Enforcement	80,645.31	9,182.00	140.59	10,859.50	-	-	79,108.40
Memorial Hall	22,867.99	-	259.16	-	-	-	23,127.15
Health Insurance Stabilization	972,656.01	-	18,822.67	-	-	-	991,478.68
Historical Preservation	2,305.05	-	3.42	-	-	-	2,308.47
Conservation Fund	461.12	-	1.99	-	-	-	463.11
Sara Dawley Playground	550.56	-	2.60	-	-	-	553.16
Cemetery Trust	20,577.62	-	240.29	-	-	-	20,817.91
Cemetery Perpetual Care	8,209.18	-	73.92	-	-	-	8,283.10
Sara Dawley Scholarship	1,144.56	-	13.53	-	-	-	1,158.09
Elsa Mason Conservation	25,834.95	-	242.28	-	-	-	26,077.23
Health Insurance Trust	13,919.89	-	6,456.77	-	-	-	20,376.66
Janet Stuart Scholarship	4,663.97	-	251.98	200.00	-	-	4,715.95
Leo H Smith Scholarship	983.64	-	504.82	500.00	-	-	988.46
Bernice T Plant Scholarship	52.52	-	18.48	-	-	-	71.00
Joey Lafluer Scholarship	19,054.05	-	12.00	-	-	-	19,066.05
Pine Grove Trust	185,057.00	43,720.00	-	74,100.00	-	-	154,677.00
OPEB Trust Fund	529,688.73	135,699.09	17,879.13	-	-	-	683,266.95
Health Reimbursement Account	1,235.28	-	-	-	-	-	1,235.28
Class of 1959	150.60	-	9.94	-	-	-	160.54
Class of 1960	-	-	-	-	-	-	-
Class of 1963	434.39	-	1.92	-	-	-	436.31
Class of 1967	11.70	-	3.36	-	-	-	15.06
Class of 1968	325.70	-	1.71	-	-	-	327.41
Class of 1986	63.44	-	0.26	-	-	-	63.70
NHS Rams Award	35.34	565.00	280.00	875.00	-	-	5.34
Black Valley Auto	-	-	-	-	-	-	-
Lou Lombardi Music	1,386.52	-	-	250.00	-	-	1,136.52
J&L Lachapelle	3,923.02	-	-	-	-	-	3,923.02
Zoltan Szaloki	637.85	-	-	-	-	-	637.85
A. Fletcher Whitin	500.00	6,000.00	-	3,000.00	-	-	3,500.00
H. Kacmarcik	500.00	1,000.00	-	500.00	-	-	1,000.00
	<u>4,013,152.40</u>	<u>196,166.09</u>	<u>79,057.65</u>	<u>90,284.50</u>	<u>-</u>	<u>-</u>	<u>4,198,091.64</u>
<b>Non-Expendable Trusts:</b>							
Elsa Mason Conservation	46,454.61	-	-	-	-	-	46,454.61
Conservation Fund	857.80	-	-	-	-	-	857.80
Sara Dawley Scholarship	5,850.00	-	-	-	-	-	5,850.00
Sara Dawley Playground	1,035.45	-	-	-	-	-	1,035.45
Cemetery Trust	49,000.76	-	-	-	-	-	49,000.76
Cemetery Perpetual Care	12,829.60	-	-	-	-	-	12,829.60
Memorial Hall	57,562.19	-	-	-	-	-	57,562.19
	<u>173,590.41</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>173,590.41</u>
<b>TOTALS</b>	<b><u>4,186,742.81</u></b>	<b><u>196,166.09</u></b>	<b><u>79,057.65</u></b>	<b><u>90,284.50</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>4,371,682.05</u></b>

**TOWN OF NORTHBIDGE**

**FY 2020 GAAP Basis - General Fund**

<b>DEPARTMENT/Purpose</b>	<b>FY 2019</b>	<b>A.T.M. 5/19</b>	<b>OCT</b>	<b>S.A.T.M. 6/20</b>	<b>FY 2020</b>	<b>Closed to</b>
	<b>Encumbered</b>	<b>Budget</b>	<b>Supplement</b>	<b>Transfers</b>	<b>Encumbered</b>	<b>Fund Balance</b>
122 SELECTMEN						
Personnel		5,150.00			5,150.00	0.00
Expenses	1,300.00	130,260.00			40,010.26	60,249.74
123 TOWN MANAGER						
Personnel		298,222.00			307,783.43	-9,561.43
Expenses		22,639.00			6,509.32	16,129.68
131 FINANCE COMMITTEE						
Personnel						0.00
Expenses		10,000.00			5,622.25	4,377.75
135 TOWN ACCOUNTANT						
Personnel		131,270.00			127,459.46	3,810.54
Expenses		15,380.00			6,249.75	9,130.25
141 ASSESSORS						
Personnel		175,955.00			146,255.10	26,899.90
Expenses		16,532.00		(2,800.00)	12,871.87	6,159.13
145 TREASURER/COLLECTOR				2,800.00	301.00	
Personnel		164,733.00		876.00	164,308.53	1,300.47
Expenses		37,300.00		(876.00)	27,916.54	8,217.46
155 INFORMATION SYSTEMS						
Personnel		78,121.00			78,228.11	-107.11
Expenses		109,540.00			102,007.75	7,532.25
161 TOWN CLERK/ELECTIONS						
Personnel		134,971.00			134,875.40	95.60
Expenses		39,355.00			35,916.98	3,438.02

**TOWN OF NORTHBIDGE**  
**FY 2020 GAAP Basis - General Fund**

DEPARTMENT/Purpose	FY 2019 Encumbered	A.T.M. 5/19 Budget	A.T.M.10/19 Supplement	S.A.T.M. 6/20 Transfers	Expended	FY 2020 Encumbered	Closed to Fund Balance
		MAY	OCT	MAY			
175 LAND USE							
Conservation Personnel		40,074.00	6,500.00		38,391.87		8,182.13
Conservation Expenses		2,515.00			1,525.15		989.85
Planning Bd Personnel		100,446.00			100,445.25		0.75
Planning Bd Expenses		9,923.00			5,896.49		4,026.51
Zoning/Appeals Bd Personnel		9,609.00			9,608.57		0.43
Zoning/Appeals Bd Expenses		6,260.00			1,885.20		4,374.80
Personnel	150.00	24,000.00			12,358.64		11,641.36
Expenses		58,625.00			45,522.57	4,070.00	9,182.43
<b>GENERAL GOVERNMENT</b>	<b>1,450.00</b>	<b>1,620,880.00</b>	<b>6,500.00</b>	<b>0.00</b>	<b>1,416,798.49</b>	<b>35,961.00</b>	<b>176,070.51</b>
210 POLICE							
Personnel		2,628,255.00			2,450,689.72		157,565.28
Expenses	12,874.84	299,679.00		(20,000.00)	252,533.50	6,707.49	73,312.85
220 FIRE							
Personnel		858,285.00			742,737.72		115,547.28
Expenses		156,995.00		30,000.00	164,589.22	119.62	22,286.16
230 AMBULANCE							
Personnel		730,890.00			731,924.04		-1,034.04
Expenses		111,300.00			109,565.73	955.63	778.64
240 CODE ENFORCEMENT							
Personnel		153,639.00			152,953.30		685.70
Expenses		11,672.00			6,875.17		4,796.83

**TOWN OF NORTHBIDGE**

**FY 2020 GAAP Basis - General Fund**

<b>DEPARTMENT/Purpose</b>	<b>FY 2019</b>	<b>A.T.M. 5/19</b>	<b>OCT</b>	<b>S.A.T.M. 6/20</b>	<b>FY 2020</b>	<b>Closed to</b>
	<b>Encumbered</b>	<b>Budget</b>	<b>Supplement</b>	<b>Transfers</b>	<b>Expended</b>	<b>Encumbered Fund Balance</b>
291 CIVIL DEFENSE						
PERSONNEL		3,500.00			0.00	3,500.00
Expenses		10,300.00			10,300.00	0.00
<b>PUBLIC SAFETY</b>	12,874.84	4,964,515.00	0.00	30,000.00	4,622,168.40	377,438.70
300 SCHOOL DEPARTMENT	-	23,839,465.00			23,832,567.72	-294,566.51
TRANSPORTATION		-			-	0.00
350 TRADE SCHOOL		100,000.00		152,113.00	252,113.00	0.00
350 BLACKSTONE VALLEY REG VOC.		1,710,782.00			1,710,782.00	0.00
<b>EDUCATION</b>	0.00	25,650,247.00	0.00	152,113.00	25,795,462.72	-294,566.51
422 HIGHWAY DIVISION						
Personnel		542,885.00			533,728.69	9,156.31
Expenses	5,930.00	598,836.00			531,763.45	68,795.20
Energy and Utilities		-			-	0.00
Building Maintenance(non-personnel)		-			-	0.00
423 SNOW & ICE						
Personnel		50,000.00			54,628.96	-4,628.96
Expenses		50,000.00		161,776.00	207,147.04	4,628.96
425 TREE MAINTENANCE						
Expenses		-			-	0.00
429 PARK MAINTENANCE						
Personnel		-			-	0.00
Expenses		-			-	0.00

**TOWN OF NORTHBIDGE**

**FY 2020 GAAP Basis - General Fund**

<b>DEPARTMENT/Purpose</b>	<b>FY 2019</b>	<b>A.T.M. 5/19</b>	<b>OCT</b>	<b>S.A.T.M. 6/20</b>	<b>FY 2020</b>	<b>Closed to</b>
	<b>Encumbered</b>	<b>Budget</b>	<b>Supplement</b>	<b>Transfers</b>	<b>Expended</b>	<b>Encumbered Fund Balance</b>
433 SOLID WASTE						
Expenses						0.00
440 WASTE COLLECTION & DISPOSAL						
Expenses		-				0.00
491 CEMETERY						
Personnel		-			-	0.00
Expenses		-			-	0.00
<b>PUBLIC WORKS</b>	<b>5,930.00</b>	<b>1,241,721.00</b>	<b>0.00</b>	<b>161,776.00</b>	<b>1,327,268.14</b>	<b>4,207.35</b>
						<b>77,951.51</b>
189 BLDG & CONSTRUCTION						
Expenses	0.00	-	0.00		-	0.00
		0.00	0.00	0.00	0.00	0.00
510 BOARD OF HEALTH						
Personnel		57,684.00			57,676.98	7.02
Expenses		20,212.00			15,425.07	4,786.93
512 LANDFILL ANALYSIS						
Expenses	31,701.70	15,000.00			33,793.70	9,369.59
						3,538.41
541 COUNCIL ON AGING						
Personnel		162,954.00			142,002.99	20,951.01
Expenses		20,508.00			18,750.02	33.60
						1,724.38
542 DISABILITY COMMISSION						
Personnel		-			61.53	938.47
Expenses		1,000.00				

**TOWN OF NORTHBIDGE**

**FY 2020 GAAP Basis - General Fund**

<b>DEPARTMENT/Purpose</b>	<b>FY 2019</b>	<b>A.T.M. 5/19</b>	<b>OCT</b>	<b>S.A.T.M. 6/20</b>	<b>FY 2020</b>	<b>Closed to</b>
	<b>Encumbered</b>	<b>Budget</b>	<b>Supplement</b>	<b>Transfers</b>	<b>Expended</b>	<b>Encumbered Fund Balance</b>
543 VETERANS						
Personnel		-			-	0.00
Expenses	779.00	236,570.00		(30,100.00)	153,524.50	53,724.50
	32,480.70	513,928.00	0.00	(30,100.00)	421,234.79	85,670.72
<b>HUMAN SERVICES</b>						
610 LIBRARY						
Personnel		217,710.00		(6,427.00)	207,451.06	3,831.94
Expenses		29,018.00		6,427.00	28,947.65	6,497.35
630 RECREATION						
Personnel		-			-	0.00
Expenses		12,000.00			12,125.00	-125.00
691 HISTORICAL COMMISSION						
Expenses		500.00	2,300.00		3,250.00	-450.00
692 MEMORIALS						
Memorials-Expenses		1,900.00			606.60	1,293.40
Soldier's Memorials	1,500.00	15,000.00			2,556.00	7,495.91
439 RECYCLING						
Personnel		-			-	0.00
<b>CULTURE &amp; RECREATION</b>	1,500.00	276,128.00	2,300.00	0.00	254,936.31	18,543.60

**TOWN OF NORTHBIDGE**

**FY 2020 GAAP Basis - General Fund**

<b>DEPARTMENT/Purpose</b>	<b>FY 2019</b>		<b>FY 2020</b>		<b>FY 2020</b>		<b>Closed to</b>
	<b>Encumbered</b>	<b>Budget</b>	<b>Supplement</b>	<b>Transfers</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Fund Balance</b>
<b>710 DEBT SERVICE</b>							
Principal		407,108.00	1,000,000.00		1,407,108.00		0.00
Interest		111,730.00	730,750.00		828,146.63		14,333.37
Short Term Interest		20,000.00			14,883.33		5,116.67
BVRS Debt		72,404.00			72,404.00		0.00
<b>DEBT SERVICE</b>	<b>0.00</b>	<b>611,242.00</b>	<b>1,730,750.00</b>	<b>0.00</b>	<b>2,322,541.96</b>	<b>0.00</b>	<b>19,450.04</b>
<b>910 NON-DEPARTMENTAL</b>							
Medicare		345,000.00		30,100.00	375,054.42		45.58
Retirement System		1,902,451.00			1,902,551.44		-100.44
Worker's Comp		200,000.00			176,601.00		23,399.00
Unemployment Comp.		131,300.00			109,929.19		21,370.81
Employee Ins. Benefits	23,199.81	6,200,000.00			4,798,314.24	23,783.26	1,401,102.31
Property & Liability		359,603.00			235,211.69		124,391.31
Reserve for Wage Adj.		12,500.00			-		12,500.00
Stabilization Fund		-			-		0.00
Life Insurance		10,000.00			3,140.96		6,859.04
Reserve Fund		150,000.00		(100,000.00)	-		50,000.00
Unused Sick Leave		24,750.00			-		24,750.00
<b>NON-DEPARTMENTAL</b>	<b>23,199.81</b>	<b>9,335,604.00</b>	<b>0.00</b>	<b>(69,900.00)</b>	<b>7,600,802.94</b>	<b>23,783.26</b>	<b>1,664,317.61</b>
<b>OPERATING BUDGETS</b>	<b>77,435.35</b>	<b>44,214,265.00</b>	<b>1,739,550.00</b>	<b>243,889.00</b>	<b>43,761,213.75</b>	<b>389,049.42</b>	<b>2,124,876.18</b>

**TOWN OF NORTHBRIDGE**  
**FY 2020 GAAP Basis - Sewer Enterprise Fund**

DEPARTMENT/Purpose	FY 2019 Encumbered	A.T.M. 5/19 Budget	A.T.M.10/19 Supplement	S.A.T.M. 6/20 Transfers	Expended	FY 2020 Encumbered	Closed to Fund Balance
OPERATING:							
Personnel		424,746.00			409,034.82		15,711.18
Expenses	3,040.00	1,856,983.00			1,679,676.44	2,771.47	177,575.09
TOTAL	3,040.00	2,281,729.00	0.00	0.00	2,088,711.26	2,771.47	193,286.27

**TOWN OF NORTHBRIDGE**  
**FY 2020 GAAP Basis - Water Enterprise Fund**

DEPARTMENT/Purpose	FY 2019 Encumbered	A.T.M. 5/19 Budget	A.T.M.10/19 Supplement	S.A.T.M. 6/20 Transfers	Expended	FY 2020. Encumbered	Closed to Fund Balance
OPERATING:							
Personnel		26,176.00			22,309.35		3,866.65
Expenses	25,800.00	1,569,994.00			1,775,728.36	22,309.35	-202,243.71
TOTAL	25,800.00	1,596,170.00	0.00	0.00	1,798,037.71	22,309.35	-198,377.06



TOWN OF NORTHBIDGE - COMBINED BALANCE SHEET AS OF JUNE 30, 2020

***Note: Unaudited									
	General Fund	Special Revenue	Capital Projects	Enterprise	Trust Funds	Agency Fund	G.L.T.D.A.Group	Combined	
PETTY CASH	475.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00	
CASH-UNRESTRICTED CHECKING	9,674,649.80	6,123,983.35	19,952,802.75	3,495,114.10	4,372,682.05	1,006,522.68	0.00	44,625,754.73	
PERSONAL PROPERTY TAX RECEIVABLE	31,930.26	0.00	0.00	0.00	0.00	0.00	0.00	31,930.26	
REAL ESTATE TAX RECEIVABLE	1,001,612.40	0.00	0.00	0.00	0.00	0.00	0.00	1,001,612.40	
ALLOWANCE FOR ABATEMENTS & EXEM.	(844,250.64)	0.00	0.00	0.00	0.00	0.00	0.00	(844,250.64)	
TAX LIENS RECEIVABLE	155,551.51	0.00	0.00	0.00	0.00	0.00	0.00	155,551.51	
MOTOR VEHICLE EXCISE TAX REC.	466,246.99	0.00	0.00	0.00	0.00	0.00	0.00	466,246.99	
WATER LIENS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ACCOUNTS RECEIVABLE	56.81	1,320,741.48	8,543.93	885,815.06	0.00	0.00	0.00	2,215,157.28	
DUE FROM INTERGOVERNMENTAL		1,039,386.76	0.00	0.00	0.00	0.00	0.00	1,039,386.76	
DUE FROM OTHER GOVERNMENTAL	1,197,525.01		0.00	0.00	0.00	0.00	0.00	1,197,525.01	
DUE FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DUE FROM ENTERPRISE	0.00							0.00	
PRE-PAID TAXES	0.00							0.00	
TAX FORECLOSURES	6,150.32	0.00	0.00	0.00	0.00	0.00	0.00	6,150.32	
BUILDINGS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CUMULATIVE DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
L.T.D.GROUP-TO BE PROVIDED	0.00	0.00	0.00	0.00	0.00	0.00	32,659,279.00	32,659,279.00	
<b>Total Assets</b>	<b>11,689,947.46</b>	<b>8,484,111.59</b>	<b>19,961,346.68</b>	<b>4,380,929.16</b>	<b>4,372,682.05</b>	<b>1,006,522.68</b>	<b>32,659,279.00</b>	<b>82,554,818.62</b>	
WARRANTS PAYABLE	1,602,967.98	308,794.62	2,861,960.51	321,935.97	1,000.00	15,916.99	0.00	5,112,576.07	
ACCRUED PAYROLL	1,565,346.12	6,180.69	0.00	0.00	0.00	0.00	0.00	1,571,526.81	
W/H PAYABLES	153,721.98	0.00	0.00	0.00	0.00	0.00	0.00	153,721.98	
ACCURED LIABILITY								0.00	
ABANDONED PROPERTY AND UNCLAIMED	60,331.68	0.00	0.00	0.00	0.00	0.00	0.00	60,331.68	
RETAINAGE PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DUE TO TRUST & AGENCY		0.00		0.00				0.00	
GUARANTEED DEPOSITS	0.00	0.00	0.00	0.00	0.00	990,605.69	0.00	990,605.69	
DEFERRED REVENUE RE/PP	189,292.02	0.00	0.00	0.00	0.00	0.00	0.00	189,292.02	
DEFERRED REVENUE TAX LIENS	155,551.51	0.00	0.00	0.00	0.00	0.00	0.00	155,551.51	
DEFERRED REVENUE TAX FORECLOSURE	6,150.32	0.00	0.00	0.00	0.00	0.00	0.00	6,150.32	
DEFERRED REVENUE MOTOR VEHICLE	466,246.99	0.00	0.00	0.00	0.00	0.00	0.00	466,246.99	
DEFERRED REVENUE - CPA		4,213.28						4,213.28	

TOWN OF NORTHBIDGE - COMBINED BALANCE SHEET AS OF JUNE 30, 2020

	General Fund	Special Revenue	Capital Projects	Enterprise	Trust Funds	Agency Fund	G.L.T.D.A.Group	
								Combined
** Note: Unaudited								
DEFERRED REVENUE WATER LIEN (IT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEFERRED REVENUE ACCOUNTS RECEIVABLE	0.00	1,316,528.20	8,543.93	885,815.06	0.00	0.00	0.00	2,210,887.19
BAN'S PAYABLE	0.00	0.00	3,000,000.00	0.00	0.00	0.00	0.00	3,000,000.00
L.T.D.GROUP-PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	32,659,279.00	32,659,279.00
ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities	4,199,608.60	1,635,716.79	5,870,504.44	1,207,751.03	1,000.00	1,006,522.68	32,659,279.00	46,580,382.54
INVEST.-GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F.B.RESERVED FOR ENCUMBRANCES	332,160.63	(50,475.36)	0.00	25,080.82	0.00	0.00	0.00	306,766.09
F.B.RESERVED FOR CONTINUING APPROP.	821,326.70	0.00	0.00	2,036,989.12	0.00	0.00	0.00	2,858,315.82
F.B.RESERVED FOR OTHER FINANCING SOURC	(700.00)							(700.00)
F.B.RESERVED FOR EXPENDITURES	2,755,457.00	0.00	0.00	0.00	0.00	0.00	0.00	2,755,457.00
F.B.RESERVED FOR CONSTRUCTION				0.00				0.00
F/B RESERVE-SNOW/ICE DEFICIT	0.00							0.00
F.B.RESERVED FOR EXCLUDED PREMIUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F.B.RESERVED FOR UNPROVIDED ABMTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDESIGNATED FUND BALANCE	3,582,094.53	6,898,870.16	14,090,842.24	1,111,108.19	4,371,682.05	0.00	0.00	30,054,597.17
Total Fund Balance	7,490,338.86	6,848,394.80	14,090,842.24	3,173,178.13	4,371,682.05	0.00		35,974,436.08
								0.00
Total Liabilities & Fund Bal.	11,689,947.46	8,484,111.59	19,961,346.68	4,380,929.16	4,372,682.05	1,006,522.68	32,659,279.00	82,554,818.62
BONDS AUTHORIZED							110,268,141.00	110,268,141.00
BONDS AUTHORIZED AND UNISSUED							(110,268,141.00)	(110,268,141.00)
***EXCLUDES PENSION FUND								0.00

**TOWN OF NORTHBRIDGE**  
**Water Enterprise Fund - FY 2020**

	FY 2019 Encumbered	ATM 5/19,10/19 6/20		Bond/Loan Proceeds	Expended	Continued Approp.	Closed to Fund Balance
Operating:							
	0.00	26,176.00		0.00	23,645.69	0.00	2,530.31
Personnel							
Expenses	25,800.00	1,569,994.00		0.00	1,775,728.36	22,309.35	-202,243.71
Reserve	0.00	0.00		0.00	0.00	0.00	0.00
Total	25,800.00	1,596,170.00		0.00	1,799,374.05	22,309.35	-199,713.40
Articles:							
D&I Ctrl Valve ATM 6.02 Art15	46,605.59	(46,605.59)		0.00	0.00	0.00	0.00 <sup>2</sup>
Union Lane FATM 11.04 Art#5	2,684.00	(2,684.00)		0.00	0.00	0.00	0.00 <sup>2</sup>
Art# 14 SATM 6.07 Rajotte Bridge Repair	45,000.00	(45,000.00)		0.00	0.00	0.00	0.00
Art# 18 SATM 5.09 1998 Water System Cap. Improv. Plan	65,000.00	(65,000.00)		0.00	0.00	0.00	0.00 <sup>2</sup>
Art# 19 SATM 5.09-D&C Water Line on Railroad St.	0.00	0.00		0.00	0.00	0.00	0.00 <sup>2</sup>
61000920-530000/530300 Art# 20 SATM 5.09-D&C Exten. 12in Water Main in Union St.	21,779.03	(21,779.03)		0.00	0.00	0.00	0.00 <sup>2</sup>
61001613-530300/589101 Art# 16 SATM 5.12-D&C Water Mains in Sutton St.©	43,850.60	0.00		0.00	0.00	43,850.60	0.00 *
61002016-530300 Art# 16 SATM 5.19-Water infrastruc repairs @ Linwood, Court St, Jon Circle and Edgemere Avenue	619,920.00	0.00		0.00	0.00	619,920.00	0.00 <sup>2</sup>
61002115-XXXXXX Art# 15 SATM 6.20-Water infrastruc repairs @ Linwood, Court St, Jon Circle and Edgemere Avenue		210,068.62				210,068.62	0.00 <sup>2</sup>
Total	844,839.22	29,000.00		0.00	0.00	873,839.22	0.00
Grand Total	870,639.22	1,625,170.00		0.00	1,799,374.05	896,148.57	-199,713.40

**TOWN OF NORTHBRIDGE**  
**Sewer Enterprise Fund - FY 2020**

	FY 2019 Encumbered	ATM		Bond/Loan Proceeds	Expended	Transfers	Continued Approp.	Closed to Fund Balance
		5/19, 10/19 6/20						
Operating:		0.00	424,746.00	0.00	409,034.82		0.00	15,711.18
	Personnel Expenses	3,040.00	1,856,983.00	0.00	1,679,676.44		2,771.47	177,575.09
	In Kind Cost & Reserve	0.00	0.00	0.00	0.00		0.00	0.00
	Total	3,040.00	2,281,729.00	0.00	2,088,711.26		2,771.47	193,286.27
	Articles:							
	ART#5 FATM D&C-C&S 2nd Siphon	783.37	0.00	0.00	0.00		783.37	0.00 *
	ART#4 FATM, Whittin Intercept-11/18	2,881.47	0.00	0.00	0.00		2,881.47	0.00 *
	ART #10 SATM 5/10-D&C Repair/Replace Sanitary Line at Sutton St.	349.63	-	-	0.00		349.63	0.00 *
	ART #15 SATM 5/11-Prep of Comp. WW Management Plan	0.00	0.00	0.00	0.00		0.00	0.00 ²
	ART # 16 SATM 5/11-D&C Upgrade & Modernize Sludge at NWWTp <sup>α</sup>	(4,980.35)	-	0.00	0.00		(4,980.35)	0.00 *
	ART# 15 SATM 5/12-D&C ofSutton St. Area Sewers©	69,612.90	-	0.00	0.00		69,612.90	0.00 *
	ART# 12 SATM 5/14-Financing work as recommended in NCWWMP	40,320.58	-	-	31,641.45		8,679.13	0.00 ²
	ART# 13 SATM 5/14-D&C Improvements to existing sludge gravity thickeners	104.00	-	-	0.00		104.00	0.00 ²
	ART# 22 SATM 5/15-Reporting & Documentation for EPA issued NPDES Permit	95,424.87	-	-	8,391.00		87,033.87	0.00 ²
	ART# 21 SATM 5/17-Purch & Installation Energy Reduction Equip & Other appurt. at WWTP & other pump stations	12,044.00	-	-	-		12,044.00	0.00 ²
	ART# 22 SATM 5/17-CWMP 1st Segment physical improvements to Town's sewer collection system;	74,352.38	-	-	-		74,352.38	0.00 ²
	ART# 16 SATM 5/18-Utility Body Pick-up Truck	2,162.50	-	-	-		2,162.50	0.00 ²
	ART# 16 SATM 5/18-Removal & Replacement of UST at WWTP	47,800.00	-	-	47,800.00		0.00	0.00 ²
	ART# 16 SATM 5/18-Comprehensive Wastewater Management Plan Program Improvements 2nd Segment	150,000.00	-	-	-		150,000.00	0.00 ²
	ART# 13 SATM 5/19-3rd Segment of the Comprehensive Wastewater Management Plan Program Improvements	150,000.00	-	-	-		150,000.00	0.00 ²
	ART# 14 SATM 5/19-Development of a Technically based Metal Reduction System to comply with EPA order CWS-01-18-001	360,000.00	-	-	-		360,000.00	0.00 ²

60001520-589004	ART# 15 SATM 5/19-Removal and Replacement of an Underground Fuel Storage Tank	52,200.00	-	-	2,073.00	50,127.00	0.00 <sup>2</sup>
60001421-585401	ART# 14 SATM 6/20-Replacement of Primary Logic Controller System		100,000.00	-	-	100,000.00	0.00 <sup>2</sup>
60001421-585402	ART# 14 SATM 6/20-Replacement of 3 Rockdale Raw Sewage Pumps		100,000.00	-	-	100,000.00	0.00 <sup>2</sup>
	Total	1,053,055.35	200,000.00	0.00	89,905.45	0.00	0.00
	<b>Grand Total</b>	<b>1,056,095.35</b>	<b>2,481,729.00</b>	<b>0.00</b>	<b>2,178,616.71</b>	<b>0.00</b>	<b>193,286.27</b>

\* Denotes Bonded Project

<sup>1</sup> Borrowing Authorization only

<sup>2</sup> Retained Earnings

^ 1.2 Million authorized per TM

©\$556,850 authorized per TM for Water; \$651,800 for Sewer

**Note:** Account 60001512 was moved to Fund 0102 due to error in setting up account. In order to keep things simplified, all of the funds have moved to the GF Special Articles Account, but the same account number that was set up will continue to be used, just not reported on this sheet.

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
<b>Federal Grants:</b>						
2215-359000 FY'14 240 SPED	0.45					0.45
2234-359000 FY'17 Grant 305 Title I	-			44.75		(44.75)
2240-359000 FY'17 Community Partnership	10,852.31		-	(6.40)		10,858.71
2245-359000 FY'18 Title IIA(140)	3,895.00		305.00	-		4,200.00
2247-359000 FY'18 SPED 240	(16,984.32)		12,915.00	(4,069.32)		0.00
2251-359000 FY'19 Title I (305)	(431.38)		60,841.00	60,750.62		(341.00)
2252-359000 FY'19 Title IIA (140)	(4,725.00)		7,143.00	6,617.75		(4,199.75)
2253-359000 FY'19 SPED Idea 94-142 (240)	(1,092.20)		25,602.00	32,978.95		(8,469.15)
2254-359000 FY'19 SPED Early Childhood (262)	(2,644.00)		5,235.00	2,590.58		0.42
2255-359000 FY'19 Student Support 7 Enrich (309)	(2,522.83)		15,935.00	13,278.15		134.02
2256-359000 FY'18 Emergency Impact Aid Displa.Students	28,586.00		-	-		28,586.00
2257-359000 FY'20 Grant 305 Title I	-		213,404.00	235,127.08		(21,723.08)
2258-359000 FY'20 Title IIA 140	-		53,726.00	53,725.43		0.57
2259-359000 FY'20 Title IV 309	-		1,922.00	-		1,922.00
2260-359000 FY'20 SPED IDEA -4-142(240)	-		322,972.00	345,157.17		(22,185.17)
2261-359000 FY'20 SPED Early Childhood(262)	-		12,313.00	19,060.00		(6,747.00)
1219-359000 B.V. Heritage Corridor Commission	284.00		-	-		284.00
1239-359000 FY'16 Drive Sober Traffic Grant	0.03		-	-		0.03
1242-359000 FY'18 Traffic Enforcement & Equipment	-		124,783.64	2,979.14		(2,979.14)
1243-359000 FY'18 Fire SAFER Grant	0.01		5,057.60	124,783.64		0.01
1245-359000 FY'19 Pedestrian Bike & Safe	(302.97)		799.27	2,616.96		2,137.67
1246-359000 FY'20 Traffic Enforcement Grant	-		20,881.21	1,037.88		(238.61)
1247-359000 FY'20 HHS CARES Act Relief	-			12,962.06		7,919.15

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
1248-359000	-		-	2,646.41		(2,646.41)
1249-359000	-					-
1250-359000			20,581.00	27,841.43		(7,260.43)
	<b>\$14,915.10</b>	<b>\$</b>	<b>883,834.72</b>	<b>\$ 912,280.85</b>	<b>\$ -</b>	<b>\$ (13,531.03)</b>
<b>State Grants:</b>						
1100-359000	39,261.28		384,976.09	401,503.84		\$ 22,733.53
2313-359000	0.50		-	-		0.50
2326-359000	994.26		-	-		994.26
2338-359000	166.31		-	-		166.31
2339-359000	(18,006.25)		18,006.25	-		-
2341-359000	(12,351.68)		14,314.00	1,962.00		0.32
2342-359000	2,400.40		-	2,400.40		-
2343-359000	402.50		-	402.50		-
2344-359000	-		224,989.87	215,860.02		9,129.85
2345-359000	-		1,500.00	14,997.00		(13,497.00)
2346-359000	-		1,700.00	4,084.95		(2,384.95)
2347-359000	-		500.00	4,999.60		(4,499.60)
2348-359000	-		300.00	1,893.21		(1,593.21)
2349-359000	-		95,000.00	94,601.90		398.10
2350-359000	-		59,700.00	59,700.00		-
2351-359000	-		-	12,483.00		(12,483.00)
1300-359000	7,346.82		10,108.63	7,995.50		9,459.95
1304-359000	-		34,536.00	32,971.12		1,564.88

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
1307-359000 Elections/Extended Polling Hours	701.80		1,668.00	-		2,369.80
1310-359000 FY17 Fire EMPG Grant	4,175.00		-	-		4,175.00
1311-359000 Greater Media Cable	5,875.55		-	-		5,875.55
1313-359000 Library State Aid	21,554.33		24,924.61	24,931.12		21,547.82
1314-359000 MSCP	20,780.90		92.19	-		20,873.09
1317-359000 FY'18 State 911 Support & Incentive Grant	(4,876.25)		-	7,391.52		(12,267.77)
1318-359000 Title 5 MWPAT Loan Acct.	1,216.86		-	-		1,216.86
1320-359000 FY'18 Green Comm. Grant	1.00		-	-		1.00
1322-359000 2018 EOOPS Earmark - NPD	5,900.00		-	-		5,900.00
1323-359000 FY'19 State 911 Support & Incentive	(0.08)		-	23,534.92		(23,535.00)
1324-359000 FY'19 Fire 2018 EMPG	(4,100.00)		-	-		(4,100.00)
1325-359000 Action Grant Comm. Dev. Check AR	4,696.14		-	-		4,696.14
1326-359000 FY'19 EOOPS Grant	14,381.45		-	14,934.89		(553.44)
1327-359000 FY'19 Safe Grant	1,436.83		-	813.01		623.82
1328-359000 FY'19 Senior Safe	2,600.00		-	1,125.06		1,474.94
1329-359000 FY'19 BVC Jail Diversion Grant	0.00		123,522.57	123,522.57		0.00
1330-359000 MDPH Mass Decon	2,000.00		-	735.26		1,264.74
1331-359000 FY'20 State 911 Support & Incentive	0.00		45,510.63	14,659.56		30,851.07
1332-359000 Green Communities-FY'19	0.00		208,949.00	208,949.00		-
1333-359000 FY'20 MIAA Flex Grant	0.00		3,382.00	3,382.00		-
1334-359000 FY'20 CMRPC Covid-19(BOH)	0.00		10,000.00	5,835.25		4,164.75
1335-359000 FY'20 DFS Gear Grant	0.00		-	3,135.00		(3,135.00)
1336-359000 FY'20 EOPS Public Safety Grant	0.00		25,000.00	17,966.50		7,033.50
1337-359000 FY'20 Senior Safe Grant	0.00		2,552.00	-		2,552.00



**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
1364-359000	4,474.99		-	-		4,474.99
1384-359000	FY'10 Clean Choice					
1384-359000	FY'14 Sustainable Materials	95.30	-	-		95.30
1387-359000	FY'15 CDBG Disaster Recovery	342.71	0.36	-		343.07
1398-359000	FY'16 Early Vote Incentive	-	-	1,668.00		(1,668.00)
3200-359000	Title 5/Septic Mgmt Repayment	79,936.87	2,466.55	-	-15,108.00	67,295.42
3201-359000	Septic Administration. Grant	-	-	-		-
	<b>181,407.54</b>		<b>1,293,698.75</b>	<b>1,308,438.70</b>	<b>-15,108.00</b>	<b>151,559.59</b>
<b>Revolving Funds:</b>						
1601-359000	Board of Health Eng Ins Fees	3,950.00	15,475.00	15,375.00		4,050.00
1603-359000	Food Service Permits	0.62	-	-		0.62
1605-359000	Inflow/Infiltration	41,792.03	-	-		41,792.03
1606-359000	Ins. Recovery DPW under 20 K	3,638.37	-	-		3,638.37
1608-359000	Parks & Recreation	6,398.74	4,130.00	1,088.18		9,440.56
1609-359000	Ins. Recovery Town Undr 20 K	1,363.29	-	-		1,363.29
1610-359000	Ins. Recovery Other Under 20K	5,896.56	4,654.19	4,654.19		5,896.56
1614-359000	Septic Permits	653.26	-	-		653.26
1616-359000	Conservation O/S Consult Rev	1,750.65	0.84	-		1,751.49
1617-359000	Youth Commission Revolving	357.54	-	-		357.54
1618-359000	Wetland Protection Revolver	39,080.71	17,855.00	-	(11,500.00)	45,435.71
1619-359000	Zoning O/S Consultants Revolver	13.27	-	-		13.27
1620-359000	Conservation- Hills Revolver	17.98	-	-		17.98
1621-359000	Conservation Northbridge Est. Revolver	92.19	-	-		92.19
1622-359000	Conservation- Alternatives Revolver	77.49	-	-		77.49

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	<b>Balance</b>			<b>Transfers</b>		<b>Balance</b>	
	<b>July 1, 2019</b>	<b>Audit Adj.</b>		<b>Receipts</b>	<b>Expenditures</b>	<b>In/(Out)</b>	<b>June 30, 2020</b>
1624-359000	28.45		Conservation-Hills @ Whit	10.11	-		38.56
1625-359000	-		BOH Site Assignment-Berkowitz	-	-		-
1626-359000	698.90		Zoning-Granite Hills	0.36	-		699.26
1627-359000	33,147.66		Playground and Recreations	4,940.00	-		38,087.66
1628-359000	662.22		Conservation Revolver	0.96	-		663.18
1629-359000	5,071.18		Hazardous Waste	-	-		5,071.18
1630-359000	7,349.60		Conservation-Osterman Planned Bus	-	-		7,349.60
1631-359000	23.57		Leonardo Estates	-	-		23.57
1632-359000	7,000.00		Carpenter Estates	-	-		7,000.00
1633-359000	14,510.24		BOH 53E 1/2 Food Service Revolver	22,850.00	17,155.48		20,204.76
1634-359000	6,184.22		BOH 53E 1/2 Compost Site Revolver	7,800.00	6,694.37		7,289.85
1635-359000	-		Syncarpha North I&II	-	-		0.00
1636-359000	-		Mcquades Lane Solar-Conservation Revolver	3,000.00	2,289.75		710.25
1637-359000	-		Stone Hill Development - Sewer	22,800.00	400.00		22,400.00
2600-359000	4,608.20		Lost Soul Account	112.74	369.43		4,351.51
2601-359000	273.47		Industrial Arts Revolving	-	-		273.47
2602-359000	1,302.88		Lost Book Account Revolving	-	-		1,302.88
2603-359000	26,852.60		School Athletics Revolving	102,121.43	102,948.38		26,025.65
2604-359000	1,954,615.88		School Choice Revolving	637,180.00	226,333.51		2,365,462.37
2605-359000	-		School Custodian Revolving	-	-		-
2606-359000	59,870.11		School Tuition Revolving	177,206.14	124,636.05		112,440.20
2607-359000	18,429.34		School Transportation Revolver	74,050.00	56,428.80		36,050.54
2608-359000	318,529.96		Use of School Property Revolving	38,800.87	9,821.37		347,509.46
2611-359000	1,336.55		Adult Education Revolving	-	-		1,336.55

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	<b>Balance</b>								
	<b>July 1, 2019</b>	<b>Audit Adj.</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Transfers In/(Out)</b>	<b>Balance June 30, 2020</b>			
2612-359000	6.30		-	-		6.30			
2613-359000	8,995.55		-	-		8,995.55			
2614-359000	5,070.83		7,960.06	7,030.00		6,000.89			
2615-359000	4,277.27		6,243.44	1,678.51		8,842.20			
2616-359000	2,973.22		1,952.00	4,004.50		920.72			
2617-359000	15,843.38		22,384.46	15,579.96		22,647.88			
2618-359000	127.30		10.20	15.05		122.45			
2619-359000	0.00		-	-		-			
2100-359000	205,635.38		572,211.46	657,317.70		120,529.14			
	<b>2,808,506.96</b>		<b>1,743,749.26</b>	<b>1,253,820.23</b>	<b>(\$11,500.00)</b>	<b>3,286,935.99</b>			
<b>Gifts / Donations Funds:</b>									
1800-359000	10,019.73		75.00	-		10,094.73			
1801-359000	7,944.00		4,326.24	440.00		11,830.24			
1803-359000	90.00		-	-		90.00			
1804-359000	20,741.95		1,300.00	595.27		21,446.68			
1807-359000	3,415.87		-	-		3,415.87			
1808-359000	4,518.47		-	-		4,518.47			
1809-359000	175.00		-	-		175.00			
1810-359000	40.05		-	-		40.05			
1811-359000	100.00		-	-		100.00			
1812-359000	2,004.11		-	-		2,004.11			
1813-359000	783.00		-	-		783.00			
1814-359000	450.00		-	-		450.00			
1815-359000	10,273.14		-	-		10,273.14			

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance		Transfers		Balance	
	July 1, 2019	Audit Adj.	Receipts	Expenditures	In/(Out)	June 30, 2020
1816-359000 Northbridge Middle School Gift	211.47		-	-		211.47
1817-359000 Veterans Gift	850.00		-	-		850.00
1818-359000 Northbridge Fireworks Gift	500.00		-	-		500.00
1819-359000 Balmer School Gift Account	361.00		-	-		361.00
1820-359000 Town Clerk Gift Account	300.27		-	300.27		0.00
1821-359000 Rockdale Improvements	42.85		-	-		42.85
1822-359000 Board of Selectmen Aldroch Bronze Pla	105.00		-	-		105.00
1823-359000 Board of Selectment Access TCA Gift	615.27		-	-		615.27
1825-359000 NEMA Gift Account	50.00		-	-		50.00
1826-359000 China Pacific Gift	5.00		-	-		5.00
1827-359000 Historical Gift	2,984.00		-	437.50		2,546.50
1828-359000 NHS Theater Gift Account	230.26		-	-		230.26
1829-359000 Balmer Choir Gift Account	-		-	-		-
1830-359000 NMS Athletic Gift Account	2,893.59		34,277.41	28,724.85		8,446.15
1832-359000 Pine Grove Cemetery	392,765.74		14,659.55	-	(30,000.00)	377,425.29
1833-359000 NHS Drama Microphone	198.00		-	-		198.00
1834-359000 Friends of Mumford River Gift Account	2,747.52		-	-		2,747.52
1835-359000 WGM Fabricator's Gift Account	4,434.96		-	-		4,434.96
1836-359000 NHS Hockey Gift Account	-		30,979.00	30,830.80		148.20
1837-359000 NMS Spanish Club Gift Account	-		-	-		-
1838-359000 NHS Swim Team Gift Account	1,638.14		500.00	500.00		1,638.14
1839-359000 NHS Wrestling Gift Account	1,067.25		7,898.00	5,709.40		3,255.85
1840-359000 Pine Grove Maintenance Gift Account	850.00		-	-		850.00
1841-359000 NHS Lacross Gift Account	10.71		-	-		10.71

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
1842-359000 Pine Knoll Open Space Gift Account	75,250.00		-	796.57		74,453.43
1843-359000 Class of 2012 Donation Fund	10.42		-	-		10.42
1847-359000 NHS Broadcasting & Photography Fund	0.00		-	-		-
1848-359000 Pasture Development-Carpenter Estates	-		-	-		-
1850-359000 Flower/Wreath Donation	634.16		200.00	633.16		201.00
1851-359000 Special Ed PAC Gift	661.77		-	-		661.77
1852-359000 Milestones Transport	-		2,000.00	2,000.00		0.00
1853-359000 Learning Prep Transp	-		6,000.00	6,000.00		0.00
1854-359000 School Lunch Assistance Donation Fund	749.50		100.00	849.50		0.00
1855-359000 NPD Walmart Donation	-		-	609.29		(609.29)
1856-359000 Leonardo Estates - Town Recreation	-		5,000.00	-		5,000.00
1857-359000 Lasell Field Donation	-		440,441.35	49,231.20		391,210.15
1858-359000						0.00
1859-359000 P&R Hemlock Estates	-		10,000.00	-		10,000.00
	<b>550,722.20</b>	<b>0.00</b>	<b>557,756.55</b>	<b>127,657.81</b>	<b>-30,000.00</b>	<b>950,820.94</b>

