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**BOARD OF SELECTMEN'S MEETING  
December 4, 2017**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 6:13 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. Selectman Marzec entered the meeting at 6:50 PM. **Also Present:** Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

Chairman Ampagoomian announced that the Board would be going into executive session and declared that having an open meeting may have a detrimental effect on the negotiating and litigating position of the body.

A motion/Mr. Melia, seconded/Mr. Nolan to go into Executive Session under M.G.L Chapter 30A, S. 21 #3 - To discuss strategy with respect to collective bargaining [Police Dispatchers, Police Officers, Firefighters, and DPW] and under M.G.L Chapter 30A, S. 21 #3 - To discuss strategy with respect to litigation – and to reconvene in Open Session. Roll Call Vote: Mr. Athanas/Yes, Mr. Ampagoomian/Yes, Mr. Melia/Yes, and Mr. Nolan/Yes.

**Open Session Adjourned: 6:14 PM**

**Executive Session Convened: 6:15 PM**

**Executive Session Adjourned: 7:15 PM**

**Open Session Reconvened: 7:16 PM**

**Representative David Muradian – Office Hours 7 PM to 8 PM – Northbridge Town Hall.** Representative Muradian congratulated Mr. Gaudette on becoming the new Town Manager. He also congratulated the newly promoted members of the Northbridge Fire Department. Representative Muradian stated that they are completed with full formal sessions until next year and explained some of the things they will be working towards this year. One of which is the Pregnant Workers Fairness Act, which insures that expectant moms have the right to work if they so choose. Another is the Criminal Justice Reform Bill, which is a very comprehensive bill done by both the House and the Senate, and will now go to a conference committee where any differences will be ironed out. Representative Muradian announced that he held the 3<sup>rd</sup> annual Bundle Up Coat Drive, and brought in just under five hundred and fifty coats, which were dispersed to The Piece of Bread, Department for Children and Families in Northbridge, and to the Grafton, Upton and Northbridge School Districts.

**APPROVAL OF MINUTES: November 6, 2017.** A motion/Mr. Nolan seconded/Mr. Athanas to approve the November 6, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. Abstain: Mr. Marzec.

**PUBLIC HEARINGS/None**

**APPOINTMENTS/RESIGNATIONS: Resignations: Kathleen Charbonneau, Disability Commission.** A motion/Mr. Melia, seconded/Mr. Marzec to accept the resignation of Kathleen Charbonneau and send a letter of gratitude for her services. Vote yes/Unanimous.

**CITIZENS' COMMENTS/INPUT/None**

**Armenian Apostolic Church/1) Request to hang a banner across Church Street from Sunday, April 15, 2018 to Sunday, April 29, 2018 to advertise Martyr's Day on April 24, 2018. 2) Request to hang a banner across Church Street from Sunday, August 5, 2018 to Sunday, August 19, 2018 to advertise the Annual Picnic to be held on Sunday, August 19, 2018.** A motion/Mr. Marzec, seconded/Mr. Melia to approve the request to hang a banner across Church Street from Sunday, April 15, 2018 to Sunday, April 29, 2018 to advertise Martyr's Day on April 24, 2018 and from Sunday, August 5, 2018 to Sunday, August 19, 2018 to advertise the Annual Picnic to be held on Sunday, August 19, 2018. Vote yes/Unanimous.

**Grant of Easements -Vote to accept/sign the acceptance of Wilson Street & Roosevelt Drive, as authorized by the October 24, 2017 Fall Annual Town Meeting under Articles 5 & 6].** A motion/Mr. Athanas, seconded/Mr. Marzec to accept and sign the acceptance of Wilson Street & Roosevelt Drive, as authorized above. Vote yes/Unanimous.

**Vote to establish (ad-hoc) Economic Development Committee for the review & implementation of the Economic Development Strategic Plan.** Selectman Athanas asked if there was a budget associated with the ad-hoc committee. Town Manager Gaudette stated that there is not. A motion/Mr. Athanas, seconded/Mr. Melia to vote to establish an Ad Hoc Economic Development Committee for the review & implementation of the Economic Development Strategic Plan. Vote yes/Unanimous. Town Manager Gaudette verified that the Board would like to add the appointment of a Board member on the December 18, 2017 agenda.

**Vote to Set a Special Town Meeting Date for the purpose of a proposed Zoning Bylaw Amendment (Solar Photovoltaic Installation/Puddon Street & Quaker Street) Present: Stephen J. O'Connell, Vice President, Andrews Survey & Engineering, Inc.** Mr. O'Connell explained since the last meeting he has been working with Town Planner Gary Bechtholdt on making final refinements to the draft bylaw. Mr. O'Connell stated that Central Mass. Regional Planning Commission has prepared a very helpful illustration of the overlay map. The Planning Board has advertised two public hearing dates in anticipation of a town meeting, which the applicant has authorized to proceed with the understanding that the expenses associated would be funded by them. A motion/Mr. Melia, seconded/Mr. Marzec to set a Special Town Meeting for February 6, 2018, for the proposed Zoning Bylaw Amendment (Solar Photovoltaic Installation/Puddon Street & Quaker Street) and the fees pertaining to the Special Town Meeting to be paid by the applicant. Vote yes/Unanimous. Town Manager Gaudette explained that this would require two additional votes, one to open the warrant and the second to set the closing date. A motion/Mr. Athanas, seconded/Mr. Nolan to open the warrant for a Special Town Meeting to be held on February 6, 2018 at 7 PM at the Northbridge Middle School Auditorium. Vote yes/Unanimous. A motion/Mr. Athanas, seconded/Mr. Nolan to vote to close the warrant for the Special Town Meeting on Friday, December 22, 2017 at 12:00 Noon. Vote yes/Unanimous.

**Vote to notify the Town Clerk of a Ballot Question to be placed on the May 15, 2018 Annual Town Election Warrant for Recreational Marijuana Opt-out/Present: Gary Bechtholdt, Town Planner & Walter Warchol, Police Chief.** Town Manager Gaudette explained that the Board has been provided with three options of a ballot question, which were derived from the ballot question that was passed in 2016. A motion/ Mr. Athanas, seconded/Mr. Nolan to place the following ballot question on the May 15, 2018 Annual Town Election Ballot: "Shall the Town of Northbridge prohibit the operation of all types of marijuana establishments as defined in M.G.L. c.94G, §1, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, within the Town of Northbridge?" Vote yes/Unanimous. Town Manager Gaudette added that there will be zoning and general bylaw articles on the May 1, 2018 Spring Annual Town Meeting warrant that will be contingent upon the outcome of the ballot question.

**Vote to set Town Manager Goals.** A motion/Mr. Melia, seconded/Mr. Nolan to adopt the following goals for Town Manager Gaudette for the 2018 calendar year: 1) FY 2019 Budget Preparation; 2) DPW Building Project; 3) School Building Project; and 4) Fire Station Building Project. Vote yes/Unanimous.

#### DISCUSSIONS/None

**TOWN MANAGER'S REPORT:** 1) **Meetings Attended:** a. **Blackstone Valley Chamber of Commerce/School Project** – 11/20/2017. b. **Board of Selectmen Meeting** – 11/20/2017. c. **Town Planner Gary Bechtholdt/Planning Projects** – 11/21/2017. d. **Balmer School Building Committee Meeting** – 11/21/2017. e. **Fire Station Project Meeting with OPM/Site Selection** – 11/22/2017. f. **School Committee Meeting (Executive Session/Bargaining)** – 11/28/2017. g. **Blackstone Valley Heritage Corridor Commission (Intro)** – 11/28/2017. h. **CMRPC Legislative Affairs Committee Breakfast** – 12/1/2017. i. **Fire Department Promotions Ceremony at Town Hall** – 12/1/2017. 2) **School Building Project Update:** The School Building Committee last met on November 7, 2017. At the meeting, they voted to move forward with the Construction Manager at Risk option vs the Design-Build option and will be working on an RFQ for Construction Managers. The next Community Forum is scheduled for December 11, 2017 at NES Cafeteria. The Committee will be voting their preferred development option on December 19<sup>th</sup> and will be submitting the PDP (Preliminary Design Program) report to MSBA on January 3, 2018. 3) **DPW Garage Project:** Site work is ongoing with the majority of the driveway being paved last week, as well as foundation installation having progressed. The BPC has approved a series of Change Orders (CO#1) which involved several credits as well as changes for the additional utility/paving work. There are several Change Orders that are currently being reviewed/negotiated between the Contractor and the Town's OPM. 4) **Fire Station Project (Feasibility Study):** The Town Manager is working with staff and the OPM, as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be developing an RFQ for Designer (Architect) Selection in hopes of advertising mid-winter. 5) **Other ongoing tasks:** a) **Streetlight Conversion Project (MAPC Grant)** – The project kick-off meeting with Tanko Lighting has been held and the audit will be conducted in December. b) **National Park Service** – Working with the Town Planner to create a Local Historic District. The Town and the NPS counselors are reviewing designation agreement and the Town has advertised for new Local Historic Committee members. c) **FY2019 Budget Planning** – I will be meeting with staff this Friday, 12/8/2017 to discuss the Selectmen's goals for the upcoming year and initiate the FY2019 Budget process.

**SELECTMEN'S CONCERNS:** Selectman Athanas congratulated the Blackstone Valley Tech football team for making it to the Super Bowl. Chairman Ampagoomian(1) asked if the collection boxes near Sammy's Restaurant can be removed due to overabundance of household waste. Chief Warchol stated that he and the DPW will be going there tomorrow to take care of it. 2) asked about the progress of the Church Street project. James Shuris, DPW Director, stated that the project will be ongoing for the next couple of weeks. Selectman Melia asked if there are any plans for improvements to Church Street extension and Quaker Street intersection. Jamie Luchini, Highway Superintendent, stated that it was held back due to a grant they were in search of through Mass Works, but it did not go through, and it has been added to the list to be touched up next year as part of the Roads Program.

#### ITEMS FOR FUTURE AGENDA/None

#### CORRESPONDENCE/None

**EXECUTIVE SESSION: 6:15 PM - Under M.G.L. Chapter 30A, Sec. 21 #3: To discuss strategy with respect to collective bargaining [Police Dispatchers, Police Officers, Firefighters, and DPW] and Under M.G.L. Chapter 30A, Sec. 21 #3: To discuss strategy with respect to litigation.**

A motion/Mr. Marzec, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/ Unanimous.

