

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
June 3, 2019 at 7:00 PM**

REVISED

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES: A.** May 7, 2019 – Spring Annual Town Meeting
- II. PUBLIC HEARING**
- III. APPOINTMENTS: B. By the Board of Selectmen/Vote to Appoint: 1)** Washa Liu, Disability Commission/**Present:** Jonathan Smith, Chairman
C. By the Town Manager/Vote to Affirm: 1) Samantha Tacket-Marvill, Temporary Library Assistant, Whitinsville Social Library; **2)** Jeremy Payson, Temporary Library Assistant, Whitinsville Social Library; **3)** Ryan Levesque, Sergeant, Police Department [effective June 16, 2019]/**Present:** Walter Warchol, Chief of Police
D. Resignations: Theodore E. Haringa, Council on Aging
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS:**
 - E.** Bond Anticipation Notes (New School Project)/Vote to Sign/**Present** Julie Harris, Treasurer/Collector, Neil Vaidya, Town Accountant
 - F.** Open Sky Community Services/Request to hang a banner across Church Street from Sunday, July 7, 2019 to Sunday, July 21, 2019 to advertise their Summer Concert Series event to take place on Thursdays from July 11, 2019 to August 29, 2019 at the Whitin Mill, 50 Douglas Road
 - G.** D & Ng, Inc. d/b/a King Jade Restaurant, 1229 Providence Road, Whitinsville, MA 01588/ Request for an Annual Weekday Entertainment License, Thursday through Saturday from 9 PM to 11:30 PM, subject to occupancy permit [Restrictions: No live bands]/**Present:** Julia Vandenakker
 - H.** Safety Committee Meeting Minutes/**1)** April 25, 2018; **2)** June 20, 2018; **3)** September 19, 2018; **4)** November 8, 2018; **5)** December 12, 2018; **6)** March 5, 2019/Vote to accept recommendations
 - I.** Tax Title Custodian Designation/Vote to name
- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE: J.** Business Breakfast, Friday June 21, 2019, 8 AM to 10 AM
- X. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

**BOARD OF SELECTMEN'S MEETING
SPRING ANNUAL TOWN MEETING**

A

May 7, 2019

A meeting of the Board of Selectmen was called to order at 6:30 PM by Chairman Melia, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Board Members: Melia, Athanas, Nolan, Cannon and Ampagoomian.

Also Present: Adam D. Gaudette, Town Manager and Sharon Susienka, Exec. Asst. to the Town Manager.

Town Meeting Business. There being no business before the Board at this time, a motion/Mr. Athanas, seconded/Mr. Ampagoomian, to adjourn the Selectmen's Meeting at the conclusion of the Spring Annual Town Meeting this evening. Vote yes/Unanimous.

Meeting Adjourned: 9:23 P.M.

Respectfully submitted,

Daniel Nolan, Clerk

s/

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

May 7, 2019

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/RESIGNATIONS/None

CITIZENS' COMMENTS/INPUT/None

DECISIONS

A. Town Meeting Business:

-No documentation

DISCUSSIONS/None

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS/None

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

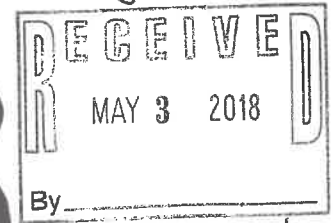
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TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

B



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

yes, per Town Clerk
11/19/18

Date: 4/29/2018

Name Washa Liu

P. O. Box _____

Home Address 23 Greenpower Drive, Northbridge, MA 01534

Email Address liu251@hotmail.com

Telephone 508.667.5198 → Cell _____

Business MDPH

Address 23 Greenpower Drive, Northbridge, MA 01534

Current Occupation/Title Medical research / program coordinator

Education MD

Governmental, Civic & Community Activities Surveillance of Birth Defects in MA

Charitable & Educational Activities None

Town Committees or Offices None

I am interested in the following Committees: Disability Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|--------------------------|----|
| 1. Disability Commission | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

12/2012 → present: Massachusetts Department of public Health. Birth Defects surveillance program.
9/2008 - 3/2012: Ambergene Inc. Research Associate.
1/2005 - 9/2008: Tufts Medical Center. Instructor, Research Associate.
5/2002 - 12/2004: Tufts Medical Center. Postdoctoral Fellow.
3/1992 - 12/2002: Jiangmen Central Hospital, Jiangmen. Pediatrician. Attending. Endocrinology.

Experience: Volunteer, social service, business (dates, places)

Bachelor Degree of Medicine (equivalent to MD in the US) in China, US Certified MD.
by Educational Commission for Foreign Medical graduates (ECFMG).
Received postdoctoral training in Residency, Fellowship in research and clinically.

Special skills and education (be specific)

Through my experience in clinical practice and public health, I well understand the difficulty and challenge that people with disability have. I'd like to help them to improve their life quality and career opportunity among others.

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588



MEMO

To: Adam Gaudette, Northbridge Town Manager

CC: Sharon Susienka, Assistant to the Town Manager

From: Rebecca Sasseville, Library Director, Whitinsville Social Library

Subject: Recommendation of Samantha Tackett-Marvill for Temporary Library Assistant

Date: May 21, 2019

Samantha Tackett-Marvill is a lifelong library user who enjoys reading for both pleasure and to educate herself. Most importantly in this role, her friendly demeanor will be a great asset at the circulation desk when helping the members of the Northbridge community access the library's materials during the busy summer season.

Ms. Tackett-Marvill has worked with members of many different communities in a customer service role including young children and parents. She has shown that she is especially computer adept which is important with helping library patrons access library resources both electronically and in-person.

I highly recommend that Ms. Tackett-Marvill be hired to work as a Temporary Library Assistant through August 2019 at Whitinsville Social Library.

If you have any questions or concerns feel free to contact me further.



Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

Friday, May 17, 2019

Samantha Tackett-Marvill

~~14 Water Street~~
~~XXXXXXXXXX~~

Whitinsville, MA 01588

Dear Ms. Tackett-Marvill,

I am very pleased to be able to offer you a job as a temporary part-time Library Assistant at the Whitinsville Social Library for the Town of Northbridge contingent upon your satisfactory completion of a physical exam and CORI (Criminal Offender Record Information) check.

Your hourly pay will start at \$12.77 with a cost of living adjustment of \$13.03 on July 1, 2019. Your initial schedule will include two shifts a week from the following days and times: Mondays 11-4, Tuesdays 11-4, Fridays 12-5 and Saturdays 10-2 with the possibility of picking up additional shifts due to staff vacations or illness. The maximum hours of possible work per week is 19.75.

This position does not include benefits or paid time off. Your first day tentatively will be Thursday, June 13, 2019 at 10 AM, following your affirmation by Northbridge's Board of Selectmen at their Monday, June 3 meeting at 7 PM at the Northbridge Town Hall.

By signing and returning a copy of this letter, you indicate that you accept the offer.

I look forward to working with you.

Sincerely,

Rebecca Sasseville
Library Director



SAMANTHA TACKETT-MARVILL

xxxxxx, Whitinsville, MA 01588 | 508-266-1443 | Tackettmarvill001@gmail.com

April 30th, 2019

Rebecca Sasseville
Library Director
Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

Dear Rebecca Sasseville:

I am grateful for the opportunity to be considered for the temporary Library Assistant position. I have many interpersonal skills that could be beneficial to the work environment. I also have teamwork skills and have adapted different ways of receiving and relaying information, ideas and concepts. I work well with people ranging from infant to elderly. I am punctual and passionate and would be an asset to your team.

Sincerely,

Samantha Tackett-Marvill

SAMANTHA TACKETT- MARVILL

XX

XX

OBJECTIVE

I am seeking varied roles that will allow me to expand my knowledge and provide opportunities for personal and professional growth.

EXPERIENCE

Douglas Public Schools

Substitute Teacher | December 2018-Present

- Responsibilities include but are not limited to, taking charge of an entire classroom, interactive with students and other staff members on education matters, working with special needs children, teaching lesson plans, helping with individualized lesson plans, working with small groups of children and handling lunch duty.

Family Karate Center

Assistant Karate Instructor | April 2015 – Present

- Responsibilities include but are not limited to taking charge of a classroom of students; work with individual students on techniques, disciplinary actions when needed, file paperwork, write notices on testing and disciplinary actions, interacting with parents, explaining and demonstrating techniques.

Massachusetts College of Pharmacy and Health Sciences

Health and Wellness Coordinator | September 2016- July 2017

- Responsibilities included working with a team of people to explore health and wellness on campus, (creating awareness) for student health on campus, (creating events for stress relief, researching different stress relief and student health techniques and getting input from fellow students.

EDUCATION

- Northbridge High School, Whitinsville, MA
- Diploma | June 2016
- 4.3 GPA, graduated 14th in my class and was awarded with high honors four times throughout my High school career and got honors ten times.
- Umass Boston, Boston, MA
- Bachelor's | May 2020
- Double Major in Criminology and Psychology
- Current GPA is 3.8, I have successfully completed two full years of college, closing in on my 3rd year with one year remaining.

AWARDS AND ACKNOWLEDGEMENTS

- I have made the Dean's List Twice; Fall 2017 & Spring 2018
- I have volunteered for a local church handing out toiletries and serving food to the homeless in Worcester.

C2

MEMO

To: Adam Gaudette, Northbridge Town Manager

CC: Sharon Susienka, Assistant to the Town Manager

From: Rebecca Sasseville, Library Director, Whitinsville Social Library

Subject: Recommendation of Jeremy Payson for Temporary Library Assistant

Date: May 21, 2019

Jeremy Payson has worked at the Simon Fairfield Public Library in Douglas, MA since November 2017. He is experienced with many library technologies, including the integrated library system Evergreen, e-readers like Kindle, and borrowing apps. Working at Douglas's library means he is familiar with CWMARS's policies, a sharing network both libraries belong to.

Mr. Payson is a lifelong library user who enjoys reading for both pleasure and to educate himself. Most importantly in this role, his friendly demeanor will be a great asset at the circulation desk when helping the members of the Northbridge community access the library's materials during the busy summer season.

I highly recommend that Mr. Payson be hired to work as a Temporary Library Assistant through August 2019 at Whitinsville Social Library.

If you have any questions or concerns feel free to contact me further.



Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

Tuesday, May 21, 2019

Jeremy Payson
~~XXXXXXX~~
Douglas, MA 01516

Dear Mr. Payson,

I am very pleased to be able to offer you a job as a temporary part-time Library Assistant at the Whitinsville Social Library for the Town of Northbridge contingent upon your satisfactory completion of a physical exam and CORI (Criminal Offender Record Information) check.

Your hourly pay will start at \$12.77 with a cost of living adjustment of \$13.03 on July 1, 2019. Your initial schedule will include two shifts a week from the following days and times: Mondays 11-4, Tuesdays 11-4, Fridays 12-5 and Saturdays 10-2 with the possibility of picking up additional shifts due to staff vacations or illness. The maximum hours of possible work per week is 19.75.

This position does not include benefits or paid time off. Your first day tentatively will be Tuesday, June 4, 2019 at 9 AM, following your affirmation by Northbridge's Board of Selectmen at their Monday, June 3 meeting at 7 PM at the Northbridge Town Hall.

By signing and returning a copy of this letter, you indicate that you accept the offer.

I look forward to working with you.

Sincerely,

Rebecca Sasseville
Library Director

cell phone

Jeremy Payson

~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~

~~XXXXXXXXXXXX~~
Douglas, MA, 01516

~~XXXXXXXXXXXX~~
508-476-7679

~~XXXXXXXXXXXX~~
bindingofblue@gmail.com

Mon
4/29@
3:30

4/21/2019

Rebecca Sasseville

Library Director

Whitinsville Social Library

17 Church Street

Whitinsville, MA, 01588

Dear Ms. Rebecca Sasseville:

Are you looking for a Library Assistant who:

- Already knows how to use the Evergreen ILS?
- Has experience working in a library and with the Dewey Decimal System?
- Can engage and communicate with any patron that enters the library?
- Loves working with patrons of all ages?

If so, then you need look no further. You will see from my enclosed resume that I meet all of these criteria and more.

