

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
October 21, 2019 at 7:00 PM**

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES: A. 1) August 12, 2019 2) September 9, 2019**
- II. PUBLIC HEARING: B. 7:05 PM - FY'20 Tax Rate Classification Hearing/****Present:** Robert Fitzgerald, Principal Assessor
- III. APPOINTMENTS/C. By the Town Manager:** Maurice Guilbault, Alternate Inspector of Animals
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS: D. MSM Management, Inc., 117 Church Street/Application for Automatic Amusement devices (Digital Juke Box, Pool Table (2), Air Hockey, Pinball, Big Buck Hunter, Golden Tee Golf, Basketball (2), Crane Game Prize(2), Duck Game - prize) /****Present:** Michael McCarthy
- VI. DISCUSSIONS**
- VII. TOWN MANAGER'S REPORT**
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

BOARD OF SELECTMEN'S MEETING
August 12, 2019

A meeting of the Board of Selectmen was called to order by Vice Chairwoman Alicia Cannon at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Board Members Present:** Ampagoomian, Melia, Nolan and Cannon. **Absent:** Adam D. Gaudette, Town Manager and Chairman Athanas and it is duly noted.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: 1) **May 6, 2019.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the May 6, 2019 minutes as presented with the readings omitted. Vote yes/Ampagoomian, Melia, Nolan and Cannon. 2) **May 20, 2019.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the May 20, 2019 minutes as presented with the readings omitted. Vote yes/Ampagoomian, Melia, and Cannon. Abstain/Mr. Nolan. 3) **June 3, 2019.** A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the June 3, 2019 minutes as presented with the readings omitted. Vote yes/Nolan, Ampagoomian, Melia and Cannon. 5) **June 17, 2019.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the June 17, 2019 minutes as presented with the readings omitted. Vote yes/ Ampagoomian, Melia, and Nolan. Abstain/Ms. Cannon. 6) **July 15, 2019.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the July 15, 2019 minutes as presented with the readings omitted. Vote yes/Board Members: Nolan, Melia, and Cannon. Abstain/Mr. Ampagoomian.

PUBLIC HEARING/None.

APPOINTMENTS/By the Town Manager [Vote to Affirm]: Assistant Town Accountant position. Neil Vaidya, Town Accountant, informed the Board that the current Assistant Town Accountant, Michelle Laramée, notified him of her intention to resign from her position a few weeks ago. He advised the Board a notice of vacancy, along with the job description, was posted as required and that he received one response, which was from Tiana Moreau who he introduced to the Board and mentioned she was the former intern in his office for nearly two years completing both an undergraduate and graduate internship. Mr. Melia said he reviewed her resume and was happy to have her return to work for the Town and congratulated Ms. Moreau on her appointment. There being no further discussion, a motion/Mr. Melia, seconded/Mr. Ampagoomian to affirm the Town Manager's appointment of Tiana Moreau to the position of Assistant Town Accountant effective August 26, 2019. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

CITIZENS' COMMENTS/INPUT/None

St. Patrick's Parish/Family Fun Fest Fall Festival, Saturday, September 21, 2019 from 11 AM to 4 PM /1) Request for a one-day wines and malts license 2) Request for a one-day entertainment license. Present: Gene Trottier. Mr. Trottier explained that the festival is an annual event and explained that it is a very important part of the fundraising for the church. A motion/Mr. Melia, seconded/Mr. Nolan to approve the request for a one-day wines and malts license and the request for a one-day entertainment license for Saturday, September 21, 2019 from 11 AM to 4 PM. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Whitinsville Christian School/Request to hold a Homecoming 5K road race on, Saturday, September 21, 2019 at 8:30 AM, subject to the safety requirements of the Northbridge Police Department. Present: Melissa Hadley. Ms. Hadley explained that they are looking to hold the school's Homecoming 5K road race using the same route as last year from Linwood Avenue to Cross Street over to East Street and halfway up Leland Road and back. Ms. Hadley stated that they will have a Police Detail at the corner

of Linwood Avenue and Cross Street. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Whitinsville Christian School's Homecoming 5K road race on Saturday, September 21, 2019 at 8:30 AM, subject to the safety requirements of the Northbridge Police Department. Vote yes Board Members: Melia, Ampagoomian, Nolan and Cannon.

Charles Thompson/Request permission to hold the road race portion of the Greenway Challenge event in Whitinsville on Saturday, September 28, 2019 at 8:30 AM, subject to the safety requirements of the Northbridge Police Department [Rain Date: October 5, 2019]. A motion/Mr. Melia seconded/Mr. Nolan to grant permission to Mr. Thompson to hold the road race portion of the Greenway Challenge event in Whitinsville on Saturday, September 28, 2019 at 8:30 AM, with a rain date of October 5, 2019, subject to the safety requirements of the Northbridge Police Department. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Family Continuity/Request to hang a banner across Church Street from Sunday, August 18, 2019 to Sunday, August 25, 2019 to advertise the No One Walks Alone Walk, Saturday, August 24, 2019 at 10 AM. A motion/Mr. Ampagoomian seconded/Mr. Melia to approve Family Continuity's request to hang a banner across Church Street from Sunday, August 18, 2019 to Sunday, August 25, 2019 to advertise the No One Walks Alone Walk to be held on Saturday, August 24, 2019 at 10 AM. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Village Congregational Church/Request to hang a banner across Church Street from Sunday, September 22, 2019 to Sunday, September 29, 2019 to advertise their Harvest Festival that will be held on Saturday, September 28, 2019 from 9 AM to 3 PM [Rain date: Sunday, September 29, 2019]. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve Village Congregational Church's request to hang a banner across Church Street from Sunday, September 22, 2019 to Sunday, September 29, 2019 to advertise their Harvest Festival that will be held on Saturday, September 28, 2019 from 9 AM to 3 PM. with a rain date of Sunday, September 29, 2019. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Riverdale Cemetery Deed/William J. Van Dyke [Maple Square South, Lot 3]. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the sale of Lot 3, Maple Square South, in Riverdale Cemetery to William J. Van Dyke. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Safety Committee Meeting Minutes (June 5, 2019)/Vote to accept recommendations. A motion/Mr. Melia, seconded/Mr. Ampagoomian to accept the recommendations as set forth in the June 5, 2019 Safety Committee Meeting Minutes. Vote yes/Board Members: Melia, Ampagoomian, Nolan and Cannon.

Complete Streets Prioritization Plan/Vote to support. Present: Jim Shuris, DPW Director and Casey Uy, Howard Stein Hudson. Mr. Shuris introduced the consultants from Howard Stein Hudson as Casey Uy and Steve Tyler. Mr. Shuris stated that he has been working on the Complete Streets plan with the Safety Committee over the past year and it is funded by Mass DOT. He advised that the Town submitted a policy that the Selectmen adopted in December of 2018. With that process complete the town received permission to spend \$38,000 for planning purposes. Mr. Shuris noted that once we move to the next tier there is a possibility of receiving up to \$400,000 a year for construction only for projects on Town owned facilities. Ms. Uy explained that the Complete Streets program that the town is taking part in is through the Massachusetts Department of Transportation, which gives towns and cities in Massachusetts state money to construct complete streets related projects. She further explained that there are three tiers in the Complete Streets Program; the first of which is training and policy development and that has been completed. The second tier is the prioritization plan development, which is where lists of projects have been compiled that the Town can refer to when they apply for construction funding. The third tier that follows is the project approval and notice to proceed for construction. Ms. Uy stated that the prioritization plan process is