**Receipts Reserved:**

1500-359000 Ambulance-	985,237.08		920,734.66	2,060.61		1,036,721.13
1501-359000 Animal Control	42,012.15		-	-		42,012.15
1502-359000 Gravel/Capital	-		-	-		-
1504-359000 Cemetery	665.00		-	-		665.00
1505-359000 Reserve for Sale of Land	17,679.38		-	-		17,679.38
1506-359000 Reserve Build. Maintenance	48,224.50		58,362.00	49,600.00		56,986.50
1512-359000 Insurance Recovery-Hwy >20k	-		-	-		-

**TOWN OF NORTHBIDGE**  
**Special Revenue Fund - FY 2020**

	Balance July 1, 2019	Audit Adj.	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2020
1513-359000 Insurance Recovery-Sewer <20k	1,374.50		-	-		1,374.50
1515-359000 Insurance Recovery-Town <20k	256.20		-	-		256.20
1516-359000 Sale of Property/Equipment	1,184.34		-	-		1,184.34
1517-359000 Parking Ticket	6,188.40		3,095.00	-		9,283.40
1518-359000 Reserve for Weights & Measures	21,107.50		1,725.00	-	(\$6,500.00)	16,332.50
1519-359000 Compensated Absences Fund	211,558.30		-	-		211,558.30
2460-359000 Community Preservation Fund	141,769.93		196,603.96	4,110.20		334,263.69
2501-359000 State SPED Reimbursement	910,598.42		825,651.00	918,897.82		817,351.60
2500-359000 Insurance Recovery-School <20k	1,618.03		-	-		1,618.03
	<b>2,389,473.73</b>		<b>2,006,171.62</b>	<b>974,668.63</b>	<b>(\$873,690.00)</b>	<b>2,547,286.72</b>
<b>TOTALS</b>	<b>5,945,025.53</b>	<b>0.00</b>	<b>6,485,210.90</b>	<b>4,576,866.22</b>	<b>(\$930,298.00)</b>	<b>6,923,072.21</b>

**Northbridge Contributory Retirement System**

	<b>Beginning Balance</b>	<b>Debit</b>	<b>Credit</b>	<b>Ending Balance</b>
<b>Assets</b>				
Cash - Northbridge Payroll	0.00	0.00	0.00	0.00
Cash - Unibank Money Mkt.	40,872.22	1,125,426.14	1,110,774.36	55,524.00
Cash - Unibank Checking	7.56	3,044,998.71	3,045,002.53	3.74
PRIT Cash Fund	47,037.74	3,741,919.35	3,749,854.24	39,102.85
PRIT General Allocation Account	40,208,123.73	11,151,010.13	6,164,552.15	45,194,581.71
Accounts Receivable	0.00	77,000.72	76,675.39	325.33
Town NCR Accounts Receivable	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>40,296,041.25</b>	<b>19,140,355.05</b>	<b>14,146,858.67</b>	<b>45,289,537.63</b>
<b>Accounts Payable</b>				
Accounts Payable	0.00	0.00	0.00	0.00
<b>Total Accounts Payable</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Funds</b>				
Annuity Savings Fund	-9,631,124.38	468,022.19	532.10	-9,163,634.29
Annuity Reserve Fund	-1,685,532.90	0.00	468,022.19	-2,153,555.09
Special Military Serv Credit Fund	0	0.00	0.00	0.00
Pension Fund	180,032.00	0.00	412,629.00	-232,597.00
Pension Reserve Fund	-29,159,415.97	413,161.10	0.00	-28,746,254.87
Expense Fund	0.00	0.00	0.00	0.00
<b>Total Fund Balances</b>	<b>-40,296,041.25</b>	<b>881,183.29</b>	<b>881,183.29</b>	<b>-40,296,041.25</b>
<b>Receipts</b>				
Investment Income Received	0.00	0.00	919,500.90	-919,500.90
Interest not Refunded	0.00	0.00	1,367.04	-1,367.04
Workers' Compensation Settlements	0.00	0.00	0.00	0.00
Realized Gain	0.00	0.00	1,973,553.02	-1,973,553.02
Realized Loss	0.00	261,516.30	0.00	261,516.30
Unrealized Gain	0.00	0.00	7,466,829.47	-7,466,829.47
Unrealized Loss	0.00	4,963,073.93	0.00	4,963,073.93
Members Deductions	0.00	0.00	940,144.50	-940,144.50
Transfers from other Systems	0.00	0.00	61,896.87	-61,896.87
Members Make-up & Redeposit	0.00	69,595.39	76,675.39	-7,080.00
Pension Fund Appropriation	0.00	0.00	1,973,746.00	-1,973,746.00
Federal Grant Reimbursement	0.00	0.00	0.00	0.00
3(8)(C) Reimb. From other Syst.	0.00	0.00	104,880.06	-104,880.06
Rec'd From Comm. For Cola & Sur	0.00	0.00	11,191.85	-11,191.85
Member Payments from Rollover	0.00	0.00	0.00	0.00
<b>Total Receipts</b>	<b>0.00</b>	<b>5,294,185.62</b>	<b>13,529,785.10</b>	<b>-8,235,599.48</b>
<b>Disbursements</b>				
Board Stipend	0.00	184,728.34	181,728.34	3,000.00
Staff Salaries	0.00	60,287.08	0.00	60,287.08
Consultant Fees	0.00	0	0.00	0.00
Management Fees	0.00	196,194.87	0.00	196,194.87
Legal Expenses	0.00	0.00	0.00	0.00
Fiduciary Insurance	0.00	2,111.00	0.00	2,111.00
Service Contracts	0.00	18,555.00	0.00	18,555.00
Professional Services-Actuarial	0.00	12,700.00	0.00	12,700.00
Professional Services-Accounting	0.00	0.00	0.00	0.00
Education and Training	0.00	0.00	0.00	0.00
Administrative Expenses	0.00	24,936.63	0.00	24,936.63
Furniture & Equipment	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00
Annuities Paid	0.00	471,306.25	70.54	471,235.71
Pensions Paid	0.00	2,175,180.53	384.80	2,174,795.73
COLA's Paid	0.00	11,199.70	6.00	11,193.70
3(8)(C) Reimb. To other Systems	0.00	136,395.49	0.00	136,395.49
Transfers to other Systems	0.00	105,959.79	0.00	105,959.79
Refunds to Members	0.00	24,738.10	0.00	24,738.10
Option B Refunds	0.00	0.00	0.00	0.00
<b>Total Disbursements</b>	<b>0.00</b>	<b>3,424,292.78</b>	<b>182,189.68</b>	<b>3,242,103.10</b>
<b>TOTAL</b>	<b>0.00</b>	<b>28,740,016.74</b>	<b>28,740,016.74</b>	<b>0.00</b>

## **ASSESSORS DEPARTMENT**

During Fiscal 2020, as with the past several years, valuations were increasing according to current sale pricing analysis. The office has been conducting Interim Year adjustments, as required by the Massachusetts Department of Revenue, to ensure valuations are closer to current market conditions. The past several years have seen a steady increase in assessments, based on current sale prices.

Several ongoing single-family developments are now complete including Fir Hill Lane, Shining Rock Drive and Hannah Drive. Those nearing completion of Joseph Circle-Camelot (off Hill Street) and Presidential Farms (off Hill and Sutton Streets). Ongoing subdivisions include Leonardo Estates, a new development with approximately twenty single family lots (off Highland Street) and an eight-lot subdivision of land on Puddon Street. There are two notable large solar field projects, one located at Church St. and Providence Rd. and the other near Puddon and Quaker Streets. Stone Hill Condominiums, a project with 104 anticipated townhouses began groundbreaking at Church Street.

The tax levy raised for Fiscal Year 2020 was \$24,624,037. The tax rate was decreased from \$12.74 in FY 2019 to \$13.84 for FY 2020. The increase was predominately due to the debt exclusion of the new Balmer School. The breakdown of class by property remains almost identical to the several prior years with 87% residential and 13% commercial/industrial and personal property. The Board of Selectmen and the Board of Assessors voted to continue with a single tax rate for all property types.

Current board members include John W. Gosselin, Chairman, Alan Ratcliffe, and Walter F. Convent.

Respectfully submitted,

Robert W. Fitzgerald  
Principal Assessor



## **TREASURER/COLLECTOR**

The office of the Treasurer and Tax Collector has a multitude of responsibilities. The Treasurer is the custodian of all Town of Northbridge funds, which must be deposited, invested and dispersed in accordance with Massachusetts General Laws.

The office handles a wide variety of duties which include the collection, reconciliation and reporting of all Real Estate, Personal Property and Motor Vehicle Excise tax, as well as water and sewer charges, parking tickets and other various municipal fees.

The Town of Northbridge receives its revenues from three major sources: quarterly collection of real estate taxes and betterments, the monthly local allocations from the state as well as other "Cherry Sheet" receipts, miscellaneous revenue from fees, licenses and various other charges for municipal services rendered.

This office is also responsible for the processing of weekly, bi-weekly, monthly, and quarterly payrolls and responsible for the administration and collection of employee benefits which include health insurance and life insurance for active and retired employees of the Town.

The Town changed the water and sewer billing vendor from Billtrust to Invoice Cloud. The changeover went very smooth with very little issues. The new bill format has more water/sewer usage information for the customers.

The Town also changed the real estate and personal property billing vendor to Kelley & Ryan. The new billing format includes more information dealing with the property as well as breakdown of the tax charges (i.e., exemptions, liens, and CPA tax surcharge).

We continue to see an increase in online payments both through Invoice Cloud and directly through the Town of Northbridge website ([www.northbridgemass.org](http://www.northbridgemass.org)). Online payments are a simple and secure process to make the task of paying real estate, personal property, excise, water and sewer bills more convenient for the taxpayers of Northbridge.

This year was very different than years of past. The office was closed to the public a good part of the year due to the pandemic with staggered schedules for staff working in the office and working from home. All though these were trying times things ran smoothly and the work got done.

I would like to thank the dedicated staff of Treasurer/Collector's office for their hard work over the past year.

Respectfully submitted,  
Julie A. Harris, CMMT, Treasurer/Collector

## TOWN CLERK

To the Honorable Board of Selectmen and the Citizens of Northbridge:

Herewith, I respectfully submit my Annual Report as Town Clerk.

The report includes the proceedings of all Town Meetings and the results of all Elections held in Northbridge in 2020. I would like to take this opportunity to thank all of our hard-working election workers who in 2020 worked through PPE, Covid protocols, massive early voting and so much more. THANK YOU!

### **TOWN MEETINGS:**

Spring Annual Town Meeting

June 23, 2020

Fall Annual Town Meeting

October 27, 2020

### **ELECTIONS:**

Annual Town Election

June 30, 2020

Presidential Primary

March 3, 2020

State Primary


September 1, 2020

State (Presidential) Election

November 3, 2020

Reimbursement fees for services provided are documented, and the vital records (births, deaths, and marriages) recorded in this community are also part of my report.

Respectfully submitted,



Linda B. Zywien, CMC  
Town Clerk

## **Commonwealth of Massachusetts**

### **Town of Northbridge**

## **PROCEEDINGS OF THE ADJOURNED SPRING ANNUAL TOWN MEETING**

**TUESDAY, JUNE 23, 2020 – 7:00 PM**

**Northbridge Middle School**

**Linwood Avenue**

Prior to calling the meeting to order, Moderator Henry J. Lane explained to the voters that the warrant for the Town Meeting stated the meeting would be held in the Middle School Auditorium. However, in anticipation of a large voter turnout for this meeting, Town officials agreed a larger venue would be required. Accordingly, at 7:01 p.m., the Spring Annual Town Meeting convened in the Middle School Auditorium and, a quorum not being present, it further adjourned to June 23, 2020 at 7:05 p.m. in the Middle School Gymnasium.

The adjourned session of the Spring Annual Town Meeting was called to order at 7:06 p.m. by the Moderator, Henry J. Lane, at the Northbridge Middle School on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts.

The Moderator declared the Town Quorum of 50 present. The number of registered voters in attendance at 7:05 p.m. was 127. The invocation was given by the Joel Vande Werken, Pastor, Fairlawn Christian Reformed Church, and

was followed by the pledge of allegiance to the American Flag.  
The Moderator acknowledged Selectman Daniel Nolan, whose term will expire on June 30, 2020, the day of the Annual Town Election and thanked Mr. Nolan for his 12 years of consecutive service on the Board. He also announced that the Town Clerk, Doreen Cedrone, is retiring after the Annual Town Election next week and thanked her for her service to the Town of Northbridge.  
The following tellers were appointed by the Moderator and duly sworn in by the Town Clerk:

Sharon Susienka, Julie Harris, Kelly Bol, Jeanne Gniadek, Maureen Briand, and Philip Cyr.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

**ARTICLE 1:** Voted **PASSED** Unanimous  
Moved and seconded that the Town vote to transfer from the unexpended appropriated funds from the Property and Liability Insurance Account 01009100-519500, the following sums of money and authorize the payment of prior year bills as follows:

**NON-DEPARTMENTAL / PROPERTY & LIABILITY:**

\$ 238.27 to Cabot Risk Strategies, LLC  
\$2,038.61 to Cabot Risk Strategies, LLC  
\$1,224.68 to Cabot Risk Strategies, LLC  
\$2,502.34 to Cabot Risk Strategies, LLC **TOTAL: \$6,003.90**

**ARTICLE 2:** Voted **PASSED**  
Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2019 Spring Session of the Annual Town Meeting (May 7, 2019), and under Article 1 of the 2019 Fall Session of the Annual Town Meeting (October 22, 2019), appropriations and transfers under the Omnibus Budget Article as follows:

**BUDGET TRANSFERS**

**GENERAL GOVERNMENT**

**ASSESSORS:**

Line 5B: Assessors Expenses  
By transferring from Line 5A [Assessors Personnel]  
the additional sum of \$ 2,800  
**TOTAL ASSESSORS: \$ 2,800**

**TREASURER/COLLECTOR:**

Line 6A: Treasurer/Collector Personnel  
By transferring from Line 6B [Treasurer/Collector Expenses]  
the additional sum of \$ 876  
**TOTAL TREASURER/COLLECTOR: \$ 876**  
**TOTAL GENERAL GOVERNMENT: \$ 3,676**

**EDUCATION**

**SCHOOL DEPARTMENT:**

Line 20B: Trade School  
By transferring from the undesignated fund balance (free cash)  
the additional sum of \$ 52,113

AND

By transferring from Line 45 [Reserve Fund]

the additional sum of

\$100,000

**TOTAL TRADE SCHOOL: \$152,113**

**TOTAL EDUCATION: \$152,113**

**PUBLIC SAFETY**

**POLICE DEPARTMENT:**

Line 14B: Police Expenses

By transferring from Line 14A [Police Personnel]

the additional sum of

\$ 20,000

**TOTAL POLICE DEPARTMENT: \$ 20,000**

**FIRE DEPARTMENT:**

Line 15B: Fire Expenses

By transferring from the undesignated fund balance (free cash)

the additional sum of

\$ 30,000

**TOTAL FIRE DEPARTMENT: \$ 30,000**

**TOTAL PUBLIC SAFETY: \$ 50,000**

**PUBLIC WORKS**

**DPW HIGHWAY DIVISION:**

Line 21C: Snow/Ice Personnel

By transferring from the undesignated fund balance (free cash)

the additional sum of

\$161,776

**TOTAL SNOW/ICE: \$161,776**

**TOTAL PUBLIC WORKS: \$161,776**

**CULTURE & RECREATION**

**LIBRARY:**

Line 27B: Library Expenses

By transferring from Line 27A [Library Personnel]

the additional sum of

\$ 6,427

**TOTAL LIBRARY: \$ 6,427**

**TOTAL CULTURE & RECREATION: \$ 6,427**

**TOTAL ARTICLE 2: \$373,992**

**ARTICLE 3:**

**Voted**

**PASSED**

Moved and seconded that the Town vote to raise and appropriate and/or transfer from available funds in the Treasury such sums of money, not to exceed **\$47,316,912**, to defray the necessary and usual expenses of the several departments of the Town for FY 2021, beginning July 1, 2020 and ending June 30, 2021 as follows:

**GENERAL GOVERNMENT**

**RAISE AND APPROPRIATE**

**1 SELECTMEN**

1A Personnel

5,150

By allocating \$1,250 to the Chairman and \$1,000 to each of the other 4 Selectmen

1B Expenses

100,260

<b>Total Selectmen</b>	<b>105,410</b>
<b>2 TOWN MANAGER</b>	
2A Personnel	313,225
2B Expenses	24,966
<b>Total Town Manager</b>	<b>338,191</b>
<b>3 FINANCE COMMITTEE</b>	
3B Expenses	6,275
<b>Total Finance Committee</b>	<b>6,275</b>
<b>4 TOWN ACCOUNTANT</b>	
4A Personnel	132,972
4B Expenses	15,380
<b>Total Town Accountant</b>	<b>148,352</b>
<b>5 ASSESSORS</b>	
5A Personnel	182,950
5B Expenses	21,603
<b>Total Assessors</b>	<b>204,553</b>
<b>6 TREASURER/COLLECTOR</b>	
6A Personnel	171,349
<b>APPROPRIATE FROM PARKING TICKET RECEIPTS</b>	
6A Personnel	0
<b>RAISE AND APPROPRIATE</b>	
6B Expenses	37,800
<b>Total Treasurer/Collector</b>	<b>209,149</b>
<b>7 INFORMATION SYSTEMS</b>	
7A Personnel	79,683
7B Expenses	113,492
<b>Total Information Systems</b>	<b>193,175</b>
<b>8 TOWN CLERK/ELECTIONS</b>	
8A Personnel	136,342
8B Expenses	50,387
<b>Total Town Clerk/Elections</b>	<b>186,729</b>
<b>9 CONSERVATION</b>	
9A Personnel	35,405
<b>APPROPRIATE FROM WETLANDS FEES</b>	
9A Personnel	11,500
9B Expenses	0
<b>RAISE AND APPROPRIATE</b>	
9B Expenses	2,522
<b>Total Conservation</b>	<b>49,427</b>
<b>10 PLANNING BOARD</b>	
10A Personnel	102,324
10B Expenses	10,166

<b>Total Planning Board</b>	<b>112,490</b>
<b>11 ZONING/APPEALS BOARD</b>	
11A Personnel	9,749
11B Expenses	6,260
<b>Total Zoning/Appeals Board</b>	<b>16,009</b>
<b>12 ECONOMIC DEVELOPMENT</b>	
12A Personnel	0
12B Expenses	0
<b>Total Economic Development</b>	<b>0</b>
<b>13 TOWN HALL/CENTRAL SERVICES</b>	
13A Personnel	24,000
13B Expenses	57,825
<b>Total Town Hall/Central Services</b>	<b>81,825</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,651,585</b>
<b>PUBLIC SAFETY</b>	
<b>RAISE AND APPROPRIATE</b>	
<b>14 POLICE</b>	
14A Personnel	2,675,545
14B Expenses	307,525
<b>Total Police</b>	<b>2,983,070</b>
<b>15 FIRE</b>	
15A Personnel	870,575
15B Expenses	157,350
<b>Total Fire</b>	<b>1,027,925</b>
<b>APPROPRIATE FROM AMBULANCE RECEIPTS</b>	
<b>16 AMBULANCE</b>	
16A Personnel	751,659
16B Expenses	116,000
<b>Total Ambulance</b>	<b>867,659</b>
<b>RAISE AND APPROPRIATE</b>	
<b>17 CODE ENFORCEMENT</b>	
17A Personnel	151,403
<b>APPROPRIATE FROM WEIGHTS&amp;MEASURES RESERVE</b>	
<b>ACCT</b>	
17A Personnel	5,000
<b>RAISE AND APPROPRIATE</b>	
17B Expenses	10,172
<b>APPROPRIATE FROM WEIGHTS&amp;MEASURES RESERVE</b>	
<b>ACCT</b>	
17B Expenses	1,500
<b>Total Code Enforcement</b>	<b>168,075</b>
<b>RAISE AND APPROPRIATE</b>	

<b>18 CIVIL DEFENSE</b>	
18A Personnel	3,500
18B Expenses	11,200
<b>Total Civil Defense</b>	<b>14,700</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>5,061,429</b>
<b>EDUCATION</b>	
<b>RAISE AND APPROPRIATE</b>	
<b>20 SCHOOL DEPARTMENT</b>	
20 SCHOOL DEPARTMENT	24,316,254
20A TRANSPORTATION	0
20B TRADE SCHOOL	300,000
20C BLACKSTONE REGIONAL	1,849,999
<b>TOTAL EDUCATION</b>	<b>26,466,253</b>
<b>PUBLIC WORKS</b>	
<b>RAISE AND APPROPRIATE</b>	
<b>21 DPW HIGHWAY DIVISION</b>	
21A Personnel	550,957
21B Expenses	598,836
21C Snow/Ice Personnel	100,000
<b>Total Highway (Includes Snow &amp; Ice)</b>	<b>1,249,793</b>
<b>21 DPW FACILITIES DIVISION</b>	
21D Energy and Utilities	0
21E Building Maintenance (non-personnel)	0
<b>TOTAL PUBLIC WORKS</b>	<b>1,249,793</b>
<b>21F BUILDING, PLANNING &amp; CONSTRUCTION COMM.</b>	
<b>RAISE AND APPROPRIATE</b>	
21F Expenses	0
<b>TOTAL BUILD, PLAN &amp; CONSTRUCTION</b>	<b>0</b>
<b>HUMAN SERVICES</b>	
<b>RAISE AND APPROPRIATE</b>	
<b>22 BOARD OF HEALTH</b>	
22A Personnel	61,594
22B Expenses	20,389
<b>Total Board of Health</b>	<b>81,983</b>
<b>23 LANDFILL ANALYSIS</b>	
23A Expenses	15,000
<b>Total Landfill Analysis</b>	<b>15,000</b>
<b>24 COUNCIL ON AGING</b>	
24A Personnel	163,620
24B Expenses	20,508

<b>Total Council On Aging</b>	<b>184,128</b>
<b>25 DISABILITY COMMISSION</b>	
25A Personnel	0
25B Expenses	1,000
<b>Total Disability Commission</b>	<b>1,000</b>
<b>26 VETERANS</b>	
26A Personnel	0
26B Expenses	213,549
<b>Total Veterans</b>	<b>213,549</b>
<b>TOTAL HUMAN SERVICES</b>	<b>495,660</b>
<b>CULTURE &amp; RECREATION</b>	
<b>RAISE AND APPROPRIATE</b>	
<b>27 LIBRARY</b>	
27A Personnel	222,700
27B Expenses	29,308
<b>Total Library</b>	<b>252,008</b>
<b>28 RECREATION</b>	
28A Personnel	0
28B Expenses	12,000
28C Youth League Equipment	0
<b>Total Recreation</b>	<b>12,000</b>
<b>29 HISTORICAL COMMISSION</b>	
29A Expenses	500
<b>Total Historical Commission</b>	<b>500</b>
<b>30 MEMORIALS</b>	
30A Soldiers Memorials	15,000
30B Veterans Celebrations	1,900
<b>Total Memorials</b>	<b>16,900</b>
<b>31 RECYCLING</b>	
31A Personnel	0
31B Expenses	7,500
<b>Total Recycling</b>	<b>7,500</b>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>288,908</b>
<b>DEBT SERVICE</b>	
<b>RAISE AND APPROPRIATE</b>	
32 Debt Principal	1,392,000
<b>APPROPRIATE FROM RECEIPTS RESERVED – TITLE V</b>	
32 Debt Principal	4,687
<b>RAISE AND APPROPRIATE</b>	
33 Debt Interest	1,142,584
34 Short Term Interest	20,000
35 BVRS Debt	70,555



<b>TOTAL DEBT SERVICE</b>	<b>2,629,826</b>
<b>NON-DEPARTMENTAL</b>	
<b>RAISE AND APPROPRIATE</b>	
36 Medicare	345,000
37 Life Insurance	10,000
38 Retirement System	1,973,746
<b>NON-DEPARTMENTAL</b>	
<b>RAISE AND APPROPRIATE</b>	
36 Medicare	345,000
37 Life Insurance	10,000
38 Retirement System	1,973,746
39 Workers' Compensation	200,000
40 Unemployment Comp.	131,300
41 Employee Ins. Benefits	5,550,000
<b>APPROPRIATE FROM AVAILABLE FUNDS [FREE CASH]</b>	
41 Employee Ins. Benefits	650,000
<b>APPROPRIATE FROM OVERLAY SURPLUS</b>	
41 Employee Ins. Benefits	200,000
<b>APPROPRIATE FROM HEALTH INSURANCE STABILIZATION</b>	
41 Employee Ins. Benefits	0
<b>RAISE AND APPROPRIATE</b>	
42 Property & Liability Ins.	326,162
43 Reserve for Wage Adj.	12,500
44 Stabilization Fund	0
45 Reserve Fund	50,000
46 Retirement Benefits	24,750
<b>TOTAL NON-DEPARTMENTAL</b>	<b>9,473,458</b>

**ARTICLE 4:** Voted **PASSED**

Moved and seconded that the Town vote to raise and appropriate the sum of **\$2,293,207** for expenses and debt service to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2021, said sum to be offset by the sum of **\$2,293,207** from betterments and other revenues received by the Sewer Enterprise Fund during Fiscal Year 2021, said appropriations to be used for the following purposes:

Wages and Salaries	\$ 433,952
Expenses	\$ 974,522
Interest on long term debt	\$ 56,382
Sewer maturing principal	\$ 584,791
<b>Total:</b>	<b>\$2,049,647;</b>

and further vote to transfer **\$243,560** from said **\$2,293,207** to the General Fund as reimbursement for shared costs and fringe benefits.

**ARTICLE 5:** Voted **PASSED**

Moved and seconded that the Town vote to raise and appropriate the sum of **\$1,683,586** for expenses and debt service to operate the Water Enterprise Operation of the Department of Public Works for FY 2021, said sum to be offset

by the sum of \$1,683,586 from revenues received by the Water Enterprise Fund during Fiscal Year 2021, said appropriation to be used for the following purposes:

Wages and Salaries	\$ 26,612
Expenses	\$1,581,851
Interest on long term debt	\$ 9,025
Water maturing principal	\$ 35,000

**Total: \$1,652,488;**

and further vote to transfer \$ 31,098 from said \$1,683,586 to the General Fund as reimbursement for shared costs and fringe benefits.

**ARTICLE 6:** Voted **PASSED**

Moved and seconded that the Town vote to appropriate the sum of \$469,343 and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid.

**ARTICLE 7:** Voted **PASSED**

Moved and seconded that the Town vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2021, pursuant to Chapter 44, Section 53F of the M.G.L.

**ARTICLE 8:** Voted **PASSED**

Moved and seconded that the Town vote to set the FY21 spending limits for the Town's revolving funds under section 5-113 of the Northbridge Code as follows:

<b>Program or Purpose</b>	<b>FY 2021 Spending Limit</b>
Playgrounds and Recreation	\$20,000
Food Health and Safety	\$25,000
Compost Site	\$10,000

**ARTICLE 9:** Voted **PASSED**

Moved and seconded that the Town vote to appropriate and transfer the sum of \$54,108 from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2021 beginning July 1, 2020 and ending on June 30, 2021, said funds to be expended under the direction of the Director of Public Works.

**ARTICLE 10:** Voted **PASSED**

Moved and seconded that the Town vote to reserve for future appropriation from the Community Preservation Fund annual revenues, the amounts of money recommended by the Northbridge Community Preservation Committee for community preservation projects in the categories of Historic Resources, Community Housing, Open Space & Recreation, and Budgeted Reserve, and other expenses for the Fiscal Year 2021 as follows:

- a) From FY 2021 estimated revenues for Historic Resources Reserve – the sum of \$19,147
- b) From FY 2021 estimated revenues for Community Housing Reserve – the sum of \$19,147

- c) From FY 2021 estimated revenues for Open Space and Recreation Reserve – the sum of \$19,147
- d) From FY 2021 estimated revenues for Budgeted Reserve – the sum of \$124,454

**ARTICLE 11:** Voted **PASSED** Unanimous

Moved and seconded that the Town vote to appropriate the sum of **\$9,573** from the Community Preservation Fund revenues to the Northbridge Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act, including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2021.

**ARTICLE 12:** Voted **PASSED**

Moved and seconded that the Town vote to transfer the sum of **\$137,700** from the Overlay Surplus to be expended by the Board of Assessors for the revaluation of properties in the Town of Northbridge in accordance with Massachusetts General Laws Chapter 40, section 56, Chapter 58, sections 1 and 1A, and the regulations of the Department of Revenue.

**ARTICLE 13:** Voted **PASSED** Unanimous

Moved and seconded that the Town vote to appropriate and transfer the sum of **\$63,000** from the undesignated fund balance (free cash) to comply with the Immediate Response Action Plan submitted to the Massachusetts Department of Environmental Protection for activities at the Quaker Street Landfill.

**ARTICLE 14:** Voted **PASSED**

Moved and seconded that the Town vote to appropriate and transfer from the Retained Earnings Account of the Sewer Enterprise Fund, the amount of \$100,000 to be expended under the direction of the Director of Public Works for the purpose of replacing the Primary Logic Controller System; and the amount of \$100,000 to be expended under the direction of the Director of Public Works, to replace Three (3) Rockdale Raw Sewage Pumps.

**ARTICLE 15:** Voted **PASSED** Unanimous

Moved and seconded that the Town vote to appropriate and transfer the amount of \$29,000 from the Retained Earnings Account of the Water Enterprise Fund, and the sum of \$181,068.62 from unexpended balances of the Water Department Capital Accounts (\$46,605.59 from Capital Account 61000215-589005; \$2,684.00 from Capital Account 61000505-589005; \$45,000 from Capital Account 61000814-530000; \$65,000 from Capital Account 61001809-530000; and \$21,779.03 from Capital Account 61000920-530000), for a total of \$210,068.62, to the existing Water Department Capital Account (61002016-XXXXXX) for the purpose of financing water infrastructure repairs, including the replacement of water mains, within the streets of Linwood Avenue, Court Street, Jon Circle, and Edgemere Avenue.

**ARTICLE 16:** Voted **PASSED**

Moved and seconded that the Town vote to fund the capital projects shown below by appropriating and transferring the total sum of \$651,445 from the sources and accounts designated below, specifically: \$452,184 from the undesignated fund

balance (free cash), \$22,500 from Ambulance Receipts, \$54,440 from unexpended Pine Grove Operations Account balances, and \$122,321 from unexpended capital account balances:

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Town-Wide Sidewalk Maintenance Program	Public Works	\$25,000
TIP Design Services (Rockdale Intersection)	Public Works	\$103,349
1-Ton Dump Truck with Plow and Sander Box	Public Works	\$83,000
Replace Fire Department Car 1	Fire Chief	\$22,500
Zero-Turn Lawn Mower	Public Works	\$5,310
Two (2) Lawn Mowing Tractors	Public Works	\$17,000
Linwood Playground Basketball Court Upgrades	Parks & Recreation	\$100,000
Town Hall Conference & Meeting Room Upgrades	Town Manager	\$25,000
Replace Town Hall First Floor Carpeting	Public Works	\$15,000
Replace the Town's Voting Machines	Town Clerk	\$40,000
Town Meeting Voting Trackers	Town Clerk	\$16,025
	<b>TOTAL</b>	<b>\$452,184</b>
	<b>TOTAL FROM FREE CASH</b>	<b>\$452,184</b>

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Replace Fire Department Car 1	Fire Chief	\$22,500
	<b>TOTAL</b>	<b>\$22,500</b>
	<b>TOTAL FROM AMB. RECEIPTS</b>	<b>\$22,500</b>

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Tree and Stump Removal	Pine Grove Cemetery	\$10,000
Zero-Turn Lawn Mower	Pine Grove Cemetery	\$6,690
Replace Fencing along Lasell Property Line	Pine Grove Cemetery	\$37,750
	<b>TOTAL</b>	<b>\$54,440</b>
	<b>TOTAL FROM PINE GROVE ACCOUNTS</b>	<b>\$54,440</b>

\$9,145.84 from Account 01021811-5XXXXXX  
\$45,294.18 from Account 01021910-XXXXXXX

<u>Project Title</u>	<u>Department</u>	<u>Amount</u>
Green Community Projects		
Application	Town Planner	\$ 10,111
TIP Design (Rockdale Intersection)	Public Works	\$ 64,752
F350 Pick-up Truck with Plow	Public Works	\$ 43,000
Police Station Drainage Evaluation	Public Works	\$ 4,458
	<b>TOTAL</b>	<b>\$122,321</b>

**TOTAL FROM UNEXPENDED ACCOUNT BALANCES \$122,321**

\$30,070.85 from FY16 Building Maintenance Account 01021604-530000  
\$4,458.08 from FY17 Building Maintenance Account 01021715-5XXXXX  
\$6,659.33 from Town Energy Project Capital Account 01021819-587936  
\$64,752.75 from Town-wide Pavement Account 01021914-585315  
\$10,480 from Heavy Dump Truck Account 01021914-585002  
\$5,900 from Police Department Assessment Account 01022017-585316

**ARTICLE 17:** Voted **PASSED**

Moved and seconded that the Town vote to appropriate and transfer the sum of **\$14,889** from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2021, as follows: \$4,889 for Green Communities Energy Efficiency Projects Application; and \$10,000 for Municipal Buildings Cellular Alarm Upgrades.

**ARTICLE 18:** Voted **PASSED**

Moved and seconded that the Town vote to appropriate and transfer the sum of \$40,000 from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2021, for the purpose of replacing existing stairway treads at the Northbridge High School, and to transfer from the undesignated fund balance (free cash) the amount of \$27,000 for the purposes of repairing sprinkler pipe systems at the Northbridge High School.

**ARTICLE 19:** Voted **PASSED** Unanimous

Moved and seconded that the Town vote to appropriate the sum of \$2,958,891, by transferring from the undesignated fund balance (free cash), the sum of \$1,225,573 and by borrowing the sum of \$1,733,318 for the purpose of paying costs of the Northbridge Middle School boiler project, which includes all work related to replacing steam boilers, hot water heaters, and making code required ADA (521CMR) accessibility upgrades to the Northbridge Middle School, located at 171 Linwood Avenue, Whitinsville, MA, and all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town of Northbridge may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Committee; and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow \$1,733,318 under M.G.L. Chapter 44, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and with the understanding that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Northbridge incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Northbridge; and provided that any grant that the Town of Northbridge may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-eight point fifty-eight percent (58.58%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by

the MSBA; and provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and provided further, that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Northbridge and the MSBA.

**ARTICLE 20:** Voted **PASSED** Unanimous  
Moved and seconded that the Town vote to authorize the Superintendent of the Northbridge Public Schools, with the approval of the Board of Selectmen, to enter into Memorandum(s) of Understanding (“MOU”) with the Massachusetts Department of Children and Families, the Executive Office of Health and Human Services and the Department of Elementary and Secondary Education in order to obtain Federal Title IV-E reimbursements(s) for foster care transportation and to provide that payments for such foster care transportation under such MOU(s) may be made from such reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Laws Chapter 44, Section 70.

**ARTICLE 21:** Voted **PASSED** Unanimous  
Moved and seconded that the Town vote to authorize the Board of Selectmen and the School Committee to grant to National Grid (electric), and also to Eversource (propane), a perpetual right and easement to construct, reconstruct, operate, maintain, replace and remove, lines, cables and appurtenances for the transmission of electricity, intelligence and telecommunications upon, over, under and across a portion of the Town-owned land located at 21 Crescent Street, the site of the Balmer School; and to authorize the Board of Selectmen and the School Committee to take any and all action necessary for the purpose of accomplishing such easement conveyance.

**ARTICLE 22:** Voted **PASSED** Unanimous  
Moved and seconded that the Town vote to borrow the sum of **\$18,968,000** for the purpose of financing the design and construction of a new Fire Station at 1681 Providence Road, including design services, permitting, and site improvements, said sum to be expended under the direction of the Building, Planning and Construction Committee, and that to meet this appropriation the Treasurer/Collector, with the approval of the Board of Selectmen, be authorized to borrow said sum under M.G.L. Chapter 44, section 7(1), as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to authorize the Building, Planning and Construction Committee to take any action necessary to carry out this construction and

renovation project; provided, however, that no borrowing shall be made nor debt incurred hereunder unless and until the Town first votes to exempt from the provisions of M.G.L. Chapter 59, Section 21C (Proposition 2½, so-called), the amounts required to pay the principal and interest of said borrowing and debt.

**ARTICLE 23:** Voted **PASSED**

Moved and seconded that the Town **vote to pass over Article 23.**

*To see if the Town will vote to amend its zoning bylaws by adding a Planned Unit Development Bylaw as follows: (attached); or to take any other action related thereto.*

*The purpose and intent of the Planned Unit Development Bylaw is to:*

- A. *Provide housing opportunities to meet the needs of a population which is diversified with respect to the number of persons per household age and income.*
- B. *Ensure that the development of additional housing units does not detract from the livability, scale, character or economic value of existing neighborhoods.*
- C. *Provide greater flexibility and design freedom in the development of those tracts which lend themselves to planned unit development and promote a high standard in the design and development of sites and individual buildings.*
- D. *Encourage the preservation of open space for conservation, outdoor recreation or park purposes in conjunction with residential development.*
- E. *Encourage the preservation and minimum disruption of the existing natural attributes of land, minimize impacts on environmentally sensitive lands.*
- F. *Permit comprehensive and integrated development of tracts by allowing a mixture of land uses combined to form a planned interrelationship of residential and commercial opportunities.*
- G. *Assure that the development allowed will be compatible with surrounding land uses and will not have an adverse impact on traffic and public services.*
- H. *Promote the efficient and economic provision of public facilities and services such as utilities, streets and recreational opportunities.*

#### *173-63-1. Authorization*

*For land in an Industrial Two (I-2) zoning district, the Planning Board may grant a special permit for the construction of a Planned Unit Development in accordance with the provisions of this bylaw. For the purpose of this by-law, a Planned Unit Development is defined as an area of land developed as a single entity with a mixture of residential and commercial uses in a variety of building types and designs.*

#### *173-63-2. Permitted Uses.*

*The uses permitted in a Planned Unit Development may include all uses permitted in the Table of Use Regulations in the Residential, Community Facilities, and Retail and Service categories except automobile junk yards and open storage of abandoned vehicles; horse racing facilities; airports and landing strips.*

#### *173-63-3. Development Standards*

- A. Tract size. *The minimum area for a Planned Unit Development is twenty (20) acres.*
- B. Density. *The total number of residential units in a Planned Unit Development may not exceed eight (8) units per acre.*
- C. Open Space. *At least twenty (20%) percent of the entire area of the land must be maintained as open space for active or passive recreational uses.*
- D. Interior Ways. *Access within the Planned Unit Development must be provided by vehicular ways with a minimum pavement width of 22 feet. Any way proposed as a public way must comply with subdivision control rules and regulations.*
- E. Conventional Subdivision. *If the Planned Unit Development includes a conventional residential subdivision, individual lots must comply with the dimensional requirements for the Residential Four (R-4) zoning district.*
- F. Utilities. *All utility services must be underground.*
- G. Parking and Loading. *Parking and loading facilities must comply with applicable by-law requirements unless specifically waived or reduced by the Planning Board.*

#### *173-63-4 Procedures.*

- A. Preliminary Plan. *Prior to the submission of a formal application for a Planned Unit Development special permit, the applicant may submit a preliminary plan to the Planning Board. The Planning Board shall distribute the preliminary plan to applicable local boards and officials for comment and may make recommendations to the applicant for changes to the plan.*
- B. Site Plan. *The application for a special permit shall be accompanied by a plan that complies with the requirements for a site plan set forth in 5 173-49.1 of the Zoning By-laws, provided that the Planning Board may waive requirements not applicable or required for the proposed Planning Unit Development.*
- C. Subdivision. *If ways with the Planning Unit Development are proposed as public ways, the applicant must simultaneously submit an*



*application and plan for approval under the subdivision control rules and regulations.*

- D. Process. *Applications for a Planned Unit Development special permit shall be processed by the Planning Board in accordance with 5173-47.*
- E. Site Plan Review. *Every application for a Planned Unit Development special permit shall be simultaneously treated as an application for site plan review and all requirements of 5173-49-1 shall be applicable, including application and review fees.*
- F. Conditions. *In addition to any conditions imposed pursuant to the general provisions of 5 173-47, a special permit for a Planned Unit Development must include conditions to ensure that use of required open space is properly restricted and that open space, roadways and other improvements are properly maintained for the duration of the development.*

Action having been completed on all of the Articles on the Warrant for the Spring Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting.

Voted unanimously at 8:57 p.m. to dissolve the Warrant and adjourn the adjourned session of the Spring Annual Town Meeting.

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC, CMMC, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
PROCEEDINGS FOR FALL ANNUAL TOWN MEETING  
TUESDAY, OCTOBER 27, 2020 - 7:00 P.M.  
NORTHBRIDGE MIDDLE SCHOOL  
171 LINWOOD AVENUE  
WHITINSVILLE, MA**

The Fall Annual Town Meeting was called to order at 7:12 p.m. by the Moderator, Henry J. Lane, at the Northbridge Middle School, 171 Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts.

The Moderator declared the Town Quorum of 50 present. The number of registered voters in attendance at 7:12 p.m. was 51.

The invocation was given by Fr. Mikael Der Kosroffian, of the Armenian Apostolic Church of Whitinsville and was followed by the pledge of allegiance to the American Flag.

Upon motion made and seconded and voted unanimously, the reading of the warrant and the return of service thereof were dispensed with.

**ARTICLE 1:** Voted **APPROVED**

Moved and seconded that the Town vote to amend the votes taken under Article 3 of the 2020 Spring Session of the Annual Town Meeting (originally scheduled for May 5, 2020 but postponed to and held on June 23, 2020), appropriations and transfers under the Omnibus Budget Article, to raise and appropriate, and/or to transfer from available funds in the Treasury and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget

Article as follows:

**GENERAL GOVERNMENT**

**ASSESSORS:**

**Line 5B:** Assessors Expenses

**By transferring from Line 5A [Assessors Personnel]**

the additional sum of \$ 4,200

**Total Assessors: \$ 4,200**

**TOTAL GENERAL GOVERNMENT: \$ 4,200**

**EDUCATION**

**SCHOOL DEPARTMENT:**

**Line 20:** School Department

**By reducing the amount previously authorized to be raised and appropriated**

by (\$ 62,222)

**Total School Dept: (\$ 62,222)**

**TOTAL EDUCATION: (\$ 62,222)**

**DEBT SERVICE**

**DEBT PRINCIPAL:**

**Line 32:** Debt Principal

**By raising and appropriating**

the additional sum of \$1,000,000

**Total Debt Principal: \$1,000,000**

**DEBT INTEREST:**

**Line 33:** Debt Interest

**By reducing the amount previously authorized to be raised and appropriated**

by (\$ 18,673)

**Total Debt Interest: (\$ 18,673)**

**TOTAL DEBT SERVICE: \$ 981,327**

**NON-DEPARTMENTAL**

**EMPLOYEE INS.BENEFITS:**

**Line 41:** Employee Ins. Benefits

**By reducing the amount previously authorized to be raised and appropriated**

by (\$ 62,761)

**Total Employee Ins. Benefits: (\$ 62,761)**

**TOTAL NON-DEPARTMENTAL: (\$ 62,761)**

<b>TOTAL ARTICLE 1:</b>	<b>\$860,544</b>
-------------------------	------------------

**ARTICLE 2:** Voted **APPROVED** Unanimous

Moved and seconded that the Town vote to appropriate and transfer from the following line items and accounts within the Omnibus Budget and Water Enterprise budget for Fiscal Year 2021 the following sums of money and authorize the payment of prior year bills to the named vendors as follows:

<b><u>LINE #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>VENDOR</u></b>	<b><u>AMOUNT</u></b>
<b>21B</b>	<b>DPW HIGHWAY EXPENSES</b>	<b>BEVILACQUA ASPHALT</b>	

39 – WORKERS COMPENSATION	CABOT RISK STRATEGIES, LLC	\$145.60
42 – PROPERTY/LIABILITY INSUR.	TRIDENT PUBLIC RISK SOL.	\$56.39
		\$234.30

ACCOUNT # / ACCOUNT NAME
61004500-530000
WATER ENTERPRISE FUND
WHITINSVILLE WATER COMPANY
\$19,038.75

**ARTICLE 3:** Voted **APPROVED**  
 Moved and seconded that the Town vote to accept as a public way, Hannah Drive, as heretofore laid out by the Board of Selectmen, a copy of which layout is on file with the Office of the Town Clerk, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by gift, easements in said way for the purpose for which public ways are used in the Town.  
 Prior to addressing Article 4, Moderator Lane recused himself from participating in the Article, due to a possible conflict of interest. Moderator Lane appointed Glenn King as Deputy Moderator. Mr. King was sworn in by the Town Clerk and took over Moderator duties for this Article.

