

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
July 13, 2015 AT 6:15PM**

NORTHBRIDGE TOWN CLERK
DOREEN A. WOODBINE

15 JUL -9 PM 4:12

RECEIVED

EXECUTIVE SESSION: 6:15pm

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1. April 27, 2015 2. May 18, 2015

II. PUBLIC HEARINGS:

- B. 7:05PM - Verizon New England, Inc. – Hill Street: On the westerly sideline, place new Pole No. T. 435S approximately 50 feet southerly from the center line of Hill Street. One pole to be relocated.

III. APPOINTMENTS/RESIGNATIONS

C. By the Board of Selectmen/Vote to Appoint:

1. Cynthia Campbell, Conservation Commission 2. Paul Halacy, Safety Committee [School Dept. Rep.]

D. By the Town Manager/Vote to Affirm:

1. Julie Harris, Treasurer/Collector 2. Nancy Moreira, Treasurer/Collector Clerk

E. Resignations:

1. Sharron Ampagoomian, Zoning Board of Appeals

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Woodbury Products [Brian Darling, Vice President]

V. DECISIONS

F. Fall Annual Town Meeting [October 27, 2015] / Vote to close warrant on Friday, August 28, 2015 at 12 Noon

G. Whitinsville Christian School/Application for a one-day Beer & Wine license for September 25, 2015 from 6:00PM to 10PM for a Capital Campaign Kick-Off Donor Event

H. FY 15 Budget Transfers

I. Elizabeth Haberski – Signage for littering

J. Dog Complaint [Chauvin]/Vote to set a dog hearing for August 17, 2015 at 7:05PM

K. Friends of the Mumford Riverwalk/Vote to accept monetary gift in the amount of \$2,747.52 to be used for the repair, replacement and maintenance of the Mumford Riverwalk and the benches, signage, plaques, associated with it

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

- L. 1. FY 2013 Disaster Recovery Funds
2. Good Energy Application to Department of Public Utilities
3. Legislative Budget Finalized
4. Quinsigamond College Economic Round Table Event
5. Veteran's Agent Office
6. Blackstone River Valley National Historic Park Meeting
7. Road Projects Update

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION / 6:15pm: Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.

Town Clerk: Hard copy	<input checked="" type="checkbox"/>
Town Clerk: E-mail copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

**Board of Selectmen's Meeting
April 27, 2015**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Melia, and Athanas. Selectman Marzec was absent at the start of the meeting and it is duly recorded. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

Mr. Melia spoke on behalf of the Northbridge Board of Selectmen offering sincere condolences to the family of U.S. Army Corporal John Dawson. He thanked the citizens of Northbridge for the outpouring of support to the Dawson family in their time of need. Mr. Melia noted that he and other Selectmen attended the wake, funeral and burial services. He added that the military procession to and from the church and hundreds of town residents holding flags on the side of the road were nothing short of breathtaking. He also noted the contributions of so many in organizing the event. He gave special thanks to the Northbridge Police and Fire Departments, the mutual aid towns who were involved, our highway department for filling in potholes and cleaning up roadways that the procession used, veterans agencies for passing out hundreds of U.S. flags and their unwavering support to young people in the military, countless volunteers who made yellow ribbons in bows and placed them on telephone poles along the entire procession route, the citizens who anonymously donated money so many more flags could be purchased and placed on the grounds, and U.S. Army Master Sergeant Paul Reis who was one of the U.S. Army soldiers who had to notify the family of Corporal Dawson's death. Mr. Melia added that Master Sergeant Reis was and is still assigned to the Dawson family during their time of need. He commented that Master Sergeant Reis' professionalism during this time and the helpful coordination of the police and fire departments were second to none. Finally, Selectman Melia commented to the Dawson family that he didn't know how one moves on from here but with your belief in God and the support of family and friends you will. Mr. Melia added that our support and prayers will always be with the Dawson family and their son, John.

Senator Ryan Fattman and Ryan Chamberland, Director of the Governor's Office in Central and Western Massachusetts were present. The Senator addressed the Board regarding what is happening on Beacon Hill, specifically with the State budget, and to take any questions that the Selectmen or residents might have. Senator Fattman mentioned how moved he was watching the services for Corporal John Dawson, which in some ways renewed his own patriotism. He related his meeting with Governor Baker who had tears in his eyes discussing the impact of Corporal Dawson's death. Senator Fattman thanked Corporal Dawson sincerely for his service and added that on Thursday, April 30th, the Senate and House would adjourn to honor Corporal Dawson's memory. He noted that it is their great hope that a bridge will be named after Corporal Dawson. The Senator recalled his background as a Selectman for the Town of Sutton and as State Representative. He noted some financial difficulties within the State, characterizing it at one point as level-funding and adding that Governor Patrick and Governor Baker have cut the budget by millions of dollars. Senator Fattman thinks, however, that the State has turned the corner. He said that Governor Baker increased Chapter 70 by \$100,000,000 and he increased Local Aid. Senator Fattman said that although kindergarten block grants had been cut that money was put back into the budget. The Senator explained that there was a Senate Listening Tour in Worcester attended by Senators and others, including the Northbridge Selectmen. He mentioned the Pacheco Law that would add 20% to the cost of public works projects and which the House budget froze for 5 years. Senator Fattman feels the money would be better spent on things like public education or roadways rather than adding to the cost of public works projects. He announced that he plans to file a local budget amendment, which would give Towns the local option of adopting or getting rid of the Pacheco Law. Senator Fattman noted that he supported

Governor Baker restoring Chapter 90 money, which gave Towns a significant benefit and couldn't have come at a better time with the severe weather we had last winter. He added that the Senate created a \$30,000,000 pothole fund to try to help cities and towns that were especially hit hard. The Senator explained that the first round of Federal funding has been reviewed and is expected to be distributed shortly after the end of this Fiscal Year. He noted discussion in Northbridge about replacing worn out equipment and capital projects and that he would be happy to help in any specific way that he can. Senator Fattman explained that Representative Muradian has filed an item, which is basically a matching grant for \$450,000 for a turf field at Northbridge High School that Senator Fattman would be happy to support if it is a priority for the Selectmen. He noted that there has been a lot of talk about budget priorities in the future. The Senator added his thoughts that the local cities and towns would be the top priority and there would be a lot of shrinking in the size of government. He noted that the early retirement bill had just been put forward in the Senate and would be negotiated in the next 2 weeks. Senator Fattman explained that Governor Baker had been faced with a \$1.8 billion dollar budget deficit that he had to close and he stayed true making sure that there was investment in local accounts while trying to shrink the budget. One of the ways the Governor decided to accomplish this was to offer an early retirement program to about 4,500 State employees in the Executive Office, which would save about \$178,000,000. The Senator added that they were working on provisions restricting the completion of project work by retired State employees to within 90 days of retirement. This would lessen the impact of continuing State employment after retirement. Lastly, Senator Fattman explained that he has been working on ELL (English Language Learner students), which he has been discussing with the Chairman of the School Committee. He noted that this issue does not affect Northbridge as much as other towns in the District; however, the number of these students has increased. The State mandates partial payment for this by the Towns (the State pays for 48 cents on the dollar, which the Senator feels is underfunded). Senator Fattman is working to 1) get fixed funding for these students so that when they enter after October first they won't have to wait another fiscal year for funding and 2) to move up the formula to reflect the Special Education Circuit Breaker with an increased amount of 75 cents on the dollar. Therefore we can have the funding that is needed to educate these children who are coming to Massachusetts. Senator Fattman then introduced Ryan Chamberland. Director Chamberland indicated that his office in Springfield is a kind of bridge to the executive branch and that he is happy to listen to Selectmen's concerns. He added that he recently met with 40 towns in Western and Central Massachusetts. He also said that he was a former Selectman in the Town of Blackstone and is very familiar with the area and the issues that Selectmen face. He affirmed that as Senator Fattman stated, Governor Baker's number one priority is the municipalities. Mr. Melia thanked Senator Fattman and Mr. Chamberland for coming before the Board. The Senator discussed his ties to the community through his marriage into the Kotseas family and participation in basketball. Mr. Melia asked the Senator to help Northbridge, which he felt has been particularly impacted by underfunding by the State. Mr. Nolan asked about the advantage of having casinos in Massachusetts and how we would be financially affected. Senator Fattman said there is a formula and the proceeds would go to the general fund, substance abuse, domestic violence programs, and local mitigation, for example in Springfield, to help facilitate the Town. He noted that he had been informed by the Massachusetts Department of Transportation that if the Olympics come to Boston some of the money would be taken and diverted out of Central Massachusetts into Boston for infrastructure projects. Senator Fattman voiced concern that money would be taken out of Route 146 for this which could have very negative consequences. He added that as the State Senator who represents the area he believes that bringing the Olympics to Boston is a bad idea for our area in the long term. Director Chamberland announced that the Governor, the Senate President and the Speaker all reached an agreement to do an impact study of the Olympics, not to exceed \$250,000, which would provide information on the implications of the Olympics on the Commonwealth. Mr. Athanas asked if there was anything specific that was being planned for unfunded mandates for local towns. The Senator replied that the Governor and a legislative initiative are working on this and there was supposed to be a Commission to look into unfunded mandates. He added that part of the problem with local aid and unfunded mandates is how they are defined. Some people define it as Chapter 70 funds while others call

it unrestricted funds (e.g. Lottery money). He wondered how the Circuit Breaker for Special Education and Kindergarten Block Grants would fit into the definition. Senator Fattman noted that one particular mandate that he believes should change revolves around school choice where transportation provided by Towns to alternative schools, though well intentioned, can be very costly. Director Chamberland noted that the Governor created the Community Compact, which empowered the Lieutenant Governor and encouraged partnering with municipalities. The Lieutenant Governor has been traveling to cities and towns discussing the unfunded mandates. There is a team with multiple cabinet secretaries that will review these things that come up and develop a strategy to address them. Senator Fattman offered to invite the Lieutenant Governor to visit Northbridge for discussion and Mr. Ampagoomian asked the Senator to set it up. Senator Fattman noted the Municipal Compact in Milford which prioritizes projects. He added that there is grant money available to prioritize and foster a climate based on innovation and sharing of new ideas among municipalities. Mr. Ampagoomian asked Senator Fattman to comment on competition for a Quinsigamond satellite campus for which Northbridge would use the Linwood Mill building. The Senator responded that he has been speaking with the President of Quinsigamond College, Gail Carberry, who is very excited about the prospect of coming to the Blackstone Valley. The College has money that has been appropriated for this venture but it expires in June. Also it's unclear if it would be enough to carry the satellite campus for more than a year or two. The Senator promised to provide follow-up on this. Mr. Ampagoomian asked about Blackstone Valley National Heritage Corridor, which has been designated as a federal national park. He added that a section of Whitinsville is a part of the Corridor. Mr. Ampagoomian pointed out that there had been talk about getting a visitors' center and asked Senator Fattman to check on it. The Senator said that he would like to be involved and felt that federal funds might be available for it. Director Chamberland offered to work with the Senator to obtain more information. Noting the dire financial straits of the State, Mr. Ampagoomian asked about the feasibility of matching grant money for municipal projects such as public works facilities and fire stations. He explained that our fire station, formerly a carriage house/garage is 115 years old and our DPW is located on a river. The Senator agreed to check into it. Finally, Mr. Ampagoomian asked how the Senator was getting along with Senator Moore who shares leadership of Northbridge. Senator Fattman responded that he was getting along well and that he had met with Senator Moore for coffee and lunch. He also said that he has met with and appreciates Representative Muradian. Noting the Senator's involvement with Chapter 70 and Chapter 90, Town Manager Kozak thanked the Senator for his local aid support. Senator Fattman spoke about his budget work noting that he is working on reversion money, which is tax money not spent during the Fiscal Year and which can be turned back to the towns. This could amount to about \$120,000 for Northbridge.

