

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
VIRTUAL MEETING USING ZOOM
August 10, 2021 at 6:00 PM**

SPECIAL MEETING

Join Zoom Meeting: <https://zoom.us/j/92207152746?pwd=MFRCZFBIaTA3QlBpaVVPNWlkVm5VZz09>

Meeting ID: 922 0715 2746

Passcode: 486588

Dial by phone: 1 929 205 6099

Please mute your microphone unless you are speaking or want to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

I. APPROVAL OF MINUTES:

A. 1) April 26, 2021 2) May 10, 2021 3) May 24, 2021

II. PUBLIC HEARING:

B. 7:01 PM: Armenian Apostolic Church, 315 Church Street, Whitinsville (Present: Joanne Khoury)

1) Request to obtain a One-day Wines and Malt Beverages License for the Annual Picnic to be held Sunday, August 15, 2021, from 12 PM – 6 PM; and **2)** Request to obtain a One-day Sunday Outdoor Entertainment license for the Annual Picnic to be held Sunday, August 15, 2021, from 12 PM – 6 PM.

III. APPOINTMENTS/By the Board of Selectmen [Vote to Appoint]:

C. Central Mass. Regional Planning Commission – 1) 2nd Delegate and 2) Alternate

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

D. George Marston Whitin Memorial Community Association dba Whitin Community Center, 60 Main Street, Whitinsville (**Present: Heather Elster, Exec. Dir.**). **1)** Request to obtain a One-day Wines and Malt Beverages License for the Cars in the Park event to be held Saturday, August 21, 2021 from 10 AM to 4 PM in Whitin Park; and **2)** Request to obtain a One-day Wines and Malt Beverages License for the Greenway Challenge on Saturday, September 25, 2021 from 12 PM to 6 PM in Whitin Park.

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

BOARD OF SELECTMEN'S MEETING

April 26, 2021

A virtual meeting of the Board of Selectmen was called to order by Chairman Alicia Cannon at 7:00 PM, using Zoom Video Communication (Video Conferencing App). Board Members Present: Cannon, Athanas, Melia, Ampagoomian, and Collins. Also Present: Adam D. Gaudette, Town Manager.

Chairman Cannon asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Chairman Cannon read the following aloud: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS: Joint Appointment By the Board of Selectmen and Planning Board: Andrew Howden, Planning Board (Associate Member) / Present: Brian Massey, Plan. Bd. Chairman. Mr. Massey stated that after reviewing his resume and meeting with Mr. Howden he would be a great addition to the Planning Board. A Motion/Mr. Ampagoomian, seconded/Mr. Melia to appoint Mr. Andrew Howden to the Planning Board as an Associate Member. Vote yes/Unanimous. **By the Town Manager: Jonathan Shenian, Jr., Heavy Equipment Operator / Present: Jamie Luchini, Highway Supt.** Mr. Luchini introduced Mr. Shenian to the Board and stated that this position was vacated last February and due to the hiring freeze it has remained vacant. He advised there were four great candidates who applied for the position. Continuing, he mentioned that Mr. Shenian has a Class A CDL license and a 2A/1C Hydraulic license, which is above and beyond what is required for the position. Mr. Luchini also noted that Mr. Shenian has been a plowing contractor for the town for the last several years and has done a stand-up job. Mr. Shenian then stated he comes from a big family in Town and he is looking forward to this opportunity as it is something he has wanted to do for a long time. A motion/Mr. Melia, seconded/Mr. Ampagoomian to affirm the Town Manager's appointment of Mr. Shenian as a Heavy Equipment Operator. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT: Yvette Ayotte-Kind stated that she has been cleaning up litter around town and is now asking for help. She stated that ice fishermen have left half of a dresser and people are leaving trash everywhere. Ms. Ayotte-Kind added that she is not able to reach everything around the waterways and is hoping the town will help and add some signs. Chairman Cannon thanked Ms. Ayotte-Kind for her efforts around Town and for bringing it to their attention and added that it is something that can be looked into as far as what can be done.

Village Congregational Church Harvest Festival [Saturday, September 25, 2021]. Present: Harriet Forman. 1) Request to hang a banner across Church Street from Sunday, September 12, 2021 to Sunday September 26, 2021; 2) Request to close Church Street from the corner of Church Street and Linwood Avenue to the intersection of Church Street and Park Street in front of the Post Office; 3) Request to use Memorial Park, on Saturday, September 25, 2021 from 8 AM until 4 PM; and 4) Request to obtain a One-

Day Weekday Entertainment License for the Harvest Festival – same date/time. Ms. Forman stated that in addition to these applications she has also submitted a form to the Board of Health for a food permit and plans to adhere to the COVID guidelines that are in place at the time of the event. A motion/Mr. Collins seconded/Mr. Melia to approve all 4 requests as noted above for the Village Congregational Church's Harvest Festival to be held on Saturday, September 25, 2021 from 8 AM until 4 PM. Vote yes/Unanimous.

Operation Graduation Committee/Request to hang a banner across Church Street from May 23, 2021 until May 30, 2021 to congratulate the class of 2021[Present: Julie Cray]. Ms. Cray stated that this happens to be the 30th year of Operation Graduation and felt it would be a nice surprise to congratulate the seniors. She stated that they have a design for the sign but it has not yet been printed as they were looking to gain approval first. A motion/Mr. Collins, seconded/Mr. Ampagoomian to approve the request from Operation Graduation Committee to hang a banner across Church Street from May 23, 2021 until May 30, 2021 to congratulate the class of 2021. Vote yes/Unanimous.

REPM, Inc. [Stone Hill Condos] / Vote to accept a monetary gift in the amount of \$50,000. Town Manager Gaudette explained that as part of the Planning Board's approval the developer is required to make donations to the Town. This donation is earmarked for capital improvements at the Northbridge Senior Center. Mr. Gaudette explained that tonight he would ask that the Board accept the monetary determination. A motion/Mr. Ampagoomian, seconded/Mr. Collins to accept the monetary gift in the amount of \$50,000 from REPM, Inc. Vote yes/Unanimous.

Devaney Energy / Request reduction in Underground Storage Tank License Fee. Town Manager Gaudette explained that several meetings ago the Board approved the application for an underground storage tank license, which is priced per tank. He stated that they have 50 tanks and each tank is \$200 bringing the total to \$10,000. Mr. Gaudette stated that they did provide a brief letter, which is in the packet, but they are not in attendance at the meeting. Selectman Athans asked if the Fire Chief needs to inspect all 50 tanks. Town Manager Gaudette answered yes both the Fire Chief and the Building Inspector would need to go out and inspect the tanks and would also require permits of their own. Selectman Melia added that once the houses are built the town would be receiving a substantial amount of money and feels it is a cost they were not planning on and supports assisting them. The Town Manager added that Devaney Energy is the company installing the tanks but not to say that they aren't going to charge the developers Stone Hill. Selectman Collins stated that the company would still be making money off the contract for delivery services and added that they are an out-of-town company. He also added that he does not have an issue approving a deal but doesn't feel it should be reduced to \$200 as they are requesting. Chairman Cannon added that she would like to better understand the transaction between the two companies and hear from Devaney Energy before making a decision to reduce the cost and would prefer to defer this a future meeting. Town Manager Gaudette stated that he appreciates that decision and added that it has been difficult to get them to a meeting and to have them provide us an extensive and well supported reasoning as to why the Board should grant them their request. The Town Manager emphasized that it has been very difficult to get them to a meeting to request a reduction; there has been no effort on their part. Selectman Athanas suggested no more than a 50% percent reduction because there is a cost to doing business. Selectman Ampagoomian agreed with Mr. Athanas' concept but then he recommended no more than a 25% reduction. The Board concurred that if Devaney Energy wants a reduction in the UST License fee that they must attend a Selectmen's Meeting to state their case. Therefore the Board decided to defer this request to a subsequent meeting. There being no further discussion, a motion/Mr. Ampagoomian, seconded/Mr. Collins **not** to grant Devaney Energy a reduction in the Underground Storage Tank license fee. Vote yes/Unanimous.

