

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
June 8, 2015 AT 6:15PM**

RECEIVED

15 JUN -4 PM 4: 09

EXECUTIVE SESSION – 6:15PM

PLEDGE OF ALLEGIANCE

RE-ORGANIZATION OF THE BOARD OF SELECTMEN

- 1) Town Manager asks for Nominations for Chairman**
- 2) Chairman asks for Nominations for Vice-Chairman**
- 3) Chairman asks for Nominations for Clerk**

I. APPROVAL OF MINUTES

II. PUBLIC HEARINGS:

- A. 7:05PM – Verizon New England, Inc. / Order for one Pole Relocation for Sutton Street: On the northerly sideline, relocate Pole No. T. 435S approximately 44 feet westerly from the center line of Hill Street.**

III. APPOINTMENTS/By the Town Manager:

- B. 1) Melissa Wetherbee, Adm. Asst., Town Manager's Office**
- 2. Donald Roy, Special Police Officer**
- 3. Jonathan M. Brochu, Permanent Intermittent Reserve Police Officer**
- 4. Jordan P. Tredeau, Permanent Intermittent Reserve Police Officer**
- 5. Ryan J. Falvey, Permanent Intermittent Reserve Police Officer**
- 6. Ryan M. Levesque, Permanent Intermittent Reserve Police Officer**

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Boston Bumper [Tim Lewis, Owner]

V. DECISIONS

- C. General Obligation Bonds/Vote to authorize the Selectmen to sign all necessary paperwork**
- D. Dog Warrant/Vote to sign**
- E. Blackstone Valley Pop Warner [Kate Tracy]/Request permission to conduct a Boot Drive at Memorial Square on July 25, 2015 from 9AM - 12Noon**
- F. WGM Fabricators, LLC [Woonsocket Glass]/Vote to accept monetary gift in the amount of \$4,434.96**
- G. Pine Grove Cemetery/1) Shelley Buma [Lots 18 and 20A - Hemlock Path North]**
- 2) Brett Murphy [Lot 85 - Forest Ave. West]**
- H. Alternatives/Request to hang a banner across Church Street from Sunday, June 21st to Sunday, July 5th to advertise the Summer Concert Series to be held 6PM-8PM, Thursday evenings from July 2nd to September 3rd on the Community Plaza at Alternatives**
- I. St. Patrick's Parish/Request to hang a banner across Church Street from Sunday, August 30th to Sunday, September 13th to advertise their Annual Fall Festival to be held Sunday, September 13, 2015**

VI. DISCUSSIONS

- J. School's Update/Present: Cathy Stickney, Superintendent and Michael Lebrasseur, School Comm.**
- K. FY 2014 Audit/Present: Timothy Harrison, Auditor**
- L. Road Projects Update/Present: James Shuris, DPW Director**
- M. Town Manager's Goals and Objectives**
- N. Good Energy Update**

THIS AGENDA IS SUBJECT TO CHANGE

VII. TOWN MANAGER'S REPORT

- O.** 1) Memorial Day Services
- 2) Quinsigamond College Update
- 3) Governor's letter on winter season
- 4) Economic Development Committee Update
- 5) Middle School Science Fair

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION – 6:15PM:

- P.** Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.

Town Clerk: Hard copy	<input checked="" type="checkbox"/>
Town Clerk: E-mail copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

REORGANIZATION OF THE BOARD OF SELECTMEN

- CURRENT CHAIRMAN WILL TURN THE GAVEL OVER TO THE TOWN MANAGER.
- THE TOWN MANAGER WILL THEN CALL FOR NOMINATIONS FOR CHAIRMAN.
- THE NEW CHAIRMAN WILL THEN CALL FOR NOMINATIONS FOR VICE-CHAIRMAN
- THE CHAIRMAN WILL THEN CALL FOR NOMINATIONS FOR CLERK.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

A.

Theodore D. Kozak
Town Manager

NOTICE

May 18, 2015

To: Abutters
Verizon New England/Albert E. Bessette, Jr.

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, June 8, 2015 at 7:05 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of Verizon New England Inc., dated April 29, 2015, for permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixture to be owned and used in common by your petitioners, along and across the following public way or ways:

Sutton Street:

On the northerly sideline, relocate Pole No. T.435S approximately 44 feet westerly from the center line of Hill Street. One pole to be relocated.

Wherefore it prays that after due notice and hearing as provided by law, it be granted joint or identical locations for and permission to erect and maintain poles, wires, and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked—**Verizon No. 4A0K0MS, Dated April 29, 2015.**

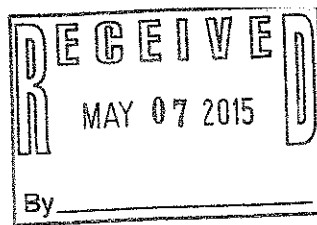
Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NORTHBRIDGE BOARD OF SELECTMEN
James Athanas, Clerk

s/

Albert E. Bessette
Right of Way Manager



365 State Street
Springfield, MA 01105

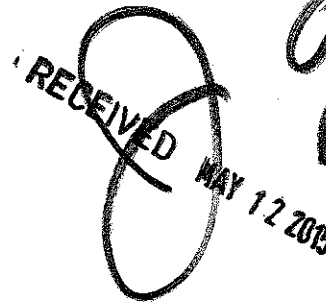
Phone 413 787-0310
Cell 413 441-3612
Fax 413 734-9123
albert.e.Bessette.jr@verizon.com

*Jim: Please review
and let me know if
you have any issues
w/this request.
Sharon*

April 30, 2015

Board of Selectmen
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

**RE: Petition for Verizon job # 4A0K0MS
Sutton Street, Northbridge, MA**



*Sharon,
OK as
presented
without
issues.*

Dear Honorable Board Members:

Enclosed find the following items in support of the above-referenced project:

1. Petition;
2. Petition Plan;
3. Order.

A Public hearing and notice to abutters is required. A Verizon representative will attend the Public hearing. Should any questions or comments arise concerning this matter prior to the hearing, please contact me at (413) 787-0310. Your Assistance is greatly appreciated.

