

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
May 18, 2015 AT 7:00PM**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES**

- A. 1) April 6, 2015      2) May 5, 2015 SATM

**II. PUBLIC HEARINGS**

**III. APPOINTMENTS**

**By the Board of Selectmen:**

- B. 1) Cultural Council – Barbara Jean Chauvin      2) Council on Aging – Charlene Potvin

**By the Town Manager:**

- 3) Veterans Services Director – Carl Bradshaw

**IV. CITIZENS' COMMENTS/INPUT**

**Local Business Spotlight:** Tom Berkowitz Trucking Inc. [Present: James Berkowitz]

**V. DECISIONS**

C. Town Clerk's Office/Request to hang banners across Church Street to announce all 2016 Elections as follows:

- 1) Presidential Primary Banner – Sunday 2/21/16 to Sunday 3/6/16
- 2) Annual Town Election Banner – Sunday 5/8/16 to Sunday 5/22/16
- 3) State Primary Election Banner – Sunday 9/4/16 to Sunday 9/18/16
- 4) Presidential Election Banner – Sunday 10/30/16 to Sunday 11/15/16

D. Fire Department / Request permission to hang a banner over Church Street from Sunday, June 21<sup>st</sup> to Sunday, July 5<sup>th</sup> to announce the annual Fireworks event scheduled for Thursday, July 2<sup>nd</sup> at Lasell Field

E. Pedro Martel, III d/b/a Junk in the Trunk / Application for a Junk Dealer's License at 2248 Providence Road, Northbridge

F. Pine Grove Cemetery Deeds/1) Dawson – Lots 49 and 51A Hemlock Path

2) Misakian – Lot 80 Yew Avenue (South)

**VI. DISCUSSIONS**

G. Ballot question/Present: James Shuris, DPW Director and Jamie Luchini, Highway Superintendent

H. Memorial Square signaling and Road improvements update

I. Blackstone River and Canal / Vote to submit Priority Preservation Area Technical Assistance (DLTA 2015) request to CMRPC for the preparation of a Reconnaissance Study/Action Plan

J. Town Manager's Performance Review

**VII. TOWN MANAGER'S REPORT**

- K. 1. Quinsigamond Community College
2. DPU Hearing on Good Energy's application
3. Memorial Day activities
4. Stormwater Coalition Award
5. Graduation Dates
6. Town Election

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION- L. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations**

Town Clerk: Hard copy	<input checked="" type="checkbox"/>
Town Clerk: E-mail copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

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**NORTHBRIDGE TOWN OF MA  
BOB BERNARD, CLERK**

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A 1)

**Board of Selectmen's Meeting  
April 6, 2015**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Nolan, Melia, Marzec and Athanas. **Also Present:** Theodore D. Kozak, Town Manager.

**The Pledge of Allegiance was recited by those present.**

**APPROVAL OF MINUTES/None.**

**PUBLIC HEARINGS/None.**

**APPOINTMENTS/None.**

**CITIZENS' COMMENTS/INPUT**

Public comments concerning the Good Energy Aggregation Program

**Local Business Spotlight:** Featuring – Valley Café [Paulette and Jeff Ruth, Owners] Paulette Ruth noted that the Valley Café, located at 98 A Church Street in Whitinsville, directly across the street from Jack Walker Realty, has been in business for almost 6 years. She added that they are open from 7:00 AM to 2:00 PM every day and Friday night until 8:00 PM during fall, spring and winter. Breakfast is served all day. They are a “BYOB” (beer and wine) business. Ms. Ruth noted that the restaurant features great seafood and all fresh foods (“no can, no bag, no box”). Their breads, purchased from bakeries, have no preservatives. There are various size serving portions to fit everyone’s appetite and budget. Ms. Ruth added that there is ample parking in front of and in the rear of the building. They do catering for various types of events and during the holidays they offer fresh pies. The restaurant tries to accommodate people with food allergies and sensitivities and everything is made to order. Mentioning that the Selectmen have all visited the restaurant, Ms. Ruth noted that the business has been very successful. Stating that this was one of the first restaurants in town to offer “BYOB”, Mr. Nolan asked how it was working out. Ms. Ruth responded that it was working out well, adding that this feature cuts down on the usual cost that restaurants charge when they serve beer and wine. Mr. Melia offered congratulations to Ms. Ruth on being in business for 6 years and doing a great job. Mr. Ampagoomian noted that there is outside eating at the restaurant and nice photographs and artwork inside the establishment. Ms. Ruth added that the photographs are available to be purchased online at [www.yourvalleycafe.com](http://www.yourvalleycafe.com).

Gary Rosenberg addressed the Board and shared some information with them. He added that he and other citizens had a meeting with the town manager. They collected a lot of questions from citizens in the town and presented what they could at the meeting, leaving a full packet with the town manager to review and hopefully share with the Selectmen. Mr. Rosenberg noted that the meeting was some time ago but that he hadn’t heard back from the town manager. He stated that one of the most asked questions was where the tax rate should be spawning a dialogue about why the taxes weren’t raised as needed to the allowable level over past years. Mr. Rosenberg summed up the questions as “How did we get into this mess...how did we fall so far behind other towns?” He added, “We all know Northbridge takes pride in being a low tax town, but in reality we all know that some type of correction is needed.” Mr. Rosenberg continued that they started speaking with town departments about what was needed to be on better footing. The dialogue led to the conclusion that they honestly don’t know where we need to be. Mr. Rosenberg noted that the most common reason for the citizens voting no on a tax override was that there was a lack of trust in government. Mr. Rosenberg added that he was informed that the town manager told the departments not to answer their questions, which Mr. Rosenberg does not understand. Mr. Rosenberg feels that if citizens ask a question of the government, it should try to answer the question. He believes that we could get more money into the town to maintain the low tax rate. He concluded that he expected the government

to address the citizens' questions and not try to block them from trying to right an "obvious mistake in funding". Mr. Rosenberg indicated his belief that Board members know how to contact him when they need to.

**Good Energy's Aggregation Energy Plan / Vote to support and submit Good Energy's Plan to the Department of Public Utilities.** The Town Manager advised the Board that as part of the DPU process, the Town was asked to post the proposed energy plan [that will go before the Department of Public Utilities] on its website as well as to accept any public comments. He then stated, to date, we have not received any comments. Continuing, Mr. Kozak stated that the Town did additional due diligence by placing a public comment section relative to this matter on tonight's agenda in case there were any individuals that wanted to talk or ask questions about the proposed energy plan. He also said that since no one has come forward with any comments, he recommended that the Board should now move forward and take a vote. Mr. Kozak further pointed out that Mr. Ross, who helped the Town through this process, was present in the audience in case anyone did have any comments/questions. There being no further discussion, a motion/Mr. Melia, seconded/Mr. Nolan to support the submission of Good Energy's Aggregation Plan to the Department of Public Utilities. Vote yes/Unanimous.

