

**BOARD OF SELECTMEN'S MEETING**  
**September 28, 2020**

A virtual meeting of the Board of Selectmen was called to order by Chairman Alicia Cannon at 7:00 PM, using Zoom Video Communication (Video Conferencing App) at:

<https://us02web.zoom.us/j/84620691372?pwd=UTBBNUUxRVc0Y2cvRmFVYVNic2ZrUT09>

**Meeting ID:** 846 2069 1372; **Passcode:** 422612; **Dial by phone:** 1-646-558-8656. Board Members Present: Cannon, Athanas, Melia, and Collins. Mr. Ampagoomian was not present at the start of the meeting. Also Present: Adam D. Gaudette, Town Manager.

Chairman Cannon asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

**Chairman Cannon read the following aloud:** Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING/None**

**APPOINTMENTS/By the Town Manager (Vote to affirm): 1) Jeanne White, Outreach Worker (Senior Center). Present: Kelly Bol, Senior Center Director.** Ms. Bol said Ms. White has a background in project management with other varied experience, however, she noted that Ms. White has personal experience in outreach as she is the caregiver for her own mom. Ms. Bol stated she is very excited to bring Ms. White aboard. Ms. White thanked Kelly for the opportunity and looks forward to the job. A motion/Mr. Athanas, seconded/Mr. Melia to affirm the appointment of Jeanne White as the Outreach Worker for the Northbridge Senior Center. Vote yes/Athanas, Melia, Collins, and Cannon. **2) John D'Agostino, Asst. Plumbing and Gas Inspector. Present: James Sheehan, Building Inspector.** Mr. Sheehan stated that Mr. D'Agostino is the current Plumbing Inspector in Millville, has his own plumbing business with a good residential/commercial background. He has also filled in for Northbridge over the last 15 years. Mr. D'Agostino thanked Mr. Sheehan and said he has worked with the other inspectors in Northbridge and looks forward to working for the town. Mr. Melia said that he reviewed Mr. D'Agostino's resume and he will be a good fit for the town and wished him good luck. Mr. Collins said he has known Mr. D'Agostino for many years; he is a class act and will be a good addition to the town. A motion/Mr. Collins, seconded/Mr. Melia to affirm the appointment of John D'Agostino as the Asst. Plumbing and Gas Inspector for the Town of Northbridge. Vote yes/Collins, Melia, Athanas, and Cannon. **3) Jeffrey Grenier, Asst. Electrical Inspector.** Mr. Sheehan noted that Mr. Grenier is a resident of Northbridge and has been a licensed electrician for over 30 years and feels Jeff will be a good fit for the position. Mr. Grenier reiterated that he is a lifelong town resident and is looking forward to the work. Mr. Melia stated he's known Mr. Grenier a long time and he will be a great fit for this position. A motion/Mr. Collins, seconded/Mr. Melia to affirm the appointment of Jeffrey Grenier to the position of Asst. Electrical Inspector for the Town of Northbridge. Vote yes/Collins, Melia, Athanas, and Cannon.

**7:10PM: Selectman Ampagoomian has now joined the meeting.**

**APPOINTMENTS/By the Board of Selectmen: MBTA Advisory Board Designee to attend meetings.**

Mr. Gaudette advised that because Northbridge is one of 176 towns in the MBTA district we have the right to have a seat at the table for their meetings. He said it isn't a very active position for Northbridge because we don't have our own rail station. Selectman Melia then put forth Mr. Athanas' name as the Select Board's designee to attend MBTA meetings and made the motion, which was seconded by Mr. Collins to nominate James Athanas as the Northbridge Board of Selectmen's designee to attend any MBTA meetings. Mr. Athanas said he has no problem being on the Board and asked the Town Manager if the Town still pays a fee towards the MBTA. Mr. Gaudette answered yes that a charge does appear on the town's cherry sheet for regional transportation each year. Vote yes/Unanimous.