I would very much like to discuss job opportunities with the Whitinsville Social Library. To schedule an interview, please call me at 508-476-7679. The best time to reach me is between 3pm and 5pm, but you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Jeremy Payson

Enclosure

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XXX588X0606XX%
xxxxxxfobh@gmail.com✉

I am looking for a summer job to help save up for college coming up this fall semester. I have served as a Page at the Douglas Public Library for over a year at the time of writing. Since I was a young child, I've always loved books and libraries, and I want to foster that same love in people of all ages in the hopes that they too will learn to love reading.

I have made honors every quarter I have been at Douglas High School and my GPA is a 3.8. I am scheduled to graduate by May 31st, 2019. All my teachers have had only positive things to say about me.

During my time as a Grill Cook, I learned to multitask and work with others while in a fast-paced, ever-changing environment. An example of note is that on one of the hottest, busiest days of the year, I manned the grill by myself for over four hours straight.

- Good with people of all ages
- Fast-working multitasker

- Computer, tablet experience
- Enjoy working on a team

- Knowledge of most genres
- Detail oriented and organized



ACTIVITIES

I have always been an avid reader, even when I was a young child. I am knowledgeable in a wide variety of media: graphic novels, manga, television, movies, music, and juvenile and adult fiction and nonfiction. I spent a year and a half volunteering at Lifesong Church in Sutton as a camera operator and a production manager. I have participated in theater productions throughout my school years and recently performed as a singer in the Douglas High School annual band fundraiser, Tiger Jam.



WALTER J. WARCHOL
CHIEF OF POLICE

803 Agenda 6-3-19

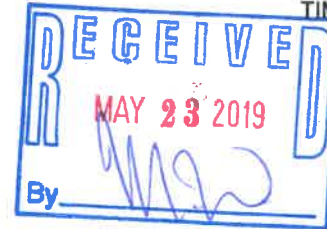
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TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT



To: Mr. Adam Gaudette, Town Manager
From: Walter J. Warchol, Chief of Police
Subject: Promotion to Sergeant (Ryan Levesque)
Date: May 17, 2019

The Department of Human Resources generated a Certified Eligible List for Police Sergeant from the recent Assessment Center the police department conducted for the rank of sergeant. Officers Brian Collins and Ryan Levesque were tied for first place and off. Randy Lloyd was in second place on the Certified List #05858 for promotion to the rank of police sergeant.

On May 15, 2019 the police department held interviews with all three candidates. The interview committee included Lt. Timothy Labrie, Sgt. Carmen Borrelli who is the shift supervisor for all three candidates and Off. Conrad Chickinski who is the senior ranking patrolman on the police department. It was the decision of the committee to recommend Officer Ryan Levesque for appointment to the rank of sergeant.

I am recommending that Officer Ryan Levesque be appointed to the rank of Sergeant.

If you are in agreement with my recommendation please place this appointment on the Board of Selectmen's agenda on June 3, 2019. The appointment should be effective Sunday June 16, 2019.

TRAINING

- Active Shooter Response Instructor (Sig Sauer Academy)
- Multi-Assault Counter Terrorism Action Capabilities Instructor (Sig Sauer Academy)
- Certified Firearms Instructor (Municipal Police Training Committee)
- Graduate of MPTC Reading Police Academy
- Graduate of Seabrook Station Security Training Academy

D

THEODORE E. HARINGA

~~715 FOWER ROAD~~
~~WHITINSVILLE, MA 01588-1004~~

TELEPHONE: 508-234-6481
~~XXXXXXXX~~

E-MAIL: ~~tedharing@verizon.net~~
~~XXXXXXXXXXXX~~

**Adam Gaudette, Town Manager
Kelly Bol, Director, Northbridge Senior Center
20 Highland Street
Whitinsville, MA 01588**

May 13, 2019

It is with regret that I find the time has come to submit my resignation as chairman of The Council on Aging. I have served in this position since June 4, 2007.

It was a pleasure working with Kelly, Michelle and others during this time.

I promise to stop in occasionally to stay in touch.

Sincerely,



Theodore E. Haringa

Melissa Wetherbee

BOS June 3rd

From: Cristi Collari <cristi.collari@openskycs.org>
Sent: Monday, May 20, 2019 1:45 PM
To: Melissa Wetherbee
Cc: Karen Goldenberg; Dyanne Jicha
Subject: Re: Free Summer Concert Series

F

That's great!

Let's do July 7-21 for the banner, please. When do we need to get the banner to the fire department?

✓ Available

And for the bulletin let's do July 8-July 15 and say:

Free Summer Concerts
Thursdays 6-8 PM
July 11-Aug 29
Whitin Mill, 50 Douglas Rd., Whitinsville

Thank you Melissa.
Cristi

Get [Outlook for iOS](#)



Cristi Collari
Director of Community Outreach
Open Sky Community Services
50 Douglas Road
Whitinsville, MA 01588
Office: 508-266-6520

Open Sky Community Services is a dba for Alternatives Unlimited, Inc. and The Bridge of Central Massachusetts, Inc.

Confidentiality Notice: Protected health Information (PHI) is personal and sensitive information related to a person's health care. If this email contains PHI, it is being sent to you after appropriate authorization from the person or under circumstances that do not require the person's authorization.

Important Warning: This message is intended only for the use of the person or entity to which it is addressed and may contain information that is privileged and confidential, the disclosure of which is governed by applicable law. If you are not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, the disclosure, copying or distribution of this information is strictly prohibited. If you have received this message by error, please notify the sender immediately.

From: Melissa Wetherbee <mwetherbee@northbridgema.org>
Sent: Monday, May 20, 2019 7:35 AM
To: Cristi Collari
Cc: Karen Goldenberg; Dyanne Jicha
Subject: RE: Free Summer Concert Series

Good morning Cristi, Karen and Dyanne,

Phone: 508-234-5968

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR ANNUAL WEEKDAY ENTERTAINMENT LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto

(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

King Jade Restaurant

Bung d/b/a Inc.

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

ENTERTAINMENT LICENSE*

TO: Obtain an Entertainment License for: [*see options at the bottom of the page]

☒ INDOOR ☐ OUTDOOR ☐ BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: 1229 Providence Rd

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

Please check the days of operation and list the hours of entertainment

☐ Sunday**:

☐ Monday:

☐ Tuesday:

☐ Wednesday:

☒ Thursday: 9:00 P:M to 11:30 P:M

☒ Friday: 9:00 P:M to 11:30 P:M

☒ Saturday: 9:00 P:M to 11:30 P:M

Print Name: Nathan (King Jade Rest.)

Address: 1229 Providence Rd.

City: Whitinsville

State, Zip: Ma. 01588

Official Use:	
Received: 5/13/19	(Date)
	(Time)
Date License Granted	

Nathan
(Signature of Applicant)

*The application for such license shall be in writing and shall state the type of concert, dance, exhibition, cabaret or public show sought to be licensed and shall state whether such public show will include: (a) dancing by patrons, (b) dancing by entertainers or performers, (c) recorded or live music, (d) the use of an amplification system, (e) a theatrical exhibition, play, or moving picture show, (f) a floor show of any description, (g) a light show of any description, or (h) any other dynamic audio or visual show, whether live or recorded.

****Please note a separate application is needed for Entertainment on Sundays**



KINGJAD-03

BPASCIU

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Gaudette Insurance Agency, Inc.
1 Plummers Corner
Whitinsville, MA 01588

CONTACT

NAME:

PHONE (A/C, No, Ext): (508) 234-6333

E-MAIL: mail@gaudette-insurance.com

ADDRESS:

FAX

(A/C, No): (508) 234-8121

INSURER(S) AFFORDING COVERAGE

NAIC

INSURER A: Travelers Insurance Company

INSURER B: The Hartford

INSURER C: Hospitality Mutual Ins. Co.

INSURER D:

INSURER E:

INSURER F:

INSURED

D & NG, Inc. dba King Jade Restaurant
1229 Providence Road
Whitinsville, MA 01588

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE X OCCUR		6806197L164	10/27/2018	10/27/2019	EACH OCCURRENCE \$ 1,000,0
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,0
						MED EXP (Any one person) \$ 5,0
						PERSONAL & ADV INJURY \$ 1,000,0
						GENERAL AGGREGATE \$ 2,000,0
						PRODUCTS - COMP/OP AGG \$ 2,000,0
						COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	08WE CAB6GAS	06/03/2018	06/03/2019	X PER STATUTE OTH-ER \$ 500,0
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y N/A				E.L. EACH ACCIDENT \$ 500,0
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 500,0
						E.L. DISEASE - POLICY LIMIT \$ 500,0
C	General Liability		00082072LL	10/28/2018	10/28/2019	Per Person \$ 500,0

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
*** Workers Compensation Information ***

Partners, Officers, and Others Exclusion Endorsement: Wei Ming Dai and Nathan Ng are excluded from coverage.

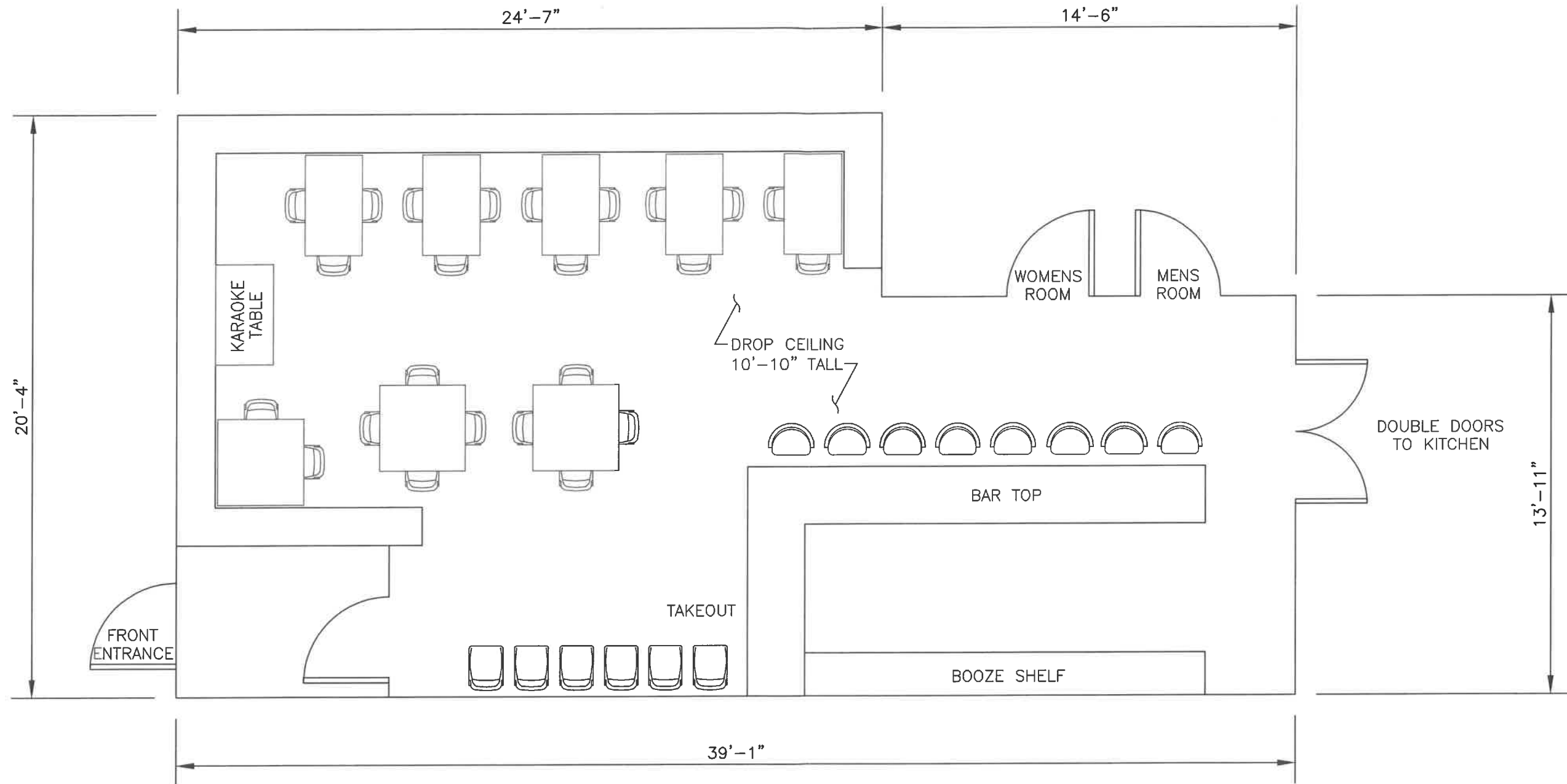
CERTIFICATE HOLDER

Town of Northbridge
7 Main St
Whitinsville, MA 01588

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



FLOOR PLAN

SCALE: 1/4"=1'-0"



DATE DRAWN:
April 27, 2019
DRAWN BY:

APPROVED BY:

REV. DATE:

PROJECT:

KING JADE
1229 PROVIDENCE RD
WHITINVILLE, MA 01588

DRAWING TITLE:

FLOOR PLAN

NOTES:

NTM License Slips

Row 2

Current Status On March 25, 2019 Agenda

Done

License ID: NTM#16072

License Type: Weekday Entertainment License

Description: D&Ng dba King Jade Restaurant , Inc. is looking to have recorded &/or live music Thursday-Saturday from 9 PM - 11:30 PM.