APPROVAL OF MINUTES. 1) **March 2, 2015.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the March 2, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Melia, Athanas and Ampagoomian. 2) **March 16, 2015.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the March 16, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Nolan, Melia, and Ampagoomian. Abstain/Mr. Athanas. 3) **April 6, 2015 [Executive Session].** A motion/Mr. Athanas, seconded/Mr. Nolan to approve but not release the April 6, 2015 minutes as presented with the readings omitted. Vote yes/ Messrs. Athanas, Nolan, Melia and Ampagoomian. 4) **April 14, 2015.** A motion/Mr. Athanas, seconded/Mr. Nolan to approve the April 14, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Athanas, Nolan, and Ampagoomian.

Annual Town Election [May 19, 2015] / Vote to sign Warrant. A motion/Mr. Nolan, seconded/Mr. Melia, to sign the Annual Town Election Warrant as presented. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Armenian Apostolic Church/Request to hang a banner over Church Street from August 2, 2015 to August 16, 2015, to advertise the Annual Picnic to be held on Sunday, August 16, 2015. A motion/Mr. Nolan, seconded/Mr. Melia, to approve the Armenian Apostolic Church's request to hang a

banner over Church Street from August 2, 2015 to August 16, 2015 to advertise the Annual Picnic. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Caryn Gagner/Request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, June 13, 2015, from 9AM to 3PM to benefit the swimming and wrestling programs at Northbridge High School / Vote to approve subject to the safety requirements of the Northbridge Police Department. Ms. Gagner explained that the last school budget eliminated funding for the swim and wrestling teams. She noted that there are parent-funded organizations within the school trying to raise money for the next season. Mr. Athanas asked how much it costs to run the two sports. Ms. Gagner estimated that it costs between \$4,000 and \$5,000 for the swimming and wrestling costs about \$11,000. A motion/Mr. Athanas, seconded/Mr. Melia, to approve Ms. Gagner's request to hold a Boot Drive as indicated above. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Non-profit Motorcycle Bike Run to benefit the American Cancer Society/Relay For Life, Sunday, June 7, 2015 @ 11AM / Vote to approve subject to the safety requirements of the Northbridge Police Department. Armand Kell introduced himself and his daughter, Devin Kell. He explained that his wife and daughter participate in the American Cancer Society Relay for Life for breast cancer and they are trying to raise money for the cause. He added that the Hawk's Nest Tavern will be donating all the food for the event. A motion/Mr. Nolan, seconded/Mr. Melia, to approve the Motorcycle Bike Run to benefit the American Cancer Society subject to the safety requirements of the Northbridge Police Department. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Northbridge Youth Soccer [Craig Mahoney] / Request to hang a banner across Church Street from July 19, 2015 to August 2, 2015 to advertise the John M. Dawson 3v3 Soccer Tournament to be held August 8th and 9th. A motion Mr. Athanas, seconded Mr. Melia to approve the above request. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

St. Patrick's Church [Gracia Casey] / Change in location for a one-day Beer and Wine License for Sunday, June 7, 2015 [Polish Picnic] from 11AM to 4PM to be held on the grounds of St. Patrick's Church, 7 East St., Whitinsville. Mr. Melia noted that the Beer and Wine License had already been approved and that this was just a change in location for the event. A motion/Mr. Melia, seconded/Mr. Athanas to approve the change in location from the Scout House to St. Patrick's Church grounds. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Subordination Agreement [92-98 Church Street, Whitinsville]. Attorney Thomas Wickstrom was present, representing the petitioner. He explained that his client, Otco, Inc., needed to subordinate the property lien (Protective Covenant) with the Town of Northbridge so that the new mortgage (a refinance) with Webster Five Cents Savings Bank can be the first mortgage. Giving his support, Mr. Kozak noted that the Town has approved this type of request previously. Mr. Wickstrom added that the Covenant actually expires in December. A motion/Mr. Melia, seconded/Mr. Athanas, to approve the subordination agreement for 92-98 Church Street, Whitinsville. Vote yes/Messrs. Melia, Nolan, Athanas and Ampagoomian.

Selectman Marzec arrived.

May 4, 2015 Board of Selectmen's Meeting. Noting the light agenda for the May 4th Selectmen's Meeting along with the Town Meeting scheduled on May 5th preceded by a short Selectmen's meeting, Mr. Kozak suggested cancelling the May 4th Selectmen's meeting. A motion/Mr. Marzec, seconded/Mr. Athanas, to move this item from DISCUSSIONS to DECISIONS. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Nolan/Yes, Mr. Melia/Yes, and Mr. Ampagoomian/Yes. A motion/Mr. Marzec, seconded/Mr. Melia, to reschedule the May 4th, 2015 Selectmen's meeting to Tuesday, May 5, 2015 at

6:30 PM at the Northbridge Middle School Auditorium. Vote yes/Unanimous.

TOWN MANAGER'S REPORT / 1) Stormwater Coalition. Attended an update on the 28-town Stormwater Coalition. Discussion that there would not be a grant for which they had applied. Currently waiting for the EPA permit to come forward. We are also working on funding for additional activities with the communities. By working together, costs are more manageable and they are more apt to get help from the federal government.

2) MassWorks Grant Application. Met with representatives from the State on a MassWorks Grant to improve the infrastructure on Church Street Extension. The Town plans on applying again this year for funding.

3) Chapter 90 Funding. The Legislature has passed the Chapter 90 funding and the Town of Northbridge will receive \$473,855 in FY16. Mr. Athanas asked Mr. Kozak about last year's amount. Mr. Kozak responded that last year it was the same amount with an additional amount of about \$175,000 added by the governor.

4) Mutual Aid Assistance for military funeral. The Town Manager thanked all the communities that helped out during Corporal Dawson's funeral services. He also mentioned mutual aid from the police departments of Mendon, Upton, Uxbridge, Douglas, Sutton, Grafton, Auburn, Milford, Sturbridge, Marlborough, Millville, Worcester County Sheriff's Department, Massachusetts State Police and Major Risteen and the Holden Barracks. Mr. Kozak also noted mutual aid from the fire departments of Upton, Uxbridge, Sutton, Millbury, Grafton, Douglas, Dudley, Charlton, Southbridge, Brookfield, and Spencer. Mr. Kozak added recognition of MedStar ambulance services for Grafton, Millbury and Sutton. Mr. Melia noted that under the Mutual Aid Agreement each town pays for their own services and Northbridge would do the same for other communities. Mr. Kozak added that the Worcester County Sheriff's Department brought in inmates to help with cemetery cleanup, Sutton and Uxbridge gave us a street sweeper and lighted sign boards, and Milford and Millbury helped with signage.

5) Public Workshop, 5/12/15 from 6PM to 7PM Re: 2040 Providence Road Reuse Study.

Announced a workshop will be held on May 12th from 6 PM to 7 PM to receive public comments on the Reuse Study. The study can also be viewed/downloaded from the Town's webpage.

6) Douglas Road Bridge Paving Schedule: The Douglas Road Bridge is scheduled to be paved on Wednesday, April 29th from 7AM to 4PM. As such, the DPW entrance will be closed from 7AM to 12Noon and the Town Hall parking lot will be closed from 12Noon to 4PM. This information is also available on the Town's home page.

Mr. Kozak also reminded the residents that the Town meeting will be held next Tuesday, May 5th.

SELECTMEN'S CONCERNS. **Selectman Athanas/**Asked if the Building Committee has met with the DPW and when an update might be available. Mr. Kozak indicated that Mr. Shuris is getting cost information and engineering help with a scaled down building that he would like to put on the site. He also added that he was hopeful that something would be ready for the Fall Town Meeting. Mr. Athanas advised that information should be presented to the public prior to the Fall Town Meeting so that people would have time to digest it. **Selectman Marzec/1)** Said he had been approached by people asking about the status of the proposed DPW facility and whether we are putting good money before bad in purchasing new equipment and not properly housing it to ensure its longevity. **2)** Noted that four of the Selectmen were at Corporal Dawson's wake and funeral and he was very moved to see all the residents from Northbridge and other towns as well as the police and the firefighters who gave him such memorable sendoff. He added that he wanted to thank Corporal Dawson for his service, thank his family for

allowing our country to have him and send his deepest condolences to the family. He added that whatever the family needs in the coming weeks and months from the Town that we will be there to listen. **Selectman Melia**/Mentioned to the Town Manager to make sure to have the report ready for Article 21 on the Town Meeting warrant in case anyone has a question about possible radio interference issues. **Chairman Ampagoomian**/Thanked the Selectmen for attending the services for Corporal Dawson and for their high caliber of professionalism. He extended his deepest condolences to the family of Corporal Dawson noting that what they are going through is unimaginable. He added that the Town of Northbridge has strong military/veteran awareness.

Chairman Ampagoomian read aloud a letter that he received from Ed and Sharon Baker suggesting that the newly renovated bridge on Douglas Road be named for Corporal Dawson to honor him, his family, relatives and friends. The letter states that Corporal Dawson is the first soldier from Northbridge in many years to die in the line of duty and defending our country from terrorism. Mr. Ampagoomian noted that at this time the bridge is already designated to be renamed in honor of Corporal Thomas Perron. He added that Mr. Perron had a memorial square at the end of the bridge but since the bridge was reconstructed the memorial is no longer there and the Trustees of Soldiers Memorials requested the bridge be named after Thomas Perron, who was killed in Beirut, Lebanon in 1987, when the Marine barracks was bombed by terrorists. The ceremony for renaming the bridge will take place on Flag Day, June 14, 2015. Mr. Ampagoomian announced that the Trustees of Soldiers Memorials will be meeting on the following night, April 28, 2015, at 7PM and if anyone has interest, this would be the opportunity to voice one's opinion.

Selectman Marzec said that he was approached by several others in the community about how to memorialize Corporal Dawson with some suggestions such as possibly renaming a street. He added his thoughts that the family be given a chance to think about it. Mr. Melia suggested giving it time, letting the proper agencies work on it and then approach the Selectmen.

A motion/Mr. Marzec, seconded/Mr. Melia, to adjourn the meeting. Vote yes/Messrs. Melia, Nolan, Athanas, Marzec and Ampagoomian.

Meeting Adjourned: 8:00PM

Respectfully submitted,

James Athanas, Clerk

/pf

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

April 27, 2015

I. APPROVAL OF MINUTES:

- Copy of the March 2, 2015 minutes
- Copy of the March 16, 2015 minutes
- Copy of the April 6, 2015 Executive Session minutes – Removed from documentation as they have not been released.
- Copy of the April 14, 2015 minutes

II. PUBLIC HEARINGS / None.

III. APPOINTMENTS / None.

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- B.** Copy of the Annual Town Election Warrant
- C.** Copy of email dated April 9, 2015 from Peter Bedigian on behalf of the Armenian Apostolic Church / 1) Requesting to hang a banner over Church Street from August 2, 2015 to August 16, 2015, to advertise the Annual Picnic to be held on Sunday, August 16, 2015
2) Requesting to use the outdoor bulletin board at Town Hall to advertise the Armenian Church's Christmas Bazaar to be held December 5th at the Christian Reformed Church
- D.** Copy of email from Caryn Gagner dated April 9, 2015 requesting to hold a Boot Drive at Memorial Square and Ovian Square on Saturday, June 13, 2015, from 9AM to 3PM to benefit the swimming and wrestling programs at Northbridge High School
 - Copy of Police Chief W. Warchol's emailed response dated April 23, 2015 saying he has no issues with the Boot Drives above
- E.** Copy of letter from Devin Kell dated February 5, 2015, requesting to do a Non-profit Motorcycle Bike Run to benefit the American Cancer Society/Relay For Life, Sunday, June 7, 2015 @11AM
 - Copy of letter from American Cancer Society regarding Ms. Devin Kell's fundraiser above.
 - Copy of email from Devin Kell dated March 31, 2015, containing the route for the Motorcycle Bike Run
- F.** Copy of email from Craig Mahoney dated April 15, 2015, requesting to hang a banner across Church Street from July 19, 2015 to August 2, 2015 to advertise the John M. Dawson 3v3 Soccer Tournament to be held August 8th and 9th
- G.** Copy of email from Gracia Casey dated April 22, 2015, requesting to move St. Patrick's Polish Picnic / One-day liquor license to the Church grounds on Sunday, June 7, 2015 from 11AM to 4PM
 - Copy of Chief Warchol's response to the above by email dated April 22, 2015.
- H.** –Copy of Subordination Agreement for 92-98 Church Street, Whitinsville
 - Copy of signed / recorded property lien for 92-98 Church Street, Whitinsville
 - Copy of Protective Covenant Agreement [5 pages] for 92-98 Church Street, Whitinsville

VI. DISCUSSIONS

- HH.** May 4, 2015 Board of Selectmen's Meeting – **No documentation.**

VII. TOWN MANAGER'S REPORT

I. 1) Stormwater Coalition – No documentation.

2) MassWorks Grant Application – No documentation.