**CITIZENS' COMMENTS/INPUT/None**

**NSTAR GAS COMPANY, dba Eversource Energy/Request permission to locate, erect and maintain a gas telemeter adjacent to an existing utility pole together with appurtenances thereto, and together with such sustaining and protecting fixtures as said Petitioner may deem necessary to be owned and used by Petitioner, in the following public way or ways: North Main Street - Plan No. D190-30.03-C01, dated July 18, 2019. Present: Eric Bosworth, Project Engineer (Eversource) and James Shuris, DPW Director.** Mr. Bosworth began by saying Eversource is looking to install a gas telemeter (traffic) cabinet on North Main Street to provide Eversource with the means to perform remote pressure monitoring on the system. He said the reason for this is so they can keep an eye on the pressures in this area, which is very important because Northbridge is at the western most edge of the system and is where low pressure issues would appear first. Having the cabinet in place and being able to monitor the system would allow Eversource to pre-empt things and make adjustments remotely to avoid losing customers during low pressure events in the winter. Questions/Comments: Selectman Collins asked why the North Main Street location was chosen and Mr. Bosworth responded they were trying to find the western most point, which actually was Border Street, but after meeting with the DPW Director in the field, they decided Border Street wasn't the best location after all and chose North Main Street because it is more commercialized. Mr. Collins cautioned that North Main Street is a very high-traffic area with trucks, school buses, etc. and inquired about what happens if the cabinet gets hit by a vehicle and if it becomes a gas leak. Mr. Bosworth responded the cabinet will be protected on one side by a pole and with the direction of traffic, the cabinet should be okay. He also stated that Eversource is perfectly willing to put up a bollard if it's alright with the Town. He also explained there is an excess flow valve on the gas service at the cabinet and an automatic shutoff (the service line closes immediately) to aid in safety and protection. Selectman Ampagoomian inquired if the request to install the cabinet was the direct result of the gas leaks that occurred in the Greater Lawrence area of MA. Mr. Bosworth replied not a direct result, but more for customer quality assurance in this area plus the added safety measure of preventing any pressure incidents. A motion/Mr. Collins, seconded/Mr. Melia to approve Eversource's request to install a gas telemeter cabinet on North Main Street as illustrated above per Plan No. D190-30.03-C01. Vote yes/Unanimous.

**South Middlesex Non-Profit Housing Corporation – Consent to Encumber and Subordination of Liens. Present: Atty. James Hanrahan, Bowditch and Dewey. 1) 33-43 Overlook Street, Whitinsville, MA and 2) 25-35 C Street, Whitinsville, MA.** Town Manager Gaudette began by saying this request is related to the town's Community Development Block Grant Program where housing rehabilitation projects are available to low to moderate income folks so they can make improvements to their property. Liens are then placed on the property for a number of years so the homeowner can't get the funds and then immediately sell the house. He added that as time goes on and the property sells or is refinanced (as in these cases), the liens need to be released or subordinated depending on the situation. Atty. Hanrahan advised these properties have a 15-year lien; one expires in 2021 and one expires in 2022. He explained that SMOC [South Middlesex Opportunity Council] recently refinanced their portfolio and thus, he is

asking the Board to subordinate both liens. Selectman Melia asked the Town Manager to confirm that this is a routine transaction. Mr. Gaudette agreed and said these transactions appear from time to time and recommended the Board approve of the request to subordinate the liens. A motion/Mr. Ampagoomian, seconded/Mr. Melia to authorize the Consent to Encumber and Subordination of Lien for properties located at 33-43 Overlook Street, Whitinsville, MA and 25-35 C Street, Whitinsville, MA. Vote yes/Unanimous.

**Reserved Parking on Church Street - Curb-side pick-up for Valley Café and Peg's Diner/Present: Jeff and Paulette Ruth.** Mr. Ruth explained there are two spots available to do curb-side pickup, one is in front of Valley Café and one is in front of Peg's Diner. He said they aren't designated parking spots because they are smaller than the standard size parking spot but there is plenty of room for curb-side pick-up. They would also like to erect "Curb-Side Pick-Up" signs as well so people are aware. Selectman Melia stated he checked out the area and there is no other area like it to do what they want to do. He also added that many small businesses have closed due to COVID so the Board should do whatever they can to help the small businesses in town. Selectman Athanas mentioned that he had checked with other local owners and they have no problem with this. Selectman Ampagoomian indicated he had a concern with snow removal. Mr. Luchini explained that snow removal is no longer an issue because the DPW uses a bobcat, which makes it easier to move the snow so they will make sure it remains cleared. Selectman Collins voiced his support for small businesses and for this request. Chairman Cannon asked about clearance to the nearby driveway. The Town Manager said the picture is very deceiving making it look like a short distance, so he asked Mr. Ruth if their vehicle blocks the driveway and he responded not at all. A motion/Mr. Melia, seconded/Mr. Collins to approve the above request to reserve the 2 available spots for curb-side pick-up for Valley Café and Peg's Diner including signage as described above. Vote yes/Unanimous.

