

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
September 30, 2013 AT 6:15 P.M.**

Joint Meeting with the Planning Board

PLAQUE PRESENTATION

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) August 12, 2013 2) September 9, 2013 3) September 9, 2013 [Executive Session]
4) September 10, 2013 [Joint Meeting w/School Committee]

II. PUBLIC HEARINGS

III. APPOINTMENTS/ By the Board of Selectmen:

B. By Joint Appointment with the Planning Board:

- 1) Mark Key, Planning Board

Open Space & Recreation Plan Update Committee:

- 2) a) Lorraine Langille b) Joy Anderson c) Jeremy Deorsey d) William Mello

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

C. Blackstone Valley Chamber of Commerce [Jeannie Hebert]/1) Application for a one-day Beer & Wine License for their annual Business After Hours event to be held Wednesday, January 8, 2014 from 5:30 PM to 7:30 PM @ St. Camillus Adult Day Center, 670 Linwood Ave., Lower Level, Whitinsville.

D. Confirmatory Order of Taking (Sutton Street Project)

E. Fall Annual Town Meeting Warrant/Vote positions on warrant articles

VI. DISCUSSIONS

F. School Department Budget Recap & State of the Schools Presentation/Present: Nancy Spitulnik, Superintendent of Schools and Melissa Walker, Business Manager

G. Double Poles [National Grid & Verizon]

H. Selectmen's Meeting Schedule [vote to change]

VII. TOWN MANAGER'S REPORT

- I. 1) Milford Casino Project
2) 2014 Snow & Ice Program
3) Northbridge Emergency Management Agency/Free Training Courses
4) MassDEP's FY14 In-Kind Technical Assistance Program
5) ICMA Conference
6) Historical Commission Trolley Tour
7) Katherine Brown's 100th Birthday Celebration

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

- 1) Under M.G.L. Chapter 30A, S21 #3 - To discuss strategy with respect to litigation
2) Under M.G.L. Chapter 30A, S21 #6 - To consider the purchase, exchange, lease or value of real property

THIS AGENDA IS SUBJECT TO CHANGE

**Board of Selectmen's Meeting
August 12, 2013**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs., Marzec, Athanas, and Ampagoomian. **Also Present:** Theodore D. Kozak, Town Manager. Selectman Melia was absent and it is duly noted.

The Pledge of Allegiance was recited by those present.

Approval of Minutes. June 10, 2013 –A motion/Mr. Marzec, seconded/Mr. Athanas to approve the June 10, 2013 minutes as presented with the readings omitted. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **June 24, 2013** –A motion/Mr. Marzec, seconded/Mr. Athanas to approve the June 24, 2013 minutes as presented with the readings omitted. Vote yes/Messrs. Marzec, Athanas and Nolan. Abstain/Mr. Ampagoomian. **July 8, 2013** – Selectman Marzec explained that he was the Clerk for the July 8th Selectmen's meeting because Selectman Athanas was absent. He asked that Selectman Athanas's name be removed from the meeting minutes as Clerk and replace it with his. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the amended July 8, 2013 minutes as presented with the readings omitted. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Appointments/By the Board of Selectmen. 1) Election Workers (Democrat, Republican, and Unenrolled)/Vote to appoint. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to appoint the Democrat, Republican, and Unenrolled Election Officers as listed in the Selectmen's agenda packets. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **2) Central Mass. Regional Planning Commission [CMRPC]: 1) Second Delegate.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint Chairman Daniel Nolan as Northbridge's Second Delegate to the CMRPC. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **2) Alternate.** A motion/Mr. Athanas, seconded/Mr. Marzec to appoint Selectman Charles Ampagoomian as Northbridge's Alternate to the CMRPC. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **3) Board of Selectmen's 2013 Annual Reappointment(s)/James Hackett, Cable Advisory Committee; Devin Stevens, Ad Hoc Fields Committee. [H.S. Student Rep.].** A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the Board of Selectmen's 2013 Annual Reappointments, James Hackett, Cable Advisory Comm; Devin Stevens, Ad Hoc Fields Comm. [H.S. Student Rep.]. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **4) By Joint Appointment with the Trustees of Soldiers' Memorials: James Gallagher [Non-Veteran position]. Present: Thomas Farley, Chairman of the Trustees of Soldiers' Memorials and Committee Members: Richard Trier and James Henderson.** Mr. Farley mentioned that he's known Mr. Gallagher for quite some time and stated he is well qualified and will be a great asset to the committee. Selectman Ampagoomian stated that Mr. Gallagher is talented, dedicated and will be a great fit to the committee. The Select Board welcomed Mr. Gallagher aboard. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint James Gallagher, non-veteran position to the Trustees of Soldiers' Memorials. Vote yes/Messrs. Athanas, Marzec, Ampagoomian, Nolan, Farley, Trier and Henderson.

Citizens' Comments/Input. None.

Past & Present Etc. [Richard Clark]/Application for a Junk Dealer's License. Mr. Clark mentioned that he lives at 1167 Main Street, Whitinsville, and has been a resident of Northbridge for over 20 years. He then stated that he would like to open his business, Past & Present Etc. at 670 Linwood Ave., Whitinsville and his hours of operation will be Thursday & Friday, 10 AM to 6 PM, Saturday, 9 AM to 5 PM and Sunday, 12 PM to 5 PM. Selectman Ampagoomian asked what his hours of operation would be and Mr. Clark replied: 10 A.M. to 5 P.M. Monday thru Friday, and 11 A.M. to 4 P.M. on Saturday and Sunday. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant Past & Present Etc. [Richard Clark] a Junk Dealer's license. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Sewer Abatement Appeal [Janet & Richard Diehl]. Present: Mark Kuras, Sewer Superintendent, James Shuris, DPW Director. Town Manager Kozak mentioned that the Board of Selectmen are the water and sewer commissioners and noted that there is an appeals process to follow with respect to the billing. He explained that Janet and Richard Diehl filled out an application for a utility abatement, which after review was denied by Mark Kuras, Sewer Superintendent. That being said, Mr. & Mrs. Diehl feel that because no one is currently occupying the vacant real estate they should not be charged the usage fee. Mr. Kuras explained that the sewer usage rates are set rates and any usage of 800 cubic feet or less, per quarter is \$60.50. He then stated that if Mr. & Mrs. Richard Diehl had their water turned off at the current location, their sewer bill would be zero dollars but then mentioned that to turn the water back on there is a fee associated with that. A motion/Mr. Athanas, seconded/Mr. Marzec not to grant Mr. & Mrs. Richard Diehl a sewer abatement for their property located at 139 Upton Street, Northbridge, MA. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. A letter will be sent to Mr. & Mrs. Richard Diehl regarding the Board's decision.

Operation Graduation [Selena Livingston]/Request to conduct a Boot Drive at Memorial Square and Ovia Square on Saturday, September 28, 2013 from 9:00 A.M. to 1:00 P.M. Selectman Ampagoomian asked if there was a rain date and Town Manager Kozak replied no, they have not asked for one. Selectman Ampagoomian also stated that he would only like the Board grant permission at Memorial Square, not Ovia. He personally feels there are safety concerns with Ovia Square. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve Operation Graduation's request to conduct a Boot Drive at Memorial Square and Ovia Square on Saturday, September 28, 2013 from 9:00 AM to 1:00 PM subject to the Town's Boot Drive policy established by the Board on December 4, 2006 and amended on April 28, 2008 and the safety requirements of the Northbridge Police Department. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. Selectman Ampagoomian made a motion to revisit the Town's Boot Drive policy, specifically the location. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to have the Board of Selectmen, Police Department and Safety Committee revisit the Town's Boot Drive Policy, specifically the Ovia Square location. Vote yes/Messrs. Ampagoomian, Athanas and Nolan. Vote no/Mr. Marzec.

St. Camillus Health Center [Bonnie Dryden]/1) Requests a Charity Wine License for their 8th annual fundraising event to be held Friday, September 20, 2013 from 6 PM to 10 PM. 2) Request permission to hang a banner across Church Street from September 15, 2013 through September 22, 2013 to advertise their annual Evening at the Mansion Wine Tasting Event. 1) A motion/Mr. Marzec, seconded/Mr. Athanas to grant a Charity Wine License to St. Camillus Health Center for their 8th annual fundraising event to be held Friday, September 20, 2013 from 6 PM to 10 PM. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. 2) A motion/Mr. Marzec, seconded/Mr. Athanas to grant permission to St. Camillus Health Center to hang a banner over Church Street from September 15, 2013 through September 22, 2013 to advertise their 8th Annual Fundraising Event to be held on Friday, September 20, 2013. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Riverdale Cemetery Deed/Carol Lewis – Lot #2. A motion/Mr. Marzec, seconded/Mr. Athanas to sign the Riverdale Cemetery Deed for Lot #2 – Carol Lewis. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Northbridge Fire Department/Request permission to conduct a "Fill the Boot" drive for Muscular Dystrophy Association on Saturday, August 31, 2013, from 9:00 AM to 12:00 PM at Memorial Square. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant permission to the Northbridge Fire Department to conduct a "Fill the Boot" drive for the Muscular Dystrophy Association on Saturday, August 31, 2013, from 9:00 AM to 12:00 PM at Memorial Square subject to the Boot Drive policy

established by the Board on December 4, 2006 and amended on April 28, 2008. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Safety Committee Minutes [July 23, 2013]. Chairman Nolan mentioned that due to a recent letter from the School Department, regarding a safety concern at one of the schools, he asked the other members of the Board if they wished to table this item to a future meeting or accept the minutes as is. Chairman Nolan suggested to allow the Safety Committee time to discuss the issues at hand at their next meeting and then place the minutes back on a future agenda. A motion/Mr. Nolan, seconded/Mr. Athanas to table the acceptance of the Safety Committee Minutes [July 23, 2013] until their next Board meeting of September 9, 2013. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Worcester County Selectmen's Association/Invitation to join the Association. Chairman Nolan briefly explained that this was discussed at a previously held Board of Selectmen's meeting and that they need to decide whether or not to join the Worcester County Selectmen's Association. The annual dues are \$50.00 per Town no matter how many Selectmen in the Town. One vote per Town; only one board member per Town may vote and if that member is unable to, then an alternate can vote in his or her stead. They need to decide this evening if they wish to join the association and which Selectman should represent Northbridge, along with an alternate. A motion, Mr. Ampagoomian, seconded/Mr. Marzec to join the Worcester County Selectmen's Association and have Selectman Charles Ampagoomian be the representative for the Northbridge Board of Selectmen. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Gilmore Drive [Acceptance of Easement Deed]. A motion/Mr. Athanas, seconded/Mr. Marzec to accept the Gilmore Drive Easement Deed as approved at the Spring Annual Town Meeting. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Ashton Place LLC/License Agreement. Town Manager Kozak advised that this agreement allows the water company permission to go onto the Ashton Place property [located at the old Northbridge Nursing Home, Providence Road] to do repairs. Town Manager Kozak mentioned that Town Counsel has approved this license and that he recommends approving the license. A motion/Mr. Marzec, seconded/Mr. Athanas to approve the license agreement with Ashton Place LLC. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

Fall Annual Town Meeting [October 22, 2013]/Vote to place articles on warrant. Town Manager Kozak presented the following draft articles to the Board for their review and recommended that they vote to place them on the Fall Annual Town Meeting warrant: Town Manager Kozak advised that the first three are housekeeping articles. Article 1: article for prior year bills Article 2: article for budget transfers Article 3: to transfer funds to the stabilization account. Article 4: article to provide funding to relocate the fire department dispatch to the police department He mentioned that he is working with the Fire Chief and Police Chief on an analysis and is asking the Board of Selectmen to support this article. Article 5: one or more articles to accept property and associated assets and funds from the trustees of pine grove cemetery. He mentioned that the Pine Grove Cemetery Trustees are asking the Town to take over the property and in order to move forward this article would need to be approved at Town Meeting. Article 6: article to amend the code of the Town of Northbridge article 8-100, dogs, in order to meet new state regulations. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to place Articles 1 through 6 on the Fall Annual Town Meeting Warrant. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. Town Manager Kozak reminded everyone that the warrant closes on August 23, 2013 and there could be other articles.

Taxpayer Request Letter. Town Manager Kozak explained that a letter came in from a resident asking the Selectmen to consider adopting a state law to allow for taxes to be frozen for the age of 65 and older.

After researching this request and talking with the Town Assessor, Town Manager Kozak mentioned that there is currently an exemption the town utilizes for people who are 65 and older and have a certain income. He also mentioned that there are other enhancements to this program but not for freezing taxes in place. He noted that the Town Assessor did some more research and informed him that there is currently a bill out there that was submitted, but hasn't been acted upon, that could freeze taxes for the elderly. At this point in time, the town doesn't have that avenue to go down but suggested he would continue to do more research on this topic and report back to the Board of Selectmen in the future. Selectman Marzec advised that he has a concern with this, that being, the real estate for the home would never increase and feels that when the elderly person sells their home the taxes for that property should go back to the town. The Selectmen all agreed that before they move forward with this they would like to know the financial impact it would have on the community among other concerns. The Town Manager will continue to research this item and discuss at a future Selectmen's meeting. Selectman Ampagoomian suggested that his Select Board discuss this agenda item at a future meeting. This would allow for more time in researching this issue.

Selectman Melia arrived at 7:30 PM

Town Manager's Report/1) Central Homeland Security Equipment: The town received public safety equipment from the Central Homeland Security Region. A copy of the equipment was included in the Selectmen's packet. Town Manager Kozak announced the items received: 2- Shelter Privacy Screens, 1 - large trailer, enclosed equipment, 2 - bulbs for magnum light tower, 2-wheelchairs, 2-walkers, 5-20' x 30' tarps, 2-collapsible water containers, 3-quick shelter, 6-cot-military style, 1-portable generator, 1 light tower, 15-traffic cones, 2-GPS handheld, 5- A-frame barricade (rail), 5-A-frame barricade (legs) and 2-batteries Part 4-D-1000. **2) Planning Board Vacancy:** Announced that there is a Planning Board vacancy and the deadline for applications is August 30, 2013. **3) School Committee Vacancy:** Announced that there is a School Committee vacancy and the deadline for applications is August 30, 2013. **4) Sutton Street Reconstruction Project:** The project is moving forward and the final construction and easement plans are in progress and being prepared. The bid process will begin soon. The Town Manager's Office is in the process of distributing checks for the various takings. He mentioned that residents need to contact the Town and return their letters in order to receive their funds. **5) Bridge Update:** The Ross Rajotte Bridge will be closing on Monday, August 19, 2013 through August 20, 2013 and detour signs will be in place. It is now anticipated that work will be completed in November. **6)** Announced that if residents have any concerns with mosquito's to contact the Central Mass. Mosquito Control as the spraying season is soon coming to an end.

Selectmen's Concerns. Selectman Marzec 1) Asked the Highway Director, James Shuris if there would be any signage placed at the detour areas saying that businesses are still open even though the bridge is closed. Mr. Shuris mentioned that he would discuss this with the Police Department. **2)** Asked when the work on the roads would begin and Mr. Shuris mentioned that they had a problem and had to go back out and rebid. He then announced that they awarded a bid today and the work will begin soon. **3)** Mentioned that he received some phone calls regarding the poor condition of Hill Street. Mr. Shuris mentioned that Hill Street will be looked at soon but with the Sutton Street project they are holding off. **4)** Asked if Swift Road would be getting gas? Town Manager Kozak will look into this. **5)** Asked about the status of the causeway over Carpenter Road and who owns it and who should be taking care of it. **6)** Update on trash programs and Town Manager Kozak mentioned that he would have an update at their next meeting. **7)** Abandoned property in town (somewhere on Goldthwaite and other places)? How many are there and who owns them? **Selectman Athanas 1)** Asked the DPW Director if he planned to send out a Reverse 911 notifying residents on when the various road projects begin. Mr. Shuris replied that the contractors will be going around placing door hangers on the resident's home and noted that a notice would be placed on the town's website. Mr. Shuris then stated that if the Town Manager and/or Board of Selectmen want a Reverse 911 sent out, they can do that too. He also suggested having a neighborhood

meeting to keep them abreast of the projects. 2) Stated that he is concerned about an article that was placed in the paper on heroin abuse in Town. After speaking with different people, he was wondering if there are funds to do early intervention or fund programs for the school to educate kids on heroin/pill abuse. He feels that the Board of Selectmen, in conjunction with the School, should be taking a proactive step and addressing this before it ends up being a bigger issue in town. **Selectman Ampagoomian 1)** Mentioned that the surveyors were out on Sutton Street and asked if this was the first step. James Shuris, DPW Director responded that he thinks it is the contractors who are bidding on the job. 2) Asked if there are any plans to extend gas, sewer lines and upgrade water on Goldthwaite Road. Mr. Shuris replied no because the cost associated in putting sewer lines on Goldthwaite Road would be 2.4 million dollars and he doesn't believe water will be done either because of the cost. They will extend and improve some of the sidewalks but that's it. 3) Mentioned that he has some concerns with the Ross Rajotte Bridge because the steel plate is collapsing/pitching on the right side and once it settles, he's wondering what effect it might have. Mr. Shuris mentioned that it went from 8 inches in the air down to a settlement. It's a lot better now but he will address his concerns to the contractor. 4) Asked the Town Manager which vehicle would be placed in the Rockdale Fire Station because he is concerned with a stamp pipe that comes down from the ceiling that they utilize to fill up the tankers. 5) Asked if the water tanker's were fixed and Town Manager Kozak replied that he wasn't sure. 6) Asked if Town Manager Kozak spoke to Len Jolles or Mark Anderson about the parking lot for the new fire station. Town Manager Kozak mentioned that he and Gary Nestor, Fire Chief will be meeting with Mr. Jolles this week. 7) Asked Town Manager Kozak to look into converting the old Fowler Road Playground into a dog walking park. Town Manager Kozak mentioned that the access to the playground is not real good to that piece of property but he'll still look into it. 8) Asked Mr. Shuris if another article regarding the subsidy for the roads be coming before the Board and Mr. Shuris mentioned that they still have about \$625,000 in Chapter 90 funds to spend so they won't be presenting another article. 9) Any update on a DPW facility or a charrette? Town Manager Kozak mentioned that he will be providing an update in the near future. 10) Asked Mr. Shuris to tell Rob Van Meter, Highway Superintendent welcome back. **Selectman Melia 1)** Asked if the Safety Committee Minutes were approved and Chairman Nolan replied that the Board tabled them till a future meeting. 2) Mentioned the drug use article that was in the paper and stated that Northbridge has a drug problem like every other town and state. He mentioned that any drug awareness program is based on three things: Education, Enforcement and Rehabilitation and explained that the Board and School should be involved by educating students on drug abuse. **Selectman Athanas** asked Selectman Melia when the last time the school had a Resource Officer and he replied that the Dear Program was stopped 15 years ago due to the loss of grant money however he thinks the School Department kept it going for a little while but then ended due to lack of funds. **Selectman Athanas**/stated that he remembers discussing the possibility of bringing in a school resource officer position at a previous Selectmen's meeting and Town Manager Kozak advised that the position has been funded and that a school resource officer will be placed in the schools in the upcoming months. Selectman Marzec inquired about how other towns are funding these type of programs but there was no response.