3) Chapter 90 Funding

-Copy of letter from Gov. Baker and Lt. Gov. Polito dated April 9, 2015 regarding Chapter 90

4) Mutual Aid Assistance for military funeral– No documentation.

5) Public Workshop, 5/12/15 from 6PM to 7PM Re: 2040 Providence Road Reuse Study

-Copy of information from the Northbridge Planning Board regarding a public workshop

VIII. SELECTMEN'S CONCERNS – No documentation.

IX. ITEMS FOR FUTURE AGENDA / None.

X. CORRESPONDENCE

-Copy of letter from Mr. and Mrs. Edward Bakker dated April 20, 2015 requesting that the new Douglas Road Bridge be named after Cpl. John Dawson

XI. EXECUTIVE SESSION / None.

**Board of Selectmen's Meeting
May 18, 2015**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Melia, Marzec, and Athanas. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES. 1) **April 6, 2015.** A motion/Mr. Marzec, seconded/Mr. Melia to approve the April 6, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian. 2) **May 5, 2015 SATM.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the May 5, 2015 minutes as presented with the readings omitted. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

PUBLIC HEARINGS / None.

APPOINTMENTS/By the Board of Selectmen: 1) **Cultural Council** – Present: Angela Dolber, Co-Chair of the Cultural Council and Barbara-jean Chauvin, candidate for the Cultural Council. Ms. Chauvin stated that she has lived in town for about 15 years and has been an educator for about 28 years. In addition, she has been a high school administrator for about 10 years, presently employed at Norfolk Agricultural School. Ms. Chauvin sings with the Blackstone Valley Community Chorus and looks forward to being involved in the community. Mr. Nolan asked Ms. Chauvin about what ideas she would bring to the Cultural Council. Ms. Chauvin responded that she would like to look at the kinds of projects that are presently being funded. She added that it's important to look at the applications that come in and do the best they can to look at all the interest groups and spread whatever dollars are available to the best of their ability. Noting that she is very well qualified, Mr. Melia thanked Ms. Chauvin for her interest. He added that he liked her resumé and wished her luck. A motion/Mr. Nolan, seconded/Mr. Marzec to appoint Barbara-jean Chauvin to the Cultural Council. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian. 2) **Council on Aging** – Present: Kelly Bol, Senior Center Director and Charlene Potvin, candidate for the Council on Aging. Ms. Bol explained that Ms. Potvin is very interested in serving on the Council on Aging and would like to be appointed to fill the vacancy on the Board. She noted that Ms. Potvin comes with a wealth of experience and would bring a lot to the table. Ms. Potvin noted that she was born and brought up in Whitinsville, taught school here and in Bennington, Vermont, brought up 2 children, was the treasurer of the Bennington Little League and involved in PTA meetings. Mr. Melia pointed out that he and Mr. Ampagoomian had known Ms. Potvin and her family their whole lives and that she was well-qualified. He thanked her for her interest. A motion/Mr. Marzec, seconded/Mr. Melia, to appoint Charlene Potvin to the Council on Aging. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

APPOINTMENTS/By the Town Manager: Veterans Services Director. Present: Carl Bradshaw. Mr. Kozak noted that we are very fortunate to have Mr. Bradshaw apply for the position of Veteran's Services Director. He added that Mr. Bradshaw is a retired Lt. Colonel [Army] and Army reservist. He also has a background in education and training. Mr. Kozak further explained that Mr. Bradshaw has worked for 6 years as the Veteran's Agent for the Town of Attleboro. Mr. Kozak noted that when he met with Mr. Bradshaw he became aware of Mr. Bradshaw's impressive leadership style, adding that he is very personable and articulate and he has an outstanding resume. Mr. Bradshaw then explained that he grew up in Attleboro, joined the military at 17, and served for 24 years on active duty and the reserves as a military intelligence officer. When he retired in 2005, Mr. Bradshaw bought Mr. Marzec's home on Rumonoski Drive. Mr. Melia said that he was happy to have Mr. Bradshaw on board. Mr. Marzec thanked Mr. Bradshaw for his interest and wished him the best of luck in his new position. A motion/Mr.

Nolan, seconded/Mr. Melia, to affirm the Town Manager's appointment of Carl Bradshaw as Veteran's Services Director for the Towns of Northbridge, Uxbridge, Douglas and Sutton. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

CITIZENS' COMMENTS/INPUT - Local Business Spotlight: Tom Berkowitz Trucking Inc.

[Present: James Berkowitz]. Chairman Ampagoomian explained that James Berkowitz is now running the business for his father, Tom Berkowitz. Mr. Berkowitz explained that he and his dad were both born and raised in Northbridge. James attended Whitinsville Christian School, graduated from Blackstone Valley Regional Vocational Technical High School in 2003, graduated from Westfield State College with a degree in criminal justice and followed up with a master's degree in criminal justice from Anna Maria College. After that Mr. Berkowitz was appointed to the Northbridge Police Department as a reserve police officer which he continues to do. Tom Berkowitz started his business in 1980. He bought the first lot on Douglas Road when it was rezoned to an industrially zoned area. Around 1998, Tom Berkowitz bought a second lot, which he used to start a transfer station. James noted that Tom Berkowitz Trucking has 16 vehicles including multiple excavators and loaders. They have 26 employees, 19 of which are from Northbridge, some of whom have worked for the business for over 25 years. It is a family-oriented business, treating employees like family and friends. For decades, the business has donated money, supplies and services to charities including Operation Graduation, police and fire departments, park events, churches, schools, the elderly and flood cleanup in Rockdale in 2005. They have a fairly large facility with 2 buildings, the scale house and transfer station. They are up to date with regulations and in good standing with the Health Department and DEP (Department of Environmental Protection). They take recyclables including wire, metals, plastics and televisions, traveling to several area towns and businesses and are slowly expanding that part of the business. The business does curbside and dumpster trash removal. Tom Berkowitz Trucking is also becoming involved with composting, with the ability to take yard waste, mix it with food waste and turn it into potting soil. The company utilizes businesses within the community and their own customers including Harry's, Koopman's Lumber, Dunkin Donuts and The Coffee Bean. Selectman Nolan noted that the business is prominent within the community. He asked if the company takes everything to which Mr. Berkowitz responded that legally they cannot take yard waste, used oil, paint, solvents and hazardous waste. Mr. Melia mentioned that Mr. Berkowitz gave a very nice and informative presentation. He added that he was glad Mr. Berkowitz mentioned all the great things that the family has done for the community over the years. Mr. Marzec said that as a teacher, he constantly emphasizes recycling and to try to decrease the ecological footprint that all of us have. He commended Berkowitz Trucking and other trash haulers for lessening landfills and incineration. Mr. Marzec added that he had done a lot of research on the technology relative to the proposed composting facility and knows it is state of the art. He wished Mr. Berkowitz well. Mr. Berkowitz noted that he would like to keep the composting on a small scale, limiting its service to the town of Northbridge, which would mean 1 truck per day. Mr. Athanas asked how large a footprint the composting facility would take. Mr. Berkowitz responded that outside and inside the facility it would be about 400 square feet which, would be more than enough area. Mr. Athanas commented that it was a nice presentation and wished Mr. Berkowitz good luck moving forward.

Jake Savage, a resident, addressed the Board requesting help spreading the word for a car wash being hosted by the Northbridge Wrestling Team at Advanced Auto at 277 Church Street on Saturday May 30, 2015, from 9:00 AM to 2:00 PM to raise funds to save the team. The team needs to raise \$12,500 by September 1, 2015. To Mr. Nolan's question of how much people should donate the response was \$7.00 per car. Mr. Melia commented that with athletes doing the washing they should be able to handle a lot of cars. Mr. Marzec noted the sad state of affairs when he sees students running bake sales and car washes in the town trying to raise money for the sports that many of them need and want. He added that it is also quite nice to see people "stepping up to the plate". Mr. Marzec commented that moving forward he hopes people understand that there is "no sacred cow" with respect to athletics in this town. He noted that some sports teams such as swimming, wrestling and hockey are forced to raise money and this isn't his idea of what a community does. He felt that as a community we all have to stand up for everything, not just pick

and choose what battles we want to wage. Mr. Marzec wished Mr. Savage well noting that he would come by to have his car washed. Mr. Athanas commented that he thinks it's great that young people are taking the initiative by fundraising. To his question whether wrestling is a co-op team or "just the town" the response was "just the town".

Town Clerk's Office/Request to hang banners across Church Street to announce all 2016 Elections as follows: 1) Presidential Primary Banner – Sunday 2/21/16 to Sunday 3/6/16; 2) Annual Town Election Banner – Sunday 5/8/16 to Sunday 5/22/16; 3) State Primary Election Banner – Sunday 9/4/16 to Sunday 9/18/16; and 4) Presidential Election Banner – Sunday 10/30/16 to Sunday 11/13/16. A motion/Mr. Marzec, seconded/Mr. Athanas, to approve all 4 banners. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

Fire Department / Request permission to hang a banner over Church Street from Sunday, June 21st to Sunday, July 5th to announce the annual Fireworks event scheduled for Thursday, July 2nd at Lasell Field. . A motion/Mr. Melia, seconded/Mr. Nolan, to allow the Fire Department to hang a banner over Church Street from Sunday, June 21st to Sunday, July 5th to announce the annual Fireworks event scheduled for Thursday, July 2nd at Lasell Field. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

Pedro Martel, III d/b/a Junk in the Trunk / Application for a Junk Dealer's License at 2248 Providence Road, Northbridge. Mr. Martel addressed the Board. He explained that his business sells new and used discounted items at reasonably discounted prices. Mr. Melia commented that he remembered Mr. Martel's dad from years ago. He asked if the location of the business was the building next to Cumberland Farms adding that years ago it was used for the same type of operation. Mr. Martel responded it was. Mr. Melia asked if Mr. Martel had ever done that kind of work previously to which Mr. Martel responded that he had not. Mr. Athanas asked for days and hours of operation. Mr. Martel responded that his business would be open Monday through Friday 9 AM to 6:00 PM and weekends 7 AM to 6:00 PM. A motion/Mr. Marzec, seconded/Mr. Athanas to approve the application. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

Pine Grove Cemetery Deeds/1) Dawson – Lots 49 (2 graves) and 51A (one grave) Hemlock Path. A motion/Mr. Melia, seconded/Mr. Marzec to approve the sale of the above lots. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian. 2) Misakian – Lot 80 Yew Avenue (South). A motion/Mr. Melia, seconded/Mr. Marzec to approve the sale of the above lot. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas and Ampagoomian.