**Spring Annual Town Meeting [May 5, 2015] / 1) Vote to sign warrant upon completion and final review by Town Counsel.** Mr. Kozak stated that the warrant has been reviewed by Town Counsel and is now complete. A motion/Mr. Nolan, seconded/Mr. Athanas to sign the warrant. Vote yes/Messrs. Melia, Nolan, Marzec, Athanas, and Ampagoomian. **2) Vote positions on warrant articles. Present:** Plato Adams, Chairman – Finance Committee. **Article 1 – Prior year bills.** As there are no prior year bills, the Town Manager recommended that this article be passed over. A motion/Mr. Marzec, seconded/Melia, to pass over Article 1. Vote yes/Unanimous. Mr. Adams noted that the Finance Committee voted to pass over Article 1. **Article 2 – Budget Transfers.** Mr. Kozak noted that this article concerns budget transfers and reviewed the list for the Board's benefit as follows: **General Government.** To transfer \$1,671 from Line 23A - Landfill Analysis to Line 10A - Planning Board Personnel. **Public Safety [Police Dept.]** To transfer \$15,000 from Line 14A Police Personnel to Line 14B Police Expenses to help pay for some of the upgrade of the department's equipment, dispatch and any other small needs for the rest of the year. **[Fire Department]** To transfer \$60,000 from Line 14A Police Personnel to Line 15A Fire Personnel and to transfer from Line 40 Unemployment to Line 15A Fire Personnel. Town Manager Kozak explained the majority of this transfer is to cover the overtime needs of the department and fill a vacancy in the department. **Public Works.** To transfer \$12,000 from Line 21A - DPW Personnel to Line 21B - DPW Highway Expenses, for repairs and other winter expenses. **Human Services [Board of Health]** – To transfer \$1,066 from Line 23A - Landfill Analysis to Line 22A - Board of Health Personnel. **Non-Departmental – [Medicare]** – To transfer \$10,000 from Line 26B - Veterans Expenses to Line 36 -Medicare. A motion/Mr. Nolan, seconded/Mr. Melia to support Article 2. Vote yes/Unanimous. Mr. Adams noted that the Finance Committee voted unanimously to support passage of Article 2. **Article 3 – Omnibus Budget article.** Mr. Kozak explained that the budget is basically flat with some increases in public safety for dispatch personnel (partially funded), resource officer, and contractual obligations (cost of living or step increases). There was good news in the health insurance line with savings due to copay changes and reduction of the appropriation request next year by \$100,000. In addition, they are advocating transferring \$150,000 in funds that they were able to save to go to next year's school department budget. Mr. Kozak noted that they would be able to increase the School Department's budget by \$500,000 for next year due to saving money. Also they have been working hard to bring the rates down for liability insurance (Worker's Compensation), which saved about \$50,000. Mr. Kozak summed up that he felt that they have done pretty well; the town government has been run efficiently and they are able to go forward for another fiscal year. Mr. Adams commented that the Finance Committee feels that with the savings and the departments' work they continue to do well with the limited funds that are available. He made particular note of the additional \$500,000 to be moved to the schools but cautioned that the schools still need to dip into their reserves and should be maintaining reserves as well as cuts. Mr. Adams explained that with the additional \$500,000, the reserves, and the

cuts, it comes very close to the number that the schools were predicting they would have to cut this year. He pointed out, however, that most likely those funds will not be there next year. Mr. Adams noted that the Finance Committee also has a question regarding the Blackstone Valley Regional Vocational Technical School in the way that they count students, which they hope to get answered this Wednesday night. He added that the Finance Committee had voted to support the budget as is minus the Blackstone Valley Regional Vocational Technical School Line 20C, in the amount of \$1,152,230.00. He said he hopes to have the whole budget resolved at Wednesday night's meeting. Mr. Kozak assured Mr. Adams that someone from Blackstone Valley Regional Vocational Tech would be coming to the meeting to address the Finance Committee's question. Mr. Kozak noted that there had been a request for an increase in the Blackstone Valley Regional Vocational Tech budget of about \$177,000 for the operating budget. Mr. Melia suggested to Mr. Kozak that many people would be interested in seeing the percentage differences from last year to this just for general knowledge. A motion/Mr. Melia, seconded/Mr. Athanas to support Article 3. Vote yes/Unanimous. Mr. Kozak pointed out to the Board that the Finance Committee still needed to answer the question about Blackstone Valley Regional Vocational Technical School before they could complete their vote to support Article 3. A motion Mr. Melia, seconded/Mr. Nolan to amend the motion to support Article 3 with the added wording "as presented by the Town Manager". Vote yes/Unanimous. **Article 4 – Sewer Enterprise Fund.** Noting that this is a standard article each year balanced by the operation of fees, Mr. Kozak explained that it seeks to appropriate funding in the amount of \$2,242,656 for the operation of the Sewer Enterprise Operation. He said they have some additional funds, approximately \$24,000 to be broken down between the Water and Sewer Departments, to put towards the purchase of about 25% of the water meters over a 4-year period; however it would be taken care of entirely through the rates of the Sewer Department. A motion/Mr. Melia, seconded/Mr. Marzec to support Article 4. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 4. **Article 5 – Water Enterprise Fund.** Mr. Kozak noted that this article is similar to Article 4 with the total amount of funding at \$1,645,005 for the operation of the Water Enterprise Operation. A motion/Mr. Nolan, seconded/Mr. Melia to support Article 5. Vote yes/Unanimous. Mr. Adams noted that the Finance Committee supports passage of Article 5. Mr. Ampagoomian clarified that passage of Articles 4 and 5 pertain to the Sewer and Water Enterprise Funds and the amount of money being appropriated applies only to the residents of Northbridge who are connected to the Town's sewerage system or water system and has nothing to do with the Whitinsville Water Company. **Article 6 – Chapter 90 Funding.** Mr. Kozak explained that this annual article allows for the utilization of Chapter 90 road funds and that he expects to receive \$478,000 for this year, however, it hasn't been voted by the State legislature yet. The article also allows the Treasurer to borrow in anticipation of receiving those funds. A motion/Mr. Melia, seconded/Mr. Athanas to support Article 6. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 6. **Article 7 – Compensating balance agreement.** Mr. Kozak noted that this is an annual article authorizing the Treasurer/Collector to enter into agreements with banks and to manage Town funds. A motion/Mr. Nolan, seconded/Mr. Melia to support Article 7. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 7. **Article 8 – Reauthorization of the Playground & Recreation Commission's revolving account not to exceed \$20,000.** Mr. Kozak explained these funds are utilized to support the operation of the Town's playgrounds and recreation activities. To Mr. Melia's question of what this pays for, Mr. Adams responded that it pays for the fees that are required for sports participation, upkeep of the outhouses and equipment purchases. Mr. Kozak added that the account also helps to pay for extraordinary repairs if needed. A motion/Mr. Melia, seconded/Mr. Nolan to support Article 8. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 8. **Article 9 – Creation of a Board of Health Revolving Account not to exceed \$20,000.** Mr. Kozak noted that this article seeks to create a revolving account for the Board of Health from funds received for fees related to Board of Health duties and to be utilized to pay the part-time Health agent who conducts restaurant inspections up to a maximum of \$20,000. A motion/Mr. Nolan, seconded/Mr. Athanas to support Article 9. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 9. **Article 10 – Creation of a Board of Health Revolving Account not to exceed \$10,000.** Mr. Kozak explained that this article seeks to create a

revolving account for the Board of Health from funds received from the sale of compost site stickers to carry out compost monitoring duties of the Board of Health up to a maximum of \$10,000. A motion/Mr. Nolan, seconded/Mr. Melia to support Article 10. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 10. **Article 11 – Creation of Compensated Absences Fund.** Mr. Kozak noted that this article seeks to create a reserve fund, to be known as the Compensated Absences Fund, advocated by our auditor for future payment of accrued liabilities. This would be for compensated absences owed to employees and full-time officers of the Town when they terminate employment. Mr. Melia pointed out that this would eliminate the need particularly of the larger departments to wait to hire an employee when one retires and needs to be compensated from the department's funds. A motion/Mr. Melia, seconded/Mr. Athanas to support Article 11. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 11. **Article 12 – Transfer of \$49,750 to the newly created Compensated Absences Fund for FY15.** Mr. Kozak explained that the purpose of this article is to transfer funds to the newly created Compensated Absences Fund for FY15. He added that they have \$24,750 for the transfer as well as \$25,000 from their property and liability accounts to put into this Fund to start building up revenue for the account. A motion/Mr. Melia, seconded/Mr. Nolan to support Article 12. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 12. **Article 13 – Funding of the newly created Compensated Absences Fund for FY2016 in the amount of \$25,000.** Mr. Kozak noted that the purpose of this article is to fund Compensated Absences Fund for FY 2016 in the amount of \$25,000. A motion/Mr. Melia, seconded/Mr. Nolan to support Article 13. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 13. **Article 14 – Transfer of money to the Health Insurance Stabilization Fund.** Mr. Kozak explained that this article seeks to transfer \$150,000 from savings in the Fiscal Year 2015 budget to the Health Insurance Stabilization Fund. A motion/Mr. Nolan, seconded/Mr. Athanas to support Article 14. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 14. **Article 15 – Transfer of funds to the Stabilization Fund.** Mr. Kozak noted that this article seeks to transfer funds, if available, to the Stabilization Fund. He noted that at this time there are no funds to transfer so he recommends the Board to pass over Article 15. A motion/Mr. Nolan, seconded/Mr. Melia to pass over Article 15. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passing over Article 15. **Article 16 – Transfer funds from the Pine Grove Cemetery Trust.** Mr. Kozak explained that the purpose of this article is to transfer funds from the Pine Grove Cemetery Trust to be used for the operation of the Pine Grove Cemetery for FY 2016. A motion/Mr. Athanas, seconded/Mr. Marzec to support Article 16. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of Article 16. **Article 17 – Purchase of a 2015 Street Sweeper.** Mr. Kozak explained that the purpose of this article is to finance the purchase of a 2015 Street Sweeper for use by the Highway Division of the Department of Public Works. The purchase will also be subject to a capital outlay expenditure exclusion under Proposition 2½. Jamie Luchini, Highway Superintendent, addressed the Board reading from a narrative that he had written for his meeting with the Finance Committee. He noted that the article seeks to replace an existing 1998 Elgin Pelican Street Sweeper. This piece of heavy equipment is one of the most vital in the day to day operations of any highway department. It is solely responsible for the yearly spring cleanup of all the sand and salt spread on all roads and public ways over the course of the winter in Northbridge totaling over 83 miles of roadways as well as all town parking lots including those of municipal buildings and all schools. It is also tasked with the ongoing cleanup through the year of roadways for such events as road races and other special events that take place on our public ways. In addition, this equipment is used to clean up after accidents and many other spills and messes that occur throughout the year. The sweeping up of all road sand before it enters the waterways via catch basins is also an important part of the Storm Water Act and will continue to be so as regulations surrounding this act become more stringent in the upcoming years. The current machine that is deployed by the Northbridge DPW is on its last legs. Last fall, it lost its ability to sweep gutters by way of a broken gutter broom shaft, which was a costly but necessary repair to maintain any functionality at all. Structurally, this machine is a severe risk. The whole floor of the hopper is rotted out due to years of salt and sand collection. The big tub in front of the sweeper that collects everything has holes all through it and the corner welds that hold it all together are cracked. The