Executive Session. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to go into Executive Session 1) Under M.G.L. Chapter 30A, S. 21 #6 - To consider the purchase, exchange, lease or value of real property & 2) Under M.G.L. Chapter 30A, S. 21 #3 – To discuss strategy with respect to contract negotiations and not to reconvene in open session. Chairman Nolan then declared that an open meeting may have a detrimental effect on the bargaining position of the body. Roll Call Vote: Mr. Melia/Yes, Mr. Marzec/Yes; Mr. Athanas/Yes and Mr. Nolan/Yes.

Meeting Adjourned: 8:18 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

August 12, 2013

I. APPROVAL OF MINUTES

A. 1) Copy of June 10, 2013 minutes. **2)** Copy of June 24, 2013 minutes. **3)** Copy of July 8, 2013 minutes.

II. PUBLIC HEARING

None.

III. APPOINTMENTS/By the Board of Selectmen

B. 1) Copy of election officials for Unenrolled, Democratic and Republican. **2)** Copy of Central Mass. Regional Planning Commission appointment letter dated July 5, 2013. **3)** None. **4)** Copy of Trustees of Soldiers' Memorial memo to the Board of Selectmen & a Copy of James Gallagher resume.

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

C. 1) Copy of Past & Present Etc. [Richard Clark] application for Junk Dealer's License **2)** Copy of tax form, **3)** Copy of workers compensation insurance, **4)** Copy of business certificate & request, **5)** Copy of license routing slips from Department Heads.

D. 1) Copy of letter dated 6/25/13 from Mark Kuras, Sewer Superintendent. **2)** Copy of letter from Janet Diehl requesting an appeal from the Board of Selectmen. **3)** Copy of application for utility abatement. **4)** Copy of Schedule of rates for sewer services. **5)** Copy of Northbridge bylaws for utility abatement requests.

E. 1) Copy of email from Selena Livingston requesting a boot drive for Operation Graduation. **2)** Copy of Police Chief's Response and DPW Director's Response.

F. 1) Copy of letter from St. Camillus requesting a Charity Wine License and to hang a banner over Church Street. **2)** Copy of transmittal form and application to the ABCC. **3)** Copy of certificate of good standing and other required paperwork for the ABCC.

G. Copy of Riverdale Cemetery Deed for Carol Lewis.

H. Copy of letter from the Northbridge Fire Department requesting permission to conduct a boot drive on August 31, 2013 from 9 A.M. to 12 P.M. at Memorial Drive to benefit Muscular Dystrophy. **2)** Copy of Police Chief's Response and DPW Director's Response.

I. 1) Copy of safety committee minutes dated July 23, 2013. **2)** Copy of letter from Nancy Spitulnik, Superintendent of Schools.

J. Copy of letter from the Worcester County Selectmen's Association.

K. 1) Copy of letter from the Millbury Credit Union regarding Gilmore Drive. **2)** Copy of Easement Deed.

L. 1) Copy of letter from the Law Office of St. Pierre & St. Pierre. **2)** Copy of Ashton Place, LLC license agreement.

M. Copy of Fall Annual Town Meeting [October 22, 2013] warrant articles.

VI. DISCUSSIONS

N. Copy of letter from John Doldoorian, Sr., resident in Town.

VII. TOWN MANAGER'S REPORT

- O. 1) Central Mass. Homeland Security Equipment – Copy of receiving documents from Central Mass. Homeland Security Region.**
2) Planning Board Vacancy – No documentation
3) School Committee Vacancy – No documentation.
4) Sutton Street Reconstruction Update – No documentation.
5) Bridges Update – No documentation.

VIII. SELECTMEN'S CONCERNS - No documentation.

IX. ITEMS FOR FUTURE AGENDA- No documentation.

X. CORRESPONDENCE- No documentation.

XI. EXECUTIVE SESSION-Copy of confidentiality and non-disclosure agreement.

**Board of Selectmen's Meeting
September 9, 2013**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Marzec, Athanas, and Ampagoomian. **Also Present:** Theodore D. Kozak, Town Manager. Selectman Melia was absent and it is duly noted.

The Pledge of Allegiance was recited by those present.

Chairman Nolan announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the bargaining position of the body.

A motion/Mr. Ampagoomian, seconded/Mr. Melia to go into Executive Session under M.G.L. Chapter 30A, S. 21#6 - To consider the purchase, exchange, lease or value of real property [Pine Grove Cemetery] – and to reconvene in Open Session. Roll Call Vote: Mr. Ampagoomian/Yes; Mr. Melia/Yes, Mr. Athanas/Yes, Mr. Marzec/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:31 PM

Executive Session Convened: 6:32 PM

Executive Session Adjourned: 7:08 PM

Approval of Minutes. August 12, 2013 – A motion/Mr. Marzec, seconded/Mr. Melia to approve but not release the August 12, 2013 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Unanimous.

Public Hearings. 7:05PM – 1) 7:05 PM – New China Pacific LLC d/b/a New China Pacific Restaurant [Jackie Lee, Manager] – Application for an All Alcohol Common Victualler License for 683 Linwood Ave., Whitinsville, MA 01588. Chairman Nolan read the public hearing notice aloud. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to open the public hearing. Vote yes/Unanimous. **Present: Attorney Robert Knapik and Jackie Lee, Manager & Part Owner.** Attorney Knapik mentioned that Mr. Lee, his client, is in the process of re-opening the old China Pacific Restaurant in the Town of Northbridge and would like an All Alcohol Common Victualler's Liquor License. Attorney Knapik explained that Mr. Lee will be acquiring the restaurant and making the necessary improvements and refurbishments in accordance to the plans that were submitted to the Town. Chairman Nolan asked if there were any abutters present with questions. No abutters were present. Selectman Melia asked Mr. Lee if he has an Alcohol Intervention Certificate and Mr. Lee replied not yet. Selectman Melia explained that he and other staff members, who will be serving alcohol, will require this certificate prior to opening. Selectman Melia also asked Mr. Lee if he had an opening date and Mr. Lee replied in about two to three months. Selectman Athanas asked Mr. Lee about his commute to the restaurant and his hours of operation. Mr. Lee responded that he's been travelling this distance to work for years and then Attorney Knapik announced the business hours of operation for the restaurant would be Monday through Saturday, 11:00 A.M. to 2:00 A.M., Sunday, 12:00 P.M. to 1:00 A.M. Selectman Ampagoomian asked Mr. Lee how many employees he intended to hire and Mr. Lee replied eight to ten. He asked if they would be having Keno and Lottery and Mr. Lee replied yes. Selectman Ampagoomian then asked if the building would be brought up to code with all the renovations and Attorney Knapik explained that his client received a list from the Building Inspector, Fire Department and Board of Health on everything that needs to be done to bring the building up to code. There being no further questions, a motion/Mr. Marzec, seconded/Mr. Ampagoomian to close the public hearing. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Ampagoomian to grant local approval to New China Pacific LLC d/b/a New China Pacific

Restaurant for an All Alcohol Common Victualler's liquor license located at 683 Linwood Ave., Whitinsville, MA. Vote yes/Unanimous.

2) 7:20 PM – Samarpan, Inc. d/b/a 1 Quickstop Convenience [Bhikhabhai Patel, Manager] – Application to transfer the Wine & Malt Package Store License from Steve Tran d/b/a 1 Quickstop to Samarpan, Inc. d/b/a 1 Quickstop Convenience. Chairman Nolan read the public hearing notice aloud. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to open the public hearing. Vote yes/Unanimous. **Present: Attorney Gerald Madaus & Bhikhabhai Patel, Manager.** Chairman Nolan asked members of the Board if they had any questions. Selectman Ampagoomian asked Mr. Patel if he was TAMs [Techniques of Alcohol Management] certified and Mr. Patel replied yes. Selectman Ampagoomian how many employees he intended on hiring and Mr. Patel replied two, plus him. There being no further questions/comments, a motion/Mr. Ampagoomian, seconded/Mr. Marzec to close the public hearing. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the transfer of the Wine & Malt Package Store License from Steve Tran d/b/a 1 Quickstop to Samarpan, Inc. d/b/a 1 Quickstop Convenience. Vote yes/Unanimous.

Appointments/By the Town Manager. Carmen Borelli/Student Police Officer. Present: Walter Warchol, Chief of Police. Chief Warchol introduced Carmen Borelli and recommended that he be appointed as a full-time Student Police Officer. Mr. Borelli then provided a brief description of his qualifications. He mentioned that he went to school in Grafton and moved to Northbridge in 2007. He graduated from Worcester State College, with a Bachelor of Science Degree in Criminal Justice and then went to Nichols College and received his Masters of Business Administration in Security Management. The Board of Selectmen welcomed Mr. Borelli aboard and wished him well. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the appointment of Carmen Borelli as a Student Police Officer effective September 16, 2013. Vote yes/Unanimous. **Veterans Clerk, Annmarie Cleary. Present: Ronald Tetreau, Veterans Director & Annmarie Cleary.** Mr. Tetreau announced that after interviewing several applicants Annmarie was by far the most qualified candidate and will be an asset to his department. Ms. Cleary introduced herself and provided the Board with a brief background of her work experience. The Board congratulated Ms. Cleary and welcomed her aboard. A motion/Mr. Melia, seconded/Mr. Athanas to affirm the Town Manager's appointment of Annmarie Cleary as the part-time Veterans Clerk for the Town of Northbridge. Vote yes/Unanimous. **Resignation/By the Board of Selectmen.** Peter Lawson, Cultural Council. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the resignation of Peter Lawson from the Cultural Council and send a letter of appreciation for his service to the town. Vote yes/Unanimous.

Citizens' Comments/Input. None.

Kyoto of Whitinsville [Thien Phan, Manager], 185 Church Street, Whitinsville/Application for a non-alcoholic Common Victualler's License. Mr. Phan introduced himself and mentioned that he has another restaurant in Shrewsbury and is expanding his family business to Northbridge. Selectman Melia announced that Kyoto of Whitinsville has already been approved by the Alcoholic Beverage Control Commission and received their All Alcohol Common Victualler's License and are just coming this evening for their non-alcoholic Common Victualler License. He then asked Mr. Phan when he planned to open his restaurant and Mr. Phan replied any day. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve Kyoto of Whitinsville's [Thien Phan, Mgr.] application for a Common Victualler's License located at 185 Church Street, Whitinsville, MA. Vote yes/Unanimous.

MRA Multisport [Alex Rogozenski/1) Request permission to hold the 2nd annual "1st Day 5K" run / 2.5K walk on January 1, 2014, at 11:00 A.M. subject to the conditions set forth by the Northbridge Police Department requiring the use of police details for traffic. Mr. Rogozenski mentioned that this is an annual event and last year they had over 220 participants. The funds will benefit Northbridge

Operation Graduation. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to MRA Multisport [Alex Rogozenski] to hold the 2nd annual "1st Day 5K" run/2.5K walk on January 1, 2014 at 11 A.M. subject to the conditions set forth by the Northbridge Police Department requiring the use of police details for traffic. Vote yes/Unanimous. 2) **Request permission to hold "Race of Rams"**

Duathlon/5K, Sunday, May 4, 2014, at 8:30 A.M. subject to the conditions set forth by the Northbridge Police Department requiring the use of police details for traffic. Mr. Rogozenski explained that a duathlon is when you run, bike and run again. Chairman Nolan suggested that Mr. Rogozenski attend a future Board of Selectmen's Meeting, under Citizens Comments, to remind residents of the event since it's so far away. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to grant permission to MRA Multisport [Alex Rogozenski] to hold "Race of Rams" Duathlon/5K on Sunday, May 4, 2014, at 8:30 A.M., subject to the conditions set forth by the Northbridge Police Department requiring the use of police details for traffic. Vote yes/ Unanimous.

Safety Committee Minutes [July 17, 2013]/Vote to accept recommendations. A motion/Mr. Melia, seconded/Mr. Marzec to accept the recommendations of the Safety Committee as outlined in the minutes of July 17, 2013. Vote yes/Unanimous.

Northbridge Special Education Parent Advisory Council [Kathy Lyons]/Request permission to hang a banner over Church Street from December 1, 2013 through December 8, 2013 to advertise "National Inclusive Schools Week". A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to the Northbridge Special Education Parent Advisory Council [Kathy Lyons] to hang a banner over Church Street from December 1, 2013 through December 8, 2013 to advertise "National Inclusive Schools Week". Vote yes/Unanimous.

Northbridge Association of Churches [Carolyn Mitchell]/Request to hold the 39th annual Blackstone Valley Cropwalk to be held Saturday, October 19, 2013 at 9:00 A.M. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve Northbridge Association of Churches request to hold the 39th annual Blackstone Valley Cropwalk on Saturday, October 19, 2013 at 9 A.M. subject to the safety requirements of the Police Department. Vote yes/Unanimous.

Village Congregational Church [Robert G. Sherwood, Pastor]/Request permission to use Memorial Park on Sunday, October 6, 2013, from 9:00 A.M. to 11:00 A.M. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to The Village Congregational Church to use Memorial Park on Sunday, October 6, 2013, from 9:00 A.M. to 11:00 A.M. subject to the approval of the Police Department and the Department of Public Works. Vote yes/Unanimous.

Mantown Consignment [Brian Provencal], 2679 Providence Road, Northbridge/Application for a Junk Dealer's License. A motion/Mr. Melia, seconded/Mr. Marzec to grant Mantown Consignment [Brian Provencal] a Junk Dealer's license. Vote yes/Unanimous.

Alternatives [Dennis Rice]/Request permission to use Memorial Park for a community art project in celebration of World Smile ☺ Day on October 4, 2013 through October 6, 2013. Present: Cristi Collari. Ms. Collari mentioned that Alternatives is doing a Community Art Project with staff, individuals, and the community in conjunction with World Smile Day. She mentioned that individuals from Alternatives will be hanging paper plates (that have drawing/writing on them) in the park. A motion/Mr. Marzec, seconded/Mr. Melia to grant permission to Alternatives to use Memorial Park for a community art project in celebration of World Smile ☺ Day on October 4, 2013 through October 6, 2013. Vote yes/Unanimous.

Fall Annual Town Meeting Warrant [October 22, 2013]/Vote to sign warrant upon completion and final review by Town Counsel. Town Manager Kozak mentioned that the Board has a copy of a draft

warrant that was provided by Town Counsel and the final warrant will be provided soon. He also noted that the place of the venue might change because one of the articles on the warrant might draw a larger crowd. The Chairman and Moderator think the Middle School Gymnasium or the High School Field House might be a better place to hold the Fall Annual Town Meeting. He then asked the Board of Selectmen to sign the Fall Annual Town Meeting Warrant upon completion and final review by Town Counsel. A motion/Mr. Ampagoomian, seconded/Mr. Melia to sign the October 23, 2012 Fall Annual Town Meeting Warrant upon completion and final review by Town Counsel and the possibility of changing the venue to a different location if needed. Vote yes/Unanimous.