Sincerely,

Albert E. Bessette, Jr.
Right of Way Manager

Enc

Town

PETITION FOR JOINT POLE LOCATION

To the Board of Selectmen
Of Northbridge, Massachusetts.

VERIZON NEW ENGLAND INC. requests permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Sutton Street:
On the northerly sideline, relocate Pole No.T.435S approximately 44 feet westerly from the center line of Hill Street.

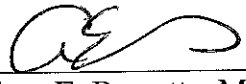
1 Pole to be relocated

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – **VERIZON No. 4A0K0MS**, Dated April 29, 2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND

By 
Albert E. Bessette, Manager - Rights of Way

SUTTON STREET: Place one (1) solely owned pole numbered T.435S on the Northerly side of Sutton Street at a point approximately forty-four (44) feet Westerly from the center line of Hill Street.

Reason: Place one (1) solely owned pole on Sutton Street to provide lateral support for the existing pole line; and to provide for the distribution of intelligence and telecommunications.



PETITION PLAN

MUNICIPALITY

NORTHBRIDGE

NO.

4A0K0MS

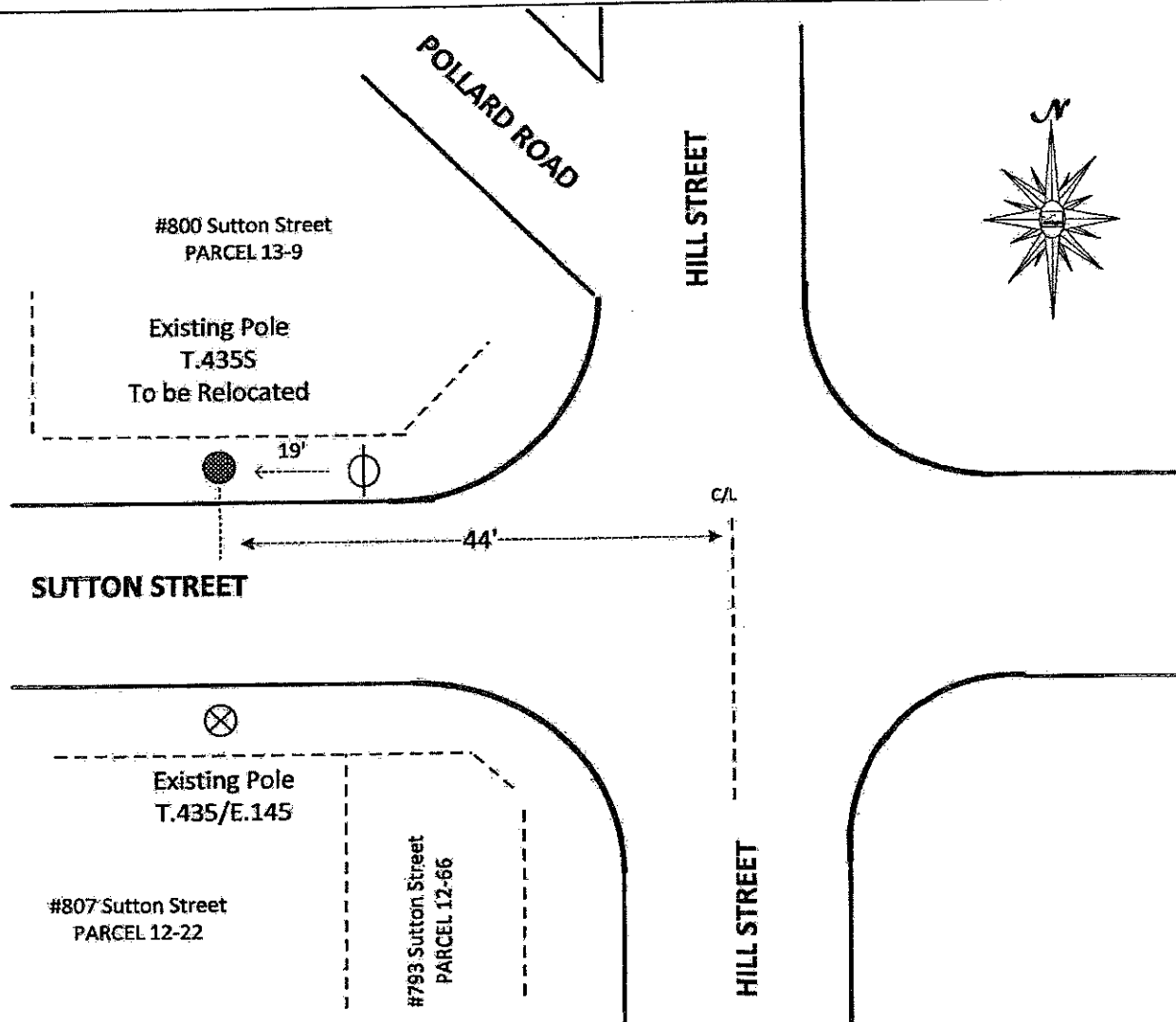
VERIZON NEW ENGLAND, INC.

DATE:

April 29, 2015

SHOWING

PROPOSED POLE ON SUTTON STREET



NOT TO SCALE

	PROPOSED VERIZON POLE		EXISTING JOINTLY OWNED POLE TO REMAIN
	VERIZON POLE TO BE REMOVED		POWER CO. POLE TO BE REMOVED
	VERIZON POLE TO REMAIN		EXISTING JOINTLY OWNED POLE TO BE REMOVED
	PROPOSED JOINTLY OWNED POLE		EXISTING POWER CO. POLE TO BE HELD JOINTLY
	EXISTING VERIZON MANHOLE		PROPOSED VERIZON MANHOLE
	EXISTING VERIZON CONDUIT		PROPOSED VERIZON CONDUIT
			PROPOSED VERIZON CABINET

MEMORANDUM

DATE: May 12, 2015
TO: Jennifer Cecconi, Assistant Assessor
FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*
SUBJECT: Abutter's List

I hereby request an abutter's list for the following purpose and location:

Verizon New England:

Sutton Street: On the northerly sideline, relocate Pole No. T. 435S approximately 44 feet westerly from the center line of Hill Street.

Enc.: Petition
Map

Abutters to include: all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation.

SPIRO MARY ANN
807 SUTTON ST
NORTHBRIDGE, MA 01534

LERMOND BRUCE
LINDA LERMOND
821 SUTTON ST
NORTHBRIDGE, MA 01534

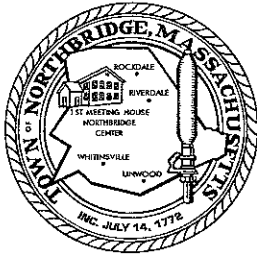
ARSENAULT RICHARD
LESLIE J ARSENAULT
793 SUTTON ST
NORTHBRIDGE, MA 01534

MACDONALD KEVIN T
DEBRA J MACDONALD
834 SUTTON ST
NORTHBRIDGE, MA 01534

POLIQIN GERARD & VICTORIA M
C/O LYDIA TAFT NURSING HOME
60 QUAKER HWY #30
UXBRIDGE, MA 01569

SZERLAG STEPHEN W
CHRISTINE SZERLAG, TE
31 POLLARD RD
NORTHBRIDGE, MA 01534

5/18/15
Notice also sent to:
Albert E. Bennett, Jr.
365 State Street
Springfield, MA 01105



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B1.)

Theodore D. Kozak
Town Manager

June 3, 2015

Ms. Melissa Wetherbee
P. O. Box 664
Webster, MA 01570

Dear Melissa:

This letter is to inform you that you have been selected for appointment to the position of Administrative Assistant in the Town Manager's Office effective July 2, 2015. The position is full-time (35 hours per week), Grade 6 - Step 3, with a beginning salary of \$22.80 per hour, and is governed by the personnel rules and regulations of the Town of Northbridge, which includes a six-month probationary period.

Pursuant to Section 4-2 of the Northbridge Town Charter, such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all of its members vote to reject such appointment, or has sooner voted to affirm it.

This appointment is contingent upon your passing a pre-employment physical and a CORI check.

On behalf of the Town of Northbridge, I welcome you and wish you much success in your new position.

Sincerely,

Theodore D. Kozak
Town Manager

TDK/sls

c: Board of Selectmen



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

To: Theodore Kozak, Town Manager
From: Walter J. Warchol, Chief of Police *wfw*
Subject: Special Police Officer Appointment
Date: May 15, 2015

I am requesting that you consider appointing Detective/Patrolman Donald J. Roy as a *Special Police Officer* for the Northbridge Police Department effective Sunday June 28, 2015. Detective Roy official retirement date from the police department is effective June 27, 2015.

This position is governed by MA General Law, Chapter 41, Section 97A and also by a special Northbridge Police Department policy created to allow retired police officers to work paid police details.

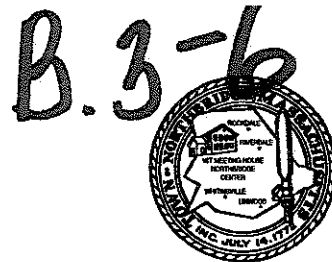
Thank you.



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

To: Mr. Theodore Kozak, Town Manager (Appointing Authority)
From: Walter J. Warchol, Chief of Police
Subject: Appointment of Four (4) Permanent Intermittent Reserve Police Officers
(Certification List #02672)
Date: June 2, 2015

I am requesting that the following four candidates be recommended for appointment as Permanent Intermittent Reserve Police Officers at the June 8th, 2015 Board of Selectmen's meeting. The four candidates were selected by an interview panel consisting of Lt. Labrie, Det./Sgt. Ouillette and myself.

