

**Board of Selectmen
January 11, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to go into Executive Session under M.G.L. Chapter 39 S. 23B #3 (Negotiations) to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes, Mr. Montecalvo/Yes, Mr. Melia/Yes, Mr. Ampagoomian/Yes, Mr. Nolan/Yes.

Open Session Adjourned: 6:17 P.M.

Executive Session Convened: 6:18 P.M.

Executive Session Adjourned: 6:57 P.M.

Open Session Reconvened: 7:00 P.M.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

November 09, 2009 - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the November 9, 2009 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Ampagoomian, Nolan and Montecalvo. Abstain/Mr. Marzec

November 23, 2009 - A motion/Mr. Marzec, seconded/Mr. Melia to approve the November 23, 2009 minutes as presented with the readings omitted. Vote yes/Unanimous.

November 28, 2009 [Executive Session] - A motion/Mr. Marzec, seconded/Mr. Melia to approve but not release the November 28, 2009 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Public Hearing/7:05 PM – FY 2010 Community Development Block Grant Application. Present: Gary Bechtholdt, Town Planner and Tim Hansen, Central Massachusetts Regional Planning Commission. Selectman Montecalvo read the hearing notice and upon motion duly made and seconded the Board of Selectmen opened the public hearing for the FY2010 Community Development Block Grant application. Mr. Bechtholdt reviewed the proceedings undertaken when the town first began to update the Community Development Strategy, noting it is a requirement of the grant program on an annual basis. As part of this year's efforts a number of public workshops and meetings were held, resulting in the expansion of the existing New Village target area (Whitinsville) and the addition of two new target areas; Linwood and Rockdale. Additionally, the action items in the Community Development Strategy [CD Strategy] were updated and prioritized. Mr. Bechtholdt noted proposed CDBG program activities need to be in the target areas. The target areas of Linwood and Rockdale are included in this year's CD Strategy and in subsequent years will explore possible eligible activities within these new target areas. Mr. Hansen briefly reviewed eligible projects and stated they must satisfy one of the three national objectives; (a) benefit low-and moderate-incomes; (b) prevent or eliminate conditions of slums or blight; or (c) address an urgent or critical community need.

Mr. Bechtholdt explained in addition to target areas the updated CD Strategy includes a priority list of activities for the town. Those include improve/expand municipal buildings, infrastructure projects and a number of state and local initiatives such as Sustainable Development Principles and Expedited Permitting. Mr. Bechtholdt noted the town's ongoing efforts to relocate a number of permitting offices within one building (Aldrich School building), where currently the Planning, Conservation, Building, and Zoning Board offices are all located off Providence Road and not within the Town Hall. After the Community Development Strategy was updated, Mr. Bechtholdt reported the town hosted a number of public workshop meetings and a CDBG Advisory committee was formed. The CDBG Advisory committee held two meetings most recently last Monday, January 04, 2010. Through those discussions participants talked about prioritizing activities for this year's grant. Mr. Bechtholdt explained looking at the requirements of the CDBG program and understanding what is needed to submit a competitive application that the committee considered a number of possible projects and ruled out a few based upon availability of certain documentation. For instance a construction project would need design plans with cost estimates in order to submit and request funding would need supportive documentation. Mr. Bechtholdt recommended the town submit an application for two activities (1.) improvements to the Aldrich School building (municipal annex) for accessibility to the second floor (a lift) and handicapped accessible bathroom (2nd floor), citing CDBG funding would help supplement those municipal funds already spent and needed to improve the building and (2.) seek additional funding for infrastructure improvements within the Whitinsville Target Area (formerly new village target area) specifically C Street

and D Street. Mr. Bechtholdt acknowledged that the town has preliminary drawings and cost estimates for C Street and D Street and noted the area has been designated Slum and Blight and funding would help address that issue.

Continuing, Mr. Bechtholdt advised that the Selectmen similar to last year need to make a determination/decision on submitting the CDBG application under CDF I or CDF II. Mr. Bechtholdt's recommendation is to submit an application under the CDF II based upon the town's need score. Mr. Hansen stated that the town held a number of workshops and meetings to solicit activities and agrees with Mr. Bechtholdt on the two activities and submission under CDF II.

Chairman Montecalvo sought comments from the Board of Selectmen and residents in the audience. Selectman Ampagoomian asked if the town should look to expand the improvements to the third floor of the Aldrich School. Mr. Kozak explained that the town received a waiver from the State for the installation of a lift and noted concerns of the overall cost to improve the third floor. Mr. Bechtholdt added an important part of the CDBG application is to show and demonstrate a need, which we are confident that we can show that need for utilizing the first and second floors but perhaps not the third floor. Selectman Ampagoomian also inquired about CDF I and CDF II. Mr. Hansen provided a general overview of the Community Development Fund's I & II and explained Community Need scoring.

Selectman Melia asked about the timing of awards and when the work may be done. Mr. Hansen and Mr. Bechtholdt explained that historically the Department of Housing and Community Development (DHCD) has awarded the grants in July. Mr. Hansen suggested depending on the project activity this could push construction projects out a year, however offered the proposed building improvements are interior and could be performed during the winter. Starting roadway infrastructure improvements would depend on how quickly a town can put together the other programmatic stuff before construction. Mr. Bechtholdt noted that DHCD has recognized this concern and as such next year's CDBG (FY2011) deadline will be December 2010 (rather than February) to allow for the awarding of grants more in line with the construction season.

Selectman Nolan noted that the CD Strategy includes three target areas however none of the recommendations for CDBG funding are within the Linwood or Rockdale areas. Mr. Bechtholdt explained the need to income qualify the Slum and Blight is within the Whitinsville target area, adding that as part of the next step and would look to explore possible eligible actives within these target areas as well in subsequent years.

Adam Burney of 123 Border Street, Whitinsville, voiced his support in submitting an application for infrastructure improvements to C Street and D Street. Mr. Burney noted that both C Street and D Street are approaching deplorable conditions, the sidewalks along C Street are more or less non-existent and the sidewalk and curbing along D Street are crumbling, adding that roadway is cracking and pavement in the roadways are deteriorating. There are a lot of children in the area [roughly thirty to forty kids] that walk each day to school or to the bus stop on North Main Street near Village Pizza. Reconstruction will aid in making the neighborhood safer for walking and for vehicles using the streets.

After seeking additional comments from the Selectmen and residents in the audience, the Board of Selectmen, upon motion duly made and seconded closed the public hearing and voted 5-0 (unanimous) to submit the FY2010 CDBG application under CDF II for the two activities as discussed.

Citizens' Comments/Input. None.

Spring Annual Town Meeting [May 4, 2010]/Vote to close the warrant on Friday, March 19, 2010 at Noon. A motion/Mr. Nolan, seconded/Mr. Marzec to close the May 4, 2010 Spring Annual Town Meeting Warrant on Friday, March 19, 2010 at Noon. Vote yes/Unanimous.

Linda Usher/Request permission to hold the 22nd Annual "Whitin Five Mile Road Race" and Two-mile Healthwalk on Thursday, November 25, 2010 (Thanksgiving Day). A motion/Mr. Ampagoomian, seconded/Mr. Marzec to grant permission to Linda Usher to hold the 22nd Annual "Whitin Five Mile Road Race" and Two-mile Healthwalk on Thursday, November 25, 2010, subject to the safety requirements of the Police Department. Vote yes/Unanimous.

Susan Gorky, Superintendent of Schools/Presentation. Also Present: Assistant Superintendent Dr. Nancy Spitulnik. Ms. Gorky presented a PowerPoint presentation on the Northbridge Public Schools and District Improvement Plans. Superintendent Gorky mentioned that each school in the district has a vision statement: Northbridge Elementary School - "Promoting a Life Long Love of Learning", W. Edward Balmer School - "A Community of Learners", Northbridge Middle School - "Believe and Achieve", Northbridge High School - "Together We Can". She stated that development teams, mission statements, improvement plans and district goals have all been put in place for the 2009-2010 school year. With that said, the Superintendent noted that a 3-ring binder of the School's improvement plans have been provided to the Town Manager and Selectmen for their review. Continuing, Ms. Gorky briefly discussed

her plans for the school district and mentioned that their goal is to build a high quality school district that inspires students, staff, parents, and the community to stretch and grow and make the world a better place. Superintendent Gorky introduced several members of the leadership team so that if the Selectmen had questions they could be answered by someone on the team. **Selectman Marzec** asked the following questions: 1) Were new math books purchased and are they being used? Superintendent Gorky responded that the math books are being used. 2) Do you have any suggestions and/or ideas for measuring behavioral situations? Ms. Gorky replied that they use the Responsive Classrooms approach [strengthens teaching and optimizes learning], Open Circle Programs [increases social and emotional development and decreases violence and problem behaviors] and the IPass grading system, which allows them to run discipline reports. 3) Has the Northbridge School System been tracking grades through cohorts? Superintendent Gorky mentioned they haven't yet but will be in the future. 4) Can you explain the Link Program – High School Principal Michael Gauthier advised that the Link Program is a transition program for students going from Grade 8 [Middle School] to Grade 9 [High School] to ease the transition process. **Selectman Melia** thanked the School Department for their presentation and for inviting the Selectmen to their quarterly meetings. **Selectman Nolan** asked: 1) How often would these documents/presentation be updated? Superintendent Gorky responded the documents would be updated periodically and presented yearly to the Selectmen. 2) Has the school been productive with the initiative of bringing students back to the district? Superintendent Gorky advised that are still more students going out of district but the number of students coming back in this year has increased by roughly 20 students. **Selectman Ampagoomian** thanked the school department for their presentation. 1) He asked the Superintendent to explain what a zero-based budget is. Superintendent Gorky explained that the Leadership Team built the budget from the ground up and can justify every penny. The budget is level-funded and each line item can be explained in detail. 2) He asked the Superintendent to explain the phrase “improve home-school-community communication”. She advised that communication occurs through a website and will notify parents when something is posted on their website. 3) Have you ever considered taking a survey with students completing their first year of college to see how well the Northbridge School System has prepared them? Ms. Gorky mentioned that she has received 6 to 7 surveys regarding this matter and that she is in the process of compiling a survey for graduates of Northbridge High School to take in the near future. **Chairman Montecalvo** asked about global education. Superintendent Gorky stated that they see it as 24th century learning and their goal is to ramp up the technology and put the technology in the hands of the teachers and students so they can educate the students for the 21st century. High School Principal Michael Gauthier mentioned a program called “Virtual High School” which provides students with accelerated programs, advanced placement courses, and courses that the high school doesn't currently offer that can be done online and are quite rigorous. They are also looking to expand this program to the Middle School.

Lasell Field [Artificial Turf]/Present: Friends of Lasell Field. Committee Members: Ken Lachapelle, 244 Mendon Street, Uxbridge, Fred Beauregard, 75 Kennedy Circle, Northbridge, Robert Knapik, 15 Heritage Drive, Whitinsville. Mr. Beauregard mentioned that Lasell Field is the hub of Northbridge and is used for many sports such as: football, soccer, lacrosse, field hockey and Pop Warner Football as well as athletes of all ages. The field is degenerating and becoming unsafe for athletes to use. The increase of field usage has taken its toll and the natural turf surface can no longer withstand the effect of so much use. It is time to install an artificial surface on Lasell Field. An artificial field will significantly improve playing conditions and will provide our young athletes with a safe and reliable facility. That said, he mentioned that the Friends of Lasell Field Inc. was formed as a MA Non-Profit Corporation, with the main purpose and goal of raising the funds necessary to install an artificial surface on Lasell Field. They intend to achieve their goal by generating broad-based support from the community, including residents, school department and town government. The Friends of Lasell Field, Inc. intend to raise funds from a variety of sources including: private funding, corporate sponsorship, grants and individual support. Friends of Lasell Field will be applying for tax exempt status, under Section 501(c)(3) of the Internal Revenue Code. That said, he mentioned the purpose for his committee coming to tonight's meeting was to 1) inform the selectmen and the public of the project; 2) to solicit recommendations from the Board that may assist the Friends of Lasell Field in achieving its goal; 3) to solicit the support of the Board and of the public particularly in regards to securing a community development grant. Mr. Beauregard mentioned a major contributor in helping cities and towns throughout the country convert their overused and outdated athletic fields to synthetic turf has been the acquisition of funds from community development grants. In closing, he asked if the town would consider setting aside a portion of grant money to help in the revitalization of Lasell Field. Chairman Montecalvo asked if they met with the School Committee. Mr. Beauregard advised the Selectmen that they would be meeting with them on the 28th of January. He also asked if they have a figure on how much it will cost. Mr. Beauregard replied that his committee has met with 3 out of 4 turf companies and the cost ranges around \$950,000 dollars. Chairman Montecalvo suggested that Mr. Beauregard and his committee meet with Town Planner Gary Bechtholdt regarding the grant process. Selectman Melia expressed his support of the field being renovated and wished them well in raising funds.

Bylaw Review Process. Chairman Montecalvo advised the Selectmen that they need to start the process of appointing a Bylaw Review Committee.

Green Committee Composition. Chairman Montecalvo advised the Selectmen that one of the at-large appointed members has not been attending the Green Committee meetings and we are waiting to see if this person will resign. Town Manager Kozak advised the Board that Selectman Marzec would like to change the composition of the committee. This matter will be discussed at a future Board of Selectmen's meeting.

Town Manager's Report. 1) Chamber of Commerce Meeting Update Attended meeting regarding the Quinsigamond Community College proposal. The group is investigating the possibility of a full-scale campus in the Blackstone Valley area. They are currently looking at costs and potential revenue sources to fund the project. **2) Sewer Issues - A) Sutton Street Project** – Sewer pipe testing had to be rescheduled due to illness of the consultant so it has been rescheduled to this week some time. **B) Overview of Sewer Expense** – The DPW Director is working with the consultant to try and find ways to contain costs in the operation of the Wastewater Treatment Plant. A chart was provided showing the FY08 and FY 09 Operating Expenses. The cost for electricity went from \$163,373.24 to \$202,318.25, sludge disposal \$171,773.09 to \$188,109.46 and chemicals \$172,174.79 to \$213,184.76. The overall increased cost went up \$96,291.35. **3) Aldrich School** – An overview report will be provided on work completed to-date for Aldrich School. Town Manager Kozak provided a report on the following work completed at the Aldrich School and some work that is still in progress: Lead Paint – inspection \$2,145, Abatement \$8,760, Plumbing – Handicapped bathroom plus 3 additional bathrooms \$8,965, repair of heat pipe \$650, Electrical – 2 exterior lights and handicapped bathrooms \$1,318, additional outlets & outside lighting \$3,910 (work in progress), Carpentry – Handicapped bathroom, trimming doors & bathroom fixtures \$4,999, Trimming of hall doors to accommodate new flooring \$980, office partitions & misc. carpentry \$4,230, installation of safety gate \$690 (work in progress), Architect – lift plans \$4,506; Misc. – paint and food (Sheriff's Office) \$7,769, Flooring – two bathrooms \$975, installation of carpet in 2 offices and hall, installation of tile in entryway and janitor's closet \$7,000, Door Hardware – replace door passage hardware for first floor - \$3,169. Total Work Completed -\$55,466 and Total Work in Progress - \$4,600. He anticipates that the Annex building will be open in the spring. **4) Green Communities Program** – This is a reminder notice that a consultant from the state will be conducting a workshop at 6:30 PM on February 1st regarding the new building regulations required for the program. **5) Swine Flu Clinic** – The Swine Flu Clinic took place on Saturday, January 9, 2010 from 9 AM to 1 PM at the Northbridge High School. A total of 366 people attended and there are a number of doses left. **6) Burger King Fire** – Due to the quick action by Sergeant Stephen Zollin, the fire at Burger King was quickly extinguished before extensive damage occurred at the establishment.

Selectmen's Concerns. Selectman Nolan/ 1) Suggested soliciting interest for the Bylaw Review Committee. **Selectman Ampagoomian/ 1)** Asked if Mass Highway has done the survey at Plummer's Corner. Town Manager Kozak replied "no" but will contact them to see when they are coming. **2)** Stated before the completion of the Aldrich School, provide a list of who's moving in and a floor plan to the Selectmen. Town Manager Kozak replied "yes". **Selectman Melia/ 1)** He asked if Town Manager Kozak sent out any instructions for the budget process. Town Manager Kozak mentioned that he sent out his instructions to his Department Heads back in October and told them no increases. **Selectman Marzec/ 1)** Asked if the work being done for Aldrich School is being done properly. **2)** Correspondence from Jack Davis – he would like to discuss his letter at a future meeting. Chairman Montecalvo advised that an update would be provided at a future meeting. **3)** During a Green Committee Meeting it was mentioned that we are paying the MBTA money from our town when we don't have any transportation system in Northbridge – why is that. **4)** Thanked the Northbridge Fire and Police Departments for responding to a recent personal issue that took place last week.

A motion/Mr. Melia, seconded/Mr. Marzec to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:47 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dg

**Board of Selectmen's Meeting
January 19, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:25 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Melia and Marzec. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Executive Session. A motion/Mr. Melia, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 39 S. 23B #3 (Negotiations) and to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes, Mr. Montecalvo/Yes, Mr. Melia/Yes, Mr. Ampagoomian/Yes, Mr. Nolan/Yes.

Open Session Adjourned: 6:27 P.M.

Executive Session Convened: 6:30 P.M.

Executive Session Adjourned: 7:37 P.M.

Open Session Reconvened: 7:38 P.M.

Chairman Montecalvo discussed looking into additional legal advice regarding the Water Rate proposal.

A motion/Mr. Marzec, seconded/Mr. Melia to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:42 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dg

**Board of Selectmen's Meeting
February 8, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

As part of a badge requirement, Cub Scouts [Pack 150] took a tour of Town Hall and then joined the Selectmen's meeting to lead The Pledge of Allegiance.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

January 11, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the January 11, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

January 25, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the January 25, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

January 25, 2010 [Executive Session] - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve but not release the January 25, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments. 1) Housing Partnership Committee: Vincent Tynan, Barbara Gaudette, Cindy Key. Present: Gary Bechtholdt, Town Planner and Vincent Tynan. – A motion/Mr. Ampagoomian, seconded/Mr. Marzec to appoint Vincent Tynan [Housing Authority Representative], Barbara Gaudette [Planning Board's Representative] and Cindy Key [Master Plan Committee's Representative] to the Housing Partnership Committee. Vote Yes/Unanimous. **2) Zoning Board of Appeals [Associate Member]: Daniel Batt. Present: Chairman of Zoning Board of Appeals Thomas Hansson and Daniel Batt.** Mr. Batt, 38 Conservation Drive, Whitinsville announced that he is a licensed professional engineer in both Massachusetts and Rhode Island. He is originally from New York and graduated from the State University of New York, Binghamton. He received his Master's Degree in Civil Engineering from Duke University. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to appoint Daniel Batt as an Associate Member to the Zoning Board of Appeals. Vote Yes/Unanimous.

Citizens' Comments/Input.

Governor's Proposed Budget/Vote to endorse and send letter of support. Chairman Montecalvo announced that Town Manager Kozak recommends sending a letter of support for the Governor's Proposed Budget. A motion/Mr. Ampagoomian, seconded/Mr. Melia to endorse and send a letter of support for the Governor's Proposed Budget to Senator Richard T. Moore and Representative George N. Peterson, Jr.. Vote yes/Unanimous.

FY 2010 Community Development Block Grant/Vote to authorize Town Manager to sign the Department of Housing and Community Development Form Letter. Chairman Montecalvo asked the Board of Selectmen to allow Town Manager Kozak to sign the Department of Housing and Community Development Form letter because he will be out of town. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to grant permission to Town Manager Kozak to sign the Massachusetts Community Development Block Grant FY 2010, Community Development Fund II 2010, Application Cover Sheet. Vote yes/Unanimous.

Open Space and Recreation Plan/Present: Gary Bechtholdt, Town Planner. Town Planner Gary Bechtholdt asked the Selectmen to defer this item to the next Board of Selectmen's Meeting on February 22, 2010 so that Barbara Gaudette could be present for the discussion.

E.A. Fish/Linwood Mill Redevelopment Project/Present: Matthew Mittelstadt. Mr. Mittelstadt provided the Selectmen with a handout relative to the Linwood Mill Redevelopment Project and then thanked the Board of Selectmen for their letter of support on this project. The Linwood Mill will be turned into a \$17.5 million, mixed-use facility. The plan is to create 75 units of affordable rental housing for seniors. There will be 62 single-bedroom units and 13 two-bedroom units. He noted the developers had received full permits last June from the Planning Board, the Zoning Board of Appeals, and the Conservation Commission. He also said the project was awarded federal and state historic-building tax credits [one in June and one in December] and the project has been designated a "Priority Development Site" under Massachusetts General Laws, Chapter 43D. Mr. Mittelstadt stated that the group is reapplying for funding on February 25th from the Massachusetts Department of Housing and Urban Development. He mentioned that strong local support for the project can only help the developers receive funding and that there are about 90 projects throughout the state seeking the same kind of state funding as the Linwood Mill redevelopers are applying for. The benefits of the redevelopment to Northbridge are as

follows: Permanent restoration of a cherished landmark structure, an increase of the real estate tax base by the occupation of currently vacant portions of the mill, the low impact of seniors on town services, and the units would count toward the Northbridge affordable-housing requirement set by the state. Mr. Mittelstadt stated that the developers would like to discuss the possibility of reducing the water-sewer connection fees because the average connection fees for a four bedroom unit are \$7,000. If the mill housing residents were charged \$7,000 for a one-bedroom unit when seniors are expected to use only about a third as much of those services as a family in a four-bedroom house, he suggested perhaps the connection fee could be decreased accordingly. As it stands, the development, when completed, would be charged \$498,000 for water and sewer connections. Mr. Mittelstadt called it “a staggering sum”. The Selectmen informed Mr. Mittelstadt that one way of lowering cash investment in sewer connections would be to make sewer line improvements somewhere else in town. Under the law, a developer can do work equivalent to what would be considered a reduction by four times what the development contributes to the system. And the work can take place whenever it is needed throughout the town. The work would be considered to have a specific financial value to complement direct monetary payment for town services like sewer and water.

Rene Lafayette, Northbridge High School Social Studies Teacher/Presentation on Bringing Civic Education to Life: A School-Community Partnership That Works. Mr. Lafayette presented a brief version of a presentation that he made at the Winter Conference of the Massachusetts Town Clerks Association. The presentation was called “Bringing Civic Education to Life: A School-Community Partnership That Works.” He demonstrated in his presentation how students are becoming more involved with the State and Federal elections by participating and exercising their civil rights. Mr. Lafayette mentioned that at the Massachusetts Town Clerks Association he found out that this experiment has worked well thanks to the open and clear communication between Town officials and his class. He also pointed out that Northbridge leads the Commonwealth in using students for election workers. He thanked his students, both past and present, Citizenship In Action, the elected and appointed officials of Northbridge including the Board of Selectmen, Town Manager Kozak, the Town Clerk, Doreen Cedrone, the administration of the Northbridge School District including Superintendent Susan M. Gorky and Northbridge High School Principal Michael P. Gauthier for their support and participation with the process.

Green Communities Program/Present: Selectman James Marzec. Selectman Marzec introduced the program and mentioned that the Green Committee met and discussed the five criteria needed to receive a Green Community designation: 1. Adopt a local zoning bylaw or ordinance that allows “as-of-right-sitting” of renewable energy projects. 2. Adopt an expedited permitting process related to the as-of-right facilities. 3. Establish a municipal energy use baseline and establish a program designed to reduce baseline use by 20 percent within five years. 4. Purchase only fuel-efficient vehicles for municipal use, whenever such vehicles are commercially available and practical. 5. Require all new residential construction over 3,000 square feet and all new commercial and industrial real estate construction to reduce lifecycle energy costs. His committee is concerned because of Northbridge being a small town, they feel the larger cities will be able to move quicker with meeting the criteria stated above and receive all the funding. Selectman Marzec mentioned that his committee is wondering: 1) If they should move forward with the Green Communities Program. 2) Whether or not they should go with some parts of it, or 3) Whether or not they should go with their own agenda and put something together. Selectman Marzec mentioned that the Green Committee would like to know the thoughts of the Selectmen with respect to the Green Communities Program. Selectman Ampagoomian feels that it’s too early for the Selectmen to come up with a plan for this committee and feels that it is the committee’s responsibility. Selectman Ampagoomian asked if the committee targeted any specific areas or projects that the committee would like to see accomplished. Selectman Marzec advised everyone that the committee has already targeted specific areas and projects such as solar energy and wind power. He mentioned that the committee is looking to start small so that they can educate people first. Selectman Nolan suggested the town hire a grant coordinator and/or share a grant coordinator with another abutting town to help achieve grants for the Town. *Selectman Marzec mentioned that the committee has already discussed regionalization and then mentioned that a grant coordinator would be nice. **however, there is no funding for it.**

Road Maintenance Recovery/Present: Richard Sasseville, Director of Public Works. Chairman Montecalvo deferred this item to the next Selectmen’s Meeting on February 22, 2010, because DPW Director Richard Sasseville could not attend.

Town Manager’s Report. 1) Municipal Affairs Coordinating Cabinet Committee Meeting – The LT. Governor and several cabinet members attended a workshop in the Northbridge Board of Selectmen’s Room on Thursday, January 28th to listen to concerns of Regional Town Administrators and Selectmen. The meeting was very well attended. **2) Green Communities Act –** He mentioned that because the consultant from Vanasse Hangen Brustlin, Inc. did not receive final confirmation of the February 1st workshop to discuss the Stretch Code, the meeting had to be rescheduled. The suggested dates are February 23rd, 24th or 25th. That said, he mentioned that the Planning Board has a conflict with the February 23rd date and suggested having the consultant come in on the 24th or 25th of February. The Town Manager asked the Selectmen for their availability and said he will try to reschedule the workshop

for February 25th. **3) Building, Planning & Construction Committee** – The Committee has determined that the Linwood Business Park site can be a viable Department of Public Works location and will begin the procurement process for the upcoming Town Meeting. The Committee is also in discussion with the owner of The Shop to purchase the parking lot area for a new Fire Station. **4) Plummer’s Corner Update** – The Mass Highway Department has surveyed the timing of the traffic lights and they determined that broken signal equipment in the street needs to be replaced. **5) Flu Clinic** – A free H1N1 Flu Clinic will be held on Thursday, February 11, 2010 from 3 PM to 5 PM at Northbridge High School. All are welcomed to attend. **6)** He announced that Marcia Nichols, Acting Library Director informed him that the State sent a letter to her granting the Whitinsville Social Library a waiver of the FY2010 Municipal Aid Requirement and certified to participate in the FY 2010 State Aid to Public Libraries Program.

Selectmen’s Concerns. Selectman Ampagoomian/ **1)** He asked if the Building, Planning and Construction Committee (BPCC) and Town Manager Kozak would be sponsoring articles for the Spring Annual Town Meeting. Town Manager Kozak advised him the BPCC would be sponsoring the articles, not him. **2)** Do you know when the antenna at the Police Station (for the Civil Defense) will be fixed? Town Manager Kozak will advise once he finds out. **3)** Stated that the computer system for Emergency Management is antiquated. Is it possible to get them an upgrade? Town Manager Kozak advised they are currently looking into a new system. **Selectman Nolan/** **1)** He mentioned that a benefit concert will be held at the American Legion on February 26, 2010, at 7 PM to benefit Haitian Relief via the Red Cross. All proceeds will go to Haitian Relief. The cost is \$5.00 for adults and children are free. **Selectman Melia/** **1)** He mentioned that he received Town Manager Kozak’s email regarding the Sutton Street Project information and the Railroad Street Update and then asked what the timeline for completion is on both projects? Town Manager Kozak replied that he didn’t have the completion date. **2)** He mentioned that he saw pictures of the house fire on Lincoln Circle and commended both the Fire Chief and Fire Department for a job well done. **Selectman Marzec/** **1)** Asked for an update from the Board of Health on the Church Street Landfill? Town Manager Kozak advised that it hasn’t changed since his fall report and will provide Selectman Marzec with a copy of the report that he received for his review. **2)** Cable Sound Quality – some citizens have asked about the sound quality of the Board of Selectmen’s meetings. **Mr. Harry Berkowitz, Cable Advisory Committee** mentioned that there are several different reasons for the sound quality: a) some individuals don’t use proper microphone techniques, b) certain laptops when plugged in are giving off a signal that is not compatible with our system, c) a flare-up – which is white paper on a table and you can see a flare on the paper, that flare/burn will cause static and fortunately it went away. This equipment works with radio frequency and picks it up and could have an effect on the system. **3)** Charter Review Committee – He mentioned that there was never a vote taken for him to be appointed to the Charter Review Committee. **4)** Would like an update on the old Northbridge Nursing Home property (Lifelines/Lutheran Social Services/Pegasus Holdings). **5)** Some citizens voiced their concerns on sewer line hook-ups near American Legion and School Street because their septic systems are failing. **6)** The Shop is losing another tenant and he wasn’t sure if the Town could help assist them with maintaining a stable clientele. **7)** He mentioned that he received a letter from Pam Thistle, Moira Larson, and Lisa Gogolinski stating that they would be conducting a kick-off event, Relay for Life, on April 26, 2010 and would like for the Selectmen to come and support them.

Executive Session. A motion/Mr. Marzec, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Meeting Adjourned: 8:13 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

***At their meeting of March 22, 2010, the Board of Selectmen voted to amend the February 8, 2010 minutes as follows: Under the section titled Green Communities Program, Last Sentence, strike “however, there is no funding for it”.**

**Board of Selectmen's Meeting
Special Meeting
February 16, 2010**

A special meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:03 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager, Mark Kuras, Sewer Superintendent, Richard R. Sasseville, Director of Public Works and Walter Warchol, Police Chief.

Linwood Mill Redevelopment Project – The purpose of this meeting is regarding EA Fish's, Developer of the Linwood Mill Redevelopment Project, request for the Board of Selectmen to reduce the sewer connection fee for the project. **A Discussion Paper is provided for reference at the end of the minutes.** Mr. Sasseville briefly explained how the recommended connection fee of \$175,697.28 had been calculated. Town Manager Kozak then noted that the Town would benefit in the amount of about \$20,000 per year in additional sewer revenues and that the current property value of \$750,000 would increase to \$17.8 million, giving the Town about \$175,000 in additional annual property tax revenue.

Selectman Marzec asked if the fee recommended by Mr. Sasseville was amenable to Mr. Giannopoulos. Mr. Sasseville responded that it was in the ballpark of what they had requested.

Chairman Montecalvo commented that as the Board of Sewer Commissioners, they can set the connection fee schedule at their discretion and that they can consider each circumstance on a case by case basis.

Selectman Melia agreed with Chairman Montecalvo's comment that each case is separate and asked how using the Sewer Enterprise Fund could help or affect the sewer rates. Town Manager Kozak and Chairman Montecalvo stated the Sewer Enterprise Fund will not be used to fund this project or to provide financial support to this project.

Selectman Nolan asked if this was just a hook-up fee as he doesn't like to set a precedent on sewer connection fees. Mr. Sasseville explained to Selectman Nolan how connection fees are used to cover the capital costs of constructing the treatment plant and completing other capital projects.

Selectman Nolan asked how it would affect our capacity at the Sewer plant. Mr. Sasseville explained it would not add a significant amount of flow to the plant.

Selectman Nolan asked about the total capacity of the sewer plant and how many more projects can we afford. Mr. Sasseville advised that the plant has a 2,000,000 gallon per day capacity; and this project will add only 9,000 – 10,000 gallons per day. Current dry water flow to the plant is approximately 1.2 million gallons per day leaving plenty of reserve capacity at the plant.

Selectman Nolan asked if he sees any problems like what happened on Sutton Street. Mr. Sasseville replied that this is connected to the new Linwood sewer interceptor line. Selectman Ampagoomian stated we are not setting a precedent. Sewer and Water connections are all done on a case by case basis.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve a reduced sewer connection fee of \$175,697.28 as recommended by Mr. Sasseville. Vote yes/Unanimous.

Executive Session. A motion/Mr. Marzec, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Meeting Adjourned: 6:40 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

Discussion Paper
on
Linwood Mill Redevelopment Project
Sewer Connection Fees

The Linwood Mill redevelopment project proposes to construct 75 senior residential units consisting of 13 two bedroom units and 62 one bedroom units. Under the current sewer connection fee schedule (see attached) the connection fees would total \$496,320.00.

The developer of the project has requested consideration be made to reduce the cost of the connection fees based upon the numerous benefits to the Town resulting from redeveloping the mill. They include the significant increase in value of the property upon completion and the increase in property tax revenue to be received by the Town over the life of the project. Additionally, they cite the difference in estimated sewer flows from senior housing units compared to that of a typical three bedroom residential unit.

Current DEP Title 5 sewer regulations estimate the flow from a residential unit at 110 gallons per day per bedroom. This equals 330 gallons per day for a typical three bedroom residential unit. For senior housing they estimate the flow at 110 gallons per day for a one bedroom unit and 150 gallons per day for a two bedroom unit. The project developer has suggested that, since the project is senior housing, the connection fees be adjusted to reflect the estimated flow for senior housing rather than for the typical residential unit. These flows are calculated as follows:

Seventy-five typical 3 bedroom residence:

110 gallons per day per bedroom x 3 bedrooms x 75 units = 24,750 gallons/day

Linwood Mill Project (75 senior housing units)

110 gallons per day x 62 one bedroom units = 6,820 gallons /day

150 gallons per day x 13 two bedroom units = 1,950 gallons /day

Total: 8,770 gallons /day

Using the above figures the estimated new flow contribution of the Linwood Mill redevelopment project is approximately 35.4% of the estimated new flow from a 75-unit three bedroom residential project. ($8,770/24,750 = .354$)

Applying this percentage of flow to the connection fees calculated above ($\$496,320.00 \times .354$) yields a prorated connection fee of \$ 175,697.28.

Based on the above analysis, it is recommended that a prorated connection fee for the residential component of the Linwood Mill redevelopment project of approximately \$175,000 is fair and reasonable.

Prepared by Richard R. Sasseville, P.E. Director of Public Works, February 16, 2010.

Enclosure

**Board of Selectmen's Meeting
February 22, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

Presentation of Certificates of Appreciation to student election workers by Doreen Cedrone, Town Clerk. This item was deferred until the next Selectmen's Meeting on March 8, 2010.

The Pledge of Allegiance was recited by those present.

Chairman Montecalvo announced the passing of Mr. Jacob Kupelian, a former Cattle Inspector and member of the Conservation Commission and Mr. Sidney DeYoung, a former Town Moderator and member of the Finance Committee. He is also remembered for being a great advocate for his church, the Whitin Community Center and many charities. Both gentlemen will be greatly missed.

Approval of Minutes.

February 8, 2010 [Executive Session]- A motion/Mr. Marzec, seconded/Mr. Nolan to approve but not release the February 8, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

February 16, 2010 [Special Meeting] - A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the February 16, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

February 16, 2010 [Executive Session] - A motion/Mr. Marzec, seconded/Mr. Nolan to approve but not release the February 16, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments. 1) Stormwater Advisory Committee: Paul McKeon [Board of Health Rep.]/Vote to affirm. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the appointment of Paul McKeon as the Board of Health Representative to the Stormwater Advisory Committee. Vote yes/Unanimous.

Citizens' Comments/Input. William Audette, 78 East Street, Whitinsville, MA. Mr. Audette informed the Board that back in November the Marine Corps League [Blackstone Valley Detachment 911] asked permission to conduct a Toys for Tots campaign and place a box in the foyer of Town Hall. Tonight he was here to thank the employees and residents of Northbridge for the 6,500 toys that were collected from several locations with a value of approximately \$81,000. Mr. Audette reported that all toys were distributed within the Blackstone Valley. Again, he thanked the community for their amazing support and generosity. Chairman Montecalvo stated that he has been involved in a similar campaign in another town. Selectman Melia inquired as to where the Veterans get the names for the distribution of toys and Mr. Audette responded that it's mostly word of mouth. He also noted that the Veterans do not ask any questions about the circumstances of the family requesting toys. Selectman Marzec commended the efforts of the Veterans and challenged the citizens of Northbridge to try and to do even better next year. Selectman Ampagoomian expressed his thanks to the Marine Corp League for their efforts and asked if they have ever thought about doing a food drive at the holidays to help the food banks. Mr. Audette remarked that they haven't done that for the food banks but that they put together dinners for those in need. He also said they get a lot of clothing and stuffed animals and bring it to the shelters in the city. Selectman Nolan asked when the program will begin next year and Mr. Audette said just before Thanksgiving. He also said the Marine Corps League is looking for bigger quarters to organize everything. The Board passed along their thanks to everyone involved. In closing, Mr. Audette presented the Board with a plaque expressing the Marine Corps League's thanks and appreciation to the citizens of Northbridge for making the Toys for Tots Campaign a success.

Town Election Warrant/1) Vote to notify the Town Clerk of vacancies on elected boards. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to notify the Town Clerk of vacancies on elected boards. Vote yes/Unanimous. **2) Vote to place vacancies on the Town Election Warrant, May 18, 2010.** A motion/Mr. Marzec, seconded/Mr. Nolan to place the following vacancies on the Town Election Warrant, May 18, 2010: Planning Board – 1 Two-year term; Trustees of Soldiers Memorials (Non Veteran) – 1 One-year term; Housing Authority – 1 Three-year term. Vote yes/Unanimous.

Whitinsville Water Company/1) Consideration of Department of Public Utilities' action on petition of Whitinsville Water Company for a rate increase; and 2) adoption of amended rates for water service to Northbridge Water Department customers. Chairman Montecalvo read the following statement aloud: The petition of the Whitinsville Water Company for approval of an increase in the rates charged for water service to its customers, including the Town of Northbridge and residents and businesses in the town, which was filed on June 15, 2009, remains pending with the Massachusetts Department of Public Utilities. In September 2009, the DPU granted the Town's motion to intervene in

the proceeding. Since October of 2009, the Town has been participating in negotiations with the Company under a process conducted by the DPU's Settlement Intervention Staff, SIS. The SIS was established by the DPU to promote negotiation and settlement of water rate petitions when feasible. The negotiation and settlement process is confidential. On January 29, 2010, the Water Company, the Town, and the SIS jointly submitted an Offer of Settlement to the adjudicatory staff of the DPU. It is the adjudicatory staff that has responsibility for approving offers of settlement. Although it was anticipated that there would be a decision on the offer of settlement by this date, the offer is still being reviewed by the adjudicatory staff. Since the process is confidential, the Board will not say anything further about the proceeding at this time. When a decision is reached, the Board will issue a more complete statement.

Town Manager's FY'11 Budget Presentation. Town Manager Kozak stated that he provided the Board with some documents to review over the weekend in preparation for tonight's meeting. He noted that the budget process is a very complicated process because at this time there is only the Governor's proposed budget to go on and nothing from the Legislature, which makes it more difficult. He reviewed the first document [Fingroup Worksheet] in detail and explained that it contained the Revenue and Expense calculations from FY'10 and that his Draft FY'11 calculations were based on the information he had at hand as well as from the town's Financial Team. Overall, he stated there was approximately \$400,000 in additional revenue available for FY'11. Mr. Kozak stressed the importance of being conservative because the final figures from the State won't be available until June. He also pointed out that the FY '11 State Aid is essentially the same as in FY '10 and that he plans on using about \$985,000 in Free Cash to balance the FY '11 budget and mentioned though it was a little higher than what the town normally uses, it is necessary in order to maintain the town's current level of services. In all, the Town has about \$37,151,960 in available funds for FY '11. Continuing, the Town Manager said the second document contained budget information showing the FY '10 appropriations, FY '11 departmental requests, and the FY '11 Town Manager recommendations for each line item. He mentioned that the Department Heads were instructed to level-fund their FY '11 budgets. In some cases, however, there are small increases due to step increases. The bottom line is that the Town Departments show about \$22,000 less in budget requests and the School Budget showed a slight increase of about \$54,000 due to more students that will be attending Blackstone Valley Vocational High School. As far as fixed costs go, Mr. Kozak said that it shouldn't be too bad this year and Health Insurance is doing okay. He did note a slight increase in pension costs and debt service. Overall, there is an \$80,000 increase from the FY'10 budget to the FY '11 budget and based on the projected revenue, we should be able to balance the budget and maintain services without an override in FY '11. The Town Manager pointed out that though there were some slight increases due to step increases, there is no money in the budget for Cost Of Living Adjustments. Selectman Melia thanked the Town Manager for the information and stated that he had reviewed all budgets including the school department budget. He commented that it is a very lean budget and is hopeful that the State Aid will come through that the Governor has proposed in his budget. Selectman Nolan asked if the Town had been reimbursed for the Special State Election that was held in January. Mr. Kozak responded no, not yet but we will be receiving about \$8,000. Selectman Marzec inquired about the \$45,000 increase in Line Item 20C [Blackstone Valley School District] and whether it was due to more students going to that school and the Town Manager advised that an additional nine (9) students will be attending the Vocational School next year and one (1) additional student will be attending the Trade School next year, hence the increases. Mr. Marzec then voiced his concern about comments he hears from parents and students about Valley Tech, which is that you get a better education at Valley Tech. The Town Manager interjected that it is a different type of education not necessarily better. Mr. Marzec said he also hears that Northbridge is losing some of their brighter students to Valley Tech and the numbers keep increasing and wondered if there was anything that Northbridge could do to keep the students here instead of going off to Valley Tech. Chairman Montecalvo feels that it's a sign of the times and that the students are looking towards the future and feel they need to have a trade. Mr. Kozak felt it was a student's individual preference and not because of what Northbridge offers because they do provide a very good educational product. Selectman Melia asked about the balance in the Stabilization Fund. Mr. Kozak said he didn't know the exact amount but that it was in excess of \$2 million. He then informed Mr. Melia that he wasn't proposing to put any money into the Stabilization Fund in FY'11 because it is a very lean budget. Lastly, he mentioned that the Finance Committee will begin reviewing budgets and is scheduled to meet next Wednesday, March 3rd, with the Police Chief and Fire Chief to review their budgets and next Thursday, March 4th, with the DPW Director and the School Department to review their budgets. The meetings will take place at Town Hall from 6PM to 8PM and the Board is invited to attend.

Road Maintenance Recovery/Present: Richard Sasseville, Director of Public Works. Chairman Montecalvo advised those present that he requested this item be placed on the agenda due to comments he has received from residents about the condition of the Town's roads. He remarked that by discussing this issue the Town can try to figure out what, if anything can be done to remedy the situation. Mr. Montecalvo stated that there will be about \$300,000 in Chapter 90 funds after July 1st that could be used for this purpose. In addition, he proposed putting forth a debt exclusion for a certain amount of funds to fix the main roads or at least maintain them. Mr. Montecalvo then asked Mr. Sasseville about how much money would be required to get the main roads to a passable condition or at least stop the deterioration of them. Mr. Sasseville responded that he was not going to say a monetary amount because he wasn't prepared to do that. The DPW Director then reminded the Board of a pavement management study that

was conducted by the Central Mass. Regional Planning Commission, which identified various roads and their condition in terms of how they were rated. On a scale of 0-100, with 0 being the worst and 100 being perfect, the study showed that overall the town's roads averaged a 62 rating- poor condition. In addition, the study showed it would take about \$59 million to get the roads back to "good" condition. In addition, the study also suggested that just maintaining the status quo of a 62 rating [poor condition], the Town would have to spend \$5 million a year. That not being feasible, the DPW Director reviewed the study and looked at the highest-traveled roadways and identified several roads as priority roads. 1) Purgatory Road (3/4 of a mile) from Carr Street to the 146 Interchange could be redone with a simple mill and overlay and spot repairs and the approximate cost would be \$500,000. 2) Mendon Road from the end of Quaker Street to the bridge over the West River could be fixed by a simple mill and overlay and the approximate cost at \$400,000 per 1/2 mile would be \$1.2 million to take care of the entire roadway. 3) Douglas Road from the town line to Fletcher Street (just under a mile), has significant deterioration and totally inadequate drainage, and will involve more than just an overlay with spot repairs and repair of the base and new pavement. The approximate cost would be \$1 million. 4) Hill Street (4/10 of a mile) from Sunset Drive to Kelly Road also needs to be milled and overlaid at a cost of about \$250,000. Mr. Sasseville pointed out that the portion of Hill Street from Kelly Road to the intersection at Sutton Street has significant deterioration and more than likely would require road reconstruction. The DPW Director said he is open to other suggestions. Chairman Montecalvo pointed out that the total amount of proposed road improvements is \$3.5 million. He also stated that the purpose of this discussion was to come up with suggestions to make some road improvements and how to fund them, for example, using some Chapter 90 funds and having a possible debt exclusion for one or two years. The Chairman then asked what the Board members would like to do. Selectman Marzec said that both Sutton Street and Goldthwaite Road were not on the list and Mr. Sasseville explained that he purposely left Sutton Street off the list because he remains hopeful that the funding for the Sutton Street Reconstruction Project will come from the Federal or State government. In addition, he stated that Goldthwaite Road was left off the list because it needs a complete reconstruction. Mr. Marzec then mentioned that if the Town was going to put that kind of money into fixing approximately 4 miles of road that it's time to think about a preventative maintenance program because if we continue to allow the roads to deteriorate the town will be in big trouble. Mr. Sasseville agreed. Selectman Melia commented that he wasn't ready to make a decision with respect to a debt exclusion, however, he read in the paper that some stimulus funds were awarded to Northbridge and asked what the funds were used for and whether it all went to the School Department. The Town Manager advised that the only stimulus money the Town received was for infrastructure through a Community Development Block Grant. Next, Mr. Melia asked the Chairman of the Board if he was looking for feedback this evening on whether something [debt exclusion] should be brought forward at the Spring Annual Town Meeting. Chairman Montecalvo replied that it was up to the Board but that the Town has to do something, even if it's one or two roads. He said the Town doesn't have the money but that there are alternatives such as a debt exclusion and the people will have to decide if they want to pay a little more for a year or two. Selectman Nolan voiced his belief in that the Town should try to find money for a dedicated grant writer to help the town find funds for these road projects because the Town can't continue to do it solely with tax payer money. Selectman Marzec asked the Chairman to recognize some residents from Sutton Street. **Nancy Cross, 145 Sutton Street, Northbridge**, came forward and said she was also concerned about the town roads but was more concerned that Sutton Street was not on the list submitted by the DPW Director and reasoned that although a lot of the roads are in disrepair, the residents on other roads are not dealing with repeated sewer backups in their homes. She implored the Board to make Sutton Street a priority over any other road. Ms. Cross' biggest concern is that the State won't come through with the funding or the town won't pass a debt exclusion and she cannot see the town's people voting to spend \$500,000 to fix a road. She is tired of living in an environment where her health is at risk and every spring she has to deal with terrible sewer gas in her home. Chairman Montecalvo advised that the sewer issue is a different problem than the resurfacing of roads. The DPW Director interjected and reminded the Board of the video shown to them of the deteriorated sewer line in Sutton Street and informed the Board that he sent the video to a consultant who suggested that a liner is suitable to fix the problem for 100 years. Mr. Sasseville noted that a warrant article has been submitted to the Board of Selectmen for placement on the Spring Annual Town Meeting Warrant for that purpose. He also announced that anyone can contact to let him know if there is a road that should be considered a priority for resurfacing and he will work the numbers to get an estimate. He also stated that he would submit a priority list of roads to be resurfaced with estimates to the Board. Selectman Marzec pointed out that perhaps as Ms. Cross suggested that a portion(s) of Sutton Street could be done in conjunction with fixing the sewer problem because some residents have complained that runoff from Sutton Street ends up in their yards. Chairman Montecalvo explained that the sewer issue has to be separate because the funding is from a different source. Again, the recommendation to bring a grant writer on board to assist the Town in securing funds for this type of project was brought up again and the Town Manager said though it is a good idea there is no guarantee that funds can be secured for this sort of thing and there is very little Federal and State programs for these types of projects. Selectman Nolan noted that perhaps grants could be found for other parts of the budget in order to free up funds for road projects. **Kelly Macjewski, 163 Sutton Street, Northbridge**, advised that even though a warrant article is being submitted to fix the Sutton Street sewer issue, the residents intend to submit a petition article of their own to insure the Sutton Street project remains on the warrant. She also asked if the Board knew about an oil spill from several weeks ago and said because the Town put cold patch in the area before the oil was

cleaned up, the oil is now seeping into her yard and for this reason she strongly suggested that Sutton Street remain on the short list for road repairs. Mr. Sasseville said the oil delivery company is responsible for cleaning up the spill and they have hired an environmental firm who is working with the Town but because the ground is frozen there is little that can be done at this particular time. Ms. Macjewski then thanked Mr. Sasseville for following up on the Sutton Street sewer issue. Chairman Montecalvo asked if there were any other questions/comments on this matter. Selectman Marzec suggested the Town work with other towns to see if they can help each other out with these type of issues.