**Pine Grove Cemetery Deed: Gerald Lee Gaudette [Lot No. 15B, single grave, Meadow Path].** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the sale of Lot No. 15B, single grave, Meadow Path to Gerald Lee Gaudette. Vote yes/Unanimous.

**Northbridge Public Schools – Reopening / Present: Amy McKinstry, Superintendent.** Ms. McKinstry announced that school started on September 14<sup>th</sup> and it has been very interesting. The teachers had 10 days of professional development to prepare them for the way school will run in a remote environment. She said the School District, along with 5 different committees, worked very hard over the summer to develop a plan (previously with the Select Board members) and the consensus of the group (70+ people) was that Northbridge would begin in a remote phase. However, Ms. McKinstry did point out that some students are attending school in-person: Preschool students, intensive special needs students, students in the Connect Program, moderate Special Ed students are attending in-person part time depending on their IEP goals and related services, English language learners and foster/homeless students also attend in-person some of the time. She added there are 4 learning hubs across the district (for grades K-8) who supervise the remote learning for children of school staff. She also said the Alpha Best Program (before/after school care) is available for students whose parents had to return to work but needed childcare. Ms. McKinstry noted that the school also receives help from community partners like Open Door (Pleasant Street Christian Reformed Church), Whittin Community Center, Cherubs Haven, and Rockdale Youth Center; all of who were provided training on all the different technology platforms that are being used for teaching. In addition, about 700 Chromebook were issued to students (for remote learning at home) along with 120 hotspots so more students can participate remotely. Going forward, depending if the virus data is favorable, the district plans to move to a hybrid model in November. The Superintendent is working with Ann Labonte, the town's public health nurse, Jeanne Gniadek, Board of Health Admin., and Lori Johnson, Head School Nurse, looking at data, trends, positivity rates, etc. that will determine if/when they return to in-person learning. Though the school has gotten a lot of good feedback, the plan is still a work in progress, and they are learning a lot as they go along. For example, Ms. McKinstry explained that screen time is an issue for the younger children. Selectman Ampagoomian said he was wondering how disadvantaged households were dealing with the remote learning and was happy to know that families were provided with Chromebooks.

He also asked about curriculum and whether the Northbridge School District was including any of the 1619 Project agenda (developed by the NY Times that aims to reframe the country's history) in the curriculum. The Superintendent responded no and stated the district spent a great deal of time over the summer to develop the curriculum and spent a lot of grant funds to supplement the curriculum for online learning. Selectman Athanas thanked the Superintendent and asked how they are going to monitor kids coming into school to see if they are sick. Ms. McKinstry responded that at the beginning of the COVID crisis it was all about doing temperature checks but that would not work with the number of students they would have to process every day. She mentioned the parents have been provided with many resources about the virus and are now responsible for pre-screening their children at home. Staff is also be trained on what to look for and if they see anyone with possible COVID symptoms they are immediately referred to the nurse and isolated. The buildings have a lot of mitigation policies regarding hand washing and social distancing as well as signage and arrows showing which direction to move in, and classrooms are marked in 6' increments to show proper spacing. Selectman Melia noted that he read the entire re-opening plan and commended the School Dept. for doing a great job on it. Continuing, he made a couple of comments and stressed he is not being critical of the plan nor the people who developed it. He began by thanking Superintendent McKinstry and School Committee Chairman Michael Lebrasseur for all the hard work they put into developing the re-opening plan. Mr. Melia stated he is very concerned about the lack of education the children are receiving not only in Northbridge, but everywhere. Remote learning may be better than nothing, but he doesn't believe it works. He noted the frustration among parents, students, teachers, and the Administration. He also feels Northbridge can make person-to-person learning work with strict procedures in place to protect students and staff. Mr. Melia explained the private schools are doing person to person learning and it seems to be working and added the fact that their enrollment has increased as the result of the public school kids who enrolled there for that reason. He wondered what the private schools are doing that Northbridge isn't. The Superintendent responded by saying she respectfully disagreed with what Selectman Melia brought forth and feels remote learning does work. She mentioned the teachers are working harder than ever and will be stronger when they return to the classroom because of all the new technology they have learned. She also pointed out that a benefit of remote learning is the kids are engaged for the entire class period as there is no transition time. She further commented that when the school goes to the hybrid model, the kids will lose a lot of instructional time because of the time needed to transition from class to class which requires staggering the kids in the hallways due to social distancing requirements as well as time needed for desk cleaning and hand washing, etc. Ms. McKinstry also advised that comments received from a recent survey about remote learning were overwhelmingly positive though she acknowledged some kids are struggling with technology, etc. Also mentioned were some struggles with the hybrid model due to teachers trying to teach person to person at the same time while streaming the class to the students who chose to remain in remote learning for the entire school year. She felt strongly that there is some valuable leaning going on daily during remote teaching. Mr. Melia thanked the Superintendent for the update and asked again how the private schools were doing person-to-person learning. Ms. McKinstry responded that private schools have more money, facilities, more staff to do sanitization procedures, and a lot less students to take care of. Next, School Committee Chairman, Michael Lebrasseur, stressed the School Committee focused on what they could do, what they could provide, and how they could provide the best/safest option for the students. He felt that by starting school in a remote learning model was the responsible thing to do and it would give everyone a chance to see what happens. Selectman Ampagoomian requested a copy of the survey/results that the superintendent spoke about earlier. Selectman Collins inquired about the hybrid schedule. Ms. McKinstry replied there are 3 cohorts: A, B, and C. **Cohort A** - will be in school on Mondays and Tuesdays. **Cohort B** - will be in school on Thursdays and Fridays. **Cohort C** - will be in school all days. This schedule will allow a deep clean to be done on Wednesdays and Fridays/Saturdays. She added the reason they did not want to do a week on and then a week off is because she felt that it was too long a time to have the students away. Mr. Collins then asked how the school is handling situations where parents have kids on different schedules. The superintendent explained that they are aware that parents have children on different schedules; that they hope it gets easier as time goes on. Ms. McKinstry said they will try to reduce screen time for the younger children and that may make things a bit easier. Chairman Cannon thanked Ms.