DPW mechanic pieced together metal to overlay the floor so they could send the sweeper out this spring. How long it will hold is anybody's guess. In addition a major problem was detected and patched before it was tucked away in the basement of the fire station for winter storage. The street sweeper they are seeking approval for is a 2015 Elgin Pelican NP. This machine is the industry standard for street sweeping in the state and can be found in virtually any town throughout the Commonwealth. The bid for this street sweeper is available for purchase in the Plymouth County Cooperative and the NGPA contract. Mr. Luchini concluded that it is his hope that the Board would support this article as it would facilitate the DPW to better serve the Northbridge taxpayers and keep the town's streets clean. He added that this purchase would be subject to a capital outlay expenditure exclusion and it would cost each taxpayer approximately \$37.24 based on an average house value of \$266,000. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support Article 17. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee recommends passage of Article 17 in an amount not to exceed \$192,500. **Article 18 – 2015 Combination Dump Truck w/wing plow.** Mr. Kozak noted that the purpose of this article is to finance the purchase of a 2015 Combination Dump Truck with Wing Plow for use by the Highway Division of the Department of Public Works. The purchase will also be subject to a capital outlay expenditure exclusion under Proposition 2½. Mr. Luchini again shared his narrative from his meeting with the Finance Committee. He explained that the existing 2001 vehicle is the only combination dump truck sander with a wing plow attachment at the highway department. Mr. Luchini noted that drastic improvisations had to be made on this truck just to allow it to be used last winter. The main drive shaft was broken in the front assembly making it impossible to drive the vehicle. There was also extensive body rot so that the mechanic could not weld anything on it to stop salt and sand from pouring out the bottom of the dump. Eventually, the dump body could not be lifted to salt and sand the streets. It could only be used as a plow with no capability to treat the roads it was plowing. The main hydraulic valve bank, which makes everything else in the truck move, also failed. This truck's large coverage area is the Mendon Road, Quaker and Church Street area, a very heavily traveled area in town. When the truck failed, other trucks had to be taken off their routes to sand and salt this area, which led to very long delays in between plowing and treating the road surface for safety and traffic flow. The new truck they are seeking will be a replacement for this front-line snow fighter. The vehicle also comes with all the technical and practical options that Mr. Luchini feels are necessary to make this truck a front-line snow fighting piece of equipment. This bid was put together with overall cost in mind without foregoing all that is needed in this truck. To Mr. Melia's question, Mr. Kozak responded that both vehicles in Articles 17 and 18 would cost the average homeowner about \$71.82 in additional taxes for one year or just about a \$4 quarterly increase over last year's \$300,000 capital outlay for the roads—which is coming off the tax rolls this year. Mr. Marzec asked what are we going to do to protect the new vehicles. Mr. Luchini acknowledged that housing of the vehicles is a big concern but it will have to be addressed at a later date. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support Article 18. Vote yes/Unanimous. Mr. Adams noted that this purchase would be subject to a capital outlay expenditure exclusion costing each taxpayer approximately \$34.58 for a one-year one-time tax increase. The Finance Committee supports passage of Article 18 in an amount not to exceed \$189,000. **Article 19 – 2015 4-Wheel Drive Utility Body Truck.** Mr. Kozak explained that the purpose of this article is to finance the purchase of a 2015 4-wheel drive utility body truck with snow plow (with foil), hydraulic crane, radio and light safety package for use by the Sewer Division of the Department of Public Works. Mr. Shuris appeared before the Board noting that similar to the highway division, the sewer division equipment is getting very old. He described this piece of equipment as a utility truck with a crane, 4-wheel drive and a plow. They use it to plow snow in the winter for the highway department and it operates 7 days a week. Mr. Shuris noted that the truck that they have is in dire need of replacement. The new truck will be funded using retained earnings, which at this time has over \$1,100,000. He added that out of two bids received, approximately \$73,000 was the high bid. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support Article 19. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee recommends passage of Article 19, not to exceed \$73,000. **Article 20 – Ambulance.** Mr. Kozak noted that this article seeks funding to purchase an ambulance. Fire Chief Gary Nestor addressed the Board explaining that in 2009 they took the body off a 2002 ambulance, transferring it to a 2009 chassis and it has been running for 6 years. The new

ambulance will cost \$205,000. The existing ambulance to be replaced has about 110,000 miles on it and by the time they get the new ambulance the mileage would be up closer to 130,000 or 135,000. This will be paid through ambulance receipts and Free Cash. Mr. Kozak clarified that they have \$109,972 in Free Cash. They had earmarked about \$200,000 from Free Cash to go towards capital items. They did successfully use some of the funds through town meeting for the school department. The balance of the \$200,000 would be going toward the ambulance. The rest of the money would come from ambulance receipts which would be \$95,028. To Mr. Melia's question, Chief Nestor noted that the duration of an ambulance is about 6 years. The patient compartment is now 13 years old. With about 1,000 ambulance calls a year it is getting pretty beaten up and they are not allowed to change the body again. Mr. Melia asked about the mileage for the new ambulance to which Chief Nestor responded that it is around 60. A motion/Mr. Nolan, seconded/Mr. Melia to support Article 20. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee voted to support passage of Article 20 in an amount not to exceed \$205,000.

**Article 21 – Radio equipment for meter reading system.** Mr. Kozak explained that this article seeks funding for the purchase and installation of radio communication equipment for a water meter reading system for the Town of Northbridge Water Distribution System. Mr. Shuris noted that Northbridge has approximately 2,214 water meters, which are read manually by a meter reader basically swiping a wand in front of the touch pad. The article provides for purchasing and installing 2,214 meters so they have a fixed network system, meaning they have a tower with a radio read that submits the information directly to Whitinsville Water Company. The cost is \$300,000 for 2,214 water meters and the plan is to have about one quarter of them installed each year over the next 4 years or less. Mr. Shuris characterized this as the companion for the water meters that they are purchasing under the budget. He added that the water meters would be purchased using 65% Water Enterprise Funds and 35% Sewer Enterprise funds, which would be a win-win for the town. The readings would be instantaneous so that you wouldn't have to wait months to find out if you have a water leak. Whitinsville Water would call the customer to notify him or her of the problem. Mr. Shuris remarked, "We should have very minimal abatements in the future with the new meters." A motion/Mr. Nolan, seconded/Mr. Athanas to support Article 21. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee voted to support passage of Article 21.