Church Street Landfill. Chairman Montecalvo advised that Selectman Marzec requested this item be placed on the agenda. Selectman Marzec advised that he had a letter from DEP stating that the Church Street Landfill is in total compliance.

Town Manager's Report. **1) Reimbursement for State Elections** –The Division of Local Mandates has determined that the state will be reimbursing the town for the primary and final elections for the United States Senator's seat. The Town of Northbridge will be receiving \$8,376.05. **2) FY 2010 Community Development Block Grant** – The Town has submitted a grant application for C & D Street Improvements and the Aldrich School Building lift and bathroom. **3) Health Insurance Legislation** – Massachusetts Municipal Association is requesting communities to support their efforts to change health insurance laws to allow towns to make similar adjustments in co-payments as the state currently allows for their employees. The Board suggested the Town Manager draft a letter for their review and a vote at the next meeting. **4) Breakfast Meeting for Public Libraries** – A Legislative breakfast will be held in Mendon for the support of local libraries. **5) Charter Appointments** – The Board of Selectmen indicated they would make all appointments for the charter upon receipt of names from the other public bodies. **6)** The Town Manager informed the Board that the 'Stretch Code' [Green Communities Act] workshop has been rescheduled for February 25, 2010 at 6:30PM.

Selectmen's Concerns. **Selectman Ampagoomian/1)** Asked if there was any progress on the Fire Station and DPW Facility. Mr. Kozak responded that the Building, Planning & Construction Committee is putting together the advertisements for the Central Register, which should be in this week's publication. Town meeting articles are also being prepared for town meeting. **2)** Asked if the Civil Defense Antenna that was taken down during the Police Station Roof project has been put back up yet. Chief Warchol replied that he thought all antennae had been replaced. **3)** Asked if custodial work could be done through the Senior Tax Work Off Program and mentioned if there was any extra money it would be nice to hire someone. Mr. Kozak remarked that he had thought of the same idea and would look into it. **4)** Asked if there were any equipment failures the Board should know about, e.g. cars, trucks, computers, etc. The Town Manager replied there were none that he knew of. **Selectman Nolan** announced there would be a relief benefit for Haiti at 7PM on Saturday, February 27th at the American Legion with a \$5 admission. **Selectman Melia** announced the passing of several former town officials who passed away during the last couple of weeks: Mr. Sidney DeYoung, Mr. Jacob Kupelian and Mr. Ovila Massey. On behalf of the board, Mr. Melia expressed the board's condolences to the families. **Selectman Marzec** inquired if the Board could see the progress of what has been done at the Aldrich School building. The Town Manager said he would set up a tour before the next Selectmen's Meeting on March 8th. Selectman Ampagoomian asked what departments would be transferred over there and when. Mr. Kozak replied that the "when" is difficult to say because he is waiting for the fiber to be installed before anyone is moved over there.

Harry Berkowitz, Cable Advisory Committee, announced that the cable transmission problem was finally fixed. Apparently, Charter Communications made some changes that Cable was not made aware of but they were able to get some new equipment to handle the broadcast. In addition, he introduced Jeff Ellis, who will be responsible for taping the Selectmen's Meetings courtesy of Northbridge Community Television, Inc.

Meeting Adjourned: 8:18 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

s/

**Board of Selectmen's Meeting
February 25, 2010**

A special meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

Blackstone Valley Chamber of Commerce [Jeannie Hebert]/Request permission to erect a sandwich board sign on the median in Memorial Square to advertise the Home and Business Expo on March 6, 2010. A motion/Mr. Melia, seconded/Mr. Marzec to grant permission to the Blackstone Valley Chamber of Commerce to erect a sandwich board sign on the median in Memorial Square to advertise the Home and Business Expo on March 6, 2010. Vote yes/Unanimous.

The Board attended a workshop conducted by Felipe Schwarz of Vanasse Hangen Brustlin, Inc., a consultant hired by the state and provided information regarding the "Stretch Energy Code" including: technical details; implications of adoption; and the adoption process and how this would impact the community through the Green Communities Act.

A motion/Mr. Melia, seconded/Mr. Marzec to adjourn the February 25, 2010 meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:30 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's
March 8, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

Tour of Aldrich School Building – Several Select Board members met at 6 P.M. to take a tour of the Aldrich School Building to see the progress to date on converting the building to town offices.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Negotiations --and to reconvene in open session. Roll Call Vote: Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Open Session Adjourned: 6:30 P.M.

Executive Session Convened: 6:32 P.M.

Executive Session Adjourned: 6:40 P.M.

Open Session Reconvened: 7:00 P.M.

The Pledge of Allegiance was recited by those present.

Presentation of Certificates of Appreciation to student election workers by Doreen Cedrone, Town Clerk, Joseph Montecalvo, Chairman of the Board of Selectmen and Rene Lafayette, High School Teacher. Ms. Cedrone thanked the 8 High School Students who worked the Special State Primary in December and the Special State Election in January. She noted she was very proud of them. Ms. Cedrone read their names aloud and each of them came forward to receive their certificate from Chairman Montecalvo. The students' names were: Lauren Drew, Danielle Doldoorian, Meagan Fleming, Illeana Arriaga, Rachel Henry, Allycia Gasco, Lynn Ekberg and Megan Quinn. Mr. Lafayette thanked the Selectmen for recognizing his students and asked if he could get a picture of his students with the Board of Selectmen before they depart from the meeting. Town Manager Kozak and Chairman Montecalvo each thanked Mr. Lafayette for taking on this role and helping the Town Clerk with the elections. Chairman Montecalvo left the room to have his picture taken with the students.

Approval of Minutes.

February 22, 2010 - A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the February 22, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Melia.

February 25, 2010 - A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the February 25, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Melia.

Chairman Montecalvo returned to the meeting.

Appointments. By the Town Manager. 1) Stormwater Advisory Committee: Barbara Gaudette [Planning Board Rep.], William Freer [Conservation Comm. Rep], Gary Bechtholdt [Town Planner], Richard Sasseville [DPW Director]/Vote to affirm appointments. – DPW Director Richard Sasseville mentioned this committee will assist the town in preparing our response to the soon to be issued National Pollution Discharge Elimination System Stormwater Permit which the town will be subject to. The State will be issuing draft permits within the next several months. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the appointments of Barbara Gaudette, William Freer, Gary Bechtholdt, and Richard Sasseville to the Stormwater Advisory Committee. Vote yes/Unanimous.

Citizens' Comments/Input.

Spring Annual Town Meeting [May 4, 2010]/Vote to place articles on warrant (Draft #1). A motion/Mr. Ampagoomian, seconded/Mr. Marzec to place all Board of Selectmen articles on the warrant for the Spring Annual Town Meeting [May 4, 2010] as follows: Article 1-Budget Adjustments, Article 2-Fire Dept. Budget Transfers, Article 4-Sewer Enterprise Operation, Article 5-Water Enterprise Operation, Article 6-Chapter 90, Article 7-Compensating Balance Agreement, Article 8-Title V Transfer, Article 9-Accept Chapter 137 of the Acts of 2003, Article 10-Sutton Street Sewer Project, Article 11-Upgrade Sludge Management Equipment, and Article 12-Recission Article (\$1M WW Co) . Vote yes/Unanimous.

Health Insurance Legislation, House Bill 2509/Vote to send letter of support. Chairman Montecalvo read aloud a letter of support for House Bill 2509. Selectman Melia advised that he is against sending this letter for the following reason: he believes this is an added mechanism to make it easier for the towns and cities to continually increase the health insurance coverage payments that employees and retirees will be paying in the future. Town Manager Kozak mentioned that he supports the House Bill and says it will give us the ability to offer the same co-payments that the State employees currently have. That said, a motion/Mr. Ampagoomian, seconded/Mr. Marzec to submit the Health Insurance Legislation, House Bill 2509 letter of support to Senator Richard T. Moore and Representative George N. Peterson, Jr. Vote yes/Messrs. Marzec, Nolan, Ampagoomian and Montecalvo. Vote no/Mr. Melia.

Safety Committee Minutes [February 24, 2010]/Vote to accept recommendations. Chairman Montecalvo announced that the Safety Committee received a complaint from the Town Manager’s Office about truck traffic on Purgatory Road. The citizen David Neudeck is concerned about the heavy volume of truck traffic on Purgatory Road. Chairman Montecalvo advised that the Safety Committee put up signs a while back and then found out they had to be removed because the State didn’t install them so they were considered illegal. He mentioned that a letter needs to be sent to Mass Highway asking that trucks be prohibited from certain roads. Town Manager Kozak advised that he would take care of this by sending a letter to Mass Highway. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the recommendations of the Safety Committee as outlined in the minutes of February 24, 2010. Vote yes/ Unanimous.

Department of Public Utilities/Set Water Rates in conjunction with the rates approved by the Massachusetts Department of Public Utilities for the Whitinsville Water Company.

TOWN OF NORTHBRIDGE
WATER SYSTEM

SCHEDULE OF RATES FOR WATER SERVICES

Effective Date: March 1, 2010

RATES FOR METERED SERVICE

QUARTERLY METER RATES

Charges for water sold quarterly will be the sum of the Quarterly Charge by Meter size PLUS a volumetric charge as follows:

	Effective March 1, 2010	Effective July 1, 2011
	<u>Per Hundred Cubic Feet</u>	<u>Per Hundred Cubic Feet</u>
For all water used	\$ 3.323	\$ 4.239

Quarterly Service Charge per Meter:

Size of Meter	Effective March 1, 2010	Effective July 1, 2011
<u>(Inches)</u>	<u>Service Charge per Quarter</u>	<u>Service Charge per Quarter</u>
5/8	\$ 48.63	\$ 61.95
¾	71.40	90.94
1	116.95	148.96
1-1/2	230.81	294.00
2	367.49	468.09
3	686.58	874.53
4	1,141.32	1,453.76
6	2,280.10	2,904.28
8	3,646.89	4,645.22
10	5,240.41	6,674.97

Each meter shall be billed in accordance with the above rate schedule. Whenever a customer is served by more than one connection to the Town’s mains, the consumption as shown on the meter on each service connection will not be added together under one billing, but will be billed separately in accordance with the above rate schedule.

MINIMUM CHARGE FOR SHUTTING OFF OR TURNING ON WATER SERVICE. EACH ACTION
IS A SEPARATE CHARGE

During Business Hours	\$70.00
During non-Business Hours	\$100.00

SCHEDULE OF RATES FOR WATER SERVICES (continued)

RATES FOR PRIVATE FIRE SERVICES

AVAILABILITY

These rates are available to customers of the Northbridge Water System for Private Fire Service. The total cost of installing fire service connections shall be borne by the customer. For purposes of this rate, the term fire protection valve shall mean and include either: a) any gate valve attached to any pipe that has the purpose of delivering water to one or more sprinkler heads; and/or b) any post indicator valve.

RATES	Effective March 1, 2010	Effective July 1, 2011
	Per year	Per year
For each 4" or smaller fire protection valve	\$ 177.89	\$ 228.38
For each 6" fire protection valve	284.27	364.95
For each 8" fire protection valve	424.58	545.10
For each 10" fire protection valve	710.69	912.41
For each private hydrant	\$ 203.89	\$ 262.18

CONNECTION FEES FOR NEW SERVICES

A connection fee for a new service connection to Residential, Commercial or Industrial premises will be charged by the Northbridge Water System at the time application is made for service, as follows:

<u>Meter Size</u>	<u>Fee</u>
5/8 Inch up to 2 Inch (160 gallons per minute)	\$ 1,800.00
3 Inch (315 gallons per minute)	2,363.00
4 Inch (500 gallons per minute)	3,750.00
6 Inch (1,000 gallons per minute)	7,500.00
8 Inch (1,600 gallons per minute)	12,000.00
10 Inch (2,300 gallons per minute)	17,250.00

The connection fee for a new service connection for an existing residential premise occupied prior to July 1, 1997 is \$150.00.

SCHEDULE OF RATES FOR WATER SERVICES TO MUNICIPAL OR DISTRICT WATER SYSTEMS

Effective Date: March 1, 2010

RATES FOR METERED SERVICE

This rate schedule is applicable to the sale of water by the Northbridge Water System to other municipal, public or private water systems located outside the limits of the Town of Northbridge.

MONTHLY METER RATES

In addition to the minimum monthly charges specified below, the meter rate for water sold monthly will be:

	Effective March 1, 2010	Effective July 1, 2011
	<u>Per Hundred Cubic Feet</u>	<u>Per Hundred Cubic Feet</u>
For all water used	\$ 2.710	\$ 3.444

Minimum monthly service charge per meter:

Size of Meter	Effective March 1, 2010	Effective July 1, 2011
<u>(Inches)</u>	<u>Service Charge per Month</u>	<u>Service Charge per Month</u>
3	\$ 228.86	\$ 291.51
4	380.44	484.59
6	760.03	968.09
8	1,215.63	1,548.41
10	1,746.80	2,224.99

Each meter shall be billed monthly in accordance with the above rate schedule. Whenever a customer is served by more than one connection to the Town’s mains, the consumption as shown by the meters on each connection will not be added together under one billing, but each meter will be billed separately in accordance with the above rate schedule.

A motion/Mr. Nolan, seconded/Mr. Melia that the Board vote , in accordance with the February 26, 2010 order of the Massachusetts Department of Public Utilities in the water rate case No. 09-44, to amend the water rates for customers of the Northbridge Water Department by adopting, effective as of March 1, 2010, the volumetric charges, the quarterly service charges and the additional rates and charges set forth in the document entitled “Town of Northbridge Water System Schedule of Rates for Water Services Effective Date: March 1, 2010.” Vote yes/Unanimous.

Open Space and Recreation Plan/Present: Gary Bechtholdt, Town Planner and Barbara Gaudette, Member of the Open Space Committee. Mr. Bechtholdt mentioned that the current open space plan was last revised in 2002 and has now expired with the State. The Open Space Committee had met within the last 2 to 3 years in an attempt to update the plan but those efforts did not result in formalizing an updated plan. Ms. Gaudette mentioned that because the Chairman of the Open Space Committee never formally resigned, the Open Space Committee has been in limbo. Ms. Gaudette asked if the Board of Selectmen and Planning Board could have a meeting to select and appoint members to the Open Space Committee so that the committee can revise a new plan.

Bring Your Own Bottle [BYOB]. Chairman Montecalvo announced that Paulette Ruth from The Valley Café has notified the Board that she intends to allow “Bring Your Own Bottle [BYOB]” at her establishment. Chairman Montecalvo advised the Board that the town has no control over establishments that offer BYOB because there are no bylaws or regulations that have ever been established. That said, he asked Police Chief Walter Warchol to put together some recommendations and procedures for future BYOB requests so that establishments will have some guidelines to follow. As it stands right now, the current laws/statues with respect to liquor possession/consumption are enforceable by an establishment. Chief Warchol advised the Selectmen that the establishments that conduct BYOB cannot have anything to do with the liquor. Establishments may provide the drinking glasses but they cannot touch the bottles/cans; cannot pour any wine/beer; cannot chill beer/wine for customers; and cannot throw out any empty bottles/cans. Chief Warchol suggested that the Selectmen may want to consider adding “Alcohol Is Not Allowed on the Premises” when issuing a Common Victualler’s License. This action would

require an establishment to appear before the local licensing authority for approval prior to serving alcohol under the BYOB policy. That said, he will provide some rules and regulations for the Board to adopt in the near future.

Update on Road Maintenance /Present: Richard Sasseville, Director of Public Works. Mr. Sasseville provided the Selectmen with a document showing an estimated cost for all the road projects in town. The total estimated cost to fix Purgatory Road (Carr St. to Sutton Line), Douglas Road (Town Line to Memorial Square), Mendon Road (Quaker St. to West River Bridge) and Hill Street (Fowler Road to Kelly Road) would be \$2,051,387.50. Selectman Nolan expressed his concerns by mentioning with the current water and sewer increase, the articles on the Town Warrant for the Fire Station and DPW Facility; he feels this could be the straw that broke the camel’s back. Selectman Melia agreed with Selectman Nolan because of the current financial burden on most residents. Town Manager Kozak agreed with the Selectmen and voiced his concerns with having too many articles on the Town Warrant. He feels that if there are too many items on the ballot for the people to vote on the town might end up with nothing. Selectman Melia suggested tabling this item for the future. A motion/Mr. Ampagoomian, seconded/Mr. Melia to move this item from discussion to decision for a vote. Vote yes/Mr. Ampagoomian, Melia, Nolan and Montecalvo. Vote no/Mr. Marzec. Chairman Montecalvo announced that a decision needs to be made on whether or not this proposed warrant article should be on the Spring Annual Town Warrant. He then asked the Selectmen if this article should be a debt exclusion. Town Manager Kozak mentioned that the more items you put on your debt exclusions, the more difficult it will be to get it to pass. He advised the Selectmen to consider their priorities first [DPW facility and Fire Station] because you could be jeopardizing them by including this article. Selectman Marzec cautioned everyone on going forward with a debt exclusion due to the current economical state. Selectmen Nolan and Melia suggested tabling this item to the Fall Annual Town Meeting. Town Manager Kozak agreed with them. A motion/Mr. Nolan, seconded/Mr. Melia to table this proposed warrant article until the Fall Annual Town Meeting. Vote yes/Messrs. Nolan, Melia and Marzec. Vote no/Messrs. Ampagoomian and Montecalvo.

FY ’10 Sewer Rates. Present: DPW Director Richard Sasseville. Mr. Sasseville provided the Selectmen with the proposed sewer rates for the Northbridge Sewer System. The proposed sewer rate schedule makes a change in the billing procedures for all customers who are not single family residences. Effective July 1, 2009, the Town adopted a winter quarter billing policy for all customers of the Northbridge Sewer System. Under this policy, all customers’ sewer bills were based on their winter quarter water consumption. This policy was adopted to eliminate the impact of seasonal variation in outdoor water usage by the system’s customers. This change has worked well for most all single family residences. It did, however, have an adverse impact on the charges to multi-family or non-residential customers who for a number of reasons have significant variations in water usage throughout the year that are not related to outdoor water usage. The proposed change in the rate structure retains the winter quarter billing policy for single family residences but returns to billing actual consumption for all other classes of sewer customers. It does not include any change in rates, it is simply a procedural change which will eliminate problems that have occurred in the winter quarter billing of customers who are not single family residences.

TOWN OF NORTHBRIDGE
SEWER SYSTEM

SCHEDULE OF RATES FOR SEWER SERVICES
QUARTERLY BILLING CYCLE

Effective Date: April 1, 2010

WINTER QUARTER BILLING RATES FOR SINGLE FAMILY RESIDENCES ONLY

The rates for sewer services for single family residences only will be:

For usage of 800 cubic feet or less per quarter	\$ 60.50
For the first 900 to 2,000 cubic feet used or fraction thereof	\$ 89.18
For each additional 100 cubic feet thereafter	\$ 6.25

Each single family sewer service shall be billed according the above rate schedule. Quarterly usage shall be determined using 100-percent of the winter quarter metered water consumption to arrive at sewer usage. The winter quarter is defined as the water billing cycles ending in the months of January, February and March of each calendar year. Each customer’s winter quarter water consumption shall be the basis for sewer service charges for the three remaining billing cycles of the calendar year.

Sewer system customers who do not have metered water service shall be billed \$89.18 per quarter unless they can provide definitive proof that their quarterly usage is 800 cubic feet or less per quarter.

New sewer customers or customers who do not have an established winter quarter water consumption record shall be billed \$89.18 per quarter until winter quarter water consumption has been established.

QUARTERLY BILLING RATES FOR OTHER THAN SINGLE FAMILY RESIDENCES

The rates for all sewer services that are not single family residences will be:

For usage of 800 cubic feet or less per quarter	\$ 60.50
For the first 900 to 2,000 cubic feet used or fraction thereof	\$ 89.18
For each additional 100 cubic feet thereafter	\$ 6.25

Each sewer service not serving a single family residence shall be billed in accordance with the above rate schedule. Quarterly usage shall be determined using 100-percent of the actual quarterly metered water consumption figure to arrive at sewer usage.

CONNECTION FEES FOR NEW SERVICES

A connection fee for a new service connection to Residential, Commercial or Industrial premises will be charged by the Northbridge Sewer System at the time application is made for service, as follows:

<u>Type of Connection</u>	<u>Fee</u>
Existing single family residence	\$ 924.00
Existing multi family residence (first unit)	924.00
Each additional existing unit	528.00
New single family residence	7,920.00
New multi family residence (first unit)	7,920.00
Each additional unit	6,600.00
Commercial or Industrial (minimum)	9,240.00
Commercial or Industrial (whichever is greater)	462.00 per fixture

The term “fixture” as used above is defined as: water closets, urinals, lavatories, service sinks, laundry sinks, washing machines, dishwashers, garbage disposal units, etc.

The term “existing residence” is defined as one that was occupied prior to July 1, 1997.

Whenever a commercial or industrial premise is served by more than one connection to the Town’s mains, the connection fee schedule above shall apply to each connection. The total number of fixtures will not be added together to determine the connection fee.

Chairman Montecalvo asked how many abatement requests have been done. Mr. Sasseville responded that since July 1st, he hadn’t received any abatements for single-family homes, however he did receive about 20 abatements for multi-family units and businesses. Town Manager Kozak advised that this item will be placed under decisions on the next Board of Selectmen’s agenda [March 22, 2010].

Town Manager’s Report. 1) Common Cause Award – The Town received the 2010 Common Cause of Massachusetts award for providing information to the public on the Town’s website. **2) Central Massachusetts Library Legislative Breakfast** – Attended the Central Massachusetts Library Breakfast in Mendon with other representatives from the Whitinsville Social Library. This was an opportunity for Towns to request additional assistance and support for local libraries. **3) Route 146 Resurfacing Project** – DPW Director Richard Sasseville notified the Town that extensive resurfacing of approximately 10 miles of Route 146 in Douglas, Northbridge, Uxbridge and Sutton will begin this summer. **4) Blackstone Valley Youth Leadership Program** – The Blackstone Education Foundation held their Mock Town Meeting in the Board of Selectmen’s Meeting Room on Tuesday, March 2, 2010. They invited Town Manager Kozak to participate in the Blackstone Valley Regional Career Fair on April 1, 2010. **5) Blackstone River Flood Update** – Unfortunately, there was minor flooding in the Rockdale area on Friday, February 26, 2010 due to the heavy rain storm. The Fire Department assisted Gary’s

Variety Store by pumping water out of their basement. **6) Legislative Breakfast** – The Board of Selectmen and Town Manager Kozak were invited to a Legislative Breakfast regarding the FY'11 Budget on March 12, 2010 in Grafton. Town Manager Kozak mentioned the Senate is looking to reduce Local Aide by 3% and Representative Peterson thinks the House will have a reduction of 5%. **7) Green Communities Act/Stretch Code Seminar** – The Board of Selectmen, Building Inspector, myself, Members of the Planning Board and Green Committee attended a seminar on the new Stretch Code requirements for residential and commercial buildings. This program is part of the requirements needed to become a Green Community. **8) MA School Building Authority High School Meeting** – Town Manager Kozak mentioned that he and representatives from the Building, Planning and Construction Committee will be attending a meeting in Boston on March 16, 2010 to review invoices related to the High School Project.

Selectmen's Concerns. Selectman Melia/ 1) Asked if there is a scheduled infrastructure improvement for the Village Area. DPW Director Richard Sasseville responded that the Infrastructure Project includes finishing the upper end of Border Street, reconstructing of North Main Street and reconstructing of Crescent Street. The project is funded with the grant money we received and Chapter 90 money. The project design is just being finalized and the bid will go out in April. That said, the project should begin in June. **2)** He asked when the Board would receive the official results of the State Civil Service Sergeant Exam that took place in October, 2009. Chief Warchol mentioned that the results for Northbridge have not been released yet. **3)** On behalf of the Board of Selectmen, he offered Varkis Arakelian's family his deepest condolences on the recent passing of Varkis. **Selectman Ampagoomian 1)** Asked that someone from the Highway Department take a look at a tree and telephone pole on Pollard Road. **2)** He sends his condolences to the Arakelian family for the recent passing of Varky. He also sends his condolences to his neighbor, Rhonda Adams for the recent loss of her son. **Selectman Marzec 1)** He mentioned that he attended the Finance Committee meeting and is concerned with taking money from free cash and stabilization to fund our budgets. He would like to form a committee to discuss issues and concerns for FY 12, as the services we have currently we might not have in the future if we don't start preparing now.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:14 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
March 22, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

February 8, 2010 – Selectman Marzec requested that the minutes be amended as follows: Under the topic Green Communities Program, the last sentence, strike the following: “however there is no funding for it”. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the February 8, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

March 8, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the March 8, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

March 8, 2010 [Executive Session] - A motion/Mr. Marzec, seconded/Mr. Melia to approve but not release the March 8, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments. 1) Housing Partnership Committee: Wyatt Mills, Conservation Commission Rep. Present: Gary Bechtholdt, Town Planner. – A motion/Mr. Marzec, seconded/Mr. Ampagoomian to affirm the appointment of Wyatt Mills as the Conservation Commission's Representative to the Housing Partnership Committee. Vote Yes/Unanimous. **2) Board of Registrars [Annual Reappointment]: Sandra Ovian.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to reappoint Sandra Ovian as a Democratic Representative to the Board of Registrars. Vote Yes/Unanimous. **3) Joint Appointment By the Board of Selectmen and Planning Board: Richard Griggs, Planning Board.** Present: Planning Board Members: Barbara Gaudette, Ed Palmer and Cindy Key. Mr. Griggs, 56 Brookway Drive, Northbridge, mentioned that he moved to Northbridge 5 years ago and works at the Department of Corrections as a Correctional Program Officer in Roslindale. The Board of Selectmen thanked him for coming forward and welcomed him aboard. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to appoint Richard Griggs to the Planning Board. Roll Call Vote: Mr. Palmer/Yes; Ms. Gaudette/Yes; Ms. Key/Yes; Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Citizens' Comments/Input. Paulette Hottelet, 689 Highland Street, Northbridge advised the Selectmen that she has lived in Town for 27 years. She asked if anyone from the Disability Commission was present and Selectman Ampagoomian replied no. Chairman Montecalvo asked Ms. Hottelet if she could advise them of her situation. Ms. Hottelet provided the Selectmen with some photographs of Church Street and Cross Street showing them there are no handicapped parking spaces. She proceeded telling the Selectmen that handicapped individuals cannot access Unibank freely because the drive thru and ATM machine are not handicapped accessible. She commended the Selectmen for putting in a handicapped bathroom downstairs in Town Hall and then commented on why it took twelve years to put an elevator in the library. Ms. Hottelet advised the Selectmen that her son has a learning disability and because of that kids in the school department pick on him by calling him names, teasing and shoving him into lockers. Chairman Montecalvo thanked her for coming before them to share her concerns and complaints.

Annual Town Election Warrant [May 18, 2010]/Vote to sign. A motion/Mr. Marzec, seconded/Mr. Nolan to sign the Annual Town Election Warrant [May 18, 2010]. Vote yes/ Unanimous.

Riverdale Cemetery Deed [Beverly Kell Lot #498]. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to sign the cemetery deed for Beverly Kell, Lot #498 at Riverdale Cemetery. Vote yes/Unanimous.

Spring Annual Town Meeting Warrant (May 4, 2010)/Vote to sign warrant upon completion and final review by Town Counsel. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to sign the May 4, 2010 Spring Annual Town Meeting Warrant upon completion and final review by Town Counsel. Vote yes/Unanimous.

FY'10 Sewer Rates/Vote to approve. Selectman Melia mentioned that there are no changes in the rates, just a change in the winter quarterly billing procedure for all customers who are not single family residences. A motion/Mr. Melia, seconded/Mr. Mr. Ampagoomian to approve the FY'2010 Sewer Rates. Vote yes/Unanimous.

Operation Graduation [Sheree Richards]/Requests permission to conduct a “Boot Drive” on Saturday, April 17, 2010 from 9 A.M. to 1 P.M. at Memorial Square. A motion/Mr. Marzec, seconded/Mr. Melia to approve the Operation Graduation Boot Drive on Saturday, April 17, 2010 from 9 A.M. to 1 P.M. at Memorial Square subject to the requirements of the Town’s Boot Drive policy. Vote yes/Unanimous.

Alternatives/1) Request permission to hang a banner across Church Street from May 30th through June 13th to advertise their 25th Annual Valley Friendship Tour fundraiser. A motion/Mr. Marzec, seconded/Mr. Melia to hang a banner across Church Street from May 30th through June 13, 2010 to advertise their 25th Annual Valley Friendship Tour fundraiser to be held Saturday, June 12, 2010. Vote yes/Unanimous. **2) Alternatives [25th annual “Valley Friendship Tour”, Saturday, June 12, 2010]/Request to close Douglas Road at the start of each race beginning at 8:00 A.M., 9:00 A.M., 10:00 A.M., and 11:00 A.M.** A motion/Mr. Marzec, seconded/Mr. Melia to approve Alternatives’ request to close Douglas Road at the start of each race beginning at 8:00 A.M., 9:00 A.M., 10:00 A.M., and 11:00 A.M. subject to the Police Department’s approval. Vote yes/Unanimous.

Armenian Apostolic Church/Request to hang a banner over Church Street from April 11th to April 25th in honor of “Martyrs Day”. A motion/Mr. Melia, seconded/Mr. Ampagoomian to grant permission to the Armenian Church to hang a banner over Church Street from April 11th through April 25th in honor of “Martyrs Day”. Vote yes/Unanimous.

Financial Planning Task Force for FY’12/Present: Mike McGrath, Sal D’Amato, Mike Lebrasseur. Mr. McGrath announced that he and others would like the support of the Selectmen to form a Financial Planning Task force for Fiscal Year 2012. He mentioned that because of the difficult times that lie ahead for Northbridge, he and others would like to get together now and incorporate the needs of all the departments before the next budget planning cycle begins. He suggested having 2 members from the Board of Selectmen, 2 members from the Finance Committee, 2 members from the School Committee and possibly people from other departments. Chairman Montecalvo explained that the Town Manager provides a 3-year projection to the Selectmen and then a meeting is set up to discuss the financial state of the Town with the Finance Committee and School Committee. He then mentioned that setting up a committee would be duplicating the process. Mr. McGrath suggested that because of the pending financial situation it would behoove the Town to set up a Financial Planning Task Force for FY’12. Mr. D’Amato suggested that it would be prudent for the task force to be established so that discussions can begin now on the FY’12 budget crisis. Town Manager Kozak mentioned that he is very concerned with the FY’12 Operational Budget and he will try to produce a 3-Year Projection by early fall to give everyone a look at what the Town is facing. Mr. Lebrasseur mentioned that the old way of doing business is not going to work anymore. The Town needs to look at new ways with innovative solutions, and in doing so, by having multiple boards come together there should be a united front. Selectman Marzec agreed that we need to start solving problems together and the earlier the better. He applauded Mr. McGrath, Mr. Lebrasseur and Mr. D’Amato for wanting to start the preparation process now for FY’12 Operational Budget. Mr. D’Amato would like a timeline in the next 90 days and Town Manager Kozak mentioned that he would provide one for the next Board of Selectmen’s meeting on April 12, 2010. Selectman Ampagoomian asked Mr. D’Amato how the Chairman of the Finance Committee is doing and Mr. D’Amato replied that she is resting comfortably. Chairman Montecalvo mentioned that at their next Board of Selectmen’s meeting the Town Manager will provide a timeline for Mr. D’Amato, Mr. Lebrasseur and Mr. McGrath to review.

Whitinsville Women’s Club/Memorial for Women Veterans. Present: Jeanne Gould, 308 Hill Street, Whitinsville, Beverly Keeler, 38 Spring Street, Whitinsville, and Jeanne Turner, 346 Church Street, Whitinsville. Ms. Gould announced that the Whitinsville Women’s Club is in the process of researching and planning the creation of a Veteran’s Memorial for Women. She mentioned that there are 36 Veterans Memorials in the Town of Northbridge (fields, plaques, monuments, etc.) and not one of them is a memorial for women veterans. After doing some research, they found that there were hundreds of women from Northbridge who served during World War II. That said, her group appeared before the Trustees of Soldiers Memorials to advise them of their plan to create a memorial for women and were told by the Trustees that they had their full support. Ms. Gould also announced that her committee is not looking for money from the Town, just their permission to use a plot of public land to place the memorial on. Ms. Gould suggested the land on Hill Street [Duquette Memorial] and /or a Town Common. The Whitinsville Women’s Club has a goal to reach before the memorial can be built and once that goal is met, that’s when the memorial will be established. She advised the Selectmen that her group would be contacting the public to see if any individuals who had a family member that served in the military would like to buy a paving stone to honor them. Ms. Gould ended by saying that she would like this to be a community project and that the Whitinsville Women’s Club plans on involving everyone in town including the students. The Board of Selectmen agreed to support them in their endeavor. Town Manager Kozak thanked Ms. Gould for attending and providing the pertinent information needed for the Mass. School Building Authority Meeting in Boston. This meeting allowed the town an opportunity to respond to invoices and questions by the Mass. School Building Authority.

“Bring Your Own Bottle” [BYOB] Policy/Establishment of local regulations. Present: Police Chief Walter Warchol. Chief Warchol mentioned that at a previous Board of Selectmen’s Meeting, Chairman Montecalvo asked him to put together a “Bring Your Own Bottle” policy. That said, he provided the Board with a “draft policy” for their review. He mentioned that he came up with eleven ideas and also suggested that when issuing Common Victualler licenses to add the following language to the license “Alcohol Is Not Allowed On The Premises”. This action would require an establishment to appear before the local licensing authority for approval prior to serving alcohol under the BYOB policy. He also suggested that the Board consider restricting the hours that establishments can serve alcohol. Chairman Montecalvo suggested placing the BYOB policy under decisions at their next scheduled meeting of April 12, 2010 to give the Selectmen time to review the policy.

Blackstone Valley Veterans Association/Request to place sign on VFW Hall, 875 Hill Street.

Chairman Montecalvo announced that he will place this item under decisions at their next scheduled meeting of April 12, 2010. Selectman Ampagoomian mentioned that he provided Town Manager Kozak with his list of concerns. Chairman Montecalvo informed the Board that he would invite Mr. William Audette to attend the next meeting to answer any questions and/or concerns from the Board.

Town Manager’s Report. **1) Board of Assessor’s Vacancy** – Announced there was a vacancy on the Board due to the recent passing of Varkis Arakelian. The term expires June 30, 2011. **2) Compensation and Classification Study** – Enclosed is a copy of the consultant’s recommendations for Town Hall Non-Union employees. This is the first update since 1994 and allows Town Employees an opportunity to have their jobs classified pursuant to the current market conditions. **3) Mass. School Building Authority Meeting** – Attended a meeting in Boston for the High School Audit with George Murray, Jeanne Gould, David Morrow, Peter Barbadora, John “Jack” Davis and Neil Vaidya. This meeting allowed the town an opportunity to respond to invoices and questions by the Mass. School Building Authority. **4) Legislative Breakfast** – Attended the Mass. Municipal Association Legislative Breakfast with Chairman Montecalvo and Selectman Melia. They discussed the declining budget situation in which the legislature will be reducing Local Aid by 4%. Also discussed were the municipal relief package and health insurance issues. **5) Wal-Mart Sewer Hook-up** – The town has been contacted by the Town of Sutton that Wal-Mart has requested to hook into the Sutton Municipal Sewer plant. Our two towns are currently working on a regional agreement to allow this to go forward. **6) Census Jobs Announcement** – The Town Clerk has asked that an announcement be made regarding the Federal Census Bureau. They are looking for Northbridge residents to apply for part-time employment in assisting with the census requirement for the community. The Federal Census Bureau will pay their part-time folks \$18.50 per hour. **7) There will be a Rabies Clinic on Saturday, April 3rd at the Whitinsville Fire Station, Cats -12 PM to 1 PM and Dogs - 1 PM to 2 PM, Cost is \$10.00.**

Selectmen’s Concerns. **Selectman Ampagoomian/1)** Asked if any members of the Board received any complaints on the former Northbridge Nursing Home. Selectman Ampagoomian mentioned that he has received several complaints ranging from a guard dog barking, someone cutting down trees around the brook, trash behind the building and ATV’s riding around the building. **2)** He asked about the status of his request on a plaque for Carr Funeral Home. Chairman Montecalvo advised Selectman Ampagoomian that they referred his request to the Historical Commission. **Selectman Nolan/ 1)** Requested an update on the C Street/North Main Street garage. Town Manager Kozak mentioned that the quotes were sent out and we are just waiting for them to come back. **Selectman Melia/ 1)** He commended the Town Manager for bringing forward the Non-Union Compensation and Classification Study and mentioned that he would support the implementation of the study. **2)** He is interested in hearing what the Department Heads have to say about the current budget situation. **Selectman Marzec/ 1)** He commended the Police Department for handling and solving the recent “breaking and entering” in the Rumonoski Drive area.

Executive Session. A motion/Mr. Marzec, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Negotiations and M.G.L. Chapter 39, S. 23B#3 Litigation--not to reconvene in open session. Roll Call Vote: Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Meeting Adjourned: 8:25 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
April 12, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

March 22, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the March 22, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

March 22, 2010 [Executive Session] – A motion/Mr. Nolan, seconded/Mr. Melia to approve but not release the March 22, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments/By the Town Manager: Inspector of Animals, James Gosselin. Present: James Gosselin and Paul McKeon, Chairman of the Board of Health. James Gosselin, 308 Cooper Road, Northbridge, mentioned that he is 43 years old and a lifelong resident of Northbridge. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to affirm the nomination of James Gosselin as the Inspector of Animals subject to the approval by the State Director of Animals. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: Health Inspector, James Gosselin. Town Manager Kozak advised the Board that Mr. Gosselin has already attended a workshop to learn more about being a Health Inspector. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to affirm the appointment of James Gosselin as the Health Inspector for the Town of Northbridge. Vote Yes/Unanimous.

Citizens' Comments/Input. Tim Gordon, Representative of SR Golf Club, LLC and his Attorney Joseph Antonellis. Attorney Antonellis provided the Selectmen with an update on the progress of the Shining Rock Golf Club. He mentioned there were a lot of repairs that the bank made prior to his client's purchasing the course such as some drainage issues. Mr. Gordon advised the Selectmen that the Golf Club will be opening on the weekend of April 23rd prior to the issuance of the Common Victualler and Liquor licenses. Chairman Montecalvo advised Mr. Gordon that when individuals come to a Board meeting and appear under the Citizen's Comments portion of the meeting, the Board just listens without making comments, however, because this is new, he will open it up for the Selectmen to ask questions should they wish to do so. Selectman Ampagoomian asked if there was a permanent building at the Golf course and Mr. Gordon replied that they are in the process of renovating a house trailer. He mentioned that the renovations for a small kitchen area are almost complete and the inspection is set for Friday. Chairman Montecalvo thanked Mr. Gordon and Attorney Antonellis for coming before the Selectmen and providing them with an update on the opening of the Golf Course.

Selectman Nolan suggested handling Item D, Street Acceptances, before voting their positions on the warrant articles. Chairman Montecalvo agreed.

Street Acceptances/Vote of intent to lay out the following roads as public ways: 1) The alteration and extension of Ash Street and 2) Vote of intent to lay out Heather Hill and Erica Drive. A motion/Mr. Ampagoomian, seconded/Mr. Melia to vote our intent to lay out the alteration and extension of Ash Street, Heather Hill, and Erica Drive as public ways and refer this matter to the Planning Board for a recommendation. Discussion on the motion: Selectman Marzec requested that the Selectmen vote their intent to lay out Ash Street separately from Heather Hill and Erica Drive. Selectman Ampagoomian then rescinded his motion to lay out Ash Street, Heather Hill, and Erica Drive. Continuing, a motion/Mr. Ampagoomian, seconded/Mr. Melia to vote our intent to lay out the alteration and extension of Ash Street as a public way and refer this matter to the Planning Board for a recommendation. Vote yes/Messrs. Montecalvo, Ampagoomian, Melia, and Marzec. Vote no/Mr. Nolan. A motion/Mr. Ampagoomian, seconded/Mr. Melia to vote our intent to lay out Heather Hill and Erica Drive as public ways and refer this matter to the Planning Board for a recommendation. Vote yes/Unanimous.

Spring Annual Town Meeting [May 4, 2010]/1) Vote position on warrant articles. 2) Vote to place ballot question(s) on the Town Election Warrant. Article 1 [FY '10 Budget Adjustments/Transfers]. Town Manager explained that Article 1 concerns FY'10 Budget Transfers and Adjustments. A motion/Mr. Nolan, seconded/Mr. Marzec to support Article 1. Vote yes/Unanimous. The Finance Committee voted to support Article 1. **Article 2 [Fire Department Budget Transfer].** This involves a transfer of \$17,000 from Line 15A Fire Department Personnel to a Contractual Obligations Account and a transfer of \$17,000 from Line 16A Ambulance Personnel to a Contractual Obligations Account. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to support Article 2. Vote yes/Unanimous. The Finance Committee voted to support Article 2. **Article 3 [FY'11 Operating Budget Article].** A motion/Mr. Ampagoomian, seconded/Mr. Marzec to support Article 3. Vote yes/Unanimous. The Finance

Committee voted to support Article 3. **Article 4 [FY'11 Sewer Enterprise Budget]**. A motion/Mr. Ampagoomian, seconded/Mr. Melia to support Article 4. Vote yes/Unanimous. The Finance Committee voted to support Article 4. **Article 5 [FY'11 Water Enterprise Budget]**. A motion/Mr. Nolan, seconded/Mr. Marzec to support Article 5. Vote yes/Unanimous. The Finance Committee voted to support Article 5. **Article 6 [Chapter 90 Funding]**. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to support Article 6. Vote yes/Unanimous. The Finance Committee voted to support Article 6. **Article 7 [Treas/Coll. compensating balance agreement]**. A motion/Mr. Marzec, seconded/Mr. Melia to support Article 7. Vote yes/Unanimous. The Finance Committee voted to support Article 7. **Article 8 [Transfer of \$15,248 to administer and maintain the Septic Management Loan Program]**. Town Manager Kozak advised that this was a loan program that helped residents in Town if their septic systems failed. The town sets aside money each year for this purpose. A motion/Mr. Marzec, seconded/Mr. Melia to support Article 8. Vote yes/Unanimous. The Finance Committee voted to support Article 8. **Article 9 [Acceptance of Chapter 137 of the Acts of 2003 [base pay of employees on military leave not to include overtime, shift differential, or hazardous duty pay]**. Mr. D'Amato announced that the Finance Committee voted not to support Article 9 based on the information they received from Town Manager Kozak. Selectman Ampagoomian made a motion and then rescinded it after hearing that the Finance Committee voted not to support the article until further information is available. Town Manager Kozak mentioned that because he doesn't know what the liability would be to the town he is concerned with this article passing. Mr. D'Amato suggested putting aside a small amount of money for that purpose. Mrs. Phyllis DiPalma mentioned there are only two individuals involved in the military and it would only cost the town around \$16,000. Selectman Ampagoomian suggested taking no position until the next Selectmen's meeting on April 26, 2010. Selectman Ampagoomian also suggested that the Veterans Agent [Ken Trajanowski] provide more information and be present at the next meeting to answer any questions the Board may have. A motion/ Mr. Ampagoomian, seconded/Mr. Melia to vote no position on Article 9. Vote yes/Unanimous. A motion was made and seconded to table this article until the April 26, 2010 Selectmen's Meeting. Vote yes/Unanimous. The Finance Committee voted not to support Article 9. **Article 10 [\$400,000 from Sewer Enterprise to design and construct a project to repair/replace a portion of sanitary sewer in Sutton Street]**. A motion/Mr. Melia, seconded/Mr. Marzec to support Article 10. Vote yes/Unanimous. The Finance Committee voted to support Article 10. **Article 11 [\$90,000 from Sewer Enterprise to upgrade and modernize sludge management equipment at the WWTP]**. A motion/Mr. Nolan, seconded/Mr. Marzec to support Article 11. Vote yes/Unanimous. The Finance Committee voted to support Article 11. **Article 12 [Rescind Article 2 of the 10/27/09 Fall Annual Town Meeting [Transfer \$1million to WW Co. to reduce water rates of Northbridge ratepayers]**. Town Manager Kozak advised that this money was put aside last fall to help reduce the water rates for the Northbridge ratepayers. After further research, it was determined that by giving the million dollars to the Whitinsville Water Company it wouldn't have helped the rates as much as they thought, therefore a motion to rescind the article is needed. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to support Article 12. Vote yes/Unanimous. The Finance Committee voted to support Article 12. **Article 13 [Transfer unexpended funds to a special account to fund a Hazardous Waste Collection]**. Town Manager Kozak mentioned that the Recycling Committee has a small amount of money left in their accounts and would like to transfer it to a special account to fund a hazardous waste collection. A motion/Mr. Marzec, seconded/Mr. Melia to support Article 13. Vote yes/Unanimous. The Finance Committee voted to support Article 13. **Article 14 [Reauthorization of Playground & Recreation revolving account not to exceed \$20,000]**. A motion/Mr. Marzec, seconded/Mr. Melia to support Article 14. Vote yes/Unanimous. The Finance Committee voted to support Article 14. **Article 15 [Amendment to Zoning Bylaws: 1) Add definition of Agri-Tourism and 2) Revise Table of Use Regulations]**. Mr. D'Amato mentioned that the Finance Committee is taking no position on Articles 15-19 until their next meeting Thursday, April 15, 2010. Town Manager Kozak advised the Selectmen to table Articles 15-19 because the Planning Board won't be making their recommendations until Tuesday, April 13, 2010. A motion/Mr. Nolan, seconded/Mr. Melia to defer their vote on Article 15 until the next Board of Selectmen's meeting of April 26, 2010. Vote yes/Unanimous. The Finance Committee took no position on Article 15. **Article 16 [Purchase of land, improvements and furnishings for a new DPW Facility]**. Vice Chairman of the Building, Planning & Construction Committee Rob Knapik provided a proposal to the Board of Selectmen. Mr. Richard Sasseville provided a PowerPoint presentation on a proposed new DPW Facility to be located at Linwood Business Park [Court Street]. The presentation included site comparison, dimensions of the 4 pre-engineered metal buildings, overhead door height and width, interior height is greater than 20 feet, and the estimated cost of the project. After a lengthy question and answer period with the Board of Selectmen, a motion/Mr. Ampagoomian, seconded/Mr. Melia to support Article 16. Vote yes/Messrs. Melia, Ampagoomian and Montecalvo. Vote no/Messrs. Marzec and Nolan. Mr. D'Amato mentioned that a two-thirds vote is needed to place it on the ballot. Town Manager Kozak will look into this matter. The Finance Committee took no position on Article 16. Town Manager Kozak mentioned that a vote is needed to submit a ballot question for a debt exclusion on Article 16. A motion/Mr. Ampagoomian, seconded/Mr. Melia to submit the following question to the Town Clerk: Shall the Town of Northbridge be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase land or land and buildings, improvements, and furnishings for use as a DPW Facility? Vote yes/Messrs. Montecalvo, Melia and Ampagoomian. Vote no/Messrs. Nolan and Marzec. **Article 17 [Purchase of land for a new Fire Station]**. George Murray, Chairman of the Building, Planning and Construction Committee,

mentioned that his committee is passing over Articles 17 and 18. A motion/Mr. Marzec, seconded/Mr. Nolan to pass over Article 17. Vote yes/Unanimous. The Finance Committee took no position on Article 17. **Article 18 [Design, Management and Construction of a new Fire Station].** A motion/Mr. Marzec, seconded/Mr. Nolan to pass over Article 18. Vote yes/Unanimous. The Finance Committee took no position on Article 18. **Article 19 [Road acceptance – Alteration and Extension of Ash Street].** A motion/Mr. Ampagoomian to pass over Article 19. No second. Motion dies. A motion/Mr. Marzec, seconded/Mr. Nolan not to lay out and support the alteration and extension of Ash Street. Vote yes/Messrs. Nolan and Marzec. Vote no/Messrs. Montecalvo, Melia and Ampagoomian. Vote fails to pass. A motion/Mr. Melia, seconded/Mr. Ampagoomian to defer their vote on Article 19 until the next Board of Selectmen's meeting of April 26, 2010. Vote yes/Unanimous. The Finance Committee took no position on Article 19. **Article 20 [Road acceptance – Erica Drive and Heather Hill].** A motion/Mr. Melia, seconded/Mr. Nolan to defer their vote on Article 20 until the next Board of Selectmen's meeting of April 26, 2010. Vote yes/Unanimous.