McKinstry for the information presented this evening and commented that the teachers deserve the accommodations being made for them. She also spoke about the work/life balance and how it has changed for everyone. Ms. Cannon then asked about the .5% 14-day positivity rate and if those were guidelines from DESE (Department of Elementary and Secondary Education) or something different or is it what the district is striving for. The Superintendent responded that those numbers are what the district is striving for. She said the Health and Wellness team including the town's Board Of Health and the school's nursing staff looked at all kinds of data points and chose the .5% 14-day positivity rate as the goal to transition to the school's hybrid schedule. They will also begin to look at other trends and data points including age-related data to see if it supports moving to the hybrid model.

**Renaming of the Northbridge Senior Center/Present: Kelly Bol, Senior Center Director.** Ms. Bol introduced Jean Mistretta, Chairman of the Council on Aging, who is spearheading the campaign to rename the Senior Center. Ms. Bol began by saying the trend currently going on is to break the stigma associated with defining "Senior Centers" as a place where frail, elderly people meet to play bingo. The purpose of renaming the building will aid in changing people's way of thinking and to attract people age 60 and over as well as disabled individuals to the building to take part in many different kinds of activities. Ms. Bol added they are here tonight to get the Board's support in renaming the building. She said Ms. Mistretta researched the history of the building, formerly the home of Plummer's School from 1921-1982. With that, she turned the presentation over to COA Chairman Mistretta. Ms. Mistretta began by introducing herself and noting she is not a Northbridge resident by birth but is a newcomer by choice. She said she wasn't very familiar with the history of Northbridge but in doing the research for the name change she stated she was privileged to learn a lot! Jean presented a PowerPoint presentation on the history of Blackstone Canal and what came to be known as Plummer's Landing, which was named after Israel Plummer. Shortly after the Plummer School closed, with funding from the Town, grants, and assistance from FINE, students from Blackstone Valley tech renovated the building, which became the current home of the Northbridge Senior Center. In closing, Ms. Mistretta announced that on August 18, 2020, the Council on Aging voted to rename the building: Plummer Place – Home of the Northbridge Senior Center. Selectman Ampagoomian stated he attended Plummer's School and then voiced his agreement with renaming the senior center. Selectman Melia thanked both Ms. Bol and Ms. Mistretta for their hard work. Selectman Collins said he also favors renaming it. There being no further discussion, a motion/Mr. Ampagoomian, seconded/Mr. Athanas to move this item from discussions to decisions. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to rename the Northbridge Senior Center to: Plummer Place – Home of the Northbridge Senior Center as requested this evening. Vote yes/Unanimous.