compiling studies, plans, and projects; gather input from the community and Town officials and prioritize those findings based on demand, conditions and equity. She stated that public information is gathered using WikiMap, which is an interactive map that users can go on and identify issues and concerns. Ms. Uy also stated that once those comments were compiled, they were able to identify possibly projects, which include sidewalk improvements, bicycle accommodations, crossing and ADA improvements and intersection improvements. Ms. Uy then mentioned that the proposed projects are: sidewalk replacement around Hill Street, Lake Street, Cross Street, Linwood Avenue, Pleasant Street, Church Street and Highland Street. New sidewalks and a side path are proposed within the Rockdale Village neighborhood, Church Street and along Main Street. She also said some intersections will require a little more than new crosswalks and ADA compliant curb ramps, which are the intersections of Hill Street, Douglas Road and Main Street as well as the intersection of Church Street, Linwood Ave and Main Street. In addition, the project list also includes bicycle improvement projects along Hill Street, Sutton Street, Douglas Road and Linwood Avenue. Ms. Uy explained that the prioritization is based off of network connections, demand, crashes, bicycle level of comfort, pedestrian network, stakeholder input, school zones, assisted living facilities/senior housing, and disabilities. She noted there are 44 projects in the prioritization plan, of which the top 20 were ranked by the Safety Committee. Ms. Uy stated that projects 21 through 44 were ranked based prioritization criteria. She added that the projects do not need to be constructed in the order of priority but must be included on the list. Also, funds cannot be used for design and must be used within one year of when funding is granted to the Town, however, if the Town needs more than a year there is an extension that the Town can apply for and the town would need to complete the construction of that project before applying for more funding for other projects. Selectman Melia asked if this is an annual application process for the \$400,000. Ms. Uy replied yes and added that this program has become progressively more competitive and the projects listed are competitive and would receive tier three funding, which may not be the full \$400,000 and would be based upon other towns that apply in that same round of funding. Selectman Melia then asked how many communities are in our area that are competing against one another. Ms. Uy explained that any city or town in Massachusetts that has an approved prioritization plan can apply for tier three funding. Selectman Ampagoomian asked if there are any grants through the Americans with Disabilities Act to accommodate that portion of the project to eliminate using all of the tier three money. Mr. Shuris explained that the Disability Commission is actively pursuing money for projects similar already. Mrs. Cannon asked about the T-ing off of an intersection. Ms. Uy responded that the T-ing would be taking out an island to remove any confusion as to where the drivers should be turning. Selectman Ampagoomian asked what a splitter island is. Ms. Uy explained that it is a raised or painted island that separates traffic in opposing directions of traffic. Selectman Ampagoomian asked what a community needs to present in order to get the maximum amount of money. Ms. Uy answered that MassDOT prioritizes projects that are adjacent to vulnerable population, schools and high-crash clusters. Selectman Ampagoomian then asked who approves the design. Mr. Tyler explained that it would be approved at the local level then the town would apply to MassDOT. Selectman Ampagoomian asked if the Central Mass Regional Planning Commission could offer assistance and guidance on these projects. Mr. Shuris stated he is sure they could. Selectman Ampagoomian also asked if we currently have any designs that are ready to be submitted. Mr. Shuris reported that they have started the process and have already begun with ADA ramps using our money. Selectman Nolan inquired about the signaling study at the Quaker Street intersection and if it was reimbursable. Ms. Uy responded that it is not reimbursable through this program. Selectman Nolan asked how much would a study cost for that. Mr. Shuris explained that it would go through Chapter 90 and it would be pricey. Ms. Uy explained that the deadline to submit the prioritization plan for MassDOT approval is August 30, 2019, but before that the firm will estimate the cost of the first five-year projects on the plan, which is a requirement. Once that is complete, Mr. Shuris can submit the plan for approval and after the approval has been granted the Town can then move to tier three funding application, which is usually approved two weeks before the deadline. Ms. Uy recommended starting the tier three application assuming the plans will be approved and submit prior to the deadline in the fall. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support the Complete Streets Prioritization Plan as presented. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan.

Fall Annual Town Meeting [October 22, 2019]/Vote to place articles on the warrant. Present: Harry Berkowitz, LHDSC Member. Mr. Berkowitz stated that LHDSC member, Mr. Kenneth Warchol, was also present to discuss the Local Historic District Bylaw. Mr. Berkowitz began and stated that almost all the buildings within the district are already on the historic register. Mr. Warchol added that this bylaw is one of the least restrictive ones when looking at other community's bylaws. He continued stating that their thought was to keep the historical character of the building from the main address/front of the house. Mr. Berkowitz requested that the Board of Selectmen sponsor the Local Historic District Bylaw article. Selectman Melia mentioned that he felt as though the committee should sponsor their own article. Mr. Berkowitz explained that they would be present to answer any questions but since the Board of Selectmen appointed them, it would be their prerogative to sponsor the article. Mr. Berkowitz then announced that there would be a public hearing held by the Local Historic District Study Committee prior to the Town Meeting in October. The Board then voted to place the following articles on the Fall Annual Town Meeting warrant as shown in draft #2, dated August 8, 2019. **ARTICLE 1: FY'20 Budget Adjustments.** This article will amend the Omnibus Budget Article for changes to the debt service line item, due to borrowing. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to place Article 1 on the Fall Annual Town Meeting warrant. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan. **ARTICLE 2: Payment of prior year bills.** This is a standard article and can be passed over if there are no outstanding FY'19 bills. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to place Article 2 on the Fall Annual Town Meeting warrant. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan. **ARTICLE 4: Balmer Construction/Maintenance Easements.** There is a possibility there are some utility easements needed for the new Balmer School. For example, Whitinsville Water Company needed authorization in order to grant them. A motion/Mr. Ampagoomian, seconded/Mr. Melia to place Article 4 on the Fall Annual Town meeting warrant. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan. **ARTICLE 5: Kennel Bylaw correction.** When a petition was submitted for the Spring Annual Town Meeting held on May 1, 2018 to change the kennel bylaw, the effective date was inadvertently left blank and ultimately the Attorney General's Office approved it without an effective date. As such, Town Counsel recommended we make a correction at this Town meeting. Therefore, a motion/Mr. Ampagoomian, seconded/Mr. Nolan to place Article 5 on the Fall Annual Town Meeting warrant. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan. **ARTICLE 6: Local Historic District General Bylaw.** A motion/Mr. Ampagoomian, seconded/Mr. not to sponsor Article 6 and suggested the Local Historic District Study Committee sponsor the article. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan.

DISCUSSIONS/None.

TOWN MANAGER'S REPORT/None.