Whitin Garden Club [Jeff Allard]/Requests permission to use Elsa Mason Conservation Trust fund monies to clean up the community gardens/Vote to approve. Mr. Jeff Allard, 13 Linden Street, Whitinsville, mentioned that Stu and Gordon DeJong cleaned up a lot of the brush in the garden but there is still a lot of branches and garbage that needs to be picked up. He is requesting permission from the Selectmen to use the Elsa Mason Conservation Trust Fund monies to pay \$475 to rent a 15-yard dumpster. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant the Whitin Garden Club permission to use the Elsa Mason Conservation Trust Fund monies to rent a dumpster for the purpose of cleaning up of the community gardens. Vote yes/Unanimous.

“Bring Your Own Bottle” [BYOB] Policy/Vote to approve local regulations. Police Chief Walter Warchol mentioned that he provided the Selectmen with a draft policy at their last meeting for their review. A motion/Mr. Marzec, seconded/Mr. Melia to approve the Bring Your Own Bottle policy as recommended by Police Chief Warchol. Vote yes/Unanimous.

Aldrich School/Request from Mr. William Carrick to remove the bronze plaque from the former Aldrich School Building named in honor of his great aunt since the building is no longer used as a school. Chairman Montecalvo advised the Selectmen that Mr. Carrick withdrew his request to remove the bronze plaque from the former Aldrich School Building.

Armenian Apostolic Church/Request permission to hang a banner over Church Street from August 8, 2010 to August 22, 2010 to advertise their Annual Picnic to be held on Sunday, August 22, 2010. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to the Armenian Apostolic Church to hang a banner over Church Street from August 8th to August 22nd to advertise their Annual Picnic to be held on Sunday, August 22, 2010. Vote yes/Unanimous.

Leslie Reichert/Request a one-day Beer & Wine License for a fundraising event to be held at Alternatives, Friday, May 7, 2010 from 5:00 PM to 8:00 PM. Present: Leslie Reichert. Ms. Reichert mentioned she was requesting a one-day license for the second annual fundraising event [wine tasting] that will benefit the Peace of Bread Community Kitchen and that the proceeds from this fundraiser will help feed approximately 300 children this summer. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve Ms. Reichert's request for a one-day Beer & Wine license for a fundraising event to be held at Alternatives on Friday, May 7, 2010 from 5:00 PM to 8:00 PM. Vote yes/Unanimous.

FY 2005 Community Development Block Grant/Subordination Agreement – 76 Church Street, Whitinsville, MA/Vote to approve. A motion was made and seconded to approve the Community Development Block Grant Subordination Agreement for 76 Church Street, Whitinsville. Vote yes/Unanimous.

Blackstone Valley Tea Party [Gary Reynolds]/Request permission to use the ~~Whitinsville Town Common~~ Memorial Square on May 1, 2010 from 9:00 A.M. through 3:00 P.M. This request was deferred to the next Board of Selectmen's meeting of April 26, 2010.

Selectman Nolan announced that he would like to make a motion to place the Blackstone Valley Vietnam Veterans Association under decisions. He mentioned that at the Board's previous meeting of March 22, 2010, the Blackstone Valley Vietnam Veterans Association requested a vote of the Selectmen to place a sign on the VFW Hall located at 875 Hill Street, Whitinsville. Town Manager Kozak mentioned that he didn't place this item on the agenda because he is still researching some information for Selectman Ampagoomian and is waiting for a response from Town Counsel. That said, Town Manager Kozak advised the Board that he would place this item on the next agenda if he receives the information needed from Town Counsel.

Financial Planning Task Force for FY’12/Present: Mike McGrath, Sal D’Amato, Mike Lebrasseur. Town Manager Kozak mentioned that he emailed the budget timeline to Mr. Michael Lebrasseur. Mr. McGrath thanked the Town Manager for submitting his timeline and then proceeded with asking questions. Mr. McGrath feels that forming a Financial Planning Task Force for FY ’12 sooner rather than later will benefit the Town and he also asked that the Selectmen support the formation of a Task Force. Town Manager Kozak respectfully disagreed with Mr. McGrath because he doesn’t feel that moving sooner on information they don’t have today will help the Town with a decision on whether or not a committee is needed in the fall. He suggested finishing FY11, have Town Meeting, and find out what the State is going to give the Town for funding. In August, he suggested the financial people come together to provide a three-year plan, concentrating on FY 12, review financials with the department heads and then discuss the next step and process. Mr. Sal D’Amato mentioned having a Financial Planning Task Force is necessary so that everyone understands the ramifications in the fall should the Town support an override. He also mentioned that it would be nice for all boards and committees to be uniform so that the residents understand the financial state of the Town. Selectman Marzec is concerned that meetings are occurring with certain individuals in town and he is a member of the Select board and is not receiving the information. Chairman Montecalvo advised Selectman Marzec, by the Town Charter, the Town Manager runs the town and the departments. Town Manager Kozak advised the Selectmen that if there are issues in Town he informs everyone. Mr. D’Amato stated that the Town has never faced a cycle like the one we’re in now. That said, if Town Manager Kozak's numbers are accurate, there is clearly a revenue problem for FY 12. Mr. D’Amato is looking for a communication plan to be established so that when an override is needed they can disseminate information to the public in a timely manner. Mr. McGrath advised the Selectmen to get together to discuss the difficult financial times that lie ahead. Selectman Melia announced that he has faith in the Town Manager and believes that the Town Manager will provide the information to everyone at the proper time. He commended the ideas that Mr. McGrath, Mr. D’Amato and Mr. Lebrasseur brought forth but feels Town Manager Kozak is capable of handling this task and will provide the information needed at the appropriate time.

Massachusetts Department of Transportation – Highway Division/Truck Traffic on Purgatory Road and North Main Street. Town Manager Kozak mentioned that a letter was sent to Mass Highway requesting an advisory sign be placed on Route 146 southbound to reduce the volume of truck traffic on Purgatory Road and North Main Street. Mass Highway responded to our letter stating that they cannot install an advisory sign and if the Town feels that Purgatory Road and North Main Street are in a deteriorated condition, and the condition will be made worse with continued truck traffic, the Town should consider requesting a Heavy Commercial Vehicle Exclusion for these roadways. Should the Town pursue this truck exclusion, a written request must be made by the Board of Selectmen.

Revision to the Utility Abatement Request Policy. Present: Richard Sasseville. Town Manager Kozak explained there was a small change made to the Sewer Winter Quarter Billing policy on Single Family residences. All other categories of sewer customers will be billed using actual water consumption for each billing quarter. All sewer bills for single family residences will be based on the customer’s winter quarter water consumption, therefore sewer abatement requests for lawn watering, garden irrigation, pool maintenance and similar outdoor usages will not be accepted. Mr. Sasseville suggested that if the Selectmen have no further comments or questions to consider moving this item under decisions for a vote. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to move this item under decisions for a vote. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to amend **Section 198A-1** of the Utility Abatement Request Policy recommended by DPW Director Richard Sasseville as follows:

Chapter 198A
UTILITY ABATEMENT REQUESTS

- | | |
|--|---|
| § 198A-1. Filing of abatement requests; valid complaints. | § 198A-5. Resolution of request. |
| § 198A-2. Required information; burden of proof. | § 198A-6. Payment of disputed amount. |
| § 198A-3. Submittal and investigation of request. | § 198A-7. Nonpayment of outstanding bills. |
| § 198A-4. Placement of request on Selectmen's agenda. | § 198A-8. Applicability. |
| | § 198A-9. Assistance with filing applications. |

[HISTORY: Adopted by the Board of Selectmen of the Town of Northbridge 7-9-01. Amended 8-30-04, July 11, 2005, September 8, 2009 and April 12, 2010.]

§ 198A-1. Filing of abatement requests; valid complaints.

Any customer of the Northbridge water system or sanitary sewer system may file an abatement request if he or she believes that the amount charged on the utility bill is in error by reason of incorrect readings,

disruption of service, miscalculation of bill or other similar reason. Beginning with all sewer bills issued after July 1, 2009, the Town has adopted a winter quarter billing policy for all sewer bills. On March 22, 2010 the Board of Selectmen amended the winter quarter billing policy so that it applies only to single family residences. All other categories of sewer customers will be billed using actual water consumption for each billing quarter. All sewer bills for single family residences ~~after that date~~ will be based on the customer's winter quarter water consumption, therefore sewer abatement requests for lawn watering, garden irrigation, pool maintenance and similar outdoor usages will not be accepted. Abatement requests will not be considered when filed to dispute the utility rate being used to calculate the utility bill.
Vote yes/Unanimous.

Louis Sakin, Sealer of Weights and Measures/Proposal to revise Weights and Measures Fees. Mr. Louis Sakin provided the Selectmen with a schedule of proposed Weights and Measures fees along with a comparison of other similar sized communities. He announced by adopting the revised schedule tonight there would be an increase in revenue of \$2,142 for the next fiscal year. He would like the revised schedule to be effective May 1, 2010. A motion/Mr. Melia, seconded/Mr. Nolan to move this item under decisions for a vote. Vote yes/Unanimous. Town Manager Kozak highly recommended the changes. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the revised Weights and Measures Fees as recommended by Louis Sakin, Sealer of Weights and Measures as follows:

DEVICE	CURRENT	NEW FEE
Balances and Scales		
Scales over 10,000#	\$100.00	\$125.00
Scales 5,000-10,000#	\$80.00	\$100.00
Scales 1,000-4,999#	\$50.00	\$75.00
Scales 100-999#	\$35.00	\$40.00
Scales 10-99#	\$35.00	\$40.00
Scales less than 10#	\$35.00	\$40.00
Weights		
Avoirdupois weights	\$5.00	\$7.00
Metric weights	\$5.00	\$7.00
Apothecary weights	\$5.00	\$7.00
Troy weights	\$5.00	\$7.00
Capacity Measures		
Vehicle tanks		
Each indicator	\$45.00	\$50.00
Each 100 gallon or fraction	\$100.00	100
Liquid		
1 gallon or less	\$15.00	\$20.00
More than 1 gallon	\$25.00	\$30.00
Liquid Measuring Devices		
Inlets 1/2 " or less	\$20.00	\$25.00
Inlets 1/2" to 1"	\$25.00	\$30.00
Gasoline/Diesel all grades	\$25.00	\$30.00
Inlets more than 1"		
Vehicle tank pump	\$40.00	\$50.00
Vehicle tank Gravity	\$50.00	\$75.00
Bulk Storage	\$75.00	\$100.00
Company supplied Prover	\$60.00	\$150.00
Linear Measures		
Yardsticks/Tapes	\$5.00	\$7.00
Scanning Devices		
Three or less terminals	\$75.00	\$80.00
Four to eleven terminals	\$150.00	\$200.00
Over eleven terminals	\$250.00	\$300.00
Other Devices		
Taxi Meters	\$30.00	\$40.00
Fabric Measuring	\$25.00	\$30.00
Wire/rope cordage	\$25.00	\$25.00
Coin Counters	\$40.00	\$50.00
Other weighing/measuring	\$40.00	\$50.00
Reverse Vending	\$25.00	\$50.00
Cord Wood	\$10.00	\$15.00
Attached printers	\$0.00	\$10.00
Additional Fees		
Reinspections	regular inspection fee	regular inspection fee
Device Adjustments	\$20.00	\$25.00
Class I & II scales(in addition to regular fee)	\$10.00	\$10.00

Vote yes/Unanimous.

Town Manager's Report. 1) Municipal Management Associates, Inc./Parking Clerk Award – Announced that this is the Seventh Year the Town of Northbridge obtained the Top Achiever of parking ticket revenue. The Town of Northbridge came out #3 among 65 clients with an outstanding collection

percentage of 130.20%. The MMA Inc. recognized the Treasurer/Collector's Office for their achievement. **2) Chapter 90 Report** –Reported that the Town received an additional \$36,726.00 in Chapter 90 funds for FY 11. A large part was due to the additional road mileage included through the Pavement Management Study done in 2009. **Town Manager Kozak announced that he received notice from the State there will be a Public Hearing on the Accelerated Bridge Program [Douglas Road] held on May 5, 2010 at 7 PM in the Board of Selectmen's Chambers. All are welcomed to attend.** **3) Chamber of Commerce Update** – Attended two meetings, one in Milford to discuss the expansion of Quinsigamond Community College in the Blackstone/Milford area. The second meeting was held at the Blackstone Valley Chamber of Commerce in Whitinsville. There was further discussion about having classes at a local high school in the valley prior to a permanent campus being created. **4) James Tabur, NHS Student Accepted to West Point** – Attended a ceremony at Northbridge High School with Congressman Neal. Congressman Neal presented a citation to James Tabur, who will be attending West Point Academy in the fall. **5) Tour of Flood Damage with Congressman Neal** – After the ceremony at Northbridge High School, Congressman Neal toured the flood damaged area in Rockdale and indicated he would contact FEMA to determine if assistance can be provided. Congressman Neal will be looking for funding for a Northbridge Fire Station and for Sutton Street. **6) Blackstone Valley Career Day** – Attended the Annual Blackstone Valley Career Day which was held at Northbridge High School. This allows for students in sophomore classes from various schools in the valley, to talk with experts in different fields of work. **7) Town Manager's Evaluation Process** will be discussed at a future meeting.

Selectmen's Concerns. Selectman Nolan/ 1) Wished Ruth Parson a Happy Birthday. She is 101 years old. **Selectman Ampagoomian/ 1)** Asked if there was any word from Mass Highway on the catch basin at 192 Providence Road. DPW Director Richard Sasseville and Town Manager Kozak both responded, no. **2)** Asked about the status of the former Northbridge Nursing Home regarding complaints about trash, dogs, etc. Town Manager Kozak replied that he hadn't received a response from the appropriate departments yet. **3)** Skateboard Park - asked the Town Manager to speak with the Parks and Recreation Department regarding the trash all over the park. **4)** Mentioned that the last person appointed from Northbridge High School to attend West Point was Bridget Strom, who is in the United States Army. **5)** DPW Article and Vote for Debt Exclusion – can it still be taken up at Town Meeting. Town Manager responded yes. **Selectman Melia/ 1)** Memorial Day Parades – would like to discuss the timeframe with both the Rockdale and Whitinsville groups. **2)** Thanked the Town Manager for putting together the workshop with Attorney Jim Lampke regarding Town Counsel Services.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the April 12, 2010 meeting. Vote yes/Unanimous.

Meeting Adjourned: 9:28 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

*** At their meeting of May 24, 2010, the Board of Selectmen voted unanimously to amend the April 12, 2010 minutes as follows: Under the section titled Blackstone Valley Tea Party, strike the words "Whitinsville Town Common" and replace with "Memorial Square".**

**Board of Selectmen's Meeting
April 21, 2010
Site Visit**

A special meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 5:00 PM, at Linwood Business Park, 41-97 Court Street, Whitinsville, MA. **Present:** Messrs. Nolan and Melia. **Also Present:** Theodore D. Kozak, Town Manager, Richard Sasseville, DPW Director; Arthur Magowan, Highway Supt.; Rob Knapik, Member-Building, Planning & Construction Committee; Joe Marinella, Property Owner and Tom Mattson, Stonebridge Press. Selectman Ampagoomian and Selectman Marzec were not present and it is duly recorded.

The purpose of the meeting was to view the site as a possible location for a new DPW Facility. Those present toured the entire site and asked various questions about the site and the construction of the buildings.

Selectmen Melia and Chairman Montecalvo left the site visit at 5:45 PM

Meeting Adjourned: 5:55 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
April 26, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Chairman Montecalvo announced the recent passing of Mary Frances Powers who was the Chairman of the Finance Committee. He mentioned that she served on several committee's in town since 1985. He also said that she was a leader in the Town of Northbridge and will be greatly missed.

Chairman Montecalvo reported that he attended the kick-off "Relay for Life" at the Northbridge Middle School. He also stated the 8th Grade Class will be holding several fundraisers to help benefit the American Cancer Society.

Approval of Minutes.

April 8, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the April 8, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

Citizens' Comments/Input.

Massachusetts School Building Authority/Vote to authorize Chairman Montecalvo to sign final acceptance form. Town Manager Kozak informed the Board of Selectmen that the Massachusetts School Building Authority's Board of Directors voted on the Town's appeal of the draft audit report and provided the final grant amount for the Northbridge Junior Senior High School Project. The final grant amount approved by the Board for the Northbridge Junior Senior High School Project is \$35,770,088. A motion/Mr. Melia, seconded/Mr. Ampagoomian to authorize Chairman Montecalvo to sign the final acceptance form. Vote yes/Unanimous.

Annual License Renewals [Junk Dealers, Pool Tables, Bowling & Billiards]. A motion/Mr. Marzec, seconded/Mr. Melia to approve the annual renewal of Sparetime Recreation's Bowling License subject to the payment of all outstanding liens. Vote yes/Unanimous. A motion/Mr. Marzec, seconded/Mr. Melia to approve the annual renewal of Sparetime Recreation's Billiards License subject to the payment of all outstanding liens. Vote yes/Unanimous. A motion/Mr. Marzec, seconded/Mr. Melia to approve the annual renewal of Pichel Holdings, Inc. d/b/a Hawks Nest Tavern's Pool Table License subject to the payment of all outstanding liens. Vote yes/Unanimous.

Ash Street Acceptance/Vote NOT to lay out the alteration and extension of Ash Street as a public way. Town Manager Kozak advised the Selectmen that the Planning Board voted not to support the laying out of the alteration and extension of Ash Street as a public way. A motion/Mr. Marzec, seconded/Mr. Nolan not to lay out the alteration and extension of Ash Street as a public way. Vote yes/Unanimous.

Heather Hill and Erica Drive Street Acceptances/Vote to lay out Heather Hill and Erica Drive as public ways. Town Manager Kozak advised the Selectmen that the Planning Board voted to support the laying out of Heather Hill and Erica Drive as public ways. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to lay out Heather Hill and Erica Drive as public ways. Vote yes/Unanimous.

Spring Annual Town Meeting [May 4, 2010]/Vote positions on Articles 9, 15, 19 & 20.

Article 9 [Acceptance of Chapter 137 of the Acts of 2003 [base pay of employees on military leave not to include overtime, shift differential, or hazardous duty pay]. Present: Veterans Director Kenneth Trajanowski. Town Manager Kozak announced that this would allow employees who are called to serve in the military to be paid the difference between their compensation with the town and what they would be paid by the military. After research with Town Counsel, there is no clear definitive answer and this article has potential liability to the Town without knowing the financial situation of the town in the next several years. Mr. Trajanowski provided a handout to the Selectmen for their review. He mentioned that should Article 9 pass, the state informed him that it wouldn't be retroactive; it would go by when the article is passed. Ms. DiPalma, 8 Sprague Street, Northbridge, mentioned that the Town only has two individuals in the National Guard and feels if there are individuals who are called to serve at war they should receive the difference in wages between military and town. Selectman Marzec asked Ms. DiPalma and Mr. Trajanowski how many other towns adopted Chapter 137 of the Acts of 2003. Ms. DiPalma announced that she didn't research other communities because she feels every community is different. Mr. Trajanowski mentioned that he did some research last year and only twelve communities responded that they adopted Chapter 137 of the Acts of 2003. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to support Article 9. Vote yes/Messrs. Marzec, Ampagoomian, Nolan and Montecalvo. Vote no/Mr. Melia.

Article 15 [Amendment to Zoning Bylaws: 1) Add definition of Agri-Tourism and 2) Revise Table

of Use Regulations]. Ms. Barbara Gaudette, 14 Eben Chamberlain Road, Whitinsville, (Planning Board Member) mentioned the purpose of this article is to expand the uses allowed in large farm areas, particularly the farm on Purgatory Road [West End Creamery]. This would allow additional activities to take place on the farm such as a maze and educational programs. The Planning Board is in support of this article and believes it's a reasonable use of the property. She also mentioned that the Planning Board looked at the table of uses and determined that they would allow it in all of the uses except for the industrial zones. A motion/Mr. Ampagoomian, seconded/Mr. Marzec voted to support Article 15. Vote yes/Unanimous. **Article 19 [Road acceptance – Alteration and Extension of Ash Street].** A motion/Mr. Marzec, seconded/Mr. Ampagoomian voted not to support Article 19. Vote yes/Unanimous. **Article 20 [Road acceptance – Erica Drive and Heather Hill].** A motion/Mr. Marzec, seconded/Mr. Melia voted to support Article 20. Vote yes/Unanimous.

Northbridge Fire Department/Request permission to hang a banner over Church Street from May 2, 2010 through May 16, 2010 to advertise their annual Spaghetti Supper to be held on Saturday, May 15, 2010. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Northbridge Fire Department's request to hang a banner over Church Street from May 2, 2010 through May 16, 2010 to advertise their annual Spaghetti Supper to be held on Saturday, May 15, 2010. Vote yes/Unanimous.

Whitinsville Christian School Booster Club/Request permission to hang a banner over Church Street from May 17, 2010 through May 30, 2010 to advertise their annual Memorial Day Pancake Breakfast to be held on Monday May 30, 2010. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the Whitinsville Christian School Booster Club's request to hang a banner over Church Street from May 16, 2010 through May 31, 2010 to advertise their annual Memorial Day Pancake Breakfast to be held on Monday, May 31, 2010. Vote yes/Unanimous.

Safety Committee Minutes [April 1, 2010]/Vote to accept recommendations. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the recommendations of the Safety Committee as outlined in the minutes of April 1, 2010. Vote yes/Unanimous.

Family Wok, Inc. [Xiu Yi Chen, Mgr.]/Application for Common Victualler's License. A motion/Mr. Nolan, seconded/Mr. Marzec to approve the Family Wok, Inc.'s [Xiu Yi Chen, Mgr.] application for Common Victualler's License located at 2228-2236 Providence Road, Northbridge, MA. Vote yes/Unanimous.

Charles Berry d/b/a Dotta's Kitchen [Charles Berry, Mgr.]/Application for Common Victualler's License. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve Charles Berry d/b/a Dotta's Kitchen's [Charles Berry, Mgr.] application for Common Victualler's License located at 355 Main Street, Whitinsville, MA. Vote yes/Unanimous.

Blackstone Valley Vietnam Veterans Association/Vote to place sign on VFW Hall, 875 Hill Street. A motion/Mr. Nolan, seconded/Mr. Marzec to allow the Blackstone Valley Vietnam Veterans Association to place a sign on the VFW Hall at 875 Hill Street, Whitinsville. **Discussion on the motion:** Selectman Ampagoomian asked if Town Manager Kozak received answers to his questions. Town Manager Kozak advised him that he received information from Mr. William Audette and in turn forwarded the information to Town Counsel for review. Town Counsel mentioned that the Selectmen could amend the lease, change the name of the organization, but is still in the process of researching the information further. Town Manager advised that because this is a different issue he feels the Board of Selectmen can move forward on this item. Town Manager Kozak advised the Selectmen that in the future he could be possibly be moving the Veteran's Office into the Town Hall Annex Building (former Aldrich School Building). Vote yes/Unanimous.

SR Golf Club, LLC [Louis Papadellis, Mgr.]/Application for Common Victualler's License. A motion/Mr. Marzec, seconded/Mr. Melia to approve the SR Golf Club, LLC's [Louis Papadellis, Mgr.] application for Common Victualler's License for 91 Clubhouse Lane, Northbridge, MA. Vote yes/Unanimous.

SR Golf Club, LLC [Louis Papadellis, Mgr.]/Application for Entertainment License. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the SR Golf Club, LLC's [Louis Papadellis, Mgr.] application for an Entertainment License [indoor and outdoor] to include a) television b) live or recorded music c) amplification system, and d) dancing by patrons, for 91 Clubhouse Lane, Northbridge, MA. Vote yes/Unanimous.

Flag Policy. Present: William Audette. Town Manager Kozak informed the Selectmen there has been some questions pertaining to the current flag policy and whether or not a flag should be lowered for current and past employees and board and committee members. Mr. Audette announced that the only person who can order the flag to half staff is the President of the United States and it can only be ordered for a Veteran.

Skateboard Park Noise Complaints. Robert Wheeler, 66 Plummer Park, Whitinsville and Vickie Ryan, 70 Plummer Park, Whitinsville, announced that the Skateboard Park is extremely noisy lately and there is trash thrown all over the place. Mr. Wheeler mentioned that a neighbor of his, who is handicapped, goes over there every day and picks up the trash and within hours the trash is back on the ground. He explained the kids take the covers off the trash cans and dump the cans over and use them as a ramp. He advised the Selectmen that the kids show up at 6 a.m. in the morning and are there until late at night. On Easter Sunday, the Police Department was called because it was 10 o'clock at night and they were still there. The sign states 9 a.m. to dusk but the kids aren't abiding by the posted sign and with summer fast approaching the residents don't want to deal with the noise from 6 a.m. until whenever they feel like leaving. Chairman Montecalvo suggested having the Parks & Recreation Commission and the individuals who established the Skateboard Park come in to discuss a solution to this matter. Chairman Montecalvo mentioned that he purposely drove to the skateboard park when he heard about the complaint and had a conversation with some of the kids. He advised Mr. Wheeler that he spoke to about 7 or 8 kids and they were receptive to what he was telling them. That said, he explained to them that if they didn't clean up their act the Town would have to take drastic measures. Ms. Ryan mentioned that she attended the original meeting of the Skateboard Park and mentioned that there were rules and regulations that were to be put forth such as: helmets must be worn, no bikes or scooters allowed, certain age, and timeframe for using the park. That said, no one is overseeing the rules and regulations of the park as stated at the original meeting. Selectman Ampagoomian asked if Mr. Wheeler and Ms. Ryan could tell the other Boards members of their experience when they attended a Parks and Recreation meeting to inform them of this problem. Ms. Ryan stated that the Parks and Recreation Commission were very receptive to them and were advised by the commission that the problem would be investigated further. Selectman Nolan suggested the following: 1) Playground & Recreation Commission look into moving the skateboard park to a different location; 2) the cost to move it; 3) Look into securing the trash cans. Selectman Melia agreed with Selectman Nolan on looking for another location for the skateboard park. Chairman Montecalvo thanked the individuals for coming in and mentioned that he would be in touch with them.

Building, Planning and Construction Committee Update. Present: Vice Chairman Rob Knapik and DPW Director Richard Sasseville. Mr. Knapik announced that at the Board of Selectmen's Meeting of April 12, 2010, the Selectmen voted to pass over Article 16 as did the Finance Committee on April 14, 2010. Article 16 would authorize the expenditure of \$2.5 million dollars to acquire the property off Linwood Avenue for use as a DPW facility. That said, he mentioned that his purpose for attending tonight's meeting was to address some questions and concerns that arose at the Selectmen's Meeting on April 12th and a site visit on April 21st. He mentioned that his committee was asked if they did a feasibility study on the property located off of Linwood Avenue to which he replied no. However, the Building, Planning & Construction Committee did undertake the work and analysis by reviewing drawings and prepare their own drawings along with conducting multiple site visits. That said, his committee is a volunteer board created by the Town Charter. They operate with only a modest budget to support their administrative needs and to procure their report studies and design services, such as feasibility studies on behalf of the town, generally on appropriation of monies from a specific purpose made at a Town Meeting. He said his committee has summarized the results of their investigation of the site and provided an analysis in a memorandum distributed last week. Mr. Knapik mentioned that before answering any questions, he addressed four other points: 1) salt shed – there is sufficient room at the proposed Linwood Avenue area to install a salt shed as they could see in their packets. 2) Strength of the existing concrete floors at the proposed site – the floors are strong and thick enough to support any DPW equipment. The owner of the proposed site had a test done and confirmed the strength of the concrete floors. 3) Cost - \$2.5 million dollars includes; property – land and buildings, improvements that are needed such as reconstruction and renovation of the interior of the buildings, construction of a salt shed and the procurement of fixtures and equipment necessary for the DPW to operate at the property. The Building, Planning and Construction Committee submitted a two-page memorandum outlining the cost expenditures of the building and the Town Assessor provided an analysis on what it would cost the average taxpayer. It would cost the average taxpayer approximately \$33.00 a year for 20 years. 4) Protecting the town's interest in this endeavor – the committee has approached this like any other commercial transaction and conducted their due diligence by crossing their T's and dotting their I's for any potential problems. **Selectman Nolan** asked the following questions: 1) Who wrote the RFP and Mr. Knapik responded Town Counsel. 2) Why did the RFP specify a property of 20,000 square feet when the earlier Maguire study stated the town was looking at 47,000 square feet? Mr. Knapik mentioned that his Committee entered into a contract with a different consultant to design a DPW Facility at the WWTP and when entering into the agreement the contract was to assess and analyze the present need for a DPW facility and determine what program/space is needed. 3) Why doesn't the business owner have an occupancy permit yet for this property? Mr. Knapik responded there is and explained that two of the buildings are currently in use under what is called a "permanent certificate of occupancy" and two of the buildings are "temporary certificate of occupancy". He also mentioned that the Building Inspector and Owner of the Property have recently identified the necessary actions needed to be taken for the temporary certificate of occupancy to become a permanent certificate of occupancy. Should the town enter into an agreement with the owner of the property the Town wouldn't purchase the property until all permits and licenses have been issued. 4) When the buildings were built, did the owner use construction control as required? Mr. Knapik was not sure if construction control was done. 5) The assessed value of the

property was \$952,700 and is less than what the owner is asking (1,780,000), however the Town did hire an independent appraiser. The property was valued by them at \$1.66 million. **Selectman Marzec** announced that he personally thinks \$2.5 million dollars is too much money for the Linwood Business Park property. He then asked the following questions: 1) What are the problems at the Wastewater Treatment Plant and why did we stop looking at the Wastewater Treatment Plant? Mr. Knapik mentioned that his committee relies on design consultants, which costs money. They retained a consultant that had begun the process of designing a DPW facility at the Wastewater Treatment plant until that committee identified the presence of endangered species as a constraint which in turn would affect the development of a facility on that land. Mr. Knapik provided a copy of that study to Selectman Marzec for his review. Mr. Knapik said based on his research and knowledge the Building, Planning and Construction Committee is confident that they cannot build a facility similar to this facility on town-owned land for anything less than four to five million dollars. Selectman Melia commended Mr. Knapik and his committee for doing a great job on the feasibility report. Selectman Ampagoomian mentioned that he strongly supports the new location for the DPW facility and hopes that the residents and other Selectmen do too. Chairman Montecalvo thanked the Building, Planning and Construction Committee for their hard work and announced that he supports their recommendation to move the DPW facility to the Linwood Business Park.

Sewer Rates. Present: DPW Director Richard Sasseville and Ms. Eileen Forsythe, 38 Brook Street, Whitinsville. Ms. Forsythe mentioned that she has lived in the same house for over 50 years and this is the first time that her sewer bill was more than her water bill. Mr. Sasseville explained that at the beginning of July last year the Town of Northbridge went to a Winter Quarter Billing process and starting in July everyone's sewer bill was based on their winter quarter water consumption. Based on Ms. Forsythe's water history, her water usage each quarter has gone up. Ms. Forsythe mentioned that she was in St. Camillus Nursing Home for almost a year and wasn't living in her home. Mr. Sasseville advised her that there could be a leak and suggested a couple of procedures to do to see if there was a leak. Mr. Sasseville explained that each quarter the water usage kept going up and her most recent one was 3200 cubic feet. He announced that her bill is correct but her home could have a leak. Mr. Sasseville then suggested that Ms. Forsythe contact someone to look for the leak and then they can abate her sewer bill. Selectman Ampagoomian and Selectman Marzec both advised Ms. Forsythe to contact the Whitinsville Water Company to see if they can help her out.

Memorial Day Parade. Present: William Audette and Kenneth Trajanowski. Town Manager Kozak mentioned that the Board of Selectmen had asked him to contact the American Legion and the Northbridge Veterans' Council regarding their proposed start times for the Memorial Day parades. The Board of Selectmen would like each group to move their start times a ½ hour. The American Legion agreed to move their start time to 11:30 AM and the Northbridge Veterans' Council will keep their start time at 10 A.M. Mr. Audette mentioned that after speaking with his organization it would be too much work to start any earlier than 10 A.M. and suggested that the American Legion move their time up to Noon time if possible. He suggested making an announcement letting individuals at the parade know that members of the Board of Selectmen need to leave to attend the services at the American Legion. Mr. Audette then asked the Board of Selectmen to approve his Memorial Day request to hold a Memorial Day Parade in Whitinsville and use the Whitinsville Town Common for Services. A motion/Mr. Marzec, seconded/Mr. Nolan to move Memorial Day Parade under decisions. Vote yes/Unanimous. **Northbridge Veterans' Council/ 1) Request to hold Memorial Day Parade in Whitinsville on Monday, May 31, 2010 at 10:00 AM.** A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to the Northbridge Veterans' Council to hold their Memorial Day Parade in Whitinsville on Monday, May 31, 2010 at 10:00 AM. Vote yes/Unanimous. **2) Request permission to use the Whitinsville Town Common for Memorial Day exercises.** A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to the Northbridge Veterans' Council to use the Whitinsville Town Common for Memorial Day exercises. Vote yes/Unanimous. **Oliver Ashton Post #343/ 1) Request to hold a Memorial Day Parade in Rockdale on Monday, May 31, 2010 at 11:30 AM.** A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to the Oliver Ashton Post #343 to hold their Memorial Day Parade in Rockdale on Monday, May 31, 2010 at 11:30 AM. Vote yes/Unanimous. **2) Request permission to use the Rockdale Town Common for Memorial Day exercises.** A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to the Oliver Ashton Post #343 to use the Rockdale Town Common for Memorial Day exercises. Vote yes/Unanimous.

Town Manager's Report. 1) Update on 2356 Providence Road, Northbridge [former Northbridge Nursing Home] – Received complaints and forwarded to the Police Chief regarding noise (barking dogs), Conservation Commission (trees being cut along the property edge where it meets the wetlands) and Board of Health (trash and debris) at this location. That said, all complaints have been addressed and handled properly. **2) Review Budget –** FY'11 Budget has been reviewed and approved by the Finance Committee. There will need to be an amendment to the school appropriations due to a change in the Local Aid from the state. **3) Open Meeting Law –** Attended a Mass. Municipal Association Workshop on the new open meeting law changes that will go into effect on July 1, 2010 and must be followed by all governmental bodies. **4) Town Manager Evaluation –** Enclosed is the format for the Town Manager's

annual evaluation, goals and objectives. Chairman Montecalvo requested members of the board to complete the form and return it to him.

Selectmen's Concerns. Selectman Marzec/ 1) Received a phone call from a resident regarding two bumpers that are attached to a fence on Beane's Lane. Chairman Montecalvo suggested contacting the Building Inspector James Sheehan because of it being on Town property, it can be removed. **2)** The dilapidated house next to the House of Pizza in Rockdale doesn't look good and wants to know if the Town can do anything. Town Manager Kozak will look into whether it is a South Middlesex Opportunity Council house and will get back to the Board of Selectmen. **3)** Commended the Chairman for mentioning the service that Mary Frances Powers did for the community. **4)** When will the Charter Review Committee start and will it be advertised? Selectman Nolan announced that the Bylaw Review Committee is another one that needs to begin. Town Manager Kozak mentioned that he would place an announcement on the cable station and Town's webpage for both committees. **5)** Asked about the status on the former Northbridge Nursing Home and if people are still living there. Town Manager Kozak informed Selectman Marzec that it is in litigation. **Selectman Ampagoomian/** Announced that on April 27, 2010, there will be a Public Hearing on the Master Plan regarding the West River Watershed at the Uxbridge High School from 6:30 PM – 9:30 PM to develop a 50-year plan for the West River dam.

Executive Session. A motion/Mr. Marzec, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Contract Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Marzec/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Meeting Adjourned: 9:21 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
Spring Annual Town Meeting
May 4, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 6:30 PM, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

Town Manager Kozak provided an update on Article 9 - [Acceptance of Chapter 137 of the Acts of 2003 stipulating that base pay of employees on military leave after 9/11/01 would not include overtime, shift differential, or hazardous duty pay] and Article 16 – [Purchase of land and buildings including improvements and furnishings for a new DPW Facility].

With respect to Article 9, Town Manager Kozak advised the Board that Attorney Doneski, Town Counsel, contacted DOR to inquire about whether the acceptance of Chapter 137 of the Acts of 2003 would be retroactive to September 11, 2001 and it was determined by Attorney Donald Gorton [Bureau of Municipal Finance Law] that it would not be retroactive. In addition, Mr. Kozak recommended additional language regarding the effective date of acceptance be added to the motion for this evening's town meeting and the Board concurred. Therefore the following language "said acceptance to be effective as of July 1, 2010" will be included in the motion offered for Article 9.

Regarding Article 16, the Town Manager informed the Board that Attorney Doneski contacted the Town's Bond Counsel [Richard Manley, Edwards Angell Palmer & Dodge] for an opinion in regards to a statutory requirement that was not met in preparation of presenting this article. More specifically, the Town advertised the RFP in the Central Register but forgot to publish the notice in a local paper. In response, Bond Counsel said that it was acceptable to move forward with Article 16 this evening as long as the following process is followed: vote on the acquisition tonight [property must be properly identified within the motion], then properly re-advertise the proposed acquisition [Central Register and local paper] and if a better proposal is received the Town will have to vote at a subsequent Town Meeting to authorize the purchase of the newly identified parcel. In the event a new proposal is not received, the Town can proceed to acquire the property under the authority of tonight's vote.

Town Manager Kozak reminded the Board of two things: 1) Wednesday, May 5, 2010 @ 7PM - the Public Hearing for the Douglas Road Bridge over Mumford River project will take place in the Selectmen's Meeting Room, and 2) to return the Town Manager evaluation forms to Chairman Montecalvo as soon as possible.

A motion/Mr. Marzec, seconded/Mr. Nolan to adjourn the Selectmen's Meeting at the conclusion of the Spring Annual Town Meeting this evening. Vote yes/Unanimous.

Meeting Adjourned: 11:00 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/s

**Board of Selectmen's Meeting
May 5, 2010
Linwood Business Park Site Visit**

A site visit was conducted at 7 P.M. at Linwood Business Park, 41-97 Court Street, Whitinsville, MA, site of the proposed location for a new DPW facility. **Present:** Messrs. Nolan, Montecalvo and Melia. **Also Present:** Theodore D. Kozak, Town Manager, Richard Sasseville, DPW Director, Arthur Magowan, Highway Superintendent, Robert Knapik, Vice Chairman of the Building, Planning and Construction Committee and Representatives of J. F. Marinella, Property Owner.

Mr. Robert Knapik and the Owner of Linwood Business Park J.F. Marinella conducted a forty-five minute tour of the facility. The Selectmen, DPW Director and Highway Superintendent viewed the facility and asked various questions.

Meeting Adjourned: 7:45 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
May 10, 2010**

A meeting of the Board of Selectmen was called to order by Chairman Joseph Montecalvo at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Marzec and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

April 26, 2010 [Executive Session] - A motion/Mr. Marzec, seconded/Mr. Nolan to approve but not release the April 26, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

May 4, 2010 [Spring Annual Town Meeting] – A motion/Mr. Marzec, seconded/Mr. Nolan to approve the May 4, 2010 Spring Annual Town Meeting minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments/By the Selectmen: Stormwater Advisory Committee- Homer Rajotte [Finance Committee Rep.], Daniel Nolan [Board of Selectmen's Rep.], James Sheehan [Building Inspector], Robert Fitzgerald [Board of Assessor's Rep.]/Vote to affirm appointments. Chairman Montecalvo asked if the committee is full and DPW Director Richard Sasseville responded they still need a Member-At-Large Representative. A motion/Mr. Melia, seconded/Mr. Ampagoomian to affirm the appointments of Homer Rajotte, Daniel Nolan, James Sheehan and Robert Fitzgerald to the Stormwater Advisory Committee. Vote yes/Unanimous. **Charter Review Committee [Board of Selectmen's Rep]/ a) Selectman Montecalvo and b) Selectman Marzec.** A motion/Mr. Melia, seconded/Mr. Ampagoomian to appoint Selectman Montecalvo and Selectman Marzec as the Board of Selectmen's Representatives to the Charter Review Committee. Vote yes/Unanimous.

Appointment/By the Town Manager: Leonard Smith, Special Police Officer/Vote to affirm. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to affirm the appointment of Leonard Smith as a Special Police Officer for the Town of Northbridge. Vote yes/Unanimous.

Citizens' Comments/Input. None.

Flag Policy/Vote to approve. Town Manager Kozak mentioned that the Town Manager's Office has received several requests to have the flag placed at half –staff for individuals who have served on boards and committees. He mentioned that the flag has been lowered for some but not others and wanted to gain some insight as to what the actual procedure is and asked the Selectmen for their suggestions. That said, the Town Manager informed the Board on what the current policy states and then proposed the following revision: To include any Town employee, Board and/or Committee member who dies while in office. Selectman Nolan announced that he did some research on this matter and stated that according to the Flag Code, only the President of the United States, States Governor and the Mayor of the District of Columbia can order the flag to be lowed to half-staff. He then stated if everyone were able to lower the flag to half-staff than the symbolic value of the honor would be lost. He also mentioned that there are no penalties if you violate the flag code, however, it does state the protocol and felt the Town should honor that. Selectman Marzec concurred with Selectman Nolan. Selectman Melia stated that he disagreed with Selectmen Nolan and Marzec. He feels that each town and city can set their own standards as long as they aren't lower than what the Federal Government states and as long as they do it the same way for everyone. Selectman Ampagoomian asked Town Manager Kozak to ask Town Counsel for advice. A motion/Mr. Melia to adopt the proposed revision to the Town's flag policy. No second. Motion dies. A motion/Mr. Ampagoomian to place this item on the next Board of Selectmen's meeting so that Town Manager Kozak can defer the policy to Town Counsel for review and comments. No second. Motion dies. A motion/Mr. Marzec, seconded/Mr. Nolan not to change the current flag policy. Vote yes/Messrs. Marzec, Nolan and Montecalvo. Vote no/Messrs. Ampagoomian and Melia. Chairman Montecalvo asked that the current flag policy be sent to Town Counsel for review.

Bylaw Review Committee/Selectmen's Representatives – 2 vacancies. Chairman Montecalvo asked his fellow board members if they would like to be on the Bylaw Review Committee. Selectman Nolan responded that he would like to be appointed to the committee. A motion/Mr. Marzec, seconded/Mr. Nolan to move this item to Decisions for a vote. Vote yes/Unanimous. A motion/Mr. Marzec, seconded/Mr. Montecalvo to appoint Daniel Nolan as the Selectmen's Representative to the Bylaw Review Committee. Vote yes/Unanimous.

Castle Hill Subdivision/Present: Edward Palmer, Member –Northbridge Planning Board. Mr. Palmer mentioned that he is representing the Planning Board with respect to a letter received by Mr. and Mrs. Scott Donahue, 130 Clover Hill Road, Whitinsville [Castle Hill Estates]. He mentioned that the subdivision was approved back in July 1987. Mr. and Mrs. Donahue have some safety concerns with

respect to collapsing catch basins. Mr. Palmer advised the Selectmen that when he was chairman back in 2008, a letter was sent to Blackstone–Chicago Corporation/Realty Trust (Mr. Henry Lane, Trustee) asking for him to appear before his board so they could discuss the status of the subdivision and the remaining issues and street acceptance. Mr. Lane never replies to their letters and has attended only one meeting. The town is currently holding a bond of approximately \$50,000.00 but it will take more than that to cover the remaining issues needing attention in this subdivision. As a result of the roadway(s) status (unaccepted public ways) the town does not have the ability to utilize public funds to maintain these private ways. The Planning Board hoped that the developer would address the remaining outstanding issues associated with the subdivision but this as we know it has not been the case. Mr. Palmer announced that if Mr. Lane does not attend their May 25th meeting, with some type of plan, then in forty-five days the Planning Board will be asking the Board of Selectmen to release the bond and utilize subdivision funds per the M.G.L. Ch. 41 Sec. 81U. At that time, the Planning Board will need to find a company or some companies to fix the issues. Right now, the catch basin drain at 130 Clover Hill Road has sunk a couple feet along with two to three more basins. In addition to the collapsed catch basins, there appears to be issues with the sidewalk installation and other utility/roadway/drainage concerns. DPW Director Richard Sasseville mentioned that he cannot give them a dollar amount but provided them with some issues that he and the Planning Board face with this subdivision. Many of the roads are severely cracked and may even need to be dug up and repaired. Another big issue is the failure of the developer to install sidewalks that are in compliance with the Americans with Disabilities Act. If the town accepts the roads that don't meet ADA requirements then the town assumes the responsibility to bring them into compliance. There is no money in that bond to handle this type of repair. Mr. Sasseville mentioned that once the Town calls in the bond the town assumes all the responsibilities for the roads. Selectman Melia asked the following questions: 1) how did the Town get in this position, 2) did we release money too early, 3) how much does the Town receive in Chapter 90 funds, and 4) do we have a plan for those funds already. Mr. Palmer mentioned that the money was appropriately released accordingly to what they finished and when you get to the end of a project you have "x" amount of dollars and whoever the engineer was at that time fixed the dollar amount for the final phase. That said, this project stems back to 1987 and the dollar amount of things have gone up since then. Mr. Sasseville responded that Chapter 90 funds cannot be used on unaccepted roads. These roads would have to go through the acceptance process before any monies can be used on them. Selectman Nolan suggested having the Town Manager speak with Town Counsel before the Town takes the bond. Chairman Montecalvo recommended that going forward the Planning Board should have some type of security for the town, hold higher bonds and/or hold house lots as collateral. Selectman Marzec concurred with Chairman Montecalvo. Selectman Nolan asked Mr. Palmer about the status of Rocky Road. Mr. Palmer mentioned he cannot comment on that now.

Chairman Montecalvo requested taking Item G – DPW Facility and Fire Station and moving it before Item F – Town Manager's Evaluation.

DPW Facility and Fire Station/Present: George Murray and Rob Knapik, Building, Planning & Construction Committee Members. Chairman Montecalvo announced that because the DPW Facility did not pass at Town Meeting he suggested the following: 1) advertising again for land to sit a DPW Facility on; 2) take another look at the Wastewater Treatment Plant site; and 3) Conducting a site visit at the present facility. Mr. Murray addressed the Fire Station and mentioned that the Town Manager is currently negotiating for the land. The Building, Planning and Construction Committee has a concern on how far along they should go with negotiating for land on the fire station and requested direction from the Board of Selectmen. The committee is doing their due diligence but they don't want to spin everyone's wheels and go absolutely no place. There is a lot of time and effort going into these projects and he feels that his committee is at an impasse. Selectman Marzec mentioned that it is extremely important that all the committees work and discuss the issues together before bringing it to Town Meeting. This way if all the committees are in favor of the project it will be easy to present to the residents at Town Meeting. Mr. Murray mentioned that another concern is the increase of any expenditures because of the taxes and went on to say there is talk about an override for the school department next year. That said, there is no sense in the Town Manager negotiating for land if there is no money and the committees aren't going to support these projects. Selectman Melia thanked the committee for all their hard work and understands that they are somewhat frustrated. He mentioned that without the full support of the Board of Selectmen he doesn't see a DPW and Fire Station facility passing at Town Meeting. Selectman Nolan concurred with Selectman Melia. Mr. Knapik questioned the advertising of a DPW facility again and Chairman Montecalvo thought if it were advertised again someone else might come forward with a site. Chairman Montecalvo also suggested that the Building, Planning and Construction Committee provide the Selectmen with more facts as to why they cannot build at the Wastewater Treatment Plant. Mr. Knapik mentioned that the land at the WWTP can be developed but there are endangered species there and requires some specialized work. He also mentioned the Division of Fish and Wildlife did determine what type of endangered species is at the WWTP but wouldn't tell them because they don't want people harvesting them. Mr. Knapik stated that because his committee doesn't have the expertise and they aren't biologists they would have to hire someone to come in and conduct a study to determine what and where the endangered species is located. Chairman Montecalvo would like something in writing by the Division of Fish and Wildlife and what the cost would be to handle. That said, Mr. Knapik agreed with Chairman

Montecalvo by looking at the current site to see what can be done because of the financial situation of the town. Selectman Marzec announced that after conducting some research of his own, the species being discussed tonight is called a species of special concern, not an endangered species. He also mentioned that the school he works at has substantial wetlands behind it with a lot of vernal pools. The town was able to build two schools on that site and abide by the wetland restrictions. He mentioned that after reviewing the BPCC minutes of October 15th, he is puzzled by the fact that Bill Ferguson gave construction estimating rules indicating that a 20,000 to 40,000 square foot building shell (for DPW facility) would cost \$49 to \$60/square foot. After doing the math, he feels the Town should be pursuing the site at the Wastewater Treatment Plant for the new DPW facility because it makes the most sense. Selectman Ampagoomian mentioned that the Town owns 22 acres of land across from the Wastewater Treatment plant and asked for the BPCC to look into what it would cost to put a facility on that site. Selectman Marzec mentioned that as an elected board member he would have felt more comfortable with the DPW proposal if the BPCC came before them and said this is what we are planning on doing. He felt the proposed DPW facility on Linwood Avenue came upon them too fast and would like to see the BPCC come before them in the future to discuss possible sites so they have a clearer picture of the process. Building, Planning and Construction Committee Chairman Murray announced that Town Manager Kozak attends a lot of the Building, Planning and Construction Committee meetings and he assumed that Town Manager Kozak was keeping the Board of Selectmen informed of the BPCC's goings on. Chairman Montecalvo advised the BPCC that he would place them on the next agenda.

