

Town of Northbridge
Bylaw Review Committee Meeting Minutes
June 8, 2017 at 6:00pm
Northbridge Town Hall

In attendance are Chairman LaTour, Lisa Ferguson and Mark Key. Absent are Henry Lane and James Marzec.

The meeting was called to order at 6:12pm by Chairman Denis LaTour. Mr. LaTour outlined the general time lines for the committee's work, completing the recommendations by the end of August for presentation to the Board of Selectmen in September. The Chairman reviewed the list of recommendations under consideration:

- Amendments forwarded by the Town Clerk, consisting of updates that align the Charter with any changes in Massachusetts laws
- Amendments forwarded by the Board of Health to bring bylaws current
- Amendments forwarded by the Conservation Commission with updates to wetlands bylaws
- Amendments to appointments made by the Town Moderator, specifically with regard to the Building, Planning and Construction Committee's stated requirement that 1 member must be an attorney
- Proposing adoption of the Mullins Rule
- Amendment to the process of Town Meeting notification, noting the cost of mailings versus using electronic means (e.g. posting on town website, email distribution, etc.)
- Proposing remote participation for Town boards/committees
- Trash Hauler bylaw which has been approved by Town Meeting yet not incorporated into the bylaws


The committee took up the subject of records archiving. The current system uses paper tracking. Is it feasible to move to electronic tracking/updating, with a copy printed annually for review? The purpose is making history more readily available while streamlining the updating process.

No meeting is scheduled for July. The next meeting will be in August.

Having no further business, and on a motion made by Ms. Ferguson and seconded by Mr. Key, the meeting adjourned at 6:45pm.

Respectfully Submitted


Mark Key
Clerk


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DOREEN A. CEDRONE