**Shared Streets Project (Linwood Avenue)/Present: Jim Shuris, DPW Dir., Erin Reed and Steven Tyler, Howard Stein Hudson (HSH).** Mr. Shuris began by stating that the Shared Streets project was started in March of 2020 with the firm Howard Stein Hudson. He explained that the town received a grant from Mass DOT in the amount of \$136,000 to make temporary improvements near the Middle School on Linwood Avenue noting it is a very congested area. Mr. Shuris said the grant will be used to improve the traffic flow and circulation plan for pick up/drop off of students at the school. Ms. Reed proceeded to summarize what HSH has done thus far. She said the first thing they did was to prepare a traffic/circulation study based on their observations of students' arrival and dismissal from the Middle School and Christian School along with their respective parking occupancy. They also looked at the High School's parking occupancy and the congestion along Linwood Avenue via drone. Based on those observations, they found the Middle School parking lot on Linwood Avenue was at 47% occupancy during the day leaving the parking lot underutilized for most of the day. Next, some temporary improvements were implemented including a defined drop-off area in the parking lot, temporary sidewalk, thermoplastic crosswalks (for increased visibility and longer-lasting), 2 new ADA accessible parking spaces, new entrance/egress patterns, and new signage. Ms. Reed stressed that the new circulation plan is only in force during arrival/dismissal of students. Continuing, she indicated jersey barriers will be positioned along the parking lot creating the new temporary sidewalk. At the same time, HSH will submit an application to Mass DOT

for funds to make the sidewalk permanent and improve ADA access points along Linwood Avenue. Next, Ms. Reed briefly reviewed Tier 3 of the Complete Streets Program that the Shared Streets Project is part of: Complete Streets Prioritization List; Permanent Sidewalk on Linwood Ave. across from the Middle School; Sidewalk Connection to Mumford Riverwalk; Curb Ramp Improvements; and Crosswalk Improvements at Cross St. and Linwood Ave. The application is due November 2, 2020. Selectman Melia asked if something was going to be done with the traffic situation at the Whitinsville Christian School (WCS) and Ms. Reed responded yes, some recommendations were made and shared with the Dean of WCS, but she hasn't heard anything back. The recommendations were: 1) for WCS to change their circulation plan and use more of their parking area, 2) to work with the Town to make a left-turn lane due to the fact that cars have to go off the road to pass by WCS, and 3) made note of the volunteer who directs traffic. All these points were included in the traffic study. Selectman Melia then asked if the road was wide enough to have a turn lane and Mr. Shuris responded that the road is 50' wide and it would be very tight, however, he noticed that the center line is skewed closer to the Mumford River side of the road so if it was shifted closer to the Christian School side there would be room for a turn lane. Mr. Melia asked if it was possible to pave 2-3 feet along the river side of the road and Mr. Shuris said they could, however, it would be extremely close to the Mumford Riverwalk. Ms. Reed noted another suggestion offered was for the Christian School to use some of the High School parking lot as a remote drop off point and/or to use some of the church lots behind the Middle School, which would all lead to reducing traffic on Linwood Avenue. She also mentioned the Safe Routes to Schools Program that involves carpooling/school pooling, to help reduce car congestion though it is more difficult due to the pandemic. Selectman Ampagoomian asked about the new configuration of the parking lot he then asked about the timeline for the project. Ms. Reed said it has to be done by October 9, 2020, and the DPW will erect the Jersey barriers and Markings Inc. will do the line striping. Chairman Cannon wanted to make sure she understood the flow of traffic and Ms. Reed reviewed the traffic flow plan again. Ms. Cannon wondered if the burden to make this circulation plan work is going to be on the crossing guard to enforce it. There were no further questions/comments.

**Verizon FIOS – Response concerning deployment of FIOS (cable) services in Northbridge.** The Town Manager advised there have been several inquiries about why Charter is the only supplier available to provide cable services in town. For the sake of those listening, he wanted them to understand that it's not up to the Town to request services so much as it is up to the utility to get a license to provide such services in town. Mr. Gaudette also said the Town has asked Verizon as well as other cable providers over the years to consider placement of their cable services in town but to no avail. With that he read the letter he received from Ellen Cummings, Verizon's Regional Director of State Government Affairs, which effectively states that Verizon has no current plans to extend the FIOS network beyond its current footprint.

**TOWN MANAGER'S REPORT.** The Town Manager mentioned he would give a full report to the Board on all projects at the next meeting.