Town Manager's Evaluation. Chairman Montecalvo mentioned that the Board of Selectmen each filled out a performance evaluation form on the Town Manager in which there were 8 criteria they had to rate the Town Manager on. They used the following scale: 1) Unsatisfactory – Is not meeting the minimum standards of the position of Town Manager; 2) Needs Improvement – Is meeting the requirements of the Manager's role, but improvement is needed to move an issue forward; 3) Satisfactory – Is meeting the requirements of the Manager's role; 4) Above Satisfactory – Understands the issues and is addressing the same; 5) Outstanding – Clearly exceeds what is required and expected by the Board. After a brief discussion regarding the evaluation structure of the Town Manager, Chairman Montecalvo announced the Selectmen gave the Town Manager an overall rating of 3.4. Town Manager thanked the Board of Selectmen for putting the evaluation together and mentioned putting together his new goals and objectives for next year.

Town Manager's Report. **1) Charter Review Committee Members:** Mr. Kozak provided the Board of Selectmen with a list of members appointed by their respective appointing authorities. Town Manager Kozak read aloud the names of the Charter Review Committee as follows: Chairman Joseph Montecalvo [Selectmen's Rep.], Selectman James Marzec [Selectmen's Rep.], Barbara Gaudette [Planning Board Rep.], Walter Drew [Moderator's Rep.], Shelley Buma [Moderator's Rep.], Chris Thompson [Finance Committee Rep.], James Barron [Finance Committee Rep.], Mary Contino [School Committee Rep.], and Mike McGrath [School Committee Rep.]. **2) Skate Board Park Update:** Contacted the Playground & Recreation Commission and Sherri Travers, Middle School Teacher, to propose having a meeting in a couple of weeks with the Board of Selectmen and Ms. Travers' former students regarding the skate board park. The neighbors will also be notified of the date and time of the meeting. **3) Rockdale issues:** **A)** Car parts were removed from the sidewalk on Beane's Lane in Rockdale. **B)** Received a report from the Building Inspector that the owners of the abandoned house on Providence Road have been notified to board up and secure the building, which will be done this summer. **4) National Grid Solar Installation Grand Opening:** To be held on Thursday, May 27, 2010 at 11 A.M. The Select Board and other town officials are invited to attend. **5) Visit by the Commissioner of Elementary and Secondary Education to Northbridge High School:** Dr. Mitchell D. Chester, 9A.M., Friday, May 7, 2010 at Northbridge High School. He discussed important education issues for the Town with officials. **6) Library gifts:** **A)** The Library Director reported a gift of \$2,500 from Unibank for a summer reading program. **B)** Beginning Bridges - \$1,600 to fund young children's activities at the library. **C)** The Northbridge Cultural Council has approved \$600 in support of the purchase of museum passes. **7) Road Construction Update:** **A)** The DPW will be opening bids on May 13th for road reconstruction in the Village and North Main Street areas. **B)** The DPW will hold a preconstruction conference on May 18th for work to be done on Railroad Street—extension of a water line for the hydrant and some drainage work. **C)** The CMRPC will hold a Transportation Improvement Plan (TIP) meeting on Wednesday, May 12th to update our transportation plan. I suggest a representative from Northbridge attend and support the Sutton Street Reconstruction Project.

Selectmen's Concerns. **Selectman Marzec/ 1)** Reported there are election signs being stolen for the May 18th Election and asked that between now and May 18th to have some respect for other people's signs. **2)** Friends of Lasell Field will be conducting fundraisers to raise monies for the fields. On Monday, June 21st at the Whitinsville Golf Course there will be a Golf Tournament at 1 o'clock and another fundraiser event on August 11th from 4 PM till Closing at Brian's Restaurant. **3) Charter Communication/Verizon –** any updates on when Verizon FIOS will be coming to town. **Selectman Melia/ 1)** Asked the Town Manager if he received a phone call from a gentleman whose wife's car was hit by a ball by Plummer's Corner. Will the Town's insurance cover that? Town Manager Kozak mentioned that he hadn't received a call but did look into that and the town's insurance won't cover that.

2) Skateboard Park Issue – he mentioned that he spoke to someone who has a possible site for the skateboard park. There are a few empty parking lots on Douglas Road. 3) He mentioned that the Board members have all received correspondence on the Riverdale Water Company, LLC and would like clarification on it. Is this a possible water company, the process, etc. Town Manager Kozak explained that he couldn't answer those questions tonight but will try to provide information in the near future on it. 4) Health Insurance and innovative ideas – Suggested an opt-out insurance program which provides a yearly stipend for those who don't take the town's insurance. This could save the town some money should this type of program be put in place. **Selectman Ampagoomian/ 1)** Announced on Saturday, May 15th from 4PM to 8PM, the Northbridge Fire Department will be holding their Annual Spaghetti Supper. 2) He attended the Public Hearing for the Douglas Road Bridge and they provided a lot of good information, maps and are very conscious of all the work that Alternatives has done. 3) Asked Town Manager to contact National Grid regarding Pollard Road for Pole#9 to see if it can be moved 2 feet further because it is too close to the road. 4) Asked if a letter can be written to see if there are any monies available from the Department of Tourism to fix scenic Quaker Street that leads down to Lookout Rock area, which is also on the Commonwealth scenic map. **Selectman Nolan/ 1)** Asked the Town Manager to look into the status of Rocky Road and why it hasn't been accepted by the Town yet.

Executive Session. A motion/Mr. Melia, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Contract Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Montecalvo/Yes.

Meeting Adjourned: 8:25 P.M.

Respectfully submitted,

Charles Ampagoomian, Jr., Clerk

/dmg

Board of Selectmen's Meeting
May 24, 2010

A meeting of the Board of Selectmen was called to order by Vice Chairman Thomas Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Marzec, Athanas and Melia. **Also Present:** Theodore D. Kozak, Town Manager. Selectman Ampagoomian was absent and it is duly noted.

Vice Chairman Thomas Melia welcomed the newly appointed Selectman James Athanas to the Board of Selectmen and congratulated Selectman Charles Ampagoomian for being re-elected. He then thanked Joseph Montecalvo for his long-time service to the Town of Northbridge.

The Pledge of Allegiance was recited by those present.

Reorganization of the Board of Selectmen:

Town Manager Kozak announced that he would proceed with the reorganization of the Board. Town Manager Kozak polled the Board of Selectmen for **Nominations for Chairman:** A motion/Mr. Nolan, seconded/Mr. Athanas to nominate James Marzec as Chairman of the Board of Selectmen. Mr. Kozak asked if there were any further nominations, there being none, he closed nominations and asked for a vote on the nomination of Selectman Marzec for Chairperson. Vote yes/Messrs. Nolan, Athanas, Melia and Marzec. Mr. Marzec then assumed the Chair. Chairman Marzec called for **Nominations for Vice-Chairman:** A motion/Mr. Melia, seconded/Mr. Athanas to nominate Daniel Nolan as Vice-Chairman of the Board of Selectmen. Chairman Marzec asked if there were any further nominations, there being none, he closed nominations and asked for a vote on the nomination of Selectman Nolan as Vice Chair. Vote yes/Messrs. Nolan, Athanas, Melia and Marzec. Chairman Marzec called for **Nominations for Clerk:** A motion/Mr. Melia, seconded/Mr. Nolan to nominate James Athanas as Clerk of the Board of Selectmen. Chairman Marzec asked if there were any further nominations, there being none, he closed nominations and asked for a vote on the nomination of Selectman Athanas as Clerk. Vote yes/ Messrs. Nolan, Athanas, Melia and Marzec.

Approval of Minutes.

April 12, 2010 – Selectman Nolan requested that the April 12, 2010 minutes be amended as follows: Under the section titled Blackstone Valley Tea Party, strike the words “Whitinsville Town Common” and replace with “Memorial Square”. A motion/Mr. Nolan, seconded/Mr. Melia to approve the April 12, 2010 minutes as amended. Vote yes/Messrs. Melia, Nolan and Marzec. Abstain/Mr. Athanas.

May 5, 2010 [Site Visit] - A motion/Mr. Melia, seconded/Mr. Nolan to approve the May 5, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Melia and Nolan, and Marzec. *Abstain/~~Mr. Marzee~~ and Mr. Athanas.

May 10, 2010 [Executive Session] - A motion/Mr. Melia, seconded/Mr. Nolan to approve but not release the May 10, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Nolan and Marzec. Abstain/Mr. Athanas.

Public Hearing. 7:05 P.M. – Oliver Ashton Post #343/Present: Mr. Harry Berkowitz, Mgr. and Mr. Phil Cyr, Member. Application to alter/extend the premise at 198 Church Avenue, Northbridge, in order to allow alcohol to be served outdoors. Chairman Marzec read the public hearing notice aloud. A motion/Mr. Nolan, seconded/Mr. Melia to open the public hearing. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec. Mr. Berkowitz stated that the Post is looking to extend their liquor license 75 feet from the Post's back door. Selectman Nolan asked if it would be fenced in and Mr. Berkowitz responded that there is already a fence. Mr. Berkowitz also pointed out that the Post is only open when the hall is rented or a function is being held there. They are hoping to raise more revenue for the Post by extending the premises. Selectman Nolan brought up the fact that there are residents in the area who have voiced their concerns about the noise level. Mr. Berkowitz said the Post has not received any complaints for two years and have dealt with any such complaints immediately. Continuing, Mr. Berkowitz noted that if the Post is not allowed to have summer concerts in the summer then the Oliver Ashton Post #343 will go broke. Selectman Melia stated that a letter submitted by a resident stated that events held at the post have gone past the stated end times and that bands have played well beyond the posted time. Selectman Melia then asked the Police Chief to provide a report on the Oliver Ashton Post #343 to the Town Manager regarding any complaints they might have received in the past. Chief Warchol advised the Board of his concerns including disturbance and noise complaints and stated there were a total of 22 disturbance complaints from January 2008 through April 2009. Mr. Berkowitz mentioned the bar was shut down to the public in 2009, and there haven't been any incidents since then. Chief Warchol recommended the Board place restrictions on the license such as setting closing times and limiting the Post on how often they can hold events. Selectman Athanas suggested having one to two officers at the event to help control the function. Chairman Marzec asked if anyone else had any questions or concerns. There being no further discussion, a motion/Mr. Nolan, seconded/Mr. Melia to close the public hearing. Vote yes/ Messrs. Melia, Nolan, Athanas and Marzec. Chairman Marzec announced that because there are still a lot

of questions to be answered, he will leave it up to the Selectmen if they wish to hold off on a vote. A motion/Mr. Nolan, seconded/Mr. Athanas to place this item on the next agenda for a decision. Vote yes/Messrs. Nolan, Athanas, Melia and Marzec.

7:15 P.M. – SR Golf Club, LLC d/b/a Shining Rock Golf Club [Louis Papadellis, Mgr.]/Application for an All Alcohol General on Premise liquor license at 91 Clubhouse Lane, Northbridge, MA. Present: Joseph Antonellis, Attorney, Tim Gordon, General Manager of Operations for SR Golf Club, LLC and Lou Papadellis, Manager of the Facilities and Liquor License for SR Golf Club, LLC. Chairman Marzec read the public hearing notice aloud. A motion/Mr. Nolan, seconded/Mr. Melia to open the public hearing. Vote yes/Messrs. Nolan, Melia, Athanas and Marzec. Chairman Marzec asked if SR Golf Club, LLC is applying for an All Alcohol General on Premise liquor license for the entire premise including the clubhouse. Mr. Gordon replied yes. Selectman Nolan asked if the deck area was included in the description of the premises for the liquor license and Mr. Gordon replied yes. Selectman Melia mentioned that all the departments have signed off for the club to get a liquor license and feels the license should be granted to them. Selectman Nolan mentioned that a resident had a concern with there being no speed limit signage or crossing signs for the golf carts. Mr. Gordon advised the Selectmen that once the roads are finalized they will paint some crossing stripes. Chairman Marzec suggested temporary signs and crossing stripes and Mr. Gordon advised that they would put signs if that is what the Selectmen wish them to do. Selectman Nolan noted that the license application pertains to the clubhouse and asked if SR Golf Club, LLC foresees in the future coming back to the Selectmen for the license to include the course. Mr. Gordon advised that the license tonight is for the entire premises including the golf course. Town Manager Kozak asked if SR Golf Club, LLC would be coming back for a change in premises license once the permanent club house is built. Mr. Gordon advised the Town Manager and Selectmen that they would have to come back before the Board for approval. Chief Warchol advised SR Golf Club, LLC that once the roads are approved by the Town and become public ways, no one can cross the roads with open containers per M.G.L. **Marilyn Macilvane, 109 Clubhouse Lane, Northbridge**, announced that if she hadn't stopped while travelling on the street, she would have hit someone on a golf cart because the individual flew across the road without stopping. She mentioned that she lives up there and it has happened to her several times along with other residents that live in the development. **Patrick Moynihan, 31 Fairway Drive, Northbridge**, mentioned that he supports the application and license for the Shining Rock Golf Club 100% but would like to see some limits set for the hours of operation. He also mentioned that he would like to see police officers patrol the neighborhood now that the golf course is open for business. Selectman Melia noted that Mr. Moynihan was the first Town Administrator in the Town of Northbridge. Selectman Melia suggested that the golf course signs and road striping should go before the Safety Committee for review. Selectman Athanas also suggested installing speed bumps. **John Martin, 22 Linkside Court, Northbridge**, asked what cart-path crossings, stop signs and road striping have to do with the liquor license application. Chairman Marzec advised that when it comes to having liquor throughout the premises there are concerns on where people are crossing over. A motion/Mr. Melia, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec. A motion/Mr. Melia, seconded/Mr. Nolan to approve the SR Golf Club, LLC d/b/a Shining Rock Golf Club's application for an All Alcohol General on Premise liquor license located at 91 Clubhouse Lane, Northbridge, MA including the property of the entire golf course. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec.

Resignations/1) Charter Review Committee: Joseph Montecalvo. A motion/Mr. Melia, seconded/Mr. Nolan to accept the resignation of Joseph Montecalvo from the Charter Review Committee. Vote yes/Messrs. Marzec, Melia, Nolan and Athanas. **2) Safety Committee: Joseph Montecalvo.** A motion/Mr. Nolan, seconded/Mr. Melia to accept the resignation of Joseph Montecalvo from the Safety Committee and send a letter thanking him for all his years of service to the Town. Vote yes/Messrs. Marzec, Melia, Nolan and Athanas.

Appointments/ By the Board of Selectmen: Disability Commission, Paul Mahoney. Present: Russ Conlon, Chairman of the Disability Commission and Paul Mahoney, 106 Heritage Drive, Whitinsville, MA. A motion/Mr. Nolan, seconded/Mr. Melia to appoint Mr. Paul Mahoney to the Disability Commission. Vote yes/Messrs. Marzec, Melia, Nolan and Athanas. **Charter Review Committee/Selectmen's Representative.** Chairman Marzec suggested and the Board concurred to place this appointment on the next agenda to see if there is anyone from the public who is interested in serving on the Charter Review Committee. **Bylaw Review Committee/Selectmen's Representative: Denis Latour. Present: Denis Latour, 88 Linwood Ave., Whitinsville.** Mr. Latour mentioned that he served on the previous Charter Review Committee several years ago and has some experience with this committee because he was opposed to a couple of bylaws and wrote letters to the Attorney General's Office. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Mr. Denis Latour to the Bylaw Review Committee. Vote yes/Messrs. Marzec, Melia, Nolan and Athanas.

Citizens' Comments/Input. Cindy Key, 111 Clubhouse Lane, Northbridge, suggested when the Safety Committee reviews the markings on the road at Shining Rock Golf Club they might consider having speed limit signs put in even though it's not a public road. Selectman Melia advised her that

because the roads haven't been accepted by the town they cannot place speed limit signs in the development.

Blackstone Valley Pop Warner Football and Cheerleading/Request permission to conduct a "boot drive" on Saturday, June 26, 2010 from 9:00 A.M. to 12 P.M., at Memorial Square. A motion/Mr. Nolan, seconded/Mr. Melia to grant permission to the Blackstone Valley Pop Warner Football and Cheerleading to conduct a "boot drive" on Saturday, June 26, 2010 from 9 AM to 12 PM subject to the policy established by the Select Board on December 4, 2006 and amended on April 28, 2008. Vote yes/Messrs. Melia, Nolan, Marzec and Athanas.

Northbridge Fire Department/Request permission to hang a banner over Church Street from June 20th to July 4th to advertise their annual Fourth of July Fireworks Events scheduled for July 2, 2010. A motion/Mr. Melia, seconded/Mr. Nolan to grant permission to the Northbridge Fire Department to hang a banner over Church Street from June 20th to July 4th to advertise their annual Fourth of July Fireworks Events scheduled for July 2, 2010 on the Northbridge Middle School grounds. Vote yes/Messrs. Marzec, Melia, Nolan and Athanas.

FY '92 Community Development Block Grant/Discharge of Lien for property located at 206 Church Street, Whitinsville, MA/Vote to approve and authorize the Chairman to sign the discharge of lien for property located at 206 Church Street, Whitinsville, MA. A motion/Mr. Nolan, seconded/Mr. Melia to approve the discharge of lien for property located at 206 Church Street and to authorize the Chairman of the Board of Selectmen to sign the document. Vote yes/Messrs. Melia, Athanas, Nolan and Marzec.

Dog Warrant/Vote to approve and authorize Chairman to sign. Town Manager Kozak mentioned this is an annual appointment and he respectfully requested that the Board of Selectmen approve and authorize the Chairman of the Board of Selectmen to sign the dog warrant thereby giving the Animal Control Officer statutory powers for the upcoming year. A motion/Mr. Nolan, seconded/Mr. Melia to authorize Chairman Marzec to sign the dog warrant as requested by Town Manager Kozak. Vote yes/Messrs. Melia, Nolan, Marzec and Athanas.

Rev. Charles F. Sutton, Jr./Request to use the town-owned "Tot Lot" from June 27th through July 2nd, from 6:00 P.M. to 9:00 P.M. to conduct an outreach program. A motion/Mr. Melia, seconded/Mr. Nolan to grant permission to Rev. Charles F. Sutton, Jr. to use the town-owned "Tot Lot" from June 27th through July 2nd, from 6:00 P.M. to 9:00 P.M. to conduct an outreach program. Vote yes/Messrs. Melia, Marzec, Nolan and Athanas.

Safety Committee –Member At Large. Chairman Marzec announced that the Safety Committee does not exist in the Town's bylaws and suggested that they be considered for now as an ADHOC committee until the Townspeople can vote at the Fall Annual Town Meeting. Town Manager Kozak mentioned that this is the first he is hearing of this and that he placed this on the agenda because there is a vacancy on the Safety Committee. He thought maybe one of the Selectmen would like to be on the committee. Selectman Melia feels strongly that a member of the Select Board remain on this committee as it is one of the most important committees in Town. He then asked that Chairman Marzec provide him with a copy of what he read. Chairman Marzec mentioned that there is no mention of the Safety Committee in the town bylaws and recommended that it be placed on the Fall Annual Town Meeting for approval. That said, the Board agreed to discuss the matter at their next Board of Selectmen's meeting.

Blackstone Valley Vietnam Veterans Association/Construction of a Vietnam Memorial adjacent to the WWII Monument on Linwood Ave. Present: William Audette and Kenneth Trajanowski, Regional Veterans Director. Chairman Marzec announced that at a previously held meeting, the Trustees of Soldiers Memorials voted unanimously to support the construction of a Vietnam Memorial adjacent to the WWII Monument on Linwood Ave. Mr. Audette announced that back in the 80's the original Blackstone Valley Nam Vets put together a committee to erect a new honor roll/memorial to replace the stone next to the WWII/ Korean Memorial and then it fell by the wayside. That said, in the past couple months the Vets have decided to move ahead with the constructing of a memorial. Mr. Audette advised the Selectmen that a new committee has been formed with veterans, concerned citizens, and a landscape/architect (who will be doing the landscaping). He mentioned they have been meeting every other week for the past two months and have accomplished a lot. His committee has made contacts with a lot of people. The design was done by a granite company in Barre, Vermont and will include over 400 + names on the monument. Mr. Audette described what the monument would look like and stated there would be a bronze plaque dedicated to Staff Sgt. Joseph E. Fitzgerald who was the only man from Northbridge killed in Vietnam. There will be pavers made out of brick, which can be purchased for \$100 online or you can pick up a form and complete it at the Veteran's Hall. These pavers will be placed on the grounds at the memorial site. Mr. Trajanowski announced that an online website has been created for the Northbridge Vietnam Memorial and residents can view the list of names and the required criteria used to place these individual's names on the memorial. Please visit the following website at: northbridgемemorial.org. The list of names can also be viewed at Town Hall & Veteran's Hall. The

total cost of this project is approximately \$50,000.00. Chairman Marzec thanked Mr. Trajanowski and Mr. Audette for presenting their proposal and mentioned that he looks forward to the memorial coming to fruition.

Relocation of the Stanley Thomas Memorial to the Rockdale Common. Present: Harry Berkowitz and Ralph Andonian. Mr. Berkowitz mentioned that the Trustees of Soldiers' Memorials would like to remove the Stanley Thomas Memorial and plaque from the entrance of the town beach on Main Street to prevent it from being vandalized. The sign that was there was vandalized and has since been removed and placed at the Department of Public Works for safekeeping. They would like to relocate the brass plaque and memorial to the Rockdale Common behind the WWI Memorial. Chairman Marzec agreed with the Trustees of Soldier's Memorials. Town Manager Kozak announced that the Highway Department would relocate the Stanley Thomas Memorial for Memorial Day but the Board of Selectmen would have to move this item to Decisions for a vote this evening. A motion/Mr. Melia, seconded/Mr. Nolan to move this item from discussion to decision. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec. A motion/Mr. Nolan, seconded/Mr. Melia to allow the Highway Department to remove the Stanley Thomas Memorial and plaque from the entrance of the town beach, relocate the memorial to the Rockdale Common and further store the brass plaque at the Highway Department for safekeeping until further notice. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec.

Flag Policy. Chairman Marzec announced that all the Board members are in receipt of the flag policy and the recommendation of Town Counsel. He then read aloud the laws relating to the flag of the United States of America. Selectman Melia suggested not to adopt Town Counsel's recommendation of the flag policy and at the very least, to leave the policy that is currently in force as is but to include the proposed revision by Town Manager Kozak. Chairman Marzec announced that this item will be placed under Decisions for a vote at the next Board of Selectmen's meeting on June 14, 2010.

Trustees of Soldiers Memorials/Permission granted to hang a "Welcome Home Troops" banner on the Town Hall fence. Present: Harry Berkowitz and Philip Cyr. Mr. Cyr announced that the troops from the 101st Engineering Battalion will be coming home on Memorial Day weekend and as such he would like to hang a banner on the Town Hall fence to show support. The reason he asked to use the Town Hall Fence is because the Church Street banner pole is already occupied during that timeframe. Town Manager Kozak advised the Selectmen that he has granted the Trustees of Soldiers' Memorials permission to hang their banner on the Town Hall fence as it is under his jurisdiction and wanted to keep the Selectmen informed.

Town Manager's Report. 1) **Open Meeting Law** – Contacted Kopelman & Paige regarding holding a workshop for Board and Committee members to review the new Open meeting law requirements. They will be contacting us in the near future with a date for the workshop. 2) **Transportation Improvement Plan Meeting** – Attended the Central Mass. Regional Transportation Improvement Plan meeting to support the Sutton Street and Plummer's Corner Projects. The staff acknowledged that they are looking at both projects and requested more information from our engineering consultant regarding Sutton Street and said they would be putting in new traffic signal equipment this summer at Plummer's Corner. 3) **Infrastructure Projects Update** – The New Village Infrastructure Improvements Project bids have been received and the low bidder was Sequoia Construction. The cost is \$210,000 less than estimated and they anticipate a pre-construction conference at end of May. The Railroad Street water hydrant and stormwater reconstruction work will begin at or immediately after Memorial Day. The project should be completed within six weeks. Neighbors will be notified. 4) **Northbridge Community Television Open House** – On Thursday, June 10, 2010 from 5 to 7 PM at 835 Providence Road, Whitinsville. The local access television committee would like to invite the general public to attend. 5) **National Grid Grand Opening** – A reminder that National Grid will be hosting an Open House on May 27, 2010 at 11 o'clock for their newly installed solar panels at their Northbridge facility. 6) **Verizon FIOS** – Contacted our Verizon representative regarding installation of cable television FIOS, unfortunately the company has put on hold any future installation for 2010 and has no plans at this time for 2011. 7) **Fire Department Grant** – The Town of Northbridge has been awarded a \$100,000.00 from the Homeland Security Grant Program for firefighter's turn-out gear. 8) **Building, Planning and Construction Committee** – Will provide an update on the committee's plan for the Department of Public Works and Fire Station facilities. The Building, Planning and Construction Committee will be talking with their consultant and reviewing their request for the project work to be done at the WWTP site regarding where the turtles are and where the buildings will be placed. He then mentioned the BPCC is talking with the owner of the property for the Fire Station and discussing the purchasing of the land with the property owner. Town Manager Kozak advised the Board of Selectmen that the Police Station is being painted by inmates from the Worcester County House of Correction. He also mentioned that the Police Department received a donation by Koopman Lumber for all the supplies and paint needed to paint the building. 9) **Town Manager Goals & Objectives FY 11** – Requested the Board provide him with two or three goals from each member and he will review them with the Chairman to be discussed at the next Board of Selectmen's meeting.

Selectmen's Concerns. Selectman Melia/ 1) Reminded Town Manager Kozak and Chairman Marzec to ask the Playground and Recreation and Skateboard Park folks to come in to discuss the skateboard park

issues. Town Manager Kozak announced that the Selectmen would be invited to attend a future meeting held by the Playground and Recreation Committee. He will keep them posted on when the meeting takes place. **Chairman Marzec/ 1)** announced that a citizen at 180 Fowler Road has complained about a bump in the road and some drainage issues and would like it repaired, if possible. **2)** Requested a report from the Town Manager on any grants that may be out there for the June 21st meeting. **3)** Requested an update on the Department of Public Works Road Projects. **4)** Schedule a meeting with the BPCC and all the parties involved to view the proposed DPW site at the Wastewater Treatment Plant. **5)** He mentioned Sgt. Leonard Smith has retired after 28 years on the Northbridge Police force and would like a letter sent congratulating him for all his years of service to the town.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 39, S. 23B#3 Land Negotiations, M.G.L. Chapter 39, S. 23B#3 Litigation and M.G.L. Chapter 39, S. 23B#3 Contract Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Athanas/ Yes; Mr. Melia/Yes; Mr. Nolan/Yes, and Mr. Marzec/Yes.

Meeting Adjourned: 9:01 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

***At their regularly scheduled meeting of July 12, 2010, the Board voted to amend the May 24,2010 minutes as follows: Selectman Nolan recommended the following be changed: Under May 5, 2010 [Site Visit], after Abstain, delete Mr. Marzec's name. Selectman Ampagoomian abstained as he was not present at the May 24th meeting.**

**Board of Selectmen's Meeting
June 14, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Athanas and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

April 26, 2010 - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the April 26, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec. Abstain/Mr. Athanas.

May 10, 2010 – A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the May 10, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Ampagoomian, Nolan and Marzec. Abstain/Mr. Athanas.

May 24, 2010 [Executive Session] - A motion/Mr. Nolan, seconded/Mr. Melia to approve but not release the May 24, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Melia, Athanas and Marzec. Abstain/Mr. Ampagoomian.

Appointments/By the Board of Selectmen: Blackstone River and Canal Commission (Advisory Committee) [One vacancy and two applicants]: a) A. Edward Wild b) Edwin “Ted” Hudson - /Vote to appoint. Mr. A. Edward Wild, 14 Linden Street, Whitinsville, mentioned that he has been a resident since 2004, and has served on committees in the Town of Marlboro where he previously lived. He worked in the computer industry all his life until recently retiring from the EMC Corporation. **Mr. Edwin “Ted” Hudson, 578 Hill Street, Whitinsville,** mentioned that he has been a resident of the town since 2003, and recently retired. He has a degree in Ecology and Systematics as well as Medicinal Chemistry and feels with his background this committee would suit him well. After a brief question and answer period, the Selectmen thanked the gentlemen for coming forward and mentioned they could only select one individual. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint Edwin “Ted” Hudson to the Blackstone River and Canal Commission (Advisory Committee). Vote yes/Unanimous. Chairman Marzec thanked Mr. Wild for volunteering to be a member of the Blackstone River and Canal Commission and suggested that he consider applying to another committee/board as the Town would love to have him.

Public Hearing. 7:05 P.M. – Application for a Class II – Used Car Dealer’s License: Valley Transmission Service [Matthew Reynolds, Owner] 909 Providence Road, Whitinsville, MA.

Chairman Marzec read the public hearing notice aloud. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to open the public hearing. Vote yes/ Unanimous. Present: Matthew Reynolds, Owner. Mr. Reynolds introduced himself and mentioned that he is looking to increase business by selling cars. Mr. Richard Hathaway mentioned that he is the owner of the property and Mr. Reynolds worked for him for over 20 years and recommended that the Selectmen approve Mr. Reynold’s application for a Class II License. Selectman Ampagoomian asked for the hours of operation and Mr. Reynolds replied, 8 AM to 5 PM Monday through Friday. A motion/Mr. Melia, seconded/Mr. Nolan to close the public hearing. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the application for a Class II, Used Car’s Dealer’s License to Valley Transmission Service [Matthew Reynolds, Owner] at 909 Providence Road, Whitinsville, MA, subject to the following conditions: 1) No additional lighting or signs and 2) No more than six (6) used cars for sale at one time. Vote yes/Unanimous.

7:15 P.M. – Application for a Wines & Malt Package Store License: Crystal Gas, Inc. [George El Houssan, Mgr.], 175 Church Street, Whitinsville, MA. Chairman Marzec read the public hearing notice aloud. A motion/Mr. Nolan, seconded/Mr. Melia to open the public hearing. Vote yes/Unanimous. Mr. El Houssan mentioned that Crystal Gas has been in business for over 10 years and is looking to obtain more business in Northbridge by applying for a Wines and Malt Package Store License. Mr. John Crawford, 142 Country Club Drive, Whitinsville, read aloud a prepared statement to the Selectmen. He announced that he is 1) representing the Pleasant Street Christian Reform Church (as a member of the Council), 25 Cross Street, Whitinsville, which is opposing the issuance of the Wines and Malt Package Store License for Crystal Gas and 2) as a lifelong resident of this town is urging the Selectmen to vote against the issuance of this license at this location because it is within 500 feet of two churches. Mr. Jeffrey Ellis, 529 Linwood Ave, Whitinsville, mentioned that he is a frequent customer of Crystal Gas for many years now and feels the owners are upstanding citizens and should be granted the license. Selectman Nolan asked Chief of Police Walter Warchol for his opinion on this location. Chief Warchol mentioned there have been no problems in the past with Crystal Gas and he doesn’t anticipate any future problems. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the public hearing. Vote yes/ Unanimous. A motion/Mr. Melia, seconded/Mr. Ampagoomian to grant a Wines & Malt Package Store License to Crystal Gas, Inc. [George El Houssan, Manager] at 175 Church Street, Whitinsville, MA

because the premises is not detrimental to the educational and spiritual activities of a school or church. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: Charter Review Committee [Board of Selectmen's Rep].

Chairman Marzec asked the Town Manager if any applications have come in for this committee and Town Manager Kozak replied no. That said, since there are no applications, he asked the Selectmen if they wanted to nominate someone. Selectman Melia announced that he would be interested in serving. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to appoint Selectman Melia as the Board of Selectmen's Representative to the Charter Review Committee. Vote yes/Unanimous. **Safety Committee – Member At Large.** Town Manager Kozak mentioned there were no applications submitted for the Safety Committee and in the past it was always a Selectman who served on this committee. That said, Selectman Melia asked if Selectman Nolan would be interested in serving on the committee based on his work schedule and being available during the day. Selectman Nolan announced that he would. A motion /Mr. Melia, seconded/Mr. Ampagoomian to appoint Daniel Nolan to the Safety Committee as the Member at Large. Vote yes/Unanimous.

Citizens' Comments/Input. None.

Chairman Marzec announced that he is taking Item G, under decisions and moving it before Item D.

Erica Drive and Heather Hill/Vote to sign Order of Taking. A motion/Mr. Nolan, seconded/Mr. Melia to execute the Order of Taking for Erica Drive and Heather Hill, said Order of Taking to be held in escrow by Town Counsel, and released and recorded with the Registry of Deeds only in the event the applicant provide the Town and/or Town Counsel with a current list of the owners of the lots, their mortgagees and any and all persons/entities with liens or encumbrances against said lots on or before June 18, 2010. Vote yes/Unanimous.

Oliver Ashton Post #343 – Application to alter/extend the premise at 198 Church Avenue, Northbridge, in order to allow alcohol to be served outdoors. Present: Harry Berkowitz, Mgr., Commander Joseph Williamson, and Philip Cyr, Member. Selectman Ampagoomian announced that because he was absent when the Oliver Ashton Post #343 Public Hearing took place on May 24, 2010, he has to recuse himself from any discussion and/or vote on this issue due to Mass. General Law and it is duly noted. Town Manager Kozak advised that he and Chief Warchol walked the premises and after viewing it they came up with a list of conditions for the Post to adhere to. The conditions are as follows: 1) All events and use of alcohol outside must end no later than 9:00 P.M. 2) Temporary fence must be installed around the outside perimeter during events. 3) ID Bracelets for the purchase of alcohol must be worn by customers and issued only by legion personnel. 4) An Executive Board member must be present at events. 5) Each venue event must be reviewed with Police Chief to determine if police details will be necessary. Selectman Melia asked if the American Legion bartenders are TIPS certified and Mr. Berkowitz responded that he and the bartenders are TIPS certified. Mr. Berkowitz said they only have 3 events scheduled outside with all other events are being held inside. That said, a motion/Mr. Nolan, seconded/Mr. Athanas to approve the Oliver Ashton Post #343's application to alter/extend the premise at 198 Church Avenue, Northbridge, in order to allow alcohol to be served outdoors subject to the five conditions provided by Police Chief Walter Warchol. Vote yes/Messrs. Athanas, Melia, Nolan and Marzec. Abstain/Mr. Ampagoomian.

Northbridge Youth Soccer Association/Request permission to hang a banner over Church Street from July 25, 2010 through August 8, 2010 to advertise their Annual Fall Kick-Off Festival on August 7, 2010 from 11 AM to 4 PM. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to the Northbridge Youth Soccer Association to hang a banner over Church Street from July 25, 2010 through August 8, 2010 to advertise their Annual Fall Kick-Off Festival to be held on Saturday, August 7, 2010 from 11 AM to 4 PM. Vote yes/Unanimous.

St. Camillus Heath Center/1) Request a one-day Beer & Wine License for their annual fundraising event to be held Friday, September 24, 2010 from 6:30 PM to 8:30 PM on the premises of St. Camillus' Fr. Tucci Manor. 2) Request permission to hang a banner over Church Street from August 29, 2010 through September 12, 2010 to advertise their 5th Annual Fundraising Event to be held on Friday, September 24, 2010. Present: Kathleen McCarthy, 34 Carpenter Road, Whitinsville. Mrs. McCarthy announced that this is the 5th Annual Fundraising Event and she is a member of the fundraising committee and the Developmental Coordinator for St. Camillus Health Center. 1) A motion was made and seconded to approve St. Camillus' request for a one-day Beer & Wine License for their annual fundraising event to be held Friday, September 24, 2010 from 6:30 PM to 8:30 PM. Vote yes/Unanimous. 2) A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to St. Camillus Health Center to hang a banner over Church Street from August 29, 2010 through September 12, 2010 to advertise their 5th Annual Fundraising Event to be held on Friday, September 24, 2010. Vote yes/Unanimous.

Blackstone Valley Regional Recycling Center License Agreement/Vote to sign. Town Manager Kozak informed the Selectmen that this is an annual license agreement with the Blackstone Valley Regional Recycling Center and recommended the Board sign the agreement for another year. Chairman Marzec announced that he received some complaints from a few citizens regarding errors on the pamphlet issued by Mr. William Walsh [Coordinator of the Blackstone Valley Recycling Center] and provided to the citizens of Northbridge when the Northbridge Recycling Center first opened. He suggested that Mr. William Walsh come to a future Board of Selectmen's meeting so they can discuss revising the pamphlet to reflect the changes. A motion/Mr. Ampagoomian, seconded/Mr. Melia to sign the Blackstone Valley Regional Recycling Center License Agreement. Vote yes/Unanimous.

Flag Policy/Vote to approve. Town Manager Kozak mentioned that at the last Board of Selectmen's meeting, the Board asked him to check with Town Counsel to see if the current flag policy was in compliance with the law and if the revised policy would bring it out of compliance. Chairman Marzec read aloud the current flag policy as follows: Policy of lowering the flag of the United States of America to half mast to honor the Town's Veterans, Police Officers, Firefighters, Military Reservists, and National Guard Members. 1) Upon the request of the Adjutant of the Northbridge of the Northbridge Veterans' Council, or his designee, the Police Chief or the Fire Chief, the Director of Public Works shall cause to be lowered to half mast the Flag of the United States of America located at the Whitinsville and Rockdale Commons in the event of the death of a current member or Veteran of the U.S. Armed Forces or a current or past member (full-time, reserve, on-call, auxiliary) of the Northbridge Police or Fire Departments and Military Reservists and National Guard Members. 2) The Flag will be lowered as soon as possible after notification to the DPW Director and shall remain lowered until after the funeral of the deceased. 3) The DPW Director shall keep a log of requests to lower the flag noting the names of the deceased, the name of the person making the request, the time and date of the request, and the time and date of the funeral. 4) All questions or inquiries regarding the reason for lowering the Flag beyond what is contained in "3" above, shall be referred to the requesting party. **The proposed revision:** To include any Town employee, Board and/or Committee member who dies while in office. Selectman Ampagoomian pointed out that under Item #1, it only specifies the Rockdale and Whitinsville Commons' flags be lowered to half mast. He asked, what about the Town Hall and School buildings? Town Manager Kozak mentioned that it has never been part of the policy but probably should be part of the policy. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support the proposed revision to the current flag policy. Selectman Ampagoomian asked Selectman Melia to amend his motion to add "as well as all Municipal Buildings" after the Whitinsville and Rockdale Commons in Item #1. Selectman Melia replied "so moved". Chairman Marzec asked Selectman Athanas if he supported the revised flag policy and he replied that he did. Selectman Nolan feels by altering the Flag Policy too much that it loses its meaning and noted that he is not in support of changing the policy. Chairman Marzec concurred with Selectman Nolan. Mr. Salvatore D'Amato expressed his thoughts on lowering the flag to half mast. That said, a motion/Mr. Melia, seconded/Mr. Ampagoomian to support the proposed revision to the current flag policy by amending it as follows: Add the following language under Item #1: "as well as all Municipal Buildings" after the words Whitinsville and Rockdale Commons. Vote yes/Messrs. Melia, Ampagoomian and Athanas. Vote no/Messrs. Marzec and Nolan.

St. Patrick's Church/Request permission to hang a banner over Church Street from September 12, 2010 to September 26, 2010 to advertise their 18th Annual Fall Festival on September 25, 2010. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to St. Patrick's Church to hang a banner over Church Street from September 12th to September 26th to advertise their 18th Annual Fall Festival to be held on Saturday, September 25, 2010. Vote yes/Unanimous.

Norwood Cooperative Bank [Shining Rock Golf Community]/Vote to accept monetary gift. Town Manager Kozak mentioned that the gift is from Norwood Cooperative Bank and that the Planning Board has been working with the developers of the Shining Rock Project to utilize such funds for the purpose of traffic and safety improvements in Rockdale as directed by the Director of Public Works Richard Sasseville. *Selectman Nolan advised that he has a concern with the letter from the bank as it sounds like a contract and not a gift due to the use of the word consideration. ~~they are stipulating what we use it for.~~ Town Manager Kozak mentioned that when you accept a gift it has to have a purpose per Mass. General Law. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the gift in the amount of \$60,000.00 from Norwood Cooperative Bank [Shining Rock Golf Community]. Vote yes/Unanimous.

Mike's Enterprise, Inc. d/b/a Mike's Cab [Michael Tolchin, Owner]/Application for a Livery License to be located at 4 Main Street, Whitinsville. Mr. Michael Tolchin advised that he saw a need for a livery service in the Town of Northbridge because every day someone would stop by his garage and ask for a ride or if there was a cab service in town. Selectman Nolan asked how he would determine the cost and Mr. Tolchin replied that it would be a flat rate based on distance. A motion/Mr. Nolan, seconded/Mr. Melia to grant a Livery License to Mike's Enterprise, Inc. d/b/a Mike's Cab [Michael Tolchin, Owner] located at 4 Main Street, Whitinsville. Vote yes/Unanimous.

Northbridge Antique Flea Market [Richard Jakaus, Owner]/Application for a Junk Dealer's License at 2273 Providence Road, Northbridge, MA. Present: Mr. Richard Jakaus, Owner. Selectman Athanas asked what the difference was between a flea market and a junk dealer. Mr. Jakaus announced that "Northbridge Antique Flea Market" was the name on the building from the previous owner. He and another individual have spent the past four months trying to clean up the mess that was left behind. He mentioned that he isn't a junk dealer but will be selling antiques. Selectman Ampagoomian advised Mr. Jakaus that the previous owner had a bad reputation of leaving stuff on the sidewalks and suggested that Mr. Jakaus not follow in the same path of the previous owner. Mr. Jakaus advised the Selectmen that everything is picked up and swept up before they leave for the night. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant a Junk Dealer's License to Northbridge Antique Flea Market [Richard Jakaus, Owner] at 2273 Providence Road, Northbridge, MA. Vote yes/Unanimous.

Financial Planning Task Force for FY'12/ Vote to establish. Present: Mike Lebrasseur, Salvatore D'Amato. Mr. Lebrasseur advised that they are looking to establish a Financial Planning Task Force for FY'12. Town Manager Kozak stated that that he is still in charge of the budget process for departments and will continue to maintain that role. Mr. D'Amato said that the task force needs to be established so that all lines of communication are open between all committee and board members because 2012 will be a very difficult year. Selectman Ampagoomian asked Mr. D'Amato about the possible outsourcing of the maintenance/custodial and cafeteria services and wouldn't that be the responsibility of the schools sub-committee on finances along with the Business Manager, Assistant Superintendent and the Superintendent of Schools to come up with that particular item and present it to the School Department. Mr. D'Amato asked how that communication would get to the residents in town, Town Manager, Boards and Committees so they understand what the schools are doing and that is why the Financial Planning Task Force needs to be established so that these types of issues can be properly communicated to the Department Heads, Boards, Committees and residents of the Town of Northbridge. Town Manager Kozak mentioned that not all department heads need to be present at Adhoc Committee meetings. He also suggested having two to three private citizens involved in the process to gain a different perspective. That said, a motion/Mr. Athanas, seconded/Mr. Melia to create a Financial Planning Task Force [Adhoc Committee] consisting of two Finance Committee members, two School Committee members, two Selectmen, the Town Manager and two Citizens At Large [selected by the Selectmen after completing a Talent Bank Application]. Vote yes/Unanimous.

FY 2009 Audit/Present: Auditor Tim Harrison, Borgatti Harrison & Co., Neil Vaidya, Town Accountant and Kimberly Yargeau, Treasurer/Collector. Mr. Harrison provided the Board of Selectmen with an overview of the results of the audit and prior year recommendations: He began the presentation by speaking of the Financial Statements, and how they are separated into different categories. He continued that the Statements are clean and present fairly in conformity with GAAP. He then turned to the Management letter where he touched on the following items: 1) Tailings; 2) Improve In-House Capital Asset System; Continuing, Mr. Harrison then went through the current year recommendations: 1) GASB Statement #54; 2) School Lunch Revolving Fund. One of the newest issues, GASB Statement 45 and Other Post Employment Benefits, has a significant impact on the Financial Statements, as it gives a cost to the Town of fully implementing this statement, both on a current funding schedule as well as the Total Cost of Funding this pronouncement. The Financial Team as well as the Auditor concurs that this will have to be addressed in the coming years, as regulations will force the Town to fund it in the future. The complete Management Letter can be found on file in the Town Manager's Office. Mr. Harrison mentioned the Town improved significantly on their audit and prior year recommendations. That said, items will continue to be addressed and resolved.

Replace Police Vehicle/Present: Police Chief Walter Warchol. Chief Warchol asked the Selectmen if he could encumber \$25,000 from his FY 10 budget to replace an unmarked detective vehicle. He mentioned that he has extra savings in his gasoline and vehicle maintenance account. The 2003 Ford Taurus currently has 105,000 miles on it and there is some major body rot and mechanical problems with it. The cost to fix this vehicle will exceed the value of it so he is looking for the Selectmen's approval to purchase a new vehicle. All the Selectmen agreed it would make more sense to purchase a new vehicle instead of repairing the old vehicle.

Riverdale Mills Corporation/Re: Hearing before the Economic Assistance Coordinating Council. Present: Riverdale Mills Corporation, President James Knott. Mr. Knott provided a document to each of the Selectmen and Town Manager. He mentioned that in 2003 he built a building to expand his business and then asked for a Tax Increment Finance Agreement (TIF), which would allow him a 10% discount on his real estate taxes. He is looking for the Selectmen to give him a continuation of the TIF. Town Manager Kozak suggested that the Board of Selectmen support Mr. Knott's request for continuation of the TIF program. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to move Item Q, Riverdale Mills Corporation and place under Decisions for a vote. Vote yes/Unanimous. Town Manager Kozak posed the following question to the Board of Selectmen: Is your "host municipality" supportive of your company maintaining its certified project status? If so, would the municipality as well as the company be open to renegotiation of the current TIF Agreement? The Board of Selectmen unanimously replied yes.

Carpenter Road Causeway/Status. Selectman Athanas mentioned that several individuals have asked him about the status of the Carpenter Road Causeway. Town Manager Kozak announced that there were jersey barriers placed at the causeway to keep it secure for the vehicles travelling back and forth over the bridge and feels that the bridge is structurally sound. Selectman Athanas asked who owned the causeway and Selectman Ampagoomian replied, the Whitinsville Water Company. Town Manager Kozak advised that the Town owns the right of way across the causeway.

Town Manager's Report. 1) Federal Emergency Management Agency Notice – The Town received notice if citizens had flood damage to their property during the March storm; they are able to submit an application for aid (June 28, 2010 is the deadline for submitting an application for aid). Our public safety departments provided the Town Manager's office with a list of families they provided assistance to. In turn, a letter was sent to each family advising them of the application for aid process. 2) Charter Review Committee Meeting – The Charter Review Committee has begun meeting and are currently reviewing the articles. 3) Mass. Municipal Management Assoc. Conference – Attended the Mass. Municipal Management Association Conference and attended workshops on public safety issues, budgeting and Massachusetts General Law updates. 4) Chamber of Commerce Meeting – Attended the Blackstone Valley Chamber of Commerce Breakfast Meeting at Pleasant Valley Country Club. Governor Patrick was the keynote speaker and discussed the rebounding economic situation in Massachusetts. 5) Transportation Improvement Plan – Sutton Street – Attended the Central Mass. Transportation Improvement Plan Meeting to review projects for the next three years. The State is currently working with the railroad on the design for the Sutton Street project which should be finalized by the end of the month. 6) Playground and Recreation Meeting – Reminding you that the Playground & Recreation will be holding a meeting on Wednesday, June 16th at 7 PM in the Board of Selectmen's Room to discuss the skateboard park. 7) Request for a joint meeting to fill 2 non-veteran vacancies for Trustees of Soldiers Memorial – received letter from the Trustees of Soldiers' Memorials to fill 2 non-veteran vacancies. If anyone is interested in being on this committee please notify our office. 8) He announced that Mr. Robert Parker stopped by his office to ask him if he could let the Selectmen know that on Saturday, June 19th @ 1 PM, Lasell Field the American Legion Baseball Team will be having a ceremony. All are welcomed to attend.