The candidates are:

B.3- Jonathan M. Brochu,
20 West Hill Road
Northbridge, MA 01534

B.4- Jordan P. Trudeau
72 Violette Circle
Northbridge, MA 01534

B.5- Ryan J. Falvey
92 Wallen Way
Northbridge, MA 01534

B.6- Ryan M. Levesque
190 S. Tessier Street
Northbridge, MA 01534

The appointments under MGL Chapter 31 §60 should be contingent upon but not limited to the following:

- Department of Human Resources certifies the appointment and the appointments are approved by the Board of Selectmen as required by Town Charter
- Candidate's appointment date will become effective once they have completed the physical exam and the physical agility test(PAT) as required by the MA Department of Human Resources.
- Candidate will be on a one year probation period
- Candidate cannot smoke tobacco products
- Candidate will be a "Wellness Employee"
- Candidate must possess a MA Operator's License

- Candidate must possess a Class A License to Carry Firearms issued by the Northbridge Police Department
- Candidate shall not serve as a sworn police officer in any other community
- Candidate will be required to attend all mandatory training as required by the Chief of Police
- Candidate will at all times conduct themselves in a professional manner consistent with all "Rules and Regulations and Policies and Procedures of the Northbridge Police Department
- Candidate will complete all classes and courses required by the MA Municipal Police Training Council.

C.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Northbridge, Massachusetts (the "Town"), certify that at a meeting of the board held June 8, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's \$29,530,000 General Obligation Municipal Purpose Loan of 2002 Bonds dated February 15, 2002 maturing on February 15 in the years 2016 through 2019, inclusive, (the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium, if any, and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$2,685,000 General Obligation Municipal Purpose Loan of 2015 Bonds of the Town dated June 15, 2015 (the "Bonds") to Roosevelt & Cross, Inc. at the price of \$2,764,110.75 is hereby approved and confirmed. The Bonds shall be payable on February 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$255,000	4.00%	2022	\$160,000	3.00%
2017	250,000	4.00	2023	160,000	3.00
2018	245,000	3.00	2025	320,000	2.25
2019	245,000	3.00	2028	450,000	2.50
2020	160,000	3.00	2030	280,000	3.00
2021	160,000	3.00			

Further Voted: that the Bonds maturing on February 15, 2025, February 15, 2028 and February 15, 2030 (each a "Term Bond") shall be subject to mandatory redemption or mature as follows:

Term Bond due February 15, 2025

<u>Year</u>	<u>Amount</u>
2024	\$160,000
2025*	160,000

*Final Maturity

Term Bond due February 15, 2028

<u>Year</u>	<u>Amount</u>
2026	\$160,000
2027	150,000
2028*	140,000

*Final Maturity

Term Bond due February 15, 2030

<u>Year</u>	<u>Amount</u>
2029	\$140,000
2030*	140,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 22, 2015, and a final Official Statement dated June 3, 2015 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

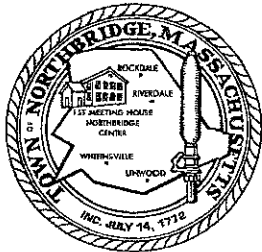
I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the town at least 48 hours before the meeting in compliance with Section 7-1(b) of the Town Charter.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: June 8, 2015

Clerk of the Board of Selectmen

AM 50522239.1



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www.northbridgemass.org**

**Theodore D. Kozak
Town Manager**

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
WORCESTER COUNTY, SS**

To: Animal Control Officer for the Town of Northbridge

WARRANT

In the name of the Commonwealth of Massachusetts, you are hereby required to proceed forthwith to seek out, catch and confine all dogs within said town not duly licensed, collared or harnessed, and tagged, according to the provisions of MGL's C. 140, S. 151A, and you are further required to make and enter a complaint against the owner or keeper of every such dog, and to kill or cause to be killed by methods of execution other than gunshot except in case of emergency, T-61, so-called, a euthanasia solution not under the control of the Federal Drug Enforcement Administration, unless by a veterinarian, succinylcholine choline, any drugs that have a curariform-like action, electrocution, or any other method which causes an unnecessarily cruel death each such dog which after being detained for a period of ten days, shall not then have been duly licensed, collared or harnessed, and tagged, except that any male or any spayed female dog not found to be diseased may be made available for adoption for not less than three dollars, and you shall keep an account of any such adoption and forthwith pay over the money to the Town Treasurer/Collector. Before delivery of any dog so adopted you shall require the purchaser to show identification and to register and procure a license and tag for such dog from the Town Clerk of the town where the dog is to be kept, in accordance with the provisions of MGL's C. 140, S. 137.

Hereof fail not, and make due return of this warrant with your doings therein, on or before the first day of October next, on or before the first day of January next, and on or before the first of April next, and at the expiration of your term of office, stating the number of dogs caught, confined and/or killed, or adopted, and the names of the owners or keepers thereof, and whether all unlicensed dogs in said town have been caught, confined and/or killed, or adopted and the names of persons against whom complaints have been made under the provisions of said MGL C. 140, and whether complaints have been made and entered against all the persons who have failed to comply with the provisions of said MGL C. 140.

Given under my hand and seal at Northbridge aforesaid the 8th day of June 2015.

Chairman, Northbridge Board of Selectmen

Sharon Susienka

C: Chief Warchol

To: Sharon Susienka, Exec. Asst. to TMgr
Subject: RE: Boot collection in memorial sq.

E.

> -----Original Message-----

> From: Kate Tracy [mailto:klsuydan@charter.net] Sent: Thursday, May 14,
> 2015 5:58 PM

> To: ssusienka@northbridgemass.org

> Subject: Boot collection in memorial sq.