**ARTICLE 4:** Voted **APPROVED** Unanimous  
 Moved and seconded that the Town vote to discontinue as a public way so much of Piedmont Street as is located easterly of the easterly side line of Hope Street. Moderator Lane resumed his duties.

**ARTICLE 5:** Voted **APPROVED to pass over** Unanimous  
 Moved and seconded that the Town vote to **pass over** Article 5.

To see if the Town will vote, in accordance with the provisions of G.L. c. 59 §38H, to authorize the Board of Selectmen to enter into a Real and Personal Property Tax Agreement with **Northbridge McQuade, LLC**, or its affiliated entity, with a business address at 4 Liberty Square, Boston, MA 02109, for a period of up to twenty-five (25) years, and to approve said agreement under which **Northbridge McQuade, LLC** or its affiliated entity, will pay the Town a sum of money per year relative to a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 2.9 megawatts (MW) AC which **Northbridge McQuade, LLC** or its affiliated entity proposes to construct and operate on a 60 acre +/- parcel of land located on the easterly side of McQuade’s Lane, Northbridge and further to allow the Board of Selectmen to negotiate any necessary amendments to said Tax Agreement.

Action having been completed on all of the Articles on the Warrant for the Fall Annual Town Meeting, a motion was made and seconded to dissolve the Warrant and adjourn the Town Meeting.  
 Voted unanimously at 7:30 p.m. to dissolve the Warrant and adjourn the Fall Annual Town Meeting.  
 A TRUE COPY ATTEST: Linda B. Zywien, CMC, Town Clerk

**TOWN OF NORTHBRIDGE**  
**PRESIDENTIAL PRIMARY**  
**Tuesday, March 3, 2020**  
**TOTAL VOTERS: 3,132**

Precinct 1 815	Precinct 2 735	Precinct 3 695	Precinct 4 887
-------------------	-------------------	-------------------	-------------------

**DEMOCRATIC BALLOT**

Total Democratic Vote: 2275

	Prec. 1 596	Prec. 2 552	Prec.3 503	Prec. 4 624	Total Vote 2275
<b>PRESIDENTIAL PREFERENCE (vote for one)</b>					
Blanks	1	0	0	0	1
Deval Patrick	3	2	4	1	10
Amy Klobuchar	10	9	10	10	39
Elizabeth Warren	89	71	71	84	315
Michael Bennet	0	0	0	0	0
Michael R. Bloomberg	58	61	51	84	254
Tulsi Gabbard	6	8	3	6	23
Cory Booker	0	0	0	0	0
Julian Castro	0	0	0	0	0
Tom Steyer	2	1	3	7	13
Bernie Sanders	170	163	142	190	665
Joseph R. Biden	226	202	197	211	836
John K. Delaney	0	0	0	0	0
Andrew Yang	2	2	1	0	5
Pete Buttigieg	26	30	17	29	102
Marianne Williamson	0	0	0	1	1
No Preference	3	2	4	1	10
All others	0	1	0	0	1
Total	596	552	503	624	2275

**STATE COMMITTEE MAN**

(Worcester & Norfolk District Pct. 1 & 3) (vote for one man)

Blanks	206	XXX	152	XXX	358
Kevin J. Tagliaferri	389	XXX	351	XXX	740
Write In: Paul V. Hagerty	1	XXX	0	XXX	1
All others	0	XXX	0	XXX	0
Total	596	XXX	503	XXX	1099

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	551	XXX	621	1172
Write In:					
Christopher R. Szkutak	XXX	1	XXX	1	2
All others	XXX	0	XXX	2	2
Total	XXX	552	XXX	624	1176

**STATE COMMITTEE WOMAN**

(Worcester & Norfolk District Pct. 1 & 3) (vote for one woman)

Blanks	178	XXX	125	XXX	303
--------	-----	-----	-----	-----	-----

Lisa A. Mosczynski	417	XXX	378	XXX	795
Write In: Nicolette Hagerty	1	XXX	0	XXX	1
All others	0	XXX	0	XXX	0
Total	596	XXX	503	XXX	1099

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	203	XXX	215	418
Mary Anne Dube	XXX	348	XXX	408	756
Write In:					
Timothy James Cashaw	XXX	0	XXX	1	1
All others	XXX	1	XXX	0	1
Total	XXX	552	XXX	624	1176

### **TOWN COMMITTEE**

(vote for not more than twenty-three)

Blanks	13667	12669	11548	14346	52230
Write Ins:					
Kimberly A. Hall	3	2	1	0	6
Randi Zanca	3	2	1	0	6
Deborah L. Limanek	3	2	1	0	6
Normand Armstrong	0	0	1	0	1
Nancy Cross	3	2	1	0	6
Richard Trubey	3	2	1	0	6
Keith A. Bisogno	1	2	1	0	4
Brett Snow Belanger	3	2	1	0	6
Janette MarjorieBelanger	3	2	1	0	6
Malinda D. Carbonell	3	2	1	0	6
Richard E. Auger	3	2	1	0	6
Matt Emmott	1	0	0	0	1
Nathan Manna	1	0	0	0	1
Jerry Curtin Snook	1	0	0	0	1
Ralph Andonian	2	0	0	0	2
Stephanie Consigli	1	0	0	0	1
Christopher R. Szkutak	0	1	0	1	2
Melanie Benton	0	1	0	0	1
Kayla Otten	0	0	2	1	3
Kevin Pires	0	0	0	1	1
Ginger St. Germaine	0	0	2	0	2
All others	7	5	6	3	21
Total	13708	12696	11569	14352	52325

### **REPUBLICAN BALLOT**

Total Republican Vote: 848

Prec. 1	Prec. 2	Prec.3	Prec. 4	Total Vote
216	180	191	261	848

### **PRESIDENTIAL PREFERENCE (vote for one)**

Blanks	1	1	0	1	3
William F. Weld	25	13	23	16	77
Joe Walsh	3	1	1	6	11

Donald J. Trump	181	161	163	234	739
Roque "Rocky DeLaFuentes	0	0	0	0	0
No Preference	5	4	4	2	15
All others	1	0	0	2	3
Total	216	180	191	261	848

**STATE COMMITTEE MAN** (vote for one man)

(Worcester & Norfolk District Pct. 1 & 3)

Blanks	25	XXX	36	XXX	61
Ryan Chamberland	132	XXX	90	XXX	222
Kevin William Powers	59	XXX	64	XXX	123
All others	0	XXX	1	XXX	1
Total	216	XXX	191	XXX	407

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	24	XXX	32	56
Paul K. Frost	XXX	114	XXX	164	278
James E. Knowlton	XXX	42	XXX	65	107
All others	XXX	0	XXX	0	0
Total	XXX	180	XXX	261	441

**STATE COMMITTEE WOMAN** (vote for one woman)

(Worcester & Norfolk District Pct. 1 & 3)

Blanks	56	XXX	72	XXX	128
Maureen Maloney	160	XXX	117	XXX	277
All others	0	XXX	2	XXX	2
Total	216	XXX	191	XXX	407

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	33	XXX	41	74
Mindy J. McKenzie	XXX	97	XXX	140	237
Brenda M. Brown	XXX	50	XXX	80	130
All others	XXX	0	XXX	0	0
Total	XXX	180	XXX	261	441

**TOWN COMMITTEE** (vote for not more than thirty-five)

Blanks	121	102	174	145	542
Group	95	78	17	116	306
Blanks	5967	4995	5407	7135	23504
Joel M. Brown	114	93	88	142	437
Alicia M. Cannon	107	87	90	137	421
Henry J. Lane	121	90	96	153	460
Harry A. Berkowitz	142	119	122	167	550
Lee Gaudette	128	95	99	143	465
Brian J. Massey	113	98	93	157	461
Meagan K Brouwer	110	91	86	140	427
Timothy J. Burke	105	88	85	133	411
Daniel J. Nolan	109	97	88	145	439
Plato T. Adams	105	90	82	139	416
Dorcas E. Carlson	100	85	78	130	393
Pamela J. LaPorte	115	91	84	134	424

Richard P. Griggs	103	88	80	127	398
Steven J. Gogolinski	114	93	103	148	458
Write Ins:					
James D. Archibald	2	0	0	0	2
Shelley J. Buma	1	0	1	1	3
Yvette Ayotte Kind	2	0	0	0	2
Susan Massey Brouwer	0	0	0	1	1
All others	2	0	3	3	8
Total	7560	6300	6685	9135	29680

### **GREEN-RAINBOW BALLOT**

Total Green Rainbow Vote: 1

Prec. 1	Prec. 2	Prec.3	Prec. 4	Total Vote
0	1	0	0	1

### **PRESIDENTIAL PREFERENCE (vote for one)**

Blanks	0	0	0	0	0
Dario Hunter	0	1	0	0	1
Sedinam KCM Curry	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Howard Hawkins	0	0	0	0	0
No Preference	0	0	0	0	0
All others	0	0	0	0	0
Total	0	1	0	0	1

### **STATE COMMITTEE MAN( vote for one man)**

(Worcester & Norfolk District Pct. 1 & 3)

Blanks	0	XXX	0	XXX	0
All others	0	XXX	0	XXX	0
Total	0	XXX	0	XXX	0

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	1	XXX	0	1
All others	XXX	0	XXX	0	0
Total	XXX	1	XXX	0	1

### **STATE COMMITTEE WOMAN (vote for one woman)**

(Worcester & Norfolk District Pct. 1 & 3)

Blanks	0	XXX	0	XXX	0
All others	0	XXX	0	XXX	0
Total	0	XXX	0	XXX	0

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	1	XXX	0	1
All others	XXX	0	XXX	0	0
Total	XXX	1	XXX	0	1

### **TOWN COMMITTEE (vote for not more than ten)**

Blanks	0	10	0	0	10
All others	0	0	0	0	0
Total	0	10	0	0	10

### **LIBERTARIAN PARTY BALLOT**

Total Libertarian Vote: 8

	Prec. 1 3	Prec. 2 2	Prec.3 1	Prec. 4 2	Total Vote 8
<b>PRESIDENTIAL PREFERENCE</b> (vote for one)					
Blanks	0	1	0	0	1
Arvin Vohra	0	0	0	0	0
Vermin L. Supreme	0	0	0	0	0
Jacob G. Hornberger	1	0	0	0	1
Samuel J. Robb	0	0	0	0	0
Dan Taxation Behrman	0	0	0	1	1
Kimberly M Ruff	1	0	0	0	1
Kenneth R Armstrong	0	0	0	1	1
Adam Kokesh	0	0	0	0	0
Jo Jorgensen	0	0	0	0	0
Max Abramson	0	0	0	0	0
No Preference	0	1	0	0	1
All others	1	0	1	0	2
Total	3	2	1	2	8

**STATE COMMITTEE MAN** (vote for one man)  
(Worcester & Norfolk District Pct. 1 & 3)

Blanks	3	XXX	1	XXX	4
All others	0	XXX	0	XXX	0
Total	3	XXX	1	XXX	4

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	2	XXX	2	4
All others	XXX	0	XXX	0	0
Total	XXX	2	XXX	2	4

**STATE COMMITTEE WOMAN** (vote for one woman)

(Worcester & Norfolk District Pct. 1 & 3)

Blanks	3	XXX	1	XXX	4
All others	0	XXX	0	XXX	0
Total	3	XXX	1	XXX	4

(Second Worcester District Pct. 2 & 4)

Blanks	XXX	2	XXX	2	4
All others	XXX	0	XXX	0	0
Total	XXX	2	XXX	2	4

**TOWN COMMITTEE** (vote for not more than ten)

Blanks	30	20	10	20	80
All others	0	0	0	0	0
Total	30	20	10	20	80

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC/CMMC, Town Clerk

ACTIVE VOTERS: 9,651

INACTIVE VOTERS: 1,791

TOTAL NUMBER OF REGISTERED VOTERS: 11,442

VOTED: 3,132

PERCENTAGE VOTED: 27.4%

**COMMONWEALTH OF MASSACHUSETTS**



**TOWN OF NORTHBRIDGE  
ANNUAL TOWN ELECTION  
June 30, 2020**

Prec. 1   Prec. 2   Prec. 3   Prec. 4  
403      363      406      488

**SELECTMEN 3 year term (vote for two)**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	255	271	273	332	1131
Russell D. Collins	219	194	236	257	906
Thomas J. Melia	327	257	302	383	1269
Write-Ins:					
Joseph J. Montecalvo	2	0	0	0	2
Harry A. Berkowitz	1	0	1	0	2
George S. Murray	1	0	0	0	1
Gary K. Rosenberg	1	0	0	0	1
Patrick H. Mahoney	0	1	0	0	1
Kendell A. Chilton	0	1	0	0	1
Martin Green	0	1	0	0	1
David W. Graham Jr.	0	0	0	1	1
Daniel J. Nolan	0	0	0	3	3
All others (Write-Ins)	0	1	0	0	1
Total Vote	806	726	812	976	3320

**SCHOOL COMMITTEE 3 year term (vote for two)**

Blanks	469	457	482	575	1983
Brian M. Paulhus	333	267	326	395	1321
Write-Ins:					
Allan E. Richards	2	0	1	1	4
Neil J. Fitman	1	0	0	0	1
Shelley J. Buma	0	1	0	0	1
Kendell A. Chilton	0	1	0	0	1
Edward Joseph Bonneau	0	0	1	0	1
George S. Murray	0	0	1	0	1
Peter T. L'Hommedieu	0	0	1	0	1
Stephen P. Roche	0	0	0	1	1
Christine M. Johnson	0	0	0	1	1
Michael S. Dutra	0	0	0	1	1
Nathan Daniel Manna	0	0	0	1	1
Joseph A. Strazzulla II	0	0	0	3	3
Todd Austin	0	0	0	1	1
All Others (Write-Ins)	1	0	0	1	2
Total Vote	806	726	812	980	3324

**SCHOOL COMMITTEE 1 year term (vote for one)**

Blanks	395	358	397	479	1629
Write-Ins:					
Joseph J. Montecalvo	1	0	0	0	1
Padraic D. Pomeroy	1	0	0	0	1

Brian J. Massey	2	0	0	0	2
Amy B. Gahan	1	0	0	0	1
Stacy L. Keyes	1	0	0	0	1
Stephanie Leigh Johnson	1	0	0	0	1
Erin Lynn Howden	0	1	0	0	1
Marion D. Mulgrew	0	1	0	0	1
Kimberly Williams	0	1	0	0	1
Erin Marie Donahue	0	1	0	0	1
Kendell A. Chilton	0	1	0	0	1
Kyle A. Haden	0	0	1	0	1
Allan E. Richards	0	0	2	0	2
Peter Rizzo	0	0	2	0	2
John Demagian	0	0	1	0	1
Steven J. Gogolinski	0	0	1	0	1
Dennis C. Lawson	0	0	1	0	1
Francis M. Harris Jr.	0	0	1	0	1
Johanthan P. Smith	0	0	0	1	1
Christine M. Johnson	0	0	0	1	1
Elissa K. Graham	0	0	0	1	1
Scott D. Bentley	0	0	0	1	1
Christopher M. Murray	0	0	0	1	1
Kevin T. Pires	0	0	0	1	1
Joseph A. Strazzulla II	0	0	0	2	2
Todd N. Austin	0	0	0	1	1
All Others (Write-Ins)	1	0	0	0	1
Total Vote	403	363	406	488	1660

**PLANNING BOARD 3 year term (vote for two)**

Blanks	478	461	497	613	2049
Rainer Forst	291	241	287	321	1140
Write-Ins:					
Brian J. Massey	33	24	26	38	121
Paul R. McKeon Jr	1	0	0	0	1
Edward Joseph Bonneau	0	0	1	0	1
Ryan Roger Poulin	0	0	1	0	1
Scott D. Bentley	0	0	0	1	1
Jodi Alison Koeman	0	0	0	1	1
Jennifer S. Ryder	0	0	0	1	1
Brian M. Paulhus	0	0	0	1	1
All Others (Write-Ins)	3	0	0	0	3
Total Vote	806	726	812	976	3320

**TRUSTEES OF SOLDIERS' MEMORIALS - VETERAN 3 year term  
(vote for one)**

Blanks	398	359	391	476	1624
Write-Ins:					
Jason A. Ball	1	0	8	3	12
Ralph Andonian	1	0	0	0	1

William J. Audet	2	0	0	0	2
Jonathan P. Osterman	1	0	0	0	1
John D. Lavallee	0	1	0	0	1
Michael Edward Connors	0	1	0	0	1
Jason J. Bates	0	2	0	0	2
Daniel F. Beneway	0	0	3	3	6
Harry A. Berkowitz	0	0	1	0	1
Scott A. Gobar	0	0	2	0	2
Donald L. Menard	0	0	1	0	1
Thomas A. Farley	0	0	0	2	2
William Earl Slaney Jr.	0	0	0	2	2
Katrina C. Ireland-Bilodeau	0	0	0	1	1
Brian M. Paulhus	0	0	0	1	1
All Others	0	0	0	0	0
Total Vote	403	363	406	488	1660

**TRUSTEES OF SOLDIERS' MEMORIALS - NON VETERAN 3 year term**  
(vote for one)

Blanks	93	110	94	134	431
Richard T. Trier	310	253	312	354	1229
All Others (write ins)	0	0	0	0	0
Total Vote	403	363	406	488	1660

**NORTHBRIDGE HOUSING AUTHORITY 5 year term (vote for one)**

Blanks	93	109	105	126	433
John F. O'Brien	310	254	301	361	1226
Write-Ins:					
Jennifer S. Ryder	0	0	0	1	
All Others (write ins)	0	0	0	0	0
Total Vote	403	363	406	488	1659

**NORTHBRIDGE HOUSING AUTHORITY 3 year term (vote for one)**

Blanks	99	107	104	144	454
Elaine L. Mahoney	304	256	302	344	1206
All Others (write ins)	0	0	0	0	0
Total Vote	403	363	406	488	1660

**NORTHBRIDGE HOUSING AUTHORITY 1 year term (vote for one)**

Blanks	402	361	406	487	1656
Write-Ins:					
Denise Marianne Forgit	1	0	0	0	1
Kendell A. Chilton	0	1	0	0	1
Richard D. Green	0	1	0	0	1
Plato T. Adams	0	0	0	1	1
All Others (write ins)	0	0	0	0	0
Total Vote	403	363	406	488	1660

**REDEVELOPMENT AUTHORITY 5 year term (vote for one)**

Blanks	403	362	405	485	1655
Write-Ins:					
Kendell A. Chilton	0	1	0	0	1

Richard Eben Gaudette	0	0	1	0	1
David W. Piper	0	0	0	1	1
Harry A. Berkowitz	0	0	0	1	1
Brian J. Massey	0	0	0	1	1
All Others (write ins)	0	0	0	0	0
Total Vote	403	363	406	488	1660

**REDEVELOPMENT AUTHORITY 3 year term (vote for one)**

Blanks	402	363	406	487	1658
Write-Ins:					
Daniel J. Nolan	0	0	0	1	1
All Others (write ins)	1	0	0	0	1
Total Vote	403	363	406	488	1660

**REDEVELOPMENT AUTHORITY 2 year term (vote for one)**

Blanks	403	363	405	486	1657
Write-Ins:					
Russell D. Collins	0	0	1	0	1
Jodi Alison Koeman	0	0	0	1	1
Alicia M. Cannon	0	0	0	1	1
All Others	0	0	0	0	0
Total Vote	403	363	406	488	1660

**QUESTION**

Shall the Town of Northbridge be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay the costs for engineering, design and construction of a new Fire Station?

Blanks	4	5	5	8	22
Yes	334	297	333	414	1378
No	65	61	68	66	260
Total Vote	403	363	406	488	1660

A TRUE COPY ATTEST: Doreen A. Cedrone, CMC/CMMC, Town Clerk

ACTIVE VOTERS: 10,122

INACTIVE VOTERS: 1,402

TOTAL NUMBER OF REGISTERED VOTERS: 11,524

VOTED: 1,660

PERCENTAGE VOTED: 14.4%

**TOWN OF NORTHBRIDGE**

**STATE PRIMARY - SEPTEMBER 1, 2020**

Democrats	Republicans	Green Rainbow	Libertarians
2299	876	6	9
Precinct 1	Precinct 2	Precinct 3	Precinct 4
783	810	719	878

**Total Vote: 3190**

Prec. 1 Prec. 2 Prec.3 Prec. 4 Total Vote

**SENATOR IN CONGRESS – DEMOCRAT (vote for one)**

Blanks	1	4	4	1	10
Edward J. Markey	211	293	224	300	1028

Joseph P. Kennedy, III	353	311	277	318	1259
All Others	0	0	0	2	2
Total	565	608	505	621	2299

**REPRESENTATIVE IN CONGRESS – DEMOCRAT** (vote for one)

Blanks	77	84	60	89	310
James P. McGovern	486	522	445	529	1982
All Others	2	2	0	3	7
Total	565	608	505	621	2299

**COUNCILLOR - DEMOCRAT**

Seventh District (vote for one)

Blanks	81	82	58	106	327
Paul M. DePalo	280	338	252	322	1192
Padraic Rafferty	204	188	195	192	779
All Others	0	0	0	1	1
Total	565	608	505	621	2299

**SENATOR IN GENERAL COURT – DEMOCRAT** (vote for one)

Worcester & Norfolk District (Precincts 1 & 3)

Blanks	549	XXX	492	XXX	1041
Christine Crean	10		7		17
(Write In)					
All Others	6	XXX	6	XXX	12
Total	565	XXX	505	XXX	1070

**SENATOR IN GENERAL COURT – DEMOCRAT** (vote for one)

Second Worcester District (Precincts 2 & 4)

Blanks	XXX	104	XXX	108	212
Michael O. Moore	XXX	504	XXX	512	1016
All Others	XXX	0	XXX	1	1
Total	XXX	608	XXX	621	1229

Ninth Worcester District

Blanks	559	596	499	608	2262
All Others	6	12	6	13	37
Total	565	608	505	621	2299

**REGISTER OF PROBATE - DEMOCRAT**

Worcester County (vote for one)

Blanks	94	111	69	115	389
John B. Dolan, III	227	251	213	234	925
Kasia Wennerberg	244	245	221	270	980
All Others	0	1	2	2	5
Total	565	608	505	621	2299

**SENATOR IN CONGRESS – REPUBLICAN** (vote for one)

Blanks	4	4	9	6	23
Shiva Ayyadurai	76	86	94	104	360
Kevin J. O'Connor	134	107	102	146	489
All Others	1	1	2	0	4
Total	215	198	207	256	876

**REPRESENTATIVE IN CONGRESS - REPUBLICAN**

	Second District (vote for one)				
Blanks	20	22	30	39	111
Tracy Lynn Lovvorn	194	175	176	216	761
All Others	1	1	1	1	4
Total	215	198	207	256	876

### **COUNCILLOR - REPUBLICAN**

	Seventh District (vote for one)				
Blanks	209	193	201	253	856
All Others	6	5	6	3	20
Total	215	198	207	256	876

### **SENATOR IN GENERAL COURT - REPUBLICAN**

	Worcester & Norfolk District (Precincts 1 & 3) (vote for one)				
Blanks	10	XXX	6	XXX	16
Ryan C. Fattman 205	XXX	199	XXX	404	
All Others	0	XXX	2	XXX	2
Total	215	XXX	207	XXX	422

### **SENATOR IN GENERAL COURT - REPUBLICAN**

	Second Worcester District (Precincts 2 & 4) (vote for one)				
Blanks	XXX	191	XXX	253	444
All Others	XXX	7	XXX	3	10
Total	XXX	198	XXX	256	454

	Ninth Worcester District (vote for one)				
Blanks	10	14	12	26	62
David K. Muradian, Jr.	203	183	194	230	810
All Others	2	1	1	0	4
Total	215	198	207	256	876

### **REGISTER OF PROBATE - REPUBLICAN**

	Worcester County (vote for one)				
Blanks	12	17	12	34	75
Stephanie K. Fattman	202	178	193	220	793
All Others	1	3	2	2	8
Total	215	198	207	256	876

### **SENATOR IN CONGRESS - GREEN RAINBOW (vote for one)**

Blanks	1	1	0	0	2
All Others	0	0	4	0	4
Total	1	1	4	0	6

### **REPRESENTATIVE IN CONGRESS - GREEN RAINBOW**

	Second District (vote for one)				
Blanks	1	1	1	0	3
All Others	0	0	3	0	3
Total	1	1	4	0	6

### **COUNCILLOR - GREEN RAINBOW**

	Seventh District (vote for one)				
Blanks	1	1	1	0	3
All Others	0	0	3	0	3
Total	1	1	4	0	6

**SENATOR IN GENERAL COURT - GREEN RAINBOW**

Worcester &amp; Norfolk District (Precincts 1 &amp; 3) (vote for one)

Blanks	1	XXX	2	XXX	3
All Others	0	XXX	2	XXX	2
Total	1	XXX	4	XXX	5

**SENATOR IN GENERAL COURT - GREEN RAINBOW**

Second Worcester District (Precincts 2 &amp; 4) (vote for one)

Blanks	XXX	1	XXX	0	1
All Others	XXX	0	XXX	0	0
Total	XXX	1	XXX	0	1

Ninth Worcester District (vote for one)

Blanks	1	1	3	0	5
All Others	0	0	1	0	1
Total	1	1	4	0	6

**REGISTER OF PROBATE - GREEN RAINBOW**

Worcester County (vote for one)

Blanks	1	1	1	0	3
All Others	0	0	3	0	3
Total	1	1	4	0	6

**SENATOR IN CONGRESS – LIBERTARIAN (vote for one)**

Blanks	2	2	1	1	6
All Others	0	1	2	0	3
Total	2	3	3	1	9

**REPRESENTATIVE IN CONGRESS - LIBERTARIAN**

Second District (vote for one)

Blanks	2	2	2	1	7
All Others	0	1	1	0	2
Total	2	3	3	1	9

**COUNCILLOR - LIBERTARIAN**

Seventh District (vote for one)

Blanks	2	2	3	1	8
All Others	0	1	0	0	1
Total	2	3	3	1	9

**SENATOR IN GENERAL COURT - LIBERTARIAN**

Worcester &amp; Norfolk District (Precincts 1 &amp; 3) (vote for one)

Blanks	2	XXX	3	XXX	5
All Others	0	XXX	0	XXX	0
Total	2	XXX	3	XXX	5

**SENATOR IN GENERAL COURT - LIBERTARIAN**

Second Worcester District (Precincts 2 &amp; 4) (vote for one)

Blanks	XXX	2	XXX	1	3
All Others	XXX	1	XXX	0	1
Total	XXX	3	XXX	1	4

Ninth Worcester District (vote for one)

Blanks	2	2	2	0	6
All Others	0	1	1	1	3

Total	2	3	3	1	9
<b>REGISTER OF PROBATE - LIBERTARIAN</b>					
Worcester County (vote for one)					
Blanks	2	1	3	1	7
All Others	0	2	0	0	2
Total	2	3	3	1	9

A TRUE COPY ATTEST: Linda B. Zywiec, CMC, Acting Town Clerk

ACTIVE VOTERS: 10,417

INACTIVE VOTERS: 1,259

TOTAL NUMBER OF REGISTERED VOTERS: 11,676

VOTED 9/1/2020: 3,190

PERCENTAGE VOTED 9/1/2020: 27.3%

### **TOWN OF NORTHBRIDGE**

#### **STATE ELECTION**

**Tuesday, November 3, 2020**

**TOTAL VOTERS: 9304**

Prec. 1	Prec. 2	Prec. 3	Prec. 4
2295	2344	1978	2687

#### **ELECTORS OF PRESIDENT & VICE PRESIDENT**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	10	26	13	27	76
Biden and Harris	1178	1209	1006	1327	4720
Hawkins and Walker	14	7	15	12	48
Jorgensen and Cohen	44	54	39	43	180
Trump and Pence	1040	1041	898	1265	4244
Write In (All Others)	9	7	7	13	36
Total Vote	2295	2344	1978	2687	9304

#### **SENATOR IN CONGRESS**

Blanks	56	69	42	71	238
Edward J. Markey	1176	1198	1011	1271	4656
Kevin J. O'Connor	1027	1060	905	1316	4308
Shiva Ayyadurai	36	17	19	27	99
Write In (All Others)	0	0	1	2	3
Total Vote	2295	2344	1978	2687	9304

#### **REPRESENTATIVE IN CONGRESS**

Blanks	82	82	48	100	312
James P. McGovern	1211	1212	1053	1294	4770
Tracy Lyn Lovvorn	1002	1048	875	1292	4217
Write In (All Others)	0	2	2	1	5
Total Vote	2295	2344	1978	2687	9304

#### **COUNCILLOR**

Blanks	742	748	670	954	3114
Paul M. DePalo	1522	1578	1292	1710	6102
Peter Stefan	0	0	0	1	1
Write In (All Others)	31	18	16	22	87
Total Vote	2295	2344	1978	2687	9304



### **SENATOR IN GENERAL COURT**

#### **Precincts 1 & 3 - Worcester & Norfolk District**

Blanks	123	XXX	83	XXX	206
Ryan C. Fattman	1376	XXX	1207	XXX	2583
Christine Crean	796	XXX	688	XXX	1484
Write In (All Others)	0	XXX	0	XXX	0
Total Vote	2295	XXX	1978	XXX	4273

### **SENATOR IN GENERAL COURT**

#### **Precincts 2 & 4 - Second Worcester District**

Blanks	XXX	698	XXX	888	1586
Michael O. Moore	XXX	1628	XXX	1781	3409
Write In (All Others)	XXX	18	XXX	18	36
Total Vote	XXX	2344	XXX	2687	5031

### **REPRESENTATIVE IN GENERAL COURT**

Blanks	539	568	404	636	2147
David K. Muradian, Jr.	1744	1763	1563	2038	7108
Write In (All Others)	12	13	11	13	49
Total Vote	2295	2344	1978	2687	9304

### **REGISTER OF PROBATE**

Blanks	243	233	180	267	923
Stephanie K. Fattman	1283	1343	1131	1581	5338
John B. Dolan	769	768	666	839	3042
Write In (All Others)	0	0	1	0	1
Total Vote	2295	2344	1978	2687	9304

### **QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

#### **SUMMARY**

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform.

Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle's on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law’s requirements concerning access to the vehicle’s mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	68	86	77	82	313
YES	1670	1641	1405	1896	6612
NO	557	617	496	709	2379
Total	2295	2344	1978	2687	9304

**QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

**SUMMARY**

This proposed law would implement a voting system known as “ranked-choice voting,” in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter’s ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter’s next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates’ support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner. Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for

ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters’ rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	99	111	113	115	438
YES	737	716	650	803	2906
NO	1459	1517	1215	1769	5960
Total	2295	2344	1978	2687	9304

TOTAL NUMBER OF REGISTERED VOTERS: 12,040

VOTED 11/3/2020: 9,304

PERCENTAGE VOTED 11/3/2020: 77.28%

A TRUE COPY ATTEST: Linda B. Zywiec, CMC, Town Clerk

BIRTHS RECEIVED AND RECORDED	148
MARRIAGES ISSUED AND RECORDED	63
DEATHS FILED AND RECORDED	269

**FEES COLLECTED FOR SERVICES PROVIDED:**

Birth Certificates	\$ 6,350.00
Death Certificates	13,370.00
Marriage Certificates	2,730.00
Marriage Intentions	1,280.00
Raffle Permits	20.00
Business Certificates	2,025.00
Pole Locations	520.00
Gas Permits	705.00
Zoning By-Law Books	0
Zoning Maps	0
Street Lists (hard copy or disc)	0
Town By-Laws/BOH	0
Copies/Labels/Postage/Miscellaneous	1.75
Public Records Requests	170.00
Notary Fees	111.25
Cemetery Recordings	0
Variances	5,000.00
Pine Grove Cemetery Plots	13,700.00
Riverdale Cemetery Plots	400.00
Dog Licenses	7,107.00

## INFORMATION TECHNOLOGY (IT)

### **Mission**

IT provides experienced oversight with actionable leadership and support for all technology-dependent systems within the Town of Northbridge Municipal Government.

### **Objectives**

- Align Technology Systems with Municipal Operational Goals
- Capitalize on Existing Resources and Refine Internal Raw Talent
- Deliver Practical and Cost-effective Technology Solutions
- Realize an Effective Return on New Technology Investments
- Protect Mission-critical Systems from Cyber Security Threats

### **Operational Technologies**

*MUNIS* (Financial Application Solution, Tyler Technologies, Inc.)

Comprehensive Financial Application Solution supporting all of the Town's Payroll, Accounting, Tax Account Receivables/Payables, Purchasing and Utility Billing functions.

*Spectrum Charter Communications* (Internet/Network Connectivity)

Internet and Network Connectivity Solution providing all Internet, Network and VPN Connectivity for all factions of government and physical building locations throughout town.

*Partners Technology Phone & Data Solutions, Inc.* (VOIP/Phones)

Providing all telephony VOIP based solutions to core municipal offices.

*IMC, Trittech Software Systems* (Police Dispatch & Reporting Application)

Public Safety Police & Fire Dispatching & Reporting Software Solution.

*AmbuPro, AmbuPro EMS, Inc.* (Fire Department Medical Reporting Application System)

Allows real-time in the field health/ambulatory reporting and dispatch solutions.

*GIS by ESRI & CMRPC* (Planning Mapping & Reporting Solutions)

Supports nearly all of Town's land-based mapping, records, & regulatory information functions.

*Vision Software Systems* (Assessor & Tax Valuation Solution)

Real Estate and Personal Property Tax Valuation solution used as the foundation for all land-based reporting and assessing management.

*CivicPlus Government Website Design* (Hosting Design & Support Solution)

Town's Official Website at: [www.northbridgema.org](http://www.northbridgema.org)

*PC Matic - Ransomware & Cyber-Security* (Prevention Application)  
System-wide internal End-point Antivirus/Malware/Ransomware Protection using a Whitelist approach to outbreak prevention.

*KnowBe4 Cyber Training Solutions* (Staff Cyber Training Management Solution)

Inhouse dynamic training solution to keep internal staff aware of and empowered to look out for the latest sophisticated cyber-security tricks and attack methods.

*Smartsheet Inc.* (IT Help Desk & Licensing Processing Solution)

Supports daily operational and project-based technology support needs. Product also provides shared Licensing Processing functions for Inter-departmental needs requiring scheduled workflow signoffs and shared office collaboration.

### **Noteworthy Projects & Upgrades**

\*In 2020, with the pandemic, IT was suddenly tasked with provisioning and supporting new remote workplace solutions effecting all factions, departments and staff. Early-on in the year IT successfully kept the most critical systems available and functioning. By the end of 2020, a semi-new normal remote workplace environment was available to nearly all staff. Security and reliability were always paramount and remained the priority throughout.

\*The 2<sup>nd</sup> Phase of *VOIP Phone Upgrades* for Remote Municipal Buildings including DPW, Library and Elder Services continued after being delayed earlier in the year due to the pandemic. Completion of the installations is targeted for early in 2021.

\* Vision Software systems within the Assessor's Office received a new cloud-based solution upgrade pre-pandemic, early in 2020. It facilitated the migration, transition and management of all system's upgrades, working alongside Vision Support and Assessor's Office staff.

\*A new internal Cyber Team was developed in the Fall. This new internal team is comprised of key administrative stakeholders throughout the Town working with IT, who collectively can most effectively address the preventative, remediation and recovery measures required in our modern-day cyber-security intense workplace landscape.

### **Closing**

Information Technology Administration continues to align new technology with the goals of the Town of Northbridge Municipal Government. The office applies a conservative expenditure approach to all investments and adheres to modern best practices for its operational systems support, integration and cyber-security priorities.

Respectfully submitted,  
Scott J. Motyka  
Northbridge Town IT Administrator

## **CABLE ADVISORY COMMITTEE**

The Cable Advisory Committee held no meetings during 2020. There was no business to respond to or introduce. There are several openings on the committee. They will be filled prior to the next contract negotiations with Charter/Spectrum. The current contract expires in 2023.

Respectfully submitted,

Harry Berkowitz  
Chairman

## **ZONING BOARD OF APPEALS**

A Zoning Board of Appeals is created under the provisions of M.G.L., Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law, grant variances from terms of the Zoning By-law, and grant special permits as provided by the Zoning By-law.

The Zoning Board of Appeals meets the second Thursday of the month. During the calendar year there were a total of Twenty (20) applications/petitions filed. Twenty (20) public hearings were held some were by VIA Zoom.

The Zoning Board of Appeals is also the Board that reviews Comprehensive Permit applications under Chapter 40B of the Massachusetts General Laws. Under that law, developments that do not meet local requirements for zoning, subdivision regulations, or other local regulations can be approved by the Zoning Board of Appeals if at least 25% of the housing units proposed meet state standards as affordable housing. If the Zoning Board of Appeals denies a 40B project or imposes conditions which results in the project becoming “uneconomic,” the developer may appeal to the State Housing Appeals Committee for relief. There were no Comprehensive Permit applications submitted in 2020.

Members of the Board are as follows:

Thomas Hansson, Chairman (Retired August 2020)  
William Corkum, Vice-Chairman (Retired August 2020)  
Douglas Curving, Chairman  
Randy Kibbe, Vice Chair  
Cynthia Donati, Clerk  
Damian Planas-Merced, Member  
Deborah M. Rosebrooks, Administrative Assistant

Respectfully submitted,  
Douglas Curving

The Zoning Board of Appeals would like to Thank both Tom Hannson and William Corkum for the many years of service.

## **PLANNING BOARD**

The Northbridge Planning Board consists of five (5) elected members and one (1) appointed associate member. The Planning Board has the responsibility of reviewing development projects and making decisions in accordance with state/local bylaws and regulations. The official powers and responsibilities of the Planning Board are defined in the Northbridge Subdivision Rules & Regulations, the Northbridge Zoning Bylaw and as prescribed in the Massachusetts General Laws.

The Subdivision Rules & Regulations have been enacted to protect the safety, convenience and welfare of the inhabitants of Northbridge by regulating the laying out of new lots and construction of ways. In addition to subdivision control the Planning Board reviews site development plans in accordance with Chapter 173 of the Northbridge Zoning Bylaw. The Planning Board oversees development proposals from the plan review through construction completion. Applications reviewed by the Planning Board include division of land (Subdivisions), creating new lots on existing/approved ways (ANRs); site plans for commercial/industrial developments (Site Plan).

The Planning Board typically meets the second and fourth Tuesday of each month beginning at 7:00 PM; due to COVID-19 concerns Planning Board meetings were held virtually via ZOOM meeting and remained open to the public. The Planning Board is assisted by the Community Planning & Development Office (14 Hill Street, Aldrich School -Town Hall Annex) staffed by a Town Planner, R. Gary Bechtholdt II and a Planning/Conservation Administrative Assistant, Barbara Kinney.

During the calendar year of 2020, the Planning Board held fourteen (14) meetings. The Planning Board granted approval of two (2) marijuana retail dispensaries, one planned for Main Street near Route 146 and the other under construction within Osterman Commerce Park. The Planning Board approved a nine (9) lot residential subdivision near the Grafton-line to be known as Mike's Way and issued site plan approval for the conversion of commercial space, as authorized in special permit of the Zoning Board for eight (8) residential units at 342-350 Providence Road.

The Planning Board continues to oversee completion of five (5) residential subdivision developments: Camelot (65-lots off Hill Street) approved in 2010; Hemlock Estates (32-lots off Sutton Street) approved in 2008; Leonardo Estates (18-lots off Highland Street) approved in 2014; Moon Hill Estates (40-lots off Moon Hill Road) approved in 2019; and Presidential Farms (105-lots off Hill Street) approved in 2000. At the 2020 Fall Annual Town Meeting, Northbridge accepted Hannah Drive (Carpenter Estates) as public way.



On May 24, 2020 Barbara Gaudette passed away at the age of 77; Barbara served on the Planning Board for more than 20-years; of her many accomplishments/contributions Barbara helped draft Northbridge's 1994 Master Plan, prepared the town's 2002 Open Space & Recreation Plan and helped establish/design the Mumford Riverwalk (along Linwood Avenue). Barbara was a great advocate for the town and was always willing to donate her time and expertise on a multitude of initiatives.

December 19, 2020 marked 6-years for the National Park designations of the Blackstone River Valley National Historical Park (village of Whitinsville). Like in years past, the Planning Board enters 2021 with one vacancy (Associate Member).

Respectfully submitted by,

Brian Massey, Chair  
Harry Berkowitz, Vice Chair  
Rainer Forst, Clerk  
Abdul Kafal, Member  
James Berkowitz, Member  
(Vacant), Associate Member

## CONSERVATION COMMISSION

The Northbridge Conservation Commission (NCC) meets the first and third Wednesday of the month beginning at 7:00PM; due to COVID-19 concerns the NCC meetings were held virtually via ZOOM and remained open to the public. The NCC consists of seven (7) appointed members and is assisted by Planning / Conservation Administrative Assistant Barbara A. Kinney and a Part-time Conservation Agent, David Pickart. There is currently one (1) vacancy on the Commission.

Massachusetts law requires every municipality to have a Conservation Commission. The enabling legislation that allows for the formation and operation of the Conservation Commission is the “Conservation Commission Act” found in Massachusetts General Law (MGL) Chapter 40 Section 8C.

The purpose of the NCC is to administer the Massachusetts Wetlands Protection Act (established in 1972), the Massachusetts Rivers Protection Act (established in 1995) and the related regulations as well as the Town of Northbridge Wetlands Protection Bylaw, regulations and policies. The purpose of these laws, bylaws and regulations is to protect the wetlands, related water resources and adjoining land area (resource areas) within the Town of Northbridge by monitoring, reviewing and permitting activities.

The NCC is the official agency specifically charged with the protection of Northbridge’s natural resources. The NCC also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. The Massachusetts Wetlands Protection Act prohibits any filling, excavation, or other alteration of the land surface, water levels or vegetation in wetlands, floodplains, riverfront areas or other wetland resource areas regardless of ownership without a permit from the local NCC.

Site Inspections by the Conservation Agent are conducted throughout the year on projects filed under the Wetlands Protection Act to insure compliance with the Orders of Conditions issued by the Commission. In addition to this, the Agent will schedule site inspections when in receipt of a complaint of a possible wetland violation or to assist a homeowner in their determination of whether NCC approval is necessary for the work proposed. For larger or complicated projects, the NCC members may also schedule a site visit.

### 2020 Activities

During the calendar year 2020, the NCC received seven (7) Notices of Intent (NOI), one (1) Abbreviated Notice of Resource Area Delineation (ANRAD), five (5) Requests for Determination of Applicability (RDA), one (1) Request to Extend an Order of Conditions, and ten (10) Requests for Certificate of Compliance.

The NCC issued seven (7) Orders of Conditions (OOC), one (1) Order of Resource Delineation (ORAD), five (5) Determinations of Applicability (DOA), one (1) Extension an Order of Conditions, eight (8) Certificates of Compliance (COC), one (1) Emergency Certification and four (4) Enforcement Orders.

The NCC issued an emergency certification at 47 Fowler Road for an emergency fuel oil spill cleanup. Two (2) forest cutting plans were submitted for Quaker Street and Puddon Street.

The Conservation Agent continues to monitor five (5) subdivisions under construction (The Camelot, Hemlock Estates, Leonardo Estates, Moon Hill Estates and Presidential Farms) and six (6) site plans (Balmer School, Osterman Commerce Park Building 4, Stone Hill Condominiums, Ashton Place, Providence Road and Church Street Solar Facility and the Puddon St / Quaker Street Solar Facility).

The NCC worked with Scouting to identify and help scouts with proposed Eagle Scout Projects. The NCC helped a college student who is interested in cleaning up the Shining Rock trail(s).

Beaver activity was reviewed and monitored at Riley Pond and Riverdale Pond. The NCC is exploring options and funding to control invasive species in our waterways and a Lake and Pond Management entity gave the Commission a presentation on lake and impoundment aquatic plant control and nutrient control.

2020 was a challenging year with COVID-19 concerns. Changing meetings to virtual meetings via ZOOM and approving electronic signatures (allowing the NCC Agent or NCC Administrative Assistant to sign on the Commission's behalf) were some of the changes made in procedure. Website update were made and a Northbridge Conservation Commission Facebook page was launched.

The NCC held nineteen (19) regular meetings. Filing fees collected for 2020 were \$11,120. The NCC has wetland plaques for sale to attach to the permanent bounds when required by the NCC.

The Annual Christmas Tree Collection was held on January 11, 2020 at the Northbridge Wastewater Treatment Facility on Providence Road. About 104 trees were collected.

The NCC welcomed Steve Gniadek to the Commission. Barbara McNamee is the Northbridge representative for and serves on the Board of Directors of the Metacomet Land Trust. Ms. McNamee is also the Conservation Commission representative for the Community Preservation Committee.

Respectfully submitted,

Barbara McNamee, Chair  
Justine Carroll, Vice Chair  
Cynthia Campbell  
Richard Chiras  
Justin Arbuckle  
Steve Gniadek

## DEPARTMENT OF POLICE

### MISSION STATEMENT/NORTHBRIDGE POLICE DEPARTMENT

*The mission of the Northbridge Police Department is to provide quality police services in cooperation and partnership with the community, emphasizing integrity, fairness and professionalism in order to improve the quality of life in Northbridge.*

I am submitting to the people of Northbridge a complete report of the Northbridge Police Department for calendar year 2020.

Cruiser patrols covered 152,039 miles using 14,490 gallons of gasoline. The present fleet of police vehicles is six marked police cruisers and four unmarked cruisers.

A total of 302 persons were arrested or summoned into court. These persons were prosecuted at the Uxbridge District Court, Milford Juvenile Court, Worcester Six Person Jury Session, Worcester Grand Jury and Superior Court.

These persons committed a total of 613 criminal violations in our community.

The breakdown of the 302 persons arrested or summoned into court is as follows:

Adult males 198	Juvenile males 19
Adult females 85	Juvenile females 0

In addition, 35 persons were held in Protective Custody and we received 63 reports of Vandalism.

A breakdown of the 613 criminal offenses taken before the different courts is as follows:

Allow Unlicensed Operator of MV	1
Animal Cruelty	15
Assault	3
Assault Dangerous Weapon	5
Assault and Battery	13
Assault and Battery Domestic	5
Assault and Battery Domestic/Family	28
Assault and Battery Dangerous Weapon	25
Assault and Battery Disabled Person	3
Assault and Battery/Serious Bodily Injury	3
Assault and Battery Person over 60	8
Assault and Battery on Pregnant Female	3
Assault and Battery Police Officer	3
Attach Plates Illegally	3
Break and Enter Dwelling NT	1

Child Endangerment While OUI	1
Conspiracy	2
Destruction of Property under \$1200	4
Discharge BB Gun Public Way	22
Disorderly Person/Conduct	16
Disturbing the Peace	2
Distributing Class A Drug	9
Distributing Class D Drug	2
Distributing Drugs 1000' of School Zone	2
Fail to register as a sex offender	1
Fail to Stop for Police Officer	5
Failure to stop for traffic light	1
Failure to Stop/Yield	2
False Report of a crime	1
Filing a false Police Report	1
Home Invasion	4
Improper use of credit card under 1200	1
Improper use of credit card over 1200	1
Indecent A&B under 14	1
Interfere with police/fire personnel	4
Intimidate witness	6
Kidnapping	2
Larceny from MV	1
Larceny by Check	3
Larceny of MV	1
Larceny Over \$250.00	2
Larceny Over \$1200.00	2
Leave scene of MV accident	1
Leave Scene Property Damage Accident	16
Leave Scene Personal Injury Accident	2
License not in possession	2
Malicious Destruction of Property -1200	2
Malicious Destruction of Property +1200	4
Marked Lanes Violation	13
Minor possession of alcohol	1
Negligent Operation of MV	12
No Inspection Sticker	2
Number Plate Violation	2
OUI-Alcohol	10
OUI 2 <sup>nd</sup> offense	4
OUI drugs	2
Open Container ~ Alcohol	2
Open Container in MV	2
Open Container-Marijuana	2
Operate un-insured MV	21
Operating MV Unlicensed	34

Operating Un- Registered Recreational Vehicle	5
Operating Un Registered Recreational Vehicle on Public way	1
Operating Un Registered Recreational Vehicle on Private property	1
Operating MV w/license Restrictions	1
Operating MV after revocation/ registration	7
Operate after Suspension Registration	7
Operate MV Suspended/Revoked License.	19
Person Under 21 Possess/Transport Alcohol	4
Possession Class A drug	3
Possession Class B drug	6
Possession Class C drug	3
Possession Class D drug	8
Possession Class E	3
Possession to distribute, Class D	5
Reckless Endangerment of Child	1
Reckless Operation, MV	3
Receiving stolen vehicle	3
Receiving Stolen property +1200	2
Recreation or snow vehicle violation	6
Resisting Arrest	5
Revoked Registration	7
Shoplifting	16
Shoplifting by concealment	4
Shoplifting 2 <sup>nd</sup> Offense	1
Strangulation/Suffocation	6
Statutory Rape of child	1
Threat to Commit Murder	12
Trafficking 18gmore/less than 36g Heroin	4
Use MV without authority	4
Use of electronic device while operating mv	1
Vandalize Property	19
Violation Harassment Prevention Order	2
Violation Restraining Order 209A	13
Wanton Destruction Personal Property	3
Warrants	4
Warrants D/W	31
Warrants S/W	26
Warrant of Apprehension	5
Warrant Section 35	1

**MISCELLANEOUS:**

Complaints Investigated	19,182
Motor Vehicle Citations Issued	766
Parking Tickets Issued	269
Bank/Burglar Alarms	360
Funeral Service Traffic	10

Medical Calls	2273
Motor Vehicle Lockouts	163
Unattended Deaths	16
Overdoses	39
Section 12s	114

<b><u>ACCIDENTS INVESTIGATED:</u></b>	466
Property Damage – Over \$1,000	166
Property Damage – Under \$1,000	248
Personal Injury Accident	23
Persons Injured	27
Pedestrians Injured	2
Bicyclist Injured	0
Persons Killed	0

The Animal Control Officer responded to 732 animal complaints in 2020. **The Animal Control Officer would like to remind residents that all dogs need to be registered and have to display their registration tags. This assists the Animal Control Officer in identifying owners of lost or injured dogs.**

A breakdown of calls investigated by the Animal Control Officer is as follows:

Stray Dogs	66
Dogs Picked Up	28
Dogs Returned	33
Dog complaints	60
Dog Bites/Attacks	27
Dogs Missing	16
Dog vs. Auto	1
Deceased person w/dog	1
Cat vs Auto	3
Cat complaints	11
Cats Missing	16
Cats Found	1
Cats Returned	2
Citations Issued	2
Cruelty complaints	15
Wildlife Vs Auto	14
Wildlife complaints	187
Wildlife Injured	4
Wildlife Release	1
Wildlife Removal	39
Livestock Complaints	9
Misc.Information	162
Missing pets (other)	3
Emergency Euthanization	20
Scheduled Euthanization	2



Medical transports	8
Kennel Inspections	1

The year 2020 brought its own unique challenges to the police department with the onset of the COVID-19 pandemic. The pandemic posed two major concerns for the police department the spread of the COVID-19 virus among residents and the disruption of emergency police services in Northbridge due to employee illness and illness of family members. On March 10, the Commonwealth of Massachusetts declared a state of emergency and urged other agencies to take action to prevent the spread of the COVID-19 virus. The police department participated in numerous virtual conference calls with local, state and federal agencies on the COVID-19 Pandemic. Chief Warchol issued an emergency special order and created a more specific department policy to confront the problems associated with the COVID-19 virus. These protocols were put in place to minimize the police department's exposure to the COVID-19 virus, while also realizing that police department employees could not cut off all contact with the public and had a duty to assist and provide police services to residents whether by phone or in person. During the initial stages of the virus, personal protective equipment such as rubber gloves, medical facial masks, protective Tyvek suits and disinfecting supplies were difficult to obtain. The police department had to find innovative supply sources to replenish its supply of needed equipment.

Even with the pandemic in full swing the police department had to continue to provide services to the community and ensure that police department personnel received their annual state mandated 32 hours of in service training and all other training requirements required by the State of Massachusetts. Training opportunities were severely limited by the COVID-19 pandemic. In person in service training was discontinued and all remaining officers completed their annual in service training virtually through the Municipal Police Institute. Additionally, police officers attended specialized training in the following areas: leadership, do's & don'ts of using the internet, frauds and identity theft, preventing targeted violence, active shooter training, civil rights, firearms training, emergency management, threat assessment, COVID-19 pandemic training; Critical Information Management System training, Interactive Mapping for Analysis & Crash Tracking, ECitation training, and intoxilyzer recertification.

School Resource Officer Tom Dejorjy continued to assist the school administration during the COVID-19 shutdown. With the children returning to school in November, SRO Dejorjy returned to his normal daily school duties at the Northbridge Public Schools and the Whitinsville Christian School. The School Resource Officer is present in our schools at the request of the school administration and he provides a valuable resource and helps to maintain a safe school environment

In 2020, Governor Baker signed into law the new Police Reform Bill. The new reform legislation requires that police departments need to be certified by a newly

formed nine member Post Commission by July 1, 2021. The Post Commission will require minimum certification standards for all law enforcement agencies that require the establishment or amending of police department policies and procedures in the following areas:

- Use of Force and Use of Force Reporting
- Officer Code of Conduct
- Officer Response Procedures
- Criminal Investigation Procedures
- Juvenile Operations
- Internal Affairs and Officer Complaint Investigation Procedures
- Detainee Transportation
- Collection and Preservation of Evidence
- School Resource Officer Policy
- Search Warrant Execution
- Missing Persons (Facial Recognition)
- Training Policy
- Handling Critical Incidents (Crowds and Demonstrations)
- Mental Health Co-Response Policy
- Anti-Profiling Policy
- Background Investigation Policy
- Bias-Free Policing Policy
- Critical Incident and Stress Management Policy

The police department is well prepared to meet these guidelines as most of these policies and procedures are already in place. The Town of Northbridge is well served by the men and women working on the police department.

Reserve Officers Sean McDevitt and Benjamin O'Donnell were appointed full time police officers. Both officers will be attending a 22 week police academy in Randolph, MA beginning on February 08<sup>th</sup> and they will graduate in July 2021.

Off. Conrad Chickinski, a 34 year veteran of the Northbridge Police Department retired from the police department on September 25, 2020. During Off. Chickinski's career as a police officer he served the police department in numerous roles. Off. Chickinski served as the cruiser maintenance officer, making sure the police department's cruisers were in top condition, as well as Breath Test Recertification Instructor; Active Shooter Instructor and a radar certification officer. As computer crimes became more prevalent and people became victims of identity theft and consumer fraud, Off. Chickinski became our resident expert and was assigned to the police department's identity theft and consumer fraud unit. Conrad was dedicated to the Northbridge Police Department. The entire police department wishes Conrad a long and healthy retirement.

## January

- Chief Warchol met several neighbors concerning speeding on Eisenhower Drive...
- Chief Warchol met with the town manager to review the police department's FY21 budget.
- Chief Warchol attended the Central MA Chiefs of Police meeting at Wachusett Country Club in West Boylston.
- The police department completed its Annual Civil Service Summary of all civil service employees for the MA Department of Human Resources.
- Chief Warchol, Lt. Labrie, Sgt. Ouillette, Sgt. Patrinelli, Sgt. Gorman and Sgt. Borrelli attended a leadership conference in Milford sponsored by the MA Chiefs of Police.
- Chief Warchol completed the police department's FY 21 Budget and submitted it to the Town Manager.
- Chief Warchol completed the police department's 2019 Annual Report.
- SRO Dejordy spoke to several law classes at the high school about a career in law enforcement.
- SRO Dejordy spoke to the 7<sup>th</sup> grade health classes on street drugs.
- SRO Dejordy in conjunction with the Worcester County District Attorney's office spoke to classes about the "Do's and Don'ts of using the Internet".
- SRO Dejordy spoke to employees of the Whitinsville office of the Department of Children and Families on Enhanced Lockdown procedures.
- Chief Warchol contacted the Executive Office of Health and Human Services regarding the police department's Annual Drug Destruction Report.
- Detective White attended a seminar on "Identifying the Imposter" sponsored by the New England State Police Information Network in Franklin, MA.
- Chief Warchol met with the Town Manager Gaudette and Town Treasurer Harris to discuss a potential threat involving a town resident.
- SRO Dejordy attended a seminar in Lexington on "Preventing Targeted Violence" sponsored by the MA Partnership for Youth.

## February

- Hands Free driving law went into effect February 23, 2020. This law (Chapter 122 of the Acts of 2019) prohibits operators of motor vehicles from using any mobile electronic device, including a cell phone, unless the device is used in a hands free mode. Officers have conducted numerous motor vehicle stops for infractions of the law. Officers issued either written warning motor vehicle citations or verbal warnings to educate the public about the new law.
- Member communities of the Blackstone Valley Connector met at the police department training room for their monthly meeting.

- Members of the Green Community Program visited the police station to conduct an inspection of the newly installed electronic controlled HVAC system.
- Chief Warchol hosted the Town Managers monthly staff meeting at the police department.
- Chief Warchol attended a Safety Committee meeting at the police station.
- Sgt. Patrinelli and Off. Dejordy trained employees of Department of Children and Families in Active Shooter procedures.
- On Friday, February 7<sup>th</sup> the police department received numerous reports of trees being blown down blocking streets and trees on utility wires causing scattered power outages throughout the town.
- Sgt. Gorman attended a “Civil Rights Symposium” for police officers in Southbridge. Every police department is required by law to have a Civil Rights officer.
- Lt. Labrie and SRO Dejordy participated in “Futures Day” at the Balmer School. Futures Day allows students to visit and learn about various employee occupations that may be of interest to the student.
- Sgt. Levesque and Off. Dejordy attended a statewide meeting for all firearms instructors at Gillette Stadium in Foxboro.
- Chief Warchol attended a Central MA Chiefs Meeting in Webster.
- Chief Warchol attended a Blackstone Valley Regional Emergency Planning meeting in Uxbridge.
- The Northbridge Police Department received a grant from the MA Department of Criminal Justice Information Services to outfit the police department’s police cruisers with the necessary hardware and software to begin issuing electronic citations (ECitations) for motor vehicle infractions.
- Chief Warchol and Det./Sgt. Ouillette attended an Opioid Task Force meeting at the Uxbridge Police Department.
- SRO Dejordy, the Probation Supervisor and head Clinician from the Uxbridge District Court Drug Court spoke to juniors and seniors about drug use and addiction. The presentation included 3 local speakers who are recovering from substance abuse and spoke on their personal problems with addiction and how it affected them and their families.
- SRO Dejordy spoke to students at the Balmer School and the Northbridge Elementary School about School Bus Safety and proper behavior while riding on the School Bus.
- SRO Dejordy attended a seminar on “Threat Assessments” sponsored by the FBI and the District Attorney’s Office.

## March

- Chief Warchol participated in a MEMA webinar concerning the COVID-19 virus.
- Chief Warchol participated in a conference call with the International Association of Chiefs of Police concerning the COVID-19 virus.

- Chief Warchol spoke with area police chiefs regarding emergency mutual aid procedures for dispatching and police services in the event that local services are disrupted due to the COVID-19 virus.
- Mandatory police in service training has been cancelled due to the COVID-19 virus. There are eight (8) police officers who did not attend in service training. Chief Warchol made arrangements with the Municipal Police Institute (MPI) to have these officers complete their in service training online.
- The Northbridge Police Department responded to a working fire at West End Firewood on Purgatory Road. Lt. Labrie was in charge of the overall police operations and did an excellent job of coordinating all necessary police services and investigations between the fire department, and fire marshal's office. Additionally, Police Dispatcher Victoria Schotanus did a tremendous job handling, coordinating and documenting all incoming and outgoing phone calls and radio transmissions.
- The Northbridge Police Department provided a police escort for the Northbridge Elementary School and Balmer School teachers and administrators who conducted a motor vehicle procession through the streets of Northbridge to bring some cheer to their students who are out of school due to the COVID-19 virus.
- Chief Warchol attended an emergency Staff Meeting with the Town Manager and all department heads to discuss emergency plans concerning the COVID-19 virus.
- Chief Warchol issued a "Special Order" to department personnel on the police department's response and protocols for dealing with the COVID-19 virus in the workplace and in responding to calls for service.
- Chief Warchol completed a policy and procedure for the police department's response to a Pandemic.
- Chief Warchol and several Blackstone Valley Police Chiefs participated in a conference call to discuss police response and police/fire dispatch emergency response in the event that police department personnel are absent as a result of employee illness. It is highly unlikely that police departments could expect to receive mutual aid assistance to supplement the police department's resources during the COVID-19 pandemic.
- Chief Warchol and Senator Michael Moore discussed the shortage of personal protective equipment for first responders. Senator Moore forwarded Chief Warchol's concerns to Secretary Turco of the Executive Office of Public Safety and Security. A statewide survey was sent to all cities and towns concerning available inventory of personal protective equipment.
- Chief Warchol and Lt. Labrie conducted a staff meeting of all police department command personnel to discuss the police department's response to the COVID-19 virus.
- All police department in service training has been cancelled in response to Governor's Baker's Emergency Declaration concerning the COVID-19 virus.

- Chief Warchol, Lt. Labrie, Off. Westbury, Detective White and Ms. Corey attended the Middle School's student of the month breakfast.
- Det./Sgt. Ouillette attended the Blackstone Valley Opioid Task Force meeting in Uxbridge.
- Chief Warchol attended a meeting/presentation on the new proposed Fire Station at the Northbridge High School.
- Chief Warchol attended a meeting with the planning board with JMK Gardening, LLC concerning a proposed marijuana cultivation operation on Sutton Street.
- Lt. Labrie, Sgt. Patrinelli and Off. Derkosroffian attended a seminar sponsored by Worcester County District Attorney Joe Early's office for training in the Worcester County's Critical Information Management System which tracks opioid overdoses and deaths in all communities for the purpose of information sharing among communities so early intervention services can be provided to substance abusers and their families.
- Chief Warchol and Lt. Labrie met with representatives of Riverside Community Health Services to discuss policies pertaining to their group home on Mendon Road.
- SRO Dejordy attended a regional SRO meeting with Judge Erskine, Milford District Court and the District Attorney's office in Mendon.

#### April

- Chief Warchol continues to maintain contact with area police chiefs concerning the COVID-19 Pandemic.
- Chief Warchol maintains daily contact with Administrative Assistant Kim Corey while she continues to work from home.
- The police department received 437 calls for service from 04/03/2020 to 04/06/2020 and attempted to handle minor calls for service over the telephone due to the COVID-19 pandemic, however, numerous calls still required an onsite response from the police department.
- Cleaning & disinfecting supplies, hand sanitizer and rubber gloves are still difficult to obtain, but the police department has received generous donations from various organizations including: Frontline Cleaning, Advance Auto Parts and the Northbridge Public Schools. The police department sincerely thanks these organizations for their support and generosity during these difficult times.
- No police department personnel have tested positive for the COVID-19 virus during the month of April.
- The MA Chiefs of Police Association arranged for each police department to receive five (5) N95 masks for each sworn police officer. Police departments need to pick up the N95 masks at their regional MEMA office.
- Lt. Labrie instructed a law class for the high school using a Zoom conference call.

- The police department assisted the fire department with traffic enforcement during a fire at the Village Laundromat on N. Main St...
- On Monday, April 13, the police department responded to numerous calls concerning the storm which knocked down trees and utility wires across town resulting in numerous power outages throughout town.
- Chief Warchol participated in a conference call with the MA Chiefs of Police Executive Board and Secretary Thomas Turco, Executive Office of Public Safety and Security. 178 Chiefs of Police participated in the conference call concerning the COVID-19 Pandemic.
- Chief Warchol is in the process of planning ongoing mandatory in service training for department personnel for first responder training, CPR and firearms. Because of the COVID-19 virus, training must take place using social distancing so as to minimize person to person contact.
- Chief Warchol met with police department staff to discuss enhanced protection measures concerning police/public encounters during calls for service involving persons infected with the COVID-19 virus.
- Chief Warchol continues to monitor and maintain contact with town departments and area police departments concerning the COVID-19 Pandemic.
- The police department was informed by the Executive Office of the Trial Court that Emergency Restraining Orders MGL 209A and Harassment Prevention orders MGL 258E can now be requested and obtained online through the use of email. The police department implemented new procedures to comply with the Trial Courts order.
- Chief Warchol continues to maintain contact with federal, state and local agencies concerning the Covid-19 Pandemic.
- Off. Dejordy went to MEMA Headquarters in Framingham to pick up new KN95 protective masks for the police and fire department. Previous masks delivered to the police and fire department were only 28% effective according to a recent MIT study.
- All police officers have completed their annual in service training at the MPTC site in Boylston or online through Municipal Police Institute (MPI).
- All police department personnel are still required to complete CPR and medical First Responder training which is scheduled for late May and June.

## May

- Chief Warchol continues to maintain contact with federal, state and local agencies concerning the Covid-19 Pandemic.
- Chief Warchol and Chief White had a virtual meeting with Town Accountant Neil Vaidya concerning reimbursement for COVID-19 costs from MEMA/FEMA.
- The Northbridge Police Department assisted with traffic so the 2020 senior class could safely participate in a motor vehicle parade throughout town. Approximately 75 vehicles participated.
- Chief Warchol contacted the administrative offices for the vacant Burger King Restaurant to request that they block the Providence Road/Rte. 122

entrance/exit to avoid motor vehicles cutting through the parking lot to avoid the traffic lights at Plummers Corner.

- Chief Warchol participated in a virtual staff meeting with the Town Manager.
- Off. Derkosrobian participated in a Zoom with the DOT concerning their Interactive Mapping Portal for traffic crash analysis.
- SRO Dejordy participated in a virtual meeting with the Northbridge High School law class.
- The police department is currently in the process of conducting training on responding to an “Active Shooter” situation.

#### June/July

- Chief Warchol continues to stay in contact with state, local and federal officials concerning the COVID-19 Pandemic.
- Chief Warchol had conversations with Ashley Schultz, Grants Office concerning eligibility for Grant Funding.
- Chief Warchol received information that a town resident was planning a “Black Lives Matter” protest for Monday June 08, 2020 at 6:00 PM.
- Chief Warchol and Lt. Labrie contacted the event organizer and learned that they plan to meet at Balmer School and march to the Town Common, where a small ceremony will take place and then march back to the Balmer School.
- Chief Warchol, Lt. Labrie, Det./Sgt. Ouillette and Sgt. Patrinelli held a staff meeting to develop an Operational Action Plan for the planned protest.
- Chief Warchol contacted the MA State Police, the Central MA Law Enforcement Council and all Chiefs of Police from the surrounding police departments to inform them of the planned protest march in the event we would require mutual aid assistance.
- The Northbridge Police Department provided support for the BLM protest on Monday June 08, 2020. The police department provided traffic enforcement for the march and the protest on the town common. Approximately, 120 people participated in the march which was peaceful and lasted for approximately 2 hours.
- Chief Warchol participated in a department head virtual staff meeting.
- All uniformed personnel have completed firearms qualifications. Officers followed social distancing guidelines.
- All uniformed personnel completed active shooter training following social distancing guidelines.
- All police department personnel will be completing mandatory first aid and CPR training following social distancing guidelines.
- Chief Warchol has maintained contact with the Executive Office of Public Safety & Security, Central MA Chiefs of Police Association, MA Chiefs of Police Association and the International Chiefs of Police Association concerning the recent national events and proposed new legislation concerning police reform.



- Since 2017, the police department has been voluntarily submitting Use of Force Reports to the DOJ/FBI Use of Force Reporting System.
- Department personnel received training on the police department's new Ocker's Touchview Interactive Display Panel smartboard which was purchased using grant funding.
- Chief Warchol participated in a virtual zoom MA Chiefs of Police Meeting with approximately 175 police chiefs.
- Chief Warchol participated in a virtual zoom Central MA Chiefs Meeting with approximately 75 police chiefs.
- Det./Sgt. Ouillette participated in the Uxbridge District Court meeting concerning their Drug Court.
- Chief Warchol participated in a virtual zoom staff meeting with the town manager and department heads to discuss the town meeting.
- Chief Warchol participated in a virtual zoom meeting with Secretary Thomas Turco, Executive Office of Public Safety and Security. Approximately 250 police chiefs from across Massachusetts participated to discuss the governor's Police Reform Bill.
- Chief Warchol attended the Annual Spring Town Meeting.
- Chief Warchol and all police department personnel were re certified in CPR.
- Chief Warchol participated in a telephone conference with Ms. Ashley Schultz from the Grants Office to discuss possible grant funding to replace aging police cruiser Mobile Data Terminals.

#### August

- Off. Conrad Chickinski worked his last patrol shift on Wednesday, August 19, 2020 and will officially retire from the police department on September 25, 2020 after 34 years of service.
- Chief Warchol continues to monitor the COVID-19 situation and maintains contact with local, state and federal agencies concerning the pandemic.
- Chief Warchol received complaints that a licensed liquor establishment has been violating state mandated guidelines concerning the re-opening of liquor establishments. The police department made several unannounced visits to the establishment and observed no violations. Lt. Labrie and BOH Agent Gniadek made a visit to the liquor establishment to speak to the proprietors about state/local guidelines for opening during the COVID-19 Pandemic.
- During the Tropical Storm Isaias on August 4, 2020 the police department received a large volume of calls concerning numerous trees being blown down and large scale power outages throughout Northbridge.
- The Northbridge Police Department responded to 1078 calls for service during this time period.

#### September

- Chief Warchol participated in a virtual Safety Committee meeting.

- Chief Warchol participated in a virtual Central MA Police Chiefs Meeting.
- Chief Warchol met with the new Northbridge Middle School Principal John Diorio to discuss the new school year, COVID-19 procedures, the School Resource Officer and the traffic problems when the middle school resumes classes.
- Chief Warchol met with the new Headmaster at Whitinsville Christian School Mr. Richard Lukianuk to discuss the new school year and the School Resource Officer. Chief Warchol also discussed the traffic problems with morning student drop off and afternoon student pickup. Many of the traffic problems are related to the COVID-19 pandemic requiring students to social distance when being dropped off or picked up. Lt. Labrie and SRO Dejordy assisted the Whitinsville Christian School in improving traffic patterns to ease congestion during morning drop off and afternoon pickup.
- Chief Warchol met with the new Northbridge Public Schools Director of Facilities George Simmons.
- Chief Warchol participated in a virtual MA Chiefs of Police Meeting.
- Chief Warchol and Det./Sgt. Ouillette met with Uxbridge Judge Lemire, District Attorney Joe Early and Worcester County Sheriff Lew Evangelidis to attend the Uxbridge District Court Drug Court Graduation.
- Lt. Labrie and Off. Derkosrobian along with the MA Criminal Justice Information Systems implemented E Citations at the Northbridge Police Department. All motor vehicle citations are completed electronically and the operator's copy is printed in the cruiser and a copy of the citation is automatically submitted to the Registry of Motor Vehicles.
- SRO Dejordy is assisting School Administration with residential checks on students that have not signed on for remote learning and missed several days of school.
- SRO Dejordy met with Middle School Administration to discuss and implement a new traffic pattern in the parking lot for morning student drop-off and afternoon student pickup. The new traffic pattern will hopefully ease congestion during the morning drop off and afternoon pickup.
- SRO Dejordy attended a virtual student liaison meeting with school officials and MA Department of Children and Families.

#### October

- Chief Warchol and Lt. Labrie met with the Town Manager and participated in a conference call with Attorney Brian Maser.
- Chief Warchol, Lt. Labrie and Attorney Brian Maser participated in a meeting at the police station.
- Chief Warchol had a conference call with Brian Smith, MHQ to discuss the purchase of a new hybrid police cruiser.
- Chief Warchol and SRO Dejordy met at the Northbridge Middle School to discuss the new traffic pattern design on Linwood Ave.
- Chief Warchol contacted the Municipal Police Training Committee to discuss training procedures for the mandatory annual in-service training for

police officers in 2021. Due to COVID-19 all in service training will be conducted online.

- Chief Warchol spoke to Mr. Caggiano at the Municipal Police Training Committee about upcoming recruit training academies.
- Chief Warchol spoke to Mr. James Barron at the Civil Service Commission concerning various police department administrative issues.
- All police personnel are in the process of being retrained in the administration of nasal naran.
- Chief Warchol had all police department personnel review their sexual harassment policy.
- Off. Westbury attended a MA civil rights symposium designed to train local law enforcement officers how to identify, investigate and prosecute hate crimes under the Massachusetts statute and federal law.
- Chief Warchol participated in a virtual Safety Committee meeting.
- Chief Warchol participated in a Planning Board Tech Review meeting concerning 342-350 Providence Road.
- Chief Warchol participated in a virtual Blackstone Valley Opioid Task Force Meeting.
- The police department has seen a tremendous surge in the number of first time applicants applying for a License to Carry Firearms.
- All police officers are currently in the process of completing mandatory low light firearms qualifications.
- Due to COVID-19, the Municipal Police Training Committee has informed police departments that annual mandatory in service training will be conducted online in 2021. The MPTC announced that there will be no cost to departments for this training.
- Chief Warchol has contacted the MA Department of Human Resources (Civil Service Unit) to begin the process of filling two vacant police officer positions. The next recruit training academy is scheduled for February 8, 2021 in Randolph, MA.
- Sgt. Levesque and Off. Dejorby attended mandatory Firearms Instructor recertification training. The training was sponsored by the Municipal Police Training Committee at Fort Devens.
- Chief Warchol held a staff meeting for all supervisory personnel. Major topics of discussion included the police department's Sexual Harassment Policy; the police department's response to Domestic Violence and mandatory virtual in service training for all police officers and dispatchers.
- Chief Warchol attended the annual Fall Town Meeting.
- Chief Warchol participated in a MA Chiefs of Police virtual meeting to discuss election security and possible post-election demonstrations.
- Lt. Labrie and Administrative Assistant Kim Corey attended the annual Blackstone Valley Regional Technical High School breakfast for area police chiefs.
- Chief Warchol, Det./Sgt. Ouillette and Sgt. Patrinelli conducted interviews to fill the two full time police officer vacancies on the police department.

- The police department participated in the Drug Enforcement Agency's National Drug Take Back Day. The police department collected 46.8 pounds of unwanted or unused prescription drugs.

## November

- Two officers from the Northbridge Police Department were exposed to a female suspect who had been taken into custody and was a confirmed positive case for COVID-19. The officers had to be quarantined for a period of 14 days. Both officers tested negative for COVID-19.
- Chief Warchol allowed male police officers to participate in a national charity event called "No Shave November". Chief Warchol allowed officers to grow a goatee if they donated \$50.00 out of pocket and the Northbridge Police Association matched each officer's \$50.00 donation. All proceeds will be donated to the Northbridge Food Pantry.
- All police department telephones required a software upgrade, which required that all business phones would be out of service for approximately 30 minutes.
- Chief Warchol participated in the virtual Board of Selectmen's meeting to appoint two new full time police officers. Reserve Officers Sean McDevitt and Benjamin O'Donnell were appointed Student Officers by Town Manager Adam Gaudette. Both appointments will become effective February 08, 2021 the first day of the police academy in Randolph, MA.
- Off. Derkosroffian participated in a virtual seminar on the new MA Ecitations.
- The Board of Selectmen approved the Winter Parking which goes into effect December 01, 2020.
- Chief Warchol enhanced COVID-19 precautions at the Northbridge Police Department. Two Northbridge Police Officers tested positive for the COVID-19 virus and are under mandatory quarantine. One police dispatcher is under quarantine for having close contact with a family member who tested positive for the COVID-19 virus.
- All police officers and dispatchers were offered free voluntary COVID-19 testing at the Department of Corrections facility in Milford. The testing was sponsored by the Executive Office of Public Safety & Security. The testing was held on Friday 11/27 and Sunday 11/29. Several members of the department were tested for the COVID-19 virus.
- At approximately 3:08 AM on Wednesday November 25th, the Northbridge Police Department received multiple calls reporting gunshots in the area of B St., Whitinsville. Upon arrival at the scene officers observed a crowd of people in the vicinity of #10 & #12 B Street. Officers observed numerous shell casings in the street and several bullet holes in the walls and front doors of #10 & 12 B Street. No one inside the apartments was injured by the gunfire. A preliminary investigation at the scene indicates that the suspects riding on two motorcycles had stopped and fired their firearms at #10 & #12 B Street. This does not appear to be a random drive by shooting as it appears the shooters were targeting a specific

residence(s). This incident although a cause for concern does not pose any danger to the general public. This incident is under investigation by the Northbridge Police Department.

- Lt. Labrie applied for a Byrne Justice Assistance Grant – Local Law Enforcement Grant. The police department was notified that it was awarded \$39,969.73 to purchase a camera and replace aging mobile data terminal computers in the police cruisers.
- Lt. Labrie participated in a virtual Safety Committee meeting.
- SRO Dejordy conducted a safety seminar with all Pre K students at the Northbridge Elementary School.
- SRO Dejordy participated in a virtual High School law class speaking to students on “How To Become a Police Officer”.
- SRO Dejordy has been accompanying School Administration personnel with personal visits to student’s residences in an attempt to resolve attendance issues.
- SRO Dejordy assisted the MA Department of Children and Families in locating families who have not reported for mandatory DCF meetings.

#### December

- The Northbridge Police Department had 4 positive cases of COVID-19. All 4 positive cases have returned to work. The last employee will return to work on 12/18/2020.
- Lt. Labrie, State Representative David Muradian, Grafton Chief of Police Norman Crepeau and Upton Chief of Police Bradley participated in a program called “Coats4Vets” which provided police departments with survival buckets containing a winter jacket and other essential items for the homeless population. The program was held at Gillette Stadium in Foxboro.
- On Saturday, December 5, 2020, during the height of the storm the police department responded to numerous reports of street flooding, trees down and power outages in various sections of Northbridge.
- The Town Manager has requested that all department heads submit a level funded FY22 budget by January 11, 2021. Lt. Labrie will be completing the FY22 budget.
- SRO Dejordy assisted the Middle School, Balmer School and Northbridge Elementary School with significant traffic problems.
- SRO Dejordy visited with the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade Computer/Technology Classes discussing the use of technology in police work.
- SRO Dejordy conducted Zoom meetings for the High School Health classes for the week of 12/21 to 12/23. Participants of the Uxbridge and East Brookfield drug courts will be speaking to students about their negative experiences with drug use and involvement in crime to support their substance abuse habits.
- Due to the increase of COVID-19 cases, Chief Warchol continued to enforce strict safety measures for all police officers and dispatchers while in the police station.

- Chief Warchol participated in a “Zoom” meeting with the Town Manager, Board of Health and the Fire Chief concerning COVID-19 vaccinations for all First Responders. Chief Warchol informed all police officers and dispatchers of the upcoming COVID-19 vaccinations, 18 police department personnel indicated they were interested in receiving the vaccination. The Town of Northbridge will be part of a regional COVID-19 vaccination program with several surrounding communities.
- Chief Warchol participated in a “Zoom” meeting with the MA Chiefs of Police and representatives of the Department of Homeland Security concerning upcoming COVID-19 vaccinations for First Responders.
- Chief Warchol spoke with Patricia Parent, Upton Public Health Nurse/Health Agent who is in charge of the regional COVID-19 vaccination program concerning police department personnel participating in the COVID-19 regional vaccination program.
- Chief Warchol participated in a virtual staff meeting with the Town Manager.
- Chief Warchol participated in a virtual “Zoom” meeting with the MA Chiefs of Police concerning the new Police Reform Bill signed by Governor Baker. The new reform legislation requires that police departments need to be certified by a newly formed 9-member Post Commission by July 1, 2021. The Post Commission will require minimum certification standards for all law enforcement agencies that require the establishment of policies and procedures or the amending of current police department policies and procedures.

I would like to thank all the men and women of the Northbridge Police Department for their support and dedication during the past year. With their continued support and dedication the Northbridge Police Department continues to be among the best police departments in Worcester County.

I would like to thank Town Manager Adam Gaudette, the members of the Board of Selectmen, the Finance Committee and all other boards and departments for their continuous dedication and support during the year which made my job much easier.

This is my fifteenth and last annual report for the police department as your Chief of Police. After 44 years of service, I will officially retire from the police department on June 25, 2021. As a native son of Northbridge, it was an honor and privilege to serve as your police chief for the last fifteen years. I especially want to thank my wife Sandy and our three children Danielle, Jason and Bryan for their love and support during my career as a police officer in Northbridge.

Respectfully submitted

Walter J. Warchol  
Chief of Police

The following is a list of 2020 Northbridge Police Department personnel:

Police Chief Walter J. Warchol  
Lt. Timothy Labrie  
Det./Sgt. John D. Ouillette  
Sgt. Brian R. Patrinelli  
Sgt. Richard Gorman  
Sgt. Carmen Borrelli  
Sgt. Ryan Levesque  
Officer Conrad Chickinski (Retired)  
Officer Matthew W. Leonard  
Officer Kristina M. Westbury  
Officer Levon DerKosrobian  
Officer Thomas J. DeJordy  
Det. Jeffrey White  
Officer Brian E. Collins  
Officer Randy D. Lloyd (Resigned)  
Officer Michael S. Marino  
Officer Jordan Tredeau  
Officer Ryan J. Falvey  
Officer Kaitlyn Laflash  
Officer Tyler Mitchell  
Reserve Police Officer Anthony R. Ciccone  
Reserve Police Officer James J. Berkowitz  
Reserve Police Officer Sean McDevitt  
Reserve Police Officer Victoria Schotanus (Resigned)  
Reserve Police Officer Benjamin O'Donnell

Administrative Asst. to Chief of Police Ms. Kim Corey

Full Time Dispatcher Lisa Gaylord  
Full Time Dispatcher Jennifer Leonard  
Full Time Dispatcher Victoria Schotanus (Resigned)  
Full Time Dispatcher AnnMarie Reynolds (Resigned)  
Full Time Dispatcher Brian Carroll  
Full Time Dispatcher Amanda Sinatra  
Part Time Dispatcher Ashley McCall  
Part Time Dispatcher Ryan Stockhaus  
Part Time Dispatcher Scott McKeown



## FIRE DEPARTMENT

To the Honorable Board of Selectmen,

Please find listed below a report of the fire department operations for the year ending December 31, 2020.

<b><u>Incident Type</u></b>	<b><u>Occurrences</u></b>
BUILDING FIRE	18
FIRES IN STRUCTURE OTHER THAN IN A BUILDING	1
COOKING FIRE, CONFINED TO CONTAINER	4
CHIMNEY OR FLUE FIRE, CONFINED TO CHIMNEY OR FLUE	1
FUEL BURNER/BOILER MALFUNCTION, FIRE CONFINED	1
MOBILE PROPERTY (VEHICLE) FIRE, OTHER	1
PASSENGER VEHICLE FIRE	3
ROAD FREIGHT OR TRANSPORT VEHICLE FIRE	2
NATURAL VEGETATION FIRE, OTHER	1
FOREST, WOODS OR WILDLAND FIRE	1
BRUSH OR BRUSH-AND-GRASS MIXTURE FIRE	14
DUMPSTER OR OTHER OUTSIDE TRASH RECEPTACLE FIRE	1
SPECIAL OUTSIDE FIRE, OTHER	5
MEDICAL ASSIST, ASSIST EMS CREW	13
EMERGENCY MEDICAL SERVICE INCIDENT, OTHER	6
EMS CALL, EXCLUDING VEHICLE ACCIDENT WITH INJURY	2273
MOTOR VEHICLE ACCIDENT WITH INJURIES	39
MOTOR VEHICLE/PEDESTRIAN ACCIDENT (MV PED)	2
MOTOR VEHICLE ACCIDENT WITH NO INJURIES.	19
LOCK-IN (IF LOCK OUT, USE 511)	1
EXTRICATION, RESCUE, OTHER	1
EXTRICATION OF VICTIM(S) FROM VEHICLE	3
REMOVAL OF VICTIM(S) FROM STALLED ELEVATOR	1
WATER & ICE-RELATED RESCUE, OTHER	2
RESCUE OR EMS STANDBY	1
COMBUSTIBLE/FLAMMABLE GAS/LIQUID CONDITION	1
GASOLINE OR OTHER FLAMMABLE LIQUID SPILL	7
GAS LEAK (NATURAL GAS OR LPG)	13
OIL OR OTHER COMBUSTIBLE LIQUID SPILL	6
CARBON MONOXIDE INCIDENT	7
ELECTRICAL WIRING/EQUIPMENT PROBLEM, OTHER	20
HEAT FROM SHORT CIRCUIT (WIRING), DEFECTIVE/WORN	1
POWER LINE DOWN	7
ARCING, SHORTED ELECTRICAL EQUIPMENT	5
ACCIDENT, POTENTIAL ACCIDENT	1
BUILDING OR STRUCTURE WEAKENED OR COLLAPSED	2
VEHICLE ACCIDENT, GENERAL CLEANUP	3
LOCK-OUT	24
RING OR JEWELRY REMOVAL	1
WATER PROBLEM, OTHER	4
WATER OR STEAM LEAK	8
SMOKE OR ODOR REMOVAL	4
ANIMAL PROBLEM	2
ANIMAL RESCUE	2
PUBLIC SERVICE ASSISTANCE, OTHER	9
ASSIST POLICE OR GOVERNMENTAL AGENCY	5
POLICE MATTER	5
PUBLIC SERVICE	10

ASSIST INVALID	22
UNAUTHORIZED BURNING	48
COVER ASSIGNMENT, STANDBY, MOVEUP	6
GOOD INTENT CALL, OTHER	10
DISPATCHED & CANCELED EN ROUTE	33
WRONG LOCATION	2
NO INCIDENT FOUND ON ARRIVAL AT DISPATCH ADDRESS	24
AUTHORIZED CONTROLLED BURNING	8
SMOKE SCARE, ODOR OF SMOKE	33
STEAM, VAPOR, FOG OR DUST THOUGHT TO BE SMOKE	1
HAZMAT RELEASE INVESTIGATION W/NO HAZMAT	16
MALICIOUS< MISCHIEVOUS FALSE CALL	1
TELEPHONR MALICIOUS FALSE ALARM	1
CENTRAL STATION, MALICIOUS FALSE ALARM	3
LOCAL ALARM SYSTEM, MALICIOUS FALSE ALARM	1
SYSTEM MALFUNCTION, OTHER	3
SPRINKLER ACTIVATION DUE TO MALFUNCTION	8
EXTINGUISHING SYSTEM ACTIVATION DUE TO MALFUNCTION	2
SMOKE DETECTOR ACTIVATION DUE TO MALFUNCTION	79
HEAT DETECTOR ACTIVATION DUE TO MALFUNCTION	1
ALARM SYSTEM SOUNDED DUE TO MALFUNCTION	50
CO DETECTOR ACTIVATION DUE TO MALFUNCTION	16
UNINTENTIONAL TRANSMISSION OF ALARM, OTHER	35
SPRINKLER ACTIVATION, NO FIRE - UNINTENTIONAL	1
SMOKE DETECTOR ACTIVATION, NO FIRE - UNINTENTIONAL	18
DETECTOR ACTIVATION, NO FIRE - UNINTENTIONAL	3
ALARM SYSTEM ACTIVATION, NO FIRE - UNINTENTIONAL	58
CARBON MONOXIDE DETECTOR ACTIVATION, NO CO	18
FLOOD ASSESSMENT	4
WINDSTORM, TORNADO/HURRICANE ASSESSMENT	8
LIGHTENING STRIKE NO FIRE	1
CITIZEN COMPLAINT	2
<b>TOTAL</b>	<b>3081</b>

#### Fire Losses for 2020

Buildings:	\$1,173,100
Fire, other	\$30,000
Cooking fire, confined to container	\$0
Trash or Rubbish Fire	\$0
Vehicle fire	\$4,000
Road Freight or Transport Vehicle	\$23,000
Brush fire	\$0
Dumpster fire	\$0
Outside Equipment Fire	\$0
Motor Vehicle Accidents	\$0
Oil or combustible liquid spill	\$0
Electrical fire	\$0
Water or steam leak	\$0
Smoke in building	\$0
Alarm system malfunctions	\$0
<u>Windstorm, Tornado/Hurricane Assessment</u>	<u>\$50</u>
<b>TOTAL LOSS FOR 2018</b>	<b><u>\$1,251,550</u></b>

## PERMITS ISSUED/INSPECTIONS

Oil Burners	51
LP Gas	66
Blasting	20
Fire Alarm Systems	302
Storage	18
Tank Installation	43
Tank Removal	28
Brush Permits	265
Inspections performed	519
Fire Drills Conducted	9
Sprinkler	9
Hot Work	2
Tank Truck	3
Plan Reviews	12
Fire Safety Inspection (Quarterly, Alcohol, School, etc.)	83
<b>TOTAL</b>	<b>1430</b>

Fire Prevention activities generated \$ 23,770 in revenue for the town.

## Ambulance Service:

Abdominal Pain/Problems	140
Allergic Reaction/Stings	22
Animal Bite	7
Assault	12
Automated Crash Notification	1
Back Pain (Non-Traumatic)	42
Breathing Problem	187
Carbon Monoxide/Hazmat/Inhalation/CBRN	4
Cardiac Arrest/Death	17
Chest Pain (Non-Traumatic)	108
Choking	6
Convulsions/Seizure	22
Diabetic Problem	25
Drowning/Diving/SCUBA Accident	1
Eye Problem/Injury	2
Falls	423
Fire	3
Headache	24
Healthcare Professional Admission	1
Heart Problems/AICD	13
Hemorrhage/Laceration	32
Industrial Accident/Inaccessible/Entrapment	1
Medical Alarm	2
No Other Appropriate Choice	247
Overdose/Poisoning/Ingestion	40
Pandemic/Epidemic/ Outbreak	5
Pregnancy/Childbirth/Miscarriage	1
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	156
Sick Person	437
Stab/Gunshot Wound/Penetrating Trauma	1
Stroke/CVA	33
Syncope	4

Traffic/Transportation Incident	51
Traumatic Injury	37
Unconscious/Fainting/Near Fainting	56
Unknown Problem/Person Down	75
Well Person Check	8
<b>TOTAL CALLS</b>	<b>2,249</b>

In 2020 the Northbridge Fire Department responded to 2249 requests for an ambulance. All responses were at the ALS-Paramedic level with an average response time of 5 min from dispatch to arrival. The most common reason for requesting an ambulance by far was falls with shortness of breath/ difficulty breathing being the second most common followed by chest pain. There were 12 STEMI alerts transported, 11 Stroke alerts and 6 Trauma alerts. Many of the Stroke alerts went straight to CAT-scan on arrival at the ER which is the gold standard of Stroke care. Ambulance requests for opiate overdoses appear to be on a downward trend this past year, hopefully this trend continues. The ambulances are now carrying low volume/ higher dose Narcan and these have also been distributed to the Police department.

The Northbridge Fire Department is currently staffed by 16 Full-time paramedics and 2 Full-time EMT Basics one of whom is currently enrolled in a Paramedic course, 2 Call paramedics and 5 Call EMT Basics one of whom is enrolled in a paramedic course. Both ambulances are in good running condition and have suffered minimal down time due to mechanical failure during the year.

As have many other EMS departments, Northbridge initially saw a sharp increase in Covid-19 based ambulance calls in the early spring with a decrease and plateau in late summer then another increase in the fall. After initially being unable to secure adequate supplies of PPE from vendors, especially N95 masks, gowns and face shields we were able to obtain them from MEMA and are currently well stocked with gloves now being in limited supply from vendors.

QA/QI shows that staff is following Protocols set by the State of Massachusetts and providing very good care to patients overall.

Respectfully submitted, Lt. Thomas Valdivia, EMS Officer

### **EMT Training:**

EMS Training for this past year was difficult due to Covid-19 limitations. But regardless of Covid-19, we were able to meet the requirements set forth by National Registry of EMTs & MA Office of Emergency Medical Services. It is the goal of the Northbridge Fire Department to meet above the minimum standards for the State EMS Training and Education. With Continued review of protocols, medication reviews and ECGs to maintain the best proficiency for care for the residents of the town of Northbridge.

Ems Training for the year 2020 included 6 mortality & morbidity rounds through Milford Regional Medical Center which entailed protocol review and ems case review as well as education. This training accounted for 14 hours of online training that was taught by a medical director from the emergency department. The protocols that were reviewed ranged from Cold weather emergencies, Stroke & Geriatric emergencies, Cardiac emergencies, and Orthopedic emergencies. Members also reviewed two new protocol additions because of the Covid-19 pandemic. Members also completed EMT National Continued Competency program which consist of 20 hrs. of online training.

Respectfully submitted, Ff/Paramedic Scott Celikbas, EMS Education Coordinator

### **Fire Department Training:**

Like most departments, the fire training for 2020 was exceedingly difficult due to the COVID-19 restrictions. Despite this, our members were able to complete 920 hrs. of training. A large majority of the training was completed online or in small groups and still met all NFPA requirements. This training consisted of basic firefighting skill such as fire behavior, building construction, search and rescue, vehicle extrication, water and ice rescue, rope rescue, interior fire attack, rapid intervention, hazardous materials, and engine and ladder company operations. As we enter 2021, it is our goal to continue the mission of the Northbridge Fire Department and provide a well-trained and educated staff to the public. To accomplish this, we have created a new training platform that will allow all our members to remain safe while meeting the training goals set forth by the training committee. Training in 2021 will consist of online individual training followed by company (small group) hands-on evolutions. In addition to department training, members can attend a variety of classes offered at the Massachusetts Fire Academy. These classes are free of charge and provide valuable education to your firefighters. We would like to recognize FF. Ethan Santiago for his successful completion of the recruit fire training program at the Mass. Fire. Academy. In closing, the members of the training committee would like to thank all the department members for their hard work throughout the year and Chief. David White for his continued dedication, support, and guidance in helping train the members of the Northbridge Fire Department.

Respectfully submitted, Lt. Anthony Genga, Fire Training Officer

### **Fire Education Programs:**

SAFE

18 classes done for the grade Pre-K and K.

We were unable to attend any daycares secondary to covid-19.

We visited NES and Balmer all grades and all classes with Sparky the Fire Dog to help reinforce mask safety with the young kids while in school.

#### **SENIOR SAFE**

The senior center was closed, and all gatherings were canceled due to Covid-19. We had several home visits and installed 6 CO detectors and 9 combination Smoke/CO detectors in Senior Citizens homes.

Although Covid-19 made it difficult to teach in the classroom. We did adapt with the Pre-Kindergarten and Kindergarten classes by joining with the teachers during their remote learning and it went very well.

These programs are funded through Massachusetts State Grants that the Fire Department applies for each year.

Respectfully submitted, Joshua Bennett, SAFE Coordinator

#### **Grants and Donations:**

The department received several Grants and donations during 2019. We received grants from the Department of Fire Services and Massachusetts Emergency Management Agency, Department of Homeland Security and FEMA. Without these grants and donations, we would not have been able to acquire equipment, training and Public Services.

#### **Emergency Management**

This past year, due to the Covid-19 Pandemic, it has been extremely difficult on our community as well as our first responders. The pandemic has tested all of the departments but especially the Health Department and the Emergency Management Department. We have been moved to areas that we have never been to before and have had to learn a lot as we went along. We continue to assess the Pandemic each day in order to make our community as safe as possible. Emergency Management has worked with all the towns departments throughout the course of this year, especially with Jeanne Gniadek, the Board of Health Administrator, and the Towns Infectious Control Nurse Ann Labonte, who have worked long and hard trying to solve many of the problems that have arisen during this pandemic. I would like to thank both of them for their tireless effort and education during these unprecedented times.

#### **Goals**

The Northbridge Fire Department has had a very busy year in 2020. The department continues to move forward toward achieving the goals to make the Northbridge Fire Department the best it possibly can be. We continue to move forward on the four goals that were set forth in 2018. The first goal was to increase the staffing, both in the full-time ranks as well as the call firefighters. The second goal was to train the department to a high level, in order to better protect the

citizens of the community. The third goal was to re-organize the department by re-writing the departments policies and creating standard operating procedures. The fourth and final goal is to replace both fire stations. Both stations are beyond rehabilitation and need to be replaced.

### **Increased staffing**

The departments full-time staffing is currently at 15 Firefighter/Paramedics and 2 Firefighter/EMT's. The full-time staff work in 4-person groups that man the main fire headquarters 24 hours each day, 365 days each year. This year we were able to add the position of Fire Inspection Officer. This position will run the day to day needs of Fire Prevention for the department. This position will boost our daytime coverage to 5-people during the daytime when our call firefighters are at work.

This past year the department has tried to recruit more call firefighters. To this date we have been able to hire a total of 9 call firefighter candidates. These candidates are now in recruit training and should be ready to begin responding by May.

### **Training**

We continue to implement the training policy that was implemented last year, whereas each member of the department is now required to train for a minimum of 50 hours each year. Most of this training is held in-house each month. Members are encouraged to take classes through the Massachusetts Fire Academy as well as Fire District 7. Two members of the Northbridge Fire Department, Firefighter Nicholas Shelburne and Firefighter Jason Picard are now members of the District 7 technical rescue team. The full-time firefighters also train 2-3 hours on every shift unless interrupted by emergency calls. This training is important to maintain the firefighter's skills and knowledge.

### **Re-organization**

In July of 2019, the department began implementing Policies and Standard Operating Procedures. As we go forward, we continue to evaluate and make adjustments to our Policies and Procedures to ensure that the department has a solid groundwork from which to operate from. In 2020 the department made more moves within the organizational structure of the department by adding a full-time Fire Inspection Officer, Lt. Nick Shelburne and 3 new call Officers, Lt. John Sheridan, Lt. Scott McKeown, and Lt. Jason Picard. The addition of these Officers now brings us into compliance with our organizational structure by having a supervisor for each group of firefighters within the department. This makes the fire department safer and more efficient under emergency conditions.

### **Fire Station Replacement**

In June of 2019, the Building Planning and Construction Committee awarded Kastle Boos the contract to perform a feasibility study to program, locate and estimate a new fire station. In June of 2020, the new fire station passed unanimously at Town Meeting and then passed at the annual town election. We are currently moving forward with getting the building fully designed and are

hopeful to begin construction later this year. The Northbridge Fire Department would like to thank all the citizens of the town for their overwhelming support of this project and look forward getting this project complete.

I would like to thank the officers, firefighters, and EMTs of the department for their support and dedication to duty. I would also like to thank the families of the firefighters and EMTs for the support they have shown throughout the years. Without their support it would be very difficult to operate the department. The citizens of Northbridge should be proud that the department is staffed by dedicated, qualified, and professional personnel that take an active interest in serving their community.

Also, I would like to extend my thanks to all the Town Officials I have worked with this past year, and especially to the citizens of Northbridge for their help and support during the past year. I have appreciated the respect and generosity you have shown to me and the members of the fire department.

Moving forward, the department will continue to provide the citizens with the professional and dedicated service that they have enjoyed over the past many years. I will continue to adjust the department to make our Fire Department the best that we can possibly be while also being fiscally responsible.

Respectfully submitted,  
David M. White, Fire Chief/EMD



## **CODE ENFORCEMENT**

The following is a report of the Code Enforcement Department for Calendar Year 2020.

### **INSPECTOR OF BUILDINGS**

A total of **544** building permits were issued in 2020 with a report as follows:

13 Single Family Homes	26 Inground & Above Pools
7 Demo	1 New School
225 Residential Renovations	15 Foundations
65 Insulation	49 Solar Systems
105 Strip & Reroof	38 Commercial Renovations

Effective February 19, 2011, (271 CMR 9.02) sheet metal permits are required to perform sheet metal work. A total of 20 sheet metal permits were issued in 2020.

### **PLUMBING INSPECTOR**

A total of 190 Plumbing Permits were issued during Calendar Year 2020 with a report as follows:

13 Single Family Homes	11 Miscellaneous Non-Residential
8 Dishwashers	68 Residential Renovations
75 Water Heaters	6 Commercial Buildings
1 New School	8 Mop Sinks

### **GAS INSPECTOR**

A total of **190** Gas Permits were issued in 2020 with a report as follows:

13 New Homes	23 Underground gas line
4 Generators	8 Fireplaces
32 Water Heaters	13 Gas Tests
8 Boilers	3 Dryers
27 Furnaces	5 Sewer Connections
48 Residential Renovations	6 Dish Washers

## **ELECTRICAL INSPECTOR**

A Total of **357** Electrical Permits were issued in 2020 with a report as follows:

13 New Homes	22 Non-Residential Renovations
16 Miscellaneous Non-Residential	9 Temporary Services
36 Service Changes	9 Above Ground Pools
191 Residential Renovations	6 In-ground Pools
0 Solar facilities	
7 Generator's	
9 Security Systems	
39 Residential Solar Systems	

### **TOTAL REVENUES FOR THE CODE ENFORCEMENT DEPT.**

Building Permits	\$124,918.36
Certificates of Inspection	3,086.00
Sheet Metal Permits	1,545.00
Sidewalk Sign Permits	75.00
Plumbing & Gas Permits	34,096.00
Electrical Permits	56,776.00
	<b>\$220,496.36</b>

Respectfully Submitted,

James S. Sheehan Jr., Inspector of Buildings  
Jason Schilinsky, Assistant Building Inspector  
George Duhamel, Electrical Inspector  
Jeff Grenier, Assistant Electrical Inspector  
Robert Harris, Plumbing & Gas Inspector  
John D'Agostino Assistant Plumbing & Gas Inspector  
Deborah M. Rosebrooks, Administrative Assistant

## WEIGHTS AND MEASURES

The Northbridge Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects seals or condemns the devices tested. Additionally the department inspects prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of firewood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed, and the correct fuel oil deliveries slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal prosecutions.

During 2020 the Northbridge Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A device condemned cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned or not sealed tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales). The COVID-19 pandemic restricted access to retail inspections to keep Weights and Measures officials safe. Hopefully, they can return to normal inspections in 2021.

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region chair of the Law and Regulations Committee. These laws and regulations range from the basic weights and measures laws to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. The model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale. He also serves on the Massachusetts Weights and Measures Association board of directors.

A special effort continued this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and

credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the year. Advanced security features are included as new gas dispensers replace the old ones. No instances of skimmers were found in Northbridge.

In 2020 fifteen different inspections were conducted, six devices were adjusted, and no reinspections were performed. Over one hundred sixty-five devices were inspected, adjusted, and sealed. No devices were condemned as not meeting legal standards. Three Item Pricing inspections for food stores/food departments took place. Four retailers received Price Verification [scanning] inspections covering 29 scanners. No retailers did not meet the required 98% accuracy requirement. Merchants who do not meet legal requirements for these inspections are directed to comply and appropriate civil citations issued. The results of these inspections as well as adjustments to gasoline pumps saved consumers and merchants over \$9,856.00 in Northbridge while over \$14 million was saved Commonwealth wide (Division of Standards 2018 Annual Report covering all state and local inspections). Two complaints were filed with Weights and Measures regarding gasoline stations and retail stores during 2020 and resolved. As new businesses opened in Northbridge, they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures. The department of Weights and Measures will continue to meet its statutory objective by conducting required inspections and educating consumers and merchants on the importance to both of *“EQUITY IN THE MARKETPLACE.”*

Respectfully submitted,  
Louis H. Sakin, Inspector  
Weights and Measures

## **SAFETY COMMITTEE**

The Northbridge Safety Committee (NSC) Committee is an advisory committee and reports directly to the Board of Selectmen. The NSC met five (5) times during the year.

The NSC received inquiries, complaints and investigations which included safety designs; site plan reviews; traffic calming; crosswalks; parking restrictions; speed limit and traffic safety signage; proposed housing, senior living and planned business developments; retail marijuana facilities; and parking and pedestrian safety issues. Other topics addressed included potential safety hazards and improvements, traffic circulation and studies, traffic sign replacements, infrastructure, road/sidewalk construction and neighborhood impacts.

As a result of the “town-wide” COMPLETE STREETS Tier 2 Grant Application, the Town received funds under the Safe-Routes-To-School (SRTS) program and completed temporary measures to address and improve traffic and pedestrian circulation, student drop-off/pick-up at the Middle School and Linwood Avenue.

Recommendations for all NSC Meeting Agenda topics were forwarded to the Board of Selectmen and interested parties.

I would like to thank each member of the Northbridge Safety Committee and all Town Boards & Committees that provided assistance and guidance in the decision-making process of this Committee.

Respectfully submitted,

**James Shuris, P.E., MBA - Chairman**

James Shuris, P.E., MBA, DPW Director & Town Engineer

Walter Warchol, Police Chief

David White, Fire Chief

Gary Bechtholdt, Town Planner

Peter Bedigian, Businessman

George Murray, Selectmen’s Representative

George Simmons, Facilities Director/School Department

### Alternate Members:

Jamie Luchini, DPW Highway Superintendent

James Sheehan, Building Inspector & Zoning Enforcement Officer

Timothy Labrie, Police Lieutenant

## **NORTHBRIDGE PUBLIC SCHOOLS**

### **Mission**

The Northbridge Public Schools, in partnership with students, families and the community, provide a robust educational experience that inspires critical thinking, collaboration and creativity. We strive to cultivate resilience, personal responsibility and effective communication skills in all students to ensure their social-emotional well-being and personal success.

### **Vision**

The vision of the Northbridge Public Schools is for all students to engage in an inclusive and innovative learning environment that cultivates respect and ownership and empowers them to succeed in an evolving local and global community.

### **Core Values**

- We believe respect and appreciation for diversity is essential.
- We believe all students are capable of achieving personal greatness.
- We believe problem solving and perseverance are critical to success.
- We believe teaching and learning should be joyful.
- We are committed to the continuous improvement of our school system.

## **NORTHBRIDGE SCHOOL COMMITTEE**

The Northbridge School Committee is committed to the mission of the Northbridge Public Schools to partner “with students, families and the community, to provide a robust educational experience that inspires critical thinking, collaboration and creativity; to strive to cultivate resilience, personal responsibility and effective communication skills in all students to ensure their social-emotional well-being and personal success.”

Additionally, the committee works to operate in an open and transparent manner, to seek the input of the community, and to advocate on behalf of our schools, locally and statewide.

The committee welcomed two new members throughout the year. Allan Richards was elected at the Annual Town Election in June, filling the expired term of Bethany Cammarano. In July, Kathryn Atchue was appointed to fill the expired term of Robert Dziekiewicz, which went unfilled at the election. We thank both Mrs. Cammarano and Mr. Dziekiewicz for their service and support of the students of Northbridge. Brian Paulhus was also re-elected to a three-year term in June, continuing his tenure on the committee.

This past year brought unprecedented challenges to the school district due the COVID-19 Pandemic. In March, Superintendent McKinstry joined other Massachusetts Superintendents of Schools and temporarily closed our school

buildings for two weeks and began working on a plan to provide continued educational opportunities for our students. Two days later, Governor Baker issued an order to close schools through April 7th. As you know, our school buildings never re-opened for the rest of the school year, and our district quickly converted to a remote-only mode of education.

Over the summer, district administration worked to develop a Reopening plan for our schools for the fall. The committee reviewed the initial plan in late July, and in August voted to support the superintendent's recommended plan, which include a remote start for our students. The plan included the intent to transition to a hybrid model after the 1<sup>st</sup> Quarter. That plan was further approved by the committee in October.

In March, the School Committee voted to approve its FY21 School Budget. The total proposed operating budget was \$28,851,528, which represented an increase over FY20 of 1,318,721 (or 4.79%). Unfortunately, this did not represent a level-services budget and there were some adjustments made, along with some position reorganizations to better meet the needs of our students and priorities of our district strategic plan. Town meeting voters unanimously approved the budget. More than half of the funding for our school budget (\$15.6M) was through Chapter 70 State Aid.

In April, the School Committee voted to modify our student fees for athletics and clubs. The modifications included a reduction in athletic fees at the high school from \$250 per sport, to \$225 for the 1st sport, \$150 for the 2<sup>nd</sup> sport, and \$100 for the 3<sup>rd</sup> sport. Club fees were also decreased from \$35 per club to \$25.

At the June town meeting, voters unanimously approved a \$2.9M project, in partnership with the Massachusetts School Building Authority, to replace the two 64-year-old boilers at the Middle School.

The Building, Planning and Construction Committee oversaw the installation of a new turf, track, lights, and bleachers at Lasell Field, and the project was completed in time for our fall athletic events.

Incredible progress continues with the construction of the new "Northbridge Elementary School." The project remains on budget and on time for a Fall 2021 opening.

The committee approved contracts with various bargaining units in 2020, instructional assistants, cafeteria, and custodial staff.

The Northbridge School Committee would like to acknowledge the countless parents, businesses and community members who continue to step forward in support of our schools. Each year, countless people raise funds to support our extracurricular and athletic programs, but this year we have seen incredible

outpouring of support and generosity for our school-based food pantries (at Balmer School and the High School). On behalf of the students, and families of the Northbridge School district thank you to all who have contributed.

Finally, the committee would also like to share our gratitude with Superintendent McKinstry, all our school and district administrators, teachers and staff, community members and parent volunteers who worked on our reopening plan and continue to prioritize the health and safety of our students and staff, while providing the best possible education and support our students' needs amidst such unique and challenging limitations.

Respectfully submitted,

Michael LeBrasseur, Chairman

Brian Paulhus, Secretary

Kathryn Atchue

Steven Falconer, Vice Chairman

Allan Richards

### **School Department**

Northbridge Public Schools has experienced a year like no other in 2020. It started with a district closure due to the COVID-19 pandemic on March 12th, 2020, that was originally slated to be a few weeks long. We could never have predicted nor been prepared for such an event, but we quickly put together a plan to offer our students both asynchronous and online opportunities to continue their learning during what we had hoped to be a temporary closure. Unfortunately, the closure lasted through the end of the school year and required us to cancel all spring sports, activities and events. It was a very difficult end to the school year, particularly for our seniors, but despite the dire circumstances of their last quarter, they displayed poise, resilience and determination. We were all very proud to finally watch them graduate in a slightly unconventional, though lovely, parking lot graduation in August.

As the pandemic continued through the summer, the district had to prepare for a very different 2020-2021 school year. We used our time to develop a comprehensive reopening plan which included a blueprint for our transitions through the various learning models (remote, hybrid and in-person), as well as details about our technology platforms and devices, staffing models, instructional resources, and various student supports we would provide. It also included details of how our schools would meet the health and safety requirements issued by the Department of Elementary and Secondary Education, as well as the Department of Public Health, and our local Board of Health.

The development of this plan required several weeks of planning and collaboration meetings with five different task forces comprised of students, staff, parents, administration, community members, medical professionals, and other municipal stakeholders, as well as several weeks of collaborative leadership meetings and input and approval from the School Committee. This



plan can be found on our district website at the following link: <https://www.nps.org/district-information/superintendents-pages/news/81520-nps-reopening-plan>

In order to ensure that all students were able to participate in the first phase of our reopening plan, which was a remote learning model for all students except our pre-schoolers and high needs students, the district had to distribute over 700 Chromebooks to students across the district, as well as over 100 hot spots. All of our staff members did a phenomenal job providing high quality education to our students throughout this first (remote) phase of our plan, and they continued to rise to every challenge as we transitioned to a hybrid model on November 30th and will likely continue in a hybrid model through the spring.

Our Food Pantries at both the high school and Balmer school were extremely busy throughout the spring and summer of 2020, and they continue to service many of our families throughout the school year. We have had so many members of the Northbridge community make monetary donations, as well as donations of needed items throughout the year, we cannot thank them enough.

This summer of 2020, the Northbridge Public Schools also saw a long-awaited dream of having turf fields become a reality. Our new *Lasell Field* opened for business and hosted a few of our fall sports that were allowed to play with COVID protocols in place. Unfortunately, football was not one of those sports, but we are looking forward to seeing our Northbridge Rams play a Fall II (winter) season on the new field.

On June 15, 2019, we celebrated the start of construction on a brand new PK-5 school, the new Northbridge Elementary School, on the same site as the current Balmer Elementary School. As of December, 2020, we are still on-time and under budget for this project, and anyone who drives by can see the amazing fruits of the many years of planning that went into the design and development of this incredible school building. We are all looking forward to the opening of our new building for the 2021-2022 school year.

Despite the difficulties the pandemic has brought to our district and our community, the Northbridge Public Schools have continued to work hard to develop innovative ways to help our students learn and to support them socially and emotionally each and every day. Every member of our NPS community has faced this challenge with courage and determination to provide the best possible education and the safest learning environment for our students.

We are always extremely grateful for the support and generosity of the Northbridge community, and we look forward to a safe and healthy 2021.

Respectfully submitted,  
Amy McKinstry, Superintendent, NPS

## **Fiscal Report**

The School Committee's approved budget for Fiscal 2020, which covered July 1, 2019 – June 30, 2020 totaled \$27,532,807. Final expenses for FY20 came in 5.27% under budget at \$26,080,890. While students continued their learning remotely, the COVID19 pandemic resulted in our physical school building closing from mid-March through June 2020. This closure resulted in a decrease in spending in specific operating budget line item accounts contributing to the FY20 budget coming in under budget. Some specific examples of line items that came in under budget due to the closure include, but are in no way limited to, in district transportation, out of district transportation, substitutes, overtime, utilities, and athletics. Final FY20 operating budget expenses were funded by a town appropriation of \$23,839,465, federal and state grant funds in the amount of \$821,480, and school department revolver funds in the amount of \$1,419,944.

The School Committee's approved budget for Fiscal 2021, which covers July 1, 2020 – June 30, 2021 totals \$28,851,528. This represents a 4.79% increase over the original approved FY20 budget. The two primary drivers behind this budget increase are salaries and out of district special education tuition and associated transportation. For the eighth year in a row, the Governor's proposed Chapter 70 funding for FY21 was only proposed to increase by the minimum required amount per student. For FY21, this initial increase translated to \$30 per student, or \$62,220 total. This increase, however, did not come to fruition and for FY21 Chapter 70 funding was level funded to the amount received in FY20. As such, the school department's appropriation, which had increased by \$476,789, was reduced at the Fall 2020 Town Meeting by \$62,222 for a total appropriation for FY21 of \$24,254,032. When the FY21 budget was originally approved, grant funds in the amount of \$1.1M were anticipated. However, due to the pandemic, FY20 grant funds did not need to be fully utilized in FY20 and were allowed to carry over to FY21. This resulted in total available grant funds that pay for expenses identified in the operating budget of \$1.4M. School department revolver funds will make up the difference between the operating budget and appropriation and grant funds. FY21 has been trending under budget thus far and it is expected that less revolver funds than originally planned will be utilized. This will allow for additional funds to roll over and help fund FY22.

Separate of the funds identified that pay for expenses identified in the operating budget, the district also received hundreds of thousands of dollars in grant funds to help with costs associated with the COVID19 pandemic and to implement school distance learning.

The School Department was fortunate to again receive funds for capital projects at the June 2020 rescheduled Spring Annual Town Meeting. The School Department received \$40,000 for replacing HS stair treads and \$27,000 for repairing the HS sprinkler pipe system. Additionally, through a partnership with

the Massachusetts School Building Authority, the district received a reimbursement grant to fund 58.58% of eligible project costs associated with replacing two 65+ year old steam boilers at the Middle School. The town voted to fund the remaining 41.42%. The total project cost was estimated to be around \$2.9M, but based on bids that came in at the end of December 2020, the project is expected to hopefully come in much less. The boilers are expected to be replaced in the summer of 2021.

Respectfully Submitted,  
Melissa Walker  
Director of Business and Finance

### **Curriculum and Instruction Report**

Per the mission of the Northbridge School District, we continue to prepare our students to become responsible, contributing members of society by providing a challenging, rigorous educational program which will maximize academic achievement and enable intellectual, physical, social and emotional development in an atmosphere which promotes creative and critical thinking. As such, it is the goal of this department to ensure all students in the district are being taught and are able to access the required curriculum (Common Core State Standards and MA Curriculum Frameworks) at each grade level; instruction is being delivered in a variety of ways to maximize learning for ALL students; and, assessments are skills-based and authentic ensuring that the data derived from them accurately monitors student progress toward mastery of the standards. In order to accomplish these goals, the curriculum department provides teachers and administrators with ongoing professional development, opportunities to participate in various committees and focus groups, resources and supplies, coaching support, and administrative guidance.

The district is in the third school year of implementation of our 2019-2021 District Strategic Plan, focusing on student health and well-being, increasing academic rigor and student achievement, and improving both communication and culture across the district, as well as with families and community members. The vision of the Northbridge Public Schools is for all students to engage in an inclusive and innovative learning environment that cultivates respect and ownership and empowers them to succeed in an evolving local and global community. We believe that, if we develop and foster a safe, healthy and inclusive school culture and community that supports each individual's social-emotional well-being and provides students with rigorous and authentic academic experiences then we can ensure the individual personal success of all members of the school community. The three strategic objectives outlined in this plan provide direct steps to addressing the District's continued improvement:

- Develop and sustain a safe, healthy and inclusive environment that supports social-emotional learning and risk-taking and fosters the well-being.
- Enhance and support the continued development and implementation of a rigorous and engaging curriculum, evidenced by student-centered and inclusive classroom practices and challenging, performance-based assessments.
- Foster a culture of collaboration, community, and accountability between and among students, staff, family and community stakeholders.

Some of the activities that took place throughout the year that supported the goals of our plan included:

- In support of the school reopening plan, professional development for teachers and technical support training on the McGraw-Hill learning management system.
- Provide ongoing opportunities for teachers to view one another's teaching and have collaborative discussions about instructional practices.
- Provide families and community members with opportunities to participate in workshops and presentations that will help them better support their students' academic and social well-being.
- Publish home-school newsletters that communicate several activities and strategies that parents can use at home to further benefit their child's education.
- Provide opportunities for teachers in the same subject areas and across grades, opportunities to work together to ensure that there are no gaps in instruction of standards across grade levels.
- Continuing with the implementation of a universal (academic) screener K-8
- Aligning academic reports (K-8) to help inform instruction in order to improve oral reading fluency and reading comprehension
- Provide tiered level of support to meet the academic and non-academic needs of all students
- Provide 8th grade students with opportunities to complete meaningful student-led, non-partisan civics projects

The district leadership team continues to use “Northbridge Norms” to provide teachers with a concise description of what good teaching and learning look like in the Northbridge Public Schools.

### **Well-structured lessons**

Northbridge Public School educators design rigorous, inclusive, standards-based lessons and activities that provide **ALL students** with multiple learning opportunities.

Northbridge Public School students can articulate what they are supposed to know and be able to do in a way that clearly reflects standards-based learning.

### **Student engagement**

Northbridge Public School educators facilitate student-centered learning by providing **ALL students** with high-interest learning tasks, real-life applications that promote higher order thinking skills, and effective and actionable feedback.

Northbridge Public School students are active learners who engage in higher order thinking and have meaningful classroom discussions about the learning with their teachers and peers.

### **Meeting diverse needs**

Northbridge Public School educators provide **ALL students** with multiple and varied learning and assessment opportunities that take into consideration their social and emotional needs, cultural differences, and multiple intelligences.

### **Adjustments to practice**

Northbridge Public School educators use formative and summative assessment data, as well as qualitative feedback from **ALL students**, to inform their lessons and drive daily instruction.

### ***Every Classroom . . . Every Student . . . Every Day . . . Life Ready . . . Future Ready!!!***

As an approach to address academic needs of students due to the unanticipated school closure in March, this year we are using curriculum-based assessment tools to monitor the progress of lower-performing students. It is our belief that providing students with multiple and varied learning opportunities and assessments based on their diverse needs will make them better thinkers, learners and problem solvers.

NPS continues to collaborate with district administrators in Auburn, Millbury, Dudley-Charlton, Uxbridge, Mendon-Upton and Douglas. The curriculum directors from these districts meet monthly to discuss cross-district opportunities, as well as problems of practice. We are currently involved in professional development opportunities with these districts. As part of the ongoing professional development planning cycle, Northbridge Public School District reviews multiple sources of data to identify the focus of the professional development. Professional development opportunities are identified through the following sources of data:

- District Strategic Plan--Establish improvement with measurable goals expressed in terms of desired outcomes and within the context of the district's priorities.

- Evaluation of Professional Development--Monitor effectiveness of the professional development activities through various data sources.
- Additional Sources--Analyze the following information in order to refine or expand the focus of the professional development plan:
  - MCAS Student Performance Data
  - DIBELS Universal Screener
  - Revisions of the Massachusetts Curriculum Frameworks
  - Results of Professional Development Needs Assessment
  - Feedback from building administration
  - Feedback from the Curriculum Coach, Department Chairs, and/or teacher leaders

All of these opportunities allow our staff, and theirs, to gain a plethora of new teaching ideas and strategies from one another and form collaborative partnerships that enhance the learning for all students.

The curriculum department is also getting ready to launch a series of after school professional development workshops in March. This annual event will be open to all NPS staff, as well as staff members from our collaborative. We will be surveying staff at the end of January in order to create a menu of courses to meet their individual needs. In addition to our district professional development goals and offerings, each building is working diligently to support their teachers in meeting their individual and building goals.

With the understanding that teachers are using McGraw-Hill program resources to plan instruction during remote, hybrid and in-person learning models, teachers at Northbridge Elementary School, W.E. Balmer Elementary, and Northbridge Middle School are using student performance data and information gathered from cross-grade level curriculum alignment meetings, to improve instruction. Staff participated in professional development that offered a variety of training provided by McGraw-Hill, the Mind Institute, and in-district staff. The purpose of the training is to support instruction, student engagement, social/emotional learning, and integration of technology. We have also received a grant to support students in grades K-5 in mathematics. ST Math has been added to the curriculum as a supplement to the core curriculum. It is our hope that this added resource will provide students with a deeper conceptual understanding of mathematical concepts through a differentiated approach. In addition, with the guidance of the Director of Curriculum and Curriculum Coach, teachers in eighth grade developed a student-led, non-partisan civics project for each student. Teachers at Northbridge High School are using student performance data and information gathered from cross-grade level curriculum alignment meetings, to improve instruction. Through the use of Edualstic, teachers have access to student data in real-time to help guide instruction.

The curriculum and instruction department continues to assess the needs of our students and teachers in order to provide necessary and appropriate resources

and professional development to ensure the success of ALL students in the Northbridge Public School District. We strive to provide coherent learning experiences that are systematic, purposeful, and structured over a sustained period of time with the goal of improving teacher practice and student outcomes.

Respectfully Submitted,  
Jill Healy, Director of Curriculum, Instruction & Assessment

### **Pupil Personnel Services**

The Northbridge Public Schools serves approximately 397 students with disabilities between the ages of three and twenty-two. The services are intended to provide direct instruction for students identified with one or more of the following disabilities: autism, communication impairments, developmental delays, emotional impairments, health impairments, intellectual impairments, physical impairments, and specific learning disabilities. The Northbridge Special Education Department provides a continuum of services to meet the individual needs of the students. These services are provided in a variety of settings within each of our schools to ensure student access to the curriculum, setting, and life of the school. In addition to the special education programs provided within the district, Northbridge currently has 28 students who attend private or public day schools or residential programs throughout the state.

The past year has been unprecedented in education as the community and the rest of the world has faced challenges brought forth by COVID-19. The schools were faced with a closure from March to June 2020 as Governor Baker mandated a shutdown to reduce exposure to the virus. When new information about transmitting the virus was shared, schools were able to implement safety precautions to allow students in the buildings. Our Extended School Year program had their first day on July 6<sup>th</sup> and we initiated a hybrid model for instruction with half the student in-person while the other half streamed into the classroom from home. This occurred for two days then switched allowing the students at home to be in school for two day. This took place over five weeks. The feedback and data gained provided essential information which was used in the reopening plan for the start of the school year.

In September the District began instruction with a remote model that had the majority of the students receiving their education through a virtual classroom. The model had many benefits as it provided opportunity for students to learn in a safe environment. Students whose disability limited their access to instruction through a virtual classroom would have difficulty learning remotely. In response the District invited these students to come into the schools and receive their services within the program setting. Full precautions were taken to ensure the safety of the students and staff who would be sharing the physical classroom. A

cleaning regiment and personal protective equipment was provided to staff and students.

The District moved to the hybrid model of instruction starting in December as further guidance was given regarding distancing requirements and procedures for individual's safety. The shift required significant planning by the teachers and administration to provide special education services which would meet the individual needs of the student. The staff did a fantastic job organizing a schedule which serviced all students. The resiliency of the students was also highlighted as they moved from each form of instruction without an issue.

Moving forward the Pupil Personnel Department is continuing to work with families, teachers, and administration to improve instruction and systems for students. The focus will be a full return to classrooms and developing practices which both support a return to normalcy as well as continued advancement of instruction.

Respectfully Submitted,

Greg Rosenthal, Director of Pupil Personnel Services

### **Technology Department**

**Mission:** The Northbridge Public Schools' Technology Program is dedicated to enhancing teaching, learning and administration through the effective use of information technology while providing students with the skills required in an increasingly technology-based society.

The Technology Department in the Northbridge Public Schools has a staff of seven personnel positions serving 5.8 FTE positions: Director of Educational Technology, Information Systems Manager, (2) Technology Support Specialists, and three Instructional Technology Specialists, one FTE, one .5, and one .3 (1.8 FTE). In addition to staffing, the Technology Department budget includes line items for hardware, software, services, supplies, repairs, travel, and conferences. 2020 was largely focused on meeting the needs of remote learning while continuing our efforts on improvements to the technology infrastructure and network.

In addressing these items, the highlights include:

1. Deployment of over 1000 new remote learning devices and over 100 Wifi Hotspots to meet the needs of Remote Learning
2. Launched multiple Remote Learning Platforms from K-12 including Clever (SSO portal); McGraw Hill LMS Gr K-8; Edulastic Gr 9-12; ST Math; SeeSaw; and Zoom
3. The replacement of a new district security camera system
4. Implementation of a new firewall



5. Continuation of Network improvements and configuration of spanning tree.
6. Upgrade to Windows 10

2020 was an unprecedented year due to the COVID-19 pandemic and mandated school closures. All MA schools were forced to pivot in early spring to support remote learning. We worked with the administration from each school to determine the technology needs of our community and staff. This needs survey led to procuring and deploying over 1000 remote learning devices including Chromebooks and iPads. Additionally, multiple Wifi Hotspots were provided to families to provide internet access to those without services. The team also worked with outside agencies supporting our students to provide internet access. As the district moved to a hybrid learning model, teachers classrooms were reorganized and outfitted with video cameras, microphones and document cameras to help support asynchronous learning. The NPS technology team developed and implemented many procedures to help manage technology needs and requests during this time. A technology registration process was created to manage the device requests and assignments. An online Technology Support Desk was created to help families find resources to support their students at home and report issues. The team also provided on site technology support and training for families and staff.

Due to COVID-19, additional Software platforms were deployed to help students and staff access online learning systems more efficiently. ZOOM was purchased and used as the district video conferencing system to allow for break out rooms and other premium features. Clever, a single sign on platform that connects learning applications seamlessly was launched allowing a streamlined login experience for both staff and students. Clever connects our Student Information System (SIS) to over 13 different applications. The District implemented two new Learning Management Systems (LMS): McGraw Hill for Gr K-8 and Edulastic for Gr 9-12. The LMS systems provided an online curriculum in Math, English Language Arts, Science and Social Studies. Other systems implemented were ST Math Gr K-5 and SeeSaw PK-4. All expenditures relating to the COVID-19 pandemic were obtained through the CARES Act and are not at the expense of the district.

As we started the year, our continued focus was on improving the technology infrastructure and network redesign initiated in 2019. Despite the interruption of COVID-19 and school closures, we were able to complete many projects including enabling spanning tree protocol (STP) ensuring there are no redundant paths in the network.

With Windows 7 end of life scheduled for January 2020, we were forced to upgrade our windows devices to Windows 10. Additionally, we replaced all Food Services Machines with new POS devices dramatically improving the checkout process.

The district moved forward with the installation of a new camera security system. Through a security grant, additional cameras were installed at each of the buildings. Capital funds were used to upgrade the camera software system and add additional video storage.

With new threats in cyber security every day, NPS decided to migrate the existing firewall in July to a new managed service providing better security and control needed to improve overall cybersecurity strength. Having a managed service helps close security gaps and better prevent data breaches.

Even though COVID-19 made things more challenging for 2020, the NPS technology team worked tirelessly and continued to provide exemplary and timely support to all the students and staff throughout the district. The team was forced to adjust and adapt on a daily basis in order to achieve our objectives and deadlines. Despite the successes of this year, the team continues to strive for excellence and is already preparing improvements for the upcoming year.

Respectfully Submitted,  
Julie Fields, Director of Educational Technology

### **Northbridge Public School Nurses**

Northbridge Public Schools employs 5 full time registered nurses and 2 part time registered nurses. Each school in the district has nursing coverage throughout the school day.

From January through March 12, 2020 school nurses saw students for sick visits, screening, first aid and emergency care, medications, and worked with interdisciplinary groups to plan for high needs students. During the school closure, nurses followed up with our high needs students weekly via email. We participated in Student Support Teams, and planned for safe reopening in the fall, as well as virtually attending education sessions for COVID education.

Since school resumed in September, nurses have done ongoing COVID education, Personal Protective Equipment(PPE) and procedure training, and caring for the students and staff who were in the building, as well as following up with remote students to monitor their health needs. We are in regular communication with the Northbridge Board of Health and assist with contact tracing and advising families who are affected by COVID. We have followed up with every individual who has tested positive for COVID, who is ill and in need of testing, as well as with every student and staff member who is identified as a close contact. We share these numbers with the Administration for planning and reporting to the community.

Dr. Dahl retired as the District's School Physician in December, and Dr. Elizabeth Siraco joined us as our School Physician in January. We are grateful to Dr. Dahl for his many years of service to Northbridge Public Schools.

Respectfully submitted,  
Lori Johnson, RN, BSN, M Ed, School Nurse Leader

### **NPS Facilities, Maintenance, Custodial and Grounds Department**

While the start of the 2020 year was typical, the finish was anything but. Our goals set forth for the Facilities staffs were met and exceeded with regard to work requests and building operations. All of which is outstanding considering the challenges we faced starting in March of 2020.

Northbridge Facilities Department installed HEPA filtration systems in every classroom throughout the district. They also installed the filtration system in offices at each location. The Facilities staff installed plexiglass panels in each and every classroom to accommodate COVID related concerns. Supplied all classrooms and students with microfiber cloths, as well as provided the teaching staff with disinfectants and cleaners to accommodate COVID related cleaning. Northbridge Facilities staff is constantly monitoring air quality and addressing any issues as needed. We also have staff assigned exclusively to sanitizing throughout the buildings during the course of the typical school day.

Northbridge Public Schools have continued as part of our Green Communities Grant funding, the upgrade of the Northbridge High Schools BAS (Building Automated Systems). The awarded contractor ATC installed VAV (variable air volume) controls and associated valves, throughout the Northbridge High School, allowing us to control heat and air conditioning in various offices and small classroom areas. We will continue our successful relationship with the Green Communities Grant to help further our building upgrades.

Aligning our district with National Grid rebates and incentives, along with the Green Communities Grants, we continued our LED upgrade for the Northbridge Middle School and Northbridge High Schools. The process was started planning three phases of lighting upgrades at the Northbridge Middle School and four phases at the Northbridge High School. Phase one and Phase two have been completed at both locations

The new Lasell Turf field is completed, bleachers and lighting have been installed and the field is ready for use. With the new COVID restrictions, unfortunately we have yet to utilize the field for football but the soccer teams did have a chance to use the field and enjoy the new turf. The implementation of a new facilities use program will allow us to also schedule and track the field usage.

Our ongoing building project at the Balmer School is currently on time and on budget to be completed June of 2021. The project is ongoing with meetings held weekly and town building committee meetings held monthly to discuss progress and other changes as they arrive. We have started the process of packing teaching materials and other staff necessities. With the official move set for the day after the last day of school, we will be prepared for a successful transition for staff and students. The anticipated schedule is to start the demolition of the existing building in the month of July 2021. Students and staff will begin the 2021/2022 school year in the brand new Northbridge Elementary School.

Respectfully Submitted,  
George Simmons, Director of Facilities

### **Department of Food Service**

Aramark Education is currently contracted as the Northbridge Public Schools food service partner. The Northbridge food service department oversees all aspects of the breakfast and lunch programs within the four schools in the district. In addition, we participate in the commodity food distribution program, harvest of the month, farm to school and fuel and monthly promotions, remote meals for the school year and this past summer remote meals were offered to all children in community for free.

We are constantly working to make changes to your child's menu that will introduce them to healthier choices, including fresh fruit and vegetables from local farmers and whole grain products. We feel strongly about providing students with the freshest and most balanced meals possible. We work with parents and the school nurse to provide students affected by all allergies and sensitivities with a wider variety of options. By working together, we are able to keep food safe and delicious.

All breakfast and lunches are free for this school year. Remote lunch pick-up for meals are available at Edward Balmer Elementary School: Monday's 9-11am Wednesday's 11:45am-1:45pm Friday 7-8 am.

We are 100% committed to our students and their well-being. It is our responsibility to ensure that the students receive the freshest, properly cooked variety of meals, in a timely manner. Our staff is fully trained and has ServSafe and Allergen certifications.

We are committed to the greater Northbridge community and support our students through these difficult times

We are proud to serve your child and encourage you to support our ongoing efforts to improve student health and well-being by participating in our food

service program especially this year every meal is free to all students and children in the community less than 18 years of age.

Respectfully Submitted,  
Mary Farese-Brown, Food Service Director

### **Northbridge High School**

Northbridge High School School's graduating class of 2020 saw 112 students receive their diplomas on what was the 153rd commencement exercise in our school's history. This ceremony was successfully held outdoors in August due to COVID-19 safety protocols. Once again, over \$51,000 in local scholarships was announced for this group of graduates. Additionally, based on their exemplary accomplishments on the State mandated MCAS testing, thirty-one members of the Class of 2020 earned John and Abigail Adams Scholarships.

As evidence of the continued academic rigor students face daily at NHS, members of the Class of 2020 were accepted at over 114 different colleges and universities throughout the United States. Some of these institutions include: United States Air Force Academy; University of Colorado, Maryland, Florida, Mississippi, New Hampshire, Connecticut, New Haven and Massachusetts; Providence College; Pennsylvania State University; Worcester, Rochester, Florida and Rensselaer Institutes of Technology.

The enrollment for NHS, as of October 1, 2020 reporting date, was 538 students. All students are engaged in an ever-evolving Program of Studies. Course selections include 13 Advanced Placement, Honors and college preparation, Virtual High School and many fine and related arts offerings. Our Career Academies continue to expand, and the Class of 2020 included students who have successfully completed the four-year academy pathway, culminating with a capstone project or an internship.

In mid-March due to the emerging pandemic, our school district then the entire state transitioned into remote learning for all students. Our focus throughout the spring was to offer flexible instruction that combined elements of both synchronous and asynchronous learning opportunities. The fall of 2020 saw the majority of our students return to school in a remote learning model. We brought back the daily structure of our seven drop two schedule where students met with five of their classes daily. Our traditional grading and credit system was reinstated for all students at the start of the school year. Northbridge High School transitioned into its current hybrid instructional model on November 30th. In this model, students attended school in one of three cohorts (A, B, and C) with in person attendance happening twice a week up to all five days.

Northbridge High School successfully held both a Fall I and winter athletic season(s) while adhering to COVID-19 game modifications and safety

protocols. Both seasons were shortened with limited spectators. Our Fall I athletes were able to experience our new Lasell Field athletic complex which includes a turf field, bleachers, press box, lights, and an eight-lane track.

Schools in the Blackstone Valley and Southern Worcester County were divided into athletic “pods” and typically played teams in a home and home scenario. Our girls’ basketball team went undefeated in the winter season and finished with a record of 8-0. Our Fall II season will begin on February 22nd with students participating in Football, Cheerleading, Indoor Track & Field, and Unified basketball. Spring sports will include Baseball, Softball, Track & Field, Lacrosse, Tennis, and Unified Track & Field.

We continued to hold some of our clubs and co-curricular activities including our concert band, NHarmonics, Best Buddies, and our Community Service Corps. We also held our first virtual National Honor Society Induction where we inducted twenty-five new members.

Northbridge High School received a \$44,000 grant from *Project Lead the Way* (PLTW) for durable equipment to support our technology and engineering academy and pathway. This equipment will be used in conjunction with the six new PLTW courses we will be offering over the next three years.

NHS has enrolled its third freshmen cohort into the Nichols College Honors Academy which now totals 36 students over these past two years. The ongoing theme for this group’s work will be *leadership*. We also continue to offer two enrollment classes in conjunction with Quinsigamond Community College (computer science/psychology) allowing our students to take college level classes both here at NHS, or on their campuses.

Respectfully submitted,  
Tim McCormick, Principal

### **Northbridge Middle School**

Northbridge Middle School is committed to providing our students with a high quality education, through high expectations, academic excellence, a supportive environment, and parent engagement. The school environment is inviting, safe, inclusive, and supportive for all. This year our staff has placed a strong emphasis on the social and emotional well-being of our students to ensure they feel safe and supported at all times.

At Northbridge Middle School we challenge our students to push themselves every day to meet rigorous academic standards. Students and teachers are engaged in active, purposeful learning. Through our new McGraw Hill learning management system, our staff is able to offer challenging curriculum to our students in a remote or hybrid setting. The students learn to understand

important concepts, develop essential skills, and apply what they learn to real-world problems. Our staff incorporates data driven instruction through the use of benchmark assessments and weekly progress monitoring to track student progress and develop plans to re-teach when necessary.

To further enhance our student learning experience, we have two hours of common planning time and 45 minutes of team time every Wednesday. This time is used to plan and align lessons, examine data, and focus on the emotional and social needs of the students on their team. In addition, twice a month the staff meets in professional learning communities to vertically align curriculum by subject.

This year we have moved to a co-teaching model for all grades, with a focus on inclusion, diversity, and differentiation. The Extended Learning Block (ELB) has changed to include executive functioning skills to help our students with organization, planning and goal setting. Finally, the related arts teachers are co-teaching with the 7th grade teachers during ELB to create cross curricular activities and lessons.

Northbridge Middle School seeks to support the needs of all students in a variety of ways. Our staff understands the importance of providing a safe environment to support student's intellectual, ethical, and social/emotional growth. In order to provide extra support to students in need, we have begun virtual math and ELA tutoring sessions every Wednesday from 12-2pm. We have two vacation academies set for February and April breaks and as well as a learning center for students to come into the building during their remote days.

To support the social/emotional needs of our students, our Student Support Team (SST) meets on a weekly basis. Students are referred to the SST from classroom teachers, adjustment counselors, or the school nurse. Individual support plans are created for these students that include academic and social goals. PBIS is still used throughout the school to support the needs of all students.

Intramural sports and clubs and Student of the Month awards are offered to students to create a sense of belonging and connection to the middle school. This year's clubs include: robotics, coding, gaming, and music. Intramural sports include: basketball, floor hockey, volleyball, and dance and cheerleading. In addition, we have a student council and applied for our National Junior Honor Society charter. Our Student of the Month awards is held every month and includes students in every grade. Students are presented with awards in academic achievement, good citizenship, and grit. One student is chosen each month to receive the Ambassador Award, for showing outstanding integrity and leadership.

Northbridge Middle School actively involves families in the education of their children. The school and parents work together to provide the best possible learning environment for every student. The monthly, virtual parent meetings are attended by over 100 families. Our parent volunteers, nicknamed our “parent army”, help with facilitating classrooms, lunchrooms, PBIS events and after school activities. By working together with our families we will continue to create lifelong learners who are ready for a successful future.

Respectfully Submitted,  
John Diorio, Principal

### **W. Edward Balmer Elementary School**

The W. Edward Balmer Elementary School is a community of learners, which embodies a sense of respect, leadership, collaboration and pride. Our school is a place where learning is exciting and ever evolving. Curiosity, enthusiasm, individuality, and diversity are valued and mental and physical wellness are encouraged and supported. The Balmer Staff truly believes all children can learn and fosters rigorous academic growth. Teachers use a variety of instructional strategies that are designed to meet the needs of students with varied strengths, weaknesses and interests. Annually, the staff analyzes MCAS results to identify areas of strength, challenges, and general trends. In addition, teachers continuously refine their instructional practices to meet the individual needs of all learners.

To connect our students with the community our staff designed 6 project based learning (PBL) units (2 per grade). We are looking forward to being able to implement these new units next year.

The Balmer Elementary is a full inclusion school. Each class is composed of students with a range of abilities. Students who exhibit academic challenges will receive support from either a special education teacher or a Title I teacher. Teachers work collaboratively to plan lessons that meet the needs of their learners.

In March we abandoned traditional schooling and worked remotely due to the restrictions of the pandemic. All students worked remotely from home, while the teachers provided lessons virtually. Everyone rolled up their sleeves and quickly became experts using technology to engage our learners. This was not an easy task! The teachers worked hard to ensure all our students had the skills necessary to work from home.

Prior to the school closure in March, staff was engaged in a book club, which had them exploring the topic of Universal Design for Learning (UDL). UDL practices have teachers examine potential barriers for learning in order to design lessons and units of instruction that reduces those barriers. Teachers had begun



to design lessons that incorporated UDL practices. This work continued during the school closure as teachers explored technology tools to reduce the barriers that impacted virtual learning.

Another area for professional growth was in the area of co-teaching. Our teaching teams started to explore the different co-teaching models that impact student learning. As part of our work, teacher teams met to enhance their understanding of the various models. They engaged in planning discussions to design model lessons for the community to observe. Our co-teaching teams will continue to refine their practice using a collaborative coaching cycle.

During the summer we had an opportunity to work with small groups of students in the area of mathematics. Our goal was to reduce the gap that the online learning experience may have caused. The teachers focused on the foundational skills students would need to use in the grade level students will attend in the fall.

Students at Balmer Elementary are offered extracurricular activities outside of the school day. Balmer School also has a before-school and after-school program that supports families needing childcare. The BASE Explorers (our after-school enrichment program) offers a wide range of opportunities for our students. A sampling of our courses is robotics, crafters corner, mat ball and painting. This year we started a Grade 3 and Grade 4 Chorus, approximately 100 third and fourth graders participated in our Winter Concert.

Respectfully Submitted,  
Karlene K Ross, Principal

### **Northridge Elementary School**

Northridge Elementary School is committed to providing high quality, developmentally appropriate, educational experiences for all learners. Our school is a place where the faculty is committed to working with children to reach their academic potential. We believe that social-emotional learning helps students succeed in the classroom and throughout their lives. Through the use of Positive Behavioral Interventions and Supports we offer a multi-tiered approach to support students' social, emotional and behavior development. Our accomplishments for the 2020 calendar year include:

- 1) continuing to provide systematic skill-based tiered interventions to increase academic achievement
- 2) implementation of Wonders literacy curriculum
- 3) incorporating 2<sup>nd</sup> Step to teach children techniques to: gain confidence; set goals; make better decisions; collaborate with others in work and play; and navigate the world more effectively
- 4) identifying a systematic, multi-tiered approach toward discipline

- 5) continuing to implement Positive Behavior Interventions and Supports (PBIS) and determine effectiveness through data collection
- 6) strengthen school culture with various, celebrations, spirit days, student recognition
- 7) securing a fiscally responsible budget
- 8) scheduling safety drills with the Northbridge Fire and Police Departments
- 9) supporting the implementation of School Committee policy.

Northbridge Elementary School believes in providing the highest quality of education for every student. To meet this goal, this year we continue to provide differentiated instruction to meet the needs of all students as well as provide tiered interventions for students who require additional skill-based instruction. Teachers use common benchmark assessments three times a year to establish student learning goals within their classrooms and plan instruction. The data is used to plan to differentiate instruction to meet their varying needs.

The staff at Northbridge Elementary School recognizes that all students learn differently. We are committed to helping all students succeed. Academic support is available through either sub-separate or full inclusion model in special education and Title I support for English Language Arts and Mathematics. Additionally, we have a full-time English Language Learner teacher to support students where English is their second language.

Parental and community involvement is critical to student success. We are committed to providing our students with a strong foundation for learning and recognize that it takes a community effort (i.e. students, faculty, parents, and community members) to accomplish this goal. Ongoing collaboration regarding student performance occurred through the use of SeeSaw, Google Meet, and monthly updates.

Respectfully Submitted,  
Nicholas Hoffman, Principal

## **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

**A Message from our Superintendent Director:** Our Annual Report provides an ideal opportunity to go beyond the facts and figures of our operation to share with you vignettes of our student success stories and District achievements that exemplify the essence of our mission.

Thanks to you and our dedicated District School Committee, and our instructional team's consistent work, our students receive an exceptional vocational-technical education. We appreciate and value your continued investment and personal support of your multiple municipality school system; it is essential.

This year we experienced a state-imposed school closure in March, which extended to the end of the school year and resulted in online distance learning due to the COVID-19 global health pandemic. In the process, we all learned that not all classrooms have four walls. Working remotely, embracing technology and online tools for distance learning, our administrators, staff, and students worked together to achieve classroom learning from their kitchen tables, backyards, or anywhere that inspired curiosity.

It was an unexpected opportunity that allowed us to carry out our mission in new and undefined ways. During which time, our students, faculty, staff, athletes, and teams never stopped achieving and making school history. Therefore, in the space that we typically reserve for our Alumni Spotlight, we have chosen to share stories about how our school system reacted, adapted, and contributed needed supplies with our broader community during the closure.

From the challenges of a pandemic, incredible and positive change can arise. We are proud to be an inclusive community with a long-term goal of producing young citizens with the skills to navigate any bias they encounter with empathy and compassion. With an open mind and skilled hands, our students are shaping the future.

I encourage you to read on to learn how BVT is transforming education in exciting, innovative, and impressive ways.

Dr. Michael F. Fitzpatrick  
Superintendent-Director

### **COVID-19: Unexpected Opportunity**

In the spring of FY20, we had to shift our perspective and change the way we learn, work, and play as COVID-19 began to impact our lives, schedules, and routines that we had known prior. In solidarity with the schools across our district, BVT closed our physical doors to help stop the spread of the virus and protect our community as it reached our state and towns in March.

We had to adapt quickly and transition our in-person classrooms to online learning, which allowed our teachers and students to engage remotely. With our students learning from home, we were in a unique position to assist and serve our broader community with needed supplies. Giving back is an essential part of our culture; it is something that we encourage our students to do. From distance learning to donating medical supplies and 3D printing face shield components, it was evident that we were experiencing an extraordinary time in our history. We are in this together, and we will prevail together.

### **Community Outreach**

In March, the Blackstone Valley Vocational Regional School District was well-prepared to assist with a donation of cleaning and medical supplies. Superintendent-Director Dr. Michael F. Fitzpatrick explained, "With the growing need for certain essential items, such as cleaning and medical supplies in our communities, we looked to see what we could donate during our school closure. Given our advanced preparation of placing orders to ensure that our school did not run short, we quickly realized that we were in a unique position to assist others."

Our school district members identified, coordinated, prepared, and packaged those items, which included 35,400 gloves, 550 containers of wipes, 500 ear loop masks, 350 RSN810 masks, 75 N95 masks, 48 disposable cover-ups, 28 goggles, and 24 face shields. These essential items were made available to the medical staff and healthcare providers at Milford Regional Medical Center and utilized by our frontline workers caring for those in the Blackstone Valley.

"Coming together to care for our community by donating what we can during challenging times such as these is the kind of example we want to set for our students," said Assistant Superintendent-Director/Principal, Anthony E. Steele II.

### **Doing Good Deeds with 3D Technology**

During the global COVID-19 pandemic, Massachusetts hospitals experienced a shortage of supplies and expressed concerns about running out of personal protective equipment (PPE) when the virus peaks. BVT answered the call to aid with the shortage of medical supplies, in partnership with other technical high schools.

"With a long-standing reputation for completing cost-effective trade learning linked community service projects within our thirteen municipalities, BVT is

eager to help," said Superintendent-Director Dr. Michael F. Fitzpatrick. This time, it was with our grant acquired 3D printers to manufacture face shields.

We planned and coordinated how to safely collect, relocate, distribute, and utilize our sophisticated 3D printers. Ultimately, twelve printers were collected through a socially distanced process and transitioned to some of our staff members' homes, enabling personnel to honor the preferred working conditions advised during the pandemic and put the very skills they teach their students to work for the community hospitals.

"Our machines are printing headpieces, which will accept clear plastic shields," explained Dr. Matthew Connors. "We are part of a coordinated effort not only among our staff but throughout the 3D printing community. In partnership with Mark Lyons, Senior Education Strategist at AET Labs, who reached out to the schools he has worked with to see if there was interest in creating the shields. We are producing the parts and then coordinating a pick-up time with Lyons, who then coordinates the donation to the various hospitals."

"We are not the only school that jumped at the opportunity to help," said James Aukstikalnis. "But we are proud to do our part and joining others across the Commonwealth who have stepped up to the plate, offering donations of medical supplies and 3D printing essential parts."

"Being able to actively and creatively respond to the shortage of supplies with 3D printing speaks to our mission," said Dr. Michael F. Fitzpatrick. "We are proud of the endeavor that is underway in concert with our staff and Senators Moore and Fattman. Ironically, the District originally acquired major equipment upgrades with the help of our Senators and State Representatives Murray, Soter, Muradian, Frost, and McKenna, now finds itself perfectly utilizing those resources beyond the classroom."

"Our 3D printing efforts will continue as long as resources allow us to help address the shortage of supplies for medical staff and healthcare providers," said Dr. Matthew Connors.

"Ultimately, we contributed by printing 2,939 face shields for hospitals and medical facilities across the Commonwealth through this endeavor. Some will stay here for our in-house nurses."

### **Distance Learning**

Online learning tools were not new to our students, but distance learning due to COVID-19 and our school closure was a new concept. Therefore, we turned to the parents, and primary educators of our students, to partner with us more than ever in keeping students excited and engaged in learning.

To reach that goal, our academic teachers, vocational instructors, administrators, and support staff worked together to create a plan to help bring structure and

predictability to parents' and students' schedules. From creative art projects and wellness activities to science, math, social studies, and some very engaging shop projects - our teachers and instructors continued to create course work designed to bring our families together.

Our Distance Learning Plan was launched on April 6th. It was the Department of Elementary and Secondary Education and our expectation that students should be working on school assignments for three hours per day. Following a weekly schedule as guidance provided teachers/instructors with a reliable and reasonable plan of expectations while giving parents a reference on which day their child should be concentrating on each subject matter. We reminded our parents and students that engaging in distance learning comes with concerns about online safety and security and asked them to review our guidelines for using online teaching tools.

### **Supporting Parents During Distance Learning**

During these challenging times, your family, like many across the country, were learning to adapt to the evolving changes in daily life. It's a balancing act for sure. So, we help by supporting parents as they adjust to a new normal. From virtual office hours where parents could speak privately with a counselor to online support groups and resources, we created a space where parents could join a community that shared their concerns and supported each other.

### **Our Community Letters: Coronavirus Timeline**

We remained active on numerous fronts during the COVID-19 pandemic. As initial concerns began to rise worldwide, we met with officials, reviewed planned events, and coordinated schedules to ensure the health and welfare of our communities.

One of the ways we initially chose to communicate about the Coronavirus and stay connected with our families during our school closure was through our community letters. Those letters now serve as a historical timeline and a quick reference to what was occurring as it unfolded.

**March 2<sup>nd</sup>** Best practices and strategic planning were shared to deal with an outbreak and address potential impacts on our school and activities.

[www.valleytech.k12.ma.us/coronavirus3220](http://www.valleytech.k12.ma.us/coronavirus3220)

**March 12<sup>th</sup>** Anticipating a state-imposed extended closure, our School Committee approved additional professional development time to develop distance learning capabilities. [www.valleytech.k12.ma.us/coronavirus31220](http://www.valleytech.k12.ma.us/coronavirus31220)

**March 13<sup>th</sup>** With the risk of contracting COVID-19 rising, our school district, in solidarity with our sending schools, announced a two-week school closure: Monday, March 16th – Friday, March 27th.  
[www.valleytech.k12.ma.us/coronavirus31320](http://www.valleytech.k12.ma.us/coronavirus31320)

**March 16<sup>th</sup>** Governor Charlie Baker declared Massachusetts schools remain closed for three weeks, extending our closure through April 6th. Hopefully, returning on the 7th, we continued to monitor the virus and state directives. [www.valleytech.k12.ma.us/coronavirus31620](http://www.valleytech.k12.ma.us/coronavirus31620)

**March 17<sup>th</sup>** We rolled out optional enrichment activities for our students and creative ideas for their parents to help keep everyone engaged, excited, and connected with learning during the closure. [www.valleytech.k12.ma.us/coronavirus31720](http://www.valleytech.k12.ma.us/coronavirus31720)

**March 26<sup>th</sup>** Governor Baker announced that school closures would extend to Monday, May 4th. [www.valleytech.k12.ma.us/coronavirus32620](http://www.valleytech.k12.ma.us/coronavirus32620)

**March 28<sup>th</sup>** With guidance from the Commissioner of Education and state agencies, we released the latest directives and our next steps toward developing our distance learning model. [www.valleytech.k12.ma.us/coronavirus32820](http://www.valleytech.k12.ma.us/coronavirus32820)

**April 5<sup>th</sup>** Our Distance Learning Plan is announced with scheduling and grading instructions. [www.valleytech.k12.ma.us/coronavirus4520](http://www.valleytech.k12.ma.us/coronavirus4520)

**April 17<sup>th</sup>** Our School Committee voted to amend our school calendar, observe Patriots' Day, and conclude the school year on June 16th. ([www.valleytech.k12.ma.us/coronavirus41720](http://www.valleytech.k12.ma.us/coronavirus41720))

**April 21<sup>st</sup>** Governor Charlie Baker extends the closure of K-12 schools through the end of the school year.

**April 24<sup>th</sup>** The Massachusetts Interscholastic Athletic Association unanimously voted to cancel the high school spring sports season.

**June 4<sup>th</sup>** An invitation to a June 9th Zoom meeting is sent to review our end of school year plans and expectations for the fall. [www.valleytech.k12.ma.us/coronavirus6420](http://www.valleytech.k12.ma.us/coronavirus6420)

### **Our Communities Are Essential**

The spirit of giving back is an essential part of our culture. At BVT, our student groups, clubs, and teams are the driving force, making a difference each year by organizing numerous charitable activities and events.

Each October, we're pink with pride and give back by raising awareness and funds during Breast Cancer Awareness Month. Our volleyball teams have helped raise money for Breast Cancer Research for eleven years through their Dig Pink fundraiser games.

Chloe Persiani and Kasey Reeves, both of Millbury, had an opportunity to use their design skills in Painting & Design Technology by applying a pink patch decal to the window of an Upton Police Department's cruiser during their freshman exploratory program.

"We're always proud to see our students work on display. It was an honor to assist our town's police department with the pink patch decal to bring awareness to their Pink Patch Project Campaign," said Tom Lamont, Painting & Design instructor.

The Pink Patch Project is an innovative public awareness campaign designed to bring attention to the fight against breast cancer and support cancer research organizations in combating this devastating disease by selling collectible uniform patches.

Thank you for supporting our teams, our community, and important causes. Together we can be the change we want to see in the world. To learn more about our giving back spirit, visit [www.valleytech.k12.ma.us/givingback](http://www.valleytech.k12.ma.us/givingback).

### **Get Social with Us!**

As part of our continued commitment to bringing school news and timely information to our community, we've had fun connecting, engaging, and sharing through BVT's official Twitter and Instagram sites.

We've engaged in thousands of conversations with our students, parents, alumni, and community through our social media channels. If you've been looking to connect with us through Facebook, we decided to take a break from using that platform. Instead, we created a Facebook Followers page on our website ([www.valleytech.k12.ma.us/facebookfollowers](http://www.valleytech.k12.ma.us/facebookfollowers)) and began using Instagram, which was well-received by our students and parents who enjoy sharing with us on that new platform.

Whether we shared a student success story, our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we are happy to have the opportunity to get social with you.

**Follow Us!** [www.twitter.com/BVTHighSchool](https://www.twitter.com/BVTHighSchool)

**Share with Us!** [www.instagram.com/bvt\\_highschool](https://www.instagram.com/bvt_highschool)

Here's a sampling of shared posts liked by our growing community of social media followers.

### **Gratitude is Our Attitude this Year! – 139**

It's [#ThankfulThursday](#), and more gratitude attitude is coming your way. We're a few weeks into 2020, so stay motivated and positive with this student quote. What are you grateful for?



Our # QOTD: “I’m grateful for my mom. She is the most kind-hearted and caring person I know. She is my best friend, offers advice, helps me when needed, supports my decisions, and makes me a better person.”

**We acknowledge & appreciate the humbling outpouring of support - 4,909 ❤️ 266 (comments)**

It is with a heavy heart that the Blackstone Valley Vocational Regional School District confirms the loss of Tony Pena, a senior in our Advanced Manufacturing & Fabrication program. Our thoughts and prayers are with the Pena family at this difficult time.

Tony touched all of us with his energy, kind heart, and big mischievous smile. He loved our football team, and in his own words, “football is family.” We acknowledge and appreciate the humbling outpouring of support from our District schools and beyond, which is truly heartwarming, and proves that community is family too.

**Celebrating Our Seniors & Their Journey to Commencement**

The spring was a bittersweet time for our seniors as they finished their BVT career and graduated. We recognized that for the Class of 2020, the close of this school year was not what they might have imagined, so we celebrated them and all of their achievements in these fun and creative ways:

**A Sign of the Times**

Surprising our seniors with congratulatory lawn signs had everyone smiling under their face masks on May 1st. Thanks to our teachers, instructors, administrators, and support staff who traveled throughout the district in a coordinated effort to surprise our seniors with their unique delivery and a quick little hello from a safe distance. [www.valleytech.k12.ma.us/celebratingourseniors](http://www.valleytech.k12.ma.us/celebratingourseniors)

**This Is How We Roll**

It was a bright, beautiful summer-like day when our seniors and their families came to campus on May 15th to pick-up their class t-shirt. Our seniors were not expecting to see their teachers, instructors, administrators, and support staff eagerly awaiting their arrival with hoots, hollers, and cheers in this rolling rally parade. [www.valleytech.k12.ma.us/celebratingourseniors2](http://www.valleytech.k12.ma.us/celebratingourseniors2)

**Look into the Future of the Class of 2020**

We invited you to sit back, relax, and view our exclusive senior class video on June 1st, created by senior Logan Keefe and our School Counselors, highlighting the Class of 2020 and the fantastic places they'll go! [www.valleytech.k12.ma.us/celebratingourseniors3](http://www.valleytech.k12.ma.us/celebratingourseniors3)

**Scholarships & Awards Ceremony Video**

We were excited to host our first-ever virtual awards ceremony for the Class of 2020 on June 24th. Seniors were encouraged to celebrate their achievements by

taking some selfies in their cap and gown and sharing the viewing party fun with us. [www.valleytech.k12.ma.us/scholarshipprecipientsvideo](http://www.valleytech.k12.ma.us/scholarshipprecipientsvideo)

### **Marking a Milestone**

The Class of 2020 in caps, gowns, and masks celebrated their commencement on August 8th at BVT, in a socially distanced ceremony following federal and state mandates, held outdoors on the athletic field and streamed live for extended family marked this momentous milestone. Limited family, friends, and educators honored 298 students who concluded their dual high school education and received their vocational certificates and diplomas. See our photo gallery of the graduation at [www.valleytech.k12.ma.us/classof2020](http://www.valleytech.k12.ma.us/classof2020).

### **FY20 - Another Outstanding Year of Achievements**

Our students continue to display their mastery of rigorous academic studies and industry-validated vocational-technical competencies, despite the COVID-19 pandemic, which presented unprecedented circumstances.

**\$5.1 million** - Members of the Class of 2020 earned more than 300 scholarships and awards with a collective renewable value in excess of 5.1 million.

**318** - A total of **318 juniors and sophomores** participated in the fall PSAT/NMSQT and early spring PSAT-10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SATs and Advanced Placement program.

**21 Years** - The Massachusetts Comprehensive Assessment System (MCAS) exams have played an important role in the achievement level of students in the Commonwealth for the past **21 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based exam to determine a student's readiness for career and college. This system of tests also incorporates altered scoring tiers.

In March, due to COVID-19, the annual MCAS spring testing season was postponed for sophomores in ELA, Mathematics, and Science, as well as advanced freshmen in Science. Students are required by federal and state statutes to achieve a level of Competency Determination on a state-mandated test in order to receive a high school diploma. Our students, who have a 21-year history of exemplary achievement on the MCAS exams, will have an opportunity to continue that trend during the 2020-21 school year as the DESE works to reschedule MCAS.

**352** - During our school closure, students did not have the usual spring AP course exams given at school. Instead, they took a revised AP test online at home, which was devised in under a month by the College Board. The short online exam allowed students to earn college credit for an AP class. Spring of 2020, a total of **352 AP course exams** were given to 233 students in English Language &

Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Computer Science Principles, Macroeconomics, Microeconomics, Psychology, Physics 1, Physics C: Electricity & Magnetism, Physics C: Mechanics, French, Statistics, and Spanish Language & Culture.

**99%** - In spring 2019, the Class of 2021 continued an enviable trend of high achievement on the initial administration of the Next-Gen MCAS. In English Language Arts, **99% achieved Competency Determination** (a graduation requirement) on the MCAS, while 98 percent achieved CD in Mathematics. Also, 179 members of the Class of 2022 took the High School Science MCAS, and 100 percent achieved CD, while 98 percent scored within the higher range. Every year, BVT continues to display high student growth and higher student achievement.

### **Our Living History Event Was A Blast**

The American Revolution came to life with a boom, as cannon and musket smoke hung over the field at the Battle for Daniels Farm Reenactment, co-hosted by BVT through a competitive grant provided by The New England School Development Council (NESDEC), held in Blackstone on October 5th and 6th.

While spectators watched intently from the sidelines, British and Colonial troops in revolutionary-era uniforms crossed the battlefield, advancing on each other from opposite sides. Amid mock musket and cannon fire, shouting commands and waving their flags, reenactors battled for ownership of the historic cider mill located on the property.

Our Academic Curriculum Coordinator, Mr. Edward Evans, otherwise known as Corporal Evans, mustered his own platoon of students to form the 1st BVT. Under the direct command of Dana Rock and Jess Reardon of the 85ème Régiment de Saintonge, our students set up camp, did drills, and learned how much work went into every aspect of daily camp life before marching out for battle. Together they bravely defended the farmstead and saved the cider mill.

This event was eighteen months in the making, with a close collaboration between BVT, Daniels Farmstead, and reenactors from the 85ème Régiment de Saintonge to integrate the American Revolution into seemingly unrelated subjects.

Mr. Evans collaborated with our teachers and instructors, built a curriculum and school field trip around it. Hosted in-service workshops, where reenactors worked directly with teachers as they developed a curriculum that ranged from revolution-themed math problems and blackout poetry to gesture drawings in art classes and battlefield first-aid techniques in Health Services.

### **Capturing the sights & sounds of the American Revolution!**

Our Art School Prep students joined the freshman and junior classes at Daniels Farm for a mini reenactment preview and took in the sights and sounds of the era.

Using gesture drawing, the art of drawing a subject quickly and economically to record a pose with as much information as possible, our art students put their skills to the test by sketching in the field.

Chloe Fallon of Upton, a senior art student in Drafting & Design Technology, said, “It was a very insightful and fun way to learn more about observational drawing. I found myself talking to the subjects of my sketches, which was something I hadn’t experienced before. Overall, I think it was a very beneficial stepping stone in improving my drawing abilities.”

The reenactors of the 85ème Régiment de Saintonge came to life and interacted with our students, posed for some modern-day selfies, and shared their knowledge of the era through conversations and demonstrations of their revolutionary skillset. There was a tinner, fifer, spinner, swordsmith/fencing, gunsmith, and a historian on-hand to present. Embracing history through participation with the reenactors made learning interesting and fun for both our students and staff.

### **Our Students Excel at SkillsUSA**

SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. It is an honor for students who have worked hard to compete among the most skilled vocational-technical students in the annual SkillsUSA competitions, which showcases the best regional, state, and national champions in every trade conceivable.

In 2020, our students proved their technical skills are among the best regionally by earning impressive results at the District V Conference in March with an impressive total of 89 medals, winning 36 gold, 26 silver, and 27 bronze and 9 sweeps where we earned gold, silver, and bronze. We also had 62 perfect test scores with 55 in OSHA, 5 in Employability, and 2 in Trade.

That was before the COVID-19 pandemic affected all walks of life and all aspects of SkillsUSA, resulting in the cancellation of the 2020 State and National Leadership and Skills Conferences. Therefore, we only have District results to share this year.

### **Massachusetts District V Conference**

36 Gold, 26 Silver, 27 Bronze

### **Massachusetts State Leadership & Skills Conference**

The event was canceled.

### **National Leadership & Skills Conference**

The event was canceled, but two of our Electronics & Engineering students, Kevin Downing of Northbridge, a junior, and Daniel Cardone of Blackstone, a freshman, were invited to compete with students from across the United States

in a limited online SkillsUSA Web Design contest. They took top place, winning the gold medal.

**National Officer**

Anika Koopman of Northbridge, National Region 1 Vice President

**National Voting Delegates**

Mya Ackerman	Sawyer Allen
Carter Beard	Jon Cili
Myra Dehestani	Kirsten Dinsmore
Mackenzie Gifford	Daria Hamelin
Brandon Kee	Logan Keefe
Brenna Kehowski	Joe Mendez
Mica McLaurin	Caitlin Meisner
Tanyikeh Muanya	Aysia Parent
Chloe Pigeon	Samaha Roban
Donna Ross	Kylie Sellers
Samantha Stevens	Jace Rosado
Joe Tutela	Melissa Vieira
Abigail Weagle	

**State Officers**

Elected for 2020-2021 school year:  
Madeleine Poitras, State President Elect  
Abby Kelly, State Historian Elect

**End Vaping in the Valley**

One of the many ways young people learn is often through conversation, whether it is a discussion with their peers or older students. That’s why our SkillsUSA Community Service Team chose to speak with local sixth-graders about the harmfulness of vaping and the importance of making healthy choices.

"If young people are informed with the facts and made aware of the harmful effects of vaping at an earlier age, they will be less likely to try vaping," explained Renata Santiago.

Carissa and Kyle Penta of Blackstone, and Renata Santiago of Milford, members of our SkillsUSA Community Service Team, had planned to represent BVT at the SkillsUSA Massachusetts State Competition with their community service project titled, 'End Vaping in the Valley.' The awareness campaign included interactive presentations about vaping and signing a No Smoking/Vaping Pledge to end vaping. The team also created posters, made and labeled anti-vaping facts on water bottles sold in the school cafeteria to promote and share their message to curb vaping in the valley. While they could not advance their End Vaping in the

Valley campaign due to COVID-19, they still learned many valuable lessons.

"I have learned how to network and other communication skills," said Kyle Penta. "It is great to be able to give back to my community in such an impactful way."

### **Take a "Peek" at the Autumn Colors!**

With numerous extracurricular activities and clubs to choose from, our students get to follow their passions, have fun with their classmates, and flex their creative muscles. By joining groups like the National and Technical Honor Societies (NHS/NTHSC), Art Club, LEO Club, and Student Council, students can serve their community and lend their neighbors a helping hand.

Our COLOR RUN: 5K Fun Run and Walk on October 26th, sponsored by the NHS/NTHSC, is just one of the many ways our students have fun and continue to learn well past the school day's final bell. It was more than colorful, with all proceeds supporting the NHS/NTHSC events, graduation stoles, and scholarships. Take a "peek" at the photos we captured: [www.valleytech.k12.ma.us/colorrn](http://www.valleytech.k12.ma.us/colorrn)

### **Kudos: Celebrating Excellence**

The accomplishments of our students and staff included numerous awards and recognitions in FY20.

### **Student Council Earns National Recognition**

Our student council was recognized as a 2020 National Gold Council of Excellence by the National Student Council for an exemplary record of leadership, service, and activities that serve to improve their school and community. This national recognition marked the second consecutive year that our student council has earned this distinction and successfully displayed the highest standards of leadership, and beyond.

### **Athletic Director of the Year**

Our Athletic Director, Michele Denise, was honored by the Massachusetts Secondary Schools Athletic Directors Association (MSSADA) as its 2019-20 Athletic Director of the Year.

### **State Vocational Titles**

Our girls' and boys' basketball teams made it to the district finals and made school history. Before starting postseason play, BVT girls captured the Large School State Vocational title, which included a 64-25 rout of Northeast Metro Tech in the championship game. Our Golf, Soccer (girls), Basketball (girls), Cross Country (girls & boys) teams all won State Vocational Titles.

### **First-Ever Sectional Title in Boys' Soccer**

Let's hear it for our Boys' Varsity Soccer team. Our purple-haired Beavers won the Central Mass Division 3 title and made school history in the process. BVT took out top-seeded Nipmuc when senior Domenic Allegrezza buried the final

penalty kick to clinch the Beavers first-ever sectional title in boys' soccer.

### **Cheerleading**

Our cheerleaders won the fall league title, and seven league titles in their two seasons.

### **The 2020 Outstanding Vocational Student of the Year**

This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational-technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA, and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community, and extracurricular activities.

Brandon Kee, a senior in Engineering & Robotics Technology, is the 2020 recipient. He ranked 1st in his class of 298 students.

### **MVA's New Teacher Award**

Our Painting & Design instructor, Tom Lamont, is proud to provide his students with an outstanding vocational-technical education. For Tom, that has meant incorporating high-tech training into a visually engaging curriculum for his students using various techniques and creative tools. Those contributions and his commitment to a career in vocational and technical education have earned recognition from the Massachusetts Vocational Association (MVA) as the recipient of their annual New Teacher Award. It's given to a new teacher that exemplifies excellence in teaching in the vocational high school setting. The award includes five hundred dollars for the purchase of new supplies for the shop program.

### **Community Projects**

Each year, our students participate in community projects that yield a tangible return on investment for our district residents while providing our students with invaluable real-world, hands-on experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is an excellent opportunity to bring about positive and impactful change within the communities that support our students. Using internal talent and resources, BVT's work on capital improvement projects throughout our 13-town district is a welcome source of financial relief for local budgets. We're proud to provide further savings for district residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY20, a total of 590 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	\$91,242
In-school Projects, Installations, and Repairs:	\$166,232
Total Savings to Taxpayers:	\$ 257,474

A few of the FY20 community projects include:

**Restoring the Old Cell Block Door**

When the Northbridge Police Department had an old cell block door from the 1950s - 1960s restored and wanted to display it, the juniors in our Construction Technology program worked together to build a wooden frame around it. Our students had the opportunity to mount their completed project in the NPD's training room on October 11th. The police department admired and appreciated our students' craftsmanship and professionalism and was equally impressed by how well they worked as a team on site.

**American Legion Hall**

When members of the Roger L. Wood American Legion Post 355 in Mendon considered making some structural improvements to their post, they reached out to BVT. After discussing their project in more detail, they ultimately decided to rebuild. But first, the post needed to undertake a deconstruction before moving forward with building and construction. The project was an ideal learning opportunity for juniors in our Construction Technology program to utilize their skills. Under the direct supervision of their instructor, Michael Swanick, students began the initial deconstruction process in January. With removal and preparation for the ultimate rebuild during the 2020-21 school year.

**A Golden Opportunity**

When St. Mark's Church in Sutton needed a new sign, they reached out to BVT. This community project provided our Construction Technology and Painting and Design Technology students with an opportunity to hone their skills, gain trade experience, and work together.

Our Construction Technology students used a computer numerical control router, a computer-controlled cutting machine to manipulate the wood and shape the St. Mark's Church letters. Then our talented Painting and Design Technology students used gold paint and a steady hand to complete the sign in their shop under the watchful eye of their instructors, Thomas Lamont and Timothy Buono. Once the paint had dried, our Construction Technology instructor arranged for the installation of the finished signage.

In November, six of our skilled Construction Technology seniors went to St. Mark's Church with their instructor Mark Fitzpatrick. They prepared the structure, repaired hinges, and installed the gold-lettered sign on the top of the white wooden display. Proudly exhibited on the church lawn, the sign now clearly reads St. Mark's Church, welcoming the community to worship.



## **Return on Investment**

### **BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment**

Our School Committee developed the District's FY20 budget in a manner that adheres to strict state requirements while providing unique skill development opportunities to our students through relationships with local business and industry. This year, the COVID-19 pandemic presented additional challenges for our administration, instructional, and support staff to find creative ways to deliver education through distance learning. With the help of gifts, grants, private funding opportunities, and a minor increase in state aid, the District held the operating budget to a 3.53% increase. To mitigate the state's continued increase of our member towns minimum contributions (4.82% for FY20), our School Committee authorized the use of \$225,000 in available reserve funds to help offset the impact.

Our administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY20 operating budget of \$24,641,915 was funded primarily by \$9,255,717 in Chapter 70 & 71 State Aid and \$14,962,198 in Member Assessments. As a dedicated partner, BVT remains committed to further assisting our district towns, fiscal management, austerity, and planning by presenting a single, consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### **Grants: Complementing Community Support**

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY20, local assessments were complemented by more than \$2 million in grants, private sector support, and efficiencies.

In FY20, BVT furthered its commitment to bring the newest state of the art equipment and training systems to the Engineering Program with the support of a \$375K Skills Capital Grant. Additionally, BVT received a two-year, \$830K grant for the development and implementation of a new Biotech Chapter 74 Program and Biotech/Chemistry Lab for the academic sciences to expand and enhance student career education opportunities. To date, the Baker-Polito Administration has awarded BVT six out of the seven Workforce Skills Capital Grants offered. In total, this administration has awarded over \$2.46 million to our school through this program.

Following the District's commitment to live within its budget, BVT continues to

find ideal financial solutions in the final phase of the school roof repair project, which will avoid debt obligations and costs by our member towns. Total estimated project costs are estimated to yield \$751,188 in reimbursements from the Massachusetts School Building Authority.

To ensure the safety of our students, staff, and facility, the District also received an \$80,000 grant to improve existing security measures. Enhancements include new exterior door access technology, installation of bulletproof security window film, and a new security guard station with bulletproof glass that prevents entrance into the main building until a visitor has clearance.

In addition to grants, BVT saved on capital expenses throughout FY20 by securing \$38,000 in funding donations from business and industry partners. Of that amount, a generous donation of \$21K from ZPT Energy allowed the school to purchase a plow truck and attachments to aid in snow removal. New IT/CISCO Hardware was made possible with a generous \$5K donation from UniBank. Blissful Meadows provided \$4,500 for instructional support. BVT also secured donations from several local banks to assist in maintaining student transportation vans used for community projects and educational field trips.

#### **Class of 2020: Northbridge Graduates**

##### **NHS: National Honor Society     NTHS: National Technical Honor Society**

Kyana Kylee Altif, Business & Entrepreneurship; Shane Michael Andrews, Construction Technology; Hallie Marie Arpin, Dental Assisting; Alicia Marie Blizard, Painting & Design Technology; Brianna Lynn Brothers, Business & Entrepreneurship; Max Joseph Brueggemann, Drafting & Design Technology; Isabel Selene Carroll, Culinary Arts; Samuel Matthew Clark, Cosmetology; Alexia Rae Coates, Multimedia Communications; Hunter Douglas Dansereau, Culinary Arts; Grace Noel Doan, Multimedia Communications; Robert Michael Garrigan, Jr., Construction Technology; Mackenzie Rose Gifford (NHS), Culinary Arts; Cassidy Elizabeth Gosselin (NHS), Health Services; Jacob William Gray, Information Technology; Meaghan Elizabeth Haley, Engineering & Robotics; Benjamin Lucas Hazerjian, Heating, Ventilation, Air Conditioning & Refrigeration; Christopher John Nordgren Hollenbeck, Information Technology; Megan Rae Jacene (NHS/NTHS), Engineering & Robotics; Alana Faith Johnson, Culinary Arts; Ryan Gerard Johnson, Automotive Technology; Anika Ruth Koopman (NHS/NTHS), Health Services; Abigail Catherine Lamont, Culinary Arts; Ethan Arthur Lavoie, Drafting & Design Technology; Zachary Alan Legere, Automotive Technology; Michael Timothy Marchant, Plumbing; Stephanie Anne Massey (NHS), Dental Assisting; Kevin Patrick McGowan (NHS/NTHS), Electrical; Mica Athaliah Marie McLaurin (NHS), Health Services; Ashley Frances Minior (NHS), Health Services; Hannah Mary Murphy, Cosmetology; Braden Charles Murray, Electronics & Engineering Technology; Sean Matthew Naughton (NHS), Information Technology; Gabrielle Kate Perron, Automotive Technology; Joshua Hunter Pinoos, Electronics & Engineering Technology; Eleni Frances Polymeros, Cosmetology; Katherine Grace Roy,

Dental Assisting; Victoria Taylor Trapasso, Health Services; Sara Eileen Trenholm, Heating, Ventilation, Air Conditioning & Refrigeration; Abigayle Lynne White, Dental Assisting; and Kylie Marie Zanella, Dental Assisting.

**School Committee**

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman:** Joseph M. Hall, Bellingham

**Vice Chairman:** Gerald M. Finn, Millville

**Assistant Treasurer:** Chester P. Hanratty, Jr., Millbury

**Secretary:** Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

**Superintendent-Director:** Dr. Michael F. Fitzpatrick

**Assistant Superintendent – Director/Principal:** Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations:** Kurtis W. Johnson

**District Treasurer:** Barbara A. Auger

## **DEPARTMENT OF PUBLIC WORKS**

### ***“Getting Things Done”***

#### **Mission Statement & Focus**

*The principal mission and focus of the Northbridge Department of Public Works is to enhance the quality of life for all residents, businesses and visitors of Northbridge through responsible and sound management, innovation, teamwork and vision, and to provide dependable, high quality, responsive public works and utility services, at reasonable costs.*

Northbridge’s infrastructure includes roads, sidewalks, guardrails and street signs; street lights; storm water; catch basins, culverts and outfalls; cemeteries, parks and playgrounds; town-owned buildings; public sewer treatment, collection, and pumping stations; contract services water supply, distribution and treatment; composting; fleet and equipment maintenance; emergency winter snow and ice operations; and management necessary to provide safe and reliable transportation systems for each of our public safety operations, residents, businesses and visitors.

For a 10<sup>th</sup> consecutive year, the Northbridge Department of Public Works provides a "SNOW & ICE 2019 - 2020 PROGRAM" brochure for our community and visitors. The main objective of this brochure is to enhance community awareness on snowplowing operations from “start-to-finish” and to advise how the community can help. Our mission is to efficiently return our 84-miles of roads and 21-miles of sidewalks to "normal conditions" after each winter storm event.

During the 2019 - 2020 snow and ice season the DPW responded to sixteen (17) events with a total snow accumulation of 31.2-inches. The entire Northbridge DPW staff is commended for “stepping-up-to-the-plate” and for their exemplary performance and personal sacrifices made during these times.

#### **Personnel**

The Department of Public Works Administration, Engineering, Highway, Sewer & Water Divisions consist of the following personnel. Years of dedicated services are noted.

#### **Administration, Engineering & Water Division(s)**

##### **Years of Service**

James Shuris, P.E., MBA, Director of Public Works & Town Engineer  
9-years, 5-mos.

Mark Kuras, DPW Sewer Superintendent 39

Jamie C. Luchini, DPW Highway Superintendent 6-years, 6-mos.

Anna E. Bassett, DPW Secretary/Clerk 7

### **Highway Division**

Richard Brooks, Working Foreman 35

John J. Brosnahan, Equipment Operator 24

Paul C. Bessette, Equipment Operator 23

John J. Briand, Equipment Operator 8-years, 3-mos.

Evan Dautrich, Master Mechanic 3-years, 10-mos.

Christopher Bessette, Laborer 3-years, 3-mos.

Arthur Ferriera, Equipment Operator (*Resigned February 2020*) 3-years, 6-mos

### **Sewer Division**

Michael Havalotti, Assistant Chief Operator 21

Paul L'Esperance, Laboratory Technician/Plant Operator 7-years, 9-mos.

Matthew Gjeltrema, Treatment Operator 3-years, 4-mos.

Corey Baldwin, Treatment Operator 1-year, 7-mos.

## **DPW ADMINISTRATION & ENGINEERING DIVISION(S)**

The Administration & Engineering Division(s) provide administrative, technical engineering support and assistance for residents, outside contractors and to other “in-house” municipal departments, develops/facilitates design and/or construction bid documents for roads, sewer, water, infrastructure, cemeteries, streetlights, town-owned building facilities, design and/or construction bid documents, and acts as the Town's representative/liaison with MassDOT, Central Massachusetts Regional Planning Commission, Department of Environmental Protection, Environmental Protection Agency and other agencies.

As a result of COVID-19, all Department of Public Works Offices and Employees were directed to perform all work-related activities in compliance with Governor Baker's Phase 3 COVID-19 Order requiring face masks or face coverings in public places where social distancing is not possible. We will continue these efforts into 2021.

### **Special Projects**

#### **MS4 Stormwater Program:**

The Engineering Division completed and submitted the “Year-2” MS4 Stormwater Annual Report to the Environmental Protection Agency and the Department of Environmental Protection in accordance with the program regulations. We will now move forward with Year-3 permit requirements.

#### **COMPLETE STREETS:**

As a result of our COMPLETE STREETS Tier 2 Grant Application, the Town received funds under the Safe-Routes-To-School (SRTS) program and completed temporary measures to address and improve traffic and pedestrian circulation, student drop-off/pick-up at the Middle School and Linwood Avenue.

To finalize this project and to provide permanent improvements, the town submitted a COMPLETE STREETS Tier 3 Grant Application.

**LED Streetlight Conversion Project:**

The Department of Public Works completed the town-wide LED Streetlight Conversion Project consisting of the installation and ownership of 1,443 LED Streetlights. The Department of Public Works will now manage the maintenance and repair of these streetlights.

**TIP Project – Rockdale Signalization & Safety Improvements at the Providence Road/Sutton Street/School Street/Upton Road(s) Intersection Project:**

We awarded a contract for the permitting, design and engineering to HOWARD STEIN HUDSON, Inc for this project. When completed, this project will enhance traffic, vehicular, pedestrian and bicycle safety as well as promote economic development with the Rockdale Village community.

The Engineering Division continues their concentrated efforts to provide technical and community-relations assistance and program support on anticipated and in-progress town-wide, MassDOT and/or federally-funded projects.

**Accepted Public Roads & Sidewalks**

The Town accepted 0.28 miles of roads and sidewalks as public ways this calendar year as follows:

- Hannah Drive – 0.28-miles of roads and sidewalks.

**DPW HIGHWAY DIVISION**

The DPW Highway Division oversees the maintenance of over 84-miles of roads as well as 21-miles of sidewalks. We also mow and maintain over 122-acres of cemeteries, fields and town common areas on a routine basis. In addition, we are responsible for the custodial and maintenance of several town-owned buildings. These include: Town Hall, Town Hall Annex (former Aldrich School), Library, Veterans Hall, and the Council on Aging Building.

**“2019 – 2020 SNOW & ICE” PROGRAM:** This winter was, by all standards, a below average New England winter. We had 17 snow/ice events which totaled 31.2 inches of snow. It began snowing in November and continued right through to the third week of April. The largest snow total was on December 1st, which dumped 15-inches of snow on us. The final snow fell on April 18th.

**“2020 NO ROAD LEFT BEHIND” PROGRAM:** Now into our 9th year, we completed a large portion of our 2020 roads program in late November of 2020. This was due to the late release of Chapter 90 funding because of the COVID-19 pandemic. This work consisted of cold planning and paving Church Street, from Ovia Square to Leland Road and Highland Street, from Church Street to

Rumonowski Drive. On the other hand, we performed pavement overlaying on sections of Moonhill Road in early April with 500 tons of asphalt by using the remaining balance of the prior year paving contract with town appropriated funds.

**Sidewalks:** We are very grateful for the continued support of the residents at the annual Spring Town Meeting that voted positively for an additional \$25,000 to be utilized for sidewalk repairs. This year we installed 4 new ADA ramps as well as pouring over 25 cubic yards of new sidewalks throughout Town. More work will continue this upcoming spring.

**Street Sweeping:** The street sweeper began sweeping the roads and parking lots in late April this year. We were once again able to sweep all roads in Town at least twice this year.

**Public Shade Tree Removal:** We removed over 20 unsafe trees as well as the trimming of dozens of others, in an ongoing effort to maintain safe public shade trees to line our streets and fields. This list continues to grow everywhere since the gypsy moth infestation of several years ago.

**Lawn Mowing:** We continue to mow over 122 acres of cemeteries, fields, common areas, parking lots and town owned buildings throughout Northbridge.

**Pine Grove Cemetery:** In 2020, there were 26 full burials and 10 cremation burials at the cemetery. We also removed several hazard trees and paved a large section of road thanks to continued support at Town Meeting to fund these projects.

**Equipment:** This year at Town Meeting, voters approved the purchase of a new one-ton dump truck, complete with a snowplow and sander. Also approved was the purchase of a new F-350 pick up truck, with a snowplow. Both will greatly help in our snow removal efforts for years to come.

Along with vehicle purchases, the replacement of 3 lawn mowing tractors were also approved. The DPW once again would like to thank all Town Meeting members by showing their support of this Department by voting favorably on these capital equipment purchases.

**Municipal Buildings:** The DPW oversaw the complete replacement of carpeting on the first floor of the Town Hall. This included replacement within the Selectmen's meeting room. The DPW also upgraded all Town buildings with alarm systems to cellular service. Finally, a new concrete sidewalk was installed at the Police Station.

**Work Orders:** We are pleased to announce that we have completed over 239 work orders this year. These are created from resident call-ins regarding items that they feel require our attention. These items include trash removal, potholes,

catch basin failures, drainage, dead animal removal, loaming, hazard shade trees, brush and a variety of others. We feel this system, put into place several years ago, is very helpful in the tracking of work getting done throughout the town.

**Leaf Program:** The 2020 bagged leaf program collected in excess of 7,913 bags of leaves from area residents. Our crew was also responsible for the blowing and removal of leaves that fell on our 12 cemeteries, town commons, 4 ball fields, playgrounds and various other Town-owned land and building grounds. Unfortunately, due to the COVID-19 pandemic, we were unable to utilize the Worcester County Sheriff's office to assist with leaf cleanup like in years past. This led us to fall behind in our efforts. We look forward to the re-implementation of this program next Spring to finish our cleanup of these areas.

The DPW Highway Division continues to move forward, with a top priority to maintain the highest levels of service for our residents, businesses and customers with a commitment of providing the best possible value to the taxpayers of Northbridge. We remain very proud of the accomplishments of our pro-active and cost-effective “NO ROAD LEFT BEHIND” and “SNOW & ICE” Programs.

### **DPW SEWER DIVISION**

The DPW Sewer Division provides the Town of Northbridge with sewer treatment and collection services to 3,458 sewer customers which includes fourteen (14) new connections which resulted in service connection fee revenues of \$96,360. The sewer collection system consists of approximately 52-miles of sewer mains. Approximately 392 million gallons of sewage was treated at the Wastewater Treatment Plant Facility with an average daily flow of 1,075,068 gallons per day. This represents an decrease of approximately 35,000 gallons per day when compared to last year.

The Sewer Division continues to work diligently to comply with the parameters of the current National Pollutant Discharge Elimination System (NPDES).

#### **Special Projects:**

In accordance with our Comprehensive Wastewater Management Plan (CWMP) continued efforts are being made to reduce the unwanted inflow and infiltration within the aging collection system, whereas 2,300-feet of liner was installed inside targeted locations of our aging collection systems.

The existing 3,500 gallon underground heating oil tank was replaced with a 1,000 gallon above ground tank.



### **DPW WATER DIVISION:**

The Whitinsville Water Company (WWC) provides drinking water services to the Town of Northbridge. A portion of the system is owned by WWC and a portion is owned by the Town of Northbridge. WWC provides operational services for the Town portion of the system with oversight of these services by the Department of Public Works. WWC owns and manages over 1,600 acres of protected watershed lands including five (5) water supply reservoirs. The water distribution system consists of approximately 83-miles of water main throughout the Town of which 39-miles comprise the Northbridge water system.

The Northbridge water system provides water services to a total of 2,407 water connections which include 12 new connections resulting in service connection fee revenues of \$37,800. The remaining customers are on the WWC water system. The water supply is unique in that it is classified as a ground water supply yet depends extensively on a series of five reservoirs to supplement the groundwater. There are two (2) active tubular well fields located adjacent to the reservoirs. One (1) well field is located adjacent to Reservoir 4 in Sutton and is capable of producing 1.44 million gallons per day (MGD). A state-of-the-art water treatment facility was constructed in 2008 for this well field. This treatment facility employs dual media filters to remove any impurities and also adjusts the water pH to neutral and disinfects the water before it is pumped out into the system.

The 2nd well field is located adjacent to Meadow Pond in Northbridge. This well field is also capable of producing up to 1.44 MGD, and in 2013, WWC completed the construction of a new water treatment facility for this well field. This facility uses green-sand and anthracite filtration to remove minerals such as iron and manganese from the water and adjusts the pH of the water to neutral and disinfects the water before pumping it into the system.

The reservoir water is used to recharge the ground water near the wells with the earth acting as an additional filter. The system has the capacity to produce approximately 2.5 million gallons per day and serves a population of over 14,000 people daily. The treatment facilities continuously monitor water quality and the water company regularly collects samples throughout the system to ensure water quality standards are met. There are three storage tanks that provide 3.85 million gallons of water storage in the system as well as two booster stations to maintain pressures in certain portions of the system.

WWC conducts an annual flushing program where all hydrants are flushed in order to ensure proper hydrant operation as well as to maintain water quality in the system. The WWC conducts an annual leak detection survey of the entire water system. This survey consists of using special equipment to locate any leaks in the water system. When leaks are found they are repaired by the WWC. WWC also conducts testing of all backflow prevention devices located in the system to ensure there is no cross contamination of the water system. WWC maintains all pumping stations and storage tanks located throughout the system

as well as maintenance and repair of all 83 miles of water mains and valves. Customer service and billing for all customers is provided by WWC office staff.

Much goes into the protection, treatment and delivery of your drinking water to your home. The Town of Northbridge and the WWC are dedicated to providing the best possible drinking water services. And is important to remember that the average water customer pays only about one to two pennies per gallon to have clean drinking water delivered directly to their homes.

**Special Projects:**

This year, WWC completed the installation of approximately 2,200 linear feet of a 16-inch redundant transmission water main on Mendon Road (in Sutton) and Prentice Road, from Carr Street to Main Street. to improve flow capacities entering into Whitinsville. This project included connecting all water services to the new water main, and installing appropriate valves, hydrants and other infrastructure components. This new water main will provide fully redundant transmission mains from the WWC treatment plant into Northbridge.

In closing, we are very fortunate and proud to be surrounded by such a dedicated, talented and hard-working group of public works professionals who strive to deliver the highest level of customer service and satisfaction under the most challenging conditions.

Respectfully submitted,

***James Shuris, P.E., MBA***

James Shuris, P.E., MBA  
Director of Public Works & Town Engineer

## **BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

### **Committee Members:**

Paul Bedigian, Vice Chairman – Steve Nye, Secretary – Brian Paulhus – John Gifford – Shayne Picard – Warren Fairbanks - Michael Beaudoin, Chairman

Summary of BPCC activity for 2020 as follows:

1. Fire Station Project:
  - a. Kaestle Boos Architects completed the Site Selection & Feasibility study and worked with Chief White, Town Manager Adam Gaudette & the BPCC to select a single site from a list of over 20.
  - b. Schematic design for the proposed station was completed and funding for the project was approved at Town Meeting.
  - c. CHA Consulting of Boston, MA was selected from a number of teams that submitted proposals to perform OPM (Owners Project Management) Services for the Fire Station Project.
  - d. BPCC & OPM are currently engaged in kicking off the process for selection of the final design team, that selection should occur mid-March 2021 +/-.
2. Lasell Field Project:
  - a. The BPCC selected Green Acres Landscape & Construction Co. as General Contractor for the new turf sports field & upgrades at the Middle School.
  - b. Work on this project is substantially completed, and only a few minor items remain for completion when weather permits.
3. Re-Use Studies:
  - a. BPCC has had preliminary discussions and anticipates beginning work on Re-Use studies for the following Town Buildings:
    - i. NES School (upon completion of the new Balmer School)
    - ii. Main Fire Station – Whitinsville
    - iii. Fire Station - Rockdale
4. BPCC membership changes:
  - a. BPCC welcomed new members John Gifford, Shayne Picard and Warren Fairbanks to the team this year.
5. BPCC Appointments:
  - a. Steve Nye was re-appointed as Secretary of the Committee
  - b. Paul Bedigian was re-appointed as Vice Chairman
  - c. Mike Beaudoin was re-appointed as Chairman

Respectfully submitted,  
Michael W. Beaudoin, Committee Chairman

## COUNCIL ON AGING

The Northbridge Council on Aging is pleased to submit their report on services and programs that were provided to the seniors of Northbridge through the Senior Center during 2020.

The Council on Aging holds monthly board meetings at 9:00 AM on the second Tuesday of every month. The board consists of eleven members.

The officers of the Council on Aging beginning December 1, 2020 were as follows:

Chairman:	Jean Mistretta
Vice Chairman:	Denise Forgit
Secretary:	Carole Sweeney
Treasurer:	Charlene Potvin

Additional Members of the Board:

Yvette Ayotte   Jean Finnegan   Elaine Inman   Elaine Mahoney  
Bonnie Poquette   Nikki Roadman   Joan McManus

The Mission of the Northbridge Council on Aging is: “to enrich the lives of our senior community by providing services, programs, and support that allow for independence and quality of life”. The COA Board and Senior Center Staff monitor services and programs on an ongoing basis to ensure that the seniors of the community are receiving the best services possible.

In October of 2020, Jean Mistretta, COA Chairperson, presented an extensive report to the Town Manager and Board of Selectmen in seeking their support to change the name of our Senior Center. While our Town Department will remain Council on Aging, the COA Board felt a new name would rebrand our image of being a welcoming place for all. It is with great excitement we share our new name: **Plummer Place Home of the Northbridge Senior Center.**

The COA would like to recognize John Doldoorian who served as a Board Member for seven years. From the time of his appointment in November of 2013 until his passing July 10, 2020, John “Coach D” was a regular face at the Senior Center. He would join his peers for coffee, a meal and plenty of stories of all the memories of days gone by. We thank Coach D for his dedication and friendship to all at the Northbridge Senior Center.

A new COA member welcomed this year, Joan McManus. We are grateful to Ms. McManus for volunteering her time to the COA specifically in the interest of policies and programs for the older adults within our community.

Plummer Place Home of the Northbridge Senior Center, under the direction of the Council on Aging, provides a multitude of services and programs to support



The following personnel changes occurred in 2020:  
Effective June 30, 2020, Program Coordinator, Jeannine Dionne retired after fifteen years of service. Ms. Dionne brought a lot of fun and energy to our Center with programs on site as well as the countless day trips. We extend our gratitude to Ms. Dionne and wish her the very best in her retirement.

In August of 2020, Outreach Worker, Lynn Normandin resigned from her position. Although, Ms. Normandin was only with the COA a short time, we are grateful to her time and service to the older adults of Northbridge. On October 6, 2020 we welcomed Jeanne White as our newly appointed Outreach Worker. Ms. White has proven to be a great asset to the Council on Aging staff. Fortunately, with annual funding through the formula grant, the COA is able to maintain this position at twenty four hours per week. The COA is very appreciative of our State Governor and State Legislatures for their continued support of the Formula Grants for all Massachusetts Councils on Aging.

With hope in planning our future re-opening, here is a list of regular weekly programs. Whether it is educational, a wellness programs or just for fun, the COA staff look forward to welcoming you back.

**Programs:**

Aqua Exercise	Billiards	Bingo
Book Club	Chair Yoga	Computer Classes
Craft Class	Cribbage	Digital Photography
Fitness Classes	Hiking Club	Needlework
Nutrition Programs	Painting Class	Pokeno
Shuffleboard	Support Groups	Tai Chi
Tap Dancing	Ukulele	Writing Class

On behalf of the COA Board, Plummer Place staff and Seniors of Northbridge, we would like to express our appreciation to the Town Manager, Board of Selectmen, Finance Committee, and all town departments for the continued support of the Northbridge Senior Center.

Respectfully submitted,

Kelly S. Bol, Senior Center Director  
Jean Mistretta, COA Chairman

## **NORTHBRIDGE BOARD OF HEALTH**

The Northbridge Board of Health consists of five (5) members appointed by the Board of Selectmen. The Board has the responsibility of developing, implementing and enforcing health policies, overseeing inspections to maintain minimum standards of sanitation in housing and food service establishments, and to assure that the basic health needs of the community are being met.

The Board is assisted in its duties by a professional staff consisting of Jeanne M. Gniadek – Administrator, Theresa Gilchrist – Certified Food Safety Professional, Danielle Edmands, MPH – Health Inspector, Steve Donatelli – Title 5 Agent, and Rochelle Thomson and Maurice Guilbault – Inspectors of Animals. The Board of Health typically meets the second Tuesday of the month, unless otherwise noted, beginning at 7:00 p.m. in the Aldrich School Town Hall Annex. The following is the report of the Board for the year ending 2020.

**CORONAVIRUS (COVID-19) PANDEMIC:** On March 10, 2020 Governor Charles Baker declared a State of Emergency due to the Sars-CoV-2 virus (COVID-19) public health pandemic.

COVID-19 provided challenges for the entire country and for all town offices, with a significant impact on the operations of the Board of Health. Tasked with enforcement of Orders issued by Governor Baker, the Board of Health staff was kept busy assisting establishments in obtaining compliance, addressing mask complaints, and reviewing re-opening plans with numerous businesses. Working in partnership with the Northbridge Fire Department, the Board of Health secured and distributed Personal Protective Equipment to town offices and staff.

On March 28, 2020 the first COVID-19 case in a Northbridge resident was reported to the Town. By the close of 2020 the Town was made aware of 557 cases in residents and over 150 cases in long-term care facilities. According to the Massachusetts Department of Public Health (MDPH) data, long term care facilities in Northbridge lost 65 of their residents to COVID-19.

The Town Hall and other municipal office buildings were closed to the public on March 16, 2020. Staff were instructed to work remotely when possible to reduce the number of employees in town offices. Meetings were held remotely via Zoom to reduce exposures among staff and residents. As challenging as this was, staff rose to the occasion to meet strict public health standards.

The public health nurse, Salmon VNA, was tasked with contacting all positive COVID-19 patients to review isolation requirements and to determine “close contacts”. Close contacts were then instructed on quarantine requirements. Our public health nursing staff worked countless hours seven days a week to ensure all patients were contacted and assisted with their questions and concerns. They also served as a significant resource to the health department staff.

As the pandemic continued, the Northbridge Board of Health worked with surrounding communities to secure a local regional vaccination site. The Southern Worcester County Covid Vaccination Clinic was established at the McCloskey School in Uxbridge and vaccination operations began in April of 2021.

**HEALTH INSPECTOR – FOOD SERVICE:** Ms. Theresa Gilchrist continues to serve as the Board’s inspector of food establishments. During calendar year 2020, Ms. Gilchrist conducted 135 routine inspections, 39 Follow-up inspections, 2 complaint-based inspection, 2 pre-operational inspections and 3 construction/new equipment checks. Ms. Gilchrist also conducted 3 plan reviews for new food establishments including Twins Nutrition, Purgatory Beer, and Burger King.

Ms. Gilchrist was tasked with addressing COVID complaints, mostly the wearing of masks, as well as assisting establishment owners with compliance by educating them in the most recent guidance directed by the Governor of the Commonwealth. Ms. Gilchrist responded to 15 complaints and assisted 12 establishments with compliance during this difficult time.

A new food establishment inspection program, Food Code Pro, was introduced to Ms. Gilchrist. After completing her training on this software she is now able to conduct all food establishment inspections on a tablet. These electronic reports are now posted on the board of health web site.

**HEALTH AGENT – TITLE 5:** Mr. Steve Donatelli was retained by the Board to witness soils percolation and groundwater testing, review subsurface sewage disposal plans, conduct inspections during system installations, and to provide guidance to the Board on Title 5 septic systems and other environmental issues.

In 2020 Mr. Donatelli witnessed 21 soils tests, reviewed 17 subsurface sewage disposal plans for compliance with Title 5 regulations, and inspected the replacement of 12 distribution boxes. Certificates of Compliance were issued for 20 completed system installs. The Board of Health received 53 Title 5 Inspection Reports in 2020.

**INSPECTOR OF ANIMALS:** Ms. Rochelle Thomson was re-appointed by the Town Manager to serve as Inspector of Animals for the Town of Northbridge. Mr. Maurice Guilbault was also appointed as an Inspector of Animals to assist Ms. Thomson.

At the direction of the Department of Agriculture, due to the pandemic, barn inspections were not conducted in 2020.



In 2020, 41 quarantine notices were issued and 4 bats were submitted to the State Lab for rabies testing. Three bats were negative; one was deemed “unsatisfactory” for testing therefore it was treated as a positive finding.

**HEALTH INSPECTOR – HOUSING STANDARDS:** Ms. Danielle Edmands, MPH, was appointed to the position of Health Inspector on March 27, 2019. Ms. Edmands conducted 11 inspections of dwelling units after receipt of reported violations by the occupants of these units. She also performed the semi-annual inspections of a licensed tanning salon, 2 public swimming pools, and also investigated numerous nuisance complaints in accordance with MDPH regulations.

**PERMITS & LICENSES ISSUED**

84	Food Establishments	3	Frozen Dessert Permits
12	One-Day Food Permits	17	Tobacco Sales Permits
8	Mobile Food Trucks	1	Tanning Salon Permit
2	Public Pool Permits	2	Recreational Camp Licenses
27	Disposal Works Installer Licenses	5	Funeral Director Licenses
16	Septage Hauler Permits	11	Trash Hauler Permits
28	Stabling/Barn Permits	2	C & D Dumpster Permits
7	Well Permits		

**COMPOST SITE:** The compost site located behind the Wastewater Treatment Facility at 644 Providence Road was open to Northbridge residents on Saturdays from 9:00 AM- 3:00 PM from March 28, 2020 through its closing on December 5, 2020. It also operated on Wednesday afternoons from 1:00 PM – 5:00 PM during the Spring and Fall seasons. The site is used for the disposal of yard waste: leaves, grass clippings and small brush. Access to the site is through a sticker program. Stickers can be purchased by residents at the Board of Health Office.

With great sadness we said goodbye to our long-time friend and compost site monitor Paul Monast. Paul served the Town for over 20 years in this capacity and was beloved by many. He will be greatly missed by this office. He enjoyed humorous back and forth banter with our residents. He could always make you smile. We will miss you Paul.

**CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT:** The Town of Northbridge continues to be a member of the Central Massachusetts Mosquito Control Project (CMMCP) providing spraying of residential properties to reduce mosquito populations and the potential for disease transmission by mosquitos. The spraying of residential properties is done on a request only basis with confirmation of adult mosquito populations before treatment application. Residents wishing to exclude their properties must do so by registering with the

Department of Agricultural Resources. Exclusion is no longer allowed through registering with the Town Clerk.

**SHARPS DISPOSAL KIOSK:** Through the Sharps Disposal Kiosk program, the Town continues to offer residents a safe, convenient way to dispose of sharps, needles, and lancets. Kiosks are located in the Board of Health office and the Northbridge Senior Center. Sharps must be brought in puncture-resistant containers. No loose needles will be accepted. Sharps containers are available upon request at both kiosk locations.

**QUAKER STREET LANDFILL:** Maintenance and monitoring of the Quaker Street Landfill as required by the MassDEP continued into 2020. The Board has contracted with EnviroTrac, Ltd. for environmental engineering services to address action items outlined in its Immediate Response Action Plan filed with MassDEP due to exceedances noted in private drinking water wells in the vicinity of the landfill. Point-of-Entry water treatment systems were installed at three residences – monthly and quarterly water samples are being taken at the six properties affected by the landfill.

**FLU CLINICS:** In 2020, due to the COVID pandemic, the Board of Health held drive-thru flu clinics in the Northbridge High School parking lot. This was our first attempt to operate a clinic in this manner and it was a huge success. Residents had to pre-register for a designated time slot to avoid traffic impacts. The clinic was held on November 5, 2020 from 9 – 11AM and 3-5 PM. We were able to vaccinate 150 residents. Many thanks to the Salmon VNA for their willingness to operate a clinic in this manner and to our Northbridge Fire Department for their assistance in setting up the clinic site.

Respectfully submitted,

Lani Criasia, Chairman  
Christopher Cella, RPh, Vice-Chair  
Paul R. McKeon  
Steven Garabedian  
Scott Chase

## NORTHBRIDGE HOUSING AUTHORITY

**Background:** Northbridge Housing Authority (NHA) is a public housing agency that provides a safe and secure living environment for the elderly and Disabled persons of low income. We Strive to Provide the best Community within our means, to allow our residents to stay independent, self-sufficient while residing at the Housing Authority. State Public Housing Authorities receive direct funding from the Department of Housing and Community Development, who empower the authority to operate, manage, construct, modernize and administer all rules and regulations concerning state public housing.

**Mission:** The mission of Northbridge Housing Authority is to create an environment that enables residents to live responsibly and with dignity, to support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner and create and maintain public confidence with Housing Authority operations and staff.

### **Board of Commissioners:**

**JOHN O'BRIEN** Chair

**SUSAN BROUWER** Vice Chair

**CHRISTINA SIMONIAN** State Appointee

**ELAINE MAHONEY** Treasurer

VACANT MEMBER

**Board Meetings:** Northbridge Housing Authority Board of Commissioners holds meetings on the First Tuesday of every month. The Board of Commissioners meetings are held in the community rooms at Colonial Drive Apartments or Lake Terrace Apartments at 4:30 p.m. As public officials, meetings are held according to M.G.L. chapter 39 section 2B of the open meeting law. All meetings are posted at the Town Hall at 7 Main Street, Whitinsville, MA. The Housing Authority Website.

**Current Public Housing Programs:** Elderly and Disabled units at Lake Terrace - 32 units, (28 1BR and 4 2BR), Colonial Drive - 44 units, (1 BR) and one 689-1 Program with the DMR.

**Eligibility:** Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Northbridge may receive a preference when reviewed and verified by the Authority. **Income limits** for state public housing are: **one person \$48,100, two persons \$54,950, three persons \$61,800 and four persons \$68,650 five persons \$74,150.**

**Local Resident Rule: 760CMR (5) Local Resident** - a person who has a principal residence or a place of employment in a city or town at the time of application to an LHA in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town.

**Housing Authority Office Information:** Northbridge Housing Authority office is located at 12 Colonial Drive. Our telephone/Fax number is **508-234-7736** and the **Maintenance emergency line (508) 234-7736 x 3** that handles emergencies only and all other calls will leave a message on main line and be addressed during business hours.

<b>Monday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Tuesday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Wednesday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Thursday</b>	<b>8:30 a.m.- 2:30 p.m.</b>
<b>Friday</b>	<b>by Appointment</b>

**Applications for Housing:** Anyone interested in applying for housing may call the office at **(508) 234-7736** to have an application mailed or if you prefer, applications may be picked up at the office during office hours. Application can be done online at [northbridgehousing.com](http://northbridgehousing.com) or at <https://publichousingapplication.ocd.state.ma.us/>

**New Activity:** In 2020, the Authority received several awards in which will have and be utilized through to 2021 to include:

1. \$158,000.00 For window replacement at colonial Drive Apartments.
2. \$28,677.00 For the install of ADA ramp on the community Building at Lake Terrace.
3. \$71,00.00 for Emergency Boiler Replacement at Building 3 Lake Terrace Apartments.
4. \$28,00.00 For Roof replacements at Colonial Drive, separated in 3 Phases.
5. \$17,896.00 For Trim Repair /Painting of buildings at Colonial Dr, separated in 2 Phases.
6. \$8,580.00 For replacement of railings at each back door, Lake Terrace Apartments.

Funding for the projects came from the Department of Housing and Community Development (DHCD).

**New pursuits:** Northbridge Housing Authority is always seeking funding for the Authority to become more energy efficient, improve outdated units and maintain its commitment to affordable housing.

**Service:** The Northbridge Housing Authority would like to thank all our Town Agencies for all their help and support to keep providing affordable housing in the community.

Respectfully submitted,

Brett R. Lambert, Executive Director

## **DISABILITY COMMISSION**

The Town of Northbridge Disability Commission consults with the Board of Selectmen, Town Manager and other Town agencies and commissions to advise and ensure Northbridge policies, programs, activities and facilities comply with Massachusetts' State Laws and Federal Laws, rules and regulations concerning disabled persons within our community. Additional information about the Disability Commission is available on the Town of Northbridge website.

Despite the challenges that COVID-19 has presented during this past year, the Disability Commission continues to be actively engaged in the Town of Northbridge projects, such as new building and renovation projects by the Town (e.g., new elementary school, football field renovation) and local businesses, to ensure compliance with State and Federal ADA laws and regulations (American Disability Act). To offset the costs for Town related projects, members of the Disability Commission have participated annually in a competitive grant application process grants for state and federal funds. Our appreciation to Bruce Frieswick for facilitating the grant application process.

We would like to extend our gratitude to the Town of Northbridge, local businesses, community members and the Massachusetts Office on Disability (MOD) for their on-going support in our efforts to ensure access for all of the citizens of the Northbridge Community.

We encourage Northbridge residents, who are interested in becoming members of the Disability Commission, to contact the Northbridge Town Manager's office for an application. The Disability Commission meets monthly on the second Monday of the month at 6:30 pm. Due to COVID-19, our meetings this year have been remote. Information regarding access to the remote meetings is provided on the monthly posted agenda.

Respectfully submitted,  
Jonathan Smith, Ed.D., Chairperson  
Bruce Frieswick  
Washa Liu  
Joanna Schomberg

## TRUSTEES OF SOLDIERS' MEMORIALS COMMITTEE

During 2020 the Trustees of Soldiers Memorials Committee met eight times to continue their commitment to the citizens of Northbridge of proactively addressing the development and maintenance needs of the monuments and squares that honor the veterans past, present and future of our town.

We graciously accepted the \$15,000 budget for the '20-21 Fiscal year by the Town. These funds continue to help us address critical maintenance and safety needs. In 2020, the trustees accomplished the following:

- Repaired the lock and repainted the flagpole at Memorial Square in Whitinsville.
- We continued to accurately inventory and catalogue all town memorials, including GPS location information.
- Completed mortar repairs on the Civil War Monument.
- New Lighting was installed to illuminate the Civil War Memorial.
- Developed a plan to place plaques on each of the town's memorial squares denoting key information on each of our veterans that were killed in action.
- Approved Northbridge Beautification's request to decorate Memorial Park for the holiday season.

The trustees thank the Members of the Board of Selectmen, the Town Manager, the Department of Public Works and the citizens of Northbridge for their fine support in 2020. We also wish to thank Dan Beneway for his tireless service as a trustee for the last three years, Heather Elster and Tom Clarke from the Whittin Community Center for taking on the ongoing maintenance of the Dawson Memorial, and Paula and David Prout for their continued help in maintaining the Vietnam and Korean/World War II memorials. We welcome Jason Ball as a new trustee in 2020.

Respectfully submitted,

*Frank DeFazio*

Frank DeFazio, Chairman

Trustees: Jason Ball, Frank DeFazio, Thomas Farley, James Gallagher and Richard Trier. Ex officio (as Chair of The Board of Selectmen), Jay Athanas and Alicia Cannon

## **VETERAN'S COUNCIL**

The Northbridge Veteran's Council consists of the following member agencies: American Legion, Oliver Ashton Post 343, and the Blackstone Valley Veterans Association.

The combined members of the Northbridge Veteran's Council are responsible for formulating and conducting ceremonies on Veteran's Day and Memorial Day. The Member Posts will also respond to all inquiries, and or invitations regarding veteran's activities or events.

Veterans decorated all the Memorial Squares throughout the Town in preparation for Memorial Day.

In preparation for Memorial Day the Veteran's Council, its members, Boy Scouts and Town residents placed American Flags on the graves of all deceased veterans in the Town of Northbridge. The Council would like to thank the members, and citizens of the Community that participated. A special thanks to the staff of St. Patrick's Cemetery and the Northbridge DPW.

Because of the current situation regarding Covid 19, formal celebrations and our annual Memorial Day Parade and services were cancelled.

In lieu of a parade, Veterans held small ceremonies in both Rockdale and Whitinsville. Names of those lost in war were read aloud. In doing so, we remembered and honored.

In closing, the Northbridge Veteran's Council asks that we remember all those veterans that have passed on. Their dedication and sacrifices will always be remembered. We also ask that you remember those brave men and women of our armed forces that remain in harms way.

Respectfully submitted,

WILLIAM J. AUDETTE, Adjutant  
Northbridge Veteran's Council

## **VETERANS' SERVICES**

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). As a district, this office also serves the towns of Douglas, Sutton, Uxbridge, and Blackstone. The other four towns pay 71% of the department's salary and benefits.

During 2020, the department expended \$109,775 in M.G.L. Chapter 115 benefits for qualified Northbridge Veterans and their dependents. This represents a 15.6% increase from 2019. Also included was the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Blackstone Valley Veterans' Services Office is located at 21 S. Main St., Uxbridge, MA; with office hours Monday through Thursday. Office hours at the satellite office in Whitinsville (Town Hall Annex, 14 Hill St.) are from 8:30 a.m. to 4:30 p.m. on Wednesdays. Please call 508-278-8600, ext 2017 for an appointment. During the pandemic we have continued support to our Veterans via phone, e-mail, and mail.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call the Uxbridge office at 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw  
Lieutenant Colonel, U.S. Army (Retired)  
District Director of Veterans' Services



## NORTHBRIDGE CULTURAL COUNCIL

The Northbridge Cultural Council received a grant of \$10,700 from the Commonwealth of Massachusetts in 2020 to be awarded to grant applicants providing cultural activities to the town of Northbridge during the 2021 calendar year.

Due to the COVID 19 pandemic many projects were not completed in 2020. The Council provided grantees the option to request a modification for their programs to be extended to FY21. Nine of the projects were approved for a modification.

The Council received twenty (20) applications totaling \$12,500 in grant requests. The Cultural Council granted funding to all applications by combining the state grant with unencumbered funds available from FY2020.

Respectfully submitted,

Yurima Guilarte-Walker	- Chair
Ashley Bannon	- Treasurer
Christine Johnson	- Secretary
Patty Corkum	- Member
Mary Contino	- Member
Kathleen Rheaume	- Member

## WHITINSVILLE SOCIAL LIBRARY

### **Whitinsville Social Library Corporation & Treasurer's Report**

The Corporators for the Whitinsville Social Library, the legal corporation that oversees the operation of the Library and from which the Library's trustees are drawn, held their 176th annual meeting on September 19, 2020. To ensure social distancing the annual meeting took place off Library premises at the Whitin Park Pavilion. No new corporators were added this year.

Corporation Executive Board as of September 19, 2020.

President: Faith Lane

Vice President: Pamela Siderwicz

Treasurer: Albert Lamoreaux, Jr.

Clerk: Shelley Buma

#### *Board of Trustees*

Carol Brouwer, Chairperson

John Brouillard

Barbara Leonard

Charles Thompson

John Walker, Jr.

Ann Williams

#### *Endowment Committee*

Albert Lamoreaux, Jr., Kurt Lange, and Barbara Leonard

### **Finances for FY2020, July 1, 2019 - June 30, 2020**

Funding from the Town of Northbridge \$237,499

Massachusetts State Aid: \$23,431

Fines and Lost Book Collection: \$2,980

Grants and Donations \$54,935

#### Notable Expenditures

Salaries: \$207,874

CWMARS Membership: \$16,007

Lending Materials (Inc. Books): \$44,081

E-Books & E-Resources \$12,892

Total operating expenses \$369,628. The budget was balanced by income from the Whitinsville Social Library Corporation and recurring donations.

### **Whitinsville Social Library Director's Report**

Whitinsville Social Library (WSL) is the public library for the Town of Northbridge. WSL belongs to the Central and Western Massachusetts Resource Sharing network (CWMARS). People who have library cards from WSL are able to borrow materials from all 150 libraries in the network. WSL is a certified

public library through adherence to regulations set forth by the Massachusetts Board of Library Commissioners.

### *The COVID-19 Pandemic and the Library*

Due to the start of the COVID-19 pandemic in Massachusetts, the Library closed its doors to patrons and staff on Monday, March 16 at 3 PM. All item due dates were extended to July 1. Library staff returned to the building on Tuesday, May 26. On June 8, the Library began to offer Parking Lot Pick Up. Patrons scheduled a time to pick up their library items and they could pick up their requests without any in-person contact with Library staff. Between June 8 and December 31, 2020 the Library had 2,693 appointments for Parking Lot Pick Up. Patrons could ask for assistance from library staff remotely via telephone and email. All returns were quarantined for at least 72 hours.

At their July meeting the Board of Trustees approved temporarily waiving the collection of late fines on library items while the building was closed to the public. The Trustees also approved an amendment to the borrowing policy so patrons could sign up for library cards via a form on WSL's website. Previously they could only sign up in person.

With many new precautions put in place, the Library reopened to the public on August 31. Clear partitions separated staff from patrons at the circulation desk, a 30-minute time limit was implemented for visitors, hand sanitizer was readily available, the stacks became one-way aisles, and occupancy was reduced to 20 percent.

About two weeks after Halloween Northbridge saw a sharp increase in COVID-19 cases and WSL closed to the public again on November 12. In 2020 the Library was open to the public for 122 days.

### *Friends of Whitinsville Social Library*

In their second year of operation the Friends of Whitinsville Social Library were officially granted 501(c)(3) non-profit organization. Their executive board is comprised of Co-Presidents Katrina Ireland-Bilodeau and Beth Rae, Treasurer Ann Marie Thomas and Secretary Mary Sughrue-Yacino. Due to the pandemic the Friends were unable to hold their spring and fall book sales.

### *Events and Programming*

The Library was able to provide in-person programming for the first three months of 2020. Library staff stepped up, especially Youth Services Librarian Helen O'Hara, to provide virtual programming for our patrons. Some even filmed videos from their own homes.

### *2020 Statistics*

As of January 2021, 6,463 Northbridge residents have library cards. Including electronic resources and excluding interlibrary loan, Whitinsville Social Library

users have access to 51,348 titles with 4,110 new items added to our collection in 2020. 41,770 items were checked out and 42,617 items were returned. The total value of the materials borrowed by our patrons was worth \$486,697.80. Each patron saved an average of \$75.31 by borrowing materials from their library.

Thank you to the Department of Public Works, The Friends of the Library, Jeanne Gniadek from the Northbridge Board of Health, Carol Brouwer, library volunteers, library donors, and the residents of Northbridge. Thank you for your support.

Respectfully submitted by:  
Rebecca A. Sasseville, MLIS  
Library Director

## HISTORICAL COMMISSION

The Historical Commission meets once a month, as needed, to carry out matters dealing with historical issues and inquiries.

As a result of the pandemic, the 2020 spring and fall trolley tours were postponed, indefinitely. The Commission hopes to resume these biannual trolley tours as soon as state and local guidelines allow.

During 2020, former Chairman, Ken Warchol was nominated for a *Massachusetts Historical Commission Preservation Award*, in the category of lifetime achievement. Unfortunately, also due to the pandemic, the 42<sup>nd</sup> Annual Preservation Awards Program was indefinitely suspended. The Commission is hopeful the award program will eventually resume, and Ken Warchol will be recognized for his lifetime of outstanding service.

Despite many initiatives on hold, the Commission met regularly during 2020 (safely via Microsoft Teams). This allowed the Commission to provide recommendations to the Planning Board regarding the development of two (2) home lots, located on Hill Street, within the Northbridge Heritage District. The Commission also collaborated with the Community Preservation Committee to complete a final draft of the “Community Preservation Plan”

While our focus is “historic”, we are very much looking forward to future plans:

- Northbridge’s 250<sup>th</sup> anniversary arrives in 2022. We urge the Town to form a committee to commence planning for the celebration (pending our ability to gather, safely)
- Following our Whitinsville Historic District approval in 2019, we now have a National Park within Northbridge. We look forward to working with the National Park Service to enhance the historic, educational and aesthetic benefits our National Park designation offers. We are currently considering updated signage and educational materials, and will expand to larger projects as we safely return to normal activities.
- We are working with the current owners of Lasell Manor, considering all possible avenues to protecting this historic asset for generations to follow. Lasell Manor is an integral part of our town’s history, and vital chapter in the “farm to factory” story of the industrial revolution. It is our mission to preserve and protect these historic assets, whenever possible.

Please reach-out to Lenny Smith, Chairman if you have any questions or are interested in helping/supporting our initiatives: [lenny.smith@withum.com](mailto:lenny.smith@withum.com)

Respectfully submitted,

Lenny Smith, Chairman  
Steve Miller

Ken Warchol  
Wendy Timmons

## **PLAYGROUND AND RECREATION COMMISSION**

All members from 2019 remain on the board, marking our 2<sup>nd</sup> full year with a full five-member board. The Spring Annual Town Meeting approved a budget of \$12,000 for the Playground and Recreation Commission for FY20. Expenses paid this past year with these funds include field maintenance/fertilization, tick prevention, portable toilets and field irrigation at the Rockdale baseball fields.

We have continued exploring effort and cost associated with potentially moving existing playground equipment at Balmer to other parks around town as it will be removed as part of the new school project. We are working to identify which equipment can safely be removed/repurposed, ideal locations to move equipment to, vendors that can complete the work and if it can be done in a cost-effective manner.

Discussions also continued on a proposed project to completely remove and replace the basketball courts at the Linwood Playground. Due to the current state of the basketball courts, there was consensus by all board members that patching/repairing the existing courts would not be cost effective and full replacement is the best option. We have been working with the Town Manager to identify funding sources for the proposed project and to identify next steps required to receive formal quotes to potentially complete the project within the next 1-2 years.

Respectfully submitted,

Mike Proto, Chairman  
James Gahan  
Mark Tracey  
Mike Dempsey  
Shawn Roby

# **TOWN EMPLOYEE WAGES**

		EMPLOYEE NAME	YTD GROSS		
SELECTMEN	C	AMPAGOOMIAN	\$ 750.00		
	J	ATHANAS	\$ 857.53		
	A	CANNON	\$ 754.97		
	R	COLLINS	\$ 250.00		
	T	MELIA	\$ 750.00		
TOWN MANAGER	D	NOLAN	\$ 500.00	\$	3,862.50
	A	GAUDETTE	\$ 174,426.16		
	M	CIARAMITARO	\$ 55,515.50		
	S	SUSIENKA	\$ 83,040.84		
	R	BARIL	\$ 1,000.00		
	M	BISHOP	\$ 1,060.00		
	J	BOWES	\$ 1,000.00		
	J	BRILL	\$ 1,000.00		
	J	BROOKS	\$ 1,000.00		
	P	CYR	\$ 1,113.16		
	S	DEHAAN	\$ 1,000.00		
	S	DEJONG	\$ 12,783.04		
	S	FREGEAU	\$ 1,127.50		
	P	LAFLAM	\$ 1,000.00		
	F	LESSARD	\$ 1,000.00		
	D	SULLIVAN	\$ 1,150.00		
	M	VOWLES	\$ 1,000.00		
	P	WALLEN	\$ 425.15	\$	338,641.35
	S	MOTYKA	\$ 78,398.92	\$	78,398.92
MIS	N	VAIDYA	\$ 83,450.17		
ACCOUNTING	S	MCGRATH	\$ 60,326.09		
	T	MOREAU	\$ 45,692.66	\$	189,468.92
ASSESSORS	R	FITZGERALD	\$ 92,524.72		
	J	CECCONI	\$ 55,865.50	\$	148,390.22
TREASURER/COLLECTOR	J	HARRIS	\$ 72,833.18		
	N	ESCAMILLA	\$ 51,894.78		
TOWN CLERK	P	TUPPER	\$ 43,610.30	\$	168,338.26
	L	ZYWIEN	\$ 64,031.27		
	D	CEDRONE	\$ 73,554.05		
	L	MEDEIROS	\$ 15,564.50		
	B	ASHE	\$ 135.00		
	J	BERGHUIS	\$ 110.00		
	M	BORRUSO	\$ 100.00		
	M	BRIAND	\$ 675.00		
	J	BROUILLARD	\$ 820.00		
	M	CONTINO	\$ 127.50		
	C	COTA	\$ 100.00		
	L	CROOKER	\$ 505.00		
	D	DALY	\$ 450.00		
	L	DAMATO	\$ 105.00		
	M	DEFOREST	\$ 870.00		
	W	DEFOREST	\$ 770.00		
	M	DEJORDY	\$ 105.00		
	J	DICKERT	\$ 410.00		
	H	DUNCAN	\$ 100.00		
	A	FARLEY	\$ 575.00		
	H	FORMAN	\$ 50.00		
	P	GOBAR	\$ 100.00		
	R	HAGAR	\$ 100.00		
	C	JOHNSON	\$ 100.00		
	K	JOUBERT	\$ 430.00		
	E	KURAS	\$ 410.00		
	K	LAMOREAUX	\$ 460.00		
	J	LEBLANC	\$ 110.00		
	P	LECOUR	\$ 325.00		
	L	LEEMAN	\$ 605.00		
	D	MANTONI	\$ 555.00		
	V	MORRIS	\$ 480.00		

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	G MURRAY	\$ 475.00	
	E NOWLAN	\$ 400.00	
	M O'MEARA	\$ 815.00	
	L QUIGLEY	\$ 595.00	
	L RAJUNAS	\$ 100.00	
	A RILEY	\$ 127.50	
	J SHEEHAN	\$ 874.00	
	C SNOW	\$ 620.00	
	A STACY	\$ 100.00	
	L STACY	\$ 100.00	
	J UTHOFF	\$ 90.00	
	K VALDIVIA	\$ 560.00	
	K VANDERBAAN	\$ 190.00	
	R WHITE	\$ 250.00	
	K WHITE	\$ 100.00	
	L WOELLER	\$ 330.00	
	A WOUPIO	\$ 445.00	
	S YOUNG	\$ 440.00	\$ 169,443.82
PLANNING BOARD	G BECHTHOLDT II	\$ 99,142.21	
	B KINNEY	\$ 43,960.29	
	D PICKART	\$ 3,837.76	\$ 146,940.26
POLICE DEPARTMENT	W WARCHOL	\$ 161,481.63	
	S ARNOLD	\$ 3,599.74 *	
	J BERKOWITZ	\$ 2,977.25	
	M BOHANAN	\$ 300.00	
	C BORRELLI	\$ 117,294.74 *	
	B CARROLL	\$ 55,875.80 *	
	D CHAUVIN	\$ 17,106.18	
	C CHICKINSKI	\$ 84,118.57 *	
	A CICCONE	\$ 27,938.30	
	R COLLETTE JR	\$ 2,487.50	
	B COLLINS	\$ 94,348.73 *	
	K COREY	\$ 60,164.20	
	J CROSBY	\$ 912.50	
	R DANNA	\$ 275.00	
	T DEJORDY	\$ 103,186.09 *	
	L DERKOSROFIAN	\$ 114,271.58 *	
	P DUNLAVEY	\$ 800.00	
	L ELLIS	\$ 312.56	
	R FALVEY	\$ 105,926.18 *	
	J FLAGG	\$ 837.50	
	L GAYLORD	\$ 66,329.03 *	
	R GORMAN	\$ 146,018.30 *	
	J HARRINGTON JR	\$ 2,062.50	
	K KASABULA	\$ 200.00	
	T LABRIE	\$ 139,352.78 *	
	S LACAVA	\$ 650.00	
	K LAFLASH	\$ 111,097.31 *	
	M LEONARD	\$ 125,080.69 *	
	J LEONARD	\$ 62,818.55 *	
	R LEVESQUE	\$ 113,657.91 *	
	R LLOYD	\$ 109,513.98 *	
	M MARINO	\$ 137,444.47 *	
	J MAYER	\$ 57,822.52 *	
	A MCCALL	\$ 1,955.36	
	S MCDEVITT	\$ 41,039.59 *	
	S MCKEOWN	\$ 7,705.53	
	T MITCHELL	\$ 97,550.60 *	
	B O'DONNELL	\$ 36,549.29	
	L O'ROURKE	\$ 3,100.00	
	J OUILLETTE	\$ 137,881.02 *	
	B PATRINELLI	\$ 129,382.98 *	
	A REYNOLDS	\$ 54,352.17 *	
	J ROPIAK	\$ 2,562.50	



# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	D ROY	\$ 19,212.50	
	M RYBAK	\$ 1,012.50	
	V SCHOTANUS	\$ 46,438.87 *	
	P SHERIDAN	\$ 859.65	
	A SINATRA	\$ 55,153.46 *	
	A SINNI	\$ 200.00	
	M SWIFT	\$ 2,100.00	
	J TREDEAU	\$ 94,292.53 *	
	K WESTBURY	\$ 107,732.59 *	
FIRE DEPARTMENT	J WHITE	\$ 99,558.47 *	\$ 2,964,901.70
	D WHITE	\$ 110,240.81 *	
	W AUSTIN	\$ 79,807.02 *	
	K BAINTON	\$ 12,485.21 *	
	J BENNETT	\$ 89,736.16 *	
	F BRACKLEY	\$ 2,295.07	
	B CASTELL	\$ 849.48	
	R CAVALIERI	\$ 56.91	
	S CELIKBAS	\$ 98,469.13 *	
	J COYNE	\$ 9,531.75 *	
	S DEJONG-EWING	\$ 1,008.41	
	C FLAGG	\$ 2,211.11	
	A GENG	\$ 109,366.06 *	
	S GOBAR	\$ 63,460.63 *	
	T GOULDING	\$ 92,651.54 *	
	R HARINGA	\$ 185.88	
	J HILL	\$ 199.98	
	D HOLMES	\$ 90,996.39 *	
	T JORRITSMA	\$ 274.95	
	M KILLEEN	\$ 96,264.38 *	
	R LACHAPPELLE	\$ 112,004.76 *	
	R LATOUR JR	\$ 2,929.57	
	E MCKEOWN	\$ 29,185.27	
	S MCKEOWN	\$ 12,115.31	
	B NEYLON	\$ 94,143.01 *	
	J NIRO	\$ 185.88	
	D NOWLAN	\$ 85,850.94 *	
	J PICARD	\$ 1,811.34	
	M PLANTE	\$ 2,004.18	
	E SANTIAGO	\$ 58,828.16 *	
	N SHELBURNE	\$ 103,132.25 *	
	J SHERIDAN	\$ 2,760.87	
	P SHERIDAN	\$ 304.92	
	M SHERMAN	\$ 25,448.85	
	F SOMERS	\$ 30.98	
	T VALDIVIA	\$ 106,509.29 *	
	M WALKER	\$ 666.07	
	W WHITE	\$ 93,027.85 *	
	E WHITE	\$ 81,456.29 *	
BUIDING DEPARTMENT	M ZELLEN	\$ 3,668.78	\$ 1,676,155.44
	J SHEEHAN JR	\$ 81,245.02	
	D ROSEBROOKS	\$ 48,057.62	\$ 129,302.64
INSPECTORS	G DUHAMEL	\$ 7,412.50	
	S FRENCH	\$ 337.50	
	J GRENIER	\$ 400.00	
	R HARRIS	\$ 7,125.00	
	L SAKIN	\$ 4,920.48	
	R WALLIS	\$ 6,765.00	
DPW HIGHWAY DIVISION	L WIERSMA	\$ 7,340.00	\$ 34,300.48
	J SHURIS	\$ 107,599.46	
	A BASSETT	\$ 45,111.55	
	C BESSETTE	\$ 40,113.54 *	
	P BESSETTE	\$ 69,154.83 *	
	J BRIAND	\$ 58,115.61 *	
	R BROOKS	\$ 72,626.64 *	

**TOWN EMPLOYEE WAGES**

	<b>EMPLOYEE NAME</b>	<b>YTD GROSS</b>	
<b>DPW SEWER DIVISION</b>	J BROSNAHAN	\$ 64,866.28 *	
	E DAUTRICH	\$ 54,966.04 *	
	A FERREIRA	\$ 4,936.37 *	
	J LUCHINI	\$ 91,952.25 *	
	G REICHERT	\$ 69.21	\$ 609,511.78
	M KURAS	\$ 91,126.12	
	C BALDWIN	\$ 46,443.16 *	
	M GJELTEMA	\$ 62,700.62 *	
	M HAVALOTTI	\$ 88,281.45 *	
	P L'ESPERANCE JR	\$ 68,112.09 *	\$ 356,663.44
<b>BOARD OF HEALTH</b>	J GNIADEK	\$ 69,794.93	
	D EDMANDS	\$ 1,255.74	
	T GILCHRIST	\$ 9,503.27	
	M GUILBAULT	\$ 102.36	
	P MONAST	\$ 2,902.60	
<b>COUNCIL ON AGING</b>	R THOMSON	\$ 1,839.75	\$ 85,398.65
	K BOL	\$ 66,506.45	
	M ALEX	\$ 2,531.20	
	J ALLARD	\$ 8,716.83	
	C BEDARD	\$ 104.24	
<b>LIBRARY</b>	S BRILL	\$ 260.60	
	J DIONNE	\$ 6,058.95	
	M LACHAPELLE	\$ 40,253.78	
	L NORMANDIN	\$ 11,888.81	
	P STEWART	\$ 9,540.06	
	J WHITE	\$ 4,968.48	\$ 150,829.40
	R SASSEVILLE	\$ 64,485.28	
	C GAGNER	\$ 18,180.96	
	M HAAS	\$ 18,269.21	
	A MEZZADRI	\$ 9,527.07	
<b>SCHOOL SUPERINTENDENT</b>	J MURRAY	\$ 17,946.20	
	H O'HARA	\$ 47,536.69	
	P PATNODE	\$ 678.15	
	M SCHROTH	\$ 11,076.81	
	S TACKETT-MARVILL	\$ 2,859.00	
	B WALKER	\$ 11,105.79	\$ 201,665.16
	A MCKINSTRY	\$ 144,071.87	\$ 144,071.87
	H BAKER	\$ 47,123.12	
	K BOUCHER	\$ 55,334.58	
	B CHARBONNEAU	\$ 37,107.72	
<b>SCHOOL NURSES</b>	B O'DONNELL	\$ 26,861.22	
	K POUDRIER	\$ 9,222.18	
	S RICHARD	\$ 47,123.12	\$ 222,771.94
	S BLISS	\$ 81,696.93	
	C CALABRO	\$ 82,081.93	
<b>SCHOOL CUST/MAINT</b>	L JOHNSON	\$ 96,827.35	
	J THORNE	\$ 81,136.93	\$ 341,743.14
	G SIMMONS	\$ 31,757.62	
	K AKELEY	\$ 40,396.50 *	
	Z BALDUCCI	\$ 1,942.80 *	
	M BEDARD	\$ 54,024.00 *	
	D BENTLEY	\$ 1,123.75 *	
	J L BONATI	\$ 31,550.21 *	
	J A BONATI	\$ 754.00	
	M BRADY	\$ 48,471.21 *	
	V BRADY	\$ 38,883.48 *	
	R BROUILLETTE JR	\$ 51,457.95 *	
	J CARROLL	\$ 51,583.06 *	
	K CROSSLEY	\$ 49,111.50 *	
	W FERNANDEZ	\$ 36,307.36 *	
	J GILLEY	\$ 51,820.60 *	
	N HENIN	\$ 2,803.20 *	
	J LESIAK	\$ 71,422.02 *	
	J MELINSKI	\$ 37,533.41 *	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	P MORIN	\$ 63,702.76 *	
	R OUELLETTE	\$ 61,201.25 *	
	R PARKINSON	\$ 32,606.00 *	
	J ROLAND	\$ 10,115.52 *	
	G TAYLOR	\$ 38,025.74 *	
	H YATES	\$ 28,100.50 *	\$ 834,694.44
SCHOOL CUST/MAINT SUBS	P ANASTASI	\$ 43,987.50	
	J BONATI	\$ 5,512.75	
	L HOLLAND	\$ 1,740.00	
	H HOLLETT	\$ 232.00	
	R MAGLIONE	\$ 13,434.95	\$ 64,907.20
SCHOOL FOOD SERVICE	A AFONSO	\$ 13,145.76	
	B BACH	\$ 20,015.51	
	J BLOOD	\$ 31,974.49	
	J BONATI	\$ 5,710.41	
	T BOUCHER	\$ 9,644.87	
	D COOK	\$ 10,211.73	
	N CUSSON	\$ 15,374.66	
	H ESCOBAR	\$ 24,834.06	
	D FRASER	\$ 9,282.99	
	D HARTLAND	\$ 25,457.40	
	S HICKEY	\$ 11,252.84	
	A LOWELL	\$ 17,754.32	
	T MASTERSON	\$ 12,665.06	
	S MAWN	\$ 8,690.76	
	C MUTELL	\$ 24,972.68	
	A POULIOT	\$ 11,265.57	
	R PUGLISI	\$ 26,647.35	
	M RANGEL DOS SANTOS	\$ 5,683.71	
	S ROY	\$ 25,510.55	
	D SLAVIN	\$ 13,708.37	
	S SWETT	\$ 18,021.18	
	H VIENNEAU	\$ 5,840.89	\$ 347,665.16
SCHOOL FOOD SERVICE SUBS	L ALLEN	\$ 1,553.13	
	N BOUCHER	\$ 1,542.76	
	F FLORES-PEREZ	\$ 867.01	\$ 3,962.90
BALMER SCHOOL	S AYOTTE	\$ 77,960.90	
	J BLANCHARD	\$ 39,060.73	
	A BOLAND	\$ 83,686.35	
	J BOUTHILLETTE	\$ 83,686.35	
	L BRISTOL	\$ 82,680.82	
	K BUMA	\$ 79,767.32	
	L CLARK	\$ 87,662.23	
	L CLEMENTS	\$ 77,331.41	
	J COTE	\$ 83,686.35	
	A CUMMINGS	\$ 83,896.35	
	A DABNEY	\$ 9,360.00	
	K DADAH	\$ 55,281.26	
	S DEC	\$ 88,779.98	
	K DINEEN	\$ 29,933.98	
	J GONYNOR	\$ 25,140.30	
	A GOULD	\$ 3,787.75	
	D HANKEY	\$ 71,505.33	
	L HIPPERT	\$ 89,462.23	
	S HOLLAND	\$ 60,544.52	
	E KASPARIAN	\$ 66,243.02	
	T KILLORAN	\$ 83,153.40	
	J LABRIE	\$ 83,686.35	
	J LACHAPELLE	\$ 83,686.35	
	A LAMOUREUX	\$ 18,462.50	
	D LANZILLO	\$ 86,291.35	
	K LEVY	\$ 83,686.35	
	C MACKINTOSH	\$ 58,969.52	
	S MARINO	\$ 89,720.73	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	L MILLER	\$ 83,686.35	
	M MORASSE	\$ 89,952.37	
	S MORGANELLI	\$ 83,686.35	
	C MORIARTY	\$ 86,194.77	
	J O'BRIEN	\$ 81,136.93	
	D RACICOT	\$ 85,712.96	
	K REARDON	\$ 16,420.77	
	K REILLY-GILL	\$ 85,712.96	
	E RIORDAN	\$ 86,392.35	
	J SIEMASZKO	\$ 63,738.46	
	C SIMONEAU	\$ 75,460.90	
	D TRITONE	\$ 15,000.00	
	R UNDERWOOD	\$ 83,686.35	
	S WARCHOL	\$ 71,011.70	
	L WIERSMA	\$ 9,247.50	
	E ZANCHI	\$ 18,882.71	
	T ZELANO	\$ 85,886.35	
	S ZISK	\$ 81,891.22	\$ 3,070,814.73
HIGH SCHOOL	B ACCARDI	\$ 69,055.35	
	P ANDERSON	\$ 68,994.20	
	H ANTANAVICA	\$ 6,785.80	
	A BALBONI	\$ 77,685.07	
	E BATCHELDER	\$ 95,364.37	
	P BEDARD	\$ 85,186.35	
	S BENTLEY	\$ 96,709.37	
	K BOUCHER	\$ 29,118.02	
	A BOUDREAU	\$ 91,384.35	
	J BRIGHAM	\$ 55,281.26	
	C CABRAL	\$ 57,123.26	
	M CAFFERKY	\$ 52,559.62	
	K CALLAHAN	\$ 49,647.50	
	P COLLINS	\$ 90,437.37	
	C COTE	\$ 54,740.50	
	R CRON	\$ 79,255.43	
	A CUNNINGHAM	\$ 86,662.23	
	K DENIETOLIS	\$ 64,368.95	
	K DION	\$ 71,835.69	
	J DUNN	\$ 64,182.63	
	J EGAN	\$ 17,230.77	
	L ESPOSITO	\$ 83,686.35	
	A FANTUCCHIO	\$ 64,722.50	
	A FINKEL	\$ 84,721.35	
	M FRASCA	\$ 82,415.67	
	M GADDIS	\$ 90,340.98	
	H GODOWSKI	\$ 89,930.73	
	J GOODRICH	\$ 87,187.35	
	C GREEN	\$ 90,369.45	
	M HENEY	\$ 87,445.73	
	L HUBBELL	\$ 67,698.53	
	P JAMES	\$ 66,873.02	
	A KATZ	\$ 104,977.48	
	S KENNEDY	\$ 35,507.56	
	J KOZIK	\$ 75,734.63	
	R KRINSKY	\$ 52,753.47	
	S KRISTY	\$ 24,577.99	
	J LAMAGDELEINE	\$ 53,616.24	
	N LAMAY	\$ 59,943.30	
	R LAURENS	\$ 84,521.85	
	D LEAVITT HERBERT	\$ 40,829.23	
	C LINDSEY	\$ 85,653.40	
	A LUNDSTEN	\$ 90,703.35	
	D MACCONNELL	\$ 4,045.49	
	M MARKO	\$ 69,352.33	
	C MILLER	\$ 54,066.77	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	D MILLS	\$ 87,081.35	
	J MONAHAN JR	\$ 77,377.73	
	J MULKERRIN	\$ 87,302.60	
	P O'CALLAHAN	\$ 17,265.77	
	N OUELLETTE	\$ 83,686.35	
	S PALMER-HOWES	\$ 99,006.37	
	M PARADISE	\$ 30,249.27	
	N POLUCHA	\$ 73,092.20	
	M POULIN	\$ 83,686.35	
	T RIZZO	\$ 46,888.39	
	P ROSSI	\$ 98,054.37	
	S SAVAGE	\$ 83,738.85	
	M SINGLETON	\$ 59,968.68	
	S SPONSELLER	\$ 64,439.29	
	J STANLEY	\$ 97,028.37	
	J SWAYZE	\$ 87,152.23	
	S THULIN	\$ 86,700.00	
	J WARZECHA	\$ 77,003.40	
	D WIELSMA	\$ 54,580.33	
	S WILLIS	\$ 22,346.91	
	E YOUNG	\$ 54,340.50	
	A ZOLLO	\$ 70,147.02	
	K ZOLLO	\$ 67,743.02	\$ 4,704,162.19
MIDDLE SCHOOL	M ABRAIN	\$ 50,862.62	
	A AMITRANO	\$ 79,354.36	
	R ANDERSON	\$ 39,096.09	
	D ARSENAULT	\$ 19,197.50	
	M ASHBY	\$ 86,516.35	
	L BAILLIE	\$ 21,857.50	
	L BARACKMAN	\$ 83,683.40	
	D BENNETT	\$ 82,655.67	
	J BETHEL	\$ 67,067.62	
	K BROWN	\$ 70,195.52	
	T COADY	\$ 83,686.35	
	M CONNELL	\$ 88,954.41	
	H COOK	\$ 86,198.85	
	A DIPETRILLO	\$ 62,945.79	
	T DUCHARME	\$ 19,370.20	
	A EICHHOLZ	\$ 66,317.63	
	G GAMBACCINI	\$ 67,137.34	
	M GAUTHIER	\$ 86,926.67	
	J GAUTHIER	\$ 83,926.35	
	D GEMME	\$ 17,768.07	
	K GENTRY	\$ 23,872.14	
	L GOGOLINSKI	\$ 91,005.15	
	J GOGUEN	\$ 52,240.62	
	J HAMMOND	\$ 64,182.63	
	M HAZELWOOD	\$ 93,544.23	
	T HENDRIKS	\$ 27,122.45	
	K HICKEY	\$ 68,851.28	
	H HOGAN	\$ 19,337.50	
	T HOUATCHANTHARA	\$ 1,800.52	
	K JENKINS	\$ 90,073.35	
	J JONCAS	\$ 84,362.85	
	S JOVAN	\$ 63,773.46	
	L KAMATARIS	\$ 83,791.35	
	C KILGARRIFF	\$ 49,230.99	
	A KISSELL	\$ 54,039.32	
	M LARSON	\$ 82,415.67	
	K LAVOIE	\$ 59,800.77	
	D LOCKE	\$ 21,072.70	
	L LUKASEK	\$ 86,262.23	
	M MAGEE	\$ 18,383.49	
	M MALONE	\$ 83,686.35	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	K MARCHAND	\$ 55,281.26	
	R MCLAUGHLIN	\$ 82,817.99	
	J MCNEIL	\$ 84,903.85	
	L MCNEIL	\$ 84,019.35	
	E MERCIER	\$ 83,738.85	
	G MEZZONI	\$ 64,522.08	
	C NELSON	\$ 87,102.23	
	S OLIVIERI	\$ 74,978.77	
	M OUELLETTE	\$ 81,063.68	
	M PASTORE	\$ 34,128.69	
	R PHILLIPS	\$ 83,686.35	
	K PLANTE	\$ 26,776.70	
	J PROVOST	\$ 89,637.37	
	N SANKO	\$ 80,352.20	
	M SANTIAGO-SILVESTRI	\$ 29,345.85	
	L SNELGROVE	\$ 87,049.73	
	T SPADARO	\$ 82,415.67	
	M STINCHFIELD	\$ 83,686.35	
	J SULLIVAN	\$ 83,738.85	
	C SULLIVAN	\$ 84,176.35	
	R TALBOT	\$ 16,689.92	
	M TAPPIN	\$ 83,686.35	
	E TEBO	\$ 34,827.05	
	J TIERNEY	\$ 57,940.75	
	G TUCKER	\$ 77,735.90	
	E WERMUTH	\$ 72,452.87	
	J WILDFEUER	\$ 7,835.00	
	D M WILLIAMS	\$ 34,122.50	
	D A WILLIAMS	\$ 29,345.85	
	T ZULIANI	\$ 73,520.22	\$ 4,434,145.92
ELEMENTARY SCHOOL	E ALEXANDER	\$ 55,362.51	
	S ANGER	\$ 23,395.77	
	B ARSENAULT	\$ 25,756.77	
	M ARSENAULT	\$ 28,701.44	
	A ARTUSO	\$ 50,915.12	
	K AVERKA	\$ 62,699.00	
	J BEAUDREAU	\$ 38,657.24	
	M BELMONTE SWARTZ	\$ 450.00	
	T BERKOWITZ	\$ 89,416.68	
	J BLYE	\$ 62,297.50	
	C BOURGELAS	\$ 88,967.23	
	K BOYLE	\$ 86,542.23	
	S CAMPBELL	\$ 70,616.70	
	S CARO	\$ 3,958.16	
	K CONE	\$ 35,868.27	
	J DEAN WING	\$ 86,379.10	
	A DELMASTRO	\$ 17,986.00	
	K DELORME-KIMBALL	\$ 66,566.77	
	K DEMERITT	\$ 83,953.40	
	K FARRAND	\$ 25,418.58	
	C FLANNERY	\$ 71,134.83	
	N GANTT	\$ 75,810.90	
	C GASPAR	\$ 64,305.13	
	K GIANGRANDE	\$ 81,136.93	
	D GOLDMAN	\$ 83,686.35	
	K IRISH	\$ 42,230.54	
	K KELLY	\$ 31,485.27	
	E LARIVIERE	\$ 75,758.40	
	J LESIAK	\$ 56,344.07	
	S LOMONACO	\$ 40,490.34	
	K MACNEIL	\$ 83,153.40	
	M MALONE	\$ 65,828.37	
	E MANTONI	\$ 40,873.76	
	T MARTIN	\$ 73,299.02	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
	P MELANSON	\$ 84,825.95	
	D MIGNAULT	\$ 85,449.67	
	D MUENCH	\$ 66,913.00	
	M MUSCATELL	\$ 83,153.40	
	B NAUGHTON	\$ 7,843.00	
	D O'NEILL	\$ 77,984.60	
	J REDDING	\$ 88,609.07	
	S RIVELLI-GUERTIN	\$ 86,343.85	
	D ROGIER	\$ 81,136.93	
	A RUSSO	\$ 75,460.90	
	J SCHULTZ	\$ 51,624.65	
	R STEPHENS	\$ 22,096.08	
	M USENIA	\$ 83,205.27	
	K WALKER	\$ 82,101.57	
	J WARREN	\$ 23,726.70	
	A WHITHAM	\$ 18,807.84	\$ 2,908,728.26
SCHOOL ADMINISTRATION	J DORIO	\$ 52,965.50	
	L DOLAN	\$ 80,313.12	
	J FIELDS	\$ 80,827.14	
	T GOULD	\$ 86,577.66	
	J HEALY	\$ 100,882.63	
	N HOFFMAN	\$ 96,794.54	
	T MCCORMICK	\$ 119,219.61	
	R O'BRIEN	\$ 80,559.92	
	G PALMER	\$ 94,864.40	
	G ROSENTHAL	\$ 100,213.52	
	K ROSS	\$ 104,635.26	
	J STIEN	\$ 13,322.40	
	J SUSIENKA	\$ 70,577.74	
	E TRACEY	\$ 101,251.90	
	M WALKER	\$ 115,371.47	
	J ZYWIEN	\$ 57,695.77	\$ 1,356,072.58
SCHOOL SECRETARIES	K BARTOLUCCI	\$ 39,352.90	
	C BERGER	\$ 18,299.72	
	K BRADLEY	\$ 47,387.52	
	L CAPISTRAN	\$ 34,203.89	
	B DUCLOS	\$ 47,387.52	
	K LLOYD	\$ 4,056.88	
	S POITRAS	\$ 48,692.91	
	D VANDENAKKER	\$ 49,887.52	\$ 289,268.86
SPEC ED SECRETARIES	N GANGAI	\$ 59,348.50	
	J PORCELLI	\$ 24,570.55	\$ 83,919.05
LUNCH AIDE	S BOUDREAU	\$ 253.13	
	H CALLAHAN	\$ 236.25	
	K COUTO	\$ 4,451.64	
	E JOUBERT	\$ 415.13	
	A MOORE	\$ 2,419.32	
	M MORRISSETTE	\$ 4,016.25	
	M RICHARD	\$ 5,993.77	
	C STUART	\$ 11,608.36	
	K WALKER	\$ 4,425.19	
	L ZBOROWSKI	\$ 155.88	
	A ZYRA	\$ 459.00	\$ 34,433.92
INSTRUCTIONA ASSISTANTS	K ALLEN	\$ 16,198.10	
	D ARIEL	\$ 28,864.37	
	L BALLOU	\$ 19,790.06	
	M BEAUREGARD	\$ 24,127.31	
	J BEECH	\$ 3,346.14	
	M BENOIT	\$ 902.00	
	C BERKOWITZ	\$ 18,953.00	
	J BESSETTE	\$ 19,185.46	
	K BRIGHAM	\$ 21,149.29	
	K BROTHERS	\$ 18,280.54	
	H CHARBONNEAU	\$ 18,342.97	

# TOWN EMPLOYEE WAGES

	EMPLOYEE NAME	YTD GROSS	
H	CHARBONNEAU	\$ 485.02	
L	CIRAS	\$ 24,146.26	
L	CLAUDIO	\$ 18,568.83	
A	COCHRANE	\$ 18,736.23	
K	COFSKE	\$ 6,073.75	
K	CONSTANTINEAU	\$ 13,683.21	
C	CROTEAU	\$ 22,585.53	
E	DELUCA	\$ 22,562.76	
S	DERKOSROFIAN	\$ 17,930.96	
A	DEROSIERS	\$ 21,705.57	
J	DICKEY	\$ 19,636.96	
L	FAY	\$ 19,113.82	
D	FEEHAN	\$ 17,652.80	
D	FLEMING	\$ 23,709.93	
C	FOLEY	\$ 3,703.56	
M	GAY	\$ 24,301.05	
T	GILLASPIE	\$ 349.81	
S	GOLDSTEIN	\$ 19,806.72	
S	GRACEFFA	\$ 12,974.16	
S	GRILLI	\$ 22,563.35	
A	GRIMALA	\$ 22,299.79	
M	GROMELSKI	\$ 18,256.02	
K	HAMELIN	\$ 9,556.00	
T	HARRIGAN	\$ 20,433.43	
L	HARTWICK	\$ 21,238.96	
U	HOULE	\$ 20,901.82	
J	IRVINE	\$ 4,865.66	
G	MAGUIRE	\$ 23,234.26	
B	MALCOLM	\$ 16,849.58	
C	MANYAK	\$ 18,942.68	
M	MCAULIFFE	\$ 24,292.97	
J	MCGRATH	\$ 21,959.53	
H	MIGNAULT	\$ 11,879.20	
K	MILLIKEN	\$ 19,537.64	
C	NEWELL	\$ 17,076.36	
R	NICHOLATOS	\$ 19,396.50	
S	NICOLETTI	\$ 25,786.36	
J	PALACE	\$ 16,495.23	
B	PETERSON	\$ 7,014.20	
C	PITCHER-SANBORN	\$ 21,087.37	
C	POSCHMANN	\$ 17,617.71	
S	QUARANTA	\$ 21,504.70	
H	RAYMOND	\$ 21,270.84	
M	ROBBINS	\$ 1,820.00	
P	ROCHE	\$ 23,500.89	
J	SARAF	\$ 21,188.89	
D	SCHOTT	\$ 25,888.92	
S	SEARLES	\$ 20,091.90	
A	SHEERAN	\$ 343.07	
K	SNYDER	\$ 23,083.25	
A	SOCHIA	\$ 12,703.74	
S	STONE	\$ 21,419.96	
S	SUSIENKA	\$ 21,359.04	
L	SUSIENKA	\$ 22,553.31	
A	TOMASETTI	\$ 15,057.11	
V	VALK	\$ 21,000.00	
S	WALLACE	\$ 24,184.07	
J	WELTON	\$ 21,167.87	
N	WIEGERS	\$ 22,254.94	
K	WILSON	\$ 20,956.14	
L	WYNDHAM	\$ 18,566.97	\$ 1,278,066.40
D	ARIEL	\$ 11,795.00	
L	BARROWS	\$ 2,465.00	
I	BARTOLUCCI	\$ 425.00	
SUBSTITUTES			



# **TOWN EMPLOYEE WAGES**

	<b>EMPLOYEE NAME</b>	<b>YTD GROSS</b>
M	BERUBE	\$ 400.00
C	BESSETTE	\$ 382.50
S	BOUCHER	\$ 2,239.00
M	BOUCHER	\$ 1,785.00
J	BRIAND	\$ 595.00
C	BROCHU	\$ 955.00
R	BROCHU	\$ 2,734.89
C	BROUWER	\$ 7,343.10
P	CAMPO	\$ 3,941.11
K	CARROLL	\$ 2,558.50
H	CENCAK	\$ 7,125.00
R	COTTER	\$ 16,125.00
N	DARNELL	\$ 20,405.13
M	DELUCA	\$ 680.00
J	DEMAGIAN	\$ 9,845.00
B	DENAULT	\$ 11,287.50
L	DEORSEY	\$ 4,500.00
R	DINEEN	\$ 208.00
I	DIORIO	\$ 680.00
D	DIORIO	\$ 255.00
J	DOWD	\$ 762.88
N	FARRELL	\$ 510.00
S	FITZGERALD-SANCHEZ	\$ 29,139.25
S	FLYNN	\$ 467.50
L	FRAINE	\$ 375.00
A	FRAIOLI	\$ 85.00
A	FRIST	\$ 6,300.00
N	GALLINA	\$ 9,050.00
J	GILES	\$ 1,530.00
R	GORDON	\$ 11,365.00
A	GUERIN	\$ 1,275.00
J	HEENAN	\$ 2,284.00
H	HOGAN	\$ 1,105.00
F	HORNIAC	\$ 16,382.90
E	HOULE	\$ 170.00
S	IACONI	\$ 170.00
T	JUSSAUME-RICHARDS	\$ 250.00
F	KARABINAS	\$ 8,359.75
J	KHOURY	\$ 1,540.00
C	KWASEK	\$ 100.00
D	LABRECQUE	\$ 50.00
K	LACHAPELLE	\$ 722.50
M	LATINO	\$ 6,587.50
A	MACKAY	\$ 4,680.00
R	MACRAE	\$ 300.00
A	MAGNAN	\$ 477.25
C	MALKASIAN	\$ 100.00
C	MARZEC	\$ 1,147.50
K	MIEDEMA	\$ 680.00
N	MOSCOFIAN	\$ 300.00
C	NELSON	\$ 680.00
K	NEWTON	\$ 1,275.00
B	O'BOYLE	\$ 5,825.00
C	OOSTERMAN	\$ 100.00
F	PALMER	\$ 1,062.50
K	PETERSON	\$ 8,042.50
M	REILLY	\$ 2,850.00
V	RICHARD	\$ 1,275.00
J	RICHARDSON	\$ 340.00
E	RIOUX	\$ 3,400.00
S	ROSEEN	\$ 12,100.00
J	RUANE	\$ 2,618.75
L	RYAN	\$ 1,232.50
A	SENOSK	\$ 765.00

**TOWN EMPLOYEE WAGES**

	<b>EMPLOYEE NAME</b>	<b>YTD GROSS</b>	
	L SMITH	\$ 50.00	
	S SUN	\$ 16,425.00	
	B SUSIENKA	\$ 85.00	
	N SWEENEY	\$ 13,250.00	
	S THOMPSON	\$ 4,927.50	
	R TIERNEY	\$ 2,500.00	
	D TONELLI	\$ 8,312.50	
	A TROMBINO	\$ 1,105.00	
	C UNDERWOOD	\$ 5,157.39	
	K VAIL	\$ 13,725.00	
	R VALLEE JR	\$ 2,375.00	
	K VAN DEN BERGHE	\$ 2,852.50	
	D VANDERWELL	\$ 2,200.00	
	M VINE	\$ 3,952.50	
	R WRIGHT	\$ 1,353.00	\$ 334,832.40
<b>COACHES, ETC</b>	J BATTISTA	\$ 3,412.00	
	J CALZINI CASTRO	\$ 1,804.00	
	A CUFFE	\$ 3,395.00	
	R DAHL	\$ 7,500.00	
	J FLAUTO	\$ 2,652.00	
	F KEEFE	\$ 1,000.00	
	R NEVILLE	\$ 4,031.00	
	C OVIAN	\$ 600.00	
	R PILLA	\$ 2,239.00	
	J QUALEY	\$ 1,652.00	
	J RICHARDSON	\$ 364.00	
	D SCICHILONE	\$ 2,122.00	
	K STRAZZULLA	\$ 3,412.00	
<b>CROSSING GUARD</b>	S SMITH	\$ 2,278.50	\$ 36,461.50
<b>TOTAL CALENDAR YEAR 2020 SALARIES</b>			<b>\$ 27,942,935.40</b>



## **NORTHBRIDGE TOWN HALL HOURS**

Mondays: 8:30 AM – 7:00 PM  
Tuesdays, Wednesdays, and Thursdays:  
8:30 AM – 4:30 PM  
Fridays: 8:30 AM – 1:00 PM

[www.northbridgemass.org](http://www.northbridgemass.org)

### **EMERGENCY TELEPHONE NUMBERS**

Fire Department	911 or 508-234-2111
Ambulance	911 or 508-234-2111
Police Department	911 or 508-234-6211

### **TOWN DEPARTMENT TELEPHONE NUMBERS**

Animal Control .....	508-234-7416
Assessor's Office .....	508-234-2740
Board of Health.....	508-234-3272
Animal Inspector .....	508-234-3272
Visiting Nurse Association .....	508-473-0862
Code Enforcement:	
Building Inspector .....	508-234-6577
(Electrical, Plumbing and Gas Inspectors)	
Conservation Commission .....	508-234-0817
Council on Aging.....	508-234-2002
Department of Public Works:	
Highway Division.....	508-234-3581
Sewer Division.....	508-234-2154
Water Division (Whitinsville Water Company) .....	508-234-7358
Fire Department .....	508-234-8448
Housing Authority .....	508-234-7736
Library .....	508-234-2151
Planning Board .....	508-234-2447
Police Department .....	508-234-6211
Retirement .....	508-234-0820
School Administration .....	508-234-8156
Selectmen/Town Manager .....	508-234-2095
Town Accountant.....	508-234-2263
Town Clerk .....	508-234-2001
Treasurer/Collector .....	508-234-5432
Tax Collector .....	508-234-5432
Treasurer.....	508-234-3212
Veterans' Services (Wednesdays).....	508-689-5362
Veterans' Services (Uxbridge).....	508-278-8600 x2017
Zoning Board of Appeals.....	508-234-0819