Selectmen's Concerns. **Selectman Ampagoomian/** 1) He was asked to go to a resident's house on Pleasant Street and the individuals were complaining about the parking. He mentioned that the Town Manager and proper board members have been notified and they will be addressing the situation. 2) Asked for an update on the Douglas Street Bridge. Town Manager Kozak replied that he hasn't heard anything yet but did state that construction begins next spring. 3) Eagle Scout Awards – will begin at 6:30 P.M. on June 16, 2010 at the Northbridge High School. He asked if there would be a proclamation for the two gentlemen and Town Manager Kozak replied, yes. ***Selectman Nolan/** 1) Announced that the Bylaw Review Committee began meeting and have organized their committee. He mentioned that Lee Gaudette is ~~Chairman~~ **Vice Chairman**, Denis Latour is ~~Vice-Chairman~~ **Chairman** and Doreen Cedrone is the Clerk. He also asked that any department(s), boards and committees, contact these individuals should they have a need to address a bylaw. **Selectman Melia/** 1) Asked for a status and/or timeline of when the Town Annex Building will be opening. He also asked for the utilities cost on running the building. Town Manager Kozak announced that the fiber was the last piece and is hoping to have everyone moved in by the end of June, early July. He mentioned that as for the utilities, there are some funds from the Police Station that they will be utilizing along with the DPW facility. 2) Will the two Police Officers be coming before the Board of Selectmen? Police Chief Walter Warchol announced that the Police Officers will be coming to the next Board of Selectmen's Meeting scheduled on June 28, 2010. **Chairman Marzec** 1) Thanked the Department of Public Works for taking care of the rock on Fowler Road. 2) He publicly recognized the Eagle Scouts for earning their Eagle Scout Badge. 3) He mentioned that a citizen contacted him because of Route 146 and saw the American Recovery and Reinvestment dollars going towards Route 146 and if there was anything the Board of Selectmen could do to get the funds to come to Northbridge. 4) He asked if anyone attended the Mass. Municipal Association Selectmen's Conference this past weekend. All the Selectmen responded, no. 5) Charter Review Committee – They have begun the process and have reviewed Articles 1 through 5 and will be reviewing Articles 6 through 8 at their next meeting scheduled on June 21, 2010.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the June 14, 2010 meeting. Vote yes/Unanimous.

Meeting Adjourned: 2:33 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

*At their regularly scheduled meeting of July 12, 2010, upon Selectman Nolan's request, the Board voted to amend the June 14, 2010 minutes as follows: On Page 3, under the matter entitled Norwood Cooperative Bank, Line 6 – delete all language after the word “consideration”. On Page 5, under Selectmen's Concerns, amend Line 9 to read as follows:Lee Gaudette is Vice Chairman and Denis Latour is Chairman.....

Board of Selectmen's Meeting
June 28, 2010

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, and Melia. **Also Present:** Theodore D. Kozak, Town Manager. Selectman Athanas was absent and it is duly noted.

The Pledge of Allegiance was recited by those present.

Presentation of Plaque to Chief Warchol In Honor of Sgt. Leonard Smith's Retirement from the Town of Northbridge. Chairman Marzec presented Police Chief Walter Warchol with a plaque on behalf of Sgt. Leonard Smith's Retirement from the Northbridge Police Department. Chairman Marzec mentioned that Sgt. Smith worked for 30 years on the Northbridge Police Department. Chief Warchol announced that Sgt. Smith will be missed and hopes he enjoys his retirement.

Appointments/By the Town Manager: Student Officers/ a) Brian Collins and b) Jarrod Woeller. Chief Warchol introduced Brian Collins and Jarrod Woeller to the Board and provided a brief summary of their experience and qualifications. Chief further explained that both candidates currently work as part-time police officers for the Town of Northbridge. Chief Warchol recommended they be appointed as Student Police Officer's effective August 30, 2010, contingent upon the following conditions: The Human Resources Division certifies the appointment and the appointments are approved by the Board of Selectmen as required by Town Charter; The candidate passes a drug test and all medical and PAT tests conducted under the guidelines of the Human Resources Division, Boston, MA; Appointment will be as a full-time Student Police Officer and will become a full-time police officer after completing the full time police academy conducted by the Municipal Police Training Committee. The full time appointment is subject to available funding; If the Student Police Officer is injured he will be covered by Worker's Compensation and not by MGL 111F; The Student Police Officer agrees to reimburse the Town of Northbridge for all recruit training costs incurred by the town during the academy training period if the officer leaves employment with the Northbridge Police Department and is employed with another police agency within a five (5) year period; Candidates will be on a one (1) year probation period following successful completion from the full-time academy; Candidates can not smoke tobacco products; Candidates will be Wellness Employee, Candidates must possess a MA Operator's License; Candidates must possess a Class A License to Carry Firearms issued by the Northbridge Police Department; New full-time police officers appointed after July 1, 2009, are not eligible for the College Incentive Program (Quinn Bill); Upon graduation from the full-time police academy, the officers will be allowed to join the bargaining unit; Departmental and Civil Service seniority will be determined by the police officer's class ranking upon graduation from the police academy. The higher ranking recruit will be given departmental and Civil Service seniority; and the starting salary for a Student Police Officer is \$729.42. The Board of Selectmen welcomed Mr. Collins and Mr. Woeller aboard. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the Town Manager's appointment of Brian Collins and Jarrod Woeller as Student Police Officer's effective August 30, 2010 to be contingent upon the above conditions set by Police Chief Walter Warchol. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

Town Manager's 2010 Annual Reappointments/Vote to Affirm [listing enclosed in agenda packet]. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to affirm the Town Manager's 2010 Annual Reappointments as indicated on the list provided in the agenda packets. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

Appointments. By the Board of Selectmen: Board of Assessors: a) Denis Latour -Vote to appoint. Denis Latour, 88 Linwood Ave., Whitinsville advised the Selectmen that he has applied to be on the Board of Assessors. He mentioned that he has met with the Board of Assessors and answered all their questions. If appointed, he feels he would be a great asset to their committee. Principal Assessor Robert Fitzgerald mentioned that his board met last Monday and they highly recommend Mr. Denis Latour. That said, a motion/Mr. Ampagoomian, seconded/Nolan to appoint Denis Latour to the Board of Assessors. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

Board of Selectmen's 2010 Annual Reappointments/Vote to approve [listing enclosed in agenda packet]. A motion/Mr. Nolan, seconded/Mr. Melia to approve the 2010 Annual Reappointments by the Board of Selectmen as indicated on the list provided in the agenda packets. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

Joint Appointment: By the Board of Selectmen/Trustees of Soldiers' of Memorials/ a) Charles Ampagoomian, Jr. Present: Harry Berkowitz, Ralph Andonian, and Thomas Farley. Selectman Ampagoomian announced that he is removing himself from the Board of Selectmen so that he can be considered for the three-year non-veteran position on the Trustees of Soldiers' of Memorials. Chairman Marzec announced that the position needed to be filled is a Non-Veteran position. There is a three-year, non-veteran term and a one-year, non-veteran term. Selectman Ampagoomian mentioned that he has

applied for the three-year term and noted that he has been heavily involved with the veterans over the years and thought it was time to join. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Charles Ampagoomian, Jr. to the three-year non-veteran term on the Trustees of Soldiers' of Memorials. Board of Selectmen: Vote yes/Messrs. Melia, Nolan, and Marzec. Trustees of Soldiers' Memorials: Vote Yes/Messrs. Andonian, Berkowitz and Farley.

Citizens' Comments/Input. Marlene Bosma, owner of the property for 40-42 Railroad Street, Northbridge and her daughter Amy, announced that she has been fighting water problems at this property for over 17 years. She stated that she had to sign a piece of paper that DPW Director Richard Sasseville, gave her for the Town so that they could perform work on her property because it is private property. She mentioned that after every storm her son cleans out the drain. After a year of no income and tenants, she finally has tenants again. She would like a grate put in on her property but stated that the Town Manager and DPW Director Richard Sasseville won't allow it. She mentioned that she attended a Planning Board meeting to hear that the pipes are cleaned out all the time. The only people who cleaned the pipes were her son and a tenant Bill Taylor. She mentioned the job is currently being done and would like this problem rectified as soon as possible.

George N. Peterson, Jr. – Office Hours – 7 PM to 8 PM. Representative Peterson provided a brief update on the state budget and advised the Selectmen that the budget has been passed and is sitting on the Governor's desk. He mentioned that there was a 200 million dollar cut in local aid across the Commonwealth. He is hoping revenues will continue to come in at the anticipated rate and shouldn't face any reductions as we go through this upcoming fiscal year. Next year's budget has a two and half billion dollar structural deficit built into the budget and cannot be funded by ongoing revenues. He further stated that next year they have no more stimulus and rainy day funds. He announced that there are two questions that have already been certified and on the ballot. They are: 1) sales tax from 6 ¼% to 3% (2 billion dollar loss in revenue) and 2) rollback of the exemption for alcohol for the sales tax (several hundred million dollars more) should these pass. That said, the state could be looking at a five-billion dollar shortfall when they start the budget process next year. He did say that FY 2012 could be the most difficult budget they face since 1990. He mentioned that even if the economy should turn around, a 5% growth in revenues would generate only a million dollars. Selectman Nolan asked if the rainy day fund would be depleted after this year and he replied no. There is still \$450, 000 million dollars but if it goes any lower than this it jeopardizes the bond ratings which is critical for the short-term and long-term borrowing that the Commonwealth does. Town Manager Kozak asked Rep. Peterson to ask the powers to be to consider not cutting across the board but to look at income levels of communities with special needs in education. Selectman Melia asked if there is a contingency plan should the sales tax pass in November. Representative Peterson replied there is not one yet.

Conservation Commission/Request approval of funds to clean the Elsa Mason Monument not to exceed \$300. A motion/Mr. Melia, seconded/Mr. Nolan to grant permission to the Conservation Commission to utilize funds to clean the Elsa Mason Monument not to exceed \$300. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

Family of Edward and Hilda Niejadlik – Donation to the Town of a Whitin Machine Works Print/Vote to accept. A motion/Mr. Melia, seconded/Mr. Ampagoomian to accept the donation of a Whitin Machine Works Print from the Family of Edward and Hilda Niejadlik and invite the family to a future Selectmen's meeting. Vote yes/Messrs. Melia, Nolan, Ampagoomian and Marzec.

FY '10 End of Year Transfers. Town Accountant Neil Vaidya announced that there are a few FY '10 End of Year Transfers and mentioned that the Finance Committee voted in favor to support the following transfers: A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to transfer from the Treasurer/Collector salaries account 01001450-511000 the sum of \$3500.00 to Tax Title Expenses account 01001450-972000. Vote yes/Messrs. Ampagoomian, Nolan, Melia and Marzec. A motion/Mr. Nolan, seconded/Mr. Melia to grant permission to transfer from the Police Department-Other account 01002100-514000 the sum of \$4200 to Data Processing Repairs and Maintenance Account 01001550-524000. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Marzec. A motion/Mr. Melia, seconded/Mr. Nolan to grant permission to transfer from the Library salaries account 01006100-511000 the sum of \$2300 to Library Professional and Technical Services account 01006100-530000. Vote yes/Messrs. Melia, Ampagoomian, Nolan and Marzec. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to transfer from Police Department-Other account 01002100-514000 the sum of \$409 to the Memorials Supplies account 01006920-542000. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Marzec. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to grant permission to transfer from Non-Departmental Property and Liability account 01009100-519500 the sum of \$5000 to the Unemployment account 01009100-519300. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Marzec.

Road Repairs, Sutton Street Sewer and Stimulus Funding Updates/Present: Richard Sasseville, DPW Director. DPW Director Richard Sasseville discussed the status of Economic Stimulus funded projects, roadway repairs for the 2010 construction season and the Sutton Street Sanitary Sewer repair

project. A listing of the proposed projects that were submitted to the Governor's Office for stimulus funding in January 2009, was provided to the Board members. Nineteen projects totaling more than \$44 million were submitted. To date none of these projects have been funded. The only project to receive stimulus funding is the second phase of the New Village Infrastructure project. This project will begin construction in early July and includes reconstruction of a portion of Border Street and replacement of sidewalks on the north side of Crescent Street, which are grant funded and reconstruction of a portion of North Main Street between Main Street and Overlook Street and reconstruction of Crescent Street, both of which are funded using Chapter 90 State Aid. Other roadway projects planned for 2010 include milling and overlay of a portion of Purgatory Road, which will be funded using Chapter 90 funds, and crack sealing of 17 roads which will use local town funds. A third project for miscellaneous roadway repair has been delayed because the bids exceeded available funds. Mr. Sasseville mentioned that the design work will begin in mid-July on a project to repair approximately 1,200 linear feet of existing sanitary sewer on Sutton Street. The project will use a pipe-bursting technology similar to what was used for replacement of the Whitinsville Sewer Interceptor. The new pipe will be 10-inch replacing the old 8-inch pipe increasing the capacity for future connections on Sutton Street. The ambitious goal is to complete this project by the end of this year.

Town Manager's Goals and Objectives. Chairman Marzec read aloud the FY 2011 Town Manager Goals and Objectives. 1) Work on a plan to improve and modernize Town Hall and other Town Buildings. To include renovations, energy efficiency, improve signage and use of office space; 2) Work with Financial Planning Task Force and Town Departments to prepare a Financial Plan for FY '12 to include innovative ways to maintain or enhance services within budget constraints; 3) Continue to look for regionalization opportunities and maintain or enhance services within our community; 4) Work with departments to seek opportunities for federal and state grants to improve services and infrastructures; 5) Works towards community becoming a green community to help foster energy savings or alternative energy production in the community; 6) Establish an Employee Performance and Evaluation process for employees under the Salary Administration Plan. Selectman Ampagoomian referenced Goal #5 by suggesting that Town Manager Kozak send a letter to the Mayor of Fargo, North Dakota asking for guidance on the utilization of landfills by capturing methane gas to use and sell it. Selectman Melia mentioned that he thought the Town already had an Employee Performance and Evaluation process for all non-union employees. Town Manager Kozak announced there was no formal form in place and felt there should be one. This item will be placed under decisions at their next Board of Selectmen's meeting on July 12, 2010.

Town of Northbridge CORI Policy. Town Manager Kozak advised that the state requires each town/community to have a CORI policy in place and provided a sample of the State's blanket CORI policy and a sample CORI policy from another community for their review. That said, he announced that he likes the State's CORI policy with the addition of listing the positions requiring CORI checks and their rationale. Town Manager Kozak suggested reviewing the two CORI policies and he will place the CORI policy under decisions for a vote at the next Board of Selectmen's meeting. Selectman Nolan suggested adding the Town Manager's position under the positions requiring CORI checks. Selectman Ampagoomian asked if the School Department's CORI policy is different and Town Manager Kozak replied that he would have to look into it because he didn't know what they used for a CORI policy.

Town Manager's Report. 1) **Fireworks** – Announced that the Northbridge Fire Department will be hosting their Annual Fireworks display at Lasell Field on July 2, 2010 at dusk. Donations would be greatly appreciated. 2) **Summer Concert Series** – Alternatives will be hosting the Summer Concert Series on the Plaza, every Thursday in July and August and the Public is welcome. Mr. Kozak announced that the dates and times of the Summer Concert Series will be placed on the Town's website and cable station. 3) **Carpenter Road Causeway** – Followed up with Manager of the Whitinsville Water Company Randy Swigor regarding the fence on the causeway. Mr. Swigor conducted a site visit and reported that the fencing installed by his company last fall has been vandalized by what appears to be the people who are fishing off the causeway. Mr. Swigor mentioned that he is reluctant to do further repairs to the fence if it continues to be vandalized. 4) **Open Space Committee** – The Town Planner asked that we announce the need for additional members for the Open Space Committee. If interested, please contact the Town Manager's Office for a Talent Bank Application. 5) **Geographic Information Systems (GIS) Program** – The Town Planner Gary Bechtholdt mentioned that he is still working on the GIS Program. The state has completed the photographic flyover and Mr. Bechtholdt is working with the Central Mass. Regional Planning Commission to update data layers, roadway layouts, zoning map, stormwater outfalls and various other MassGIS layers by using funds from the State's 43D Grant Program. 6) **Skateboard Park Meeting** – Attended the skateboard park meeting sponsored by the Playground and Recreation Commission. They discussed the continuing noise from the equipment, as well as other issues such as: garbage on the grounds and individuals remaining at the park after closing hours. Mr. Kozak asked the Director of Public Works to try using sand bags under the equipment to deaden the sound and monitor the grounds for cleanliness. He also asked that the bleachers be removed and contacted Police Chief Walter Warchol to ask that his police officers monitor the improper use of the park after hours during their evening patrol.

Selectmen's Concerns. Selectman Melia/ 1) On Thursday, June 24, 2010, there was a Joint Meeting with the Building, Planning and Construction Committee and Board of Selectmen at the present Department of Public Works facility. It was apparent to all that the current conditions of the Highway buildings are in fact badly dilapidated. The roof of the main building needs to be replaced and garage doors containing emission vents need to be installed. He mentioned that long term, the high cost the Town would have to pay the Providence-Worcester Railroad for repairs at the railroad tracks should the highway department move over to the Sewer Division area. He mentioned it would cost between \$300,000 to \$500,000 just for work to be done on the tracks and that the Providence-Worcester Railroad might not even give the town permission to add on a DPW facility on that property. He also announced that there are some other issues with placing the Highway Department at the Sewer Division site and they are endangered species, wetlands, and whether or not the big trucks can make the left turn over the tracks. **2)** Railroad Street Project – Asked why can't a grate be put in and/or a pipe on the property. **3)** He mentioned that he attended the Playground and Recreation Meeting along with other Selectmen to discuss the problems at the skateboard park and suggested that the Playground and Recreation Commission set a specific time to close the park at night instead of closing at "dusk". His reason is due to the fact that if something happens and you have to go to court, you need to have a specified time. **4)** Attended the American Legion Baseball game but missed the ceremony due to a previous engagement. He congratulated the American Legion for 25 years of playing service for the Town of Northbridge. **5)** A citizen mentioned to him that a stop sign is missing at Willow and Pleasant Street and asked that the Safety Committee look into this and replace the sign. **Chairman Marzec 1)** announced that he was present at the American Legion for the ceremony and it was fabulous. He then thanked Mr. Harry Berkowitz and other individuals for coordinating this wonderful event. **2)** Steel Building for the Highway Department – he asked if someone could arrange a tour in Uxbridge and/or Upton to view their steel buildings.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the June 28, 2010 meeting. Vote yes/Messrs. Ampagoomian, Nolan, Melia and Marzec.

Meeting Adjourned: 8:34 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

**Board of Selectmen's Meeting
July 12, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Athanas, and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Family of Edward and Hilda Niejadlik – Donation to the Town of a Whittin Machine Works Print.

Chairman Marzec announced that the Family of Edward and Hilda Niejadlik were present to donate a historical print to the town. John Niejadlik and Jeannie (Niejadlik) Teehan presented Chairman Marzec with the print to be displayed at the Town Hall for all to view on behalf of their parents. The Select Board thanked both John and Jeannie for coming to tonight's meeting and presenting to them this historical print.

Approval of Minutes.

May 24, 2010 – Selectman Nolan announced that Chairman Marzec's name was listed twice voting yes and abstaining on the May 5, 2010 Site Visit Minutes. Chairman Marzec asked that his name be deleted from abstaining on the May 5, 2010 Site Visit Minutes. A motion/Mr. Nolan, seconded/Mr. Melia to approve the May 24, 2010 amended minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Nolan, Melia, and Marzec. Abstain/Mr. Ampagoomian

June 14, 2010 – Selectman Nolan announced he had a few corrections. On Page 3, under the matter entitled Norwood Cooperative Bank, Line 6 – delete all language after the word "consideration". On Page 5, under Selectmen's Concerns, amend Line 9 to read as follows:Lee Gaudette is Vice Chairman and Denis Latour is Chairman.....A motion/Mr. Melia, seconded/Mr. Nolan to approve the June 14, 2010 amended minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: 2010 Annual Reappointments [Retroactive to July 1, 2010]: a) Terence Bradley, Conservation Commission and b) Peter Mimmo, Personnel Board.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the 2010 Annual Reappointments of Terence Bradley and Peter Mimmo retroactive to July 1, 2010. Vote yes/Unanimous.

By the Board of Selectmen: Financial Planning Task Force (Members At Large-Two Vacancies):

a) Joseph Montecalvo, b) Philip Simmons and c) Alicia Cannon. Philip Simmons, 96 Fowler Road, Northbridge, Joseph Montecalvo, 279 North Main Street, Whitinsville, and Alicia Cannon, 271 Marston Road, Whitinsville. Mr. Simmons announced that he is interested in the business aspect of things and his professional focus is the design of computer systems. Mr. Montecalvo announced that he has over 20+ years experience with finances as a former Selectman and Finance Committee member, President of the Shrewsbury Credit Union, 6 months as Interim Town Manager of Northbridge, 6 months as Interim Town Manager in Millbury. Ms. Cannon announced that she currently works as a Project Manager for an IT Consulting Company and is very involved in their budgeting process. She also has been on the Playground and Recreation Commission for over two years and currently serves as chairman. After a brief question and answer period from the Board of Selectmen, Chairman Marzec asked for nominations. A motion/Mr. Melia, seconded/Ampagoomian to appoint Joseph Montecalvo to the Financial Planning Task Force as a Member At Large. Vote yes/Mr. Ampagoomian and Melia. Vote no/Messrs. Athanas, Nolan and Marzec. A motion/Mr. Melia, seconded/Nolan to appoint Philip Simmons to the Financial Planning Task Force as a Member At Large. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Nolan to appoint Alicia Cannon to the Financial Planning Task Force as a Member At Large. Vote yes/Unanimous. Chairman Marzec welcomed Mr. Simmons and Ms. Cannon to the Task Force and advised them to go to the Town Clerk's Office tomorrow to be sworn in.

Cable Advisory Committee (Two Vacancies): Present: Jeffrey Ellis and Chairman of the Cable Advisory Committee Harry Berkowitz. Jeffrey Ellis, 529 Linwood Avenue, Whitinsville, mentioned that he was a former member of the committee three years ago and would like to serve on the Cable Advisory Committee again. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Jeffrey Ellis to the Cable Advisory Committee. Vote yes/Unanimous.

Resignation/Christine Mateer, Cultural Council. A motion/Mr. Nolan, seconded/Mr. Melia to accept the resignation of Christine Mateer from the Cultural Council and send a letter of appreciation thanking her for serving the Town of Northbridge. Vote yes/Unanimous.

Citizens' Comments/Input.

Blackstone Valley Chamber of Commerce/Request a one-day Beer & Wine License for their Family Business After Hours event to be held Wednesday, July 28, 2010 from 5:30 PM to 7:30 PM at West End Creamery, Purgatory Road in Whitinsville. Present: Jeannie Hebert, President and CEO of the

Blackstone Valley Chamber of Commerce. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant the Blackstone Valley Chamber of Commerce a one-day Beer & Wine license for a Family Business After Hours event to be held Wednesday, July 28, 2010 from 5:30 PM to 7:30 PM at West End Creamery, Purgatory Road in Whitinsville. Vote yes/Unanimous.

Northbridge Fire Department/Request permission to conduct a “Fill the Boot” drive for Muscular Dystrophy Association on Saturday, July 31, 2010 from 9:00 AM to 12:00 PM, at Memorial Square.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to grant permission to the Northbridge Fire Department to conduct a “Fill the Boot” drive for the Muscular Dystrophy Association on Saturday, July 31, 2010 from 9:00 AM to 12:00 PM subject to the policy established by the Select Board on December 4, 2006 and amended on April 28, 2008. Vote yes/Unanimous.

Town of Northbridge CORI Policy/Vote to approve. Town Manager Kozak announced that at the previous Board of Selectmen’s meeting they discussed combining the two sample CORI policies. The School Department has their own CORI policy so this policy the Board adopts tonight would be used for the Municipal side. A motion/Mr. Nolan, seconded/Mr. Melia to adopt the Town of Northbridge CORI policy as presented. Vote yes/Unanimous.

Borgatti Harrison & Company [Audit Firm]/Vote to accept Audit Proposal. Selectman Ampagoomian announced that he would like to change the word proposal to contract. The board concurred. A motion/Mr. Nolan, seconded/Mr. Melia to accept the Audit Contract ~~Proposal~~ of Borgatti Harrison & Company. Vote yes/Unanimous.

Fall Annual Town Meeting [October 26, 2010]/Vote to close warrant on Friday, September 10, 2010 at Noon. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to close the Fall Annual Town Meeting [October 26, 2010] warrant on Friday, September 10, 2010 at Noon. Vote yes/Unanimous.

National Park Service Special Resource Study and Local Historic District. Present: Town Planner Gary Bechtholdt, Chairman of the Historical Commission Kenneth Warchol and Community Planner for the John H. Chafee Blackstone Valley National Heritage Corridor Joanna Doherty.

Mr. Bechtholdt announced the two items will be discussed this evening 1) an overview of the National Parks Service Special Resource Study and 2) Local Historic Districts. He is looking for the Select Board to 1) voice their support tonight on 1 of the 5 options included in the Special Resource Study and 2) a vote to authorize the creation of a local historic committee to look at creating a historic district. Ms. Doherty advised that the Corridor Commission was established by Congress in 1986, initially for a ten year period and was then reauthorized for another ten years. In 2006, it was authorized for an additional five years and the Corridor Commission is due to sunset in October of 2011. The reauthorization legislation requires the Secretary of the Interior to conduct a Special Resource Study [SRS] to explore the potential for a permanent National Park Service [NPS] management presence in the Blackstone Valley. The SRS, which is managed by staff from the NPS Northeast Regional Office, focuses on sites and landscape features that contribute to the understanding of the Blackstone Valley as the birthplace of the American Industrial Revolution. The project goals are to establish national significance, the suitability of a national park, the feasibility of a national park in this area, and to develop a variety of management options. That said, Ms. Doherty mentioned as part of the SRS process the study team must identify a range of management options. The management options describe a number of ways that the resources identified in the Blackstone Valley could be protected and interpreted for the benefit of the public. Some of the management options include proposals for National Park Service involvement; others suggest non-federal management possibilities. The five management options are 1) John H. Chafee Blackstone River Valley National Heritage Corridor, 2) Blackstone River Valley – Pathway to Industry National Historical Park, 3) Blackstone River Valley Industrial Heritage National Historical Park, 4) Old Slater Mill National Historic Site, and 5) Blackstone River Valley Industrial Heritage Network. Chairman of the Historical Commission Kenneth Warchol mentioned that he is very proud of the history of Northbridge and the architectural heritage. He announced that it is an honor for Northbridge and Hopedale to be chosen as model communities for a National Park. He asked the Board of Selectmen to vote in favor of establishing a Local Historic District Study Committee in the Town of Whitinsville and would be happy to serve as the chairperson of this committee. Town Manager Kozak and Town Planner Gary Bechtholdt both recommended Option 3 for the Town of Northbridge. A motion/Mr. Nolan, seconded/Mr. Athanas to move the National Park Service Special Resource Study from discussion to decision. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to send a letter recommending Option 3 for the National Park Service Resource Study. Vote yes/Unanimous.

40-42 Railroad Street/Present: DPW Director Richard Sasseville and Civil Engineer/Project Manager Deborah Mahoney of AECOM.

Selectman Melia announced that Mrs. Bosma was unable to attend tonight’s meeting due to a family member being ill and in the hospital. DPW Director Richard Sasseville announced that Ms. Mahoney is overseeing the project for the replacement of the water main on Railroad Street and drainage problem in question. Mr. Sasseville announced that most of Ms. Bosma’s issues have been resolved, however, he advised that Ms. Bosma is concerned with the culvert on her property, which has been replaced during this water main project. She has requested a grate be placed at

the entrance to keep kids from crawling into the culvert. Mr. Sasseville mentioned this could present a significant problem during high water where it can catch all kinds of debris and cause a blockage. That said, he suggested a removable grate. Mr. Sasseville advised that he has already spoken to the contractor and they have agreed to fabricate such a removable grate and it will be installed within the next couple of weeks. Selectman Nolan asked what the cost would be and Mr. Sasseville responded that he doesn't know yet but thought it wouldn't be much.

Selectmen's Summer Meeting Schedule. Chairman Marzec announced that at a previous Selectmen's Meeting they discussed the possibility of conducting one meeting a month during the summer months. Town Manager Kozak mentioned that two items would need to be taken care of; 1) Election Workers would need to be voted on by the Selectmen [per State Law] by August 15th and 2) Town Meeting Articles need to be voted on before September 10th. That said, he recommended that July 26th, August 9th and August 23rd be cancelled and then suggested conducting a Selectmen's meeting on August 2nd and August 30th. Selectman Ampagoomian suggested keeping the meetings as is. Selectman Athanas agreed with Town Manager Kozak's recommendations. A motion/Mr. Athanas, seconded/Mr. Nolan to move Selectmen's Summer Meeting Schedule to Decisions for a vote. Vote yes/Unanimous. Selectman Ampagoomian announced that he cannot attend the August 2nd meeting and felt the meetings should stay the same. Selectman Melia mentioned he doesn't have a problem with these new dates but noted that he too will not be able to attend one of the newly scheduled meetings due to vacation. A motion/Mr. Athanas, seconded/Mr. Nolan to conduct their Board of Selectmen Meetings on the following dates during the summer months; August 2, 2010 and August 30, 2010. Vote yes/Messrs. Melia, Athanas, Nolan and Marzec. Vote no/Mr. Ampagoomian.

DPW Facility/Proposal for a Steel Modular/Design Build Facility. Chairman Marzec announced that he attended a meeting at the current DPW Facility a few weeks ago and referenced that the conditions of the buildings are severely dilapidated. After doing some research, he discussed a steel modular design facility with an attorney at the Attorney General's Office who mentioned that under Mass. General Law, Chapter 149, Section 44E this would allow the Town of Northbridge to construct a building within an expected cost. Chairman Marzec provided a proposal for the Board of Selectmen to review. The proposal is for a pre-engineered modular metal building of 10,000 square feet consisting of: heated garage space, general office space and storage and shop space. In addition, if the pricing permits, there is a possibility of adding to the building an additional 2,000 square feet of unheated but enclosed storage space. Selectman Ampagoomian requested Chairman Marzec provide all materials and documentation presented to him by the Attorney General's Office along with the name of the attorney he spoke to. Chairman Marzec announced that he spoke to Attorney Deborah Anderson and the documentation/package will be forthcoming along with Attorney Anderson's phone number. Selectman Nolan suggested moving this item to a decision. That said, he mentioned that this would allow the Town to actually see what interest is out there for this project and it would enable the Town to get some firmer figures on actual costs to review. Town Manager Kozak asked why only ten thousand square feet when they were looking for at least twenty thousand square feet for a DPW facility. Chairman Marzec replied that there isn't a lot of money and that they don't need all the bells and whistles. A motion/Mr. Nolan, seconded/Mr. Athanas to move the DPW Facility/Proposal for a Steel Modular/Design Build Facility to decisions. Vote yes/Messrs. Melia, Athanas, Nolan and Marzec. Vote no/Mr. Ampagoomian. Chairman Marzec suggested advertising a proposal for a DPW facility and Selectman Melia stated he is willing to support this as long as it doesn't cost more than fifty dollars [\$50.00]. A motion/Mr. Nolan, seconded/Mr. Athanas to advertise a request for proposal for a pre-engineered modular metal building. Discussion on the motion: Town Manager Kozak suggested the following verbiage be added to the request for proposal: The Board of Selectmen reserves the right to reject any and all proposals as deemed in the best interest of the Town. Selectman Nolan offered to amend his motion to include the above language recommended by Mr. Kozak. Vote to accept the amendment: Vote yes/Messrs. Athanas, Nolan, Melia and Marzec. Vote no/Mr. Ampagoomian. Selectman Ampagoomian asked if there would be any discussion on the main motion before a vote is taken. Selectman Athanas responded we did. Selectman Ampagoomian stated that the Board voted to accept the amendment to the main motion but did not vote on the main motion. Selectman Ampagoomian asked the following questions: why are we rushing to put this out to bid, has any other Board member reviewed the information/documentation from the Attorney General's Office presented by Chairman Marzec and has Town Counsel reviewed this information. Selectman Ampagoomian's questions were not answered and Chairman Marzec asked for a motion. Vote on the main motion: A motion/Mr. Nolan, seconded/Mr. Athanas to advertise a request for proposal for a pre-engineered modular metal building including the above language recommended by Mr. Kozak. Vote yes/Messrs. Athanas, Nolan, Melia, and Marzec. Vote no/Mr. Ampagoomian.

Town Manager's Report. 1) **Alcoholic Beverages Control Commission/Sunday Sales** - New Mass. General Law allows pouring establishments to open at 10 AM on Sundays. This will require the Local Licensing Authority/Selectmen's approval. He also advised that once the Local Licensing Authority approves this new law, it will also require an article being placed on the next Town Meeting Warrant for approval. 2) **Open Meeting Law Compliance** - The Open Meeting Law has now gone into effect and we are currently in compliance with the 24-hour posting of agendas via internet, cable television, and televised access in the Police Department lobby. 3) **Central Mass Metropolitan Planning**

Organization Update – Attended a monthly meeting at which the CMMPO approved Sutton Street on the draft TIP funding schedule for 2013. Public input is now open for thirty days. Final approval will be August 11, 2010. The work on Plummer’s Corner for resurfacing the roads and traffic signals will begin on July 12, 2010. Town Manager Kozak recommended sending a letter of support from the Northbridge Board of Selectmen to Central Mass. Regional Planning Commission [CMRPC] in support for the reconstruction of Sutton Street. That said, Town Manager Kozak will be contacting Senator Moore, Congressman Neal and Representative Peterson to ask them for their support as well by forwarding a letter to CMRPC. 4) **Skateboard Park** – The Department of Public Works has installed sandbags around the apparatus and is ordering a new sign with the following change in hours for use. The new closing time, per Playground and Recreation, will be 8:00 PM - April 1st through September 30th and 6:00 PM - October 1st through March 31st. 5) **Energy Sustainability Conference** - Attended this conference with Richard Sasseville and other members from the Green Committee. This was a workshop to help Green Committees develop a strategy to become a Green Community and reduce overall use of energy products. 6) **Energy Audit** – Mr. Kozak contacted National Grid and NStar to conduct an energy audit on Town Hall buildings and National Grid conducted their first audit of the Town Hall and Senior Center this week.

Selectmen’s Concerns. Selectman Nolan/ 1) Commented that he attended the Northbridge fireworks on Friday, July 2, 2010 and mentioned that he and his family thought they were tremendous. **2)** Requested an updated list of vacancies for boards/committees in town. **Selectman Athanas 1)** Congratulated the town’s Cal Ripken U12 baseball team for winning the state championship. He then thanked the coaches David Michaud, Todd Richards, and Charlie Dowd. **Selectman Melia 1)** Open Meeting Laws - #8 Boards and Committee Chairperson’s periodically reviewing Executive Session minutes and setting up a schedule to release minutes. He would like this placed on a future agenda.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Athanas to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 Labor Negotiations --not to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Meeting Adjourned: 9:09 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

July 12, 2010

APPROVAL OF MINUTES:

A.1) Copy of May 24, 2010 Board of Selectmen's Minutes

2) Copy of June 14, 2010 Board of Selectmen's Minutes

PUBLIC HEARING:

None

APPOINTMENTS/RESIGNATIONS:

B.1) (a) Request for annual reappointment letter - Terence Bradley, Conservation Commission

(b) Request for annual reappointment letter - Peter Mimmo, Personnel Board

2) (a) Talent Bank Form - Joseph Montecalvo, Financial Planning Task Force

(b) Talent Bank Form - Philip Simmons, Financial Planning Task Force

(c) Talent Bank Form - Alicia Cannon, Financial Planning Task Force

3) Talent Bank Form - Jeffrey Ellis, Cable Advisory Committee

4) Resignation Letter - Christine Mateer, Cultural Council

CITIZENS' COMMENTS/INPUT:

None

DECISIONS:

C. Blackstone Valley Chamber of Commerce – Application for a one-day Beer & Wine License

D. Northbridge Fire Department – Letter of request to conduct a “Fill the Boot” drive for Muscular Dystrophy

E. Copy of the proposed CORI Policy

F. Borgatti Harrison & Company [Audit Firm] - Audit Proposal

G. Copy of the legal notice from T & G advertising the closing of the FATM warrant on 9/10/10 at Noon

DISCUSSIONS:

H. Memo from Planning Office re: the National Park Service Special Resource Study and formation of a Local Historic District and Information from the National Park Service re: the Blackstone River Valley Special Resource Study

I. Bosma – **No documentation**

J. BOS Summer Meeting Schedule – **No documentation**

K. Proposal for a steel modular/ design build facility [DPW facility]

TOWN MANAGER'S REPORT:

L. Town Manager's Report: **1)** Email and Memo from the Alcoholic Beverages Control Commission re: Sunday Sales; **2)** Open Meeting Law Compliance-**No documentation**; **3)** Central Mass Metropolitan Planning Organization Update-**No documentation**; **4)** Email re: Skateboard Park; **5)** Energy Sustainability Conference-**No documentation**; and **6)** Energy Audit for town buildings-**No documentation**

SELECTMEN'S CONCERNS: **No documentation**

ITEMS FOR FUTURE AGENDA: **No documentation**

CORRESPONDENCE: **No documentation**

**Board of Selectmen's Meeting
August 2, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Athanas, and Melia. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Athanas to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 Labor Negotiations --and to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Open Session Adjourned: 6:17 P.M.

Executive Session Convened: 6:18 P.M.

Executive Session Adjourned: 6:57 P.M.

Open Session Reconvened: 7:00 P.M.

Due to audio problems there was no sound until part of Citizens Comments.

Proclamation presented to members of the Northbridge High School Baseball Team for winning the State Championship. Chairman Marzec congratulated the members of the Northbridge High School Baseball Team for winning the State Championship. He also thanked the coaches for all their help and told the members of the team they all did a great job and he looks forward to their next season.

Approval of Minutes.

June 28, 2010 – A motion was made and seconded to approve the June 28, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

July 12, 2010 –A motion was made and seconded to approve the July 12, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

July 12, 2010 [Executive Session] –A motion was made and seconded to approve but not release the July 12, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: Election Workers (Democrat, Republican, and Unenrolled)/Vote to appoint. A motion was made and seconded to appoint the Democrat, Republican, and Unenrolled Election Officers as listed in the Selectmen's agenda packets. Vote yes/Messrs. Unanimous. **Central Mass. Regional Planning Commission [CMRPC]: 1) Second Delegate.** A motion was made and seconded to appoint Selectman James Athanas as Northbridge's Second Delegate to the CMRPC. Vote yes/Unanimous. **2) Alternate.** A motion was made and seconded to appoint Selectman Daniel Nolan as Northbridge's Alternate to the CMRPC. Vote yes/Unanimous. **Open Space Committee [Member at Large]:** Sharron G. Willar Ampagoomian. Town Manager Kozak announced that there are still five positions available if anyone is interested. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Sharron G. Willar Ampagoomian as a Member At Large to the Open Space Committee. Vote yes/Unanimous. **Financial Planning Task Force (Selectmen's Representatives-Two Vacancies):** A motion/Mr. Nolan, seconded/Mr. Melia to appoint Selectman Athanas to the Financial Planning Task Force. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to appoint Selectman Melia to the Financial Planning Task Force. Vote yes/Unanimous. **Historical Commission (One Vacancy): 1) Karen Talley 2) A. Edward Wild 3) John Gifford. Present: Kenneth Warchol Chairman of the Historical Commission.** Mr. Warchol announced that his committee recommended Karen Talley to be appointed to the Historical Commission. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Karen Talley to the Cable Advisory Committee. Vote yes/Unanimous.

Citizens' Comments/Input. **Phil Simmons, 96 Fowler Road, Northbridge,** passed out documents regarding property purchases he found online as public records. Paperwork showed the purchase price of the Marinella property [Linwood Business Park, LLC] for \$200,000.00 in 2003. This is the property located behind the car wash on Linwood Ave. that the town proposed to put the DPW. He explained he was at a social gathering over the weekend and someone made a comment about what a great job the Building, Planning and Construction Committee is doing. His presentation and the backup documents were made to show that they [BPCC] are not doing a good job since they recommend to the town to purchase the property for \$2.5 million. **Wayne and Mary DeForest, 94 Mason Road, Whitinsville,** voiced their opinions regarding rusty discolored water they are receiving from the Whitinsville Water Company. They brought in discolored clothing which was damaged because of the discolored water in

their wash. Mr. and Mrs. DeForest mentioned they visited the Whitinsville Water Company and were told to put a \$400.00 filter in so their washer would be protected. They also visited the Town Manager's Office and were told there was nothing the Town could do since it was a private company. Mr. Richard Sasseville made copies of the letter they wrote and handed them to the Board of Selectmen.

Local Historic District/Vote to establish committee. Chairman Marzec announced that a vote is needed to establish a Local Historic District Committee. That said, he mentioned he would entertain a motion from a Board member. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to establish a Local Historic District Committee and advertise for volunteers. Vote yes/Unanimous.

Fall Annual Town Meeting [October 26, 2010]/ 1) Vote to place articles on the warrant [Draft #1]. Town Manager Kozak announced that if the Board of Selectmen wished to place a ballot question on the State Election Ballot they would have to submit it to the State by August 4, 2010. That said, he mentioned two items that were discussed: 1) the purchase of land; and 2) design and construction for a new Department of Public Works facility. If there is any interest in this, then the Board of Selectmen would need to go forward and place the articles on the Fall Annual Town Meeting. Chairman Marzec announced that in order to build a new DPW facility, they would need to vote to place the articles on the State Election ballot at tonight's meeting and notify them no later than Wednesday, August 4, 2010. Town Manager Kozak explained that if the articles fail at Town Meeting, the ballot questions would be null and void unless they vote to hold a Special Town Meeting. After a brief answer and question period, the Selectman agreed to put Article 2 on the Town Meeting warrant, which reads as follows. To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury (free cash), borrow and/or transfer from the Stabilization Fund a sum of money for the design and construction of a Department of Public Works facility, including architectural, engineering and project management services and all associated projects costs, said sum to be expended under the direction of the Building, Planning and Construction Committee; and to authorize the Board of Selectmen to apply for grants and/or loans under any applicable state or federal program to be used in support of said project, and to authorize the Building, Planning and Construction Committee to expend, upon approval of the Board of Selectmen, any such grant and/or loan funds received, without the necessity of further appropriation; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place Article 2 on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **2) Vote to place the following ballot question on the November State Election Warrant.** Shall the Town of Northbridge be allowed to exempt from the provisions of Proposition 2½, so called, the amounts required to pay for the bond issued in order to design and construct a Department of Public Works facility. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place the ballot question #2 on the November State Election Warrant. Vote yes/Unanimous. DPW Director Richard Sasseville asked if there would be an article to acquire easements and/or property in conjunction with the reconstruction of the Douglas Road Bridge over the Mumford River. Town Manager Kozak replied, yes.

State Primary [September 14, 2010]/Vote to sign election warrant. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to sign the election warrant for the State Primary [September 14, 2010]. Vote yes/Unanimous.

Town Manager Goals and Objectives/Vote to approve. Chairman Marzec announced that at their last meeting they discussed the Town Manager's Goals and Objectives and tonight they need to vote on them. Selectman Nolan would like to revise the first goal by adding "parking" to the end of the sentence. FY 2011 TOWN MANAGER GOALS AND OBJECTIVES: 1) Work on a plan to improve and modernize Town Hall and other Town Buildings. To include renovations, energy efficiency, improve signage and use of office space and parking. 2) Work with Financial Planning Task Force and Town Departments to prepare a Financial Plan for FY '12 to include innovative ways to maintain or enhance services within budget constraints. 3) Continue to look for regionalization opportunities and maintain or enhance services within our community. 4) Work with departments to seek opportunities for federal and state grants to improve services and infrastructure. 5) Work towards community becoming a green community to help foster energy savings or alternative energy production in the community. 6) Establish an Employer Performance and Evaluation process for employees under the Salary Administration Plan. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the Town Manager's Goals and Objectives for FY 2011 as amended by Selectman Nolan. Vote yes/Unanimous.

Whitin Community Center [Gary Wood]/ 1) Request a one-day Beer & Wine License for Outdoor Music Concert, Saturday, September 11, 2010 from 4:00 P.M. to 7:00 P.M. 2) Request for an Entertainment License for an Outdoor Music Concert, Saturday, September 11, 2010 from 4:00 P.M. to 7:00 P.M. A motion/Mr. Melia, seconded/Mr. Ampagoomian to grant Whitin Community Center [Gary Wood] a one-day Beer & Wine License for an Outdoor Music Concert on Saturday, September 11, 2010 from 4:00 PM to 7:00 PM. Vote yes/Unanimous. A motion/Mr. Nolan, seconded/Mr. Melia to grant Whitin Community Center [Gary Wood] an Entertainment License for an Outdoor Music Concert on Saturday, September 11, 2010 from 4:00 PM to 7:00 PM. Vote yes/Unanimous.

Riverdale Water Company, LLC [James Knott, Sr.]. Present: James M. Knott, Sr., 456 Hill Street, Whitinsville and Jayne F. Knott, (daughter-in-law). Mr. Knott announced that Riverdale Water Company, LLC has developed a source of potable water in the Town of Northbridge. He mentioned they have spent thousands of dollars on these public wells and having them tested and approved by Department of Environmental Protection. The wells have been installed and evaluated for quantity and quality. The quality of the water is excellent and the safe yield of the source is 528 gallons per minute or 760,000 gallons per day. Mr. Knott mentioned that he had a conversation with a gentleman who suggested that Riverdale Water Company, LLC [RWC] talk to the Town of Northbridge with respect to piping it into the Town of Northbridge Water Main on Quaker Street. By piping it into the water main, the Town of Northbridge could then sell that water to several contiguous towns that are having problems with the quantity and quality of their water supply. That said, Mr. Knott suggested selling the water to the Town of Northbridge and the Town of Northbridge could sell to those towns. He feels it would be a win/win situation for both him and the Town. Selectman Melia asked Mr. Knott what the next step is and he replied, buy his water. Mrs. Knott suggested a letter be sent from the Board of Selectmen to Mr. Knott showing interest in purchasing their water from Riverdale Water Company, LLC. Mr. Knott mentioned that his company has all its permits and can now begin selling water. Selectman Melia asked the following questions; what is the cost savings to the Town of Northbridge, and what is the cost to the Town of Northbridge? Mr. Kozak replied that he doesn't have any figures at this time. Town Manager Kozak advised that he will have DPW Director Richard Sasseville contact the Department of Public Utilities for further details and get back to Mr. Knott at a later date. Selectman Melia suggested placing this item on a future agenda under discussions. Chairman Marzec announced that he would do that.

Blackstone Valley Regional Recycling Center Update/Present: William Walsh, Blackstone Valley Regional Recycling Center Director. Mr. Walsh mentioned that he heard the Selectmen have questions regarding the prices on the recycling pamphlet. Chairman Marzec advised that a citizen picked up a pamphlet and was then told by someone at the recycling center that they don't accept this particular item and asked if there is an updated pamphlet that could be provided to the residents. Mr. Walsh provided the Selectmen with the original pamphlet that was distributed to the residents of Northbridge when the Blackstone Valley Regional Recycling Center [BVRRC] first opened up. A new brochure will be sent out in the next three to four months to the residents of Northbridge, Uxbridge, Blackstone and Millville. Also, he announced that through a DEP grant, their website will be updated and interactive with the Northbridge Town Hall. Mr. Walsh informed the Selectmen that the Northbridge Recycling Center is a very busy place and usually takes in 200 to 250 cars every Saturday. He mentioned a new recycling center will be opening up soon, in Grafton. In September, the BVRRC will be holding a shredding event on a Saturday and any resident can come down and shred material, free of charge. Town Manager Kozak asked if the BVRRC will be conducting their annual CRT program. Mr. Walsh announced that the CRT event will be held at Unibank, 49 Church Street, Whitinsville, on September 11, 2010. All computers, monitors, TVs, DVDs, VCRs and stereos will cost \$15.00 to get rid of and then Wal-Mart will give a \$10 gift card per visit. Also, for \$10.00 dollars, residents can drop off refrigerators, air conditioners, washing machines, and dryers and receive a \$10.00 gift card from Wal-Mart.

