

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
January 8, 2018 at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES**

**II. PUBLIC HEARING**

**III. APPOINTMENTS:**

**A. Local Historic District Study Committee** [1 Historical Society Rep. and 1 Member-at-large]  
1) David Piper 2) Robert Laflamme

**IV. CITIZENS' COMMENTS/INPUT**

**V. DECISIONS**

**B.** Special Town Meeting [February 6, 2018] / Vote to sign warrant upon completion and final review by Town Counsel

**C.** Spring Annual Town Meeting [May 1, 2018]/Vote to close the warrant Friday, March 2, 2018 at Noon

**VI. DISCUSSIONS**

**D.** School Building Project Update/**Present:** Joseph Strazzulla, School Committee

**VII. TOWN MANAGER'S REPORT**

**E.** 1) Meetings Attended  
2) School Building Project Update  
3) DPW Garage Project  
4) Fire Station Project (Feasibility Study)  
5) Other ongoing tasks

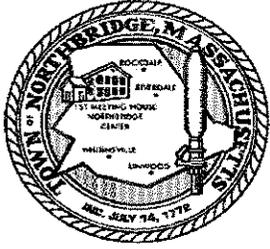
**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>



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TOWN OF NORTHBRIDGE, MASSACHUSETTS

## COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner  
7 Main Street Whitinsville, MA 01588  
Phone: (508) 234.2447 Fax: (508) 234.0821  
gbechtholdt@northbridgemass.org

December 12, 2017

David Piper  
343 Linwood Avenue  
Whitinsville, MA 01588

**RE: LOCAL HISTORIC DISTRICT STUDY COMMITTEE -WHITINSVILLE**  
Northbridge Historical Society -Nomination

Dear Mr. Piper:

Jack Walker, President of the Northbridge Historical Society has nominated you and Robert Laflamme to serve on the town's Local Historic District Study Committee (LHDSC). Thank you for your interest.

The LHDSC shall investigate and report of the historical significance of buildings, structures, sites and surroundings within Whitinsville. The LHDSC is to prepare a report to the Board of Selectmen along with recommendations on a local historic district and draft bylaw provisions; to be presented and acted on at a Town Meeting.

As Town Planner, I have been asked to assist this Committee on this initiative. If you should have any questions feel free to contact me.

Please find enclosed a Talent Bank Form, which is to be completed and returned to the Office of the Town Manager (Northbridge Memorial Town Hall, 7 Main Street). Once received arrangements shall be made with the Board of Selectmen for appointment considerations.

Sincerely,

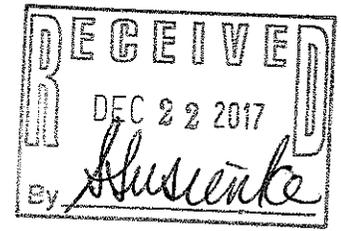
R. Gary Bechtholdt II  
Northbridge Town Planner

Cc: Town Manager/BOS  
/File

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

✓

Date: 12/20/2017

Name DAVID W. PIPER

P. O. Box \_\_\_\_\_

Home Address 343 LINWOOD AVENUE

Email Address DAJPIPER@CHARTER.NET

Telephone (508) 234-8173 Cell (508) 335-8505

Business NATIONAL GRID / RETIRED

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Current Occupation/Title DATA CENTER MANAGER / RETIRED

Education NORTHBRIDGE HIGH SCHOOL CLASS OF 1959 WORCESTER

JUNIOR COLLEGE A.A. 1968 CLARK UNIVERSITY, B.S.B.A., 1973,

BRYANT COLLEGE, M.S.A., 1976

Governmental, Civic & Community Activities LONG-TIME TALLY TAKER PRECINCT 1,

REGISTRAR OF VOTERS, LONG-TIME ACTIVE PARISHONER, ST. PATRICK

Charitable & Educational Activities \_\_\_\_\_

Town Committees or Offices FORMER MEMBER, NORTHBRIDGE FINANCE

COMMITTEE

I am interested in the following Committees: LOCAL HISTORIC DISTRICT STUDY

COMMITTEE

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. \_\_\_\_\_

DAVID W. PIPER

1

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. LOCAL HISTORIC DISTRICT STUDY COMM: 4.
2. 5.
3. 6.