Northbridge Homecoming Parade [James Verdone]/Request permission to close Linwood Ave. for Homecoming Parade on September 26, 2013. Town Manager Kozak explained that because of the timing for this request he felt it was important to place this on tonight's agenda. Chairman Nolan read aloud an email from James Verdone, Music Director at the Northbridge High School. He noted that in an attempt to boost school, community spirit and pride, they are looking to bring back the Northbridge High School Homecoming Parade that used to be a huge hit in the Town of Northbridge. That said, Homecoming is on September 28, 2013 and the High School is looking for permission to close Linwood Ave for about 15 minutes to hold their parade from the Northbridge High School to the Northbridge Middle School. The parade would start around 9:45 A.M. and end at 10:00 A.M. A motion/Mr. Melia, seconded/Mr. Ampagoomian to grant permission to James Verdone [Northbridge Homecoming] to close Linwood Ave. on September 28, 2013 for the Northbridge Homecoming Parade subject to the safety requirements of the Police Department. Vote yes/Unanimous.

Boot Drive Policy. Selectman Ampagoomian mentioned that he asked for the Boot Drive policy to be placed on tonight's agenda because he was unclear that Ovia Square was accepted as part of the Town's Boot Drive policy. He then noted that because Ovia Square was accepted by the Board of Selectmen, he is satisfied with that. There was no further discussion on the Boot Drive policy.

E-Permitting Contract. Town Manager Kozak explained that last year the Town applied for an E-Permitting Grant program for the community and then noted that the Central Mass. Regional Planning Commission was awarded funds to go forward with hiring a company to use. The company selected is DesLauriers Municipal Solutions Inc. is a very reputable company and is used in other communities throughout the state. The first year of the funding will be taken care of by the grant the Town received, and years 2 and beyond will be picked up by the town. The cost associated will be a 3% surcharge on the Town's permits and licenses. Town Manager Kozak mentioned that all the towns records will be electronic, which will allow for better reporting capabilities, and easier for the public to research information. He then noted that next year the charge to the Town for the use of the software is \$9,000 and he recommends going forward with this. That being said, he mentioned that the E-Permitting contract will be signed by him this week and hopes to be in effect shortly thereafter.

Roads Program Update. Present: James Shuris, DPW Director. Mr. Shuris mentioned that work has already begun at Castle Hill Estates. He announced that the Town has already started with crack sealing, and infra-red treatment on distressed areas in Castle Hill Estates. That said, the micro surfacing will begin next week due to rain. He noted that they have four areas that they are focusing on: Castle Hill Estates, Goldthwaite Road and North Main Street, Presidential Estates and Prague Street. These four areas will cost about \$900,000.00. Mr. Shuris then mentioned that crack sealing has begun at Presidential Farms on Jefferson Ave., Eisenhower Drive and a portion of Lincoln Circle and then added that the micro surfacing crew will return in the spring to resurface the above roads in Presidential Estates. Mr. Shuris announced that he has a pre-construction meeting with J. H. Lynch and All States Asphalt for Goldthwaite Road and North Main Street. He explained that once they receive a definite schedule on the road work, he will place the information on the town's website and send out a Reverse 911 letting residents know when the work will begin in their area. He also noted that a sign board will be placed in the vicinity of the work

area. Mr. Shuris advised the Select Board that he feels the road work for Goldthwaite Road and North Main Street will be completed by the end of September if all goes well. That said, Mr. Shuris mentioned that reclamation will begin on Sprague Street following the completion of Goldthwaite Road. This will be followed by adjustments to the catch basins, a 3" course of binder asphalt will be installed, and in the springtime a chip seal will be installed to seal the pavement and provide a wearing surface. Mr. Shuris explained that the sidewalks in town are failing and are in need of repair. That being said, he's been doing some research to see if the town can receive federal funding on the failing sidewalks in town. He advised the Selectmen that he would like to have a discussion with them in the near future on whether or not it's right to remove the old concrete sidewalks and put in asphalt sidewalks. Selectman Athanas asked if the bids for the Sutton Street Project went out and Mr. Shuris replied that the bids went out and will come back within two weeks. He then advised the Board that the contractors have informed him that the plans and specs have not been made available to the bidders. That said, it could extend the due date and then noted that the project is being run by the state.

Selectmen's Meeting Schedule (vote to change). Town Manager Kozak explained that on September 23, 2013 he will be attending the International City Manager's Conference [ICMA] in Boston and will not be able to attend the Selectmen's Meeting. He asked Chairman Nolan to place this item on the agenda to see if the Board would entertain the motion of changing the meeting to September 30, 2013. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to move Selectmen's Meeting Schedule (vote to change) from Discussion to Decision. Roll Call Vote: Mr. Athanas/yes, Mr. Marzec/yes, Mr. Ampagoomian/yes, Mr. Melia/yes and Mr. Nolan/yes. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to reschedule the September 23, 2013 Board of Selectmen's Meeting to September 30, 2013. Vote yes/Unanimous.

Town Manager's Report/1) Summer Read Around Town Program: Participated in the Summer Read Around Town Program with the School Department, which included a tour of Town Hall. **2) EPA Project:** Attended a meeting on the Regional Stormwater Project, which will assist the Town in implementing an EPA requirement for stormwater. **3) Trash Haulers Study Grant Application:** We have submitted an application for assistance on the trash pick-up in the community. We anticipate receiving a response in a few weeks. **4) Open Space & Recreation Plan:** Announced there will be an Open Space & Recreation Plan Meeting on September 10, 2013, at 6:00 P.M. at Memorial Town Hall. We are still seeking interested residents in participating in the updating of the plan. **5) Planning Board/School Committee Vacancy:** a) Announced there is still a vacancy on the Planning Board. Talent Bank forms should be returned to the Town Manager's Office by the end of this month. b) Announced that we have one applicant for the open position on the School Committee and a joint meeting will take place on September 10, 2013, at 6:30 P.M. at the School Committee Meeting. **6) Community Development Block Grant – DR Initiative:** The Town has applied for a grant to move the Rockdale Youth Center to St. Peter's School in Rockdale. We are working with the Whittin Community Center on this endeavor. **7) Pine Grove Cemetery:** Town Manager Kozak will provide an update on the analysis for the Town to take over the cemetery. Town Manager Kozak reported that he and James Shuris, DPW Director looked at the property, buildings and grounds and we are currently putting together a budget proposal to go forward at Town Meeting in October.

Selectmen's Concerns. **Selectman Ampagoomian 1)** asked if the Town's website is updated for residents to view the upcoming projects. Mr. Shuris replied no. Selectman Ampagoomian then suggested placing all the upcoming projects on the town's website. **2)** Asked the status of the Worcester Regional Bus Transportation routes and Town Manager Kozak advised that he hasn't heard anything yet but will follow up this week. **3)** Double poles – asked James Shuris, DPW Director to look into the following double poles: Benson Road/Providence Road, Hill Street/Benson Road/Batcheller Road, Church Street Extension – near the ball park, Church Street – near the Armenian Church. **4)** Announced that he will be attending the Worcester County Selectmen's Meeting next week in Sturbridge. **5)** Asked for the Highway

Department to look at Casey/Sunshine Drive because he heard part of the road has collapsed. **Selectman Melia**/Mentioned that he received a phone call/invitation to the St. Camillus Adult Day Center. He announced that they are having an Open House on Thursday, September 12, 2013, from 2 PM and 6 PM at Linwood Mills. Town Manager Kozak and all the Selectmen are invited to attend. **Selectman Athanas**/Asked Walter Warchol, Police Chief to provide an update on the number of break-ins in Town. Chief Warchol advised that there have been about 7 break-ins and most of them have been drug related. He then stated that the Northbridge Police have arrested two of the subjects. He commended Detective Donald Roy, Lieutenant Timothy Labrie, and Officer Jarrod Woeller for all their hard work in solving these crimes. **Selectman Marzec** /Asked about looking into vacant lots, unpaid taxes, property foreclosures in town. **Selectman Ampagoomian**/Announced that Dr. Sang K. Chung and Dr. Merle F. MacNeil are both retiring and each has served the Town for 40 plus years. He wished them both well on their retirement and thanked them for all their years of service to the community.

A motion/Mr. Melia, seconded/Mr. Marzec to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:42 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

September 9, 2013

I. APPROVAL OF MINUTES

A. 1) Copy of August 12, 2013 Executive Session minutes. [Removed from backup documentation as they have not been released by Board of Selectmen]

II. PUBLIC HEARING

B. 1) New China Pacific LLC d/b/a New China Pacific Restaurant – a) Copy of Public Hearing Notice. b) Copy of abutter notice. c) Copy of request for abutters' list. d) Copy of abutters. e) Copy of application for alcoholic beverage license. f) Copy of floor plan. g) Copy of manager application. h) Copy of passport. i) Copy of personal information form. j) Copy of applicant's statement. k) Copy of manager's certificate of resolution. l) Copy of license routing slips from Department Heads.

2) Samarpan, Inc. d/b/a 1 Quickstop Convenience – a) Copy of Public Hearing. b) Copy of application for alcoholic beverage license. c) Copy of floor plan. d) Copy of applicant's statement. e) Copy of manager application. f) Copy of naturalization paper. g) Copy of alcohol intervention certificate. h) Copy of personal information form. i) Copy of certificate of vote. j) Copy of license routing slips from Department Heads.

III. APPOINTMENTS/By the Board of Selectmen

C. 1) a) Copy of appointment letter to Town Manager Kozak. b) Copy of Carmen Borrelli's Resume. **2)** Copy of Annmarie Cleary's Resume. **3)** Copy of Peter Lawson's resignation letter.

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

D. 1) Copy of Kyoto of Whitinsville, LLC application for Common Victualler's License. **2)** Copy of license routing slips from Department Heads.

E. 1) Copy of email dated 8/20/13 from Alex Rogozenski requesting two road races. **2)** Copy of 1st Day 5K Run & 2.5K Walk. **3)** Copy of Race of Rams. **4)** Copy of Police Chief Response. **5)** Copy of DPW Response.

F. Copy of safety committee minutes.

G. Copy of email dated August 29, 2013 from Kathy Lyons requesting permission to hang a banner across Church Street to advertise National Inclusive Schools Week.

H. 1) Copy of letter from Northbridge Association of Churches requesting permission to conduct their 39th annual Blackstone Valley Crop Hunger Walk. **2)** Copy of Police Chief's Response. **3)** Copy of DPW's Response.

I. Copy of letter from the Village Congregational Church requesting permission to use Memorial Park for services on October 6, 2013. **2)** Copy of Police Chief's Response. **3)** Copy of DPW Director's Response.

J. 1) Copy of Mantown Consignment's Junk Dealer's License. **2)** Copy of license routing slips from Department Heads.

K. 1) Copy of letter from Alternatives requesting permission to use Memorial Park from October 4th through October 6th to advertise World Smile Day. **2)** Copy of pamphlet.

KK. 1) Copy of email from James Verdone requesting permission to close down Linwood Ave. for their Homecoming Parade on September 28, 2013. **2)** Copy of route.
L. Copy of Fall Annual Town Meeting Warrant [October 22, 2013]

VI. DISCUSSIONS

M. Copy of Town of Northbridge Boot Drive Policy.
N. Copy of Central Mass. Reg. Planning Commission Technical Proposal
O. Copy of Tentative Road Work Schedule for Fall 2013.
P. No documentation.

VII. TOWN MANAGER'S REPORT

Q. 1) Summer Read Around Town Program – **No documentation.**
2) EPA Project – **No documentation.**
3) Trash Haulers Study Grant Application – **No documentation.**
4) Open Space & Recreation Plan – **Copy of meeting agenda.**
5) Planning Board/School Committee Vacancy – **No documentation.**
6) Community Development Block Grant – DR Initiative – **No documentation.**
7) Pine Grove Cemetery – **No documentation.**

VIII. SELECTMEN'S CONCERNS - No documentation.

IX. ITEMS FOR FUTURE AGENDA- No documentation.

X. CORRESPONDENCE- No documentation.

XI. EXECUTIVE SESSION-No documentation.

**Board of Selectmen's Meeting
September 10, 2013
Joint Meeting with the School Committee**

A joint meeting of the Board of Selectmen and Northbridge School Committee was called to order by School Committee Chairman Timothy Doiron at 6:32 PM, Northbridge High School Media Center, 427 Linwood Ave., Whitinsville, MA. **Select Board Members Present:** Messrs. Ampagoomian, Athanas, and Nolan. **Absent:** Messrs. Melia and Marzec were absent and it is duly noted. **School Committee Members Present:** Timothy Doiron, Julie Gawlak, Michael LeBrasseur, Selena Livingston, Michael McGrath, and Randi Zanca. **Absent:** Mr. Michael McGrath.

The Pledge of Allegiance was recited by those present.

Approval of Minutes. None.

Public Hearings. None.

Appointments/By the Board of Selectmen. Susan Brouwer, School Committee/Vote to appoint. A motion/Mr. LeBrasseur, seconded/Ms. Livingston to appoint Susan Brouwer to the open position on the School Committee which will expire in May of 2014. Roll Call Vote: Mr. Doiron/Yes, Ms. Gawlak/Yes, Mr. LeBrasseur/Yes, Ms. Livingston/Yes, Ms. Zanca/Yes, Mr. Nolan/Yes, Mr. Ampagoomian/Yes, and Mr. Athanas/Yes.

Citizens' Comments/Input. None.

Decisions. None

Discussions. None

Town Manager's Report. None.

Selectmen's Concerns. None.

A motion was made and seconded to adjourn the Joint Meeting between the Northbridge School Committee and Northbridge Board of Selectmen. Vote yes/Unanimous.

Meeting Adjourned: 6:41 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

JOINT MEETING BETWEEN THE BOARD OF SELECTMEN AND NORTHBRIDGE SCHOOL COMMITTEE – OPEN SESSION

September 10, 2013

- I. APPROVAL OF MINUTES**
None.
- II. PUBLIC HEARING**
None.
- III. APPOINTMENTS/By the Board of Selectmen**
A. 1) Copy of Susan Brouwer's Talent Bank Application
- IV. CITIZENS' COMMENTS/INPUT – None.**
- V. DECISIONS – None.**
- VI. DISCUSSIONS – None.**
- VII. TOWN MANAGER'S REPORT – None.**
- VIII. SELECTMEN'S CONCERNS - None.**
- IX. ITEMS FOR FUTURE AGENDA- None.**
- X. CORRESPONDENCE- None.**
- XI. EXECUTIVE SESSION-None.**

B.1.



COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner
7 Main Street Whitinsville, MA 01588
Phone: (508) 234.2447 Fax: (508) 234.0814
gbechtholdt@northbridgemass.org

September 16, 2013

RECEIVED

Doreen Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street, Whitinsville, MA 01588

SEP 16 2013

Northbridge Town Manager

COPY

RE: **NORTHBRIDGE PLANNING BOARD**
Vacancy (joint-appointment)

Dear Ms. Cedrone:

Please be advised at its meeting of Tuesday, September 10, 2013, the Planning Board upon motion duly made and seconded voted (3-0) to RECOMMEND Mark Key for joint-appointment to fill the Planning Board vacancy. Arrangements have been made for the Board of Selectmen to consider same at its meeting of September 30, 2013.

Should you require additional information concerning this matter please contact the Planning Office.

Sincerely,

R. Gary Bechtholdt II
Town Planner

Cc: Town Manager/BOS
/File

{ emailed 8/7/13
B. Beechtholdt

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: 8/2/13

Name MARK KEY

P. O. Box _____

Home Address 111 CLUBHOUSE LN NORTHBRIDGE MA 01534

Email Address MARKKEYCCTX @ AOL.COM

Telephone 508-234-7787 Cell 361-739-4692

Business SEEHARON'S, INC.

Address 3108 PIEDMONT ROAD ATLANTA GA 30305 Tel. 404-495-9707

Current Occupation/Title DISTRICT MANAGER

Education BBA, MARKETING, TEXAS TECH UNIVERSITY, LUBBOCK, TX

Governmental, Civic & Community Activities SECRETARY/TREASURER OF A PROFESSIONAL ORGANIZATION, TREASURER OF A NON PROFIT, 2 COMMITTEES IN AN HOA

Charitable & Educational Activities VOLUNTEER WITH ESGR, RHODE ISLAND

Town Committees or Offices N/A

I am interested in the following Committees: PLANNING BOARD, PLANNING + Construction

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO

NAME:

MARK KEY

PRECINCT#

2

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|--------------------------------------|----|
| 1. PLANNING BOARD | 4. |
| 2. BUILDING, PLANNING + CONSTRUCTION | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

OPERATIONS MANAGER OF 8 SITES, 60+ EMPLOYEES, \$10.5 MM ANNUAL REVENUE
DUTIES INCLUDE PROGRAM IMPLEMENTATION, HUMAN RESOURCE FUNCTIONS,
FOCUS ON SAFETY, COORDINATING NEW STORE OPENINGS AND RELOCATIONS,
INCLUDING REVIEW OF SITE, REVIEW OF PLANS AND OPERATING TO
CODE. CURRENTLY WITH SEE/ARROW'S INC. IN RI/MA SINCE JAN 2006. PREVIOUSLY

Experience: Volunteer, social service, business (dates, places)

TREASURER OF A NON PROFIT - HOPKINTON, MA 2012-PRESENT WITH CVS,
SECRETARY/TREASURER - PROFESSIONAL ORGANIZATION - NEW ENGLAND - 2010-PRESENT
VOLUNTEER WITH ESBR-RI - WORK READINESS - 2012-PRESENT
PARTICIPATED IN PUBLIC MEETINGS + WORKSHOPS FOR THE BLACKSTONE VALLEY
HERITAGE CORRIDOR.

BETA RULES/REGULATIONS + DOCUMENT REVIEW COMMITTEES - HOA 2009-PRESENT

Special skills and education (be specific)

I AM VERSED IN VENDOR/CONTRACT MANAGEMENT, REVIEWING BUILDING PLANS,
ASPECTS OF SAFETY, OPERATIONS MANAGEMENT, HUMAN RESOURCES FUNCTIONS
AND MARKETING. I'M ALSO KNOWN TO BE CALM IN THE FACE OF
SIGNIFICANT PRESSURE.

How experience relates to particular committee interest

I AM CALM, PATIENT AND ANALYTIC, ABLE TO SEE THE BIG PICTURE, WHETHER
IT'S REVIEWING PLANS, SPEAKING ABOUT SAFETY OR UNDERSTANDING A
BUILDER'S CONCERNS, MY EXPERIENCE AND DEMEANOR PROVIDE A GOOD FIT.

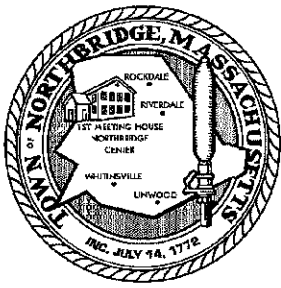
ADDITIONAL COMMENTS:

I LOVE THE QUOTE "TO WHOM MUCH IS GIVEN MUCH IS EXPECTED."
I BELIEVE IN NORTHBRIDGE'S FUTURE AND WISH TO GIVE BACK,

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

B. 2. b.



**TOWN OF NORTHBRIDGE
CONSERVATION COMMISSION**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Telephone (508) 234-0817
Fax (508) 234-0814

MEMORANDUM

TO: R. Gary Bechtholdt, Town Planner

FROM: Barbara A. Kinney, Administrative Assistant

DATE: July 11, 2013

RE: Conservation Commission Open Space Committee Designee

Please be advised at their meeting on July 10, 2013, the Conservation Commission voted 5-0 to designate Joy Anderson as the Conservation Commission representative on the Open Space Committee.

Recreation Plan Update

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: April 5, 2013

Name Joy C. Anderson

P. O. Box _____

Home Address 446 Main Street Whitinsville, MA 01588

Email Address info@JoyotCasuda.com

Telephone 508/372-9234

Cell 508/864-5484

Business NOVAPH

Address Chatsworth, CA

Tel. 800 263-9432

Current Occupation/Title Sales Manager

Education A.B.S. Becker College, Central N.E. College 1 year

Governmental, Civic & Community Activities Campaign Volunteer for several
CANDIDATES - past 4 years

Charitable & Educational Activities Poll Worker - Town of Northbridge and Worcester
March of Dimes Coordinator
Whitinsville, MA

Town Committees or Offices Conservation Commission Member

I am interested in the following Committees: Open Space and LCC Committee

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None

J. C. Anderson

NAME:

PRECINCT#

Resident.
TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---------------|----|
| 1. Open Space | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Conservation commissions pertaining to Northbridge.

Experience: Volunteer, social service, business (dates, places)

Campaign Volunteer Town of Boylston 2009
Statewide 2010, 2012
Panel Discussion Worcester Cable News 2013 - Black History Month (Feb)
Poll worker - Worcester, Southbridge, Northbridge 2009-2012

Special skills and education (be specific)

See Above.

How experience relates to particular committee interest

I have been involved with local civics & have attended
Land Trust & Conservation Seminars the past 2 months
plus a webinar on green space. I am very interested in local
conservation in relation to Northbridge/Blackstone
Valley.

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

BOS Agenda
9/30/13

9/12/13 } C. G. DECHEN
RECEIVED B.2.C.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

NOV 09 2012

Northbridge Town Manager

Yes inactive voter
per Town Clerk.

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: _____

Name JEREMY DEORSEY

P. O. Box _____

Home Address 3 A STREET WHITINSVILLE, MA 01588

Email Address JEREMY.A.DEORSEY@US.ARMY.MIL

Telephone _____ Cell 508-887-0530

Business SALTER COLLEGE

Address _____ Tel. 774-261-2562

Current Occupation/Title ADMISSIONS REPRESENTATIVE

Education MASTERS OF SCIENCE IN INTERDISCIPLINARY SCIENCE, BACHELORS OF
SCIENCE IN INTERDISCIPLINARY SCIENCE → FLORIDA INSTITUTE OF TECHNOLOGY.

Governmental, Civic & Community Activities 2LT IN THE MASSACHUSETTS ARMY NATIONAL GUARD,
EDUCATIONAL ALUMNI ADVISER FOR THE PI KAPPA ALPHA FRATERNITY AT BRIDGEWATER
STATE.

Charitable & Educational Activities EDUCATIONAL ALUMNI ADVISER FOR THE PI KAPPA ALPHA
FRATERNITY AT BRIDGEWATER STATE.

Town Committees or Offices N/A

I am interested in the following Committees: PERSONNEL BOARD, OPEN SPACE COMMITTEE, INDUSTRIAL
DEV FINANCE AUTHORITY ? COMM, HOUSING PARTNERSHIP COMMITTEE

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. N/A

Jeremy Alexander Deorsey

3 A Street
Whitinsville, MA 01588

(508) 887-0530
jdeorsey18@gmail.com

OBJECTIVE

To obtain a volunteer position for the Town of Northbridge in order to give back to my community.

PROFILE

Motivated, educated, and personable professional:

An officer in the Massachusetts National Guard and a recent graduate of Florida Institute of Technology with a Master's of Science degree and eager to begin working in the workforce.

Organized educational leader:

The Educational Alumni Advisor of the Pi Kappa Alpha Fraternity responsible for coaching and mentoring undergraduate students in the development of new-member education and upperclassmen development.

Trusted and honest:

A professional who has a security clearance at the Secret level.

EDUCATION

2012	Army Logistics University Quartermaster Basic Officer Leadership Course Focus: Military Logistics Management/Planning	Fort Lee, Va
2010-2012	Florida Institute of Technology Masters of Science in Interdisciplinary Science Focus: Organizational Behavior/Business Thesis: The Effects of Physical Attributes on Leadership Perception	Melbourne, Fl
2007-2010	Florida Institute of Technology Bachelors of Science in Interdisciplinary Science Focus: Life/Physical Sciences and Engineering	Melbourne, Fl
2005-2007	Worcester Polytechnic Institute Undergraduate Study in Aerospace Engineering	Worcester, Ma

EMPLOYMENT

Current **Distribution Platoon Leader** 1-181st Forward Supporting Company

1-181st Forward Supporting Company is a part of the 181st Infantry Regiment in the Massachusetts Army National Guard. It is the oldest in the nation's history dating back to the 1600s with notable service ranging from the Battle of Lexington and Concord all the way to the current War on Terrorism. It holds its soldiers and officers to the highest standards.

Responsibilities:

- Conducting inspections of all equipment and personnel within the platoon.
- Ensure mission essential tasks are met above the standard
- Create and maintain schedule of training for platoon
- Responsible for over \$1 Million worth of vehicles and equipment

2010-2011 **Tutor** Self-Employed

Responsibilities:

- Educate middle to high school level students in a variety of subject
- Ensure proper study techniques were performed by the student
- Developed the student's skills in Microsoft Word, Excel, and Power Point

2009-2010 **Student Life Office Assistant** Florida Institute of Technology

Florida Institute of Technology is a Tier 1 Science and Engineering University. It obtains contracts for research from a variety of sources including NASA.

Responsibilities:

- Schedule meetings with student life faculty
- Reserve rooms for student organizations
- Register students for university trips
- Plan and organize New/Transfer Student Orientation
- Set-up student events

2008-2011 **Amway Sales Representative** Amway Global

Amway Global is a debt-free billion dollar corporation that provides its customers with a variety of quality products. They employ independent sales representatives who work off of commission.

Responsibilities

- Research products and analyze customer needs to match products to customer needs
- Provide product demonstrations and presentations to customers
- Build client relations to provide good customer service

CERTIFICATIONS

- Secret Security Clearance
- Army Combatives Level 1 Certification

SKILLS

- Strong Inter-personal Relations/Tact
- Proficient in Microsoft Office Word/Excel/PowerPoint/Outlook
- Professional presentations
- Preparing progress and financial reports
- Individual and team time management
- Project management
- Coordinating travel for training/work
- Typing speed of 55 words per minute

AWARDS

- 2007: Military Order of the World Wars: Medal of Merit
- 2008-2012: Bronze Level Community Service Award
- 2012: LTC James D. Bowen Jr Award
- 2012: National Defense Service Medal
- 2012: Army Service Ribbon
- 2012: Hastings Award

7/6/09 C: BOS ✓
B.2.d.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

yes, per Town Clerk

Date: 07/01/09

Name WILLIAM J. MELLO JR

P. O. Box

Home Address B SPRAGUE ST

Tel. 508-234-2038

Business

Address

Tel.

Current Occupation/Title RETIRED / ARCHITECT

Education THE CATHOLIC UNIVERSITY OF AMERICA
B. ARCH, 1956;

Governmental, Civic & Community Activities MEMBER NORTHBRIDGE,
BPCC; MEMBER AFFORDABLE HOUSING COMMITTEE
BEDFORD; BEDFORD HOUSING TRUST, BEDFORD.

Charitable & Educational Activities THE LIONS CLUB OF LEXINGTON;
ADJUNCT PROFESSOR, ENDICOTT COLLEGE,

Town Committees or Offices BPCC, AHC (BEDFORD)

I am interested in the following Committees: GREEN COMMITTEE.
Open Space + Rec. Comm

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge.

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|----------------------|----|
| 1. BPCC | 4. |
| 2. GREEN | 5. |
| 3. open space + Rec. | 6. |

Present interest or business affiliation (dates, places)

N/A

Experience: Volunteer, social service, business (dates, places)

REGISTERED ARCHITECT FROM 1963 TO PRESENT
MEMBER OF THE AMERICAN INSTITUTE OF ARCHITECTS
ACHIEVED EMERITUS STANDING.

Special skills and education (be specific)

ARCHITECTURE:
PROGRAMMING
PLANNING -
DESIGN
TEACHING
INTERPRETING STRUCTURAL + MECHANICAL PRINCIPLES

How experience relates to particular committee interest

GREEN: UNDERSTANDING THE PRINCIPLES OF:
SOLAR DESIGN (NATURAL)
ALTERNATIVE NATURAL ENERGY SOURCES
ENVIRONMENTAL SYSTEMS

ADDITIONAL COMMENTS: TEACHING; UNIVERSAL DESIGN (ACCESSIBILITY)
BUILDING CODES;
DESIGN
CONSTRUCTION DOCUMENTATION

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

C.

Phone: 508-234-9090

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. Chapter 138, Section 14

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Blackstone Valley Chamber of Commerce
Name of Responsible Person: Seannie Hebert

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY WINES AND MALTS LICENSE

Type of Event: Business After Hours

Date and Time of Event: Wednesday, January 8, 2014 5:30-7:30

GIVE LOCATION BY STREET AND NUMBER:

St. Camillus Adult Day Center
670 Linwood Ave, lower level
Whitinsville, MA

DESCRIPTION OF PREMISES:

Recreational setting for adults - promoting
rehabilitation and health

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes. *The town highly recommends that you notify your insurance company of this event.

Seannie Hebert
(Signature of Applicant)

Print Name: Seannie Hebert

Address: 110 Church St.

City: Whitinsville,

State, Zip: MA 01588

SPECIAL LICENSES ISSUED UNDER
SECTION 14 [ONE-DAY LICENSES]:
MUST PURCHASE THE EVENT
ALCOHOL/BEER/WINE FROM A
DISTRIBUTOR OTHERWISE YOU
ARE IN VIOLATION OF STATE LAW.

Name of Distributor(s): Friendly Descendant Liquor w/distributor*
Mill House Wine + Spirits

Received: 9/9/13 @ 11 AM
(Date) (Time)

* Atlas Distributing
Consolidated Beverage
Ruby Wines
Marfignetti Grocery Co

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

TOWN OF NORTHBRIDGE
HOLD HARMLESS AGREEMENT

Applicant: *Blackstone Valley Chamber of Commerce*

Address: *110 Church St. Northbridge, MA 01588*

Special License for: *one day beer & wine*

*Date of Event
1/8/14*

In consideration of the approval of the above-listed license, the applicant agrees to hold harmless, indemnify and defend the Town of Northbridge, its officials, agents, and employees from and against all claims, losses, damages, liabilities and costs, including but not limited to cost of defense arising out of, or in any way connected with the issuance and use of this license.

Signed by:

Jeanne Tubur

Function:

Business After Hours

Date:

09 Oct 2013

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Blackstone Valley Chamber of Commerce

Applicant: Jeannie Hebert

Address: 110 Church Street, Whitinsville, MA 01588

License Type: One-Day Wines & Malt License

DEPARTMENT:

COMMENTS:

SIGNATURE:

PLANNING:

N/A

R. Jany Burt

09.10.13

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgema.org or ssusienka@northbridgema.org. Thanks!!

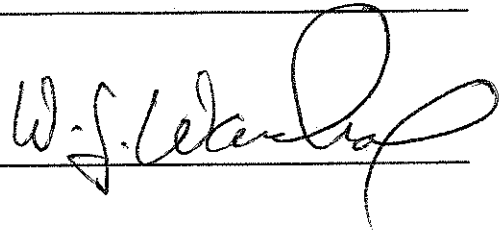
**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Blackstone Valley Chamber of Commerce
Applicant: Jeannie Hebert
Address: 110 Church Street, Whitinsville, MA 01588
License Type: One-Day Wines & Malt License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

no issues



FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water
Trash
Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Blackstone Valley Chamber of Commerce
Applicant: Jeannie Hebert
Address: 110 Church Street, Whitinsville, MA 01588
License Type: One-Day Wines & Malt License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: *The fire dept. will conduct a fire safety inspection
Prior to facility opening. JAN 9-11-13*

BUILDING/ZONING: _____

CONSERVATION: _____

HEALTH:

Water
Trash
Other

ASSESSORS: _____

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

*Please sign off and return the slip to the Town Manager's Office or offer
comments via email to dgosselin@northbridgema.org or
sgossienko@northbridgema.org. Thanks!!*

Donna Gosselin

From: Brenda Ouillette <bouillette@northbridgemass.org>
Sent: Friday, September 27, 2013 11:15 AM
To: dgosselin@northbridgemass.org
Subject: License Routing Slip - Blackstone Valley Chamber of Commerce

Hi Donna,

I spoke with Jim by telephone a short time ago and he stated that he had no issues with this event.

Brenda M. Ouillette
Administrative Asst. Bldg/Zoning
508 234-6577

=

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Blackstone Valley Chamber of Commerce

Applicant: Jeannie Hebert

Address: 110 Church Street, Whitinsville, MA 01588

License Type: One-Day Wines & Malt License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

N/A

Barbara A. Kunney

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer
comments via email to dgosselin@northbridgema.org or
ssusienka@northbridgema.org. Thanks!!*

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: BLACKSTONE VALLEY CHAMBER OF COMMERCE

Applicant: JEANNIE HEBERT

Address: 110 CHURCH STREET, WHITINSVILLE, MA 01588

License Type: ONE-DAY Wines & Malt License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: _____


BUILDING/ZONING: _____

CONSERVATION: _____

HEALTH:

Event to be held at St. Camillus Adult Day Health Center which is a licensed food establishment. A One-Day food establishment permit is NOT required.

Board of Health approves application.

Jeanne M. Gniadek
Board of Health Administrator
September 10, 2013 

ASSESSORS: _____

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org or ssusienka@northbridgemass.org. Thanks!!

Donna Gosselin

From: Robert Fitzgerald <rfitzgerald@northbridgemass.org>
Sent: Tuesday, September 10, 2013 1:12 PM
To: dgosselin@northbridgemass.org
Subject: RE: Blackstone Valley Chamber of Commerce One-Day License

I have none.