Ballot question/Present: James Shuris, DPW Director and Jamie Luchini, Highway Superintendent. Director Shuris explained that Mr. Luchini put together a PowerPoint presentation to demonstrate the need for a street sweeper and a large wing plow truck, which make up the 2 key components of the "tool box" for the DPW. He added that we don't have a reliable or functional street sweeper. Mr. Luchini explained that he wanted to provide some visuals to give more information to people as they make their decisions. The first slide showed the 1998 street sweeper with the hopper that holds all the sand and debris. The poor condition of the vehicle was evident with the holes and deteriorated corners. The second slide showed the body rot with holes large enough to fit footballs causing sand and leaves to end up back in the road, which can be very hazardous to people, especially on motorcycles. The conveyor system and all the pieces that hold it together are rotted and failing so they cannot be sufficiently fixed. This machine is held inside a garage not servicing anybody. Street sweepers basically run 800 hours or 5 months per year. Mr. Luchini reported that the DPW had to outsource the sweeping at \$115.00 per hour this year. The yearly total for outsourcing would be \$92,000. To purchase the same type of street sweeper that the town currently has would cost \$192,500--a one-time cost with an estimated shelf life of 12 – 15 years. Basically, the street sweeper would pay for itself in 2 years at the current cost of outsourcing. The other piece of equipment needing to be replaced is the 2001

International combo dump/sander truck, which is in the same position as it was when it was returned in March in middle of a snowstorm after it completely broke down. The main hydraulic valve bank is completely rotted off and the main hydraulic feed is completely rotted. Another slide showed the body rot causing sand that has been picked up to go right back into the road because there is no way to stop it. The dump body cannot be raised since it could fall on cars in the middle of traffic. As such, the truck cannot be driven. All the connections of the wing plow are failing and this has become a serious safety issue. If the wing plow ever fell off while the truck was being driven it could cause serious damage, injury or death. The function of the wing plow is to remove snow in addition to plowing. The cost of a new wing plow truck would be \$189,000, which would be a one-time capital exclusion. The option of non-replacement would be the loss of the only wing plow that we have in our fleet, which would mean a longer working time to plow and treat. The wing plow truck is dedicated to the Mendon Road and Quaker Road area. Mr. Kozak noted that the next slide on the one-time capital exclusion was in the handout that the Finance Committee had. He explained that this one-time capital exclusion would mean a net increase for the average single family home owner of \$15.96 or \$4.00 per quarter for 2 very vital pieces of equipment. Mr. Nolan confirmed with Mr. Kozak that the increase would be for one year only. Mr. Melia asked how you get an inspection sticker when the vehicles are in such poor condition. Mr. Luchini responded that when you go for an inspection sticker for a street sweeper as long as all the safety features of the drive train function, you can get a sticker. They don't really care if the bottom is rotted out. Mr. Melia noted that years ago a street sweeper fell over causing a person to be killed. He added that as far as he is concerned the current vehicles should be parked and never used again. Mr. Melia restated that no one should be driving any piece of equipment that is not safe. He noted the need for enough residents to pass the one-time capital exclusion. Mr. Melia observed that the next step would be keeping these vehicles safe and protected. Mr. Nolan asked how long it would take to get the vehicles if the one-time capital exclusion passes. Mr. Luchini estimated that the street sweeper would be ready around the end of summer and the wing-plow truck would be ready for the winter. Mr. Marzec noted that one of the major issues that we will have to face going forward is how to house this new equipment to insure that the purchases will be money well-spent. He added that we have to realize that living in a town with a low tax base and no commercial business or commercial real estate to ease the tax burden means that residents carry the [tax] load. Mr. Ampagoomian asked what the average mileage per year would be for the street sweeper. Mr. Luchini responded that the cost is based on hours rather than mileage. Mr. Ampagoomian asked if any type of training would be provided for the new sweeper if voted in. Mr. Luchini responded that the newer street sweepers have gotten much easier to run with hydraulics and the life expectancy has been extended so training isn't really a concern.

Memorial Square signaling and Road improvements update. Mr. Shuris started the discussion on road improvements. He noted that so far this year we have awarded all three contracts [street striping, crack sealing and signaling]. A kick off meeting for the roads program was scheduled for the day after the Selectmen's meeting. There are about 9 miles of roads town-wide that will be repaired. Pavement markings will be started for Memorial Square; for the next 2 days double-yellow lines, a center line and 5 lines would be painted in the downtown Memorial Square area in preparation for Memorial Day. Crack sealing, another part of the Roads Program would probably happen within the next 2 to 3 weeks. Memorial Square tends to be a problem with signals and signage. Part of the plan would be to get pricing for a push button to get from the road to the island in Memorial Square. Mr. Shuris noted that 2 weeks ago, he attended a Disability Commission meeting. One of the things that Mr. Shuris encouraged the Disability Commission to do is to walk the streets of Northbridge starting at Memorial Square (with a person in a wheelchair) to find out where the problem areas are. Mr. Shuris assured the Selectmen that some of the Commission's concerns included lack of handicapped parking downtown. He noted difficulty walking down the alleyways and in the winter time it's nearly impossible. Mr. Shuris declared that the DPW would work closely with the Disability Commission and the Police Chief to walk downtown and see it with their own eyes to find it and fix it. Mr. Luchini explained that they were awaiting the results of a full analysis of the Memorial Square intersection. He noted that he had contacted Central Mass. Signal, the contractor for the Town that deals with all the traffic light issues we have, such

as when lights stop working. Mr. Luchini added that they would work on the outdated traffic light systems in Ovia Square. He also noted that he has been in contact with Mass. DOT regarding a turn signal at the Route 122 and Church Street intersection. Regarding road work, Mr. Luchini mentioned that Fletcher Street would get a complete cold plane and repave; Douglas Road would get a cold plane and paving of the remaining sections; Main Street from Memorial Square to Arcade Street is a 2-part project to remove the trolley rails that are under the ground then to cold plane and pave the whole road; Ovia Square would get a cold plane and paving of the intersection; Carpenter Road would get a total reclaim from Shannon Drive down to the causeway, which has to be re-laid; Church Street Extension (waiting for funds from Mass. Works) would get a cold plane and paving the section from Osterman Park to the Quaker Street Intersection; Old Quaker Street would continue the overlaying of some sections; Sprague Street will continue with the overlay that they started last year and as time allows, Hill Street will continue with cold planing and paving, probably zeroing in on the Batcheller Road area. Mr. Shuris relayed that they have \$71,257 for emergency money for pot holes from the State, \$425,000 from the Town (\$300,000 was recently voted in and \$125,000 into the 4th or 5th year) and another \$435,000. Mr. Shuris noted that Sutton Street might not be completed until 2016 and added that this Wednesday they are meeting with the Safety Committee. Mr. Shuris contacted Mass. DOT regarding the intersection of Sutton Street, School Street, Providence Road and Upton Road. Mass. DOT is approving a pavement marking plan and re-alignment of the intersection so that coming off School Street will be more of a "T" to lead people toward the center rather than the side of the road. He concluded that what they did last year held up very well, noting that it's going to be a busy town this year. Mr. Luchini said that next year they are looking at Fowler Road, Cooper Road and the Kelly Road area, which took a beating this year. Mr. Melia praised the DPW for doing a great job. Regarding Memorial Square, Selectman Melia explained that he has noted increased traffic and a pedestrian safety issue. He added that he would like to see an engineering investigation as far as proper synchronization of the lights and some enforcement (he's never seen a policeman there). Mr. Melia asked the Town Manager to look into it and report back to the Board, DPW Director and Police Chief with a plan. Mr. Marzec noted that after the Town Meeting, he had discussions with several people about signage in front of the Middle School and if there wasn't a police presence there you would be taking your life into your own hands. He mentioned a note that the Board received from a concerned citizen validating that people are scared to walk across the street in Northbridge, which he feels is unacceptable. Mr. Marzec noted the importance of enforcement and the effectiveness of police presence as a deterrent to traffic violations. Mr. Athanas noted the signage issue and that with the change in the bussing at the Middle School it could get pretty busy there. He asked Mr. Shuris for the cumulative roads where work has been done. Mr. Shuris responded that in the last 3 years they have worked on 25 miles of roads and that the total miles in Northbridge roads is 83. Mr. Athanas concluded that we've made a pretty good dent in the Town's road repair issues. He asked about the dryness of the roads and Mr. Luchini noted that they are using liquid calcium on the roads, which doesn't help. Mr. Shuris said he would work with the Town Manager and consultants to put together a plan to deal with road safety issues. Mr. Athanas asked if Mr. Shuris had any idea what something like that would cost to which Mr. Shuris responded about \$10,000. Mr. Athanas asked Mr. Shuris to send a letter to the consultant highlighting the major problem areas in the Town and requesting a price quote.

Blackstone River and Canal / Vote to submit Priority Preservation Area Technical Assistance (DLTA 2015) request to CMRPC for the preparation of a Reconnaissance Study/Action Plan. Mr. Kozak explained that our Town Planner, Gary Bechtoldt, made us aware that there is a technical assistance opportunity at Central Mass Regional Planning Commission and he is recommending that we apply to do work on the Blackstone Canal area. Mr. Kozak noted that we've used this before and he recommends that we support this. He asked the Board to move this item to decisions. A motion/Mr. Marzec, seconded Mr. Melia, to move the Blackstone River and Canal Priority Preservation Area Technical Assistance submission from DISCUSSIONS to DECISIONS. Roll Call Vote: Mr. Melia/Yes, Mr. Nolan/Yes, Mr. Marzec/Yes, Mr. Athanas/Yes, and Mr. Ampagoomian/Yes. A motion/Mr. Marzec, seconded/Mr. Melia, to submit the Priority Preservation Area Technical Assistance (DLTA 2015) on the Blackstone River Canal as stated. Vote yes/Messrs. Melia, Nolan, Athanas, Marzec and Ampagoomian.

Town Manager's Performance Review. Mr. Ampagoomian explained that all Board members have submitted their performance reviews and the Town Manager's overall rating by the Board, which was based on budgets, intergovernmental relations, labor, and a range of 8 different categories is 3.47. Mr. Ampagoomian noted that the Board would take that into consideration and go onto the next step. Mr. Kozak thanked the Board and had no questions.

TOWN MANAGER'S REPORT/1. Quinsigamond Community College. The Chamber of Commerce is holding a meeting on Wednesday, May 20, 2015, with representatives from the College and Congressman McGovern's staff to discuss the progress of a satellite location in Northbridge. There is some concern that the college hasn't made a decision yet because the grant funds are supposed to end this summer. **2. DPU Hearing on Good Energy's application.** The Department of Public Utilities has notified us with respect to a hearing on May 20, 2015, regarding Good Energy's application on behalf of the 13-Town Consortium for purchasing energy supply. The Town Manager will be participating via telephone conference and report back. **3. Memorial Day activities.** Memorial Day activities will take place on Monday, May 25, 2015. Staging of groups will begin at 9:00 AM at Colonial Drive. The parade will commence at 10 AM and proceed to Memorial Park. **4. Stormwater Coalition Award.** The Town received notification of an award for work the Stormwater Coalition has done to assist communities with meeting the requirements for stormwater regulations. **5. Graduation Dates.** Town Manager Kozak announced that the Northbridge High School Graduation is scheduled for Friday, May 29, 2015 at 6:00 PM in the Fieldhouse and the Whitinsville Christian School Graduation is scheduled for Friday, June 5, 2015 at 6:30 PM. **6. Town Election.** The Annual Town Election will take place on Tuesday, May 19, 2015, in the Northbridge High School Fieldhouse from 7 AM to 8 PM.