**Meeting Adjourned: 7:30 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjw**



**LIST OF DOCUMENTATION**

**BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**December 4, 2017**

**EXECUTIVE SESSION: 6:15 PM**

**Representative David Muradian – Office Hours 7PM to 8PM – Northbridge Town Hall  
-No documentation**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES**

**A. November 6, 2017.**

-Copy of November 6, 2017 minutes

**II. PUBLIC HEARING /None**

**III. APPOINTMENTS/RESIGNATIONS**

**B. Resignations: Kathleen Charbonneau, Disability Commission**

-Copy of letter of resignation

**IV. CITIZENS' COMMENTS/INPUT**

**V. DECISIONS**

**C. Armenian Apostolic Church/Request to hang a banner across Church Street 1) from Sunday, April 15, 2018 to Sunday, April 29, 2018 to advertise Martyr's Day on April 24, 2018. 2) Sunday, August 5, 2018 to Sunday, August 19, 2018 to advertise the Annual Picnic event being held on Sunday, August 19, 2018.**

-Copy of email request

**D. Grant of Easements -Vote to accept/sign acceptance of Wilson Street & Roosevelt Drive, as authorized by Town Meeting [2017 FATM -Art. 5 & Art. 6]**

-Copy of Grant of Easements

**E. Vote to establish (ad-hoc) Economic Development Committee for the review & implementation of the Economic Development Strategic Plan**

-Copy of memorandum regarding the Economic Development Strategic Plan

**F. Vote to Set a Special Town Meeting Date for the purposes of a Proposed Zoning Bylaw Amendment (Solar Photovoltaic Installation/Puddon Street & Quaker Street) Present: Stephen J. O'Connell, Vice President, Andrews Survey & Engineering, Inc.**

-Copy of the Special Town Meeting Calendar

-Copy of a memorandum regarding the proposed zoning bylaw amendment

-Copy of the proposed zoning bylaw

-Copy of the overlay district map

**G. Vote to notify the Town Clerk of a Ballot Question for the Annual Town Election Ballot for Recreational Marijuana Opt-out/Present: Gary Bechtholdt, Town Planner & Walter Warchol, Police Chief**

- Copy memorandum regarding the proposed recreational marijuana ballot questions
- Copy of a memorandum regarding the zoning/Land use
- Copy of Recreational marijuana establishment flowchart
- Copy of KP Law Guide to Revised Law Legalizing Recreational Use of Marijuana
- Copy of Model recreational marijuana establishment ban warrant articles
- Copy of Central Mass. Regional Planning Commission Municipal status for recreation marijuana

**H. Vote to set Town Manager Goals**

- Copy of Selectmen's goals for the Town Manager

**VI. DISCUSSIONS/None**

**VII. TOWN MANAGER'S REPORT**

- I. 1) Meetings Attended/No documentation**
- 2) School Building Project Update/No documentation**
- 3) DPW Garage Project/No documentation**
- 4) Fire Station Project (Feasibility Study)/No documentation**
- 5) Other ongoing tasks/No documentation**

**VIII. SELECTMEN'S CONCERNS/No documentation**

**IX. ITEMS FOR FUTURE AGENDA/None**

**X. CORRESPONDENCE/None**

**XI. EXECUTIVE SESSION: 6:15 PM J. Under M.G.L. Chapter 30A, Sec. 21 #3: To discuss strategy with respect to collective bargaining [Police Dispatchers, Police Officers, Firefighters, and DPW] and Under M.G.L. Chapter 30A, Sec. 21 #3: To discuss strategy with respect to litigation.**

**BOARD OF SELECTMEN'S MEETING  
December 18, 2017**

AQ

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia and Nolan. Selectman Marzec was absent and it is duly noted. **Also Present:** Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

**APPROVAL OF MINUTES:** 1) **November 20, 2017.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the November 20, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Melia and Nolan. Abstain: Mr. Athanas. 2) **December 4, 2017 [Executive Session].** A motion/Mr. Athanas, second/Mr. Nolan to approve but not release the December 4, 2017 executive session minutes. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**PUBLIC HEARING: None**

**APPOINTMENTS/By the Board of Selectmen: Economic Development Committee: Selectmen's Representative.** A motion/Mr. Athanas, seconded/Mr. Nolan to nominate Selectman James Marzec as the Selectmen's Representative to the Economic Development Committee. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**RESIGNATIONS: Cynthia Key, Planning Board [Associate Member].** A motion/Mr. Melia, seconded/Mr. to accept the letter of resignation and send a letter of appreciation to Ms. Key. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**CITIZENS' COMMENTS/INPUT: None**

**School Building Committee/Request to hang a banner across Church Street from 1) Sunday, February 25, 2018 to Sunday, March 11, 2018 and 2) Sunday, April 1, 2018 to Sunday, April 15, 2018 to advertise the School Building Committee meetings.** A motion/Mr. Melia, seconded/Mr. Nolan to approve the request to hang a banner across Church Street from Sunday, February 25, 2018 to Sunday, March 11, 2018 and from Sunday, April 1, 2018 to Sunday, April 15, 2018 to advertise the School Building Committee meetings. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**2018 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, Sunday Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town.** A motion/Mr. Melia, seconded/Mr. Nolan to approve all 2018 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, Sunday Entertainment, etc.] subject to the payment of all monies due to the Town. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**2018 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town.** A motion/Mr. Melia, seconded/Mr. Nolan to approve all 2018 Annual Liquor License Renewals subject to the payment of all monies due the Town. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

**Safety Committee Meeting Minutes/1) September 13, 2017/Vote to accept recommendations.** Selectman Melia asked for a further explanation of Section IV of the October 18, 2017 Safety Committee Meeting minutes regarding the option to prepare a Road Safety Audit on the intersection of Providence

Road, Sutton Street and Upton Street. Mr. Shuris, DPW Director, explained that he spoke with a Traffic Engineer and discussed changing the geometry of the intersection to be pavement markings only, and after further discussion it would be best to seek funding from the State to create a signalized intersection. The Road Safety Audit Program would utilize Chapter 90 funds for the design and audit. The Safety Audit program would take about twelve weeks to complete, pending approvals, and will provide a report of recommendations. From there the project would go into a Highway Safety Improvement funding source. Selectman Melia asked about Section VIII. b. Status of Action regarding traffic concerns on Linwood Avenue in the morning and afternoon hours. He also questioned if MASS DOT had only made that one suggestion being a roundabout. Mr. Shuris explained there is only a 50-foot right away at the location, which limits other options. He further explained the Safety Committee is going to begin reviewing options in the beginning of 2018. Mr. Shuris stated he would invite MASS DOT to the Safety Committee's next meeting. Selectman Melia went on to ask what illuminating crosswalk signs are as mentioned in the meeting minutes. Mr. Shuris said that they are blinking crosswalk signs that are solar powered and help to make drivers more aware. Selectman Melia asked where the proposed exit would be, coming from Balmer School onto Main Street. Mr. Shuris explained it would be adjacent to Sullivan Drive. Jamie Luchini, Highway Superintendent, explained that there is a house on the corner of Sullivan Drive and North Main Street and behind that property there is an old fire road. He noted that is the property that is being looked at as a potential one-way. Selectman Melia stated that he has an issue with the cul-de-sac with a roundabout going in at Winston Heights, which was mentioned in both meeting minutes. As mentioned by Fire Chief White, Selectman Melia stated he was concerned with emergency vehicle access in the cul-de-sac/roundabout and the existing roadway width and on-street parking. Selectman Melia asked that the Winston Woods cul-de-sac be revisited. Mr. Shuris explained that it was recommended by Town Planner, Gary Bechtholdt, that the Safety Committee recommend to the Planning Board to eliminate the landscaped island. A motion/Mr. Melia, seconded/Mr. Athanas to accept the recommendations of the Safety Committee as outlined in the minutes of September 13, 2017. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. **2) October 18, 2017.** A motion/Mr. Melia, seconded/Mr. Athanas to accept the recommendations of the Safety Committee as outlined in the minutes of October 18, 2017. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

**Riverdale Cemetery Deeds 1) Gerald F. Ebbeling [Lot No. 203, Maple Square].** A motion/Mr. Melia, seconded/Mr. Nolan to approve the sale of Lot No. 203, Maple Square to Gerald F. Ebbeling. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. **2) James H. Ebbeling [Lot No. 204A, Maple Square].** A motion/Mr. Melia, seconded/Mr. Nolan to approve the sale of Lot No. 204A, Maple Square to James H. Ebbeling. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. **3) Wallace and Sandra Smith [Lot No. 101A, Maple Avenue].** A motion/Mr. Melia, seconded/Mr. Nolan to approve the sale of Lot No. 101A, Maple Avenue to Wallace and Sandra Smith. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. **4) Wallace and Sandra Smith [Lot No. 101B, Maple Avenue].** A motion/Mr. Melia, seconded/Mr. Nolan to approve the sale of Lot No. 101B, Maple Avenue to Wallace and Sandra Smith. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

**Special Town Meeting [February 6, 2018]/Vote to place articles on the warrant (if any).** Town Manager Gaudette stated that the one article for the February 6 Special Town meeting is regarding the Community Shared Solar overlay district. Town Manager Gaudette recommended that the Board of Selectmen vote to place the article on the warrant to amend the Town Bylaws as amended by the Town Planner. A motion/Mr. Melia, seconded/Mr. Athanas to vote to place the article on the warrant for the Special Town Meeting on February 6, 2018.

#### **TOWN MANAGER'S REPORT/None**

**SELECTMEN'S CONCERNS:** Selectman Athanas 1) stated he is concerned about the price of the new school as it has been presented. Mr. Athanas explained that other schools in other towns have been

completed at lower costs and asked if there is anything that can be done to bring the cost down. Selectman Athanas expressed that his concern was that it would not pass at the Town meeting. Town Manager Gaudette stated that the School Building Committee will be meeting tomorrow night to vote the preferred option, and anyone with concerns should attend the meeting to voice their concerns. The School Building Committee is at a point in the project where they have already studied programing, layout and topography, and site costs. **Selectman Melia 1)** wished all the residents, employees, and service men and woman a Merry Christmas and Happy New Year.

**ITEMS FOR FUTURE AGENDA: None**

**CORRESPONDENCE: None**

**EXECUTIVE SESSION: None**

A motion/Mr. Melia seconded/Mr. Athanas to adjourn the public meeting. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

**Meeting Adjourned: 7:28 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

/mjlw

**LIST OF DOCUMENTATION**

**BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**December 18, 2017**

**I. APPROVAL OF MINUTES:**

**A. 1) November 20, 2017**

-Copy of November 20, 2017 minutes

**2) December 4, 2017 [Executive Session]**

-Copy of December 4, 2017 minutes

**II. PUBLIC HEARING**

**II. APPOINTMENTS/By the Board of Selectmen: B. Economic Development Committee:  
Selectmen's Representative  
No documentation**

**RESIGNATIONS: C. Cynthia Key, Planning Board [Associate Member]**

-Copy of letter of resignation

**IV. CITIZENS' COMMENTS/INPUT: None**

**V. DECISIONS:**

**D. School Building Committee/Request to hang a banner across Church Street from 1) Sunday, February 25, 2018 to Sunday, March 11, 2018, and 2) Sunday, April 1, 2018 to Sunday, April 15, 2018 to advertise the School Building Committee meetings**

-Copy of email request to hang up a banner across Church Street from 1) Sunday, February 25, 2018 to Sunday, March 11, 2018 and 2) Sunday, April 1, 2018 to Sunday, April 15, 2018 to advertise the School Building Committee meetings

**E. 2018 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, Sunday Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town**

-Copy of 2018 Miscellaneous License Renewal listing

**F. 2018 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town**

-Copy of 2018 Annual Liquor License Renewal listing

**G. Safety Committee Meeting Minutes 1) September 13, 2017 2) October 18, 2017/Vote to accept recommendations**

-Copy of September 13, 2017 Safety Committee meeting minutes

-Copy of October 18, 2017 Safety Committee meeting minutes

**H. Riverdale Cemetery Deeds 1) Gerald F. Ebbeling [Lot No. 203, Maple Square]**

-Copy of the cemetery deed for Gerald F. Ebbeling [Lot No. 203, Maple Square]

**2) James H. Ebbeling [Lot No. 204A, Maple Square]**

-Copy of the cemetery deed for James H. Ebbeling [Lot No. 204A, Maple Square]

**3) Wallace and Sandra Smith [Lot No.101A, Maple Avenue]**

-Copy of the cemetery deed for Wallace and Sandra Smith [Lot No.101A, Maple Avenue]

**4) Wallace and Sandra Smith [Lot No. 101B, Maple Avenue]**

-Copy of the cemetery deed for Wallace and Sandra Smith [Lot No. 101B, Maple Avenue]

**I. Special Town Meeting [February 6, 2018]/Vote to place articles on the warrant (if any)**

-Copy of memorandum from Gary Bechtholdt, Town planner regarding the Shared Solar Overlay District

-Copy of proposed amended bylaw of Chapter 173

-Copy of map of proposed solar overlay district

- VI. DISCUSSIONS: None**
- VII. TOWN MANAGER'S REPORT: None**
- VIII. SELECTMEN'S CONCERNS/No documentation**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**

DRAFT

**BOARD OF SELECTMEN'S MEETING  
SPECIAL TOWN MEETING  
February 6, 2018**

**A4**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 6:33 PM, Northbridge Middle School, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. **Also Present:** Adam D. Gaudette, Town Manager and Sharon Susienka, Exec. Asst. to the Town Manager.