**Article 22 – EPA requirements for Sewer Discharge Permit.** Mr. Kozak noted that this article seeks funding for EPA related needs for the Wastewater Treatment Plant NPDES discharge permit. Mr. Shuris explained that in 2010, the Town moved forward to appropriate money for the comprehensive wastewater management plan; since that time they have completed that plan. Also since that time the EPA issued a new 5-year permit with which we have to comply. The requirements are much stricter and involve more data collection, more mapping and more notifications. These funds will be used to pay for the completion of a detailed O&M plan, reporting to the EPA, assist our sewer division crew using engineering consultants to walk us through the system and meet the permit limits. Mr. Shuris' budget carries \$2,000,000 for upgrades to the treatment plan. Because of this new permit they are hoping that by the way they operate the system they can achieve the same results with this funding in the amount of \$140,000. It will come out of the Retained Earnings of the Sewer Enterprise Fund, which currently has a balance of \$1,128,000 in Retained Earnings. This will not increase the tax rate and is not coming out of the tax base. It is paid by Retained Earnings that we have accumulated. It is a required unfunded mandate by the Federal Government (the EPA). A motion/Mr. Athanas, seconded/Mr. Melia to support Article 22. Vote yes/Unanimous. Mr. Adams stated that the Finance Committee supports passage of this article in the amount of \$140,000.

**Annual Town Election [May 19, 2015]/Vote to place ballot questions on the annual town election warrant.** Mr. Kozak clarified that there are 2 articles on the Spring Annual Town Meeting warrant that are contingent upon a capital outlay expenditure exclusion under Proposition 2½. He explained that these can be presented as separate questions or combined into 1 question, which must be placed on the Annual Town Election warrant. Mr. Kozak recommended combining the articles into 1 question, adding that they are both needed very much and keeping them separate might not make as much of an impact. Selectman Melia responded that he would support combining the articles into 1 question. Mr. Athanas agreed with combining the articles. A motion/Mr. Melia, seconded/Mr. Athanas to combine the 2 articles into 1

ballot question. Vote yes/Unanimous.

**Doreen Cedrone, Town Clerk/Request to hang a banner across Church Street from May 10, 2015 to May 20, 2015 to advertise the Annual Town Election to be held Tuesday, May 19, 2015.** Mr. Kozak noted that the funds that are being used for the banner are from the Louis Bertonazzi voting attendance award. A motion/Mr. Nolan, seconded/Mr. Athanas to grant permission to hang the banner. Vote yes/Unanimous.

**Water and Sewer abatement appeal [James M. Knott, Jr.] / Vote to approve.** Mr. Kozak noted that this was the result of a reading that wasn't taken for a quarter during which a water leak was detected. Mr. Shuris explained that they looked at a 2-year average for water use; he came up with one result while Mr. Knott Jr. came up with another resulting in a difference of \$88.00. Mr. Knott agreed to request an abatement for \$8,692.87. Mr. Kozak felt that this was a fair compromise. Mr. Knott had also requested a sewer abatement, which he withdrew. Mr. Shuris explained that the metered sewer measurement was based on sewer outflow and therefore accurate. A motion/Mr. Marzec, seconded/Mr. Athanas to approve the Water and Sewer abatement appeal as stated above. Vote yes/Unanimous.

**NEXAMP /1) Solar Pilot Agreement [Lasell Road].** Mr. Kozak recalled that we went to Town Meeting and approved a 20-year solar agreement for building on Lasell Road with a vote that the Town would receive \$19,149.00 a year for 20 years. Mr. Kozak noted that this is similar to another solar agreement that was done about 3 years ago with Northbridge, Sutton and NEXAMP. He added that he felt that this is a fair agreement. To Mr. Athanas' question about the account to which these funds would be deposited, Mr. Kozak responded that they would go into the account for maintenance of the town buildings. A motion/Mr. Melia, seconded/Mr. Athanas to support, approve and sign the Solar Pilot Agreement on Lasell Road as presented. Vote yes/Unanimous. **2) Gravel Rights' Agreement [Lasell Road] per Town Meeting vote.** Mr. Kozak explained that they had also gone to Town Meeting where there was an article to determine whether the Town had rights for gravel removal on Lasell Road. The Town Meeting allowed for the deed to be freed up if the Town had no gravel rights. However, there is no gravel there and this vote would release the gravel rights. Mr. Nolan noted that this agreement was from 1882 suggesting that it is outdated. A motion/Mr. Nolan, seconded/Mr. Melia to approve the Gravel Rights' Agreement on Lasell Road per Town Meeting vote as presented. Vote yes/Unanimous.

**Blackstone Valley Regional Recycling Center/Present: William T. Walsh.** Mr. Walsh noted that he appeared before the Board in March of last year with a proposal to move the regional recycling operation from behind the Fire Station to Berkowitz Trucking where they operate a waste facility. He had hoped that they could combine both enterprises for the residents. Since that time, there were some permitting issues with Berkowitz Trucking. The Recycling Center had their permits in line and Berkowitz Trucking had their issues. The summer had passed and the horrendous winter would not allow the Recycling Center to do anything. About a month ago, Mr. Berkowitz came before the Recycling Center organization wanting to establish a composting program at his location despite the Recycling Center's prospective move to that site. The Recycling Center staff first became aware of the proposed composting facility from Mr. Kozak's phone call and viewing the site plan that did not include the Recycling Center. Knowing that there was some controversy surrounding the composting facility, Mr. Walsh said that the Recycling Center staff would rather stay at the present location behind the Fire Station and withdraw their request to move to the Berkowitz Trucking site. They would repaint their building and put up more signage. Mr. Walsh noted that the Fire Chief would like the Recycling Center to remain at the present location behind Fire Headquarters. Mr. Melia agreed with what Mr. Walsh is doing and thanked him for his honesty and coming forward when he spotted the issues. A motion/Mr. Nolan, seconded/Mr. Melia to move Item G: Blackstone Valley Regional Recycling Center presentation from **DISCUSSIONS to DECISIONS**. Roll Call Vote: Mr. Melia/Yes, Mr. Nolan/Yes, Mr. Marzec/Yes, Mr. Athanas/Yes, and Mr. Ampagoomian/Yes. A motion/Mr. Nolan, seconded/Mr. Melia to rescind the Board of Selectmen's



decision of February 24, 2014, to relocate the Blackstone Valley Regional Recycling Center to Berkowitz Trucking, 279 Douglas Road. Vote yes/Unanimous.

**Northbridge Veterans' Council / Memorial Day activities – Present: Bill Audette.** Mr. Audette introduced the Northbridge Veterans' Council represented by the Oliver Ashton Post 343 of the American Legion, Disabled American Veterans, and the AmVets. Mr. Audette noted that Memorial Day would be celebrated on Monday, May 25<sup>th</sup>. He added that the Veterans' Council met and decided that there would be one parade in the Town of Northbridge. The reason for the decision is that Pine Grove is becoming overcrowded with 2 bands, vehicles and marching units, making it difficult to maneuver. They will still honor the veterans buried at Pine Grove Cemetery but the new route will start at Colonial Drive and continue to Memorial Park. He added that parade vehicles would be provided. Mr. Audette noted that they would like to see more motorcycles and antique cars in the parade, local business participation with floats, more family involvement, non-profit organization participation, and more community involvement. He added that they are having work done to improve the sound system. Mr. Audette extended an invitation to the public to attend and share ideas at the next Veterans' Council Meeting to be held Wednesday, April 15<sup>th</sup> at 6:30 PM at the Veterans Hall on Hill Street. In order to expedite the parade plans Mr. Marzec suggested moving this item from **DISCUSSIONS to DECISIONS** contingent upon any of the Police Chief's recommendations. Mr. Melia expressed his support of the new parade plans. Mr. Audette expressed concern with the lack of Veteran participation in Veterans' Organizations and activities. Mr. Marzec confirmed that the assembly would begin at 9:00 AM and the parade would start at 10:00 AM on Monday May 25<sup>th</sup>. A motion/Mr. Marzec, seconded/Mr. Nolan to move this item from **DISCUSSIONS to DECISIONS**. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Melia/Yes, Mr. Nolan/Yes, and Mr. Ampagoomian/Yes. A motion/ Mr. Marzec, seconded/Mr. Nolan to approve the new route for the Memorial Day Parade [Colonial Drive to Memorial Park] with organizations and groups assembling at 9:00 AM and the Parade commencing at 10:00 AM on Monday, May 25<sup>th</sup> and subject to any requirements the Police Chief may have. Vote yes/Unanimous.