Northbridge Redevelopment Corporation/Solar Power Purchase Agreement. Present: Attorney Henry Lane and Kip Foley, Manager of Northbridge Redevelopment Corporation. Attorney Lane announced that Mr. Foley had spoken to Town Manager Kozak several months ago regarding a proposal to enter into a Solar Power Purchase Agreement with the Town of Northbridge, in anticipation of the construction of a solar power electrical generation facility at the old land fill site on Church Street extension. Attorney Lane stated that an outlet for the power would be needed and typically this would work by making arrangements with the local municipality to use the green power. They are assuming that the Sewer Pump Station, Highway facility and/or public facilities would be a potential purchaser of the green power. In order to do so, they would have to enter into some type of agreement/contract arrangement with the town to purchase the power and this could be done at a favorable rate. Attorney Lane mentioned that the Town would benefit by saving power at a much lower cost than what they are currently paying and being able to place a sign up in town saying you are using green power and join the other green communities by using green power. Attorney Lane also advised that there is a short timeframe because of regulatory and federal issues so they would have to something in place by the end of the year. That said, Northbridge Redevelopment Corporation [NRC] would need to enter into a contract with the town by the end of the year, which would require town meeting approval in October. Selectman Athanas asked what type of capacity the NRC Solar Power would be able to generate and how would that relate to what the Town can run. Mr. Foley replied, a megawatt of electricity, which is electricity for about 400 houses. He then announced that his partner Paul Mahoney met with the Town Manager and looked at what kind of municipal uses there were that might match that megawatt.

Whitinsville Water Company [Randy Swigor, Mgr.] Mr. Swigor mentioned that since April 1st there has only been ten inches of rain and we typically get 18 to 20 inches of rain. That said, due to the high summer water demands the Whitinsville Water Company has had to resort to their secondary water supply, Meadow Pond well, which has elevated iron levels. He advised that they usually use this well two to three months out of a year. By using their secondary source of water it primarily affects North Main, Crescent and Goldthwaite road neighborhoods. These areas tend to experience occasional

discolored water but it is not a health issue. Mr. Swigor also mentioned that during the hot weather the WWC will flush the hydrants monthly in these neighborhoods to minimize aesthetic issues. Mr. Swigor stated that Selectman Ampagoomian suggested posting a message on the company's website as to when the Meadow Pond well will be used during the summer months. This will give residents a heads up to when they will have elevated iron levels in their water. Mr. Swigor will also provide a notice for the Town to post on their website and cable station. Selectman Melia asked if the Whitinsville Water Company would set-up a liability fund to compensate/reimburse the residents of Northbridge who have had their belongings ruined due to the elevated iron levels. Mr. Swigor announced that he will discuss this issue with the President of the Company but he can't promise anything. He will also contact the Department of Public Utilities to see if there is a process to follow regarding these types of situations. Mr. Swigor advised the Selectmen to inform the WWC of any calls/emails/complaints they receive and the WWC will respond accordingly. Mrs. DeForest asked Mr. Swigor if the WWC services the Linwood Laundromat. Mr. Swigor replied, yes and Mrs. DeForest announced that she goes there to wash her white clothes now and wanted to know why their water isn't rusty but at her house the water is rusty. Mr. Swigor responded by stating that maybe the Linwood Laundromat has a water filtration system. She replied that they don't have a filtration system per an attendant at the Linwood Laundromat. Chairman Marzec asked that Mr. Swigor contact the Town Manager after he researches whether the elevated water levels in the water can be corrected and whether or not a liability fund could be established to reimburse the residents who have had their belonging ruined due to the elevated iron levels in their water.

Consider the release of Executive Session Minutes from 10/1/07 to 12/31/09. Town Manager Kozak mentioned that Town Counsel will review the executive session minutes to determine which ones could be released. Chairman Marzec suggested placing this under decisions at their next Board of Selectmen's Meeting on August 30, 2010, pending Town Counsel's approval.

Review draft articles for Fall Annual Town Meeting. Town Manager Kozak briefly provided the Selectmen with a little background on each of the Proposed Articles for the Fall Annual Town Meeting. They are as follows: 1) Funds to repair current DPW Facility, 2) Funds to prepare preliminary design of DPW Facility, 3) Adoption of the local option meals tax, 4) Easements for doing Douglas Road bridge work, 5) Purchase of a new ambulance, 6) Acceptance of new Building Code for reducing energy costs to new buildings, 7) Provide funds for Charter Review Committee and Bylaw Review Committee, 8) FY'11 budget adjustments, 9) Home Rule Petition to allow the Town to change health insurance plan design to the same as Group Insurance Commission. 10) Sunday Pouring License. Town Manager Kozak mentioned that the Board of Selectmen will need to vote on the above articles at their next Board of Selectmen's Meeting.

Town Manager's Report. **1) Clark University/Study on Energy Consumption** – Students from Clark University have offered to work with the Green Committee and Town Departments on an Energy Audit Study of Municipal facilities. **2) Central Metropolitan Planning Organization Update** – Attended a public hearing for the FY 2011 – 2014 Transportation Improvement Plan (TIP) on July 21, 2010, to support the Sutton Street Project and mentioned that Selectman Nolan attended this meeting. Town Manager Kozak announced that he contacted Senator Moore's, Representative Peterson's, and Congressman Neal's Offices and each of them will be sending letters of support. **3) Public Hearing on Court Relocation Recommendations** – Received a notice of several public hearings on the possibility of reducing the number of court houses throughout the state. **4) Aldrich School Plaque Renovation** – Received an offer from William Carrick to provide funds for refurbishing the Aldrich School Plaque and currently seeking cost estimates for the work. Town Manager Kozak will advise Mr. Carrick on the price to refurbish the plaque once he receives them. **5) Small Cities Community Development Grant Program** – Received notification from the State that the Town's application for the small cities grant was not successful. Also, regarding our current village project, the town will need to re-advertise for the project administrator due to the resignation of the current individual. **6) Senior Center Special Celebration** – Announced that the Senior Center will be holding a "Special Celebration" on August 11, 2010 @ 1 P.M., honoring nine centenarian residents in the Town of Northbridge.

Selectmen's Concerns. **Selectman Nolan/ 1)** Status on when the Aldrich School/Annex Building will be opening. Town Manager Kozak advised the Selectmen that the reason for the delay is the installing of the fiber optics. The Company had a backlog on the material needed for installation. **Selectman Ampagoomian/ 1)** Asked the Town Manager to contact the Housing and Community Development to advise them that Selectman Ampagoomian is not the Town Manager of Northbridge. **2)** Announced that DOT did a great job on Plummer's Corner but is still wondering how this new layout will affect the left hand turn from Providence Road heading north onto Church Street. There is still no signal. ***3)** Thanked the Northbridge Fire Department and Ruth [EMT] for assisting his mother, Clara, from St. Camillus to Milford Hospital. **4)** Wished his wife, Sharron a Happy 35th Anniversary. **Selectman Athanas/ 1)** Asked if there was a resolution to the spray paint issue on the War Memorial. DPW Director Richard Sasseville mentioned the majority of the spray paint came off but it's not completely gone. Police Chief Walter Warchol advised they know who vandalized the memorial but they don't have any physical evidence yet to prove it. **Chairman Marzec 1)** Thanked the Board of Directors of the Northbridge Junior Baseball League for doing a great job this year.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 30A, S. 21 #5 Criminal Misconduct ; M.G.L. Chapter 30A, S. 21 #2 Contract Negotiation w/Non-Union Personnel, and M.G.L. Chapter 30A, S. 21 #3 Strategy w/respect to Collective Bargaining --not to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Meeting Adjourned: 9:20 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

* At their regularly scheduled meeting of September 13, 2010, the Board of Selectmen voted to amend the August 2, 2010 minutes as follows: Under Selectmen's Concerns titled Selectman Ampagoomian, Topic #3, Ruth is the EMT who assisted his mother, Clara, from St. Camillus to Milford Hospital.

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

August 2, 2010

Copy of Proclamation presented to members of the Northbridge High School Baseball Team

APPROVAL OF MINUTES:

- A.1)** Copy of June 28, 2010 Board of Selectmen's Minutes
- 2)** Copy of July 12, 2010 Board of Selectmen's Minutes
- 3)** Copy of July 12, 2010 Board of Selectmen's Exec. Session Minutes-[Removed from backup documentation as they have not been approved for release by Board of Selectmen]

PUBLIC HEARING:

None

APPOINTMENTS/RESIGNATIONS:

- B. 1)** Memo to Town Clerk requesting a list of Democratic, Republican and Un-enrolled voters to be election workers
- 2)** List of Un-enrolled Election Officials recommended by the Town Clerk to be election workers
- 3)** List of Democratic Election Officials recommended by the Town Clerk to be election workers
- 4)** List of Republican Election Officials recommended by the Town Clerk to be election workers
- C.** Letter from Central Mass. Regional Planning Commission regarding Appointment of the Board of Selectmen's Second Delegate and Alternate to the CMRPC for FY '11
- D.** Talent Bank Form - Sharron Ampagoomian, Open Space
- E.** Financial Planning Task Force: **No Documentation**
- F. 1)** Talent Bank Form – Karen Talley, Historical Commission
- 2)** Talent Bank Form – A. Edward Wild, Historical Commission
- 3)** Talent Bank Form – John Gifford, Historical Commission

CITIZENS' COMMENTS/INPUT:

- 1)** Documents from Worcester Registry of Deeds provided by town resident Philip Simmons regarding the proposed site on Court Street, Whitinsville, for a new DPW Facility
- 2)** Letter from Wayne and Mary DeForest regarding complaint about the Whitinsville Water Company

DECISIONS:

- G. 1)** Email from Gary Bechtholdt confirming meeting on 8/2/10 with representative of the Mass. Historic Commission
- 2)** Memo from Gary Bechtholdt regarding the appointment of a Local Historic District Study Committee by the BOS
- H.** Draft warrant articles and ballot questions
- I.** Copy of State Primary Election Warrant provided by Town Clerk
- J.** Listing of Town Manager's FY' 11 Goals and Objectives
- K. 1)** Whitin Community Center - Application for a one-day Beer & Wine License
- 2)** Whitin Community Center - Application for an Entertainment License

DISCUSSIONS:

- L. 1)** Letter from Riverdale Water Company re: approval by Comm. of MA for a source of potable water
- 2)** Riverdale Water Company map
- M.** Blackstone Valley Regional Recycling Center list of fees for recyclable items
- N.** Letter from Lane & Hamer re: Solar Power Purchase Agreement with Northbridge Redevelopment Corporation
- O.** Whitinsville Water Company – Memo warning residents about elevated iron levels
- P.** Executive Session Minutes – **No documentation**
- Q.** Fall Annual Town Meeting – List of proposed warrant articles for Town Meeting

TOWN MANAGER'S REPORT

- R. 1)** Clark University/Study on Energy Consumption-**No documentation**;
- 2)** Central Mass Metropolitan Planning Organization/Sutton Street Update- **No documentation**;
- 3)** Public Hearing on Court Relocation Recommendations-Notice from Supreme Judicial Court;
- 4)** Aldrich School Plaque Renovation-Photograph of plaque to be restored;
- 5)** Small Cities Community Development Grant Program-Letter from DHCD informing us the FY 2010 program was not funded;
- 6)** Senior Center Special Celebration-Invitation from Senior Center Director to attend a special celebration honoring 9 centenarians in town.

SELECTMEN'S CONCERNS: No documentation

ITEMS FOR FUTURE AGENDA: No documentation

CORRESPONDENCE: No documentation

**Board of Selectmen's Meeting
August 30, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Nolan, Melia, and Athanas. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 Strategy w/Respect to Collective Bargaining --and to reconvene in open session. Roll Call Vote: Mr. Melia/Yes, Mr. Marzec/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Open Session Adjourned: 6:17 P.M.

Executive Session Convened: 6:18 P.M.

Executive Session Adjourned: 7:30 P.M.

Open Session Reconvened: 7:32 P.M.

Chairman Marzec announced that the Board of Selectmen added a topic for discussion. The topic for discussion is: Personnel Policy Manual – Family Medical Leave Act Policy. This item will take place later in Executive Session.

Resignations. 1) Gina Calitri, Conservation Commission. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the resignation of Gina Calitri from the Conservation Commission and send a letter thanking her for her service to the Town. Vote yes/Unanimous. **2) Theodore Lachapelle, Council on Aging.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the resignation of Theodore Lachapelle from the Council on Aging and send him a letter thanking him for the many years of service to the Town. Vote yes/Unanimous. **3) Russell Conlon, Disability Commission.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the resignation of Russell Conlon from the Disability Commission and send him a letter thanking him for his years of service to the Town. Vote yes/Unanimous. **Appointments/By the Board of Selectmen: Green Committee/Vote to appoint. 1) Richard Sasseville 2) Fred Beauregard.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Richard Sasseville and Fred Beauregard to the Green Committee. Vote yes/Unanimous. **Earth Removal Board: Vote to appoint a Selectmen's Representative.** Chairman Marzec read aloud the Earth Removal Bylaw and mentioned that a Selectmen's Representative is needed for this committee. Selectman Ampagoomian volunteered to serve on the committee. A motion/Mr. Nolan, seconded /Mr. Melia to appoint Selectman Charles Ampagoomian to the Earth Removal Board. Vote yes/Unanimous. **Council on Aging: 1) Joseph Montecalvo. Present: Burnham Miller, Chairman of Council on Aging.** Mr. Miller announced that his committee currently consists of nine members and is in need of two more members. If anyone is interested please contact Gail Anderson at the Senior Center. He highly recommends Joseph Montecalvo to be appointed to the Council on Aging. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Joseph Montecalvo to the Council on Aging Committee. Vote yes/Unanimous.

Citizens' Comments/Input. 1) Mr. Robert Parker, Jr., 20 Nolet Street, Linwood, stated that the Union Street Brook has been dry since June and over the past few weeks he has asked that the brook be cleaned out. He mentioned that he is not receiving any assistance from the Department of Public Works and Town Manager Kozak. Mr. Parker wants the brook cleaned up and to fix whatever needs to be fixed to stop the flooding of properties once and for all. Mr. Parker also said that last year he complained about the lack of maintenance to the Town's and State's streets and bridges and this year it's worse than ever as the weeds and poison ivy have taken over a lot of the Town's bridges and streets. He feels it's disgusting and should be taken care of, especially by the part-time summer help. Mr. Parker mentioned that with the Bylaw Review Committee and Charter Review Committee in effect that the Town should re-establish the positions of Highway Commissioner & Sewer Commissioner or a combination of one Board to oversee the operation of these departments and to make sure the work is delegated and that it's getting done. **2) Mr. Richard Sasseville** announced that the Department of Public Works and the Northbridge Recycling Committee are sponsoring a Household Hazardous Waste Collection Day on Saturday, September 18, 2010, at the Northbridge High School Parking Lot, from 9 AM to 1 PM. This event is for Northbridge residents only (proof of residence is required) and there is no charge. Residents can view the Household Hazardous Waste flyer by logging on to the town's website www.northbridgemass.org. **3) Town Manager Kozak** announced that the Blackstone Valley Regional Recycling Center will be holding their Electronic Recycling Event at Unibank on Saturday, September 11, 2010, from 9 AM to 4 PM.

Fall Annual Town Meeting [October 26, 2010]/ Vote to place articles on the warrant [Draft 8/30/10]. Chairman Marzec announced that at their last Board of Selectmen's Meeting of August 2, 2010, Article 2 was voted on by the Board of Selectmen however it was not on the draft that was presented to the Board of Selectmen this evening. Town Manager Kozak mentioned that Article 2 was already voted on and will be placed on the warrant. Town Manger Kozak then provided a list of the proposed articles to be voted on and placed on the warrant. He mentioned that Article 1 should be passed over by the Board of Selectmen because the Building, Planning and Construction Committee will submit this article if needed. Robert Knapik Chairman of the Building, Planning and Construction Committee, announced that his committee voted to place articles on Town Meeting to fund minimal repairs to the current DPW facility and for preliminary design and plans for construction of a new DPW facility, therefore, the Board of Selectmen needn't vote to place those two articles on the warrant.

ARTICLE : (Board of Selectmen) To see if the Town will vote to accept the provisions of G.L. c. 64L §2(a) authorizing the imposition of a local excise in the statutory amount of .75% on the sale of restaurant meals originating within the town to take effect January 1, 2011; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Ampagoomian not to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to authorize the Board of Selectmen to take one permanent easement and six temporary easements in conjunction with the reconstruction of the Douglas Road Bridge over the Mumford River, the plans for which are on file in the Office of the Town Clerk; or take any other action relative thereto. A motion/Mr. Ampagoomian, seconded/Mr. Melia to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or borrow **a sum of money** for the purpose of financing the purchase of an ambulance and related equipment for the Fire Department, that to meet said appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow **a sum of money** under M.G.L. Chapter 44 or any other enabling authority and to issue bonds or notes of the Town therefor; said funds to be expended under the direction of the Fire Chief; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** Acceptance of new Building Code for reducing energy costs to new buildings. [ARTICLE WITHDRAWN]. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to raise and appropriate and/or transfer from available funds [free cash] a sum of money to cover any necessary expenses of the Charter Review Committee; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to raise and appropriate and/or transfer from available funds [free cash] a sum of money to cover any necessary expenses of the Bylaw Review Committee; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to amend the votes taken under Article 3 of the 2010 Spring Session of the Annual Town Meeting (May 4, 2010), appropriations and transfers under the Omnibus Budget Article, and/or to transfer a sum or sums of money from the undesignated fund balance (free cash) and/or the Health Insurance Stabilization Fund to supplement appropriations under the omnibus budget article; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Nolan to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to authorize the Northbridge Board of Selectmen to petition the Legislature with following home rule petition: AN ACT AUTHORIZING THE TOWN OF NORTHBRIDGE Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1

Notwithstanding the provisions of chapter 32B and chapter 150E of the General Laws or any other general or special law to the contrary, the Town of Northbridge is authorized to negotiate and purchase group insurance policies for Employees, Retirees, and Dependents without being subject to collective bargaining as defined in chapter 150E of the general laws.

SECTION 2

Further, the Town of Northbridge is also authorized to alter current and future plan design features, and that such action not be subject to collective bargaining as defined in chapter 150E of the general laws.

SECTION 3

Further, the Town of Northbridge is also authorized, but not mandated to participate in, and/or join the Group Insurance Commission ("GIC") pursuant to G.L. c. 32A, and such action shall not be subject to collective bargaining as defined in chapter 150E of the general laws.

SECTION 4

The provisions of this act shall not affect obligation under any collective bargaining agreement(s), while such agreements are in effect.

SECTION 5

This action shall take effect upon its passage;

Or take any other action relative thereto.

Selectman Melia announced that he abstains from voting on this article as he receives Health Insurance from the Town of Northbridge. A motion/Mr. Nolan, seconded/Mr. Athanas to place this article on the Fall Annual Town Meeting warrant. Vote yes/Messrs. Nolan & Athanas. Vote no/Messrs.

Ampagoomian and Marzec. Abstain/Mr. Melia. There being a tie vote 2-2 this article will not be placed on the Fall Annual Town Meeting warrant. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to raise and appropriate and/or transfer from available funds the following sum of money and authorize the payment of prior year bills: \$_____ to the Department of Public Works; or take any other action relative thereto. A motion/Mr. Melia, seconded/Mr. Nolan to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to authorize the Board of Selectmen to enter into a solar power purchase agreement for a term of more than three years, on such terms and conditions as the Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such power purchase agreement; or take any other action relative thereto. A motion/Mr. Nolan, seconded/Mr. Athanas to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to accept the provisions of Chapter 479 of the Acts of 2008 (codified as M.G.L. Chapter 32B, Section 20) to provide for the establishment of an “Other Post Employment Benefits Liability Trust Fund” and further, to establish an “Other Post Employment Benefits Liability Trust Fund” to account for appropriations made to cover the unfunded actuarial liability for retirees’ health care and life insurance benefits; or take any other action relative thereto. Town Accountant Neil Vaidya mentioned this would allow the Town to set up/establish a trust fund for retirees’ health care and life insurance benefits. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous. **ARTICLE : (Board of Selectmen)** To see if the Town will vote to raise and appropriate and/or transfer from the Health Insurance Stabilization Fund a sum of money to offset collective bargaining settlement costs; or take any other action relative thereto. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to place this article on the Fall Annual Town Meeting warrant. Vote yes/Unanimous.

Joint Pole Re-locations: National Grid and Verizon New England – Petition #9288947 request permission to move Pole #6 on North Main Street sixteen feet to the southeast. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to grant permission to National Grid and Verizon New England Petition to move Pole #6 on North Main Street sixteen feet to the southeast. Vote yes/Unanimous.

Alternatives/Request permission to hang a banner over Church Street from October 17, 2010 to October 31, 2010 to advertise their 3rd Annual Pumpkin Festival to be held on October 30, 2010. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to Alternatives to hang a banner over Church Street from October 17, 2010 to October 31, 2010 to advertise their 3rd Annual Pumpkin Festival to be held on Saturday, October 30, 2010. Vote yes/Unanimous.

Local Historic District/Vote on composition of committee, number of members, mode of appointment [appointing authority], authorities, and responsibilities. Town Manager Kozak announced that this item will be placed on the next Board of Selectmen’s agenda because the details of the committee are still being worked out.

Riverdale Water Company [Mr. James Knott]/Vote to send letter of interest. Mr. James Knott, 456 Hill Street, Whitinsville, mentioned that he is looking for a letter of interest from the Board of Selectmen saying that the Town of Northbridge is interested in purchasing water from the Riverdale Water Company Pump house, located at 1601 Quaker Street, in the Village of Riverdale. Mr. Knott mentioned that the Riverdale Water Company has been approved as a public water supply by the Massachusetts Department of Environmental Protection and that water quality tests have established that the water is exceptionally pure and free of manganese and iron without pretreatment. He also mentioned that the Commonwealth of Massachusetts, Department of Public Utility’s approved prices are confidently expected to be below prices the Town is now paying another source and that the Riverdale Water Company will be able to deliver up to 525 gallons per minute, 24 hours a day, 365 days per year. Town Manager Kozak advised the Board that if they wish to send a letter of interest to Mr. James Knott that they have Town Counsel review and draft a letter first. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to send a letter of interest to Riverdale Water Company, LLC, [prepared by Town Counsel] and signed by James Marzec, Chairman of the Board. Vote yes/Unanimous.

Personnel Policy/Family Medical Leave Act [FMLA]. A motion/Mr. Ampagoomian, seconded/Mr. Melia to move this item from discussion to decisions. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Melia to suspend those provisions of the Town of Northbridge Personnel Policy Manual with regards to the Family Medical Leave Act [FMLA] requiring employees to use accrued vacation benefits prior to using accrued sick leave benefits. The Personnel Board will report back to the Board of Selectmen in two months with an equitable resolution for employees and the Town. Vote yes/Unanimous.

Department of Public Works Facility Update/Present: Robert Knapik, Chairman of the Building, Planning and Construction Committee. Chairman Marzec announced that he toured the Department of Public Works Facility on Fletcher Street with Selectman Melia to view its current condition and whether or not it would be more feasible to fix up the current facility or to build a new facility. He then stated that

a private citizen in this community donated time and effort to address the DPW facility for pro bono work and has been working in conjunction with the Building, Planning and Construction Committee. Mr. Knapik provided the Board and those present with an update on the current Department of Public Works facility [Fletcher Street] and then reiterated the details on what has transpired in the past year. After the 2010 Spring Town meeting, a small group of individuals led by Chairman Marzec got together and presented information to the Building, Planning and Construction Committee for a new DPW facility. Mr. Knapik then mentioned that his committee and other Town officials have held numerous meetings to discuss the possibility of building the new DPW facility at the Wastewater Treatment Plant along with visiting the site several times. The BPCC reviewed the information and thought it was in the Town's best interest to build a new DPW facility at the Wastewater Treatment Plant. That said, Mr. Knapik mentioned that the project would include: constructing a building of approx. 13,000 square feet that will house office space, garage space, storage and shop space. He also announced that the project would include a salt shed so the estimated cost for both the facility and salt shed is \$1.9 million dollars. Mr. Knapik mentioned that there are some site constraints and critical design considerations that could affect the timing and the cost of the project. They are as follows: 1) Compliance with the Endangered Species Act, mapping published by the National Heritage and endangered species program of the Massachusetts Division of Fisheries and Wildlife, which has identified the presence of wood turtles as a concern. 2) Need to reach an agreement with the Providence-Worcester Railroad to construct a new access road. 3) Confirmation that the elements of the proposed DPW facility doesn't compromise the reasonably foreseeable expansion needs of the Wastewater Treatment Plant because some elements of the project, like the building and parking are located a little bit closer to the plant buildings than originally planned. The Building, Planning and Construction Committee will diligently continue to analyze and review the available information with the goal of making a determination of the feasibility and costs to construct a DPW facility at the Wastewater Treatment Plant. Selectman Nolan asked if a "Notice of Intent" was filed with the Conservation Committee and Mr. Knapik announced that it hasn't. He then stated that permits are still needed and the Notice of Intent can't be filed until the design is final. Selectman Nolan also asked if there was an agreement with the Railroad on moving the access road, if so, is there a timeline. Mr. Knapik stated that this is a valid concern. He mentioned that Chairman Marzec's group this summer was to contact a representative from the Providence-Worcester Railroad and produce some written documentation that indicates the Providence-Worcester railroad would be open to relocating the current crossing. Chairman Marzec thanked Mr. Knapik, the Building, Planning and Construction Committee, Selectman Melia, and DPW Director Richard Sasseville for their time and effort in assisting with getting this project going.

Town Manager's Report. 1) **Central Mass. Metropolitan Planning Organization Meeting** – Attended the CMMPO Meeting. At the meeting, the organization took the final vote on the 2011-2014 Transportation Improvement Program which included the funds for the Sutton Street Project in 2013. 2) **Update on Road Projects** – The Northbridge Village Infrastructure Project is underway and moving ahead of schedule. The Crescent Street sidewalk and road should be completed prior to the start of the school year. 3) **Town of Upton/Northbridge Water Connection Meeting** – Richard Sasseville, Director of Public Works, met with representatives of the Town of Upton to discuss a water connection between Upton and Northbridge in case of emergencies. They also discussed the possible purchase of Northbridge water by the Town of Upton. 4) **Federal Census Award** – The Town of Northbridge received a "Thank You" notice for participating in the 2010 Federal Census. 5) **Riverdale Mills (Tax Increment Financing Agreement Meeting)** – Attended the hearing for Riverdale Mills to continue receiving Tax Increment Financing and Tax Credits for its manufacturing operation. I expressed the Town's support to have Riverdale Mills continue receiving these benefits. 6) **Update on Whitinsville Water Company Liability** - We received correspondence from the Manager of the Whitinsville Water Company, Randy Swigor, regarding compensating residents who may have incurred a financial loss due to excessive iron in their water. Unfortunately, Mr. Swigor has declined to pay damages. Selectman Melia suggested that the letter from Mr. Randy Swigor be forwarded to the individuals who have incurred a financial loss due to the excessive iron in their water. 7) Town Manager Kozak announced that the Planning Board will be conducting a Master Plan workshop on September 28, 2010 at 7 P.M. in the Town Hall. Everyone is welcomed to attend. 8) The Blackstone Valley Regional Recycling Center will be holding an Electronics Recycling Event at Unibank on Saturday, September 11, 2010 from 9 AM to 4 PM.

Selectmen's Concerns. **Selectman Athanas/** 1) Welcomed the kids and teachers back to school. **Selectman Melia** 1) Mentioned a letter the Board of Selectmen received from a concerned citizen at 870 Main Street, Whitinsville, regarding poison ivy. He is concerned with the response timeline of when the resident originally sent his first letter. He asked the Town Manager to look into this complaint. Town Manager Kozak apologized. 2) Asked when will the release of executive session minutes take place? Town Manager Kozak announced he will check with Town Counsel. 3) Aldrich School – what is the plan to move the Town's Employees and will there be signs mentioning the departments have moved to the Hill Street location. Town Manager Kozak mentioned that he is waiting for fiber to be installed, which will take place this week. He will also post a notice on cable and the Town website when the time comes. 4) Inquired about health insurance costs to employees and asked whether there would be a monetary incentive to opt out. 5) Selectman Melia pointed out that Bob Parker brought these issues with the Union

Street Brook up three years ago – can the DPW Director or anyone help with this ongoing situation. He talked about the weeds and asked where the pride in this town is? **Selectman Ampagoomian 1)** Can National Grid look at moving Pole #9 [Pollard Road]? Town Manager Kozak advised they are still looking into this. **2)** Asked if a couch was picked up over near Youngsma property. DPW Director Richard Sasseville replied, not as of yet, but will look into it. **Chairman Marzec 1)** Announced the new signs are up for the Division II Baseball. **2)** Received a phone call from a citizen regarding a solution to the water issue. The citizen suggested banning lawn watering during summer months without a lot of rainfall. **3)** Road Issues – a citizen complained that the roads are in deplorable condition and that the town should focus on fixing them before building a new DPW facility. **4)** Advised that a citizen commended the Ambulance Service and Public Safety Officials for being top notch in this Town.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21 #2 Contract Negotiations with non-union personnel --not to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Meeting Adjourned: 9:40 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

August 30, 2010

APPROVAL OF MINUTES: None

PUBLIC HEARING: None

APPOINTMENTS/RESIGNATIONS:

- A.1)** Letter from Gina Calitri resigning from the Conservation Commission
- 2)** Letter and information from Ted Lachapelle resigning from the Council on Aging
- 3)** Letter from Russell Conlon resigning from the Disability Commission
- 4)** Email regarding the appointment of Fred Beauregard and Richard Sasseville to the Green Committee
- 5)** Memo from Town Manager to appoint a Selectman to the Earth Removal Board/Copy of Earth Removal Bylaw/ Memo from Board of Health re: appointment of individual to Earth Removal Board; Memo from Planning Board re: appointment of individual to Earth Removal Board; and Memo from Conservation Commission re: appointment of individual to Earth Removal Board
- 6)** Talent Bank Form – Joseph Montecalvo, Council on Aging

CITIZENS' COMMENTS/INPUT:

None

DECISIONS:

B. Fall Annual Town Meeting [October 26, 2010]/Vote to place articles on warrant

- 1)** List of proposed warrant articles
- 2)** August 30, 2010 Draft Warrant Articles for the Fall Annual Town Meeting
- C.** Joint Pole Re-location: National Grid and Verizon New England – Petition #9288947 request permission to move Pole #6 on North Main Street sixteen feet to the southeast

1) Letter from National Grid requesting pole relocation; Petition for joint pole relocation; and Order for joint pole relocation

2) Memo from DPW Director Richard Sasseville regarding National Grid Pole Relocation Petition

3) Map showing `relocation of Pole #6

D. Letter from Alternatives requesting to hang a banner over Church Street for their annual Pumpkin Festival.

E. Memo from Town Planner Gary Bechtholdt regarding the Local Historic District Study Comm.

F. Sample Letter of Interest to James Knott, Sr. at the Riverdale Water Company, LLC

DISCUSSIONS:

G Department of Public Works Facility Update – **No documentation**

TOWN MANAGER'S REPORT

H. 1) Central Mass. Metropolitan Planning Organization Meeting – **No documentation**

2) Update on Road Projects – **No documentation**

3) Town of Upton/Northbridge Water Connection Meeting – **No documentation**

4) Federal Census Award – Letter & Recognition Certificate from the U.S. Census Bureau

5) Riverdale Mills Tax Income Financing Meeting –**No documentation**

6) Update on Whitinsville Water Company Liability – Letter dated 8/11/10 from Randy Swigor, General Manager of the Whitinsville Water Company.

7) Planning Board Master Plan Workshop on September 28, 2010 at 7 P.M. in the Town Hall- Email from Gary Bechtholdt, Town Planner

8) The Blackstone Valley Regional Recycling Center Electronics Recycling Event at Unibank on Saturday, September 11, 2010 from 9 AM to 4 PM-**No documentation**

SELECTMEN'S CONCERNS: No documentation

ITEMS FOR FUTURE AGENDA: No documentation

CORRESPONDENCE: No documentation

**Board of Selectmen's Meeting
September 13, 2010**

A meeting of the Board of Selectmen was called to order by Vice Chairman Daniel Nolan at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia and Athanas. **Also Present:** Theodore D. Kozak, Town Manager. Selectman Nolan announced that Chairman James Marzec would be arriving shortly.

The Pledge of Allegiance was recited by those present.

Northbridge Historical Commission: Recognition of Carr Funeral Home as the longest established business in the Town of Northbridge [165 years]. Present: Kenneth Warchol, Chairman of the Historical Commission and Doug and Jo-Anne Carr, Owner's of Carr Funeral Home, and their daughters Heather Carr Reiter and Meagan Carr Washington. Mr. Warchol noted that he didn't realize that Carr Funeral Home was one of the longest established businesses in the Town of Northbridge and pointed out that since the 1850's, the Carr family has been providing funerals and related services to their neighbors throughout Whitinsville and the Blackstone Valley. Mr. Warchol said Doug Carr, Jr. and his wife Jo-Anne Carr are the fifth generation of Carrs to operate the funeral home. Vice Chairman Nolan and Town Manager Kozak presented a plaque congratulating the Carr Family for having the longest established business in the Town of Northbridge.

Proclamation from President Barack Obama for National POW/MIA Recognition Day, which is Friday, September 17, 2010. Vice Chairman Nolan read aloud the proclamation from President Barack Obama that designates September 17, 2010 as National POW/MIA Recognition Day. The Blackstone Valley Vietnam Veterans will hold their annual POW MIA Vigil on Friday, September 17, 2010.

Approval of Minutes.

August 2, 2010 – Selectman Ampagoomian noted under Selectmen's Concerns, Topic #3. Ruth is the EMT who assisted his mother, Clara, from St. Camillus to Milford Hospital. A motion/Mr. Melia, seconded/Mr. Athanas to approve the August 2, 2010 minutes as amended by Selectman Ampagoomian. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Athanas.

August 2, 2010 [Executive Session] –A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve but not release the August 2, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/ Vote yes/Messrs. Nolan, Melia, Ampagoomian and Athanas.

August 30, 2010 [Executive Session] –A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve but not release the August 30, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Athanas..

Appointments/By the Board of Selectmen: Earth Removal Board: Vote to appoint. A motion/Mr. Ampagoomian, seconded /Mr. Athanas to appoint Conservation Commission Representative Wyatt Mills, Planning Board Representative Janet Dolber and Board of Health Representative Christopher Cella to the Earth Removal Board. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Athanas.

Chairman James Marzec arrived and took over the meeting.

Resignations. Northbridge Recycling Committee. a) Marilyn Baker b) Viola Bramel c) Denis Latour d) Philip Simmons e) Lisa Laflamme. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to accept the resignations of Marilyn Baker, Viola Bramel, Denis Latour, Philip Simmons and Lisa Laflamme from the Northbridge Recycling Committee and send letters thanking them for their service to the Town. Vote yes/Unanimous.

Citizens' Comments/Input. None

Aldrich School Plaque Renovation [William Carrick]/Vote to accept monetary gift. Town Manager Kozak announced that Mr. William Carrick could not attend tonight's meeting and asked to be placed on the next Board of Selectmen's meeting scheduled for September 27, 2010.

Street Acceptance [Rocky Road]/Vote intent to lay out Rocky Road as a public way. Selectman Athanas asked DPW Director Richard Sasseville if the drainage on Rocky Road is up to par. Mr. Sasseville responded by letting the Board know that it can be accepted by the Board of Selectmen. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the lay out Rocky Road as a public way and notify the Planning Board of this vote. Vote yes/Unanimous.

FY'12 Financial Planning Task Force/Present: Alicia Cannon & Michael Lebrasseur. Mr.

Lebrasseur announced that the committee held their first meeting last week which was an organizational meeting. During this meeting, the committee discussed the following: 1) Purpose, 2) Objectives, 3) Actions, and 4) Timeline. Mr. Lebrasseur mentioned that the committee's purpose is to provide better insight to town officials and citizens and to improve the decision making process for financial and resource allocations. In terms of objectives, the committee has five and they are: 1) address the short-term fiscal situation for FY 12 and FY 13, 2) create a three-year forecast for the town, 3) identify financial issues and root causes, 4) prioritize key issues/initiatives/projects facing the town in the next 3 to 5 years, and 5) improve accessibility of town financial information. Ms. Cannon then mentioned that the committee also has five actions, and they are: 1) to determine communication plan and methods to utilize, 2) identify all town revenue sources, 3) review department budget realities and gaps/concerns, 4) develop a list of peer communities (define criteria) and benchmark Northbridge among peers, and 5) consider options for improving operational efficiency. Their goal is to report to the Board of Selectmen by February 1st with their recommendations. Chairman Marzec thanked the task force and feels this is a good thing for the town, especially with the fact that the financial future of the town is looking kind of bleak. Town Manager Kozak asked the Board of Selectmen if they would endorse the Financial Planning Task Force's goals and objectives as part of their responsibilities for the operation and if so, the Selectmen would need to move this to Decisions for a vote. Chairman Marzec asked the Selectmen if they wanted to move this item to a decision. A motion/Mr. Nolan, seconded/Mr. Athanas to move the Financial Planning Task Force's goals and objectives to a decision. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Nolan to accept the Goals and Objectives of the Financial Planning Task Force as stated above. Vote yes/Unanimous.

Local Historic District Study Committee/Review process to move forward. Town Manager Kozak announced that the Board of Selectmen voted to establish the Local Historic District Study Committee, however, the Board of Selectmen need to appoint 3 to 7 members. Town Manager Kozak advised that per M.G.L. Chapter 40C, Section 4 requires that where possible, membership include nominees from the following organizations: Local Historic Society, Board of Realtors and the American Institute of Architects. Town Manager Kozak recommended sending a letter to those organizations to see if they have anyone interested in joining the committee. If they don't hear back from any of the organizations, then after thirty days, the Board of Selectmen can ask the general public if they would like to serve on this committee.

Green Communities Action Plan. Chairman Marzec announced that the Green Communities Action Plan was enclosed in the Selectmen's packet for their review. With that, there are essentially five issues the town needs to do to comply with the Green Communities Act. They are as follows: As-of-Right-Siting for Renewable/Alternative Energy Facilities, Expedited Permitting Process, Established energy baseline for all building, vehicles and streetlights and commits to reducing baseline by 20% over five years, Procure Fuel Efficient Vehicles, Require all new construction to minimize life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies a/k/a the stretch code. Chairman Marzec mentioned that the first four items can be addressed readily but the fifth item a/k/a the stretch code that is questionable. Town Manager Kozak mentioned that the Town received a grant from the state to help prepare this document. The recommendation is to review the Green Communities Action Plan and have the Board of Selectmen adopt this action plan at their next meeting. Selectman Melia asked Town Manager Kozak to explain what the stretch code policy is and Town Manager Kozak replied, it is a state building code that requires special new energy regulations for all new construction both residential, commercial and industrial that would be energy efficient structures.

Road work update/Present: Richard Sasseville, DPW Director. Chairman Marzec announced that he had asked Town Manager Kozak to place this item on the agenda because a lot of residents were asking him questions relative to road work in town. Mr. Sasseville provided the Selectmen with a handout on roadway work that was completed in the summer of 2010. The work completed is as follows: 1) crack sealing of 17 roads or roadway segments by contract totaling in excess of \$31,000, 2) repaired and /or reconstructed six catch basins, 3) improved drainage on "old" Quaker Street by roadway edges and drainage swales, 4) replaced approximately 40 feet of culvert pipe on Prentice Road. The work in progress is as follows: 1) Village Infrastructure Improvements including reconstruction of Crescent Street, portion of North Main Street and portion of upper Border Street. Approximately 40 percent complete. Estimated completion is the end of November. The work planned is as follows: Mill and heavy overlay of Purgatory Road between the Sutton town line and North Main Street. Requires wetlands delineation and filing a Notice of Intent with the Conservation Commission. Anticipated work starts in the spring of 2011. Chairman Marzec stated that the Village House of Pizza had their gas line cut while the work was being done. Mr. Sasseville mentioned that he spoke to the owner of the pizza shop and asked the owner to provide him with some information regarding the loss of service to his business. The owner agreed and the information will be forthcoming.

Water Leaks/Irrigation Water Meters/Present: Richard Sasseville, DPW Director. Mr. Sasseville provided a handout explaining that periodically the Northbridge Water System conducts a water leak

survey of their distribution system. The purpose of the survey is to locate leaks on the system, which is resulting in unaccounted water use and causes the system monetary loss since the system must pay for all water that enters the system. He advised that once the leaks are identified, these leaks are repaired. Mr. Sasseville mentioned that occasionally these surveys identify leaks that are on the private water services of system customers. These leaks are usually located between the curb stop and the water meter. When this occurs, the water lost is paid for by the Town's water system but since it leaks out before going through the customer's water meter it is not charged to the customer. The Town currently has no policy addressing leaks on private water services. In these cases, the Town is suffering a financial loss because there is no policy to direct the customer to make the repair. Mr. Sasseville is recommending a policy be established and provided them with the following suggestion. When a leak is detected on a private water service, the customer will be notified in writing by certified mail. The customer will be given 30 calendar days to undertake repairs to the leaking service, notifying the Town when the repairs will begin. If the customer fails to respond or fails to begin the required repairs within the 30 day period, the customer will again be notified by certified mail. In this instance, the customer will be given 10 calendar days to complete the repairs. Failure to complete the required repairs will result in termination of service. If service is terminated, the customer must pay the turn-off fee and the turn-on fee as listed on the current Town of Northbridge Schedule of Rates for Water Services. The leak must be repaired before service is restored. Mr. Sasseville asked that the Selectmen review his suggestion and place this item on the next Board of Selectmen's agenda under decisions.

Mr. Sasseville announced that the town needs to establish a policy on second water meters for irrigation systems. Selectman Athanas asked how many people have second meters and Mr. Sasseville replied about 60 on both systems [Town and Whitinsville Water]. With the implementation of the winter quarter billing policy for sewer use at single family residences, some customers with second water meters were installed by the customers at their expense to avoid higher sewer use charges. If they wish to have the irrigation meters removed it should be done at their expense. Removing the irrigation meter would require modifying the plumbing to insure that the supply to the irrigation system is properly connected downstream of the remaining water meter. This would require a plumbing permit and an inspection by the Plumbing Inspector. All associated costs would be the responsibility of the customer.

Town Manager's Report. **1) Clark University Energy Class** –DPW Director Richard Sasseville and Town Manager Kozak attended an Environmental Science Class to discuss a project with students to analyze energy use at the Wastewater Treatment Plant. This class project will require the students to come up with ideas for energy conservation. **2) Spaulding Aldrich Recreation Area Dedication** – Announced there will be a dedication ceremony on Sunday, October 3, 2010, at 1 PM, near Plummer's Landing, between the Blackstone River and Canal on Church Street Extension for the Spaulding R. Aldrich Memorial Recreation Area. All the Selectmen are invited to attend. **3) Department of Revenue Meeting on Regional Issues** – Attended the Department of Revenue Workshop on Regional Issues. The state has conducted surveys to determine if communities have interest in regional projects. The Town Manager is currently working with M.O.R.E. Community Managers on various regionalization topics. **4) Employee Evaluation Workshops** – We have begun conducting workshops with town employees on an employee evaluation process. **5) Aldrich School Fiber Installation** – The fiber installation for telecommunications has been installed with the help of Fire Department Personnel [Brian Castell, William White, David White, David Nolan, and Fire Chief Gary Nestor]. He mentioned the employees should be moving within the next two weeks. **6) Personnel Board Meeting** – Announced that the Personnel Board will be meeting on Wednesday, September 15, 2010, at 7 P.M. to review the FMLA policy. **7) State Primary Election Poll Hours** – Announced that the State Primary Poll Hours will be held Tuesday, September 14, 2010 from 7 AM to 8 PM. **8) Household Hazardous Waste** – Announced that on Saturday, September 18, 2010, there will be a Household Hazardous Waste Collection Day from 9 AM to 1 PM at the Northbridge High School, 427 Linwood Ave., Whitinsville.

Selectmen's Concerns. **Selectman Ampagoomian/** **1)** Requested a list of the Municipalities Organized for Regional Effectiveness [MORE] working projects and regionalization. **2)** Requested a list of the departments that are moving into the Aldrich School building. **3)** Asked about the status of the Plummer's Corner Traffic lights (left hand turn). **4)** Asked if the metal sign with an arrow pointing to the Town Beach has been removed off the pole. DPW Director Richard Sasseville replied that it should have been taken care of last week but he will drive by and check. **5)** Asked if Mass Highway tried to fix the catch basin located at 192 Providence Road (across from Peterson's). DPW Director Richard Sasseville responded that Mass Highway looked at it but can't get the catch basin open. **6)** Mentioned that on Saturday, September 11, 2010, he and his wife were invited to attend a Welcome Home Ceremony for the 101st Engineering Battalion at the USS Constitution. Everyone came home safe. **7)** On Sunday, September 12, 2010, he and his wife, Sharron, attended a "Change in Command" in Concord, MA at the North Bridge for the 101st Engineering Battalion. **8)** Mentioned that the Board of Selectmen approved and signed the Town Manager's contract on August 2nd but still needs a formal vote in open session to be legal. Town Manager Kozak stated that he is waiting for Town Counsel to mail back the original contract. **Selectman Athanas** **1)** Announced that graffiti in town is becoming an issue and asked about the status on whether or not the Police Chief had any leads as to who/whom is doing this. **Selectman Melia** **1)** received a phone call from a gentleman on Main Street, who also sent a letter to the town a

couple weeks ago, thanking the Highway Department for handling an issue. Selectman Melia thanked the Highway Department for helping this gentleman. **2)** Received a letter and some photos from a gentleman who took pictures of tombstones that have been tipped over or pushed off their base at the Riverdale Cemetery. He was wondering if the money that Mr. Jacob Kupelian left as a gift to take care of the Riverdale Cemetery could go towards fixing/repairing some of these tombstones. The amount to fix these tombstones would cost around \$1500 to \$2000. Town Manager Kozak will look into this and report back to Selectman Melia. **3)** He announced that the Whitinsville Water problem in town is much bigger than he realized. He spoke to a gentleman who is having discoloration like a lot of other residents so he put in a filter system and even that is clogging and he is still getting discoloration. He suggested that the Board/Town look into this matter further. **4)** Asked about the status of the DPW facility? Chairman Marzec announced that the survey work is almost done but will ask the Building, Planning and Construction Committee to provide an update at the next Board of Selectmen's meeting. **Selectman Nolan 1)** Asked DPW Director Richard Sasseville about the modifications to the Skateboard Park @ Plummer's Corner. Mr. Sasseville mentioned that the work has been completed and hasn't heard from anyone if there are still problems. **Chairman Marzec 1)** Mentioned that a resident in town would like a doggy park and felt it could increase the economic development in town. **2)** Said a citizen complained about how fast the police cruisers are going through town. **3)** A citizen asked if the Town could help out the elderly people with picking up leaves. DPW Director Richard Sasseville suggested placing this item under discussions at a future meeting. **4)** Release of Executive Session Minutes – he would like them released at a future meeting pending Town Counsel's approval. **5)** Announced the Operation Graduation Committee will be conducting a calendar raffle to help raise money for the event known as "Operation Graduation".

Items for Future Agenda –Whitinsville Water Issue/discolored water.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to go into Executive Session under M.G.L. Chapter 30A, S. 21 #3 Strategy w/Respect to Collective Bargaining --not to reconvene in open session. Roll Call Vote: Mr. Marzec/Yes; Mr. Melia/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Meeting Adjourned: 8:44 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

September 13, 2010

-Copy of Plaque presented to the Carr Family in recognition of having the longest established business in the Town of Northbridge.