Business: D&Ng dba King Jade Restaurant , Inc

Applicant: Nathan

Address: 1229 Providence Road

Approval Target 03/21/19

Slip Started on: 03/14/19 8:58 AM

**PLANNING
Approve:** ☒

**PLANNING
Comments:** N/A -not applicable

**POLICE
Approve:** ☒

**POLICE
Comments:** I spoke to the owner and they do not plan on having live bands just recorded music only and possibly karaoke. I approve subject to occupancy permits and no live bands.

FIRE Approve:

**FIRE
Comments:** I am concerned about over crowding. I would want to see a floor plan and conduct an inspection prior to approving. -*UPDATE* Plan updated: ok if they abide by the submitted floor plan

**BUILDING
ZONING
Approve:** ☒

**BUILDING
ZONING
Comments:** Subject to occupancy limit.

**CONSERVATION
Approve:** ☒

CONSERVATION None
Comments:

HEALTH
Approve: ☒

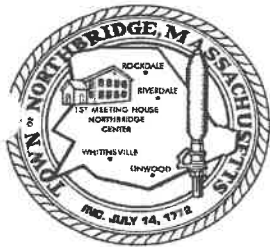
HEALTH
Comments:

ASSESSORS
Approve: ☒

ASSESSORS
Comments: None

TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments:



TOWN OF NORTHBRIDGE, MASSACHUSETTS

NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

April 25, 2018

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

REQUEST FOR 4-WAY STOP AT JEFFERSON AVENUE & LINCOLN CIRCLE

Steve Dupre, Resident

REQUEST FOR PEDESTRIAN CROSSWALK AT 214 CHURCH STREET

Catherine Flayhan, Flexible Fundamentals

REQUEST FOR PEDESTRIAN CROSSWALK AT 369 DOUGLAS ROAD

Russ Collins, Woonsocket Glass Fabricators

COMMUNITY MAILBOX AT CLUBHOUSE LANE

Police Chief Warchol

ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST

James Shuris, P.E., MBA - DPW Director & Town Engineer

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY, APRIL 25, 2018** in the Police Station Conference Room. The following members were present: Chairman James Shuris, Police Chief Walter Warchol, Fire Chief David White; R. Gary Bechtholdt II, Steven Von Bargen, Jamie Luchini (Alternate), and James Sheehan (Alternate).

George Murray and Peter Bedigian were absent.

The following members of the public were in attendance: Steve Dupre, Russ Collins and John Benoit

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (J. Luchini) and seconded (W. Warchol) the Safety Committee voted (5-0-1 [Sheehan abstained]) to ACCEPT the meeting minutes of February 21, 2018

II. CORRESPONDENCE

Safety Committee members acknowledged receipt of communications for agenda items to be reviewed/discussed.

III. REQUEST FOR 4-WAY STOP AT JEFFERSON AVENUE & LINCOLN CIRCLE

Steve Dupre, Resident

Chairman Shuris read email communication received November 11, 2017 from Steve Dupre concerning request for 4-way stop.

Steve Dupre reviewed with the Committee safety concerns of speeding vehicles along Jefferson Avenue and Lincoln Circle requesting that a 4-way stop sign be installed at the intersection to slow down traffic which has increased over the years with the continued buildout of Presidential Farms.

Gary Bechtholdt indicated that he supports the installation of stop signs within all residential neighborhoods. Jamie Luchini also expressed support of installing stop signs within the residential neighborhood.

Chief Warchol noted that he did not have an issue with installing stop signs, however wanted the Committee to base its decision on facts and not solely on a request. Chief Warchol reviewed traffic data compiled for the neighborhood once the complaint was received, noting the number of vehicles per day travelling on Jefferson was 159 with an average of 13 vehicles per hour during peak hours of 7:00 AM to 8:00 AM and the average speed was 27 MPH recorded during a 7-day span.

Chief White questioned if the Committee would be setting a precedence; Steven Von Bargen believed the Committee should review requests case by case, noting often situations may be unique to specific locations; Gary Bechtholdt agreed, noting there is a hierarchy to streets (major/minor) and should be considered as part of specific requests. Chief Warchol agreed and wants the Committee to be consistent.

Upon motion duly made (G. Bechtholdt) and seconded (W. Warchol) the Safety Committee voted (8-0) to recommend installation of a 4-way stop at the intersection of Jefferson Avenue and Lincoln Circle.

IV. REQUEST FOR PEDESTRIAN CROSSWALK AT 214 CHURCH STREET

Catherine Flayhan, Flexible Fundamentals

Chairman Shuris read letter from Catherine Flayhan of Flexible Fundamentals requesting a crosswalk be placed at 214 Church Street to allow safe passage of employees and clients across Church Street to/from the plaza parking lot.

John Benoit, on behalf of Catherine Flayhan and Flexible Fundamental reviewed with the Committee concerns, noting there was a pedestrian crosswalk at the barber shop before the Church Street improvements were completed. Chief Warchol confirmed that there was a crosswalk before the streetscape projects was done.

Mr. Shuris briefly reviewed requirements for the installation of a pedestrian crosswalk (ADA, signage, etc.). Jamie Luchini noted there are many locations in town existing today that do not meet current standards; Mr. Luchini suggested if a crosswalk is to be (re)installed that it meet specifications.

Chief Warchol and Chief White agreed that a crosswalk should be reinstalled at the location for safety. Mr. Luchini noted that a parking space may be eliminated to accommodate the new crosswalk. Chief Warchol supported the request; Chief White also expressed support noting the crosswalk should satisfy ADA requirements.

Upon motion duly made (G. Bechtholdt) and seconded (J. Luchini) the Safety Committee voted (8-0) to recommend (re)installation of a pedestrian crosswalk on Church Street.

The Highway Superintendent shall review locations and report back to the Committee if there is an issue with locating crosswalk within this vicinity of Flexible Fundamental and the barber shop.

V. REQUEST FOR PEDESTRIAN CROSSWALK AT 369 DOUGLAS ROAD

Russ Collins, Woonsocket Glass Fabricators

Chairman Shuris read email communication received February 15, 2018 from Russ Collins requesting a pedestrian crosswalk on Douglas Road.

Russ Collins, on behalf of Woonsocket Glass reviewed with the Safety Committee request to install a crosswalk on Douglas Road to improve pedestrian crossing as a result of the need to relocate employee parking across the street (Picnic Point Business Park) to accommodate fire apparatus in the event of emergency. Mr. Collins reviewed with the Committee site layout showing buildings and parking locations.

Mr. Collins noted Douglas Road has a slight curve in its layout which makes it difficult for drivers to see people crossing the roadway. Chief Warchol agreed, noting there are stretches along Douglas Road where sight distances is impaired as a result of the roadway alignment, creating a blind curve.

Chief Warchol suggested if a crosswalk was to be installed flashing lights and advance warning signage should also be considered. Chief Warchol expressed concerns with promoting pedestrian crossing within a potential unsafe location; Mr. Bechtholdt agreed.

Mr. Shuris explained a crosswalk needs to have a level landing area on both sides of the roadway and should not connect driveway to driveway; a pad transition area outside the travelway should be provided. The Committee noted the installation of flashing lights at the Whittin Mill (Alternatives); Mr. Luchini indicated that the property owner purchased the flashing lights. Mr. Shuris asked Mr. Collins if Woonsocket Glass would be willing to purchase flashing lights. Mr. Collins indicated that they would be willing to do so; Mr. Luchini indicated the purchase price was about \$1,600.00 per light.

Upon motion duly made (J. Luchini) and seconded (D. White) the Safety Committee voted (8-0) to recommendation installation of a pedestrian crosswalk on Douglas Road, where the Owner (Woonsocket Glass) shall purchase the required flashing lights (2) to be installed under the direction and supervisions of the Department of Public Works.

In making its recommendation, the Safety Committee noted the pedestrian crosswalk installation shall include advance warning signs and appropriate landing and transition areas as discussed.

VI. COMMUNITY MAILBOX AT CLUBHOUSE LANE

Police Chief Warchol

Chief Warchol explained to the Committee that he witnessed a potential safety issue where an occupant exiting a vehicle to access the community mailbox almost clipped a passing car. Chief Warchol believes the location of the community mailbox located at the intersection of Clubhouse Lane and Linkside Court is not safe and promotes illegal parking within the intersection for those retrieving their mail.

James Shuris agreed with Chief Warchol, noting he recently had discussions with the Town Manager, Highway Superintendent, Town Planner, and Planning Board Chairman on community mailbox locations and specifications.

Jamie Luchini acknowledged same, noting we hope to avoid similar situations moving forward. Gary Bechtholdt suggested the community mailbox be relocated to other side of the roadway along the backside of the sidewalk. Chief Warchol indicated that he would like to see these mailboxes away from intersections as they create safety issues.

Upon motion duly made (W. Warchol) and seconded (D. White) voted (8-0) to have the Safety Committee send a letter to the Homeowners Association directing them to relocate the community mailbox due to safety concerns and parking violations within the intersection.

Chief Warchol and James Shuris will met with representatives of the association to discuss concerns and identify a new location.

VII. ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST

James Shuris, DPW Director

James Shuris reviewed with the Committee the agenda for the Road Safety Audit (RSA) for Providence Road (Route 122) at Sutton Street, School Street and Upton Street scheduled for May 09, 2018 (10AM to 1PM). Committee members expressed support of this process, noting the intersection has long been a concern within town.

VIII. OLD/NEW BUSINESS

a) MassDOT's Complete Streets Program

Gary Bechtholdt suggested Linwood Avenue, from the Middle School through to the Linwood Mill may be a good option to consider the State's Complete Streets Program (grant funds). Jamie Luchini briefed the Committee on the Complete Streets Program, noting the town would need to adopt certain standards for pedestrian, bike and vehicle transportation. James Shuris indicated that he along with Mr. Bechtholdt and Mr. Luchini will be meeting later this week with Dan Daniska from CMRPC to discuss the Complete Streets Program. Chief Warchol thought this may be a good opportunity for the town to improve this section of Linwood Avenue.

b) Next Safety Committee Meeting Dates: (Wednesday, May 09, 2018)

See Road Safety Audit (RSA) discussion above.

c) Status of Action: 21 February 2018 Safety Committee Meeting

Steven Von Bargaen noted once layout and design of the Balmer School have been finalized same will be forwarded to the Safety Committee. Jamie Luchini informed the Committee that the blinking signs on School Street (Rockdale House) will be installed within the next few weeks.

/I. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of WEDNESDAY, APRIL 25, 2018 at or about 10:50 AM.