There being no business before the Board, a motion/Mr. Marzec, seconded/Mr. Athanas to adjourn the Selectmen's Meeting at the conclusion of the Special Town Meeting this evening. Vote yes/Unanimous.

**Meeting Adjourned: 8:30 P.M.**

**Respectfully submitted,**

**James Athanas, Clerk**

s/

**LIST OF DOCUMENTATION**

**BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**February 6, 2018**

- I. APPROVAL OF MINUTES**
- II. PUBLIC HEARING**
- III. APPOINTMENTS**
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS**
  - A. Town Meeting Business/No Documentation**
- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

TOWN OF NORTHBRIDGE

COUNCIL ON AGING  
SENIOR CENTER



20 Highland Street  
Whitinsville, MA 01588

Phone: 508.234.2002  
Fax: 508.234.0804

BI

WWW.NORTHBRIDGEMASS.ORG/COUNCIL-ON-AGING

January 22, 2018

Board of Selectmen  
Town of Northbridge  
7 Main Street  
Whitinsville, MA 01588

Dear Selectmen:

It is with great pleasure I write this letter in support of Mrs. Elaine Inman for appointment to the Northbridge Council on Aging. Elaine has been an active participant at the Northbridge Senior Center since 2011. During this time Elaine has volunteered in several different capacities within the Senior Center. She oversees several of our programs, including the Cribbage League, Coloring Club and Pokeno (like BINGO). As a part of the Senior Tax Work Off program, Elaine volunteers her hours working at our front desk, answering phone calls, completing clerical tasks, as well as greeting folks as they enter the Center. On several occasions, Elaine has assisted our Program Coordinator while on day trips. She is dependable and very dedicated to the Senior Center, therefore I highly recommend Elaine to fill the vacancy on the COA Board. Thank you for your consideration.

Sincerely,

*Kelly S. Bol*

Kelly S. Bol, Director  
Northbridge Senior Center

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

✓yes

Date: Dec 15, 2017

Name Elaine Ihman

P. O. Box \_\_\_\_\_

Home Address 254 School Street, Northbridge, MA 01534

Email Address \_\_\_\_\_

Telephone 508-268-2020

Cell \_\_\_\_\_

Business \_\_\_\_\_

Address \_\_\_\_\_

Tel. \_\_\_\_\_

Current Occupation/Title Retired

Education 1-12 Graduated from Algonquin High

Northborough, Mass

Governmental, Civic & Community Activities volunteer at St. Center I  
run Coloring Club, Pokiema + Cribbage

Charitable & Educational Activities \_\_\_\_\_

Town Committees or Offices \_\_\_\_\_

I am interested in the following Committees: Council on Aging

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO

---

**NAME:**

**PRECINCT#**

**TOWN OF NORTHBRIDGE**

**COMMITTEE INTEREST** (Indicate Committee preference)

- |                     |    |
|---------------------|----|
| 1. Council on Aging | 4. |
| 2.                  | 5. |
| 3.                  | 6. |

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**Present interest or business affiliation (dates, places)**

*Volunteers at Sr. Center*

---

**Experience: Volunteer, social service, business (dates, places)**

---

**Special skills and education (be specific)**

---

**How experience relates to particular committee interest**

---

**ADDITIONAL COMMENTS:**

Mail completed form to:  
Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01568



Adam D. Gaudette  
Town Manager

**TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN MANAGER  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588  
Phone: (508) 234-2095 Fax: (508) 234-7640  
www.northbridgemass.org**

B4

February 6, 2018

Charles Ampagoomian, Jr., Chairman  
Northbridge Board of Selectmen  
7 Main Street  
Whitinsville, MA 01588

Dear Chairman Ampagoomian:

As you know, I am the Board of Selectmen's appointee to the Northbridge Retirement Board and will soon conclude my fifth term as a member of that Board. My appointment expires February 24, 2018, and as such, I am seeking reappointment for another three-year term.

I was elected Vice-Chairman in my first term and continue to serve in that capacity at this time. I have thoroughly enjoyed serving on the Northbridge Retirement Board and look forward to continuing my service. Moreover, I believe that I have made a positive contribution to this very important Board and wish to continue doing so.

For those reasons, I respectfully request that the Northbridge Board of Selectmen consider reappointing me for another 3-year term.

Thank you for your consideration.

Sincerely,

Sharon L. Susienka  
Exec. Asst. to the Town Manager

c: Board of Selectmen  
Scott McGrath, Retirement Board Administrator















**Melissa Wetherbee**

---

BOS Agenda 2/12/18

**From:** Linda Usher <juniperhill@charter.net>  
**Sent:** Saturday, January 20, 2018 6:18 AM  
**To:** Sharon Susienka  
**Cc:** Melissa Wetherbee  
**Subject:** Whitin Five Mile Road Race Request



>  
> Hi Sharon and Melissa,  
>  
> I would like to request permission to hold the 30th annual Whitin Five  
> Thanksgiving Road Race again on November 22, 2018.  
>  
> Happy New Year,  
>  
> Linda  
>  
>  
> Linda Usher  
> Whitin Five Race Director  
> 508-529-6862  
> Upton, MA  
> juniperhill@charter.net  
> www.whitinfive.com  
> http://www.facebook.com/whitinfive  
>  
>

**USE OF TOWN OF NORTHBRIDGE**

**PUBLIC WAYS FOR ROAD RACE**

**EVENT: November 22, 2018**

**RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT**

*\*\*\*Please read this document thoroughly before completing and signing\*\*\**

I, Linda Usher, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on November 22, 2018, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on November 22, 2018, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 22, 2018, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 22, 2018, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 8 day of Feb.

Name (Printed): Linda Usher

Linda Usher

Signature

Douglas Usher

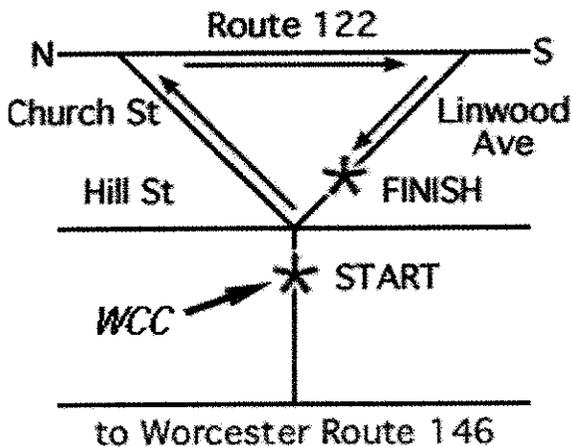
Witness

## Course Map ~ Race Location

FROM THE EAST OR WEST:  
MASS TURNPIKE (I-90) TO EXIT 10A  
(WORCESTER/RTE. 146). FOLLOW RTE. 146  
SOUTH 8 MILES TO "PURGATORY ROAD"  
EXIT.  
TAKE A LEFT AT THE END OF THE EXIT  
RAMP. FOLLOW THIS ROAD ABOUT 3 MILES  
INTO THE CENTER OF WHITINSVILLE. (NOTE:  
PURGATORY ROAD BECOMES NORTH MAIN  
STREET AND THEN MERGES WITH MAIN  
STREET OVER THIS 3 MILES STRETCH.)  
WHITIN COMMUNITY CENTER WILL BE ON  
YOUR LEFT. GO PAST BUILDING 200 YARDS  
FURTHER TO TRAFFIC LIGHT.  
TAKE A LEFT AT THE LIGHT ONTO HILL  
STREET. TRAVEL UP HILL STREET 100 FEET.  
ENTRANCE TO WHITIN COMMUNITY CENTER  
PARKING LOT IS ON THE LEFT.

FROM THE NORTH:  
I-495 SOUTH TO I-290. CONNECT TO RTE. 146  
IN CENTER OF WORCESTER AT BROSNAHAN  
SQUARE.  
FOLLOW RTE. 146 SOUTH TO PURGATORY  
ROAD EXIT. (FOLLOW DIRECTIONS ABOVE.)

FROM THE SOUTH:  
NORTH ON RTE. 146 TO LACKEY DAM ROAD  
EXIT. TURN RIGHT AT END OF RAMP.  
FOLLOW ROAD 3 MILES TO CENTER OF  
WHITINSVILLE (TRAFFIC LIGHT) (NOTE:  
LACKEY DAM ROAD BECOMES DOUGLAS  
ROAD AS YOU HEAD TOWARDS  
WHITINSVILLE.). PROCEED STRAIGHT  
THROUGH TRAFFIC LIGHT UP HILL STREET  
100 FEET, TURN LEFT INTO WHITIN  
COMMUNITY CENTER PARKING LOT



Look for race results  
posted on

[coolrunning.com](http://coolrunning.com)  
[racewire.com](http://racewire.com)

## Or Gratitude to the Following Whitin Five Sponsors

R.W. KNUDSEN FAMILY  
DR. LOUIS AMANTEA  
THOMAS J. BAKER, ATTY.  
BERKOWITZ TRUCKING, INC.  
CONSUMER AUTO PARTS  
COPPERTREE FINANCIAL PLANNING & INVESTMENTS  
DUNKIN' DONUTS  
DR. TRISTA BROWN M.D.  
DR. RUSSELL FRADKIN O.D.  
GAUDETTE INSURANCE  
HANNAFORD SUPERMARKET  
HARBRO AUTO SALES/SERVICES  
J WHITE'S AUTOMOTIVE CENTER  
JUNIPER HILL NATURAL FOODS  
HINT ESSENCE WATER  
KARAGOSIAN PLUMBING  
KOOPMAN HOME CENTER  
LANE & HAMER, ATTORNEYS  
MILES TO GO SPORTS  
NATURE'S PATH  
OHMDOG.COM  
OSTERMAN GAS SERVICE  
POLAND SPRING  
POLAR BEVERAGES  
POLYFOAM PRECISION MOLDED FOAM  
PR RUNNING  
SHAW'S SUPERMARKET  
SUNDEEN FURNITURE  
WHITINSVILLE MCDONALD'S  
WHITINSVILLE FAMILY DENTAL CENTER  
UNIBANK  
WALMART

**SPECIAL THANKS TO**  
THE NORTHBRIDGE POLICE DEPARTMENT  
THE WHITIN COMMUNITY CENTER  
CENTRAL MASS STRIDERS  
[www.whitinfive.com](http://www.whitinfive.com)

## Melissa Wetherbee

---

**From:** Walter Warchol  
**Sent:** Thursday, February 08, 2018 3:34 PM  
**To:** Melissa Wetherbee; James Shuris  
**Subject:** RE: Whitin Five Mile Road Race Request

Melissa:

No objections, they have been conducting the race for 20 years with no issues. Only stipulation is that they need to comply with my requests for traffic safety.

Chief

Walter J. Warchol  
Chief of Police  
Northbridge Police Department  
508-234-6211  
Fax 508-234-9021

**From:** James Shuris  
**Sent:** Thursday, February 08, 2018 3:16 PM  
**To:** Melissa Wetherbee <mwetherbee@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>; Walter Warchol <wwarchol@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>  
**Cc:** Shawn Matte <smatte@northbridgemass.org>; Annie Bassett <abassett@northbridgemass.org>  
**Subject:** Re: Whitin Five Mile Road Race Request

Melissa:

Do you have a map, route, date, time-of-day, etc.?

Jim Shuris

**James Shuris, P.E., MBA**  
**Director of Public Works & Town Engineer**  
Town of Northbridge  
P.O. Box 88  
11 Fletcher Street  
Northbridge, MA 01588  
Tel. No. (508) 234-0816  
Fax. No. (508) 234-0807

---

**From:** Melissa Wetherbee  
**Sent:** Thursday, February 8, 2018 1:37 PM  
**To:** James Shuris; Jamie Luchini; Walter Warchol; Tim Labrie

## Melissa Wetherbee

---

**From:** James Shuris  
**Sent:** Friday, February 09, 2018 7:11 AM  
**To:** Melissa Wetherbee; Jamie Luchini; Walter Warchol; Tim Labrie  
**Cc:** Shawn Matte; Annie Bassett  
**Subject:** Re: Whitin Five Mile Road Race Request

Melissa:

Thanks - we have no objections for this wonderful event.

Jim Shuris

**James Shuris, P.E., MBA**  
**Director of Public Works & Town Engineer**  
Town of Northbridge  
P.O. Box 88  
11 Fletcher Street  
Northbridge, MA 01588  
Tel. No. (508) 234-0816  
Fax. No. (508) 234-0807

---

**From:** Melissa Wetherbee  
**Sent:** Thursday, February 8, 2018 3:43 PM  
**To:** James Shuris; Jamie Luchini; Walter Warchol; Tim Labrie  
**Cc:** Shawn Matte; Annie Bassett  
**Subject:** RE: Whitin Five Mile Road Race Request

Jim,

This road race is the 30<sup>th</sup> annual 5k to be held on Thursday, November 22, 2018 at 8:10 AM.. Please see attached course map.

*Melissa Wetherbee, Adm. Assistant*  
*Town Manager's Office*  
*Town of Northbridge*  
*7 Main Street Whitinsville, MA 01588*  
*Phone: 508-234-2095*

**From:** James Shuris  
**Sent:** Thursday, February 08, 2018 3:16 PM  
**To:** Melissa Wetherbee <mwetherbee@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>; Walter Warchol <wwarchol@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>  
**Cc:** Shawn Matte <smatte@northbridgemass.org>; Annie Bassett <abassett@northbridgemass.org>  
**Subject:** Re: Whitin Five Mile Road Race Request





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> STAR Insurance - Fort Wayne Office 2130 East Dupont Road  Fort Wayne IN 46825	<b>CONTACT NAME:</b> Margaret Mayers <b>PHONE (A/C, No, Ext):</b> (260) 467-5689 <b>FAX (A/C, No):</b> (260) 467-5691 <b>E-MAIL ADDRESS:</b> margaret.mayers@starfinancial.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: National Casualty Company</td> <td>11991</td> </tr> <tr> <td>INSURER B: Nationwide Life Insurance Co.</td> <td>66869</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Casualty Company	11991	INSURER B: Nationwide Life Insurance Co.	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
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INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
<b>INSURED</b> Road Runners Club of America/2018 and Its Member Clubs 1501 Lee Highway, Suite 140 Arlington VA 22209														

**COVERAGES**                      **CERTIFICATE NUMBER:** 2018 \$1M A.I.                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Legal Liability to Participant \$1,000,000</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			KR0000007170900	12/31/2017 12:01 AM	12/31/2018 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ Unlimited PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			KR0000007170900	12/31/2017 12:01 AM	12/31/2018 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	<b>Excess Medical &amp; Accident (\$250 Deductible/Claim)</b>			SPX000028554500	12/31/2017 12:01 AM	12/31/2018 12:01 AM	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 03/31/18 Frank Neelson Boston Tune Up 15K    INSURED RRCA CLUB/EVENT MEMBER: Tri-Valley FrontRunners, Attn: Michael Nixon; PO Box 125, Milford, MA 01757**

<b>CERTIFICATE HOLDER</b>  03/31/18 Town of Northbridge 7 Main Street Whitinsville, MA 01588	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  Terry Diller/LKR <i>Terry R. Diller, CPCU</i>

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# Frank Nealon Boston Tune-Up 15k, Upton, MA

Measured Oct 8, 2016 by Mark Capparella and Stephen Peckiconis

E-mail: mark\_capparella@waters.com / cell: 508 740 7836

**USATF Certification #MA16024JK**  
**Effective 1/4/2017 - 12/31/2026**  
**Drop -0.53 m/Km, Separation 0.86%**



**START:** Starting line is on Pleasant St., at the front edge of the more northeastern (furthest away from Maple Ave.) cross walk stripe across Pleasant St. at Maple Ave. intersection. This point is 8 feet, zero inches before the front edge of the storm grate on Pleasant St and is marked with a PK nail, washer, and paint near the curb on the Maple Ave. side of Pleasant St.

**FINISH:** Finish line is on the main Nipmuc Regional High School driveway, which winds around the back of the school. The finish point is 5 feet, 2 inches after the preceding curb seam and 11 inches before the later curb seam. The point is 17 feet, 10 inches from the closest point on the rim of the manhole cover in the driveway before the finish. The point is marked with PK nails, washers and paint.

**Split Locations**

Mile 1 – 96 feet after mailbox post for #64 Mendon Street

Mile 2 – 22 feet before Verizon utility pole # 22 on South Street, 57 feet before driveway for 68 South St.

Mile 3 – 32 feet before Me. Co. utility pole # 51-50 on South St, opposite from mailbox for #154 South St

5k – 78 feet before Me. Co. utility pole # 54 on South Street, opposite 158 South St

Mile 4 – 39 feet after utility pole # 15 on Oak Dr.

Mile 5 – 61 feet after mailbox post for # 115 Moon Hill Rd.

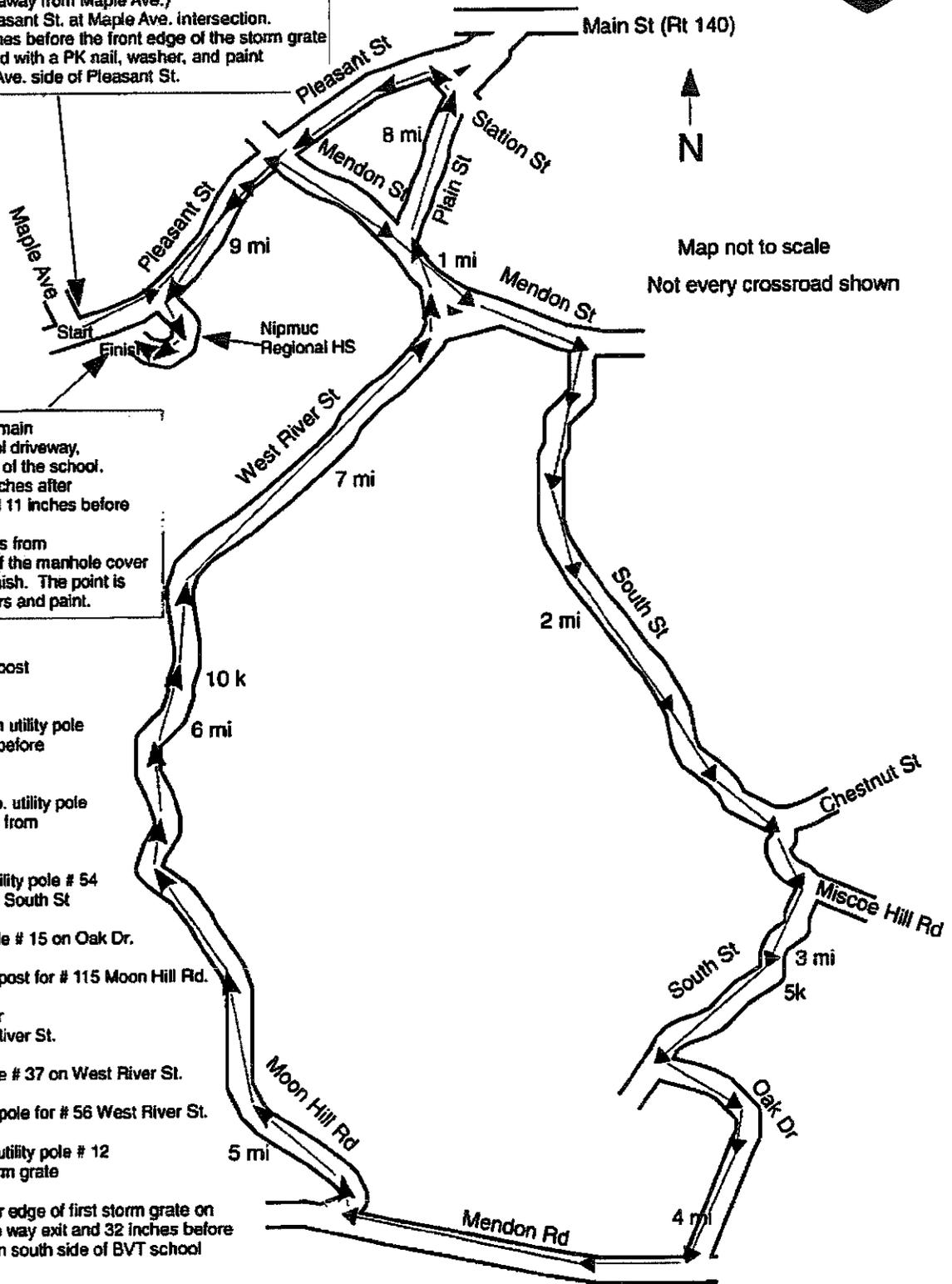
Mile 6 – 61 feet, 4 inches after mailbox post for # 165 West River St.

10k – 41 feet before utility pole # 37 on West River St.

Mile 7 – 42 feet after mailbox pole for # 56 West River St.

Mile 8 – 29 feet after Verizon utility pole # 12 on Plain St., 9 feet before storm grate

Mile 9 – 19 feet, 7 inches after edge of first storm grate on south side of BVT school one way exit and 32 inches before edge of second storm grate on south side of BVT school one way exit on Pleasant St.



Map not to scale  
 Not every crossroad shown

 **IRS** Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248667579  
Jan. 29, 2010 LTR 4167C E0  
23-7283854 000000 00  
00016345  
BODC: NOBOD

ROAD RUNNERS CLUB OF AMERICA INC  
1501 LEE HWY STE 140  
ARLINGTON VA 22209



005794

Employer Identification Number: 23-7283854  
Group Exemption Number: 2702  
Person to Contact: Mr. Gerding  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 20, 2010, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in June 1976, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

*Michele M. Sullivan*

Michele M. Sullivan, Oper. Mgr.  
Accounts Management Operations I

## **Melissa Wetherbee**

---

**From:** James Shuris  
**Sent:** Wednesday, February 07, 2018 9:06 AM  
**To:** Melissa Wetherbee; Jamie Luchini; Walter Warchol; Tim Labrie  
**Cc:** Annie Bassett; Shawn Matte  
**Subject:** Re: Frank Nealon Boston Tune up

Melissa:

We (DPW) have no issues on the use of the Town's public ways for this event.

Jim Shuris

***James Shuris, P.E., MBA***  
***Director of Public Works & Town Engineer***  
Town of Northbridge  
P.O. Box 88  
11 Fletcher Street  
Northbridge, MA 01588  
Tel. No. (508) 234-0816  
Fax. No. (508) 234-0807

---

**From:** Melissa Wetherbee  
**Sent:** Wednesday, February 7, 2018 8:55 AM  
**To:** James Shuris; Jamie Luchini; Walter Warchol; Tim Labrie  
**Cc:** Annie Bassett; Shawn Matte  
**Subject:** FW: Frank Nealon Boston Tune up

Any issues with this request?

*Melissa Wetherbee, Adm. Assistant*  
*Town Manager's Office*  
*Town of Northbridge*  
*7 Main Street Whitinsville, MA 01588*  
*Phone: 508-234-2095*

**From:** Matthew Kellogg [mailto:mattkellogg1981@gmail.com]  
**Sent:** Wednesday, February 07, 2018 8:42 AM  
**To:** Melissa Wetherbee <mwetherbee@northbridgemass.org>  
**Subject:** Re: Frank Nealon Boston Tune up

Melissa,

I apologize for the delay on this. I've attached the package which includes your hold-harmless agreement, the updated insurance binder listing you as an additional insured, a course map, and our tax exempt letter.

## Melissa Wetherbee

---

**From:** Walter Warchol  
**Sent:** Wednesday, February 07, 2018 11:58 AM  
**To:** Melissa Wetherbee; James Shuris; Jamie Luchini; Tim Labrie  
**Cc:** Annie Bassett; Shawn Matte  
**Subject:** RE: Frank Nealon Boston Tune up

No issues with the race, Upton PD provides traffic support. This is an annual race and we never had any problems with traffic

Chief

Walter J. Warchol  
Chief of Police  
Northbridge Police Department  
508-234-6211  
Fax 508-234-9021

**From:** Melissa Wetherbee  
**Sent:** Wednesday, February 07, 2018 8:55 AM  
**To:** James Shuris <jshuris@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>; Walter Warchol <wwarchol@northbridgemass.org>; Tim Labrie <tlabrie@northbridgemass.org>  
**Cc:** Annie Bassett <abassett@northbridgemass.org>; Shawn Matte <smatte@northbridgemass.org>  
**Subject:** FW: Frank Nealon Boston Tune up

Any issues with this request?

*Melissa Wetherbee, Adm. Assistant  
Town Manager's Office  
Town of Northbridge  
7 Main Street Whitinsville, MA 01588  
Phone: 508-234-2095*

**From:** Matthew Kellogg [mailto:mattkellogg1981@gmail.com]  
**Sent:** Wednesday, February 07, 2018 8:42 AM  
**To:** Melissa Wetherbee <mwetherbee@northbridgemass.org>  
**Subject:** Re: Frank Nealon Boston Tune up

Melissa,

I apologize for the delay on this. I've attached the package which includes your hold-harmless agreement, the updated insurance binder listing you as an additional insured, a course map, and our tax exempt letter.

Please let me know if you need any additional information,. Please note that I will also be in contact with the Police Department 4 weeks ahead of the race just to notify/remind them that we will be on their roads for a short period of time.

Thank you!

**Melissa Wetherbee**

On Agenda 2.12.18

**From:** Sharon Susienka  
**Sent:** Monday, January 29, 2018 3:29 PM  
**To:** swimdiva97  
**Cc:** Melissa Wetherbee  
**Subject:** RE: Boot drive

G

Ok. We will put your request before the Selectmen on February 12<sup>th</sup>.

*Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640*

**From:** swimdiva97 [mailto:swimdiva97@charter.net]  
**Sent:** Monday, January 29, 2018 2:07 PM  
**To:** Sharon Susienka <ssusienka@northbridgemass.org>  
**Subject:** RE: Boot drive

Okay we will aim  
For April 14th  
Rain date April 15th

Thank you

Sent from my Verizon 4G LTE smartphone

----- Original message -----

**From:** Sharon Susienka <ssusienka@northbridgemass.org>  
**Date:** 1/29/18 1:18 PM (GMT-05:00)  
**To:** swimdiva97 <swimdiva97@charter.net>  
**Cc:** Melissa Wetherbee <mwetherbee@northbridgemass.org>  
**Subject:** RE: Boot drive

Hi Denise,

So we allow one boot drive per month and the following months are available: April, July, August, September, October and the first Saturday of November are all available. Let us know which date/rain date you want. Thanks!

*Sharon L. Susienka*

*Exec. Asst. to the Town Manager*

*Town of Northbridge*

*Phone: 508-234-2095*

*Fax: 508-234-7640*

**From:** swimdiva97 [<mailto:swimdiva97@charter.net>]  
**Sent:** Tuesday, January 23, 2018 2:30 PM  
**To:** Sharon Susienka <[ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)>  
**Subject:** Boot drive

Hi Sharon

How are you?

just wanted to ask if Op Grad 2018 can run another Boot Drive in the next upcoming months.

Thank you

Denise

Sent from my Verizon 4G LTE smartphone



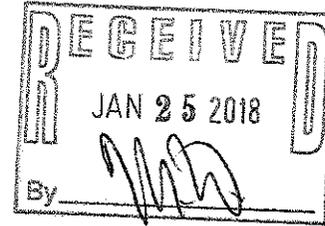
# Massachusetts State Lottery Commission

DEBORAH B. GOLDBERG  
*Treasurer and Receiver General*

MICHAEL R. SWEENEY  
*Executive Director*

January 23, 2018

Whitinsville C/O Nortbridge Brd of Selectmen  
7 Main Street  
Whitinsville, MA 01588



Dear Sir/Madam:

The Massachusetts State Lottery is offering a KENO monitor to existing KENO To Go agent/s in your city/town, to display the game at their location. In accordance with M.G.L. c 10, section 27A, as amended, you are hereby notified of the Lottery's intent to install a monitor at the following location/s in your community:

1 Quick Stop Conveinece  
206 North Main Street  
Whitinsville

If you object to these agent(s) receiving a monitor, you must do so, in writing, within twenty-one (21) days of receipt of this letter. Please address your written objection to Carol-Ann Fraser, General Counsel, Legal Department, Massachusetts State Lottery Commission, 60 Columbian Street, Braintree, MA 02184. Should you have any questions regarding this program or any other issues relative to the Lottery, please call me at 781-849-5555. I look forward to working with you as the Lottery continues its' efforts to support the 351 cities and towns of the Commonwealth.

Sincerely,

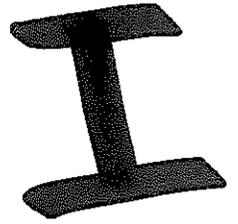
Michael R. Sweeney  
Executive Director

7001 2510 0004 3227 8789



*Supporting the 351 Cities and Towns of Massachusetts*

1/23/18



To the Northbridge Board of Selectmen:

This letter is a written request from the co-founders of the Purgatory Beer Company to change our operating hours. Currently we are approved to be open 7 days a week, 11:00am-9:00pm. and we would like to change our ability to operate to 7 days a week, 10:00am to 10:00pm.

Thank you,

Brian Distefano  
Co-Founder

Purgatory Beer Company  
670 Linwood Avenue  
Whitinsville, MA 01588

The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

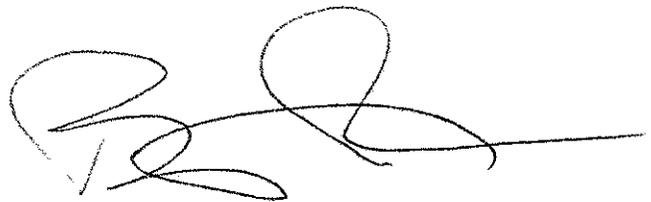
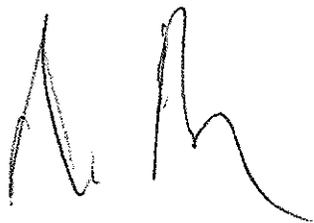
LICENSEE NAME:

ADDRESS:

CITY/TOWN:  STATE  ZIP CODE

**TRANSACTION TYPE (Please check all relevant transactions):**

- Change of Hours       Change of DBA



THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION  
P. O. BOX 3396  
BOSTON, MA 02241-3396**

CORPORATE VOTE FORM

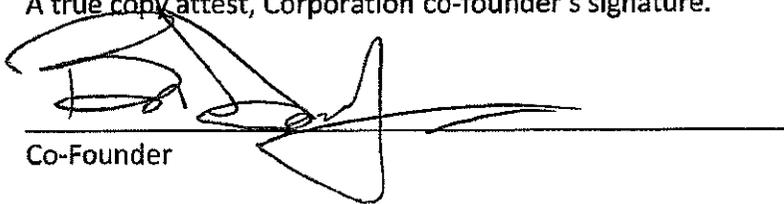
DATE: 1/23/18

At a meeting of the Board of Directors of Purgatory Beer Company held at 670 Linwood Avenue on 1/21/18, it was duly voted that the Corporation apply to the Local Licensing Authority for the Town of Northbridge for change of hours (from 7 days a week, 11:00am-9:00pm, to 7 days a week, 10:00am to 10:00pm).

The Directors: "VOTED: To authorize Brian Distefano and/or Kevin Mulvehill to sign the application in the name of Purgatory Beer Company, and to execute in the Corporation's behalf, any necessary papers and do all things required to have the application granted."

It is hereby certified that all the Directors of Purgatory Beer Company, a Corporation duly organized under the laws of the Commonwealth of Massachusetts, are citizens of the United States and residents of the Commonwealth of Massachusetts.

A true copy attest, Corporation co-founder's signature.



Co-Founder

# NTM License Slips

Row 2

**Current Status** On BOS Agenda for February 12, 2018

**Done**

**License ID:** NTM#16040

**License Type:** Brewery pouring License

**Description:** Purgatory Beer Company is requesting a change of hours to the following:  
Sunday - Saturday 10 AM to 10 PM.

Current hours:  
Sunday - Saturday  
11 AM to 9 PM

**Business:** Purgatory Beer Company

**Applicant:** Brian Distefano

**Address:** 670 Linwood Avenue

**Approval Target** 02/07/18

**Slip Started on:** 01/29/18 4:09 PM

**PLANNING Approve:**

**PLANNING Comments:** Change of hours would not require action of the Planning Board.

**POLICE Approve:**

**POLICE Comments:** Not opposed to change of hours

**FIRE Approve:**

**FIRE Comments:**

**BUILDING ZONING Approve:**

**BUILDING ZONING Comments:** 1/29/2018

**CONSERVATION Approve:**

**CONSERVATION**

**Comments:**

**HEALTH  
Approve:**



**HEALTH  
Comments:**

**ASSESSORS  
Approve:**



**ASSESSORS  
Comments:**

No Issues.

**TREASURER  
COLLECTOR  
Approve:**



**TREASURER  
COLLECTOR  
Comments:**

**Melissa Wetherbee**

---



**From:** Linda Zywiec  
**Sent:** Tuesday, January 23, 2018 4:24 PM  
**To:** Melissa Wetherbee  
**Subject:** RE: Banner

State Primary: September 4, 2018

Hi Melissa,  
The date for the State Primary has changed. Therefore, I would like to request a date change for hanging the banner. Could we please reserve August 26 – September 8?

Thank you,  
Linda

Available ✓

**From:** Linda Zywiec  
**Sent:** Monday, October 16, 2017 10:02 AM  
**To:** Sharon Susienka <[ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)>  
**Cc:** Doreen Cedrone <[dcedrone@northbridgemass.org](mailto:dcedrone@northbridgemass.org)>  
**Subject:** Banner

Hi Sharon,  
Looking ahead to next year, we would like to hang the election banner on the following dates in 2018, if possible:

- May 6-19 (Town Election, May 15)
- September 9-22 (State Primary, September 18)
- October 28 – November 10 (State Election, November 6)

Thank you!

*Linda B. Zywiec, CMC*  
Town of Northbridge  
Assistant Town Clerk  
508-234-2001

## RULES AND REGULATIONS FOR USE OF THE GREAT HALL NORTHBRIDGE MEMORIAL TOWN HALL

1. Application for use of the Town Hall and Indemnification Agreement must be filed by renter with the **Town Manager's Office**. The Town Manager has the right to refuse rental or usage and to set conditions of use for any portion of the Memorial Town Hall, if necessary or appropriate to ensure public safety and good order.
2. A security deposit of \$100.00 payable to the Town of Northbridge must be received by the **Town Manager's Office** prior to the event. The deposit will be returned within 7 days after the event provided there is no damage done to the floors, walls, windows, bathrooms, hallways, equipment, etc. Committees, Boards and Departments of the Town of Northbridge shall be exempt from the deposit.
3. Upon payment of said security deposit as noted in item #2, renter shall obtain an electronic key card from the **Town Manager's Office** and review the security system process for entering and leaving Town Hall after hours, as well as the location of lights, bathrooms, etc.
3. **Users of the Town Hall are responsible for taking away and disposing of their own trash. The renter will be responsible for Town custodial services following the event. Payment will be at the amount specified under the Town's current custodial contract.**
4. The renter must arrange for its own tables and chairs. **The renter is responsible for setting up and taking down the chairs and tables.** Persons setting up must be careful not to drag the tables and chairs across the floors. All tables and chairs must have rubber knobs on each leg.
5. If the event is catered or food is brought in, the renter is responsible for obtaining a Common Victualler's License through the Board of Selectmen as well as contacting the Board of Health for an inspection. There is an additional charge for both the Common Victualler's License and for the Board of Health inspection.
6. A coat rack is available at the entrance to the rear of the Great Hall.
7. **Entertainment taking place Monday through Saturday, requires a weekday Entertainment License preapproved by the Selectmen. Entertainment taking place on a Sunday must be preapproved by the Selectmen and licensed by the State.**
8. If the event requires wires, etc., such as a flea market, no wires may be taped to the floors. Also, no papers may be taped to the floor. No helium balloons allowed.
9. Renter of Great Hall must have limits of \$1,000,000 per occurrence/\$3,000,000 aggregate on a certificate of liability insurance naming the Town of Northbridge as an additional insured and certificate holder.
10. Alcohol may be permitted on a case-by-case basis as decided by the Board of Selectmen. **A Special License is required by M.G.L. Chapter 138 from the Board of Selectmen as Licensing Authority.** **NOTE:** Caterers who hold a current state-issued Caterers License for the sale of alcohol at private catered events are exempt from this requirement. It is mandatory that a police detail officer(s) be used for any event serving alcohol. Board of Selectmen may institute other requirements as needed for events serving alcohol.
11. If alcohol is to be served, in addition to the insurance noted in item #9, renter must also have a \$1,000,000 certificate of **liquor liability** insurance naming the Town as an additional insured and certificate holder.
12. If decorations are to be used, the Fire Chief may require the renter to obtain a permit. Please contact Chief White at 508-234-8448.
13. An event **may** require police officers. Renter **must** contact Police Chief Warchol at 508-234-6211 for a recommendation. (Mandatory for events with alcohol—see #10).
14. Renter is responsible for shutting off all lights and securing the building by locking the door and setting the alarm. Renter shall deposit the electronic key card in the lock box outside the main entrance to Town Hall.
15. Under the Clean Indoor Air Act, all municipal buildings are smoke free. There is to be no smoking in any part of the Northbridge Memorial Town Hall or on the grounds, including the parking lot.

Deleted: he deems it to be in the best interest of the Town

Deleted: organization

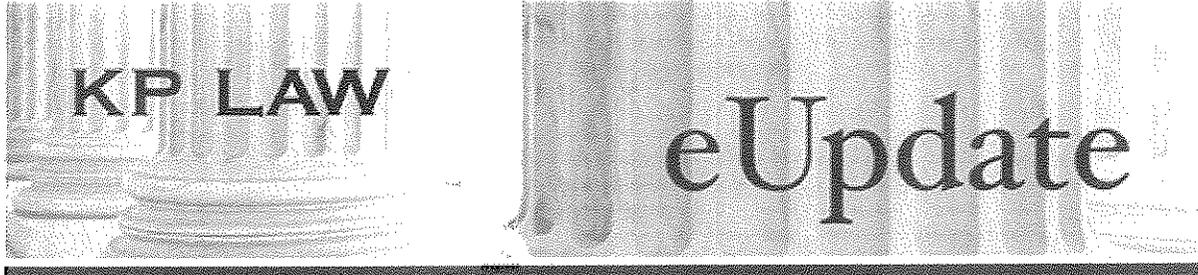
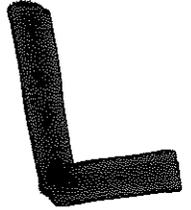
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THANK YOU FOR YOUR COOPERATION  
Per Order of the Northbridge Board of Selectmen

## Adam Gaudette

---

**From:** KP Law, P.C. <KPLAW@k-plaw.com>  
**Sent:** Tuesday, January 16, 2018 4:29 PM  
**To:** KP Law, P.C.  
**Subject:** eUpdate: KP Law Joins Massachusetts Opioid Litigation Effort  
**Attachments:** MOLA.PDF



### **KP Law Joins Leading Local and National Law Firms Pursuing Opioid Litigation on Behalf of Massachusetts Municipalities**

The opioid epidemic has reached a crisis level. Every municipality in Massachusetts is in some manner addressing the devastating impacts of this problem, from education to treatment, with costs being incurred by police, fire, public health, and school departments, among others. While this is a national issue, it is most definitely a local problem.

We share the concerns of municipalities and their desire to confront the root cause of this crisis. Accordingly, we have accepted an invitation to join a coalition of highly experienced local and national law firms to pursue litigation on behalf of individual municipalities against manufacturers and distributors of opioids. This tort litigation, filed against the primary responsible parties, is not a class action but will instead be separately filed to pursue the specific interests of each municipality.

We are pleased to partner with firms recognized on the local and national level as leaders in addressing this significant public health issue. The consortium includes, on a local basis, the firms of Rodman, Rodman & Sandman of Malden, and Sweeney Merrigan of Greenfield. Our experience with Rodman, Rodman & Sandman, who represented a number of municipalities in the successful MTBE litigation, and the local nature of both firms, led to our affiliating with them on opioid litigation.

When we worked with municipalities on the MTBE litigation, the cost for this service was borne by the municipalities through their legal budgets. With respect to the opioid litigation, we will instead be compensated for such services through the settlement or award funds. Thus, while we will be able to directly advise municipalities on this litigation, the municipalities will not be charged for our services as part of their regular billing. Instead, compensation for such services will be deducted from the attorney fee already proposed as part of the litigation and our involvement will not result in any additional cost to the municipalities. Of course, if no award is made or settlement reached, no compensation will be due to the firm.

Attached is information about the litigation, as well as background on the local and national team. Representatives of all the firms will be present at the Massachusetts Municipal Association Annual Meeting on January 19th and 20th. Visit us at booth 1027, or at the MOLA (Massachusetts Opioid Litigation Attorneys) booth number 815.

Please contact Attorneys Mark Reich ([mreich@k-plaw.com](mailto:mreich@k-plaw.com)), Jonathan Silverstein ([jsilverstein@k-plaw.com](mailto:jsilverstein@k-plaw.com)) or Lauren Goldberg ([lgoldberg@k-plaw.com](mailto:lgoldberg@k-plaw.com)) at 617.556.0007 or 1.800.548.3522 or visit [www.massmola.com](http://www.massmola.com) with any questions or for more information on how your community can get involved.

Disclaimer: This information is provided as a service by KP Law, P.C. This information is general in nature and does not, and is not intended to, constitute legal advice. Neither the provision nor receipt of this information creates an attorney-client relationship with KP Law, P.C. Whether to take any action based upon the information contained herein should be determined only after consultation with legal counsel.

## THE LEADER IN PUBLIC SECTOR LAW

617.556.0007 | 1.800.548.3522 | [www.k-plaw.com](http://www.k-plaw.com) | © 2018 KP Law, P.C.



SWEENEY  
MERRIGAN  
LAW LLP



KP LAW  
*The Leader in Public Sector Law*

## Your Massachusetts Legal Team Fighting the National Opioid Epidemic

Massachusetts Opioid Litigation Attorneys (MOLA) is a consortium of local and national law firms filing suit against the world's largest pharmaceutical manufacturers and distributors to hold them accountable for flooding our communities with opioids, resulting in massive economic damages to Massachusetts cities and towns.

The MOLA litigation, being brought on behalf of the taxpayers of Massachusetts municipalities, is aimed at recovering monetary damages from the pharmaceutical manufacturers and distributors for their role in the devastating opioid epidemic. The damages sought on behalf of individual cities and towns are for past costs including law enforcement, needle exchanges, Narcan, EMS, treatment services, etc., as well as future mitigation/abatement damages for the foreseeable expenditures of taxpayer dollars toward treatment, education, and prevention.

### Some additional information about this litigation:

- **This is a Mass Tort litigation, *not* a Class Action.** A class action suit requires all participants to have essentially the same injuries. Here, the damages from one municipality to another are very different and thus this is not a class action. We are filing suit on behalf of individual municipalities; these lawsuits will be consolidated for pretrial and discovery purposes.
- **We are not suing individual doctors or pharmacies.** MOLA believes the most effective approach to this litigation is to focus on the primary sources of this epidemic.
- **Individual municipalities will not have to bear the cost of the litigation.** The attorneys working on your case will *only* get paid from the verdict or settlement. The attorneys will front all costs and will *only* be reimbursed if successful.

Working with the MOLA team benefits local Massachusetts municipalities because they will be represented by our consortium of lawyers that includes multiple national law firms as well as three local firms with extensive mass tort litigation experience and a deep understanding of municipal law: [Sweeney Merrigan Law](#), [Rodman, Rodman & Sandman](#), and [KP Law](#).



**Our consortium is the national leader in this litigation, with more opioid cases on file than any competing firm or group in the country.**

To learn more about how your municipality can get involved, contact us at [massmola.com](http://massmola.com) or (617) 391-9001.



