

COMMUNITY PRESERVATION COMMITTEE**MEETING MINUTES****Monday, November 02, 2020**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A Section 18 and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Community Preservation Committee shall be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided in the Order.

I. CALL MEETING TO ORDER

Roll-Call Attendance

Recognizing the presence of a quorum Glenn King, Chair called meeting (via ZOOM) to order at 6:30 PM; with John O'Brien, Rainer Forst, Michael Proto, and Brian Paulus in attendance (roll-call attendance). Barbara McNamee and Harry Berkowitz were absent, with two (2) vacancies (Northridge Historic Commission representative and Member at-large). R. Gary Bechtholdt II, Town Planner was also present.

II. APPROVAL OF MEETING MINUTES

October 06, 2020 & October 13, 2020

Motion was made (R. Forst) and seconded (J. O'Brien) to approve the October 06, 2020 meeting minutes. Motion was carried unanimously (roll-call vote).

G. Bechtholdt advised the Committee meeting minutes of the Planning Board for October 13, 2020 shall serve as minutes of the Community Preservation Committee as only Glenn King, Chair presented to the Planning Board, where Harry Berkowitz & Rainer Forst participated in their capacity as Planning Board members.

III. COMMUNITY PRESERVATION PLAN (DRAFT)

Committee members reviewed the draft CP Plan prepared and discussed application process, pre-application to determine eligibility, timing of submittals, etc. G. Bechtholdt explained that he reviewed over twenty (20) existing Community Preservation Plans from other municipalities, noting the review process (from submittal to recommendation) takes between 3 to 5-month. G. Bechtholdt informed the Committee based upon that timeline and the scheduling of Town Meeting in Northbridge, the CPC may not be able to solicit projects for the 2021 Spring Annual Town Meeting.

Once the Committee has completed the draft, a public hearing will be scheduled, where the public, boards and other committees may participate and offer comment before the CPC formally adopts the Community Preservation Plan.

G. Bechtholdt suggested the Committee spend some time before the next scheduled meeting to thoroughly review the completed draft and offer comments back to him. G. Bechtholdt asked if members could look at specific section such as the application process and the review & evaluation criteria to make sure it made sense and the Committee is in agreement with it. M. Proto indicated that he would review the application process and G. King indicated he would ask Barbara McNamee (absent) if she would be able to review the evaluation criteria.

G. Bechtholdt suggested the public hearing could be held in January/February depending on where the Committee is at with the draft CP Plan.

IV. OLD/NEW BUSINESS

Historic Commission Representatives

G. King indicated he would be meeting with the Historic Commission in the coming weeks to review CPA and have the NHC designate a member to serve on the CPC, replacing Wendy Timmons.

Scheduling of Next Meeting

Committee scheduled its next meeting for Monday, December 07, 2020 (6:30 PM -via ZOOM).

V. ADJOURNMENT

Upon motion duly made (G. King) and seconded (J. O'Brien) the Committee adjourned its meeting of November 02, 2020 at 7:08 PM. Roll-call vote (unanimous).

[Prepared by John O'Brien, Clerk]

Respectfully submitted by,


R. Gary Bechtholdt II, Town Planner

Date approved: 12/07/2020

Cc: Town Clerk