

## COMMUNITY PRESERVATION COMMITTEE

## MEETING MINUTES

Monday, June 08, 2020

RECEIVED

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A Section 18 and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Community Preservation Committee shall be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided in the Order.*

## I. CALL MEETING TO ORDER

## Roll-Call Attendance

Recognizing the presence of a quorum Glenn King, Chair called meeting (via ZOOM) to order at 6:30 PM; with John O'Brien, Barbara McNamee, Rainer Forst, and Harry Berkowitz in attendance (roll-call attendance). Michael Proto, Brian Paulus (attending School Committee meeting) and Wendy Timmons were absent. R. Gary Bechtholdt II, Town Planner and Neil Vaidya, Town Accountant were also present.

## II. APPROVAL OF MEETING MINUTES

March 24, 2020

*Motion was made (H. Berkowitz) and seconded (B. McNamee) to approve the March 24, 2020 meeting minutes. Motion was carried unanimously (roll-call vote).*

## III. 2020 SPRING ANNUAL TOWN MEETING

## Vote Recommendation on Article(s)

G. King, Chair reviewed with the Committee FY21 numbers provided by the Town Accountant: \$172,183.00 (Local receipts) & \$19,285.00 (State match), noting percentage of match is 11%.

Neil Vaidya, Town Accountant reviewed with the Committee current budget figures (\$ balance) for the CPA funds collected to date and his recommendations for Warrant Article #10 and Warrant Article #11 of the 2020 Spring Annual Town Meeting.

Local receipts \$FY21 172183.00 19285.00 state match 11%

*Upon motion duly made (H. Berkowitz) and seconded (B. McNamee) the Committee recommended the following dollar amounts for Article #10 (FY2021 Estimated Revenues):*

- a) From FY 2021 estimated reserves for Historic Resources Reserve the sum of \$19,147.00
- b) From FY 2021 estimated reserves for Community Housing Reserve the sum of \$19,147.00
- c) From FY 2021 estimated reserves for Open Space and Recreation Reserve the sum of \$19,147.00
- d) From FY 2021 estimated reserves for Budget Reserve the sum of \$124,454.00

Roll-call vote (unanimous).

48 Upon motion duly made (H. Berkowitz) and seconded (B. McNamee) the Committee recommended the  
49 following dollar amount for Article #11:

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51 a) From FY 2021 estimated revenues for Expenses the sum of \$9,573.00

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53 Roll-call vote (unanimous).

54  
55 G. King, Chair reviewed with Committee members current balance figures provided by the Town Accountant  
56 for Historic Resources Reserve (\$30,400); Community Housing Reserve (\$30,400); Open Space & Recreation  
57 Reserve (\$30,400); and \$204,736.00 in un-designated Budget Reserves. Mr. King noted, with passage of  
58 Article #10 (2020 SATM) there will be approximately \$325,000 in Budget Reserve.

59  
60 Neil Vaidya, Town Accountant provided an overview of projection estimates (benchmarks) and the process  
61 involved to account figures, noting should be in good shape for June 1<sup>st</sup> billing cycle and will need to see  
62 where everything is at with the next billing cycles (in November 2020/February 2021).

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64 IV. COMMUNITY PRESERVATION PLAN (DRAFT)

65 Comments Received to Date

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67 G. King, Chair explained to the Committee that he has not received any additional feedback or comment  
68 since the last meeting, noting that he has since met with the Housing Authority and Conservation  
69 Commission. Mr. King suggested if additional comments are received its not uncommon to have this sort of  
70 document evolve over time. Mr. King reminded Committee members that the Planning Board had scheduled  
71 to co-host a public informational session in April 2020, however, was canceled due to COVID-19 concerns.  
72 Mr. Bechtholdt suggested he talk with the Planning Board to see when they could reschedule this public  
73 meeting and report back to the Committee.

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75 V. OLD/NEW BUSINESS

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77 Committee members to receive via email the draft Community Preservation Plan for review, mark-up and  
78 comment. Mr. Bechtholdt indicated that he will include a copy of the draft on the town's webpage for public  
79 review and encouraged Committee members to continue to spread the word about CPA. After some general  
80 discussion (Fall Annual Town Meeting) the Committee set the next meeting date for Monday, September 14,  
81 2020 (6:30 PM). Mr. Bechtholdt to review agenda items with Mr. King prior to posting/filing with the Town  
82 Clerk.

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84 VI. ADJOURNMENT

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86 Upon motion duly made (H. Berkowitz) and seconded (B. McNamee) the Committee adjourned its meeting of  
87 June 08, 2020 at 6:55 PM. Roll-call vote (unanimous).

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89 [Prepared by John O'Brien, Clerk]

90 Respectfully submitted by,

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92  
93 R. Gary Bechtholdt II, Town Planner

94  
95 Cc: Town Clerk

Date approved: 09/14/2020