-Copy of President Barack Obama's Proclamation for National POW/MIA Recognition Day

APPROVAL OF MINUTES:

A.1) Copy of August 2, 2010 Minutes

2) Copy of August 2, 2010 Executive Session Minutes -[Removed from backup documentation as they have not been released by Board of Selectmen]

3) Copy of August 30, 2010 Executive Session Minutes -[Removed from backup documentation as they have not been released by Board of Selectmen]

PUBLIC HEARING: None

APPOINTMENTS/By the Board of Selectmen:

B. Earth Removal Board: Wyatt Mills, Cons. Comm. Rep.; Janet Dolber, Planning Bd. Rep.; and Christopher Cella, Board of Health Rep. –1) Memo from Town Manager to appoint a Selectman to the Earth Removal Board; Copy of Earth Removal Bylaw; Memo from Board of Health re: appointment of individual to Earth Removal Board; Memo from Planning Board re: appointment of individual to Earth Removal Board; and Memo from Conservation Commission re: appointment of individual to Earth Removal Board

RESIGNATIONS:

B. 2) Resignations: Northbridge Recycling Committee

a. Resignation Letter dated August 31, 2010 signed by Marilyn Baker, Viola Bramel, Denis Latour, and Philip Simmons

b. Resignation Letter dated September 13, 2010 from Lisa Laflamme

CITIZENS' COMMENTS/INPUT:

None

DECISIONS:

C. Aldrich School Plaque Renovation [William Carrick]/Vote to accept monetary gift-Deferred to next meeting on September 27, 2010.

D. Street Acceptance [Rocky Road]/Vote intent to lay out Rocky Road as a public way

1) Memo from Community Planning & Development Office dated 9/8/10, requesting the Selectmen vote their intent to layout Rocky Road and refer the matter to the Planning Board for a recommendation.

2) Memo from Community Planning & Development Office dated 8/26/10, regarding FATM articles sponsored by the Planning Board: Zoning Amendment and Acceptance of Rocky Road

3) Copy of Public Hearing Notice re: intent to layout Rocky Road

4) Copy of layout plan for Rocky Road [2pgs.]

DISCUSSIONS:

E. FY'12 Financial Planning Task Force: Document containing a List of members; Purpose; Objectives; Actions; and Timeline

F. Memo from Community Planning & Development dated 7/1/10, re: Establishment of a Local Historic District Study Committee; Nomination and Appointment process; and Organizing the Local Historic District Study Committee

G. 1) Copy of DRAFT Green Communities Action Plan

2) Copy of revised pages from the DRAFT Communities Action Plan[Pgs.7,11,28,29,30,32,33,34,35]

H. Document containing an update on Roadway Work in town

I. Water Leaks/Irrigation Water Meters

1) Email from DPW Director about a leak survey on the town's water system and a request to remove irrigation water meters

2) Discussion paper prepared by the DPW Director concerning the repair of leaks on Private Water Services

TOWN MANAGER'S REPORT

J. 1) Clark University Energy Class-**No documentation**

2) Spaulding Aldrich Recreation Area Dedication:

a. Email from Shelley Buma regarding legislation filed to designate part of the Blackstone River and Canal Heritage State Park as the Spaulding Aldrich Recreation Area

b. Email from Shelley Buma outlining details of the dedication of the Spaulding Aldrich Recreation Area

3) Department of Revenue Meeting on Regional Issues-**No documentation**

4) Employee Evaluation Workshops-**No documentation**

5) Aldrich School Fiber Installation-**No documentation**

6) Personnel Board Meeting-**No documentation**

7) Flyer announcing the State Primary Election Polling Hours

8) Flyer announcing the Household Hazardous Waste Collection Day

SELECTMEN'S CONCERNS: No documentation

ITEMS FOR FUTURE AGENDA: No documentation

CORRESPONDENCE: No documentation

**Board of Selectmen's Meeting
September 27, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Athanas and Nolan. Selectman Thomas Melia was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

August 30, 2010 –A motion/Mr. Nolan, seconded/Mr. Athanas to approve the August 30, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Citizens' Comments/Input. None

Fall Annual Town Meeting [October 26, 2010] – Vote to sign warrant. Town Manager Kozak announced that the Town Moderator and Town Counsel made a few changes to the warrant and our Town Planner has asked that Article 15 be removed from the warrant. A motion/Mr. Nolan, seconded/Mr. Athanas to sign the Fall Annual Town Meeting [October 26, 2010] warrant. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Subordination Agreement [Case #215] – Vote to approve and sign. Town Manager Kozak advised that the property owner asked that his name not be mentioned at tonight's meeting and noted that Town Counsel reviewed the Subordination Agreement and recommended the Board of Selectmen sign it. A motion/Mr. Nolan, seconded/Mr. Athanas to approve and sign the subordination agreement [Case #215 – Robert and Aline Parker, 20 Nolet Street, Linwood, MA]. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Northbridge Association of Churches/Request to hold the 36th annual Blackstone Valley Cropwalk on Saturday, October 16, 2010 at 9 AM. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the above request to hold the 36th annual Blackstone Valley Cropwalk on Saturday, October 16, 2010 at 9 A.M. subject to the safety requirements of the Police Department. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Operation Graduation/Request to conduct a Boot Drive at Memorial Square on Saturday, October 23, 2010 from 9:00 AM to 3 PM. Selectman Nolan stated that per the Town's Boot Drive policy they will allow one boot drive per month at Memorial Square for the purpose of raising funds for a registered charity and asked, does this also mean if an organization is a "501c". Town Manager Kozak said yes. Selectman Nolan then asked if Operation Graduation is a registered charity. Town Manager Kozak advised that he doesn't know the answer to that question. Selectman Nolan said that Operation Graduation is a worthwhile charity and thinks the Town's policy should be amended to include 501c. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve Operation Graduation's request to conduct a Boot Drive at Memorial Square on Saturday, October 23, 2010 from 9:00 AM to 3:00 PM subject to the Town's Boot Drive policy. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Green Communities Action Plan/Vote to accept draft plan. Present: Town Planner Gary Bechtholdt, Felipe Schwartz, Vanasse Hangen Brustlin, Inc. and Kelly Brown, Department of Energy Resources. Chairman Marzec announced that the Northbridge Green Committee approved the action plan and is recommending that the Board of Selectmen vote to accept the "Draft" Green Communities Action Plan with the changes recommended by Gary Bechtholdt, Town Planner. Mr. Felipe Schwartz, Senior Planner and Project Manager for VHB mentioned he was assigned to provide technical assistance for Northbridge back in October, 2009. He provided Northbridge with an overview of the Green Communities Planning Assistance Program and the goals of the technical assistance. The consultant team clarified and provided guidance on how Northbridge might meet the designation requirements. Mr. Schwartz also mentioned that the intent of the document is to see what the Town of Northbridge has done to date, what it takes to get there and the specific actions and guidelines to achieve it. As stated back in October of 2009, the five criteria are: 1) As-of-Right-Siting; 2) Expedited Permitting Process; 3) Established energy baseline for all buildings, vehicles and streetlights and commits to reducing baseline; 4) Procure Fuel Efficient Vehicles; and 5) Require all new construction to minimize life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies. In order for Northbridge to apply to become designated as a Green Community, the Town must complete the following tasks to meet this criterion within 12 months of the submittal of this Action Plan. The Town of Northbridge needs to submit the required documentation/materials: 1) Letter from municipal counsel certifying that the existing zoning complies with the Renewable Energy/Alternate Energy Facilities criteria within 6-9 months. 2) The applicable section of zoning bylaw/ordinance. [completed] 3) Copy of zoning map that shows area zoned. [completed] 4) Important zoning definitions. [completed] 5) The relevant section of the use table and any

key that will help DOER interpret the use table. [completed] 6) Any related local regulations applicable to facilities sited under the bylaw/ordinance –such as site plan review regulations-so that Department of Energy Resources (DOER) can confirm that the related local regulations are non-discretionary. [within 6-9 months] 7) Yield calculations must be either included in the text of the letter or attached. [within 6-9 months] After a brief question and answer session by the Selectmen, Mr. Schwartz suggested that the town place the Green Communities Action Plan on their website for the public to view. Chairman Marzec announced that he is a member of the Green Committee and his board voted 4-0 to bring this action plan before the Selectmen for a vote. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the draft plan for the Green Communities Action Plan. Vote yes/Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Town Manager's Contract/Vote to affirm the vote previously taken on August 30, 2010. A motion/Mr. Nolan, seconded/Mr. Athanas to affirm the vote previously taken during Executive Session on August 30, 2010 regarding the Town Manager's new contract effective July 1, 2011 through June 30, 2014. Selectman Ampagoomian requested the date the Selectmen signed the Town Manager's contract be changed from August 30, 2010 to September 27, 2010. Town Manager Kozak agreed. Selectman Ampagoomian noted that Town Manager Kozak did not receive an increase in his base salary for FY 11 due to the financial constraints of the Town. He also requested that under Section XI, Expenses, paragraph B, line 2, he would like the line to read: The Town Manager shall "be" reimbursed. That said, Selectman Nolan withdrew his motion. A motion/Mr. Nolan, seconded/Mr. Athanas to amend the motion previously made during Executive Session on August 30, 2010 to include Selectman Ampagoomian's recommended changes to the Town Manager's contract effective July 1, 2011 through June 30, 2014. Vote yes/ Messrs. Nolan, Marzec, Ampagoomian and Athanas.

Building, Planning and Construction Committee [Present: Rob Knapik, Chairman & George Murray, Vice Chairman]/Update on DPW Facility. Chairman Marzec announced that Mr. Knapik and Mr. Murray will provide the Board of Selectmen with an update on the DPW Facility. Mr. Knapik stated there isn't much to update them on because there hasn't been much development since the last time he came before the Board. He reported that he received electronically today the current accurate existing condition survey of the area of the proposed building. That said, he mentioned once they receive all the necessary permits they could begin construction, however the funding still needs to be approved at Town Meeting. Mr. Murray mentioned they are also waiting to receive a letter from the Providence-Worcester Railroad to grant permission and/or to commit to upgrading the new crossing. Selectman Nolan asked if the BPCC feels they are on schedule. Mr. Knapik replied that the pace his committee has been moving at has been with greater speed. Chairman Marzec thanked Mr. Knapik, Mr. Murray and the Building, Planning and Construction Committee for working expeditiously on the proposed DPW facility.

Selectman Nolan asked Mr. Knapik and Mr. Murray about a project that he was unaware of to install stairs up to the High School fields and how the project came about. Mr. Knapik stated that a sub-committee for the school committee called "fees and fields" asked the Building, Planning and Construction Committee to see if they could use some of the remaining money that was left from the settlement of the high school fields to design a safer passage way from the parking lot to the fields. He mentioned that his committee received three quotes and selected the lowest bidder. Selected Nolan asked a question on the funds received by the Town from the high school fields lawsuit and whether the funds belonged to the Town or School Department. He also thought that Town Manager Kozak being Chief Procurement Officer of the Town would have had to award the contract. He also voiced his greater concern with the fields, which is the lack of handicapped access. Mr. Knapik mentioned that his committee inspected the work and asked the contractor to install railings at the last rise (near the top). As for the handicapped access issue, they have provided an accessible route from the parking lot to the edges of the field.

Whitinsville Water Company [Present: Randy Swigor, Manager]/Rusty water issue. Mr. Swigor announced that the Whitinsville Water Company will be issuing a press release on September 28, 2010 implementing water use restrictions for the remainder of the season. He mentioned the reservoirs of the primary supply are below 50% capacity and even though we still have plenty of water for our secondary well-field, we need to minimize its use due to iron levels. With that being said, the Whitinsville Water Company implemented a Stage 2 water ban, which is a mandatory odd-even watering ban from 7 PM to 7 AM, and means if you live in an even-numbered house you can only water on even-numbered days from 7 PM to 7 AM. If anyone has any questions they can contact the Whitinsville Water Company at (508) 234-7358. Chairman Marzec advised that the Board of Selectmen needs to vote to declare a state of water supply conservation. A motion/Mr. Athanas, seconded/Mr. Nolan to move this item from Discussions to Decisions for a vote to declare a state of water supply conservation. Vote yes/Messrs. Athanas, Nolan, Ampagoomian and Marzec. A motion/Mr. Nolan, seconded/Mr. Athanas that the Board of Selectmen declare a state of water supply conservation under the provisions of Section 10-304 of the Code of the Town of Northbridge and further that outdoor watering by water users with odd numbered addresses is restricted to odd numbered days between the hours of 7 PM and 7 AM and outdoor watering by water users with even numbered addresses is restricted to even numbered days between the hours of 7 PM to 7 AM. This restriction shall be effective upon notification as provided in Section 10-306 of the Code of the

Town of Northbridge and to expire in conjunction with the conservation orders from Whitinsville Water Company. Vote yes/Messrs. Nolan, Athanas, Ampagoomian and Marzec. Town Manager Kozak announced that the notice will be placed in the newspaper, on cable and the internet.

Chairman Marzec mentioned a letter that was received from Mr. and Mrs. Wayne DeForest regarding their concerns with the water quality/supply. He suggested that next year the Whitinsville Water Company be proactive and implement a water ban sooner to avoid rusty water issues. That said, he mentioned that Mr. and Mrs. DeForest took water samples from their home to Microbac Laboratories in Worcester for iron testing. One sample was drawn on August 20, 2010 and the second sample was drawn on September 8, 2010. The results came back showing iron levels of 2.48 mg/L and 2.09 mg/L and were labeled as unsatisfactory. The regulatory standard is only 0.3 mg/L. Mr. Swigor explained that there are no health standards for iron levels in water and then mentioned that the Whitinsville Water contains 1.5 mg per liter of iron, which is above the secondary standards and based solely on esthetics and causes no health issues whatsoever. If there was a health issue the Environmental Protection Agency and Department of Environmental Protection would have addressed this a long time ago. This well has been in service for over 70 years and the iron levels have always been what they are. After a brief question and answer session by the Board of Selectmen, Chairman Marzec thanked Mr. Randy Swigor for coming to tonight's meeting to address some concerns regarding iron in the water they provide to residents in Town.

Town Manager's Report. 1) Personnel Board Update – The Personnel Board met to discuss and vote on changes to the FMLA section of the Personnel Policy Manual and to schedule a public hearing in October on this issue. **2) Quinsigamond Community College Update** – The Town Manager attended the Chamber of Commerce meeting regarding an update on the study for a satellite campus to be located in the Blackstone Valley. At this time they are negotiating with Blackstone Valley Tech to hold classes at their facility on a temporary basis but the college is still interested in locating a permanent campus in the valley area and is in the process of conducting a survey to identify if there is a need. **3) Clark University Project Update** - Students from the University are meeting with the DPW Director to determine energy savings for the Wastewater Treatment Plant. **4) Finance Committee Review of Town Meeting Articles** – The Finance Committee will be meeting on September 30, 2010 to review the Fall Annual Town Meeting warrant articles and to make their recommendations for town meeting. **5) Community Development Strategy Workshop – Reminder:** A public workshop will be held on Tuesday, September 28, 2010 at 7 PM to provide suggestions on possible projects for inclusion in the FY '11 Community Development Program application. The public is welcomed to attend. **6) MMA Health Insurance Reform** – The MMA sent a letter asking communities to support their recommendations for Health Insurance Reform and to contact all candidates running for office to ask for their support as well. **7) Aldrich School Update** – The final punch list of items for the move to the Aldrich School, which includes some minor electrical repairs, a final clean up of the area, and creation of a building directory is currently being worked on. The Town Manager anticipates the move to occur sometime in October.

The Departments that will be housed in the former school facility are the Board of Health, Building Department, Planning Board, Conservation Commission, Zoning Board of Appeals, and the Community Development Offices. Town Manager Kozak announced that at their next Board of Selectmen's Meeting they will need to vote on naming the building.

In addition, the Town Manager recommends that the Veterans Agent's Office also be housed at that location for the following reasons: 1) It will be a benefit to the citizens to have this office closer to the center of town as we try to bring all our municipal services to one general location. 2) Although not significant, we will save overhead costs by not having to operate a separate facility. 3) The facility currently used by the Veterans Agent will need a new roof very soon so it would be better not to put that capital expense into that facility and to instead consider making arrangements for the Veterans group to take over that facility. 4) I also believe it would be safer to have the Veterans Agent housed with other employees rather to be alone at the current facility. That said, Town Manager Kozak asked the Board of Selectmen to accept his recommendation.

Chairman Marzec announced that he received some letters regarding the Veteran's Building and some Veterans are here tonight to discuss the issue further. Present: Ken Trajanowski, William Audette, Carl Boudreau and Gregg Gentzler. Selectman Ampagoomian advised Chairman Marzec that the Veteran's Agent falls under the purview of the Town Manager and he has the right to make the move as he feels is in the best interest of the town.

Veteran's Agent Kenneth Trajanowski made a special announcement for the Vietnam Era Veterans who have not applied for the State bonus. Recently, the legislature made amendments to Chapter 646 of the Acts of 1968. Prior to this amendment, Vietnam Era Veterans were eligible for the bonus when their service dates were between July 1, 1958 and April 1, 1973. This amendment extends the period to May 17, 1975, so all those who served at least 6 months of active duty during that time are now eligible for a bonus of \$200.00. Those who served in Vietnam will receive \$300.00.

Chairman Marzec read aloud a letter from Marcia Evans expressing her concerns with relocating the Veteran's Agent to the Aldrich School Building. She thinks the Aldrich School building is not handicapped accessible and feels the Veteran's Building on Hill Street has more privacy.

Mr. Trajanowski mentioned that for months now he has heard rumors that his office would be moving to the Aldrich School Building and on Thursday, September 22, 2010, Town Manager Kozak informed him of his planned recommendation to the Board of Selectmen. He feels that this move would be a degradation of the service that his office provides to the Veterans and their dependents of four towns. He then announced all the work that was done to the Veteran's Building on Hill Street with no cost to the Town.

Mr. William Audette read aloud an email that he sent to the Selectmen as to why the Veteran's office should remain on Hill Street. He then outlined all the work, material and time that was donated to the Veteran's office by Veterans and citizens, at no cost to the Town. He then mentioned that the facility on Hill Street offers everything: privacy, safety and easy access to the building. Mr. Audette stated that he thought it would cost around \$5,000 a year to operate the building. He further stated that he has asked Town Manager Kozak to have the towns that use the Veteran's facility provide a stipend for the cost of maintaining the building, but he never did. Mr. Audette feels this is a bad move and is a slap in the face to the Veterans and citizens who have helped renovate the building. This move is not necessary and asked the Selectmen to take into consideration the privacy of the Veterans who are seeking benefits and not to dismantle something that is working fine. Selectman Nolan said that he feels the Veteran's office should remain where it is now. Selectman Athanas mentioned that morally he could not support the move to Aldrich and suggested exploring another avenue such as asking the other towns for assistance to help defray the cost of operating the building. Chairman Marzec concurred with Selectman Nolan and Selectman Athanas.

Selectmen's Concerns. **Selectman Ampagoomian** - Asked about the status of the Northbridge Landfill Solar Project from Attorney Lane. Town Manager Kozak mentioned not recently but said that Town Counsel is reviewing the proposed contract. **Selectman Athanas** - Green Committee Action Plan Stretch Code – mentioned that he has some concerns about the cost associated with possible building in town or how it's going to affect the Town long term. Chairman Marzec said that future discussions will be held before anything goes forward. **Chairman Marzec** - read aloud a memo from Police Chief Walter Warchol. He announced that the Northbridge Police Department would like to remind residents that the new distracted driving law concerning the use of mobile phones and texting while operating a motor vehicle takes effect on September 30, 2010. No person under the age of 18 years of age shall use a mobile phone, hands free mobile telephone, or mobile electronic device while operating a motor vehicle. Violations of this law will result in a \$100 fine and a sixty-day suspension of the operator's license. No operator of a motor vehicle shall use a mobile telephone or any hand held device capable of accessing the internet to manually compose, send or read an electronic message while operating a motor vehicle. Violations of this law will result in a \$100 fine. Exceptions to the law exist for emergency purposes. If anyone would like more information the entire law is posted on the police department website at www.northbridgepolice.com.

Town Manager Kozak asked the Board of Selectmen to cancel next week's meeting. The Selectmen all agreed to cancel the next meeting of October 4th. Selectman Nolan reminded everyone that on Sunday, October 1, 2010, there is a dedication ceremony of the Spaulding Aldrich Memorial Recreation Area at Plummer's Landing.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the meeting. Vote yes/Messrs. Nolan, Ampagoomian, Athanas and Marzec.

Meeting Adjourned: 9:00 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

September 27, 2010

APPROVAL OF MINUTES

A. Copy of August 30, 2010 Minutes

PUBLIC HEARING/None

APPOINTMENTS/RESIGNATIONS/None

CITIZENS' COMMENTS/INPUT/None

DECISIONS

B. Fall Annual Town Meeting [October 26, 2010]

-Copy of warrant in agenda packets; Original warrant in folder to be signed by Board

C. Subordination Agreement [Case #215]

1) Copy of subordination agreement; Original agreement in folder to be signed by Board

2) Email from Town Counsel dated 9/21/10 approving subordination agreement as to form

D. Northbridge Association of Churches/Request to hold the 36th annual Blackstone Valley Cropwalk to be held Saturday, October 16, 2010 at 9AM

-Letter from Northbridge Association of Churches dated 9/13/10 requesting to hold the cropwalk

E. Operation Graduation/Request to conduct a Boot Drive at Memorial Square on Saturday, October 23, 2010 from 9:00AM to 3:00PM

1) Letter from Operation Graduation dated 9/15/10 requesting to hold the boot drive

2) Copy of Boot Drive policy

F. Green Communities Action Plan

1) Letter from Green Committee dated 9/23/10 informing the Town Manager that the Committee voted to accept the Draft Green Communities Action Plan w/changes as recommended by the Green Committee

2) Copy of the Draft Green Communities Action Plan including revisions approved by the Green Committee

G. Copy of Town Manager's Contract signed by Town Counsel

DISCUSSIONS

H. Building, Planning & Construction Committee [Present: Rob Knapik, Chairman]/Update on DPW Facility-**No documentation**

I. Whitinsville Water Company [Present: Randy Swigor, Manager]/Rusty water issue

1) Letter from Mary and Wayne DeForest dated 9/25/10 outlining their concerns with the quality of water supplied by WW Co and the results of water testing they had done

2) Microbac Laboratories Certificate of Water Analysis dated 9/22/10

3) Email from Randy Swigor dated 9/27/10 regarding water use restrictions

4) Copy of Press Release dated 9/27/10 regarding water use restrictions

5) Copy of Town bylaws regarding water supply conservation, restricted water uses, public notification of water supply conservation, and termination of water supply conservation (2pgs.)

6) Copy of motion presented by Board of Selectmen declaring a state of water supply conservation

TOWN MANAGER'S REPORT

J. 1) Personnel Board Update-Copy of Personnel Board minutes of September 21, 2010

2) Quinsigamond Community College Update-**No documentation**

3) Clark University Project Update-**No documentation**

4) Finance Committee - Review of Town Meeting Articles-**No documentation**

5) **a.** Community Development Workshop-Copy of memo announcing the Northbridge Community Development Strategy Public Workshop to be held on 9/28/10

b. Copy of the Community Development Strategy (7pgs.)

6) **a.** MMA Health Insurance Reform Issue-Email from Tom Philbin, MMA, regarding Municipal Health Insurance Reform (3pgs.)

b. Sample letter to all candidates for the legislature (2pgs.)

7) Aldrich School Update

SELECTMEN'S CONCERNS-No documentation

ITEMS FOR FUTURE AGENDA-No documentation

CORRESPONDENCE-No documentation

**Board of Selectmen's Meeting
October 18, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, Athanas and Nolan. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 Strategy w/Respect to Collective Bargaining --and to reconvene in open session. Roll Call Vote: Mr. Melia/Yes, Mr. Marzec/Yes; Mr. Nolan/Yes, Mr. Ampagoomian/Yes; and Mr. Athanas/Yes.

Open Session Adjourned: 6:04 P.M.

Executive Session Convened: 6:06 P.M.

Selectman Melia left at 6:23 PM due to union discussion.

Executive Session Adjourned: 6:40 P.M.

Open Session Reconvened: 7:00 P.M.

Approval of Minutes.

September 13, 2010 –A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the September 13, 2010 minutes as presented with the readings omitted. Vote yes/Unanimous.

September 13, 2010 [Executive Session]–A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve but not release the September 13, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Selectman Ampagoomian announced the Street Acceptance [Rocky Road] is a public hearing and should be moved from decisions to public hearing.

Public Hearing/7:05 P.M. Street Acceptance [Rocky Road]/Vote to layout Rocky Road as a public way. Chairman Marzec read aloud the Notice of Public Hearing for Rocky Road. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to open the public hearing. Vote yes/Unanimous. Town Planner Gary Bechtholdt announced that the Planning Board recommends the layout of Rocky Road and accepting Rocky Road as a public way. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the public hearing. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Nolan to move Item J - Street Acceptance to the public hearing portion of the agenda. Vote yes/Unanimous. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to layout Rocky Road as a public way. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: Open Space Committee: Vote to appoint. A motion/Mr. Ampagoomian, seconded /Mr. Melia to appoint Patricia Arbuckle as a Member at Large to the Open Space Committee. Vote yes/Unanimous.

Appointments/By the Board of Selectmen: Cultural Council [3 vacancies]: Vote to appoint. a) Lisa Dennis b) Peter Lawson c) Angela Dolber. Present: Jill LeBallister-Dudka, Chairman of the Cultural Council. Ms. Dudka mentioned that Mr. Lawson could not attend tonight's meeting because his wife went into labor and that Ms. Dolber was expected to attend but is currently not here. She also said that Ms. Dennis could not be reached and advised the Selectmen to withdraw her name from consideration. Ms. Dudka recommended Mr. Peter Lawson, 189 School Street, Northbridge, and Ms. Angela Dolber, 15 Spring Street, Whitinsville, for appointment to the Cultural Council. Ms. Dolber then arrived to the meeting. A motion/Mr. Melia, seconded /Mr. Nolan to appoint Peter Lawson and Angela Dolber to the Cultural Council as recommended by Ms. Dudka. Vote yes/Unanimous.

Appointments/By the Town Manager/Vote to affirm. John Sheridan, Full-Time Firefighter/Paramedic. Fire Chief Gary Nestor provided the Selectmen with a copy of Mr. Sheridan's resume for their review and informed them that Mr. Sheridan could not attend tonight's meeting due to a previous commitment but will bring him in at a later date for the Board of Selectmen to meet him. He reviewed the process for hiring a new firefighter/paramedic by posting a notice internally and asking members of the call fire department if anyone was interested. Chief Nestor mentioned he received three applications for the position with Mr. Sheridan being the most qualified. Chief Nestor also noted that Mr. Sheridan is currently working for the Sudbury Fire Department as a full-time firefighter/paramedic but just recently bought a house on Hill Street with his fiancée. Mr. Sheridan's last day with Sudbury Fire Department is October 28, 2010 and he is scheduled to begin full-time employment with the Town of

Northbridge on October 31, 2010. Town Manager Kozak announced that he will have Mr. John Sheridan come in for their first meeting in November. A motion/Mr. Nolan, seconded /Mr. Melia to affirm the appointment of John Sheridan as a Full-Time Firefighter/Paramedic for the Town of Northbridge. Vote yes/Unanimous.

Resignations. Council on Aging: Sidney T. Koopman, Jr. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the resignation of Sidney T. Koopman, Jr. from the Council on Aging and send a letter thanking him for all his years of service to the Town. Vote yes/Unanimous.

Citizens' Comments/Input. Charles McCauley, 126 Clubhouse Lane, Northbridge, advised that he attended a zoning board meeting on Thursday night and feels the zoning laws are outdated with respect to today's wind turbine technology. A discussion concerning wind turbines took place with residents from Shining Rock and the Town's Building Inspector James Sheehan. At the meeting, Mr. Sheehan discussed the zoning laws for the Town of Northbridge that were established back in 1938 and 1957. Mr. McCauley feels the zoning laws should be updated before moving ahead with wind turbines in order to protect the Town and residents. He mentioned safety concerns, health reasons, property declining values and community culture reasons, some of which are the blades from wind turbines that have been thrown as far as 2100 feet from their tower, health issues relative to noise can cause headaches, nausea, balance problems, and possible thickening of the heart walls and heart disease. He also mentioned there is documented proof of property values degrading anywhere from 10% to 45% based on distance from the turbines. He is asking the Board of Selectmen to consider issuing a moratorium on all building permits until these zoning laws can be discussed and implemented to protect the health, safety and property values.

Chairman Marzec announced that he would like to move Item N – Building, Planning and Construction Committee/Update on DPW Facility from Discussions to Decisions. A motion/Mr. Melia, seconded/Mr. Nolan to move Item N, Building, Planning and Construction Committee/Update on DPW facility from Discussions to the first item in Decisions. Town Manager Kozak suggested Item N be placed before Item L. After Mr. Kozak's comments the Board agreed to follow Mr. Kozak's recommendation and therefore rescinded their previous motion. A motion/Mr. Melia, seconded/Mr. Athanas to move Item N from Discussions and place it in front of Item L under Decisions. Vote yes/Unanimous.

Eric Audette d/b/a Pirates Cove, 74 Providence Road, Linwood/Application to transfer the Non-Alcoholic Common Victualler's License from Steven D'Onofrio d/b/a Pirates Cove to Eric Audette d/b/a Pirates Cove/Vote to approve. Present: Eric Audette, New Owner. A motion/Mr. Melia, seconded/Mr. Nolan to approve the transfer of the Non-Alcoholic Common Victualler's License from Steven D'Onofrio d/b/a Pirates Cove to Eric Audette d/b/a Pirates Cove, 74 Providence Road, Linwood. Vote yes/Messrs. Melia, Nolan, Athanas and Marzec. Vote no/Mr. Ampagoomian.

Windsor Corner Restaurant, Inc. [Gregory Pantos, Manager], 123 Church Street, Whitinsville/Application for Non-Alcoholic Common Victualler's License/Vote to approve. Present: Gregory Pantos, 3 Belaire Street, Worcester. Selectman Ampagoomian asked what the restaurant will be selling. Mr. Pantos stated that it will be a family style restaurant and pizzeria. The hours of operation will be Monday through Friday 11 AM to 10 PM, Saturday and Sunday will be 6 AM to 10 PM. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Non-Alcoholic Common Victualler's License for Windsor Corner Restaurant, Inc. [Gregory Pantos, Manager], 123 Church Street, Whitinsville, subject to issuance of the occupancy and food permits. Vote yes/Unanimous.

Blackstone Valley Chamber of Commerce [Jeannie Hebert]/1) Application for a one-day Beer & Wine License for the 4th annual "Heritage Starlight Celebration & Taste of the Valley" fundraising event to be held at Riverdale Mills, 130 Riverdale Street, Northbridge, on Friday, October 22, 2010 from 7:00 PM to 10:00 PM. Ms. Hebert announced the Blackstone Valley Chamber of Commerce would be holding their 4th Annual Taste of the Valley Fundraiser. There will be several food establishments and many beer and wine distributors for tasting. Ms. Hebert also mentioned that there will be a celebration for all past and present veterans and veterans will be admitted free of charge. All are invited to attend. Admission is \$25 per person or \$40 a couple. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Blackstone Valley Chamber of Commerce's [Jeannie Hebert] request for a one-day Beer & Wine License for the 4th annual "Heritage Starlight Celebration & Taste of the Valley" fundraising event to be held Friday, October 22, 2010 from 7:00 PM to 10:00 PM at Riverdale Mills, 130 Riverdale Street, Northbridge, MA 01534. Vote yes/ Unanimous. **2) Application for an Indoor Entertainment License [a) dancing by patrons; b) recorded or live music; c) the use of an amplification system].** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Blackstone Valley Chamber of Commerce's Indoor Entertainment License for Friday, October 22, 2010 from 7:00 PM to 10:00 PM at Riverdale Mills, 130 Riverdale Street, Northbridge, MA 01534. Vote yes/Unanimous.

Aldrich School Bronze Plaque Renovation [William Carrick]/Vote to accept monetary gift. Mr. Carrick thanked Town Manager Kozak and the Board of Selectmen for their interest in this project. He

mentioned that he feels close to Whitinsville for the following reasons: His grandfather was the Whitinsville Postmaster for a number of years, his father had an insurance business in Whitinsville for 50 years, his wife of 57 years was a resident of Whitinsville and her father was the Chairman of the Whitin Machine Shop. He also said that Eleanor Aldrich was an inspiration to his grandmother. His grandmother received a degree at Holyoke College and was inspired by her Aunt, Eleanor Aldrich. Mr. Carrick noted the bronze plaque is in bad shape and wants to restore it to its original condition. That said, he and Martha Johnson Aney collaborated on an article called "A History of the Moses Wallis Devise". Moses Wallis was a lifelong resident of Douglas. Mr. Carrick left the article for the Board of Selectmen to review. Lastly, Mr. Carrick provided the Selectmen with some pictures of the Aldrich School Bronze Plaque and a copy of a Douglas Plaque that was restored. At the end of the meeting, Mr. Carrick gathered the pictures and took them home. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the monetary gift in the amount of \$450.00 to have the Aldrich School Bronze Plaque renovated to its original condition. Vote yes/Unanimous.

Riverdale Cemetery Deed [William and Janet Vanderbrug] Lot 148B. A motion/Mr. Ampagoomian, seconded/Mr. Melia to sign the cemetery deed for William and Janet Vanderbrug, Lot #148B at Riverdale Cemetery. Vote yes/Unanimous.

Executive Session Minutes – October 15, 2007 through December 31, 2009/Vote to release. Town Manager Kozak announced that Town Counsel has reviewed the Executive Session minutes from October 15, 2007 through December 31, 2009 and feels they or portions thereof can be released at this time. Selectman Melia mentioned that some of the minutes are partially deleted and will they be looked at again in the future. Town Manager Kozak advised that they would be looked at in the future. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to release the Executive Session Minutes from October 15, 2007 through December 31, 2009 as reviewed and recommended for release by Town Counsel. Vote yes/Unanimous.

Former Aldrich School Building/Vote to rename. Town Manager Kozak suggested that the former Aldrich School building should be renamed the Town Hall Annex instead of Municipal Annex. Selectman Melia agreed with Town Manager Kozak. A motion/Mr. Melia, seconded/Mr. Ampagoomian to rename the Former Aldrich School Building to the Town of Northbridge Aldrich School Town Hall Annex and to purchase a sign with posts and hardware. Vote yes/Unanimous.

November State Election Warrant/Vote to sign. A motion/Mr. Ampagoomian, seconded/Mr. Melia to sign the November 2nd State Election Warrant. The election will be held Tuesday, November 2, 2010 from 7 AM to 8 PM. Vote yes/Unanimous.

Building, Planning and Construction Committee/Update on DPW Facility. Chairman of the Building, Planning & Construction Committee Robert Knapik showed a powerpoint presentation on the proposed DPW Facility. He started with an aerial view of the current Northbridge Wastewater Treatment Plant site located at 644 Providence Road and the buildings/sheds surrounding it. The next picture was the ground views of the project site showing where the new garage, office location and salt shed would be located. He mentioned that a new roadway and railroad crossing would be installed for the Highway Department to access the new DPW facility, along with delivery vehicles and tractor trailer trucks that deliver salt to the salt shed. Mr. Knapik also mentioned that the new facility would have a couple of handicapped parking spots. Mr. Knapik advised that the preliminary engineering determined that the site layout and design are feasible. His committee has analyzed the plans and confirmed that it meets the needs of the DPW and can be revised as needed. He said that he obtained the current existing conditions survey of the project area so that they could see accurately all of the constraints of the site including property lines, wetland boundaries, the existing treatment work and topography, etc. Mr. Knapik noted that some of the written determination from the Mass. Attorney General that Modular Construction Law (G.L. c. 149, §44E) applies and must occur before any building is constructed. It is an alternative bid in the construction process that allows public procurement entities like the town to submit or request proposals from contractors to construct and design a building. That said, the town has satisfied this requirement per the Attorney General's Office. Mr. Knapik announced that they have received confirmation from the Providence and Worcester Railroad that they will design and construct the new railroad crossing, and an estimate of all costs and fees incurred by Northbridge. Mr. Knapik, Richard Sasseville, James Marzec and several others met with Bernard Cartier of the Providence and Worcester Railroad Company, who advised them that the P&W Railroad Co. would do the design for the grade crossing section and Highway Grade Crossing Warning Devices at the proposed crossing. The Town of Northbridge would construct the highway, subsequent to P&W's approval of the highway design, up to and including all paving to match the full depth timber crossing surface. The highway approach should not create a humped crossing and all drainage must be routed away from the track structure. The cost is estimated to be around \$250,000.00. The Town is required to retain an "Owner's Project Manager" as required by M.G.L. c. 149, §44A1/2. This person will serve as advisor to the Town. Mr. Knapik also mentioned that a designer would need to be retained for the following: final site planning/engineering, engineer utility infrastructure (water, sewer, electric, drainage), engineer access road, engineer railroad crossing, prepared applications and drawings for all necessary permits/licenses/approvals, oversee

construction and prepare necessary “as-built” drawings. Mr. Knapik said they would need to obtain all permits/licenses/approvals necessary to construct the project, an Order of Conditions from the Northbridge Conservation Commission, comply with Mass. Endangered Species Act and its regulations, easement/license for P&W railroad and MassDOT Permit for access to road. Before construction begins, the following is needed: A building permit, invitations to bid (building, salt shed and site work), award the contracts and construct the project. The preliminary cost estimate is as follows: Pre-Engineered Metal Building = \$1,200,000.00, Site Asphalt/Base = \$150,000.00, Salt Shed = \$150,000.00, Railroad Crossing Signals = \$350,000.00, Access Driveway = \$100,000.00, Total = \$1,950,000.00. Contingency = \$200,000.00, Warrant Article Request = \$2,150,000.00. Selectman Melia 1) Asked Mr. Knapik if he knew what it would cost each homeowner per year should this article pass at town meeting. Mr. Knapik responded that he didn’t have those figures at this time. Town Manager Kozak responded that he had the Assessor’s Office put something together and said with a 30-year loan on \$2.1 million dollars, the average household being worth \$270,000, would pay an additional \$19.55 a year in taxes. Selectman Melia asked if this is ready to be presented at Town Meeting and does the Building, Planning and Construction Committee recommend passage. Mr. Knapik advised that he cannot answer whether or not his committee will support passage of this article but did mention they would be meeting next week to discuss. Mr. Knapik also stated that he thinks it is ready to be presented at Town Meeting. He also mentioned that when the final bids are returned and as long as the appropriations are within the scope of town meeting, the project could move forward. If they exceed the scope then the money wouldn’t be there to construct the building and it would have to be presented at the Spring Annual Town Meeting. Selectman Melia also asked who owns the property that is being used for the new roadway. Mr. Knapik gave an overview of who owned the property. Selectman Athanas asked if the funds are appropriated at Town meeting, what would be the timeline on building the new facility. Mr. Knapik replied that until all permits are obtained he cannot give a timeframe; however, it is safe to say that construction could begin in the springtime. Selectman Nolan asked what is the cost for an owner’s Project Manager and Mr. Knapik advised that it would have to go out for bid and couldn’t give him a figure. Selectman Ampagoomian asked if the new facility would have a brick façade to make it look better and Mr. Knapik responded that the proposed building will have the brick façade from the ground level to about 4 ft high. Town Manager Kozak asked if the Building, Planning and Construction Committee has looked into whether or not the interior work inside the building was included in the cost and Mr. Knapik responded that he didn’t think it was but will check into it and get back to him.

Fall Annual Town Meeting Warrant [October 26, 2010]/Vote position on warrant articles. Town Manager Kozak mentioned that he would provide a brief summary for each warrant article.

Article 1 [Bills of a prior year-DPW] - A motion/Mr. Nolan, seconded/Mr. Melia to support Article 1. Vote yes/Unanimous. The Finance Committee voted to support Article 1. **Article 2 [FY ’11 budget transfers] -** A motion/Mr. Melia, seconded/Mr. Nolan to support Article 2. Vote yes/Unanimous. The Finance Committee voted to support Article 2. **Article 3 [Funding for Charter Review Comm.] -** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to support Article 3. Vote yes/Unanimous. The Finance Committee voted to support Article 3. **Article 4 [Funding for Bylaw Review Comm.] -** A motion/Mr. Nolan, seconded/Mr. Melia to support Article 4. Vote yes/Unanimous. The Finance Committee voted to support Article 4. **Article 5 [Transfer from Insurance Stabilization Fund to offset collective bargaining reimbursable settlement costs.] –** Town Manager Kozak announced that because they are still in negotiations he cannot provide a dollar amount, therefore he is recommending that the Board pass over Article 5. A motion/Mr. Nolan, seconded/Mr. Melia to pass over Article 5. Vote yes/Unanimous. Chairman D’Amato indicated that the Finance Committee will make a recommendation at Town Meeting to pass over Article 5. **Article 6 [\$105,000 for new ambulance] -** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to support Article 6. Vote yes/Unanimous. The Finance Committee voted to support Article 6. **Article 7 [Easements for the reconstruction of the Douglas Road bridge over the Mumford River] -** A motion/Mr. Nolan, seconded/Mr. Melia to support Article 7. Vote yes/Unanimous. The Finance Committee voted to support Article 7 based on the Town Manager’s request. **Article 8 [Acceptance of MGL 32B, Section 20 - establishment of an “Other Post Employment Benefits Liability Trust Fund” for appropriations made to cover the unfunded liability for retirees’ health insurance and life insurance benefits] -** A motion/Mr. Nolan, seconded/Mr. Ampagoomian to support Article 8. Vote yes/Unanimous. The Finance Committee voted to support Article 8. **Article 9 [Authorize Selectmen to enter into a solar power purchase agreement for more than three years] –** Kip Foley, Northbridge Redevelopment Corporation, mentioned that he is looking to enter into a solar power purchase agreement with the Town to help them save money. A motion/Mr. Ampagoomian, seconded/Mr. Melia to support Article 9. Vote yes/Unanimous. The Finance Committee voted to support Article 9. **Article 10 [Transfer \$90,000 from gravel account for preliminary design and plans for the construction of a DPW facility] –** Chairman of the Building, Planning and Construction Committee Rob Knapik explained that this money would be transferred from one account to another for the design of a DPW facility. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support Article 10. Vote yes/Unanimous. The Finance Committee voted unanimously to support Article 10 for the planning and design of the DPW facility. **Article 11 [Transfer funds from free cash for the design and construction of a DPW facility] –** Chairman Marzec asked the Board to take no position at this time until he receives additional information from the Natural Heritage and Endangered Species Program prior to Town Meeting. Selectman Nolan announced that he recommends

that the Board of Selectmen pass over Article 11 and that he is not in support of taking no position. A motion/Mr. Melia, seconded/Mr. Ampagoomian to take no position on Article 11. Vote yes/Messrs. Ampagoomian, Melia and Marzec. Vote no/Messrs. Athanas and Nolan. Chairman D'Amato mentioned that the Finance Committee is in favor of the project but they do not recommend passage of Article 11 due to the lack of information at this time but will meet with his committee before Town Meeting and provide the Board of Selectmen with their position. **Article 12 [Transfer \$90,000 from the gravel account and/or the unexpended balance from the HVAC project at the Police Station to repair the current DPW facility]** – Chairman of the Building, Planning and Construction Committee Rob Knapik explained that this article would appropriate some portion of the \$92,000.00 available to make urgently needed repairs to the existing facility. At the Finance Committee's request, his committee will prepare some type of itemized listing with an estimated cost of the needed repairs. Town Manager Kozak announced that this article also has available funds from the HVAC project at the Police Department. A motion/Mr. Athanas, seconded/Mr. Nolan to take no position on Article 12. Vote yes/Unanimous. Due to the lack of information, Mr. D'Amato announced that the Finance Committee took no position on Article 12, but will meet with his committee before Town Meeting and provide the Board of Selectmen with their position. **Article 13 [Adjustment of gross receipts limits from \$13,000 to \$20,000 for single persons and from \$15,000 to \$30,000 if married for real estate tax exemptions to persons over age 70]**- A motion/Mr. Ampagoomian, seconded/Mr. Nolan to support Article 13. Vote yes/Unanimous. The Finance Committee voted to support Article 13. **Article 14 [Acceptance of Rocky Road as a public way]**- A motion/Mr. Nolan, seconded/Mr. Ampagoomian to support Article 14. Vote yes/Unanimous. The Finance Committee voted to support Article 14.

Local Historic District Study Committee/Review process to move forward. Chairman Marzec announced that the Board of Selectmen will be passing over this item this evening.

Water Meters. Present: Richard Sasseville, DPW Director. Mr. Sasseville announced there are a number of questions that have come in to him from people who are on the Northbridge Water System and who have irrigation water meters. These individuals have two meters. One meter measures the volume of water that is used within their home and the second meter measures the volume of water used on their irrigation system. With the winter quarter billing procedure for single-family houses, sewer bills are based on winter water consumption so they have no need for the second meter and therefore several of the individuals who have these second meters would like to have these meters removed so they no longer receive bills on them. The process to remove the meter: their plumbing needs to be changed so that the water supply from their irrigation system is downstream of the house's water meter. A permit will need to be obtained from the Plumbing Inspector and it requires the installation be inspected and properly piped. Selectman Ampagoomian asked what happens if the individual keeps their second meter. DPW Director Richard Sasseville responded the individual will be charged for each meter according to the rate structure set forth earlier this year. Chairman Marzec thanked Mr. Sasseville for coming in and will look forward to seeing him at a future meeting to discuss the water leaks.

Town Manager's Report. 1) Announcement for Annual Leaf Pick-up – Announced that the Department of Public Works has begun their annual leave pick-up. The program will run through Thanksgiving weather permitting. Leaves must be in biodegradable paper leaf bags and placed by the curb or the property line. Plastic bags are not acceptable. Do not block sidewalks with bagged leaves and the Town will not be furnishing the bags. **2) Council on Aging Dedication Ceremony** – Attended the Council on Aging ceremony on October 12, 2010, to honor former bus driver, Mr. William Jorritsma. The sign will be placed at the entrance of the Council on Aging facility. Senator Moore and Representative Peterson both attended the ceremony. **3) Retirees' Health Insurance** – The Town received notice from Harvard Pilgrim Health Care that they will no longer offer HMO Senior Health Plans. Town Manager Kozak is currently working with our health insurance consultant on new options for the seniors. A workshop will be held on November 4, 2010. **4) Personnel Board Meeting** – The Personnel Board held a Public Hearing on proposed changes to the Town's Family Medical Leave Act policy. The Personnel Board will present their recommendations at the first Board of Selectmen's meeting in November. **5) Vail Field Bleachers** – The Playground and Recreation Commission has requested to have the old Vail Field bleachers removed. The DPW Director Richard Sasseville and Town Manager Kozak have determined that due to the poor condition, the bleachers should be declared as surplus scrap and removed from the field. **6) Road Projects Update** – The reconstruction work on Crescent Street, a portion of North Main Street and a portion of upper Border Street are progressing on schedule. The contractor hopes to begin final paving at the end of this month. Work has also commenced on a new traffic island on Sutton Street. **7) Report of Legislative Breakfast** – Attended a legislative breakfast in Worcester, hosted by the Mass. Municipal Association. Both the representative from the association and legislatures attending cautioned that Local Aid is forecasted to be reduced in FY '12, and if Question 3 to reduce the sales tax passes on the November Ballot then this will result in devastating cuts in Local Aid.