SELECTMEN'S CONCERNS: Selectman Ampagoomian/1) mentioned he has noticed there are a lot of dead trees hanging over the roads from the gypsy moths and asked if some trimming could take place if it was in the budget. Mr. Luchini stated that the tree company started last week taking down dead trees and branches. He further stated that it has been a banner year for dead trees and there are upwards of 30 trees and tree removal is still actively ongoing. **2)** mentioned the signals at Plummer's Corner, and expressed his concern of the danger of the intersection. Mr. Luchini stated that they have spoken with MassDOT in regard to that intersection but will keep pressing them. Mr. Ampagoomian mentioned lengthening the timing of the light. Mr. Luchini said that would be a better approach over an additional turn lane, which was originally proposed and stated he would reach out to see if that could be done. **3)** stated it was brought to his attention that the Main Street exit heading north on Route 146 has no signage showing which direction Walmart is in. **4)** stated that there are yard sale signs on telephone poles and light poles. Mr. Luchini stated that the Highway Foreman, Mr. Brooks, actively tries to take them down as they are put up. **5)** asked about having the Mumford Riverwalk cleaned up. Mr. Luchini stated that it is a difficult area there because it is so close to the road, but the Highway Department does get in and keep the walkway clear. **6)** asked that the town

place park benches at the beginning of the Mumford Riverwalk by the entrance closest to the Middle School Parking lot. Mr. Luchini stated that the one that was there was broken over the winter, but they do have one currently in house that they can use to replace it. 7) asked if the new School Superintendent could attend a meeting to introduce herself to the Board and the public. 8) mentioned that his Street priorities are Church Avenue, Quaker Street, Mendon Road, Church Street Extension and Linwood Avenue. Mr. Luchini announced that they finished the overlay of Church Street Extension, and the paving company will be cold planing Benson Road from Rt. 122 to Hill Street and finishing up sections of Hill Street. He stated if there is any leftover money, the intersection around Quaker Street will be taken care of. **Selectman Nolan/1)** asked how Pine Grove Cemetery upkeep was coming along. Mr. Luchini stated it has been good this year due to some changes with the scheduling. He said he typically would put all highway personnel there on Thursdays and Fridays but this year he had 2 Highway personnel there all week to maintain the grounds. He added there will be some tree removal occurring as well as some paving done in the fall. 2) asked about the signage project. Mr. Luchini replied it is working out well and explained there is a sign upon entering the cemetery with a map of the grounds. 3) asked how the new Highway Facility is working out. Mr. Luchini replied that it is very good, and his mechanic is very happy. He also said that the brand-new truck from a year and a half ago is in and it will be the first vehicle that hasn't had to remain outside. **Selectman Melia/1)** asked if we appropriate money to the cemetery account each year for road improvements. Mr. Luchini explained that this year money was included as part of the Capital Plan that was approved at town meeting, however, last year it was not done. **Vice Chairwoman Cannon/1)** asked about the section of road on Hill Street near High Street and how soon it would be completed as it is getting worse. Mr. Luchini stated that it would be completed sometime next week. 2) asked about the paving of Prospect Street and a timeframe as to when it will be completed. Mr. Luchini stated that Whitinsville Water Company may be done with the project and if not, they are very close to being done with the tie-ins and then do a temporary patch job. Once that is completed, the Town puts a rider onto the permit that it's up to the purview of the DPW Director to decide if it needs to be curb to curb.

ITEMS FOR FUTURE AGENDA/None.

CORRESPONDENCE. 1) Vice Chairwoman Cannon mentioned the Board received a letter from Stacey Mone, an Uxbridge resident, regarding the Northbridge/Uxbridge Youth Police Academy and her gratefulness for this program. Ms. Cannon thanked Ms. Mone for her letter and for the efforts and hard work of the Officers that run this program.

EXECUTIVE SESSION/None.

Vice Chairwoman Cannon announced that the next Selectmen's meeting is scheduled for September 9, 2019.

A motion/Mr. Ampagoomian, seconded/Mrs. Melia to adjourn the public meeting. Vote yes/Board members: Ampagoomian, Cannon, Melia and Nolan.

Meeting Adjourned: 8:36 PM

Respectfully submitted,

Daniel Nolan, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

August 12, 2019

I. APPROVAL OF MINUTES:

- A. 1) May 6, 2019 – Copy of May 6, 2019 minutes
- 2) May 20, 2019 – Copy of May 20, 2019 minutes
- 3) June 3, 2019-Copy of June 3, 2019 minutes
- 5) June 17, 2019 – Copy of June 17, 2019 minutes
- 6) July 15, 2019 – Copy of July 15, 2019 minutes

II. PUBLIC HEARING/None.

III. APPOINTMENTS/By the Town Manager/Vote to Affirm:

- B. Assistant Town Accountant/**Present:** Neil Vaidya, Town Accountant
 - Copy of memo from Town Manager to Selectmen (dated August 12, 2019) announcing vacant position
 - Copy of memo from Town Accountant to Town Manager (dated August 6, 2019) recommending applicant Tiana Moreau for the position of Asst. Town Acct.
 - Copy of Ms. Moreau's cover letter
 - Copy of Ms. Moreau's employment application
 - Copy of Ms. Moreau's resume

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

- C. **St. Patrick's Parish/Family Fun Fest Fall Festival** to be held Saturday, September 21, 2019 from 11 AM to 4 PM/1) Request for a one-day wines and malts license 2) Request for a one-day entertainment license/**Present:** Gene Trotter
 - Copy of application for one-day wines and malts license
 - Copy of application for one-day entertainment license
 - Copy of tax attestation form [REAP Form]
 - Copy of Workers Comp. Insurance Affidavit Form
 - Copy of Hold Harmless Agreement
 - Copy of License Routing Slip
- D. **Whitinsville Christian School/Request to hold the Homecoming 5K Road Race** on, Saturday, September 21, 2019 at 8:30 AM, subject to the safety requirements of the Northbridge Police Department/**Present:** Melissa Hadley
 - Copy of email dated June 18, 2019 from Ms. Hadley advising of the road race
 - Copy of the road race map/course
 - Copy of Hold Harmless Agreement
 - Copy of Certificate of Insurance
 - Copy of email from DPW Director Shuris dated July 30, 2019 – no concerns
 - Copy of email from Chief Warchol dated July 30, 2019 – no concerns
- E. **Charles Thompson/Request permission to hold the Road Race portion of the Greenway Challenge event in Whitinsville** on Saturday, September 28, 2019 at 8:30 AM, subject to the safety requirements of the Northbridge Police Department [Rain Date: October 5, 2019]

- Copy of letter from Mr. Thompson (dated July 27, 2019) requesting permission to hold the road race portion of the Greenway Challenge in town
- Copy of the flyer showing all event details
- Copy of road race course details
- Copy of Hold Harmless agreement
- Copy of email from DPW director dated July 31, 2019 – no concerns
- Copy of email from Chief Warchol dated July 31, 2019 – no concerns

F. Family Continuity/Request to hang a banner across Church Street on August 18, 2019 to August 25, 2019 to advertise No One Walks Alone Walk, Saturday, August 24, 2019 at 10 AM

- Copy of email request from Denise Foster to hang a banner

G. Village Congregational Church/Request to hang a banner across Church Street on September 22, 2019 to September 29, 2019 to advertise their Harvest Festival on Saturday, September 28, 2019 from 9 AM to 3 PM [*Rain date: Sunday, September 29, 2019*]

- Copy of email request from Genie Stack to hang a banner

H. Riverdale Cemetery Deed/William J. Van Dyke [Maple Square, South, Lot 3]

- Copy of Riverdale Cemetery Deed

I. Safety Committee Meeting Minutes (June 5, 2019)/Vote to accept recommendations

- Copy of June 5, 2019 Safety Committee meeting minutes

J. Complete Streets Prioritization Plan/Vote to support **Present: Jim Shuris (DPW), Casey Uy (Howard Stein Hudson)**

- Copy of Power Point presentation of the Complete Streets Prioritization Plan

K. Vote to place articles on the FATM Warrant (Tuesday, October 22, 2019) including: Local Historic District Bylaw **Present: Harry Berkowitz, LHDSC Member**

- Copy of Fall Annual Town Meeting Warrant
- Copy of memorandum from the Local District Study Committee in regard to the Historic District
- Copy of map of the proposed Local Historical District
- Copy of letter addressed to Chairman Athanas in response to a letter received from a resident opposing the proposed Local Historic District

VI. DISCUSSIONS/None

VII. TOWN MANAGER'S REPORT/None

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE

- Copy of letter from Uxbridge Resident Stacey Mone

XI. EXECUTIVE SESSION/None

BOARD OF SELECTMEN'S MEETING
September 9, 2019

A2

A meeting of the Board of Selectmen was called to order by Chairman James Athanas at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Athanas, Cannon, Melia and Nolan. Also Present: Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

Chairman Athanas announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigating position of the body.