**Roads Program Update / Present: James Shuris, DPW Director.** Mr. Shuris stated that they are very satisfied with the results that they had last year with the roads. He noted the Piece it Together program and that they spent about \$670,000 working on roads all over the town, using different types of applications. They have a preconstruction meeting on April 23<sup>rd</sup> and a bid opening on April 29<sup>th</sup>. This year they will be using \$425,000 of town funds, \$300,000 that was appropriated at the last Town Meeting, a little over \$500,000 from Chapter money, \$125,000 that was appropriated 4 years ago, and the \$71,257 they received from pothole money. Mr. Luchini commented on the Piece it Together program, emphasizing that the pothole money can be used to perform patch work on parts of Church Street, Linwood Avenue and other areas. He explained that they haven't forgotten about Fowler Road and Cooper Road but they have to complete Sutton Street first. Mr. Luchini also mentioned the deplorable condition of Carpenter Road that needs attention. Mr. Shuris added that Carpenter Road is the only street that they will have to reclaim. He noted that Main Street and downtown would have to wait until school gets out.

**TOWN MANAGER'S REPORT/1) Open Meeting Law [24/7 compliance]:** The Town Manager announced that effective April 1<sup>st</sup>, the new method for 24/7 compliance relative to the Open Meeting Law will be the Town's website. **2) Senior Center 100<sup>th</sup> birthday luncheon:** Mr. Kozak attended a 100<sup>th</sup> birthday luncheon at the Senior Center at which Mr. Matthew Dykstra was honored and received a citation from the State. **3) State Economic Assistance Coordinating Council Hearing [WGM Fabricators project certification]** – The Town Manager attended this hearing on March 25<sup>th</sup> where WGM Fabricators' project certification was approved by the Board for additional tax incentives. **4) Northbridge economic benefit meeting** – Town Planner Gary Bechtholdt organized a meeting for large land owners and developers in the community to discuss how Northbridge can help out with economic development. Ideas discussed were: zoning changes, coordination of permitting and marketing. **5) 2<sup>nd</sup> Annual Celebration of Learning at Northbridge High School** – The Town Manager attended the

above event where students displayed science and other innovative projects that they worked on during their course of study.

**SELECTMEN'S CONCERNS/ Selectman Athanas /** Asked Mr. Luchini about the DPW barn progress. Mr. Luchini noted that they met with Mr. Kozak today and that they are working on it. They are trying to get vehicles out of the elements. Mr. Kozak described the structure as an 8,000 square foot metal building. Mr. Luchini added that they are trying for the Fall to have the structure in place. **Selectman Melia /** Noted that the Selectmen received a letter from the Chairman of the School Committee that the Chairman had sent to our State Representative. The Chairman had expressed concern about the State decreasing State Aid and unfunded mandates. Mr. Melia asked the Chairman to let the Board know if there was anything that they could do to help. **Chairman Ampagoomian/1)** Noting the traffic difficulties at Plummer's Corner he asked Mr. Luchini about getting a bigger light on top. Mr. Luchini agreed to check into it. **2)** Ovia Square – he asked if the sign could be replaced by a larger one. Mr. Luchini said he would check into it. **3)** Asked Mr. Kozak how things are progressing with flood plain issues. Mr. Kozak responded that more information is needed regarding the culvert.

Chairman Ampagoomian noted that the town recently lost a beloved World II veteran, Joseph Kmietek. Noting that Mr. Kmietek generously let the Northbridge children use his tools to fix their bicycles and that he and his wife Shirley were married for 67 years, Mr. Ampagoomian expressed his condolences to the family.

**EXECUTIVE SESSION / Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.**

**Meeting Adjourned: 8:56 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/pf**

## LIST OF DOCUMENTATION

### BOARD OF SELECTMEN'S MEETING – OPEN SESSION

April 6, 2015

- I. APPROVAL OF MINUTES/None.
- II. PUBLIC HEARINGS/None.
- III. APPOINTMENTS/None.
- IV. CITIZENS' COMMENTS/INPUT  
Public comments concerning the Good Energy Aggregation Program – **No documentation.**  
**Local Business Spotlight:** Featuring – Valley Café [Paulette and Jeff Ruth, Owners] - **No documentation.**
- V. DECISIONS
  - A. Good Energy's Aggregation Energy Plan – Copy of Aggregation Documents:
    - Copy of Petition for approval of municipal aggregation plan
    - Copy of Attachment No. 1 – Aggregation Plan
    - Copy of Exhibit A: Solicitation for Services by Southeastern Regional Planning and Economic Development District [SRPEDD]
    - Copy of Exhibit B: SRPEDD letter dated January 6, 2015, describing the aggregation consultant selection process
    - Copy of Exhibit C: Certification by Town Clerk of Town Meeting vote to accept the Municipal Aggregation Warrant Article.
    - Copy of Exhibit D: Energy related Services Agreement
    - Exhibit E: Department of Energy Resources (DOER) Consultation Letter –**No documentation**
    - Exhibit F: Certification by Town Clerk of vote by Board of Selectmen to approve the Aggregation Plan – **No documentation**
    - Copy of Exhibit G: Customer Enrollment, Opt-Out, and Opt-In Procedures
    - Copy of Exhibit H: Sample Notification Letter and Opt-Out Postcard
    - Copy of Attachment No. 2 – Public Outreach and Education Plan
    - Copy of Exhibit A: Sample of Available Media Outlets
    - Copy of Attachment No. 3 – Electric Services Agreement
  - B. Spring Annual Town Meeting [May 5, 2015] / 1) Vote to sign warrant upon completion and final review by Town Counsel - Copy of warrant, copy of budget transfers, and copy of FY 16 budget 2) Vote positions on warrant articles - Copy of position paper
  - C. Annual Town Election [May 19, 2015]/Vote to place ballot questions on the annual town election warrant - Copy of ballot questions
  - D. Doreen Cedrone, Town Clerk/Request to hang a banner across Church Street from May 10, 2015 to May 20, 2015 to advertise the Annual Town Election to be held Tuesday, May 19, 2015  
-**No documentation**
  - E. Water and Sewer abatement appeal [James M. Knott, Jr.] / Vote to approve
    - Copy of Utility Abatement Approved application
    - Copy of email from Jim Shuris dated March 30, 2015 with his recommendation to approve the abatement.
  - F. NEXAMP /1) Solar Pilot Agreement [Lasell Road] / Vote to approve and sign
    - Copy of PILOT Agreement
  - 2) Gravel Rights' Agreement [Lasell Road] per Town Meeting vote / Vote to approve and sign
    - Copy of Deed of Release

-Copy of Certified Town Meeting vote regarding Lasell Road

**VI. DISCUSSIONS**

**G. Blackstone Valley Regional Recycling Center/Present: William T. Walsh – No documentation**

**H. Northbridge Veterans' Council / Memorial Day activities – Present: Bill Audette -No documentation**

**I. Roads Program Update / Present: James Shuris, DPW Director – No documentation**

**VII. TOWN MANAGER'S REPORT**

**J. 1) Open Meeting Law [24/7 compliance]:** New method for 24/7 compliance will be the Town's website – Copy of email from Linda Zywiec dated March 23, 2015 of new Open Meeting Law compliance procedure

**2) Senior Center 100<sup>th</sup> birthday luncheon – No documentation**

**3) State Economic Assistance Coordinating Council Hearing – WGM Fabricators project certification – No documentation**

**4) Northbridge economic benefit meeting – No documentation**

**5) 2<sup>nd</sup> annual Celebration of Learning at Northbridge High School – No documentation**

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

**K. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations- – No documentation**

**BOARD OF SELECTMEN'S MEETING  
SPRING ANNUAL TOWN MEETING**

**May 5, 2015**

A meeting of the Board of Selectmen was called to order at 6:30PM by Chairman Ampagoomian, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Melia, Marzec, Nolan and Athanas.

**Also Present:** Theodore D. Kozak, Town Manager and Sharon Susienka, Exec. Asst. to the Town Manager.

**Town Meeting Business.** 1) The Town Manager advised the Board that Harold Gould, the Town Moderator, suggested the Board vote their positions on Articles 8, 9, and 10. Article 8: A motion/Mr. Marzec, seconded/Mr. Melia to support the reauthorization of the Revolving Account for the Playground & Recreation Commission. Vote yes/Unanimous. Articles 9 and 10: A motion/Mr. Marzec, seconded/Mr. Melia to support the authorization of two Revolving Accounts for the Board of Health. Vote yes/Unanimous.