Bob Fitzgerald

From: Donna Gosselin [mailto:dgosselin@northbridgemass.org]
Sent: Tuesday, September 10, 2013 12:01 PM
To: kyargeau@northbridgemass.org; jharris@northbridgemass.org; wwarchol@northbridgemass.org; lskillen@northbridgemass.org; gbechtholdt@northbridgemass.org; gnestor@northbridgemass.org; bkinney@northbridgemass.org; bouillette@northbridgemass.org; jsheehan@northbridgemass.org; rfitzgerald@northbridgemass.org; jceconni@northbridgemass.org; jgniadek@northbridgemass.org
Subject: Blackstone Valley Chamber of Commerce One-Day License

Good afternoon All – Please see the attached and let me know if you have any questions or concerns. Thanks

Donna M. Gosselin
Sr. Admin. Asst./Human Resources Asst.
Town of Northbridge
7 Main Street
Whitinsville, MA 01588
P: 508-234-2095
F: 508-234-7640
dgosselin@northbridgemass.org

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Blackstone Valley Chamber of Commerce
Applicant: Jeannie Hebert
Address: 110 Church Street, Whitinsville, MA 01588
License Type: One-Day Wines & Malt License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water
Trash
Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise	Water / Sewer	0
Personal property	Other	0
Real estate		0

Please sign off and return the slip to the Town Manager's Office or offer
comments via email to dgosselin@northbridgema.org or
ssusienka@northbridgema.org. Thanks!!

9/27/13

D.

COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

Town of Northbridge

Confirmatory Order of Taking

At a regularly convened meeting of the Board of Selectmen of the Town of Northbridge held on September 30, 2013, it was voted and ordered:

The Board of Selectmen of the Town of Northbridge, County of Worcester, duly elected, qualified, and acting as such, on behalf of the Town by virtue of and in accordance with the authority of the provisions of Chapter 79 of the Massachusetts General Laws, the vote taken under Article 5 of the October 23, 2012 Fall Annual Town Meeting, a certified copy of which is attached hereto, and any and every other power and authority which is hereunto in any way enabling, hereby confirms a taking, on behalf of the Town, and for public way purposes, in an Order of Taking, dated April 22, 2013, recorded with the Worcester Registry of Deeds in Book 50921, Page 175, specifically for the purpose of the reconstruction of Sutton Street, the following interests in land:

1. *Permanent Roadway Easements:* Permanent easements for the purpose of constructing, reconstructing, improving, inspecting, repairing, replacing, and forever maintaining or abandoning in place improvements related to Sutton Street, and for all uses and appurtenances related thereto, including, but not limited to grading, excavation and paving for the reconstruction of Sutton Street, including the installation, inspection, maintenance, repair and replacement of drainage infrastructure, utilities and sidewalks (the "Project"), in, over, under, through, across, upon and along the parcels of land shown as: "BR-1," "PE-1," "D-1" through "D-9" and "D-11," "U-1" through "U-11," and "SW-1" through "SW-9" (collectively, the "Permanent Easement Premises") on a plan of land entitled "Easement Plan Sutton Street Northbridge, MA," dated September 19, 2013, prepared by Surveying and Mapping Consultants (the "Plan"), recorded herewith in Plan Book ____, Plan ____.

2. *Temporary Construction Easements:* Temporary easements for the purpose of constructing the Project and for all uses incidental thereto, including, without limitation, temporary roadway, slope, sidewalk, culverts, bridge and utility easements, necessary or convenient to the Project, in, over, under, across, upon and along the parcels of land shown as: "TE-1" through "TE-86" and "TE-89" through "TE-97" (collectively, the "Temporary Construction Easement Premises") on the Plan. Said Temporary Construction Easements shall terminate automatically five (5) years from the date on which the original Order of Taking was recorded with the Worcester Registry of Deeds without the necessity of recording any instrument with said Deeds. Nothing in this paragraph shall affect the permanent easements acquired by the Town hereunder.

The Permanent Easement Premises and the Temporary Construction Easement Premises are referred to, collectively, as the "Easement Premises." The Town shall have the right to pass

and re-pass over the Easement Premises, by foot and motor vehicle, including heavy equipment, from time to time and at all times, for all uses incidental thereto.

Any and all trees and structures located upon the Easement Premises are included in this taking. Notwithstanding the foregoing, there is excepted from this Order of Taking all easements for wires, pipes, conduits, poles, and appurtenances for the conveyance of water, sewage, gas and electricity and for telephone communications and television transmission now lawfully in or upon the Easement Premises and the lawful rights of the public to use those parts of the public streets and ways which may be included in the foregoing description.

Said parcels of land are owned or supposed to be owned and/or formerly owned by the persons listed in Schedules A and B, hereinafter collectively referred to as the Owners. If in any instance the name of the Owner is not correctly stated, the name of the supposed Owners being given as of this Order of Taking, it is understood that in such instance the land referred to is owned by an Owner or Owners unknown to us.

No damages are awarded to the Owners who have waived the right to an appraisal and damages for said takings, as set forth in Schedule A, attached hereto.

Damages are awarded to those Owners in connection with those takings as set forth in Schedule B, attached hereto.

The purpose of this Confirmatory Order of Taking is to clarify the Order of Taking recorded with the Worcester Registry of Deeds in Book 50921, Page 175, and specifically to reference and incorporate certain the Plan, which more accurately describes the Easement Premises, which Plan is recorded herewith, and which supersedes the plans recorded with the Order of Taking recorded with the Worcester Registry of Deeds in Book 50921, Page 175.

No betterments are to be assessed under this taking.

IN WITNESS WHEREOF, we, the duly elected and qualified Board of Selectmen of the Town of Northbridge have hereunto set our hands on this 30th day of September, 2013.

TOWN OF NORTHBRIDGE,
By its Board of Selectmen

Daniel Nolan, Chair

Charles Ampagoomian, Vice Chair

James Marzec

James Athanas

Thomas Melia

COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

On this 30th day of September, 2013, before me, the undersigned Notary Public, personally appeared _____, member of the Northbridge Board of Selectmen, as aforesaid, who proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose on behalf of the Town of Northbridge.

Notary Public
My Commission Expires:

482106/NBRI/0001

SCHEDULE A

Record Owner: Lance B. Forman and Ruth C. Forman
Mailing Address: 1112 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 8087, Page 257
Interest Taken: Parcel TE-3 (Driveway and Grading)

Record Owner: Luis A. Davila and Rachel L. Stratford
Mailing Address: 1087 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 34052, Page 294
Interest Taken: Parcel TE-4 (Driveway and Grading)

Record Owner: Henry Chosta III and Adriana Chosta
Mailing Address: P.O. Box 1, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 32277, Page 365
Interest Taken: Parcel TE-5 (Driveway and Grading)

Record Owner: Henry A. Dion
Mailing Address: P.O. Box 742, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 5326, Page 267
Interest Taken: Parcel D-3 (Permanent Drainage)

Record Owner: Martin P. Szerlag, Jr. and Frank J. Szerlag
Mailing Address: 1900 Hill Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 16473, Page 384
Interest Taken: Parcel TE-7 (Grading and Erosion Control)

Record Owner: George D. Morse and Marsha B. Morse
Mailing Address: 835 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 7059, Page 335
Interest Taken: Parcel TE-9 (Driveway and Grading)

Record Owner: James M. Knott, Sr.
Mailing Address: 456 Hill Street, Whitinsville, Massachusetts 01588
Title Reference: Worcester Registry of Deeds, Book 45866, Page 81
Interest Taken: Parcel TE-11 (Driveway and Grading)
Damages:

Record Owner: Patrick Wyndham and Leigha Wyndham
Mailing Address: 713 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 41043, Page 137
Interest Taken: Parcel TE-13 (Driveway and Grading)

Record Owner: Sarah A. Murphy
Mailing Address: 723 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 47104, Page 342
Interest Taken: Parcel TE-14 (Driveway and Grading)

Record Owner: Edna E. John
Mailing Address: 690 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 3924, Page 395 and
Book 7812, Page 180
Interest Taken: Parcel TE-15 (Driveway and Grading)

Record Owner: Donald R. Frieswick and Nancy A. Frieswick
Mailing Address: 667 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 5693, Page 4
Interest Taken: Parcel TE-17 (Driveway and Grading)

Record Owner: Joseph H. Boisvert, Sr. and Rebecca M. Young
Mailing Address: P.O. Box 581, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 6356, Page 257
Interest Taken: Parcel TE-18 (Driveway and Grading)

Record Owner: Roberta W. Oakley
Mailing Address: 627 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 30745, Page 161
Interest Taken: Parcel TE-19 (Driveway and Grading)

Record Owner: David W. Graham and Donna M. Graham
Mailing Address: 626 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 11163, Page 13
Interest Taken: Parcel TE-21 (Driveway and Grading)

Record Owner: Francis A. Pellerin and Priscilla G. Pellerin
Mailing Address: 613 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 10657, Page 186
Interest Taken: Parcel TE-22 (Driveway and Grading)

Record Owner: Jill P. Patnode-Krause
Mailing Address: 600 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 47917, Page 155
Interest Taken: Parcel TE-23 (Driveway and Grading)

Record Owner: Horace Mann Educational Associates, Inc.
Mailing Address: 8 Forge Park, Franklin, Massachusetts 02038
Title Reference: Worcester Registry of Deeds, Book 15198, Page 205
Interest Taken: Parcel TE-24 (Driveway and Grading)

Record Owner: Kevin W. Stolte and Julie Vaz Stolte
Mailing Address: 544 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 21947, Page 279
Interest Taken: Parcel TE-27 (Driveway and Grading)

Record Owner: Marjorie E. Smith
Mailing Address: 536 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 4927, Page 524
Interest Taken: Parcel TE-28 (Driveway and Grading)

Record Owner: Robert Bender and Nadia Bender
Mailing Address: 474 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 26649, Page 17
Interest Taken: Parcel TE-33 (Driveway and Grading)

Record Owner: Paul J. McMahon and Michele M. Doyle
Mailing Address: 467 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 44131, Page 387
Interest Taken: Parcel TE-34 (Driveway and Grading); Parcel TE-36 (Driveway and Grading)

Record Owner: Paul C. Brouillard and Kathleen V. Brouillard
Mailing Address: 464 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 5209, Page 432
Interest Taken: Parcel TE-35 (Driveway and Grading)

Record Owner: Seth A. Szilagyi and Julie A. Szilagyi
Mailing Address: 390 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 43869, Page 29
Interest Taken: Parcel TE-39 (Driveway and Grading)

Record Owner: Harmon Miedema Jr. and Ellen M. Hatfield
Mailing Address: 370 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 41365, Page 63
Interest Taken: Parcel D-5 (Permanent Drainage); Parcel TE-40 (Driveway and Grading)

Record Owner: Steven K. Couture and Brenda S. Couture
Mailing Address: 367 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 34615, Page 122
Interest Taken: Parcel TE-41 (Driveway and Grading)

Record Owner: Craig Alan Pincins and Andrea A. Pincins
Mailing Address: 346 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 49196, Page 47
Interest Taken: Parcel D-6 (Permanent Drainage); Parcel TE-43 (Driveway and Grading)

Record Owner: Jean M. Cronin
Mailing Address: P.O. Box 443, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 5685, Page 54
Interest Taken: Parcel TE-48 (Driveway and Grading); Parcel TE-49 (Driveway and Grading)

Record Owner: Stephen D. Lange and Kristine M. Lange
Mailing Address: 294 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 18423, Page 370
Interest Taken: Parcel TE-50 (Driveway and Grading)

Record Owner: Paul LaFlamme and Paula LaFlamme
Mailing Address: 555 Cooper Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 42754, Page 397
Interest Taken: Parcel TE-51 (Grading)

Record Owner: Christopher R. Paradis
Mailing Address: 244 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 49500, Page 166
Interest Taken: Parcel U-3 (Permanent Utility); Parcel TE-57 (Driveway, Grading and Erosion Control)

Record Owner: Michael J. Mingace
Mailing Address: 243 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 48040, Page 162
Interest Taken: Parcel TE-58 (Driveway and Grading)

Record Owner: Nancy T. Wencek
Mailing Address: 9 Violette Circle, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 43275, Page 102
Interest Taken: Parcel U-4 (Permanent Utility); Parcel TE-59 (Grading and Erosion Control)

Record Owner: Bryan P. Stewart
Mailing Address: 225 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 43706, Page 366
Interest Taken: Parcel TE-60 (Driveway and Grading)

Record Owner: John H. Caya
Mailing Address: 205 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 16416, Page 353
Interest Taken: Parcel TE-61 (Driveway and Grading); Parcel TE-62 (Driveway and Grading); Parcel TE-64 (Driveway and Grading)

Record Owner: Patricia A. Forget, Trustee of the Forget Family Trust
Mailing Address: 183 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 26943, Page 65
Interest Taken: Parcel TE-68 (Driveway and Grading)

Record Owner: Richard G. Davin and Theresa L. Watson
Mailing Address: 172 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 25988, Page 267
Interest Taken: Parcel TE-69 (Driveway and Grading)

Record Owner: Lance B. Forman and Ruth C. Forman
Mailing Address: Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 49192, Page 289
Interest Taken: Parcel TE-72 (Driveway and Grading)

Record Owner: Nancy A. Cross
Mailing Address: 145 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 35452, Page 282
Interest Taken: Parcel TE-73 (Driveway and Grading); Parcel TE-74 (Walk and Grading)

Record Owner: Gerard P. Caya, Trustee of 76 Sutton Street Trust
Mailing Address: 76 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 23614, Page 246
Interest Taken: Parcel D-8 (Permanent Drainage); Parcel TE-75 (Grading)

Record Owner: Cynthia M. Campbell
Mailing Address: 115 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 25622, Page 20
Interest Taken: Parcel SW-1 (Permanent Sidewalk); Parcel TE-78 (Walk and Grading)

Record Owner: 96-98 Sutton Street Northbridge Condominium
Mailing Address: Trustees of the 96-98 Sutton Street Condominium, 96-98 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 34398, Page 319 (Master Deed); Book 34398, Page 334 (Declaration of Trust)
Interest Taken: Parcel TE-82 (Driveway and Grading)

Record Owner: Gerard P. Caya, Trustee of J&S Caya Realty Trust
Mailing Address: 76 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 12757, Page 266
Interest Taken: Parcel TE-83 (Driveway and Grading); Parcel TE-84 (Driveway and Grading)

Schedule B

Record Owner: Michael A. Goodwin
Mailing Address: 231 Dresser Hill, Dudley, Massachusetts 01571
Title Reference: Worcester Registry of Deeds, Book 35778, Page 156
Interest Taken: Parcel TE-1 (Driveway and Grading); Parcel TE-2 (Driveway and Grading)
Damages: Parcel TE-1: \$290.00; Parcel TE-2: \$290.00

Record Owner: Richard W. Medeiros
Mailing Address: 1006 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 30227, Page 248
Interest Taken: Parcel D-1 (Permanent Drainage)
Damages: Parcel D-1: \$301.00

Record Owner: Rodney N. Gallagher and Barbara A. Gallagher
Mailing Address: 950 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 7132, Page 172
Interest Taken: Parcel D-2 (Permanent Drainage)
Damages: Parcel D-2: \$214.00

Record Owner: Andrew Eagleson
Mailing Address: 898 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 36567, Page 200
Interest Taken: Parcel TE-6 (Driveway and Grading)
Damages: Parcel TE-6: \$1,072.00

Record Owner: Kevin T. MacDonald and Debra J. MacDonald
Mailing Address: 834 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 18667, Page 127
Interest Taken: Parcel TE-8 (Driveway and Grading)
Damages: Parcel TE-8: \$1,306.00

Record Owner: Heirs of Victoria M. Poliquin
Mailing Address: c/o Francis X. Small, Esq., Heaney & Small, LLP, 24 Asylum Street, Milford, Massachusetts 01757
Title Reference: Worcester Registry of Deeds, Book 3196, Page 470 and Book 5368, Page 474
Interest Taken: Parcel TE-10 (Grading)
Damages: Parcel TE-10: \$10.00

Record Owner: Edward J. Sobkowiak, Jr. and Ilona P. Sobkowiak
Mailing Address: 723 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 47694, Page 161
Interest Taken: Parcel D-4 (Permanent Drainage); Parcel TE-12 (Grading)
Damages: Parcel D-4: \$2,300.00; Parcel TE-12: \$480.00

Record Owner: Mark K. Frieswick and Laurel J. Frieswick, Co-Trustees of the
Frieswick Family Trust
Mailing Address: 681 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 22667, Page 215
Interest Taken: Parcel TE-16 (Driveway and Grading)
Damages: Parcel TE-16: \$195.00

Record Owner: Owner Unknown
Mailing Address:
Title Reference: Worcester Registry of Deeds, Book _____, Page _____
Interest Taken: Parcel TE-20 (Driveway and Grading)
Damages: Parcel TE-20: \$101.00

Record Owner: Arthur Talbot
Mailing Address: 17A Cider Mill Road, North Brookfield, Massachusetts 01535
Title Reference: Worcester Registry of Deeds, Book 42823, Page 343
Interest Taken: Parcel TE-25 (Driveway and Grading)
Damages: Parcel TE-25: \$420.00

Record Owner: Winford W. Blair and Linda D. Blair
Mailing Address: 553 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 18550, Page 365
Interest Taken: Parcel TE-26 (Driveway and Grading)
Damages: Parcel TE-26: \$390.00

Record Owner: Patrick M. Hart and Ashley S. Hart
Mailing Address: 513 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 49134, Page 64
Interest Taken: Parcel TE-29 (Erosion Control)
Damages: Parcel TE-29: \$32.00

Record Owner: Brad Cormier and Melissa Cormier
Mailing Address: 495 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 50443, Page 136
Interest Taken: Parcel PE-1 (Replace and Maintain Headwall); Parcel TE-30 (Erosion Control); Parcel TE-31 (Driveway and Grading)
Damages: Parcel PE-1: \$232.00; Parcel TE-30: \$132.00; Parcel TE-31: \$130.00

Record Owner: Rainer Forst and Washa Liu Forst
Mailing Address: 33 Eisenhower Drive, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 31590, Page 52
Interest Taken: Parcel TE-32 (Grading and Erosion Control)
Damages: Parcel TE-32: \$220.00

Record Owner: Lawrence N. Flamand
Mailing Address: 414 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 6390, Page 117
Interest Taken: Parcel TE-37 (Driveway and Grading)
Damages: Parcel TE-37: \$1,166.00

Record Owner: John G. Stefancyk and Nola C. Stefancyk
Mailing Address: 406 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 7171, Page 189
Interest Taken: Parcel TE-38 (Driveway and Grading)
Damages: Parcel TE-38: \$1,415.00

Record Owner: Lawrence J. Fitzpatrick and Judith A. Fitzpatrick
Mailing Address: 357 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 6069, Page 135
Interest Taken: Parcel TE-42 (Driveway and Grading); Parcel TE-44 (Driveway and Grading)
Damages: Parcel TE-42: \$234.00; Parcel TE-44: \$103.00

Record Owner: Owner Unknown
Mailing Address:
Title Reference: Worcester Registry of Deeds, Book _____, Page _____
Interest Taken: Parcel TE-45 (Mill and Resurface Transition)
Damages: Parcel TE-45: \$0

Record Owner: Richard A. Reynolds, II and Jessica L. Robbins
Mailing Address: 4 Gendron Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 15724, Page 182
Interest Taken: Parcel TE-46 (Driveway and Grading)
Damages: Parcel TE-46: \$1,290.00

Record Owner: Stanley Hodgdon and Pamela Hodgdon
Mailing Address: 314 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 39569, Page 71
Interest Taken: Parcel TE-47 (Driveway and Grading)
Damages: Parcel TE-47: \$861.00

Record Owner: Mark R. Corey
Mailing Address: 552 Cooper Road, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 39129, Page 137
Interest Taken: Parcel TE-52 (Driveway and Grading)
Damages: Parcel TE-52: \$8.00

Record Owner: Owner Unknown

Mailing Address:

Title Reference: Worcester Registry of Deeds, Book _____, Page _____

Interest Taken: Parcel TE-53 (Full Depth Paving)

Damages: Parcel TE-53: \$0

Record Owner: Joseph Loando, Jr.

Mailing Address: 266 Sutton Street, Northbridge, Massachusetts 01534

Title Reference: Worcester Registry of Deeds, Book 24275, Page 82

Interest Taken: Parcel U-1 (Permanent Utility); Parcel TE-54 (Grading)

Damages: Parcel U-1: \$5,918.00; Parcel TE-54: \$1,657.00

Record Owner: Warren B. Jameson and Christine M. Jameson

Mailing Address: 23 Violette Circle, Northbridge, Massachusetts 01534

Title Reference: Worcester Registry of Deeds, Book 13091, Page 54

Interest Taken: Parcel U-2 (Permanent Utility); Parcel TE-55 (Grading); Parcel TE-56 (Grading)

Damages: Parcel U-2: \$1,429.00; Parcel TE-55: \$305.00; Parcel TE-56: \$15.00

Record Owner: 208-210 Sutton Street Condominium

Mailing Address: Trustees of 208-210 Sutton Street Condominium, 208-210 Sutton Street, Northbridge, Massachusetts 01534

Title Reference: Worcester Registry of Deeds, Book 11115, Page 176 (Master Deed); Book 11115, Page 192 (Declaration of Trust)

Interest Taken: Parcel U-5 (Permanent Utility); Parcel TE-63 (Driveway and Grading)

Damages: Parcel U-5: \$2,596.00; Parcel TE-63: \$36.00

Record Owner: June A. Hayden

Mailing Address: 2156 East Avenue, Java, New York 14113

Title Reference: Worcester Registry of Deeds, Book 19392, Page 378

Interest Taken: Parcel TE-65 (Driveway and Grading)

Damages: Parcel TE-65: \$2,314.00

Record Owner: 198-200 Sutton Street Condominium

Mailing Address: Trustees of 198-200 Sutton Street Condominium, 198-200 Sutton Street, Northbridge, Massachusetts 01534

Title Reference: Worcester Registry of Deeds, Book 10389, Page 160 (Master Deed); Book 10389, Page 172 (Declaration of Trust)

Interest Taken: Parcel U-6 (Permanent Utility); Parcel TE-66 (Driveway and Grading)

Damages: Parcel U-6: \$1,342.00; Parcel TE-66: \$488.00

Record Owner: Ryan C. Murphy
Mailing Address: 184 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 40025, Page 246
Interest Taken: Parcel U-7 (Permanent Aerial Utility); Parcel TE-67 (Driveway and Grading)
Damages: Parcel U-7: \$133.00; Parcel TE-67: \$841.00

Record Owner: Shirley J. White (Life Estate) and Andrew C. White
Mailing Address: 165 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 44058, Page 172
Interest Taken: Parcel TE-70 (Driveway and Grading)
Damages: Parcel TE-70: \$1,856.00

Record Owner: Osmar P. Millard, Jr. and Renata Brito
Mailing Address: 166-168 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 37757, Page 66
Interest Taken: Parcel D-7 (Permanent Drainage); Parcel U-8 (Permanent Utility); Parcel TE-71 (Driveway and Grading)
Damages: Parcel D-7: \$1,420.00; Parcel U-8: \$435.00; Parcel TE-71: \$448.00

Record Owner: James T. Blair and Luann Blair
Mailing Address: 135 Sutton Street, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 31301, Page 386
Interest Taken: Parcel TE-76 (Walk and Grading)
Damages: Parcel TE-76: \$87.00

Record Owner: Federal National Mortgage Association
Mailing Address: 2001 Leadenhall Road, Mount Laurel, New Jersey 08054
Title Reference: Worcester Registry of Deeds, Book 50549, Page 3
Interest Taken: Parcel D-9 (Permanent Drainage); Parcel U-9 (Permanent Utility Pole and Guy); Parcel U-10 (Permanent Aerial Utility); Parcel TE-77 (Driveway, Walk and Grading)
Damages: Parcel D-9: \$1,623.00; Parcel U-9: \$124.00; Parcel U-10: \$738.00; Parcel TE-77: \$1,162.00

Record Owner: Northbridge Housing Authority
Mailing Address: 1700 Hill Street North, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 7425, Page 210
Interest Taken: Parcel SW-2 (Permanent Sidewalk); Parcel TE-79 (Walk and Grading)
Damages: Parcel SW-2: \$4,323.00; Parcel TE-79: \$1,851.00

Record Owner: Owner Unknown

Mailing Address:

Title Reference: Worcester Registry of Deeds, Book _____, Page _____

Interest Taken: Parcel U-11 (Permanent Aerial Utility); Parcel TE-80 (Mill and Resurface Transition); Parcel TE-81 (Mill and Resurface Transition)

Damages: Parcel U-11: \$0; Parcel TE-80: \$0;

Parcel TE-81: \$0

Record Owner: Scudder Bay Capital, LLC

Mailing Address: 107 Audubon Road, Suite 205A, Wakefield, Massachusetts 01880

Title Reference: Worcester Registry of Deeds, Book 50587, Page 226

Interest Taken: Parcel TE-85 (Grading)

Damages: Parcel TE-85: \$767.00

Record Owner: 75-77 Sutton Street Condominium

Mailing Address: Hastie Real Estate Management, 67 Little Tree Lane, Bellingham, Massachusetts 02019

Title Reference: Worcester Registry of Deeds, Book 38071, Page 223 (Master Deed); Book 38071, Page 237 (Declaration of Trust)

Interest Taken: Parcel TE-86 (Grading)

Damages: Parcel TE-86: \$2,980.00

Record Owner: Gilbert Realty, LLC

Mailing Address: 8 Horseshoe Drive, Grafton, Massachusetts 01519

Title Reference: Worcester Registry of Deeds, Book 48645, Page 133

Interest Taken: Parcel TE-89 (Driveway and Grading); Parcel TE-92 (Erosion Control)

Damages: Parcel TE-89: \$27.00; Parcel TE-92: \$74.00

Record Owner: Robert P. Cook

Mailing Address: 175 Putnam Hill, Sutton, Massachusetts 01590

Title Reference: Worcester Registry of Deeds, Book 27345, Page 14

Interest Taken: Parcel SW-3 (Permanent Sidewalk); Parcel TE-90 (Driveway and Grading)

Damages: Parcel SW-3: \$1,997.00; Parcel TE-90: \$263.00

Record Owner: Henry W. Coz and Rockdale Properties, LLC
Mailing Address: 2355A Providence Road, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 11847, Page 10; See also Book 47790, Page 312
Interest Taken: Parcel SW-4 (Permanent Sidewalk); Parcel SW-5 (Permanent Sidewalk); Parcel SW-7 (Permanent Sidewalk); Parcel SW-9 (Permanent Sidewalk); Parcel D-11 (Permanent Drainage); Parcel TE-91 (Driveway and Grading); Parcel TE-93 (Grading and Erosion Control); Parcel TE-94 (Driveway, Grading and Erosion Control); Parcel TE-96 (Driveway and Grading)
Damages: Parcel SW-4: \$134.00; Parcel SW-5: \$255.00; Parcel SW-7: \$521.00; Parcel SW-9: \$547.00; Parcel D-11: \$113.00; Parcel TE-91: \$121.00; Parcel TE-93: \$3.00; Parcel TE-94: \$2,561.00; Parcel TE-96: \$217.00

Record Owner: Owner Unknown
Mailing Address:
Title Reference: Worcester Registry of Deeds, Book _____, Page _____
Interest Taken: Parcel BR-1 (Permanent Bridge)
Damages: Parcel BR-1: \$0

Record Owner: Flanagan & Comolli Construction, Inc.
Mailing Address: 971 Providence Road, Northbridge, Massachusetts 01534
Title Reference: Worcester Registry of Deeds, Book 22853, Page 245
Interest Taken: Parcel SW-6 (Permanent Sidewalk); Parcel TE-95 (Driveway and Grading)
Damages: Parcel SW-6: \$11,257.00; Parcel TE-95: \$2,380.00

Record Owner: Front Porch Properties, LLC
Mailing Address: 126 Butler Road, Quincy, Massachusetts 02169
Title Reference: Worcester Registry of Deeds, Book 41760, Page 32
Interest Taken: Parcel SW-8 (Permanent Sidewalk); Parcel TE-97 (Driveway and Grading)
Damages: Parcel SW-8: \$5,798.00; Parcel TE-97: \$3,304.00

FALL ANNUAL TOWN MEETING WARRANT - 10/22/13 - 7:00 PM

Presenter	Selectmen	Finance Committee	Town Meeting
Article 1. Selectmen	Support		
Bill(s) of a prior year	Non-support		
	No Position		
	Pass Over		
Article 2. Selectmen	Support		
FY '14 Budget Transfers	Non-support		
	No Position		
	Pass Over		
Article 3. Selectmen	Support		
Finance the cost to relocate the Fire Dept.	Non-support		
Dispatch Center [equipment, supplies, personnel costs, etc] to the Police Dept.	No Position		
	Pass Over		
Article 4. Selectmen	Support		
Acquisition of the property known as Pine Grove Cemetery and funding of said acquisition	Non-support		
	No Position		
	Pass Over		
Article 5. Selectmen	Support		
Acceptance of all or a portion of the personal property, funds, and accounts of Pine Grove Cemetery Association	Non-support		
	No Position		
	Pass Over		
Article 6. School Comm.	Support		
\$38,330 to School Dept. for mold remediation at the High School	Non-support		
	No Position		
	Pass Over		
Article 7. Selectmen	Support		
Transfer of funds to Stabilization Fund	Non-support		
	No Position		
	Pass Over		
Article 8. Selectmen	Support		
Amendment to Section 8-100 [Dogs] of the Code of the Town of Northbridge	Non-support		
	No Position		
	Pass Over		
Article 9. Petition	Support		
Amend Zoning Bylaws by adding Article XX- Large Scale Solar Photovoltaic Installations	Non-support		
	No Position		
	Pass Over		

Article 10. Petition

Amend Zoning Bylaws by adding Large Scale Solar Voltaic Facilities under the heading of “Community Facilities” to the Table of Use Regulations

Support	_____	_____	_____
Non-support	_____	_____	_____
No Position	_____	_____	_____
Pass Over	_____	_____	_____

Article 11. Petition

Petition to adopt a resolution restoring Constitutional Governance

Support	_____	_____	_____
Non-support	_____	_____	_____
No Position	_____	_____	_____
Pass Over	_____	_____	_____

**COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR FALL ANNUAL TOWN MEETING
TOWN OF NORTHBRIDGE
TRANSACTION OF TOWN BUSINESS
TUESDAY, OCTOBER 22, 2013 - 7:00 P.M.**

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge High School Field House on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, October 22, 2013 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the following sums of money and authorize the payment of prior year bills:

or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

To see if the Town will vote to amend the votes taken under Article 3 of the 2013 Spring Session of the Annual Town Meeting (May 7, 2013), appropriations and transfers under the Omnibus Budget Article, and/or to transfer a sum or sums of money from the undesignated fund balance (free cash) and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article; or take any other action relative thereto.

ARTICLE 3: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from any available funds in the Treasury a sum of money for the purpose of relocating the Fire Department Dispatch Center including all equipment, supplies, personnel costs, and associated appurtenances to the Police Department headquarters at 1 Hope Street; or take any other action relative thereto.

ARTICLE 4: (Board of Selectmen)

To see if the Town will vote to acquire, by donation, gift or otherwise, and accept from Pine Grove Cemetery Association all or a portion of the property known as Pine Grove Cemetery, located at 241 Linwood Avenue and shown as Parcel 2 on Assessors' Map 14; to authorize the Board of Selectmen to take all actions and execute all documents necessary and appropriate for such acquisition; and to raise and appropriate, borrow or transfer from available funds in the Treasury a sum of money for the purpose of such acquisition; or take any other action relative thereto.

ARTICLE 5: (Board of Selectmen)

To see if the Town will vote to accept from Pine Grove Cemetery Association all or a portion of the personal property, funds and accounts of said Association owned, maintained and used in connection with the ownership and operation of the Pine Grove Cemetery, located at 241 Linwood Avenue and shown as Parcel 2 on Assessors' Map 14; and to authorize the Board of Selectmen to take all actions and execute all documents necessary on behalf of the Town to effect and complete such acceptance, including the designation of funds as gift funds in accordance with the provisions of the General Laws or such other

action as is necessary and permissible to permit the expenditure of donated funds for cemetery purposes without further appropriation; or take any other action relative thereto.

ARTICLE 6: (School Committee)

To see if the Town will vote to raise and appropriate, and/or transfer from the FY 14 Omnibus Budget, and/or transfer from available funds in the Treasury, and/or transfer from the undesignated fund balance (free cash), and/or transfer from the Stabilization Fund the sum of \$38,330 to be expended by the School Department for costs incurred for mold remediation at the High School; or take any other action relative thereto.

ARTICLE 7: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from any available funds a sum of money to the Stabilization Fund; or take any other action relative thereto.

ARTICLE 8: (Board of Selectmen)

To see if the Town will vote to amend the Code of the Town of Northbridge, Article 8-100, Dogs, as set forth below, in order to address amendments to the General Laws concerning regulation of dogs; or take any other action relative thereto:

Section 8-101: By deleting the current definition for “kennel” (language crossed out below) and substituting in place thereof the following new definition:

~~One pack or collection of dogs on a single premises, whether maintained for breeding, boarding, day care, sale, training, hunting or other purposes, and including any shop where dogs are on sale, who are not covered by MGL c. 129, § 39A, and also including every pack or collection of more than three dogs, six months old or over, owned or kept by a person on a single premises, irrespective of the purpose for which they are maintained. Any and all kennels registered in the Town of Northbridge shall be subject to state and local business regulations. A veterinary hospital shall not be considered a kennel for the purposes of this bylaw.~~

A pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel, as defined in MGL c. 140, §136A.

Section 8-105: By adding a new sentence (language underscored below) to paragraph A so that it reads as follows:

A. Any owner or keeper of a dog six months of age or older in the Town of Northbridge shall cause that dog to be licensed as required by MGL c. 140 within the stipulated time. An owner or keeper of less than four (4) dogs over three (3) months of age may elect to secure a kennel license in lieu of licensing the dogs individually as provided by MGL c. 140, § 137A.

ARTICLE 9: (Petition)

To see if the Town will vote to amend its Zoning Bylaws by adding as “Article XX Large Scale Solar Photovoltaic Installations” the following:

Article XX

Large Scale Solar Photovoltaic Installations

§ 173-133 Purpose

The purpose of this bylaw is to reasonably regulate large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources, and to provide adequate financial assurance for the eventual decommissioning of such installations.

§ 173-134 Applicability

This bylaw applies to large-scale ground-mounted solar photovoltaic installations, as defined herein, proposed to be constructed after the effective date of this bylaw. This bylaw also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

The bylaw is not intended to regulate systems of less than 250 kW or roof-mounted systems. It is also not intended to regulate systems that are consumptive power systems, where all power that is generated is utilized to power onsite operations.

§ 173-135 Definitions

Building Permit: A permit issued by the Building Inspector allowing for the construction of a large-scale ground-mounted solar photovoltaic installation consistent with the state and federal building codes and the Zoning Bylaw.

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI): A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, has a minimum nameplate capacity of 250 kW DC, and generates power utilized at least in part off-site.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

Zoning Bylaw: The Northbridge Zoning Bylaw.

§ 173-136 General Requirements

The following requirements are common to all for all Large Scale Solar Power Generation Installations.

A. Compliance with Laws, and Regulations

The construction and operation of all LGSPI shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code. Provided that the provisions of Article XVI (Route 146 Overlay District) shall not apply to an LGSPI.

B. Building Permit

No LGSPI shall be constructed, installed or modified except pursuant to a building permit. The building permit application for a LGSPI must be accompanied by the required fee.

C. Site Plan Review

No LGSPI shall be constructed, installed or modified except in conformity with a site plan approved by the Planning Board in accordance with the Zoning Bylaw. The Planning Board shall consider and apply the requirements set forth in this bylaw in reviewing and deciding an application for site plan approval. Upon receipt of an application for site plan approval of a LGSPI, the Planning Board may engage, at the applicant's cost, professional and technical consultants, including legal counsel, to assist the authority with its review of the application, in accordance with the requirements of Section 53G of Chapter 44 of the Massachusetts General Laws. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted, and to add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the application. Upon approval of the application, any excess amount in the account attributable to that project, including any interest accrued, shall be repaid to the applicant.

D. Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

E. Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the LGSPI, which shall include measures for maintaining safe access to the installation, storm water controls, and general procedures for operational maintenance of the installation.

F. Utility Notification

No LGSPI shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

G. Design Standards

1. Utilization

LGSPI in R1, R2, and V, no more than 65% of the parcel shall be utilized for the entire installation, including screening.

2. Setbacks and Screening

Front, side and rear yards for LGSPI shall be as follows:

- (a) Front yard. The front yard depth shall be at least 100 feet
- (b) Side yard. Each side yard shall have a depth at least 50 feet
- (c) Rear yard. The rear yard depth shall be at least 50 feet

Every abutting property shall be visually screened from the LGSPI through any one or combination of the following: location, distance, plantings, existing vegetation and fencing (not to exceed 6 feet in height).

3. Appurtenant Structures

All appurtenant structures to a LGSPI shall be subject to the same regulations that pertain to primary structures as set forth in the Zoning Bylaw.

4. Landscaping

The project proponent shall submit a landscape plan detailing all proposed changes to the landscape of the site, including temporary or permanent roads or driveways, grading, vegetation clearing and planting and screening vegetation and/or fences/walls.

5. Land Clearing & Grading, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the LGSPI or otherwise prescribed by applicable laws, regulations, and bylaws. Land clearing and grading plans shall avoid practices that cause erosion and shall minimize habitat disruption.

6. Lighting

Lighting of LGSPI, including appurtenant structures, shall be consistent with local, state and federal law, and otherwise shall be limited to that required for safety and operational purposes. It shall be designed to minimize glare on abutting properties and be directed downward with full cut-off fixtures to reduce light-pollution.

7. Signage

Signs on LGSPI shall comply with all applicable legal requirements, including the Zoning Bylaw. One sign consistent with the Zoning Bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

8. Utility Connections

Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

H. Monitoring and Maintenance

1. Solar Photovoltaic Installation Conditions

The owner or operator of the LGSPI shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and local emergency medical services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

2. Emergency Services

Prior to issuance of a building permit, the LGSPI owner or operator shall provide a project summary, electrical schematic, and approved site plan to the town's local safety officials, including the Police Chief, Fire Chief and Building Inspector.

Upon request the owner or operator shall cooperate with local safety officials in developing an emergency response plan, which may include ensuring that emergency personnel have immediate, 24-hour access to the facility. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation, and shall provide a mailing address and telephone number for such person(s).

I. Modifications

All material modifications to a LGSPI made after issuance of the required building permit shall require approval by the Planning Board through Site Plan Review.

J. Discontinuance and Removal

1. Removal Requirements

Any LGSPI, or any substantial part thereof, not used for a period of one continuous year or more without written permission from the Planning Board, or that has reached the end of its useful life, shall be considered discontinued, and shall be removed. Upon written request from the Building Inspector addressed to the contact address provided and maintained by the owner or operator as required above, the owner or operator shall provide evidence to the Building Inspector demonstrating continued use of the LGSPI. Failure to provide such evidence within thirty days of such written request shall be conclusive evidence that the installation has been discontinued. Anyone intending to decommission and/or remove such an installation shall notify the Planning Board and Building Inspector by certified mail of the proposed date of discontinued operations and plans for removal.

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. Removal shall consist of:

- (a) Physical removal of all parts of and appurtenances to the LGSPI, including structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- (d) Gravel or ground cover consistent with landscape.

If the owner or operator of the LGSPI fails to remove the installation in accordance with the requirements of this section, the town shall have the right, to the extent it is otherwise duly authorized by law, to enter the property and remove the installation at the expense of the owner of the installation and the owner(s) of the site on which the facility is located.

2. Financial Surety

Proponents seeking to construct and operate an LGSPI shall provide, prior to construction, a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the LGSPI and remediate the landscape. The amount and form of such surety shall be determined by the Planning Board. Such surety will not be required for municipally- or state- owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation; or take any other action relative thereto.

ARTICLE 10: (Petition)

To see if the Town will vote to amend its Zoning Bylaws by adding the following row to the Table of Use Regulations under the category of "Community Facilities":

USE	ZONING DISTRICT											
	R-1	R-2	R-3	R-4	R-5	R-6	B-1	B-2	B-3 (1)	I-1	I-2	H
Community Facilities												
Large Scale Solar Voltaic Facilities, see Article XX	-	-	-	-	-	-	-	-	P	P	P	-

Or take any other action relative thereto.

ARTICLE 11: (Petition)

To see if the Town will vote to adopt the following resolution:

**RESTORING CONSTITUTIONAL GOVERNANCE
RESOLUTION OF NORTHBRIDGE, MASSACHUSETTS**

WHEREAS, the town of Northbridge, Massachusetts is not a “battlefield” subject to the “laws of war;” and

WHEREAS, Federal Judge Katherine Forrest has ruled Section 1021 of the 2012 NDAA is unconstitutional;

WHEREAS, the U.S. Supreme Court has ruled that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the United States, or citizen of the United States “under the law of war” who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and

WHEREAS, for the purposes of this resolution, the terms “arrest,” “capture,” “detention under the law of war,” “disposition under the law of war,” and “law of war” are used in the same sense and shall have the same meaning as such terms have in the 2012 NDAA, Section 1021(c); and therefore

BE IT RESOLVED, that notwithstanding any treaty, federal, state, or local law or authority, enacted or claimed, including, but not limited to, an authorization for use of military force, national defense authorization act, or any similar law or authority enacted or claimed by Congress or the Office of the President directed at any person in Northbridge, who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger,” it is unconstitutional, and therefore unlawful for any person to:

- a. arrest or capture any person in Northbridge, or citizen of Northbridge, within the United States, with the intent of “detention under the law of war,” or
- b. actually subject a person in Northbridge, to “disposition under the law of war,” or
- c. subject any person to targeted killing in Northbridge, or citizen of Northbridge, within the United States; and be it further

RESOLVED, that the Town of Northbridge requests the Massachusetts State Legislature recognize the duty of the Commonwealth of Massachusetts to interpose itself between unconstitutional usurpations by the federal government or its agents and the people of this state, as well as the duty to defend the unalienable natural rights of the people, all of which is consistent with our oaths to defend the

Constitution of the United States and the Constitution of the Commonwealth of Massachusetts against all enemies, foreign and domestic; and be it further

RESOLVED, that the Town of Northbridge requests our Congressional delegation commence immediately with efforts to repeal the unconstitutional sections of the 2012 NDAA, to-wit, sections 1021 and 1022, and any other section or provision which will have the same or substantially the same effect on any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and be it finally

RESOLVED, that the Town of Northbridge requests our Congressional delegation to introduce, support, and secure the passage of legislation which clearly states that Congress not only does not authorize, but in fact prohibits the use of military force, military detention, military trial, extraordinary rendition, or any other power of the “law of war” against any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger.”

Recognizing our duty to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts, as well as recognizing the duty of the people to protect our unalienable natural rights to “life, liberty, and the pursuit of happiness” as articulated in the Declaration of Independence, we, the Town Meeting of Northbridge, Massachusetts, do hereby adopt this resolution.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office in Whitinsville and Brian's Restaurant in Linwood, in Precinct 1; Office of Polyfoam Corp., Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quikstop in Whitinsville in Precinct 3; and the VFW Hall [875 Hill Street] and Town Hall Annex in Whitinsville in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 9th day of September in the year Two Thousand Thirteen.

SELECTMEN OF NORTHBRIDGE

Daniel J. Nolan, Chairman

James R. Marzec

Charles Ampagoomian, Jr.

Thomas J. Melia

James J. Athanas

Donna Gosselin

From: Gary Bechtholdt <gbechtholdt@northbridgemass.org>
Sent: Wednesday, September 18, 2013 12:59 PM
To: tkozak@northbridgemass.org
Cc: ssusienka@northbridgemass.org; dgosselin@northbridgemass.org
Subject: PB recommendations -Article #9 & Article #10
Attachments: PB recommendation -Article #9 (2013 FATM).pdf; PB recommendation -Article #10 (2013 FATM).pdf

Ted:

Please find attached –copy of Planning Board recommendation(s) for warrant article #9 and article #10.

It is my understanding the Board of Selectmen may review warrant articles at its next meeting scheduled for September 30th –arrangements have been made for Barbara Gaudette to attend this meeting to review Planning Board's recommendations.

Copies of the same will be provided to the Finance Committee and Town Moderator.

-Gary

R. Gary Bechtholdt II
Northbridge Town Planner

COMMUNITY PLANNING & DEVELOPMENT

Town of Northbridge
7 Main Street
Whitinsville, MA 01588
(508)234-2447



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

PHONE: (508) 234-2447

FAX: (508) 234-0814

September 18, 2013

Doreen A. Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street, Whitinsville, MA 01588

RE: ZONING AMENDMENT ARTICLE(S) –RECOMMENDATION
Article #10 –Table of Use Regulations

Dear Ms. Cedrone:

Please be advised at its meeting of Tuesday, September 17, 2013, the Planning Board upon motion duly made and seconded voted (4-0) to RECOMMEND zoning amendment (Table of Use Regulations –§173-12) to add by-right siting of Large Scale Solar Facilities within the Business-Three, Industrial-One and Industrial-Two Zoning Districts (Warrant Art. #10 -2013 FATM). In taking such action to recommend, the Planning Board noted said use had previously been considered under “power plant” allowed within the I-1 & I-2 zoning districts.

As part of its consideration the Planning Board also voted (4-0) to SUPPORT amendment to the petition article to revise “USE” to read *Large Scale Solar Photovoltaic Facilities (or similar)* rather than Large Scale Solar Voltaic Facilities as originally drafted.

The Planning Board shall provide its report at the Fall Annual Town Meeting scheduled for Tuesday, October 22, 2013. Should you require additional information concerning this matter please contact the Planning Office.

Sincerely,

R. Gary Bechtholdt II
Northbridge Town Planner

Cc: Town Manager/BOS
Town Moderator
Bldg. Insp.
FinCom
/File



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

PHONE: (508) 234-2447

FAX: (508) 234-0814

September 18, 2013

Doreen A, Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street, Whitinsville, MA 01588

RE: ZONING AMENDMENT ARTICLE(S) –RECOMMENDATION
Article #09 –Large Scale Solar Photovoltaic Installation

Dear Ms. Cedrone:

Please be advised at its meeting of Tuesday, September 17, 2013, the Planning Board upon motion duly made and seconded voted (4-0) to RECOMMEND zoning amendment to adopt a "Large Scale Solar Photovoltaic Installation" provision (Warrant Art. #9 -2013 FATM). In taking said action to recommend, the Planning Board noted establishing such provisions would provide the town with clear and concise procedures for future siting of these facilities.

As part of its consideration the Planning Board also voted (4-0) to SUPPORT amendment to the petition article to revise Section 173-135 Definitions –Building Permit by referencing "*federal regulations*" (or similar) not federal building codes as originally drafted. Further the Planning Board voted (4-0) to SUPPORT amendment to the petition article to revise Section 173-136 General Requirements G –Design Standards by *deleting in its entirety* Subsection G1 [Utilization]; as such provision is not applicable to Northbridge as it relates to the zoning amendment under consideration (LGSPV would not be permitted in R1, R2 or V). Please find attached for your records copy of petition article with above noted sections highlighted.

The Planning Board shall provide its report at the Fall Annual Town Meeting scheduled for Tuesday, October 22, 2013. Should you require additional information concerning this matter please contact the Planning Office.

Sincerely,

R. Gary Bechtholdt II
Northbridge Town Planner

Cc: Town Manager/BOS
Town Moderator
Bldg. Insp.
FinCom
/File

Article XX

Large Scale Solar Photovoltaic Installations

§ 173-133 Purpose

The purpose of this bylaw is to reasonably regulate large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources, and to provide adequate financial assurance for the eventual decommissioning of such installations.

§ 173-134 Applicability

This bylaw applies to large-scale ground-mounted solar photovoltaic installations, as defined herein, proposed to be constructed after the effective date of this bylaw. This bylaw also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

The bylaw is not intended to regulate systems of less than 250 kW or roof-mounted systems. It is also not intended to regulate systems that are consumptive power systems, where all power that is generated is utilized to power onsite operations.

§ 173-135 Definitions

Building Permit: A permit issued by the Building Inspector allowing for the construction of a large-scale ground-mounted solar photovoltaic installation consistent with the state and federal building codes and the Zoning Bylaw.

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPi): A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, has a minimum nameplate capacity of 250 kW DC, and generates power utilized at least in part off-site.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

Zoning Bylaw: The Northbridge Zoning Bylaw.

§ 173-136 General Requirements

The following requirements are common to all for all Large Scale Solar Power Generation Installations.

A. Compliance with Laws, and Regulations

The construction and operation of all LGSPI shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code. Provided that the provisions of Article XVI (Route 146 Overlay District) shall not apply to an LGSPI.

B. Building Permit

No LGSPI shall be constructed, installed or modified except pursuant to a building permit. The building permit application for a LGSPI must be accompanied by the required fee.

C. Site Plan Review

No LGSPI shall be constructed, installed or modified except in conformity with a site plan approved by the Planning Board in accordance with the Zoning Bylaw. The Planning Board shall consider and apply the requirements set forth in this bylaw in reviewing and deciding an application for site plan approval. Upon receipt of an application for site plan approval of a LGSPI, the Planning Board may engage, at the applicant's cost, professional and technical consultants, including legal counsel, to assist the authority with its review of the application, in accordance with the requirements of Section 53G of Chapter 44 of the Massachusetts General Laws. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted, and to add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the application. Upon approval of the application, any excess amount in the account attributable to that project, including any interest accrued, shall be repaid to the applicant.

D. Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

E. Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the LGSPI, which shall include measures for maintaining safe access to the installation, storm water controls, and general procedures for operational maintenance of the installation.

F. Utility Notification

No LGSPI shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

G. Design Standards

1. Utilization

LGSPI in R1, R2, and V, no more than 65% of the parcel shall be utilized for the entire installation, including screening.

2. Setbacks and Screening

Front, side and rear yards for LGSPI shall be as follows:

- (a) Front yard. The front yard depth shall be at least 100 feet
- (b) Side yard. Each side yard shall have a depth at least 50 feet
- (c) Rear yard. The rear yard depth shall be at least 50 feet

Every abutting property shall be visually screened from the LGSPI through any one or combination of the following: location, distance, plantings, existing vegetation and fencing (not to exceed 6 feet in height).

3. Appurtenant Structures

All appurtenant structures to a LGSPI shall be subject to the same regulations that pertain to primary structures as set forth in the Zoning Bylaw.

4. Landscaping

The project proponent shall submit a landscape plan detailing all proposed changes to the landscape of the site, including temporary or permanent roads or driveways, grading, vegetation clearing and planting and screening vegetation and/or fences/walls.

5. Land Clearing & Grading, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the LGSPI or otherwise prescribed by applicable laws, regulations, and bylaws. Land clearing and grading plans shall avoid practices that cause erosion and shall minimize habitat disruption.

6. Lighting

Lighting of LGSPI, including appurtenant structures, shall be consistent with local, state and federal law, and otherwise shall be limited to that required for safety and operational purposes. It shall be designed to minimize glare on abutting properties and be directed downward with full cut-off fixtures to reduce light-pollution.

7. Signage

Signs on LGSPI shall comply with all applicable legal requirements, including the Zoning Bylaw. One sign consistent with the Zoning Bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

8. Utility Connections

Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

H. Monitoring and Maintenance

1. Solar Photovoltaic Installation Conditions

The owner or operator of the LGSPI shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and local emergency medical services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

2. Emergency Services

Prior to issuance of a building permit, the LGSPI owner or operator shall provide a project summary, electrical schematic, and approved site plan to the town's local safety officials, including the Police Chief, Fire Chief and Building Inspector.

Upon request the owner or operator shall cooperate with local safety officials in developing an emergency response plan, which may include ensuring that emergency personnel have immediate, 24-hour access to the facility. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation, and shall provide a mailing address and telephone number for such person(s).

I. Modifications

All material modifications to a LGSPI made after issuance of the required building permit shall require approval by the Planning Board through Site Plan Review.

J. Discontinuance and Removal

1. Removal Requirements

Any LGSPI, or any substantial part thereof, not used for a period of one continuous year or more without written permission from the Planning Board, or that has reached the end of its useful life, shall be considered discontinued, and shall be removed. Upon written request from the Building Inspector addressed to the contact address provided and maintained by the owner or operator as required above, the owner or operator shall provide evidence to the Building Inspector demonstrating continued use of the LGSPI. Failure to provide such evidence within thirty days of such written request shall be conclusive evidence that the installation has been discontinued. Anyone intending to decommission and/or remove such an installation shall notify the Planning Board and Building Inspector by certified mail of the proposed date of discontinued operations and plans for removal.

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. Removal shall consist of:

- (a) Physical removal of all parts of and appurtenances to the LGSPI, including structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- (d) Gravel or ground cover consistent with landscape.

If the owner or operator of the LGSPI fails to remove the installation in accordance with the requirements of this section, the town shall have the right, to the extent it is otherwise duly authorized by law, to enter the property and remove the installation at the expense of the owner of the installation and the owner(s) of the site on which the facility is located.

2. Financial Surety

Proponents seeking to construct and operate an LGSPI shall provide, prior to construction, a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the LGSPI and remediate the landscape. The amount and form of such surety shall be determined by the Planning Board. Such surety will not be required for municipally- or state- owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

TOWN MANAGER'S REPORT – SEPTEMBER 30, 2013

1) **Milford Casino Project:** The Central Mass. Regional Planning Commission is working with the surrounding communities on the impact of the proposed Milford casino. Town Manager Kozak met with representatives from the Planning Commission and is working on this project to discuss the potential impacts to the community. It was suggested that the Town of Northbridge may wish to submit a letter to the casino proponent to include Northbridge as a surrounding community.

2) **2014 Snow & Ice Program:** The Department of Public Works has prepared a pamphlet for citizens regarding the Town's Snow and Ice program. This will be made available to the public and will be placed on the Town's webpage.

3) **Northbridge Emergency Management Agency/Free Training Courses:** The Town of Northbridge Emergency Management Agency will be conducting Emergency Preparedness Training courses for the public. Classes will be on Monday's and Wednesday's starting September 30th for four weeks, from 6:30 PM to 8:45 PM. For more information contact Northbridge Emergency Management at 508-266-0603.

4) **MassDEP's FY 14 In-Kind Technical Assistance Program:** We have received confirmation on the In-Kind Technical Assistance Program to explore the cost benefit to have the town-wide curbside trash collection. This program will start in the near future.

5) **ICMA Conference:** Attended the International City Manager's Association Conference in Boston from Saturday, September 21st through Wednesday, September 25th. This annual event included a trade show exhibition, guest speakers and several forums and workshops to improve the skills of Municipal Managers.

6) **Historical Commission Trolley Tour:** Announced that on October 12, 2013, the Northbridge Historical Commission will be holding an event called "Northbridge: the Whittin Legacy", which will consist of slideshow, trolley tours, and a tour of the Fletcher House by Paul Whittin a/k/a Kenneth Warchol.

7) **Katherine Brown's 100th Birthday Celebration:** Attended Ms. Brown's 100th Birthday Celebration at the Senior Center on September 26, 2013. Presented a certificate of special recognition on behalf of the Board of Selectmen honoring her birthday.

I.2.

- Some residents will have their roads plowed "first" and some must be "last".
- *"The workers continue until the job is done".*

The Northbridge Department of Public Works strives to provide the safest streets and roadways in the shortest period of time for the citizens. With your cooperation and common sense we will all benefit.

Please feel free to contact the Northbridge Department of Public Works if you should have any questions related to any snow storm event. Thank you for your anticipated cooperation!

James Shuris, P.E., MBA
Director of Public Works

Robert Van Meter
DPW Highway Superintendent

Northbridge DPW "Snow Fighting Team"

"Moving Forward"

IMPORTANT CONTACT INFORMATION

DPW General Information:
(508) 234-3581

DPW Highway Division:
(508) 234-0816

Snow Plowing:
(508) 234-3581

Pot Hole Repairs:
(508) 234-3581

DPW Sewer Division:
(508) 234-2154

Whitinsville Water Company:
(508) 234-7358

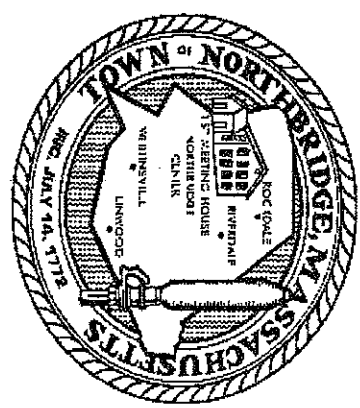
Police General Information:
(508) 234-6211

Fire General Information:
(508) 234-8448

Police & Fire Emergency:
911

**Town of Northbridge
Department of Public Works**

**2013 - 2014
"SNOW & ICE" PROGRAM
"Moving Forward"**



For the 3rd consecutive year, the Town of Northbridge - Department of Public Works (DPW) is pleased to make this "SNOW & ICE 2013 - 2014 PROGRAM" brochure available to you the taxpayers of Northbridge. The main objective of this brochure is to enhance community awareness concerning snowplowing operations. Our mission is to efficiently return our 81-miles of roads to "normal conditions" after each winter storm event. Your support and patience is necessary and greatly appreciated. The DPW "Snow & Ice Program" involves a four (4) part process:

- When the Snowfall Starts
- The Snowfall Continues...
- After the Storm...
- The Community Can Help

When the Snowfall Starts

Snowplowing operations begin when snow accumulates two (2) inches, or when forecasts indicate that it will. Over 24 Town and private contractor plows can be deployed and assigned to pre-determined routes.

When the snowfall starts, the DPW immediately begins to sand and salt the roads to prevent the snow from being compacted and frozen on the road surface. Top priority is given to the Town's main streets and bus routes.

The Snowfall Continues...

The drivers plow their assigned routes to "open-up" each road in a pre-determined sequence. If the intensity of the storm warrants, the plows remain in the same pattern until the storm subsides. At the end of the storm, the trucks begin to "widen-out" all roads by pushing the accumulated snow back beyond the curb line, then clearing the intersections.

It is important to note that residents may want to wait until the road has been plowed, and "widened-out" before shoveling the entrance to driveways.

Again, our initial responsibility is to keep the main lines and bus routes open and safe for travel. These roads are the key to maintaining a steady flow of traffic.

Our talented DPW Snow & Ice Staff are "well-trained" and "dedicated" to work "around-the-clock", keeping the roads open and passable. Please do not be misled by plow trucks riding with their plows up. They may be going in for fuel, repairs, headed to another assigned route or are not employed by the Town.

An area of concern is mailboxes. To reduce the possibility of damaging a mailbox, our plow truck operators are trained to avoid them. However, experience has shown that with reduced visibility during a snowstorm, combined with the height of the snow banks, it is not always possible for a driver to see a mailbox in time to avoid a collision with the "wing" or the heavy snow that is thrown by the moving plow. Any installation within the road right-of-way (including a mailbox), is placed there at the owner's risk. Therefore, property owners are encouraged to put mailboxes at the maximum allowable distance from the roadway pavement. It is strongly recommended that mailboxes and posts be inspected to insure they are properly secured and the posts are not rotten.

After the Storm...

After the snowstorm has ended our crews must continue to monitor all roads for icy spots, drifting snow, etc. At this time, an application of sand or salt is usually applied to all road surfaces. Some roads will receive an application of salt and calcium chloride to melt the remaining snow and ice.

The Community Can Help

The Community can enhance the snow plowing operation by following these suggestions:

- Make certain that your vehicle is ready for winter driving.
- Adhere to winter parking bans.
- Park vehicles off the road or in your yard during a snowstorm.
- Reduce speed and drive cautiously.
- Do not drive in winter snowstorms unless absolutely necessary.
- Do not throw, plow or blow snow onto the road. This creates a hazard to you and to others and requires the DPW staff to return to clean up at your expense.
- Plows are designed to throw snow up to 30-feet.
- Sidewalk traffic is not advised during a storm event.
- The plowing of sidewalks typically begins directly after the assigned road snow plow routes have been completed.
- Before your final driveway cleanup, check the street. If the street is not "widened-out", a plow truck should return to plow again.
- Please understand that the Town cannot shovel or plow out the end of your driveway, nor can the Town plow private property.
- Finally, please be patient. Snow plowing is an arduous and time-consuming job covering 81-miles of Town roads.

Northbridge Emergency Management Agency announces free Emergency Preparedness Training Courses

Learn how to prepare for Natural or manmade disasters; hurricanes, tornadoes, etc.
Learn how to assist your neighbors when a disaster or emergency strikes.
Learn how to safely evacuate your home or shelter in place.
Learn basic first aid and CPR skills to help your family or neighbors during a medical emergency.
Learn fire safety or prevention techniques to make your home safer.
Learn how you can assist your community by volunteering for the CERT program.

Northbridge is committed to supplying emergency preparedness and response training to all interested people through its' Cert Program. Cert is a nationally recognized organization that trains its' members to assist their communities in the event of a manmade or natural disaster. CERT training helps people to be self-reliant and to assist their neighbors while waiting for emergency personnel to respond during a disaster.

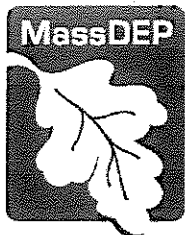
Emergency preparedness is the responsibility of all citizens of any community. At home, at work or school, while recreating, emergencies and disasters can happen at any time of day, at any location. In a disaster the normal emergency response agencies will be overwhelmed with people needing their help. We would like to offer a course of training to help the ordinary citizen be prepared to cope with the first 24 hours in a disaster. The Community Emergency Response Team course (C.E.R.T.) is being presented by the Towns Office of Emergency Preparedness to interested citizens and groups who would like to be better prepared in the time of disaster.

If available, emergency services personnel are the best equipped to handle emergencies and you should use them. However, following a catastrophic disaster, you and the community may be on your own for a period of time because of the size of the area affected, lost communications, and impassable roads, CERT training is designed to prepare you to help yourself, your family, and your neighbors in the event of a catastrophic disaster. Because emergency services personnel will not be able to help everyone immediately you can make a difference by using the training to save lives and protect property. This training covers basic skills that are important to know in a disaster when emergency services are not available. You will want to help during a disaster and with training and practice throughout this class you will be able to do the greatest good for the greatest number of people while protecting yourself from becoming a victim. The CERT training is organized into four weekly classes held on Monday and Wednesday for two hours and fifteen minutes each with a final exciting Real Life exercise where everyone can utilize the skills. The training consists of six modules, disaster preparedness, disaster fire suppression, disaster medical (2 modules), light search and rescue, and disaster psychology/team organization. After completion of the six modules, there is a disaster simulation where the participants will have the opportunity to put into practice some of the techniques taught in the course. A certificate is issued to each individual following completion of the program. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness volunteer projects in their community.

The Northbridge Fire Department's Emergency Preparedness Office is offering a Community Emergency Response Training (CERT Class), free of charge to all interested residents of Northbridge and surrounding Communities.

The class will be from 6:30 p.m. to 8:45 p.m. Mondays and Wednesdays starting September 30 running for 4 weeks. The class will conclude with a final real life exercise on Saturday October 26th from 8:30 a.m. to 12:00 p.m. The class will meet at the Northbridge Fire Department located at 193 Main Street Whitinsville MA 01588. For further information contact Northbridge CERT at 508-266-0603 or northbridgcert@charter.net.

I. 4.



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

DEVAL L. PATRICK
Governor

RICHARD K. SULLIVAN JR.
Secretary

KENNETH L. KIMMELL
Commissioner

RECEIVED

SEP 23 2013

Northbridge Town Manager

September 19, 2013

Mr. Theodore Kozak
Town Manager
Town of Northbridge
7 Main Street
Whitinsville, MA 01588

Dear Mr. Kozak,

Thank you for your request for assistance through MassDEP's FY14 In-Kind Technical Assistance application. The Department is pleased to be able to provide your community with 60 hours of hands-on assistance for the project entitled Explore Costs/Benefits of Switching to Curbside Trash/Recycling Collection. The person assigned to provide this assistance is Irene Congdon who serves as MassDEP's Municipal Assistance Coordinator for your region.

Irene Congdon will contact your municipality's designated recycling contact (copied below) to arrange a meeting to develop a scope of work and project deliverables. You will be asked to review and sign the scope of work, once it meets with your approval. Upon completion, MassDEP will make the results of your project and/or its deliverables available to interested municipal officials so they may learn from your community's efforts to reduce waste and increase recycling in the Commonwealth.

The Department applauds your commitment to maximizing the efficiency and effectiveness of your municipal recycling program and looks forward to working with you.

Sincerely,

Greg Cooper
Division Director – Bureau of Waste Prevention

ecc: Theodore Kozak, Town Manager
Irene Congdon, Municipal Assistance Coordinator

Historical Commission Meeting
9/11/13

COPY

Members present: Paula McCowan, Wendy Timmons, Ken Warchal,
 Dan O'Neill, Lenny Smith.

Guests: Dennis Rice(Alternatives CEO), John Rogers (Historical Society)

The meeting was called to order at 7PM.

Wendy T gave an overview of the arrangements with the trolley company for Oct 12 event. The cost for the rental is \$960. We are renting it for 6 hours, which includes 1 hr commute here and another hour to return to its base. That means we will have the vehicle for 4 hours in town.

We can arrange for 3 tour groups to use the trolley. The maximum amount of people is about 90(30/tour).

Northbridge residence will be required of participants.

Alternatives has agreed to host the pre-tour slide show for each group. The slide show should take about 45 minutes. Alternatives will register at no cost to the town 30 people/tour. A list of tourists with reservations will be kept. The participants will have their hand stamped to verify space on tour.

The first tour group is shown the slide presentation at 9AM.

The group then is escorted to the Fletcher House, and greeted there by Ken W in garb of Paul Whitin. He then travels with the group on the trolley, narrating as they go.

The next group starts their slide show segment during this time, and arrives at the Fletcher House around the time the first trolley tour ends. The same process is used for the third and last tour group.

The last tour should end at 2PM

Lenny S and Mary B will present slide shows. Dan O will register tourists before the shows and handle hand-stamping. Paula M and Wendy T will escort the tourists to the Fletcher House, and talk with them there.

The committee discussed reimbursement for the cost of the event to the commission.

Sponsors will be sought at \$2-3hundred/each.

The idea of charging \$10/head was discussed and vetoed. There will be a request for donations during the event instead.

A new attraction has surfaced for this celebration day.

The Whitinsville Spinning Ring Co, which moved south in the early 70's, has discovered a time capsule-like container in their storage building. It is quite large and weighs over 200 pounds. They have shipped it to Northbridge at their expense and have donated it to the town. The commission and guest thought that a ceremonial opening of the box would fit in well with our event.

The opening will take place at 2:30PM on the 12th of October, to close the event.

Harry Whitin has agreed to attend the capsule event.

The theme for our day-long activities will be: "Northbridge: the Whitin Legacy".

Focus will be put on the town's simple beginnings, growing into a village with many mansions, etc.

Mr Rice will assist in advertising the events. Flyers will be distributed around town and local papers will be notified asap to include this on their October calendars.

Tickets will be distributed so that the tours aren't overbooked. A wait list may be started to cover no-shows.

2 other subjects were briefly discussed:

The photo-history of the town that was mentioned last month has not proceeded very far since. Members are stretched and are not finished as a group with photographing the residences in their assigned areas which are over 50 years old.

More attention will be paid to this shortly.

Ken W also mentioned that the town hall window and signage project is nearing completion. He asked members for there feedback. The commission agreed unanimously to tell the selectmen that we are well-pleased with the results.

A motion was made and seconded to adjourn at approx. 8PM.

Motion passed unanimously.