**SELECTMEN'S CONCERNS.** **Selectman Ampagoomian** reported that the weeds need to be trimmed on Mendon Road at South Street so people can see the sign. The Highway Superintendent answered it will be taken care of. **Selectman Collins** asked about oiling roads and how did the Town of Mendon was able to do it. Mr. Luchini said you cannot oil roads anymore that towns now do chip-sealing, which is a synthetic process of putting a gravel road over an asphalt road -- and not his preferred method of repairing roads.

**ITEMS FOR FUTURE AGENDA/None**

**CORRESPONDENCE/None**

**EXECUTIVE SESSION/None**

A motion/Mr. Ampagoomian, seconded/Mr. Collins to adjourn the public meeting. Vote yes/Unanimous.

**Meeting Adjourned: 8:57 PM**

**Respectfully submitted,**

**Russell D. Collins, Clerk**

/sls

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**September 28, 2020**

#### **PLEDGE OF ALLEGIANCE**

#### **I. APPROVAL OF MINUTES/None**

#### **II. PUBLIC HEARING/None**

#### **III. APPOINTMENTS/By the Town Manager:**

##### **A. 1) Jeanne White, Outreach Worker Senior Center**

- Copy of cover letter to Sharon Susienka
- Copy of resume

##### **2) John D'Agostino, Asst. Plumbing and Gas Inspector**

- Copy of resume

##### **3) Jeffrey Grenier, Asst. Electrical Inspector**

- Copy of resume

##### **B. APPOINTMENTS/By the Board of Selectmen:**

##### **MBTA Advisory Board / Designee to attend meetings**

- No Documentation

#### **IV. CITIZENS' COMMENTS/INPUT/None**

#### **V. DECISIONS:**

**C. NSTAR GAS COMPANY, dba Eversource Energy/Request permission to locate, erect and maintain a gas telemeter adjacent to an existing utility pole together with appurtenances thereto, and together with such sustaining and protecting fixtures as said Petitioner may deem necessary to be owned and used by Petitioner, in the following public way or ways: North Main Street - Plan No. D190-30.03-C01, dated July 18, 2019. Present: Eric Bosworth, Project Engineer (Eversource) and James Shuris, DPW Director.**

- Copy of MuniMapper document showing the proposed location of the gas telemeter cabinet on North Main Street
- Copy of Eversource's drawings showing North Main Street (3 pages)
- Copy of Eversource's standard construction drawing of the cabinet to be installed

**D. South Middlesex Non-Profit Housing Corporation – Consent to Encumber and Subordination of Liens. Present: Atty. James Hanrahan, Bowditch & Dewey 1) 33-43 Overlook Street, Whitinsville, MA and 2) 25-35 C Street, Whitinsville, MA**

- Copy of Consent to Encumber and Subordination Agreement (33-43 Overlook Street)
- Copy of Consent to Encumber and Subordination Agreement (25-35 C Street)

**E. Reserved Parking on Church Street / Curb-side pick-up for Valley Café and Peg's Diner. Present: Jeff and Paulette Ruth, Valley Café owners**

- Copy of letter dated September 22, 2020, to Selectmen requesting reserved parking for curbside pick-up orders and signage indicating same.



-Copy of 2 pictures illustrating the parking spots they are requesting to be reserved for curb-side pick-up.

**F. Pine Grove Cemetery Deed/Gerald Lee Gaudette [Lot No. 15B, single grave, Meadow Path]**

-Copy of cemetery deed

**VI. DISCUSSIONS:**

**G. Northbridge Public Schools – Reopening plan / Present: Amy McKinstry, Superintendent**

-No documentation

**H. Renaming of the Northbridge Senior Center/Present: Kelly Bol, Senior Center Director**

-Copy of presentation (13 pages)

**I. Shared Streets Project (Linwood Avenue)/Present: Jim Shuris, DPW Dir. and Erin Reed, HSH**

-Copy of PowerPoint presentation (7 pages)

**J. Verizon FIOS / Response concerning deployment of FIOS (cable) services in Northbridge**

-Copy of email dated September 16, 2020, from Ellen Cummings, Regional Director (Verizon – State Government Affairs)

**VII. TOWN MANAGER'S REPORT**

-No Documentation

**VIII. SELECTMEN'S CONCERNS**

-No Documentation

**IX. ITEMS FOR FUTURE AGENDA/None**

**X. CORRESPONDENCE/None**

**XI. EXECUTIVE SESSION/None**