A motion/Mr. seconded/Mr. to go into Executive Session under **M.G.L c.30A, Sec. 21 #3** - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town. Roll Call Vote: Mr. Athanas/Yes, Mr. Ampagoomian/Yes, Mr. Melia/Yes, Ms. Cannon/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:31 PM

Executive Session Convened: 6:32 PM

Executive Session Adjourned: 7:05 PM

Open Session Reconvened: 7:06 PM

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/By the Board of Selectmen [Vote to appoint] A. 1) Central Mass. Regional Planning Commission – a) Second Delegate b) Alternate. Mrs. Cannon offered to be the Second Delegate and Mr. Nolan offered to be an Alternate. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to nominate Mrs. Alicia Cannon as the Central Mass. Regional Planning Commission Second Delegate and Mr. Nolan as the Alternate. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

2) Economic Development Committee – Board of Selectmen's Representative. Selectmen Melia offered to volunteer to be the Selectmen's Representative on the Economic Development Committee. A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to appoint Mr. Melia to the Economic Development Committee as the Selectmen's Representative. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

CITIZENS' COMMENTS/INPUT/None

Open Sky Community Services, Valley Bag Toss, Saturday, September 14, 2019 from 12 Noon to 5 PM/Request for a one-day wines and malts license [Rain Rate: September 15, 2019 12 Noon to 5 PM]. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the request for a one-day wines and malts license for Open Sky Community Services, Valley Bag Toss, Saturday, September 14, 2019 from 12 Noon to 5 PM with a rain Rate: September 15, 2019 12 Noon to 5 PM. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.



Northbridge Association of Churches/Request to hold their 45th annual Blackstone Valley Crop Walk on Saturday, October 19, 2019 at 8:30 AM. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the request for the 45th Annual Blackstone Valley Crop Walk on Saturday, October 19, 2019 at 8:30 AM. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

Bill's Autobody and Radiator Service, 36 Providence Lane/Vote to revoke the Class II Used Car Dealer's License. Town Manager Gaudette explained that we received notice that his bond was cancelled and after looking into it, owner William Frowein has retired. A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to vote to revoke the Class II Used Car Dealer's License at 36 Providence Lane. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

Vote to accept monetary donation from Walmart in the amount of \$4,000 for the Northbridge Police Department. Police Chief Warchol explained that Walmart gave the Police Department a donation of four-thousand dollars, which, Chief Warchol stated will be used in conjunction with the Uxbridge District Court and a program called the Drug Court Program. Chief Warchol explained this program is a pre-jail diversion program for substance abuse. Chief Warchol mentioned the donation needs to be administered through the Police Department as they are a liaison for the Drug Court. A motion/Mr. Melia, seconded/Mrs. Cannon to accept the monetary donation from Walmart in the amount of \$4,000 for the Northbridge Police Department. Selectman Ampagoomian requested a letter of appreciation be sent to Walmart for their donation. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

Host Community Agreement/Community Forum for a Recreational Marijuana Cultivation Facility – Eskar – proposed location is off Riverdale Street [Present: Michael Aldi]. Mr. Michael Aldi, co-founder and Vice President of Eskar, introduced Mr. John Paul Aldi who is the head of operation for Eskar. Mr. Aldi explained that the Northbridge store is proposed to be five-thousand square feet located at 200 Commerce Drive Park, in building 4. Mr. Aldi explained based on discussions with their architects and design professionals they are thinking of building the cultivation facility in the ten-thousand square feet with the option to expand to thirty thousand square foot range. Mr. Aldi stated that they are projecting a net revenue of six-million dollars with an average of three million over the next five to six-year forecast. Mr. Aldi stated that the timeline for the build would be a twenty-month process, which includes remediation of the gravel pit, finishing permitting, getting the state provisional permits. Mr. Aldi stated that the build up should start in month ten and last about five months, and in month sixteen hoping to receive State approval. Selectman Melia asked about the Host Community Agreement. Town Manager Gaudette explained that this process began with changing the zoning of the gravel pit, which passed allowing cultivation use on this particular site. Mr. Gaudette explained that there are three things that are required to run this type of business; Host Community Agreement, State License, and permission from the Planning Board for special permit. Mr. Gaudette explained that in order to get to the point of building those processes need to be completed. Mr. Gaudette stated that prior to those processes they need to complete a Host Community Agreement, which is currently ongoing. Mr. Gaudette explained if the Board votes to accept the agreement they would move on to the next two steps of permitting and acquiring the state License. Mr. Gaudette explained that for this particular site, Mr. Hunnewell achieved the zoning and discussion began with the Botanist, who is a larger company through Acreage Holdings. Mr. Gaudette explained that they approached us about a Host Community Agreement on this site off Riverdale Street. Mr. Gaudette explained that we have not had any contact with for six to nine months after reaching out to their attorney. Mr. Gaudette stated that even though we are only allowed two recreational facilities, the town can still sign ten Host Community Agreements but only to can be built. Mr. Gaudette explained that Mr. Hunnewell and Mr. Aldi have come before us to do a smaller facility, but it doesn't change the terms of the agreement. Mr. Gaudette explained that if the board agrees to allow for the Host Community Agreement at tonight's meeting, they would submit documentation that this community forum occurred, and they would be able to begin the process. Selectman Melia asked how many employees are expected to be employed. Mr. Michael Aldi replied that it would probably be fifty to sixty employees in three shifts. Selectmen Melia asked if anyone within the

company or working for the company has been associated with the Mayer in Fall River. Mr. Michael Aldi replied they have not. Chairman Athanas asked if no matter how many Host Community Agreements are completed it would be first come first served. Mr. Gaudette explained that Cultivation there is no limit, but for retail there is a max of two, which would be whichever gets permitted through the Cannabis Control Commission. Selectwoman Cannon asked about a bullet point on the PowerPoint slide regarding negotiating leftover sublease space to other cannabis vendors and asked what that would entail. Mr. Michael Aldi replied that in the cultivation industry there is processes, meaning you can take the trim from flower and make other products from it such as vape cartridges and edibles. Mrs. Cannon asked how the subleasing would work. Mr. Gaudette replied that they would need to start with the Cannabis Control Commission as well for licensing but if they sublease to an outside company that company would need to come before the board to bargain their own Host Community Agreement. Selectman Ampagoomian asked what the remediation of the gravel pit entailed. Mr. Aldi explained that it would be part of the engineering process to figure out what steps need to be taken, if there is any contamination, etc. Selectman Ampagoomian asked about the artist renditions and the solar panels within it. Mr. Michael Aldi stated that the owner expressed interest that he may or may not want solar on the site. Selectman Athanas asked about the permitting on the Arlington and how far along it is. Mr. Michael Aldi replied that they are submitting the State application this week. Town Manager Gaudette reviewed the Host Community Agreement with the Board. Selectman Melia asked what the length of payment is for the Community Development payment. Town Manager Gaudette explained that it would be paid annual. Mr. Michael Aldi added that typically the Host Community Agreements last five years for retail and ten for cultivation. Chairman Athanas asked if there were any audience members that would like to speak. Monica McCallum, Owner of 40-42 Riverdale Street, and expressed concern for the construction traffic and traffic after the building is built. Town Manager Gaudette explained that the Board isn't approve the litigation but instead approving a mitigation agreement if the project was approved at this property it would go through the CCC and the Planning Board. Town Manager Gaudette explained that this company would be required to submit a traffic analysis to the Planning Board as part of the special permit, which would look at different intersections, problems, noise and lighting. There being no further questions Town Manager Gaudette recommended the Board of Selectmen approve the Host Community Agreement with Eskar for cultivation at this site. A motion/Mr. Melia, seconded/Mr. Ampagoomian to approve the Host Community Agreement with Eskar, with the changes to reflect Eskar in place of the Botanist. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

