
COMMUNITY PRESERVATION COMMITTEE

MEETING MINUTES
TUESDAY, APRIL 03, 2023

I. CALL MEETING TO ORDER

Recognizing presence of quorum Glenn King (Chair) called meeting to order at 6:30 PM, with Barbara McNamee, Michael Proto, Jill Leonard, Christine Johnson, and Harry Berkowitz in attendance. R. Gary Bechtholdt II, Town Planner/CPC Admin was also present with Rainer Forst absent (2 vacancies).

II. APPROVAL OF MEETING MINUTES

March 06, 2023

Upon motion duly made (H Berkowitz) and seconded (B McNamee), the Community Preservation Committee voted (6-0) to approve meeting minutes of March 06, 2023.

III. 2023 SPRING ANNUAL TOWN MEETING

Upon motion duly made (H Berkowitz) and seconded (B McNamee), the Community Preservation Committee voted 6-0 the following dollar amounts (as recommended by the Town Accountant) for Article #10 & Article #11 of the 2023 Spring Annual Town Meeting:

Article #10

- a) *From FY 2024 estimated revenues for Historic Resources Reserve -the sum of \$22,000.00*
- b) *From FY 2024 estimated revenues for Community Housing Reserve -the sum of \$22,000.00*
- c) *From FY 2024 estimated revenues for Open Space and Recreation Reserve -the sum of \$22,000.00*
- d) *From FY 2024 estimated revenues for Budgeted Reserve -the sum of \$154,000.00*

Article #11

The sum of \$10,000.00 from the Community Preservation Funds revenues to the Northbridge Community Preservation Committee for expenses associated with the Community Preservation Act.

IV. OLD/NEW BUSINESSCorrespondence & Communications

In accordance with Chapter 20 of the Acts of 2023, meetings may be conducted via remote means through March 31, 2025; the Committee expressed a preference to virtual meetings and will once again host meetings via ZOOM after tonight's in-person meeting. Committee members welcomed the new Town Accountant and acknowledged receipt of CPA Fund balance sheets prepared by Sharon Emerick, Town Accountant.

Vacancy (2) -Local Housing Authority & Member at-Large

G King noted the Housing Authority recently appointed two (2) new members and he will look to contact the Housing Authority for a representative to serve on this committee. G King also mentioned that Rainer Forst has indicated he will not seek re-election on the Planning Board, however expressed an interest in remaining on this committee as Member at-Large (to be appointed by the Board of Selectmen after the May Town Elections).

CPA Fund Balances

Sharon Emerick, Town Accountant reviewed with the Committee CPA Fund balance sheets (attached) and shall provide updated spreadsheets as needed. Committee members thanked S Emerick for the detailed accounting of its CPA funds.

2023 Spring Annual Town Meeting -May 02, 2023

G King, CPC Chair shall offer motion and recommendation(s) at Town Meeting for Article #10 and Article #11.

Linwood Playground Basketball Improvements -CPA Fund Status

M Proto noted additional town-funds being sought at Town Meeting, if approved will sign contracts with Contractor. G Bechtholdt noted the need to install a project sign signifying utilization of CPA funds.

Castle Hill Land Acquisition -CPA Fund Borrowing/Conservation Restriction Status

G King noted closing on property is scheduled for end of April and the Conservation Commission (Conservation Agent) has been working diligently on the baseline study and Conservation Restriction to be placed on the property. G Bechtholdt noted a kiosk is to be installed at the planned parking area (trailhead), including recognition of the CPA Funds to purchase property.

Scheduling of Next Meeting(s)

Next meeting of the Committee is scheduled for Monday, May 01, 2023 (6:30PM) -via ZOOM.

Future Agenda Items

Community Preservation Plan update.

IV. ADJOURN MEETING

Meeting adjourned at or about 7:15 PM.

Respectfully submitted by,

R. Gary Bechtholdt II, Town Planner/CPC Admin

Date approved: _____

Cc: Town Clerk