Respectfully yours,



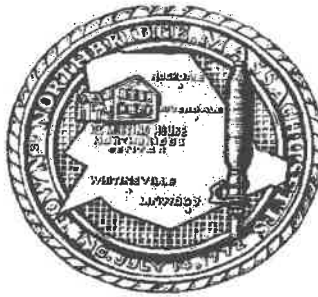
James Shum, P.E., MBA
Director of Public Works & Town Engineer
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
Lt. Timothy Labrie
/File

Northbridge Town Manager
Russ Collins

Steve Dupre
John Benoit/Catherine Flayhan



RECEIVED

18 JUN 20 PM 12:05

NORTHBRIDGE TOWN CLERK
DOREEN A. GEORNE

NORTHBRIDGE SAFETY COMMITTEE WEDNESDAY, 20 JUNE 2018

10:00 a.m. – Northbridge Police Station, 1 Hope Street

AGENDA

CALL MEETING TO ORDER

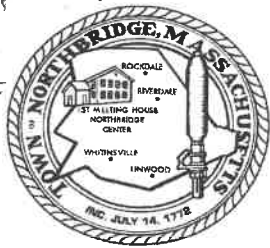
- I. APPROVAL OF MINUTES – 25 APRIL 2018**
- II. CORRESPONDENCE**
- III. REQUEST FOR “NO PARKING” SIGNS ACROSS THE STREET FROM THE “WEST END FIREWOOD COMPLANY” DRIVEWAY ON THE “WEST END CREAMERY” SIDE OF PURGATORY ROAD – *Bruce Vanden Akker, Partner – West End Firewood***
- IV. REQUEST FOR THE ADDITION OF A CROSS-WALK FROM CORE-MARK INTERNATIONAL, INC. LOCATED ON MAIN STREET TO THE NEW COMBINED YATCO CONVENIENCE STORE/DUNKIN DONUTS LOCATED AT THE CORNER OF MAIN STREET AND ARCADE STREET – *Kurt Levy, Assistant Division President New England, Core-Mark International, Inc.***
- V. REQUEST TO INSTALL A SIGN IN THE VICINITY OF LINWOOD MILLS AT LINWOOD AVENUE TO CAUTION DRIVERS OF BLIND/DEAF/ELDERLY RESIDENTS – *Margaret Beaudoin, Housing Manager – Linwood Mills, Peabody Properties***
- VI. ROAD SAFETY AUDIT (School Street-Providence Road- Sutton Street-Upton Road) - follow-up on the May 9th RSA Meeting and discussion and comments concerning the FINAL RSA DRAFT REPORT that was forwarded to Committee Members – *Jim Shuris***
- VII. OLD/NEW BUSINESS**

Status of Action: 25 April 2018 Safety Committee Meeting Minutes

Next Safety Committee Meeting Date: (Summer Session – Future Date To Be Determined)

VIII. ADJOURNMENT

cc: Town Clerk
Town Manager/BOS
Safety Committee Members
File



RECEIVED

18 OCT -5 AM 9:00

TOWN OF NORTHBRIDGE, MASSACHUSETTS

NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

June 28, 2018

NORTHBRIDGE TOWN CLERK
DOREEN A. GEORNE

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

REQUEST FOR NO PARKING SIGNS -PURGATORY ROAD

Bruce VandenAkker, West End Firewood

REQUEST FOR PEDESTRIAN CROSSWALK -MAIN STREET

Kurt Levy, Core-Mark International

REQUEST FOR "ELDERLY" SIGN -LINWOOD AVENUE

Margaret Beaudoin, Linwood Mill

ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST

James Shuris, DPW Director

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY, JUNE 20, 2018** in the Police Station Conference Room (1 Hope Street). The following members were present: Chairman James Shuris, Police Chief Walter Warchol, Fire Chief David White; R. Gary Bechtholdt II, George Murray, Peter Bedigian, and Jamie Luchini (Alternate).

Steven Von Bargaen was absent.

The following members of the public were in attendance: Jim Foley; Chris MacGrory; Kurt Levy; Margaret Beaudoin; Bruce VandenAkker; and Catherine Stickney (NPS Superintendent)

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (W. Warchol) and seconded (D. White) the Safety Committee voted (6-0-1 [Murray abstained]) to ACCEPT the meeting minutes of April 25, 2018

II. CORRESPONDENCE

Safety Committee members acknowledged receipt of commutations for agenda items to be reviewed/discussed.

Upon motion duly made (W. Warchol) and seconded (G. Murray) the Safety Committee voted (7-0) to have DPW meet onsite with Core-Mark to review potential locations and report back to the Safety Committee for review.

V. REQUEST FOR “ELDERLY” SIGN -LINWOOD AVENUE

Margaret Beaudoin, Linwood Mill

Chairman Shuris read letter dated June 11, 2018 from Liz Rheaume, Linwood Mill Property Manager (Peabody Properties, Inc.) requesting the installation signage to alert driver on Linwood Avenue of the elderly population. Correspondence also requested a reduction in the posted speed limit from 40 to 25 miles per hour.

Committee members reviewed with Margaret Beaudoin, Resident Services (Linwood Mill) concerns of vehicle traffic and pedestrians using the crosswalk. Ms. Beaudoin indicated a number vehicles travel in excess of the posted limits.

Chief Warchol explained that MassDOT has standards and procedures for modifying speed limits along public roadways, noting the Town is awaiting input and guidance specific to Linwood Avenue. Chief Warchol indicated that the Police Department will look to increase enforcement in the area.

Upon motion duly made (G. Bechtholdt) and seconded (D. White) the Safety Committee voted (7-0) to recommend the installation of signage to alert drivers of the elderly population. In taking such action Jamie Luchini indicated that he would review roadway sign standards and install signage for elderly.

VI. ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST

James Shuris, DPW Director

Chairman Shuris read email communication received June 04, 2018 from Nitsch Engineering regarding the final draft of the RSA -Road Safety Audit report for Providence Road at the intersection of Sutton Street, School Street and Upton Street.

Upon motion duly made (G. Bechtholdt) and seconded (G. Murray) the Safety Committee voted (7-0) to accept and recommend full-signalization at the intersection be installed.

VIII. OLD/NEW BUSINESS

a) Illuminated Crosswalk Sign (School Street -Rockdale House)

Jamie Luchini informed the Committee that the blinking sign at the Rockdale House, School Street has been installed.

b) W. Edward Balmer School Building Project

Dr. Catherine Stickney, Northbridge Public School Superintendent provided the Safety Committee with an updated of the school building project and concerns raised by residents. Dr. Stickney explained to the Committee concerns have been raised about the access around the building (for emergency vehicles, etc.) and the request to install a gate to limit access, trespass and vandalism.

Chief Warchol indicated that he was not aware of any recent reports of vandalism, noting foot patrols have been in the area in recent months. Chief White preferred not installing a gate; having to unlock a gate becomes a hinderance when responding to calls. Chief Warchol agreed; adding installing a gate would limit access to police visiting the site as part of routine patrols. George Murray suggested posting signage

III. REQUEST FOR NO PARKING SIGNS -PURGATORY ROAD

Bruce VandenAkker, West End Firewood

Chairman Shuris read email communication received May 08, 2018 from Bruce VandenAkker, West End Firewood requesting installation of “No Parking” signs on Purgatory Road across from the access drive of West End Firewood (496 Purgatory Road). Mr. VandenAkker expressed to the Committee circulation concerns where trailer trucks accessing and egressing the site becomes problematic when vehicles parked on Purgatory Road visiting the West End Creamery site.

Mr. VandenAkker explained, trucks are not able to make the left-turn in or swing out of the site; where in some instances, deliveries are forced to bypass the driveway and drive down North Main Street, Main Street and turnaround to make a right-hand turn into the site. Posting “No Parking” signs would eliminate approximately six (6) parking space, however would avoid problems of trucks blocking traffic or the need to drive through neighborhoods.

Committee members reviewed locations (photographs) where no parking may be installed; members commented that in the past West End Creamery had placed orange cones along the roadway to restrict parking during large events. Chief Warchol offered to speak with West End Creamery to see if utilization of traffic cones could be used on a more regular basis. Committee members believed this may be a more effective option as the orange cones would be placed along the shoulder, where cars would not be able to park. Whereas violators of the no parking would be ticketed, however would still create circulation conflicts. Chief Warchol will speak with West End Creamery and report back to the Safety Committee.

Mr. Shuris asked if the site driveway could be widened to accommodate the required turning movements in and out of the site; Mr. VandenAkker indicated due to the presents of ledge enlarging the driveway would be difficult. George Murray supported having the Chief of Police talk with West End Creamery, would rather see cones rather than no parking signs.

Upon motion duly made (G. Murray) and seconded (W. Warchol) the Safety Committee voted (7-0) recommending the Chief of Police (Police Department) contact West End Creamery regarding the placement of orange traffic cones along Purgatory Road during large events.

IV. REQUEST FOR PEDESTRIAN CROSSWALK -MAIN STREET

Kurt Levy, Core-Mark International

Chairman Shuris read letter dated May 22, 2018 from Kurt Levy of Core-Mark New England requesting the installation of a pedestrian crosswalk on Main Street from their facility to the Dunkin Donuts, conveniences store (gas station) located across the street.

Chris MacGrory explained to the Committee that Core-Mark employs approximately 235 employees during the night shift and wants to make sure measures are taken to ensure the safe passage to/from their facility.

Chairman Shuris advised of design specs for pedestrian crosswalks, noting the crosswalks cannot terminate at a driveway, they need to be connect with a sidewalk or an appropriate landing area. Mr. Shuris explained that the current parking layout and configuration of the Core-Mark site does not include sidewalk or a suitable landing area for a crosswalk location.

Peter Bedigian and George Murray agreed with the importance of providing safe pedestrian access across Main Street, noting introducing a crosswalk at this location needs to be done correctly and in accordance with the state guidelines and specifications. Core-Mark expressed a willingness to prepare their site to accommodate a safe landing area for a crosswalk.

restricting access and cameras should help deter unlawful trespass. Peter Bedigian agreed; noting if it becomes a problem they school department may revisit options. *Upon motion duly made (G. Bechtholdt) and seconded (G. Murray) the Safety Committee voted (7-0) not to require a gate as part of the site development plan for the school building project.*

c) Next Safety Committee Meeting Date (TBD)

Chairman Shuris will look to schedule the next meeting for September 2018.

VI. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of WEDNESDAY, JUNE 20, 2018 at or about 10:40 AM.

Respectfully yours,



James Shuris, Director of Public Works
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
Lt. Timothy Labrie
Dr. Catherine Stickney

Northbridge Town Manager
Kurt Levy
/File

Bruce VandenAkker
Margaret Beaudoin

NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org



September 24, 2018

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

PLANNED BUSINESS DEVELOPMENT -MAIN STREET

Eric Bazzett, Allen Engineering & Associates, Inc.

SENIOR LIVING DEVELOPMENT (Pre-Submittal) -CHURCH STREET

Stephen O'Connell, Andrews Survey & Engineering, Inc.

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY, SEPTEMBER 19, 2018** in the Police Station Conference Room (1 Hope Street). The following members were present: Chairman James Shuris, Fire Chief David White; R. Gary Bechtholdt II, George Murray, Peter Bedigian, Lt. Timothy Labrie, Richard Maglione, and Jamie Luchini (Alternate). Police Chief Walter Warchol was absent.

The following members of the public were in attendance: Edward Renaud

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM. Committee members welcomed Richard Maglione, representing the School Department.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (D. White) and seconded (P. Bedigian) the Safety Committee voted (6-0-2 [Labrie & Maglione abstained] to ACCEPT the meeting minutes of June 20, 2018

II. CORRESPONDENCE

None

III. PLANNED BUSINESS DEVELOPMENT -MAIN STREET

Eric Bazzett, Allen Engineering & Associates, Inc.

Eric Bazzett, PE of Allen Engineering & Associates, Inc. reviewed (new) proposal for the Main Street site; formerly approved for a gas station, convenience store & carwash. Mr. Bazzett explained to the Committee

he site is now being proposed for an auto repair garage, carwash and various contractor units. Mr. Bazzett reviewed the site layout, showing three (3) buildings, reviewed site access, turning movements and circulation in and out of the site. Mr. Bazzett indicated the carwash (fully-automated) is proposed to be open 24/7.

George Murray questioned proposed access to/from Water Street. Mr. Bazzett indicated access would be maintained via a gravel access drive at the back of the site connect with Water Street. Chief White stated that he was agreeable to the site layout, however expressed concerns with limited access around the rear structure (one of two contractor buildings).

James Shuris questioned the width of the planned driveway curbcut onto Main Street, noting proposed is in excess of 24-feet. Mr. Bazzett explained the access width is similar to what had previously been approved. Mr. Shuris expressed concerns with pedestrian traffic traveling across this large opening. George Murray agreed with Mr. Shuris, in support of splitting the opening to better define entrance and exit.

Mr. Shuris indicated that he would like to see sidewalk improved along the frontage. Mr. Bazzett reminded Mr. Shuris that the sidewalk terminates along the subject properties side of Main Street, where it terminates (more or less) at the pedestrian crosswalk on Main Street, where the sidewalk extends along the northerly side through to Arcade Street.