SELECTMEN'S CONCERNS. Selectman Athanas/ Asked about whether there has been movement in renovating or putting up a butler style building at the DPW to house new vehicles. Mr. Shuris responded that he is working with a consultant to build a smaller metal or prefabricated building with about 8,000 square feet on the existing site. He said he would go before the BPCC with the Town Manager, present it and get their authorization. Mr. Shuris noted that the plan is to stay where they are, which has been the right location since 1941. Mr. Kozak noted that the plan is to have an article for the Fall Annual Town Meeting in October. **Selectman Marzec/** Noted that it came to his attention that people living in the Swift Road area at some time were promised about possibly having gas put in and some people may have put some money down on it. One of the people asked what has happened to the project – is it still viable or has it gone away. Some people said there may have been some deposits made and what happened to the people who may have made deposits – would they get their money back or not. Mr. Marzec said that he would bring it up because we might have to look into getting gas throughout the town because the cost of oil fluctuates tremendously. **Selectman Melia/** Said he received a letter from a resident who has lived in the community for many years. He was also approached by someone after the Town Meeting still having questions regarding Article 21[water meters] at last week's Town Meeting. Mr. Melia sent the letter to Mr. Kozak to help him clarify some of the issues in the letter. He asked Mr. Kozak to explain the issue; it's complicated because we are a town with 2 water departments: the Whitinsville Water Company and the other half, which is owned by the Town but purchases water from the Whitinsville Water Company. Mr. Kozak noted that Northbridge is unique in that not many towns have 2 water systems. For half the Town, the infrastructure (the pipes) are owned by the private water company, which also owns the water and the Town owns half the pipes infrastructure, the meter boxes, and they purchase the water from the Water Company. When the Water Company said that they would put in new meters for their customers which is about half the system they would do that through rates. The Whitinsville Water Company offered to purchase the meters for the Town and eventually they would go to the DPU to have a rate increase and at that time they could include the cost of the meters into the rate on the Whitinsville side. When the Town purchased the water from the Whitinsville Water Company the cost of the meters would be incorporated into the water that we purchase. The Town would be paying more for water since it would incorporate the cost of the meters on the Town side. Instead, we had some extra money in our Enterprise Fund. Water and sewer utilities can have enterprise funds, which are separate from property

tax charges. In Northbridge, the Town has separate enterprise funds for both water and sewer so no tax money is used for the operation for both water and sewer utilities. If we were to keep the current system that we have we would need a meter reader, which would be an added cost. Mr. Kozak noted that by using the new meters, leaking could be detected sooner than with the existing meters, which could save the residents money. **Selectman Ampagoomian/ 1)** Asked about the pole on Church Street that involved National Grid. He asked when the changes would be made with the guy wires. Mr. Shuris noted that double poles and single poles had always been his issue. He added that he spoke with Bob Russell last week and reminded him that when he came before the Selectmen several months ago, he was supposed to expedite that work. In addition, Mr. Shuris informed Mr. Russell that the Town will be repaving Ovia Square so he would want to get that work done prior. They are going to have to remove a sidewalk, remove a pole, reinstall a new pole, and patch a sidewalk. He concluded that he hasn't heard from Mr. Russell yet but he expects it to be done within the next 2 – 3 weeks. Mr. Melia cautioned that he does not want to see the paving held up due to a pole repair. Mr. Ampagoomian requested that Mr. Shuris remind National Grid that the Board has been very lenient with them. **2)** Asked how we are doing with the pothole patching, noting particularly Fowler Road. Mr. Luchini responded that they had slowed down their pothole repair to 2 days a week but they are keeping up. **3)** Asked what they are going to do with the railroad ties being taken out of Main Street. Mr. Luchini stated that it's all part of the cost and they just want it out of here. Mr. Shuris noted that they intend to have a neighborhood meeting with all the occupants of The Shop property. Mr. Luchini added that they are looking into parking improvements with defined parking spaces as they continue to work on the roads. **4)** Asked Mr. Kozak about getting a fact sheet with Whitinsville Water Company to answer residents' questions.

ITEMS FOR FUTURE AGENDA. Invite the BPCC to a future meeting for an update on any projects that they are working on as well as the DPW facility. He also warned that the Board not to lose sight about a new Fire Station.

Executive Session. A motion/Mr. Ampagoomian, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21 #3 - To discuss strategy with respect to contract negotiations and to reconvene in open session. Chairman Ampagoomian then declared that an open meeting may have a detrimental effect on the bargaining position of the body. Roll Call Vote: Mr. Melia/Yes, Mr. Nolan/Yes, Mr. Athanas/Yes, Mr. Marzec/Yes and Mr. Ampagoomian/Yes.

Open Session Adjourned: 8:42 P.M.

Executive Session Convened: 8:45 PM

Executive Session Adjourned: 9:12 PM

Open Session Reconvened: 9:13 PM

Town Manager's Contract Negotiations. A motion/Mr. Melia, seconded/Mr. Nolan to grant a \$2,500 increase in the Town Manager's compensation retroactive to February 26, 2015, based on the Town Manager's performance review. Vote yes/Unanimous.

Open Session Adjourned: 9:15 PM

Respectfully submitted,

James Athanas, Clerk

/pf

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

May 18, 2015

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) Copy of April 6, 2015 minutes
- 2) Copy of May 5, 2015 [SATM] minutes

II. PUBLIC HEARINGS

III. APPOINTMENTS/By the Board of Selectmen:

- B. 1) Copy of Barbara-jean Chauvin's Talent Bank Application
- 2) Copy of Charlene Potvin's Talent Bank Application

APPOINTMENTS/By the Town Manager:

- 3) Copy of Carl Bradshaw's appointment letter

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Tom Berkowitz Trucking Inc. [Present: James Berkowitz]

-No documentation

Fundraising Announcement by Jacob Maynard

-Copy of Flyer announcing Car Wash fundraiser at Advance Auto on May 30, 2015 from 9AM to 2PM to benefit the Northbridge Rams Wrestling Team

V. DECISIONS

- C. Copy of email from Town Clerk's Office dated April 27, 2015, requesting permission to hang banners across Church Street to announce all 2016 Elections as follows:
 - 1) Presidential Primary Banner – Sunday 2/21/16 to Sunday 3/6/16
 - 2) Annual Town Election Banner – Sunday 5/8/16 to Sunday 5/22/16
 - 3) State Primary Election Banner – Sunday 9/4/16 to Sunday 9/18/16
 - 4) Presidential Election Banner – Sunday 10/30/16 to Sunday 11/13/16
- D. Copy of letter from Firefighter Thomas Valdivia requesting permission to hang a banner over Church Street from Sunday, June 21st to Sunday, July 5th to announce the annual Fireworks event scheduled for Thursday, July 2nd at Lasell Field
- E. Copy of Pedro Martel, III's [Junk in the Trunk] application for a Junk Dealer's License at 2248 Providence Road, Northbridge
 - Copy of Workers Comp affidavit
 - Copy of License Routing Slips from Planning, Police, Fire, Bldg. Insp., Conservation, Board of Health, Board of Assessors, and Treasurer/Collector Departments concerning any issues they may or may not have with the application
- F. Pine Grove Cemetery Deeds:
 - Copy of Deed for Lots 49 (2 graves) and 51A (one grave) Hemlock Path [Dawson]
 - Copy of Deed for Lot 80 Yew Avenue (South) (2 graves) [Misakian and Kaechele]

VI. DISCUSSIONS

- G. Ballot question/Present: James Shuris, DPW Director and Jamie Luchini, Highway Superintendent – **No documentation**

- H. Memorial Square signaling and Road improvements update – No documentation**
- I. Blackstone River and Canal / Vote to submit Priority Preservation Area Technical Assistance (DLTA 2015) request to CMRPC for the preparation of a Reconnaissance Study/Action Plan**
-Copy of email from Gary Bechtholdt dated May 12, 2015
- J. Town Manager's Performance Review – Copy of Town Manager's cumulative performance review given to Chairman Ampagoomian to read aloud**

VII. TOWN MANAGER'S REPORT

- K. 1. Quinsigamond Community College– No documentation**
- 2. DPU Hearing on Good Energy's application– No documentation**
- 3. Memorial Day activities– No documentation**
- 4. Stormwater Coalition Award– No documentation**
- 5. Graduation Dates– No documentation**
- 6. Town Election– No documentation**

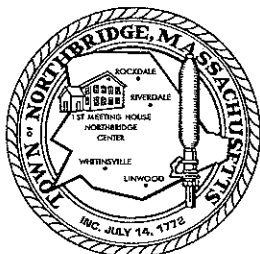
VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION- L. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations. – No documentation

B.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Theodore D. Kozak
Town Manager

June 19, 2015

To: Abutters
Verizon New England, Inc. – Al Bessette, Mgr., Rights of Way

NOTICE

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, July 13, 2015 at 7:05 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of Verizon New England, Inc., to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

HILL STREET


On the westerly sideline, place new Pole No. T.435S approximately 50 feet southerly from the center line of Sutton Street; 1 pole to be relocated.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked—
VERIZON NEW ENGLAND, INC.

Plan No. 4A0K0MS, Dated June 10, 2015.

NORTHBRIDGE BOARD OF SELECTMEN
James Athanas, Clerk

Albert E. Besette
Right of Way Manager

Bos Agenda
July 13, 2015


365 State Street
Springfield, MA 01105

Phone 413 787-0310
Cell 413 441-3612
Fax 413 734-9123
albert.e.Besette.jr@verizon.com

June 17, 2015

Board of Selectmen
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

**RE: Petition for Verizon job # 4A0K0MS
Hill Street, Northbridge, MA**

Dear Honorable Board Members:

Enclosed find the following items in support of the above-referenced project:

1. Petition;
2. Petition Plan;
3. Order.

A Public hearing and notice to abutters is required. A Verizon representative will attend the Public hearing. Should any questions or comments arise concerning this matter prior to the hearing, please contact me at (413) 787-0310. Your Assistance is greatly appreciated.

Sincerely,



Albert E. Besette, Jr.
Right of Way Manager

Enc

town

PETITION FOR JOINT POLE RELOCATION

To the Board of Selectmen

Of Northbridge, Massachusetts.

VERIZON NEW ENGLAND INC. requests permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Hill Street:

On the westerly sideline, place new Pole No. T.435S approximately 50 feet southerly from the center line of Sutton Street.

1 Pole to be relocated

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – **VERIZON No. 4A0K0MS**, Dated June 10, 2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND INC.

By 
Albert E. Bessette, Manager - Rights of Way

1007

ORDER FOR POLE RELOCATION

The Board of Selectmen of the Town of Northbridge, Massachusetts **ORDERED:**

That permission be and hereby granted **VERIZON NEW ENGLAND INC.** locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways as requested in petition of said Company dated the 10th day of June, 2015.

Hill Street:

On the westerly sideline, relocate Pole No. T.435S approximately 50 feet southerly from the center line of Sutton Street.

1 Pole to be relocated

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked— **VERIZON No. 4A0K0MS** Dated June 10, 2015 filed with said petition.

There may be attached to said poles by said Verizon New England Inc. not to exceed 20 wires and 5 cables and by said any such wires, cables and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height in compliance with the National Electrical Safety Code.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC.** to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Northbridge, Massachusetts, held on the _____ day of _____, 2015.

Clerk of Selectmen

HILL STREET: Relocate one (1) solely owned pole numbered T.435S to a point on the Westerly side of Hill Street approximately fifty (50) feet Southerly from the center line of Sutton Street.

Reason: Relocate one (1) solely owned pole on Hill Street to provide lateral support to the existing pole line; and for the distribution of intelligence and telecommunications.