TOWN MANAGER'S REPORT – 1) Reminded everyone about Spring Annual Town Meeting next week because the town has to set next year's budgets and get funding for capital projects, etc. **2)** Fire Station Project – Architect has been hired and the OPM is handling everything. The BPCC is also on board. The timeline is about 8-12 months to design and another 8-12 months to build, etc. **3)** Hiring Process for Police

Chief –Reminded everyone that current Police Chief Walter Warchol will be retiring on June 25th and advised the replacement process is well underway, thus he is prepared to make his recommendation for appointing a new Police Chief at the May 10th Selectmen’s Meeting.

Selectman Ampagoomian asked when the Board might be able to meet in person. Town Manager Gaudette responded that the Governor has released new guidance and Town Hall will be re-opening on May 10th on a part-time basis with proper protocols in place. For Board meetings, the Town Manager would like to phase it in and noted there are options. One option is to use a hybrid model where the Board can meet in person and the public can watch on Cable and use Zoom to make comments or the Board and required attendees can meet in person and the public can get access through cable and Zoom.

SELECTMEN'S CONCERNS: **Selectman Athanas** asked about the status of Pine Grove. Highway Superintendent Luchini said they are doing the fall clean-up and tree clean-up. He said after town meeting they will start spring/summer tasks. **Selectman Ampagoomian/1)** inquired about the plan to replace all the trees that were removed. Mr. Luchini said there is no plan at this time as he wants to clean up after the tree removal first and then revisit this matter. **2)** Commented that President Biden formally acknowledged the Armenian Genocide by the Turkish Government. He further pointed out that April 24th was his uncle’s 101st birthday. **Selectman Melia/1)** advised if anyone has anything that needs to be changed in the Town Charter to please bring it to his attention as he is the Board’s designee to the Charter Review Committee. **2)** asked if the school project is still on schedule. Chairman Cannon said as far as she knows it is. Town Manager Gaudette interjected and said the old school will be demolished during the summer when the kids are out of school. **Chairman Cannon** asked about the Bylaw Review Committee and noted we are still waiting for the Town Moderator to appoint his 2 designees and how should it be handled. The Town Manager said to begin to meet if there is a quorum.

Chairman Cannon reminded everyone the next meeting is scheduled for 6:30p.m. on Tuesday, May 4, 2021 [Spring Annual Town Meeting] and then 7:00p.m. on Monday, May 10, 2021.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to adjourn the public meeting. Vote yes/Cannon, Athanas, Melia, Ampagoomian, and Collins.

Meeting Adjourned: 7:51 PM

Respectfully submitted,

Russell D. Collins, Clerk

/mjc

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

April 26, 2021

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

II. PUBLIC HEARING

III. APPOINTMENTS:

Joint Appointment By the Board of Selectmen and Planning Board:

A. Andrew Howden, Planning Board (Associate Member) / Present: Brian Massey, Chairman, Planning Board

-Copy of Memo to Chairman Cannon from Gary Bechtholdt dated April 22, 2021

-Copy of Andrew Howden's Talent Bank Form

B. By the Town Manager: Jonathan Shenian, Jr., Heavy Equipment Operator / Present: Jamie Luchini, Highway Supt.

-Copy of letter to Town Manager Gaudette from Highway Supt. Luchini dated March 18, 2021

-Copy of Mr. Shenian's cover letter

-Copy of Mr. Shenian's resume

-Copy of Mr. Shenian's Town of Northbridge employment application

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

C. Village Congregational Church Harvest Festival [Saturday, September 25, 2021]/Present:

Harriet Forman. 1) Request to hang a banner across Church Street from Sunday, September 12, 2021 to Sunday September 26, 2021; 2) Request to close Church Street from the corner of Church Street and Linwood Avenue to the intersection of Church Street and Park Street in front of the Post Office; 3) Request to use Memorial Park, on Saturday, September 25, 2021 from 8 AM, until 4 PM; and 4) application to obtain a One-Day Weekday Entertainment License for Saturday, September 25, 2021 from 8 AM, until 4 PM

-Copy of email request dated April 12, 2021

-Copy of Memorial Park Request Form

-Copy of Hold Harmless Agreement

-Copy of REAP Form (tax form)

-Copy of Worker's Comp Affidavit

-Copy of Certificate of Insurance naming Town as an additional insured

-Copy of Certificate of Exemption

-Copy of application for One-day (Weekday) Entertainment License

-Copy of REAP Form (tax form)

-Copy of Worker's Comp Affidavit

-Copy of Certificate of Exemption

-Copy of Certificate of Insurance naming Town as an additional insured

-Copy of License Routing Slip

D. Northbridge Operation Graduation [Present: Julie Cray] / Request to hang a banner across Church Street from May 23, 2021 until May 30, 2021 to congratulate the Class of 2021

-Copy of email request from Julie Cray dated April 19, 2021

E. REPM, Inc. [Stone Hill Condos] / Vote to accept monetary gift in the amount of \$50,000

-Copy of memo to Chairman Cannon from Gary Bechtholdt dated April 12, 2021

-Copy of memo to Chairman Cannon from Gary Bechtholdt dated February 1, 2021

F. Devaney Energy / Request reduction in Underground Storage Tank License Fee

-Copy of proposal requesting a reduction in the Underground Storage Tank Fee

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

BOARD OF SELECTMEN'S MEETING

May 10, 2021

A virtual meeting of the Board of Selectmen was called to order by Chairman Alicia Cannon at 7:00 PM, using Zoom Video Communication (Video Conferencing App). Board Members Present: Athanas, Melia, Ampagoomian, Collins and Cannon. Also Present: Adam D. Gaudette, Town Manager.

Chairman Cannon asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Chairman Cannon read the following aloud: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/By the Town Manager: Timothy Labrie, Police Chief (effective June 26, 2021). *NOTE: Due to possible conflicts of interest, both Selectman Melia and Selectman Collins did not participate and/or vote on this item. Sel. Melia did not take part because Mr. Labrie is his son-in-law. Sel. Collins did not take part because his son is a Police Officer. Both Selectmen muted their microphones and left their respective virtual offices while this item was discussed and voted on.* Town Manager Gaudette then took the floor and advised that due to the upcoming retirement of current Police Chief Walter Warchol, the past year was spent preparing and going through the selection process for the appointment of a new Police Chief. Chief Warchol congratulated Lt. Labrie on his forthcoming appointment as Northbridge's next Police Chief and stated that he wholeheartedly supports the appointment having worked with him for the past 25 years. Mr. Labrie thanked everyone for their support and gave a brief overview about himself and his career with the Northbridge Police Department. Selectman Athanas wished Chief Warchol well and thanked him for his service. He then congratulated and wished Mr. Labrie good luck. Selectman Ampagoomian noted he was Chairman when Chief Warchol was appointed Chief of Police. Next, he congratulated Lt. Labrie and mentioned he will always have his full support. Chairman Cannon thanked Chief Warchol for his many years of service and wished him a wonderful retirement. She then congratulated Lt. Labrie and eager to watch him grow in his new position. Mr. Labrie thanked each Selectman for their comments. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to affirm the Town Manager's appointment of Timothy Labrie as Chief of Police effective June 26, 2021. Vote yes/Ampagoomian, Athanas, and Cannon. *Selectmen Melia and Collins were texted and told they could return to the meeting.* Upon return, Selectman Melia read a statement congratulating Lt. Labrie on his appointment as Police Chief. He stated Tim has been a great husband to his daughter Jane, a great father to his 4 children, and a great policeman who will be a great Police Chief for Northbridge. He then congratulated Chief Warchol for his 44 years of service and recalled appointing him to the position of Sergeant in 1989 and then as his Lieutenant several years later. In closing, Mr. Melia said this is a memorable night for the Warchol and Labrie families and it's well deserved.

CITIZENS' COMMENTS/INPUT/None.

2021 Annual License Renewals [Junk Dealers, Bowling & Billiards] / Vote to approve subject to the payment of all monies due the Town. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the 2021 Annual License Renewals for Junk Dealers, Bowling & Billiards subject to the payment of all monies due the Town and receipt of all paperwork. Vote yes/Unanimous.

21-23 Haringa Avenue, Whitinsville, MA 01588 [Louis L. Dykstra and Janice B. Dykstra] / Vote to approve the Discharge of Mortgage pending payment in full for the amount of \$22,179.01. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the Discharge of Mortgage for property located at 21-23 Haringa Avenue, Whitinsville, [Louis Dykstra and Janice Dykstra] pending payment in full for the amount of \$22,179.01. Vote yes/Unanimous.

Pine Grove Cemetery Deed/Approve the sale of lots. 1) Sharron Lee Nolette [Lot No. 33B, single grave, Birch Path, North]. A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve the sale of Lot No 33B (single grave) Birch Path, North to Sharron Lee Nolette. Vote yes/Unanimous. **2) David and Karen Butler [Lot No. 306, two full graves, Woodlawn Ave., North].** A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve the sale of Lot No 306 (2 full graves) Woodlawn Ave., North to David and Karen Butler. Vote yes/Unanimous.

TOWN MANAGER'S REPORT: 1) Key Meetings Attended: Monday, April 26, 2021 – Attended the Board of Selectmen Meeting via Zoom. Tuesday, April 27, 2021 – Held CBA negotiations with the Police Association. Wednesday, April 28, 2021 – Held CBA negotiations with the Firefighters Association. Thursday, April 29, 2021 – Met with the three (3) Police Chief candidates to explain the results and provide feedback from the interview panel. Friday, April 30, 2021 – Held a Department Managers Meeting to prepare for the Spring Annual Town Meeting. Friday, April 30, 2021 – Conference Call with MIIA regarding FY2022 General Insurance Renewal. Friday, April 30, 2021 –Conference Call with Town Counsel Doneski regarding the motions for the Spring Annual Town Meeting. Monday, May 3, 2021 – Conference call with FinCom Chair to prepare for Town Meeting. Tuesday, May 4, 2021 – Attended the Spring Annual Town Meeting. Wednesday, May 5, 2021 – Conference Calls with the Balmer Project OPM and Building Committee Chair regarding fence easements. Wednesday, May 5, 2021 – Conference Call with Town Counsel regarding collective bargaining. Thursday, May 6, 2021 – Held CBA negotiations with the Northbridge Police Association. **2) Balmer School Building Project:** Project construction by Fontaine Brothers continues with precautionary measures in place per State construction guidelines for construction projects moving forward during the pandemic. The Town Manager is working with the OPM to secure temporary fence construction access from abutters. The OPM is working on punch lists as the project will approach substantial completion over the next couple months. The project timeline is on target for opening this Fall. **3) Lasell Field Turf Project:** The project is essentially complete except for several punch-list items that we are working to get scheduled (loam and seed). **4) Fire Station Project:** The BPCC has hired CHA as the OPM and TGAS as the architect for the project. The design team has begun meeting with the Town and prepping for the baseline data for the design which includes the field survey and soil testing. A meeting with the BPCC will be held in the upcoming weeks. **5) FY2022 Budget & Town Meeting Warrant:** The Spring Annual Town Meeting was held this past Tuesday, May 4, 2021. All but one of the articles were approved (Article 21 passed over) and the Town departments will now begin to plan for capital improvements as well as preparing financial documentation for the upcoming year. **6) Town Offices Re-Opening:** Town Hall offices are to be opened to the public this coming Monday, May 10, 2021 with limited hours of 10-2 Monday through Thursday and 10-12 on Fridays. In-person Board meetings are expected to begin in June.

Town Manager Gaudette reported that most of this week has been spent on wrapping up Town Meeting things. He thanked everyone [staff and public] who attended the Spring Annual Town Meeting. In addition

he noted the Balmer School Project is on time and will open in the fall of 2021 and the Lasell Field Project is 99.9% done – just a couple of punch list items to be done. As far as the Fire Station Project goes, the Architect continues to move forward with soil testing, etc. In closing, the Town Manager announced, as of today, the Town Hall/Annex has re-opened part-time hours [Mon-Thurs 10AM – 2PM and Fridays -10AM – 12PM]. Questions/Comments from the Board: Selectman Ampagoomian asked about the design of the Fire Station and if there will be a presentation to the Board and the public. Mr. Gaudette replied yes and said the initial drawings were schematics to show what the building/complex could look like as well as the layout. The actual design will begin for real once all the base plan is complete including topography, soil tests, etc. Looking more towards summer or later for the design to be completed. Selectman Athanas inquired about the roads project for this year and if any costs have come in for asphalt to compare to last year's costs. Mr. Luchini responded they won't know the costs until they go out to bid, which should happen by next week. He also mentioned that the following roads will be repaired/resurfaced this year: Swift Rd., Mason Rd., Arcade St., and the island at Church Street Ext. and Quaker St. Chairman Cannon asked Mr. Luchini about work that was done on Prospect Street. He responded that he did not know as it wasn't the town doing the work. The Town Manager said he will look into it and let her know who is doing the work and what it entails.

SELECTMEN'S CONCERNS - Selectman Ampagoomian/1) Asked the Highway Supt. about the status of the Plummer's Corner redesign and potholes on Route 122 (state road). Mr. Luchini said they can't get the state to fill potholes right now let alone redesign intersections. He did say his guys did some minor pothole repairs on 122 because they were dangerous. **2)** Asked about Memorial Day exercises. The Town Manager advised that Pat Magowan reached out to him last week about it and they are supposed to get in contact this week. He also mentioned that whatever celebration is done, it will be small and will share the details as soon as he can. Chief Warchol added that Bill Audette contacted him and said the Veterans aren't doing much; only a small contingent of veterans (6 guys) plan to march from the Towne Plaza to Memorial Park. **3)** Asked about the capital project items that were approved at town meeting, more specifically, the weatherization items for Town Hall and when will they go out to bid. The Town Manager stated that it depends on a particular item and only the large items over a certain amount/cost will have to go to bid. Mr. Luchini said he is already working on the carpeting for Town Hall and the HVAC unit for the IT Office but can do much else until the funds become available on July 1st. **Selectman Melia/1)** noted there are very large potholes on Route 122 both north and south of the new Dollar Store going in at the former location of The Salvation Army. **2)** Inquired about the Linwood Ave. bridge that is going to be replaced and wondered if the entire road will be closed. Mr. Luchini answered that the engineers will determine what has to be done when it's designed but they aren't far enough along in the process yet. The Town Manager added that the consultant will review all our bridges to determine what bridge needs what. **Chairman Cannon/1)** announced the next School Building Committee meeting is next Tuesday, May 18th so please tune in to learn about the progress of the new Balmer School. **2)** She also reminded everyone that the Annual Town Election is also May 18th and to please get out and vote. **3)** Lastly, she apologized for missing town meeting last week (due to a family emergency) and thanked her fellow board members for their assistance.

Chairman Cannon noted the next Selectmen's Meeting is scheduled for 7PM on May 24, 2021.

ITEMS FOR FUTURE AGENDA

CORRESPONDENCE

EXECUTIVE SESSION

A motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the public meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:31 PM

Respectfully submitted,

Russell D. Collins, Clerk

/sls

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 10, 2021

- I. APPROVAL OF MINUTES**
- II. PUBLIC HEARING**
- III. APPOINTMENTS/A. By the Town Manager: Timothy Labrie, Police Chief (effective June 26, 2021)**
 - Copy of letter from the Town Manager to Timothy Labrie dated April 29, 2021.
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS:**
 - B. 2021 Annual License Renewals [Junk Dealers, Bowling & Billiards] / Vote to approve subject to the payment of all monies due the Town**
 - Listing of licensees up for renewal
 - C. 21-23 Haringa Avenue, Whitinsville, MA 01588 [Louis L. Dykstra and Janice B. Dykstra] / Vote to approve the Discharge of Mortgage pending payment in full for the amount of \$22,179.01**
 - Copy of letter from the Treasurer/Collector to Jeff and Eric Dykstra dated March 29, 2021.
 - Copy of the Discharge of Mortgage to be signed by the Board.
 - D. Pine Grove Cemetery Deed/Approve the sale of lots/1) Sharron Lee Nolette [Lot No. 33B, single grave, Birch Path, North] 2) David and Karen Butler [Lot No. 306, two full graves, Woodlawn Ave, North]**
 - Copy of the cemetery deed for Sharron Lee Nolette
 - Copy of the cemetery deed for David and Karen Butler
- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
 - Copy of Town Manager's Report
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

BOARD OF SELECTMEN'S MEETING**May 24, 2021**

A virtual meeting of the Board of Selectmen was called to order by Vice Chairman Charles Ampagoomian at 7:00 PM, using Zoom Video Communication (Video Conferencing App). Board Members Present: Melia, Ampagoomian, and Collins. Chairman Cannon and Selectman Athanas were absent and it is duly recorded. Also Present: Adam D. Gaudette, Town Manager.

Vice Chairman Ampagoomian asked all attendees to mute their microphones unless they are speaking or wish to speak. Inappropriate comments and/or disruptive behavior will result in immediate dismissal.

Vice Chairman Ampagoomian read the following aloud: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

APPROVAL OF MINUTES: 1) **June 23, 2020 [Spring Annual Town Meeting].** A motion/Mr. Collins, seconded/Mr. Melia to approve the June 23, 2020 minutes as presented with the readings omitted. Vote yes/Collins, Melia, and Ampagoomian. 2) **February 22, 2021** A motion/Mr. Collins, seconded/Mr. Ampagoomian to approve the February 22, 2021 minutes as presented with the readings omitted. Vote yes/Collins and Ampagoomian. Abstain/Melia. 3) **March 8, 2021** A motion/Mr. Collins, seconded/Mr. Melia to approve the March 8, 2021 minutes as presented with the readings omitted. Vote yes/Collins, Melia, and Ampagoomian. 4) **March 22, 2021** A motion/Mr. Collins, seconded/Mr. Melia to approve the March 22, 2021 minutes as presented with the readings omitted. Vote yes/Collins, Melia, and Ampagoomian. 5) **May 4, 2021 [Spring Annual Town Meeting]** A motion/Mr. Collins, seconded/Mr. Melia to approve the May 4, 2021 minutes as presented with the readings omitted. Vote yes/Collins, Melia, and Ampagoomian.

PUBLIC HEARING/None.

APPOINTMENTS/By the Town Manager [Vote to affirm]: 1) **Walter Warchol, Special Police Officer [Effective June 26, 2021 / 3-year term].** A motion/Mr. Melia, seconded/Mr. Collins to affirm the appointment of Walter Warchol as a Special Police Officer for a 3-year term. Vote yes/ Collins, Melia, and Ampagoomian.

2) **Donald Roy, Special Police Officer [Reappointment -Term to expire March 9, 2024]** A motion/Mr. Melia, seconded/Mr. Collins to affirm the reappointment Donald Roy as a Special Police Officer until March 9, 2024. Vote yes/Collins, Melia, and Ampagoomian.

3) **Jane Colonna, Adm. Asst. to the Building Inspector and Zoning Board of Appeals. Present: Jane Colonna and James Sheehan, Building Inspector.** The Town Manager advised the Board that Ms. Colonna's application and associated documentation was in their agenda packets. With that he turned it over to Mr. Sheehan. Mr. Sheehan then introduced Ms. Colonna to everyone. He mentioned that there were several applicants who applied for the job but that Jane had the most appealing background and skills to do the job. Ms. Colonna stated that she looks forward to the opportunity. A motion/Mr. Collins, seconded/Mr. Melia to affirm the Town Manager's appointment of Jane Colonna as the Adm. Asst. to the

Building Inspector and Zoning Board of Appeals. Vote yes/Collins, Melia, and Ampagoomian.

RESIGNATIONS:

Gerald Ouillette, Community Preservation Committee. A motion/Mr. Collins, seconded/Mr. Melia to accept the resignation of Mr. Ouillette from the Community Preservation Committee. Vote yes/Collins, Melia, and Ampagoomian. Selectman Ampagoomian requested a letter of thanks be sent on behalf of the Board thanking him for his years of service.

CITIZENS' COMMENTS/INPUT/None.

Compost Site (located at the Wastewater Treatment Plant) / Vote to name the site after Paul Monast and to place proper signage. Town Manager Gaudette mentioned the Board of Health had received a request from a resident back in February to name the compost site after Paul Monast. He added the Board of Health recently met to discuss the request and voted unanimously to support it, which is stated in their letter included in tonight's agenda packet. Jeanne Gniadek, Board of Health Administrator, advised that Mr. Monast ran the compost site for 20 years and that residents just loved him! Together with the Board of Health, she enthusiastically voiced her support in naming the site after Paul Monast and hoped the Selectmen would vote to in favor. Ms. Gniadek mentioned there is money available in the compost site revolving fund to pay for signage. A motion/Mr. Collins, seconded/Mr. Melia to approve the request to name the compost site after Paul Monast. Vote yes/Collins, Melia, and Ampagoomian.