Present interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

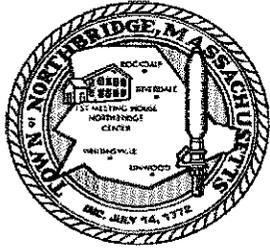
Special skills and education (be specific) IN RETIREMENT, 20 YEAR AFFILIATION WITH THE FOLLOWING GENEALOGICAL SOCIETYS:

- ASSOCIATION OF PROFESSIONAL GENEALOGISTS
- NATIONAL GENEALOGY SOCIETY
- NEW ENGLAND HISTORIC & GENEALOGICAL SOCIETY
- AMERICAN FRENCH GENEALOGICAL SOCIETY
- THE IRISH ANCESTRAL RESEARCH ASSOCIATION
- NORTHBRIDGE HISTORICAL SOCIETY

How experience relates to particular committee interest IN RETIREMENT MY FOCUS HAS BEEN ON RESEARCHING AND COLLECTING DATA ON FAMILIES OVER THE LAST 200 YEARS, PRIMARILY ON THE SOUTHERN WORCESTER COUNTY TOWNS OF NORTHBRIDGE, UXBRIDGE, DOUGLAS, UPTON, GRAFTON AND MILLBURY.

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588



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TOWN OF NORTHBRIDGE, MASSACHUSETTS

## COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner  
7 Main Street Whitinsville, MA 01588  
Phone: (508) 234.2447 Fax: (508) 234.0821  
gbechtholdt@northbridgemass.org

December 12, 2017

Robert Laflamme  
125 Hastings Drive  
Whitinsville, MA 01588

**RE: LOCAL HISTORIC DISTRICT STUDY COMMITTEE -WHITINSVILLE**  
Northbridge Historical Society -Nomination

Dear Mr. Laflamme:

Jack Walker, President of the Northbridge Historical Society has nominated you and David Piper to serve on the town's Local Historic District Study Committee (LHDSC). Thank you for your interest.

The LHDSC shall investigate and report of the historical significance of buildings, structures, sites and surroundings within Whitinsville. The LHDSC is to prepare a report to the Board of Selectmen along with recommendations on a local historic district and draft bylaw provisions; to be presented and acted on at a Town Meeting.

As Town Planner, I have been asked to assist this Committee on this initiative. If you should have any questions feel free to contact me.

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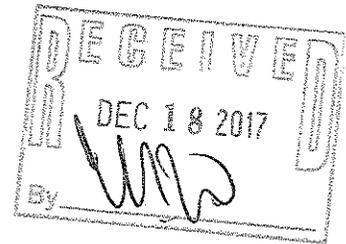
R. Gary Bechtholdt II  
Northbridge Town Planner

Cc: Town Manager/BOS  
/File

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: 12/16/17

Name Robert Laflamme

P. O. Box \_\_\_\_\_

Home Address 125 HASTINGS DRIVE, Whitinsville, MA 01588

Email Address robert.laflamme97@yahoo.com

Telephone 508-234-2703 Cell 508-789-4404

Business \_\_\_\_\_

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Current Occupation/Title RETIRED

Education B.S BUSINESS ADMINISTRATION - ASSUMPTION COLLEGE

Governmental, Civic & Community Activities VICE President - Northbridge  
Historical Society

Charitable & Educational Activities VOLUNTEER - Northbridge Food Pantry  
Community Outreach Project with my Church

Town Committees or Offices \_\_\_\_\_

I am interested in the following Committees: LOCAL HISTORIC DISTRICT  
Study Committee - Whitinsville

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. NONE

Robert LaFlamme

3

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. LOCAL HISTORIC DISTRICT
1. Study Committee - Whitinsville
- 2.
- 3.
- 4.
- 5.
- 6.

Present Interest or business affiliation (dates, places)

Volunteering

GOLF

GARDENING

READING (Primary topics - HISTORICAL non fiction)

Experience: Volunteer, social service, business (dates, places)

See Attached List

Special skills and education (be specific)

B.S. Business Administration  
Management skills (Organization, Staffing, Communication,  
Interpersonal and project management).

Proficient at using Microsoft Computer Desktop Applications  
(Word, Excel, Power Point, Visio, Project).  
SOFTWARE

How experience relates to particular committee interest

Ability to lead and or work on a team to develop & implement a project.  
Strong organizational, communication & interpersonal skills.  
Keen interest in the study of history.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

## **Robert Laflamme**

### **Experience:**

#### **Community Engagement:**

Vice President-Northbridge Historical Society, 2015-present

Volunteer-Northbridge Food Pantry

Community Outreach Projects as a member of my Church-Faith Community Church of Hopkinton, MA.