PETITION PLAN

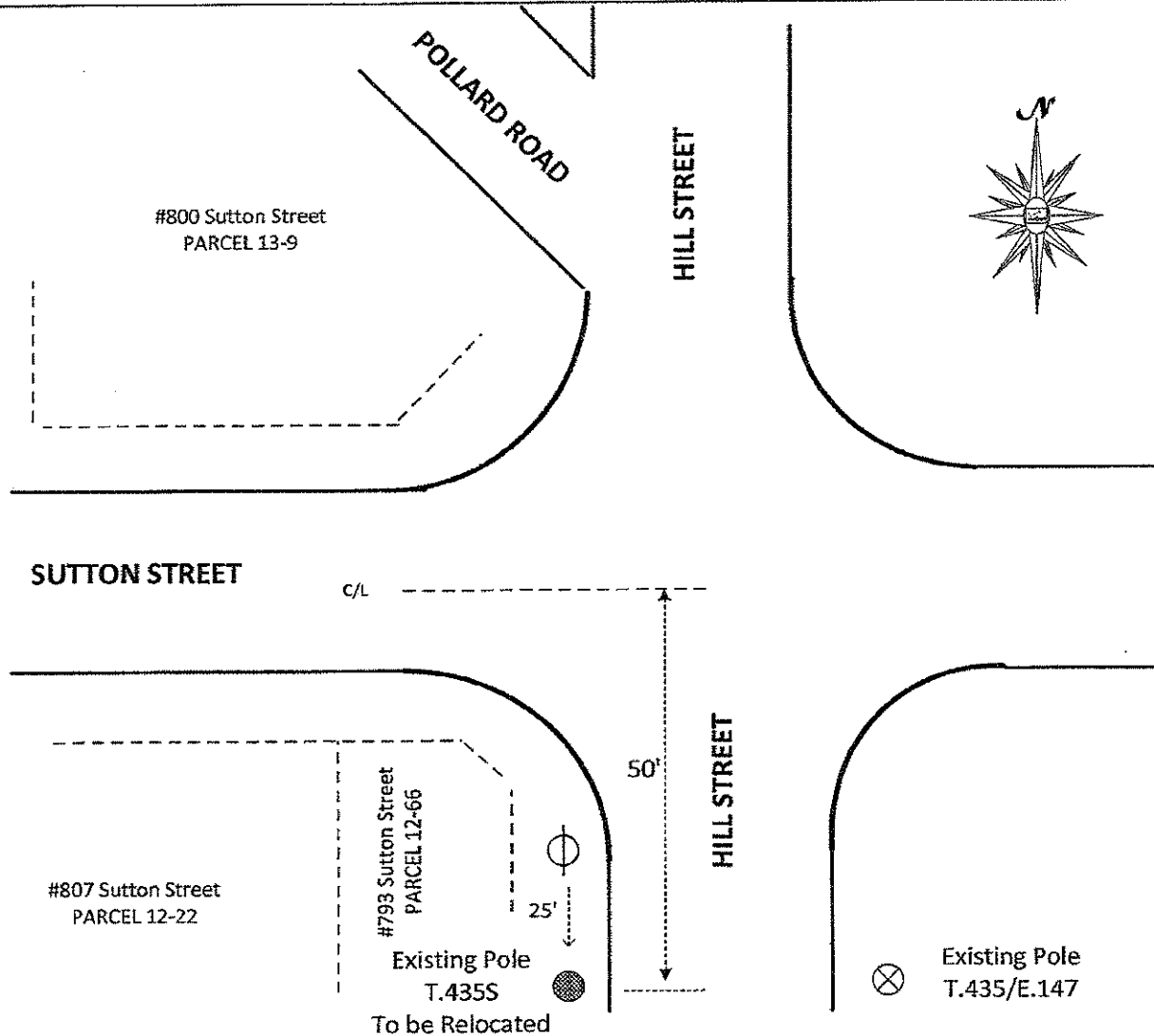
MUNICIPALITY NORTHBRIDGE

NO. 4A0K0MS

VERIZON NEW ENGLAND, INC. AND

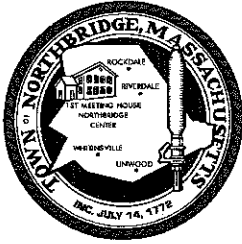
DATE: June 10, 2015

SHOWING PROPOSED POLES ON HILL STREET



NOT TO SCALE

	PROPOSED VERIZON POLE	LEGEND		EXISTING JOINTLY OWNED POLE TO REMAIN
	VERIZON POLE TO BE REMOVED			POWER CO. POLE TO BE REMOVED
	VERIZON POLE TO REMAIN			EXISTING JOINTLY OWNED POLE TO BE REMOVED
	PROPOSED JOINTLY OWNED POLE			EXISTING POWER CO. POLE TO BE HELD JOINTLY
	EXISTING VERIZON MANHOLE			PROPOSED VERIZON MANHOLE
	EXISTING VERIZON CONDUIT			PROPOSED VERIZON CONDUIT
				PROPOSED VERIZON CABINET



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7 MAIN STREET
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Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

MEMORANDUM

DATE: June 16, 2015

TO: Jennifer Cecconi, Assistant Assessor

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS JC*

SUBJECT: Abutter's List

I hereby request an abutter's list for the following purpose and location:

Verizon New England:

Hill Street:

On the westerly sideline, place new Pole No. T.435S approximately ~~44~~⁵⁰ feet southerly from the center line of Sutton Street.

Enc.: Petition
Map

Abutters to include: all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation.

✓ SPIRO MARY ANN
807 SUTTON ST
NORTHBRIDGE, MA 01534

MORSE GEORGE D
MARSHA B MORSE
835 SUTTON ST
NORTHBRIDGE, MA 01534

✓ LANGE KENNETH
1677 HILL ST
NORTHBRIDGE, MA 01534

LERMOND BRUCE
LINDA LERMOND
821 SUTTON ST
NORTHBRIDGE, MA 01534

PERRAS GARY F
KAREN R PERRAS
1659 HILL STREET
NORTHBRIDGE, MA 01534

✓ JORRITSMA GLENN D
GLENN JORRITSMA & CANDICE BRIES,TF
800 SUTTON ST
NORTHBRIDGE, MA 01534

✓ POLIQUIN GERARD & VICTORIA M
C/O LYDIA TAFT NURSING HOME
60 QUAKER HWY #30
UXBRIDGE, MA 01569

✓ KNOTT JAMES M SR
456 HILL ST
WHITINSVILLE, MA 01588

✓ TAVELLA JUDITH A
1680 HILL ST
NORTHBRIDGE, MA 01534

✓ CAIRA, ALFRED F
DARLENE C CAIRA
1740 HILL ST
NORTHBRIDGE, MA 01534

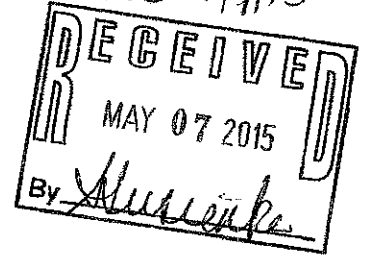
577115 } C: Cons. Commission
C: BOS 6/4/15

TALENT BANK APPLICATION

please return to:

C1

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

-yes, per Town Clerk
6/3/15

Date: May 4, 2015

Name Cynthia (Cindy) Campbell

P. O. Box _____

Home Address 115 Sutton street.

Email Address Campbell 115 @ Charter.net.

Telephone 508 234-0242

Cell 774-270-1736

Business Boston Children's Hospital

Address 300 Longwood Av Boston Tel. 617-355-6000 main #

Current Occupation/Title Registered Nurse.

Education Children's Hospital School of Nursing - RN
U Mass Boston - BSN

Governmental, Civic & Community Activities NONE at this time.

I was a girl scout leader for years. (in the 90's)

Charitable & Educational Activities My job requires many hours of

continuing education - which I do on my
days off.

Town Committees or Offices NONE so far.

I am interested in the following Committees: Conservation Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO -

NAME: *Cindy Campbell*

PRECINCT# *not sure*

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|-----------------------------------|----|
| 1. <i>Conservation Commission</i> | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

*Wet land Protection is important to me.
We do a lousy job of protecting + replicating wetlands.*

Experience: Volunteer, social service, business (dates, places)

I work full time and had 3 children to raise - I never had much extra time but I was a girl scout leader for years and and a soccer coach twice. (Westboro 8 years ago

Special skills and education (be specific)

I am an RN and work at Boston Children's Hospital.

+ here in Northbridge (indoor soccer)

I have Certified 5 vernal pools - all in Hopedon MA which is quite a process. Now they can't even cut down

How experience relates to particular committee interest

a tree within 100 feet of those

I love the wildlife - it is my passion.

pools. (In theory)

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

D1



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OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
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www.northbridgemass.org

Theodore D. Kozak
Town Manager

June 24, 2015

Ms. Julie A. Harris
23 Forest Street
Whitinsville, MA 01588

Dear Julie:

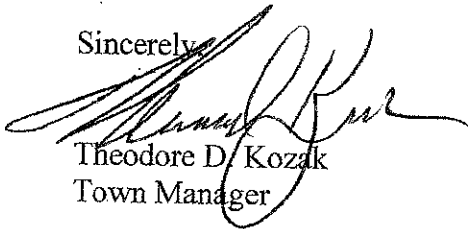
I am pleased to appoint you to a three-year term as Treasurer/Collector for the Town of Northbridge, effective July 14, 2015. This appointment is subject to Article 4, Section 4-2 of the Town Charter, which states: "such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all its members vote to reject such appointment, or has voted sooner to affirm it."

Per our discussion, the position is Grade 12 with a starting salary of \$61,744 per annum. In addition, this appointment is subject to a credit check and a six-month probationary period.

Furthermore, I have enclosed the job description that outlines the essential duties and requirements of the position, which is governed by the Town of Northbridge Personnel Policy Manual, the benefits of which are enumerated therein.

Congratulations on your promotion and continued success in your career with the Town of Northbridge.

Sincerely,



Theodore D. Kozak
Town Manager

TDK/sls

Enc.

c: Board of Selectmen
Town Clerk

TREASURER/COLLECTOR

Position Purpose:

The purpose of this position is to perform administrative, supervisory and technical work involving the receipt, disbursement and investment of town funds, the borrowing of money, and collection of all taxes, charges and fees due to the Town. Performs all other related work as required.

Supervision:

Supervision Scope: Performs complex and responsible duties requiring a high level of initiative and independent judgment in the planning, administration and execution of the department's services and in the direction of personnel.

Supervision Received: Works under the administrative direction of the Town Manager and according to applicable Massachusetts General Laws, Town policies, Town bylaws and relevant state, federal and local regulations and standards.

Supervision Given: Supervises department employees, develops job directions, assigns tasks, provides instructions and evaluates personnel performance.

Job Environment:

A majority of work is performed under typical office conditions, with frequent interruptions; noise level is moderate.

Regularly operates a computer, telephone, copier, facsimile machine and other standard office equipment.

Makes frequent contacts with the general public, town department heads, the accountant's office, attorneys, banks and mortgage companies. Contacts are in person, in writing, and by telephone and via standard reports. Contacts require considerable persuasiveness and resourcefulness to influence the behavior of others.

Has access to department-level and town-wide confidential information; the application of appropriate judgment, discretion and professional office protocols is required.

Errors could result in significant confusion and delay, loss of department services and have town-wide financial repercussions and could cause exposure for certain legal liabilities.

February 8, 2010

Northbridge, MA
Treasurer/Collector

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

Ensures the collection of all Town receivables, including real estate taxes, excise taxes, personal property taxes, sewer use bills, water bills, etc. Prepares and sends out periodic billings; prepares and sends demand notices to delinquent payers and initiates appropriate action as necessary including initiating litigation to collect back taxes. Maintains all appropriate records; post receivables; refunds overpayments. Balances and reconciles receivables to cash receipts and bank deposit. Provides data regarding collectables as required.

Responds to inquiries or complaints from citizens.

Administers, maintains, and manages all town funds. Implements control procedures and practices to ensure the proper accounting of funds. Receives funds from various town departments; reviews requests for payment and related warrants; ensures appropriate payments are made. Ensures proper payroll and related taxes or withholdings are disbursed. Manages the cash position of the Town: reviews cash needs; invests funds in approved instruments; transfers funds to cover cash needs; administers short or long term debt issues within scope of authority. Keeps abreast of the strength and financial security of investment instruments.

Directs and administers the department: prepares and submits annual budget and administers the budget; establishes controls, procedures, methods and standards; reviews employee performance and makes recommendations as to promotions, demotions, terminations, etc.

Hires, trains, assigns and checks work of subordinates as to town policy and procedures, methods and practices and standards of performance. Evaluates professional performance of subordinates and confers with supervisor on personnel or other matters affecting subordinates.

Participates as a department head in various board or committee meetings; presents financial information as requested; provides a liaison with other department heads in matters pertaining to financial controls.

Keeps abreast of changes in state statutes; attend various seminars, conferences or meetings of professional organizations for continuing education purposes.

Performs similar or related work as required.

February 8, 2010

*Northbridge, MA
Treasurer/Collector*

Recommended Minimum Qualifications:

Education, Training and Experience:

Bachelor's degree in accounting or finance; strong background in bookkeeping; at least three to five years of experience in municipal government, with strong experience in financial management and customer service; Certification by the Massachusetts Collector/Treasurers' Association desirable; or an equivalent combination of education, training, and experience.

Special Requirements:

Ability to be bonded.

Valid Massachusetts driver's license.

Ability to attend MCTA classes.

Knowledge, Ability and Skill:

Knowledge: Complete working knowledge of the principles and practices of financial management and specific knowledge of the legal controls, methods and procedures of municipal finance. Thorough knowledge of office procedures, practices and terminology. Working knowledge of town operations. Knowledge of office equipment and the operation of computer software applications.

Ability: Ability to establish and maintain effective working relationships with subordinates, town officials, members of the banking and real estate community, and the general public. Ability to analyze and interpret financial data and to present findings clearly. Ability to communicate effectively in written and oral form. Ability to manage several projects at one time. Ability to supervise and lead subordinates effectively.

Skill: Excellent customer service and interpersonal skills. Skill in operating computers and utilizing appropriate software applications. Excellent organizational skills. Skill in all of the above listed tools and equipment.