Ashton Place Apartment Complex (Village of Rockdale) / Vote by Sewer Commissioners to reduce Sewer Connection Fees. Present: Attorney Henry Lane, James Shuris, DPW Director, and Mark Kuras, Sewer Superintendent. The Town Manager began and said additional units are being added to the Ashton Place Apartment Complex and as part of the permitting and review process they have requested a reduction in the sewer connection fees. Mr. Gaudette pointed out that the sewer fees haven't been looked at since 2007, and it needs to be done at some point due to the fact that our rates do not differentiate between different types of housing units. For example, single family/multifamily homes and senior living units are treated the same even though seniors contribute less flow to the sewer system than single/multifamily homes. The Town Manager stated that if the Board intends to make a motion to reduce any fees, he recommends at a minimum that the Board eliminate the I & I fee (\$6,160) since the Town has done a good job of reducing flow into the sewer system. Based on prior sewer fee reduction requests, he did a calculation based on the per bedroom fee and 110 gallons per day, which is required by DEP, and came up with a total reduction of 41% (original fee was \$106,920 reduced to \$62,366.44) that he thinks is very fair. Attorney Lane would have liked a further reduction but since the policy is being applied uniformly, he is amenable to Mr. Gaudette's calculation and said there would be no further objection. James Shuris, DPW Shuris, concurred with the analysis the Town Manager, Sewer Supt. and he put together. Sewer Supt. Kuras also agreed and had no further comment. Selectman Melia voiced his support and reiterated that the fee schedule should be revised in the very near future and Selectman Collins concurred. A motion/Mr. Melia, seconded/Mr. Collins to eliminate the I & I rates from the Town's sewer rates. Vote yes/Melia, Collins, and Ampagoomian. A motion/Mr. Melia, seconded/Mr. Collins to approve a reduction in the sewer connection fees for Ashton Place Apartment Complex from the original amount of \$106,920 to \$62,366.44. Vote yes/Melia, Collins, and Ampagoomian.

Pine Grove Cemetery/Randall and Shirley DeVries [Lot Nos. 260, 262 and 263, three full graves on Forest Ave East (South)]. A motion/Mr. Collins, seconded/Mr. Melia to approve the sale of lot Nos. 260, 262, and 263 (three full graves) on Forest Ave. East (South). Vote yes/Collins, Melia, and Ampagoomian.

Town Manager's Report: **1) Key Meetings Attended:** Monday, May 10, 2021 – Attended the Board of Selectmen Meeting via Zoom. Tuesday, May 11, 2021 – Held Firefighters Association CBA negotiations. Tuesday, May 11, 2021 – Toured Northbridge Elementary School (NES) with Superintendent McKinstry. Wednesday, May 12, 2021 – Conference Call with Health Insurance broker and financial team regarding future plan procurement. Wednesday, May 12, 2021 – Conference Meeting with MMMA colleagues for Suffolk Graduate applications review. Thursday, May 13, 2021 – Conference Call with Tradition Energy to discuss Electricity Supply strategies. Monday, May 17, 2021 – Conference Call with School Staff and Parks & Rec regarding Fields use. Monday, May 17, 2021 – Conference Call with MIIA rep David Labonte regarding FY2022 renewal pricing. Tuesday, May 18, 2021 – Attended the Lt Governor's Town Managers call via Zoom. Wednesday, May 19, 2021 – Met with incoming Police Chief, Tim Labrie. Wednesday, May 19, 2021 – Met with Fire Chief David White. Thursday, May 20, 2021 – Met with John Brissette, Braley-Wellington, to discuss General Liability renewal bid. Thursday, May 20, 2021 – Conference Call with David Labonte, MIIA, to discuss General Liability renewal bid. Friday, May 21, 2021 – Personal Day Leave. **2) Balmer School Building Project:** Project construction by Fontaine Brothers continues with precautionary measures in place per State construction guidelines for construction projects moving forward during the pandemic. The Town Manager is working with the OPM to secure temporary fence construction access from abutters. The OPM is working on punch lists as the project will approach substantial completion over the next couple months. The project timeline is on target for opening this Fall. **3) Lasell Field Turf Project:** The project is essentially complete except for several punch-list items that we are working to get scheduled (loam and seed). **4) Fire Station Project:** The BPCC has selected CHA as the OPM and TGAS as the architect for the project and the Town Manager has issued the Notice to Proceed. The design team has begun meeting with the Town and prepping for the baseline data for the design which includes the field survey and soil testing. A meeting with the BPCC will be next week on May 25th at 7:30 pm. **5) Other Tasks:** Currently negotiating New Police Chief's Employment Agreement as well as the 4 Collective Bargaining Units. Also, bidding Electricity and Gas Supply rates for Town Buildings as well as General Liability and Workers Compensation Premiums.

SELECTMEN'S CONCERNS: **Selectman Melia/1)** Requested the reorganization of the Board of Selectmen be included on the next agenda. **2)** Noticed there have been several ongoing complaints/issues with sewerage, drainage, etc. in the Stone Hill Condo development being built off of Church Street. Wants to know if the issues have been addressed. Town Manager Gaudette stated he will invite Dave Pickart, the Conservation Agent, to the next Selectmen's meeting on June 7th for a status update. Mr. Shuris then commented the Conservation Commission and DPW met onsite regarding flooding on Leland Road. They discovered there is a drainage swale that has been blocked up over the years resulting in the water not going into the pipe but instead flowing onto Leland Road and down towards the Mumford River underground. A company was contacted to come out and put a camera in the line, which was found to be collapsed and had several breaks. The DPW went out to bid to get prices to correct the problem and it is scheduled for some time in July 2021. Selectman Melia asked if the cost to fix it will be borne by the Town or by the developer. Town Manager Gaudette noted that when the Stone Hill Condo Development tried to tie into that line, due to the breaks in it, it just ended up flooding Leland Road. He also pointed out that the line is owned by the Town and the repair(s) will be paid for with Chapter 90/town funds. **3)** Graffiti issues (Aubuchon Building on Church Street) – Asked Chief Warchol if he knows of any state law or town bylaw that allows the Town to try and get it cleaned up. Chief Warchol replied he does not know of any law/bylaw but will contact the owner of the building and request that they remove the graffiti. **Selectman Ampagoomian/** Congratulated the Class of 2021 on their accomplishments and for getting through the school year by virtual learning, no sports to speak of, and a host of other "new" rules due to the COVID pandemic. He also commended all parents and teachers for their hard work and dealing with all the COVID guidelines.

ITEMS FOR FUTURE AGENDA

CORRESPONDENCE

EXECUTIVE SESSION/None.

A motion/Mr. Melia, seconded/Mr. Collins to adjourn the public meeting. Vote yes/Ampagoomian, Collins, and Melia.

Meeting Adjourned: 7:37 PM

Respectfully submitted,

Russell D. Collins, Clerk

/sls

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 24, 2021

I. APPROVAL OF MINUTES:

A. 1) Copy of the June 23, 2020 [Spring Annual Town Meeting] 2) February 22, 2021
3) March 8, 2021 4) March 22, 2021 5) May 4, 2021 [Spring Annual Town Meeting]
- Copies of the minutes for June 23, 2020 [Spring Annual Town Meeting], February 22, 2021,
March 8, 2021, March 22, 2021, and May 4, 2021 [Spring Annual Town Meeting]

II. PUBLIC HEARING

III. APPOINTMENTS/By the Town Manager:

B. 1) Walter Warchol, Special Police Officer [Effective June 26, 2021 (3-year term)]
-Copy of memo from Chief Warchol to Town Manager Gaudette dated May 19, 2021
2) Donald Roy, Special Police Officer [Reappointment - Term to expire March 9, 2024]
-Copy of memo from Chief Warchol to Town Manager Gaudette dated May 19, 2021
3) Jane Colonna, Adm. Asst. to the Building Inspector and Zoning Board of Appeals
-Copy of job offer letter to Ms. Colonna dated May 20, 2021
-Copy of Ms. Colonna's cover letter
-Copy of Ms. Colonna's resume
-Copy of Ms. Colonna's employment application
-Copy of letter of recommendation (Estep)
-Copy of letter of recommendation (Arsenault)

RESIGNATIONS:

C. Gerald Ouillette, Community Preservation Committee
-Copy of resignation (email dated May 11, 2021)

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

D. Compost Site (Located At The Wastewater Treatment Plant) / Vote to name the site after Paul Monast and to place signage

-Copy of memo from Board of Health to Town Manager Gaudette dated May 12, 2021
-Copy of resident's request to name the Compost Site after Paul Monast dated February 1, 2021

E. Ashton Place Apartment Complex (Village of Rockdale) / Vote by Sewer Commissioners to reduce sewer connection fees. Present: Attorney Henry Lane

-Copy of letter from Lane and Hamer to Town Manager Gaudette dated November 18, 2020 and updated November 9, 2020

F. Pine Grove Cemetery/Randall and Shirley Devries [lots no. 260, 262 and 263, 3 full graves on Forest Ave. East (south)]

-Copy of Cemetery deed

- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
-Copy of Town Manager's Report for the period of May 10, 2021 to May 20, 2021
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

B.1)

**TOWN OF NORTHBRIDGE
APPLICATION FOR SPECIAL LICENSE**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

SOOP ASOUADZADZIAN ARMENIAN APOSTOLIC CHURCH

Name of Responsible Person: Joanne Khovey

TYPE OF LICENSE REQUESTED: ☐ All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
☒ Wine and/or Malt Beverages \$20

EVENT DETAILS:

Event name: ARMENIAN Church Picnic

Indoor/Outdoor: OUTDOOR/INDOOR

Date and Hours of Event: 8/15/21 12:00-6:00pm

of persons expected: 500

GIVE LOCATION BY STREET AND NUMBER: 315 Church St

DESCRIPTION OF PREMISES: Yard next to church

Where will alcohol be stored? Under tent

Where will Alcohol be served? Under tent on lawn

Do you plan on having Entertainment? ☒ Yes ☐ No

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

*The town highly recommends that you notify your insurance company of this event.

Joanne Khovey
(Signature of Applicant)

Print Name: Joanne Khovey

Mailing Address: 123 Purgatory Rd

City: Whitinsville

State, Zip: MA 01558

Phone: 508-320-0944

Name of Distributor(s): Quality Beverages

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: _____
(Date) 8/10/21 (Time) _____
Agenda: _____

\$20.00 pd

Date License Granted

MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Joseph Phomy for Arreman Chved
*Signature of individual or Corporate Names (Mandatory)

By: Corporate Officer (Mandatory, if applicable)

043 095 811
** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, Armenian Church / Joanne Khoury, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

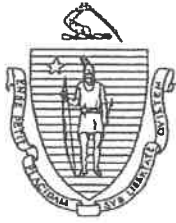
Witness my hand and seal this 26th day of July 2021.

Name (Printed): Joanne Khoury, Picnic Committee member

Signature: Joanne Khoury

Witness: Richard T. Tard

THIS FORM MAY NOT BE ALTERED



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

If you carry Workers Comp. Insurance, you must
provide proof to the Town in the form of a
Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: ARMENIAN Church

Address: 315 Church St

City/State/Zip: Whitinsville MA 01588 Phone #: 508-234-3677

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☒ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☒ Other Church

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee Phone #: 508-234-2095

NTM License Slips

Row 3

Current Status 8.10.21 BOS Special Meeting

Done ☐

License ID: NTM#16123

License Type: Sunday Entertainment and One Day Beer/Wine License

Description: Armenian Church is applying for a One-day Beer/Wine License and a Sunday Entertainment License for their annual picnic to be held Sunday, August 15th from 12p - 6p on church grounds at 315 Church Street, Whitinsville.

Business: Soorp Asdvadzadzin Armenian Apostolic Church [Joanne Khoury, Event Organizer]

Applicant: Joanne Khoury

Address: 315 Church Street

Approval Target ASAP

Slip Started on: 07/28/21 4:49 PM

PLANNING Approve: ☒

PLANNING Comments: N/A -not applicable

POLICE Approve: ☒

POLICE Comments: all set, we will provide police detail

FIRE Approve: ☒

FIRE Comments:

BUILDING ZONING Approve: ☒

BUILDING ZONING Comments:

CONSERVATION Approve: ☒

CONSERVATION N/A
Comments:

HEALTH
Approve: ☒

HEALTH
Comments: The Armenian Church has an annual food permit which covers this event.

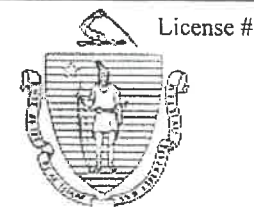
ASSESSORS
Approve: ☒

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments:

2021 Expires: 8/15/21

State Fee, \$ N/A
Municipal Fee, \$ 5.00 *pd*THE COMMONWEALTH OF MASSACHUSETTS
Town of Northbridge

LICENSE *Application*

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is SOORP ASDVADZADZIN APOSTOLIC CHURCH in or on the property at No. 315 CHURCH STREET, WHITINSVILLE, MA 01588 (Church Grounds) (address)

The Licensee or Authorized representative, JOANNE KHOURY Signature: *Joanne Khoury* in accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
8/15/21	12PM-6PM	LIVE MUSIC; DANCING

Hon. CHARLES AMPAGOOMIAN, JR.Chairman of Board of Selectman, Northbridge City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

FORM 90

(Revised-2015)

☐ Abutters notified

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law. *PLA*

James Khoury for Armenian Church

*Signature of individual or Corporate Names (Mandatory)

By: Corporate Officer (Mandatory, if applicable)

043 095 811

** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

Please sign form and return to:

Town of Northbridge
Town Manager's Office
7 Main Street
Whitinsville, MA 01588

SPECIAL PERMIT/LICENSE / SUNDAY ENTERTAINMENT

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

Please read this document thoroughly before completing and signing

I, Armenian Church / Joanne Khoury, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

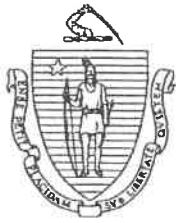
Witness my hand and seal this 26th day of July 2021.

Name (Printed): Joanne Khoury, Picnic Committee member

Signature: Joanne Khoury

Witness: Richard F. Fard

THIS FORM MAY NOT BE ALTERED



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

If you carry Workers Comp. Insurance, you must
provide proof to the Town in the form of a
Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: ARMENIAN Church

Address: 315 Church St

City/State/Zip: Whitinsville MA 01588 Phone #: 508-234-3677

Are you an employer? Check the appropriate box:

1. ☐ I am a employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☒ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☒ Other Church

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____

Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____

Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge

Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee

Phone #: 508-234-2095

NTM License Slips

Row 3

Current Status 8.10.21 BOS Special Meeting

Done ☐

License ID: NTM#16123

License Type: Sunday Entertainment and One Day Beer/Wine License

Description: Armenian Church is applying for a One-day Beer/Wine License and a Sunday Entertainment License for their annual picnic to be held Sunday, August 15th from 12p - 6p on church grounds at 315 Church Street, Whitinsville.

Business: Soorp Asdvadzadzin Armenian Apostolic Church [Joanne Khoury, Event Organizer]

Applicant: Joanne Khoury

Address: 315 Church Street

Approval Target ASAP

Slip Started on: 07/28/21 4:49 PM

**PLANNING
Approve:** ☒

**PLANNING
Comments:** N/A -not applicable

**POLICE
Approve:** ☒

**POLICE
Comments:** all set, we will provide police detail

FIRE Approve: ☒

**FIRE
Comments:**

**BUILDING
ZONING
Approve:** ☒

**BUILDING
ZONING
Comments:**

**CONSERVATION
Approve:** ☒

CONSERVATION N/A
Comments:

HEALTH
Approve: ☒

HEALTH
Comments: The Armenian Church has an annual food permit which covers this event.

ASSESSORS
Approve: ☒

ASSESSORS
Comments:

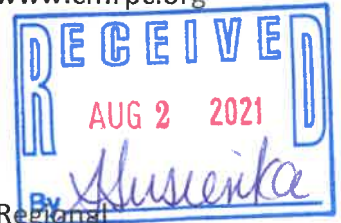
TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments:



C.

1 Mercantile Street, Suite 520
Worcester, MA 01608
508.756.7717 P
508.792.6818 F
www.cmrpc.org



TO: Northbridge Planning Board & Board of Selectmen
FROM: Janet Pierce, Executive Director
DATE: July 19, 2021
RE: Appointment of Delegates and Alternate to the Central Massachusetts Regional Planning Commission for Fiscal Year 2022

CMRPC's mission is fourfold: (1) addressing growth and development issues that extend beyond community boundaries, (2) maintaining the district's certification for federal transportation improvement funds, (3) providing technical knowledge and resources to assist local government in addressing specific land use, economic or environmental problems resulting from growth or decline, and (4) building strong working relationships with member communities, state and federal officials as well as the area's legislative representatives. We work to bring millions of dollars in grant funds into our member communities every year.

Delegates and Alternates are a vital link with your planning commission that enables us to deliver support services, to compete for discretionary grant funds, to identify community needs in transportation and land use, and to foster sub-regional cooperation through shared services and procurement. Communities with active Delegates and Alternates fare better in receiving a return on your investment than those who fail to communicate local needs or to link up with our programs. In these financially challenging times, it is critical both for the Commission and for your community to maintain this link.

Representation on the CMRPC is weighted by population for each community in the district. Your community is entitled to three Delegates and one Alternate.

Two Delegates are appointed by the Planning Board. ***The first Delegate must be a member of the Planning Board and the third Delegate need only be a resident of Northbridge.***

The Board of Selectmen or Town Manager appoints the second Delegate as well as the Alternate. ***These appointees need only be residents of your community.***



According to our records, the current Planning Board's Delegates are James Berkowitz and Brian Massey.

The current Board of Selectmen Delegate is Thomas Melia and the Alternate is Alicia Cannon.

Through its Delegates, your community has the opportunity to receive direct benefits and shape public policy in a real and tangible way through participation in the various committees established to implement these core focus areas.

**TOWN OF NORTHBRIDGE
APPLICATION FOR SPECIAL LICENSE**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

George Marston Whitin Memorial Community Association dba. Whitin Community Center
Name of Responsible Person: Heather Cloter

TYPE OF LICENSE REQUESTED: ☐ All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
☒ Wine and/or Malt Beverages \$20

EVENT DETAILS:

Event name: Cars in the Park Indoor/Outdoor: OUTDOOR
Date and Hours of Event: Aug 21, 10am - 4pm # of persons expected: 2,000

GIVE LOCATION BY STREET AND NUMBER: 60 Main Street

DESCRIPTION OF PREMISES: Whitin Park Grounds

Where will alcohol be stored? At Purgatory Beer, Co.

Where will Alcohol be served? Over garden

Do you plan on having Entertainment? ☒ Yes ☐ No

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

***The town highly recommends that you notify your insurance company of this event.**

Heather Cloter
(Signature of Applicant)

Print Name: Heather Cloter

Mailing Address: 60 Main St.

City: Whitingville

State, Zip: MA, 01588

Phone: 508-234-8184

Name of Distributor(s): Purgatory Beer, Co.

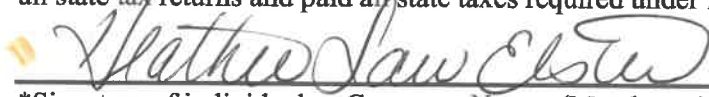
SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 7/29 10:30AM
(Date) (Time)
Agenda: Aug 10 [Special]

Date License Granted

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of individual or Corporate Names (Mandatory)



By: Corporate Officer (Mandatory, if applicable)



** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, Heather Myer, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 26 day of July.

Name (Printed): Heather Myer

Heather Myer
Signature

Coran Agnew
Witness

THIS FORM MAY NOT BE ALTERED



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: George Martin Whitin Memorial Community Association Inc.

Address: 100 Main Street

City/State/Zip: Whitinsville, MA 01588

Phone #: 508-234-8184

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 104 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Amtrust North America, Inc. (Technology Insurance, Co.)

Insurer's Address: P.O. Box 6939

City/State/Zip: Cleveland, OH 44101-1939

Policy # or Self-ins. Lic. # TWC 3682618

Expiration Date: 12/31/2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Matthew Sawicki

Date: 7/26/21

Phone #: 508-234-8184

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge

Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee

Phone #: 508-234-2095

TIPS eTIPS On Premise 3.0
Issued: 12/5/2018
ID#: 4966713

CERTIFIED

Expires: 12/5/2021

Abigail K Donovan
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 3/14/2019
ID#: 5038476

CERTIFIED

Expires: 3/14/2022

Gabriel Schmieg
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 12/1/2018
ID#: 4962574

CERTIFIED

Expires: 12/1/2021

Fallyn Marilyn Hippert
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.1
Issued: 9/22/2020
ID#: 5380091

CERTIFIED

Expires: 9/22/2023

Erik C Kempf
Purgatory Beer Co.
670 Linwood Ave Ste C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 12/11/2018
ID#: 4970019