Selectmen's Concerns. Selectman Nolan/ 1) Requested a status on Pegasus Holdings [old Northbridge Nursing Home] for a future meeting. **2)** Asked if a decision was made on the location of the Veterans Services Agent. Town Manager Kozak announced that no decision has been made. **Selectman Athanas** Suggested looking at the zoning bylaws for the wind turbine project, per Mr. Charles McCauley of 126

Clubhouse Lane, Northbridge. **Selectman Melia/ 1)** Asked for the status on the vandalism that occurred at Riverdale Cemetery. DPW Director Richard Sasseville announced that he spoke with Tom at the Whitinsville Monument place and he will be reviewing the damage and provide him with a cost. Pending the cost, he mentioned that the repairs could be done before Thanksgiving. **2) Asked about the status on the timeline for the Health Insurance opt-out policy.** Town Manager Kozak mentioned that he doesn't have a timeline yet as he is waiting for the insurance consultant to get back to him. **Selectman Ampagoomian/ 1)** Asked if anyone responded to the individual on School Street who complained about the humming noise **at Riverdale Mills** on Riverdale Street. Town Manager Kozak advised that he didn't know anything about it. Selectman Ampagoomian asked Town Manager Kozak to speak with Jeanne Gniadek in the Board of Health. **Chairman Marzec /1)** Asked if anyone has heard anything about the noise level at the Skateboard Park. DPW Director Richard Sasseville and Town Manager Kozak announced that they haven't heard anything.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 9:34 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

*** At their meeting of November 8, 2010, the Board of Selectmen voted to amend the October 18, 2010 minutes as follows. Under Selectmen's Concerns, Selectman Ampagoomian #1, add the following words "at Riverdale Mills" on Riverdale Street.**

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

October 18, 2010

APPROVAL OF MINUTES

- A. 1)** Copy of September 13, 2010 Minutes
2) Copy of September 13, 2010 Exec. Session Minutes-[Removed from backup documentation as they have not been released by Board of Selectmen]

PUBLIC HEARING

APPOINTMENTS/By the Board of Selectmen:

B.1) Priscilla Arbuckle Appointment: **No documentation**

2) Appointment recommendation from Jill LeBallister-Dudka dated June 24, 2010

- a.** Talent Bank form – Lisa Dennis, Cultural Council
b. Talent Bank Form – Peter Lawson, Cultural Council
c. Talent Bank Form – Angela Dolber, Cultural Council

By the Town Manager:

3) John Sheridan, Full-time Firefighter/Paramedic – Resume

RESIGNATIONS:

4) Sidney T. Koopman, Jr.- Council on Aging – Letter of Resignation

CITIZENS' COMMENTS/INPUT/

Correspondence from Mr. Charles McCauley, 126 Clubhouse Lane, Northbridge

DECISIONS

C. Application from Eric Audette d/b/a Pirates Cove, 74 Providence Road, Linwood, for a Non-Alcoholic Common Victualler's License

D. Application from Windsor Corner Restaurant, Inc., 123 Church Street, Whitinsville, for a Non-Alcoholic Common Victualler's License

E. 1) Application from Blackstone Valley Chamber of Commerce [Jeannie Hebert] for a one-day Beer & Wine License for a fundraising event to be held at Riverdale Mills on October 22, 2010 **2)** Application for an Entertainment License for the same event

F. Aldrich School Bronze Plaque Renovation [William Carrick]/Letter dated 9/17/2010 & Moses Wallis Device booklet.

G. Copy of Riverdale Cemetery Deed [William and Janet Vanderbrug] Lot 148B

H. Executive Session Minutes – Copies of minutes from October 15, 2007 through December 31, 2009 [Only the minutes approved to be released by the Board are included in the backup documentation]

I. Former Aldrich School Building-Sketch of Sign with prices

J. Street Acceptance [Rocky Road] – **1)** Copy of Public Hearing notice **2)** Original Mylars [layout plans] presented to Select Board for signatures, then filed with Town Clerk

K. November State Election Warrant – Copy of election warrant provided in agenda packet; original warrant signed by Board members and returned to Town Clerk

L. Fall Annual Town Meeting Warrant [October 26, 2010]/Copy of document template provided to Board members

DISCUSSIONS

M. Local Historic District Study Committee/Review process to move forward – Memo from Gary Bechtholdt, Town Planner - **Cancelled**

N. Building, Planning and Construction Committee/Update on DPW facility – Copy of Powerpoint Presentation

O. Water Leaks/Irrigation Water Meters: Present: Richard Sasseville, DPW Director – **No**

Documentation

TOWN MANAGER'S REPORT

- P. 1)** Announcement for Annual Leaf Pick-up - News Release dated 10/6/10
2) Council On Aging Dedication Ceremony – **No documentation**
3) Retirees' Health Insurance -**No documentation**
4) Personnel Board Meeting -**No documentation**
5) Vail Field Bleachers – Memo dated 10/14/10 Re: Declaration of Surplus Property
6) Road Projects Update – **No documentation**
7) Report of Legislative Breakfast – **No documentation**

SELECTMEN'S CONCERNS-No documentation

ITEMS FOR FUTURE AGENDA-No documentation

CORRESPONDENCE-No documentation

**Board of Selectmen's Meeting
October 26, 2010**

Fall Annual Town Meeting

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:11 PM, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, Athanas, and Nolan. **Also Present:** Theodore D. Kozak, Town Manager, and Gary Nestor, Fire Chief.

Fire Department Contract

The Town Manager informed the Board that the Fire Department Union contract expired in June 2008. He then provided an overview of the new Memorandum of Agreement, which is effective from July 1, 2008 to June 30, 2010 and calls for:

Fire Department Health Insurance Contribution

Year 1: 80/20 Town/Employee
Year 2: 75/25 Town/Employee

Fire Department Pay Increase

Year 1: 3%
Year 2: 3%

In addition, new language includes a residency requirement, overtime compensation and other benefit adjustments.

Fall Annual Town Meeting / Article 6:

Selectman Athanas inquired about Article 6-Purchase of a new Ambulance. Chief Nestor responded that the Town has spent about \$27,000 on repairs over the last three years.

Fall Annual Town Meeting / Vote position on Articles 11 and 12

Article 11: Chairman Marzec stated that permits are all that are needed. Selectmen Athanas and Nolan oppose this article. Selectman Melia is in favor of Article 11 but stated that if the bids are high the town should back out.

Rob Knapik, Chairman of the Building, Planning & Construction Committee, gave information to the Finance Committee to seek support for Article 11. He has a cost estimate, some permits in place and feedback that everything else is in place.

Town Manager Kozak spoke in favor of Article 11. Chairman Marzec supports the facility and does not want to spend money on an old building. There being no further discussion, a motion/Mr. Melia, seconded/Mr. Ampagoomian **to support** Article 11. Vote yes/Messrs. Melia, Ampagoomian, and Marzec. Vote no/Messrs. Nolan and Athanas.

Article 12: A motion/Mr. Nolan, seconded/Mr. Ampagoomian **to support** Article 12. Vote yes /Unanimous.

A motion/Mr. Athanas, seconded/Mr. Melia to adjourn the Selectmen's Meeting at the conclusion of the Fall Annual Town Meeting this evening. Vote yes/Unanimous.

Meeting Adjourned: 9:26 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

FALL ANNUAL TOWN MEETING

October 26, 2010

A copy of the Fire Department Union's Memorandum of Agreement was provided to Board members.

**Board of Selectmen's Meeting
November 8, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, Athanas and Nolan. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Introduction of John Sheridan, newly appointed member to the Northbridge Fire Department.

Present: Fire Chief Gary Nestor and Firefighter John Sheridan. Fire Chief Gary Nestor introduced John Sheridan as the newly appointed member to the Northbridge Fire Department. He mentioned that Mr. Sheridan became a call firefighter in Northbridge back in February and came highly recommended by the Grafton Fire Chief. He also mentioned that Mr. Sheridan has a lot of experience both as a Paramedic and Firefighter. The Board of Selectmen congratulated Mr. Sheridan and welcomed him aboard.

Approval of Minutes.

October 18, 2010 –Selectman Ampagoomian requested that the October 18, 2010 minutes be amended as follows: Under Selectmen's Concerns, Selectman Ampagoomian #1, add "at Riverdale Mills" on Riverdale Street. A motion/Mr. Nolan, seconded/Mr. Melia to approve the October 18, 2010 minutes as amended. Vote yes/Unanimous.

October 18, 2010 [Executive Session]–A motion/Mr. Melia, seconded/Mr. Nolan to approve but not release the October 18, 2010 Executive Session minutes as presented with the readings omitted. Vote yes/Unanimous.

Citizens' Comments/Input.

Repair of leaks on private water services [Present: Richard Sasseville, DPW Director] / Vote to establish policy. DPW Director Richard Sasseville reported that a discussion took place a few weeks ago regarding repairing leaks on privately owned services and properties that have been identified. He mentioned that at the time he advised the Board that there wasn't a policy on how to deal with these issues. That said, he put together a proposed policy that he and the Town Manager felt was fair. He then read aloud the "draft policy" for Repairing Water Leaks on Privately Owned Water Service. When a leak is discovered on a private water service on the Town of Northbridge Water System, the Town will notify the property owner by certified mail and require the leak to be repaired within 30 calendar days of the date of receipt of notification. The letter will provide two options for repair as follows: 1) The property owner may hire his own contractor to repair the leak. The contractor must obtain all necessary permits and must contact the Town when the leak is repaired and prior to backfilling, so that the repair may be inspected by the Town or its agent. 2) The property owner may request in writing that the leak be repaired by the Town. The property owner must provide a right of entry and a waiver of liability to the Town and its agents. The Town will pay for the cost of repairs. The property owner will then be assessed a betterment for the cost of repairs including all permits, filing fees and interest. The interest rate shall be at the maximum allowable rate under Massachusetts General Laws. Generally, the betterment will be for a period of five years, although it may be extended up to ten years with the approval of the Board of Selectmen. The property owner has the option to pay all or a portion of the repair cost prior to the assessment of the betterment. If the property owner fails to take corrective action within 30 calendar days of the date of receipt of notification, the water service will be shut off. Property owner must make the required repairs as outlined above and must pay the shut off and turn on fees as outlined in the then current water rate schedule prior to the water service being turned back on. Selectman Melia asked how many leaks does his department find a year and is a survey conducted each year. Mr. Sasseville stated

that his department does periodic leak detection surveys and found two this year but there aren't a lot of them. Selectman Ampagoomian asked what the shut off cost is and what the cost is to turn it back on. Mr. Sasseville replied it is currently \$70 for each. A motion/Mr. Nolan, seconded/Mr. Melia to accept the draft policy for repairing water leaks on privately owned water services as presented with the stipulation that it be forwarded to Town Counsel for their review and approval. Vote yes/Unanimous.

Northbridge Special Education Parent Advisory Council [Kathy Lyons] / Request permission to hang a banner over Church Street from December 5, 2010 through December 12, 2010 to advertise "National Inclusive Schools Week". A motion/Mr. Nolan, seconded/Mr. Athanas to grant permission to the Northbridge Special Education Parent Advisory Council [Kathy Lyons] to hang a banner over Church Street from December 5, 2010 through December 12, 2010 to advertise "National Inclusive Schools Week". Vote yes/Unanimous.

Winter Parking Ban [December 1, 2010 to April 1, 2011] / Vote to approve. Selectman Ampagoomian asked if the list has ever been updated or have other streets ever been added. Selectman Melia announced that the Safety Committee reviews and reports changes to the Selectmen when necessary. A motion/Mr. Melia, seconded/Mr. Nolan to approve the Winter Parking Ban from December 1, 2010 through April 1, 2011 [to be extended if necessary] during the hours of 1:00 AM to 6:00 AM, as requested by the Northbridge Police Department. Vote yes/ Unanimous.

Personnel Board [FMLA Policy Changes] Present: Peter Lachapelle, Chairman/Vote to accept recommended changes. Peter Lachapelle, Chairman of the Personnel Board and Members of the Personnel Board, Phyllis DiPalma and William Lavallee provided the Selectmen with two proposed amendments to the Town's Family Medical Leave Act [FMLA] policy but before doing so he noted the current FMLA eligibility criteria: **7.51 Eligibility** -_An employee of the town for at least twelve (12) months, who has worked at least 1,251 hours during the twelve (12) month period immediately preceding a leave under this section, may take up to twelve (12) work weeks of unpaid leave during the calendar year for any one or more of the following reasons: **(a)** The birth of the employee's child, and in order to care for the newborn child; **(b)** The placement of a child with the employee for adoption or foster care; **(c)** The need to care for the employee's spouse, child or parent who has a serious health condition; **(d)** The employee's own serious health condition that renders the employee unable to perform the functions of his or her job. Mr. Lachapelle mentioned that during this meeting they will need to define what accrued time is such as vacation, personal and sick. The first proposal discussed was Section 7.51, which is the Eligibility Section in the Family Medical Leave Act. Two new subsections were added: **(e)** for qualifying exigencies for a spouse, son, daughter or parent of a military member who has been called or ordered to active duty as part of a contingency operation and is a retired member of the Regular Armed Forces, or a member of the retired Reserve, Ready Reserve, Select Reserve, Individual Ready Reserve or the National Guard; and **(f)** up to 26 weeks of job-protected leave for an eligible spouse, child, parent or next of kin or a current member of the Armed Forces who is undergoing medical treatment, recuperation or therapy, is on out-patient status or is on the temporary disability retired list due to a serious injury or illness that occurred while on active duty, in order to care for that individual. The Personnel Board recommended that 7.51 be amended to require employees to utilize accrued vacation leave for FMLA leaves on the basis of sections (b) and (e), but employees may at their option utilize accrued vacation or sick leave when eligible for FMLA under sections (a), (c), (d), and (f). The second proposal was Section 7.56, Use of Accrued Time Under FMLA, the new language would read as follows: An employee on family or medical leave for the reasons set forth in Sections 7.51 (a), (c), (d), & (f), must use any accrued time [consists of vacation, personal, sick, compensatory] as a substitute for any part of the twelve (12) week period. The employee may indicate the order in which the accrued time will be utilized. An employee who is on medical leave for the reasons stated in section 7.51 (b) or (e) must first utilize any accrued vacation time during such leave. After the vacation leave entitlement is exhausted, and if the employee remains on a leave, the employee may then indicate the order in which the other accrued time will be

exhausted. The town is required to provide the employee with only enough additional unpaid leave to total (12) weeks. The Personnel Board voted unanimously to pass this new language. Town Manager Kozak suggested that the recommendation made by the Personnel Board be amended to include subsections (a) and (f) to require employees to utilize accrued vacation leave prior to sick leave since these options in part are personal choices not directly related to an illness that is not previously planned by the employee. This would also help the town control the financial impact of these choices by the employees. Town Manager Kozak announced that after a brief discussion with one of his Department Heads questioning the State Law and how that might apply towards this policy when it comes to maternity leave, he contacted Town Counsel and was informed that the State's Maternity Medical Leave Act specifically outlines that an employee on maternity leave may use their sick time and any other leave. The employer cannot require the employee to use their accrued vacation or personal time for maternity. Town Manager Kozak suggested that subsection (a) be excluded from his recommendation. Selectman Melia suggested adopting Town Manager Kozak's recommendations as stated above to exclude subsection (a).

A motion/Mr. Melia, seconded/Mr. Nolan to accept the proposed new language under section 7.56 as follows: An employee on family or medical leave for the reasons set forth in Sections 7.51 (a), (c), (d), & (f), must use any accrued time [consists of vacation, personal, sick, compensatory] as a substitute for any part of the twelve (12) week period. The employee may indicate the order in which the accrued time will be utilized. An employee who is on medical leave for the reasons stated in section 7.51 (b) or (e) must first utilize any accrued vacation time during such leave. After the vacation leave entitlement is exhausted, and if the employee remains on a leave, the employee may then indicate the order in which the other accrued time will be exhausted. The town is required to provide the employee with only enough additional unpaid leave to total (12) weeks. Vote yes/Unanimous.

Trustees of Soldiers' Memorials [Present: Harry Berkowitz, Chairman]/Request to place a memorial at the corner of Edgemere Avenue in honor of Floyd Convent. Town Manager Kozak announced that this item has been removed from tonight's agenda.

Charter Review Committee Report/Present: Chris Thompson. Mr. Thompson announced that his committee submitted their proposed changes to the Town Clerk on October 29, 2010. He further stated that the Charter was adopted in 1990 and is required to be reviewed every ten years. The Charter Committee consists of nine members and they are as follows: Two Finance Committee Members - Jim Barron and Chris Thompson, Two Selectmen - James Marzec and Tom Melia, Two School Committee Members - Michael McGrath and Susan Brower, Planning Board Member - Barbara Gaudette, Two Town Moderator Appointments - Shelley Buma and Walter Drew. He mentioned that his committee has solicited input from the Chairman of the Finance Committee, School Committee Members, Superintendent of Schools, Bylaw Review Committee, Town's Attorney and Marilyn Contreras at the Department of Housing and Community Development. He read aloud some of the proposed changes made to the Charter and mentioned that he provided each of the Selectmen with a copy for their review. He asked if they had any questions and mentioned that a public hearing is required before going to Town Meeting for approval of the proposed changes to the charter. Selectman Nolan mentioned that on page 22, under (g) Composition of Multiple Member Bodies - All multiple member bodies when established shall be composed of registered voters of the town and have an odd number of members. Mr. Thompson said that he thinks it's a Town Bylaw and that the talent bank applications require that any board or committee member be a registered voter of the town. Selectman Ampagoomian asked why Article 8 had lines going through it. Mr. Thompson advised that Article 8 was a transition article and his committee felt that as the new government was formed many of the issues took care of themselves and/or are addressed in the bylaws. Department of Public Works Director Richard Sasseville suggested placing the proposed changes of the Charter on the Town's website for residents to review before the public hearing.

Town Manager Kozak and Mr. Thompson concurred with Mr. Sasseville. The document containing the proposed changes of the Charter is attached hereto.

Alternative Energy Bylaw Discussion/Present: Gary Bechtholdt, Town Planner, James Sheehan, Building Inspector and Tom Hansson, Chairman, Zoning Board of Appeals. Town Planner Gary Bechtholdt provided an overview relative to by-right siting of wind energy facilities. The Zoning Board of Appeals recently received an application for a wind turbine proposal on Upton Street, supported the Building Inspector's denial. To clarify, the use is currently allowed within the industrial zone but the application was denied based upon a height dimension requirement. Since the ZBA's determination, the Board of Selectmen have received numerous correspondence from residents within the community expressing their concerns as far as the process and reinforcing the fact that the Town doesn't have a specific bylaw for wind turbines. He mentioned earlier this summer the town participated in the Green Communities initiative in outlining 5 criteria with #1 being By-Right Siting of Energy Efficiency Facilities, including windmills. He mentioned that the Board of Selectmen did approve an action plan and identified the process by which to adopt zoning bylaws for windmills and other energy efficient usage. He also mentioned that the process will go like every other zoning article and will require town meeting action. Prior to Town meeting action, the Planning Board will be required to hold a public hearing relative to that zoning article. Selectman Ampagoomian feels there are other solutions rather than wind turbines. Selectman Ampagoomian also mentioned that there are residents on School Street in Northbridge that complain about the hydro-electric generator that is used by Riverdale Mills to produce electricity for their wire fabrication. He feels this would be putting more stress on these people should a wind turbine be installed. Mr. Hansson noted that either way this item needs some type of bylaw so that his committee can refer to should the need arise in the future. Selectman Melia mentioned that he foresees three major issues with wind turbines: 1) safety issue relative to the wind turbine blades, 2) health and quality of life issues to the neighborhood, and 3) property value. Building Inspector James Sheehan explained the reasoning for denying the wind turbine proposal and mentioned that the ZBA upheld his decision to deny the permit and then mentioned that the individual could go back in front of the Zoning Board of Appeals and request relief of the height. Selectman Melia mentioned that if a bylaw is needed, it would need to be drafted and accepted at the Spring Annual Town Meeting unless there is a petition signed by 200 or so residents to call a Special Town Meeting. Mr. Charles McCauley, 126 Clubhouse Lane, Northbridge, advised the Selectmen that the Building Inspector for the Town of Amesbury has taken a position on wind turbines that they will not issue any permits until bylaws have been passed by the town. Selectman Ampagoomian asked Town Planner Gary Bechtholdt if a study was done on the areas within the Town of Northbridge where wind turbines can be placed. Mr. Bechtholdt informed the Board that a study was done by Mass. Collaborative and there were only a couple areas that would meet minimum thresholds that could warrant or utilize a wind generator. Chairman Marzec asked Town Manager Kozak to research M.G.L. Chapter 40A to see if there is any information related to zoning of wind turbines.

Capital Projects. Chairman Marzec reported that he had Town Manager Kozak place this item on the agenda so that the Board could discuss what capital projects are needed, including a DPW Facility and Fire Station. Chairman Marzec read aloud a document requesting Selectman Athanas and Selectman Nolan to get together with Sal D'Amato, Chairman of the Finance Committee to present a solution for a DPW Facility that can be prepared for the Spring Annual Town Meeting that will achieve acceptance from the residents of Northbridge. Chairman Marzec announced that he would like to get the capital projects beyond the talking phase and asked the Board of Selectmen if they would like to comment. Selectman Ampagoomian suggested having Selectmen Athanas and Nolan put a punch list together of what they feel the project requires and submit it to the Building, Planning and Construction Committee for them to review. Selectman Athanas stated that he is not opposed to the DPW facility but was opposed to the timeframe and the way it was pushed through. He mentioned that before he would spend any money [\$45,000] on this project, he felt the town should have all their permits in hand and everything

should be signed off. With that being said, once these items are in place, he wouldn't have a problem moving forward. He feels the site is still viable and a good location for a new DPW facility. Selectman Nolan read aloud the Bylaw for Section 4-304 Building, Planning and Construction Committee process. After reading the bylaw aloud, Selectman Nolan mentioned that the process is not being followed and believes that if the process is followed, projects in this town will pass. Selectman Melia stated that he will keep an open mind in the future but thinks the residents in town are not ready to spend any money on a new DPW facility. Mr. D'Amato asked the Selectmen to continue the process and to spend the money [\$45,000] that was unanimously voted on at town meeting to hire an engineer and move forward with trying to build a new DPW facility. Chairman Marzec asked if there were any other capital items or issues to be discussed tonight and Town Manager Kozak responded that he would like for the roads in town to be discussed at a future date.

Town Manager's Report. **1. Senior Tax Work-Off Program** – Announced that we are accepting applications from eligible seniors for the Tax Work-off Program, which will begin January 1, 2011. Contact the Board of Selectmen's Office for an application. **2. Retirees' Health Insurance Workshop** – This week a workshop, which was well attended, was held by our Insurance Consultant with representatives from each Health Insurance Company to explain the retirees' health insurance plans available January 1st. **3. Central Mass. Metropolitan Planning Organization Meeting** – Attended the Central Mass. Metropolitan Planning Organization meeting to continue review of transportation projects in the district. Northbridge projects are still moving forward. **4. New Ambulance** – Announced the Fire Chief is preparing an RFP to advertise for a new ambulance with funds allocated from the Fall Annual Town Meeting. He hopes to have a new ambulance by the first of the year. **5. Aldrich School Update** – The Town Hall Annex will be opening the week of November 15th and the Sheriff's Office will be providing inmates to assist in the move between the Police Department and the Town Hall Annex.

Selectmen's Concerns. **Selectman Ampagoomian 1)** sent his condolences to the family of Harold Mathon on his recent passing. He was a long time standing resident of Northbridge and very active in community affairs. **2)** Asked about the status on the use of custodial services for the Town. Town Manager Kozak advised that we are currently using the Highway Department staff and feels they are working just fine. **Selectman Nolan** - asked when the books are closing for the year. Town Manager Kozak announced they are closed and our free cash has been certified. **Selectman Melia 1)** Asked for an update on Mr. Knott's presentation on the sale of water. Town Manager Kozak mentioned that he hasn't heard from Mr. Knott yet. **2)** Asked about the status on the Riverdale Cemetery vandalism because he hasn't heard anything yet. DPW Director Sasseville said that he spoke to a gentleman [Tom Delfanti] that works at Whitinsville Monumental Works and he informed Mr. Sasseville that he would go and look at the gravestones and give him an estimate on what it would cost to fix them. He will follow-up with Mr. Delfanti this week. **3)** Received a publication from the state on regionalization and was wondering where the Town was going on regionalization. He would like to see a proposal in the near future. **Selectman Athanas** noted that at Town Meeting we passed the agreement to negotiate for the solar power on Church Street extension and asked if we contacted them or if they contacted us. Town Manager Kozak mentioned that he had a meeting this morning with Mr. Kip Foley and is trying to work out the details on what the agreement would be for the Town. He also stated that if it works out the way they believe the town should receive in savings. A joint meeting will be set up in the future for further discussion. **Chairman Marzec** asked if there is any way the Town can get a grant to renovate the fields in town.

Town Manager Kozak advised that he will ask the Playground and Recreation Commission to look into this and get back to him.

A motion/Mr. Nolan, seconded/Mr. Melia to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:55 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

November 8, 2010

APPROVAL OF MINUTES

- A. 1) **Copy of October 18, 2010 Minutes** 2) **Copy of October 18, 2010 Exec. Session Minutes** -[Removed from backup documentation as they have not been released by Board of Selectmen]

PUBLIC HEARING - None

APPOINTMENTS/RESIGNATIONS - None

CITIZENS' COMMENTS/INPUT-None

DECISIONS

- B.** Repair of leaks on private water services – Copy of Draft Policy
C. Email dated October 28, 2010 from Northbridge Special Education Parent Advisory Council [Kathy Lyons] requesting permission to hang a banner over Church Street from Dec. 5, 2010 through Dec 12, 2010.
D. Memo dated November 1, 2010 from Police Chief Walter Warchol detailing the Winter Parking Ban policy from December 1, 2010 through April 1, 2011
E. FMLA Policy changes – Copy of Personnel Board's recommended changes and Town Manager Kozak's recommendations

DISCUSSIONS

- F.** Email dated October 18, 2010 from Harry Berkowitz, Chairman of Trustees of Soldiers' Memorials, requesting to place a memorial at the corner of Edgemere Avenue in honor of Floyd Convent – **Agenda item cancelled**
G. Charter Review Committee Report, October 29, 2010 – Copy of proposed changes
H. Alternative Energy Bylaw Discussion – **No Documentation**
I. Capital Projects-

TOWN MANAGER'S REPORT

- J.** 1) Senior Tax Work-Off Program – **No documentation**
2) Retirees' Health Insurance Workshop – **No documentation**
3) Central Mass. Metropolitan Planning Organization Meeting -**No documentation**
4) New Ambulance -**No documentation**
5) Aldrich School Update – **No documentation**

SELECTMEN'S CONCERNS-No documentation

ITEMS FOR FUTURE AGENDA-No documentation

CORRESPONDENCE-No documentation

**Board of Selectmen's Meeting
December 6, 2010**

A meeting of the Board of Selectmen was called to order by Vice Chairman Daniel Nolan at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, and Athanas. **Also Present:** Theodore D. Kozak, Town Manager. **Absent:** James Marzec was absent and is duly noted.

Prior to tonight's meeting, Town Manager Kozak and the Selectmen toured the Aldrich School Town Hall Annex building to view the departments that moved into the facility.

The Pledge of Allegiance was recited by those present.

Approval of Minutes.

September 27, 2010 –A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the September 27, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Athanas and Ampagoomian. Abstain/Mr. Melia.

October 26, 2010 [Fall Annual Town Meeting] –A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the October 26, 2010 Fall Annual Town Meeting minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Athanas, Nolan and Melia.

Public Hearing/7:20 PM – Tax Rate Classification Hearing/Allocation of Local Tax Levy for FY 2011. Present: Robert Fitzgerald, Principal Assessor. Vice Chairman Daniel Nolan read the public hearing notice aloud. A motion/Mr. Ampagoomian, seconded/Mr. Melia to open the public hearing. Vote yes/ Messrs. Athanas, Ampagoomian, Melia and Nolan. Town Manager Kozak announced that the Public Hearing was published for 7:20 P.M. so the Board will continue with other agenda items.

Appointments/By the Board of Selectmen: Local Historic District Study Committee: 1) Vote to establish number of committee members [3 to 7]. Town Manager Kozak advised that the Board of Selectmen need to vote on how many members should be on this committee. He suggested 5 members would be sufficient. A motion/Mr. Melia, seconded/Mr. Ampagoomian to have 5 committee members on the Local Historic District Study Committee. Vote yes/Messrs. Athanas, Melia, Ampagoomian and Nolan. **Local Historic District Study Committee Nominees/Vote to appoint. 2) Northbridge Historical Commission: Ken Warchol. American Institute of Architects: Christopher Ladd and William Mello.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Ken Warchol to the Local Historic District Study Committee. Vote yes/Messrs. Athanas, Melia, Ampagoomian and Nolan. Mr. Christopher Ladd announced that he's been an architect for 18 years and was contacted by the American Institute of Architects to see if he would like to participate on the Local Historic Study Committee as he lives in Northbridge. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Christopher Ladd and William Mello to the Local Historic District Study Committee. Vote yes/Messrs. Athanas, Melia, Ampagoomian and Nolan. **3) Cable Advisory Committee [One Vacancy]: a) Bradley Stringer, b) Jason DePaolo, c) James Hackett, d) Jeff Modica.** Vice Chairman Daniel Nolan invited the candidates to come forward. Note: Mr. DePaolo and Mr. Modica were not available to attend tonight's meeting. Mr. Hackett and Mr. Stringer were present and Mr. Hackett then mentioned that he's been employed for 3 plus years with the Motorola Corporation and he's been mostly dealing with cable television set top development work. He also has over ten years of experience with the cable television industry from other companies. Mr. Stringer did not make any remarks. A motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint James Hackett to the Cable Advisory Committee. Vote yes/Messrs. Athanas, Melia, Ampagoomian and Nolan.

By the Town Manager: Brian Patrinelli, Police Sergeant/Vote to affirm. Present: Brian Patrinelli and Police Chief Walter Warchol. Town Manager Kozak introduced Brian Patrinelli as the newly appointed Police Sergeant. He said that Mr. Patrinelli came highly recommended by Police Chief Walter Warchol and that Mr. Patrinelli would be replacing Police Sergeant Leonard Smith's position. Mr. Patrinelli mentioned that he and his wife have lived in Northbridge for almost nine years and have two children: Anthony 7 years old and Isabella 5 years old. He stated he has a criminal justice degree and is currently in his last class to receive his MBA from Anna Maria College. Police Chief Walter Warchol mentioned that Mr. Patrinelli has been an exceptional police officer and is well-liked and respected by his fellow officers. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to affirm the appointment of Brian Patrinelli as Police Sergeant. Vote yes/Messrs. Melia, Athanas, Ampagoomian and Nolan. Police Chief Walter Warchol asked Brian Patrinelli to stand up in front of the Board of Selectmen so that his wife and kids could pin his Police Sergeant badge on him.

Public Hearing/7:20 PM – Tax Rate Classification Hearing/Allocation of Local Tax Levy for FY 2011. Present: Robert Fitzgerald, Principal Assessor. Town Manager Kozak explained that the hearing is taking place later than usual because of it being a Triennial Revaluation year. This is when the town has to do a full valuation of all the properties and then the state certifies the valuation. It's a long process and it takes an extensive amount of work. He then thanked Bob and his department for taking on the additional task of doing the residential evaluation in-house to save the town a considerable amount of money. Mr. Fitzgerald announced that the DOR requires this hearing each year. He then passed out a handout and advised that no vote is needed if the Board keeps a single tax rate. A vote allows the Selectmen to decide whether to shift the tax burden between classes of property, which does not increase revenue but just shifts the tax burden. The question is does the Town want to shift some of the tax burden away from the residential class and move it to the commercial, industrial and personal property classes. Mr. Fitzgerald noted that from FY10 and FY11 there was a loss of approximately \$115 million in value because of the interim year adjustment (decrease in valuation) that was required by the Department of Revenue. Last year the loss was \$80 million dollars. That said, Mr. Fitzgerald indicated that there was a 6.5% decrease in single family homes as well as approximately a 12% decrease in the commercial and industrial classes. He further stated that the Board of Assessors recommends maintaining a single rate for all properties. A vote by the Board of Selectmen to select a residential factor less than "1" was not taken.

Selection of a residential exemption distributes taxes among the residential class up to a 20% discount and is based on the average valuation of a home. This year the average value of a residential home is \$247,500. Residential properties below that amount would get the discount but the difference would be made up by all properties over the average amount. For the Board's benefit, Mr. Fitzgerald pointed out that the projected 2011 tax rate is \$11.71. The Board of Assessors reviewed this and felt that it is not worthwhile to implement an exemption in Northbridge at this time. A vote by the Board of Selectmen to adopt a residential exemption was not taken.

The small commercial exemption would allow a tax break of up to 10% of the valuation for small commercial properties. To qualify, a business must have less than 10 employees and be valued at less than \$1 million. Around 100 businesses qualify for such an exemption. If you give them a tax break, then it needs to be made up by property owners with businesses that are over \$1 million and/or have more than ten employees. There are only a few communities in the Commonwealth that use this exemption. Mr. Fitzgerald reported that the Board of Assessors does not recommend this exemption. A vote by the Board of Selectmen to adopt the small commercial exemption was not taken.

There being no further comments, a motion/Mr. Melia, seconded/Mr. Ampagoomian to close the Public Hearing. Vote yes/Messrs. Nolan, Melia, Ampagoomian and Athanas. The Town of Northbridge, for FY 2011, will continue with a single tax rate for all classes of property including residential, commercial and industrial.

Citizens' Comments/Input. None

2011 Holiday Calendar/Vote to approve. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the 2011 Holiday Calendar. Vote yes/Messrs. Ampagoomian, Melia, Athanas and Nolan. **2011 Board of Selectmen's Meeting Schedule/Vote to approve.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2011 Board of Selectmen's Meeting Schedule. Vote yes/Messrs. Ampagoomian, Melia, Athanas and Nolan.

Safety Committee Minutes [November 8, 2010]/Vote to accept recommendations. Selectman Ampagoomian asked about the outcome of the Shining Rock traffic situation. Police Chief Walter Warchol mentioned there is nothing we can do with people cutting through Upton into the Shining Rock Development but the Police Department will monitor the traffic flow. A motion/Mr. Melia, seconded/Mr. Ampagoomian to accept the recommendations of the Safety Committee as outlined in the minutes of November 8, 2010. Vote yes/Messrs. Ampagoomian, Melia, Athanas and Nolan.

Shannon Drive [Trevor Perry]/Request to turn on street lights on Pole #8 and Pole #9 as recommended by Police Chief Walter Warchol. Police Chief Walter Warchol recommended that Pole #8 and Pole #9 street lights be turned on for safety reasons as they meet the current guidelines. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to turn on street lights for Pole #8 and Pole #9 on Shannon Drive as recommended by Police Chief Walter Warchol. Vote yes/Messrs. Ampagoomian, Melia, Athanas and Nolan.

2011 Annual Liquor License Renewals/Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the 2011 Annual Liquor License Renewals subject to the payment of all outstanding liens due the Town. Vote yes/ Messrs. Ampagoomian, Melia, Athanas and Nolan.

2011 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, etc.]/Vote to approve. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the 2011 Miscellaneous License Renewals subject to the payment of all outstanding liens due the Town. Vote yes/ Messrs. Ampagoomian, Melia, Athanas and Nolan.

Dog Walking Policy on Parks and Commons. Present: Richard Sasseville, DPW Director. Mr. Sasseville advised that this all transpired due to a complaint that his office received over individuals allowing their dogs to defecate on Town property. A resident in Town would like to donate a "dog feces pick up station" to place on the ~~*Whitinsville Town Common~~ Memorial Park because he is very disturbed with seeing dog feces all over the grounds of the common. Selectman Melia expressed his concerns by saying that gifts are always welcomed but there is a sign at the common that specifically states no dogs allowed and feels it is not appropriate to allow this station to be placed in a Memorial area. Mr. Sasseville expressed his concerns by stating that there is a sign that states "no animals allowed" on the common and even though it is a wonderful thought and gesture it is not appropriate to bring animals in town parks, playgrounds, cemeteries and commons and allow them to defecate on the property. Town Manager Kozak is not in favor of accepting this gift. Town Manager Kozak mentioned that he would send a letter thanking the individual for their donation but the Town is declining to accept it as there are no animals allowed on the ~~*Whitinsville Town Common~~ Memorial Park.

Town Manager's Report. 1) Update on Sewer and Road Projects – Town Manager Kozak mentioned that the North Main Street and Village Road Projects have completed their final black top and are currently commencing with final clean-up of the area. The project will be completed before the end of the year. He also mentioned that the Sutton Street Sewer Project bids have been opened and a company has been awarded the bid. Work will begin in April 2011 and completed sometime in June 2011. Town

Manager Kozak mentioned that Mr. Sasseville is working with the Conservation Commission on the Purgatory Road wetlands. **2) Aldrich School Update** – Town Manager Kozak mentioned that he provided the Selectmen with a tour of the Aldrich School Town Hall Annex Building. He then mentioned that the Worcester County Sheriff's Department inmates have completed the move of offices from Piedmont Street and Main Street (Board of Health, Planning/Conservation Department and Building/Zoning Department) to the Aldrich School Town Hall Annex and the offices are now up and running. **3) Riverdale Cemetery Update** – The Department of Public Works has hired Whitinsville Monumental Works to repair the monuments at the Riverdale Cemetery. Work commenced after Thanksgiving. **4) Charter Review Committee Public Hearing** – Town Manager Kozak mentioned that the committee will be holding a meeting on December 9th to discuss the process. A public hearing will be held sometime in January. **5) Toys for Tots Program** – A Toys for Tots box has been placed in the lobby of Town Hall. Anyone wishing to make a donation may do so. **6) Christmas Lights** – Thank you to Denis Latour for providing Christmas Lights for the trees on the ~~Whitinsville Town Common~~ *Memorial Park. Also, thank you to the Northbridge Fire Department for placing Christmas Lights at the Rockdale Common. **7) Brownfields Grant Award** – The Town has received funding from the State to complete a study for cleaning up the Klocek property on Providence Road.

Selectmen's Concerns. Selectman Athanas 1) Asked Town Manager Kozak to explain the process for having a street light turned on. Town Manager Kozak stated that the resident would have to send their request to the Safety Committee and then the Safety Committee would review their request and let the resident know if it meets their guidelines. **2)** Asked if the Town could explore Verizon FIOS as the other surrounding towns have FIOS. Town Manager Kozak advised that they have explored that option and the Town is on a waiting list. **Selectman Melia 1)** Asked if the Evergreen Clause will have any effect on our Police and Fire contracts. Town Manager Kozak advised that it is for all contracts and he is not sure how it will affect our Town as it is still in the review stage. **2)** Reported that the Selectmen and Town Manager Kozak walked through the Town Hall Annex Building and wanted to mention that it looked great. **3)** He mentioned that he would like to be kept informed of the Wind Turbine Bylaw and that he is concerned with the valuation of homes dropping when bringing wind turbines into Town. Town Manager Kozak informed the Board that the Planning Board is reviewing this item and will be holding a meeting to discuss this topic on December 14, 2010. **Selectman Ampagoomian 1)** Asked that a letter be sent to the Worcester County Sheriff's Department and Guy Glodis for a job well done in serving the community. **2)** Asked that the Veterans who are homeless and are in crisis be remembered during the holiday season. **3)** Wind Turbines – He mentioned that the Town of Northbridge does not fall within the Massachusetts Technology Collaboration's criteria for us to sustain any type of wind turbines in our Town. **Selectman Nolan 1)** Congratulated the Football team on their victory Saturday, December 4, 2010.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21 #3 Strategy w/Respect to Collective Bargaining --not to reconvene in open session. Roll Call Vote: Mr. Melia/Yes; Mr. Athanas/Yes, Mr. Ampagoomian/Yes; and Mr. Nolan/Yes.

Meeting Adjourned: 8:11 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

***At their regularly scheduled meeting of February 14, 2011, the Board voted to amend the December 6, 2010 minutes as follows: Selectman Nolan requested that under Discussions, Dog Walking Policy on Parks and Common, change Whitinsville Town Common to Memorial Park throughout the discussion. He also requested that under Town Manager's Report, Christmas Lights, change Whitinsville Town Common to Memorial Park.**

LIST OF DOCUMENTATION LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

December 6, 2010

APPROVAL OF MINUTES

A. 1) Copy of September 27, 2010 Minutes **2)** Copy of October 26, 2010 Fall Annual Town Mtg.

PUBLIC HEARING

AA. 1) Copy of Telegram & Gazette Article for the Tax Rate Classification Hearing/Allocation of Local Tax Levy for FY 2011

2) Memo from the Northbridge Board of Assessor's Office

APPOINTMENTS/By the Board of Selectmen:

B.1) Documentation for the Local Historic District Study Committee (LHDSC)

1) Ken Warchol Appointment: **No documentation**

2) Email dated November 18, 2010 from Christopher Ladd for appointment to the LHDSC

2) A. Email dated November 19, 2010 from William Mello for appointment to the LHDSC

3) Cable Advisory Committee [One Vacancy]

a. Talent Bank Form – Bradley Stringer

b. Talent Bank Form – Jason DePaolo

c. Talent Bank Form – James Hackett

d. Talent Bank Form – Jeff Modica

By the Town Manager:

4) A. Brian Patrinely, Police Sergeant – memo dated November 19, 2010 from Town Manager Kozak

B. Letter dated November 18, 2010 from Police Chief Walter Warchol

CITIZENS' COMMENTS/INPUT/

DECISIONS

C. 1) Copy of 2011 Holidays and Special Dates and **2)** Copy of 2011 Board of Selectmen Meetings

D. Copy of the November 17, 2010 Safety Committee Minutes

E. Email from Linda Skillen re: Turning on Streetlight Pole #8 & 9 for Shannon Drive

F. Copy of 2011 Annual Liquor License Renewals for the Town of Northbridge

G. Copy of 2011 Miscellaneous License Renewals for the Town of Northbridge

DISCUSSIONS

H. Email dated November 18, 2010 from Susan Brouwer re: a phone call received from Harry Deter complaining of dog feces in the Whitinsville Town Common area.

TOWN MANAGER'S REPORT

I. 1) Update on Sewer and Road Projects – **No documentation**

2) Aldrich School Update – **No documentation**

3) Riverdale Cemetery Update -**No documentation**

4) Charter Review Committee Public Hearing -**No documentation**

5) Toys for Tots Program – **No documentation**

6) Christmas Lights – **No documentation**

7) Brownfields Grant Award – **No documentation**

SELECTMEN'S CONCERNS-No documentation

ITEMS FOR FUTURE AGENDA-No documentation

CORRESPONDENCE-No documentation

**Board of Selectmen's Meeting
December 20, 2010**

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, and Athanas. **Also Present:** Theodore D. Kozak, Town Manager. **Absent:** Selectman Nolan was absent and is duly noted.

The Pledge of Allegiance was recited by those present.

Executive Session. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 Strategy w/Respect to Litigation --and to reconvene in open session. Roll Call Vote: Mr. Melia/Yes, Mr. Athanas/Yes; Mr. Ampagoomian/Yes; and Mr. Marzec/Yes.

Open Session Adjourned: 6:32 P.M.

Executive Session Convened: 6:33 P.M.

Executive Session Adjourned: 7:07 P.M.

Open Session Reconvened: 7:09 P.M.

Approval of Minutes.

November 8, 2010 –A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the November 8, 2010 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Athanas, Marzec and Ampagoomian.

December 6, 2010 [Executive Session]–Selectman Melia requested the minutes be amended as follows: Under Police Negotiations, the end of the third sentence should read “reasonable suspicion” not reasonable suspension. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the amended December 6, 2010 Executive Session minutes as suggested by Selectman Melia. Vote yes/Messrs. Ampagoomian, Athanas, and Melia. Abstain/Mr. Marzec.

Citizens' Comments/Input.

FY 1999 Community Development Block Grant Program – Case #98-053/Discharge of Lien on property located 420-422 Church Street, Whitinsville/Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the Discharge of Lien on property located 420-422 church Street, Whitinsville. Vote yes/Messrs. Ampagoomian, Melia, Athanas and Marzec.

Blackstone Management & Consulting [Joe Deliso]/Economic Development – **Postponed until the next Board of Selectmen's Meeting [January 10, 2010].**

Town Manager's Report. **1) Recycling Center** – The Recycling Center will be closed from January 1st through February 28th. Because Christmas Day falls on Saturday, December 25th, the Recycling Center will be open on Sunday, December 26th from 8 AM to 1 PM. **2) Financial Task Force Update** – The Financial Task Force Committee has prepared a survey for families in Northbridge to give their opinion on Municipal Services. This survey will be included with the mailing of the annual census. Residents are asked to return them by February 1st. The committee will review the information and report to the Board of Selectmen on February 28th. Selectman Melia advised that the survey is one page, with 15 questions and is totally confidential. **3) Department Head Meeting/Senator Moore** – Senator Moore attended the

Department Head Meeting to provide a legislative update for this year and the next Fiscal Year. Senator Moore provided a conservative financial outlook for local aid in FY 12. **4) Planning Board Meeting** – Attended the Planning Board Meeting at which they began their process of researching information for a potential energy efficient overlay zoning bylaw, which could allow regulations for solar, wind power and other energy facilities in town. A number of residents attended the meeting and expressed their concerns for wind turbines in residential areas. **5) Charter Committee Update** – The Charter Committee is proposing to hold a public hearing on January 5, 2011, with a potential snow date on January 12, 2011. The public is welcomed to attend. The proposed changes are on the Town's website. **6) Town Manager Kozak** announced that the Town Hall will be closed on the following dates due to the Holiday Season: Thursday, December 23rd, Friday, December 24th, Thursday, December 30th and Friday December 31st. That said, he mentioned that the Town Hall Treasurer/Collector's and Assessor's Offices will be open on Thursday, December 30th for residents to pay their taxes.

Selectmen's Concerns. Selectman Athanas 1) He reminded everyone how important it is to complete the Financial Planning Taskforce Survey and return to the Town Clerk's Office. **2)** Wished everyone a Merry Christmas and Happy Holidays. **Selectman Melia 1)** Stated that he read in the newspaper the Town of Douglas is clearing some land, selling the wood and making a profit. He asked if Town Manager Kozak and DPW Director Richard Sasseville have looked into cleaning up Fletcher Street, such as cutting up broken and disabled trees. Town Manager Kozak responded that the land available is mostly open space and/or conservation land and the town would need a forest management plan. We would need to hire a person to come in and map out what trees can be taken out. Two years ago this was done but the market for selling wood was low and the Town decided to wait a year or two until the market turned around. Town Manager Kozak just asked DPW Director Richard Sasseville to contact the gentleman who came out a couple years ago to see if we should consider doing this to raise funds for this year. **2)** He announced that the Fire Department was just awarded a statewide Safe Grant, which is for the education of fire prevention in our school system. **3)** He would like a list of grants that each town department applied for and was awarded in the past three years. **4)** He mentioned that the School Department in conjunction with the Attorney General's Office and Police Department just conducted an Anti-Bullying Education and Presentation to the students in the Northbridge High School. The Northbridge Police Department brought in a drug presentation and education program for the kids and heard it was excellent. **5)** He wished the residents of Northbridge a safe Merry Christmas and Happy New Year. **Selectman Ampagoomian 1)** He wished everyone a Merry Christmas. **2)** Asked if the new ambulance is up and running. Town Manager Kozak replied that it is, however, Chief Nestor informed him that they are currently having problems with another ambulance. **3)** Stated that some of the Fire Department equipment is getting antiquated and asked if there are any plans to do a one-time debt exclusion to replace some of the Fire apparatus and what would be the cost to the taxpayers. He mentioned that the answer doesn't have to be given today but would like Town Manager Kozak to look into this. Town Manager Kozak advised him that Chief Nestor has this information on his capital plan. **4)** Asked if park land can be utilized for municipal buildings and Town Manager informed him that it couldn't. Town Manager Kozak announced that because of M.G.L. they would have to get a special act to change the use of park and/or conservation land. **5)** Asked if there was any progress with National Grid on pushing back Pole #9 on Pollard Road. **6)** Asked about any progress on the Fire Department and Highway Department facilities. **7)** Asked if janitorial services can be restored in Town facilities and if the Senior Tax Work-off folks help out. **8)** He mentioned that the fence at Riverdale Cemetery has been repaired and asked when will the sign be replaced. **9)** Asked how the employees are doing at the newly renovated Town Hall Annex. Town Manager Kozak announced that everything is going well, except for the telephone system. The phone service we currently use still needs ironing out. **Chairman Marzec 1)** He wished everyone a Merry Christmas and Happy New Year.

Chairman Marzec announced that Mr. Joe Deliso is still not here so he asked Town Manager Kozak to invite him to the next Board of Selectmen's meeting.

A motion/Mr. Melia, seconded/Mr. Athanas to adjourn the meeting. Vote yes/Messrs. Athanas, Ampagoomian, Melia and MARzec

Meeting Adjourned: 7:35 P.M.

Respectfully submitted,

James Athanas, Jr., Clerk

/dmg

LIST OF DOCUMENTATION LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

December 20, 2010

APPROVAL OF MINUTES

A. 1) Copy of November 8, 2010 Minutes **2)** Copy of December 6, 2010 Exec. Session Minutes

CITIZENS' COMMENTS/INPUT

DECISIONS

B. 1) Memorandum from the Town Planner Gary Bechtholdt regarding the Discharge of Lien/Case # 98-053, located at 420-422 Church Street, Whitinsville. **2)** Discharge of Lien. **3)** Email dated September 14, 2010 from Sandra Maddocks

DISCUSSIONS

C. Blackstone Management & Consulting [Joe Deliso]/Economic Development - **No Correspondence**

TOWN MANAGER'S REPORT

D. 1) Recycling Center – **No documentation**

2) Financial Task Force Update – **Copy of Northbridge Financial Planning Taskforce Survey**

3) Department Head Meeting/Senator Moore -**No documentation**

4) Planning Board Meeting -**No documentation**

5) Charter Committee Update – **No documentation**

SELECTMEN'S CONCERNS-No documentation

ITEMS FOR FUTURE AGENDA-No documentation

CORRESPONDENCE-No documentation