>

> Good Evening Sharon

>

> I hope this finds you well.

> Blackstone Valley Pop Warner would like to request to hold a boot

> drive in Memorial Sq on Saturday July 25th from 9am-12pm.

> Please advise if you need further information from me.

>

> Thank you in advance

>

> Kate Tracy

> Director of Fundraising

> BVPW



F.

May 28, 2015

Town of Northbridge
Office of the Town Manager
Northbridge Town Hall
Attn: Mr. Theodore D. Kozak
7 Main Street
Whitinsville, MA 01588

**Re: WGM Fabricators, LLC
369 Douglas Road
Whitinsville, MA 01588**

Mr. Kozak,

Thank You and all of the others involved with the preparation and execution of the Special Town Meeting held by the Town of Northbridge on Tuesday, February 24, 2015.

Please accept the enclosed Check # 60636 dated 05/28/15 in the amount of \$ 4,434.96 as a Gift to the Town to help defray the cost associated with this February Special Town Meeting.

Thank you and all of the Residents of Northbridge once again for all of your help with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Chip Rogers".

Chip Rogers
President
WGM Fabricators, LLC
D/b/a Woonsocket Glass Fabricators

Know all Men by These Presents,

G.1

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Six Thousand Four Hundred Dollars, paid by Shelley J. Buma, of 40 Heritage Drive, Northbridge, MA, the receipt of which is hereby acknowledged, does sell and convey to said Shelley Buma, those certain cemetery Lots No. 18 (3 graves) and 20A (single grave), situated on the way called Hemlock Path North in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this Eighth day of June, in the year of our Lord Two Thousand Fifteen.

Know all Men by These Presents,

G.2

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of One Thousand Six Hundred Dollars, paid by Brett Murphy, of 184 Greeley Street, Clinton, MA, the receipt of which is hereby acknowledged, does sell and convey to said Brett Murphy, that certain cemetery Lot No. 85 (single grave), situated on the way called Forest Ave West (North) in the Pine Grove Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this Eighth day of June, in the year of our Lord Two Thousand Fifteen.

Banner Request
June 21st - July 5th

No
Conflict



Free

Bring a lawnchair! H.
Refreshments available!

Summer Concerts

Alternatives' Whitin Mill, 50 Douglas Road, Whitinsville, MA

Kick-Off your Independence Day Celebration with a concert on the Plaza! Join Blackstone Valley Blue Grass for an evening of music on July 2nd. The concert begins at 6 PM and will end in time to catch the fireworks on Linwood Street

Summer Concert Series continues every Thursday From 6-8 PM

July 2 Blackstone Valley Blue Grass

July 9 Marshall Morris

July 16 Chuck & Mudd & The Hole in the Dam

July 23 Blackstone Valley Community Concert Band

July 30 Midlife Crisis

Aug 6 The Groove Street Band

Aug 13 Claflin Hill Symphony Summer Winds

Aug 20 Super Chief Trio

Aug 27 HELP! - The Cure for Beatlemania

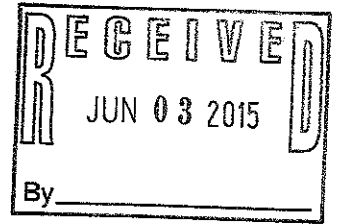
Sept 3 Olde' Nuf to Know Better

Concerts will move indoors in case of rain



St. Patrick's Parish

7 East Street • P.O. Box 60
Whitinsville, Massachusetts 01588-0060
Telephone: (508) 234-5656
Fax: (508) 234-6845
www.mystpatrickss.com



I.

no conflict

June 1, 2015

Office of the Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, Massachusetts 01588

Mr. Theodore Kozak.
Town Manager

Dear Mr. Kozak,

St. Patrick's Parish will be celebrating its Annual Fall Festival on September 13, 2015 and the committee requests permission from the Board of Selectmen to hang our banner across Church Street from August

29th to September 14th
30th 13th

Thank you in advance for your attention to this request.

Respectfully,

A handwritten signature in cursive script, appearing to read "Fr. Tomasz Borkowski".

Fr. Tomasz Borkowski
Pastor

*I am the Way, the Truth and the Life, says the Lord.
John 14*

TOWN OF NORTHBRIDGE, MASSACHUSETTS

Management Letter

For the Year Ended June 30, 2014

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To the Honorable Board of Selectmen
Town of Northbridge
Northbridge, Massachusetts

We have audited the basic financial statements of the Town of Northbridge, Massachusetts, as of and for the year ended June 30, 2014, and have issued our reports thereon dated April 30, 2015. As part of our audit, we made a study and evaluation of the Town's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluations is to establish a basis for reliance on the system of internal accounting control in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements and not to provide assurance on internal control.

The management of the Town of Northbridge is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by them are required to assess the expected benefits and related costs of control procedures. The objectives of such a system are to provide reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with required authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may still occur without being detected. Also, projection of any evaluation of the system to future periods is subject to the risks that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation was not designed for the purpose of expressing an opinion on the internal accounting control and would not necessarily disclose all weaknesses in the system. However, as a result of our study and evaluation, and in an effort to be of assistance to the Town, we are submitting for your consideration comments and recommendations intended to improve operations and internal accounting control.

After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

Borgatti Harrison & Co.

Borgatti Harrison & Co.

Framingham, Massachusetts

April 30, 2015

PRIOR YEAR RECOMMENDATIONS:

The following recommendations were made in the prior year and remain unresolved or in process of being resolved.