Fall Annual Town Meeting [October 22, 2019]/Vote to sign warrant upon completion and final review of Town Counsel. (Draft Warrant #4 – dated 8.23.19 amended by Town Counsel). **ARTICLE 1: (Board of Selectmen) Amend Debt Service for School/DPW.** Town Manager Gaudette explained that this is a standard operating article that would amend article 3 from the Spring Annual Town Meeting held on May 7, 2019 to update changes in the State budget and Department Budgets. Town Manager Gaudette stated that we will need to amend the appropriation for the debt service for the school building project and the DPW project. **ARTICLE 2: (Board of Selectmen) Payment of prior year bills.** Town Manager Gaudette stated that currently there are no prior bills. **ARTICLE 3: (Community Preservation Committee).** Town Manager Gaudette described that article 3 and 4 are connected and for the appropriation for the Community Preservation Funds. Town Manager Gaudette explained the Community Preservation Act was approved at Town Meeting then passed the ballot, and since then a bylaw has been created, which also established the Community Preservation Committee. Town Manager Gaudette mentioned that the next step for the Committee is to create and develop a prioritization plan in order to be able to spend the money. The Committee would need to go before town Meeting for approval for appropriations. The funds have to meet the minimum percentage for each category. **ARTICLE 4: (Community Preservation Committee).** Town Manager explained that this article 4 is for use of the committee and their admin. **ARTICLE 5: (Board of Selectmen) Balmer Construction/Maintenance Easements.** Town Manager Gaudette stated that with the Balmer School construction we will have easements or agreements with the utility companies which includes Verizon, National Grid, Whitinsville Water Company and eventually Eversource. **ARTICLE 6: (Board of Selectmen) Kennel Bylaw – update effective date – petition didn't do.** Town Manager

Gaudette explained that there was a petition for change to the Kennel Bylaw by Paw Steps at a previous Town Meeting, which passed but there was no effective date within the petition. Town Counsel has recommended that we correct the date since the petition was approved. **ARTICLE 7: (Local Historic District Study Committee) LHD General Bylaw.** Town Manager Gaudette explained that the Local Historic District Study Committee plans to sponsor this article for the bylaw. **ARTICLE 8: (Conservation Commission).** Town Manager Gaudette stated that the Conservation Commission is looking to increase the conservation Agents hours due to increase workload from projects such as the solar farms, large condominium construction, etc. Town Manager Gaudette explained that funds go into the Wetlands Revolver Account from applications turned in, which part goes to the Department of Environmental Protection and the other portion to the Town. **ARTICLE 9: (Petition).** Town Manager Gaudette explained that this is for the solar pilot property tax agreement, and if approved by the Zoning Board of Appeals, this language would approve the pilot for the project. Selectman Melia asked if this article was in preparation for if/when the ZBA approves it and clarified that if the ZBA does not approve the solar farm this article would be moot. Town Manager Gaudette confirmed that is correct. A motion/Mr. Melia, seconded/Mr. Ampagoomian to sign warrant upon completion and final review of Town Counsel. Vote yes/Board members: Ampagoomian, Athanas, Cannon, Melia and Nolan.

Town Manager Evaluation Process. Chairman Athanas stated that the Board has received the evaluation form for the Town Manager and should be completed and returned to Sharon Susienka in the Town Managers Office by Thursday, September 19, 2019. Selectwoman Cannon asked about the subject of Personnel Administration and if feedback is received from staff and how does the Board know how the HR responsibilities are handled. Town Manager Gaudette stated that he does not see an issue with the Board reaching out to staff for feedback.

TOWN MANAGER'S REPORT: 1) Key Meetings Attended: Tuesday, August 27, 2019 – Attended the School Committee Meeting to vote to ratify the Teachers Association CBA. Wednesday, August 28, 2019 – Attended a regional Town Managers Luncheon. Wednesday, August 28, 2019 – Attended the BPCC Meeting to discuss the Lasell Field Designer Services RFP and also the Fire Station Feasibility Study. Thursday, August 29, 2019 – Annual Review for Gary Bechtholdt, Town Planner. Friday, August 30, 2019 – Attended the first graduation ceremony at the BVCoC Education Hub. Wednesday, September 4, 2019 – Met with N. Vaidya and S. Susienka to go over the draft Annual Town Meeting Warrant. Wednesday, September 4, 2019 – Met with Selectman Melia. Wednesday, September 4, 2019 – Met with the Fire Fighters Union. **2) Eastern Equine Encephalitis (EEE) Threat: Eastern Equine Encephalitis (EEE)** – The Town of Northbridge was identified as a “critical risk community” two weeks ago after a Grafton man was diagnosed with the EEE virus and two horses, one in Mendon and one in Uxbridge, passed away due to EEE. A horse in the Town of Douglas tested positive for EEE this week raising their community risk level to Critical – Webster and Oxford have now been categorized at High Risk. To date, four (4) humans have tested positive; one having deceased. Also, eight (8) horses have tested positive for EEE in MA. The MDPH has updated their web site with information on EEE (see the following link for more info: <https://www.mass.gov/guides/eee-in-massachusetts>). Aerial spraying of our community occurred on August 26th and 27th. Although a second round is typically recommended two weeks later, it is likely that this will not happen due to evening temperatures dropping below 60°F. Selectman Melia asked if the School Department has made any adjustments with this critical risk alert. Town Manager Gaudette stated that the Parks and Recreation voted to limit outdoor activities to the hours of 8 AM to 6 PM and a discussion occurred with the superintendent who then implemented the same policy. **3) Balmer School Building Project:** The School Building Committee met last on Monday, August 26th, which included a forum to discuss issues with abutters. The project construction has begun with site work by Fontaine Brothers being under way. Grading, tree removal and replacement of a 36” drainage culvert across the site have taken place. The 3rd party sewer analysis has been completed and forwarded to the OPM for review. Sub bids have been received as well and are under review by the CM and OPM. Fontaine is preparing the Building Permit application for review. The Committee meets again on September 17th. **4) Fire Station Project**