2) Chairman Ampagoomian advised that the new Douglas Road Bridge dedication will take place on Sunday, June 14, 2015 from 1PM to 3PM and requested permission to close Douglas Road during that time. He said he had already spoken to Chief Warchol about it and he had no issues. A motion/Mr. Marzec, seconded/Mr. Athanas to grant permission to close Douglas Road on Sunday, June 14, 2015 from 1PM to 3PM for the dedication of the Douglas Road Bridge. Vote yes/Unanimous.

3) Selectman Marzec brought up that he met with Mr. Dawson, father of Northbridge's fallen soldier, John Dawson. They spoke about the options available for naming a street or bridge after his son. Mr. Dawson was in favor of having the Sutton Street Bridge named after his son. Chairman Ampagoomian explained that the process has to start with the Trustees of Soldiers' Memorials and they, in turn, bring the recommendation to the Board of Selectmen for approval.

4) Mr. Kozak informed the Board that Tim Lewis from Boston Bumper was supposed to be featured as the Local Business Spotlight at the Selectmen's next meeting, May 18, 2015, but that Mr. Lewis called the office to say he wasn't available that evening and that he would have to reschedule. With that, the office staff called Mr. Tom Berkowitz to see if he was available to come in on May 18<sup>th</sup> instead of June 8<sup>th</sup>. As of this today, Mr. Berkowitz has not confirmed his availability.

5) Next, Mr. Kozak brought up his annual performance evaluation and provided the Board with the evaluation form and the status of the goals he has worked on since his last evaluation. Chairman Ampagoomian requested Board members to complete the evaluation form and return them to Sharon Susienka by next week.

There being no further business before the Board at this time, a motion/Mr. Ampagoomian, seconded/Mr. Athanas, to adjourn the Selectmen's Meeting at the conclusion of the Spring Annual Town Meeting this evening. Vote yes/Unanimous.

**Meeting Adjourned: 9:14 P.M.**

**Respectfully submitted,**

**James Athanas, Clerk**

**s/**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**May 5, 2015**

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING/None**

**APPOINTMENTS/RESIGNATIONS/None**

**CITIZENS' COMMENTS/INPUT/None**

#### **DECISIONS**

**A. Town Meeting Business:**

- 1) Vote position on Articles 8,9, and 10 - No documentation**
- 2) Request to close Douglas Road for Dedication ceremony - No documentation**

#### **DISCUSSIONS**

**B. Meeting with Mr. Dawson - No documentation**

**C. Reschedule businesses to appear in “Local Business Spotlight” - No documentation**

**D. Town Manager’s Performance Evaluation**

-Copy of evaluation form

-Copy of status of goals

**TOWN MANAGER’S REPORT/None**

**SELECTMEN’S CONCERNS/None**

**ITEMS FOR FUTURE AGENDA/None**

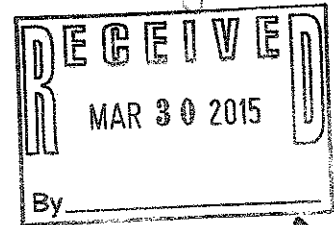
**CORRESPONDENCE/None**

**EXECUTIVE SESSION/None**

## TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: March 24, 2015Name Barbara-jean Chauvin

P. O. Box \_\_\_\_\_

Home Address 176 Clover Hill Rd WhitinsvilleEmail Address bjchauvin@gmail.comTelephone 508 234 4435Cell 508 751 0480Business Norfolk County Agricultural H.S.Address 400 Main St Walpole Tel. 508 688-0268Current Occupation/Title High Sch. Admin.Education Adv. Graduate LevelGovernmental, Civic & Community Activities Blackstone Valley Community ChorusCharitable & Educational Activities MAVA Connecting for Success Conf.  
Steering CommitteeTown Committees or Offices SkillsUSA State Leadership & Skills  
Conference StaffI am interested in the following Committees: Cultural Council

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. None



NAME: *Barbara-Jean  
Chauvin*

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- |                            |    |
|----------------------------|----|
| 1. <i>Cultural Council</i> | 4. |
| 2.                         | 5. |
| 3.                         | 6. |

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

*Education 1988-Present*

Special skills and education (be specific)

*B.S. Education Fitchburg St.  
M.S. Communications Clark Univ.  
M.S. School Administration Worcester State  
CAGS Higher Ed (candidate) Plymouth State*

How experience relates to particular committee interest

*grant writing  
budget Preparation & Management  
Graphic design*

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

B2)

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: 4/14/15

Name Charlene Potvin

P. O. Box \_\_\_\_\_

Home Address 670 Linwood Ave Apt 114 Whitinsville, MA

Email Address cbpotvin@gmail.com

Telephone \_\_\_\_\_ Cell 508 277 3926

Business \_\_\_\_\_

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Current Occupation/Title retired

Education B.S. of Ed. Worcester State College

Governmental, Civic & Community Activities \_\_\_\_\_

Charitable & Educational Activities \_\_\_\_\_

Town Committees or Offices \_\_\_\_\_

I am interested in the following Committees: Council of Aging

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. No

---

NAME: *Charlene Petvin*

PRECINCT#

TOWN OF NORTHBRIDGE

**COMMITTEE INTEREST** (Indicate Committee preference)

- |                            |    |
|----------------------------|----|
| 1. <i>Council of Aging</i> | 4. |
| 2.                         | 5. |
| 3.                         | 6. |

---

Present interest or business affiliation (dates, places)

---

**Experience:** Volunteer, social service, business (dates, places)

*Treasurer Bennington, VT Little League + Sr. League for 5 yrs.*  
*Secretary Bennington, elementary school - Bennington, VT. 3 yrs.*  
*Senior All Night Party Committee - Bennington, VT 1 yr.*

---

**Special skills and education (be specific)**

*B.S Ed. - teacher - Northbridge + Bennington, VT Supervisory Union*  
*Office Manager - car dealership - Accounting - N. Adams State*

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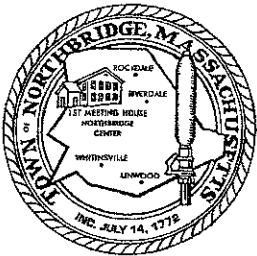
**How experience relates to particular committee interest**

*Took care of elderly, invalid mother*

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**ADDITIONAL COMMENTS:**

Mall completed form to: Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588



TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN MANAGER  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588  
Phone- (508) 234-2095 Fax- (508) 234-7640  
www.northbridgemass.org

B3)

Theodore D. Kozak  
Town Manager

May 13, 2015

Mr. Carl Bradshaw  
396 Rumonoski Drive  
Northbridge, MA 01534

Dear Carl:

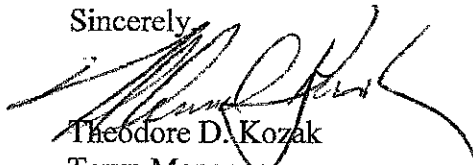
This letter is to inform you that you have been selected for appointment to the position of Veterans Services Director for the Towns of Northbridge, Uxbridge, Douglas and Sutton effective June 1, 2015 or upon two weeks notice of resignation to your current employer.

This appointment is contingent upon your passing a CORI check and a pre-employment physical, which is to be scheduled with and completed by Team Works Occupational Health, 115 Water Street, 2<sup>nd</sup> Floor, Milford, MA or at the new Northbridge location on Church Street Extension.

The position is full-time (35 hours per week), with a beginning salary of \$50,500 per annum with a 1% COLA effective July 1, 2015, and is subject to the personnel rules and regulations of the Town of Northbridge, which includes a six-month probationary period.

On behalf of the four towns, I welcome you and wish you much success in your new position.

Sincerely,

  
Theodore D. Kozak  
Town Manager

TDK/sls

c: Board of Selectmen

} 5/14/15

**Sharon Susienka**

---

**To:** Linda Zywień  
**Subject:** RE: Election Banner request

**From:** Linda Zywień [mailto:lzywień@northbridgemass.org]  
**Sent:** Monday, April 27, 2015 5:02 PM  
**To:** ssusienka@northbridgemass.org  
**Cc:** dcedrone@northbridgemass.org  
**Subject:** Election Banner request

Sharon,

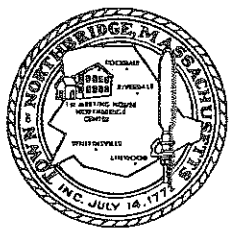
Per our earlier discussion, there are four scheduled elections in 2016. Therefore, we would like to request that the election banner be hung across Church Street for 2-week intervals for the following purposes as follows:

1. To hang a banner across Church Street Banner from Sunday, 2/21/16 to Sunday, 3/6/16 to advertise the **Presidential Primary to be held March 1, 2016.**
2. To hang a banner across Church Street Banner from Sunday, 5/8/16 to Sunday, 5/22/16 to advertise the **Annual Town Election to be held May 17, 2016.**
3. To hang a banner across Church Street Banner from Sunday, 9/4/16 to Sunday, 9/18/16 to advertise the **State Primary to be held September 13, 2016.**
4. To hang a banner across Church Street Banner from Sunday, 10/30/16 to Sunday, 11/13/16 to advertise the **Presidential Election to be held November 8, 2016.**

Please let us know if you need any additional information from us.

Thank you!

Linda



Gary A. Nestor  
Fire Chief

Town of Northbridge  
**Fire Department**

193 Main Street  
Whitinsville, MA 01588  
(508) 234-8448

DW Agenda  
5/4/15

D.

4-26-15

To the Board of Selectman, Town of Northbridge,

The members of the Northbridge Fire Dept. respectfully request permission to hang a banner over Church St. for our annual Fourth of July Fireworks Event scheduled for Thursday July 2<sup>nd</sup> of this year. We would like to put the banner up on or around June 21<sup>st</sup>. *July 5<sup>th</sup>*,

Respectfully yours,

Thomas Valdivia, Firefighter  
Northbridge Fire Dept.

**"Smoke Detectors Save Lives"**

Phone: 774-287-8699

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR JUNK DEALER'S LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto  
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Pedro Martell III (Junk in the Trunk)

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Junk Dealer's License]

Provide details below:

TO: Sell used/second hand items to potential customers at a low  
cost than average retail.

GIVE LOCATION BY STREET AND NUMBER:

AT: 2248 Providence road Northbridge MA 01534

in said Town of Northbridge in accordance with the rules and regulations made under authority of said  
Statutes.

Pedro Martell III

(Signature of Applicant)

Print Name: Pedro Martell III

Address: 25 Overlook St

City: Whitinsville

State, Zip: MA, 01588

Received: 3-18-15 4:09 PM  
(Date) (Time)

Date License Granted



The Commonwealth of Massachusetts  
Department of Industrial Accidents  
Office of Investigations  
600 Washington Street  
Boston, MA 02111  
www.mass.gov/dia

FORM MUST BE FILLED  
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: Junk in the Trunk

Address: 2248 Providence Road Northbridge

City/State/Zip: Northbridge MA 01534 Phone #: 774-287-8699

Are you an employer? Check the appropriate box:

1. ☒ I am a employer with \_\_\_\_\_ employees (full and/or part-time).\*
2. ☒ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

*I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.*

Insurance Company Name: \_\_\_\_\_

Insurer's Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Policy # or Self-ins. Lic. # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

*I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.*

Signature: Peter McEntell III Date: 3/10/15

Phone #: 774-287-8699

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: 508-234-2095



**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**↓  
doesn't  
work**Business:** Junk in the Trunk**Applicant:** Pedro Martell, III**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534**License Type:** Junk Dealer's License**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

N/A -Not Applicable



03.19.2015

**POLICE:****FIRE:****BUILDING/ZONING:****CONSERVATION:****HEALTH:**

Water

Trash

Other

**ASSESSORS:****TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer  
comments via email to [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org). Thanks!!

## Sharon Susienka

---

**From:** Walter J. Warchol <wwarchol@northbridgemass.org>  
**Sent:** Thursday, May 14, 2015 12:11 PM  
**To:** ssusienka@northbridgemass.org  
**Subject:** RE: Junk Dealer's License

*Police Chief  
Response*

---

Sharon:

I do not have a problem with a Junk Dealer's license, but my only concern is parking in that there is no parking on that side of the street. I do not want vehicles parking on the sidewalk in front of the store.

Chief Warchol

**From:** Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
**Sent:** Thursday, May 14, 2015 10:26 AM  
**To:** wwarchol@northbridgemass.org  
**Subject:** RE: Junk Dealer's License

Chief: I would like to have it by tomorrow so when I scan the agenda packet it is in there.

*Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640*

**From:** Walter J. Warchol [mailto:wwarchol@northbridgemass.org]  
**Sent:** Thursday, May 14, 2015 9:17 AM  
**To:** ssusienka@northbridgemass.org  
**Subject:** RE: Junk Dealer's License

When do you need the response

**From:** Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
**Sent:** Wednesday, May 13, 2015 4:01 PM  
**To:** wwarchol@northbridgemass.org  
**Subject:** FW: Junk Dealer's License

Hi Chief: Any chance you can review this and get your comments/concerns back to me. For some reason, I never received yours. Thanks. This is going before the BOS on Monday.

*Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640*

**From:** Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
**Sent:** Thursday, March 19, 2015 9:31 AM

*FIRE*

**Sharon Susienka**

---

**To:** Chief Gary Nestor  
**Subject:** RE: Junk in the Trunk

**From:** Chief Gary Nestor [mailto:gnestor@northbridgemass.org]  
**Sent:** Thursday, April 30, 2015 8:26 AM  
**To:** ssusienka@northbridgemass.org  
**Subject:** Re: Junk in the Trunk

Sharon, the Fire Department conducted an inspection on Monday, it was approved. I will check with Jim today to verify.

*Sent from my Verizon Wireless 4G LTE DROID*

Sharon Susienka <ssusienka@northbridgemass.org> wrote:

Gentlemen: Is Mr. Martell who has applied for a Junk Dealer's License at 2248 Providence Road, Rockdale, all set? He just called me to tell me he is.

Please advise so I can schedule him to appear before the Selectmen. Thank you.

*Sharon L. Susienka*

*Exec. Asst. to the Town Manager*

*Town of Northbridge*

*Phone: 508-234-2095*

*Fax: 508-234-7640*

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

**License Type:** Junk Dealer's License

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

**FIRE:** The fire department will conduct a fire safety inspection prior to the next select board meeting. - Gary A. Nestor – Fire Chief – March 19, 2015 *gan*

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer comments via email to [ssusienka@northbridgema.org](mailto:ssusienka@northbridgema.org). Thanks!!*

Bldg Insp.

**Sharon Susienka**

---

**From:** Jim Sheehan <[jsheehan@northbridgemass.org](mailto:jsheehan@northbridgemass.org)>  
**Sent:** Tuesday, May 05, 2015 4:11 PM  
**To:** [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)  
**Subject:** Junk in the Trunk

Sharon,

A permit was pulled for the new electrical panel, it was inspected and approved.  
There are no more issues from this Department which would prevent them from opening.

James Sheehan, Jr.  
Inspector of Buildings  
Town of Northbridge  
508-234-6577

=

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

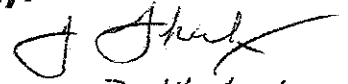
**License Type:** Junk Dealer's License

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

\_\_\_\_\_  
**POLICE:**

\_\_\_\_\_  
**FIRE:**

\_\_\_\_\_  
**BUILDING/ZONING:** The property was inspected on 3-23,  
The applicant was using a portable generator for electricity.  
The building is not ready to be occupied at this time.

  
3/24/2015

\_\_\_\_\_  
**CONSERVATION:**

\_\_\_\_\_  
**HEALTH:**

Water

Trash

Other

\_\_\_\_\_  
**ASSESSORS:**

\_\_\_\_\_  
**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer  
comments via email to [ssusienka@northbridgema.org](mailto:ssusienka@northbridgema.org). Thanks!!*

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

**License Type:** Junk Dealer's License

**DEPARTMENT:**

**COMMENTS:**

**SIGNATURE:**

**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

*Barbara A. Kinney*

*N/A*

*3/20/15*

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org). Thanks!!

<b>BOARD OF SELECTMEN LICENSE ROUTING SLIP</b>
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**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

**License Type:** Junk Dealer's License

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:** \_\_\_\_\_

\_\_\_\_\_  
**POLICE:** \_\_\_\_\_

\_\_\_\_\_  
**FIRE:** \_\_\_\_\_

\_\_\_\_\_  
**BUILDING/ZONING:** \_\_\_\_\_

\_\_\_\_\_  
**CONSERVATION:** \_\_\_\_\_

\_\_\_\_\_  
**HEALTH:** \_\_\_\_\_

Applicant shall be required to dispose of trash through a licensed trash hauler. Also, no food items shall be permitted at this establishment without prior approval of this office.