1. Improve Internal Controls Over Treasurers' Cash

Comment:

The Treasurer was able to provide us with a cash spread sheet that in total agreed to the Town Accountants' general ledger cash in total by all funds. However, the Treasurer's cash spread sheet included two account balances, the payroll checking and vendor checking, that were provided by the bank based upon their own cash proof. A cash proof is not the same as a bank reconciliation. We requested that the Treasurer provide us with or prepare for us bank reconciliation's for these two accounts and none were provided. This is the fifth year that the Treasurer has not been able to provide bank reconciliations for these two accounts.

Recommendation:

We recommend that the Treasurer begin preparing monthly bank reconciliations for the payroll and vendor checking accounts and, if need be, obtain training on how to perform this important treasury function. This function is also a key internal control. We further recommend that the Town Accountant review these reconciliations at least quarterly.

Management's Response:

The Town Treasurer was given a 60 day plan last year for her to try to get back on track in order to facilitate the reconciliation of the bank statements. Unfortunately, she was unable to accomplish this and since left employment with the Town. In the interim, the Accountant's office has been working diligently to get this resolved. The Accounting Clerk has been instrumental in seeing that the bank recons have been caught up and reconciled. Prior to the issuance of the Town's Financial Statements, we sat with the Auditor to review the work that was done in order to be compliant with some of their specific concerns. We got their approval in the work that was done to that point, and we have continued to make improvements since. We believe by the end of Fiscal 2015, all of the bank recons for all of the Towns accounts will be up to date, thus eliminating this concern of the Auditors.

We have instituted new procedures that will prevent this from happening in the future, specifically the Town Accountant will need to sign off on all of the Town's bank recons. This will ensure that this function is occurring on a monthly basis and if not this will be reported to the Town Manager for further action. Further, re-assignment of duties with-in the office of the Treasurer/Collector should allow the incoming Treasurer more flexibility and better use of available time to carry out the statutory functions of the office.

2. Tax Title Accounts

Comment:

The Tax Collector has not placed into tax title either new takings or subsequent takings in five years. The placing of outstanding real estate taxes into tax title is the process of recording a lien at the Registry of Deeds on the property to secure the Town's position for the unpaid taxes.

Recommendation:

We recommend that the Tax Collector follow Massachusetts General Laws regarding the recording of tax liens on uncollected real estate taxes every year. The other advantage to the Town for doing this besides securing the eventual collection of the past due taxes is that MGL allows interest charged while in tax title at a higher rate than the rate that is allowed while just a regular account receivable.

Management's Response:

With the assistance of the Town Accountant and the Town's tax-title attorney, we have begun to identify the properties that will need to be put in Tax-title and will take the appropriate steps to ensure this process continues on an annual basis. The first step is to get the oldest properties in, then work our way to the more current ones.

CURRENT YEAR RECOMMENDATIONS

1. Stabilization Funds

Comment:

We noted that the general ledger balances for the general stabilization account and the insurance stabilization account do not equal the investment balances with Bartholomew & Co. We also noted that the funds have been invested in Certificates of Deposit bearing interest rates of .4% to .55%.

Recommendation:

The Treasurer and the Town Accountant should reconcile these accounts before June 30, 2015. In addition, the Treasurer should consider a more aggressive investment portfolio for these long-term accounts. Bartholomew & Co. has extensive knowledge in the legal investment options.

Management's Response:

Management acknowledges that these accounts should be reconciled before year end, in order to ensure the correct balance are maintained in each account. The Interim Treasurer/Collector and the Town Accountant have met with Bartholomew & Co regarding the interest rates and how the Town has invested those funds in the past and things we can do moving forward to help the town maximize the investment potential while safeguarding the assets of the Town.

2. Developer Escrow Accounts

Comment:

We noted that many of the escrow accounts balances do not agree with the corresponding bank account balance.

Recommendation:

We recommend that the Treasurer and the Town Accountant reconcile these differences before June 30, 2015.

Management's Response:

We have identified the escrow accounts whose balances don't agree with the corresponding bank account balances. We will be working with the various banks to move the appropriate funds so they agree to the General Ledger.

3. Strengthen Controls Over Retirement System

Comment:

Each year the Retirement System sends an *Annual Information Affidavit* to all benefit recipients. This form can be returned in person or mailed but if mailing it must be notarized. We noted 16 forms out of our sample size of 25 were not notarized.

Recommendation:

We recommend that the Retirement System review its controls over the *Annual Information Affidavit* and include a requirement to note whether the form was received by mail or in person and a received date.

Management's Response:

We concur with the Auditors' observation and we will address the deficiency. There may be some ambiguity as to when the form needs to be notarized and when it may not, creating confusion to the retiree.

K.

TOWN OF NORTHBRIDGE, MASSACHUSETTS

INDEPENDENT AUDITORS' REPORTS PURSUANT
TO GOVERNMENT AUDITING STANDARDS
AND OMB CIRCULAR A-133

YEAR ENDED JUNE 30, 2014

TOWN OF NORTHBRIDGE, MASSACHUSETTS

INDEPENDENT AUDITOR'S REPORTS PURSUANT TO GOVERNMENT
AUDITING STANDARDS AND OMB CIRCULAR A-133
YEAR ENDED JUNE 30, 2014

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERES BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PREFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Selectmen
Town of Northbridge, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Northbridge, Massachusetts, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Northbridge, Massachusetts's basic financial statements, and have issued our report thereon dated April 30, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Northbridge's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness on the Town of Northbridge's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Northbridge's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Northbridge's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing on internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Borgatti Harrison & Co.