(Feasibility Study): The BPCC met with Kaestle-Boos Architects last week on August 28th. Highlights of the meeting included an update from KBA on the Fire Programming, draft response time analysis, site selection and criteria analysis, and draft site restriction plans. The BPCC will meet again with KBA on September 18th to review final drafts of these task items. Once finalized, I will schedule a special BOS meeting in either late September or early October to have KBA and the BPCC present these items to get feedback from the Board and public. Following this meeting, these items will be posted on the Town's website to garner additional feedback. **5) Lasell Field Turf Project:** The Legal Advertisement for the Request for Proposals for design services (engineering, permitting, construction oversight) was posted on August 14, 2019. As of this week, 30 firms had requested a copy of the RFP. A pre-proposal conference was held on Friday the 23rd at which 10 design firm representatives attended. This office sent out two Addendums this week; one to clarify the form of submission (electronic and hard copy) and another for the required Certificates of Non-Collusion and Tax Compliance. The submittal date is September 13th. Once received, the BPCC and staff will review submittals and schedule interviews with finalists. **6) LED Streetlight Conversion:** As of last week, our LED Contractor was continuing to install the remaining "cobra-head" style LEDs. Approximately 790 LEDs (or 64%) have been installed to date. Based on a production rate of 25 LEDs per crew - and - if all goes well, they anticipate that all work will be completed in September 2019. TANKO (i.e. our LED Consultant) also provided us with a Streetlight Web Map to track progress. **7) Recreational Marijuana:** The Host Community Agreements for **True Nature's Wellness** (retail), **Eskar** (retail) and **The Botanist** (cultivation) have all been approved by the BoS. The applicants' next steps include getting Planning Board and Cannabis Control Commission approvals. The Conservation Commission has informed this office that True Nature's Wellness has submitted an RDA (Request for Determination of Applicability) to determine if a Notice of Intent Application is required. The Selectmen will be reviewing a Cultivation HCA for Eskar/Hunnewell at the Riverdale Mill gravel pit this coming Monday the 9th.

SELECTMEN'S CONCERNS: **Selectwoman Cannon 1)** asked for an update on paving from the Highway Department Superintendent. Mr. Luchini stated that Old Quaker Street is completed, all of Benson Road is paved and the company will be back to do some berm work and remaining is the three sections of School Street. Mr. Luchini continued stating that what ever is left for money will be allocated to Moon Hill Road, specifically the beginning portion and the ending portion. **2)** asked for an update on the Providence Road and Sutton Street intersection. Town Manager Gaudette stated that the most recent ongoing is the Town filed a Project Notification Form (PNF) with the Department of Transportation, which initiates the process for the town getting a program in with the Transportation Improvement Program. Mr. Gaudette continued, the TIP program is Federal Highway money, which is funneled through the Central Mass Regional Planning Commission, and in order to get a program year you need to complete a road safety audit, complete the PNF, and then pay for the design, which for that intersection is two hundred fifty to three hundred thousand dollars range. In addition, you would need to secure a right of way acquisitions. Once that is complete you would be on the docket for federal funding. Town Manager Gaudette stated the discussion has been to go to Town Meeting in the spring and having it be a priority. **Selectman Melia 1)** expressed concern on cyber attacks and the recent attack on the City of New Bedford. Selectman Melia asked if Town Manager Gaudette could check with our IT Director and the School to make sure we are current with security, fraud protection, and systems. Town Manager Gaudette added that the Town of Charlton was just hit last week which raises concern. Town Manager Gaudette replied that the IT Director has been testing users and completed cyber training with staff. **Selectman Ampagoomian 1)** asked for an update on Plummers Corner. Mr. Luchini stated that he has reached out to the State on changing the timing of the signal but has not heard back yet and intends to keep on it. **2)** asked for an update on dead trees. Mr. Luchini stated that the operation is still ongoing. **3)** asked for an update on the solar farm on Providence road and Church Street. Town Manager Gaudette stated he would check in with the Planning Board. **4)** asked about the possibility of replacing the Selectmen's chairs. **5)** asked about the rental of the Great Hall and the availability of use of tables and chairs. Town Manager Gaudette stated that we have acquired some

tables and chairs from the Senior Center and from a private entity for use in the Great Hall. 6) asked Chief Warchol about the intersection of Henry Street and RT 122, and if a patrol could be made, as someone is dumping household items. Chief Warchol stated that they would check into it. 7) asked about the Police Chief Assessment center. Chief Warchol mentioned that he is scheduled to come before the board at their following meeting to discuss in detail about the program. **Selectman Nolan 1)** shared that he has had a lot of resident's comment on the condition of Benson Road now that it has been completed and how appreciative they are and wanted to pass the good words on to the Highway Department. **Chairman Athanas 1)** asked about prescription drugs and the process for residents to dispose of them properly. Chief Warchol directed residents to bring them to the Police station and upon entering the lobby, there is a deposit box. Chief Warchol explained that once the box is full they place it in the evidence locker and are then turned over when the Drug Enforcement Administration has a drug take back. 2) asked about the salt supply for the upcoming winter months. Mr. Luchini stated that the salt shed is about half way full and the bids have gone out and should be back mid-September. Chairman Athanas asked if once those bids come in if an email could be sent to the Board. Mr. Luchini stated that would send the information along.

ITEMS FOR FUTURE AGENDA: Selectman Ampagoomian asked if the new Superintendent of Schools could come to a future meeting to be introduced to the Board and town residents. Town Manager Gaudette stated that is scheduled for the next agenda.

CORRESPONDENCE/None

EXECUTIVE SESSION: 6:30 PM: Under M.G.L. c.30A, Sec. 21 #3 – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town.

A motion/Mr. Melia, seconded/Mrs. Cannon to adjourn the public meeting. Vote yes/Board Members Ampagoomian, Athanas, Cannon, and Melia.

Meeting Adjourned: 8:20 PM

Respectfully submitted,

Daniel Nolan, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

September 9, 2019

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS/By the Board of Selectmen [Vote to appoint] A. 1) Central Mass. Regional Planning Commission – a) Second Delegate b) Alternate**
 - Copy of letter explained the appointments to CMRPC
 - Copy of Appointment form
 - Copy of CMRPC flyer

2) Economic Development Committee – Board of Selectmen's Representative/No documentation
- IV. CITIZENS' COMMENTS/INPUT/None**
- V. DECISIONS**
 - B. Open Sky Community Services, Valley Bag Toss, Saturday, September 14, 2019 from 12 Noon to 5 PM/Request for a one-day Wines and Malts license [Rain Date: September 15, 2019, 12 Noon to 5 PM]**
 - Copy of application for a Special License from Open Sky Community Services
 - Copy of Revenue Enforcement and Protection Attestation
 - Copy of Hold Harmless Agreement
 - Copy of Workers' Compensation Insurance Affidavit
 - Copy of Tips Certification
 - Copy of License Routing Slip
 - C. Northbridge Association of Churches/Request to hold their 45th annual Blackstone Valley Crop Walk on Saturday, October 19, 2019 at 8:30 AM**
 - Copy of email request for the Northbridge Association of Churches
 - Copy of approval email from Police Chief Warchol
 - Copy of approval email from DPW Director James Shuris
 - Copy of Hold Harmless Agreement
 - D. Bill's Autobody and Radiator Service, 36 Providence Lane/Vote to revoke the Class II Used Car Dealer's License**
 - Copy of letter from Owner William Frowein confirming his retirement from his Class II business License
 - E. Vote to accept monetary donation from Walmart in the amount of \$4,000 for the Northbridge Police Department**
 - Copy of email requesting the Selectmen accept the monetary donation from Walmart
 - F. Host Community Agreement/Community Forum for a Recreational Marijuana Cultivation Facility – Eskar – proposed location is off Riverdale Street [Present: Michael Aldi]**

- Copy of the PowerPoint presentation
- Copy of Draft Host Community Agreement

G. Fall Annual Town Meeting [October 22, 2019/Vote to sign warrant upon completion and final review of Town Counsel/No documentation

VI. DISCUSSIONS

H. Town Manager Evaluation Process

- Copy of 2018 -2019 goals for the Town Manager
- Copy of Bond rating for Northbridge

VII. TOWN MANAGER'S REPORT/No documentation

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/No documentation

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION: 6:30 PM: Under M.G.L. c.30A, Sec. 21 #3 – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town.

- Documentation not listed until minutes are released by Town Counsel

B.

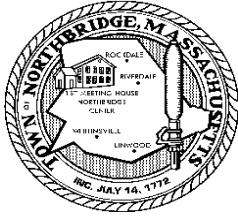
NORTHBRIDGE
TAX CLASSIFICATION
HEARING
FISCAL YEAR 2020

Monday October 21, 2019

TOWN OF NORTHBRIDGE
LEGAL NOTICE

The Northbridge Board of Selectmen will hold a public hearing to determine the allocation of local tax as required by Chapter 40, S. 56 of the MGL on **Monday, October 21, 2019 at 7:05 PM** in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA 01588. Taxpayers and others are invited to present oral or written information on their views at that time. After the public hearing, the Board of Selectmen will determine the percentage of tax levy to be paid by each class of real property and personal property for FY 2020. All persons interested in this most important subject are urged to attend the meeting.

NORTHBRIDGE BOARD OF SELECTMEN
James J. Athanas, Chairman



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street
Whitinsville, Massachusetts 01588-2210

(508) 234-2740

MEMO

To: Northbridge Board of Selectmen; James J. Athanas, Chairman;
Adam Gaudette, Town Manager
From: Northbridge Board of Assessors
Date: October 21, 2019
Re: Classification Hearing

Chapter 40, Sec.56 of the Massachusetts General Laws requires that the Selectmen hold an annual public meeting to determine the percentages of the local tax levy to be borne by each class of property. This is referred to as the Tax Classification Hearing.

The information contained in these handouts are intended to provide the Board of Selectmen with the information necessary to determine the selection of a Residential Factor, as well as options pertaining to residential and small business exemptions available under Massachusetts General Laws. The decision of the Board must be submitted to the State's Department of Revenue on Form LA 5.

There are three options available for the distribution of taxes.

(1) Selection of a Residential Factor (Split Tax Rate):

The Board of Selectmen has an option to select a residential factor of "1" or less. If a factor of "1" is adopted, there would be a single tax rate for all residential, commercial, industrial and personal property. If a factor of less than "1" is adopted, there will be a shift from the residential property class to the commercial, industrial and personal property classes.

(2) Selection of a Residential Exemption:

The Board of Selectmen may adopt a residential exemption of up to 20% of the average assessed value of all properties other than commercial, industrial and personal property. The properties must be owner occupied. All properties falling below the town average would have a reduction in taxes. Properties assessed above the town average would have a higher tax rate as well as residential non-owner occupied properties and unimproved land.

(3) Selection of a Small Commercial Exemption:

A small commercial exemption also may be adopted by the Board of Selectmen. Any business operating as of January 1, 2019, with less than ten employees and having a total assessed value of less than one million dollars would be eligible. The savings of the eligible taxpayers will be borne by the commercial and industrial properties that are ineligible as well as vacant commercial and industrial parcels.

The proposed tax rate, pending approval by the Department of Revenue, should be:

Tax Rate = Levy \$24,610,518 / Taxable Value \$1,779,193,470 = .01384 x 1,000 = \$13.84

The levy amount may change once all the forms are completed and approved, thereby changing the tax rate by a small amount. This is an increase of \$.87 per thousand from FY 2019.

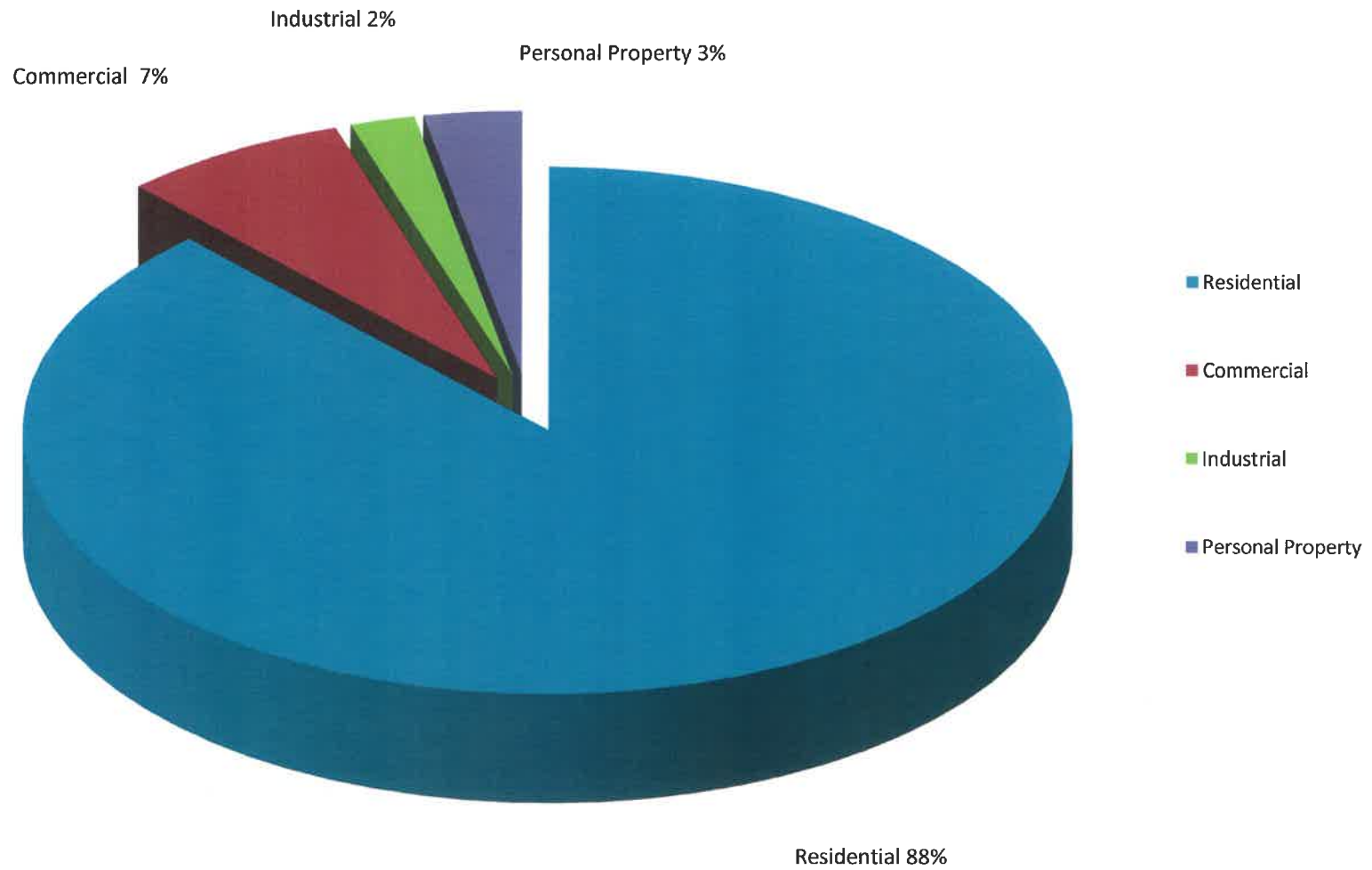
Respectfully,

Robert Fitzgerald
Principal Assessor

TAX SHIFT OPTIONS 2020

Tax Shift %	Total Residential Valuation 88% of Total	Resid'l Tax Rate	Tax Dollars To Collect	Residentl Percent Tax Decrease	Total Commercial/ Indst'l & Personal Prop. Valuation 12% of Total	CIP Tax Rate	Tax Dollars To Collect	CIP Percent Tax Increase
1.00	\$ 1,563,801,635	13.84	\$ 21,643,015	0.00	\$ 215,391,835	13.84	\$ 2,981,023	0.00
1.10	1,563,801,635	13.65	21,345,892	(0.01)	215,391,835	15.23	3,280,418	0.10
1.20	1,563,801,635	13.46	21,048,770	(0.03)	215,391,835	16.61	3,577,658	0.20
1.30	1,563,801,635	13.27	20,751,648	(0.04)	215,391,835	18.00	3,877,053	0.30
1.40	1,563,801,635	13.08	20,454,525	(0.05)	215,391,835	19.38	4,174,294	0.40
1.50	1,563,801,635	12.89	20,157,403	(0.07)	215,391,835	20.77	4,473,688	0.50