February 8, 2010

*Northbridge, MA
Treasurer/Collector*

Physical Requirements:

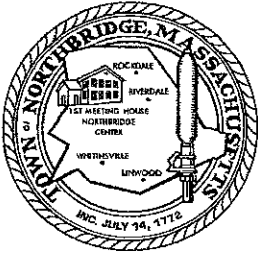
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Regularly required to walk, stand, sit, talk, and hear; operate objects, tools, or controls; pick up paper, files, and other common office objects. Lifts/moves objects weighing up to 30 pounds. Ability to view computer screens and work with details for extended periods of time. Ability to operate a keyboard and calculator at an efficient speed. Drives vehicle to and from bank to make town deposits.

(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)

February 8, 2010

Northbridge, MA
Treasurer/Collector



D2

**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

**Theodore D. Kozak
Town Manager**

July 10, 2015

Ms. Nancy Moreira
c/o 7 Main Street
Whitinsville, MA 01588

Dear Nancy:

This letter is to inform you that you have been selected for appointment to the position of Payroll Coordinator with the Town of Northbridge Treasurer/Collector's Office effective July 14, 2015. The position is full-time (35 hours per week), Grade 5, Step 1, with a beginning salary of \$19.89 per hour, and is subject to the personnel rules and regulations of the Town of Northbridge, which includes a six-month probationary period.

In accordance with Section 4-2 of the Northbridge Town Charter, "such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all of its members vote to reject such appointment, or has sooner voted to affirm it."

On behalf of the Town of Northbridge, I welcome you and wish you much success in your new position.

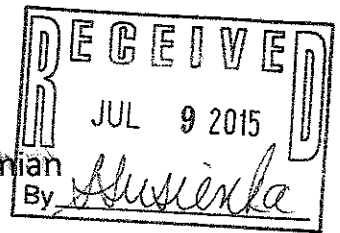
Sincerely,

Theodore D. Kozak
Town Manager

TDK/sls

c: Board of Selectmen
Julie Harris, Acting Treasurer/Collector

E1



Sharron G.W. Ampagoomian
PO Box 122
Whitinsville, MA. 01588

Town of Northbridge
Office of the Town Manager
7 Main Street
Whitinsville, MA. 01588
July 8, 2015

Dear Mr. Ted Kozak,

In honor of the retirement of Brenda Ouilette, please accept my letter of resignation from the Zoning Board of Appeals.

It has been an honor and a privilege to serve on the Zoning Board of Appeals for all of these years. I have enjoyed serving on the board very much and will remember this time fondly.

My final day of service will be Wednesday, July 8, 2015.

All the best,

Sharron G.W. Ampagoomian

Cc: Board of Selectman
Tom Hanson, Chairman ZBA.

\$20.00 Fee

Phone:

G
Kathleen Belanger
508 868-1015

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. *Chapter 138, Section 14*

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Whitinsville Christian School

Name of Responsible Person:

- Kathleen Belanger

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: The license is requested to allow our fund raising event to serve beer and wine to our patrons of legal drinking age on the event night of Sep. 25.

FOR: ONE-DAY WINES AND MALTS

LICENSE

Type of

Event:

Capital Campaign Kick off Donor event

Date and Hours of Event:

September 25, 2015 6:00 - 10:00 pm

GIVE LOCATION BY STREET AND NUMBER:

Whitinsville

~~LaSalle~~ Manor

120 Hill Street, Whitinsville, MA

01588

DESCRIPTION OF PREMISES:

large estate. we will be utilizing the first floor and back patio and lawn area.

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes. *The town highly recommends that you notify your insurance company of this event.

Kathleen Belanger
(Signature of Applicant)

SPECIAL LICENSES ISSUED UNDER
SECTION 14 [ONE-DAY LICENSES]:
MUST PURCHASE THE EVENT
ALCOHOL/BEER/WINE FROM A
DISTRIBUTOR OTHERWISE YOU ARE
IN VIOLATION OF STATE LAW.

Print Name: Kathleen Belanger

Address: 23 Juniper Rd,

City: Upton

State, Zip: Ma, 01568

Name of

Distributor(s): Yankee Distributors LLC. - 125 Flanders Rd
Westboro, Ma 01581 (508)366-8905

Received: 6/23/15 12:55
(Date) (Time)

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

TOWN OF NORTHBRIDGE
HOLD HARMLESS AGREEMENT

Applicant: Whitinsville Christian School

Address: 279 Linwood Ave
Whitinsville Ma 01588

Phone: 508 234-8211

Special Permit: To serve beer and wine at a donor event
in Whitinsville, Ma.

In consideration of the approval of the above-listed permit, the applicant agrees to hold harmless, indemnify and defend the Town of Northbridge, its officials, agents, and employees from and against all claims, losses, damages, liabilities and costs, including but not limited to cost of defense arising out of, or in any way connected with the issuance and use of this permit.

Signed by:

Thel S. Towle

Function/Date(s):

September 25, 2015 6:00 - 10:00
The Capital Campaign Kick off event for
fundraising for the WCS field house and
Performing Arts Center at The Laselle Manor
at 120 Hill St in Whitinsville. We will
be utilizing the first floor rooms
as well as the back patio and lawn
area.

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business:

Applicant: Whitinsville Christian School

Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534

License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT:

COMMENTS:

SIGNATURE:

PLANNING:

N/A

R. Jay Felt
6/25/17

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

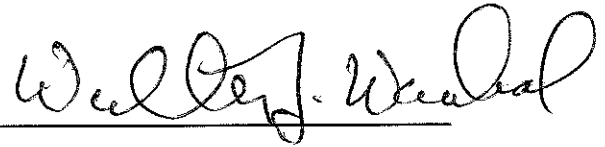
Business:

Applicant: Whitinsville Christian School
Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534
License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

NO ISSUES



FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water
Trash
Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business:

Applicant: Whitinsville Christian School
Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534
License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE: The fire department will conduct a fire safety inspection prior to the event.
Chief Gary A. Nestor - 6/30/2015 *gan*

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water
Trash
Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgema.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business:

Applicant: Whitinsville Christian School

Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534

License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

Barbara A. Kinney *N/A* *6/26/15*

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business:

Applicant: Whitinsville Christian School

Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534

License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:


FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Applicant should be aware that a One-Day Food Permit will be required for any food vendors or food service at this event.

Jeanne M. Gniadek
6/25/2015 

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgema.org. Thanks!!

BOARD OF SELECTMEN LICENSE ROUTING SLIP

Business:

Applicant:

Whitinsville Christian School

Bus. Address:

279 Linwood Avenue, Whitinsville, MA 01534

License Type:

One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT:
PLANNING:

COMMENTS:

SIGNATURE:

POLICE:

FIRE:

BUI

CON

HEAL

Water

Trash

Other

PHONE MESSAGE	TO	3/HARON John Effley		DATE	TIME	AM PM
	FROM					
	OF	Kathleen Belanger				
	MESSAGE	1-508-868-1015 Application for 1 Day				
E-MAIL ADDRESS						SIGNED
PHONED <input type="checkbox"/>	CALL BACK <input type="checkbox"/>	RETURNED CALL <input type="checkbox"/>	WANTS TO SEE YOU <input type="checkbox"/>	WILL CALL AGAIN <input type="checkbox"/>	WAS IN <input type="checkbox"/>	URGENT <input type="checkbox"/>

ASSESSORS: No Issues. Bob Fitzgerald 06/25/2015

Bob Fitzgerald

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgema.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business:

Applicant: Whitinsville Christian School

Bus. Address: 279 Linwood Avenue, Whitinsville, MA 01534

License Type: One-day Beer/Wine License to be used on the grounds of the Whitin Lasell Manor

DEPARTMENT:
PLANNING:

COMMENTS:

SIGNATURE:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

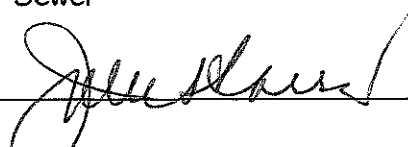
TREASURER/COLLECTOR:

Excise ☐

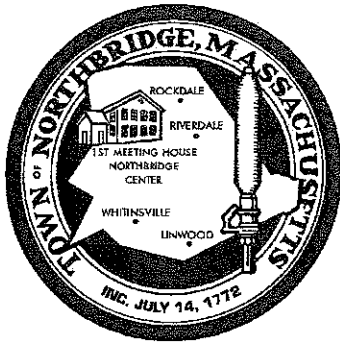
Personal property ☐

Real estate ☒

2696.00 / 1807.93 — Current bill
Water Sewer
Other



Please sign off and return the slip to the Town Manager's Office or offer comments via email to ssusienka@northbridgema.org. Thanks!!



TOWN OF NORTHBRIDGE
TOWN ACCOUNTANT
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588
PHONE (508) 234 - 2263

FAX (508) 234 - 9605

End of Year Transfers*

NOTE: First line represents an increase to the budget, Second is the corresponding decrease.

FIRE DEPARTMENT

01002200-514000 Call Firefighter Wages \$3,000

TREASURER/COLLECTOR

01001450-511000 Salaries & Wages \$3,000

Vote of Selectmen: _____

Vote of Finance Committee: _____

FIRE DEPARTMENT

01002200-542000 Supplies \$5,000

TREASURER/COLLECTOR

01001450-530000 Professional & Technical Expenses \$5,000

Vote of Selectmen: _____

Vote of Finance Committee: _____

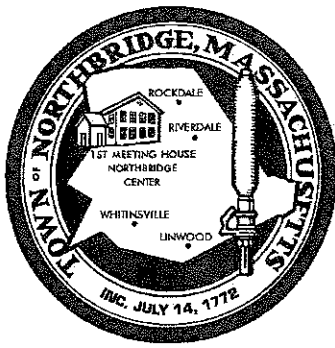
EMPLOYEE BENEFITS

01009100-517001 Medicare \$20,000

01009100-519300 Unemployment Compensation \$20,000

Vote of Selectmen: _____

Vote of Finance Committee: _____



**TOWN OF NORTHBRIDGE
TOWN ACCOUNTANT
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588
PHONE (508) 234 – 2263**

FAX (508) 234 – 9605

Total Transfers: \$28,000

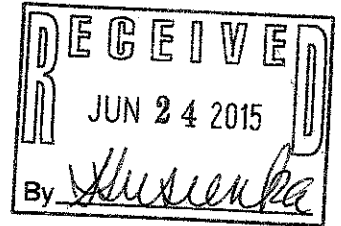
* Per M.G.L Ch. 44, §33B, Chapter 77 of the Acts of 2006

REQUESTING A HEARING MAC

J

COMMONWEALTH OF MASSACHUSETTS

Complaint of Vicious or Barking Dogs
Section 137, Chapter 140, General Laws



To: Selectmen
Chief of Police

Town of Northbridge, Massachusetts

Date: JUNE 24th, 2014

I hereby make complaint hereon, that a dog or dogs owned or harbored by:

KATHY HENEY
(Name)

32 "D" STREET
(Address)

residing in my vicinity on or near: _____
(Street or Locality)

is a nuisance by reason of: -(ATTACH ADDITIONAL SHEETS, IF NECESSARY)

① Vicious disposition.

State facts here: 3 BITING INCIDENTS WITH THIS DOG, THE THIRD
SERIOUSLY INJURING A YOUNG BOY AND IS DOG WHO RESIDE ON
6 OVERLOOK ST. (LEMIEUX) - 508-523-0347
Apt. #7

2. Excessive Barking.

State facts here: _____

3. Other Disturbance.

State facts here: _____

4. Source of annoyance to a sick person residing in the vicinity.

State facts here: _____

This complaint is made under penalties of perjury.

Complainant's signature and address:

MPDACHZ ACO
Signature

508 234-7416
Telephone #

P.O. Box 63
Street

LINWOOD, MA. 01525
City, State, Zip Code

Sharon Susienka

From: Ted Kozak <tkozak@northbridgemass.org>
Sent: Wednesday, June 24, 2015 2:56 PM
To: ssusienka@northbridgemass.org
Subject: FW: 32 "D" pit bull

For next agenda

Theodore D. Kozak
Town Manager
P: 508-234-2095
F: 508-234-7640
tkozak@northbridgemass.org

From: Daniel [mailto:danchauvin@hotmail.com]
Sent: Wednesday, June 24, 2015 2:42 PM
To: townmanager@northbridgemass.org
Subject: 32 "D" pit bull

Good Afternoon Sir:

The pit bull on 32 "D" street, belonging to one Kathy Heney, has three biting incidents on his record ... He has required three quarantines ... These are documented with the Animal Inspector and the BOH ... I was present at the second incident with the NPD and the most recent incident on Overlook Street.

Both Animal Inspector Rochelle Thompson and myself have concerns regarding this dog ...

This most recent incident has put us in a position where we feel something has to be done ...

The previous incident I had with the dog named "Thomas" involved a dog on dog attack, but because it happened on common ground in the rear of the apartments and not on the street left us limited options ... My understanding is that incident was the second incident ... There was another incident basically involving the same circumstances ...

This most recent incident involved the dog escaping from 32 D ...travelling to Overlook and attacking a dog ...when the boy who's dog was being attacked, attempted to help his dog ... He was bitten in the hand requiring medical attention ...

Ms. Lemieux of Overlook street, the mother of the bitten boy, and owner of that attacked dog, states her son is having difficulties sleeping and their dog , who got the worst of it, has required several surgeries and is still at Tufts University Veterinary Facility in Grafton , recovering from very serious injuries ...including but not limited to ..punctured lungs... Of course, this level of veterinary care has resulted in thousands of dollars in veterinary bills that I would like to see Ms. Heney incur and not the victim ...

We have had three incidents ... It is safe to say there is a likelihood for a fourth if things remain as they are ...

Respectfully,

Daniel ACO

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE XX** PUBLIC SAFETY AND GOOD ORDER**CHAPTER 140** LICENSES**Section 157** Nuisance or dangerous dogs; orders for remedial action; appeal; violation of order

Section 157. (a) Any person may file a complaint in writing to the hearing authority that a dog owned or kept in the city or town is a nuisance dog or a dangerous dog; provided, however, that no dog shall be deemed dangerous: (i) solely based upon growling or barking or solely growling and barking; (ii) based upon the breed of the dog; or (iii) if the dog was reacting to another animal or to a person and the dog's reaction was not grossly disproportionate to any of the following circumstances:

(1) the dog was protecting or defending itself, its offspring, another domestic animal or a person from attack or assault;

(2) the person who was attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;

(3) the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring or otherwise provoking the dog; or

(4) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.

The hearing authority shall investigate or cause the investigation of the complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a nuisance dog or a dangerous dog. Based on credible evidence and testimony presented at the public hearing, the hearing authority shall: (i) if the dog is complained of as a nuisance dog, either dismiss the complaint or deem the dog a nuisance dog; or (ii) if the dog is complained of as a dangerous dog: (A) dismiss the complaint; (B) deem the dog a nuisance dog; or (C) deem the dog a dangerous dog.

(b) If the hearing authority deems a dog a nuisance dog, the hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

(c) If the hearing authority deems a dog a dangerous dog, the hearing authority shall order 1 or more of the following:

(i) that the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered or otherwise tied to an inanimate object including, but not limited to, a tree, post or building;

(ii) that the dog be confined to the premises of the keeper of the dog; provided, however, that "confined" shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area upon the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides thereof, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;

(iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;

(iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;

(v) that the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;

(vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or

(vii) that the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

(d) Within 10 days after an order issued under subsections (a) to (c), inclusive, the owner or keeper of a dog may bring a petition in the district court within the judicial district in which the order relative to the dog was issued or where the dog is owned or kept, addressed to the justice of the court, praying that the order be reviewed by the court or a magistrate of the court. After notice to all parties, the magistrate shall, under section 62C of chapter 221, review the order of the hearing authority, hear the witnesses and affirm the order unless it shall appear that it was made without proper cause or in bad faith, in which case the order shall be reversed. A party shall have the right to request a de novo hearing on the complaint before a justice of the court.

(e)(1) Pending an appeal by an owner or keeper under subsection (d), a hearing authority may file a petition in the district court to request an order of impoundment at a facility the municipality uses to shelter animals for a dog complained of as being a dangerous dog. A municipality shall not incur liability for failure to request impoundment of a dog under this subsection.

(2) A justice of a district court, upon probable cause to believe that a dog is a dangerous dog or that a dog is being kept in violation of this section or in violation of an order issued under this section by a hearing authority or a court, may issue an order: (i) of restraint; (ii) of confinement of the dog as considered necessary for the safety of other animals and the public; provided, however, that if an order of confinement is issued, the person to whom the order is issued shall confine the dog in accordance with clause (ii) of subsection (c); or (iii) of impoundment in a humane place of detention that the municipality uses to shelter animals; or (iv) any other action as the court deems necessary to protect other animals and the public from the dog.

(f) A justice of the district court shall hear, de novo, an appeal filed under subsection (d). Based upon credible evidence and testimony presented at trial, the court shall, whether the dog was initially complained of as a nuisance dog or as a dangerous dog: (i) dismiss the complaint; (ii) deem the dog a nuisance dog; or (iii) deem the dog a dangerous dog. The decision of the court shall be final and conclusive upon the parties.

(g) If a court affirms an order of euthanasia, the owner or keeper of the dog shall reimburse the city or town for all reasonable costs incurred for the housing and care of such dog during its impoundment and throughout the appeals process, if any. Unpaid costs shall be recovered by the municipality in which the owner or keeper of the dog resides on behalf of the hearing authority by any of the following methods: (i) a lien on any property owned by the owner or keeper of the dog; (ii) an additional, earmarked charge to appear on the vehicle excise of the owner or keeper of the dog; or (iii) a direct bill sent to the owner or keeper of the dog.

All funds recovered by a municipality under this subsection shall be transferred to the organization or entity charged with the responsibility of handling dog complaints and impoundment. If the organization or entity falls under the management or direction of the municipality, costs recovered shall be distributed at the discretion of the municipality.

If the court overturns an order of euthanasia, the city or town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment.

(h) If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If the keeper of the dog is in violation, all reasonable effort shall be made by the seizing authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the hearing authority, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the licensing authority the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years. A hearing authority that determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section shall report such violations to the issuing licensing authority within 30 days.

(i) Orders issued by a hearing authority shall be valid throughout the commonwealth unless overturned under subsection (d) or (f).

Per MGL Chapter 140, Section 157

Based on credible evidence and testimony presented at the public hearing, the hearing authority shall:

DISMISS THE COMPLAINT	IF DEEMED A NUISANCE DOG	IF DEEMED A DANGEROUS DOG The hearing authority shall order 1 or more of the following:
	The hearing authority may further order that the owner or keeper of the dog take remedial action to improve the cause of the nuisance behavior.	(i) That the dog be humanely restrained
		(ii) That the dog be confined to the premises of the keeper of the dog
		(iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained
		(iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property
		(v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime
		(vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
		(vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

If the dog is complained of as a nuisance dog, the hearing authority shall:

1. Either dismiss the complaint OR
2. Deem the dog a nuisance dog
 - a. (If deemed to be a nuisance dog) - The hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

If the dog is complained of as a dangerous dog, the hearing authority shall:

1. Dismiss the complaint OR
2. Deem the dog a nuisance dog OR
3. Deem the dog a dangerous dog
 - a. (If deemed to be a dangerous dog) - The hearing authority shall order 1 or more of the following:
 - (i) That the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered, or tied to an inanimate object including but not limited to, a tree, post or building;
 - (ii) That the dog be confined to the premises of the keeper of the dog; provided, however, that "confined" shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area on the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;
 - (iii) That when removed from the premises of the owner or keeper of the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;
 - (iv) That the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;
 - (v) That the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;
 - (vi) That unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
 - (vii) That the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

Friends of the Mumford Riverwalk

BOS Agenda
7/13/15

c/o Barbara Gaudette
14 Eben Chamberlain Rd
Whitinsville, MA 01588

K

July 1, 2015

Ted Kozak
Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

RE: Use Restricted Gift to Town

Dear Ted,

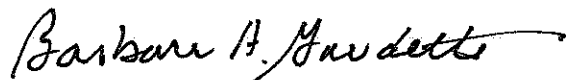
A number of years ago, a group formed to restore a pathway along Linwood Avenue and the Mumford River. We formed the Friends of the Mumford Riverwalk to raise funds and awareness for the project.

I ended up as custodian of the funds, but the group has been inactive for several years.

Please accept this gift to the Town of \$2,747.52. The funds are subject to a use restriction – the repair, replacement and maintenance of the Mumford Riverwalk and the benches, signage, plaques etc associated with it.

Thank you.

Sincerely,



Barbara Gaudette

L

TOWN MANAGER'S REPORT – JULY 13, 2015

- 1) **FY 2013 Disaster Recovery Funds** -The Department of Housing and Community Development has awarded the town and additional \$259,00 towards the Rockdale Youth Center Project for a total award of \$861,554.
- 2) **Good Energy Application to Department of Public Utilities** -Good Energy is currently working with DPU on the Southeast Regional Planning and Economic Development District's application for the purchase of energy supply for residents in the Southeast Regional Planning and Economic Development District. They hope to complete the process by September 2015.
- 3) **Legislative Budget Finalized**-The budget has been approved by the Legislature and Governor. There are no significant changes to Local Aid in the final document.
- 4) **Quinsigamond College Economic Round Table Event**-Attended a Mass. Office of Business Development meeting at Quinsigamond Community College [for Central Mass. communities] to discuss how their office can help with economic development in Central Massachusetts.
- 5) **Veteran's Services**-The Veterans Services Office relocated to the Uxbridge Town Hall on July 1st. They will hold office hours at the Northbridge Town Hall Annex every Wednesday.
- 6) **Blackstone River Valley National Historic Park Meeting**-Met with the new Director of the Blackstone River Valley National Heritage Corridor Commission. They are working on the boundary for the National Park layout and have requested assistance from the Planning Board and Historical Commission.
- 7) **Road Projects Update**-The Main Street project has begun. The rails are being removed and everything is going according to schedule.



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

L1

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Chrystal Kornegay, Undersecretary

Charles Ampagoomian, Jr., Chairman
Board of Selectmen
7 Main Street
Whitinsville, MA 01588

Dear Chairman Ampagoomian:

On behalf of Governor Charles D. Baker, it is my pleasure to award the Town of Northbridge an additional \$259,900 in FY 2013 Disaster Recovery funds for a total award of up to \$861,554 from the Massachusetts Community Development Block Grant Disaster Recovery (CDBG-DR) Program. These federal funds are provided by the Commonwealth for the Rockdale Youth Center project.

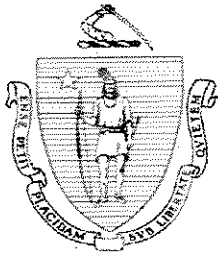
Use of these funds is contingent upon execution of a CDBG grant contract amendment with the Department of Housing and Community Development (DHCD) along with a grant amendment in DHCD's on-line Grant Management System. We will send your grant contract amendment to the contact person identified in your application.

If you have any questions concerning this additional grant award, please contact Mark Southard, Community Development Manager, Division of Community Services, at (617) 573-1436.

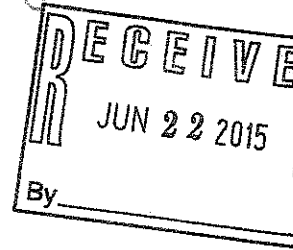
Sincerely,

A handwritten signature in cursive script that reads "Chrystal Kornegay".

Chrystal Kornegay
Undersecretary



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 17, 2015

Charles Ampagoomian, Jr., Chairman
Board of Selectman
7 Main Street
Whitinsville, MA 01588

Dear Chairman Ampagoomian:

We are pleased to notify you that the Town of Northbridge has been awarded an additional \$259,900 in FY 2013 Disaster Recovery funds.

This award will allow the Town to continue its efforts to address damages to the Rockdale Youth Center from two FEMA identified disasters.

If you have any questions concerning this award, please contact Mark Southard, Community Development Manager, at 617-573-1436, or Mark.Southard@state.ma.us.

Congratulations on your award! The Department of Housing and Community Development looks forward to continuing to assist you with your project.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito