

BYLAW REVIEW COMMITTEE MEETING

**NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588**

May 24, 2022, at 6:00 P.M.

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NORTHBRIDGE TOWN CLERK
LINDA B. ZYWIEH

MINUTES

present: Robert Banning, Alicia Cannon, Richard Sasseville, and Linda Zywieh

absent: Rainer Forst

- 1. Calling to order** – Alicia Cannon, chair, called the meeting to order at 6:04 p.m.
- 2. Approval of minutes** – The minutes of the meeting of May 5 were approved as read.
- 3. Discussion of Bylaws** – The committee continued to discuss the bylaws, section by section.
 - a. how much was reviewed** - We reviewed from section 4-304, “Building, Planning and Construction Committee,” through 4-307, “Conservation Commission.”
 - b. town manager’s recommended changes** – Ahead of the meeting, Alicia had sent the other members an email with documents attached indicating changes to the bylaws recommended by the town manager. The documents were copies of sections 4-304 and 4-420 with tracked changes. We discussed the town manager’s recommended changes and agreed that they should be effected. However, under section 4-304 we discussed subsections D(1) and D(2) at length because we were uncertain about the meaning of some of their language. Alicia will ask the town manager for clarification.
 - c. reasons for quoting the charter in the bylaws** – At various times during our meetings, we have wondered why the town charter is quoted in the bylaws, since we had thought that the reason for the bylaws was to specify requirements that are not already stated in the charter. We remain unsure as to the reason for this repetition. Alicia will discuss this question with the town manager.

4. Next meeting – We scheduled our next meeting for Monday, June 6, 6:00 p.m., at Town Hall.

5. Adjournment – The meeting was adjourned by unanimous consent at 7:45 p.m.

Respectfully submitted,

Robert Banning