#### **Business:**

Nova Biomedical Corp., Waltham, MA- 2003-April, 2017 (Retired): Senior Materials and Distribution Mgr., Purchasing Mgr., Senior Supply Chain Specialist,

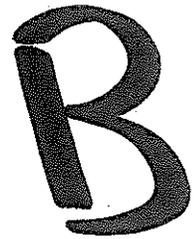
Glynn Electronics, Middleboro, MA-2002: Purchasing Mgr.

Solectron Corp., Westboro, MA -2000-2001: Project Mgr., Inventory Mgr.

Oracle Corp., 1999 Business Consultant-Project Implementation of Manufacturing Operations Enterprise Software Applications.

Digital Equipment Corp., Action, Westboro, Franklin, and Marlboro, MA-1978-1998: Materials Mgr., Product Planning Mgr., Inventory Mgr., Logistics Mgr., Senior Planner.

COMMONWEALTH OF MASSACHUSETTS  
WARRANT FOR SPECIAL TOWN MEETING  
TOWN OF NORTHBRIDGE  
TRANSACTION OF TOWN BUSINESS  
TUESDAY, FEBRUARY 6, 2018 - 7:00 P.M.



**WORCESTER, ss:**

To any Constable of the Town of Northbridge in said County,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, February 6, 2018 at 7:00 o'clock P.M., then and there to act on the following articles:

**ARTICLE 1: (Board of Selectmen)**

To see if the Town will vote to amend the Zoning Bylaw, Chapter 173 of the Code of Northbridge, Article XX [Large-Scale Solar Photovoltaic Installations] by adding the following new subsections to provide for a "Community Shared Solar Overlay District", as follows:

**§ 173-136.1 Community Shared Solar Overlay District (CSSOD)**

The Community Shared Solar Overlay District (CSSOD) is hereby established as an overlay district within the Town of Northbridge. All requirements pertaining to the underlying district(s) shall continue to be in full force and effect, except where the provisions of the CSSOD supersede such underlying requirements or provide for an alternative to such requirement(s).

**§ 173-136.2 Purpose**

The purpose of the Community Shared Solar Overlay District (CSSOD) is to allow for the siting, construction and operation of a Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSP).

**§ 173-136.3 Location**

The boundaries of the Community Shared Solar Overlay District (CSSOD) are shown on map entitled "Northbridge, Massachusetts Zoning Overlay District Map" prepared by CMRPC-Central Massachusetts Regional Planning Commission dated December 19, 2017. The CSSOD is comprised of land identified on the 2017 Northbridge Assessors' Map 27, as Parcels 15, 16, 17, 18, 20, 21, 22, 23, 29, and 89.

**§ 173-136.4 Permitted Use**

The provisions of the CSSOD apply to the construction of solar photovoltaic systems as defined herein and in accordance with Article XX, Large-Scale Ground-Mounted Solar Photovoltaic Installations, of the Northbridge Zoning Bylaw.

**§ 173-136.5 Definitions**

A. Appurtenant Structures. All structures, the use of which is appurtenant (secondary to) a solar photovoltaic system, including but not limited to equipment shelters, storage facilities, transformers and substations.

B. Community Shared Solar. A Community Shared Solar (CSS) project is a solar photovoltaic system that provides benefits such as electricity, net metering credits, and return on investment to multiple participants. A CSS project is a project hosted by an entity and supported by multiple participants, who invest in the project or purchase the electricity or net metering credits generated.

C. Hazardous Materials. Hazardous materials stored, used or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste (VSQG) as defined by the Massachusetts Department of Environmental Protection (DEP) pursuant to regulations at 310 CMR 30.000, and shall meet all requirements of the DEP, including storage of hazardous materials. If hazardous materials are utilized within the solar electric equipment, impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater shall be required.

D. Large-Scale Ground-Mounted Solar Photovoltaic Installation. A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, has a minimum nameplate capacity of 250 kW DC, and generates power utilized at least in part off-site.

E. Rated Nameplate Capacity. The maximum rated output of electric power production of the photovoltaic system in direct current (DC).

F. Solar Array. Solar panels arranged in a group to capture sunlight to be converted into usable electricity.

G. Solar Photovoltaic (PV) System. A power system designed to supply usable solar power by means of photovoltaics, consisting of an arrangement of several components, including solar panels to absorb and convert sunlight into electricity, a solar inverter to change the electrical current from DC to AC, and other related electrical accessories.

H. Special Permit Granting Authority. The Planning Board shall be the Special Permit Granting Authority (SPGA) for solar photovoltaic systems within the Community Shared Solar Overlay District (CSSOD).