Framingham, Massachusetts
April 30, 2015

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Board of Selectmen
Town of Northbridge, Massachusetts

Report on Compliance for Each Major Program

We have audited the Town of Northbridge, Massachusetts's compliance with the types of compliance requirements described in the OMB Circular A-133 **Compliance Supplement** that could have a direct and material effect on each of the Town of Northbridge's major federal programs for the year ended June 30, 2014. The Town of Northbridge's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Northbridge's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller general of the United States; and OMB Circular A-133, "**Audits of State, Local Governments, and Non-Profit Organizations**". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Town of Northbridge's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Town of Northbridge's compliance.

Opinion on Each Major Federal Program

In our opinion, Town of Northbridge, Massachusetts complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Internal Control Over Compliance

Management of the Town of Northbridge, Massachusetts, is responsible for establishing and maintaining effective internal control over compliance with types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Town of Northbridge's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Northbridge's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Schedule of Expenditures of federal Awards required by OMB Circular A-133

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Northbridge, Massachusetts, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Northbridge's basic financial statements. We issued our report thereon dated April 30, 2015, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements.

The accompanying schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by **OMB Circular A-133** and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script, reading "Borgatti Harrison & Co.", written in black ink.

Borgatti Harrison & Co.

Framingham, Massachusetts
April 30, 2015

ACCOMPANYING INFORMATION

TOWN OF NORTHBRIDGE, MASSACHUSETTS
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2014

<u>Federal Grantor</u> <u>Pass-through Grantor</u> <u>Program Title</u>	<u>Federal CFDA Number</u>	<u>Expenses</u>
<u>U.S. Department of Education</u>		
Passed through the Commonwealth of Massachusetts - Department of Education <i><u>Special Education Cluster</u></i>		
Title VIB SPED IDEA	84.027	\$ 661,740
SPED Program Improvement	84.027	11,154
E.C. SPED Program Improvement	84.173	3,462
SPED Early Childhood	84.173	17,673
		<u>694,029</u>
Title 1	84.010	223,568
Title 1 School Support	84.010	839
Title 1 C	84.010	3,005
Title II A	84.367	81,226
Race to the Top	84.395	22,356
National School Lunch & Breakfast	10.553/5	398,935
Total U.S. Department of Education		<u>1,423,958</u>
<u>U.S. Department of Transportation</u>		
Passed through the Commonwealth of Massachusetts - Governors Highway Bureau		
Traffic Enforcement	20.600	4,544
Total U.S. Department of Transportation		<u>4,544</u>
<u>U.S. Department of Homeland Security</u>		
Passed through the Commonwealth of Massachusetts - State Homeland Security Program		
Mass Community Emergency Response Team	97.067	6,366
Total U.S. Department of Homeland Security		<u>6,366</u>
		<u>\$ 1,434,868</u>

See accompanying notes to schedule

TOWN OF NORTHBRIDGE, MASSACHUSETTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2014

A. Summary of Audit Results

1. The auditor's report expresses an unqualified opinion on the financial statements of the Town of Northbridge, Massachusetts.
2. No significant deficiencies relating to the audit of the financial statements are reported in the report on compliance and on internal control over financial reporting based on an audit of the financial statements.
3. No instances of noncompliance material to the financial statements of the Town of Northbridge, Massachusetts were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs is reported in the report on compliance with requirements applicable to each major program and internal control over compliance.
5. The auditor's report on compliance for the major award programs for the Town of Northbridge, Massachusetts expresses an unqualified opinion.
6. There are no audit findings relative to the major federal award programs for the Town of Northbridge, Massachusetts.
7. The programs tested as major programs include the following:

<ul style="list-style-type: none">• SPED Cluster• Title 1	<u>CFDA Number</u> 84.027 and 84.173 84.010
--	---
8. The threshold for distinguishing Types A and B programs was \$300,000.
9. The Town of Northbridge, Massachusetts was determined to be a high-risk auditee.

B. Findings – Financial Statements Audit

None

C. Findings and Questioned Costs

None

D. Prior Year Audit Findings and questioned Costs

None

TOWN OF NORTHBRIDGE, MASSACHUSETTS

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

1. General

The accompanying schedule of expenditures of federal awards presents the activity of all federal financial assistance of the Town of Northbridge, Massachusetts. The Town reporting entity is defined in Note 1 to the Town's financial statements. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through other government agencies is included on the schedule.

2. Basis of Accounting

The accompanying schedule of expenditures of federal awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the Town's financial statements.

3. Relationship to Federal Financial Reports

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable program and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program. These records are periodically reconciled to the general ledger which is the source of the financial statements.

N.

Ted Kozak

From: Ross Perry [rperry@srpedd.org]
Sent: Thursday, June 04, 2015 8:33 AM
To: Alan Coutinho; Bob Espindola; Bruce N. Alexander; Cathy Ann Viveiros; David Cressman; 'Dean Cronin'; Deborah Wender; Frank Cook; Jack Healey; 'Jack Hunter'; Jeff Ritter; 'Jon Long - Dartmouth'; 'Joseph Bolton'; 'Joseph Fernandes'; Mayor Kevin J. Dumas; Michael Milanoski; Michael Yunits; 'Patrick Menges'; 'Scott Durkee'; selectmen@fairhaven-ma.gov; Shawn Cadime; tkozak@northbridgemass.org
Cc: 'Philip Carr'
Subject: Community Aggregation - designate official representative

Hopefully everyone has seen the update emailed by Philip Carr from Good Energy last week.

The conversations with DOER are continuing and we are guardedly optimistic that we are making progress. If the situation changes, we'll let you know.

In the mean time, we need each community to designate their official representative(s). This person will serve as:

- The official point of contact for their municipality's community aggregation program throughout the period of the DPU approval process.
- Their municipality's representative on the "executive committee". The executive committee's principal areas of focus will be as follows:
 - Discuss electricity procurement goals in the run up to bid day. We will have indicative pricing and information for you to base this decision ahead of time.
 - Coordinate any contacts with State officials if we need support keeping the project on schedule.
 - Coordination of regional marketing efforts.

Also, separately each community will need to identify an individual who will be authorized to accept / reject and sign the power bid for your community on bid day. This can of course be the same person.

Please send me the name and contact information for your community's official representative(s) by Friday June 12th, with a copy to Philip Carr.

Municipality: _____

Exec Committee Member: _____

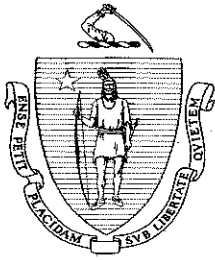
_____	_____	_____	_____
address	Phone number	Title	Email
Bid Accept/Reject Designee: _____			
_____	_____	_____	_____
address	Phone number	Title	Email



TOWN MANAGER'S REPORT – JUNE 8, 2015

- 1) **Memorial Day Services** – I attended the Memorial Day Services last Monday, which were very well attended. The Dawson family was also in attendance to honor their son, Cpl. John Dawson. The new format worked out very well.
- 2) **Quinsigamond College Update** – A meeting was held at the Blackstone Valley Chamber of Commerce to discuss the planning and locating of a satellite campus in Northbridge. Unfortunately, Quinsigamond has not yet made a decision on locating a satellite campus here and they are still investigating if there is a need and the financial ability to have a satellite campus.
- 3) **Governor's letter** - Governor Baker and Lt. Gov. Polito sent a letter to all 351 cities and towns thanking and recognizing them for their cooperation with local, state, and federal agencies during this past winter season, which made things proceed more smoothly during snow removal operations.
- 4) **Economic Development Committee Update** – Town Planner Gary Bechtholdt and I met with representatives and commercial property owners to discuss the progress in making Northbridge a better place for commercial and industrial development. Among things considered and discussed were: zoning issues, marketing, and streamlining the permitting process to make it more user friendly.
- 5) **Middle School Interest Fair** – I attended the Middle School Interest Fair last Friday. Once again the kids did a great job! There were many good projects and there was a great turnout of family, friends and public officials.

0.3.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
 STATE HOUSE • BOSTON, MA 02133
 (617) 725-4000

CHARLES D. BAKER
 GOVERNOR

KARYN E. POLITO
 LIEUTENANT GOVERNOR

May 28, 2015

Dear Fellow Public Servants,

Please accept my sincerest gratitude for all of your hard work this recent winter season. As we approach summer and the state readies itself for trips to the Berkshires and Cape Cod, I would like to take a moment to recognize the incredible commitment of our public servants across 351 cities and town this past winter.

Over the course of just 90 days cities and towns across the state were hit with multiple blizzards resulting in over 9 feet of snow in most parts of Massachusetts. The terms "historic", "unprecedented" and "snowmageddon" were all used to describe this past winter. It was all of you and your teams that helped Massachusetts survive this extreme weather. This winter is proof positive that the men and women of this state can rise to meet the challenges of the day.

Together, the 351 cities and towns across Massachusetts are responsible for addressing snow and ice removal on over 56,000 roadway miles, over four times as many miles as the state's Department of Transportation. This winter, the DOT alone recorded over 700,000 hours of plowing, spreading, and snow removal. The total efforts of the 351 cities and towns likely eclipse this statistic.

We also know that the responsibilities of the cities and towns extend far beyond the removal of snow on local roads. Winter operations is also about reopening schools quickly, maintaining local bus routes, ensuring the safety of sidewalks for pedestrians, and making sure that the most basic services, like garbage removal, can keep up with the needs of the public.

The public's perception of government is largely dependent on our ability to respond to events such as these. In the midst of major challenges, success is achieved with the teamwork and collaboration that occurs across all levels of government. This winter was no exception.

This winter we witnessed collaboration between local, state, and federal agencies and an extraordinary willingness of cities and towns to aid and assist when the snow would not relent. There was sharing of resources, equipment, and personnel across city, town, and state borders to the areas that were hardest hit. This team approach to snow and ice removal shows that when faced with crisis, government can work together to meet the needs of the public.

The immense undertaking of clearing all city and town roads, ensuring the continued delivery of public services, and willingness to lend assistance to other cities, towns, and agencies would not have been possible without the tireless efforts of countless public servants.

We thank you and your crews for your hard work and commitment to the Commonwealth.

A handwritten signature of Charlie Baker in dark ink.

Charlie Baker
 Governor

A handwritten signature of Karyn Polito in dark ink.

Karyn Polito
 Lieutenant Governor