

**BYLAW REVIEW COMMITTEE MEETING**

**NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MA 01588**

**January 30, 2023, at 6:00 P.M.**

**MINUTES**

**present:** Robert Banning, Russell Collins, Richard Sasseville, and Linda Zywiec

**absent:** Rainer Forst

- 1. Call to order** – The meeting was called to order at 6:06 p.m. by Chairman Russell Collins.
- 2. Approve minutes** – The minutes of the meeting of September 19, 2022, were approved as read.
- 3. Discussion of bylaws**
  - a. Sections reviewed** - The committee continued to discuss the bylaws, section by section. We began with section 5-111, "Budget Calendar," and got up to section 6-200, "Scenic Roads."
  - b. Sections to be reviewed next** – Next time, we will continue our review, beginning with section 6-200, "Scenic Roads."
- 4. Town meeting warrant article deadline** – Ahead of the meeting, Linda had emailed to all of us a copy of two memos from Sharon Susienka, executive assistant to the town manager. The first indicated that the Board of Selectmen, at its meeting of 1/23/23, voted to close the Spring Annual Town Meeting warrant on March 3, 2023. This means that we have until noon on that date to request in writing that an article concerning our review of the bylaws be placed on that warrant. The second memo from Ms. Susienka provided instructions for preparing a warrant article. Linda will draft a warrant article for the bylaw review committee to consider at its next meeting.
- 5. Next meetings** – The next meeting is scheduled for Monday, February 6, 6:00 p.m. We tentatively scheduled two additional meetings: Monday, March 6, 6:00 p.m., and Monday, March 20, 6:00 p.m.
- 6. Adjournment** – The meeting was adjourned by unanimous consent at 8:08 p.m.

Respectfully submitted,

Robert Banning  
clerk

*approved  
2/6/23*

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TOWN CLERK  
JAN 31 2023

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23 FEB - 6 AM 8:44