**§ 173-136.6 Special Permit**

In accordance with §173-74 [Special permits], the Planning Board may issue a special permit for solar photovoltaic systems pursuant to the requirements and standards noted herein upon site plan review and approval of same in accordance with §173-49.1 [Site plan review by the Planning Board].

**§ 173-136.7 General Requirements**

In addition to the general requirements provided for in §173-136 for Large-Scale Solar Photovoltaic Installations, the following requirements shall apply to Community Shared Solar systems.

A. Compliance with laws and regulations. The construction and operation of Large-Scale Ground-Mounted Solar Photovoltaic Installations (LGSPI) shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

B. Building permits. No LGSPI shall be constructed, installed or modified except in accordance with a duly issued building permit.

C. Site plan review. No LGSPI shall be constructed, installed or modified except in conformity with a site plan approval by the Planning Board. The Planning Board shall consider and apply the requirements set forth herein and as provided for in §173-136 [General requirements].

D. Setbacks and screening. Minimum setbacks for a LGSPI shall be as follows: a minimum front lot depth of 100-feet; minimum side lot depth of 50-feet and minimum rear lot depth of 50-feet. Every abutting property shall be visually screened from the LGSPI through any one or combination of the following: location, distance, plantings, existing vegetation and fencing. No setbacks shall be required for interior parcel lot lines of adjoining parcels held in common ownership within the CSSOD.

E. Building lot. A LGSPI shall be permitted on contiguous parcels of land of one hundred acres or more within the CSSOD and having a minimum lot width of 50-feet on a public way within the Town of Northbridge. Adjoining interior parcels without frontage that are held in common ownership shall be considered toward the 100-acre requirement for a LGSPI application. A LGSPI shall be permitted on multiple adjoining parcels through the issuance of a single building permit.

F. Lot access. Access to a LGSPI may be provided via the qualifying frontage or from adjoining parcels held in common ownership as may be approved by the Planning Board as part of site plan review;

Or take any other action relative thereto.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Salvation Army, in Whitinsville, all in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville, all in Precinct 3; and the Whitinsville Social Library and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 8<sup>th</sup> day of January in the year Two Thousand Eighteen.

**SELECTMEN OF NORTHBRIDGE**

\_\_\_\_\_  
Charles Ampagoomian, Jr., Chairman

\_\_\_\_\_  
Thomas J. Melia

\_\_\_\_\_  
Daniel J. Nolan

\_\_\_\_\_  
James R. Marzec

\_\_\_\_\_  
James J. Athanas

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitants of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

\_\_\_\_\_  
Constable, Town of Northbridge

**Town Manager's Report for the Period of  
December 18, 2017 – January 5, 2018**



1. **Meetings Attended:**

- a. **DPW/Town Planner: Walmart Traffic Light Discussion – 12/18/2017**
- b. **Library Director: FY2019 Budget Discussion – 12/18/2017**
- c. **Board of Selectmen Meeting – 12/18/2017**
- d. **Board of Health/DPW: Town Landfill Discussion – 12/19/2017**
- e. **School Building Committee Meeting – 12/19/2017**
- f. **Whitinsville Community Center Executive Director – 12/20/2017**
- g. **Library Director: Department Issues Discussion – 1/3/2018**
- h. **Fire Chief: Department Issues Discussion – 1/5/2018**
- i. **DPW Director & Highway Superintendent: Storm Update – 1/5/2018**

- 2. **Balmer School Building Project:** The School Building Committee submitted the PDP (Preliminary Design Program) report to MSBA on January 3, 2018. The next step is advertising for Construction Managers. Also, the School Building Committee and Blackstone Valley Chamber of Commerce will be holding an “Open for Business” forum to try and get information on the school project to the business community. The forum will be held on Wednesday, January 10, 2018 at the Balmer School Library at 6 pm.
- 3. **DPW Garage Project:** The utility work, majority of paving, and foundation are complete. The next phase of erecting the steel structure has begun and should be complete over the next several weeks.
- 4. **Fire Station Project (Feasibility Study):** The Town Manager has been working with staff and the OPM, as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be developing an RFQ for Designer (Architect) Selection in hopes of advertising mid-winter/early spring. The project will experience some delay due to the OPM representative leaving for another position with a new company.
- 5. **FY2019 Budget Planning –** Department Heads are required to submit their FY2019 Budget and Capital Plan requests by January 8, 2018. BPC Meetings will be held in January to prepare for the Capital Plan Submission by February 1, 2018. Also, Finance Committee Meetings will be held in February and March to prepare for the Annual Town Meeting on May 1, 2018.