Mr. Bazzett suggested the proposed uses will not be a generator of pedestrian traffic unlike the former use (convenience store) where sidewalk improvements were included as part of the site development approval. Mr. Bazzett reviewed with the Committee parking allotment and internal site circulation. Ed Renaud indicated that an auto parts dealer may also be interested in locating within the proposed development.

Jamie Luchini inquired about how icing onto Main Street from the carwash would be controlled during the winter months.

Mr. Murray expressed concerns with limiting access to/from Water Street and snow removal. Mr. Bazzett reviewed locations of proposed snow storage areas. Mr. Murray and Mr. Shuris recalled provisions were made previously (prior approval) for snow storage and turn-around for Water Street. Chief White indicated a preference to keep Water Street access open. Mr. Bazzett noted an easement would be granted to the town for snow storage in addition to water & sewer. Committee members reviewed the rear access (Water Street), snow storage options and proximity of the building to proposed drainage basin.

Upon motion duly made (G. Murray) and seconded (G. Bechtholdt) voted to CONTINUE the review and allow the Applicant/Engineer to address the following concerns: entrance/exit; sidewalk; building access; Lake Street; snow storage; and the proposed new use (auto parts business).

IV. SENIOR LIVING DEVELOPMENT (Pre-Submittal) -CHURCH STREET

Stephen O'Connell, Andrews Survey & Engineering, Inc.

Stephen O'Connell (Andrews Survey & Engineering, Inc.) on behalf of Ed Renaud reviewed conceptual layout of a planned 126-unit (approximate) senior living development to be located off Church Street. Mr. O'Connell indicated the site plan will be revised to show 2 & 3-unit buildings. Mr. O'Connell reviewed site access/egress (Church Street) and overall internal circulation which included a boulevard entrance. Chief White indicated that he preferred not having a boulevard entrance, noting concerns with Marston Road where the hydrants

were located along the opposite side of the street. Mr. O'Connell indicated that they could locate the hydrants within the boulevard or along a specific side of the roadway as determined by the Fire Department. James Shuris questioned if there was access proposed to Henry Street; Mr. O'Connell indicated water/sewer may be accessed via an easement to Thurston Avenue (Henry Street) however no vehicle access is proposed. Ed Renaud explained the layout of Thurston Avenue is private, which they own to the centerline. Mr. Renaud noted they have acquired an easement to Thurston Avenue, however limited to utilities.

Chief White indicated that he was not concerned with a second access; however Chief White added that he would like to see the proposed landscaped islands reduced in size or eliminated altogether, noting concerns with emergency vehicles maneuvering. Mr. O'Connell explained that the main access roads would be 24-foot pavement width, secondary roads would range from 16-feet to 12-foot lanes.

Peter Bedigian questioned location(s) of off-street parking; Mr. O'Connell indicated that they will need to provide adequate parking and would show on plan as part of a formal submittal.

George Murray indicated that he would like to see a secondary access. Mr. Renaud suggested layout is similar to Heritage Park on Linwood Avenue; Mr. Murray disagreed. Mr. Murray noted that he would not approve without a secondary access point.

Jamie Luchini felt connecting to Thurston Avenue or Henry Street would be problematic, especially during the winter months (steep slope). Mr. Luchini suggested if a secondary access is proposed it should be Providence Road. Mr. Renaud explained to the Committee that he does not have access to Providence Road. Jim Shuris indicated that he too would like to see two (2) points of access.

Chairman Shuris explained the conceptual layout presented is for discussions purposes only; Committee will have opportunity to review and offer recommendation upon formal submittal to the Planning Board.

No action taken; Applicant/Engineer to incorporate comments and concerns as part of application submittal.

V. OLD/NEW BUSINESS

a) Status of Action: June 20, 2018 Safety Committee

Jamie Luchini advised the Committee of the following, noting DPW did their best to address items discussed during the April (25) & June (20) meetings:

- 4-way stop at the intersection of Jefferson and Lincoln Circle has been installed;
- Crosswalk being installed at (214) Church Street near barbershop;
- Crosswalk painted at Douglas Road (Woonsocket Glass), crosswalk signage to be installed;
- Elderly signage on order for Linwood Avenue; &
- Crosswalk painted at Main Street (gas & convenience store), DPW shifted location to improve visibility and access to existing ADA ramp, crosswalk signage to be installed

James Shuris explained that Chief Warchol spoke with West End Creamery about off-street parking concerns along Purgatory Road, noting West End Creamery will look to formalize additional onsite parking later this fall.

b) Next Safety Committee Meeting Date: (November 21, 2018)

The following items will be included on the next scheduled meeting:

- Pedestrian crosswalks along Main Street in front of the Shop (1 Main Street);
- Church Street Extension & Quaker Street intersection (TIP); &
- Road Safety Audit (update) -Providence Road/Sutton Street/School Street/Upton Street

Chairman Shuris will look to schedule the next meeting for Wednesday, November 21, 2018 (10:00 AM).

VI. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of Wednesday, September 19, 2018 at or about 11:05 AM.

Respectfully yours,



James Shuris, Director of Public Works
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
Lt. Timothy Labrie

Northbridge Town Manager
Eric Bazzett (Allen Assoc. Inc.)

Stephen O'Connell (ASE)
/File



TOWN OF NORTHBRIDGE, MASSACHUSETTS
NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

November 09, 2018

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

H4

PLANNED BUSINESS DEVELOPMENT -MAIN STREET

Eric Bazzett, Allen Engineering & Associates, Inc.

WINSTON WOODS (SPRING STREET) DEFINITIVE SUBDIVISION APPLICATION

Ronald Tubman, Guerrière & Halnon, Inc.

SENIOR LIVING DEVELOPMENT (Pre-Submittal) -CHURCH STREET

Stephen O'Connell, Andrews Survey & Engineering, Inc.

COMPLETE STREETS POLICY (Draft)

James Shuris, P.E., MBA, Director of Public Works

Dear Board of Selectmen:

The Northbridge Safety Committee met **THURSDAY, NOVEMBER 08, 2018** in the Police Station Conference Room (1 Hope Street). The following members were present: Chairman James Shuris, Fire Chief David White, Chief of Police Walter Warchol, R. Gary Bechtholdt II, George Murray, Peter Bedigian, and Richard Maglione. Jamie Luchini (Alternate) was also present.

The following members of the public were in attendance: Eric Bazzett, Edward Renaud, Ron Tubman, Travis Brown, and Brian Fitzgerald

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (D. White) and seconded (P. Bedigian) the Safety Committee voted (6-0-1 [Warchol abstained] to ACCEPT the meeting minutes of September 19, 2018

II. CORRESPONDENCE

Chairman Shuris informed the Safety Committee that he spoke with a resident, Ray Sotek regarding a traffic accident that happen recently where his car was clipped by another vehicle at the intersection of Alston Avenue and Rt 122 (Providence Road). Mr. Shuris explained that Mr. Sotek requests that an intersection warning sign be installed on Elston Avenue at the approach of Route 122 citing safety concerns. Committee

members noted this matter was not included on the agenda however did not have objection if the DPW Director believed such signage would address a safety concern.

III. PLANNED BUSINESS DEVELOPMENT -MAIN STREET

Eric Bazzett, Allen Engineering & Associates, Inc.

Eric Bazzett, PE of Allen Engineering & Associates, Inc. on behalf of the Owner/Applicant reviewed the (revised) site development plan layout prepared to address comments received previously by the Safety Committee.

Mr. Bazzett reviewed the revised curbcut which now includes a dedicated entrance and exit separated by a landscape island; a continuation of the existing sidewalk through the property frontage along Main Street; location for snow storage; and improved access around the building to the rear of the property.

Mr. Bechtholdt asked if an easement area would be provided to the town for snow storage to accommodate plowing of Water Street. Mr. Bazzett agreed to dedicate a snow storage area towards the back of the property near Water Street where DPW may stockpile snow if needed.

Mr. Bazzett confirmed for Mr. Murray and Chief Warchol that Water Street would remain open to the public and not restricted for vehicle traffic.

Chief White indicated the Fire Department is satisfied with the improved access around the building to the rear of the property where a 10-foot wide leveling area will be provided.

Mr. Bazzett confirmed for Mr. Luchini that a barrel of de-icing material will be maintained onsite during the winter months to address icing concerns. Chief Warchol expressed concerns with potential icing on Main Street, like Linwood Avenue at another carwash facility.

Mr. Bazzett reviewed for Chief Warchol planned exterior lighting locations. Mr. Bazzett confirmed for Mr. Bedigian that the carwash would be staffed during operational hours of the auto-service station, noting however the carwash may be open 24/7.

Mr. Bazzett reviewed the location of the existing utility pole on Main Street, noting with the new layout/design of the curbcut the pole location will not conflict with the entrance/exit.

Chairman Shuris thanked Mr. Bazzett for addressing prior comments including extending the sidewalk.

Upon motion duly made (P. Bedigian) and seconded (G. Murray) the Safety Committee voted 7-0 to recommend acceptance of the site development plan.

IV. WINSTON WOODS (SPRING STREET) DEFINITIVE SUBDIVISION APPLICATION

Ronald Tubman, Guerriere & Halnon, Inc.

Ronald Tubman, Guerriere & Halnon, Inc. on behalf of the Owner/Applicant (Brian Fitzgerald) reviewed with the Safety Committee revisions made to the plan.

Mr. Tubman reviewed grade of the proposed subdivision roadway; Mr. Tubman explained to the Committee that the grade of the roadway (max. 8.85%) satisfies town's standards, where up to 9% is allowed. Mr. Bechtholdt noted that he believed the Subdivision Rules & Regulations allowed for 7% and may allow for an addition 2% for a maximum distance. Mr. Tubman indicated the plan meets this provision. Mr. Bechtholdt asked Mr. Tubman to review location/distances where the 8.85% grade was proposed. Mr. Bechtholdt reiterated prior concerns where the steeper slope (8.85%) was also the same location as the tighter curve of the roadway. Mr. Bechtholdt expressed safety concerns during the winter months, suggesting vehicles may have a difficult time traveling up/down the roadway along the curved section of the road.

Mr. Tubman reviewed location of catchbasins for Mr. Murray, who expressed concerns with large rain events and the proposed slope of the roadway. Mr. Bechtholdt asked if double-catchbasins were proposed; Mr. Luchini recommended a series of double-catchbasins be installed at the bottom of the slope to help capture stormwater. Mr. Tubman noted they would install cascade grates on the catchbasins.

Mr. Bechtholdt inquired about the location of streetlights; Mr. Tubman will review the town's Streetlight Policy regarding placement and quantity and will revise the plan set accordingly.

Mr. Bechtholdt reminded Mr. Tubman that the Safety Committee during earlier reviews (September 15 & October 18, 2017) noted concerns about steep driveways, the need for additional off-street parking to accommodate more than two (2) per unit; snow storage areas; and handicapped accessible for a community mailbox.

Mr. Fitzgerald indicated house plans have not been finalized for the individual lots. Mr. Tubman suggested plans will be prepared to accommodate concerns. Chief Warchol noted on-street parking will not be permitted.

Mr. Murray inquired about sidewalk improvements along the existing portion of Spring Street, noting it was his understanding that Northbridge School buses pick-up/drop-off at the Cottage Street intersection. Mr. Tubman acknowledged concerns with students walking back and forth to the bus stop and noted sidewalk has been included and will be improved through to the subdivision.

Mr. Tubman reviewed proposed fire hydrant locations with Chief White. Chief White inquired about water service for fire protection, acknowledging concerns will be raised during the Technical Review scheduled for next week.

Having no additional comment Chairman Shuris sought a motion to accept the revised plan.

Upon motion duly made (G. Murray) and seconded (D. White) the Safety Committee voted (6-1 [Bechtholdt]) to accept the proposed definitive subdivision plan subject to Planning Board review and an opportunity for the Safety Committee to review final plans, showing streetlights, driveways and off-street parking accommodations.

In voting in opposition, Mr. Bechtholdt noted he is still concerned with the roadway slope/grade given the curve of the road; Mr. Bechtholdt feels design will result in a real safety concern during winter months.

V. SENIOR LIVING DEVELOPMENT (Pre-Submittal) -CHURCH STREET

Travis Brown, Andrews Survey & Engineering, Inc.

Travis Brown, Andrews Survey & Engineering, Inc. and Edward Renaud (Owner/Applicant) reviewed revised conceptual plan for a proposed 120-unit Senior Living Development off Church Street.