FISCAL YEAR 2020 - VALUATION BY CLASS



FISCAL YEAR 2020 TAX RATE BREAKDOWN

FISCAL YEAR 2020

			TOTAL TAXABLE VALUE FY 2020		
2019 Levy Limit	(Last Years Levy)	\$21,564,417 /	\$1,779,193,470	= \$	12.12
+ Prop 2 1/2		539,110 /	\$1,779,193,470	= \$	0.30
+ New Growth		237,463 /	\$1,779,193,470	= \$	0.13
+ Debt Exclusion	(New Balmer Elementary School)	1,739,167	\$1,779,193,470	= \$	0.98
	(New High School)	0 /	\$1,779,193,470	= \$	-
	(School Land)	0 /	\$1,779,193,470	= \$	-
	(BVRHS Expansion)	72,404 /	\$1,779,193,470	= \$	0.05
	(School Roof)	148,877 /	\$1,779,193,470	= \$	0.08
	(Police Roof)	14,330 /	\$1,779,193,470	= \$	0.01
	(DPW Building)	294,750 /	\$1,779,193,470	= \$	0.17
= Tax Rate		\$24,610,518 /	\$1,779,193,470	= \$	<u>13.84</u>

All figures are approximated for an estimated tax rate.

The Actual Tax Rate may change after DOR certification.



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street
Whitinsville, Massachusetts 01588-2210

(508) 234-2740

January 15, 2019

TAX RATE IN DESCENDING ORDER

	FY 2019 TAX RATES	AVERAGE SINGLE FAMILY FY 2019 TAX	Average SINGLE FAMILY FY 2019 VALUE
1. BLACKSTONE	\$ 18.91	\$ 5,400	\$ 287,700
2. HOPEDALE	\$ 17.57	\$ 6,100	\$ 346,900
3. DOUGLAS	\$ 17.50	\$ 5,200	\$ 296,100
4. UXBRIDGE	\$ 17.35	\$ 5,500	\$ 314,100
5. UPTON	\$ 17.23	\$ 7,300	\$ 421,000
6. MENDON	\$ 16.74	\$ 6,800	\$ 405,400
7. GRAFTON	\$ 16.66	\$ 6,600	\$ 393,800
8. SUTTON	\$ 16.52	\$ 6,000	\$ 363,800
9. MILLVILLE	\$ 16.16	\$ 4,700	\$ 289,000
10. MILLBURY	\$ 15.85	\$ 4,600	\$ 289,700
11. NORTHBRIDGE	\$ 12.97	\$ 4,100	\$ 316,000

C.



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

MEMORANDUM

October 17, 2019

To: Adam Gaudette, Town Manager

From: Jeanne M. Gniadek, Board of Health Administrator

Subject: Appointment of Inspector of Animals – **Maurice Guilbault**

Please allow this memorandum to serve as notice that Ms. Rochelle Thomson, Inspector of Animals, will be unable to complete her duties this fall due to a foot injury.

The annual barn inspections are due to the Department of Agriculture by January 1st, 2020.

Mr. Maurice Guilbault, who is currently serving as Inspector of Animals for the Towns of Uxbridge and Douglas has agreed to complete this task for the Town of Northbridge.

Therefore, I am asking that you nominate Mr. Guilbault for the position of Inspector of Animals. This nomination is subject to acceptance by the Department of Agricultural Resources – Division of Animal Health. I have spoken with Ms. Elsie Colon at the Department of Agriculture who is familiar with Mr. Guilbault and assures me that his nomination will be promptly approved.

If you should have any questions regarding this recommendation to you as the appointing authority for this position, please do not hesitate to contact me.

/jmg

~~XXXXXX~~
McCarthy



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR AUTOMATIC AMUSEMENT DEVICE LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

MSM Management, Inc.

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [List Automatic Amusement Device(s) to be licensed]

TO: Operate or use: Digital juke box, coin-op pool table (2), air hockey, pinball, Big Buck Hunter, Golden Tee golf, basketball (2), Crane game - prize (2), Duck game - prize

GIVE LOCATION BY STREET AND NUMBER:

AT: 117 Church Street

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

LIST THE DAYS AND HOURS OF PROPOSED OPERATION:

DURING: 9:00 AM - 11:00 PM 7 days a week



(Signature of Applicant)

Mailing Address:

Print Name: MSM Management, Inc.

Address: 117 Church Street

City: Northbridge

State, Zip: MA 01588

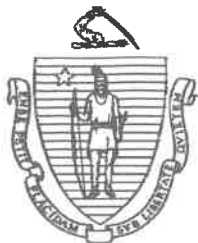
Received:

10/11/19
(Date)

12:40 PM
(Time)

This license will expire on December 31 of the current year and must be renewed annually prior to January 1.

Official Use only
Date License Granted:



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: MSM Management, Inc.

Address: 35 Brook Street

City/State/Zip: Whitinsville, MA 01588

Phone # ~~XXXXXXXXXXXX~~

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☒ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☒ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____

Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____

Date: 10/10/19

Phone # ~~XXXXXXXXXXXX~~

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge

Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee

Phone #: 508-234-2095

LANES

LANE SEATS

RAMP/STAIR
TO
DOOR

SERVING
WINDOW

Beer
cooler

counter
for food

Sink

Food Space

COUNTER

134TH ROOM

OPEN SPACE FOR GAMES

NTM License Slips

Row 1

Current Status	On BOS Agenda 10.21.19
Done	<input type="checkbox"/>
License ID:	NTM#16087
License Type:	Automatic Amusement
Description:	Automatic Amusement(coin operated devices) - Juke box, coin-op pool table, air hockey, pinball, big buck hunter, golden tee golf, basketball, crane prize game, duck prize game
Business:	MSM Management, Inc.
Applicant:	Michael McCarthy
Address:	117 Church Street
Approval Target	10/17/19
Slip Started on:	10/16/19 2:59 PM
PLANNING Approve:	<input checked="" type="checkbox"/>
PLANNING Comments:	N/A -not applicable
POLICE Approve:	<input checked="" type="checkbox"/>
POLICE Comments:	
FIRE Approve:	<input checked="" type="checkbox"/>
FIRE Comments:	
BUILDING ZONING Approve:	<input checked="" type="checkbox"/>
BUILDING ZONING Comments:	
CONSERVATION Approve:	<input checked="" type="checkbox"/>

CONSERVATION N/A
Comments:

HEALTH
Approve: ☒

HEALTH
Comments: N/A - Not Applicable

ASSESSORS
Approve: ☐

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve: ☒

TREASURER
COLLECTOR
Comments:
