

# **TOWN OF NORTHBRIDGE**

## **COUNCIL ON AGING SENIOR CENTER**



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### **Town of Northbridge Council On Aging**

## **Minutes of October 17, 2017**

#### **Members present:**

Ted Haringa-Chairman, Jean Mistretta-Treasurer, Charlene Potvin-Assistant Treasurer,  
Carole Sweeney-Secretary  
John Doldorian, Jean Finnegan  
Kelly Bol- Director, Council On Aging

#### **Members absent:**

Denise Forgit, Yvette Ayotte, Elaine Mahoney, Neil Newton-Vice Chairman

#### **Fine Representative:**

Angelo Mirabile, FINE President

#### **Visitors present:**

Bruce Frieswick (NDC)

#### **Chairman's Opening Comments:**

The Chairman noted a quorum was present and declared the meeting duly convened.  
The Chairman called the October 17, 2017 Meeting to order at 9:08 a.m., welcoming all.  
The Chairman noted the absences of Yvette Ayotte, Denise Forgit, Elaine Mahoney, and Vice Chairman, Neil Newton.  
The Chairman invited everyone to enjoy the provided refreshments and requested all electronic distractions be muted.

#### **1. Secretary's Report:**

The minutes of September 12, 2017, prepared by Michelle Methe, were reviewed and discussed.  
The Chairman opened the vote  
Charlene Potvin motioned to accept, Jean Mistretta seconded  
Motion unanimously accepted

## **2. Treasurer's Reports:**

The Chairman asked Jean Mistretta to review the FINE/COA and Transportation Reports.

### **A. FINE/COA:**

Jean reported an Opening balance of \$3969.73, Receipts of \$2257.77

Disbursements of \$3142.06, for an End of Month Balance of \$3085.44

After review and discussion, the Chairman opened the vote

John Doldoorian motioned to accept, Carole Sweeney seconded

Motion unanimously accepted

### **B. FINE/COA TRANSPORTATION:**

Jean reported an Opening balance of \$2617.00 Receipts of \$2192.50

Disbursements of \$1229.21, for an End of Month Balance of \$3580.29

Due from Trusts: \$306.50

Monthly Statistics:

Reimbursed: 14 drivers, 80 trips, 2378 miles

Nonreimbursed: 2 drivers, 49 miles, \$25.78.

After review and discussion, the Chairman opened the vote

Jean Mistretta motioned to accept, Carole Sweeney seconded

Motion unanimously accepted

### **C. COA EXPENSE TOWN BUDGET:**

The Chairman asked Kelly Bol to review the COA Expense Town Budget

Kelly noted there will be an additional spreadsheet each month defining the Gift Revolver Account (line 61 on the master spreadsheet).

Kelly explained the information for the Formula Grant (line 68) has as yet not been announced.

Kelly will be attending the October 18<sup>th</sup>-20<sup>th</sup> Massachusetts Council On Aging Conference in Danvers.

After review and discussion, the Chairman opened the vote

Charlene Potvin motioned to accept, Jean Mistretta seconded

Motion unanimously accepted

## **3. Statistics Report:**

The Chairman asked Kelly Bol to review the Statistics Report

After review and discussion, the Chairman opened the vote

John Doldoorian motioned to accept, Charlene Potvin seconded

Motion unanimously accepted

## **4. Director's Report:**

The Chairman asked Kelly Bol to review the Director's Report

Town Manager Adam Gaudette will be attending the Board's November 14<sup>th</sup> meeting and a Meet & Greet in the dining room of the Senior Center.

The Senior Center was also the recipient of Unibank' "Random Acts of Kindness".

Employees from Unibank' Whitinsville Plaza branch donated items from our "Wish List".

After review and discussion, the Chairman opened the vote

Jean Mistretta motioned to accept, John Doldoorian seconded

Motion unanimously accepted

## **5. Chairman's Comments:**

The Chairman requested all Board Members review the previous month's Minutes prior to the current meeting.

The Chairman noted Northbridge's School Building Committee has expressed an interest in attending a Council On Aging Board meeting.

## **6. FINE Report:**

Angelo Mirabile

Planning and discussions regarding a Memorial Bench honoring deceased FINE Members are ongoing

The possibility of a Canadian Cruise is under discussion

The Line Dancing/Dinner this month is expected to be a great success

Arrangements are in place for the annual "Santa Clause Hotline"

## **7. Kitchen Renovations:**

Blackstone Valley Technical High School came to the Senior Center and measured the kitchen.

Both COA Director Kelly Bol and BVT's George Creely are excited about this project.

Multiple departments of BVT, such as carpentry, plumbing, and electric will be involved.

We will provide all supplies and BVT will donate the necessary labor.

The Chairman noted new appliances are also very much necessary.

## **8. Arthur Fletcher Whitin Gift / FINE Donation Allocation:**

The Chairman noted both he and COA Director Kelly Bol recommended the Fletcher Trust Monies be applied to the Gift Revolver Account along with the donation from FINE.

The Chairman called for a vote to include the Arthur Fletcher Whitin Gift in the existing Gift Revolver Account.

The vote was unanimous to accept

## **9. Policy Manual Correction**

Board Members returned their Policy Manuals for corrections.

## **10. Correspondence**

The Chairman mentioned an article of interest in the September 27, 2017 issue of the Worcester Telegram and Gazette. The article, headlined "*Central Mass. Legislators want to protect volunteers who drive seniors*", addressed the issues inherent in volunteers providing rides for Seniors.

The article refers to House Bill Numbered 3025, which has been initiated and filed in the hope of expanding the "Good Samaritan Law" to the point it will provide transportation for Seniors while protecting the volunteer drivers.

The Town of Northbridge has an "umbrella policy" in place to pick up the coverage left when the volunteer driver's coverage ends.

This will be one of the points Kelly and Town Manager Adam Gaudette will review.

### **11. Open Forum:**

Visitor Bruce Frieswick, (NDC) informed the Board the last minute cosmetic touches of the Front Entry Project are being completed.

### **12. Mandatory Conflict of Interest Training:**

Those Board members due for retraining remained after the meeting and completed the required program.

Chairman Ted Haringa adjourned the meeting at 10:00 a.m.

Respectfully submitted,

Carole M. Sweeney, Secretary

cc: Board of Selectmen

Adam Gaudette, Town Manager

Doreen Cedrone, Town Clerk

Ted Haringa, COA Chairman

Kelly Bol, COA Director

Angelo Mirabile, Fire President

**Next meeting: 9:00 a.m. November 14, 2017**