Mr. Brown explained the boulevard proposed along the entry drive has been reduced to just the entrance way, based upon previous concerns received by Safety Committee members. Mr. Brown also mentioned that the large island cul-de-sacs have also been removed.

Mr. Brown reviewed the driveway widths for Chief White; who indicated he was agreeable to the proposed access/egress along Church Street as revised. Mr. Brown noted off-street parking provisions will also be provided and shown on final plans.

Mr. Murray expressed concerns with the boulevard still planned for the entrance/exit on Church Street; noting he is willing to allow for single-access (one-way in/one-way out) but wants to make sure that access/egress point is as wide as possible and does not want a boulevard that may block or impeded traffic in the event of an emergency. Chief Warchol agreed, noting he too does not like boulevards.

Mr. Renaud suggested a desire to have a small landscaped boulevard at the entrance which would include the name of the development. Mr. Murray indicated he would prefer no boulevard, however if the boulevard is reduced (in width) and the entrance/exit driveway was increased (two 24-foot lanes); the wider the better, he would support the project. Mr. Murray stated he is concerned if cars are parked along the driveway there may be a bottleneck in cases of emergency.

Committee members went back and forth on what they felt the width of the driveway should be. Mr. Bechtholdt advised members the plan is only conceptual and that the Safety Committee would have an opportunity to review the design/layout again once a formal application is submitted. Mr. Bechtholdt suggested the Applicant/Engineer prepare detail(s) specific to the driveway (proposed curbcut on Church Street) as part of its formal submittal.

Mr. Bechtholdt reminded Safety Committee members the purpose of this review (pre-submittal) was to provide the Applicant/Engineer with initial comments and feedback on the conceptual layout before design plans are prepared; Mr. Bedigian agreed.

Upon motion duly made (G. Murray) and seconded (P. Bedigian) the Safety Committee voted (8-0) to accept the layout of the planned Senior Living Development with single-access (access/egress) along Church Street.

In taking such action the Safety Committee will review final plans of the entrance/exit as part of its formal review of site development submittal.

VI. COMPLETE STREETS POLICY (Draft)

James Shuris, P.E., MBA, Director of Public Works

Mr. Shuris provided Committee members with copy of memorandum dated April 02, 2018 which included a DRAFT policy on Complete Streets. Mr. Shuris asked Committee members to readthrough the document and will look to include this matter on a future agenda for recommendation to the Board of Selectmen.

Mr. Shuris briefly reviewed process of approval (adoption by town) and the benefits in participating in the State's Complete Streets Program. Mr. Bechtholdt suggested Linwood Avenue could be a good candidate for this; Mr. Bedigian and Mr. Murray agreed.

Upon motion duly made (W. Warchol) and seconded (G. Murray) the Safety Committee voted (8-0) to move forward with the Complete Streets program and will include on its next scheduled agenda.

VII. OLD/NEW BUSINESS

Chief Warchol mentioned he recently saw some flashing LED stop signs being used in another community and thought utilizing same in locations throughout town would help increase visibility for drivers. Mr. Luchini stated he too has seen them used, noting they are solar-powered and may be a good idea for certain intersections in town. Committee members suggested DPW prepare a listing of potential locations which can be reviewed at the next scheduled meeting.

VIII. Status of Action: September 19, 2018 Safety Committee

Jamie Luchini, Highway Superintendent indicated there was no town action required based upon discussions held September 19, 2018.

Chairman Shuris will contact Committee members before scheduling the next Safety Committee meeting.

IX. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of Thursday, November 08, 2018 at or about 11:10 AM.

Respectfully yours,



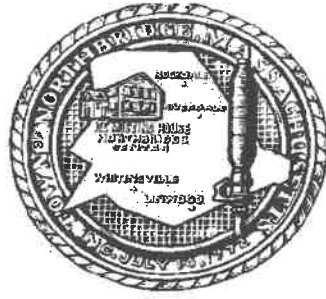
James Shuris, Director of Public Works & Town Engineer
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
Lt. Timothy Labrie
/File

Northbridge Town Manager
Eric Bazzett (Allen Assoc. Inc.)

Travis Brown/Stephen O'Connell (ASE)
Ronald Tubman (G&H)



NORTHBRIDGE TOWN CLERK
DOREEN A. CLEGG

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**NORTHBRIDGE SAFETY COMMITTEE
WEDNESDAY, 12 DECEMBER 2018**

10:00 a.m. – Northbridge Police Station, 1 Hope Street

CALL MEETING TO ORDER

I. APPROVAL OF MINUTES – 08 NOVEMBER 2018

II. CORRESPONDENCE

III. CROSSWALK AT PROVIDENCE ROAD/UPTON STREET – *George Murray*

IV. COMPLETE STREETS “DISCUSSION, COMMENTS & APPROVAL” – *Jim Shuris*

Recommendations include: Review 2016 DRAFT COMPLETE STREETS POLICY prepared by DPW Director/Town Engineer; Safety Committee Review and Approve; Obtain BOS Approval; Submit to MaDOT for Approval; and Obtain MaDOT Funding for Priority Plan

V. OLD/NEW BUSINESS

**VI. Status of Action: 08 November 2018 Safety Committee Meeting Minutes
Next Safety Committee Meeting Date: (Date To Be Determined)**

VII. ADJOURNMENT

cc: Town Clerk
Town Manager/BOS
Safety Committee Members

File



TOWN OF NORTHBRIDGE, MASSACHUSETTS
NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

December 12, 2018

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588



PROVIDENCE ROAD/UPTON STREET -PEDESTRIAN CROSSWALK

George Murray, Safety Committee Member
POLICY ON COMPLETE STREETS -DRAFT
James Shuris, P.E., MBA, Director of Public Works

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY, DECEMBER 12, 2018** in the Police Station Conference Room (1 Hope Street). The following members were present: Chairman James Shuris, Fire Chief David White, Chief of Police Walter Warchol, R. Gary Bechtholdt II, George Murray, Peter Bedigian, and Jamie Luchini (Alternate) were present. Richard Maglione & James Sheehan were absent.

The following members of the public were in attendance: None.

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (W. Warchol) and seconded (G. Murray) the Safety Committee voted (5-0-1 [Luchini abstained] to ACCEPT the meeting minutes of November 08, 2018. Chief White arrived after vote.

II. CORRESPONDENCE

None

III. PROVIDENCE ROAD/UPTON STREET -PEDESTRIAN CROSSWALK

George Murray, Safety Committee Member

George Murray informed the Committee that he was approached by two individuals expressing concerns with the lack of a pedestrian crosswalk from Upton Road to Providence Road (sidewalk), where historically there had been one. Mr. Murray explained the individuals voicing concerns described instances where a resident on Upton Street who uses a motorized wheelchair has difficulty crossing Providence Road, without the pedestrian crosswalk there is no means to cross safely. Jamie Luchini explained to the Committee when the Sutton Street

project was completed the pedestrian crosswalk that had been there (from Upton Road to Providence Road) was not repainted because the crosswalk went from sidewalk to nowhere.

Mr. Murray believed for safety reasons the pedestrian crosswalk should be reinstalled. Gary Bechtholdt shared safety concerns, recommending in addition to repainting the crosswalk and (re)installing signage, the pedestrian crosswalk should also be equipped with an activation button with flashing lights when pedestrians are crossing.

Chief Walter Warchol supported as well, however expressed concerns with future liability if the pedestrian crosswalk may not satisfy standards (sidewalk to sidewalk). Mr. Bechtholdt reminded Committee members that DPW recently installed a pedestrian crosswalk, where the crosswalk crosses Main Street from sidewalk to an open parking area at the CoreMark facility, where DPW painted a landing area. Mr. Bechtholdt suggested DPW consider same for Upton Street. Mr. Bedigian agreed, provided an activation button (flashing lights) is also installed on Providence Road; Chief Warchol agreed.

James Shuris proposed DPW can investigate; Mr. Luchini agreed. Mr. Shuris suggested the Complete Streets program would fund projects such as this. Mr. Murray acknowledged, however believed the town should not wait until the Complete Streets program to address safety concerns. Mr. Bedigian reiterated his support of reinstalling the pedestrian crosswalk at Providence Road and Upton Street but does not want a band-aid, wants it done right.

Upon motion duly made (G. Murray) and seconded (J. Luchini) the Safety Committee voted (7-0) to have DPW review and report back to the Committee for action at its next scheduled meeting.

IV. POLICY ON COMPLETE STREETS -DRAFT

James Shuris, P.E., MBA, Director of Public Works

James Shuris provided a brief overview of the State's Complete Streets Program and reviewed the process for adoption and next steps. Mr. Shuris explained with local acceptance the town would be eligible to receive \$40k in design funds and additional grant money for construction projects. Mr. Shuris noted the Board of Selectmen is scheduled to consider adoption at its next meeting scheduled for December 17, 2018.

Chief Walter Warchol questioned if local adoption would compel the town to certain requirements and standards for all future roadway improvement projects, resulting in added costs that the town may or may not be able to afford. Jamie Luchini stated the acceptance does not obligate the town to provide all types of improvements for every project; only to the maximum extent practical.

Chief Warchol suggested under the Implementation Section of the draft policy to change the responsible entity from Safety Committee to DPW Director; other Committee members agreed.

Upon motion duly made (W. Warchol) and seconded (G. Bechtholdt) the Safety Committee voted (7-0) to recommend adoption of the Complete Streets Policy with the following changes: Implementation: (1.) The town's ~~Safety Committee~~ DIRECTOR OF PUBLIC WORKS along with other stakeholders shall review and either revise or develop proposed revisions to all appropriate ordinances ... and (2.) The ~~Safety Committee~~ DIRECTOR OF PUBLIC WORKS will prepare an annual summary to be included in the Town of Northbridge Annual Report.

Reference is made to memorandum dated November 19, 2018 from the Department of Public Works [Complete Streets Policy -Draft] attached hereto.

V. OLD/NEW BUSINESS

Jamie Luchini informed the Committee that the handicapped ramps on Church Street have been poured for the installation of a pedestrian crosswalk in front of Chick's Barber Shop. Mr. Luchini indicated the crosswalk will be painted later, when the weather is warmer, noting the on-street parking spots will be shifted slightly to accommodate the crosswalk; parking spots will be repainted as well.

Mr. Luchini advised the Committee that he will need to reconnect with representatives for Woonsocket Glass regarding the installation of warning lights at the crosswalk location installed on Douglas Road. George Murray and other Committee members noted the vote of the Safety Committee to install the pedestrian crosswalk at this location required warning lights, if the lights are not installed the pedestrian crosswalk should be removed.

Peter Bedigian questioned Committee members if they heard of any concerns with the opening of the new gas station and Dunkin Donuts at the corner of Main Street, North Main and Arcade Street. Chief Walter Warchol stated the Police Department has not had any issues; Chief David White indicated same.

VI. Status of Action: November 08, 2018 Safety Committee

James Shuris reviewed items discussed at the November 08, 2018 Safety Committee meeting, noting installation of signage at Alston Avenue (Providence Road -Rt 122).

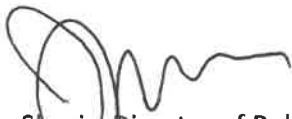
Chairman Shuris will forward Safety Committee members email communication from Linda Zywiec (Town Clerk's Office) regarding Mandatory Conflict of Interest Law Education and Training Requirements.

Chairman Shuris will contact Committee members before scheduling the next Safety Committee meeting.

VII. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of Wednesday, December 12, 2018 at or about 10:25 AM.

Respectfully yours,



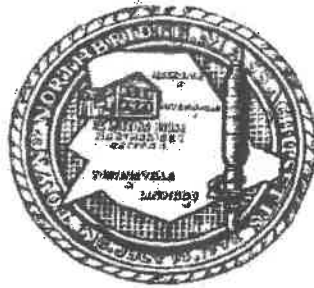
James Shuris, Director of Public Works
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
/File

Northbridge Town Manager

Lt. Timothy Labrie



RECEIVED
19 MAR -6 AM 10:52

NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE

**NORTHBRIDGE SAFETY COMMITTEE
TUESDAY, 05 MARCH 2019**

10:00 a.m. – Northbridge Police Station, 1 Hope Street

CALL MEETING TO ORDER

- I. APPROVAL OF MINUTES – 12 DECEMBER 2018**
- II. CORRESPONDENCE**
- III. CAPPY'S AUTOMOTIVE – SITE PLAN SUBMITTAL REVIEW (1164 Main Street) - Andrews Survey & Engineering, Inc.**
- IV. MOON HILL ESTATES – DEFINITIVE SUBDIVISION SUBMITTAL REVIEW (Moon Hill Road) - Andrews Survey & Engineering, Inc.**
- V. WEST END CREAMERY – SITE PLAN "PENDING SUBMITTAL REVIEW" MODIFICATION (ADDITIONAL PARKING) - Andrews Survey & Engineering, Inc.**
- VI. MAIN STREET/ARCADE POND – SITE PLAN "PENDING SUBMITTAL REVIEW" (GARDEN/FARM STAND) - Guerriere & Halnon, Inc.**
- VII. 200 COMMERCE DRIVE (OSTERMAN COMMERCE PARK) – Review Proposed Site Selection for Recreational Marijuana Retail -Michael Hunnewell**
- VIII. LINWOOD MILL "TWO FLASHING LIGHT" PEDESTRIAN CROSS-WALK SIGN AND SPEED LIMIT SIGN REDUCTION REQUEST – Jean F. Mistretta (Resident)**
- IX. OLD/NEW BUSINESS**
- X. Status of Action: 12 DECEMBER 2018 Safety Committee Meeting Minutes
Next Safety Committee Meeting Date: (Date To Be Determined)**

XI. ADJOURNMENT

cc: Town Clerk
Town Manager/BOS
Safety Committee Members

File



TOWN OF NORTHBRIDGE, MASSACHUSETTS

19 MAR 22 AM 11:53

NORTHBRIDGE SAFETY COMMITTEE

James Shuris, P.E., MBA - Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

March 11, 2019

NORTHBRIDGE TOWN CLERK
DOREEN A. COSTRONE

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

H6

CAPPY'S AUTOMOTIVE, 1164 MAIN STREET

Jonathan Shenian, Owner/Applicant

MOON HILL ESTATES, DEFINITIVE SUBDIVISION PLAN

Stephen O'Connell, Andrews Survey & Engineering

WEST END CREAMERY, SITE PLAN MODIFICATION (ADD. PARKING)

Stephen O'Connell, Andrews Survey & Engineering

MAIN STREET/ARCADE POND, SITE PLAN REVIEW

Ronald Tubman, Guerriere & Halnon, Inc.

200 COMMERCE DRIVE, RECREATIONAL MARIJUANA RETAIL

Michael Hunnewell, Applicant

LINWOOD AVENUE (FLASHING LIGHTS/SIGNAGE)

Jean F. Mistretta, Resident

Dear Board of Selectmen:

The Northbridge Safety Committee met **TUESDAY, MARCH 05, 2019** in the Police Station Conference Room (1 Hope Street). The following members were present: Chairman James Shuris, Fire Chief David White, Chief of Police Walter Warchol, R. Gary Bechtholdt II, George Murray, Peter Bedigian, and Richard Maglione. Jamie Luchini and James Sheehan (Alternates) were absent.

The following members of the public were in attendance: Marty Green, Michael Hunnewell, Gary Vecchione, Ron Tubman, Jonathan Shenian, Jean Mistretta, and about a half-dozen residents from the Linwood Mill Apartments.

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made and seconded the Safety Committee voted to ACCEPT the meeting minutes of December 12, 2018. Peter Bedigian arrived after vote.

II. CORRESPONDENCE

None

III. CAPPY'S AUTOMOTIVE, 1164 MAIN STREET

Jonathan Shenian, Owner/Applicant

Jonathan Shenian (Owner/Applicant) reviewed with the Safety Committee proposed reuse of 1164 Main Street, from a single-family residence to an automobile sales lot for up to twenty (20) used cars. Mr. Shenian reviewed site locus area, westerly side of Main Street just before the northbound ramp onto Route 146. Mr. Shenian explained that he intends on utilizing the existing building (former home) for his business office. Mr. Bechtholdt explained that the site is located within the town's Aquifer Protection District (Zone II) and as such no gas station or service station will be permitted at this site in accordance with zoning.

Committee reviewed existing driveway locations, site circulation, lighting, vehicle storage (used cars) setback from roadway travel lanes, and signage to be setback from the roadway. Mr. Shenian explained no loading or unloading of vehicles will be done on Main Street. Mr. Murray inquired about the sightlines along Main Street.

Upon motion duly made (Chief Warchol) and seconded (P. Bedigian) the Safety Committee voted to approve the site layout for Cappy's Automotive as reviewed/presented. Vote was (7-0) unanimous.

IV. MOON HILL ESTATES, DEFINITIVE SUBDIVISION PLAN

Stephen O'Connell, Andrews Survey & Engineering

Safety Committee tabled its review as no one representing the Moon Hill definitive subdivision application was in attendance.

V. WEST END CREAMERY, SITE PLAN MODIFICATION (ADD. PARKING)

Stephen O'Connell, Andrews Survey & Engineering

Mr. Bechtholdt expaliend the site plan modification is for additional off-street parking to be located to the west-side of the existing driveway. Committee members voiced their support of the application, noting having additional on-site parking will improve and reduce parking along Purgatory Road. Mr. Bechtholdt advised the Committee that a technical review meeting was held last week, where the Fire Chief had expressed a concern with parking vehicles on grassed areas. Chief White noted that he would rather like to see vehicles parked on crushed stone or similar rather than grass where there is a potential for fire.

Upon motion duly made (P. Bedigian) and seconded (G. Murray) the Safety Committee voted to approve the site plan modification for West End Creamery to add additional off-street parking. In making its determination the Safety Committee defers to the Fire Chief as to what restrictions, if any specific to the surface utilized for the off-street parking areas. Vote was unanimous (7-0).

VI. MAIN STREET/ARCADE POND, SITE PLAN REVIEW

Ronald Tubman, Guerriere & Halnon, Inc.

Ronald Tubman of Guerriere & Halnon, Inc. and Gary Vecchione, Applicant reviewed with the Safety Committee proposed site development plan for an outdoor garden center. Mr. Tubman displayed site plan entitled Lovey's Garden Marketplace for property located along Main Street at the intersection of Arcade Street adjacent to Arcade Pond.

Mr. Tubman explained that the Applicant proposes to create a nursery garden supply marketplace at the vacant lot next to the recently constructed Yatco gas station, convenience store and Dunkin Donuts. A 12'x32' shed structure is proposed for the sales office and interior storage.

Mr. Tubman provided an overview of the site development plan; existing site conditions; proposed parking areas (36 spots, including two handicapped accessible); site circulation (entrance/exits); lighting; drainage; electrical service; and Floodplain elevation (311.2') area within the subject property.

James Shuris asked how the parking spaces would be delineated within the proposed gravel parking areas. Mr. Vecchione suggested he would install, if so required to install a series of 8-foot long railroad ties that could be placed to identify parking spaces. Mr. Vecchione also suggested he could also stripe the parking areas similar to how one would line a sports field with lime. Mr. Vecchione suggest he will be providing oversized parking spaces. Mr. Tubman indicated during a typical day would only have six to ten spots occupied.

Mr. Shuris questioned the need to two (2) entrances; other Committee members noted they would prefer having two driveways. Mr. Vecchione suggested having two may be beneficial especially during high volume weekends such as Mothers' Day, Fathers' Day, Valentines' Day, Memorial Day and 4th of July. Mr. Vecchione mentioned that he is also proposing a gazebo where bands can play, and people can sit at picnic tables to enjoy being outside or eat from the food trucks. Mr. Vecchione suggested overflow parking across the street. Mr. Vecchione noted he would like to capture the customers from the gas station and other businesses where they may visit and buy a hot dog.

George Murray indicated that he is not sure what is being proposed, noting at first, he thought it was an outdoor farm stand and now may include a place to eat with food trucks and outdoor tables and a gazebo where bands play. Mr. Murray asked what is really being proposed, suggesting it seems like Applicant wants to catch a falling star. Mr. Murray would like to see a written narrative of exactly what is being proposed, noting right now he really is not sure.

Mr. Murray noted that it was his understanding (not sure) but believes the handicapped parking spaces will need to be a more durable surface than the gravel area proposed; Mr. Shuris shared similar concerns.

Mr. Murray suggested the site elevation of the lot is somewhat lower than the sidewalk in certain areas and is concerned with drainage and site runoff into Arcade Pond. Mr. Murray mentioned an instance in the past where runoff from the site entered into the pond and killed off all the fish. Mr. Murray reiterated before he is comfortable in voting on this project he needs to see a detailed narrative describing proposed use(s).

Chief Warchol agreed with Mr. Murray, the farm stand has evolved to a flea market of sorts and other uses which may all have impacts. Chief Warchol would like a better understanding of what is proposed onsite as traffic will be impacted by use; need a more definitive understanding of proposed uses. Chief Warchol suggested runoff concerns are likely not within the purview of the Safety Committee but appropriate for the Conservation Commission as part of its review.

Peter Bedigian added, if live bands are to play cannot allow parking along Main Street. Mr. Murray added it seems parking has gone from 6 to 10 cars to significant numbers to accommodate for large events. Mr. Tubman suggested he could put together a narrative with proposed uses and anticipated parking demands. Mr. Vecchione offered at his expense he would be willing to pay for police details during the major holiday weekends. Mr. Bedigian suggested no parking be permitted along Main Street; Mr. Vecchione agreed.

Mr. Shuris noted he reviewed this application last week at the Technical Review and the site plan application submitted reads proposed office shed, parking and outdoor sales areas on an existing gravel parking area. The Safety Committee requests additional information.

Mr. Vecchione indicated that the Town Planner, during the Technical Review requested a written narrative of proposed uses for the site; currently being prepared. Mr. Vecchione also explained that the Board of Selectmen is scheduled to meet on his proposal to use the pond for ice skating and boat rental.

Mr. Vecchione explained as far as pie in the sky ideas, trying to provide an overview of what may happen not necessarily what will happen; not building the gazebo this week, this month, maybe not even build it this year.

Mr. Vecchione explained he is currently before the Conservation Commission and Zoning Board for permitting; if he does not show gazebo now, will have to re-permit it later. Mr. Vecchione characterized his proposal as a glorified farm stand.

Peter Bedigian asked about security after hours. Mr. Vecchione suggested items would be left outside; if people are going to steal they will do it under bright lights proposed for the site. Mr. Bedigian then inquired about public ice skating being proposed and how that works. Mr. Vecchione noted that he has rights to the water and is working with the Town Manager on the legality. Chief White noted he has concerns with the proposed ice skating; that pond (Arcade Pond) does not freeze well, never has. Chief White suggested there is no such thing as safe ice.

Mr. Vecchione noted he will have a warming hut and bathroom (porta-john) for people to use; Chief expressed concerns with someone vandalizing or throwing the porta-john in the pond. Mr. Tubman indicated that the porta-john would be screened by a stockade fence.

Committee members expressed concerns with the amount of activity proposed. Mr. Bedigian asked about hours and months of operations; Mr. Vecchione stated during the months of April-January would sell plants and things; from July-August would focus on kayak and boat rentals with a bait shop; firewood sales would be year-round and skating in the winter.

Mr. Murray asked about turning movements (radius) in and out of the site at the proposed Arcade Street entrance/exit; Mr. Tubman will show on revised plan turning movements which could accommodate large vehicles. Chief Warchol asked about site lighting and sight distances.

Mr. Murray stated all the things mentioned and described need to be shown on the plan and included on a narrative. Mr. Bedigian questioned where the kayaks and boats will be stored.

Upon motion duly made (G. Murray) and seconded (W. Warchol) the Safety Committee continued its review until such time the Applicant/Engineer provides a detailed narrative of proposed uses and plans are revised accordingly showing all proposed uses. Vote was unanimous (7-0).

Mr. Shuris solicited Committee members to schedule its next meeting. Mr. Vecchione requested the Committee meet in a week. Committee members were unable to commit to a date/time; Mr. Shuris will check with Committee members before scheduling the next meeting.

VII. 200 COMMERCE DRIVE, RECREATIONAL MARIJUANA RETAIL

Michael Hunnewell, Applicant

Michael Hunnewell reviewed with the Safety Committee proposal to locate a recreational marijuana retail establishment within the existing building at 200 Commerce Drive, Osterman Commerce Park. Mr. Hunnewell briefed the Committee on the proposed business and reviewed slides (handout) prepared to show: property location; typical interior layout; existing parking (over 50 spaces); traffic; safety provisions; etc. Mr. Hunnewell passed along his tablet for Committee members to view slides.

Mr. Hunnewell sought the Committee's support of the proposed location within Osterman Commerce Park which is zoned to allow for recreational marijuana establishments in accordance with the Town's zoning. Mr. Hunnewell explained that he is currently before the Zoning Board for a variance specific to buffer zone from a town playground and licensed daycare facility.

Committee members felt the overall location for the proposed use was appropriate.

Upon motion duly made (G. Murray) and seconded (W. Warchol) the Safety Committee voted in support of the Commerce Drive location as an appropriate site for the proposed marijuana retail use. In making its determination the Safety Committee noted they will review parking, sightlines, turning movements, traffic and other elements as part of its review of a site plan application to be filed with the Planning Board. Vote was unanimous (7-0).

VIII. LINWOOD AVENUE (FLASHING LIGHTS/SIGNAGE)

Jean F. Mistretta, Resident

Jean Mistretta reviewed with the Safety Committee her letter dated December 28, 2018 requesting installation of two (2) flashing lights for crossing at the pedestrian crosswalk on Linwood Avenue (Linwood Mill Apartments). Ms. Mistretta suggested would be similar to the advance warning flashing signs installed at the Northbridge Middle School. Ms. Mistretta, on behalf of the residents that live at the Linwood Mill apartments also requested that the posted speed limit be reduced from Route 122 through to the existing pedestrian crosswalk at Linwood Mill, noting the 40 MPH posted is too high for this congested area and creates a real safety concern for those utilizing the crosswalk. Ms. Mistretta questioned why the speed limit is not reduced within the vicinity of the High School.

Chief Warchol supported the requests to install flashing signs at the crosswalk location and advised the Committee that he believes the speed limit signs may have been relocated after a roadway project and should be moved so that the speed limit from the Route 122/Linwood Avenue intersection through to the pedestrian crosswalk, so that the pedestrian crosswalk is within a 25 MPH speed zone.

Chief Warchol explained that a 25 MPH school zone is set by the State for grades K-8, noting the High School does not fall under this criterion. Chief Warchol also explained in order to reduce a speed limit along a public way a series of studies need to be performed including traffic and speed data, where the posted speed limit will be the 80th percentile determined by the study; this is regulated by the State and may be a nation-wide standard.

Upon motion duly made (G. Bechtholdt) and seconded (G. Murray) the Safety Committee recommended relocating the existing speed limit sign(s) along Linwood Avenue so that the 25 MPH speed limit zone is within

the pedestrian crosswalk area as discussed and that two (2) flashing signs, as requested be installed at the pedestrian crosswalk on Linwood Avenue at the Linwood Mill apartments. Vote was unanimous (7-0).

IX. OLD/NEW BUSINESS

None

X. Status of Action: December 12, 2018 Safety Committee

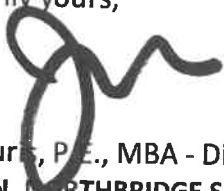
James Shuris reviewed items discussed at the December 12, 2018 Safety Committee meeting, noting he submitted to MassDOT potential project for the Providence Road/School Street intersection; MassDOT has approved the Complete Streets Policy and has awarded the town \$400,000.00 with \$38,000 in engineering costs to prepare a prioritization plan; Mr. Bechtholdt recommended Linwood Avenue be considered a priority. Mr. Shuris informed the Committee that Woonsocket Glass was recently sold and the required signage at the pedestrian crosswalk on Douglas Road which was to be installed by Woonsocket Glass has not been done and as such DPW will blackout the crosswalk; Chief Warchol suggested Mr. Shuris contact the new owners to see if they would install the required signage before removing the crosswalk.

Mr. Murray inquired about the status of the Church Street/Quaker Street TIP project; Mr. Shuris indicated that the project was submitted to MassDOT however not selected. Mr. Bedigian asked the Fire Chief about the fire at the Osterman Propone; Chief White explained the fire was contained not near the tanks but a truck fire.

XI. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of Tuesday, March 05, 2019 at or about 11:30 AM.

Respectfully yours,



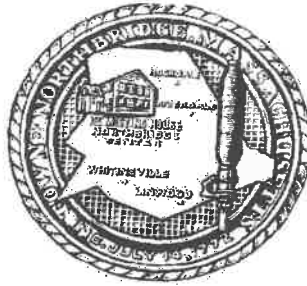
James Shuris, P.E., MBA - Director of Public Works
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
J. Mistretta
/File

Northbridge Town Manager
R. Tubman (G&H)

Lt. Timothy Labrie
S. O'Connell (ASE)



**NORTHBRIDGE SAFETY COMMITTEE
WEDNESDAY, 20 MARCH 2019**

10:00 a.m. – Northbridge Police Station, 1 Hope Street

CALL MEETING TO ORDER

- I. **APPROVAL OF MINUTES – 05 MARCH 2018**
 - II. **CORRESPONDENCE**
 - III. **MOON HILL ESTATES – DEFINITIVE SUBDIVISION SUBMITTAL REVIEW (Moon Hill Road) - Andrews Survey & Engineering, Inc.**
 - IV. **MAIN STREET/ARCADE POND – SITE PLAN "PENDING SUBMITTAL REVIEW" (GARDEN/FARM STAND) - Guerriere & Halnon, Inc.**
 - V. **OLD/NEW BUSINESS**
 - VI. **Status of Action: 05 MARCH 2018 Safety Committee Meeting Minutes**
Next Safety Committee Meeting Date: (Date To Be Determined)
 - VII. **ADJOURNMENT**
- cc: Town Clerk
Town Manager/BOS
Safety Committee Members
- File

Melissa Wetherbee

From: Adam Gaudette
Sent: Friday, May 31, 2019 10:36 AM
To: Melissa Wetherbee
Cc: Tom Melia; Sharon Susienka
Subject: FW: Tax Title Custodian



Melissa, please include in Monday's packet for the BOS.

Thanks

From: David Doneski <DDoneski@k-plaw.com>
Sent: Friday, May 31, 2019 10:20 AM
To: Adam Gaudette <agaudette@northbridgemass.org>
Cc: Robert Fitzgerald <rfitzgerald@northbridgemass.org>; Julie Harris <jharris@northbridgemass.org>
Subject: Tax Title Custodian

Adam,

Per our discussions yesterday and today, I have set out below a form of vote for the Board of Selectmen to take on Monday regarding appointment of a tax title custodian. This will address the situation regarding authority of the Treasurer/Collector respecting tax title properties. At the September 27, 1965 Special Town Meeting the Town voted as follows:

That the Town Treasurer be, and hereby is, authorized with the approval of the Selectmen, to sell at public auction, or private sale, all or any of Town property acquired by virtue of sale for non-payment of taxes – which sales shall have been confirmed by the Land Court or the Tax Commissioner – and to give deeds therefor.

It is believed that at some subsequent point the Board of Selectmen voted to designate the Treasurer (now Treasurer/Collector) as the tax title custodian pursuant to G.L. c. 60, §77B, but a record of that vote has not yet been located. Therefore, to address any concerns about authority to act under the statutory provision regarding sales of property taken for taxes, section 77B of Chapter 60, I would recommend that the Board of Selectmen take the following vote:

THE BOARD OF SELECTMEN RATIFIES AND CONFIRMS APPOINTMENT OF THE TOWN TREASURER/COLLECTOR, AND THE PERSONS HOLDING THAT OFFICE, AS TAX TITLE CUSTODIAN UNDER AND PURSUANT TO SECTION 77B OF CHAPTER 60 OF THE GENERAL LAWS

David J. Doneski, Esq.
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Boston, MA 02110
O: (617) 556 0007
F: (617) 654 1735
ddoneski@k-plaw.com
www.k-plaw.com

This message and the documents attached to it, if any, are intended only for the use of the addressee and may contain information that is PRIVILEGED and CONFIDENTIAL and/or may contain ATTORNEY WORK PRODUCT. If you are not the intended recipient, you are hereby notified that any

Town Manager's Report for the Period of May 20, 2019 – May 31, 2019

1. Key Meetings Attended:

- Monday, May 20, 2019 – Met with Financial Team and Unibank to discuss expected borrowings coming up for the DPW, School and Turf Field Project.
- Monday, May 20, 2019 – Participated in NTA negotiations.
- Monday, May 20, 2019 – Attended the Board of Selectmen Meeting.
- Tuesday, May 21, 2019 – Participated in Architect RFQ Interviews with the BPCC and Chief White.
- Tuesday, May 21 and Wednesday May 22, 2019 – Participated in a Community Leaders Collaborative Workshops with Open Sky (Alternatives).
- Wednesday, May 22, 2019 – Participated in Architect RFQ Selection Process with the BPCC and Chief White.
- Monday, May 27, 2019 – Attended Town Memorial Day Services.
- Tuesday, May 28, 2019 – Attended an MMA (Boston) Fiscal Policy Committee Meeting regarding Education Finance.
- Wednesday, May 29, 2019 – Met with Scott M (IT) regarding Phone System upgrades.
- Thursday, May 30, 2019 – Met with Chairman Melia regarding the June 3rd BOS agenda.

2. **Balmer School Building Project:** The Building Committee held a meeting this week on Wednesday, May 29th. The architect Dore & Whittier continues to work on Design Development and Permitting with the CM-at-Risk Fontaine Brothers. The Planning Board approved the Site Plan Review on May 14th. The Conservation Commission is in the process of reviewing the Notice of Intent. Also, the Town is conducting additional Sewer Flow Analysis through a 3rd party consultant CDM Smith. A Design Status meeting with MSBA is scheduled for June 12th at Dore & Whittier Offices.
3. **Fire Station Project (Feasibility Study):** The RFQ Submittals for Designer Selection Services were opened on Friday 26, 2019. We received 4 proposals. The BPCC held interviews on Tuesday, May 21, 2019 and met on Wednesday, May 22, 2019 to select a design firm. The firm Kasetle-Boos out of Foxborough was selected. The Committee will be meeting on June 6, 2019 to discuss next steps.
4. **Lasell Field Turf Project:** As you know the Annual Town Election Debt Exclusion Ballot Question was approved by a vote of 934-561. The BPCC has tentatively scheduled their next meeting for 7 pm on Thursday, June 6, 2019 to discuss next steps. They anticipate discussing the need for an OPM, procurement, doing design and then construction vs design-build, etc.
5. **LED Streetlight Conversion:** The construction/installation efforts began Monday, April 29, 2019. The Contractor, Daigle, has been working in the areas of Linwood Ave, Main Street, Purgatory Road, Cooper Road, Adams Circle, No. Main Street, Country Club Lane, and Fletcher Street.
6. **Recreational Marijuana:** The Host Community Agreements for **True Nature's Wellness** (retail), **Eskar** (retail) and **The Botanist** (cultivation) have all been approved by the BoS. The applicants' next steps include getting Planning Board and Cannabis Control Commission approvals.
7. **Solar PILOTs:** The PILOTs for Nexamp (Sutton Solar 2 project – Lasell Road) and Syncarpha (Northbridge I & II project – Linwood Ave) have been approved. The PILOT discussions for Syncarpha's Puddon I & II are ongoing.



You are invited to

J

Breakfast

Friday, June 21, 2019

Please join us for our 4th Annual Open for Business Breakfast

Meet local officials, municipal staff, state agencies, & other business partners in this casual, informal setting to discuss and learn about various programs & opportunities to help support business, encourage job growth and business expansion. Representatives from the Blackstone Valley Chamber of Commerce, the Massachusetts Office of Business Development, Mass Growth Capital Corp., and others will be in attendance to review local, regional and state resources. **Lt. Governor Karyn Polito & other distinguished state officials plan to attend.** We look forward to your participation.



MA Office of Business Development



Offered in partnership with the Northbridge Board of Selectmen; Planning Board; Town Manager; Northbridge Economic Development Committee; and the Northbridge Community Planning & Development Office.

Please RSVP by June 18th - planning@northbridgemass.org

Friday, June 21, 2019 (8AM-10:00AM)
Northbridge Memorial Town Hall –Great Hall Auditorium
7 Main Street, Whitinsville, MA 01588