SWEENEY  
MERRIGAN  
LAW LLP



KP LAW  
*The Leader in Public Sector Law*

## Frequently Asked Questions

### 1. Is this litigation a Class Action or a Mass Tort?

This is a mass tort litigation, not a class action. *A class action suit requires all participants to have essentially the same injuries. Here, the damages from one municipality to another are very different and thus this is not a class action.* We are filing suit on behalf of individual municipalities. Each individual municipality will have its own right to either accept or reject its specific settlement offer. Should a particular municipality decide to reject all offers and go to trial, these cases will be tried *in Massachusetts* by our team of local and national attorneys.

### 2. Isn't the Attorney General already pursuing the defendants?

The AG is investigating the defendants and considering bringing an action to recover damages on behalf of the Commonwealth. *However, even if the Attorney General does bring suit on behalf of the Commonwealth, there is no guarantee that any funds recovered in that action would directly benefit municipalities. Pursuing individual lawsuits on behalf of individual cities and towns will ensure that recovery money will go directly to the municipalities impacted by this crisis.* We feel that individual lawsuits by the municipalities will expand the scope of recovery throughout the Commonwealth and better the municipalities as a whole. Moreover, this will not interfere in any way with the Attorney General's efforts to seek recovery on behalf of the Commonwealth.

### 3. Where will these cases be filed?

Cases are being filed all over the country. In Massachusetts, we believe that cases should be filed in Federal Court and then consolidated into a Multidistrict Litigation (MDL) with other cases throughout the Commonwealth and the country to address pretrial and discovery issues. After these issues are resolved, the cases will likely be settled or sent back to Massachusetts for trial. We believe this is the most efficient, least burdensome, and most cost effective way to pursue these cases against some of world's most profitable companies. While every municipality has the right to choose how its case is pursued, most municipalities have expressed a greater comfort level participating in the national litigation effort.

### 4. We don't have a lot of resources to commit to this. How much time is required?

Because this litigation is centralized in a MDL in Ohio, most of the discovery will focus on the defendants while the cases are there. A few cases will be worked up and tried before the others ("bellwether trials"); these cases will serve as a barometer for the other cases in the MDL and may lead to settlement discussions. If settlement offers are obtained, each municipality will decide whether to accept or reject its specific offer. If the offer is rejected, the case will return to Massachusetts for trial. *We have a comprehensive legal team with extensive municipal and trial experience to manage, oversee and facilitate any required involvement from the municipality, and there should be ample time to plan and manage any such participation by each municipality well in advance.*

### 5. How do the legal expenses work?

*Because our consortium has more clients throughout the country than any other group of attorneys, we can provide great economies of scale.* The costs involved in this litigation are likely to be substantial. Instead of those costs being shouldered by a small handful of clients, our costs (assuming there is a successful recovery) will be spread among our many clients throughout the country, resulting in much lower costs being deducted from the awards to the local municipalities. No up-front payment of costs will be required from the municipalities.

**To learn more about how your municipality can get involved, contact us at  
massmola.com or (617) 391-9001.**



## Our National Opioid Litigation Consortium

In partnering locally with the Massachusetts Opioid Litigation Attorneys (MOLA), your municipality will be supported by a national powerhouse, including many of the top lawyers in Massachusetts and the country. We are initiating litigation against some of the largest and wealthiest pharmaceutical companies, and our consortium will bring to bear the financial and human resources necessary to be successful.

As the national leader in this litigation, our consortium of lawyers have more opioid cases on file than any competing firm or group in the country. For that reason, our consortium has been appointed to many key leadership positions spearheading the national litigation on behalf of hundreds of cities and towns across the country, as part of the MDL consolidation.

This specialized legal team has had the opportunity to retain some of the country's preeminent experts including former DEA agents who were recently featured on the program 60 Minutes. Those former agents have agreed to testify exclusively for our group. We have also retained experts in the fields of addiction recovery, urban and rural blight, the economics of addiction, and others.

The MOLA consortium extends beyond Sweeney Merrigan Law, Rodman, Rodman & Sandman, and KP Law, to include six other national law firms and several leaders of the national Plaintiff Steering Committee:

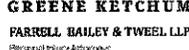
**Paul T. Farrell, Jr., Greene Ketchum Farrell Bailey & Twell, LLP, Plaintiff Co-Lead Counsel**

**Troy Rafferty, Levin Papantonio, P.A., Plaintiff Co-Liaison Counsel**

**Michael J. Fuller, McHugh Fuller Law Group, Plaintiff Executive Committee**

**Peter Mougey, Levin Papantonio, P.A., Plaintiff Executive Committee**

**Roland Tellis, Baron & Budd, Plaintiff Executive Committee**



To learn more about how your municipality can get involved, contact us at [massmola.com](http://massmola.com) or (617) 391-9001.



# MOLA

Massachusetts Opioid Litigation Attorneys

SWEENEY  
MERRIGAN  
LAW LLP



KP LAW

*The Leader in Public Sector Law*

**Contact Us:**

**[www.massmola.com](http://www.massmola.com)**

**617-391-9001**



WALTER J. WARCHOL  
CHIEF OF POLICE

TOWN OF NORTHBRIDGE  
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588  
www.northbridgepolice.com  
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE  
LIEUTENANT

To: Adam Gaudette, Town Manager  
From: Walter J. Warchol, Chief of Police  
Subject: Opiate overdoses  
Date: January 31, 2018

As requested, I have provided statistics regarding drug overdoses in our community. The figures indicating the police use of narcan may not be completely accurate as police officers arriving on the scene of an overdose may dispense narcan prior to the arrival of the ambulance. Officers do not always record the use of narcan.

2015:

Heroin Overdoses: 20  
Prescription/other: 23  
Deaths: 1 heroin, 1 prescription/other  
Narcan used: we did not track this in 2015

2016:

Heroin Overdoses: 27  
Prescription/other: 18  
Deaths: 1 heroin  
Narcan used: Police- 8

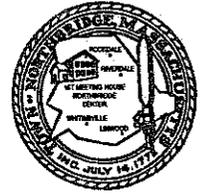
2017:

Heroin Overdoses: 25  
Prescription/other: 17  
Deaths: 3 heroin, 1 prescription/other  
Narcan used: Fire Dept -- 44 doses  
Police Dept-- 3 doses



TOWN OF NORTHBRIDGE  
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588  
www.northbridgepolice.com  
TEL (508) 234-6211 • FAX (508) 234-9021



WALTER J. WARCHOL  
CHIEF OF POLICE

TIMOTHY LABRIE  
LIEUTENANT

To: Adam Gaudette, Town Manager  
From: Walter J. Warchol, Chief of Police  
Subject: Programs for People in Need  
Date: February 1, 2018

**Blackstone Valley Connector** – initiated by Mr. Craig Maxim, Family Continuity, 76 Church St., Whitinsville 508-488-5084 with assistance from Chief Warchol. Family Continuity is a private, non-profit mental health and social services agency supporting Eastern and Central Massachusetts. The agency was founded in 1985 to provide individuals with community-based resources that reduced the need for institutional care. Family Continuity provides a spectrum of emotional, developmental, and behavioral programs for children, adolescents, adults, couples, families and seniors. Their services encompass community and home-based services as well as outpatient clinics that provide evidence-based, best practice therapies for individuals and families.

The Blackstone Valley Connector was developed to provide diversion services to individuals living in the Blackstone Valley. Often times, police departments in the Blackstone Valley respond to repeat calls for service involving problems with substance abuse, mental health and domestic violence.

Five local police departments consisting of Northbridge, Sutton, Uxbridge, Blackstone and Millville partnered with Family Continuity to provide counseling services for victims and their families involving substance abuse, mental health and domestic violence. Each police department has a liaison officer that will contact families and victims of substance abuse, mental health and domestic violence. The liaison officer will provide these families with various informational materials urging them to contact members of the Blackstone Valley Connector for assistance.

**Uxbridge District Court “Drug Court” Program** – Judge Gerald Lemire created the “Drug Court” to provide mandatory court sponsored and supervised substance abuse counseling and rehabilitation services. The Drug Court is comprised of Judge Lemire, members the court’s probation department, Worcester County Sheriff’s Department, court nurse/counselor and a representative of the Northbridge Police Department.

Individuals who appear before the court for various controlled substances violations and are subject to being sentenced to the House of Correction are eligible for participation in the “Drug Court”. Participants need to follow a strict regimen set by the Drug Court. Participants are subject to random drug screens, GPS monitoring, required to attend weekly meetings for drug

dependent individuals; weekly meetings with the court nurse/counselor, weekly meetings with court probation and weekly group meetings. Participants who do not follow the mandates of the drug court requirements will be removed from the program and can have their House of Correction sentences imposed.

**Christ-Centered Ministry (Faith Based Counseling) Pleasant St. Church** – is a Christian Recovery Ministry operated by Mr. Howard DeVries, PSCRC Pastor, Care Ministries, Pleasant Street Church, and 25 Cross St., Whitinsville, MA 01588. Celebrate Recovery assists people recovering from a variety of social issues including substance and alcohol abuse. The police department has informational brochures that they provide to individuals involved with substance abuse, mental health and domestic violence.

**District Attorney's Opioid Task Force** – Worcester County District Attorney Joseph Early's office has created a task force to deal with the opioid epidemic. The District Attorney's office provides educational seminar and materials for individuals and families recovering from addiction and substance abuse. The District Attorney's office has presented substance abuse programs at the Northbridge High School and has sponsored community forums in Northbridge on substance abuse and recovery.

**Opioid Awareness Training "Overdose Lifeline" – Middle School Drug Awareness Program** – this is a program developed for Middle School Students that is sponsored by the District Attorney's office that trains personnel to create a drug awareness and education programs about substance abuse.

**NPD / First Justice of Worcester County Juvenile Court Judge Carol Erskine and Probation Department** - developing an opioid awareness program for high school and middle school students.

**SRO Tom Dejordy/Uxbridge District Court "Drug Court" Program** – School Resource Officer Tom Dejordy has partnered with the Uxbridge District Court "Drug Court" program and developed a program at the high school that brings former Northbridge High School students who are graduates of the Drug Court to the high school to talk about their battle and struggles to overcome opiate addiction. This particular program brings a powerful message to students who learn that opiate/substance abuse is not a problem that is unique to cities, but can affect students in even the smallest communities.

**SRO Tom Dejordy/Northbridge High School** – developed a multi week program with the high school to present various topics to students in their health classes. The program will focus on substance abuse but will discuss additional topics such as good decision making, distracted driving and junior operator's license laws.

**Drug Take Back Initiative** – the police department participates in a quarterly "Drug Take Back Initiative" sponsored by the Drug Enforcement Agency. Town residents are notified by the community notification system and encouraged to turn in unwanted or unused prescription drugs into the police department for proper disposal. This program has been very successful.

The police department also maintains a Drug Take Back disposal container in the lobby of the police department that allows residents to dispose of unwanted prescription drugs 24/7.

