



**NORTHBRIDGE COMMUNITY PRESERVATION COMMITTEE  
MEETING MINUTES  
NOVEMBER 06, 2023  
(via ZOOM)**

**MEMBERS PRESENT**

Glenn King, Chairman (Member at Large); Michael Wilkes, Clerk (Planning Board Representative); Barbara McNamee (Conservation Commission Representative); Christine Johnson (Historical Commission Representative); and Karen Rogers (Playground & Recreation Representative).

**MEMBERS ABSENT**

Jill Leonard (School Committee Representative) and Harry Berkowitz, Vice Chairman (Member at Large) were noted as absent due to prior engagements.

**OTHERS IN ATTENDANCE**

R. Gary Bechtholdt II (Town Planner/CPC Admin).

**I. CALL TO ORDER**

G King called the meeting to order at 6:32 PM. After conducting a roll call and noting the presence of a quorum, the meeting was officially opened.

**II. APPROVAL OF MEETING MINUTES**

After a brief discussion and with no additions, comments or corrections upon a motion made by B McNamee and seconded by C Johnson, the motion passed unanimously.

**III. LINWOOD BASKETBALL COURT IMPROVEMENT PROJECT**

K Rogers provided an update on the Linwood Basketball Court project, including forthcoming plans to remove the fence and manage court bookings. The reimbursement process for project expenses was discussed, with G Bechtholdt noting he would contact the town manager for further information for the committee.

**IV. CASTLE HILL FARM CONSERVATION LAND**

B McNamee provided an update on the Castle Hill Land Acquisition, specifically waiting for the completion of a driveway easement for maintenance purposes. Glenn King expressed his willingness to assist in expediting the process.

**V. FY25 PROJECT APPLICATION(S)**

The committee discussed two applications in the pipeline related to the Fletcher Homestead, as part of the historic society's initiatives. C Johnson highlighted the society's efforts to secure additional grants for urgent boiler replacement,

acknowledging a current funding shortfall. She detailed the society's financial status, including ongoing fundraising efforts like a membership drive and hosting public speakers.

## **VI. OLD/NEW BUSINESS**

Correspondence and Communications: The committee reviewed a recent email from the coalition, noting the resources available and confirming up-to-date dues.

Discussion on CPA Fund Balances: The committee examined the current allocation of funds, including amounts designated for various projects and allocation of funds.

Next Meeting: The next meeting has been scheduled for December 4th, 2023, at 6:30 PM via ZOOM.

Future Agenda Items: The next meeting will primarily focus on the public discussion of project applications and a detailed examination of the CPC plan, especially regarding historical projects. The idea of reviewing how other towns utilize CPA funds was suggested.

## **VII. ADJOURNMENT**

Upon a motion made by C Johnson, and seconded by K Rogers, the committee voted to unanimously adjourn its meeting of November 06, 2023 at or about 7:00 PM.

Minutes Prepared By: Michael J. Wilkes, Clerk

Submitted by:

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R. Gary Bechtholdt, CPC Admin

Dated Approved: \_\_\_\_\_