Jeanne M. Gniadek  
3-19-2015

\_\_\_\_\_  
**ASSESSORS:** \_\_\_\_\_

\_\_\_\_\_  
**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer comments via email to [ssusienka@northbridgema.org](mailto:ssusienka@northbridgema.org). Thanks!!*



**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

**License Type:** Junk Dealer's License

**DEPARTMENT:**

**COMMENTS:**

**SIGNATURE:**

**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:** No Issues. Bob Fitzgerald-Assessors

*Bob Fitzgerald 3-18-15*

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer comments via email to [ssusienka@northbridgema.org](mailto:ssusienka@northbridgema.org). Thanks!!*

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)			
Element	Cd.	Ch.	Description	Element	Cd.	Ch.	Description
Style	17		Store				
Model	94		Commercial				
Grade	02		Below Average				
Stories	1						
Occupancy	1						
Exterior Wall 1	05		Average				
Exterior Wall 2							
Roof Structure	03		Gable/Hip				
Roof Cover	03		Asph/F Gls/Cmp				
Interior Wall 1	02		Wall Brd/Wood				
Interior Wall 2							
Interior Floor 1	06		Inlaid Sht Gds				
Interior Floor 2							
Heating Fuel	03		Gas				
Heating Type	03		Hot Air-no Duc				
AC Type	01		None				
Bldg Use	3220		STORE/SHOP MDL-94				
Total Rooms							
Total Bedrms							
Total Baths							
Heat/AC	00		NONE				
Frame Type	02		WOOD FRAME				
Baths/Plumbing	01		LIGHT				
Ceiling/Wall	06		CEIL & WALLS				
Rooms/Ptrms	02		AVERAGE				
Wall Height	10						
% Conn Wall							
OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)				OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)			
Code	Description	Sub	Sub Description	Unit Price	Yr	Gde	Dp Rt
SHD1	SHED FRAME	L	128	12.00	2007	0	30
							500
BUILDING SUB-AREA SUMMARY SECTION				BUILDING SUB-AREA SUMMARY SECTION			
Code	Description	Living Area	Gross Area	Eff. Area	Unit Cost	Undeprec. Value	
BAS	First Floor	924	924	924	66.00	60,981	
CAN	Canopy	0	12	1	5.50	66	
FGR	Garage	0	624	250	26.44	16,499	
Tot. Gross Liv/Lease Area:		924	1,560	1,175		77,546	

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Junk in the Trunk

**Applicant:** Pedro Martell, III

**Bus. Address:** 2248 Providence Road, Northbridge, MA 01534

**License Type:** Junk Dealer's License

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:** \_\_\_\_\_

\_\_\_\_\_  
**POLICE:** \_\_\_\_\_

\_\_\_\_\_  
**FIRE:** \_\_\_\_\_

\_\_\_\_\_  
**BUILDING/ZONING:** \_\_\_\_\_

\_\_\_\_\_  
**CONSERVATION:** \_\_\_\_\_

\_\_\_\_\_  
**HEALTH:**

Water

Trash

Other

\_\_\_\_\_  
**ASSESSORS:** \_\_\_\_\_

\_\_\_\_\_  
**TREASURER/COLLECTOR:**

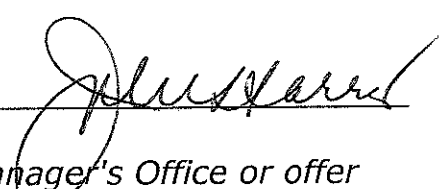
Excise *and* *Excise* *and* *Waste*

Personal property — 0 —

Real estate — 0 —

Water / Sewer 0

Other



Please sign off and return the slip to the Town Manager's Office or offer  
comments via email to [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org). Thanks!!

*Know all Men by These Presents,*

FD

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Zero Dollars, paid by Michael J. and Rhonda J. Dawson, of 60 Fairlawn Street, Northbridge, the receipt of which is hereby acknowledged, does sell and convey to said Michael J. and Rhonda J. Dawson, of 60 Fairlawn Street, Northbridge, those certain cemetery Lots No. 49 and 51A (two graves and one grave), situated on the way called Hemlock Path in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2<sup>nd</sup>. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3<sup>rd</sup>. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4<sup>th</sup>. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5<sup>th</sup>. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this Eighteenth day of May in the year of our Lord Two Thousand Fifteen.

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## *Know all Men by These Presents,*

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Zero Dollars, paid by Michael J. and Rhonda J. Dawson, of 60 Fairlawn Street, Northbridge, the receipt of which is hereby acknowledged, does sell and convey to said Michael J. and Rhonda J. Dawson, of 60 Fairlawn Street, Northbridge, those certain cemetery Lots No. 49 and 51A (two graves and one grave), situated on the way called Hemlock Path in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

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*Know all Men by These Presents,*

F2

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by Lisa A. Misakian and Karen B. Kaechele, of 320 Loveland Road, Stamford, CT, the receipt of which is hereby acknowledged, does sell and convey to said Lisa A. Misakian and Karen B. Kaechele, of 320 Loveland Road, Stamford, CT, that certain cemetery Lot No. 80 (two graves, situated on the way called Yew Avenue (South) in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

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## *Know all Men by These Presents,*

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I.

**Sharon Susienka**

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**From:** Gary Bechtholdt <gbechtholdt@northbridgemass.org>  
**Sent:** Tuesday, May 12, 2015 4:32 PM  
**To:** tkozak@northbridgemass.org  
**Cc:** ssusienka@northbridgemass.org  
**Subject:** (DLTA 2015) Priority Preservation Area -Technical Assistance (CMRPC)

Ted:

Provided below is a brief overview of the Technical Assistance request of CMRPC (DLTA 2015 –District Local Technical Assistance)

Similar to the technical assistance received as part of CMRPC's Priority Development initiative (2040 Providence Road Reuse Study) the town will submit a request for CMRPC's Priority Preservation Initiative where they will provide services (25-hours) to assist in the preparation of a reconnaissance study/action plan for the Blackstone River & Canal, which as you know was identified as a State-wide Priority Preservation Area in 2014.

The study will include an evaluation of existing conditions, prioritization of needed improvements, identification of future partnerships & opportunities, and potential funding sources.

This evaluation and report will be a follow-up to the Blackstone Canal Preservation Study completed in September 2005 for the Corridor Commission. CMRPC will work with the Town (Planning Board), DCR, Canal Commission and other interested parties in a workshop type setting to prepare this Action Plan /Resource Management Plan.

-Gary

R. Gary Bechtholdt II  
Northbridge Town Planner

**COMMUNITY PLANNING & DEVELOPMENT**

Town of Northbridge  
7 Main Street  
Whitinsville, MA 01588  
(508)234-2447



**TOWN MANAGER'S REPORT – MAY 18, 2015**

1. **Quinsigamond Community College** - The Chamber of Commerce is holding a meeting on Wednesday, May 20, 2015, with representatives from the College and Congressman McGovern's staff to discuss the progress of a satellite location in Northbridge.
2. **DPU Hearing on Good Energy's Application**– The Department of Public Utilities notified us with respect to a hearing on May 20, 2015, regarding Good Energy's application on behalf of the 13-Town Consortium for purchasing energy supply. I will be participating via telephone conference.
3. **Memorial Day** – Memorial Day activities will take place on Monday, May 25, 2015. Staging of groups will begin at 9:00 AM at Colonial Drive. The parade will commence at 10AM and proceed to Memorial Park.
4. **Stormwater Coalition Award** – The Town received notification of an award for work the Stormwater Coalition has done to assist communities with meeting the requirements for stormwater regulations.
5. **Graduation Dates** – The Northbridge High School Graduation is scheduled for Friday, May 29, 2015 at 6:00PM in the Fieldhouse. The Whitinsville Christian School Graduation is scheduled for Friday, June 5, 2015 at 6:30PM.
6. **Annual Town Election** – The Annual Town Election will take place on Tuesday, May 19, 2015 in the Northbridge High School Fieldhouse from 7AM to 8 PM.