**February 12, 2018**

**Walter Warchol  
Northbridge Police Department  
1 Hope Street  
Whitinsville, MA 01588**

Re: Department of Mental Health  
Innovative Behavioral Health Jail Diversion Program Grant  
BD-18-1022-DMH08-8210B-21306

Dear Chief Warchol,

We are extremely pleased to write this letter of commitment for the Community Implementation Strategy put forth by the Blackstone Valley Connector (BVC) operated by Family Continuity and the five partnered towns of Northbridge, Sutton, Uxbridge, Millville, and Blackstone. Within the Blackstone Valley (BVC) operated by Family Continuity (FC) as partnered with five police departments in providing Innovative Jail Diversion services to over 120 referrals over the past 8 months through a one year grant from the Community Health Network Area (CHNA) administered through Milford Regional Medical Center. Currently The Northbridge Police Department in partnership with Family Continuity (FCP) will be applying for the Department of Mental Health's Innovative Behavioral Health Jail Diversion program grant. We understand that this initiative seeks to continue the work of the BVC through obtaining and ongoing contract with the Department of Mental Health. The work currently being done with the police departments of 5 towns and to better secure services for those individuals in need of Behavioral Health or Substance Use services and divert these individuals from legal involvement. The input of all five police departments agree that the needs of our communities remain high. As discussed in recent meetings with representatives of each town the need for outreach to individuals and families affected by behavioral health and substance use issues is needed. After the BVC consulted with a Recovery Coach involved in similar programming we feel that having a Recovery Coach and Paraprofessionals involved with engaging individuals in our community is essential in assisting them in treatment and recovery. Our January 24<sup>th</sup> Program Review meeting with the five police departments present all agreed that the program include the use of Recovery Coaches and trained certified peer specialists working with local police departments as a strategy to combat the issues related to mental health and substance use issues in working with and is included within our Community Implementation Strategy. We embrace the Community Implementation Strategy of including Recovery Coaches and Paraprofessionals in achieving the goals of the BVC along with the Coordinator, a mental health clinician who will be providing ongoing targeted clinical interventions, collaborative team meetings, and building of a system of care in the provision of services to individuals through the 5 town region. The goals being to:

- Divert individuals with mental illness from the criminal justice system.

- Improve coordination and linkages among criminal justice, public health, social service and private entities to address the clinical needs of those with mental health or substance use disorders.
- Increase Collaboration with local emergency service providers, community partners, service organizations, treatment providers, and first responders.
- Provide post encounter follow up to those identified as needing behavioral or substance abuse services through engagement efforts such as outreach visits and phone contact.

Please accept this letter as our commitment to support the Community Implementation Strategy developed by the Northbridge Police and Family Continuity's Blackstone Valley Connector and their consultation with a Recovery Coach. This strategy will assist the Northbridge Police Department, its partnered departments, and BVC in better being able to access services for those in need of clinical intervention in fulfilling the goals of an Innovative Jail Diversion Program.

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Supporting family success in every community.

CONTACT: CRAIG MAXIM  
508-234-4181  
CMAXIM@FAMILYCONTINUITY.ORG

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**FOR IMMEDIATE RELEASE:**

**\*\*\*\*\* PRESS RELEASE \*\*\*\*\***

**Family Continuity is implementing the Blackstone Valley Connector, an innovative jail diversion service made possible by a grant from the CHNA 6 Community Health Network**

The Blackstone Valley Connector: Promoting Physical, Mental, and Emotional Health through Diversion and Intervention.

Family Continuity is pleased to announce the creation and implementation of an innovative diversion service known as the Blackstone Valley Connector. As a response to the ongoing opioid crisis, and rising concerns around mental health in the region, the Connector links individuals and families to the resources, programs, and networks of support they need to address the underlying issues behind substance use, mental health, and domestic violence.

The Connector is a collaboration with five local police departments: Blackstone, Millville, Northbridge, Sutton and Uxbridge, and is funded by a grant from the Community Health Network Area (CHNA 6). When police in these towns respond to a call regarding substance use, mental health, or domestic violence they will provide information about the Connector to the affected individuals and families. Police will have the option to refer those affected directly to Connector. The counseling staff at Family Continuity and the Connector will then conduct outreach to the affected individuals, and assist them in addressing their needs. For example, the Connector may help an individual enroll in a detox program, or assist a family in a housing search. Other times, they may help an individual obtain therapy, or complete a government assistance application.

“We know that individuals and families struggle in accessing services, so the Blackstone Valley Connector provides local police another option when assisting the most vulnerable. Police can refer people to the Connector when it is most critical, connecting individuals and families to services.”

-Craig Maxim, Family Continuity

Family Continuity is a private, non-profit mental health and social services agency serving Eastern and Central Massachusetts from hub offices in Peabody, Lawrence, Whitinsville, Worcester, Plymouth and Hyannis for more than 30 years. Founded in 1985, the agency provides behavioral health services in a variety of settings including outpatient clinics, homes, schools, and medical practices. Their mission is to: “Support family success in every community by empowering people, enhancing their strengths, and creating solutions through partnerships to achieve hope, positive change and meaningful lives”.

For more information about the Blackstone Valley Connector, contact Craig Maxim at Family Continuity at [cmaxim@familycontinuity.org](mailto:cmaxim@familycontinuity.org) or 508-234-4181.

To learn more about Family Continuity and the services we provide, visit: [www.familycontinuity.org](http://www.familycontinuity.org).

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# The Blackstone Valley Connector

## **Diversion Services in the Blackstone Valley**

***Addressing substance abuse, mental health, and domestic violence.***

**The Blackstone Valley Connector is a partnership between Family Continuity, 5 local Police Departments, and the Community Health Network Area (CHNA 6).**

*The Blackstone Valley Connector works with individuals and families affected by substance abuse, mental health, or domestic violence to get them the help they need.*

*We can help connect you to services, resources, supports, behavioral health, and substance use treatment.*



**If you or a loved one are struggling with substance abuse, mental health, or domestic violence contact us today!**

**Contact the  
Blackstone Valley Connector  
at**

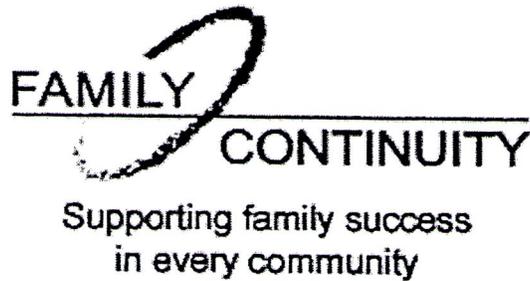
**508-488-5084**

**[bvchelp@familycontinuity.org](mailto:bvchelp@familycontinuity.org)**

**76 Church Street, 1st Floor**

**Whitinsville, MA 01588**

This flyer is paid for by the Community Health Network Area (CHNA 6).



**Are you or someone you know struggling  
with addiction?  
In recovery?**

**Come to our Recovery Support Drop-In!**

*Family Continuity  
First Floor  
76 Church Street  
Whitinsville, MA*

*Are you or someone you  
know struggling with  
addiction?*

*Join the Recovery Support  
Drop-In and talk with a  
Recovery Coach.*

*Find out where and how to  
get help or share your  
Recovery experience with  
others!*

*Every Wednesday Evening  
Drop-In Anytime between  
6pm-8pm  
beginning  
December 6th*

**Stop by the FREE Recovery Support Drop-In!**

**Talk with a Recovery Coach!**

**Learn what community resources are available.**

**Find out how to access different pathways to recovery,  
fun things to do in recovery, individual and family support  
groups, where to get Narcan, and much more!**

*Refreshments will be served!*

## OUR STORY

The Blackstone Valley Connector began in 2012 to help individuals and families access resources. In recent years the Blackstone Valley has been hit particularly hard by the opioid epidemic, as well as mental health concerns and domestic violence.

In 2017, through partnership with 6 local police departments, Family Continuity was awarded a grant to implement an innovative diversion service to address these issues. This grant is provided by Community Health Network Area (CHNA 6), and is in response to the Community Health Improvement Plan.

*The mission of the Blackstone Valley Connector is to work alongside local police and other community organizations to offer support services to individuals and families in need.*

## HOW IT WORKS

The Blackstone Valley Connector operates as follows:

- After police respond to a call regarding substance abuse, mental health or domestic violence they will provide information about the Connector to the individuals involved
- The Police will make a referral for the individuals to the Connector
- The Connector will conduct outreach and assist individuals in navigating and obtaining necessary services, resources, and programs
- When appropriate and necessary the Connector will provide Community Support Program (CSP) services to the affected individuals and families

## Community Support Programs (CSP)

### What is a CSP?

- A service typically offered to individuals discharged from or at-risk for inpatient psychiatric treatment, detox, or an Intensive Out Patient Program
- Helps individuals access:
  - Medical Care
  - Behavioral Health
  - Financial benefits
  - Employment
  - Educational Opportunities
  - Housing

*Blackstone Valley Connector extends these services to anyone affected by substance abuse, mental health, or domestic violence.*



## How We Can Help

By collaborating with local police and other community organizations, the Blackstone Valley Connector and Family Continuity will be able to assist you in getting the resources and supports you need.

We will connect individuals and families to the resources, supports, and programs they need to address substance abuse, mental health emergencies, and domestic health.

### The Blackstone Valley Connector:

**Promoting Physical, Mental, and Emotional Health through Diversion and Intervention.**

Contact the  
**Blackstone Valley Connector**  
Today at  
**508-488-5084**  
**76 Church Street, 1st Floor**  
**Whitinsville, MA 01588**

**Town Manager's Report for the Period of  
February 5, 2018 – February 9, 2018**

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1. **Meetings Attended:**

- Monday, February 5, 2018 – Met with Staff to discuss Capital Planning.
- Tuesday, February 6, 2018 – Met with the Auditor Team to discuss Financial Management.
- Tuesday, February 6, 2018 – Attended the BOS Meeting and Special Town Meeting.
- Wednesday, February 7, 2018 – Met with Carl Bradshaw, Regional Veterans Agent.
- Wednesday, February 7, 2018 – Met with Staff and Consultants re: Energy Projects.
- Thursday, February 8, 2018 – Streetlight Conversion Conference-Call along with Staff.
- Friday, February 9, 2018 – Held a Department Managers Meeting.

2. **Balmer School Building Project:** The School Building Committee submitted the PDP (Preliminary Design Program) report to MSBA on January 3, 2018. The next step is engaging the services of a Construction Manager. The Committee has received the RFQ submittal and the CM Selection Sub-Committee will be meeting to review the submittals. I will be attending an MSBA Board Meeting on February 14<sup>th</sup> with other Committee Members. The next Community Forum is scheduled for March 12, 2018.
3. **DPW Garage Project:** The building envelope exterior siding/interior insulation batts and metal roof/insulation are now complete. A temporary heater was installed to thaw the frost inside the building in preparation for the installation of interior trench drain/underground plumbing/electrical and the slab-on-grade. Miscellaneous site work grading was also performed in preparation of the detention pond work. An end of March 2018 substantial completion is expected with landscaping/etc. continuing into April 2018.
4. **Fire Station Project (Feasibility Study):** The Town Manager has been working with staff and the OPM, as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be developing an RFQ for Designer (Architect) Selection in hopes of advertising mid-winter/early spring. The project will experience some delay due to the OPM representative leaving for another position with a new company. Again, please note that Senators Moore and Fattman filed an amendment to the State's Capital Bond Bill, which included the Rockdale Fire Station project allocation of \$2 MM.
5. **FY2019 Budget Development:** I presented my initial FY2019 Budget and Capital Plan to Staff this week for review and will be presenting to Finance Committee next week on February 14<sup>th</sup> and to the Selectmen on February 26<sup>th</sup>.