CERTIFIED

Expires: 12/11/2021

Kenineth E Helinski
431 Douglas Rd
Whitinsville, MA 01588-2020

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 9/2/2019
ID#: 5182676

CERTIFIED

Expires: 9/2/2022

Christine Cavanagh
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 10/23/2019
ID#: 5223356

CERTIFIED

Expires: 10/23/2022

Jennifer Ann Moore
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 3.0
Issued: 9/2/2019
ID#: 5182675

CERTIFIED

Expires: 9/2/2022

James A Salvatore
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

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www.gettips.com

Phone: 800-438-8477
Fax: 703-524-1487

HEALTH COMMUNICATIONS INC.



eTIPS Completion Certificate



CLOSE WINDOW

PRINT DOCUMENT



Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on November 4, 2019
provided by Health Communications, Inc.
is hereby granted to:

Grace Mulvehill

Certification to be sent to:

**Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville MA, 01588-2068 USA**



HEALTH COMMUNICATIONS INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

NTM License Slips

Row 2

Current Status On Special Meeting Agenda 8.10.21

Done



License ID: NTM#16125

License Type: One-day Wine and Malt License

Description: Cars in the Park on August 21, 2021 from 10 AM to 4 PM at the Whitin Park Grounds, located at 60 Main Street. Alcohol to be served by Purgatory Brewery staff. Entertainment license approved on 2.22.21

Business: George Marston Whitin Memorial Community Association dba Whitin Community Center

Applicant: Heather Elster

Address: 60 Main Street

Approval Target 07/30/21

Slip Started on: 07/29/21 11:59 AM

**PLANNING
Approve:**



**PLANNING
Comments:**

N/A -not applicable

**POLICE
Approve:**



**POLICE
Comments:**

All set, I have played phone tag with them on the police details

FIRE Approve:



**FIRE
Comments:**

**BUILDING
ZONING
Approve:**



**BUILDING
ZONING
Comments:**

**CONSERVATION
Approve:**



CONSERVATION N/A
Comments:

HEALTH
Approve: ☒

HEALTH
Comments: The WCC is aware of the requirement that all food vendors obtain a one-day food permit from the BOH

ASSESSORS
Approve: ☒

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments:

**TOWN OF NORTHBRIDGE
APPLICATION FOR SPECIAL LICENSE**

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

George Marston Whitin Memorial Community Association dba Whitin Community Center

Name of Responsible Person: Heather Oster

TYPE OF LICENSE REQUESTED: ☐ All Alcohol (non-profit organizations only) (must submit 501c(3) \$25
☒ Wine and/or Malt Beverages \$20

EVENT DETAILS:

Event name: Greenway Challenge Indoor/Outdoor: Outdoor
Date and Hours of Event: Sept 25, 12-6pm # of persons expected: 400

GIVE LOCATION BY STREET AND NUMBER: 60 Main Street

DESCRIPTION OF PREMISES: Whitin Park Grounds

Where will alcohol be stored? At Purgatory Beer, Co.

Where will Alcohol be served? Beer Garden

Do you plan on having Entertainment? ☒ Yes ☐ No

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

***The town highly recommends that you notify your insurance company of this event.**

Heather Oster
(Signature of Applicant)

Print Name: Heather Oster

Mailing Address: 60 Main St.

City: Whitinsville

State, Zip: MA, 01588

Phone: 508-234-8187

Name of Distributor(s): Purgatory Beer, Co.

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 7/29/21 10:30AM
(Date) (Time)

Agenda: Aug 10 [Special]

Date License Granted

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of individual or Corporate Names (Mandatory)



By: Corporate Officer (Mandatory, if applicable)



** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*****Please read this document thoroughly before completing and signing*****

I, Heather Oster, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 26 day of July.

Name (Printed): Heather Oster

Signature

Witness

THIS FORM MAY NOT BE ALTERED



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: George Martin Whitin Memorial Community Association, Inc.
Address: 60 Main Street
City/State/Zip: Uxbridge, MA 01588 Phone #: 508-234-8184

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 104 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Amtrust North America, Inc. (Technology Insurance, Co.)
Insurer's Address: P.O. Box 0939
City/State/Zip: Cleveland, OH 44101-1939
Policy # or Self-ins. Lic. # INC 3682618 Expiration Date: 12/31/2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Heather Newell Date: 7/26/21
Phone #: 508-234-8184

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee Phone #: 508-234-2095

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 12/5/2018
Expires: 12/5/2021
ID#: 4966713

Abigail K Donovan
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 3/14/2019
Expires: 3/14/2022
ID#: 5038476

Gabriel Schmieg
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 12/1/2018
Expires: 12/1/2021
ID#: 4962574

Fallyn Marilyn Hippert
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.1
Issued: 9/22/2020
Expires: 9/22/2023
ID#: 5380091

Erik C Kempf
Purgatory Beer Co.
670 Linwood Ave Ste C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 12/11/2018
Expires: 12/11/2021
ID#: 4970019

Kenneth E Heilinski
431 Douglas Rd
Whitinsville, MA 01588-2020

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 9/2/2019
Expires: 9/2/2022
ID#: 5182676

Christine Cavanagh
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 10/23/2019
Expires: 10/23/2022
ID#: 5223356

Jennifer Ann Moore
Purgatory Beer Co.
670 Linwood Ave
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

TIPS CERTIFIED
eTIPS On Premise 3.0
Issued: 9/2/2019
Expires: 9/2/2022
ID#: 5182675

James A Salvatore
Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville, MA 01588-2068

For service visit us online at www.gettips.com

entent

www.gettips.com
Phone: 800-438-8477
Fax: 703-524-1487
www.gettips.com

HEALTH COMMUNICATIONS INC.



eTIPS Completion Certificate



CLOSE WINDOW

PRINT DOCUMENT



Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on November 4, 2019
provided by Health Communications, Inc.
is hereby granted to:

Grace Mulvehill

Certification to be sent to:

Purgatory Beer Co.
670 Linwood Ave Bldg C
Whitinsville MA, 01588-2068 USA



HEALTH COMMUNICATIONS INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

NTM License Slips

Row 1

Current Status	On Special Meeting Agenda 8.10.21
Done	<input type="checkbox"/>
License ID:	NTM#16124
License Type:	One-day Wine and Malt License
Description:	Greenway Challenge on Saturday, September 25, 2021 from 12 PM - 6 PM at the Whitin Park Grounds, located at 60 Main Street. Alcohol to be served by Purgatory Brewery staff
Business:	George Marston Whitin Memorial Community Association dba Whitin Community Center
Applicant:	Heather Elster
Address:	60 Main Street
Approval Target	07/30/21
Slip Started on:	07/29/21 11:59 AM
PLANNING Approve:	<input checked="" type="checkbox"/>
PLANNING Comments:	N/A -not applicable
POLICE Approve:	<input checked="" type="checkbox"/>
POLICE Comments:	Will someone be touching base for police details for event and at the park?
FIRE Approve:	<input checked="" type="checkbox"/>
FIRE Comments:	
BUILDING ZONING Approve:	<input checked="" type="checkbox"/>
BUILDING ZONING Comments:	
CONSERVATION Approve:	<input checked="" type="checkbox"/>

CONSERVATION N/A
Comments:

HEALTH
Approve: ☒

HEALTH
Comments:

ASSESSORS
Approve: ☒

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments: